

DRAFT MINUTES

Members Present:	G. Bruhn, N. Miniutti, D. Spencer, E. Spencer
Members Absent:	L. Kruger
Alternates Present:	M. Mitoma
Staff Present:	L. Painter, Director of Planning and Development; E. Galbraith, Administrative Assistant

CALL TO ORDER AND ROLL CALL

Chair Bruhn called the March 25, 2020 regular meeting of the Historic District Commission to order at 6:30 p.m. In accordance with Governor Lamont's Executive Order 7B and social distancing guidelines recommended by the CDC to prevent community spread of COVID-19, members of the HDC, staff and applicants participated in the meeting via a web-based virtual meeting. Members present are Bruhn, Miniutti, Mitoma, D. Spencer and E. Spencer. Alternate Mitoma is seated for absent member Kruger.

APPROVAL OF MINUTES

Miniutti MOVED, D. Spencer seconded, to approve the December 10, 2020 minutes as presented. Bruhn abstained. Motion PASSED 4-0-1.

The February 4, 2020 special meeting minutes were tabled to the next meeting.

ELECTION OF OFFICERS

Mitoma MOVED, E. Spencer seconded, to nominate Bruhn as Chair, D. Spencer as Vice Chair and Miniutti as secretary. Miniutti voted in favor of the nominations, abstaining from voting for herself. Mitoma voted in favor of the nominations. E. Spencer voted in favor of the nominations. D. Spencer voted in favor of the nominations, abstaining from voting for himself. Bruhn voted in favor of the nominations, abstaining from voting for herself. Motion PASSED.

NEW BUSINESS

A. Application for Certificate of Appropriateness, Relish Times Restaurant/Spring Hill Inn, 957 Storrs Road (Spring Hill Historic District)

Applicant Olivia Zhu, representing Relish Times Restaurant, and Lee Lambert, owner of Spring Hill Inn, answered questions regarding the proposed sign for the restaurant, which would be added to the existing Spring Hill Inn sign. Members discussed the proposed sign design and asked whether the shape could be modified to be a simple rectangle; Zhu indicated that such a modification was possible.

Miniutti MOVED, E. Spencer seconded, to find that a Certificate of Appropriateness is not required for the proposed Relish Time Restaurant sign at 957 Storrs Road based on the finding that the sign is consistent with previous signs approved for the property provided the shape is revised to be rectangular. This determination is based on the information provided in the March 7, 2020 application for a Certificate of Appropriateness and the plans dated 3/2/2020 prepared by Diversified Sign Services LLC. Motion PASSED unanimously.

B. Pre-Application Discussion: Proposed Improvements at 19 Centre Street (Mansfield Center Historic District)

Edward Matthews, owner of 19 Centre Street presented information regarding necessary repairs required to keep the house in safe and standard condition, as well as plans to execute repairs in keeping with the historic quality of the house and neighborhood. Members suggested further research of the house's original design using records of the Mansfield Historic Society, R. Favretti book on Mansfield Center, and the original application for creation of the district. Mr. Matthews was advised to return with a formal application with specifications for the replacement door and removal or replacement of shutters.

OLD BUSINESS

A. Update to Commission Rules and Regulations

Tabled to future meeting.

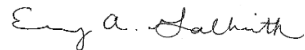
B. Demolition Delay Ordinance

Tabled to future meeting.

ADJOURNMENT

The meeting was adjourned at 7:15 p.m.

Respectfully Submitted:



Emmy A. Galbraith
Administrative Assistant