



APPROVED MINUTES

MANSFIELD INLAND WETLANDS AGENCY

AUDREY P. BECK MUNICIPAL BUILDING ■ 4 SOUTH EAGLEVILLE ROAD ■ COUNCIL CHAMBER

MONDAY, MAY 20, 2019 ■ SPECIAL MEETING

MEMBERS PRESENT: S. Accorsi, P. Aho, B. Chandy, J. Goodwin, R. Hall (arrived 6:31 pm), B. Ryan, V. Ward
MEMBERS ABSENT: D. Plante, K. Rawn
ALTERNATES PRESENT: C. Cotton, K. Fratoni
ALTERNATES ABSENT: L. Cooley
STAFF PRESENT: L. Painter, Director of Planning and Development
J. Woodmansee, Community Development Assistant

Chairman Goodwin called the meeting to order at 6:30 p.m. C. Cotton and K. Fratoni are seated for absent members, D. Plante, K. Rawn.

MINUTES:

MAY 6, 2019 REGULAR MEETING

P. Aho MOVED, B. Chandy seconded, to approve the May 6, 2019, minutes as presented. K. Fratoni indicated that she listened to the recording. MOTION PASSED UNANIMOUSLY.

MAY 9, 2109 ON CALL CONSULTANT SELECTION SUBCOMMITTEE

K. Fratoni MOVED, J. Goodwin seconded, to approve the May 9, 2019, minutes as presented. MOTION PASSED UNANIMOUSLY (only members of the Subcommittee voted).

OLD BUISNESS:

SELECTION OF ON-CALL IWA CONSULTANT

L. Painter reviewed the steps taken by the Sub-Committee during the selection process to include interviews, review of sample reports, and references checks. V. Ward questioned possible conflicts of interest. L. Painter discussed that prior to any project, staff would meet with the firms to discuss expectations.

V. Ward MOVED, B. Ryan seconded, to establish an On-Call list consisting of the following firms to provide professional and technical assistance to the Inland Wetlands Agency (IWA) in its review of applications:

- BETA Group, Inc.
- CME Associates, Inc.
- Landtech, Inc.
- Tighe & Bond, Inc.
- Trinkaus Engineering, LLC (limited to projects requiring Low Impact Development expertise unless otherwise authorized by the IWA)

The selection of these firms is made pursuant to the authority granted to the IWA by Section 122-12 of the Mansfield Code of Ordinances. These firms shall remain on the On-Call list for three years, until May 20, 2022. Nothing in this action shall prohibit the IWA from issuing additional RFQs/RFPs for professional and technical assistance in reviewing applications when the Agency determines that such an RFQ/RFP would be advantageous to the Town.

Furthermore, the Inland Wetlands Agent is authorized to seek proposals from firms on the On-Call list when an application is submitted for which the Agent finds additional technical assistance would be beneficial. Final authorization to retain professional and technical assistance with regard to a specific application must be granted by the IWA prior to execution of a contract for a specific project. MOTION PASSED UNANIMOUSLY.

OTHER COMMUNICATIONS AND BILLS:

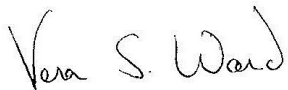
TOWN OF COVENTRY – NOTICE OF TEMPORARY BRIDGE, 18 JONES CROSSING ROAD

Noted.

ADJOURNMENT:

Chairman Goodwin declared the meeting adjourned at 6:37 p.m.

Respectfully submitted,



V. Ward, Secretary
Mansfield Planning and Zoning Commission