

HOUSING AUTHORITY OF THE TOWN OF MANSFIELD

REGULAR MEETING MINUTES

Housing Authority Office

July 18, 2019

8:30 a.m.

Attendance: Mr. Long, Chairman; Mr. Simonsen, Vice Chairman was excused; Ms. Hall, Assistant Treasurer; April Morin, Secretary-Treasurer; Kathy Holt, Commissioner; Ms. Fields, Executive Director; Hannah Rudd, Development Coordinator; invited guests Kathy Ward and Edith Allison.

The meeting was called to order at 8:45 a.m. by the Chairman.

MINUTES

The Chairman declared, without objection, the acceptance of the minutes of the June 20, 2019 Regular Meeting.

COMMENTS FROM THE PUBLIC

None

COMMUNICATIONS

None

REPORTS OF THE DIRECTOR

Bills

A motion was made by Ms. Hall and seconded by Ms. Holt to approve the June bills. Motion approved unanimously.

Financial Reports –A (General)

A motion was made by Ms. Holt and seconded by Ms. Hall to approve the May financial reports. Motion approved unanimously.

Financial Report-B (Section 8 Statistical Report)

A motion was made by Ms. Hall and seconded by Ms. Holt to approve the June Section 8 Statistical Report. Motion approved unanimously.

REPORT FROM TENANT REPRESENTATIVE

None

COMMENTS FROM COMMISSIONERS

None

COMMITTEE REPORT

Budget Committee

The Budget Committee met on July 17, 2019 to review the proposed budget for all the managed properties.

UNFINISHED BUSINESS

MHA 5-Year Plan (Required by HUD)

A public meeting was held on June 28, 2019 and no one attended. Ms. Fields sent a copy of the MHA plan and state plan to all five towns represented under the Section 8 program along with a request to sign off on HUD Form 50077-SL that the MHA plan is consistent with the State Consolidated Plan to preserve affordable housing. Ms. Fields requested those forms be returned no later than July 31st. Presently, Willington and Mansfield are still outstanding.

Holinko Estates - Landscaping

Ms. Fields expressed a desire to improve the landscaping at Holinko without spending too much. It was determined that a field trip to Holinko would be required but that time would not allow it at this meeting. It will be rescheduled.

NEW BUSINESS

FHLB – AHP Application

The Mansfield Housing Authority, as asset manager for the Mansfield Nonprofit Housing Development Corporation, needs to submit an application to the Federal Home Loan Board – Affordable Housing Program on behalf of the Mansfield Nonprofit Housing Development Corporation in pursuit of funding to develop 113-121 South Eagleville Road also known as Eagleville Green.

RESOLUTION

The Mansfield Housing Authority is hereby authorized to submit an Affordable Housing Program application to the Federal Home Loan Bank of Boston with member bank, Liberty Bank, on behalf of Mansfield Non-Profit Housing Development Corp for funding to support the development of Eagleville Green in Mansfield.

A motion was made by Ms. Holt and seconded by Ms. Hall to approve the above Resolution. Motion approved unanimously.

Budgets

A Budget meeting took place on July 17, 2019. Since Mr. Simonsen was unable to attend, Ms. Fields will coordinate a time with Mr. Simonsen for his review of the budget.

Vehicle Replacement

Ms. Fields discussed the need to think about replacing the 2000 Subaru. It has been needing more repairs and at 19 years old, the Housing Authority may want to consider a replacement.

MEETING DATE REVIEW

The next two Regular Meetings will be held on August 15, 2019 and September 19, 2019 at 8:30 a.m.

OTHER BUSINESS

None

ADJOURNMENT

The Chairman declared the meeting adjourned at 9:50 a.m. without objection.

April Morin, Secretary

Approved:

Richard Long, Chairman