



Mansfield Middle School

205 Spring Hill Road
Storrs, CT 06268
(860) 429-9341

Kristina Lee, School Counselor
Eileen Melody, School Counselor

Dear Youth Employment Applicant,

On the other side of this paper is an **application / contract** for a job available at MMS with a teacher. It is important to complete the entire application. You will need to have a parent/guardian signature, as well as your employer's/teacher's signature.

Because we believe that your academic success is your priority at school, **student may work for ONE X block per week – 50 minutes.** Pay will be \$2.00 – 50 minutes.

Students who need to complete their schoolwork will be required to do so before fulfilling their weekly youth employment commitment.

To begin the employment process:

- Ask a teacher if they will be your employer.
- Fill out and return this form.
- Perform your duties with pride by showing up on time and working carefully and thoroughly.
- Submit your time card weekly to the School Counselors' Offices (109/110) by the end of X, on Mondays.
- Payday will be on Thursdays in the Back Office. See Mrs. Sydie for your pay envelope.

If you have any questions, please talk to your school counselor.

This student employment opportunity is a wonderful chance for you to earn your own money while practicing life skills in following directions and being reliable.

Mrs. Lee, Mrs. Melody, Mrs. Deets and Mrs. Sydie
The Youth Employment Service Committee (YES)