

**Minutes of the Southeast PTO
January 7, 2007**

CALL TO ORDER: 7:00PM

Introductions

IN ATTENDANCE: Norma Fisher-Doiron, Monique Brown, Kim O'Keefe, Dave Delaney, Andrea Lennon, Kimberly Christenson, Lesley Sweeney, Ron Baker, Soo Hyun Park, Cookie Sabo, Jennifer Schletter

PRESIDENT'S REPORT – Kim O'Keefe

Southeast Skating Event is Sunday February 23rd. 5:30 – 6:30 at UConn. Free, just pay for skate rentals.

PTO sponsored Leadership Conference thank you note was read aloud.

Need trash receptacles for the playground. We have a quote for \$2460.00 from O'Brien and Sons (they did the playscape installation) which will include 2 receptacles and another bench as well as installation. Could one be used for recycling? Kim will look into this. Kim made motion to order the trash receptacles & bench at the above quoted price. Ron Baker seconded the motion.

Sunshine Club: This fund exists for any Southeast child in need. Kim suggested adding money to the fund, increasing the budget line item from \$300 to \$500. Her proposal was seconded by Kimberly Clark.

Wendy Guyette volunteered to organize parent board in the hall. THANK YOU WENDY!

PRINCIPAL'S REPORT: Norma Fisher Doiron

Parent's Hour:

Norma is looking for suggestions for next month? What about Officer Cox again on internet safety? Norma offered a renovations community meeting. Kimberly Clark suggested having the kids present something that is going on in their grade.

Nutrition month is in March. PTO sponsored healthy snacks in past years. Kim O'Keefe motioned that the PTO offer \$800 towards these snacks. Her motion was seconded by Ron Baker. Since Lesley had to leave early, Norma felt we should call her attention to this motion.

Calendar of Events (on web site)

Highlights:

February 5,6 Southeast Circus

Fall Science Sampler done. It was organized by Norma's intern but we need someone else to organize the next one for the spring.

TEACHER'S REPORT: Monique Brown

Nothing to report

SECRETARY'S REPORT: Monique Brown

November's minutes were reviewed.

CHANGES: Incorrect dates for Circus – The 5th & 6th of February not the 12th & 13th as listed in the minutes. The 5th = K,1,2 and the 6th = 3rd & 4th

Motion for acceptance with edits by: Dave Delaney

2nd by: Ron Baker

All in Favor

****First on agenda as she had to leave early****

TREASURER'S REPORT: Lesley Sweeney

Lesley reviewed the treasurer's report.

Highlights:

Wrapping paper brought in \$1,432.52 – we hoped for 2,300

Carnival brought in \$11,544.05 – we had hoped for 8,500

Book fair outstanding – looks like half the income of last year's fair.

No charge for ice skating event: The Ewalts have covered the expense.

Balance in checking = \$29,932.93

There was a question about being behind in fundraising versus last year. Is this a problem? Lesley stated "no". Mostly because no money is needed for the playscape this year and we are actually very close to budget expectations.

A question arose about the amount of extra money to spend. Lesley and Norma stated that money has been allocated to certain funds/events in advance. Norma figures we have about 7,000.00 in discretionary income.

Andrea Lennon reported a \$201.00 income from G&L Christmas Store event.

Motion to accept the Treasurer's report: Ron Baker

Seconded by: Dave Delaney

All in Favor

FUNDRAISING REPORT: Karen Sommer (Kimberly Christenson on her behalf)

Should we go ahead with Butterbraids and Munson fundraisers for the spring? Should we do a spring bulbs fundraiser? Is there someone who wants to organize it? "Yes" on Butter braids and Munsons. Looking to see who organized the spring bulbs last year. Kimberly Christenson said that she knows of someone offering to organize Avon fundraiser. It was decided not to offer this at this time.

OTHER:

Southeast School Dance: Andrea Lennon organizing this with Wendy Guyette. It would be for grades K – 4. They looked at Radio Disney but it was \$1500.00 which is too much. They are now looking to do a Disney luau theme dance on Friday April 25th 6 – 8PM. A DJ will play for \$300 total with 15% tip. The student’s art castles will be displayed. There would be water and juice but no food. The total estimated cost would be \$755. Any leftovers items would be donated to the next fall carnival. Family vacation pictures would be on display. Norma suggested having students bring a donation, like a canned good as “admission”. Kim O’Keefe mentioned that the PTO has never spent that much before on a family event – more like \$300. Kim made a proposal to whittle it down to \$500 total. Dave Delaney seconded this proposal.

The need for more volunteers was brought up. Kimberly Christenson said trying to find volunteers for the Book Fair was like trying to find “Water in the desert”! Kim O’Keefe felt just having teachers sign different flyers that go home would give the request more “weight”. How about room parents? Could Monique talk with teachers? Monique felt clarification would need to be made on exactly what a “room parent” would do. She will talk with the teachers.

Motion to adjourn: Kim O’Keefe

Motion seconded by: Monique Brown

MEETING ADJOURNED: 8:20PM
RESPECTIVELY SUBMITTED BY: MONIQUE M. BROWN
NEXT MEETING: February 4, 2008