

**Southeast PTO  
Meeting Minutes  
March 4, 2013**

**Members in Attendance:** Cyndi Wells, Jana MacDonald, Diane Hutton, Gwen Schneider, Lena Rossi, Marie Hodrinsky, Erin Christopher, Julie Campbell, Erin Clark, Celine Demers, Jean Johnson, Norma Fisher-Doiron, Esther Soffer Roberts, Patti Braithwaite

**Meeting was called to order at 7:05 p.m.**

**President & Vice President's Reports and upcoming events (Cyndi Wells):**

Jess will be running the tag sale. It will be on May 18<sup>th</sup> from 9-2. Jean Johnson will coordinate the bake sale, but may not be there that day. We will likely rent booths to vendors for \$25/table. More information will be available soon.

Jana will coordinate the family hike during screen free week. (Friday, May 3<sup>rd</sup> at 6:15). Jana will send a flyer home to parents and will ask Sue Harrington if she would be willing to lead the group.

Esther Soffer Roberts and Erin Ballou will coordinate the Teacher Appreciate Luncheon on Friday, May 24<sup>th</sup>.

Special Person's Week is May 6-10. Suzanne Kelly will coordinate this.

Jess Higham and Jean Johnson are coordinating the Moving On Ceremony along with the 4<sup>th</sup> grade teachers.

Munson's and Butterbraids fundraisers have ended. Thank you to Celine Demers Schiffler for organizing the Munson's sale.

The citrus from the citrus fundraiser arrived and was delivered.

The ice skating event was a big success. Thank you Erin Christopher!

Family game night was fun! Thank you Noreen Halbrooks for organizing!

Cyndi will email Patti J. about a possible Box Tops competition.

Patti Braithwaite reported on the Big Y Education Express points. Recently, the IA's received games for indoor recess. She would also like feedback about who we should use for pictures next year. Patti and Cyndi will send out a survey through Q-notify. We need to make a decision

soon. She also learned that G&B does yearbooks and brought a sample for Esther, Jean & Erin Ballou, who will help her organize that this year.

We have decided to be a “friend” of the Neighbor to Neighbor energy program. Cyndi will submit the paperwork & send out more information describing the program. The PTO will receive a certain amount of money for every family that has a home energy assessment done.

Mansfield Tomorrow is in need of volunteers to help shape the vision for Mansfield’s future.  
[www.mansfieldtomorrow.com](http://www.mansfieldtomorrow.com)

**Principal’s Report** (Norma Fisher Doiron)

There are no Parent’s Hours scheduled.

March is nutrition month. The PTO is providing healthy snacks. It was discussed that perhaps parents could receive a more detailed description about this.

**Diane Hutton:**

Mileage club will start April 1<sup>st</sup>. Running club will meet twice per week.

Southeast Network: We are the pilot school for online messages. It seems the parents need a clearer link to bring us to the week’s announcements. Contact Steve Kozolowski with any concerns.

**Treasurer’s Report** (Gwen Schneider)

Lena made a motion to accept the February treasurer’s report. Celine seconded it.

**Secretary’s Report** (Jana MacDonald):

Cyndi made a motion to accept the February minutes. Gwen seconded it.

**Meeting adjourned at 8:06.**

Respectfully submitted by,

Jana MacDonald, secretary  
Southeast PTO