

**Town Manager's Office
Town of Mansfield**

Memo

To: Town Council
From: Matt Hart, Town Manager
CC: Town Employees
Date: June 28, 2010
Re: Town Manager's Report

Below please find a report regarding various items of interest to the Town Council, staff and the community:

Budget and Finance

- *Town Budget Referendum* – The Town of Mansfield Budget Referendum was held on Tuesday, June 22, 2010. Results were as follows:
 - *Are you in favor of the budget as adopted on May 11, 2010?*
Yes - 645; No - 387
 - *If the budget is defeated, is the town budget portion too high or too low?*
Town too high – 504; Town too low - 347
 - *If the budget is defeated, is the school budget portion too high or too low?*
School too high – 409; School too low - 449

Council Requests for Information/Council Business

- *Senior Services Social Worker* – I have attached to my report this evening a memorandum in response to concerns that Town Council has expressed regarding whether the Senior Services Social Worker is being supervised by a licensed clinical social worker and what liability the Town might have if she is not receiving that level of supervision. In summary, Kevin Grunwald and I do not think that duties of the job constitute clinical social work that would require supervision by a licensed clinical social worker. We do feel that the employee is operating within her area of competency and is receiving appropriate supervision from Mr. Grunwald as the Director of Human Services. Please review our correspondence and let us know if you have further questions.

Departmental/Division News

- *Human Services/Town Manager's Office* – We are pleased to announce that Cindy Dainton will be our new *Senior Center Coordinator* beginning July 19, 2010. I am looking forward to working with Cindy in the area of senior services and am confident that she will do an excellent job in her new role. On a related note, I would like to thank Marilyn Gerling for the work that she has done serving as our interim coordinator. Marilyn stepped in to help us out during a very critical time and I believe that her grace, pleasant demeanor and steady presence enabled us to maintain programs and services at the senior center while we conducted our recruitment for the full-time coordinator. Marilyn, we thank you for all that you have done for the senior center and our community – we are fortunate to have you!
- *Mansfield Public Library* – Item number 12 in tonight's Council packet outlines a new 50-hr per week schedule for the library, which Louise Bailey and I plan to implement this coming September following the end of summer programming. Ms. Bailey and I believe that the proposed schedule will provide us with the best opportunity to provide programs necessary to promote the library's goals and objectives, particularly in the areas of school readiness and literacy. Please let me know if you have any concerns regarding the proposed schedule and if you would like to add this item to a future agenda for discussion purposes.

- **Parks and Recreation**

- Kayaks and backyard games are available for rent at the Community Center. Due to a grant from *Health Eating, Active Living*, we have kayaks, volleyball and badminton sets available to rent for \$5 each. Reservations with payment must be made in writing at least 48 hours in advance. A \$50 deposit check (for kayaks) and a \$25 deposit check and a copy of driver's license are required at the time of rental. Call the community center at (860) 429-3015 ext. 0 for more information.
- A variety of camps are available to area residents beginning next week. There are sports camps, dance, science, engineering to name a few plus our ever popular Camp Mansfield. Registration is underway and space is limited in some camps.
- This year's free *summer concert series* will be held on Thursdays, beginning July 8 on the green at the Community center from 6:30-8 p.m. If the weather doesn't cooperate, the concerts will be held inside the community center. The first concert will be performed by the Jessica Prouty Band; this group of teenagers will truly impress with their musical talents.

Major Projects and Initiatives

- *Assisted Living Update* - Kevin Grunwald, Director of Human Services, has spoken to the president of Masonicare, Steve McPherson, who has informed us that Masonicare is still committed to building an assisted/independent living facility in Mansfield. Masonicare has an option to purchase a piece of property on Maple Road and plans to exercise that option by the end of this calendar year.

Special Events

- *Tour de Mansfield: Call for Volunteers* – Calling all volunteers! We need help with the 5th annual *Tour de Mansfield* bike tour! We are excited to again offer this special event on Saturday, July 17, 2010 (rain date July 24). The bike tour provides a family oriented event for area residents, encourages exercise through cycling, brings awareness to the scenic beauty of Mansfield's historic villages and promotes community bonding through social and recreation activity. Volunteers are needed for the following duties - set-up, registration, break-down, rest stop management and barbecuing. Please contact Sara-Ann at 860-429-3336 if you are interesting in volunteering.

Upcoming Meetings*

- Mansfield Historical Society, June 29, 2010, 8:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Mansfield Downtown Partnership Board of Directors, July 1, 2010, 4:00 PM, Mansfield Downtown Partnership Office
- Community Quality of Life Committee, July 1, 2010, 7:30 PM, Council Chambers, Audrey P. Beck Municipal Building
- Planning and Zoning Commission, July 6, 2010, 2010, 7:00 PM, Council Chambers, Audrey P. Beck Municipal Building
- Agriculture Committee, July 6, 2010, 7:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Mansfield Community Campus Partnership, July 7, 2010, 4:00 PM, Council Chambers, Audrey P. Beck Municipal Building
- Housing Code Board of Appeals, July 12, 2010, 5:00 PM, Council Chambers, Audrey P. Beck Municipal Building
- Town Meeting on the Ordinance Regarding Off Street Parking On Residential Rental Property, July 12, 2010, 6:00 PM, Mansfield Middle School Auditorium
- Town Council, July 12, 2010, 7:30 PM, Council Chambers, Audrey P. Beck Municipal Building

**Meeting dates/times are subject to change. Please view the [Town Calendar](#) or contact the Town Clerk's Office at 429-3302 for a complete and up-to-date listing of committee meetings.*