

Memo

To: Town Council
From: Matt Hart, Town Manager
CC: Town Employees
Date: December 13, 2010
Re: Town Manager's Report

Below please find a report regarding various items of interest to the Town Council, staff and the community:

Departmental/Division News

- *Fire & Emergency Services* – In your meeting packet you will find a memo from Chief Dagon regarding the results from a 12 week program of staffing EMS Duty Crews during weekend nights of the University's Fall Semester. Please see item number 6 for more information on the results of this program.
- *Public Works*
 - *Free Electronics Recycling* – The Town of Mansfield began recycling electronics in 1999 when it became apparent that televisions and computers contained hazardous metals that could cause pollution and health problems if not reclaimed through a recycling process at the time of disposal. Since 1999, Mansfield has recycled a total of 324,628 pounds of residential electronics. Up until now, Mansfield residents have been charged for recycling computers, computer accessories and televisions at the transfer station to help offset the Town's cost from the electronics recycling company. In anticipation of a new Connecticut electronics recycling law, the electronics recycling company that the Town uses, WeRecycle!, is no longer charging for electronics. In fact, once the State electronics recycling law is in effect, electronics manufacturers will bear the responsibility and cost of recycling their own defunct products. **Mansfield residents can now bring their computers, computer accessories and televisions to the Mansfield Transfer Station to be recycled for free.** The Mansfield Transfer Station is located on Route 89 one mile from the intersection of Route 195 and Route 89 in Mansfield Center. The transfer station hours are Tuesdays, 8:30 to 4:00, Thursdays, 12:00 to 4:00 and Saturdays, 8:30 to 4:00. Questions can be directed to the Mansfield Recycling Coordinator at waltonvd@mansfieldct.org or 860-429-3333.
- *Parks and Recreation*
 - Parks and Recreation held their first of two "Giving Weeks" from November 15-21. Participants could take part in a variety of classes at no charge with a contribution to the food pantry. There were dozens of participants and Fitness Specialist Jessica Tracy reports that she carried at least 12 bins of dry goods across to the food pantry. The next "Giving Week" is December 20-23. The instructors will volunteer their time and the free classes will be available to anyone who brings in an item for the food pantry; the schedule will be posted the week prior.
 - Basketball season has started for children in grades K-8. There are over 250 children participating in this year's program, which will run until the end of February.
 - Our annual "Home for the Holidays" and "12 Days of Fitness" promotions are now in progress. These are short term promotions that are only available until the end of January.
 - In response to several requests, we are phasing in a program that will allow children, ages 10-13, to use some of the equipment in the fitness center when accompanied by a parent. .
- *Town Manager's Office/Department of Finance*
 - We are pleased to announce that Keri Rowley has been promoted to the position of Accounting Manager-Treasurer with the Finance Department. Keri will be responsible for managing the accounting and disbursements division of Finance which includes functions such as accounting, accounts payable, and payroll. In 2009, Keri started in Mansfield as an accountant; she had previously served the Mystic Seaport in a similar capacity. Keri has a bachelor's degree in

accounting from Eastern Connecticut State University. We are confident that she will continue to do an excellent job for the Town. Congratulations Keri!

Upcoming Meetings*

- Youth Service Bureau Advisory Board, December 14, 2010, 11:30AM, Conference Room B, Audrey P. Beck Municipal Building
- Town-University Relations Committee, December 14, 2010, 4:00PM, Council Chambers, Audrey P. Beck Municipal Building
- Historic District Commission, December 14, 2010, 8:00PM, Conference Room B, Audrey P. Beck Municipal Building
- Regulatory Review Committee, December 15, 2010, 1:15PM, Conference Room C, Audrey P. Beck Municipal Building
- Sustainability Committee, December 15, 2010, 5:00PM, Conference Room B, Audrey P. Beck Municipal Building
- Conservation Commission, December 15, 2010, 7:30PM, Conference Room B, Audrey P. Beck Municipal Building
- Finance Committee, December 16, 2010, 6:30PM, Conference Room B, Audrey P. Beck Municipal Building
- Planning & Zoning Commission, December 20, 2010, 7:00PM, Council Chambers, Audrey P. Beck Municipal Building
- Committee on Committees, December 20, 2010, 7:00PM, Conference Room B, Audrey P. Beck Municipal Building
- Town Council, December 27, 2010, 7:30PM, Council Chambers, Audrey P. Beck Municipal Building

**Meeting dates/times are subject to change. Please view the [Town Calendar](#) or contact the Town Clerk's Office at 429-3302 for a complete and up-to-date listing of committee meetings.*