



## TOWN OF MANSFIELD POLICY MEMORANDUM

**To:** All Citizens & Town Employees  
**From:** Mansfield Town Council and Maria E. Capriola, Interim Town Manager  
**Date:** April 24, 2017 (Revised), April 9, 2012 (Revised), April 25, 2011 (Revised), April 26, 2010 (Revised)  
**Subject:** Fair Housing Policy Statement

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It is the policy of the Town of Mansfield to promote fair housing opportunities and to encourage racial and economic integration in all its programs and housing development activities.

Programs funded and administered by this Town of Mansfield must comply with the provisions of Section 46a-64c of the C.G.S., and with related state and federal laws and regulations that prohibit discriminatory housing practices.

The Town of Mansfield or any of sub-recipient of the Town of Mansfield will carry out an affirmative marketing program to attract prospective buyers or tenants of all majority or minority groups, without consideration of race, color, religion, sex, national origin, ancestry, creed, sexual orientation, gender identity or expression, marital status, lawful source of income, disability, age or because the individual has children in all programs and housing development activities funded or administered by the Town of Mansfield.

The municipality's Department of Human Services is responsible for the enforcement and implementation of this policy. The Director of Human Services, Patricia Schneider may be reached at 860-429-3315 or [SchneiderPR@mansfieldct.org](mailto:SchneiderPR@mansfieldct.org).

Complaints pertaining to discrimination in any program funded or administered by this Town of Mansfield, may be filed with the Department of Human Services. The municipality's Grievance Procedure will be utilized in these cases.

Complaints may also be filed with the Commission on Human Rights and Opportunities, Special Enforcement Unit, 21 Grand Street, Hartford, CT 06106, Telephone (860) 541-3403 within 180 days of the alleged violation by submitting a notarized complaint and/or the Boston Regional Office of FHEO, U.S. Department of Housing and Urban Development, Thomas P. O'Neill, Jr. Federal Building, 10 Causeway Street, Room 321, Boston, MA 02222-1092, Telephone (617) 994-8300 or 1-800-827-5005, TTY (617) 565-5453. A complaint may be filed with HUD within one year after an alleged violation. Additionally, an individual may file suit, at his/her expense, in Federal District Court or State Court within two years of an alleged violation. If the individual cannot afford an attorney, the Court may appoint one. A suit can be brought even after filing a complaint, if the complaining party has not signed a conciliation agreement

and an Administrative Law Judge has not started a hearing. A court may award actual and punitive damages and attorney's fees and costs.

A copy of this policy statement will be given annually to all Town of Mansfield employees and they are expected to fully comply with it. In addition, a copy will be posted throughout the Town of Mansfield.

Revised April 24, 2017

8/31/2017  
Date

Maria E. Capriola  
Maria E. Capriola  
Interim Town Manager

*This statement is made available in large print or on audiotape by contacting Patricia Schneider at 4 South Eagleville Road, Mansfield, CT 06268 or 860-429-3315.*