



TOWN OF MANSFIELD
TOWN COUNCIL MEETING
MONDAY, August 25, 2003
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:30 p.m.

AGENDA

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CALL TO ORDER	
ROLL CALL	
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EXECUTIVE SESSION

REGULAR MEETING-MANSFIELD TOWN COUNCIL-JULY 28, 2003

Deputy Mayor Gregory Haddad called the regular meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chamber of the Audrey P. Beck Municipal Building.

I. ROLL CALL

Present: Bellm, Haddad, Hawkins, Holinko, Martin
Absent: Paterson, Rosen, Schaefer, Thorkelson

II. APPROVAL OF MINUTES

Mr. Hawkins moved and Mr. Martin seconded to approve the minutes of July 14, 2003.

Motion so passed. Mr. Bellm abstained.

III. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Joyce Crepeau, 244 So. Eagleville Road, expressed concern over the fence which partially surrounds the Bicentennial Pond. Her son ripped his ear on the wire.

IV. PUBLIC HEARING

1. Solid Waste Regulations

No comments from the audience on this issue. Public Hearing opened at 7:35 p.m.
closed at 7:36 p.m.

V. OLD BUSINESS

3. Solid Waste Regulations-Commercial Bulky Waste

Mr. Martin moved and Mr. Bellm seconded to adjourn as the Town Council and convene as the Mansfield Resource Recovery Authority.

So passed unanimously.

MRRA:

Mr. Martin moved, effective July 28, 2003, to adopt the amendments to the Mansfield Solid Waste Regulations as presented by town staff in its draft dated July 28, 2003, and which amendments will become effective 21 days after publication in a newspaper having circulation in the town of Mansfield. Motion seconded by Mr. Holinko.

Motion so passed unanimously.

To effect the proposed change, staff recommends that the Solid Waste Regulations be amended as detailed below. Please note that new language is bold in [brackets] and deleted language is in strike-outs.

§A196-2 Proof of refuse; contractor delivery and transportation

- A.) No changes.
- B.) Contractors (tree services, [site contractors], demolition companies, etc.) must make arrangements with the Town Department of Public Works in advance of delivering refuse or bulky waste to any Town solid waste facility; otherwise, a delay on unloading may result. ~~[Effective August 1, 2003 commercial (contractor hauled) bulky waste will not be accepted at the Town's transfer station.]~~ Dated proof of refuse source and prepayment of disposal fees shall be required for everyone other than licensed haulers.
- C.) No changes.

§A196-11 Designation of solid waste and recycling facilities

- A.) No changes.
- B.) No changes.
- C.) The transfer station located on Route 89 in Mansfield shall be the designated Mansfield disposal area for residential quantities of bulky waste [for residents hauling their own bulky waste in their own vehicles.]
- D.) (NEW) [The Willimantic Waste Paper Company's bulky waste receiving facility located on Route 32 in Windham shall be the designated Mansfield disposal facility for commercially hauled or generated bulky wastes.]
- E.) (Previously D) No changes.

§A196-12E

- A.) No changes.
- B.) A maximum of eight [four] cubic yards of bulky waste per vehicle is permitted for use of the transfer station except under written permission from the Town's Department of public works.
- C.) No Changes.

Mr. Martin moved and Mr. Bellm seconded to adjourn as the MRRA and reconvene as the Town Council.

So passed unanimously.

4. Issues Regarding the UConn Landfill including the UConn Consent Order, Public Participation Relative to the Consent Order and Well Testing

No comment from the Council.

5. Funding of Connecticut Conference of Municipalities (CCM) Lawsuits against the State

Mr. Hawkins moved and Mr. Bellm seconded that effective July 28, 2003 to authorize the Town Manager to contribute up to \$600 toward the funding of two lawsuits-Andover et. al v. Ryan and Andover et al v. Wyman-that the Connecticut Conference of Municipalities brought against the State of Connecticut to compel the state to pay municipalities under two grant programs.

Motion so passed unanimously.

6. Underage Drinking, University Spring Weekend and President Austin's Task Force on Substance Abuse

In the packet the Town Council received several samples of ordinances and legislature regarding this issue. This information should be helpful as the issue continues to be studied.

RETURN TO PUBLIC HEARING

2. Modifications to Fee Waiver Ordinance

No comments from the public. Hearing opened at 7:45 p.m. closed at 7:46 p.m.

VI. NEW BUSINESS

7. Emergency Smallpox Preparedness

Mr. Martin moved and Mr. Hawkins seconded that effective July 28, 2003, to authorize the Town Manager to execute the attached Memorandum of Understanding from the Eastern Highlands Health District titled "Planning and Implementation of Emergency Smallpox Countermeasures."

Mr. Rob Miller, Director of the Eastern Highlands Health District spoke to this issue.

So passed unanimously.

8 Bonding for Proposed Modular Classrooms

Mr. Martin moved and Mr. Bellm seconded to postpone indefinitely the referendum question on the financing of proposed modular classrooms at Goodwin and Vinton Elementary Schools.

So passed unanimously.

9. Small Cities Grant Closeout-Housing Rehabilitation

Mr. Martin moved and Mr. Bellm seconded to approve the attached resolution effective July 28, 2003, to close out Small Cities Grant #1997-078-052-000-000025 Housing Rehabilitation.

So passed unanimously.

10. Agreement between Town and Mansfield and Uniformed Professional Fire Fighters of Connecticut

Mr. Hawkins moved and Mr. Martin seconded that effective July 28, 2003, to authorize the Town Manager to execute the attached preliminary agreement between the Town of Mansfield and the Uniformed Professional Fire Fighters of Connecticut for the term beginning July 1, 2003 and ending June 30, 2005.

So passed unanimously.

11. Wildlife Incentives Program (WHIP) for Mt. Hope, Eagleville Preserve, Fifty-foot Cliff Preserve and Old Spring Hill Field

Mr. Martin moved and Mr. Bellm seconded that effective, July 28, 2003, to authorize staff to submit proposals to include Mt. Hope Park, Eagleville Preserve, Fifty-foot Cliff Preserve and Old Spring Hill Field within the Natural Resources Conservation Service's Wildlife Habitat Incentives Program.

So passed unanimously.

11b. Mr. Bellm moved and Mr. Martin seconded to add Cancellation of the Aug. 11, 2003 meeting to the agenda.

So passed unanimously.

Mr. Martin moved and Mr. Bellm seconded to cancel the Aug. 11, 2003 meeting.

So passed unanimously.

AGREEMENT
BETWEEN
TOWN OF MANSFIELD

-and-

UNIFORMED PROFESSIONAL FIRE FIGHTERS OF CONNECTICUT

The Town of Mansfield (the "Town") and the Uniformed Professional Fire Fighters of Connecticut (the "Union") agree to implement the following changes in conditions of employment. These items shall be part of the new collective bargaining agreement for fire fighters being negotiated by the parties.

1. The duration of the collective bargaining agreement shall be July 1, 2003 through June 30, 2005, unless the parties mutually agree to a longer duration as part of their ongoing negotiations.
2. For full-time employees, the July 1, 2003 wage adjustment previously approved by the Mansfield Town Council (if applicable) and a general wage increase of three percent (3%) shall be effective and retroactive to July 1, 2003. Full-time employees shall receive the July 1, 2004 wage adjustment previously approved by the Mansfield Town Council (if applicable) and a general wage increase of three percent (3%) effective July 1, 2004.
3. Effective October 1, 2003, each full-time employee shall be enrolled in either the Anthem Century Preferred PPO medical insurance plan or the Bluecare POS Option I plan, at the employee's option. An open enrollment to allow employees the opportunity to enroll in one of these plans shall be held in or about September 2003.

Effective October 1, 2003, employees who elect the PPO plan shall pay premium cost sharing of five percent (5%) and employees who elect the POS plan shall pay one percent (1%). Effective July 1, 2004, the premium cost sharing for the PPO plan shall be six

percent (6%) and the premium cost sharing for the POS plan shall be two percent (2%).

The prescription drug plans shall be as follows:

a. Century Preferred PPO

\$3,000 annual maximum

Co-payments of \$5 for generic, \$15 for listed brand name, and \$25 for non-listed brand name

b. Bluecare POS

Unlimited annual maximum

Co-payments of \$2 for generic, \$7 for brand name, and \$0 for mail order

4. With the exception of the above, the Town shall make no changes in conditions of employment which are mandatory subjects of bargaining until the completion of negotiations for a complete collective bargaining agreement.

This Agreement is subject to ratification by the Union and, thereafter, by the Mansfield Town Council. Both parties shall recommend ratification to their principals.

TOWN OF MANSFIELD

UNIFORMED PROFESSIONAL FIRE
FIGHTERS OF CONNECTICUT

By /s
Martin Berliner
Town Manager

By /s
Matthew J. Flor
Staff Representative

Date July 23, 2003

Date July 23, 2003



TOWN OF MANSFIELD
Certified Resolution

Closeout Small Cities Grant #1997-078-052-000-000025 Housing Rehabilitation

Whereas, the Town of Mansfield has received funds under the Connecticut Small Cities Community Development Block Grant Program, pursuant to Title I of the Housing and Community Development Act of 1974 as amended; and

Whereas, the Town of Mansfield has expended those funds pursuant to Title I of the Housing and Community Development Act of 1974, the Code of Federal Regulations, and the Assistance Agreement; and

Whereas, those funds received by the Town of Mansfield have generated program income.

NOW, THEREFORE, BE IT RESOLVED BY THE MANSFIELD TOWN COUNCIL:

- 1) That it is cognizant of the conditions for the use of Program Income as prescribed by Title 24, Part 570, Section 489(e) of the Code of Federal Regulations and the State of Connecticut's Small Cities Implementation Manual;*
- 2) That it realizes Program Income is governed by Title One of the Housing and Community Development Act of 1974;*
- 3) That it will use Program Income to fund the same activities which generated the Program Income and that the activities will carry the same public benefit and be administered in the same target area that was approved in the original application; and*
- 4) That it will use Program Income to fund the Administrative and Program costs for these activities at the same levels that were approved in the original application.*

Certified a true copy of a resolution adopted by the Town of Mansfield at a meeting of its Town Council on July 28, 2003, and which has not been rescinded or modified in any way.

Joan E. Gerdson
Town Clerk

Date

SEAL

STATE OF CONNECTICUT
 DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
 CERTIFICATION OF COMPLETION

Name of Recipient: Mansfield

Grant Number: 1997-078-052-000-000025

Program Activities	Total Budget Costs	Total Unpaid Costs	Total Paid Costs
Private Rehab	225,000.00		\$225,000.00
Program Cost	50,000.00	0.00	\$50,000.00
Administration	25,000.00	0.00	\$25,000.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Total	300,000.00	0.00	\$300,000.00

A. Total: Program Budget Costs (column 2)	<u>\$300,000.00</u>
*B. Add: Total Program Unpaid Costs and Unsettled Third Party Claims (column 3)	<u>\$0.00</u>
C. Equals: Total Program Paid Costs (col	<u>\$300,000.00</u>
D. Deduct: Program Income	<u></u>
E. Equals: Program Net Costs (C - D)	<u>300,000.00</u>
F. Grant Amount per Grant Agreement	<u>300,000.00</u>
G. Grant Funds Received	<u>300,000.00</u>
H. Unutilized Grant to be Cancelled or Balance of Grant Payable	<u>0.00</u>
I. Amount to be Refunded to DECD if Applicable (See Remarks)	<u>0.00</u>

* List any unpaid costs and unsettled third party claims against the recipient's grant. Describe circumstances and amounts involved. Use additional sheets if necessary.

VII. DEPARTMENTAL REPORTS

VIII. REPORTS OF COUNCIL COMMITTEES

IX. REPORTS OF COUNCIL MEMBERS

X. TOWN MANAGER'S REPORT

The Community Center will not be completed until the fall. Parks and Recreation Director, Curt Vincente told the Council that 650 memberships have been bought. This is over the proposed amount for this time and date.

Question on the issue of the firefighters who volunteer in another town. The question is; in case of an accident which town is liable? The town the firefighter works for, or the town in which he volunteers.

Bus passes. Town Council member Martin asked about the free bus pass for Mansfield residents. Mr. Hultgren explained where the Town and University were in negotiating with the Undergraduate and Graduate student governing bodies.

Mr. Martin moved and Mr. Hawkins seconded to add bus passes to the agenda.

So passed unanimously.

Mr. Martin moved and Mr. Bellm seconded to authorize the Town Manager to implement the free bus pass service, even for a few months, while the Town continues its' negotiations for the year.

So passed unanimously.

On September 3, the Public will have an opportunity to discuss the landfill issue and where the University is with the remedial action design.

The University will be having fireworks for the incoming freshmen on August 22, 2003 on the University campus.

XI. FUTURE AGENDAS

Fence problem at Bicentennial Pond.

Selection of Council member

Mr. Martin moved and Mr. Hawkins seconded to add to the agenda appointment of Town Council member for vacancy created by Mr. Rosen moving out of town.

So passed unanimously.

Mr. Bellm moved and Mr. Martin seconded to appoint Mr. Bruce Clouette to the position on the Town Council vacated by Mr. Rosen beginning August 5, 2003.

So passed unanimously.

XII. PETITIONS, REQUESTS AND COMMUNICATIONS

12. R. Sherman re: Mansfield Democratic Town Committee Recommendation to Fill Vacancy
13. C. Hirsch re: Zoning Citations Ordinance
14. University of Connecticut 2002 Drinking Water Report
15. Connecticut State Library re: Historic Document Preservation Grant
16. C. van Zelm re: Mansfield Downtown Partnership June 30, 2003 Progress Report
17. Grand Shart, LLC vs. Town of Mansfield
18. D. Dagon re: FY 2003 Homeland Security Grant Program
19. Mansfield Downtown Partnership re: Town's Plan of Conservation and Development
20. Department of Environmental Protection-State of Connecticut v. UConn
21. The Wildlife Observer-"Mansfield Cub Scouts Complete a Conservation Project"
22. Preliminary Schedule of Estimated Changes in Fund Balance as of 6/30/03
23. Government Finance Officers Association-Certificate of Recognition for Budget Preparation
24. R. Hudd re: UConn Outdoor Firing Range
25. M. Berliner re: Bicentennial Pond

XIII. EXECUTIVE SESSION

Not needed.

XIV. ADJOURNMENT

At 9:20 p.m. Mr. Martin moved and Mr. Hawkins seconded to adjourn the meeting.

So passed unanimously.

Gregory Haddad, Deputy Mayor

Joan E. Gerdson, Town Clerk

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INTENTIONALLY

TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

August 25, 2003

Town Council
Town of Mansfield

Re: Issues Regarding the UConn Landfill Including the UConn Consent Order, Public Participation Relative to the Consent Order and Well Testing (Item #4, 07-28-03)

Dear Town Council:

On Wednesday, September 3, 2003 the Connecticut Department of Environmental Protection will be hosting an Open House in the Town of Mansfield Council Chambers. Residents of Mansfield and members of the UConn community have been invited to review the engineering design plans for capping the UConn landfill and former chemical pits area.

Attached for your information please find correspondence concerning the UConn Landfill, including the consent order, public participation relative to the consent order and well testing. At present, the Town Council does not need to take any action on this item.

Respectfully submitted,

A handwritten signature in cursive script that reads "Martin H. Berliner".

Martin H. Berliner
Town Manager

***Save the Date – Wednesday, September 3
from 3:30 to 8 PM***

OPEN HOUSE

in the Town of Mansfield Council Chamber
Audrey P. Beck Building
4 South Eagleville Road
Mansfield, CT

Residents and members of the Mansfield and Storrs communities are invited to an Open House to review the engineering design plans for capping the UConn landfill and former chemical pits area. Maps, diagrams and copies of the design plans will be available, along with regulators and members of the technical engineering team. The CT Department of Environmental Protection will accept comments on the plans until one week after the Open House, September 10, 2003.

For further information, contact:

Ray Frigon, CT Department of Environmental Protection, Project Manager, 860-424-3797

Nancy Farrell, Regina Villa Associates, Public Involvement Manager, 617-357-5772



University of Connecticut
Division of Business and Administration

Architectural and
Engineering Services

REC'D AUG - 4 2003

Larry G. Schilling
Executive Director

July 31, 2003

Raymond L. Frigon, Jr.
Environmental Analyst
State of Connecticut, Department of Environmental Protection
Waste Management Bureau/PERD
79 Elm Street
Hartford, CT 06106-5127

**RE: CONSENT ORDER #SRD 101, STATE OF CONNECTICUT
DEPARTMENT OF ENVIRONMENTAL PROTECTION (CTDEP)
PROGRESS REPORT - JULY 2003
UNIVERSITY OF CONNECTICUT LANDFILL, STORRS, CT
PROJECT # 900748**

Dear Mr. Frigon:

The University of Connecticut (UConn) is issuing this Progress Report to the Connecticut Department of Environmental Protection (CTDEP). Project progress is discussed for the following topics:

- UConn Landfill Closure
- Update on Extension of Water Service - Meadowood and North Eagleville Road
- UConn F Lot Landfill Closure
- UConn Landfill Interim Monitoring Program
- Remedial Action Plan Implementation, Landfill and Former Chemical Pits
- Technical Review Sessions
- Technical Review Session Information
- Hydrogeologic Investigation - UConn Landfill Project
- Long-Term Monitoring Plan
- UConn's Technical Consultants - Hydrogeologic Team
- Discussions of Activities Completed in July 2003
- Schedule for Compliance (Revision No. 3)
- Listing of Project Contacts
- Certification
- Aerial Photograph

A public review session for the UConn landfill design will take place at the Town of Mansfield council chambers at the Audrey P. Beck Municipal Building, 4 South Eagleville Road, Mansfield, CT on Wednesday, September 3, 2003. The session will run from 3:30 PM to 8 PM.

Equal Opportunity Employer

LeDoyt Road Unit 3038
Storrs, Connecticut 06269-3038

Telephone: (860) 486-3116
Facsimile: (860) 486-3255
Mail: larry.schilling@uconn.edu
Web: www.aes.uconn.edu

**CTDEP Consent Order
Progress Report – July 2003
July 31, 2003**

The following actions undertaken or completed during this period comprise of:

UConn Landfill Closure

Project Status Background

The Comprehensive Hydrogeologic Report and Remedial Action Plan have been submitted to CTDEP. UConn released the draft Final Comprehensive Hydrogeologic Investigation Report and Remedial Action Plan for the UConn Landfill for public view on January 20, 2003. Copies of the eight-volume report, comments from reviewers (CTDEP, United States Environmental Protection Agency - USEPA, and the Town of Mansfield) and a summary fact sheet are available in the research section of the Mansfield Public Library, in the Town Manager's Office, at University Communications and at the CTDEP in Hartford.

Permit Application

As part of the U.S. Army Corps of Engineers New England District (ACOE NE) Individual Permit Application for the Closure Plan for the UConn Landfill and Former Chemical Pits, a vernal pool survey was completed within a 600-foot radius of the UConn Landfill in Storrs, CT. Vernal pools are considered "special wetlands" under ACOE NE Programmatic Permit for Connecticut. On July 15, 2003 the ACOE NE published a Public Notice regarding UConn's request for a permit under Section 404 of the Clean Water Act.

Conditional Approval Letter Received

A Conditional Approval letter dated June 5, 2003 regarding the Comprehensive Hydrogeologic Report and Remedial Action Plan was issued by CTDEP to UConn.

Comprehensive Hydrogeologic Report

Haley & Aldrich on behalf of UConn requested the elimination of the installation of one new deep monitoring well B402R (MW) from the Long Term Monitoring Plan.

Update on Extension of Water Service - Meadowood and North Eagleville Road

CTDEP Conditional Approval

The CTDEP Conditional Approval requires the following residences to be connected to UConn's water supply:

- 10 Meadowood Road
- 11 Meadowood Road
- 21 Meadowood Road
- 22 Meadowood Road
- 28 Meadowood Road
- 213 North Eagleville Road
- 219 North Eagleville Road

**CTDEP Consent Order
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UConn has authorized Lenard Engineering, Inc. to conduct surveying, review existing property information, and to accomplish the design of the water main and services for these residences. UConn has notified all residences of CTDEP requirements and has requested approval to install a service connection and abandon the existing well at the property.

Tentative Schedule for the Design, Approval, and Construction for Extension of Water Service

- Complete design plans; submit to CTDEP and Department of Public Health (CTDPH) for approvals - August 30, 2003
- Allow six weeks for CTDEP and CTDPH review and approvals - October 15, 2003
- Allow six weeks to advertise and review bids - November 28, 2003
- Award contract - December 31, 2003

Since it will be late 2003 before UConn could award a contract, construction will be scheduled for spring 2004.

- Review of contractor's submittals - January to March 2004
- Start construction - April 1, 2004
- End construction - July 1, 2004

UConn F-Lot Landfill Closure

UConn F-Lot Landfill Closure work completed included pavement removal, filling and compacting to grade, electrical system installation, installation of geotextile and 40-mil liner materials, and three inches of asphalt paving.

UConn Landfill Interim Monitoring Program (IMP)

IMP sampling continued during this period. Thirty-one monitoring wells were identified and are being sampled in this current program, consisting of seven monitoring wells for shallow groundwater, five locations for surface water, and nineteen active residential water supply wells. Sampling, as part of the IMP, will continue until the Long-Term Monitoring Plan (LMP) is initiated in January 2004.

Remedial Action Plan Implementation, Landfill and Former Chemical Pits

UConn accepted Pre-Qualification Applications on March 31, 2003 from Construction Management firms for the following Project: Remedial Action Plan Implementation, Landfill And Former Chemical Pits, UConn Project Number 900748. UConn is evaluating the Construction Management firms' information.

Technical Review Sessions

Public involvement principles are summarized as follows:

- Public involvement includes the promise that the public's contribution can influence decisions.
- The process must be periodically updated to ensure that it is effective in facilitating these principles.

**CTDEP Consent Order
Progress Report – July 2003
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- The process provides participants a way to define how they want to be involved and participate.
- The process supplies participants with information they need in order to participate in a meaningful way.
- The public involvement process seeks out and facilitates the involvement of all those potentially affected.

The specific goals of public involvement at the UConn Landfill Project are:

- To design a process for public involvement that can be fully implemented and is consistent with available time and resources of the sponsoring agencies and other key parties.
- To encourage the broadest possible involvement by the public in all aspects of the site investigation, environmental monitoring programs, and cleanup at the UConn landfill.
- To ensure that information is easily accessible and is as clear as possible to the interested public.
- To ensure the development and dissemination of accurate, comprehensive information about all aspects of the site investigation, environmental monitoring programs, and cleanup, including timely information on potential risks posed by the landfill.
- To provide specific procedures for consideration and incorporation of relevant public comments and concerns in key site investigations, environmental monitoring programs, and cleanup decisions.

Technical Review Session Information

General

To summarize, the public involvement process is being utilized to provide public involvement in the CTDEP decision-making process regarding the investigation, environmental monitoring programs, and potential cleanup of the site. In addition, the following has occurred:

- Technical Review Session Information: Regina Villa Associates (RVA) distributed the 2003 *UConn Update* to mailing list individuals.
- Haley & Aldrich distributed the minutes from technical Review Committee (TRC) Meetings.

Public Review Session

A public review session for the UConn landfill design will take place at the Town of Mansfield council chambers at Audrey P Beck Municipal Building, 4 South Eagleville Road, Mansfield, CT on Wednesday, September 3, 2003. The session will run from 3:30 PM to 8 PM. There will be copies of the design plans, a board showing the design details, and staff who can explain the central issues, including permitting, construction impacts on the wetlands and key issues of the design. Comment sheets will be available.

Hydrogeologic Investigation – UConn Landfill Project

Data were qualified using standard procedures and noted on analytical result tables that accompanied reports. Haley & Aldrich and other members of the team are confident that the data from ERI is suitable for the purposes of this hydrogeologic investigation and for design of the proposed remediation. To provide continued confidence in the analytical data, UConn has had up to 20% of the samples analyzed by

**CTDEP Consent Order
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Phoenix Environmental Laboratories, Inc. (Phoenix) located in Manchester, CT. Phoenix is a State-certified laboratory (<http://www.phoenixlabs.com/Profile.html>), and Phoenix analyses will be in addition to the ERI sampling analyses. This included the groundwater sampling and June/July 2003 Interim Monitoring Sampling Round #10.

As always, the results of the sampling analyses will be discussed with property owners, CTDEP, the Town of Mansfield and the Eastern Highlands Health District (EHHD). Any other future changes will be exchanged with the key parties, including CTDEP, the Town of Mansfield, EHHD and the USEPA.

Long-Term Monitoring Plan (LTMP)

A multi-year plan will continue sampling of soil gas, surface water, shallow monitoring wells and bedrock wells in the study area and several adjacent private properties to monitor water quality and protect human health and the environment. The results will be reported to CTDEP and property owners and evaluated on a long-term basis.

The CTDEP Conditional Approval letter necessitates the following residences to be included in the LTMP included the following Mansfield residences:

- 38 Meadowood Road
- 41 Meadowood Road
- 65 Meadowood Road
- 202 Separatist Road
- 206 Separatist Road
- 211 Separatist Road

UConn's Technical Consultants - Hydrogeologic Team

Haley & Aldrich: Haley & Aldrich has completed fieldwork for the IMP and quarterly monitoring well samplings for the past quarter. Work also included the preparation and distribution of meeting notes, meeting attendance, and technical input. Work includes public meeting preparation. Continued review of permitting and design work for landfill and former chemical pits remediation based on draft Remedial Action Plan

Mitretek Systems: Mitretek's work included meeting attendance and input, technical review of data, fieldwork and coordination with the hydrogeologic team. Consultant assisted in the preparation of the Comprehensive Hydrogeologic Report and Remedial Action Plan, as well as public meeting preparation. Continued review of permitting and design work for landfill and former chemical pits remediation based on draft Remedial Action Plan

United States Geologic Survey: The USGS work tasks included Final Supplemental Hydrogeologic Investigation Scope of Work contribution and reviews. The USGS interpreted surface geophysical survey data, conducting and interpreting borehole geophysical surveys and collecting bedrock ground-water level information. The USGS was also involved in hydrogeologic data assessment and evaluation. Consultant assisted in the preparation of the Comprehensive Hydrogeologic Report and Remedial Action Plan, as well as public meeting preparation.

CTDEP Consent Order
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Environmental Research Institute: ERI's work tasks included Final Supplemental Hydrogeologic Investigation Scope of Work contribution and reviews. ERI is conducting sample analyses as part of the UConn Landfill project and IMP. ERI has completed groundwater profiling and soil gas surveys, along with public meeting preparation.

Phoenix Environmental Laboratories, Inc.: Phoenix is conducting sample analyses as part of the UConn Landfill project and IMP.

Epona Associates, LLC: As subcontractor to Haley & Aldrich, Epona provided professional risk assessment services as well as meeting attendance and technical input. This consultant was involved in data assessment and data evaluation plus coordinating ecological sampling and risk assessment issues. Consultant assisted in the preparation of the Comprehensive Hydrogeologic Report and Remedial Action Plan.

Regina Villa Associates: RVA is the community information specialist. RVA continues to produce and distribute the *UConn Update*. Work also included the integration of review comments and assistance with public involvement as well as public meeting preparation.

Discussion on Activities Completed in July 2003

UConn:

- Evaluation of Construction Management firms for Remedial Action Plan Implementation
- Prepared responses to comments on the Comprehensive Hydrogeologic Report and Remedial Action Plan
- Submittal of water service connection schedule
- Continued review of permitting and design work for landfill and former chemical pits remediation based on draft Remedial Action Plan

Haley & Aldrich:

- Continued permitting and design work for landfill and former chemical pits remediation based on draft Remedial Action Plan
- Prepared responses to comments on the Comprehensive Hydrogeologic Investigation Report and Remedial Action Plan
- Evaluated "Flow from the East"
- Prepared Draft Technical Memorandum on "Flow from the East"
- Submitted Scope of Work for Controlling "Flow from the East"
- Initiated next round of Interim Monitoring Program (IMP)
- Revised Long-Term Monitoring Plan (LTMP)
- Assessed Round 10 Groundwater Quality Data from Phoenix Laboratories and Environmental Research Institute (ERI)

USGS:

- Prepared responses to comments on the Comprehensive Hydrogeologic Report and Remedial Action Plan

**CTDEP Consent Order
Progress Report – July 2003
July 31, 2003**

Mitretek:

- Reviewed responses to comments on the Comprehensive Hydrogeologic Report and Remedial Action Plan, Draft Technical Memorandum on “Flow from the East”, LTMP, and draft *UConn Update*.
- Continued review of permitting and design work for landfill and former chemical pits remediation based on draft Remedial Action Plan

ERI:

- Prepared responses to comments on the Comprehensive Hydrogeologic Report and Remedial Action Plan
- Conducted analyses of sampling from IMP

Phoenix

- Conducted analyses of sampling from IMP

Epona:

- Prepared responses to comments on the Comprehensive Hydrogeologic Report and Remedial Action Plan

RVA:

- Participated in drafting responses to comment letters
- Planned public involvement activities for design in conjunction with all parties
- Continued to communicate with public and respond to public queries
- Prepared draft Summer 2003 *UConn Update*, worked with parties to approve, print and circulate

Schedule for Compliance (Revision No. 3)

The submitted Plan for presentation, the June 2003 TRC Meeting Agenda Topics, and the Schedule for Compliance for Consent Order SRD-101 Hydrogeologic Investigation - University of Connecticut Landfill, F-Lot, and Chemical Pits, Storrs, CT, has been proposed for modification as follows (*completed items in italics*):

Schedule for Compliance (Revision No. 3) CTDEP Consent Order SRD-101, Hydrogeologic Investigation of UConn Landfill, F-Lot, and Former Chemical Pits, Storrs, Connecticut (<i>completed items in italics</i>):		
Consent Order Deliverable	Contents	Dates of Presentations and Submittals to CTDEP
<i>UConn Landfill and Former Chemical Pits — Ecological Assessment</i>	<i>Results of Ecological Assessment and Implications of the Assessment on Evaluation of Remedial Alternatives</i>	<i>January 9, 2002 (presentation completed); April 11, 2002 (interim report submitted*)</i>

CTDEP Consent Order
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Schedule for Compliance (Revision No. 3) CTDEP Consent Order SRD-101, Hydrogeologic Investigation of UConn Landfill, F-Lot, and Former Chemical Pits, Storrs, Connecticut (<i>completed items in italics</i>):		
Consent Order Deliverable	Contents	Dates of Presentations and Submittals to CTDEP
<i>UConn Landfill and Former Chemical Pits — Conceptual Site Model (CSM), impact on bedrock groundwater quality</i>	<i>CSM details and supporting geophysical, hydrological, and chemical data</i>	<i>February 7, 2002 (presentation completed) April 8, 2002 (interim report submitted*)</i>
<i>Remedial alternatives for the UConn Landfill, former chemical pits, F-Lot, and contaminated ground water</i>	<i>Report will be included as the Remedial Action Plan in the Comprehensive Report</i>	<i>June 13, 2002 (presentation completed)</i>
<i>Comprehensive Hydrogeologic Report and Remedial Action Plan - integration of information in all interim reports and all previous reports</i>	<ul style="list-style-type: none"> ▪ <i>Results of Comprehensive Hydrogeologic Investigation</i> ▪ <i>Remedial Action Plan</i> ▪ <i>Long Term Monitoring Plan</i> ▪ <i>Schedule (to include public and agency review, permitting, design, and construction)</i> ▪ <i>Post-Closure</i> ▪ <i>Redevelopment Plan for the UConn Landfill and F-Lot</i> 	<i>August 29, 2002 (presentation**) October 31, 2002 (Comprehensive Report Submitted to CTDEP)</i>
<i>Comprehensive Final Remedial Action Plan Report</i>	<i>Release of Report and Plan for CTDEP and public review of remedial design</i>	<i>January 2003</i>
Remedial Action Design to include comprehensive interpretive design of the Landfill final cap	Detailed design drawings and specifications of the preferred remedial alternative(s)	<p><i>A TRC Meeting was held <u>Wednesday, June 25, 2003</u>.</i> <i>Summer 2003 (Comprehensive Design Submittal)</i></p> <hr/> <p>A public review session for the UConn landfill design will take place at the Town of Mansfield council chambers at Audrey P Beck Municipal Building, 4 South Eagleville Road, Mansfield, CT on Wednesday, September 3, 2003. The session will run from 3:30 PM to 8 PM.</p>

**CTDEP Consent Order
Progress Report – July 2003
July 31, 2003**

Schedule for Compliance (Revision No. 3) CTDEP Consent Order SRD-101, Hydrogeologic Investigation of UConn Landfill, F-Lot, and Former Chemical Pits, Storrs, Connecticut (completed items in italics):		
Consent Order Deliverable	Contents	Dates of Presentations and Submittals to CTDEP
Implement Remedial Action Plan for the UConn Landfill, former chemical pits, F-Lot and contaminated groundwater	<ul style="list-style-type: none"> ▪ Finalize detailed construction drawings, and specifications Develop bid packages based on approved Remedial Action Plan <ul style="list-style-type: none"> - Competitive Bidding Process - Select Contractor - Obtain Permits as detailed in the Remedial Action Plan ▪ Mobilization & Fieldwork 	<i>July 2003</i> through September 2003 (Contractor(s) selection)
Initiation of Construction of Approved Remedial Option	Selection of contractors and the beginning of construction of approved remedial options	Fall 2003 mobilize contractor(s) (Contingent on Construction Timetable ***)
Initiation of Long Term Monitoring Plan (LTMP)	IMP sampling continues quarterly to this point	January 2004
Completion of Remedial Construction	Comprehensive final as-built drawings and closure report for the UConn Landfill, former chemical pit area.	May 2004 (Winter - Spring 2004) - Anticipated completion of construction (Contingent on Construction Timetable ***)
Post-Closure Monitoring	Begin post-closure monitoring program of the Remedial Action upon approval from CTDEP	May 2004 (Contingent on Construction Timetable ***)

* Interim reports submittals are the data packages that support the presentation accompanied by interpretive text sufficient for review. Comments received at the presentation will be addressed in the interim reports.

** Results will not be complete until evaluation of data from MW 208R, if permission to drill from the property owner is received.

*** Contingent on CTDEP approvals, construction timetable based on bidding market, weather conditions, numerous permitting issues, along with State and local reviews and conditions.

CTDEP Consent Order
Progress Report – July 2003
July 31, 2003

Listing of Project Contacts

Town of Mansfield

Martin Berliner
Town of Mansfield
Audrey P. Beck Building
4 South Eagleville Rd.
Mansfield, CT 06268-2599
(860) 429-3336

U.S. Environmental
Protection Agency

Chuck Franks
U.S. Environmental
Protection Agency
Northeast Region
1 Congress St. (CCT)
Boston, MA 02114-2023
(617) 918-1554

Haley & Aldrich, Inc.

Rick Standish, L.E.P.
Haley & Aldrich, Inc.
800 Connecticut Blvd.
East Hartford, CT 06108-7303
(860) 282-9400

CT Department of Environmental Protection

Raymond Frigon
Project Manager
CT Department of Environmental Protection
Water Management Bureau
79 Elm St.
Hartford, CT 06106-5127
(860) 424-3797

University of Connecticut

Scott Brohinsky, Director
University of Connecticut
University Communications
1266 Storrs Rd., Unit 144
Storrs, CT 06269-4144
(860) 486-3530

Richard Miller, Director, Environmental Policy
University of Connecticut
Gulley Hall, Unit 2086
Storrs, CT 06269
860-486-8741

James Pietrzak, P.E., CHMM
Senior Project Manager
University of Connecticut
Architectural & Engineering Services
31 LeDoyt Rd., Unit 3038
Storrs, CT 06269-3038
(860) 486-5836
Jim.Pietrzak@uconn.edu

**CTDEP Consent Order
Progress Report – July 2003
July 31, 2003**

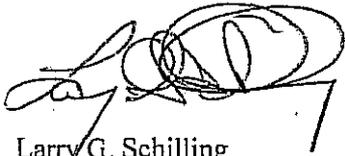
Certification

As part of this submission, I am providing the following certification:

I have personally examined and am familiar with the information submitted in this document and all attachments and certify that based on reasonable investigation, including my inquiry of those individuals responsible for obtaining the information, the submitted information is true, accurate and complete to the best of my knowledge and belief, and I understand that any false statement made in this document or its attachments may be punishable as a criminal offense.

Please contact James M. Pietrzak, P.E. at (860) 486-5836 or me if you need additional information.

Sincerely,



Larry G. Schilling
Executive Director
Architectural and Engineering Services

LGS/JMP

**CTDEP Consent Order
Progress Report – July 2003
July 31, 2003**

cc:

Gail Batchelder, HGC Environmental
Consultants
Martin Berliner, Town of Mansfield
Scott Brohinsky, UConn
Thomas Callahan, UConn
Marion Cox, Resource Associates
Brian Cutler, Loureiro
Amine Dahmani, ERI
Elida Danaher, Haley & Aldrich
Dale Dreyfuss, UConn
John England, CTDEP
Nancy Farrell, RVA
Charles Franks, USEPA
Peter Haeni, F.P. Haeni, LLC
Allison Hilding, Mansfield Resident
Traci Iott, CTDEP
Carole Johnson, USGS

Ayla Kardestuncer, Mansfield Common Sense
John Kastrinos, Haley & Aldrich
Alice Kaufman, USEPA
Jennifer Kertanis, CTDPH
Wendy Koch, Epona
Prof. George Korfiatis, Stevens Institute of
Technology
George Kraus, UConn
Peter McFadden, ERI
Richard Miller, UConn
Robert Miller, Eastern Highlands Health District
Elsie Patton, CTDEP
Dr. John Petersen, UConn
James Pietrzak, UConn
Susan Soloyanis, Mitretek
Rick Standish, Haley & Aldrich
William Warzecha, CTDEP



Aerial Photograph - UConn Landfill, 03-28-03 (Note: Wetland Areas to Northwest of Landfill, CL&P Right of Way and North Campus Apartments under construction to the East of Landfill)

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US Army Corps
of Engineers
New England District

696 Virginia Road
Concord, MA 01742-2751

PUBLIC NOTICE

Date: July 24, 2003

Comment Period Ends: August 22, 2003

File Number: 200301223

In Reply Refer To: Ms. Cori M. Rose

Or by e-mail: cori.m.rose@usace.army.mil

UNIVERSITY OF CONNECTICUT ARCHITECTURAL & ENGINEERING SERVICES (UCONN), 31 LEDOYT ROAD, U-3038, STORRS, CONNECTICUT 06269 has requested a Corps of Engineers permit under Section 404 of the Clean Water Act to discharge fill over 1.25-acres of waters and wetlands and disturb 2.68-acres of wetlands contiguous with, or immediately adjacent to, tributaries to Cedar Swamp Brook and Eagleville Brook in association with the removal of contaminated sediment and closure of a former refuse landfill and chemical disposal area. The clean up includes the excavation of soil containing volatile organic compounds and metals in concentrations exceeding ecological benchmarks for sediment, consolidation and disposal of the excavated sediment within the approved boundary of the landfill, and capping/closure of the landfill in accordance with a Landfill Remedial Action Plan being administered through consent order with the State of Connecticut Department of Environmental Protection. The purpose of the proposed activity is the removal of contaminated sediments that pose potential risk to ecological receptors such as aquatic invertebrates), elimination of leachate discharge to surface waters associated with Eagleville Brook and Cedar Swamp Brook, and construction of the cap over the former landfill and chemical pits in accordance with State of Connecticut regulation.

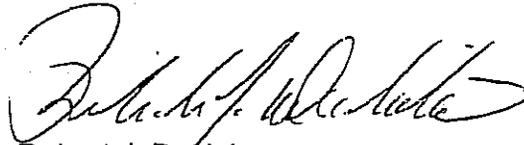
Impact to federal jurisdictional wetlands include the excavation of an estimated 29,000 cy of contaminated soil from wetland areas on the outer edge of the existing landfill, the placement of approximately 3,600 cy of permanent fill over 1.25 acres of wetlands for capping of the landfill and construction of stormwater containment ponds, and the temporary disturbance of approximately 2.68 acres of wetland for removal of contaminated sediments, the construction of temporary access roads and heavy equipment access.

Sediment removal for the site remediation and landfill closure will be accomplished through the construction of an access road off of North Hillside Avenue, construction of an equipment decontamination area including wash pad and tire rub station, construction of containment ponds for management of stormwater runoff during and after landfill closure, construction of two ten-foot to thirty-foot deep leachate interceptor trenches (LIT) to capture leachate-contaminated groundwater, construction of a force main to route the leachate-contaminated groundwater collected in the LIT's to the UCONN Water Pollution Control Facility for recovery, treatment and disposal, preparation of the landfill surface to include removal of existing cap (existing waste to remain in place), grading and construction of the sub-grade support layer for the new cap, removal of waste from wetland areas to the north, south and east of the landfill footprint for consolidation into the existing landfill, re-grading of the landfill surface for final capping, construction of the a cap over the existing landfill and the former chemical pits to consist of the following layers from bottom to top; gas venting layer, low permeability layer and protective layer, installation of stormwater conveyance structures, catch basins and drainage pipes and paving of the top of the landfill with bituminous concrete over an aggregate subcourse to form a parking lot.

This project is located on the USGS Coventry quadrangle sheet at UTM coordinates 4632482 N and 727182 E.

In order to properly evaluate the proposal, we are seeking public comment. Anyone wishing to comment is encouraged to do so. Comments should be submitted in writing by the above date. If you have any questions, please contact Ms. Cori M. Rose at (978) 318-8306, (800) 343-4789 or (800) 362-4367, if calling from within Massachusetts.

Any person may request, in writing, within the comment period specified in this notice, that a public hearing be held to consider the application. Requests for a public hearing shall specifically state the reasons for holding a public hearing. The Corps holds public hearings for the purpose of obtaining public comments when that is the best means for understanding a wide variety of concerns from a diverse segment of the public.



Robert J. Desista
Chief, Permits & Enforcement Section
Regulatory Division

SEE NEXT PAGE FOR
DETAILS OF EVALUATION
FACTORS

The decision whether to issue a permit will be based on an evaluation of the probable impact of the proposed activity in the public interest. That decision will reflect the national concern for both protection and utilization of important resources. The benefit that may reasonably accrue from the proposal must be balanced against its reasonably foreseeable detriments. All factors that may be relevant to the proposal will be considered, including the cumulative effects thereof; among those are: conservation, economics, aesthetics, general environmental concerns, wetlands, cultural value, fish and wildlife values, flood hazards, flood plain value, land use, navigation, shoreline erosion and accretion, recreation, water supply and conservation, water quality, energy needs, safety, food production and, in general, the needs and welfare of the people.

Where the activity involves the discharge of dredged or fill material into waters of the United States or the transportation of dredged material for the purpose of disposing it in ocean waters, the evaluation of the impact of the activity in the public interest will also include application of the guidelines promulgated by the Administrator, U.S Environmental Protection Agency, under authority of Section 404(b) of the Clean Water Act, and/or Section 103 of the Marine Protection Research and Sanctuaries Act of 1972 as amended.

Based on his initial review, the District Engineer has determined that little likelihood exists for the proposed work to impinge upon properties listed in, or eligible for listing in, the National Register of Historic Places, and no further consideration of the requirements of Section 106 of the National Historic Preservation Act of 1966, as amended, is necessary. This determination is based upon one or more of the following:

- a. The permit area has been extensively modified by previous work.
- b. The permit area has been recently created.
- c. The proposed activity is of limited nature and scope.
- d. Review of the latest published version of the National Register shows that no presence of registered properties listed as being eligible for inclusion therein are in the permit area or general vicinity.

Pursuant to the Endangered Species Act, the District Engineer is hereby requesting that the appropriate Federal Agency provide comments regarding the presence of and potential impacts to listed species or its critical habitat.

The initial determinations made herein will be reviewed in light of facts submitted in response to this notice.

The following authorizations have been applied for, or have been, or will be obtained:

- Permit, License or Assent from State.
- Permit from Local Wetland Agency or Conservation Commission.
- Water Quality Certification in accordance with Section 401 of the Clean Water Act.

The States of Connecticut, Maine, Massachusetts, New Hampshire and Rhode Island have approved Coastal Zone Management Programs. Where applicable the applicant states that any proposed activity will comply with and will be conducted in a manner that is consistent with the approved Coastal Zone Management Program. By this Public Notice, we are requesting the State concurrence or objection to the applicant's consistency statement.

All comments will be considered a matter of public record. Copies of letters of objection will be forwarded to the applicant who will normally be requested to contact objectors directly in an effort to reach an understanding.

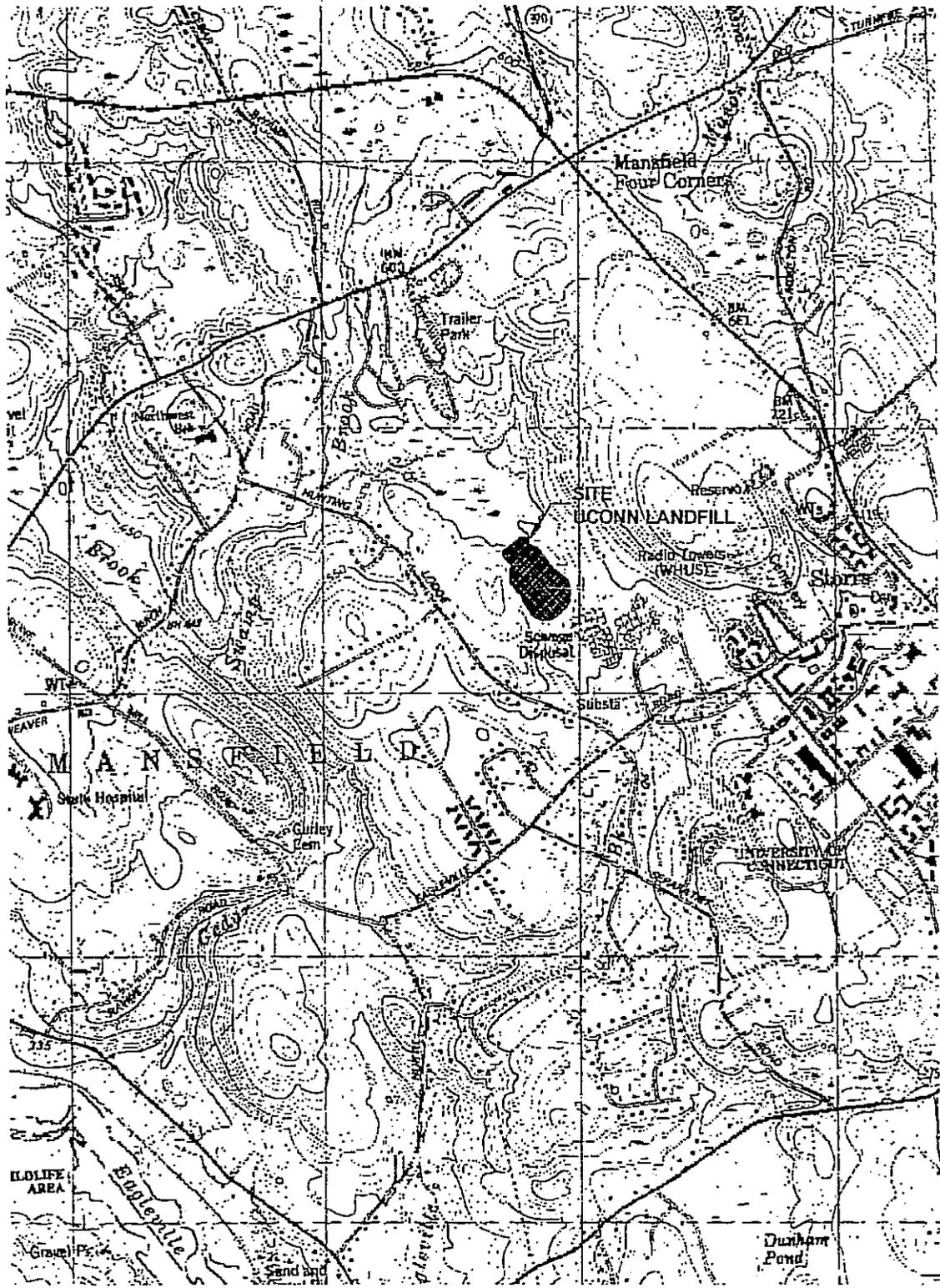
THIS NOTICE IS NOT AN AUTHORIZATION TO DO ANY WORK.

If you would prefer not to continue receiving public notices, please check here () and return this portion of the public notice to: U.S. Army Corps of Engineers – New England District, ATTN: Regulatory Branch,
696 Virginia Road, Concord, MA 01742-2751.

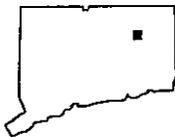
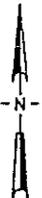
NAME:

ADDRESS:

29937-400 A-LOCUS



SITE COORDINATES: 41°48'42"N 72°15'54"W



U.S.G.S. QUADRANGLE: COVENTRY, CT. DATED 1 JULY 1988



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USAGE PERMIT APPLICATION
UNIVERSITY OF CONNECTICUT
STORRS, CONNECTICUT 06269
TOWN OF MANSFIELD
TOLLAND COUNTY

VICINITY MAP

APPROXIMATE SCALE: 1:24,000

MAY 2003

29937-400/DRAWINGS/WETLAND PERMIT/A-PROPERTY OWNERS.DWG



NOTES:

- 1. VERTICAL DATUM NORTH AMERICAN VERTICAL DATUM (NAVD) 1988.



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TOLLAND COUNTY

PROPERTY BOUNDARY PLAN

SCALE: AS SHOWN

MAY 2003

FIGURE 2

29937-400/DRAWINGS/WETLAND PERMIT/A-WETLAND AREA.DWG



NOTES:

1. VERTICAL DATUM NORTH AMERICAN VERTICAL DATUM (NAVD) 1988.

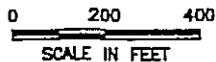
LEGEND:



DESIGNATION OF WETLAND DELINEATION



VERNAL POOL LOCATION



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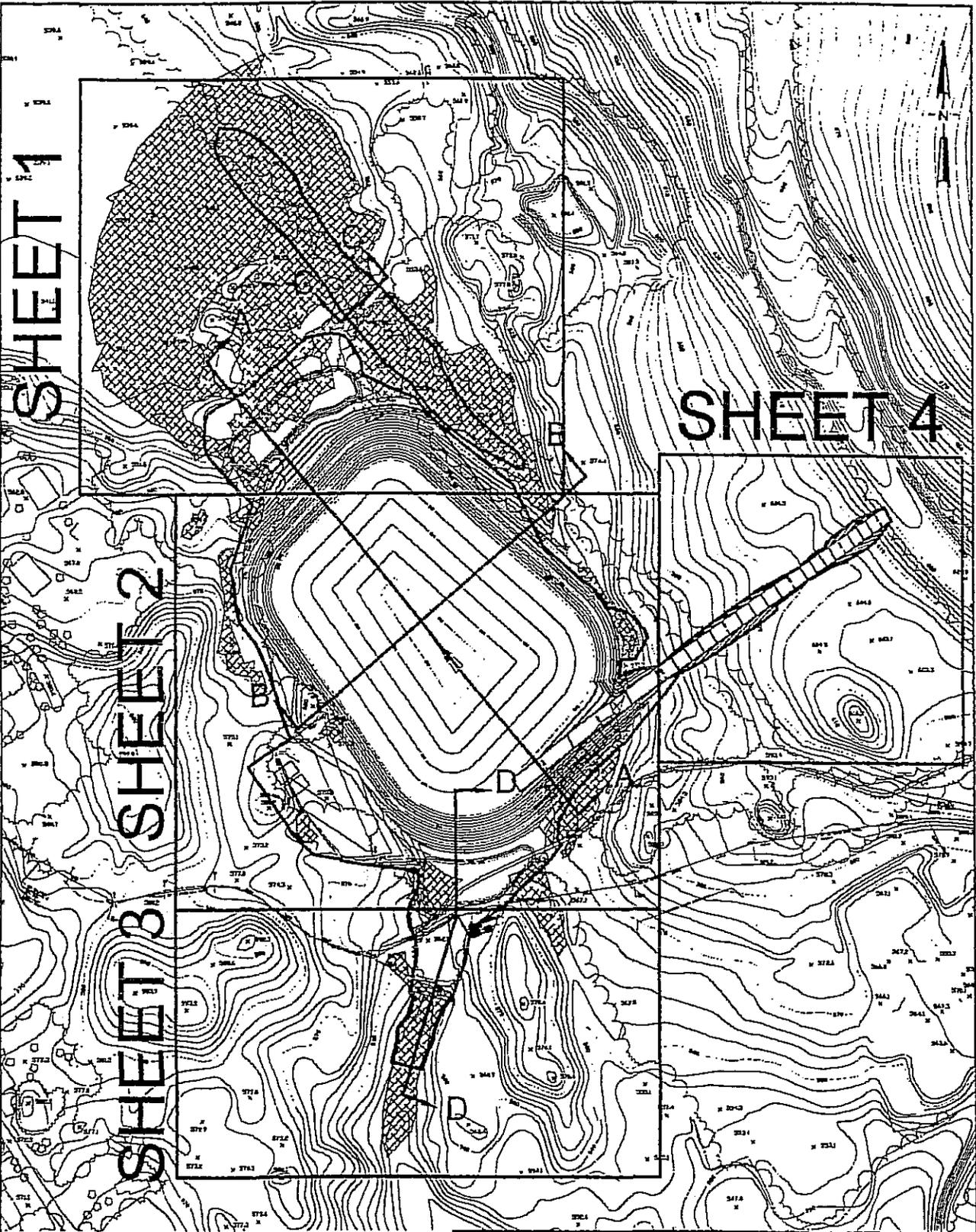
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TOWN OF MANSFIELD
TOLLAND COUNTY

WETLAND BOUNDARY PLAN

SCALE: AS SHOWN

MAY 2003

29937-400/DRAWINGS/WETLAND PERMIT/A-PLAN OVERALL.DWG



NOTES:

1. VERTICAL DATUM NORTH AMERICAN VERTICAL DATUM (NAVD) 1988.

LEGEND:

DESIGNATION OF WETLAND DELINEATION

DESIGNATION OF SUBSURFACE PROFILE



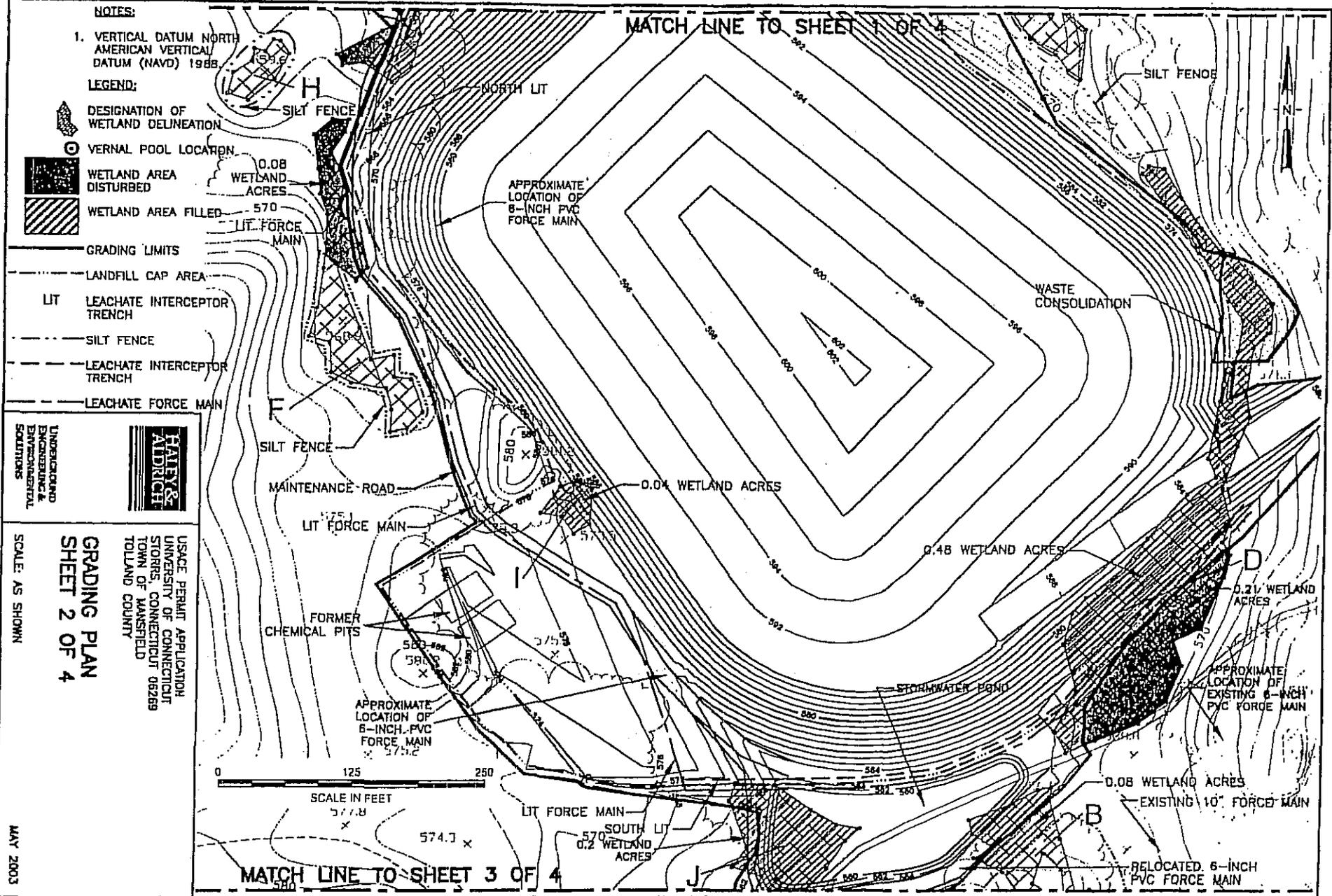
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TOWN OF MANSFIELD
TOLLAND COUNTY

OVERVIEW PLAN

SCALE: AS SHOWN

MAY 2003



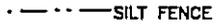
P.38

FIGURE 6

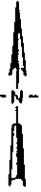
NOTES:

1. VERTICAL DATUM NORTH AMERICAN VERTICAL DATUM (NAVD) 1988.

LEGEND:

-  DESIGNATION OF WETLAND DELINEATION
-  VERNAL POOL LOCATION
-  WETLAND AREA DISTURBED
-  WETLAND AREA FILLED
-  GRADING LIMITS
-  LANDFILL CAP AREA
-  LIT LEACHATE INTERCEPTOR TRENCH
-  SILT FENCE
-  LEACHATE INTERCEPTOR TRENCH
-  LEACHATE FORCE MAIN

MATCH LINE TO SHEET 3 OF 4



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SCALE: AS SHOWN
GRADING PLAN
SHEET 3 OF 4

MAY 2003

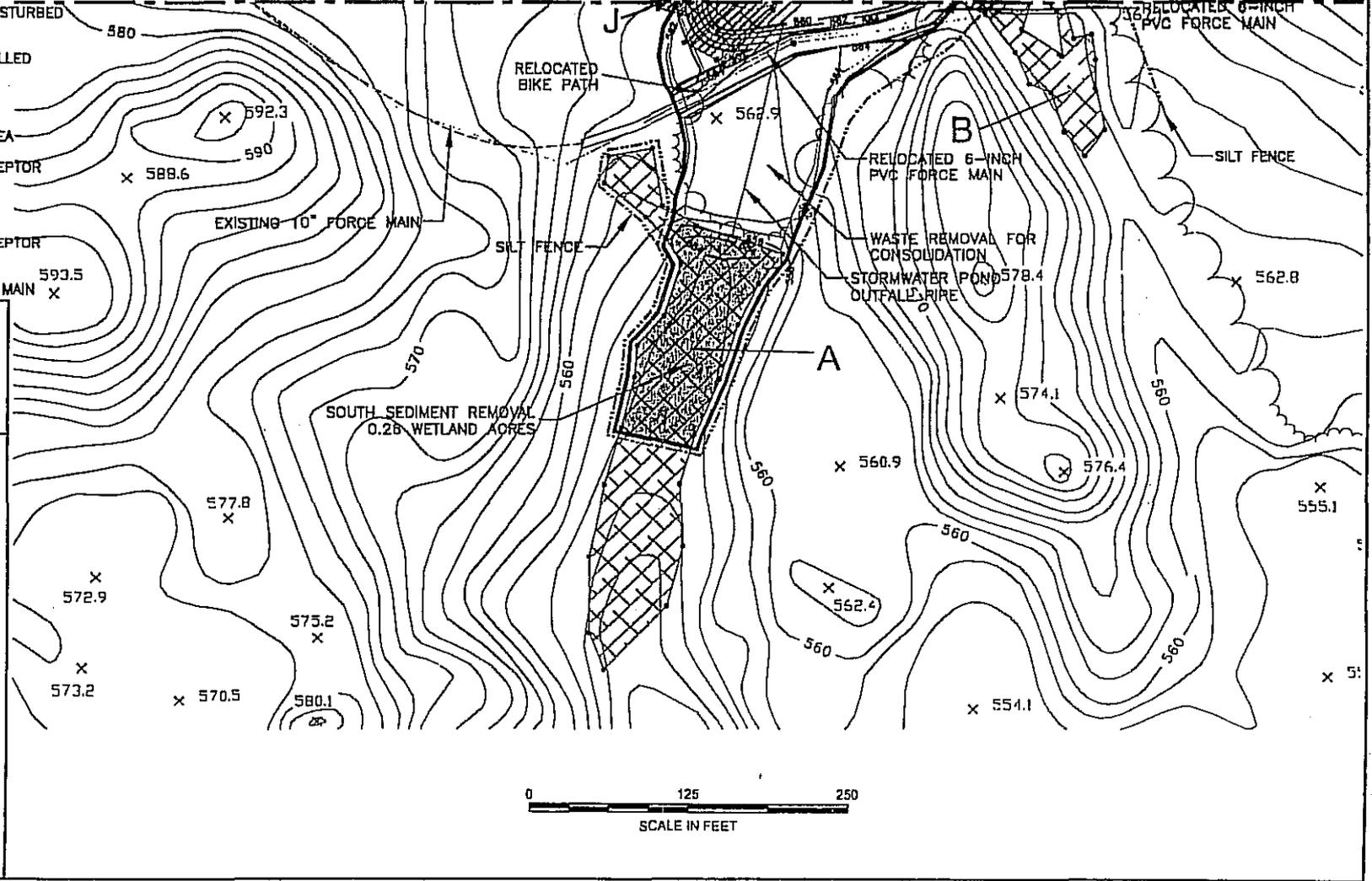


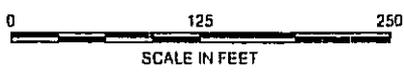
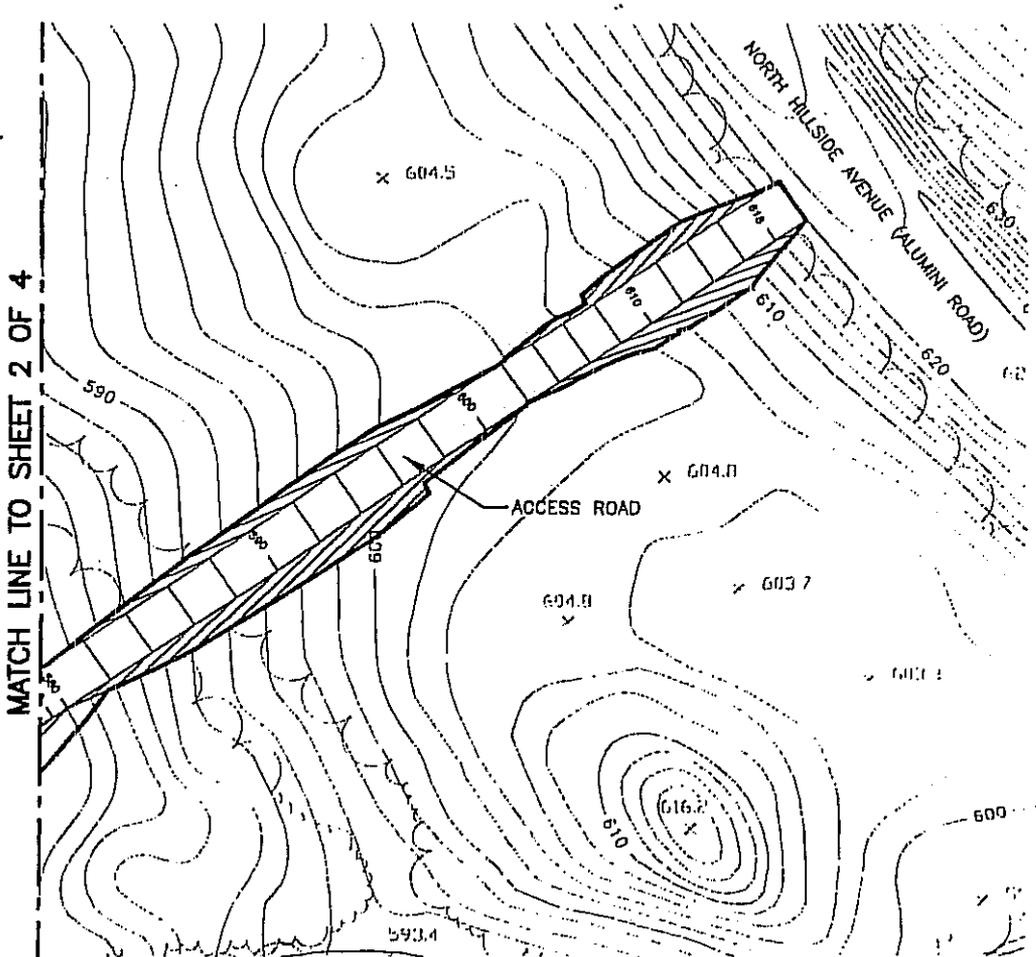
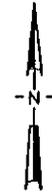
FIGURE 7

NOTES:

1. VERTICAL DATUM NORTH AMERICAN VERTICAL DATUM (NAVD) 1988.

LEGEND:

-  DESIGNATION OF WETLAND DELINEATION
-  VERNAL POOL LOCATION
-  WETLAND AREA DISTURBED
-  WETLAND AREA FILLED
-  GRADING LIMITS
-  LANDFILL CAP AREA
-  LEACHATE INTERCEPTOR TRENCH
-  SILT FENCE
-  LEACHATE INTERCEPTOR TRENCH
-  LEACHATE FORCE MAIN



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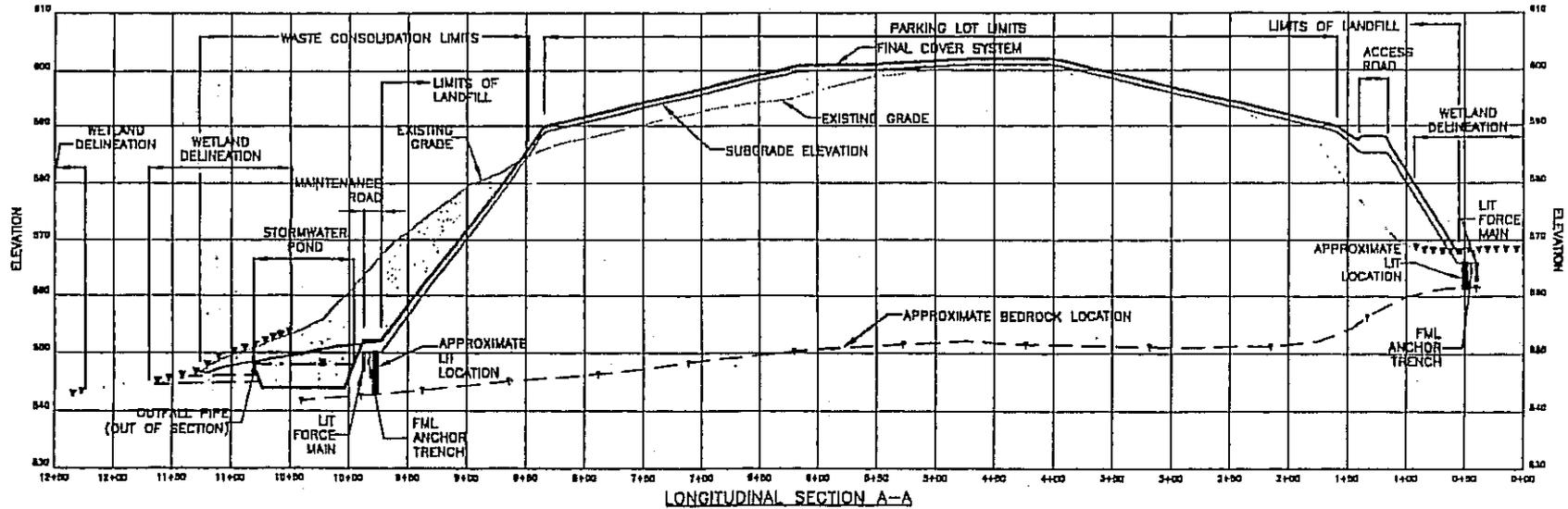
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TOLLAND COUNTY

GRADING PLAN
SHEET 4 OF 4

SCALE: AS SHOWN

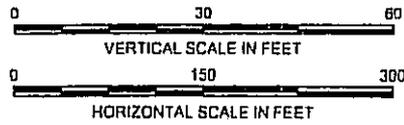
FIGURE 8

MAY 2003



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LEGEND:
 LIT - LEACHATE INTERCEPTOR TRENCH
 FML - FLEXIBLE MEMBRANE LINER



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 TOWN OF MANSFIELD
 TOLLAND COUNTY

SECTION A-A

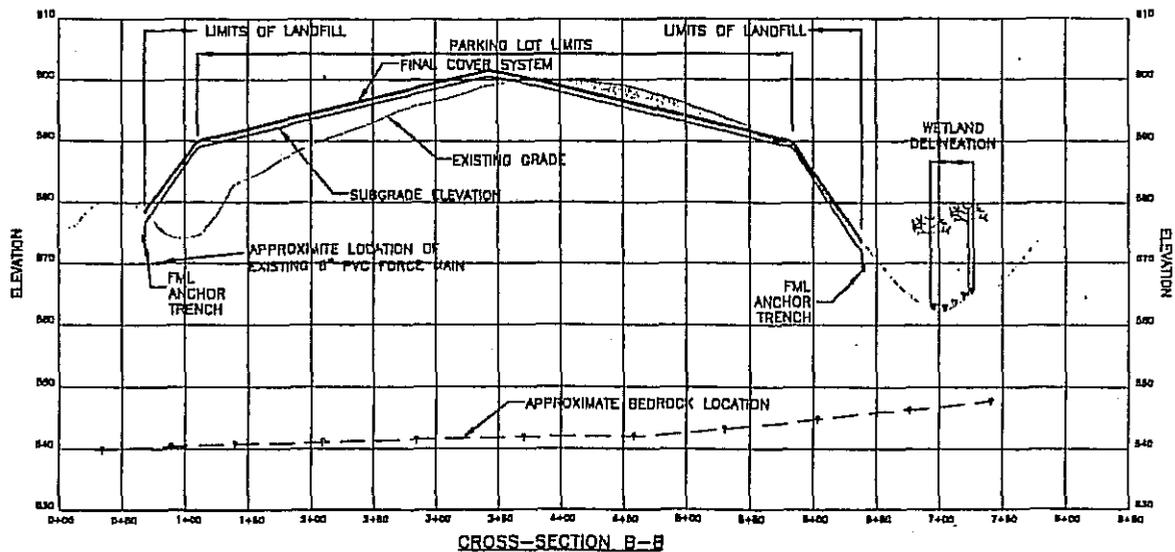
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SCALE: AS SHOWN

MAY 2003

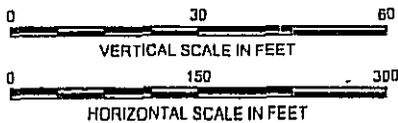
FIGURE 9

P.42



LEGEND:

- LIT - LEACHATE INTERCEPTOR TRENCH
- FML - FLEXIBLE MEMBRANE LINER



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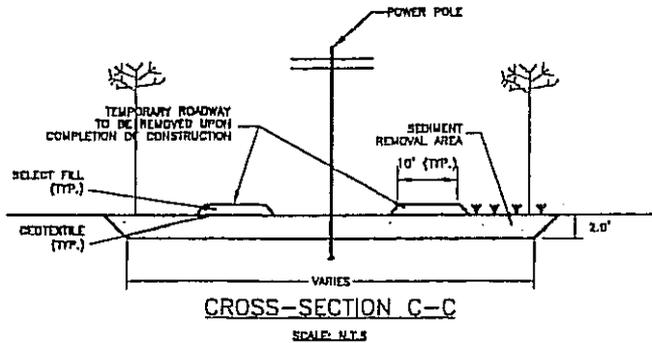
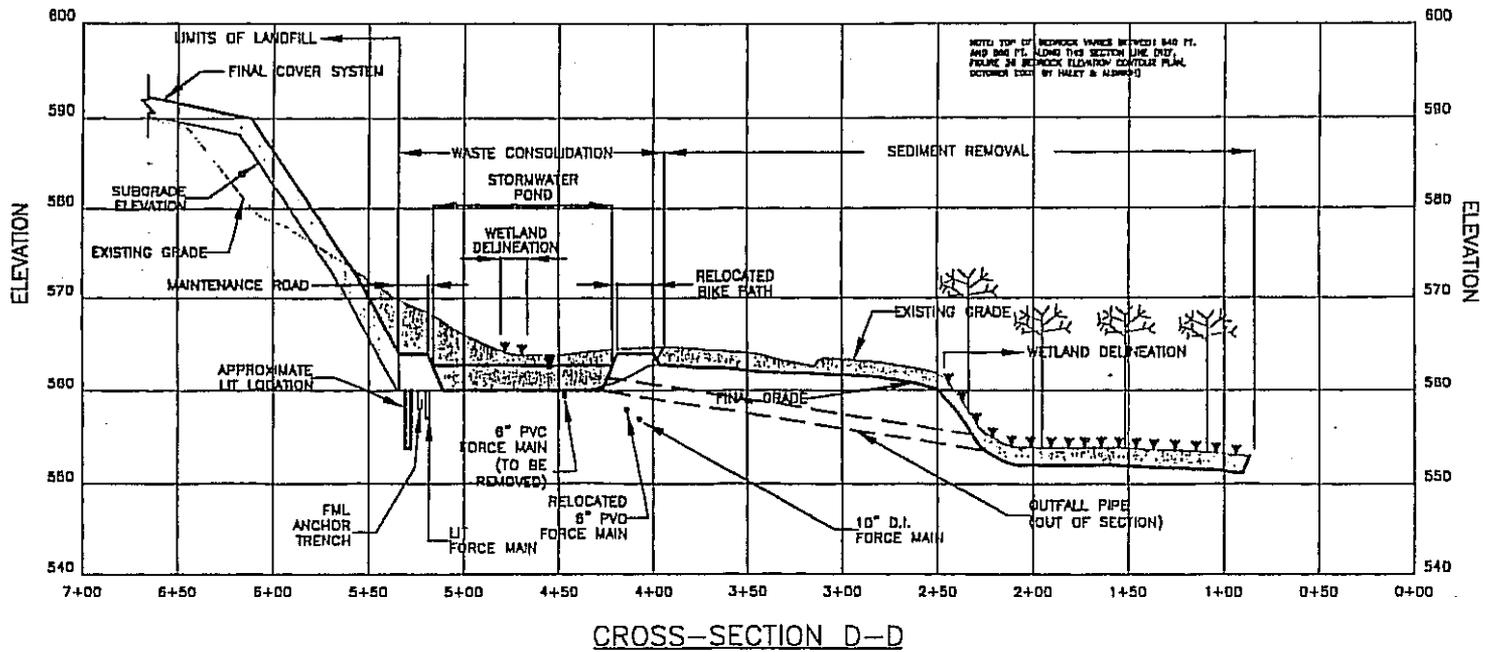
USACE PERMIT APPLICATION
UNIVERSITY OF CONNECTICUT
STORRS, CONNECTICUT 06269
TOWN OF MANSFIELD
TOLLAND COUNTY

SECTION B-B

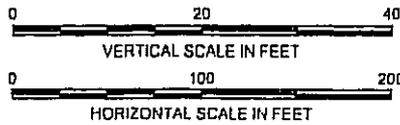
SCALE: AS SHOWN

MAY 2003

FIGURE 10



LEGEND:
 LIT - LEACHATE INTERCEPTOR TRENCH
 FML - FLEXIBLE MEMBRANE LINER



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 TOWN OF MANSFIELD
 TOLLAND COUNTY

SECTION D-D & C-C

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 SOLUTIONS

SCALE: AS SHOWN

MAY 2003

FIGURE 11

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TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

August 25, 2003

Town Council
Town of Mansfield

Re: Bonding for Proposed Modular Classrooms (Item #8, 07-28-03 Agenda)

Dear Town Council:

At Monday night's meeting the Superintendent of Schools and a representative from the Mansfield Board of Education will be available to make a presentation to the Council regarding this item and to address any questions that you may have.

Respectfully submitted,

A handwritten signature in cursive script that reads "Martin H. Berliner".

Martin H. Berliner
Town Manager

TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

July 28, 2003

Town Council
Town of Mansfield

Re: Financing of Proposed Modular Classrooms at Goodwin and Vinton Elementary Schools

Dear Town Council:

The proposed addition of two modular classrooms at both Goodwin and Vinton Elementary Schools, providing facilities for the extension of all day kindergarten, would be funded by state grants and bonds. In order to apply to the state for a school construction grant, the town must appropriate at the minimum funds necessary to pay its share.

At the annual Town Meeting held on May 13, 2003, the resolution adopting the Capital Projects Budget for fiscal year 2003/04 provided that projects to be funded by bonds or notes are subject to a vote by referendum following approval by the Town Council.

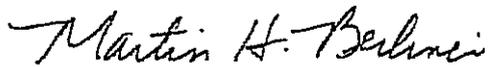
The projected cost of the classroom additions is estimated to be \$800,000, and we anticipate that 70 percent of this cost would be refunded by the state. The town's policy, for cash flow purposes, has been to authorize the issuance of bonds and notes in the full amount of the estimated project cost and then to retire the outstanding debt with state grants.

Staff recommends that the Town Council adopt the attached resolutions prepared by our bond counsel in order to appropriate funds, to issue bonds for the project, and to place the question on a ballot for a vote at the town's municipal election on November 4, 2003.

The following resolution is in order, if the Town Council concurs with this recommendation:

Resolved, effective July 28, 2003, to adopt the attached resolutions prepared by the town's bond counsel to appropriate \$800,000 for the acquisition and installation of two modular classrooms at the Goodwin and Vinton Elementary Schools, to authorize the issuance of bonds and notes in the same amount to finance the appropriation, and to schedule a referendum on November 4, 2003 concerning the acquisition and installation of the two modular classrooms.

Respectfully submitted,



Martin H. Berliner
Town Manager

Attach:(2)

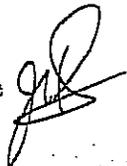
INTER

OFFICE

MEMO

FINANCE DEPARTMENT, TOWN OF MANSFIELD

To: Martin Berliner, Town Manager
From: Jeffrey H. Smith, Director of Finance
Subject: Bond Resolution
Date: July 22, 2003



At the annual Town Meeting held on May 13, 2003 the resolution adopting the Capital Projects Budget for fiscal year July 1, 2003 to June 30, 2004 provided that projects to be funded by bonds or notes are subject to a vote by referendum.

The addition of two modular classrooms at both Goodwin Elementary School and Vinton Elementary School, to provide facilities for the extension of all day kindergarten, is to be funded by state grants and bonds. In order to make an application to the State for a school construction grant the Town must appropriate at the minimum funds necessary to pay for the Town's share.

The total project cost is currently estimated at \$800,000.00 of which 70% is estimated to be refundable from the State. Our policy, for cash flow purposes, has been to authorize the issuance of bonds and notes in the full amount of the estimated project cost and then to retire the outstanding debt with state grants.

Attached to this communication are the resolutions prepared by our bond counsel, which will need to be passed by the Town Council in order to place the question on the ballot. If the Council is in agreement it is respectfully requested that the resolutions be adopted.

Thank you.

**RESOLUTIONS OF THE TOWN COUNCIL OF THE TOWN OF MANSFIELD
HELD AUGUST 25, 2003**

Item _____.

RESOLUTION APPROPRIATING \$800,000 FOR ACQUISITION AND INSTALLATION OF TWO MODULAR CLASSROOMS AT EACH OF DOROTHY C. GOODWIN ELEMENTARY SCHOOL AND ANNIE E. VINTON ELEMENTARY SCHOOL TO PROVIDE FACILITIES FOR THE EXTENSION OF THE ALL-DAY KINDERGARTEN PROGRAM, AND AUTHORIZING THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION.

RESOLVED,

(a) That the Town of Mansfield appropriate EIGHT HUNDRED THOUSAND DOLLARS (\$800,000) for acquisition of four modular classrooms, and the installation of two of such classrooms at each of Dorothy C. Goodwin Elementary School and Annie E. Vinton Elementary School to provide facilities for the extension of the all-day kindergarten program, including related site improvements and other work. The appropriation may be spent for design, acquisition, installation and construction costs, equipment, furnishings, materials, architects' fees, engineering fees, legal fees, net temporary interest and other financing costs, and other expenses related to the project. The school building committee established hereunder for the project is authorized to determine the scope and particulars of the project and may reduce or modify the scope of the project; and the entire appropriation may be spent on the project as so reduced or modified.

(b) That the Town issue its bonds or notes, in an amount not to exceed EIGHT HUNDRED THOUSAND DOLLARS (\$800,000) to finance the appropriation for the project. The amount of bonds or notes issued shall be reduced by the amount of grants received by the Town for the project. The bonds or notes shall be issued pursuant to Section 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed EIGHT HUNDRED THOUSAND DOLLARS (\$800,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(d) ~~The Town Manager, the Director of Finance and the Treasurer, or any two of them, shall sign any bonds or notes by their manual or facsimile signatures. The law firm of Day, Berry & Howard is designated as bond counsel to approve the legality of the bonds or~~

notes. The Town Manager, the Director of Finance and the Treasurer, or any two of them, are authorized to determine the amount, date, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager, the Director of Finance and the Treasurer, or any two of them, are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or other obligations authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager, the Director of Finance and the Treasurer, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or other obligations authorized by this resolution to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or other obligations.

(g) That there is hereby established the 2003 Elementary School Modular Classrooms Committee to serve as a school building committee for the project. The membership of the Committee shall consist of the Mayor of the Town and the Chairman of the Board of Education. The Committee is vested with the following powers and duties: (i) to approve design, installation, acquisition and construction expenditures for the project; (ii) to contract with architects, engineers, contractors and others in the name and on behalf of the Town to complete the project; and (iii) to exercise such other powers as are necessary or appropriate to complete the project. Committee members shall not receive any compensation for their services. Necessary expenses of the Committee shall be included in the cost of the project. The records of the Committee shall be filed with the Town Clerk and open to public inspection during normal business hours. Upon completion of the project, the Committee shall make a complete report and accounting to the Council and the Town.

(h) That the Board of Education is authorized to apply for and accept state grants for the project. ~~The Board of Education is authorized to file applications with the State Board of Education, to execute grant agreements for the project, and to file such documents as may be required by the State Board of Education to obtain grants for the costs of financing the project.~~
~~Any grant proceeds may be used to pay project costs or principal and interest on bonds, notes or temporary notes.~~

(i) That the Town Manager, the Director of Finance, the Treasurer, the 2003 Elementary School Modular Classrooms Committee and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project and to issue bonds, notes or other obligations and to obtain grants to finance the aforesaid appropriation.

Item ____.

RESOLUTION ESTABLISHING REFERENDUM ON ACQUISITION AND INSTALLATION OF TWO MODULAR CLASSROOMS AT EACH OF DOROTHY C. GOODWIN ELEMENTARY SCHOOL AND ANNIE E. VINTON ELEMENTARY SCHOOL TO PROVIDE FACILITIES FOR THE EXTENSION OF THE ALL-DAY KINDERGARTEN PROGRAM.

(a) That pursuant to Sections 406 and 407 of the Town Charter, the resolution adopted by the Council under Item ____ of this meeting, appropriating \$800,000 for acquisition and installation of modular classrooms at Dorothy C. Goodwin Elementary School and Annie E. Vinton Elementary School and authorizing the issue of bonds and notes and temporary notes to finance the appropriation, shall be submitted to the voters at referendum to be held on Tuesday, November 4, 2003 in conjunction with the election to be held on that date, in the manner provided by said Charter and the Connecticut General Statutes, Revision of 1958, as amended, including the procedures set out in Section 9-369d(b)(2) of said Statutes, and in accordance with "Ordinance Regarding the Right of Voters Who Are Not Electors to Vote at Referenda Held in Conjunction with an Election", adopted by the Mansfield Town Council on August 25, 1997.

(b) That the aforesaid resolution shall be placed upon the paper ballots or voting machines under the following heading:

"SHALL THE TOWN OF MANSFIELD APPROPRIATE \$800,000 FOR ACQUISITION AND INSTALLATION OF TWO MODULAR CLASSROOMS AT EACH OF DOROTHY C. GOODWIN ELEMENTARY SCHOOL AND ANNIE E. VINTON ELEMENTARY SCHOOL TO PROVIDE FACILITIES FOR THE EXTENSION OF THE ALL-DAY KINDERGARTEN PROGRAM, AND AUTHORIZE BONDS AND NOTES IN THE SAME AMOUNT TO DEFRAY SAID APPROPRIATION?"

Voters approving the resolution will vote "Yes" and those opposing the resolution shall vote "No".

(c) That the Town Clerk shall publish notice of such referendum as part of the notice of the election to be held on November 4, 2003. Absentee ballots will be available from the Town Clerk's office.

~~[(d) That, in their discretion, the Town Clerk is authorized to prepare a concise explanatory text regarding the resolution and the Town Manager is authorized to prepare additional explanatory materials regarding the resolution, such text and explanatory~~

material to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the General Statutes of Connecticut, Revision of 1958, as amended.]



TOWN OF MANSFIELD

Planning and Zoning Commission

Audrey P. Beck Building
Four South Eagleville Road
Storrs, Connecticut 06268
Telephone (203) 429-3330

Memo to: Town Clerk
From: Planning and Zoning Commission
A. H. Barberet
A. H. Barberet, Chairman
Date: 7/23/03

Re: Approval of 8-24 referral, Resolution for proposed Goodwin and Vinton Schools modular classrooms

At its meeting on July 21, 2003, the Mansfield Planning and Zoning Commission adopted the following motion:

"to adopt the follow Resolution: "Pursuant to Section 8-24 of the General Statutes of Connecticut, the Planning and Zoning Commission of the Town of Mansfield approves the following project, subject to subsequent Planning and Zoning Commission review and approval of a specific site development plan depicting the building locations and related site improvements and other work: Installation of two modular classrooms at each of Dorothy C. Goodwin Elementary School and Annie E. Vinton Elementary School to provide facilities for the extension of the all-day kindergarten program, including related site improvements and other work."

If there are any questions regarding this action, the Planning Office may be contacted at 429-3330.

cc: J. Smith, Finance Director

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TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

August 25, 2003

Town Council
Town of Mansfield

Re: Storrs Center Development Project (Item #6, 07-28-03 Agenda)

Dear Town Council:

The Town Council had requested additional information concerning the Mansfield Downtown Partnership's use of the name "Storrs Center" for the Storrs Center Development Project. Consequently, I have consulted with Matt Hart and Cynthia Van Zelm, and we have researched our collective notes and past minutes from Partnership meetings. As you know, the commercial area in question has for some time been popularly referred to as "Storrs Center." The Partnership's Organizing Committee in the fall of 2000 articulated an overall mission for the Partnership and a specific vision statement for Storrs Center. When the Organizing Committee developed the Partnership's mission to "strengthen and revitalize the three commercial areas of Storrs Center, Mansfield Four Corners and King Hill Road," it chose to honor local practice by continuing to refer to the area as "Storrs Center." In addition, the specific use of the name "Storrs Center" helps to distinguish the town center project from the two other geographic areas of focus for the Partnership.

Building upon the work of the Organizing Committee, the Partnership's Board of Directors decided to focus its initial planning efforts on Storrs Center with the creation of a town green, mixed-use development, and housing in this area. We envision that whichever developer is eventually selected to proceed with the project will endeavor to properly identify and "brand" the commercial area where the new town center is proposed in order to best market the area to residents, students, visitors and tourists.

Respectfully submitted,

Martin H. Berliner
Town Manager

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TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

August 25, 2003

Town Council
Town of Mansfield

**Re: Underage Drinking, University Spring Weekend and President Austin's Task Force
on Substance Abuse (Item #7 07-28-03 Agenda)**

Dear Town Council:

As the Town Council as directed, we are carrying this subject as a recurring agenda item. Please be advised that town staff has prepared a draft ordinance regulating the possession of alcohol by persons under 21 years of age and has presented the draft to the Town Attorney for his review and comment. Based on the Town Attorney's review, we plan to present the draft to the Council early this fall.

Respectfully submitted,

Martin H. Berliner
Town Manager

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**TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER**

Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

August 25, 2003

Town Council
Town of Mansfield

Re: Financial Statements Dated June 30, 2003

Dear Town Council:

We have attached the financial statements for the quarter ending June 30, 2003. In accordance with the Council's customary procedure, we suggest that you refer this item to the Finance Committee for review.

The following motion is suggested:

Move, effective August 25, 2003 to refer the Financial Statements dated June 30, 2003 to the Finance Committee.

Respectfully submitted,

Martin H. Berliner
Town Manager

Attach:(1)

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Town of Mansfield**Memorandum**

*To: Mansfield Town Council
Mansfield Board of Education
From: Jeffrey H. Smith, Director of Finance
Date: Monday, August 25, 2003
Subject: June 30, 2003 Financial Report*

Attached please find the third quarter financial report for the quarter ending June 30, 2003.

JHS:cat

Attachment

OVERVIEW

GENERAL FUND BUDGET

REVENUES:

Tax Collections

The total collection rate through June 30'th is 98.3% compared to 98.8% in June 2002. Real estate collections, which account for approximately 85% of the levy, have decreased to 98.7% as compared to 99.1%. Collections in motor vehicles have decreased from 95.9% collected to 95.3%. With that said, because of adjustments to the Grand List and lower than expected prior year collections, we are short in the current year levy by \$101,420. The motor vehicle supplement tax has decreased from 90.9% at this time last year to 89.8%. However, we collected approximately \$11,000 more than budgeted.

Licenses and Permits

Conveyance taxes collected are \$30,000 ahead of budget. Building permits however, are behind budget by \$21,735.

Federal Support for General Government

We received \$16,693 from FEMA for snow removal.

State Support for Education

The ECS Grant was budgeted at \$8,511,184, which is \$341 less than we received from the State. The Transportation Grant received was \$255,946 or \$59,054 less than budgeted. This is a result of a grant cap and the rescission instituted by the Governor this fall.

State Support for General Government

The pilot grant is by far the largest single grant within this category. The amount received from the State was \$4,549,319 or \$28,144 less than budgeted.

Charges for Services

Charges for services are primarily fixed by contract and will be received during the year. The primary exception is Recording, which was more than budgeted by approximately \$34,520.

Fines and Forfeitures

Total parking ticket collections through June 30'th are \$74,912. Mansfield's share is 25% or approximately \$19,069. The 2002/03 budget was \$12,000. The Town is only entitled to collect tickets issued prior to June 30, 2001.

Miscellaneous

This area is primarily interest income and the telecommunications service payment. Total interest income through June 30'th, 2003 is \$239,331 as compared to \$417,270 for the same period last year. We are short of our budget by \$280,670. The amount of the telecommunications payment from the telephone company is estimated at \$190,000, or \$61,700 short of budget.

Recap:	Taxes	(98,300)
	Licenses & Permits	11,000
	Federal Town Support	16,700
	State Education Support	(59,100)
	State Town Support	(31,000)
	Fines & Forfeitures	7,000
	Interest & Other Income	(302,800)
	Telecommunications Pymt	(61,700)
	Charges for Services	<u>22,000</u>
	Total (Rounded)	(495,400)

GENERAL FUND BUDGET

EXPENDITURES:

Town

Based on the spending freeze put in place by the Town Manager, the Town underspent its budget by \$135,725.

Board

Based on the spending freeze put in place by the Superintendent of Schools, there was \$278,900 available at year end to help offset the anticipated revenue shortfall of \$495,000.

Recap:

With the help of the Mansfield Board of Education, our overall loss for FY 2002/03 was limited to \$80,615. Fund Balance was drawn down from \$1,055,295 to \$974,680.

DAY CARE FUND

The Day Care Fund ended the fiscal year with revenues exceeding expenditures by \$22,551. Fund balance at July 1, 2002 of \$231,966 increased to \$254,517.

CAFETERIA FUND

The Cafeteria Fund had an operating income at June 30'th of \$23,914. Fund Balance increased from \$62,366 to \$86,280. The Board General Fund contribution of \$20,000 is reflected in the first quarter revenues.

RECREATION PROGRAM FUND

In the Recreation Fund, revenues and transfers-in exceeded expenditures by \$45,158. Fund Balance increase by \$45,158, from \$13,733 to \$58,891. Of that amount, \$38,000 was generated from contributions. A portion of that will be used for the walking track.

CAPITAL NONRECURRING FUND

Revenues and transfers-in were less than transfers-out by \$458,005. Fund Balance declined by \$458,005, from \$454,539 to a negative \$3,466. Pequot Funds were less than budgeted by \$558,996. This loss was partially offset by approximately \$33,000 more in Ambulance User Fees and a State close-out grant for the Middle School Library that was \$120,729 more than budgeted.

DEBT SERVICE FUND

Fund Balance decreased from \$928,860 on July 1, 2002 to \$650,249 at June 30, 2003. Based upon our current debt plan, Fund Balance will gradually decrease to zero in FY 2013/2014. The debt service contributions from the General Fund will not rise above \$400,000 per year for a similar period.

ENTERPRISE/INTERNAL SERVICE FUNDS

Solid Waste Fund

Total revenues through June 30, 2003 have increased by \$52,342 over the same time period last year. At the same time, expenditures have increased by \$12,147 compared to June 30, 2002. The net loss for the year was (\$33,477). Retained Earnings has decreased from \$338,319 at July 1, 2002 to \$304,842 at June 30, 2003.

Health Insurance Fund

Expenditures were more than revenues through the fourth quarter by \$609,185. Retained Earnings decreased from \$1,428,013 at July 1, 2002 to \$818,828 at June 30, 2003. This is the most significant loss experienced in this fund since its inception in 1992. Our claim's experience for the past six months has increased by over 33% from last year. This does not bode well for next year's budget deliberations.

Worker's Compensation Fund

Operating expenses and transfers are exceeded revenues by \$74,633 for 2002/03. Retained Earnings decreased from \$62,435 to (\$12,198) at June 30, 2003.

Management Services Fund

Management Services Fund actual income exceeded expenses by \$54,373. Retained Earnings increased from \$793,437 at July 1, 2002 to \$847,810 on June 30, 2003.

CEMETERY FUND

Retained earnings in the Cemetery Fund decreased from \$377,548 at July 1, 2002 to \$369,643 on June 30, 2003. The major expense in the fund is for mowing services.

LONG TERM INVESTMENT POOL

The pool experienced a \$23,515 increase in the market value of its portfolio for the period July 1, 2002 to June 30, 2003.

EASTERN HIGHLANDS HEALTH DISTRICT

Operating expenditures exceeded revenues by \$37,250 through the fourth quarter. Fund Balance decreased from \$143,255 to \$106,005. A \$10,000 transfer to the EHHD CNR fund was included in the first quarter.

MANSFIELD DOWNTOWN PARTNERSHIP

Operating expenditures exceeded revenues by \$19,107 through June 30, 2003, and Fund Balance decreased from \$51,440 to \$32,333. We were anticipating that Fund Balance would decline to approximately \$25,000.

PRELIMINARY

General Fund

Estimated Schedule of Estimated Changes in Fund Balance - Legal Basis

For the Year Ended June 30, 2003

Designated for 2002/2003 Budget						
Undesignated						<u>\$1,055,295</u>
Fund Balance, July 1, 2002						<u>\$1,055,295</u>
	Original		Final	Estimated	Budget	
	Budget	Amendment	Budget	Actual	Comparison	
	<hr/>					
Total revenues and transfers in	\$31,441,110	\$ 25,070	\$31,466,180	\$30,970,943	\$ (495,237)	
Appropriation of fund balance			0		0	
	<hr/>					
Total appropriation, transfers in	31,441,110	25,070	31,466,180	30,970,943	(495,237)	
	<hr/>					
Total expenditures and transfers out:						
Town	8,945,320	25,070	8,970,390	8,834,665	135,725	
Mansfield Board of Education	15,351,930		15,351,930	15,073,033	278,897	
Contribution to Region #19 Board c	7,143,860		7,143,860	7,143,860	-	
	<hr/>					
Total expenditures	31,441,110	25,070	31,466,180	31,051,558	414,622	
	<hr/>					
Results from budgetary operation	-	-	-	(80,615)	(80,615)	<u>(80,615)</u>
	<hr/>					
Fund balance, June 30, 2003						<u>\$ 974,680</u>
Fund balance:						
Unreserved:						
Designated for 2003/04 budget						<u>974,680</u>
Undesignated						<u>\$ 974,680</u>

Mansfield Five Year Forecast

<u>Agency</u>	Actual 2001/2002	Actual 2002/2003	Adopted 2003/2004	Projected 2004/2005	Projected 2005/2006	Projected 2006/2007	Projected 2007/2008	Total Change 01/02 to 7/08
Board of Ed Mansfield at 5.0%	14,825,393	15,073,033	15,966,010	16,764,311	17,602,526	18,482,652	19,406,785	30.90%
Town at 3.0%	8,758,264	8,834,665	9,145,970	9,420,349	9,702,960	9,994,048	10,293,870	17.53%
Region 19 (per schedule)	6,600,509	7,143,856	7,429,902	7,749,082	8,321,412	9,178,498	10,000,833	51.52%
Total Expenditures	30,184,166	31,051,554	32,541,882	33,933,742	35,626,898	37,655,199	39,701,487	31.53%
Annual Percent Increase (Decrease)	4.92%	2.87%	4.80%	4.28%	4.99%	5.69%	5.43%	
Revenue Source								
Property Taxes	13,962,713	14,986,623	16,973,542	18,304,463	20,020,031	22,039,077	23,924,423	71.35%
Tax Related Items (2.0%)	416,221	458,282	450,500	459,510	468,700	478,074	487,636	17.16%
State & Other Revenue (1.0%)	15,493,535	14,628,448	14,692,840	14,839,768	14,988,166	15,138,048	15,289,428	-1.32%
CNR Fund		897,590	425,000	330,000	150,000			
Total	29,872,469	30,970,943	32,541,882	33,933,742	35,626,898	37,655,199	39,701,487	32.90%
Annual Percent Increase (Decrease)	5.63%	3.68%	5.07%	4.28%	4.99%	5.69%	5.43%	
Mill Rate	26.35	27.50	29.94	31.81	34.23	37.08	39.62	50.34%
Mill Rate Change	0.22	1.15	2.44	1.88	2.42	2.85	2.54	
Percent Increase (Decrease)	0.84%	4.36%	8.87%	6.27%	7.61%	8.31%	6.84%	
Grand List - 1.5	537,747,140	557,183,993	575,989,725	584,629,571	593,399,014	602,300,000	611,334,500	13.68%
Current Year	13,916,430	15,066,233	16,973,542	18,304,463	20,020,031	22,039,077	23,924,423	71.91%
Elderly Programs	55,000	55,000	43,950	43,950	43,950	43,950	43,950	-20.09%
Reserve for Uncollected Taxes	200,000	200,000	225,000	250,000	250,000	250,000	250,000	25.00%
Tax Levy	14,171,430	15,321,233	17,242,492	18,598,413	20,313,981	22,333,027	24,218,373	70.90%
Percent Uncollected	1.41%	1.31%	1.30%	1.34%	1.23%	1.12%	1.03%	
Increase in Tax Levy								
Dollars	757,470	1,149,803	1,921,259	1,355,921	1,715,568	2,019,045	1,885,347	
Percent	5.65%	8.11%	12.54%	7.86%	9.22%	9.94%	8.44%	

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ASSUMPTIONS FOR FIVE YEAR FORECAST

Expenditures

Board of Education:

Projections are based on a historical average increase of 5.0%.

Town:

Projections are based on a historical average increase of 3.0%.

Region 19:

The Region 19 budget projections were made using information provided in the Region's annual operating budget, or in the case of the building project, from the Superintendent's office.

Assumptions:

- 1) The annual operating budget projections are based on a historical average increase of 6%.
- 2) The Town of Mansfield's levy for the Region is adjusted by changes in student population.
- 3) The State and other revenue is projected to remain flat from 2003/04 forward.

Revenues

Tax Related Items:

Projections are based on an average increase of 2% per year.

State and Other Revenues:

Projections are based on an average increase of 1% per year.

Grand List:

The grand list is projected to increase an average of 1.5% per year.

TOWN OF MANSFIELD
 TRIAL BALANCE - GAAP BASIS
 June 30, 2003

<u>GENERAL FUND</u>	<u>DEBIT</u>	<u>CREDIT</u>
Cash Equivalent Investments	\$2,715,557	
Working Cash Fund	4,150	
Accounts Receivable	132,456	
Taxes Receivable - Current	282,750	
Taxes Receivable - Delinquent	202,652	
Due from Other Funds	147,837	
Reserve for Uncollectible Taxes		40,000
Accounts and Other Payables		1,456,533
Refundable Deposits		382,269
Deferred Revenue - Taxes		407,115
Taxes Collected in Advance/Overcollected		60,501
Encumbrances Payable - Prior Year		164,300
Liquidation - Prior Year Encumbrances	47,860	
Fund Balance - Undesignated		955,993
Actual Expenditures	30,904,390	
Actual Revenues		30,970,941
	<u>\$34,437,652</u>	<u>\$34,437,652</u>

DAYCARE COMBINED PROGRAM
REVENUE AND EXPENDITURE STATEMENTS

	2001/02 ACTUAL	2002/03 BUDGET	2002/03 ACTUAL	2003/04 PROJECTION
REVENUES:				
DSS Subsidies	\$49,655	\$20,000	\$30,518	\$16,000
Fees	468,266	486,230	508,268	559,050
UConn	78,750	78,750	78,750	78,750
Daycare Grant	195,841	213,930	235,541	213,930
School Readiness Program	57,525	67,300	62,862	63,200
Miscellaneous	26,174	23,500	28,584	23,500
Total Revenues	876,211	889,710	944,523	954,430
OPERATING TRANSFERS IN:				
CNR Fund			20,000	15,000
Total Revenues and Operating Transfers	876,211	889,710	964,523	969,430
EXPENDITURES:				
Administrative	222,929	228,660	235,629	238,160
Direct Program	541,617	550,440	587,852	617,980
Building	39,063	45,950	61,908	46,450
Food	24,158	24,000	25,521	26,300
Equipment	50,879	4,000	12,881	1,000
Miscellaneous	31,362	32,000	18,181	38,600
Total Expenditures	910,008	885,050	941,972	968,490
EXCESS/(DEFICIENCY)	(33,797)	4,660	22,551	940
FUND BALANCE, JULY 1	265,763	231,966	231,966	254,517
FUND BALANCE, JUNE 30	\$231,966	\$236,626	\$254,517	\$255,457

MANSFIELD BOARD OF EDUCATION
CAFETERIA FUND
BALANCE SHEET
AS OF JUNE 30, 2003
(with comparative totals for June 30, 2002)

	June 30,	
	2003	2002
<u>Assets</u>		
Cash	\$66,103	\$42,632
Inventory	8,036	7,025
Accounts Receivable	17,329	17,397
Total Assets	\$91,468	\$67,054
 <u>Liabilities and Fund Balances</u>		
<u>Liabilities</u>		
Accounts Payable	\$5,188	\$4,688
Total Liabilities	5,188	4,688
<u>Fund Balance</u>		
Fund Balance:		
Unreserved, undesignated	86,280	62,366
Total Fund Balance	86,280	62,366
Total Liabilities and Fund Balance	\$91,468	\$67,054

MANSFIELD BOARD OF EDUCATION
CAFETERIA FUND
COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
For the Period Ended June 30, 2003
(with comparative totals for June 30, 2002)

	June 30,	
	2003	2002
Operating Revenues:		
Intergovernmental	\$92,743	\$100,019
Sales of Food	528,469	514,229
Other	35,045	29,930
Total Operating Revenues	656,257	644,178
Other Financing:		
Transfers In - General Fund Board	20,000	20,000
Total Revenues & Other Financing	676,257	664,178
Operating Expenditures:		
Salaries & Wages	388,061	362,180
Food & Supplies	248,176	238,289
Professional and Technical	2,500	2,500
Equipment Repairs & Contracts	9,424	9,196
Equipment - Other	4,182	694
TOTAL EXPENDITURES	652,343	612,859
Excess/(Deficiency)	23,914	51,319
Fund Balance, July 1	62,366	11,047
Fund Balance, June 30	\$86,280	\$62,366

RECREATION PROGRAM FUND
RECREATION AND ADULT EDUCATION
COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
AS OF JUNE 30, 2003
(with comparative totals for June 30, 2002)

	2002/03	June 30,	
	<u>Budget</u>	2003	2002
Revenues:			
Recreation Service	\$270,500	\$307,544	\$267,678
Bicentennial Pond Fees	6,500	940	6,262
Fees	1,000	413	636
Commissions	200		
Contributions **	6,900	38,096	5,681
Total Revenues	<u>285,100</u>	<u>346,993</u>	<u>280,257</u>
Other Financing:			
Operating Transfers In - General Fund	72,500	72,500	70,100
Operating Transfers In		65,000	
Total Revenues and Operating Transfers In	<u>357,600</u>	<u>484,493</u>	<u>352,757</u>
Expenditures			
Salaries, Wages & Benefits - Regular	95,260	100,524	89,905
Salaries & Wages - Temporary	151,120	148,083	159,138
Rec. Departmental Supplies	51,700	49,896	48,800
All Other	65,060	140,832	52,435
Total Expenditures	<u>363,140</u>	<u>439,335</u>	<u>350,278</u>
Excess/(Deficiency)	(5,540)	45,158	2,479
Fund Balance,/(Deficit) July 1	<u>13,733</u>	<u>13,733</u>	<u>13,654</u>
Fund Balance,/(Deficit) June 30	<u>\$8,193</u>	<u>\$58,891</u>	<u>\$16,133</u>

NOTE: Includes Community Center Activity to date

TOWN OF MANSFIELD
CAPITAL AND NONRECURRING RESERVE FUND BUDGET
ESTIMATED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FISCAL YEAR 2002/2003

	Actual 98/99	Actual 99/00	Actual 00/01 *	Actual 01/02	Actual 02/03	Adopted 03/04	Projected 04/05	Projected 05/06	Projected 06/07	Projected 07/08
SOURCES:										
Revenues:										
State Revenue Sharing				\$472,523						
State Dept. of Education - MMS IRC					120,729					
Ambulance User Fees					253,312	235,000	230,000	235,000	240,000	245,000
Insurance Settlement			100,524							
Interest Income	237,050	286,043	398,171				100,000	125,000	125,000	125,000
Other				23,486						
Sewer Assessments	2,800	3,600	4,000	8,069	4,296	3,000	3,000	3,000	3,000	3,000
Pequot Funds	2,809,905	2,929,286	2,950,637	3,075,000	2,128,664	1,361,183	2,194,000	3,000,000	3,000,000	3,000,000
Total Sources	3,049,755	3,218,929	3,453,332	3,579,078	2,507,001	1,599,183	2,527,000	3,363,000	3,368,000	3,373,000
USES:										
Operating Transfers Out:										
General Fund - One Time Costs/Fund Balance Plan			61,100	47,500	400,000	350,000	250,000	150,000	50,000	50,000
General Fund - State Revenue Sharing					472,520					
Mansfield 300										
Community Events					12,500					
Management Services Fund	205,000	160,000	200,000	200,000	206,000	212,000	218,000	225,000	232,000	232,000
Debt Service Sinking Fund	180,000		500,000	355,000	250,000	235,000	234,000	234,000	234,000	234,000
New Financial Reporting Model (Statement 34)				25,000	25,000					
Property Tax Revaluation Fund	25,000	25,000	25,000			25,000	25,000			
Capital Fund	3,591,529	3,289,200	2,572,660	3,161,682	1,488,916	560,650	3,218,730	2,472,230	1,447,230	1,288,230
Day Care Pension					20,000	15,000	10,000	5,000		
Emergency Services Administration					25,070	75,000	80,000			
Community Center Operating Subsidy					65,000	119,125	80,000	40,000		
Shared Projects with UConn	83,500	100,000	25,000							
Total Uses	4,085,029	3,574,200	3,383,760	3,789,182	2,965,006	1,591,775	4,115,730	3,126,230	1,963,230	1,804,230
Excess/(Deficiency)	(1,035,274)	(355,271)	69,572	(210,104)	(458,005)	7,408	(1,588,730)	236,770	1,404,770	1,568,770
Fund Balance/(Deficit) July 1	1,985,616	950,342	595,071	664,643	454,539	(3,466)	3,942	(1,584,788)	(1,348,018)	56,752
Fund Balance, June 30	\$950,342	\$595,071	\$664,643	\$454,539	(\$3,466)	\$3,942	(\$1,584,788)	(\$1,348,018)	\$56,752	\$1,625,522

NOTE: Outstanding bonds for MMS Library and Town Library can be called 6-15-05

* Reflects gross interest income and expenditure.

*Amended 12/10/02

TOWN OF MANSFIELD, CONNECTICUT

Debt Service Fund

Comparative Balance Sheets

June 30, 2003 and 2002

	June 30,	
	2003	2002
Assets:		
Cash and cash equivalents	\$650,249	\$928,860
Total Assets	<u>\$650,249</u>	<u>\$928,860</u>
Fund Balance:		
Unreserved:		
Undesignated	<u>\$650,249</u>	<u>\$928,860</u>
Total Fund Balance	<u>650,249</u>	<u>928,860</u>
Total Liabilities and Fund Balance	<u>\$650,249</u>	<u>\$928,860</u>

TOWN OF MANSFIELD, CONNECTICUT

Debt Service Fund

Comparative Statements of Revenues, Expenditures and
Changes in Fund Balance

For the years ended June 30, 2003 and 2002

	June 30,	
	2003	2002
Revenues:		
Intergovernmental	\$420,364	\$440,668
Other		37
Total Revenues	<u>420,364</u>	<u>440,705</u>
Other Financing		
Operating Transfers In:		
CNR Fund	250,000	355,000
General Fund	400,000	500,000
Total Revenues and Other Financing Sources	<u>1,070,364</u>	<u>1,295,705</u>
Expenditures:		
Principal Payments	950,000	865,000
Interest Payments	398,975	447,351
Professional & Technical Services		15,740
Total expenditures	<u>1,348,975</u>	<u>1,328,091</u>
Excess of revenues and other financing sources over expenditures	(278,611)	(32,386)
Fund balance, July 1	<u>928,860</u>	<u>961,246</u>
Fund balance, June 30	<u>\$650,249</u>	<u>\$928,860</u>

TOWN OF MANSFIELD
DEBT SERVICE FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	00/01 ACTUAL	01/02 ACTUAL	02/03 ACTUAL	03/04 PROPOSED	04/05 PROJECTED	05/06 PROJECTED	06/07 PROJECTED
REVENUES:							
Intergovernmental	\$460,924	\$440,668	\$420,364	\$385,697	\$366,387	\$330,378	\$295,463
State Revenue Sharing	\$472,523						
Interest on Unspent Balance							
Other	9,402	37					
TOTAL REVENUES	942,849	440,705	420,364	385,697	366,387	330,378	295,463
Operating Transfers In - General Fund	797,000	500,000	400,000	400,000	400,000	400,000	400,000
Operating Transfers In - CNR Fund	500,000	355,000	250,000	235,000	234,000	234,000	234,000
TOTAL REVENUES AND OPERATING TRANSFERS IN	2,239,849	1,295,705	1,070,364	1,020,697	1,000,387	964,378	929,463
EXPENDITURES:							
Principal Retirement	880,689	865,000	950,000	950,000	890,000	750,000	725,000
Interest	392,723	447,352	398,978	341,888	285,776	235,150	192,863
Financial	26,475	15,428					
Professional/Technical	19,282	311					
TOTAL EXPENDITURES	1,319,169	1,328,091	1,348,978	1,291,888	1,175,776	985,150	917,863
REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES	920,680	(32,386)	(278,614)	(271,191)	(175,389)	(20,772)	11,600
FUND BALANCE, JULY 1	40,566	961,246	928,860	650,246	379,055	203,666	182,894
FUND BALANCE, JUNE 30	\$961,246	\$928,860	\$650,246	\$379,055	\$203,666	\$182,894	\$194,494

TOWN OF MANSFIELD
DEBT SERVICE FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

07/08 PROJECTED	08/09 PROJECTED	09/10 PROJECTED	10/11 PROJECTED	11/12 PROJECTED	12/13 PROJECTED	13/14 PROJECTED	14/15 PROJECTED	15/16 PROJECTED
\$180,794	\$105,218							
180,794	105,218							
400,000 234,000	400,000	400,000	400,000	400,000	400,000	400,000	240,563	104,875
814,794	505,218	400,000	400,000	400,000	400,000	400,000	240,563	104,875
575,000 153,025	450,000 123,213	375,000 100,988	375,000 84,713	375,000 68,138	375,000 50,888	375,000 33,338	225,000 15,563	100,000 4,875
728,025	573,213	475,988	459,713	443,138	425,888	408,338	240,563	104,875
86,769	(67,995)	(75,988)	(59,713)	(43,138)	(25,888)	(8,338)		
194,494	281,263	213,268	137,280	77,567	34,429	8,541	203	203
\$281,263	\$213,268	\$137,280	\$77,567	\$34,429	\$8,541	\$203	\$203	\$203

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SOLID WASTE DISPOSAL FUND
BALANCE SHEET
AS OF JUNE 30, 2003
(with comparative totals for June 30, 2002)

	June 30,	
	2003	2002
<u>CURRENT ASSETS</u>		
Cash	\$86,870	\$185,420
Accounts Receivable (net of allow. for uncollectable accts)	53,807	77,477
Total Current Assets	140,677	262,897
<u>FIXED ASSETS</u>		
Land	8,500	8,500
Buildings & Equipment	530,857	506,371
Less: Accumulated Depreciation	(282,551)	(323,851)
Total Fixed Assets	256,806	191,020
TOTAL ASSETS	\$397,483	\$453,917
<u>LIABILITIES AND FUND EQUITY</u>		
<u>CURRENT LIABILITIES</u>		
Accounts Payable	\$58,196	\$78,836
Accrued Compensated Absences	26,720	7,650
Refundable Deposits	7,725	29,112
Total Current Liabilities	92,641	115,598
<u>FUND EQUITY</u>		
Net Contributed Capital	166,471	183,006
Retained Earnings	138,371	155,313
Total Fund Equity	304,842	338,319
TOTAL LIABILITIES AND FUND EQUITY	\$397,483	\$453,917

SOLID WASTE DISPOSAL FUND
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

JUNE 30, 2003
(with comparative totals for June 30, 2002)

	June 30,	
	2003	2002
Operating Revenues:		
Tipping Fees	\$256,078	\$255,869
Transfer Station Fees	102,272	107,972
Garbage Collection Fees	686,375	647,873
Sale of Recyclables	56,771	37,846
Other Revenues	3,972	3,566
	1,105,468	1,053,126
Operating Expenses:		
Hauler's Tipping Fees	348,422	391,366
Mansfield Tipping Fees	64,810	29,978
Wage & Fringe Benefits	213,577	212,507
Computer Software	2,544	2,400
Trucking Fee	21,355	15,199
Recycling Cost	68,539	61,206
Contract Pickup	330,909	302,036
Supplies and Services	27,767	52,655
Depreciation Expense	24,775	24,451
Hazardous Waste	9,942	14,622
Equipment Parts/Other	16,305	10,378
LAN/WAN Expenditures	10,000	10,000
	1,138,945	1,126,798
NET INCOME (LOSS)	(33,477)	(73,672)
Retained Earnings, July 1	338,319	411,991
Retained Earnings, June 30	\$304,842	\$338,319

HEALTH INSURANCE FUND
BALANCE SHEET
JUNE 30, 2003
(with comparative totals for June 30, 2002)

	June 30,	
	2003	2002
<u>Assets</u>		
Cash and cash equivalents	\$939,833	\$1,293,779
Accounts Receivable	358,995	626,754
Total Assets	\$1,298,828	\$1,920,533
 <u>Liability and Fund Balance</u>		
Liabilities:		
Accrued Medical Claims	\$480,000	\$480,000
Due to General Fund		12,519
Total Liabilities	480,000	492,519
Retained Earnings:		
Net Contributed Capital	400,000	400,000
Retained Earnings	418,828	1,028,014
Total Retained Earnings	818,828	1,428,014
Total Liabilities and Retained Earnings	\$1,298,828	\$1,920,533

* Reserve for maximum claim liability corridor is estimated to be \$500,000.

HEALTH INSURANCE FUND
 COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 JUNE 30, 2003
 (with comparative totals for June 30, 2002)

	June 30,	
	2003	2002
Revenues:		
Premium income	\$3,423,310	\$3,532,421
Interest income	22,272	42,562
Investment income		97,514
Insurance refunds		17,928
Total Revenues	3,445,582	3,690,425
Expenditures:		
Payroll	69,026	60,534
Consultants	20,000	20,000
Administrative expenses	544,225	559,854
Medical claims	3,411,516	3,096,820
Charges for Services	10,000	10,000
Total Expenditures	4,054,767	3,747,208
Revenues and Other Financing Sources Over/ (Under) Expenditures	(609,185)	(56,783)
Capital Contribution	400,000	400,000
Retained Earnings, July 1	1,028,013	1,084,797
Retained Earnings, June 30	\$818,828	\$1,428,014

**ANTHEM BLUE CROSS MONTHLY CLAIMS
ANNUAL BASIS**

MONTH	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003
JANUARY	101,037	120,799	88,184	204,904	133,243	149,225	171,963	209,640	204,232	200,762	251,966	333,923
FEBRUARY	91,083	103,205	135,116	133,197	192,483	164,050	277,147	233,203	194,411	180,679	267,614	331,286
MARCH	88,286	126,869	96,892	214,122	153,776	151,871	145,687	234,516	211,199	200,818	237,003	358,881
APRIL	79,219	99,610	117,085	102,753	120,154	169,594	138,179	175,326	181,703	206,143	342,562	259,835
MAY	146,914	125,020	169,242	113,596	255,396	147,178	112,841	134,607	215,754	244,270	276,117	387,515
JUNE	100,460	117,184	100,780	156,523	130,143	216,457	172,776	198,927	193,546	251,842	251,747	347,060
JULY	66,609	153,282	114,797	138,386	120,633	181,392	186,650	170,907	216,792	216,195	231,239	
AUGUST	77,784	157,406	158,639	229,101	145,520	153,700	179,486	146,139	215,571	247,118	247,238	
SEPTEMBER	98,796	106,392	150,719	113,323	183,731	230,426	148,168	140,741	264,603	230,526	257,491	
OCTOBER	57,146	88,491	96,055	138,702	170,849	209,526	161,036	108,729	180,875	240,996	262,401	
NOVEMBER	97,666	127,606	100,425	177,555	151,723	108,576	150,824	125,629	203,813	208,715	217,831	
DECEMBER	120,888	118,029	121,168	134,828	126,618	150,578	174,472	181,592	185,278	256,252	190,532	
TOTAL	1,125,888	1,443,893	1,449,102	1,856,990	1,684,269	2,032,573	2,019,327	2,059,957	2,467,777	2,684,315	3,033,761	2,018,500
VG	93,824	120,324	120,759	154,749	157,022	169,381	168,277	171,663	205,648	223,693	252,813	336,417
INCREASE	36.82%	28.24%	0.36%	28.15%	1.47%	7.87%	-0.65%	2.01%	19.80%	8.77%	13.02%	33.07%

MONTHLY CLAIMS REDUCED BY INSURANCE REFUNDS OF \$308,645

MONTHLY CLAIMS REDUCED BY INSURANCE REFUNDS OF \$19,040

**ANTHEM BLUE CROSS MONTHLY CLAIMS
FISCAL YEAR BASIS**

<u>MONTH</u>	<u>93/94</u>	<u>94/95</u>	<u>95/96</u>	<u>96/97</u>	<u>97/98</u>	<u>98/99</u>	<u>99/00</u>	<u>00/01</u>	<u>FY 01/02</u>	<u>FY 02/03</u>	<u>Average</u>
JULY	153,282	114,797	138,386	120,633	181,392	186,650	170,906	216,792	216,195	231,239	148,534
AUGUST	157,406	158,639	229,101	145,520	153,700	179,486	146,139	215,571	247,118	247,238	160,348
SEPTEMBER	106,392	150,719	113,323	183,731	230,426	148,168	140,741	264,603	230,526	257,491	155,703
OCTOBER	88,491	96,055	138,702	170,849 *	209,526	161,036	108,729	180,875	240,996	262,401	139,683
NOVEMBER	127,606	100,425	177,555	151,723 *	108,576	150,824	125,629	203,813	208,715	217,831	137,573
DECEMBER	118,029	121,168	134,828	126,618 **	150,578	174,472	181,592	185,278	256,252	190,532	150,269
JANUARY	88,184	204,904	133,243	149,225	171,963	209,640	204,232	200,762	251,986	333,923	161,225
FEBRUARY	135,116	133,197	192,483	164,050	277,147	233,203	194,411	180,679	267,614	331,286	169,935
MARCH	96,892	214,122	153,776	151,871	145,687	234,516	211,199	200,818	237,003	358,881	160,334
APRIL	117,085	102,753	120,154	169,594	138,179	175,326	181,703	206,143	342,562	259,835	149,002
MAY	169,242	113,596	255,396	147,178	112,941	134,607	215,754	244,270	276,117	387,515	166,446
JUNE	100,780	156,523	130,143	216,457	172,776	198,927	193,549	251,842	251,747	347,060	164,793
ANNUAL TOTAL	1,458,505	1,666,898	1,917,090	1,897,449	2,052,891	2,186,855	2,074,584	2,551,446	3,026,831	3,425,231	1,863,846
MONTHLY AVG	121,542	138,908	159,758	158,121	171,074	182,238	172,882	212,620	252,236	285,436	
% CHG											
PERCENT INCREASE	20.4%	14.3%	15.0%	-1.0%	8.2%	6.5%	-5.1%	23.0%	18.6%	13.2%	

MONTHLY CLAIMS REDUCED BY INSURANCE REFUNDS OF \$308,645
 MONTHLY CLAIMS REDUCED BY INSURANCE REFUNDS OF \$19,040

NETWORK ACCESS FEE**ANNUAL BASIS****2003**

MONTH	NETWORK DISCOUNT	ACCESS FEE	SAVINGS	% of DISCOUNT
JANUARY	145,286	25,992	119,294	17.89%
FEBRUARY	162,179	29,001	133,179	17.88%
MARCH	182,786	33,325	149,461	18.23%
APRIL	133,341	22,285	111,055	16.71%
MAY	207,577	35,363	172,214	17.04%
JUNE	139,618	26,787	112,831	19.19%
JULY				
AUGUST				
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				
ANNUAL TOTAL	970,787	172,753	798,034	17.80%
MONTHLY AVERAGE	161,798	28,792	133,006	17.80%

WORKERS' COMPENSATION FUND
BALANCE SHEET
JUNE 30, 2003
(with comparative totals for June 30, 2002)

	June 30,	
	2003	2002
<u>ASSETS</u>		
Current Assets:		
Cash and Cash Equivalents	\$0	\$62,435
Total Assets	\$0	\$62,435
<u>LIABILITIES AND EQUITY</u>		
Liabilities:		
Due to General Fund	\$12,198	
Total Liabilities	\$12,198	
Equity:		
Retained Earnings	(\$12,198)	\$62,435
Total Liabilities and Equity	\$0	\$62,435

WORKERS' COMPENSATION FUND
 COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 JUNE 30, 2003
 (with comparative totals for June 30, 2002)

	June 30,	
	2003	2002
<u>REVENUES:</u>		
Premium Income	\$205,920	\$169,070
Total Revenues	205,920	169,070
 <u>OPERATING EXPENSES:</u>		
Workers' Compensation Insurance	280,553	213,117
Total Operating Expenses	280,553	213,117
 NET INCOME (LOSS)	 (74,633)	 (44,047)
Fund Balance, July 1	62,435	106,482
Fund Balance, June 30	(\$12,198)	\$62,435

MANAGEMENT SERVICES FUND
ESTIMATED BALANCE SHEET
JUNE 30, 2004

	Actual June 30, 2002	Actual June 30, 2003	Projected June 30, 2004
<u>ASSETS</u>			
Current Assets:			
Cash and Cash Equivalents	\$ 188,303	\$ 131,751	\$ 267,955
Due from Region 19		65,130	
Accounts Receivable		196	
Inventory	12,990	6,152	5,000
Total Current Assets	201,293	203,229	272,955
Fixed Assets:			
Land	145,649	145,649	145,649
Buildings	178,016	178,016	178,016
Office Equipment	1,145,421	1,262,195	1,366,695
Accum. Depreciation	(756,587)	(917,137)	(1,082,137)
Net Fixed Assets	712,499	668,723	608,223
Total Assets	\$ 913,792	\$ 871,952	\$ 881,178
<u>LIABILITIES AND EQUITY</u>			
Liabilities:			
Accounts Payable	\$ 13,370	\$ 24,140	\$ -
Due to General Fund	106,985	-	-
Total Liabilities	120,355	24,140	-
Equity:			
Contributed Capital	146,000	146,000	146,000
Retained Earnings	647,437	701,812	735,178
Total Equity	793,437	847,812	881,178
Total Liabilities and Equity	\$ 913,792	\$ 871,952	\$ 881,178

MANAGEMENT SERVICES FUND
ESTIMATED STATEMENT OF CASH FLOWS
JUNE 30, 2004

	Actual June 30, 2002	Actual June 30, 2003	Projected June 30, 2004
CASH FROM OPERATING ACTIVITIES:			
Operating Income	\$ 205,081	\$ 54,373	\$ 33,368
ADJUSTMENTS TO RECONCILE OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES:			
Depreciation Expense	126,315	160,550	165,000
(Increase) decrease in:			
Other Receivables		(65,326)	65,326
Inventory	(5,051)	6,838	1,152
Increase (decrease) in:			
Accounts payable	(4,319)	10,772	(24,142)
Due to other funds		(106,985)	
NET CASH PROVIDED BY OPERATING ACTIVITIES	322,026	60,222	240,704
CASH FLOWS USED IN CAPITAL AND RELATED FINANCING ACTIVITIES:			
Purchase of fixed assets	(245,960)	(116,774)	(104,500)
NET INCREASE IN CASH AND CASH EQUIVALENTS	76,066	(56,552)	136,204
CASH AND CASH EQUIVALENTS - JULY 1	112,237	188,303	131,751
CASH AND CASH EQUIVALENTS - JUNE 30	\$ 188,303	\$ 131,751	\$ 267,955

MANAGEMENT SERVICES FUND
ESTIMATED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
FOR THE PERIOD ENDED JUNE 30, 2003

TOTAL MANAGEMENT SERVICES FUND				
	Budget		Variance	
	02/03	Actual	Favorable	Proposed
		Jun. 30, 2003	(Unfavorable)	03/04
REVENUES:				
Mansfield Board of Education	\$ 38,500	\$ 38,500	\$ -	\$ 39,340
Region 19	38,190	38,190		39,340
Town of Mansfield	57,680	57,680		59,410
Communication Service Fees				135,440
Copier Service Fees	190,000	192,372	2,372	194,000
Rent	63,650	64,854	1,204	69,160
Rent - Telecom Tower	18,000	11,871	(6,129)	18,000
Sale of Supplies	40,000	39,394	(606)	30,000
CNR Fund	206,000	206,000		212,000
Health Insurance Fund	10,000	10,000		10,000
Solid Waste Fund	10,000	10,000		10,000
Sewer Operating Fund	3,000	3,000		3,000
Communication Rebate				
Other	12,000	15,871	3,871	12,000
Total Revenues	687,020	687,732	712	831,690
EXPENDITURES:				
Salaries & Benefits	97,140	81,920	15,220	94,780
Training	6,000	2,925	3,075	6,000
Repairs & Maintenance	13,410	7,349	6,171	34,380
Professional & Technical	13,000	26,448	(1,429)	13,000
System Support	87,260	84,310	2,950	105,700
Copier Maintenance Fees	110,000	107,878	2,122	110,000
Communications	74,700	52,173	22,477	173,162
Supplies and Software Licensing	39,200	71,919	(32,719)	39,200
Equipment	126,350	124,374	2,975	134,500
Miscellaneous/Cost of Sales	35,100	30,287	4,813	27,100
Total Expenditures	602,160	589,583	25,655	737,822
Add:				
Depreciation	112,730	160,550	(47,820)	165,000
Less:				
Equipment Capitalized	(126,350)	(116,774)	(9,576)	(104,500)
Operating Expenditures	588,540	633,359	(44,819)	798,322
Net Income (Loss)	98,480	54,373	(44,107)	33,368
Total Equity & Contributed Capital, July 1	793,437	793,437		847,810
Total Equity & Contributed Capital, Jun. 30	\$ 891,917	\$ 847,810	\$ (44,107)	\$ 881,178

CEMETERY FUND
BALANCE SHEET
JUNE 30, 2003
(with comparative totals for June 30, 2002)

	June 30,	
	2003	2002
<u>ASSETS</u>		
Cash and cash equivalents	\$7,206	\$6,386
Investments	439,258	426,137
Total Assets	\$446,464	\$432,523
<u>Liabilities</u>		
Accounts Payable	\$1,733	\$3,351
Due to General Fund	75,088	51,623
Total Liabilities	76,821	54,974
<u>Fund Balance</u>		
Fund Balance		
Reserved for perpetual care	392,913	375,352
Reserved for nonexpendable trust	1,200	1,200
Unreserved, undesignated	(24,470)	997
Total Fund Balance	369,643	377,549
Total Liabilities and Fund Balance	\$446,464	\$432,523

CEMETERY FUND
 COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 JUNE 30, 2003
 (with comparative totals for June 30, 2002)

	June 30,	
	2003	2002
Operating Revenues:		
Interest and Dividend Income	\$11,199	\$966
Change in Market Value	7,606	(28,078)
Sale of Plots	6,300	6,900
Total Operating Revenues	25,105	(20,212)
Operating Expenses:		
Salaries	1,610	1,797
Cemetery maintenance	9,358	17,857
Mowing service	22,042	28,484
Total Operating Expenses	33,010	48,138
Operating Income/(Loss)	(7,905)	(68,350)
Retained Earnings, July 1	377,548	445,899
Retained Earnings, June 30	\$369,643	\$377,549

TOWN OF MANSFIELD
INVESTMENT POOL
AS OF JUNE 30, 2003

	MARKET VALUE JUL 01, 2002	MARKET VALUE SEP 30, 2002	MARKET VALUE DEC 31, 2002	MARKET VALUE MAR 31, 2003	MARKET VALUE JUN 30, 2003	FISCAL 02/03 CHANGE IN VALUE
STOCK FUNDS:						
FIDELITY INVESTMENTS:						
SELECT UTILITIES GROWTH	23,084.68	18,889.61	21,079.82	20,089.71	24,811.52	1,726.84
FIDELITY VALUE	51,815.44	41,067.46	44,979.93	43,021.33	50,429.10	(1,386.34)
SUB-TOTAL FIDELITY	74,900.12	59,957.07	66,059.75	63,111.04	75,240.62	340.50
HARBOR FUND						
HARBOR CAPITAL APPREC. FUND	43,321.30	35,739.62	36,900.49	36,060.60	41,337.31	(1,983.99)
T. ROWE PRICE						
NEW AMERICAN GROWTH (EQUITY)	31,138.24	25,299.82	26,060.03	27,816.36	32,893.58	1,755.34
FLEET INVESTMENT SERVICES, INC.						
LIBERTY EQUITY GROWTH CLASS Z	32,853.93	27,257.54	28,833.22	28,090.66	32,020.81	(833.12)
VANGUARD INVESTMENTS						
500 INDEX FUND	122,290.69	101,234.86	109,725.59	106,229.84	122,575.91	285.22
TOTAL STOCK FUNDS	304,504.28	249,488.91	269,579.08	261,310.50	304,068.23	(436.05)
BOND FUNDS:						
STRONG FUNDS						
STRONG CORP. BOND FUND	36,236.82	36,548.77	38,267.82	39,654.04	41,946.03	5,709.21
T. ROWE PRICE						
U.S. TREASURY LONG	38,719.80	42,795.60	42,838.92	43,304.57	45,094.49	6,374.69
U.S. SECURITIES						
U.S. TREASURY NOTES	105,789.00	109,781.00	109,628.00	100,980.23	101,331.41	(4,457.59)
FLEET INVESTMENT SERVICES, INC.						
LIBERTY INTERMEDIATE GOV. INC.	14,366.78	14,805.86	14,778.54	14,764.88	14,819.52	450.74
COLUMBIA SHORT TERM BOND FUND	13,944.45	14,041.67	14,095.18	14,143.95	14,241.49	297.04
SUB-TOTAL GALAXY	28,313.23	28,847.53	28,873.72	28,908.83	29,061.01	747.78
VANGUARD INVESTMENTS						
GNMA FUND	205,231.31	212,051.85	215,023.69	217,252.22	219,425.26	14,193.95
TOTAL BOND FUNDS	414,290.16	430,024.75	434,632.15	430,099.89	436,858.20	22,568.04
CASH:						
FLEET INVESTMENT SERVICES, INC.						
GALAXY MONEY MARKET FUND	10,771.37	11,132.08	11,595.99	11,872.89	12,154.41	1,383.04
TOTAL CASH	10,771.37	11,132.08	11,595.99	11,872.89	12,154.41	1,383.04
TOTAL INVESTMENTS	729,565.81	690,645.74	715,807.22	703,283.28	753,080.84	23,515.03

Town of Mansfield
Investment Pool
As of June 30, 2003

	Equity Percentage	Equity In Investments	Equity In Cash Equiv.	Total Equity
Cemetery Fund	59.285%	439,258.23	7,205.74	446,463.98
School Non-Expendable Trust Fund	0.084%	622.38	10.21	632.59
Medical Pension Trust Fund	8.864%	65,675.72	1,077.37	66,753.09
Compensated Absences Fund	31.767%	235,370.10	3,861.09	239,231.19
Total Equity by Fund	100.000%	740,926.43	12,154.41	753,080.84

<u>Investments</u>	<u>Market Value</u>
<u>Stock Funds:</u>	
Fidelity - Select Utilities Growth	24,811.52
Fidelity - Value	50,429.10
Harbor Capital Appreciation Fund	41,337.31
T. Rowe Price - New American Growth Equity	32,893.58
Fleet - Galaxy Equity Growth Class H	32,020.81
Vanguard - 500 Index Fund	122,575.91
Sub-Total Stock Funds	304,068.23
<u>Bond Funds:</u>	
Strong Funds - Corporate Bond Fund	41,946.03
T. Rowe Price - U. S. Treasury Long	45,094.49
U.S. Treasury Notes	101,331.41
Fleet - Galaxy Intermediate Gov. Inc.	14,819.52
Fleet - Galaxy Short Term Bond	14,241.49
Vanguard - GNMA Fund	219,425.26
Sub-Total Bond Funds	436,858.20
<u>Cash Equivalents:</u>	
Galaxy Money Market	12,154.41
Total Investments	753,080.84

<u>Allocation</u>	<u>Amount</u>	<u>Percentage</u>
Stocks	304,068.23	40.38%
Bonds	436,858.20	58.01%
Cash Equivalents	12,154.41	1.61%
Total Investments	753,080.84	100.00%

EASTERN HIGHLANDS HEALTH DISTRICT
BALANCE SHEET
AS OF JUNE 30, 2003
(with comparative totals for June 30, 2002)

<u>Assets</u>	June 30,	
	2003	2002
Cash and cash equivalents	\$118,733	\$146,874
Total Assets	\$118,733	\$146,874
<u>Liabilities and Fund Balance</u>		
<u>Liabilities</u>		
Due to State	\$3,812	
Accounts Payable	\$8,916	3,619
Total Liabilities	12,728	3,619
<u>Fund Balance</u>		
Fund Balance:		
Reserved for Prior Year Encumbrances	\$2,091	\$22
Unreserved, undesignated	103,914	143,233
Total Fund Balance	\$106,005	\$143,255
Total Liabilities and Fund Balance	\$118,733	\$146,874

EASTERN HIGHLANDS HEALTH DISTRICT

Statement of Revenues, Expenditures and
Changes in Fund Balance - Budget and Actual - General Fund

For the Year Ended June 30, 2003

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Operating Revenues:			
Member Town Contributions	\$207,920	\$208,173	\$253
State Grants	191,046	169,836	(21,210)
Septic Permits	43,060	35,615	(7,445)
Well Permits	15,400	12,350	(3,050)
Soil Testing Service	32,940	34,620	1,680
Food Protection Service	11,920	11,541	(379)
Other Services	42,340	37,945	(4,395)
 Total Operating Revenues	 <u>544,626</u>	 <u>510,080</u>	 <u>(34,546)</u>
Operating Expenditures:			
Payroll & Benefits	405,922	380,233	25,689
Other Purchased Services	74,216	88,347	(14,131)
Liability Insurance	7,450	8,079	(629)
Medical Insurance	44,000	44,000	0
Supplies & Services	18,988	16,671	2,317
 Total Operating Expenditures	 <u>550,576</u>	 <u>537,330</u>	 <u>13,246</u>
Excess of Revenues and Other			
Financing Sources Over/(Under) Expenditures	<u>(\$5,950)</u>	<u>(27,250)</u>	<u>(\$21,300)</u>
 Transfers Out - Capital Non-Recurring		 <u>(10,000)</u>	
 Fund Balance, July 1, 2002		 <u>143,255</u>	
 Fund Balance, June 30, 2003		 <u><u>\$106,005</u></u>	

EASTERN HIGHLANDS HEALTH DISTRICT
 COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 JUNE 30, 2003
 (with comparative totals for June 30, 2002)

	June 30,	
	2003	2002
Operating Revenues:		
Member Town Contributions	\$208,173	\$195,928
State Grants	169,836	115,171
Septic Permits	35,615	38,680
Well Permits	12,350	19,845
Soil Testing Service	34,620	37,100
Food Protection Service	11,541	12,538
Health Inspection Services	37,945	40,843
Total Operating Revenues	510,080	460,105
Operating Expenditures:		
Salaries & Benefits	380,233	351,206
Other Purchased Services	88,347	36,679
General Liability	8,079	7,098
Medical Insurance	44,000	41,950
Equipment - Other		2,764
Supplies & Services	16,671	7,122
Total Operating Expenditures	537,330	446,819
Transfers Out:		
Transfers to CNR	10,000	24,280
Total Operating Expenditures & Transfers Out	547,330	471,099
Operating Income/(Loss)	(37,250)	(10,994)
Fund Balance, July 1	143,255	154,249
Fund Balance, June 30	\$106,005	\$143,255

EASTERN HIGHLANDS HEALTH DISTRICT
 CAPITAL NONRECURRING FUND BALANCE SHEET
 AS OF JUNE 30, 2003
 (with comparative totals for June 30, 2002)

<u>Assets</u>	June 30,	
	2003	2002
Cash and cash equivalents	\$65,037	\$55,945
Total Assets	\$65,037	\$55,945
<u>Fund Balance</u>		
Fund Balance:		
Unreserved, undesignated	\$65,037	\$55,945
Total Fund Balance	\$65,037	\$55,945

EASTERN HIGHLANDS HEALTH DISTRICT
 CAPITAL NONRECURRING FUND
 COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 JUNE 30, 2003
 (with comparative totals for June 30, 2002)

	June 30,	
	2003	2002
Operating Revenues:		
Transfers In-G/F	\$10,000	\$24,280
Total Operating Revenues	10,000	24,280
 Operating Expenditures:		
Computer Equipment		2,196
Data Technology Study	908	310
Rolling Stock		25,829
Total Operating Expenditures	908	28,335
Operating Income/(Loss)	9,092	(4,055)
Fund Balance, July 1	55,945	60,000
Fund Balance, June 30	\$65,037	\$55,945

MANSFIELD DOWNTOWN PARTNERSHIP
BALANCE SHEET
JUNE 30, 2003

	June 30,	
	2003	2002
<u>ASSETS</u>		
Cash & Cash Equivalents	\$ 31,722	\$ 51,440
Accounts Receivable	900	
 Total Assets	\$ 32,622	\$ 51,440
<u>LIABILITIES AND FUND BALANCE</u>		
<u>Liabilities</u>		
Accounts Payable	\$ 289	
 Total Liabilities	289	
<u>Fund Balance</u>		
Fund Balance, Unreserved	32,333	51,440
 Total Fund Balance	32,333	51,440
 Total Liabilities and Fund Balance	\$ 32,622	\$ 51,440

**MANSFIELD DOWNTOWN PARTNERSHIP
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
JUNE 30, 2003**

	Actual 2000/01	Actual 2001/02	Budget 2002/03	Actual 2002/03	Proposed 2003/04
Revenues:					
Intergovernmental:					
Mansfield General Fund	\$ 32,500	\$ 20,000	\$ 47,500	\$ 30,000	\$ 41,500
Uconn		32,500	47,500	45,000	46,500
Membership Fees			5,000	10,040	10,400
Total Revenues	32,500	52,500	100,000	85,040	98,400
Operating Expenditures:					
Salaries and Benefits		15,531	70,060	71,378	74,025
Professional & Technical	930	9,519	5,000	7,386	11,550
Repairs & Maintenance			200		100
Office Rental		3,600	11,000	11,000	11,800
Insurance			1,980	1,650	1,650
Purchased Services			3,040	8,029	5,590
Supplies & Services		3,980	3,700	4,704	3,560
Contingency			5,000		10,000
Total Operating Expenditures	930	32,630	99,980	104,147	118,275
Operating Income/(Loss)	31,570	19,870	20	(19,107)	(19,875)
Fund Balance, July 1		31,570	51,440	51,440	32,333
Fund Balance, End of Period	\$ 31,570	\$ 51,440	\$ 51,460	\$ 32,333	\$ 12,458

	Actual 2000/01	Actual 2001/02	Actual 2002/03	Budget 2003/2004
Revenue Budget Recap:				
Mansfield	\$ 32,500	\$ 20,000	\$ 30,000	\$ 41,500
UCONN		32,500	45,000	46,500
Sub-total	32,500	52,500	75,000	88,000
Membership Fees			10,040	10,400
Total Revenues	\$ 32,500	\$ 52,500	\$ 85,040	\$ 98,400

Notes for estimated June 30, 2003:

Professional & Technical increase is primarily due to Milone & MacBroom invoices; services of Dennis O'Brien; and, services of Andrea Ferster.

Purchased Services increase is primarily for Printing and Binding; and, higher than anticipated cost of telephone lines.

*Town and University agreed to split the costs over a minimum of 2 1/2 years. The Town started its contributions in FY 01 and will spread its costs over four fiscal years. The University is spreading its costs over three fiscal years.

MANSFIELD DOWNTOWN PARTNERSHIP
CAPITAL NONRECURRING FUND - 662
ESTIMATED STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
AS OF JUNE 30, 2003

	Budget 2002/03	Actual 2002/03	Proposed 2003/04
Operating Revenues:			
Intergovernmental Revenues	\$ 500,000		
Total Operating Revenues	500,000		
Operating Expenditures:			
Downtown Revitalization & Enhancement:			
Legal Services	28,000	5,007	7,000
Architects & Engineers	272,000	55,914	68,000
Construction Costs	100,000		25,000
Total Operating Expenditures	400,000	60,921	100,000
Operating Income/(Loss)	100,000	(60,921)	(100,000)
Fund Balance, July 1			100,000
Fund Balance, June 30	\$ 100,000	\$ (60,921)	\$ -

CHANGES IN DEBT OUTSTANDING
SCHOOLS AND TOWN
June 30, 2003

	Schools	Town	Total
Balance at July 1, 2002	\$3,835,000	\$3,880,000	\$7,715,000
Issued During Period			
Retired During Period	760,000	415,000	1,175,000
Balance at 06/30/03	<u>\$3,075,000</u>	<u>\$3,465,000</u>	<u>\$6,540,000</u>

CHANGES IN BOND AND NOTES OUTSTANDING

	Serial Bonds	BAN's	Promissory Note	Total
Balance at July 1, 2002	\$7,715,000			\$7,715,000
Debt Issued				
Debt Retired	1,175,000			1,175,000
Balance at 06/30/03	<u>\$6,540,000</u>			<u>\$6,540,000</u>

Description	Original Amount	Payment Date		Bonds	BAN's	Promissory Note	Total
		P & I	I				
1985 School Gen. Obligation	4,265,000	6/15	12/15				
1989 General Obligation	5,000,000	6/15	12/15	1,400,000			1,400,000
1990 General Obligation	2,525,000	6/15	12/15	725,000			725,000
1992 General Obligation	1,765,000	6/15	12/15	290,000			290,000
1999 Town Obligation Bond	1,000,000	6/15		775,000			775,000
1999 School General Obligation Bond	1,300,000	6/15	12/15	1,000,000			1,000,000
2001 Town General Obligation BAN's	2,500,000	6/15	12/15	2,350,000			2,350,000
	<u>\$18,355,000</u>			<u>\$6,540,000</u>			<u>\$6,540,000</u>

DETAIL OF DEBT OUTSTANDING
SCHOOLS AND TOWNS
June 30, 2003

	<u>Original Amount</u>	<u>Balance 06/30/03</u>
Schools		
Consists of -		
1985 School General Obligation Bonds:		
E.O. Smith Renovation	\$3,915,000	\$0
Code Violation Project	350,000	
1989 General Obligation Bonds:		
Window Project/Sheds	250,000	55,150
Asbestos Removal	666,000	203,700
Code Compliance	729,000	219,780
Expansion & Renovation	3,130,000	871,370
1990 General Obligation Bonds:		
Schools Expansion	2,525,000	725,000
1999 General Obligation Bond MMS IRC		
	1,300,000	1,000,000
	\$12,865,000	\$3,075,000
Town		
Consists of -		
1989 General Obligation Bonds:		
Route 275 Sidewalk	\$225,000	\$50,000
1992 General Obligation Bonds:		
Day Care Center	765,000	126,350
Open Space	1,000,000	163,650
1999 General Obligation Bond - Library		
	1,000,000	775,000
2001 General Obligation BAN - Community Center		
	2,500,000	2,350,000
	\$5,490,000	\$3,465,000
Total Debt Outstanding	\$18,355,000	\$6,540,000

* This obligation has been assumed by Region 19 by contractual agreement.

TOWN OF MANSFIELD
SUMMARY OF INVESTMENTS
June 30, 2003

ALL OTHER FUNDS:

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 06/30/03
State Treasurer	6,179,458	1.356	Various	Various	
Total Accrued Interest @ 06/30/03					<u>239,331</u>
Interest Received 7/1/02 - 06/30/03					<u>239,331</u>
Total Interest, General Fund @ 06/30/03					<u><u>239,331</u></u>

CAPITAL FUND:

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 06/30/03
State Treasurer	4,508,141	1.356	Various	Various	
Total Accrued Interest @ 06/30/03					<u>0</u>
Interest Received 7/1/02 - 06/30/03					<u>0</u>
Total Interest, Capital Fund @ 06/30/03					<u><u>0</u></u>

HEALTH INSURANCE FUND:

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 06/30/03
MBIA - Class	129,002	0.93	Various	Various	
State Treasurer	803,440	1.356	Various	Various	
Total Accrued Interest @ 06/30/03					<u>22,272</u>
Interest Received 7/1/02 - 06/30/03					<u>22,272</u>
Total Interest, Health Insurance Fund @ 06/30/03					<u><u>22,272</u></u>

TOWN OF MANSFIELD
MEMO

DATE: August 7, 2003

Martin H. Berliner, Town Manager
TO: Jeffrey Smith, Director of Finance

FROM: Pamela Wells, Collector of Revenue

SUBJECT: Amounts and % of Collections for 7/1/02 to 6/30/03 comparable to 7/1/01 to 6/30/02

	GRAND LIST OCT 01	ADJUSTMENTS	ADJUSTED LIST	PAID	% PAID	DELINQUENT BALANCE	% DEL
RE	12,928,391	46,635	12,975,026	12,805,840	98.7%	169,186	1.3%
PER	627,671	(7,027)	620,644	609,829	98.3%	10,815	1.7%
MV	1,696,407	(49,173)	1,647,234	1,569,632	95.3%	77,602	4.7%
TOTAL	15,252,469	(9,565)	15,242,904	14,985,301	98.3%	257,603	1.7%
MVS	247,303	(698)	246,605	221,458	89.8%	25,147	10.2%

PRIOR YEARS COLLECTION
July 1, 2002 to June 30, 2003

Suspense Collections	5,561.55	Suspense Interest less fees	5,384.48
Prior Years Taxes	<u>142,230.18</u>	Interest and Lien Fees	<u>88,159.70</u>
	147,791.73		93,544.18

	GRAND LIST OCT 00	ADJUSTMENTS	ADJUSTED LIST	PAID	% PAID	DELINQUENT BALANCE	% DEL
RE	12,031,613	49,964	12,081,577	11,975,920	99.1%	105,657	0.9%
PER	507,164	(12,745)	494,419	487,226	98.5%	7,193	1.5%
MV	1,579,351	(48,262)	1,531,089	1,467,819	95.9%	63,270	4.1%
TOTAL	14,118,128	(11,043)	14,107,085	13,930,965	98.8%	176,120	1.2%
MVS	228,370	(2,262)	226,108	205,445	90.9%	20,663	9.1%

PRIOR YEARS COLLECTION
July 1, 2001 to June 30, 2002

Suspense Collection	5,192.70	Suspense Interest less fees	1,980.98
Prior Years Taxes	<u>154,909.87</u>	Interest and lien fees	<u>92,714.49</u>
	160,102.57		94,695.47

Marlin H. Berliner, Town Manager
 TO: Jeffrey H. Smith, Director of Finance

FROM: Pamela Wells, Collector of Revenue

SUBJECT: Amount of Parking Ticket Collections - Fiscal 01/02 & 02/03 Comparison

Date	TICKETS ISSUED ON CAMPUS			MC/Visa			Town of Mansfield		COMPLUS			COMPLUS MC/Visa			Monthly Total	Year-to-Date Total	Net to Date Mansfield
	Town 25%	UConn 75%	Boot Fees	Town 25%	UConn 75%	Boot Fees	MC/Visa	Cash	Town	Complus	UConn	Town	Complus	UConn			
7/01	2321.50	6984.50		138.75	416.25				309.64	556.45	926.91	89.70	161.20	209.10	12096.00	12096.00	2859.59
8/01	2087.50	6262.50		478.75	1436.25			425.00	1577.52	2834.95	4732.53	272.55	469.8	817.65	21415.00	33511.00	7700.91
9/01	741.50	2224.50		416.25	1248.75			740.00	808.17	1452.35	2424.48				8056.00	41567.00	10406.86
10/01	16544.56	49633.69		3837.50	11512.50		40.00	1270.00	428.17	772.35	1284.48	3.45	6.20	10.35	85343.25	126910.25	32530.54
11/01	26967.50	80902.50		3709.00	11127.00		310.00	1985.00	403.66	725.40	1210.94	21.56	38.75	64.69	127446.00	254356.25	65907.26
12/01	3982.50	11947.50		781.25	2343.75		25.00	465.00	1474.42	2642.30	4423.28	133.69	240.25	401.06	28860.00	283216.25	72789.09
1/02	3256.75	9776.25		321.25	963.75			585.00	1167.67	2134.35	3562.98	14.66	26.35	43.99	21875.00	305091.25	78136.42
2/02	1998.25	5994.75		242.50	727.50			440.00	278.59	500.65	835.76	222.53	399.9	667.57	12308.00	317399.25	81318.29
3/02	1202.50	3607.50		286.25	858.75			110.00	1465.39	2633.45	4396.16	88.84	159.85	266.51	15075.00	332474.25	84471.27
4/02	706.88	2120.62		47.50	142.50		40.00	265.00	1205.80	2168.90	3817.30	301.88	542.50	905.62	12082.50	344536.75	87036.33
5/02	308.88	920.62		17.50	52.50			395.00	159.57	286.75	478.68	138.00	248.00	414.00	3417.50	347954.25	88055.28
6/02	148.63	421.87		20.00	60.00			20.00	219.07	393.70	657.23	75.90	136.40	227.70	2372.50	350326.75	88530.88
TOTALS	60258.95	180776.00		10296.50	30889.50		415.00	6680.00	9517.67	17099.60	28552.73	1362.76	2449.00	4026.24	350326.75	350326.75	88530.88

Corrections _____
 Refunds _____

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	25%	75%	25%	75%													
7/02	529.37	1588.13	58.75	176.25	40.00	894.41	1607.35	2883.24							7577.50	7577.50	1522.53
8/02	120.00	360.00	22.50	67.50	1025.00	94.01	168.85	282.04							2140.00	9717.50	2784.04
9/02	8.75	26.25				18.11	32.55	54.34							455.00	10172.50	3125.80
10/02	42.5	127.5	28.75	86.25	40.00	1000.00	307.06	551.8	921.14			100.05	179.80	300.15	3685.00	13857.50	4644.26
11/02	116.25	348.75					165.00	150.95	271.25	452.80					1505.00	15362.50	5076.46
12/02							400.00	339.83	610.70	1019.47					2370.00	17732.50	5816.29
1/03							690.00	30.19	54.25	80.56					865.00	18597.50	6536.46
2/03							940.00	3099.86	5570.7	9299.44					18910.00	37507.50	10576.34
3/03							660.00	4190.04	7529.9	12570.06		154.39	277.45	463.16	25846.00	63352.50	15580.77
4/03							805.00	887.67	1559.30	2603.03					5836.00	69187.50	17253.44
5/03							835.00	567.55	1019.90	1702.55					4125.00	73312.50	18655.98
6/03							165.00	247.55	444.85	742.6					1600.00	74912.50	18088.54
TOTALS	816.87	2450.63	110.00	330.00	40.00	7040.00	10807.23	19421.5	32421.27			254.44	457.25	763.31	74912.50	74912.50	19068.54

Posting _____
 Correction _____

FY - Refunds/Posting Corrections

* Includes corrections for payment due Complus

CAPITAL PROJECTS - OPEN SPACE
STATUS REPORT THROUGH JUNE 30, 2003

Acresage	Total Budget	Expended Thru 6/30/2002	Current Year Expenditures	Estimated Unexpended Balance	Anticipated Grants
	\$3,043,855				
Expenditures Prior to 9/2/93		130,790			
UNALLOCATED COSTS:					
Appraisal Fees - Various		12,016	1,750		
Financial Fees		8,975			
Legal Fees		10,710			
Survey & Inspections		6,475			
Outdoor Maintenance		2,245	2,408		
Major Additions - Improvements		3,000			
Miscellaneous Costs		720			
Forest Stewardship-50' Cliff Preserve Parks Coordinator		19,810	3,852		
			18,414		
PROPERTY PURCHASES:					
Bassetts Bridge Rd Lots 1,2,3	8.23	126,439			
Baxter Property	25.80	163,330			
Bodwell Property	6.50	42,703			
Boettiger, Orr, Parish Property	106.00	101,579			
Dunnack Property	32.00	35,161			
Eaton Property	8.60	162,236			
Ferguson Property	1.19	31,492			
Fesik Property	7.40		7,636		
Hatch/Skinner Property	35.33	291,780			
Hollinko Property	18.60	62,576			
Larkin Property	11.70		24,202		
McGregor Property	2.10	8,804			
McShea Property		1,500			
* Merrow Meadow Park Develop.	15.00				
Olsen Property	59.75	104,013	120		
Porter Property	6.70	135,466			
Reed Property	23.70	69,527			
Rich Property	102.00	283,322			
Sibley Property	50.57	90,734			
Swanson Property (Browns Rd)	29.00	64,423			
Thompson/Swaney Prop. (Bone Mill)				1,500	
Torrey Property	29.50	91,792			
Vernon Property	3.00	31,732			
Estate of Vernon - Property	68.41	242,970	14,966		110,000
Warren Property	6.80	24,638			
Watts Property	23.50	92,456			
	647.35	\$3,043,855	\$2,455,420	\$72,909	\$515,527
					\$110,000

Project Name		Breakdown of Expenditures of Prior to 9/2/93	
85105 - Local Funds 94/95	\$250,000	White Cedar Swamp - Purchase	\$50,000
85105 - Local Funds 90/91	227,855	Appraisal Fees	250
85105 - Local Funds 97/98	250,000	Financial Fees	5,457
85105 - Local Funds 98/99	250,000	Miscellaneous Costs	605
85105 - Local Funds 99/00	250,000	Unidentifiable (Prior 89/90)	74,478
85105 - Local Funds 00/01	250,000		
85105 - Local Support June 15, 2001	5,000		\$130,790
85105 - Local Funds 01/02	250,000		
85105 - Local Funds 02/03	75,000		
85105 - State Support - Rich Property	60,000		
85105 - State Support - Hatch/Skinner Property	126,000		
85105 - State Support - Olsen Property	50,000		
85114 - Bonded Funds	1,000,000		
	\$3,043,855		

*The Merrow Meadow Park property was donated to us. Funds were expended to improve the property, supported partially by a State grant in the amount of \$63,600.

AWARD OF CONTRACTS BY OTHER THAN
FORMAL COMPETITIVE BID
FISCAL YEAR 02/03

Contractor	Project	Contract Date	Contract Amount	Other Solicited Vendors	Reason for not using Formal Bid Procedure
Manchester Honda	Pool Car - 81606		21,280.00	N/A	State Bid
Warnock Automotive	Police Cruiser - 82613		21,793.00	N/A	State Bid
Warnock Automotive	Police Cruiser - 82616		21,793.00	N/A	State Bid
Business Electronics, Inc.	MVF Telesystem Upgrade - 82812		7,965.00	None	Consistent with the other building telephone systems
Fuss & O'Neil	Engineering GIS System - 83904		42,000.00	Weston & Sampson SEA Consultants Beta Engineering Rizzo Associates	Consultants on a time and material basis
Automated Building	Daycare Boiler - 84205		7,400.00	None	Company that services the Town's smaller boilers
Robert Lord	Library Furniture - 84207		3,286.00	N/A	State Bid
OFI Contractors	Library Furniture - 84207		30,988.27	N/A	State Bid
Brodart, Inc.	Library Furniture - 84207		8,563.75	N/A	State Bid
Tom Ward Builders	Library Repairs - 84208		10,266.00	Steve Lane *	Specialized work/too small for architectural plans
Halle Drywall	Library Repairs - 84208		9,000.00	None	Specialized work/too small for architectural plans
Business Electronics, Inc.	Daycare Telephone - 84211		7,475.00	None	Consistent with the other building telephone systems
Sanitrol	Community Center Security System		20,336.00	None	Consistent with the other building security systems
Automated Building	Energy Management System - 86258		17,355.00	None	Consistent with the other building energy management systems
Automated Building	Energy Management System - 81201		10,837.00	None	Consistent with the other building energy management systems
Dime Oil	#2 Oil/Diesel Fuel			N/A	Eastconn
Hahn Materials	Road Asphalt			N/A	State Bid
	EFD Triple Combination Pumper			American LaFrance Central States Fire KME Fire Pierce Manufacturing Seagrave Shipmans	
Kropp Environmental	SE School Boiler		10,837.00	None	Company that has done asbestos removal for the Town in the past
Combustion Mechanical	SE School Boiler		44,000.00	None	Company that has done boiler work for the Town in the past
New England Fitness	Community Center		129,517.41	None	State Contract

* Other builders did not respond

Town of Mansfield
YTD Revenue Summary by Source
Fiscal Year: 2003

Account Description	Estimated Revenue	Debits	Credits	Remaining	Pct Used
111 General Fund - Town					
Taxes and Related Items					
40101 Current Year Levy	15,066,233.00	35,821.92	15,022,445.14	79,609.78	99.47
40102 Prior Year Levy	160,000.00	11,671.82	149,855.39	21,816.43	86.36
40103 Interest & Lien Fees	100,000.00	130.20	88,497.79	11,632.41	88.37
40104 Motor Vehicle Supplement	210,000.00	760.93	221,730.63	-10,969.70	105.22
40105 Susp. Coll. Taxes - Trnsc.	5,000.00	.00	5,617.41	-617.41	112.35
40106 Susp. Coll. Int. - Trnsc.	2,000.00	.00	5,144.06	-3,144.06	257.20
Total Taxes and Related Items	15,543,233.00	48,384.87	15,493,290.42	98,327.45	99.37
Licenses and Permits					
40201 Misc Licenses & Permits	2,200.00	.00	1,948.00	252.00	88.55
40202 Sport Licenses	800.00	.00	606.50	193.50	75.81
40203 Dog Licenses	7,500.00	-1,033.90	7,264.10	-798.00	110.64
40204 Conveyance Tax	47,500.00	.00	77,508.45	-30,008.45	163.18
40210 Trailer & Subdivision Permits	2,500.00	.00	3,560.00	-1,060.00	142.40
40211 Zoning Permits	9,000.00	.00	10,750.00	-1,750.00	119.44
40212 Zba Applications	1,100.00	.00	1,000.00	100.00	90.91
40214 Iwa Permits	2,000.00	.00	1,900.00	100.00	95.00
40223 Sewer Permits	50.00	.00	.00	50.00	.00
40224 Road Permits	2,500.00	.00	2,150.00	350.00	86.00
40230 Building Permits	200,000.00	.00	178,265.00	21,735.00	89.13
40231 Adm Cost Reimb-permits	50.00	.00	44.00	6.00	88.00
Total Licenses and Permits	275,200.00	-1,033.90	284,996.05	-10,829.95	103.94
Fed. Support Gov					
40352 Payment In Lieu Of Taxes	1,840.00	.00	2,348.00	-508.00	127.61
40357 Social Serv Block Grant	3,720.00	.00	3,727.00	-7.00	100.19
Total Fed. Support Gov	5,560.00	.00	6,075.00	-515.00	109.26
State Support Education					
40401 Education Assistance	8,511,184.00	.00	8,511,525.00	-341.00	100.00
40402 School Transportation	315,000.00	.00	255,593.00	59,407.00	81.14
Total State Support Education	8,826,184.00	.00	8,767,118.00	59,066.00	99.33
State Support Gov					
40451 Pilot - State Property	4,577,463.00	.00	4,549,319.47	28,143.53	99.39
40454 Circuit Crt-parking Fines	250.00	.00	2,435.00	-2,185.00	974.00
40455 Circuit Breaker	47,720.00	.00	41,616.51	6,103.49	87.21
40456 Tax Relief For Elderly	2,370.00	.00	2,304.34	65.66	97.23
40457 Library - Connecticut/ill	10,700.00	.00	9,678.20	1,021.80	90.45
40458 Library - Basic Grant	3,200.00	.00	2,371.88	828.12	74.12
40459 Tax Credit New Mfg Equipment	6,150.00	.00	7,162.18	-1,012.18	116.46
40460 Boat Reimbursement	2,500.00	.00	2,502.91	-2.91	100.12
40462 Disability Exempt Reimb	860.00	.00	1,365.80	-505.80	158.81
40465 Civil Preparedness	6,000.00	.00	11,151.74	-5,151.74	185.86

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Town of Mansfield
YTD Revenue Summary by Source
Fiscal Year: 2003

P.112

Account Description	Estimated Revenue	Debits	Credits	Remaining	Pct Used
40469 Veterans Reimb	15,350.00	.00	15,712.83	-362.83	102.36
40479 Snow Removal Grant	.00	.00	16,693.44	-16,693.44	.00
40496 Pilot-holinko Estates	22,600.00	.00	18,554.00	4,046.00	82.10
Total State Support Gov	4,695,163.00	.00	4,680,868.30	14,294.70	99.70
Local Support Gov					
40551 Pilot - Senior Housing	8,500.00	.00	9,363.96	-863.96	110.16
Total Local Support Gov	8,500.00	.00	9,363.96	-863.96	110.16
Charge for Services					
40601 Data Process Serv-coventry	32,000.00	6,875.00	34,875.00	4,000.00	87.50
40604 Data Process Serv-reg 19	8,950.00	.00	8,950.00	.00	100.00
40605 Region 19 Financial Serv	62,900.00	.00	62,900.00	.00	100.00
40606 Health District Services	5,000.00	.00	5,000.00	.00	100.00
40610 Recording	70,000.00	.00	104,523.00	-34,523.00	149.32
40611 Copies Of Records	10,000.00	.00	14,218.30	-4,218.30	142.18
40612 Vital Statistics	4,000.00	.00	4,324.00	-324.00	108.10
40613 Sale Of Maps/regs	750.00	.00	198.00	552.00	26.40
40620 Police Service	42,500.00	9,860.00	30,376.43	21,983.57	48.27
40622 Canine Fees	1,000.00	.00	2,228.75	-1,228.75	222.88
40625 Animal Adoption Fees	2,000.00	.00	974.00	1,026.00	48.70
40627 Feline Fees	800.00	.00	321.31	478.69	40.16
40632 Health District Reimb	10,360.00	.00	14,318.93	-3,958.93	138.21
40641 Postage On Overdue Books	12,000.00	.00	15,384.62	-3,384.62	128.21
40650 Blue Prints	30.00	.00	2.00	28.00	6.67
40656 Reg Dist 19 Grnds Mntnce	63,500.00	.00	63,500.00	.00	100.00
40663 Zoning Regulations	1,200.00	.00	678.10	521.90	56.51
40671 Day Care Grounds Maintenance	8,800.00	.00	8,800.00	.00	100.00
40674 Charge for Services	.00	8,818.93	8,818.93	.00	.00
40678 Celeron Sq Assoc Bikepath Main	.00	.00	2,700.00	-2,700.00	.00
Total Charge for Services	335,790.00	25,553.93	383,091.37	-21,747.44	106.48
Fines and Forfeitures					
40702 Parking Tickets - Town	11,000.00	597.50	8,301.76	3,295.74	70.04
40704 Parking Tickets-complus	1,000.00	.00	11,061.67	-10,061.67	1,106.
40710 Building Fines	.00	.00	200.00	-200.00	.00
Total Fines and Forfeitures	12,000.00	597.50	19,563.43	-6,965.93	158.05
Miscellaneous					
40804 Rent - Historical Soc	1,200.00	.00	2,400.00	-1,200.00	200.00
40807 Rent - Town Hall	300.00	.00	300.00	.00	100.00
40808 Rent - Senior Center	250.00	.00	100.00	150.00	40.00
40813 General Assistance - Indiv.	100.00	.00	.00	100.00	.00
40817 Telecom Services Payment	251,750.00	.00	190,002.71	61,747.29	75.47
40820 Interest Income	520,000.00	23,315.17	262,645.91	280,669.26	46.03
40825 Rent - R19 Maintenance	2,660.00	.00	2,660.00	.00	100.00

Town of Mansfield
 YTD Revenue Summary by Source
 Fiscal Year: 2003

Account Description	Estimated Revenue	Debits	Credits	Remaining	Pct Used
40826 Rent-Telecomm Tower	18,000.00	.00	4,000.00	14,000.00	22.22
40890 Other	15,200.00	11,546.85	17,741.34	9,005.51	40.75
Total Miscellaneous	809,460.00	34,862.02	479,849.96	364,472.06	54.97
Operating Transfers In					
40924 Town Aid Road Fund	25,000.00	.00	25,000.00	.00	100.00
40925 Cnr	897,590.00	.00	897,590.00	.00	100.00
40928 School Cafeteria	2,500.00	.00	2,500.00	.00	100.00
40984 Worker's Compensation Fund	30,000.00	.00	30,000.00	.00	100.00
Total Operating Transfers In	955,090.00	.00	955,090.00	.00	100.00
Total 111 General Fund - Town	31,466,180.00	108,364.42	31,079,306.49	495,237.93	98.43
* GRAND TOTAL *****	31,466,180.00	108,364.42	31,079,306.49	495,237.93	98.43

Total Number of Accounts: 77

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 SELECTION LEGEND -----
 S Type: R
 l: 111 TO 111

TOWN OF MANSFIELD
 LEGAL EXPENDITURE SUMMARY BY ACTIVITY
 ENDING 06302003

	APPROVED BUDGET	ADJUSTED BUDGET	YEAR TO DATE ENC + EXP
111 General Fund - Town			
11100 Legislative	57,130.00	51,218.00	51,217.86
12100 Municipal Management	178,440.00	177,912.00	177,912.00
12200 Personnel Management	49,270.00	65,384.00	65,383.59
13100 Town Attorney	11,000.00	11,000.00	10,956.00
13200 Probate	1,720.00	2,013.00	2,012.99
14200 Registrars	27,960.00	27,631.00	27,630.80
15100 Town Clerk	163,310.00	166,380.00	166,379.29
15200 General Elections	14,830.00	11,090.00	11,089.64
16100 Finance Administration	80,950.00	72,607.00	72,606.23
16200 Accounting & Disbursements	205,650.00	199,692.00	199,692.07
16300 Revenue Collections	152,330.00	160,558.00	160,557.82
16402 Property Assessment	138,680.00	136,421.00	136,420.62
16510 Central Copying	39,000.00	39,619.00	39,618.42
16511 Central Services	43,600.00	34,277.00	34,276.28
16600 Information Technology	94,250.00	92,589.00	92,588.77
TOTAL GENERAL GOVERNMENT	1,258,120.00	1,248,391.00	1,248,342.38
21100 Police Supervision	36,230.00	36,230.00	35,791.81
21200 Patrol Services	643,740.00	626,183.00	626,182.26
21300 Animal Control	79,480.00	81,391.00	81,390.29
22101 Fire Marshal	93,090.00	84,261.00	84,260.24
22155 Fire & Emerg Services Admin	.00	25,334.00	25,333.71
22200 Mansfield Vol Fire Dept Inc	667,480.00	684,679.00	684,678.91
22300 Eagleville Vol Fire Dept Inc	581,570.00	584,200.00	584,200.01
23100 Civil Preparedness	26,050.00	25,000.00	24,999.40
TOTAL PUBLIC SAFETY	2,127,640.00	2,147,278.00	2,146,836.63
30100 Public Works Administration	146,220.00	147,461.00	147,460.22
30200 Supervision & Operations	73,920.00	69,016.00	69,015.54
30300 Road Services	630,390.00	599,465.00	599,464.19
30400 Grounds Maintenance	280,300.00	269,311.00	269,310.09
30600 Equipment Maintenance	302,390.00	282,536.00	282,535.58
30700 Engineering	188,070.00	194,731.00	194,730.75
30800 Building Inspection	112,510.00	115,265.00	115,264.89
30900 Maintenance Of Buildings	444,250.00	449,028.00	449,027.41
TOTAL PUBLIC WORKS	2,178,050.00	2,126,813.00	2,126,808.67
41200 Health Regulation & Inspec.	12,500.00	5,451.00	5,451.00
42100 Social Service Administration	144,020.00	132,400.00	132,004.02
42202 Mansfield Challenge - Winter	2,430.00	2,430.00	1,701.10
42203 Peer Outreach	360.00	360.00	302.47
42204 Youth Employment - Middle Sch	4,000.00	4,000.00	3,612.65
42210 Youth Services	212,850.00	195,759.00	195,758.72
42300 Senior Services	159,680.00	188,255.00	188,255.01

TOWN OF MANSFIELD

LEGAL EXPENDITURE SUMMARY BY ACTIVITY

ENDING 06302003

	APPROVED BUDGET	ADJUSTED BUDGET	YEAR TO DATE ENC + EXP
43100 Library Administration	477,250.00	456,321.00	456,321.01
44100 Recreation Administration	112,200.00	111,640.00	111,639.06
45000 Contributions To Area Agency	258,780.00	255,493.00	255,492.30
TOTAL COMMUNITY SERVICES	1,384,070.00	1,352,109.00	1,350,537.34
51100 Planning Administration	194,380.00	192,453.00	192,452.31
52100 Planning/Zoning Inland/Wetlnd	24,030.00	20,309.00	20,308.21
58000 Boards and Commissions	5,910.00	3,630.00	3,629.56
TOTAL COMMUNITY DEVELOPMENT	224,320.00	216,392.00	216,390.08
71000 Employee Benefits	1,116,740.00	1,099,797.00	1,099,796.73
72000 Insurance	93,380.00	97,953.00	97,952.36
73000 Contingency	15,000.00	133,657.00	.00
TOTAL TOWN-WIDE EXPENDITURES	1,225,120.00	1,331,407.00	1,197,749.09
92000 Other Financing Uses	548,000.00	548,000.00	548,000.00
TOTAL OTHER FINANCING	548,000.00	548,000.00	548,000.00
TOTAL General Fund - Town	8,945,320.00	8,970,390.00	8,834,664.19

MANSFIELD BOARD OF EDUCATION
 LEGAL EXPENDITURE SUMMARY BY DEPARTMENT
 ENDING 06302003

	APPROVED BUDGET	ADJUSTED BUDGET	YEAR TO DATE ENC + EXP
.12 General Fund - Board			
Regular Instruction			
51101 Regular Instruction	6,154,150.00	5,988,775.00	5,988,775.77
51102 English	61,330.00	61,330.00	60,878.82
51104 World Languages	14,020.00	14,020.00	13,971.42
51105 Health & Safety	5,570.00	5,170.00	3,891.57
51106 Physical Education	14,790.00	14,865.00	14,864.77
51107 Art	12,970.00	15,090.00	15,090.00
51108 Mathematics	28,740.00	29,562.00	29,561.58
51109 Music	16,750.00	16,750.00	14,786.64
51110 Science	27,680.00	25,780.00	25,196.05
51111 Social Studies	19,860.00	20,370.00	20,369.38
51115 Information Technology	108,950.00	112,695.00	112,694.78
51122 Family & Consumer Science	7,750.00	7,926.00	7,925.93
51123 Technology Education	8,450.00	8,450.00	8,347.76
	-----	-----	-----
TOTAL Regular Instruction	6,481,010.00	6,320,784.00	6,316,354.47
	=====	=====	=====
Special Ed Instruction			
61201 Special Ed Instruction	1,145,400.00	1,181,360.00	1,145,657.02
61202 Enrichment	268,200.00	214,176.00	214,175.28
61204 Preschool	232,970.00	242,555.00	242,554.81
61225 Eastconn - Staff & Programs	.00	.00	-1,236.79
	-----	-----	-----
TOTAL Special Ed Instruction	1,646,570.00	1,638,091.00	1,601,150.32
	=====	=====	=====
Remedial Education			
61310 Remedial Education	344,100.00	344,100.00	297,818.98
	-----	-----	-----
TOTAL Remedial Education	344,100.00	344,100.00	297,818.98
	=====	=====	=====
Summer School Free Only-ED001			
61400 Summer School Free Only-ED001	50,000.00	47,990.00	44,124.11
	-----	-----	-----
TOTAL Summer School Free Only-E	50,000.00	47,990.00	44,124.11
	=====	=====	=====
Tuition Payments			
61600 Tuition Payments	200,000.00	200,000.00	145,549.15

MANSFIELD BOARD OF EDUCATION
 LEGAL EXPENDITURE SUMMARY BY DEPARTMENT
 ENDING 06302003

	APPROVED BUDGET	ADJUSTED BUDGET	YEAR TO DATE ENC + EXP
TOTAL Tuition Payments	200,000.00	200,000.00	145,549.15
Interdistrict Magnet School			
51800 Interdistrict Magnet School	10,000.00	6,200.00	3,400.00
TOTAL Interdistrict Magnet Scho	10,000.00	6,200.00	3,400.00
Central Service-Instr Suppl.			
51900 Central Service-Instr Suppl.	167,620.00	186,869.00	186,868.79
TOTAL Central Service-Instr Sup	167,620.00	186,869.00	186,868.79
Guidance Services			
52102 Guidance Services	138,140.00	138,140.00	137,265.03
52103 Health Services	173,840.00	177,487.00	177,486.75
52104 Occupational & Phys Therapy	117,000.00	117,000.00	104,764.75
52105 Speech And Hearing Services	90,670.00	90,670.00	74,281.82
52106 Pupil Services - Testing	19,070.00	19,070.00	18,999.21
52108 Psychological Services -S.E.	250,470.00	251,840.00	250,211.57
TOTAL Guidance Services	789,190.00	794,207.00	763,009.13
Curriculum Development			
52201 Curriculum Development	204,440.00	215,930.00	204,291.29
52202 Professional Development	38,130.00	40,030.00	30,853.56
TOTAL Curriculum Development	242,570.00	255,960.00	235,144.85
Media Services			
52302 Media Services	20,590.00	21,109.00	21,108.35
52310 Library	212,380.00	215,997.00	215,996.29
TOTAL Media Services	232,970.00	237,106.00	237,104.64

MANSFIELD BOARD OF EDUCATION
LEGAL EXPENDITURE SUMMARY BY DEPARTMENT
ENDING 06302003

	APPROVED BUDGET	ADJUSTED BUDGET	YEAR TO DATE ENC + EXP
Board Of Education			
52401 Board Of Education	355,280.00	304,082.00	289,108.86
52402 Superintendent's Office	280,170.00	296,870.00	280,822.17
52404 Special Education Admin	211,810.00	213,780.00	201,207.22
	-----	-----	-----
TOTAL Board Of Education	847,260.00	814,732.00	771,138.25
	=====	=====	=====
Principals' Office Services			
52520 Principals' Office Services	731,320.00	733,147.00	733,146.93
52521 Support Services - Central	17,450.00	17,450.00	13,386.23
52523 Field Studies	12,500.00	12,500.00	9,451.75
	-----	-----	-----
TOTAL Principals' Office Serv	761,270.00	763,097.00	755,984.91
	=====	=====	=====
Business Management			
52601 Business Management	216,890.00	216,467.00	216,466.85
	-----	-----	-----
TOTAL Business Management	216,890.00	216,467.00	216,466.85
	=====	=====	=====
Plant Operations - Building			
52710 Plant Operations - Building	1,089,870.00	1,171,111.00	1,171,110.96
	-----	-----	-----
TOTAL Plant Operations - Buildi	1,089,870.00	1,171,111.00	1,171,110.96
	=====	=====	=====
Regular Transportation			
52801 Regular Transportation	558,230.00	558,230.00	540,057.99
52802 Spec Ed Transportation	199,440.00	199,440.00	190,890.32
	-----	-----	-----
TOTAL Regular Transportation	757,670.00	757,670.00	730,948.31
	=====	=====	=====
After School Program			
53430 After School Program	16,950.00	17,798.00	17,798.00
53440 Athletic Program	20,190.00	20,190.00	19,502.94

MANSFIELD BOARD OF EDUCATION
LEGAL EXPENDITURE SUMMARY BY DEPARTMENT
ENDING 06302003

	APPROVED BUDGET	ADJUSTED BUDGET	YEAR TO DATE ENC + EXP
TOTAL After School Program	37,140.00	37,988.00	37,300.94
Employee Benefits			
8000 Employee Benefits	1,411,800.00	1,493,558.00	1,493,557.45
TOTAL Employee Benefits	1,411,800.00	1,493,558.00	1,493,557.45
Transfers Out To Other Funds			
9000 Transfers Out To Other Funds	66,000.00	66,000.00	66,000.00
TOTAL Transfers Out To Other Fu	66,000.00	66,000.00	66,000.00
TOTAL Regular Instruction	15,351,930.00	15,351,930.00	15,073,032.11

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**TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER**



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

August 25, 2003

Town Council
Town of Mansfield

Re: Budget Transfers for Fiscal Year 2002/03

Dear Town Council:

Attached please find correspondence from the Director of Finance concerning budget transfers for fiscal year 2002/03. Staff recommends that the Council approve the transfers as presented.

If the Town Council concurs with this recommendation, the following resolution is suggested:

Move, effective August 25, 2003, to authorize the budget transfers for fiscal year 2002/03, as recommended by the Director of Finance..

Respectfully submitted,

A handwritten signature in cursive script that reads "Martin H. Berliner".

Martin H. Berliner
Town Manager

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INTEROFFICE MEMORANDUM

TO: MANSFIELD TOWN COUNCIL
FROM: JEFFREY H. SMITH 
SUBJECT: BUDGET TRANSFERS 2002/2003
DATE: 8/13/2003

The items listed below are for requested budget transfers for the fiscal year 2002/2003. All of the increases in appropriations are offset by reductions from other areas. Expenditures for the fiscal year were \$135,725 under the Adjusted Budget. A brief description of the requested transfers over \$1,000 is detailed below.

- Personnel Management Regular – Increase \$13,230 – Primarily due to increased cost of legal services for labor attorney fees, including union negotiations pertaining to new contract. Also Advertising was more than anticipated due to advertising for various position vacancies.

- Town Clerk – Increase \$ 1,380 – Increase in Index and Recording due to increased activity in recording. Also an increase in costs for advertising.

- Revenue Collections – Increase \$9,100 – Increase in Regular Payroll to pay for compensated absences (unused sick and vacation time) due to a retiring employee. Also, Printing and Binding costs were greater than anticipated because both last year's bills and this year's bills were paid for out of the 02/03 budget.

- Property Assessment – Increase \$1,120 – The Assistant to the Assessor was upgraded to Property Appraiser. Also Membership Fees/Dues was overspent due to the cost of various Appraiser license renewals.

- Engineering – Increase \$8,360 – Increase in Regular Payroll to pay for compensated absences due to a retiring employee.

- Maintenance of Buildings – Increase \$10,000 – Number 2 fuel oil was over by nearly \$20,000. This was primarily the result of higher than anticipated per gallon cost and a very cold winter. Electricity was also more than anticipated by \$13,030. These were offset by a decrease in Natural Gas of \$13,330.

- Youth Services – Increase \$8,000 – Secretary was moved from Youth Services to Social Services during the year. We under estimated the amount needed when the transfer was made. Also, the cost for Y.S. Counselor at the high school was more than anticipated.

- Senior Services – Increase \$27,720 – Increase needed to pay for compensated absences due to a retiring employee.

- Insurance – Increase \$4,570 – Increase in cost for General Liability Insurance and LAP Reimbursable Deductible.

Town of Mansfield
Legal Budget Transfers
FY 2002/2003

Description	Account No.	Adjusted Budget	Add'l.	Reduction	Adjusted Approp.
Legislative	111 11100 54999 06	57,130		(5,912)	51,218
Municipal Mgmt.	111 12100 54999 06	187,450		(9,538)	177,912
Personnel Mgmt.	111 12200 54999 06	52,150	13,234		65,384
Probate	111 13200 54999 06	1,720	293		2,013
Registrars	111 14200 54999 06	27,460	171		27,631
Town Clerk	111 15100 54999 06	165,000	1,380		166,380
General Elections	111 15200 54999 06	13,960		(2,870)	11,090
Finance Administration	111 16100 54999 06	77,590		(4,983)	72,607
Accounting & Disb.	111 16200 54999 06	205,550		(5,858)	199,692
Revenue Collections	111 16300 54999 06	151,460	9,098		160,558
Property Assessment	111 16402 54999 06	135,300	1,121		136,421
Central Copying	111 16510 54999 06	39,000	619		39,619
Central Services	111 16511 54999 06	43,600		(9,323)	34,277
Information Technology	111 16600 54999 06	97,160		(4,571)	92,589
Total General Government		1,254,530	25,916	(43,055)	1,237,391
Patrol Services	111 21200 54999 06	645,810		(19,627)	626,183
Animal Control	111 21300 54999 06	82,500		(1,109)	81,391
Fire Marshal	111 22101 54999 06	93,090		(8,829)	84,261
Fire & Emerg. Services Admin.	111 22155 54999 06	25,070	264		25,334
Mansfield Fire Dept	111 22200 54999 06	686,290		(1,611)	684,679
Eagleville Fire Dept	111 22300 54999 06	602,140		(17,940)	584,200
Civil Preparedness	111 23100 54999 06	26,050		(1,050)	25,000
Total Public Safety		2,160,950	264	(50,166)	2,111,048
Public Works Admin	111 30100 54999 06	146,780	681		147,461
Supervision & Operations	111 30200 54999 06	73,920		(4,904)	69,016
Road Services	111 30300 54999 06	616,390		(16,925)	599,465
Grounds Maintenance	111 30400 54999 06	288,400		(19,089)	269,311
Equipment Maintenance	111 30600 54999 06	304,390		(21,854)	282,536
Engineering	111 30700 54999 06	186,370	8,361		194,731

Town of Mansfield
Legal Budget Transfers
FY 2002/2003

Description	Account No.	Adjusted Budget	Add'l.	Reduction	Adjusted Approp.
Building Inspection	111 30800 54999 06	118,080		(2,815)	115,265
Building Maintenance	111 30900 54999 06	439,030	9,998		449,028
Total Public Works		<u>2,173,360</u>	<u>19,040</u>	<u>(65,587)</u>	<u>2,126,813</u>
Health Reg. & Inspection	111 41200 54999 06	12,500		(7,049)	5,451
Youth Services	111 42210 54999 06	187,760	7,999		195,759
Senior Services	111 42300 54999 06	160,540	27,715		188,255
Library Administration	111 43100 54999 06	474,870		(18,549)	456,321
Recreation Administration	111 44100 54999 06	112,700		(1,060)	111,640
Contrib. To Area Agencies	111 45000 54999 06	258,780		(3,287)	255,493
Total Community Services		<u>1,207,150</u>	<u>35,714</u>	<u>(29,945)</u>	<u>1,212,919</u>
Planning Administration	111 51100 54999 06	194,380		(1,927)	192,453
Plan/Zoning Inland/Wetland	111 52100 54999 06	23,780		(3,471)	20,309
Boards & Commissions	111 58000 54999 06	5,910		(2,280)	3,630
Total Community Development		<u>224,070</u>	<u>-</u>	<u>(7,678)</u>	<u>216,392</u>
Employee Benefits	111 71000 54999 06	1,116,740		(16,943)	1,099,797
Insurance	111 72000 54999 06	93,380	4,573		97,953
Contingency	111 73000 54999 06	5,790	127,867		133,657
Total Other Financing		<u>1,215,910</u>	<u>132,440</u>	<u>(16,943)</u>	<u>1,331,407</u>

TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

August 25, 2003

Town Council
Town of Mansfield

Re: CL&P Rate Cases – Financing of CCM intervention in DPUC Rate Setting

Dear Town Council:

Attached please find a memorandum distributed by the Connecticut Conference of Municipalities, which seeks the Town's financial support for its intervention in proceedings before the Department of Public Utility Control concerning rates that Connecticut Light and Power will charge municipalities for streetlight service and acquisition.

Staff recommends that the Council approve the Town's financial support of this program in an effort to reduce the average cost of our electricity. The projected cost for the Town's participation in this program will be determined by a voluntary assessment. We will have an opportunity to review the projected cost and decide if it is in the Town's best interest to participate in the program.

If the Town Council concurs with this recommendation, the following resolution is suggested:

Move, effective August 25, 2003, to authorize the Town's initial participation in the financing of the CCM intervention in DPUC rate setting..

Respectfully submitted,

Martin H. Berliner
Town Manager

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TO: Mayors, First Selectmen, City & Town Managers July 29, 2003
FROM: Joel Cogen, Executive Director and General Counsel
RE: CL&P rate cases — financing of CCM intervention in DPUC rate setting

This memo seeks your municipality's financial support for CCM's intervention in proceedings before the DPUC concerning the rates that CL&P will charge municipalities for streetlight service and acquisition.

Why should CCM intervene?

Street lighting rates are too high. *To light their streets, Connecticut towns and cities pay more than twice the average cost of electricity.* Meanwhile, CL&P continues to oppose CCM's efforts to lower these costs.

Twenty years ago CCM prevailed upon the DPUC to create a separate utility rate for municipalities that purchase and own their streetlights. *That special rate is 60% less than the standard rate, where a utility company owns the streetlight, and about 10% less than the average cost of electricity.*

CL&P wants to raise this rate, making streetlight ownership a worse deal for municipalities, and helping the utility company to retain excessive profits (about a 21% return on investment) at your expense. *Municipalities are the only consumers that would pay this higher streetlight rate.*

Your action needed:

CCM will oppose CL&P's efforts in the DPUC proceedings if enough cities and towns join together to share in paying for this effort.

CCM's intervention before the DPUC would be financed the same way as CCM's amicus curiae interventions — by voluntary assessment of interested cities and towns. The cost is divided among participating municipalities on a pro rata basis.

You would not make a binding commitment until you have had a chance to review the projected cost to your municipality.

Please use the enclosed return form to indicate your municipality's interest in this case.

Cc: City/town attorneys

Enclosure

RETURN FORM

I would _____ would not _____ be interested in my town participating in the mutual financing of CCM's intervention in proceedings before the DPUC concerning the rates that CL&P will charge municipalities for streetlight service and acquisition.

I understand (a) that by expressing such an interest I am *not* making a binding commitment at this time, and (b) that CCM will send me information on the cost before I am asked to consider making such a commitment.

Name of Person Completing Form

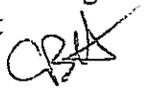
Position

Municipality

Return form to:

Barbara Ryan
Ct. Conference of Municipalities
900 Chapel Street, 9th Floor
New Haven, CT 06510-2807
or
Fax: (203) 562-6314

To: Town Council/Planning & Zoning Commission
 From: Curt Hirsch, Zoning Agent
 Date: August 20, 2003



Re: *Monthly Report of Zoning Enforcement Activity*
For the month of July 2003

Activity	This month	Last month	Same month last year	This fiscal year to date	Last fiscal year to date
Zoning Permits Issued	20	24	13	20	13
Certificates of Compliance issued	10	17	8	10	8
Site Inspections	23	47	38	23	38
Complaints received from the Public	4	1	3	4	3
Complaints requiring inspection	3	0	3	3	3
Potential/Actual violations found	2	1	2	2	2
Enforcement letters	6	5	7	6	7
Notices to issue ZBA forms	3	2	2	3	2
Notices of Zoning Violations issued	2	0	2	2	2
Zoning Citations issued	1	1	1	1	1

Zoning permits issued this month for single family homes = 3, multi-fm = 3
 2003/04 Fiscal year to date: s-fm = 3, multi-fm = 3

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**WINDHAM REGION COUNCIL OF GOVERNMENTS
MINUTES
June 6, 2003**

A meeting of WINCOG was held on June 6, 2003 at the Windham Town Hall, 979 Main Street, Willimantic, CT. Chairman Michael Paulhus called the meeting to order at 8:35 a.m.

Voting COG Members Present: Adel Urban, Columbia; Margaret Haraghey, Hampton; Dan McGuire, Lebanon; Martin Berliner, Mansfield (alt.); Liz Wilson, Scotland; and Michael Paulhus, Windham.

Staff Present: Barbara Buddington

Others Present: Roberta Dwyer, NE Alliance; Virginia Sampietro, Workforce One

Ms. Buddington introduced WINCOG's new employee, WRTD Transit Administrator Melinda Perkins.

PUBLIC COMMENT: none

MINUTES: MOVED by Ms. Urban, **SECONDED** by Ms. Wilson, to approve the minutes of the 5/2/03 meeting as submitted. **MOTION CARRIED UNANIMOUSLY.**

UPDATES

Workforce Investment Area Consolidation: Ms. Sampietro distributed copies of the information packet that will be provided at the first meeting of the chief elected officials council of the new consolidated Workforce Development Board, scheduled for Monday, June 9, in Norwich. She has all the required signatures from chief elected officials in WINCOG towns. Ms. Sampietro reported that she will stay in the Chaplin office until at least December, at which time her office may be consolidated with the Norwich office.

Tourism District Consolidation: Ms. Buddington reported for Michelle Bourgeois that there has been no change in the status of this consolidation since the last WINCOG meeting.

TRANSPORTATION

STIP amendments: After a brief description by Ms. Buddington, it was **MOVED** by Mr. McGuire and **SECONDED** by Ms. Haraghey, that the Board endorse the following amendments:

- # 170-T653 Statewide - Statewide bus purchase, FFY 2003 earmark funds. Total Cost \$1,230,000.
- #32-134 Coventry - South St., reconstruction at Skinner Road (Rural Minor Collector). Project added. Total Cost \$152,000. CON 2004
- #32-135 Coventry - South St., reconstruction at Skinner Road (RMC). Project Added. Total Cost \$57,000. CON 2005.

MOTION CARRIED UNANIMOUSLY

STIP Administrative Actions: Ms. Buddington noted that administrative actions are usually purely financial scheduling changes which do not affect the timing of projects. ConnDOT does not ask for Board endorsements of these actions, but asks staff to "sign off" on them. Two of the requested administrative actions received by WINCOG recently involve the two Coventry Rural Minor Collector projects that are no longer eligible for funding under that program, and are being moved to be funded under ConnDOT's small urban program. WINCOG had been told that this would not affect the timing of the projects. However, the STIP administrative actions move the funding for construction from FFY 2003 to FFY 2004. Mr. Elsesser sent a message to WINCOG via email to express distress with the proposed change, as construction of this project is being coordinated with another project, and construction is scheduled for this summer, before FY 2004 funds are available. Ms. Buddington reported that she has contacted ConnDOT regarding this problem, and ConnDOT staff are looking into it. **MOVED** by Mr. Berliner, **SECONDED** by Ms. Wilson, that the Board join with Mr. Elsesser in requesting that ConnDOT reverse this requested administrative action so that project construction can move forward this summer. **MOTION CARRIED UNANIMOUSLY.** These administrative actions will not be endorsed until this issue is resolved. Ms. Buddington also noted that a third administrative action would also delay funding for the construction of the Mansfield Bikeway/Walkway extension, an enhancement project. She will check with Mansfield Public Works Director Lon Hultgren to determine if this postponement would cause a problem.

FEMA / OEM GRANT UPDATES: Ms. Buddington reported that she has met with the emergency management directors and fire chiefs of Mansfield and Windham, and they supported the hiring of a consultant to carry out the work program under the OEM grant to update municipal emergency operations plans (EOPs). The Capitol Region Council of Governments has asked if WINCOG would be interested in piggy-backing on their RFP process for consultants. The consultants have expressed a willingness to add Windham Region towns to their work program. The executive committee, at its meeting on June 4, took action to recommend to the board that we do so.

Ms. Buddington briefly described the CERT grant and its associated work program. That will be done in-house by WINCOG staff. She also reported that staff had submitted an application to DEP for a Pre-disaster Hazard Mitigation Planning Grant for WINCOG's nine municipalities.

LEGISLATIVE ISSUES: The "municipal ethics" bill was discussed briefly. Several board members indicated that it was dead for this session. Mr. Berliner called attention to a bill regarding municipal property taxes on certain property held by non-profit organizations.

ADMINISTRATION:

Contract authorizations:

MOVED by Mr. Berliner, **SECONDED** by Mr. McGuire, that WINCOG authorize staff to proceed with piggy-backing on CRCOG's RFP, and to arrange a meeting between the selected consultants, interested WINCOG members, and key emergency management staff. If for some reason this does not work out, staff are authorized to issue a stand-alone RFP. **MOTION CARRIED UNANIMOUSLY**

Several issues relating to a feasibility study for a vehicle storage facility for WRTD vehicles were discussed, including the need for the study, the concern that it would be hard to find dollars to operate the facility once built, and the "market" for a maintenance/repair facility for large vehicles beyond WRTD's needs. It was **MOVED** by Mr. Berliner, **SECONDED** by Ms. Wilson, that staff be authorized to issue an RFP for consulting services for a feasibility study for a vehicle storage/maintenance facility for WRTD vehicles. **MOTION CARRIED UNANIMOUSLY.**

Budget: Ms. Buddington reviewed the status of the current FY 03 budget and reviewed revisions to the FY 04 budget that was adopted in December, 2002. She noted that the proposed budget for FY 04 retains the 2.5% cost of living increase included in the originally adopted budget (not applicable to the newly hired transit administrator). **MOVED** by Mr. Berliner, **SECONDED** by Ms. Wilson, that the Board adopt the revised budget. **MOTION CARRIED UNANIMOUSLY.** (A copy of the revised budget is attached to the file copy of these minutes).

MOVED by Ms. Wilson, **SECONDED** by Mr. McGuire, that the executive director be authorized to award merit increases to the planner and office manager totaling no more than \$770 (1%). **MOTION CARRIED UNANIMOUSLY.**

Evaluation of Executive Director: Ms. Buddington reminded the Board that it is time for her annual evaluation. Mr. Paulhus appointed Mr. McGuire, Ms. Wilson and himself to serve on an evaluation committee. Ms. Buddington asked if it was helpful last year for her to send evaluation forms to WINCOG's funding organizations to assist with this process, and was told that it was very helpful. Staff will again ask funding organizations to provide input, and the responses will be sent directly to Michael Paulhus.

MEMBERS FORUM

Mr. McGuire raised the issue of the difficulty that municipalities have in hiring constables because of the requirements imposed by "POST". Some of the requirements are that a police officer cannot move from one municipality to another without retaking the test, the phyP. 134he lie-detector test, etc. Mr. Berliner said that he

hadn't hired anyone in this department for several years, but does not remember any such problems. Mr. McGuire has raised this issue with Sen. Prague and Representative Ryan, and he would like to raise the issue with other COGs. Mr. Berliner suggested that he write something up and send it to Bart Russell, Executive Director of COST. Ms. Buddington offered to provide the contacts for other regional planning organizations.

Ms. Urban asked what the required process is for the adoption of a town plan of conservation and development. Mrs. Buddington said that she would get the information to her.

DIRECTOR'S REPORT

Ms. Buddington distributed a written director's report and called attention to items regarding errors and omissions insurance rates, the CEDS update, and coordination on the prepaid fares program for the Storrs/Willimantic fixed route service.

NEW BUSINESS

Items for July 11 Meeting: No one raised any issues at this time. Ms. Buddington and Mr. Paulhus will confer early in July to determine the need for a July 11 meeting.

Other: Mr. Berliner asked if we were going to have a dinner meeting this year. The board and staff will keep this in mind over the next few months. Suggestions for program/ speakers should be forwarded to WINCOG.

There being no further business, the meeting adjourned at 9:55 a.m.

Respectfully submitted by, Barbara Buddington, staff.

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Mansfield YSB Advisory Board
Meeting Minutes
Tuesday, July 15, 2003
10am @ YSB

In attendance were: Frank Perrotti, Assistant Chairperson; Ethel Mantzaris, Chairperson; Kevin Grunwald, Director of Social Services; Janit Romayko, Coordinator, Mansfield YSB.

Agenda items included:

1. Update a. End of the school year was smooth as several PPT's were scheduled for May 2003. B. Anti-Smoking video is finished and all 37-student participants had speaking and/or acting parts. It is being copied and distributed this summer. C. Homework Group ended and the parent component will continue this summer. D. The part-time therapist is on maternity leave until mid-September. Her cases are being shared between Janit and Pat. E. Challenge completed the 27th year and Slide Night was July 2 for parents and participants. See attached letter from one of the participants. f. Rectory Summer Camp began the 6th year and Mansfield was fortunate to receive 11 camperships for two weeks.
2. Recreation/Community Center Update: The aquatic and recreation directors have been hired and the grand opening will perhaps be in the fall. The Teen Center programs may include transportation from the middle school and some programming related to middle and high school age students will be included.
3. Other: a. suggestions for Fall, 2003: KG suggested looking into "Family Day-A Day to Eat Dinner with Your Children-September 22, 2003" sponsored by the National Center on Addiction and substance Abuse at Columbia University. JR will check into details. B. Frank suggested that future meetings of the Advisory board include site visits to Juvenile and Adult courts Family Relations and agency sites such as Right Turn and Perception Programs. JR will also look into replacements for the student vacancies on the Board. A schedule of meetings will be determined after the next meeting.

Meeting adjourned @11:20am
Respectfully submitted,

Janit P. Romayko
Secretary

JR/jr
Enc: MC-27 letter
JI article

Mansfield Parks Advisory Committee Draft Minutes July 2, 2003

Members Present: Pat Bresnehan, Sue Craig, John Fisher, Jean Haskell, Jennifer Kaufman, Kristen Schwab, David Silsbee

Guests: Jim Morrow and Vicki Wetherell from OSPC

A. Selection of Secretary: David Silsbee acted as secretary

B. Minutes from the June meeting were accepted.

C. New Business

1. Plan of Development Update

a) The overlapping roles of PAC and OSPC were discussed at length with members of the OSPC. Everyone agreed that a better definition of the PAC charges is needed, since the official charges are largely a legacy of the very different responsibilities of PAC when it was formed many years ago, and it has since split into a variety of committees (OSPC, RAC, and the Agriculture committee all having branched off from what was originally PAC). In particular, in regard to OSPC, a clarification of responsibilities for implementation of management plans is needed, since the original assignment of properties to different committees was solely for the purpose of writing plans.

Jennifer will bring these issues up at the next Land Management Committee meeting.

b) **1993 P.O.D Recreation Section:** It was agreed that a careful review of sections relevant to parks was needed in order to be sure that possible future park needs are addressed. Some of the possible inclusions mentioned were picnic areas, playgrounds, plantings, gardens, and informal lawn areas. Members will read this section carefully before the next meeting and bring comments and suggestions for revisions.

2. Other New Business: None

3. Future Agendas: Suggested revisions to the Plan of Development Recreation section.

D. Continuing Business

1. PAC Committee Reports

a) **FOMP update:** Turnout for the "Shakespeare in the Park" program at Merrow Meadow was excellent despite the heat and mosquitoes. 45 people came and were enthusiastic about the program. 161 dollars were raised and split with the EOS Drama Association. 3 new members were signed up.

All other business was deferred until the next meeting.

The meeting was adjourned at 9:25

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MINUTES

MANSFIELD PLANNING AND ZONING COMMISSION

Regular Meeting, Monday, July 21, 2003

Council Chambers, Audrey P. Beck Municipal Building

Members present: A. Barberet (Chairman), B. Gardner, J. Goodwin, R. Hall, K. Holt, P. Kochenburger, P. Plante, G. Zimmer
Members absent: R. Favretti
Alternates present: B. Ryan
Alternates absent: B. Mutch
Staff present: C. Hirsch (Zoning Agent), G. Padick (Town Planner)

Chairman Barberet called the meeting to order at 7:07 p.m., appointing Alternate Ryan to act as a voting member.

7/7/03 Minutes – Hall moved, Ryan seconded to approve the Minutes as presented; motion carried, all in favor except Gardner and Plante (disqualified); Zimmer had heard the tapes of the meeting.

Zoning Agent's Report – The June Monthly Enforcement Update was noted. In addition, Mr. Hirsch's 7/8/03 memo on the Zoning Citations Ordinance was briefly discussed. He was also asked to check into cars for sale on the DOT parking lot at the intersection of Rts. 195 and 89.

Replacement of PZC alternate member – B. Pociask, recently suggested by the Democratic Town Committee to fill the position vacated by the resignation of Gene Mann, explained that his qualifications in the fields of civil and environmental engineering could be helpful in interpreting applications, and that he anticipated no particular conflicts of interest in this respect. Holt moved, Kochenburger seconded the nomination and appointment of Barry Pociask as an Alternate PZC member. Motion passed unanimously.

Old Business

Paideia, consideration of amphitheatre approval conditions, file 1049-7 – A 7/14/03 memo from I. Tomazos responding to previous PZC discussions and a 7/12/03 letter from the Greek quarry which is to supply the marble were noted. The letter commits to delivery of one carton of marble each month until completion of the order. After discussion, Kochenburger MOVED and Gardner seconded that the Planning and Zoning Commission determined that the pre-construction requirements cited in condition #5 of its 9/3/02 special permit approval of a Greek amphitheatre project at 28 Dog Lane have been suitably addressed. This determination, which is subject to the conditions cited below, has been made after consideration of staff reports, verbal testimony from representatives of the applicant, and supplemental submissions of the applicant including revised plans, 3/11/03 and 7/14/03 letters from the Hellenic Society Paideia addressing approval conditions and the planned construction schedule, a 10/8/02 letter from D. Dreyfuss, UConn Vice-Chancellor for Business and Administration, a 12/17/02 letter from L. Schilling, UConn Executive Director of Architectural and Engineering Services, a 6/2/03 letter from Attorney L. George, a 7/12/03 letter from the quarry in Greece that will be supplying marble, and various letters from Greek organizations and contractors. Pursuant to this action and subject to other applicable conditions and regulatory requirements, the PZC Chairman is authorized to sign final plans and a special permit notice to be filed on the Land Records and the Zoning Agent is authorized to issue a zoning permit for the subject project. This authorization is subject to the following terms and conditions:

1. All other provisions of the PZC's 9/3/02 approval shall remain in effect and any proposed revisions to approved plans shall require subsequent PZC approval;
2. To help address any potential traffic safety issues, the PZC shall retain the right to reassess the applicants' traffic control plan after actual events have taken place and the right to incorporate, as deemed necessary, revisions to the traffic control plan. Before a zoning permit is issued, the applicant shall indicate in writing acceptance of this condition;
3. In the event that it is determined by the PZC that the approved development schedule is not being complied with or that the approved plans are not being followed, the PZC shall retain the right to order the applicant to

cease all work onsite except for site stabilization and restoration work, until construction schedule and/or plan revision issues have been suitably addressed. Before a zoning permit is issued, the applicant shall indicate in writing acceptance of this condition. MOTION PASSED unanimously.

Chatham Hill, Sec. 2 subdivision, 14 proposed lots off Fern Rd., file 1131-2 – Holt has disqualified herself on this application. Hall MOVED, Gardner seconded to deny the subdivision application (file 1131-2) of Chatham Hill, LLC for a 14-lot subdivision, Chatham Hill, Sec. II, on property owned by the applicant located east of Fern Rd. and west of Chatham and Derek Drives in an RAR-40 zone, as submitted to the Commission and shown on plans dated 2/20/03 as revised through 4/30/03 and as presented at Public Hearings on 4/21/03 and 5/19/03. This denial is due to the applicant's failure to meet the requirements of Section 6.21 and other provisions of Mansfield's Subdivision Regulations. More specifically:

1. The subdivision application has not suitably addressed potential offsite drainage impacts. Application submissions indicate that the proposed drainage system will increase peak storm water flows into a watercourse that does not have adequate capacity. The Public Hearing record included testimony from neighboring property-owners who have existing drainage problems and related drainage concerns. Potential impacts from smaller as well as larger storm events need to be specifically addressed and a greater effort must be made to reduce impervious surfaces and otherwise limit the effect of changed drainage patterns such that flows after development are equal to those occurring presently. As currently proposed, the subject subdivision does not comply with the provisions of Sections 1.1.1, 1.1.2, 4.4, 7.1.b and 10.3.b of Mansfield's Subdivision Regulations;
2. On 7/7/03, Mansfield's Inland Wetland Agency denied the subject subdivision. The Planning and Zoning Commission concurs with the Inland Wetland Agency that the subdivision as currently proposed would have detrimental impacts on nearby wetland and watercourse systems. Consideration should be given to reducing the amount of land-disturbing activity. As currently proposed, the subject subdivision does not comply with the provisions of Sections 4.3 or 7.1.c;
3. As currently proposed, the subject subdivision does not comply with the provisions of Section 7.7. More specific map notation regarding the retention and preservation of existing stone walls is required and the plans have not suitably incorporated provisions for relocating depicted walls south of Lot 18 that will be impacted by road and drainage work;
4. As currently proposed, the subject subdivision does not suitably address the open space dedication requirements of Section 13. The proposed 25 foot-wide trail corridors are not considered wide enough for appropriate trail design that will minimize tree-cutting, minimize steeply-sloped areas and associated access and drainage issues, and provide adequate buffers for abutting lots. The trail corridors should be at least fifty feet in width. In any subdivision redesign, consideration should be given to recommendations contained in the 4/15/03 Open Space Preservation Committee report.

After discussion, the MOTION PASSED unanimously.

Sand and Gravel permit renewals:

Hall property, Mansfield Hollow Rd., file 910-2 – Goodwin MOVED, Holt seconded to approve with conditions the special permit renewal application of Edward C. Hall (file 910-2) for excavating and grading for future agricultural uses on his property off Mansfield Hollow Road, as presented at a Public Hearing on 7/7/03. This renewal is granted because the application as hereby approved is considered to be in compliance with Art. V, Sec. B and Art. X, Sec. H of the Mansfield Zoning Regulations. Approval is granted with the following conditions, which must be strictly adhered to, due to potential adverse neighborhood impacts. Any violation shall be reason for revocation or non-renewal of this special permit.

1. No activity shall take place until this renewal of special permit is filed on the Mansfield Land Records by the applicant;
2. This renewal of special permit shall be effective until July 1, 2004;
3. Excavation activity shall take place only in accordance with plans dated 12/1/91 and 5/9/95, as revised to 6/23/03, and engineer's letter dated 6/23/03;
4. This special permit renewal does not authorize the deposition of more than 100 cubic yards of fill material onto the permit premises (the whole 17-acre lot) during any 12-month period;
5. All work shall be performed by Edward C. Hall or his employees. No other subcontractors or excavators shall excavate in or haul from this site. All work shall be performed using the equipment stated on said plans and in the applicant's Statement of Use;

6. No more than 8,000 cubic yards of sand and gravel or the amount of material remaining in Phase I, whichever is less, shall be removed per year;
7. Topsoil:
 - a) A minimum of 4" of topsoil shall be spread, seeded and stabilized over areas where excavation has been completed;
 - b) No loam shall be removed from the property. All stockpiled loam presently on the site shall be used for restoration of the area where gravel is removed;
8. In order to ensure that dust does not leave the site, erosion and sedimentation controls and site restoration provisions as detailed in the plans shall be strictly adhered to and the following measures shall be implemented:
 - A. No more than 1.5 acres shall be exposed at any one time;
 - B. The work shall be performed as described, from north to south and west to east, occurring in a "trough";
 - C. The swale along the haul road shall be kept dust-free and maintained to trap fine material and to keep the gravel surface of the road clean;
 - D. If the above measures do not control dust on the site as evidenced by complaints from nearby residents and verification by the Zoning Agent, dust monitors shall be installed immediately, with the advice of the applicant's engineer, and with their operation approved by the PZC;
 - E. The haul road shall be watered as necessary to prevent dust;
 - F. All loads shall be covered at the loading location;
 - G. There shall be no stockpiles of any material other than topsoil located outside the excavation area. Any stockpiles will be only as part of the daily operation of the excavation and shall not exceed 10 cubic yards in size. All stockpiled material shall be graded off and stored within the lower portions of the site in order to minimize any windblown transport.
9. In order to ensure adequate buffering year-round to the south, the following measures shall be taken:
 - A. The existing natural buffer of large trees to the south and east shall not be removed;
 - B. If spruce trees are planted along the south side as future Christmas trees, none shall be harvested while there is a gravel permit outstanding on the property. They shall be planted at the edge of the existing field or hand-planted as infill with existing vegetation;
 - C. If underbrush must be removed to plant very small spruce trees (up to 18"), larger, fast-growing evergreen shrubs (4-6 ft.) shall be planted and maintained.
10. In order to ensure that there is no damage to the major aquifer underlying this site and nearby wells, the following shall be done:
 - A. An annual ground water monitoring report (due 10/1) shall be submitted to the Zoning Agent;
 - B. Excavation shall not take place within 4 feet of the water table;
 - C. No materials not connected with the agricultural operation shall be stored onsite unless specifically authorized. Any burial of stumps obtained from the permit premises shall be confined to the DEP's regulations;
 - D. With the exception of manure, which shall be spread in accordance with the letter received at the 4/6/94 meeting from Joyce Meader of the Cooperative Extension Service, no pesticides or fertilizers shall be applied unless a specific application plan is approved by the PZC. All agricultural operations on the subject site shall employ Best Management Practices as recommended by the Tolland County Soil and Water Conservation District and Cooperative Extension Service for the application of manure, fertilizers or pesticides and the management of animal wastes;
 - E. No refueling, maintenance or storage of equipment shall be done onsite, in order to minimize the potential for damage from accidental spills;
11. An annual report on April 15 shall be submitted to the Zoning Agent by the applicant. Any request for annual renewal shall be accompanied by a Licensed Engineer's report indicating:
 - A. the current status of the gravel removal operation (including mapping) with the approval granted by the PZC;
 - B. a report of conformance or lack thereof with the approval granted by the PZC
12. Quarterly site inspections shall be conducted by the Zoning Agent, together with a neighborhood representative (as proposed in application submissions);
13. Old Mansfield Hollow Rd. shall be the only route used for deliveries out of the neighborhood;
14. All zoning performance standards shall be strictly adhered to;

15. Any new phase (II or III) of the permit shall not become effective until the previous phase (I or II) has been completed and restored to the satisfaction of the PZC. (This permit does not necessarily imply approval of any future phase.)
16. The existing \$8,300 cash bond and bond agreement shall remain in place until the activity has ceased and the area has been stabilized and restored to the satisfaction of the PZC.
17. Hauling operations and use of site excavation equipment shall be limited to the hours of 8 am to 5:30 p.m. Mon.-Fri., and 8 a.m. to 1 p.m. on Saturday, with no hours of operation on Sunday.

Further, it should be noted that if there are any changes to the site or plan not authorized by this approval, the applicant shall request a modification before proceeding. Such a request for modification may be considered major and may entail a Public Hearing, depending on the nature of the request and its potential for impact on the health, welfare and safety of Mansfield's citizens and nearby residents.

This special permit shall become valid only after it is obtained by the applicant from the Mansfield Planning Office and filed by him upon the Mansfield Land Records. It is suggested that the Planning Office be contacted in advance, to make sure the form is ready for filing. MOTION PASSED unanimously.

Logan/deBella, file 993-2 – Ryan MOVED, Holt seconded to approve with conditions the special permit renewal application of R. Logan (file 993-2) for a gravel operation at the DeBella property south of Laurel Lane, east of Warrenville Rd., in RAR-90 and Flood Hazard zones, as shown on a map dated 7/25/98 revised to 6/15/03, including a 7/7/01 letter from Richard Logan outlining a closure plan, and as presented at Public hearing on 7/7/03. This approval is granted because the application as hereby approved is considered to be in compliance with Article V, Section B and Article X, Section H of the Mansfield Zoning Regulations, and is granted with the following conditions, to protect the health, safety and welfare of Mansfield citizens:

1. At least 4" of topsoil shall be spread, seeded and stabilized over areas where excavation has been completed, with certification made by the applicant before bonding release;
2. The existing \$16,000 cash bond and bond agreement shall remain in place until the activity has ceased and the area has been stabilized and restored to the satisfaction of the PZC;
3. Erosion and sedimentation monitoring reports shall be submitted bi-weekly during periods of activity to the Zoning Agent and the Inland Wetlands Agent, with all controls in place prior to any work;
4. Highway warning signs, unless prohibited by State DOT, shall be provided by the applicant during hours of hauling;
5. Hours of operation shall be Mon-Fri 7 a.m. to 4:30 p.m., and Sat 8 a.m.-3 p.m. for deliveries only;
6. All conditions of approval set by the Inland Wetland Agency in its 6/19/00 decision shall be met by the applicant;
7. Laurel Lane shall be maintained at all times to a safe condition;
8. No additional activity shall take place until this renewal of special permit has been filed on the Mansfield Land Records by the applicant;
9. This special permit renewal shall be effective until July 1, 2004;
10. No trash shall be placed or buried onsite;
11. Silt fencing shall be maintained along the east side of the active site, in accordance with DEP's Connecticut Guidelines for Soil Erosion and Sedimentation Control;
12. The applicant shall keep the stockpiles away from the east side (wetland/watercourse side) of the active site;
13. This special permit shall not become effective until filed upon the Land Records by the applicant.

MOTION PASSED unanimously.

Banis, Pleasant Valley Rd., file 1164 – Ryan MOVED, Holt seconded to approve with conditions the special permit renewal application (file 1164) of Steven D. Banis for the removal of approximately 2,500 cubic yards of excess material from three areas to be used for agricultural purposes on property located at Pleasant Valley Farm, Pleasant Valley Road, in an RAR-40 zone, as submitted to the Commission and shown on plans dated 5/30/00 revised through 6/11/03, accompanied by a 4/29/03 letter, and as presented at Public Hearing on 7/7/03. This approval is granted because the application as hereby approved is considered to be in compliance with Article X, Section H, Article V, Section B, and other provisions of the Mansfield Zoning Regulations, and is granted subject to the following conditions:

1. The applicant shall implement the suggestions and recommendations for soil and erosion control contained in a 7/12/00 letter from David Askew, District Manager of the Tolland County Soil and Water Conservation District, Inc. This work includes the stabilization of areas adjacent to watercourses, the stabilization of the largest intermittent stream channel, the phasing of land-disturbing activity to minimize periods of soil exposure and the revegetation of disturbed areas.
2. No blasting or excavation work shall take place within fifty feet of a property line. Particular care shall be taken in meeting this requirement adjacent to the Wadsworth property.
3. All work shall be conducted between 7 a.m. and 7 p.m. Monday through Friday and between 9 a.m. and 7 p.m. Saturday.
4. All blasting work shall be subject to the permitting process administered by the office of the Fire Marshal. The applicant's blasting agent shall notify the Windham Airport prior to blasting activity pursuant to a schedule to be agreed upon by the blasting agent, Mansfield's Fire Marshal and the Windham Airport manager. In addition, the applicant shall place a temporary sign along Pleasant Valley Road at least twelve (12) hours prior to blasting activity. The sign shall note the anticipated period of blasting.
5. Based on the applicant's submissions, all material removed from site is to be trucked out of Mansfield. All trucks hauling material offsite shall use Pleasant Valley Road to Route 32 to Route 6, and all loads shall be covered during transit.
6. The site shall be maintained as follows:
 - A. There shall be no rock-processing equipment onsite;
 - B. There shall be no rock or stump burial onsite;
 - C. Onsite stockpiling shall be kept to a minimum to help prevent safety problems;
 - D. No topsoil shall be removed from the site;
7. The applicant shall submit bi-weekly erosion and sedimentation monitoring reports to the Zoning Agent until disturbed areas are revegetated;
8. Subject to compliance with all conditions, this permit shall be in effect until July 1, 2004.

This permit shall not become valid until the applicant obtains the permit form from the Planning Office and files it on the Land Records. MOTION PASSED unanimously.

Public Hearing, special permit application of Lippa, 557 Wormwood Hill Rd., for efficiency unit, file 1207 –

The Public Hearing was called to order at 7:45 p.m. Members and Alternates present were Barberet, Gardner, Goodwin, Hall, Holt, Kochenburger, Plante, Zimmer and Ryan. The legal notice was read and written reports were noted from the Town Planner and the Health Officer (both 7/17/03). All return receipt notices to abutters were submitted. Mr. Lippa described the proposed efficiency unit to be built within the existing single-family home. The proposal complies with all zoning regulations. Mr. Zimmer questioned the purpose of a planned interior staircase leading to another bedroom. Mr. Padick noted that even if that other bedroom were utilized as part of the unit, the allowable percentage of space for efficiency units would be in compliance, and the planned number of bedrooms would not be increased. There was no public comment, and the Hearing was closed at 7:55 p.m. Holt MOVED, Kochenburger seconded to add consideration of action on this agenda under New Business; MOTION PASSED unanimously.

Stevens proposed efficiency unit, 415 Bassetts Bridge Rd., Stevens, file 1204 – Hall MOVED, Gardner seconded to approve with conditions the special permit application (file 1204) of David Stevens for an efficiency apartment on property located at 415 Bassetts Bridge Road, in an RAR-90 zone, as submitted to the Commission and shown on site plans dated 9/13/01 and other application submissions, and as presented at Public Hearing on 7/7/03. This approval is granted because the application as hereby approved is considered to be in compliance with Article X, Section M, Article V, Section B and other provisions of the Mansfield Zoning Regulations, and is granted with the following conditions:

1. This approval is granted for a one-bedroom efficiency unit in association with an existing single-family home having up to three additional bedrooms. Any increase in the number of bedrooms on this property shall necessitate subsequent review and approval from the Director of Health and the Planning and Zoning Commission;
2. This approval is conditioned upon continued compliance with Mansfield's zoning regulations for efficiency units, which include owner-occupancy requirements and limitations on the number of residents in an efficiency unit;
3. This special permit shall not become valid until it is filed upon the Land Records by the applicant.

MOTION PASSED unanimously.

Dzurec proposed efficiency unit, 945 Mansfield City Rd., file 1205 – Holt MOVED, Hall seconded to approve with conditions the special permit application (file 1205) of David Dzurec for an efficiency apartment on property located at 945 Mansfield City Road, in an RAR-40 zone, as submitted to the Commission and shown on site plans dated 1/22/01, revised through 11/6/01, floor plans dated 6/3/03, and other applicant submissions, and as presented at Public Hearing on 7/7/03. This approval is granted because the application as hereby approved is considered to be in compliance with Article X, Section M, Article V, Section B and other provisions of the Mansfield Zoning Regulations, and is granted with the following conditions:

1. This approval is granted for a one-bedroom efficiency unit in association with an existing single-family home having up to five additional bedrooms. Any increase in the number of bedrooms on this property shall necessitate subsequent review and approval from the Director of Health and the Planning and Zoning Commission;
2. This approval is conditioned upon continued compliance with Mansfield's zoning regulations for efficiency units, which include owner-occupancy requirements and limitations on the number of residents in an efficiency unit;
3. This special permit shall not become valid until it is filed upon the Land Records by the applicant.

MOTION PASSED unanimously.

Public Hearing, special permit application for expansion of use for 24-hour gasoline service station/drive-through convenience store at 9 Stafford Rd., Gibbs Oils, Ltd., o/a, file 404-2 – The Public Hearing was called to order at 8 p.m. Members and Alternates present were Barberet, Gardner, Goodwin, Hall, Holt, Kochenburger, Plante, Zimmer and Ryan. The legal notice was read and written reports were noted from the Town Planner, Health Officer (both 7/17/03); Ass't. Town Engineer (7/16/03); Fire Marshal (7/18/03); Traffic Authority (7/10/03); Design Review Panel (7/12/03); Comm. on Needs of Persons with Disabilities (7/8/03), and 7/7/03 letter from J. Lester.

Att'y. M. Branse, representing the applicant, submitted neighborhood notification receipts from all except 5 property-owners. Mr. Branse said he had written in January to abutting neighbors, outlining preliminary plans and inviting comments; he submitted a copy of his letter and comments received in reply. He introduced A. Bieland, representing Gibbs Oil Co., A. McCalley, project engineer, and J. Herder, traffic engineer.

Mr. McCalley displayed mapping of the site at present, including an abutting residence which would be demolished and a new building constructed. He explained that the present pump island would be demolished and reconstructed with the same number of pumps, but sited perpendicular to Rt. 32, with a new, unsigned canopy with flat, downward lighting. He maintained that no light would spill out beyond the property. In briefly outlining the planned interior traffic circulation pattern, he noted that curb cuts onto Rt. 32 would be reduced from 3 to 2 and repositioned; DOT has mandated that landscaping along the road not exceed 24 inches in height. Mr. McCalley said that these improvements would greatly improve the traffic situation into and exiting the site. The applicant stated that the drive-through window in back could stack 9 vehicles before impacting traffic on the road; no bypass lane is planned for the drive-through. Regrading and relandscaping with the addition of a retaining wall because of a steep drop-off at the rear of the property, abutting that of Raiola, should improve buffering and the appearance for Mr. Raiola, Mr. McCalley stated. He briefly noted some of the landscaping plans, which include space for snow storage.

Mr. McCalley described the proposed new construction as a larger, single-storey better-looking building with shingled roof. He said Windham Water Works and ConnDOT approvals would be sought. A 6-ft. high stockade fence is proposed on three sides of the site. The applicant agreed to all staff recommendations. Mr. McCalley again said that the proposed lighting would not affect neighboring properties; there would be no floodlights, and a free-standing interior-lighted sign would be placed approximately where a sign now stands.

Parking for the handicap space will be redesigned for no more than a 6-inch rise to the slope. Mr. Herder, the traffic engineer, discussed Mr. Meitzler's expressed traffic concerns regarding accidents in the vicinity of the site; extent and concern for site disturbance; sight distances at entrance/exit; queueing out into the road, and possible redesignation of two double-parking spaces along the north side of the building for employees only. Mr. Herder agreed that the two double-parking spaces would be labeled as employee parking only, with access from the drive-through lane. This arrangement would still give the required number of parking spaces. He stated that the applicant's proposal regarding sight distances exceeds both ConnDOT and AASHTO standards. Mr. Herder stated that road-striping is the DOT's only planned road improvement for the site.

Members noted differences between Mr. Herder's accident statistics and Mr. Meitzler's. He was asked what usage effect was anticipated as a result of the proposed size and improvement at the site. After considerable

neighborhood property values, and this expansion, he felt, would increase traffic. He added that addition of a bypass lane at the drive-through window at the rear of the store should be required; he said getting stuck in the lane with no way out can lead to impatience that can lead to accidents as cars exit the site onto Rt. 32. He felt that the application is not in the best interests of Rt. 32 drivers or the town.

Mr. McCalley stated that truck deliveries would be sporadic, estimating 1 or 2 distributors' deliveries each per week, in addition to fuel deliveries; he said they would try to concentrate delivery hours as much as possible.

Att'y. Branse said the applicant would perform specific traffic counts for the site to try to determine the impact of this expansion on the present traffic flow, and would also examine the noise element and re-examine the drive-through aspect. He stated that the alternative to approval of this application would not be to close the station, but to keep it as it is. He said he would provide a letter requesting a 35-day extension, allowing time for the traffic counts and for Mr. Meitzler to be present on 9/2/03. Mr. Branse suggested asking the Town's Resident Troopers for an estimate of the actual number of accidents at and near the site.

Mr. Libby then observed that it appears from the plans that delivery trucks would have to back out of the site onto Rt. 32, and if deliveries are increased, the danger from this would increase.

Mr. Raiola asked who would maintain the land in the rear of the site once it is re-done; Mr. Branse said it would be Gibbs' responsibility. At 10:05, members' consensus was to recess the Public Hearing until 9/2/03, pending receipt of a letter of request from the applicant.

Old Business (con't.)

Windswept Manor subdivision, utilities issue, file 1198 – Mrs. Goodwin has disqualified herself on this application. Mr. Padick noted an 7/18/03 opinion from the Town Attorney, a 7/7/03 letter from SBC/SNET's attorney, and his own 7/18/03 memo. He summarized the Town Attorney's opinion that this is still a grey jurisdictional issue. He felt there would be no major impact from allowing the applicant to use overhead lines across Rt. 195. He noted a lack of information on the potential visual impact on the character of the area, which is in an Historic District. He said that the Commission could consider cost as an element of its decision, but questioned SBC/SNET's ability to force the Town to assume the costs of underground utilities. Holt MOVED, Gardner seconded to modify condition #6 of the March 24, 2003 approval of the Windswept Manor subdivision on East Road to specifically authorize an overhead crossing of utility lines across Rt. 195 to the southern corner of East Rd. Unless further PZC waivers are granted, underground utility service shall be extended from this new pole. All other approval conditions shall remain in effect. MOTION PASSED unanimously.

Sibley Estates subdivision utilities issue, file 1199 – Mr. Padick's 7/18/03 memo was noted. He summarized the background of the new utilities plan for one new pole, saying that the proposed pole would probably cause less damage to trees and walls than would construction for underground utilities. However, many members felt that the applicant's proposal of 2 small maple trees is woefully inadequate, and therefore action was tabled pending further study.

Storrs Center "Downtown" project – The Downtown Partnership Board is currently interviewing development teams to work toward a plan that can be implemented.

UConn Landfill – DEP is waiting for the University's response to its remediation comments.

New Business

Special permit application, proposed office/workshop at 699 Storrs Rd., T. Casey, appl., R. Morneau, owner, file 554-2 – Holt MOVED, Gardner seconded to receive the special permit application (file 554-2) submitted by Timothy Casey for workshop and office on property located at 699 Storrs Rd., owned by Rachel Morneau, as shown on plans dated 3/10/03 and as described in other application submissions, and to refer said application to the staff and Design Review Panel, and to set a Public Hearing for 9/2/03. MOTION PASSED unanimously.

Special permit application, proposed professional office uses at 922 and 930 Stafford Rd., R. Perfetto, o/a, file 1054-3 – Holt MOVED, Gardner seconded to receive the special permit application (file 1054-3) submitted by Roger Perfetto for professional offices on property located at 922 and 930 Stafford Rd., owned by the applicant, as shown on plans dated 4/15/03 revised through 7/8/03 and as described in other application submissions, and to refer said application to the staff, Design Review Panel, Comm. on Needs of Persons with Disabilities for review and comments, and to set a Public Hearing for 9/2/03. MOTION PASSED unanimously.

discussion, members requested that Mr. Meitzler be present at the next segment of the Hearing, if there is one, to discuss traffic issues. Mr. Herder noted that his figures on anticipated visits at various hours were only estimates. It was observed that if the improvements made the site more appealing, more cars would probably stop there, but Mr. Herder disagreed. DOT's expressed concerns so far were given as relating to the drive-through queueing lane, height of landscaping, and the proposed storm system. Members asked for information on the number of pass-by visits to the site during peak hours now and how this number might increase after the proposal, and requested accurate accident figures for peak and non-peak hours. Public comment was then invited. Mr. Herder stated that the latest Institute of Traffic Engineers data were used in the traffic study.

J. Kestler, 20 Buckingham Rd., was strongly opposed to the expansion, saying traffic at the site is already very bad, and this proposal would make it worse and would adversely affect property values. He questioned the applicant's accident statistics.

P. Cook, 8 Buckingham Rd., felt the proposal would cause even more noise than the already terrible amount. He also disagreed with the applicant's traffic projections, and recommended either restricting the hours of operation or mandating that the operation be closed late at night.

D. Dolan, 28 Buckingham Rd., expressed concern regarding the project's possible effect on property values. She predicted the proposed stockade fencing would prove inadequate and questioned its maintenance. She expressed concern regarding the existing underground tanks, rear elevation at the site, and traffic safety. She, too, disagreed with the applicant's traffic conclusions and urged that the application be denied.

G. Libby, 15 Buckingham Rd., disagreed, he said, with every aspect of the applicant's presentation, including the applicant's accident figures. He does not want the project any closer to his property than it now is, and also expressed strong concerns regarding traffic safety and noise, adding that noise from the station already makes outside nighttime use of his property unpleasant. He felt there are many places in that area to buy coffee and doughnuts, and another one is unnecessary.

F. Raiola, 9 Buckingham Rd., an abutting landowner, said traffic there is already very bad, and, while the steep drop-off adjacent to his property has been addressed by the applicant's landscaping plans, the real issue is traffic safety. He also voiced concern about the intensity of the noise at all hours already coming from the site, and asked that the project be rejected.

Mr. Libby again said an expansion of the use would probably increase the noise. He also said he waits 3-6 minutes in the morning to enter Rt. 32 from Buckingham Rd., and agreed that speeding is an occasional additional problem. In addition, Mr. Libby, a volunteer fireman, noted the numbers of accidents there, and recommended that members visit the site and observe the traffic for themselves.

B. McCouch, 14 Stafford Rd., directly across Rt. 32 from the proposed station, felt that, while the proposed expansion might be somewhat less of an eyesore than the present station, she felt that safety must be the most important consideration.

S. Lorrie, 21 Stafford Rd., also voiced traffic concerns and fear of more accidents if the proposal is approved. She noted that the road curves to the north, presenting a sightline problem that landscaping cannot cure, and, therefore, the proposed expansion is inappropriately located. She questioned the applicant's predicted trip figures and said the road cannot even absorb the current level of traffic, also noting frequent speeding in the area.

M. Landek, 30 Stafford Rd., questioned the number of traffic accidents and asked how many are rear-end accidents. He noted that there are many unreported accidents in that area as well. He said the station already represents a traffic hazard, and objected to the drive-through aspect. He said the project would be environmentally detrimental, and questioned the applicant's projected trip figures as probably too low. He noted other commercial sites in the area with similar traffic tie-up problems and said another one is unnecessary. He also felt the Town should reconsider the issue of expansion of non-conforming uses in residential areas.

M. Shaw, 15 Stafford Rd., said the applicant does not address current noise and fencing nuisances. He felt current landscaping, fencing and signage are unsafe, and crime is a problem in the area which might be compounded by the proposed expansion. He said the noise from the site, which is already terrible, would undoubtedly increase.

R. Snyder, 22 Buckingham Rd., voiced concern for degradation of property values and the increase of commercial sprawl.

Ms. Dolan said another coffee and doughnuts store is unnecessary in their area.

P. Rich, 42 Fern Rd., said he has known traffic accident backups from this site that have stretched back as far as Rt. 31. He added that it is now almost impossible to exit from the Willimantic Cemetery at that point onto Rt. 32 because of the traffic. Noting that this is a non-conforming use, he asked how many times a non-conforming use can be expanded. Mr. Rich, a realtor, attested that the present extreme traffic volumes do indeed degrade

Request to revise Development Area Envelope, Lot 1B, Hawthorne Park subdivision, R. Welden, o/a, file 1177-2 – Mrs. Holt disqualified herself on this application. Mr. Hirsch's 7/15/03 memo describes the application to relocate the driveway from one side of the lot to the other. Gardner MOVED, Hall seconded that the Planning and Zoning Commission approve the Development Area Envelope revision for Lot 1B of the Hawthorne Park subdivision as described in the 7/14/03 letter from Richard Scott Welden and as depicted on the 7/14/03 plan. MOTION PASSED unanimously.

8-24 Resolution regarding potential modular classrooms at Goodwin and Vinton Schools – Memos from the Finance Director (7/17/03) and Town Planner (also 7/17/03) were noted. After discussion, Barberet MOVED, Holt seconded to adopt the follow Resolution: "That, pursuant to Section 8-24 of the General Statutes of Connecticut, that the Planning and Zoning Commission of the Town of Mansfield approves the following project, subject to subsequent Planning and Zoning Commission review and approval of a specific site development plan depicting the building locations and related site improvements and other work: Installation of two modular classrooms at each of Dorothy C. Goodwin Elementary School and Annie E. Vinton Elementary School to provide facilities for the extension of the all-day kindergarten program, including related site improvements and other work." MOTION CARRIED, all in favor except Hall (opposed).

Proposed efficiency unit at 557 Wormwood Hill Rd., Lippa, file 1207 – Holt MOVED, Barberet seconded to approve with conditions the special permit application (file 1207) of Gregg Lippa for an efficiency apartment on property located at 557 Wormwood Hill Road, in an RAR-90 zone, as submitted to the Commission and shown on plans dated 6/30/03 and other application submissions, and as presented at Public Hearing on 7/21/03. This approval is granted because the application as hereby approved is considered to be in compliance with Article X, Section M, Article V, Section B and other provisions of the Mansfield Zoning Regulations, and is granted with the following conditions:

1. This approval is granted for a one-bedroom efficiency unit in association with an existing single-family home having up to three additional bedrooms. Any increase in the number of bedrooms on this property shall necessitate subsequent review and approval from the Director of Health and the Planning and Zoning Commission;
 2. This approval is conditioned upon continued compliance with Mansfield's zoning regulations for efficiency units, which include owner-occupancy requirements and limitations on the number of residents in an efficiency unit;
 3. This special permit shall not become valid until it is filed upon the Land Records by the applicant.
- MOTION CARRIED, all in favor except Zimmer (opposed).

Stone Mill Acres subdivision, request for second filing extension – Holt MOVED, Gardner seconded to add this item under New Business; MOTION PASSED unanimously. Mr. Padick's 7/21/03 memo notes that this request for a second filing extension must receive Commission approval. Holt MOVED, Gardner seconded that the Planning and Zoning Commission, pursuant to Section 6.15 of the Subdivision Regulations, grant a second ninety-(90) day extension for filing final subdivision plans for the Stone Mill Acres subdivision, file 1195. MOTION PASSED unanimously.

The meeting was adjourned at 11 p.m.

Respectfully submitted,

Katherine K. Holt, Secretary

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MINUTES

MANSFIELD INLAND WETLAND AGENCY Regular Meeting, Monday, July 7, 2003 Council Chambers, Audrey P. Beck Municipal Building

Members present: A. Barberet (Chairman), R. Favretti, J. Goodwin, R. Hall, K. Holt, P. Kochenburger
Members absent: B. Gardner, P. Plante, G. Zimmer
Alternates present: B. Ryan (arr. 7:12 p.m.)
Alternates absent: B. Mutch
Staff present: G. Meitzler (Wetlands Agent)

Chairman Barberet called the meeting to order at 7:07 p.m. When Mrs. Ryan arrived at 7:12, she was asked to act as a voting member.

Minutes, 6/16/03 – Hall moved, Goodwin seconded to approve the Minutes as presented; motion carried, all in favor except Holt and Kochenburger (disqualified).

Communications – Wetlands Agent's 7/2/03 Monthly Business Memo; draft 6/16/03 Conservation Commission Minutes, including comments on W1213 (Pechie); W1214 (Bradley); W1215 (Reja) and W1216 (Cleare).

Old Business

W1205, Chatham Hill, Sec. 2 subdivision, Fern Rd. - Hall moved, Favretti seconded to deny an Inland Wetlands License under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield to Chatham Hill, LLC (file W1205) for a 14-lot subdivision on property owned by Chatham Hill, LLC located east of Fern Road, as shown on a map dated 4/20/03 and described in other application submissions, and as heard at Public Hearings on 4/21/03, 5/19/03 and 6/2/03. This motion to deny is based on the following:

1. The applicant has failed to address the concerns of downstream neighbors, expressed in the Public Hearing, to the satisfaction of the Agency under the provisions of Section 4.6.E.5 of the Mansfield Inland Wetland Regulations;
2. The applicant has failed to demonstrate adequately that feasible and prudent alternatives do not exist to lessen impacts on downstream property-owners, as expressed by those neighbors in the Public Hearing. The Agency feels that a greater effort must be made to limit the effect of changed drainage patterns such that the flows after development are equal to those occurring presently;
3. In addition to the proposed roadway, ten of the proposed 14 lots include construction within regulated areas and have depicted development area envelopes closer to wetland areas than depicted houses, septic systems, wells and driveways. A greater effort is needed to move proposed and potential land-disturbing activities further from wetland areas;
4. As noted in the Conservation Commission's April Minutes, the proposed subdivision might have significant negative impact on the neighboring wetlands.

MOTION TO DENY CARRIED, all in favor except Ryan (opposed).

W1213, Pechie, deck in regulated area, Hunting Lodge Rd. – Holt moved, Favretti seconded to grant an Inland Wetland license under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield to Roland Pechie (file W1213) for construction of a 10-ft. by 12-ft. extension of an existing deck on property owned by the applicant at 243 Hunting Lodge Road, as shown on a map dated 5/26/03 and as described in other application submissions. This action is based on a finding of no anticipated significant impact on the wetlands, and is conditioned upon the following provisions being met:

1. Appropriate erosion and sedimentation controls shall be in place prior to construction, maintained during construction, and removed when disturbed areas are completely stabilized;
2. This approval is valid for a period of five years (until 7/7/08), unless additional time is requested by the applicant and granted by the Inland Wetland Agency. The applicant shall notify the Wetlands Agent before any

work begins, and all work shall be completed within one year. Any extension of the activity period shall come before this agency for further review and comment.

MOTION PASSED unanimously.

W1214. Bradley. addition in buffer area. Codfish Falls Rd. – Holt moved, Kochenburger seconded to grant an Inland Wetland license under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield to Marylou and Guy Bradley (file W1214) for construction of a 12-ft. by 15-ft. sunroom addition to the north side of an existing residence owned by the applicants at 146 Codfish Falls Road, as shown on a map dated 5/29/03 and as described in other application submissions. This action is based on a finding of no anticipated significant impact on the wetlands, and is conditioned upon the following provisions being met:

1. Appropriate erosion and sedimentation controls shall be in place prior to construction, maintained during construction, and removed when disturbed areas are completely stabilized;
2. A silt fence barrier shall be placed downhill of the construction area;
3. This approval is valid for a period of five years (until 7/7/08), unless additional time is requested by the applicant and granted by the Inland Wetland Agency. The applicant shall notify the Wetlands Agent before any work begins, and all work shall be completed within one year. Any extension of the activity period shall come before this agency for further review and comment.

MOTION PASSED unanimously.

W1215. Reja Acquisitions. 6-lot subdivision on Coventry Rd. – Members discussed the application and whether denial or a Public Hearing is appropriate. Mr. Meitzler's 7/2/03 memo notes that revisions to the plans are in process. Goodwin moved and Favretti seconded to deny the application submitted by Reja Acquisitions Corporation (file W1215) for a 6-lot subdivision on Coventry Rd.. MOTION TO DENY PASSED unanimously.

W1216. Cleare. Ravine Rd.. proposed house within buffer area – As noted above in Conservation Commission 6/16/03 comments and Mr. Meitzler's 7/1/03 memo, this application seemed very similar to an application the Agency had previously denied, but another, slightly different application for the same property had previously been approved. Therefore, Goodwin moved, Holt seconded to deny the Inland Wetland application submitted by Geoffrey S. Cleare (file W1216) concerning 164 Ravine Road, in that there are prudent and feasible alternatives to the plan as outlined in the memo by Grant Meitzler dated 7/1/03. MOTION TO DENY PASSED unanimously.

New Business – Mr. Meitzler's 7/1/03 memo discusses all the applications noted below.

W1217. R. Perfetto, Stafford Rd. – Goodwin moved, Holt seconded to receive the application submitted by Roger Perfetto (file W1217) under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield for a permit to modify use of existing buildings to professional offices at 922 and 930 Stafford Rd., on property owned by the applicant, as shown on a map dated 4/15/03 and as described in other application submissions, and to refer said application to the staff and Conservation Commission for review and comment. MOTION PASSED unanimously.

W1218. Town of Mansfield, Birch Road bicycle path – Goodwin moved, Holt seconded to receive the application submitted by the Mansfield Department of Public Works (file W1218) under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield for construction of a bikeway at Rt. 44 from the corner of Routes 195 and 44 to Birch Road and along Birch Road between Route 44 and Hunting Lodge Road, on property owned by the State and Town (rights-of-way and easements), as shown on a map dated 3/3/03 and as described in other application submissions, and to refer said application to the staff and Conservation Commission for review and comment. MOTION PASSED unanimously.

W1219. Barrea, Candide Lane, house within buffer area – Goodwin moved, Favretti seconded to receive the application submitted by Michael Barrea (file W1219) under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield for construction of a single-family residence, septic system, well and driveway in upland review area on property owned by Joseph Major at Candide Lane and Browns Road, as shown on a map dated 6/9/03 and as described in other application submissions, and to refer said application to the staff and Conservation Commission for review and comment. MOTION PASSED unanimously.

W1220. Crow, addition to house in buffer area – Goodwin moved, Holt seconded to receive the application submitted by Laura Crow (file W1220) under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield for construction of a studio and deck to the northeastern end of an existing house with basement entrance on property owned by the applicant at 88 Hillyndale Road, as shown on a map dated 7/2/03 and as described in other application submissions, and to refer said application to the staff and Conservation Commission for review and comment. MOTION PASSED unanimously.

Field trip – Scheduled for Tuesday, 7/15/03, 1 p.m.

The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Katherine K. Holt, Secretary

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TOWN OF MANSFIELD
Community Center Building Committee Meeting
July 21, 2003
MINUTES

Present: M. Johnson, J. Pandolfo, A. Rash, M. Paquette, D. Hoyle, C. Kueffner

Staff: Town Manager M. Berliner, Capital Projects and Personnel Assistant L. Patenaude,
Assistant Director of Parks and Recreation J. O'Keefe

Others: SLAM Architect D. Harazim, Construction Manager K. Boutin, Construction Manager,
D. Yoder

1. Call to Order

A. Rash convened the meeting at 7:10 p.m.

2. Approval of Minutes

Minutes of the July 07, 2003 meeting were accepted.

3. Audience to Visitors

None

4. Additions to the Agenda

None

5. Staff Reports

- a. Construction Manager's Report – K. Boutin gave an update on what was happening on the jobsite. Most of the contractors will be back on site on Monday, July 28th. The slab for the pool deck is scheduled to be poured on July 23rd and July 25th.

A motion was made by M. Paquette to approve change orders 44, 45, 54 and 55. J. Pandolfo seconded the motion. Motion passed 5-1. C. Kueffner opposed feeling that general conditions and safety is something that should be taken into consideration.

M. Berliner raised a couple of questions for K. Boutin. 1) do we have a Kalwall delivery for the Teen Center and the Arts and Crafts room? K. Boutin replied that there has been no word on a firm delivery date. 2) Glass for exterior doors – delivery date? K. Boutin replied that the estimated delivery date is July 28th.

K. Boutin stated that he was not happy with the subcontractors not giving accurate delivery dates. J. Pandolfo asked if this was typical of subcontractors. D. Yoder replied that unfortunately this job has gotten more than their fair share of them.

b. Architect's Report – D. Harazim had nothing new to report.

6. Old Business

None

7. New Business

J. O'Keefe gave a marketing update. The next push is a postcard mailing on July 25 to targeted towns, with the intent of highlighting the August 15th discount deadline. D. Hoyle questioned the amount of memberships that have been sold. J. O'Keefe replied around 645. D. Hoyle asked how many cards were going to be mailed. J. O'Keefe replied somewhere between 20 and 21 thousand, distributing to targeted.

C. Kueffner asked if any study has been done to what the maximum capacity of the community center might be. M. Berliner replied that studies have not been done as of this time and a better knowledge will occur after the official opening. M. Berliner also stated that the break even point is 1,750 memberships.

J. O'Keefe also reported that the fall brochure is in its final stages of assembly and that the Health and Fitness Director started today. Fitness equipment delivery is estimated for August 18th. M. Berliner pointed out that delivery should be no earlier than August 25th and that approximately one-half of the furniture has been ordered.

It was decided that a tour would take place before the start of the next meeting.

The next meeting is August 4th at 7:00 p.m.

M. Johnson moved to adjourn at 7:52 pm. C. Kueffner seconded.

Respectfully Submitted,

Linda Patenaude,
Capital Projects and Personnel Assistant

300th STEERING COMMITTEE-JULY 9, 2003

Chairman Fred A. Cazal, Jr. called the regular meeting of the 300th Steering Committee to order at 7:07 p.m. in Room C of the Audrey P. Beck Municipal Building.

ROLL CALL Present: Fred A. Cazal, Jr., Kay Holt, Roberta Smith, June Laszloffy, Dona Stratton, Rudy Favretti, and staff Matt Hart, Joan Gerdson and Chris Gilbride.

APPROVAL OF MINUTES

Mr. Rudy Favretti moved and Mrs. Kay Holt seconded to approve the minutes as presented of June 11, 2003 with the correction that Mrs. Holt was present.

So passed unanimously.

COMMUNICATIONS

Elsie Klitz has called Mr. Cazal, and he will be talking with her again.

COMMITTEE REPORTS

Fireworks-Staff reported that the Fire Department will not be doing a carnival and fireworks. June Laszloffy reported that there were no sponsors for the event. Mr. Hart said he believed there were funds available in the account. Staff would continue to pursue this activity.

Farewell Barn dance. Staff reported that the University will be calling back to Manager's office with permission to use the barn. Joan Gerdson has names of callers and bands which could entertain for that event. Costs would also have to cover porto-potties and security. Hopefully the University will support this event and will have recognition for their role in restoring the barn. The proposed event could be 6-9 p.m. with cider and donuts.

Ball. Staff member Chris Gilbride reported that he met with the Chairman Hollie Stephens along with Matt Hart to go over the plans. The menu is set, the food given out in stations. Discussion followed on costs of tickets-decided upon \$25.00 per ticket. Discussion on the Annie Wandell Painting-to auction it off, raffle it, or give to Town in celebration of the 300th. Decided to make decision at next meeting. The ball will be from 6:00 p.m. until 11:00 p.m. Little River Big Band will be the entertainment. Requested from committee for a large birthday cake with 300 candles, and the singing of Happy Birthday to Mansfield. Also

suggested-the singing by the Senior Chorus with the band, the song N. Tomastik wrote for the 300th. VIP's from the Univ. and State Legislators will be invited. Staff will continue to work with committee on the plans

NEW BUSINESS

Know your Town Fair. Mrs. Holt moved and Ms. Stratton seconded to participate in the Know Your Town Fair and to reserve two spaces for the 300th committee. Mr. Hart completed the form and will get a check to send to the League. Committee members will have to assist in covering this booth. Mr. Hart will see if we can sell the ball tickets.

After the Know Your Town Fair, Mr. Cazal with the Boy Scouts will "Beat the Bounds" of the Town.

Mrs. Gerdson was given permission to order pencils for the 300th.

ADJOURNMENT

By consensus the meeting ended at 8:40 p.m.

Fred A. Cazal, Jr. Chairman

Joan E. Gerdson, Town Clerk

AGRICULTURE COMMITTEE

MEETING MINUTES

July 9, 2003

1. Gary Zimmer was acting Chairman.
2. There were no minutes available from the June 11 meeting.
3. Update the Town's Plan of Conservation and Development – had hearing on Monday (July 7?). Greg Padick will formulate and present in the fall.
4. Other Business – Need to request a table for Know Your Town Fair by July 30th. Each Ag Committee member will work about an hour. There is no cost for the table. We can display History Brochure, Product and Services Brochure. Vicky will reserve our table. We can be near the Farmer's Market table. Get samples of Ag products.

Signs for Ag District: Mrs. Baylor has crossing problem. Wants warning sign for farmer pedestrian. Bill P. has a problem crossing his road. Talked to Public Works and Lon Hultgren says this is a good idea. We need permission from traffic authority. Ag Committee can send letter of this option to farmers. They may be standard signs. Ag Committee will write letter to traffic authority. Motion passed.

5. The next meeting is scheduled for August 13, 2003. C. Galgowski is scheduled to chair the meeting.

Having no other business, the meeting was adjourned at 8:55 p.m.

AGRICULTURE COMMITTEE
MINUTES OF JUNE 11, 2003 MEETING

PRESENT: Bill Hopkins, Gary Zimmer, Al Cyr, Vicky Wetherell

1. Al Cyr was acting chairman.
2. Minutes of the May 14, 2003 meeting were approved.
3. **Update of the Town's Plan of Conservation and Development**
The committee reviewed a draft of PZC's "Potential Revisions to Mansfield's Plan of Conservation and Development." Members recommended including the following:
 - II. Agricultural Resources
 - Item 1: Add "recreation opportunities" to the list of contributions by agricultural areas
 - Item 2: Add "right to farm" to list
 - VIII. Residential Land Use
Members favored the proposed 2-acre zoning with an option for clustering houses on smaller lots to reduce the economic consequences of additional residences (net cost to the town).

ARTS ADVISORY COMMITTEE

Meeting of Tuesday, June 3, 2003
Beck Municipal Building, Conference Rm C

ATTENDING: Jay Ames, Jay O'Keefe, Steve Pringle, Carol Pellegine, Derri Owen

The meeting was called to order by Chairman Jay Ames at 7:35pm.

OLD BUSINESS

Carol made a **motion** to pay the two Holiday Hill employees who worked for the day out of our budget of \$500. The total cost would be \$250. Derri **seconded** the motion, and it and it **passed** unanimously.

Steve made a **motion** to pay Thread City Music for the rental of the sound system out of the money collected at the festival "gate" and to donate the rest of the money to Holiday Hill. Derri **seconded** the motion and it **passed** unanimously.

The committee decided that Carol would make up a certificate of gratitude for Holiday Hill and Jay Ames would frame it.

Steve made a **motion** to approve the minutes for the May 6 and 21st meetings. Derri **seconded** and the committee **approved** them.

Derri made a **motion** for the committee not to meet in July or August. Carol **seconded** and it **passed** unanimously.

Joy O'Keefe will contact the committee if a meeting is needed to address matters concerning the Downtown Partnership.

The **Arts Advisory Committee** will advise the Recreation Dept. on filing a showcase for the Sept. 1 opening of the Community Center. Sculptors, potters and other three dimensional artists will be asked to display work.

Carol suggested Shirley Dabora of Davis Rd. as a possible committee member. Steve made a **motion** to send her name to the Town Council for approval. Carol **seconded** it and the committee **passed** it. Carol will write a letter to the Town Council.

Steve made a **motion** to adjourn, Derri **seconded** it and the committee **adjourned** at 8:20.

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TOWN OF MANSFIELD
Community Center Building Committee Meeting
August 4, 2003
MINUTES

Present: M. Johnson, A. Rash, M. Paquette, D. Hoyle, R. Moore

Staff: Town Manager M. Berliner, Capital Projects and Personnel Assistant L. Patenaude,
Assistant Director of Parks and Recreation J. O'Keefe

Others: Construction Manager, D. Yoder

1. Call to Order

A. Rash convened the meeting at 7:50 p.m. after a brief site visit.

2. Approval of Minutes

Minutes of the July 21, 2003 meeting were accepted.

3. Audience to Visitors

None

4. Additions to the Agenda

None

5. Staff Reports

- a. Construction Manager's Report – D. Yoder gave a brief update on the progress of the work at the site. Dave also reported on the status of Patriot Mechanical which is now Total Mechanical.

Shepherd Steel should be here on Wednesday, August 6, to start the hangers for the track.

R. Moore asked if there was a resolution to the low mortar strength in the pool. D. Yoder replied that he hadn't heard anything yet.

- b. Architect's Report – no one present from S/L/A/M

6. Old Business

None

7. New Business

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MANSFIELD ZONING BOARD OF APPEALS

On August 13, 2003, the Mansfield Zoning Board of Appeals took the following action:

1. Jambeck application withdrawn. No action taken.
2. Approved the application of Benjamin Chovnick, DBA Motorcycle Consultant, 213 Stafford Rd., to approve the location for a motor vehicle dealers/repairers license under Art. XI, Sec. G.1.d.

Reason for approval:

Location is appropriate

3. Approved the application of Penelope Williams, 51 Wildwood Rd., for a Special Exception under Art. IX, Sec. C.2.b for the expansion of a non-conforming structure, an 8' x 7.5' mud/entry room addition with open porch in front of the house.

Reason for approval:

Enhancement of the property
Will not adversely effect the neighborhood
Neighborhood approval

4. Approved the application of Dennis & Sylvia Heffley, 307 Mulberry Rd., for a Special Exception under Art. IX, Sec. C.2.b Expansion of an existing non-conforming structure, a 10' x 28' open porch in front of the house.

Reasons for approval:

Enhance the property
Asset to the neighborhood
Neighborhood approval

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CONNECTICUT CONFERENCE OF MUNICIPALITIES

900 Chapel St., 9th Floor, New Haven, CT 06510-2807 • Phone (203) 498-3000 • FAX (203) 562-6314

August 18, 2003

PLEASE DELIVER IMMEDIATELY TO MAYOR, FIRST SELECTMAN, CITY/TOWN MANAGER & FINANCE DIRECTORS

**GOVERNOR SIGNS STATE BUDGET:
IMPLEMENTER BILLS PASSED
IMPACT ON Mansfield**

On Saturday, the Governor signed the state budget into law and the General Assembly passed implementer bills which detail how grants to municipalities will be distributed. See the notes below on how the implementer bills affect some of the grants to municipalities.

Below are the preliminary impacts on Mansfield under this plan for certain key grant programs.

Grant	Last Year 2002-03	Governor's Proposal 2003-04	Final Budget 2003-04	Difference: Final Budget 2003-04 compared to Last Year 2002-03		Difference: Final Budget 2003-04 compared to Governor Proposal 2003-04	
				\$	%	\$	%
Non-Education							
Mohegan grant***	2,128,664	1,361,183	1,714,570	(414,094)	-19.5%	353,387	26.0%
Town Aid Roads	100,881	78,495	78,495	(22,386)	-22.2%	0	0.0%
ILOT: State-Owned Property	4,549,319	4,790,573	4,790,573	241,254	5.3%	0	0.0%
ILOT: Colleges and Hospitals	0	0	0	0	N/A	0	N/A
OCIP	208,948	208,948	243,773	34,825	16.7%	34,825	16.7%
Sub-Total: Non-Education	6,987,812	6,439,199	6,827,411	(160,401)	-2.3%	388,212	6.0%
Education							
ECS	8,509,487	8,399,315	8,440,217	(69,270)	-0.8%	40,902	0.5%
Public School Transportation	255,946	255,946	255,946	0	0.0%	0	0.0%
Non-public School Transportation	0	0	0	0	N/A	0	N/A
Adult Education	0	0	0	0	N/A	0	N/A
Sub-Total: Education	8,765,433	8,655,261	8,696,163	(69,270)	-0.8%	40,902	0.5%
Total: Education & Non-Education	15,753,245	15,094,460	15,523,574	(229,671)	-1.5%	429,114	2.8%

Notes to Individual Grants:

Mohegan – Funds grant at \$85 million statewide in each year of the biennium, the same as the Governor's proposal. *****Some municipalities may have significant changes in their final budget amount due to data recently updated by OPM.**

Town Aid Roads – Grant to be funded at \$12.5 million statewide. This represents a \$3.5 million decrease compared to last fiscal year (FY 2002-03).

ILOT: State-Owned Property – Funds this grant at \$65 million statewide. Same as last year (FY 2002-03) and the Governor's proposal for FY 2003-04.

ILOT: Colleges and Hospitals – Funds this grant at \$100.9 million statewide in each year. Same as last year (FY 2002-03) and the Governor's proposal for FY 2003-04.

however, most towns will see a slight reduction from the Governor's proposal due inclusion of the Connecticut Hospice.

OCIP – Grant amounts for FY 2003-04 reflect a \$35 million appropriation. **This is contingent upon the bonding bills that are scheduled to be voted on the first week in September.**

ECS – Increases ECS funding by \$6.5 million in 2003-04 compared to last year (FY 2002-03), and by \$34.7 million compared to the Governor's proposal for FY 2003-04. **The implementer bill changed the formula by maintaining the ECS cap, providing \$53 million in ECS cap relief, eliminating the density supplement, and reducing each town's total grant amount by 3%.**

Public School Transportation – Funds this grant at \$43.1 million statewide. Same as FY 2002-03 and the Governor's proposal for FY 2003-04.

Non-Public School Transportation – Funds this grant at \$3.3 million statewide. This is \$1 million less than last year and the Governor's proposal for FY 2003-04.

Adult Education – Funds this grant at \$16.9 million statewide. Same as FY 2002-03 and the Governor's proposal for FY 2003-04.

Notes to Grants Not Listed:

ILOT: Manufacturing Equipment – Decreases funding by \$5.4 million statewide compared to last year. Implementer bill eliminates the exemption for machinery related direct and indirect mailings.

Special Education Excess Cost – Decreases funding by \$1.2 million statewide compared to last year.

Veteran's Exemption – Decreases funding by \$2.9 million statewide compared to last year. Implementer bill eliminates the reimbursement for the additional exemption of low-income qualified veterans, but maintains the exemption.



If you have any questions, please call Rich Carmelich, or Gian-Carl Casa of CCM at (203) 498-3000.

Matthew W. Hart

From: Gregory Haddad
Sent: Monday, August 18, 2003 1:59 PM
To: Martin H. Berliner; Matthew W. Hart; Jeffrey H. Smith

I thought I'd pass along a set of local aid numbers for Mansfield. These numbers were generated by the Office of Fiscal Analysis on 8/16 to reflect the budgeted amounts and changes to distribution formulas adopted in the implementer bills.

PILOT = \$4,790,573
Pequot = \$1,714,570
TAR = \$78,495
LoCIP = \$243,773
Public School Transportation = \$255,946
ECS = \$8,440,217

Gregg



CONNECTICUT CONFERENCE OF MUNICIPALITIES

900 Chapel St., 9th Floor, New Haven, CT 06510-2807 • Phone (203) 498-3000 • FAX (203) 562-6314

July 31, 2003

PLEASE DELIVER IMMEDIATELY TO MAYOR, FIRST SELECTMAN, CITY/TOWN MANAGER & FINANCE DIRECTORS

HOUSE PASSES STATE BUDGET IMPACT ON Mansfield

Last night, the House of Representatives passed a state budget package for the 2003-05 biennium. Overall, this budget plan decreases state aid to municipalities by \$15 million compared to last year. The Senate is expected to pass this budget package today and the Governor is expected to sign it into law.

Below are the preliminary impacts on Mansfield under this plan for certain key grant programs.

Grant	Last Year 2002-03	Governor's Proposal 2003-04	House Adopted Budget 2003-04	Difference: House Adopted 2003-04 compared to Last Year 2002-03		Difference: House Adopted 2003-04 compared to Governor Proposal 2003-04	
				\$	%	\$	%
-Education							
Indian/Mohegan grant	2,128,664	1,361,183	1,361,183	(767,481)	-36.1%	0	0.0%
Indian Aid Roads	100,881	78,495	78,495	(22,386)	-22.2%	0	0.0%
OT: State-Owned Property	4,549,319	4,790,573	4,790,573	241,254	5.3%	0	0.0%
OT: Colleges and Hospitals	0	0	0	0	N/A	0	N/A
IP	208,948	208,948	208,948	0	0.0%	0	0.0%
-Total: Non-Education	6,987,812	6,439,199	6,439,199	(548,613)	-7.9%	0	0.0%
Education							
Indian	8,509,487	8,397,652	8,509,487	0	0.0%	111,835	1.3%
Public School Transportation	255,946	255,946	255,946	0	0.0%	0	0.0%
Public School Transportation	0	0	0	0	N/A	0	N/A
Adult Education	0	0	0	0	N/A	0	N/A
-Total: Education	8,765,433	8,653,598	8,765,433	0	0.0%	111,835	1.3%
Total: Education & Non-Education	15,753,245	15,092,797	15,204,632	(548,613)	-3.5%	111,835	0.7%

****PLEASE NOTE:** Town-by-town ECS grant calculations are based on the greater of last year's grant amount or the Governor's proposal for FY 2003-04. Legislators have warned that the distribution formula for the ECS grant may be modified. Therefore, the ECS grant distribution formula, as well as the grant distribution formula for other municipal aid programs, are subject to change when the implementer bills are passed in the next couple of weeks.

Impact on Individual Grants:

- Indian/Mohegan - Funds grant at \$85 million statewide in each year of the biennium. This represents a \$21 million cut compared to last fiscal year (FY 2002-03). Only 21% of Indian-gaming payments expected to be received by the State in FY 2003-04 will be returned to municipalities under this budget.
- Indian Aid Roads - Grant to be funded at \$12.5 million statewide. This represents a \$3.5 million decrease compared to last fiscal year (FY 2002-03).
- OT: State-Owned Property - Funds this grant at \$65 million statewide. Same as last year (FY 2002-03) and the Governor's proposal for FY 2003-04.
- OT: Colleges and Hospitals - Funds this grant at \$100.9 million statewide in each year. Same as last year (FY 2002-03) and the Governor's proposal for FY 2003-04.
- IP - It is anticipated that this grant will be funded at \$30 million in FY 2003-04 and FY 2004-05.
- IP - Increases ECS funding by \$6.5 million in 2003-04 compared to last year (FY 2002-03), and by \$34.7 million compared to the Governor's proposal for FY 2003-04. In each town, the grant is funded at the greater of last year's grant amount or the Governor's proposal.
- Public School Transportation - Funds this grant at \$43.1 million statewide. Same as FY 2002-03 and the Governor's proposal for FY 2003-04.
- Public School Transportation - Funds this grant at \$3.3 million statewide. This is \$1 million less than last year and the Governor's proposal for FY 2003-04.
- Adult Education - Funds this grant at \$16.9 million statewide. Same as FY 2002-03 and the Governor's proposal for FY 2003-04.

Impact on Grants Not Listed:

- OT: Manufacturing Equipment - Proposal would decrease funding by \$5.4 million statewide compared to last year. In addition, the previous proposal allowing municipalities to tax for the unreimbursed portion of this exemption is in jeopardy.
- Adult Education Excess Cost - Proposal would decrease funding by \$1.2 million statewide compared to last year.
- Indian's Exemption - Proposal would decrease funding by \$2.9 million statewide compared to last year. Some of this cut may be offset by the addition of funds from other parts of the budget.
- Unreimbursed Municipalities - Proposal would decrease funding by almost \$1 million statewide compared to last year.



If you have any questions, please call Rich Carmelich, Jim Finley, or Gian-Carl Casa of CCM at (203) 498-3000.

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APPLICATION REFERRAL

Mansfield Planning & Zoning Commission

- TO:
- Public Works Dep't., c/o Ass't. Town Engineer
 - Health Officer
 - Design Review Panel
 - Committee on the Needs of Persons with Disabilities
 - Fire Marshal
 - Traffic Authority
 - Town Council
 - Conservation Commission
 - Parks Advisory Committee
 - Open Space Preservation Committee

The Planning and Zoning Commission has received a 4 lot subdivision application and will consider the application at a ~~Public Hearing~~/regular meeting on Sept 15, 2003. Please review the application and reply with your comments to the Planning Office before Sept. 11. For more information, please contact the Planning Office, 429-3330.

APPLICATION INFORMATION

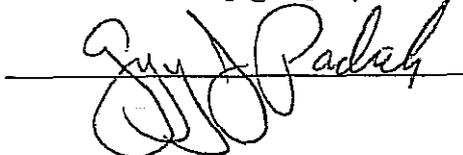
Applicant: Katherine HoH
Owner: same
Agent(s): The Minutti Group / Detcon Engineering
Proposed use: 4 lot subdivision
Location: N side of Browns Rd about 1500 feet west of 195
Zone classification: RAR-90
Other pertinent information:

- Proposal includes a 2.4 acre open space parcel that the subdivider would prefer to incorporate into a private homeowners association

- The Proposal includes 3 lots off a common

- Driveway reduced set of plans attached - Full set available in Planning Office

signed
9/02



date 8/7/03

XX Please note that plans are being revised to clarify the
 submittal. Upon submittal of the updated plans file # 1210
 next week, 11 x 17 sets of complete plans filing date 7/30/03
 will be provided for PZC members.

MANSFIELD PLANNING & ZONING COMMISSION
APPLICATION FOR SUBDIVISION OR RESUBDIVISION APPROVAL

Name of subdivision The "Woods"

Name of subdivider (applicant)
Katherine Holt Phone # 1-860-456-0922

(please PRINT)
 Address P.O. Box 163 Mansfield Center Ct. 06250-0163
 (street) (town) (state) (zip)

Signature *Katherine Holt* (owner)
 (optionee) Date 08.04.03

OWNER (IF OTHER THAN SUBDIVIDER)

Name _____ Phone # _____
 (please PRINT)

Address _____
 (street) (town) (state) (zip)

Signature *Katherine Holt* Date _____

FEES – See Town Council-approved Fee Schedule and
 Eastern Highlands Health District Plan Review Fee Schedule

SUBDIVISION DATA

Location:
Browns Road

Zoning district RAR - 90 Total # of acres 11.2 acres
 Total # of lots 4 lots

EXTENSION OF TIME

Pursuant to Section 8-26d, subsection (b) of the Connecticut General Statutes, the undersigned applicant hereby
 consents to an extension of time within which the Planning and Zoning Commission is required by law to approve,
 modify and approve or disapprove a subdivision plan known as

and located at/on _____

It is agreed that such extension of time shall not exceed 65 days and it is understood that this extension of time is in
 addition to the first 65-day period after the receipt of the application by the Planning & Zoning Commission.

Signature _____ Date _____

Date: AUGUST 4, 2003

--- SOILS LEGEND ---

SYMBOL	DESCRIPTION
CcB	Canton and Charlton very stony fine sandy loam, 3 to 8 percent slopes
CcC	Canton and Charlton very stony fine sandy loam, 8 to 15 percent slopes
CdC	Canton and Charlton extremely stony fine sandy loam, 3 to 15 percent slopes
CdD	Canton and Charlton extremely stony fine sandy loam, 15 to 35 percent slopes
HkC	Hickley gravelly sandy loam, 3 to 15 percent slopes
HrC	Holls-Charlton-Rock outcrop complex, 3 to 15 percent slopes
Lg	Leicester-Ridgebury-Whitman very stony complex
Sf	Scarboro mucky fine sandy loam
Sg	Sudbury sandy loam
SxB	Sutton extremely stony fine sandy loam, 0 to 8 percent slopes

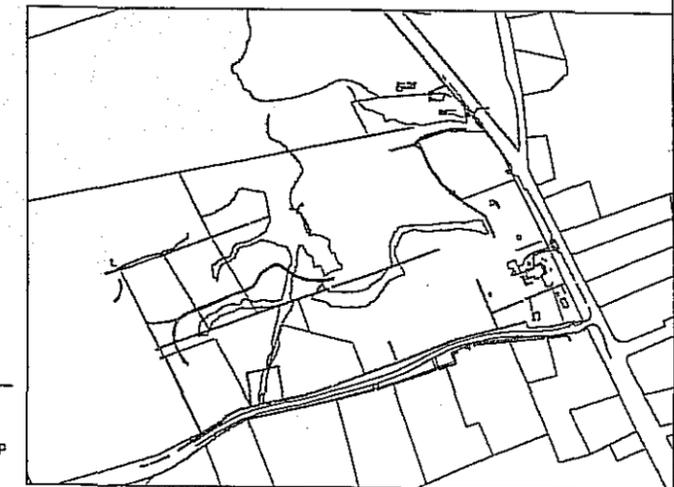


Location Map
@1"=1000'

Contents

- Cover Sheet
- Sheet L-1: Project Description
- Sheet L-2: Site Analysis: Regional Context
- Sheet L-3: Site Analysis: Local Features
- Sheet L-4: Conceptual Layout
- Sheet L-5: Yield Plan / Site Plan
- Sheet L-6: Landscape Requirements
- Sheet L-7: Design Details
- Sheet S-1: Boundary Map
- Sheet S-2: Site Development Plan
- Sheet S-3: Engineering Details

Note 1: All sheets to be part of the approval process.
Note 2: Sheets to be part of the land records.



Context Map
@1"=400'

Approved By: The Town Of Mansfield (Land Wetland Agency)	
Chairman	Date
Approved By: The Mansfield Planning And Zoning Commission	
Chairman	Date
Approved By: The Director Of Health	
Chairman	Date
Approved By: The Director Of Public Works	
Chairman	Date

Owner and Applicant:

Katherine Holt
P.O. Box 163 Mansfield, Ct.
Mansfield Center
Mansfield, CT.

Project:

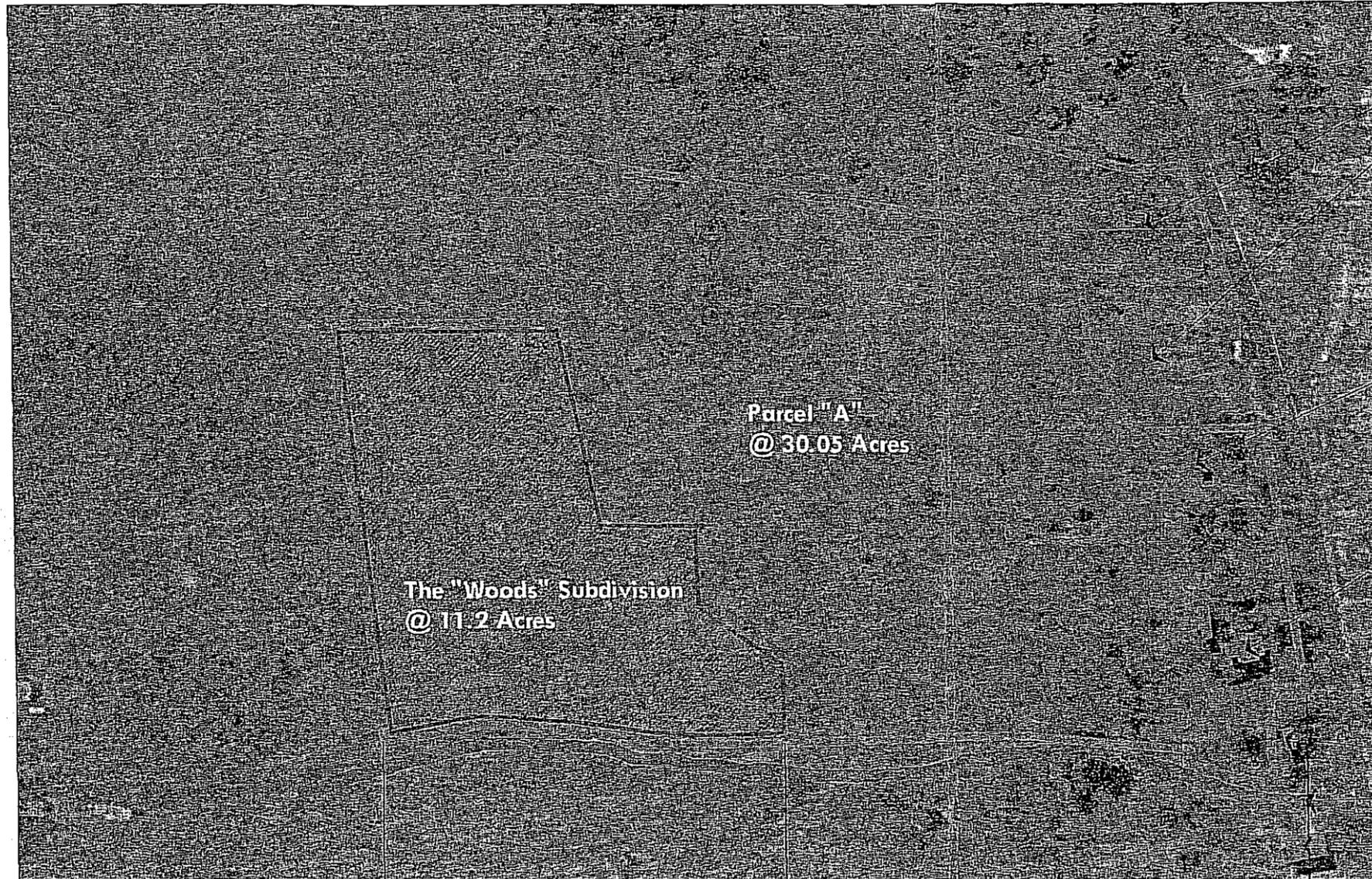
The "Woods"
Subdivision of land
@ Browns Road

Site Planning, Landscape Architecture &
Landscape Assessment:

The Miniutti Group, LLC
11 Storrs Heights Road
Storrs, Connecticut 06268

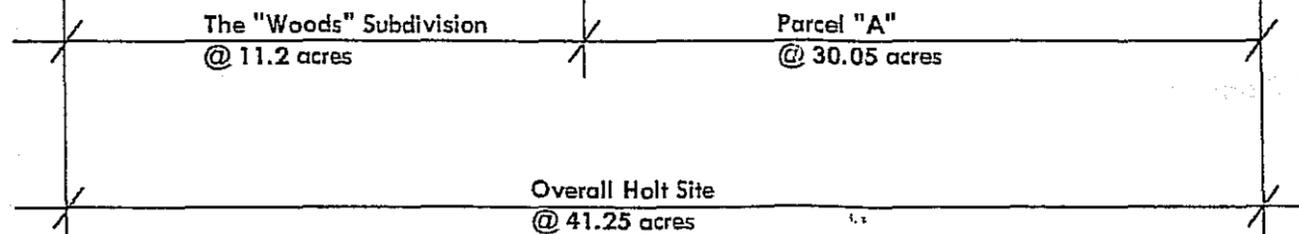
Survey and Engineering:

Datum Engineering & Surveying, LLC
132 Conantville Road
Mansfield Center, Connecticut 06250



Annotated aerial of Holt property NTS

DESIGNED BY



- Route 195
- Mill Pond
- Out Parcel
- Water Tower
- Holt Residence and Barn
- "Old" Library
- Browns Road
- Church

"The Woods"

Project Description

Browns Road & Route 195 Mansfield, CT.

A Multi-Disciplinary Design Firm
 Located @ 11 Stone Heights Rd.
 Stone, Ct. 06268 860-429-0698
 peter@mbolunfigroup.com

Owner & Applicant: Katherine Holt
 P.O. Box 163 Mansfield Connecticut

Notes:

Project Numbers:
 Overall Holt site: 41.25 acres
 Parcel "A" 30.05 acres
 The "Woods" 11.2 acres

APPROVALS

Approved By The Town Of Mansfield Inland Wetland Agency
 Chairman _____ Date _____

Approved By The Mansfield Planning And Zoning Commission
 Chairman _____ Date _____

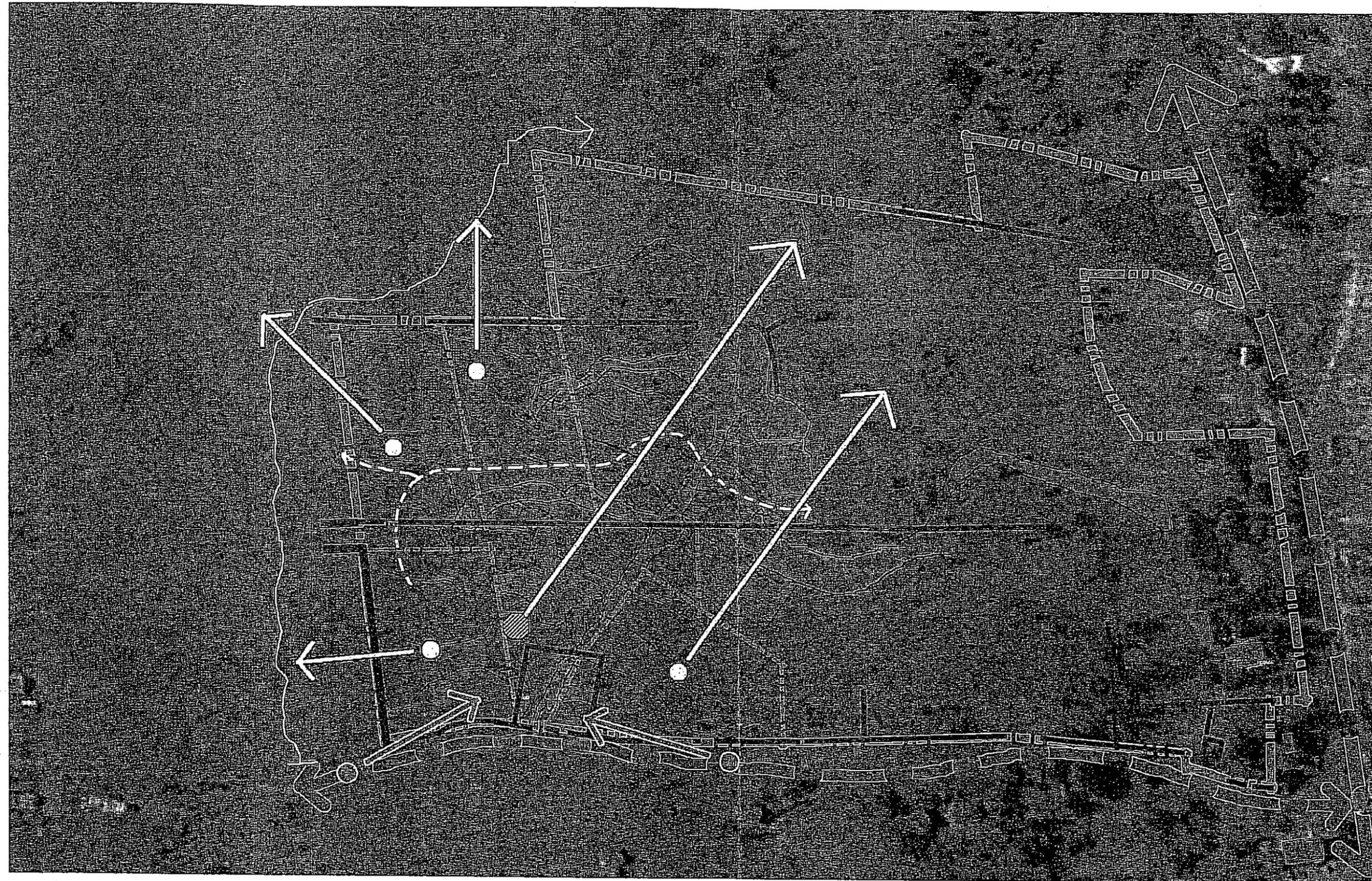
Approved By The Director Of Health
 Chairman _____ Date _____

Approved By The Director Of Public Works
 Chairman _____ Date _____

Drawn By: MB Checked By: PM

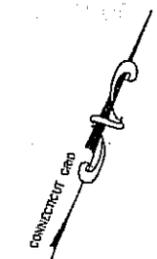
Date: 8-4-03 Revision:

Scale: N.T.S. Project Number:



Annotated Aerial of Holt Property NTS

- | | | |
|---|---|--|
|  The "Woods" Project lot lines |  High Point with Winter Views |  Hemlock Grove |
|  Steep Slopes (greater than 20%) |  Views from the Site |  Mixed Deciduous Forest |
|  Stone walls |  Views into the Site |  Utility Road |
|  Wetlands |  Protected Open Space |  Holt Trail |



"The Woods"

Site Analysis: Local Features

Browns Road & Route 195 Mansfield, CT.

A Multi-Disciplinary Design Firm
 Located @ 11 Jervis Heights Rd.
 Storrs, CT 06268 860-428-0298
 info@jmlgroup.com

Owner & Applicant: Katherine Hall
 P.O. Box 163 Mansfield, Connecticut

Notes:

APPROVALS

Approved By The Town Of Mansfield Island Wetland Agency

Chairman _____ Date _____

Approved By The Town Of Mansfield Planning and Zoning Comm

Chairman _____ Date _____

Approved By The Director Of Health

Chairman _____ Date _____

Approved By The Director Of Public Works

Chairman _____ Date _____

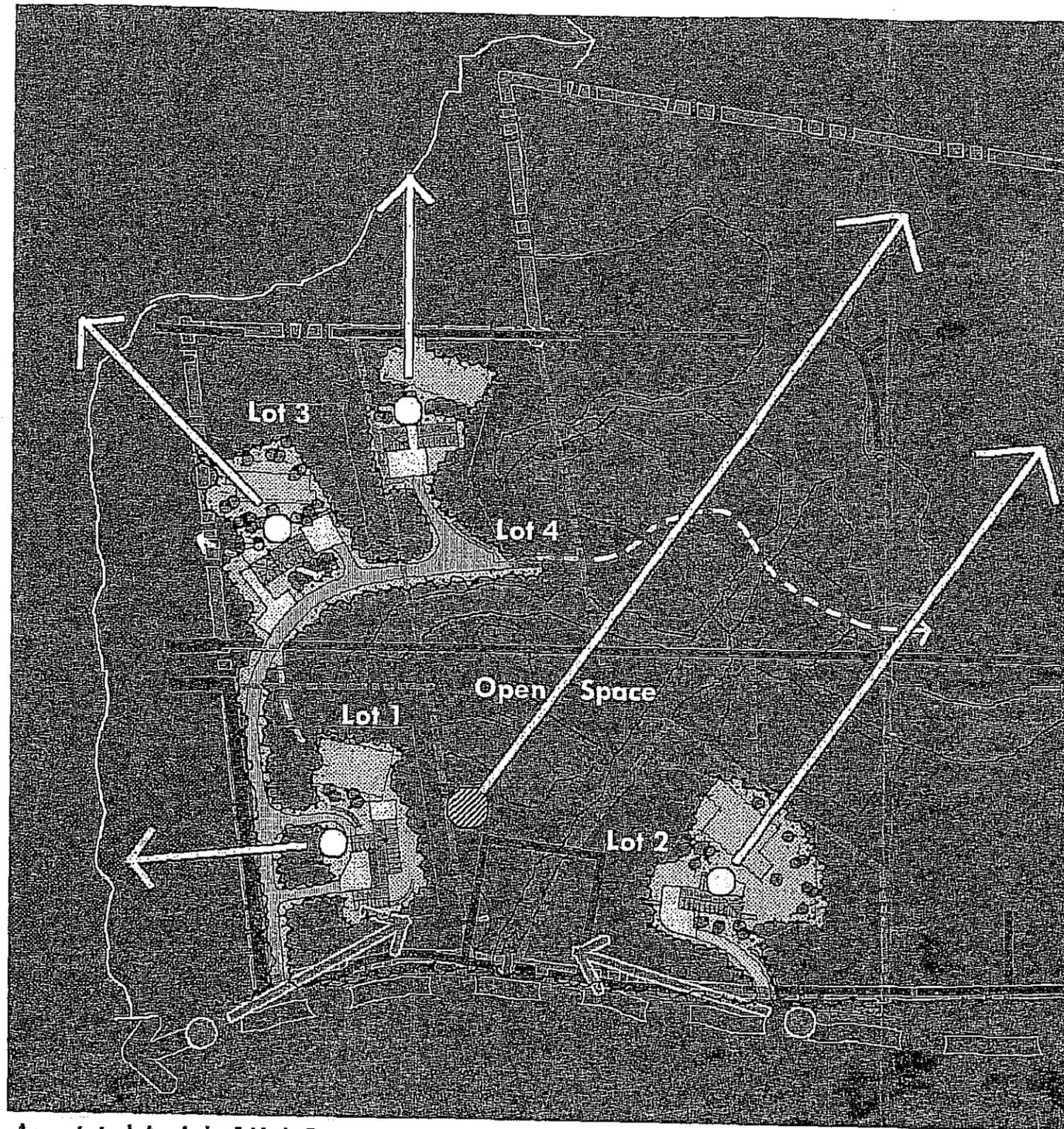
Drawn By: _____ Checked By: _____

MB PM

Date: _____ Revision: _____

8.04.03

Scale: _____ Project Number: _____



Annotated Aerial of Holt Property NTS

- | | | | | | | | |
|--|---------------------------------|--|------------------------------|--|------------------------|--|------------------|
| | The "Woods" Project lot lines | | High Point with Winter Views | | Hemlock Grove | | Structures |
| | Steep Slopes (greater than 20%) | | Views from the Site | | Mixed Deciduous Forest | | Lawn |
| | Stone walls | | Views into the Site | | Utility Road | | Driveway |
| | Wetlands | | Protected Open Space | | Holt Trail | | Specialty Paving |

Rationale of Layout

Shared Driveway: The use of the shared driveway in place of the town specified road substantially reduces the amount of tree clearing and grading. The driveway intersects Browns Road @ 90 degrees and travels northerly along an existing stone wall. The driveway is offset away from the wall to protect the large existing trees at the wall. As the driveway veers to the east, an existing utility farm road will be utilized for the driveway.

Lot 1: To reduce the visual impact from Browns Road, the house is located behind a small hill and all dedicated site development occurs behind a buffer of existing woods (80' width minimum). The house has a walk-out basement to take advantage of the natural topography. The septic system will be graded to provide the homeowners with a flat lawn area.

Lot 2: Again, a substantial buffer of existing woods (80' minimum) will remain to reduce the visual impact from motorists on Browns Road and adjacent homes. This lot will have the best distant views so the septic fields are located down hill from the house and in direction of the best views. The clearing for the septic fields will also enhance the views. The house has a walk-out basement to take advantage of the natural topography.

Lot 3: The house is located 500' from Browns Road (45' lower) and will have minimal or no visual impact from Browns Road. The house is located in close proximity to the shared drive to reduce the amount of site disturbance and provide the homeowners with a private view towards the west. A large oak tree will be visible beyond the cleared field (septic). The house will have a walk-out basement with a garage on the basement level.

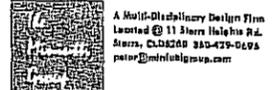
Lot 4: The house is located 680' from Browns Road (75' lower) and will have no visual from Browns Road. The house is located to the north of the site to reduce the impact on the adjacent wetland system. There is a small ridge which allows the runoff from the house area to flow away from the easterly wetland finger. The walk-out basement allows the existing grade at the west corner to remain as is.

Open Space: The open space is 2.4 acres or 27% of the project area. The proposed open space provides a wildlife conduit between the Joshua's Trust land to the west and Parcel "A" (30.06 acres) to the east. The proposed open space also contains the most prominent high point on the site with extensive winter views to the north. Due to the proximity of the proposed homes, the applicant would prefer to have the open space as part of a neighborhood association, instead of full public access.

"The Woods"

Conceptual Layout

Browns Road & Route 195 Mansfield, CT.



Owner & Applicants: Katherine Holt
P.O. Box 163 Mansfield, Connecticut

Notes:

APPROVALS	
Approved by The Town Of Westfield Select Board Agency	
Chairman	Date
Approved by The Town Of Mansfield Planning and Zoning Comm	
Chairman	Date
Approved by The Director Of Health	
Chairman	Date
Approved by The Director Of Public Works	
Chairman	Date

Drawn By:	Checked By:
MB	PM
Date:	Revision:
B.04.03	
Scale:	Project Number:
14 of 7	



***Save the Date – Wednesday, September 3
from 3:30 to 8 PM***

OPEN HOUSE

in the Town of Mansfield Council Chamber
Audrey P. Beck Building
4 South Eagleville Road
Mansfield, CT

Residents and members of the Mansfield and Storrs communities are invited to an Open House to review the engineering design plans for capping the UConn landfill and former chemical pits area. Maps, diagrams and copies of the design plans will be available, along with regulators and members of the technical engineering team. The CT Department of Environmental Protection will accept comments on the plans until one week after the Open House, September 10, 2003.

For further information, contact:

Ray Frigon, CT Department of Environmental Protection, Project Manager, 860-424-3797

Nancy Farrell, Regina Villa Associates, Public Involvement Manager, 617-357-5772

Item #10

P.179

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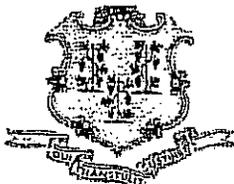
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INTENTIONALLY

STATE OF CONNECTICUT

cc DAVE
Ryan
John

Item #11



DEPARTMENT OF PUBLIC SAFETY
DIVISION OF HOMELAND SECURITY

Vincent J. DeRosa
Deputy Commissioner

Major John Buturla
Executive Officer

July 25, 2003

Re: FY 2003 State Homeland Security Grant Program
Decontamination Trailer

Dear Chief Elected Official,

Your municipality has been designated to receive a decontamination trailer through the FY 2003 State Homeland Security Grant Program. The placement of the trailer is based on the State of Connecticut's, Three Year Statewide Domestic Preparedness Strategy. The Strategy was formulated by the Senior Steering Council, initiated by Governor Rowland and is based upon the threat/vulnerability analysis, the public health assessment and first responder capabilities/needs assessment.

I would like to invite you along with members of your first responder community to a meeting concerning the trailer.

Date: Monday, August 4, 2003
Place: Rowland Government Center
55 West Main St.
Waterbury, CT
Time: 9:00 a.m.

The meeting will include an overview of the trailer along with ownership responsibilities. It will also seek to answer any questions or concerns you may have concerning the trailer. A trailer will be available for inspection at the Waterbury Fire Department.

Please contact Lee Toffey at (203) 805-6600 to confirm your attendance.

Sincerely,

Vincent J. DeRosa
Deputy Commissioner

Cc: Fire Dept., Police Dept.

Rowland Government Center
55 West Main Street Suite 500 Waterbury, CT 06702-2004
An Equal Opportunity Employer

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Ignatius G. Mattingly
108 South Eagleville Road
Storrs Connecticut 06268
P.O. Box 63
Tel: 860 429-6717

July 24, 2003

Mr. Lon Hultgren
Director of Public Works, Town of Mansfield
Audrey P. Beck Municipal Building
4 South Eagleville Road
Storrs CT 06268

Dear Mr. Hultgren:

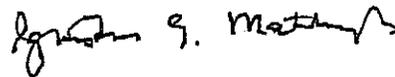
I appreciated your informative talk about plans for trash collection in Mansfield and wish to offer some comments concerning in-yard collection, which it is proposed to discontinue (except for the households of handicapped residents).

Many of us, though not handicapped, are elderly, or have long driveways, or frequently have large amounts of trash and recycleable material. For us, in-yard collection is a convenient and valuable service that we would be extremely sorry to lose. We realize that in-yard collection is more costly than curbside collection and will gladly pay a fair price for in-yards service if it can be continued.

Current regulations allow residents no alternative to participation in the municipal trash collection system. We are not free to make separate arrangements with a commercial collector. Under these circumstances, it seems unduly severe to eliminate an option that some of us find very helpful.

Whether in-yard collection is to be continued is an issue independent of your other proposals for reforming the system, to which I offer no objection.

Sincerely,



cc: Town Manager

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July 9, 2003

Dear Mansfield Youth Services,

I have just recently finished the summer challenge program and I thought it was an amazing experience. It took me through many activities I would normally never do to an extent, such as rock climbing, hiking, and canoeing. I especially loved the rock climbing because it is an amazing feeling to have accomplished something so massive such as a cliff. I also think your program builds character for all the kids who do it. Thank you for such an enjoyable experience.

Sincerely,

Eric Moran

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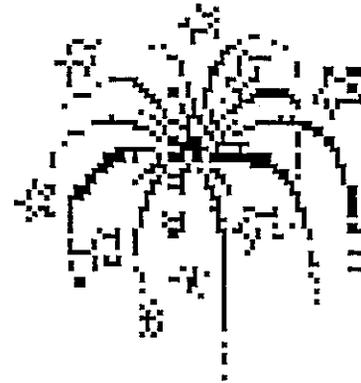


Department of
Residential Life

University of Connecticut
Division of Student Affairs

Item #14

REC'D AUG 20 2003



Dear Community Member:

On behalf of the University, I would like to inform you that we will welcome our new students to campus beginning August 21st. On Friday, August 22nd, following Convocation, a family picnic and an evening of activities, Residential Life will be displaying fireworks as the culminating event. Students will be viewing the fireworks from Memorial Stadium from approximately 10:15 p.m. – 10:45 p.m.

Although the stadium is reserved for student viewing, we invite you to be a part of the experience in celebrating the arrival of the class of 2007. Since the fireworks will be launched from the "D" Parking lot, it will be closed to any traffic and parking. (The "D" lot is located by the athletic practice fields adjacent to the Hilltop area.) The fireworks can be viewed from several vantage points on the west and south sides of campus.

As members of the extended University community, we thank you in advance for helping to make our orientation events a success.

Sincerely,

Carole S. Henry
Executive Director of Housing and Food Services

Cc: Marty Berliner, Manager, Town of Mansfield

An Equal Opportunity Employer

Wilbur Cross, Room 204
233 Glenbrook Road Unit 4022
Storrs, Connecticut 06269-4022

Telephone: (860) 486-2926
Facsimile: (860) 486-6191
e-mail: livingoncampus@uconn.edu
web: www.drl.uconn.edu

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Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

Item #15

August 12, 2003

Mr. Martin H. Berliner
Town Manager
Town of Mansfield
4 So. Eagleville Road
Storrs-Mansfield, Connecticut 06268

Dear Mr. Berliner:

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended June 30, 2002 qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

The Certificate of Achievement plaque will be shipped to:

Mr. Jeffrey H. Smith
Director of Finance

under separate cover in about eight weeks. We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. To assist with this, enclosed are a sample news release and the Certificate Program "Results" for reports with fiscal years ended during 2001 representing the most recent statistics available.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Stephen J. Gauthier
Director/Technical Services Center

SJG/ds

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Tercentennial Ball

Mansfield Tercentennial Ball

October 18, 2003

6:00 pm- 11:00 pm

Pre-register by: October 8, 2003

**Come dressed in your favorite
period dress or your Saturday
night finery and celebrate
Mansfield's 300th Birthday at
Rome Ball Room on the Univer-
sity of Connecticut Campus**

Valet Parking!

Tickets Only \$25.00

- To reserve Tickets send an email to Mansfield300Ball@yahoo.com.
- Tickets also available at the following Town Clerk's Office and the Mansfield Senior Center.

For more information please email Mansfield300Ball@yahoo.com. Or contact:

Chris Gilbride
Town Manager's Office
Town of Mansfield
Mansfield, CT, 06268
Phone: (860) 429-3381

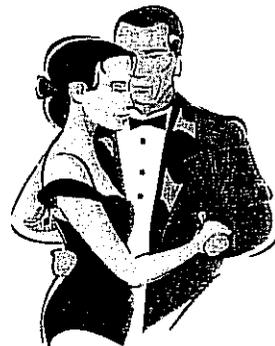


MANSFIELD 300

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It's Possible at People's



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SUMMARY

<i>Total Acres of Land with Buildings/Facilities:</i>	161.40
<i>Total Acres of Land with Individual Management Plans:</i>	1338.03
<i>Total Acres of Land with Grouped Management Plans:</i>	197.81
<i>Total Acres in Easements:</i>	241.07
<i>Total Acres of Town Owned Land and Easements</i>	1938.31

Notes:

- *Excludes roads owned by the Town
- *Does not include two parcels owned by the Mansfield Housing Authority
- *Through a lease arrangement, the Town manages active recreational uses at the 55-acre Lions Club property west of Wormwood Hill Rd.
- *Through a lease arrangement, the Town manages a 44-acre open space parcel along Nelson's Brook between Birch Road and Middle Turnpike.
- *Through a lease arrangement, the Town maintains limited public access rights from Depot Road to the Willimantic River.
- *Through an easement arrangement with J. James, the Town maintains an open space and recreation easement on approximately 4.5 acres of land adjacent to Schoolhouse Brook Park (between Clover Mill Road and Browns Road)
- * There is a trail agreement with John Troyer for a trail on his property connecting to the Southern portion of Dunhamtown Forest.
- *Through a conservation easement with the Prignano family a portion of Nipmuck trail along Sawmill Brook is permanently preserved.

Corrected 8/13/03

Land with Buildings/Facilities		
Name	Location	Acreage
Audrey P. Beck Building	So. Eaglville Rd	5.40
Buchanan Center(Library)	Warrenville Rd. (Rt.89)	4.10
Discovery Depot (Childcare center)	Depot Rd.	15.60
Eagleville Fire Dept.	Storrs Rd.(Rt. 195	1.00
Goodwin School	Hunting Lodge Rd.	11.80
Gurley (Pink Ravine) Cemetery	Bonemill Rd	1.80
Middle School	Spring Hill Rd.	25.00
New Mansfield Center Cemetery	Cemetery Rd	4.40
Old Eagleville Schoolhouse	Stafford Rd (Rt 32/S. Eagleville Rd.(Rt. 275)	1.70
Old Mansfield Center Cemetery	Storrs Rd. at Cemetery Rd	1.50
Old Town Hall (Historical Society)	Storrs Rd.(Rt, 195	0.70
Reynolds School (storage use	Depot Rd.	1.00
Senior Center	Maple Rd.	1.90
Southeast School	Warrenville Rd. (Rt.89)	16.10
Town Garage/Dog Pound	Clover Mill Rd.	20.00
Transfer Station	Warrenville Rd. (Rt.89)	26.70
Vinton School	Stafford Rd (Rt 32)	22.70
Total Acres of Land with Buildings/Facilities:		161.40

Parks and Other Land with Site-Specific Management Plans

Name	Location	Acreage
Baxter Farm	E. side of Baxter Rd.	25.80
Bodwell Farm	Spring Hill Rd. (N. of Mansfield School)	6.50
Bicentennial Pond/Schoolhouse Brook Pond	N. Side of Clover Mill Rd.	170.00 *
Crane Hill Field	Crane Hill Road	12.23
Common Fields/Col. E Storrs Field	Bassetts Br/Cemetery/Storrs Rd	19.00
Coney Rock Preserve	Mulberry Road includes a 9-acre open space dedication from Horseshoe Hts subdiv.	68.25
Dunhamtown Forest	E. of Dunham Pond Rd./S. of S. Eagleville Rd., Fieldstone Drive, former Sibley Property, and Maplewoods Subdivision	226.13
Eagleville Preserve	Stafford Rd./ E. of Willimantic River	23.00
Echo Lake	off Echo Rd.	13.00
Fifty Foot	East/ Storrs Roads	102.00
Ferguson Property	Crane Hill Road	1.19
Harakaly Property	Warrenville Rd. (South of Mt Hope Rd)	0.80
Little Lane Property	Little Lane	1.90
McGregor Property	Stonemill Rd./ E of Fenton River	2.20
Merrow Meadow	Merrow Road	16.00
Middle Turnpike Property	N. of Northeast Correctional Center	43.60
Mt. Hope River Park	Warrenville Rd.	35.33
Porter Meadow	Storrs. Rd. opposite Puddin Lane	6.80
Schoolhouse Brook Park	So. Side of Clover Mill Rd (Includes Larkin Property)	328.50
Shelter Falls Park	Birch/ Hunting Lodge Roads	75.10
Spring Hill Field	Spring Hill Road	16.00 *
Sunny Acres park	Meadowbrook Lane	6.50
Thornbrush Road Property	Thornbrush Road	0.90
Torrey Property	S. side of Gurleyville Rd. W of Fenton River	28.80
Saw Mill Brook Preserve	South of Crane Hill Rd along Sawmill Brook and 950 feet of frontage on Crane Hill Rd. Includes Fesik property and Landlock parcel purchased from the Vernon Family).	78.50

Town Owned Land and Conservation Easements As of July 1, 2003

White Cedar Swamp	Mansfield City/ White Oak Roads	30.00
<i>Total Acres of Land with Individual Management Plans:</i>		1338.03

Note: * = portions of one 231-acre parcel

Open Space Land with Grouped Management Plans	
Name	Acreage
Birchwood Heights Rd.	1.40
Boulder Lane	6.30
Chatham Drive (3 parcels)	8.30
Cheney Drive	1.10
Costello Circle	0.90
Coventry Rd.	1.20
Crane Hill Rd.	1.20
Davis Rd.	1.50
Deerfield Lane	17.00
Elizabeth Rd.	4.00
Ellise Road	1.80
Farmstead Road	2.10
Fellen Road	0.90
Fieldstone Drive/ Maple Road	27.40
Gurleyville Road (east of Bundy Lane)	1.20
Highland Road (corner of Sterns Rd.)	21.90
Hillcrest Drive	0.20
Hillyndale Road	2.10
Holly Drive	1.60
Homestead Drive (2 parcels)	5.70
Jacobs Hill Road	2.70
Kaya Lane	9.40
Lorraine Drive	2.10
North Eagleville Road(two groups of parcels at Meadowood Road)	3.70
North Eagleville Road/ Hillyndale Rd.	3.30
Philip Drive	5.90
Meadowbrook Ln opposite Pollack Rd	0.85
Pondview Subdivision (N. of Stearns Rd. includes segment of Cider Mill Brook)	3.61
Quail Run Road (Vinton Woods subdivision)	6.45
Russet Lane	0.90
Sawmill Brook Lane	13.80
Stafford Road (North of Coventry Road)	9.90
Stafford Road (South of Cider Mill Road)	6.00
Stearns Road (No. side East of Vinton School)	2.30
Stearns Road (So. Side between Stafford and Woodmont Roads)	6.20
Warrenville Rd. (South of Mt Hope Rd)	0.80
Storrs Road (So. Of Cedar Swamp Road)	4.00
Thomas Drive	5.50
Westgate Lane	0.90
Woodmont Drive	1.70
Total Acres of Land with Grouped Management Plans:	197.81

Conservation Easements		
Land Protected with Written Agreements with the Town		
Name		Acreage
Adeline Pl. (Pine Grove subdivision)		1.60
Bassetts Bridge Rd. (Hawthorne Park Subdivision)		1.47
Birch Road/Hunting Lodge Rd.(Highbrook subdivision)		3.80
Brookside Lane (Deer Ridge subdivision)		3.00
Browns Rd. (Southern portion of Schoolhouse Brook Park)		4.50
Candide Lane (Ouimette/ Pichey Parcels)		1.00
Cantor/Grous Subdivision, Storrs Rd.		6.40
Chatham Dr. (2 parcels)		1.60
Conantville Rd. (Ledgebrook)		3.00
Crane Hill Road (Dressler & Weitz Subdivision)		2.75
Crane Hill Road (Palmer Property (DevelopmentRights))		14.00
Davis Rd. (Gifford Estates subdivision)		15.00
Dunnock (Dunnock Acres)		5.52
East Rd/Windswept Ln (Windswept Manor subdivision)		6.30
Fieldstone Drive/Maplewoods subdivision)		13.80
Highland Rd./Stoneridge Lane(Laurel Ridge subdivision)		7.00
Hillyndale Rd. (Lynwood subdivision)		1.90
Homestead Dr. (Homestead Acres subdivision)		2.00
Lorraine Dr.(Woodland Estates subdivision)		5.00
Maple Rd/MaxFelix Dr. (Maplewoods Sect. 2 subdivision)		18.93
Maple Road (Mapleview Farms subdivision)		11.50
Maple Road (Nursing and Rehab Center)		3.00
Middle Turnpike (Favretti property)		7.70
Mulberry Road (Partridge Way subdivision section 2)		4.75
Mulberry Road (Partridge Way subdivision)		4.30
Nipmuck Rd. (Fenton Valley subdivision)		0.50
South Bedlam Rd. (Buhrman Estates Subdivision, Sections 1,2 and 3)		16.70
South Eagleville Rd. (Crossing at Eagle Brook subdivision)		11.80
South Eagleville Rd. (Mansfield Cooperatives project)		15.70
Spring Hill Rd. (resubdivision of Gifford Estates, lot 27)		2.90
Stearns Rd./Candide Ln (Pondview subdivision)		0.73
Storrs Heights Rd. (Janes property)		1.70
Storrs Rd. (Norling property)		7.00
Warrenville Rd.(Roaring Brook subdivision)		3.20
Warrenville Rd.(Stephen Estates) 2 parcels		12.50
White Oak Rd. (Cider Farms II subdivision)		6.00
Wildwood Rd.(Nichols/Hepple property)		0.50
Woodland Rd. (Best Subdivision)		5.20
Wormwood Hill Rd. (Abbe Estates subdivision)		0.30
Wormwood Hill Rd. (Abbe Estates subdivision)		2.49
Wormwood Hill Rd. (Little Divide subdivision)		4.00
	Total Acres in Easements:	241.04

Town of Mansfield Open Space Acquisitions* (1/1/90-7/1/03)

Property	Acres	Sale Price	Price/Acre	Frontage	Date Aqc	Property Description
Reed (Shelter Falls Park)	30	\$120,000	\$4,000	710' Hunting Lodge Road	03/05/90	RAR -40, abuts Town lands, borders Highbrook subdivision, limited wetlands, purchased in association with State/Federal Grant Program
White Cedar Swamp	30.3	\$50,000	\$1,650	25' Mansfield City Road 150' White Oak Road	12/17/92	RAR -40 Flood Hazard, major portion of the swamp and adjacent woods, access from Maple and Mansfield City Roads, rare cedar swamp, purchase price based on approved subdivision lot
Reed/SBM (Shelter Falls Park)	23.7	\$69,000	\$2,911	171' Hunting Lodge Road	03/09/93	RAR -40 / MF, 10.8 acres of wetlands, abuts Town land (Shelter Falls Park)
McGregor	2.1	\$8,400	\$4,000	207' Stone Mill Road	06/03/93	RAR -90 Flood Hazard, rear portion of existing house lot which borders the Fenton River, near Gurleyville Grist Mill contains a portion of the Nipmuck Trail
Porter	6.7	\$119,400 (net price after house sale)	\$17,820	1,090' Storrs Road	10/6/93	RAR-20 at purchase, 1.3 A w/existing house subsequently sold for \$110,000, Town acreage borders Willimantic Res., mostly open field, some woods
Eaton (Commonfields)	8.6	\$160,000	\$18,604	312' Storrs Road 303' Bassetts Bridge Road	12/21/93	RAR-40 and Neighborhood Business at purchase, includes portions of Eaton Bog, within Historic Village area, Parcel One 3.6 A, Parcel Two 5.0 A, a portion of the land is within an aquifer area
Watts (Eagleville Preserve)	23.5	\$90,600	\$3,855	300' Stafford Road	3/1/95	RAR-40 & Flood Hazard, area to be used as community gardens, rear area prime farmland, leased to farmer 1,500' of river frontage, 50' strip for access to railroad crossing, adjacent to State land linking site with Eagleville Dam park
Boettiger/Orr Parrish (Dunhamtown Forest)	106	\$99,000	\$934	50' Dunham Pond Road	8/3/95	RAR-40, primarily wooded/sloping, many options to connect to other Town trails, parks and easements, includes some wetlands. Deed restrictions limit future use.
Bodwell (Old Spring Hill Field)	6.5	\$42,000	\$6,461	960' Spring Hill Road	4/18/96	RAR-40, land adj. to Mansfield Middle School, valuable buffer, abandoned field, certain areas wetlands, purchase price based on approved subdiv. lot

Crossen (Commonfields)	8.23	\$127,500	\$15,492	600' Bassetts Bridge Road	4/25/96	RAR-90, flat land, open field, no wetlands, adjacent to Eaton property, Historic Village area, purchase price based on 3 approved subdivision lots.
Torrey	29.5	\$90,000	\$3,050	450' Gurleyville Road	6/1/96	RAR-90, abuts Town land on Holly Drive, includes a portion of Nipmuck Trail, primarily wooded, 3 A of field, some wetlands, some steep slopes, former Bundy Homestead
Holinko (Shelter Falls Park)	18.6	\$58,900	\$3,167	293' Hunting Lodge Road 2 segments	5/23/97	RAR-40/MF, wooded parcel adjacent to Shelter Falls Park & Carriage House Apts., some wetlands at northerly & easterly boundaries, Hunting Lodge Rd. frontage offers trail access opportunities
Baxter	25.8	\$159,000	\$6,163	1,375' Baxter Road 418' Storrs Road	7/1/97	RAR-40/MF, areas along Baxter Rd. consist of cleared prime farm land, wooded areas exist along Rt. 195 & easterly boundary, some wetlands near Rt. 195, farm pond situated near agricultural fields
Warren (Dunhamtown Forest)	6.8	\$22,430	\$3,300	none	9/30/97	RAR-40, consists of 150' linkage between existing Town land to south (Boettiger/Orr/Parrish parcel) & Joshua's Tract land to north, wooded w/portion of Dunham Brook & some wetlands, to be used for trail connection
Swanson (Schoolhouse Brook Park)	29	\$62,750	\$2,164	none	7/2/98	RAR-40, includes 50' wide access easement to Browns Rd. (east of Kidder Brook); wooded parcel immediately adjacent to Schoolhouse Brook Park & existing trails
Rich (Fifty- Foot)	102	\$280,000	\$2,745	28' Storrs Rd., 445' on East Road (3 segments)	11/30/98	RAR-90; includes access rights to Carter Hill Rd. (abandoned). Primarily wooded, includes Fifty-Foot (Cliff) w/prominent views to east and southeast; adjacent to State and Federal lands; includes segment of historic Nipmuck Trail
Vernon	3	\$26,500	\$8,833	330' on Crane Hill Rd.	1/25/99	RAR-40; open field area used agriculturally for field crops; prime agricultural soils; adjacent to active agricultural areas
Hatch/Skinner (Mt. Hope Park)	35.33	\$285,000	\$8,067	1,157' on Warrenville Rd.	10/29/99	RAR-90; mixture of open fields, agricultural fields, and woodlands; includes pond and section of Mt. Hope River; fishing access easement and trails exist
Dunnack	32.26	\$35,000	\$1,085	22' on Mansfield City Rd.	5/1/00	RAR-40; Abuts Dunhamtown forest. Mix of woodland and marshland and includes segment of old farm road providing potential trail link between Dunhamtown Forest and Mansfield City Road.

Ferguson	1.19	\$ 45,000	\$37,815	150.57' on Crane Hill Road	0/3/01	RAR-40; ADJRS WOOD ROCK PRESERVE OWNED BY Joshua's Trust. Wooded site that includes segment of Nipmuck Trail.
Olsen (Coney Rock Preserve)	59.25	\$100,000	\$1,688	202.42' on Mulberry Road	7/30/01	RAR-90; Abuts Chapin property, which is under license with Joshua's Trust. Primarily wooded with a portion of Coney Rock Ledges. Provides link between Chapin parcel and Mansfield Hollow State Park. Provides direct link from Nipmuck Trail and Chapin parcel.
Vernon	68.41	\$240,000	\$3,809	950' of Frontage on Crane Hill Road	4/29/02	RAR-40; Preserves a corridor for Nipmuck Trail. Extends a contiguous area of preserved farmland.
Fesik	11.16	\$7,000	\$ 627.00	none	11/26/02	RAR-40; Surrounded on three sides by Town Land purchased from the Vernon Family, contributes to a protected corridor for a section of the Nipmuck Trail.
Vernon	11.16	\$9,450	\$847	none	3/20/03	RAR-40; Surrounded on three sides by Town Land purchased from the Vernon Family, contributes to a protected corridor for a section of the Nipmuck Trail.
Larkin	12.5	\$23,400	\$1,872	330' Frontage on Clovermill Road	4/8/03	RAR-40; Wooded parcel abutting Schoolhouse Brook Park. Contains a portion of the wetlands at the head of the brook that flows into Barrows Pond. Buffers existing trails and provides opportunities to expand park trails.

*This list does not include open space acquisitions obtained due to regulatory actions of the Planning and Zoning Commission and Inland Wetland Agency.

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Fireworks!

Come Help us celebrate Mansfield's 300th birthday!

The Town of Mansfield invites you to a spectacular fireworks display at Mansfield Hollow State Park.

Parking and Admission are both free!

Date: 09/06/2003

Show Begins at 8:00 pm



Bring a flashlight and Blanket!

Take I 95 towards Willimantic. At light, left onto Bassett's Bridge Rd. Parking will be on your right.

For more information please call the Town Manager's Office at 429-3336

NOTE: rain date for show is 09/07/2003



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