



TOWN OF MANSFIELD
TOWN COUNCIL MEETING
MONDAY, February 23, 2004
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:30 p.m.
AGENDA

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EXECUTIVE SESSION

REGULAR MEETING-MANSFIELD TOWN COUNCIL-FEBRUARY 9, 2004

At 7:30 p.m. Mayor Elizabeth Paterson called the regular meeting of the Mansfield Town Council to order in the Council Chamber of the Audrey P. Beck Municipal Building.

I. ROLL CALL

Present: Blair, Clouette, Haddad, Hawkins, Paterson, Paulhus, Thorkelson
Absent: Bellm, Schaefer

II. APPROVAL OF MINUTES

Mr. Paulhus moved and Mr. Hawkins seconded to approve the minutes with the addition of Mr. Paulhus' name to attendance at Community Conversation program under the Town Manager's report.

So passed unanimously.

III. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

No comments from the public.

IV. OLD BUSINESS

1. Issues Regarding the UConn Landfill Including the UConn Consent Order, Public Participation Relative to the Consent Order and Well Testing

No action needed to be taken by the Council. Progress reports are in packet

2. An Ordinance Regulating Adult-oriented Establishments

Mr. Hawkins moved and Ms. Blair seconded to adopt the proposed "Ordinance Regulating Adult-oriented establishments," as proposed by staff in its draft dated February 9, 2004, and which ordinance will become effective 21 days after publication in a newspaper having circulation in the Town of Mansfield.

So passed unanimously.

3. University Spring Weekend

Town Manager reported that the staff has been meeting with police and the Zoning agent has reviewed zoning regulations with regards to rental

Town of Mansfield
Code of Ordinances
Ordinance 2004-2

"An Ordinance Regulating Adult-oriented Establishments"

February 9, 2004 Draft

Section 1. Findings and Purpose.

The Town Council of the Town of Mansfield, Connecticut finds:

- A. There are, or may in the future be, "adult-oriented establishments" located in the Town of Mansfield, which require special supervision from the Town's public safety agencies in order to protect and preserve the health, safety and welfare of the patrons of such establishments, as well as the health, safety and welfare of the Town's citizens.
- B. Statistics and studies covering a substantial number of cities and towns nationwide indicate that:
1. Large numbers of persons, primarily male, frequent such "adult oriented establishments" including those which provide closed booths, cubicles, studios and rooms for the private viewing of so-called "adult" motion pictures and/or video tapes and/or live entertainment; and
 2. Persons under the age of eighteen may be attracted to adult-oriented establishments and seek to enter or loiter about them without the knowledge of their parents or guardians; and
 3. Such closed booths, cubicles, studios and rooms have been used by patrons, clients or customers of such "adult-oriented establishments" for the purpose of engaging in certain sexual acts; and
 4. Male and female prostitutes have been known to frequent such establishments in order to provide sex for hire to the patrons, clients or customers of such establishments within such booths, cubicles and rooms; and
 5. Doors, curtains, blinds and/or other closures installed in or on the entrances and/or exits of such booths, cubicles, studios and rooms which are closed while such booths, cubicles, studios and rooms are in use encourage patrons using such booths, cubicles, studios and rooms to engage in sexual acts therein with prostitutes or others, thereby promoting and encouraging prostitution and the commission of sexual acts which cause blood, semen and urine to be deposited on the floors and/or walls of such booths, cubicles, studios and rooms, which deposits could prove detrimental to the health and safety of other persons who may come into contact with such deposits; and

6. The reasonable regulation and supervision of such "adult-oriented establishments" tends to discourage such sexual acts and prostitution, and thereby promotes the health, safety and welfare of the patrons, clients and customers of such establishments; and
 7. The nature of "adult-oriented establishments" and the traffic they generate, and the potential and the propensity for such establishments to attract persons interested in explicit sexual activities or erotic art forms, and the potential for outdoor assembly of such persons around the premises of such establishments, are such to make them incompatible with nearby uses of land where children or youth may congregate.
 8. Sexually oriented businesses require special supervision from the public safety agencies of the Town in order to protect and preserve the health, safety, morals and welfare of the patrons of such businesses as well as the citizens of the Town.
- C. The continued unregulated operation of adult-oriented establishments including, but not limited to those specifically cited in paragraph (1) hereof, is and would be detrimental to the general welfare, health and safety of the citizens of the Town of Mansfield.
- D. The Constitution and laws of the State of Connecticut grant to the Town powers, especially police power, to enact reasonable legislation and measures to regulate and supervise "adult-oriented establishments" as hereinafter defined in order to protect the public health, safety and welfare.
- E. It is not the intent of the Town Council, in enacting this Ordinance, to deny any person rights to speech protected by the United States and/or State Constitution, nor is it the intent of the Town Council to impose any additional limitations or restrictions on the contents of any communicative materials, including sexually oriented films, video-tapes, books and/or other materials. Further, by enacting this Ordinance, the Town Council does not intend to deny or restrict the rights of any adult to obtain and/or view any sexually oriented materials protected by the United States and/or State Constitution, nor does it intend to restrict or deny any constitutionally protected rights that distributors or exhibitors of such sexually oriented materials may have to sell, distribute or exhibit such materials.

Section 2. Definitions.

For the purpose of this Ordinance, the words and phrases used herein shall have the following meanings, unless otherwise clearly indicated by the context:

- A. "Adult-oriented establishment" shall include, without limitation, "adult bookstores," "adult motion picture theaters," "adult mini-motion picture theaters" and commercial establishments containing one or more "adult amusement machines." "Adult oriented

establishment" further means any premises to which the public, patrons or members are invited or admitted and which are so physically arranged as to provide booths, cubicles, rooms, studios, compartments or stalls separate from the common areas of the premises for the purpose of viewing adult-oriented motion pictures, or any premises wherein an entertainer provides adult entertainment to a member of the public, a patron or a member, when such adult entertainment is held, conducted, operated or maintained for a profit, direct or indirect. An "adult-oriented establishment" further includes, but is not limited to any adult entertainment studio or any premises that are physically arranged and used as such, whether advertised or represented as adult entertainment studio, rap studio, exotic dance studio, encounter studio, sensitivity studio, modeling studio, or any other term of like import.

- B. "Adult bookstore" means an establishment having any portion of its stock and trade in books, films, video cassettes, DVD's or magazines and other periodicals which are distinguished or characterized by their emphasis on matter depicting, describing or relating to "specified sexual activities" or "specified anatomical areas," as defined below, provided that this definition shall not apply to any establishment in which such materials constitute less than ten (10%) percent of the value of the inventory of said establishment and in which the display of such materials does not permit the viewing of "specified sexual activities" or "specified anatomical areas" within the establishment.
- C. "Adult amusement machine" includes any amusement machine that is regularly used for presenting material distinguished or characterized by an emphasis on matter depicting, describing or relating to specified sexual activities and specified anatomical areas, as defined below, for observation by patrons therein.
- D. "Adult entertainment" means any exhibition of any adult-oriented motion pictures, live performance, display or dance of any type, removal of articles of clothing or appearing unclothed, pantomime, modeling, or any other personal services offered customers, which has a significant or substantial portion of such performance or any actual or simulated performance of "specified sexual activities" or exhibition and viewing of "specified anatomical areas."
- E. "Adult motion picture theater" means an enclosed building with a capacity of fifty (50) or more persons regularly used for presenting material distinguished or characterized by an emphasis on matter depicting, describing or relating to "specified sexual activities" or "specified anatomical areas," as defined below, for observation by patrons therein.
- F. "Adult mini-motion picture theater" means an enclosed building with a capacity of less than fifty (50) persons regularly used for presenting material distinguished or characterized by an emphasis on matter depicting, describing or relating to "specified sexual activities" or "specified anatomical areas," as defined below, for observation by patrons therein.
- G. "Amusement machine" includes any machine that upon the payment of a charge or upon insertion of a coin, slug, token, plate or disk, may be operated by the public for use as a

game, entertainment or amusement, whether or not registering a score and whether or not electronically operated.

- H. "Director of Public Safety" means the Town Manager of the Town of Mansfield, acting in his/her role as the Director of Public Safety.
- I. "Employee" means any and all persons, including independent contractors, who work in or at or render any services directly related to the operation of any adult-oriented establishment.
- J. "Entertainer" means any person who provides entertainment within an adult-oriented establishment as defined in this section, whether or not a fee is charged or accepted for entertainment and whether or not entertainment is provided as an employee or independent contractor.
- K. "Inspector" means one or more employees of the Town of Mansfield designated by the Town who shall hereby be authorized to inspect premises regulated under this Ordinance and to take the required actions authorized by this Ordinance in case of violations being found on such premises, and to require corrections of unsatisfactory conditions found on said premises.
- L. "Minor" shall be deemed to refer to a person under the age of eighteen (18) years.
- M. "Operator" means any person, or any proprietor, shareholder, general partner or limited partner who holds any share or partnership interest of any business that is operating, conducting or maintaining an adult-oriented establishment.
- N. "Specified sexual activities" means:
1. Human genitals in a state of sexual stimulation or arousal;
 2. Acts of human masturbation, sexual intercourse or sodomy;
 3. Fondling or erotic touching of human genitals, pubic region, buttock or female breast.
- O. "Specified anatomical areas" means:
1. Less than completely and opaquely covered:
 - a. human genitals, pubic region;
 - b. buttocks;
 - c. female breasts below a point immediately above the top of the areola; and
 2. Human male genitals in a discernibly turgid state, even if completely opaquely covered.

- P. "Sexual activities," as used in this Ordinance, is not intended to include any medical publications or films or bona fide educational publications or films, nor does it include any art or photography publications which devote at least twenty-five percent (25%) of the lineage of each issue to articles and advertisements dealing with subjects of art or photography. Nor does this definition apply to any news periodical which reports or describes current events and which, from time to time, publishes photographs of nude or semi-nude persons in connection with the dissemination of the news. Nor does this definition apply to publications or films that describe and report different cultures and which, from time to time, publish or show photographs or depictions of nude or semi-nude persons when describing cultures in which nudity or semi-nudity is indigenous to the population.
- Q. Town Council" means the Town Council of the Town of Mansfield, Connecticut.

Section 3. Requirements for Adult-Oriented Establishments.

- A. No operator or employee of an adult-oriented establishment shall allow or permit any minor or intoxicated person to loiter in any part of such establishment, including parking lots immediately adjacent to such establishment used by patrons of such adult-oriented establishment.
- B. Every adult-oriented establishment shall display a sign outside each entrance bearing the words, "Adult-oriented establishment - persons under 18 not admitted" in letters three inches (3") high.
- C. No adult-oriented establishment shall be conducted in such a manner that permits the observation of any materials depicting specified sexual activities or specified anatomical areas, from the outside of the building that houses the adult-oriented establishment.
- D. Effective upon the passage of this Ordinance, every adult-oriented establishment doing business in the Town shall be well lighted at all times and be physically arranged in such a manner that the entire interior portion of the booths, cubicles, rooms or stalls, wherein adult entertainment is provided, shall be clearly visible from the common areas of the premises. Visibility into such booths, cubicles, rooms or stalls shall not be blocked or obscured by doors, curtains, partitions, drapers, or any other obstruction whatsoever. It shall be unlawful to install enclosed booths, cubicles, rooms or stalls within adult-oriented establishments for whatever purpose, but especially for the purpose of providing for the secluded viewing of adult-oriented motion pictures, or other types of adult-oriented entertainment.
- E. Effective upon passage of this Ordinance, the operator of each adult-oriented establishment shall be responsible for and shall provide that any room or other area used for the purpose of viewing adult-oriented motion pictures or other types of live adult entertainment shall be well lighted and readily accessible at all times and shall be continuously open to view in its entirety. The premises shall be equipped with overhead

lighting fixtures of sufficient intensity to illuminate every place to which patrons are permitted access at an illumination of not less than one (1.0) foot-candle as measured at the floor level. It shall be the duty of the operator and its agents to ensure that the illumination described above is maintained at all times that any patron is present in the premises.

- F. Every act or omission by any employee constituting a violation of the provisions of this Ordinance shall be deemed the act or omission of the operator if such act or omission occurs either with the authorization, knowledge or approval of the operator, or as a result of the operator's failure to supervise the employee's conduct, and the operator shall be punishable for such act or omission in the same manner as if the operator committed the act or caused the omission.
- G. An operator shall be responsible for the conduct of all employees while on the premises regulated by this Ordinance, and any act or omission of any employee constituting a violation of the provisions of this Ordinance shall be deemed the act or omission of the operator for purposes of determining whether the operator shall be subject to the penalties imposed by this Ordinance.
- H. An operator of an adult-oriented establishment shall at all times maintain a minimum of one million dollars (\$1,000,000) of liability insurance applicable to the operations and premises regulated by this Ordinance.
- I. All adult-oriented establishments shall be open to inspection at all reasonable times by the Director of Public Safety, the Mansfield Police Department, inspectors employed by the Town, or such other persons as the Director of Public Safety may designate. Information regarding employees, including name, date of birth and social security number, must be maintained as part of the record and must be available for inspection by Town officials.

Section 4. Minimum Distances from Youth Facilities.

Adult-oriented establishments shall be located no less than one thousand feet (1,000') from any of the following uses, if existing at the time when the adult-oriented establishment is established: any public or private school serving grade 12 or lower; any day care center, nursery school or similar use; any public park or playground; or any playground associated with a church or other community building. Measurements of distance shall be from any portion of the building housing such adult-oriented establishment to any portion of a parcel of land containing such land uses. The separating distance required by this section shall be determined as of the date that any adult-oriented establishment commences to operate in accordance with this Ordinance and any applicable provision(s) of the Mansfield Zoning Regulations, Building Code, Health Code and other applicable state and local laws, and such adult-oriented establishment shall not be deemed to violate this section if, thereafter, one of the enumerated uses is established within the distance set forth herein.

Section 5. Minimum Distance from Residential Zone.

Adult-oriented establishments shall be located no less than five hundred feet (500') from any residential zone. Measurements of distance shall be from any portion of the building housing such adult-oriented establishment to any portion of a parcel of land residentially zoned. The separating distance required by this section shall be determined as of the date that any adult-oriented establishment commences to operate in accordance with this Ordinance and any applicable provision(s) of the Mansfield Zoning Regulations, Building Code, Health Code and other applicable state and local laws, and such adult-oriented establishment shall not be deemed to violate this section if, thereafter, a residential zone is established within the distance set forth herein.

Section 6. Minimum Distances from Other Adult-Oriented Establishments.

No adult-oriented establishments shall be permitted in any portion of a building that is less than one thousand feet (1,000') from that portion of a building occupied by an existing adult-oriented establishment. The one thousand feet shall be the straight horizontal distance from any part of a building housing an adult-oriented establishment to any part of the other building housing such use.

Section 7. Exemptions for Pre-existing Uses.

The provisions of the preceding sections 4 and 5 shall not be deemed to prohibit any use pre-existing the enactment of this Ordinance. Any pre-existing use that shall be discontinued for a period of thirty (30) days shall thereafter be required to conform to sections 4 and 5 of this Ordinance.

Section 8. License Required.

- A. Except as provided in subsection D below, from and after the effective date of this Ordinance, it shall be unlawful for any person, partnership, corporation or other entity to engage in, conduct, carry on or permit to be engaged in, conducted or carried on in or upon any premises in the Town, the operation of an adult-oriented establishment without first obtaining a license to operate from the Director of Public Safety.
- B. A license may be issued for only one adult-oriented establishment located at a fixed and certain place. Any person, partnership or corporation that desires to operate more than one adult oriented establishment must have a license for each such establishment.
- C. It shall be a violation of this Ordinance for any entertainer, employee, owner or operator to knowingly work in or about or to knowingly perform any service directly related to the operation of any unlicensed adult-oriented establishment.

- D. All existing adult-oriented establishments at the time of the passage of this Ordinance must submit an application for license within sixty (60) days of the effective date of this Ordinance. If no application is filed within said sixty (60) day period, then such existing adult-oriented establishment shall cease operations, unless any such establishment has appealed the enactment of this Ordinance, whereupon this Ordinance shall not be enforced as to such establishment until such appeal is dismissed and judgment rendered in favor of the Town. If an application is filed then this Ordinance shall not be enforced as to such establishment until such application is denied.
- E. Each license shall be specific to a licensee and to a location, and may not be sold, assigned or transferred to any person, corporation, partnership or other entity in any way.

Section 9. Application for License.

- A. Upon the effective date of this Ordinance, the operator of any adult-oriented establishment shall be responsible for and shall acquire a license from the Director of Public Safety in accordance with this section.
- B. The Director of Public Safety shall produce and disseminate an application form to be used by persons and other entities applying for a license under this Ordinance. The operator of each adult-oriented establishment shall submit an application in triplicate to the Police Department together with an application fee of five hundred dollars (\$500) prior to commencement of business or within sixty (60) days of the effective date of this Ordinance for any establishment already open for business. The Police Department shall date stamp all copies of the application and shall promptly deliver a copy of the application to the Director of Public Safety. In instances where a corporation or a partner is the applicant, the application shall be signed and filed by a person having direct control or management of the proposed adult-oriented establishment or by an officer, director, majority shareholder or majority partner of the corporation or general partner of the partnership or manager or managing member of any other entity.
- C. The applicant, within two (2) business days of submitting an application to the Director of Public Safety, shall erect and maintain for a period of not less than fourteen (14) consecutive days in a legible condition, a sign not less than four feet by four feet (4' X 4') upon the site to be operated as an adult-oriented establishment, which sign shall set forth the name of the proposed licensee and reflect the filing of an application for an adult-oriented establishment. The sign shall be posted along the front of the property in an area clearly visible from a Town road or state highway abutting the property. After the sign has been properly erected and maintained for fourteen (14) consecutive days, the applicant shall provide to the Director of Public Safety a photograph of the sign and a statement under oath attesting to compliance with the foregoing sign requirements.

D. The applicant for a license shall furnish the following information:

1. Name and residential address of the applicant, owner, operator, manager and any other person having direct control or management of the adult-oriented establishment, including all aliases, place(s) of employment, date of birth, social security number, driver's license number and federal tax identification number, if any.
2. Name and address of all employees and any other persons directly involved in the operation of the adult-oriented establishment, including aliases, date of birth, social security number, driver's license number and federal tax identification number, if any.
3. Written proof that the applicant is at least eighteen (18) years of age.
4. The exact nature of the entertainment to be conducted at the adult-oriented establishment.
5. The address of the adult-oriented establishment to be operated by the applicant.
6. Any adult-oriented entertainment or similar business license/permit history of the applicant whether such person has previously operated in this or another municipality or state under license or without license, and/or has had any such license revoked or suspended, stating the reason therefore and the business entity or trade name under which the applicant operated that was subject to the suspension or revocation.
7. If the application is a corporation, the application shall specify the name of the corporation, the date and state of incorporation and the name and address of the registered agent.
8. The statement by the applicant that he/she is familiar with the provisions of this Ordinance and is in compliance with them.
9. Any criminal convictions of the applicant, operator and other persons directly involved in the management or control of the adult-oriented establishment to any crime involving prostitution, obscenity, or other sex-related crime or drug offense in any jurisdiction within three (3) years of the date of the filing of the application. Such crimes include, but are not limited to, prostitution, soliciting prostitution, promoting or permitting prostitution, and sexual assault.
10. An accurate to-scale floor plan of the business premises clearly indicating the location of one or more manager's stations.

11. A certificate of insurance providing evidence that the operator maintains a minimum of one million dollars (\$1,000,000) of liability insurance applicable to the operations and premises regulated by this Ordinance. Said liability insurance certificate must indicate that the policy is in effect at the time the license is granted and that the policy remains valid throughout the entire period for which the license is effective.

E. If a license to operate is granted, the information furnished in the application shall be updated within thirty (30) days of any changes. Said update shall be filed at the Police Department.

Section 10. Licensing Procedure.

- A. No license shall be issued unless the Director of Public Safety has investigated the applicant's qualifications to be licensed. The investigation shall be conducted only to confirm the qualifications of the applicant and to inspect the premises for compliance with all laws and regulations. The results of the investigation shall be put in writing and filed with the Police Department and mailed to the applicant within sixty (60) days after the application was filed. Additionally, the premises of the adult-oriented establishment shall be inspected for compliance with the provisions of this Ordinance and all local and State codes and regulations, including but not limited to health, fire, building and zoning regulations. Said inspection shall be completed and a report issued to the Director of Public Safety within thirty (30) days of the filing of the application and shall be included with the investigation results. The Director of Public Safety shall either issue a license or notify the applicant of the denial of the application within seventy-five (75) days after receipt of a completed application. If the Director of Public Safety fails to meet this timeframe, the application shall be deemed granted.
- B. The Director of Public Safety shall issue to the applicant a license to operate an adult-oriented establishment within seventy-five (75) days from the date of the filing of an application if all the requirements for an adult-oriented establishment described in this Ordinance are met, unless he/she finds that:
1. The operation as proposed by the applicant if permitted would not have complied with all applicable laws and regulations, including but not limited to, the building, health, housing, zoning and fire codes of the Town. If the premises are not in compliance, the applicant shall be advised of the reasons in writing and what if any measures the applicant can take to bring the premises into compliance for a license to be issued.
 2. The applicant or any other person who will be directly engaged in the management and operation of an adult-oriented establishment has been convicted in this or any other state of any of the crimes specified in Section 9(D)(9) above, except those specified in subsection 3 below, within three (3) years of the date of filing of the application.

3. The applicant or any other person who will be directly engaged in the management and operation of an adult-oriented establishment has been convicted of any obscenity offense in violation of *Connecticut General Statutes* §§53a-194, 53a-196a, 53a-196b, 53a-196c within two (2) years of the date of the filing of the application.
 4. The applicant has submitted a false statement or representation or misleading information on the application.
 5. The applicant previously violated this Ordinance within five (5) years immediately preceding the date of the filing of the application.
 6. An applicant has been employed in an adult-oriented establishment in a managerial capacity within the preceding thirty-six (36) months and knowingly:
 - a. permitted alcoholic liquor or cereal or malt beverages to be illegally brought or consumed upon the premises; or
 - b. permitted the sale, distribution, delivery or consumption of any controlled substance or illegal drug or narcotic on the grounds; or
 - c. permitted any person under the age of 18 to be in or upon the premises of an adult entertainment business; or
 - d. permitted any act of prostitution or patronizing prostitution as defined under state law on the premises.
- C. Whenever an application is denied, the Director of Public Safety shall notify the applicant in writing within seventy-five (75) days of the date of the application stating the reasons for such denial.
- D. When an application is denied solely for the reasons stated in Section 10(B)(1), and such violation is correctable, the applicant shall be given an additional thirty (30) days from the date of such notification of denial to bring the premises into compliance. Upon verification by inspection that the correction has been made within thirty (30) days, which shall be determined no later than three (3) business days after receipt of written notice and corrections from the applicant to the Director of Public Safety, a license shall be issued to the applicant so long as no new violations or other disqualifying factors have occurred within those thirty (30) days.
- E. The license, if granted, shall state on its face the name and residence address for the applicant to whom it is granted, the expiration date, the address of the adult-oriented establishment and the department or public official and telephone number to report any violation of this Ordinance.
- F. The license shall be posted in a conspicuous place at or near the entrance to the adult-oriented establishment so that it may be easily read at any time.

Section 11. Expiration and Renewal of License.

- A. Each license issued to a qualified applicant shall expire one year from the date it is issued unless it is renewed upon application of the licensee accompanied by payment of a two hundred fifty dollar (\$250) renewal fee and a certificate of insurance providing evidence of liability insurance coverage as required by the terms of this Ordinance. Such application, application fee and insurance certificate shall be submitted by the licensee to the Police Department at least sixty (60) days before the expiration date, but not more than ninety (90) days. Provided that the application is filed within sixty (60) days of its expiration date, the insurance certificate indicates that the liability insurance coverage satisfies the requirements of this Ordinance and the application fee is paid, the license shall be renewed for the same licensee at the same location by the Director of Public Safety unless the licensee's file contains uncorrected violations of this Ordinance or uncorrected violations of health, fire, or safety codes and regulations of which the licensee has received written notice. The renewed license shall be mailed to the licensee by certified mail prior to the expiration date of the previous license. No establishment shall continue operations without a license except in accordance with the provision of Section 7 of this Ordinance.
- B. In the event that there are uncorrected violations of this Ordinance or uncorrected violations of health, fire or safety codes and regulations of which the renewal application has received written notice, license renewal shall be delayed for a maximum of thirty (30) days in order for all corrections to be completed and inspections performed to determine compliance. If such corrections of violations are not made by the applicant within the thirty (30) days beyond the expiration date, no license renewal will be issued. A notice of non-renewal shall be mailed by the Director of Public Safety to the licensee by certified mail within five (5) days after the extended thirty (30) day period stating the reasons for the non-renewal.
- C. Notwithstanding the provisions in subsection B above, in no instance shall a renewal be issued to a licensee that has two or more violations of Section 3(A) of this Ordinance to which the licensee has received written notice or one or more uncorrected violations of this Ordinance pending for over sixty (60) days. A written notice of such non-renewal shall be mailed by the Director of Public Safety to the licensee by certified mail prior to the expiration date of the license sought to be renewed, stating the reason for the non-renewal revocation.
- D. Should a license not be renewed for any violation provided herein, no license shall be issued to the same licensee for two (2) years.

Section 12. Suspension and Revocation of License.

- A. The Director of Public Safety may suspend the license for a period not to exceed thirty (30) days upon his/her determination that a licensee, operator or employee has violated any part of this Ordinance. Said suspension shall be issued in writing, mailed by certified

mail, return receipt requested, to the licensee at the address of the establishment or at the home of the licensee or served by process at the usual place of abode of the licensee or at the address of the establishment. If the suspension is issued for a correctable violation, said suspension shall be terminated upon verification by inspection that the correction has been made, which shall be determined no later than three (3) business days after receipt of written notice of correction from the licensee to the Director of Public Safety.

- B. The Director of Public Safety shall revoke any license where any of the following occur:
1. It is discovered that false or misleading information or data was given on any application or material facts were omitted from any application for licensure.
 2. Any cost or fee required to be paid under this Ordinance is not paid or is paid with a bank check drawn on an account with insufficient funds and returned to the Town.
 3. Licensee is no longer qualified due to conviction of any crime specified in Section 9(D)(9).
 4. Licensee has had two or more violations of Sections 3(A), 3(B), 3(C), 3(D), 3(E) or 3(H) of this Ordinance for which the licensee has received written notice.
 5. Licensee has one or more uncorrected violations of this Ordinance pending for over sixty (60) days.
 6. Failure of licensee to correct any violation within thirty (30) days for which the licensee's license was suspended pursuant to Section 8.
 7. The license or any interest therein is transferred in any way.
- C. Once revoked, no license shall be issued for the same licensee for two (2) years.

Section 13. Appeal

If the Director of Public Safety denies the issuance of a license or suspends or revokes a license he/she shall, within ten (10) days of his/her decision, send to the applicant or operator at the address listed on the application by certified mail, return receipt requested, written notice of a decision and further shall specifically state the evidence presented, the reason for the decision and the right to an appeal. The aggrieved party may appeal the decision of the Director of Public Safety to the Town Council within thirty (30) days of receipt of the notice by filing a written application to the Town Clerk requesting a hearing before the Town Council. At the hearing, the applicant/licensee shall have the opportunity to present evidence bearing upon the question. If the applicant/licensee makes application for a hearing, a hearing shall be scheduled within thirty (30) days of the notice of appeal. The Town Council must render a decision within forty-five (45) days of the receipt of the appeal. Within five (5) days after such hearing, the Town Council

shall issue written notice of a final decision and issue any license or renewal of license where applicable. All operations of the adult-oriented establishment may be maintained pending the final decision being issued by the Town Council unless the Mayor and Director of Public Safety unanimously determine that continued operation of the establishment is a serious threat to the health, safety or welfare of any citizen.

Section 14. Violations and Penalties.

- A. Every person, partnership or corporation, whether acting as an individual owner, operator, licensee or employee of an adult-oriented establishment who operates, maintains or conducts an adult-oriented establishment without first obtaining a license and paying the applicable fee to the Town, or who violates any of the provisions of this Ordinance, shall be fined one hundred dollars (\$100.00) for each such violation and be subject to criminal prosecution under the laws of the State of Connecticut.
- B. Each violation of this Ordinance shall be considered a separate offense and any violation continuing more than one day shall be considered a separate offense.
- C. This Ordinance shall not preclude any additional enforcement action taken by any appropriate municipal, state or federal official conducted pursuant to any applicable Ordinance, regulation and/or law of the Town of Mansfield and/or the State of Connecticut and/or the United States of America.
- D. Any person or entity issued a citation(s) pursuant to this Ordinance may appeal such citation pursuant to the provisions of the Town of Mansfield Hearing Procedure for Citations Ordinance.

Section 15. Enforcement.

In addition to any fines or penalties imposed herein, this Ordinance may be enforced by injunctive relief by any court of competent jurisdiction.

Section 16. Savings Clause.

Should any court of competent jurisdiction declare any section or clause or provision of this Ordinance to be unconstitutional, such decision shall affect only such section, clause or provision so declared unconstitutional and shall not affect any other section, clause or provision of this Ordinance.

Section 17. Gender, Number, Construction.

In construing this Ordinance, the singular number shall include the plural, the plural the singular, and the use of either gender shall include both genders.

units. He has sent out 10 violations notices. There is a fine of \$150.00 per day for said violation.

V. NEW BUSINESS

4. Proposed Budget Review Calendar

Mr. Haddad moved and Mr. Paulhus seconded to table this item until the next meeting for staff review.

So passed unanimously.

5. WPCA Proposed Willimantic Sewer Budget for Fiscal Year 2003/2004

Mr. Haddad moved and Mr. Thorkelson seconded to adjourn as the Mansfield Town Council and convene as the WPCA.

So passed unanimously.

WPCA

Ms. Blair moved and Mr. Hawkins seconded that, effective February 9, 2004, to adopt the proposed fiscal year 2003/04 Willimantic Sewer Budget, as presented by the Director of Finance.

So passed unanimously.

Mr. Thorkelson moved and Mr. Paulhus seconded to adjourn as the WPCA and reconvene as the Mansfield Town Council.

So passed unanimously.

6. Clover Mill Road at Route 195

Mr. Hawkins moved and Ms. Blair seconded that effective February 9, 2004, to authorize staff to communicate with the Connecticut Department of Transportation to inquire about the possibility of investigating the inclusion of context-sensitive design improvements to the Clover Mill Road/Route 195 intersection as part of the Chaffeeville Road/Route 195 intersection improvement design project.

So passed unanimously.

7. William Caspar Graustien Memorial Fund Discovery Grant for 2004

TOWN OF MANSFIELD
WILLIMANTIC SEWER ENTERPRISE FUND BUDGETS

	2002/03 Actual	2003/04 Proposed
OPERATING REVENUES:		
Sewer Charges	\$98,000	\$98,000
Other Revenues	1,044	500
Total Operating Revenues	99,044	98,500
 OPERATING EXPENSES:		
Sewer Billings	76,639	62,022
Purchased Services & Supplies	3,624	7,100
Depreciation	14,273	14,273
Total Operating Expenses	94,536	83,395
Operating Income	4,508	15,105
Retained Earnings/(Deficit), July 1	763,429	767,937
Retained Earnings/(Deficit), June 30	\$767,937	\$783,042
 <u>Estimate of Willimantic Sewer Expense 2003/2004</u>		
Over-Estimate for Jan - Jun 2003		(\$7,064.94)
Actual for July - December 2003		34,535.28
Estimate for January through June 2004		34,552.14
20.50 m/gallons at \$1685.47m/gallons		34,552.14
Total		\$62,022.48

Mr. Haddad moved and Mr. Hawkins seconded that effective February 9, 2004, to authorize staff to submit an application to the William Caspar Graustein Memorial Fund requesting \$29, 844 in revenues to help fund the town's 2004 commitment to the Discovery initiative.

So passed unanimously.

8. Proclamation in Honor of National Education Association's Read Across America's National Celebration of Dr. Seuss' 100th Birthday.

Ms. Blair moved and Mr. Haddad seconded that effective March 2, 2004, to authorize the Mayor to issue the attached Proclamation in Honor of the National Education Association's Read Across America's National Celebration of Dr. Seuss' 100th Birthday.

So passed unanimously.

9. Revision to Town of Mansfield Fee Schedule-adoption fee for Domestic Cats

Mr. Thorkelson moved and Mr. Hawkins seconded that effective February 9, 2004, to adopt an amendment to the Town of Mansfield Fee Schedule adding a \$25.00 adoption fee for domestic cats, which fee shall be effective 21 days after the Town Clerk's publication of the amendment in a newspaper having circulation in the Town of Mansfield

So passed unanimously.

10. Fundraising Request from the Connecticut Twenty-ninth Colored Regiment Monument Fund

By consensus this item would be placed in budget requests for next year.

11. Recreational Trails Program Grant-Greenway/Blueway Project Along Willimantic River at Plains Road

Mr. Thorkelson moved and Mr. Hawkins seconded that February 9, 2004, to authorize the Town Manager, Martin H. Berliner, to submit an application seeking funds in the amount of \$39,040 from the Connecticut Department of Environmental Protection's Recreational Trails Program to fund a greenway/blueway project along the Willimantic River at Plains Road in Mansfield. In furtherance of this resolution alone, the Town Manager is duly authorized to enter into and sign said contracts on behalf of the Town of Mansfield. The Town Manager is further authorized to provide such additional information and execute such other documents as may be required by the state or federal government in connection with said



*Town of Mansfield
Proclamation*

*In celebration of the National Education Association's
Read Across America
National Celebration of Dr. Seuss' 100th Birthday*

Whereas, the citizens of Mansfield stand firmly committed to promoting reading as the catalyst for our students' future academic success, their preparation for America's jobs of the future, and their ability to compete in a global economy; and

Whereas, Mansfield has provided significant leadership in the area of community involvement in the education of our youth, grounded in the principle that education investment is key to the community's well being and long-term quality of life; and

Whereas, "National Education Association's *Read Across America*," a national celebration of Dr. Seuss' 100th birthday on March 2nd, promotes reading and adult involvement in the education of our community's students;

THEREFORE, BE IT RESOLVED, by the Mayor and the Town Council calls on the citizens of Mansfield to assure that every child is in a safe place, reading together with a caring adult, on March 2, 2004;

AND BE IT FURTHER RESOLVED that this body enthusiastically endorses "National Education Association's *Read Across America*" and recommits our community to engage in programs and activities to make America's children the best readers in the world.

IN WITNESS WHEREOF, I have set my hand and caused the seal of the Town of Mansfield to be affixed on this 2nd day of March in the year 2004.

Elizabeth C. Paterson
Mayor, Town of Mansfield
March 2, 2004

contracts and to execute any amendments, rescissions and revisions thereto.

So passed unanimously.

Mr. Thorkelson moved and Mr. Hawkins seconded to add the minutes of December 8, 2004 for approval on the agenda.

So passed unanimously.

Mr. Thorkelson moved and Mr. Paulhus seconded to approve the minutes of the Special meeting of December 8, 2004 as presented.

So passed unanimously.

VI. DEPARTMENTAL REPORTS

VII. REPORTS OF COUNCIL COMMITTEES

Mr. Clouette met with Cynthia vanZelm, Director of the Downtown Partnership. She discussed project and goals of the Partnership.

Council members expressed interest in knowing about the proposed new trash program from Director of Public Works Lon Hultgren. Informational meetings have been held with the public who has not been in favor of this proposal.

VIII. REPORTS OF COUNCIL MEMBERS

IX. TOWN MANAGER'S REPORT

X. FUTURE AGENDAS

Council members requested that staff look into placing a drive-up mailbox somewhere around a town building.

Mr. Haddad moved and Mr. Clouette seconded to have the Mayor send a letter commending Quinn Jones for his excellent work with the Town of Mansfield's website.

So passed unanimously.

XI. PETITIONS, REQUESTS AND COMMUNICATIONS

12. Mansfield Commission on Aging re: Accessible Drive-up Mailbox
13. Connecticut Conference of Small Towns-2004 Legislative Platform
14. Connecticut Conference of Municipalities-2004 State Legislative Program

15. Office of Legislative Research re: Major Issues for 2004 Legislative Session
16. M. Hart re: Mansfield Named Among Top 20 Municipal Websites
17. V. Walton re: Department of Environmental Protection Recycling Award
18. C.vanZelm re: December 31, 2003 Progress Report and Semi-annual Financial Report for the Downtown Mansfield Revitalization and Enhancement Project.
19. R.Favretti and E.Paterson re: Mansfield's Recommendations Regarding Draft 2004-09 Connecticut Policies Plan for Conservation and Development
20. UConn Hazardous Waste Advisory Committee-December 4, 2003 Meeting Minutes.
21. 4th Quarter 2003 Report for Storm Water Sampling Report for Stadium Road Detention Basin
22. M. Berliner re: Congressional earmark
23. Mansfield Business and professional Association-February 4, 2004 Agenda
24. R. Favretti re: Scoping Comments, UConn Football Complex and Intramural, Recreational and Intercollegiate Athletic Facility
25. R. Kurnik re: Service Cuts to Dial-A-Ride Program
26. Connecticut Conference of Municipalities re: Governor's Proposed Midterm Budget Adjustments

XII. EXECUTIVE SESSION

Not needed.

XIII. ADJOURNMENT

Mr. Haddad moved and Mr. Thorkelson seconded to adjourn the meeting at 8:26 p.m.

So passed unanimously.

Elizabeth Paterson, Mayor

Joan E. Gerdson, Town Clerk

LEGAL NOTICE

The Town of Mansfield will hold a public hearing on Monday, February 23, 2004 at 7:30 p.m. at the Council Chamber, Mansfield Town Hall, 4 South Eagleville Road, Mansfield, CT 06268 to review and discuss its proposed Application(s) to the State Department of Economic Community Development for funds under the Small Cities Program.

The purpose of the public hearing is to obtain citizens views on the Town's community development and housing needs and review and discuss specific project activities in the areas of housing, economic development or community facilities which could be a part of the Town's Application for funding. The Town is considering submitting Application(s) for projects in the downtown Mansfield area and activities relating to housing, economic development, and community facilities. Other potential or proposed projects eligible for Small Cities funding may also be reviewed and discussed at this hearing.

The Town will also review the status of its current Small Cities project and programs at this hearing in anticipation of this submission.

All are encouraged to attend. The hearing is accessible to the handicapped.

Any disabled persons requiring special assistance or non-English speaking persons should contact Linda Patenaude, for A.D.A Coordination at (860) 429-3380 at least five days prior to the hearing.

Further information may be obtained concerning the program by contacting Ms. Linda Patenaude, Capital Project Coordinator at (860) 429-3380 between the hours of 8:15 a.m. to 4:30 p.m., Monday through Wednesday; 8:15 a.m. to 6:30 p.m., Thursday; and 8:00 a.m. to 12:00 noon, Friday.

Equal Opportunity Employer/Affirmative Action

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**TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER**



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

February 23, 2004

Town Council
Town of Mansfield

Re: Proposed Budget Review Calendar

Dear Town Council:

Attached please find a proposed schedule to review the upcoming fiscal year 2003/04 budget. If the proposed schedule is satisfactory, the following motion is in order:

Move, to adopt the fiscal year 2004/05 budget review calendar dated February 23, 2004, as proposed by town staff.

Respectfully submitted,

A handwritten signature in cursive script that reads "Matthew W. Hart".

Matthew W. Hart
Acting Town Manager

Attach:(1)

TOWN OF MANSFIELD
 PROPOSED BUDGET REVIEW CALENDAR
 BY TOWN COUNCIL
 FEBRUARY 23, 2004

DATE	SUBJECT	LOCATION	Page Numbers
Mar. 29 (Mon.) 6:00 p.m.	Budget Presented to Town Council Issues and Options General Government Capital Projects CNR	Council Chambers	
Mar. 31 (Wed.) 6:00 p.m.	Mansfield Board of Education Public Safety Public Works Solid Waste	Council Chambers	
Apr. 7 (Wed.) 6:00 p.m.	Town-Wide Revenues Operating Transfers Out Town Aid Daycare Debt Service Internal Service Funds	Conference Room C	
Apr. 12 (Mon.) 6:00 p.m.	Public Hearing Health and Social Services Community Services	Council Chambers	
April 14 (Wed.) 6:00 p.m.	Library Area Agency Contributions Community Development Recreation	Conference Room C	
Apr. 26 (Mon.) 7:30 p.m.	Adoption of Budget and Recommended Appropriations	Council Chambers	
Apr. 28 (Wed.) 6:00 p.m.	Adoption of Budget and Recommended Appropriations (if necessary)	Council Chambers	
May 11 (Tues.) 8:00 p.m.	Town Meeting	Mansfield Middle School	

TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER



Martin H. Berliner, Town Manager

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MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

February 23, 2004

Town Council
Town of Mansfield

Re: Proposed Bill No. 5224, "An Act Providing Funds for the Erection of a Monument to Commemorate the Connecticut 29th Colored Regiment C.V. Infantry

Dear Town Council:

As you know, at the council meeting on February 9, 2004 the town received a fundraising request from the Connecticut Twenty-ninth Colored Regiment monument fund. Subsequent to that meeting we learned that the state General Assembly has submitted Proposed Bill No. 5224, "An Act Providing Funds for the Erection of a Monument to Commemorate the Connecticut 29th Colored Regiment C.V. Infantry."

Staff recommends that the town support this bill. If the Town Council concurs with this recommendation, the following motion is in order:

Move, effective February 23, 2004, to authorize town staff to communicate the Town Council's support for Proposed Bill No. 5224, "An Act Providing Funds for the Erection of a Monument to Commemorate the Connecticut 29th Colored Regiment C.V. Infantry."

Respectfully submitted,

Matthew W. Hart
Acting Town Manager

Attach:(2)



General Assembly
February Session, 2004

Proposed Bill No. 5224
LCO No. 718

Referred to Committee on Public Safety

Introduced by:

REP. CANDELARIA, 95th Dist.

**AN ACT PROVIDING FUNDS FOR THE ERECTION OF A MONUMENT TO
COMMEMORATE THE CONNECTICUT 29TH COLORED REGIMENT C.V. INFANTRY.**

Be it enacted by the Senate and House of Representatives in General Assembly convened:

That the sum of one hundred thousand dollars be appropriated to the Military Department, for the fiscal year ending June 30, 2005, for the erection of a monument to commemorate the historic contributions of the Connecticut 29th Colored Regiment C.V. Infantry.

Statement of Purpose:

To provide funds to erect a monument to commemorate the historic contributions of the Connecticut 29th Colored Regiment C.V. Infantry. The descendants of members of the regiment seek to promote cultural awareness of African-American, Native American and Caucasian officers who served the Union in the Civil War.

Bill Status Report for Proposed H.B. No. 5224

AN ACT PROVIDING FUNDS FOR THE ERECTION OF A MONUMENT TO COMMEMORATE THE CONNECTICUT 29TH COLORED REGIMENT C.V. INFANTRY.

To provide funds to erect a monument to commemorate the historic contributions of the Connecticut 29th Colored Regiment C.V. Infantry. The descendants of members of the regiment seek to promote cultural awareness of African-American, Native American and Caucasian officers who served the Union in the Civil War.

Introduced by: Rep. Juan R. Candelaria, 95th Dist.

Bill History

<i>Date</i>	<i>Action Taken</i>
2/11/2004	Referred to Joint Committee on Public Safety

Co-sponsors of HB-5224

Report printed on 2/12/2004 4:20:14 PM. Please direct all inquiries regarding the status of bills to the House and Senate Clerks' Offices.

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TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER



Martin H. Berliner, Town Manager

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MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

February 23, 2004

Town Council
Town of Mansfield

Re: Pre-paid Bag Disposal

Dear Town Council:

Attached you will find correspondence from the Director of Public Works recommending that the Town Council withhold immediate action on the pre-paid bag proposal, and allow staff further time to obtain more data. Because a transition to pre-paid bag system would be a significant change to our current system of refuse collection, the Town Manager supports the Director's recommendation. From our perspective, the Town Council does not need to approve this recommendation via a formal motion, and we could move forward to conduct the proposed additional research if that is the consensus position of the Council.

Respectfully submitted,

A handwritten signature in cursive script that reads "Matthew W. Hart".

Matthew W. Hart
Acting Town Manager

Attach:(1)

TOWN OF MANSFIELD
MEMORANDUM
2/9/04

TO: Martin H. Berliner, Town Manager
FROM: Lon R. Hultgren, Director of Public Works
RE: Pre-paid Bag Proposal



As you know, staff drafted a proposal to change our collection system to a pre-paid bag system wherein residents purchase pre-paid "Town" garbage bags and the Town collects a base fee from each single-family household.

We conducted three public information meetings this summer on our original \$85 base fee/\$1.85 per bag proposal. We then modified the proposal to a \$52 base fee/\$2.25 per bag and conducted a fourth public meeting on February 5th (see attached information hand-out).

While we still think this concept is viable, we have heard from some of the "high-recycler/low-waste producing" residents that the proposal is not fair to them. At this time we don't know how many of these types of minimal system users (those that use the Transfer Station less than once a week) there are in Town so we can't evaluate the impact of the bag system on them nor can we design appropriate accommodations for this type of user.

We therefore suggest that Council not act on the bag proposal at this time and that staff be given time to obtain good data on just how many of these very low level transfer station users there are. This may take a good part of 2004, as we first have to devise a way to accurately chart the transfer station's use and then gather the data over a long-enough period of time to have confidence in the results.

So given the above, we respectfully request delaying Council's formal consideration of the pre-paid bag proposal.

cc: Virginia Walton, Recycling Coordinator
file

attach: 1

MEMORANDUM
2/5/04

TO: February 5th Work Session
FROM: Lon R. Hultgren, Director of Public Works
Virginia Walton, Recycling Coordinator
SUBJECT: Pre-paid bag proposal modifications

At and since the three public meetings we had on the pre-paid bag proposal, we have heard the following comments: 1) Don't eliminate the in-yard collection service for people who need/want it; 2) Be ready to replace defective bags; 3) Reduce costs at the Transfer Station; 4) Make the bags widely available; 5) Consider using stickers or tags instead of bags; 6) Issue some "free" bags with the base fee; 7) Don't lose the current system's incentives for low waste producers; 8) Make the collection system tax-supported (all or in part). While we will discuss these and other comments in our final proposal, staff feels that the two most important issues that need to be addressed in the proposal if it is to have public support are:

1. The \$85 base fee is too high - - particularly as it effects the minimalist users of the solid waste system (very low waste producers and the elderly).
2. At least a portion of the base fee should be paid by general taxation to account for the solid waste generated at the parks, along the roadsides and from Town projects.

We have looked at the proposal and tried to modify it to address these two concerns.

First, we went through the solid waste budget item by item and calculated the amount of each item that could be charged to general taxation based on an equitable distribution of costs between our 3 cost centers (single-family collection, multi-family collection and the transfer station) and what remains (to general taxation). This figure came out to about \$50,000 per year. We applied that to the base fee, which would reduce it to about \$69 per household.

Next, we calculated the effect of raising the bag fees on the base fee. We tried \$2.00, \$2.25 and \$2.50 per bag which resulted in base fees of approximately \$61, \$47 and \$33 respectively.

Finally, we focused on the \$2.25/bag proposal and recalculated it allowing for a 5% reduction in total bags, due to the higher price (higher prices = less garbage). The base fee worked out to be \$52/year.

We then did comparisons to our current annual user fees both for the minimal users and the higher-end users. This summary of price comparisons is attached.

While we think this modified proposal works reasonably well for the minimal users, it increases the cost of collection for users that generate higher amounts of trash. The price comparisons on the reverse side show these differences.

With the proposed base fee reduced to \$52 per year, we think it could be billed annually rather than twice a year. However, lowering the base fee further would put too much of the cost for collection into the price of the bags which would skew the rates even further for the higher quantity users.

As outlined in our original presentation, Town staff still is of the opinion that Mansfield's present refuse collection system is too complicated and will only work as intended with our present single-family collector. We believe this is not a good situation to be in for the future. Simplifying the system, if not done now, will most likely have to be done at some point in the future.

cc: Martin Berliner, Town Manager, Jeffrey H. Smith, Finance Director, File

Attach: 1

Annual Usage - Current system	Current Cost	Modified Proposal \$52 base/ \$2.25 & 1.25 bags	Original Proposal \$85 base/ \$1.85 & 1.00 bags	\$35 base/ \$2.50 & 1.25 bags	\$47 base/ \$2.25 & 1.25 bags
Mini-mini service - 50 13 gal.bags	\$126/year	\$115/year	\$135/year	\$98/year	\$110/year
Mini service - 50 33 gal. bags	162	165	178	160	160
1-can service - 78 33 gal. bags	228	228	229	230	223
1-can service - 100 33 gal. bags	228	277	270	285	272
2-can service - 150 33 gal. bags	288	390	363	410	385
2-can service - 200 33 gal. bags	288	502	455	535	497
Maxi service - 400 33 gal. bags	360	952	825	1035	947
transfer station - 25 33 gal. bags	75	108	131	98	103
Transfer station - 50 33 gal. bags	150	165	178	160	160
Transfer station - 78 33 gal. bags	234	228	229	230	223
Transfer station - 100 33 gal. bags	300	277	270	285	272

Town of Mansfield
Transportation Advisory Committee
Minutes of the Meeting
November 25, 2003

Present: Stephens (Chair), Nash, Hultgren (staff)

The meeting was called to order by Chair Stephens at 7:30 p.m.

The minutes of the September 18, 2003 meeting were reviewed and no corrections made.

Hultgren and Nash updated Stephens on the meetings that were being held with the funding participants of the Fare-Free bus program (UConn Undergraduates, Graduates, Transportation Department, Town and WRTD). They explained that a rider survey had been drafted for use in November and that additional advertising for the fare-free program was planned. Another meeting is scheduled for early December.

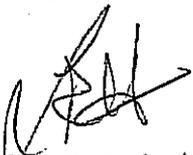
Hultgren updated members on the status of the enhancement projects, and other pending road projects.

The December 2000 walkway listing was reviewed. Staff will publicize that the committee will be reprioritizing the list and adding new projects early in 2004. This will be the major topic for the next meeting.

The next meeting will occur in late January or early February.

The meeting was adjourned at approximately 8:30 p.m.

Respectfully submitted,



Don R. Hultgren
Director of Public Works

cc: Town Manager, Town Clerk, Town Planner, Assistant Town Engineer, Project Engineer,
Social Services Director, Janet Freniere, file

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TOWN OF MANSFIELD
Solid Waste Advisory Committee
Minutes of the Meeting
November 13, 2003

Present: Squires, Ames, Emory, Hultgren (staff), Walton (staff)

The meeting was called to order by acting chair Squires at 7:44 p.m.

The approval of minutes was postponed to a future meeting.

Staff presented its modification to the pre-paid bag proposal for discussion. By having \$50,000 of the base fee revenues borne by taxes and raising the pre-paid bag fees to \$2.25 per bag, the proposal is more in line with current fees at the lighter-use end of the user spectrum. After considerable discussion it was decided to have staff present the modified proposal at a fourth public meeting prior to any final decision to proceed. Staff will modify the presentation accordingly and discuss a winter public meeting with the Town Manager.

Staff updated members on the status of the multi-family contract changeover (December 1st). New dumpsters will be installed the Thanksgiving weekend.

Hultgren said he was continuing to check revenues versus expenses for the bulky waste at the transfer station. Preliminary figures show revenues are still lower than expenditures.

Walton said that Windham Tech had agreed to manufacture recycling containers for Town park and recreation areas. She will check on their progress.

The next meeting will most likely be the regular second Thursday in January, 2004 unless a December meeting is required.

The meeting was adjourned at approximately 8:46 p.m.

Respectfully Submitted,



Lon R. Hultgren
Director of Public Works

cc: Town Manager, Town Clerk, Director of Finance, Virginia Walton, Dan Austin, Knox, Robinson, Squires, file

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Town of Mansfield
Transportation Advisory Committee
Minutes of the Meeting
November 25, 2003

Present: Stephens (Chair), Nash, Hultgren (staff)

The meeting was called to order by Chair Stephens at 7:30 p.m.

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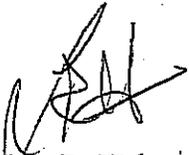
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Respectfully submitted,



Ron R. Hultgren
Director of Public Works

cc: Town Manager, Town Clerk, Town Planner, Assistant Town Engineer, Project Engineer,
Social Services Director, Janet Freniere, file

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RECD FEB 04 2004

Mansfield YSB Advisory Board
Meeting Minutes
Wednesday, January 7, 2004
@ 10 AM

In attendance were: Ethel Mantzaris, Resident/ChairPerson; Frank Perrotti, Resident/Assistant ChairPerson; Kevin Grunwald, Director, Town of Mansfield, Department of Social Services; Janit Romayko, YSB Coordinator

Agenda items included:

1. Update: December, 2003 was another busy month with the following Activities a. COPE Groups began in the three elementary schools the week of December 1st. COPE is the lunchtime voluntary group for children who have experienced a life change due to a divorce, family death or relocation, etc. The K-grade 2 group is run for the first ¼ hour and the grade 3-4 group follows. Because the group is run at lunchtime, no child has to miss a class or recess. All children have parental permission. B. Juniper Hill was held again with the Girl Scouts present. The theme was a holiday one and the troop provided a great deal of enthusiasm and cheer to the residents. C. Groups currently running are: Homework, Mothers, AA Bus, and GrandParents and the parent component of the Homework group. All of the group members received a momento from Hallmark Cards grant that the Willington YSB received via Access. D. YSB received several donations of hats and mittens from organizations and schools. We distributed them to needy families on the YSB caseload and to the social Services Department. E. Caseloads were on the high end with the usual divorce, custody, and visitation issues present at holiday time. YSB works closely with the superior Court Family Relations office in Rockville to ensure that communication between all parties and attorneys is open and clear.
2. Other items: a. NECASA funding: NECASA has applied to each municipality in Eastern Connecticut for funding. At the December meeting, it was discussed to refund in the same amount as FY 03-04 in the amount of @\$645. Because budgets are tight, Frank Perrrotti suggested that that amount would be fiscally prudent for FY04-05. The YSB committee will discuss the application and paperwork. B. YSB Reorganization: CCM (Connecticut conference of Municipalities) has done a study on YSB's that volunteered information. For example, Manchester's YSB changed from the schools to the town because of confidentiality, and the ability to be available year round to residents. Farmington refused the then DCYS \$ because the municipality thought it was a small amount of money for what it was

asked to provide. South Windsor is municipally based and does a great deal of work with the board of Education. Kevin Grunwald is concerned about the great deal of time YSB spends in the school and would like to recover some of the time with funding from the Mansfield Board of Education. This was done in the past as the Town received reimbursement from the Special Education accounts. Evidentially this was stopped and he will check into the possibility of refunding.

Meeting adjourned 11:20 AM

Respectfully submitted,


Janit Romayko
Secretary

JR/jr

Revaluation 2004 Work Plan

This work plan is intended to be a comprehensive list of duties to be performed by the Assessors Office for the 2004 Revaluation. The revaluation duties have been integrated into the normal operational duties of the assessor's office. Therefore, at the end of the work plan I will outline the associated costs (salary, contractor and increased office expenses) associated with completing the 2004 Revaluation.

February 2004

Identify all sales that have occurred since January 2003 (currently 160 expecting a total of 200-240)

Set up sales inspection program (contacting owners for inspections)

Continue office functions (receive BAA applications, mail out BAA hearing notices)

Done Catch up on property transfers (Currently transfers are completed through Dec 8TH).

UCONN Intern continues to data input data collected over last summer and fall into CAMA system.

Public Relations Announcement in newspaper announcing beginning of reval process

March 2004

Start sales inspections

Start permit inspections (last year we visited 441 properties for permit inspections and map changes)

Data input required for all inspections

GIS training late march (training will allow us to data enter sale information into GIS program to assist us in categorizing neighborhoods in the town.

Complete M-65 reports for New Manufacturing Machinery and Equipment and New Commercial Trucks due by March 15th.

Complete M-37 (report of tax-exempt property to OPM for PILOT) due April 1, 2004

April 2004

Continue sale and permit inspections and data input

Training on CAMA system table changes (Cost \$5,000)

Start data input into GIS system for valuation mapping and analysis

Mail Income & Expense forms to owners of rental property (over 4 units for residential apartments and all commercial property leased to others)

UCONN Intern continues to data input information in CAMA system

Work on Land Values for the Town of Mansfield

May 2004

Continue sale and permit inspections and data input

Continue data input into GIS system for valuation mapping and analysis

Submission deadline for the Elderly Home-Owner Relief Program (May 15th) Must process all applications and send to OPM by July 1st.

Start Valuation Table changes. Current system has base tables from 1990. CAMA systems conversion factor will be eliminated and a neighborhood code factor will be added. Tables must be manipulated to track current sale prices. Neighborhood factors will allow fluctuation in these base valuation tables to allow for different values for different neighborhoods.

UCONN Intern completes data input. Start UCONN valuation on CAMA system.

June 2004

Continue sale and permit inspections and data input.

Continue to data input into GIS system for valuation and mapping and analysis

Income and Expense forms due from properties who lease property (over 4 units residential and all commercial property)

Upon receipt of Income and Expense forms commercial models for valuation will be developed.

UCONN property models will be worked on.

Submit completed applications for the Elderly Home-Owner Relief Program to OPM.
(Due July 1st.)

July 2004

Handle taxpayer questions regarding recently mailed tax bills

Continue sales and permit inspections with data input.

Continue to data input into GIS system for valuation mapping and analysis.

Finalize apartment and commercial valuations in Mansfield.

Additional Vets report due OPM August 1st.

August 2004

Testing of Residential valuation tables.

Continue permit and sales inspections

Continue to analyze data on GIS system

September 2004

PA 490 Application period begins. Need to verify listing of PA 490 property.

Prepare and mail Personal Property Declarations (900)

Finalize Values for Revaluation

Elderly Home-Owner and Freeze program report due OPM October 1st.

John Ryan provides testing of revaluation (Cost \$20,000)

Prepare MV Board of Assessment Appeals and process results

October 2004

Resolve any revaluation issues that arise from testing.

Start processing Personal Property Declarations.

Process all map changes that occurred before October 1st.

Process percent completes for unfinished construction

November 2004

Personal Property Declarations due November 1st. Process returns.

Schedule Revaluation Hearings – Expecting approximately 500- 600 hearings. Outside consultants will charge \$40/hr for hearings. Cost estimated at 600 hearings @ 20 min per hearing = 140 hours X \$40/hr = \$8,000.

Process Supplemental MV List received from DMV. Unpriced motor vehicles = approximately 1,000 plus must check for duplicate entries from regular list + address changes for billing. Tax will mail bills 1st 2 weeks of December after this list processed.

December 2004

Resolve issues from revaluation hearings.

Continue to process real estate changes from permits.

Continue to process Personal Property Declarations.

Receive Regular Motor Vehicle List from DMV. Process list with approximately 3,000 unpriced motor vehicles, address changes and check for duplicate accounts.

January 2005

Complete all changes required for Real Estate, Personal Property and Motor Vehicles.

File Grand List.

February 2005

Mail increase assessment notices for Real Estate and Personal Property.

Accept and process applications for Board of Assessment Appeals.

Revaluation Costs

	<u>Estimated Cost</u>
Staff Overtime - 5-10 hours per week per person. Assessor not eligible for Overtime.	
Training for CAMA tables	\$5,000
John Ryan (Reval Testing)	\$20,000
Reval Hearings (600 hearings @ \$40/hr)	\$8,000
Miscellaneous Office Supplies	\$1,000
Postage (mailing 5,600 notices + 600 hearing notices)	\$2,300
Look into purchasing access to MLS service for data on Properties where inspection is refused.	
Help answering phone for reval hearings	

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To: Town Council/Planning & Zoning Commission
 From: Curt Hirsch, Zoning Agent
 Date: February 9, 2004

CRA

Re: ***Monthly Report of Zoning Enforcement Activity***
For the month of January 2004

Activity	This month	Last month	Same month last year	This fiscal year to date	Last fiscal year to date
Zoning Permits issued	9	15	6	117	79
Certificates of Compliance Issued	9	18	46	97	154
Site inspections	24	48	48	265	312
Complaints received from the Public	1	4	3	18	28
Complaints requiring inspection	1	3	3	14	18
Potential/Actual violations found	0	3	9	17	29
Enforcement letters	20	11	7	65	65
Notices to issue ZBA forms	0	1	2	13	10
Notices of Zoning Violations issued	1	6	3	25	18
Zoning Citations issued	0	2	0	5	6

Zoning permits issued this month for single family homes = 3, multi-fm = 0
 2003/04 Fiscal year to date: s-fm = 23, multi-fm = 17

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**TOWN/UNIVERSITY RELATIONS COMMITTEE
COMMITTEE MEETING
Tuesday, January 13, 2003
Audrey P. Beck Municipal Building
Council Chambers**

Minutes

Present: A. Barberet, P. Barry, M. Berliner, T. Callahan, E. Daniels, R. Hudd, AJ Pappanikou, E. Paterson, W. Simpson

Absent: B. Clouette, J. Gauthier, C. Henry, R. Miller, D. Pendrys, L. Schilling,

Staff: M. Hart, C. van Zelm

1. Opportunity for Public to Address the Committee

None

2. December 9, 2003 Meeting Minutes

The minutes will be distributed for the next meeting.

3. Update re: Mansfield Downtown Partnership

Cynthia van Zelm reported that the Partnership has negotiated a draft agreement with the master developer, Storrs Center Alliance, LLC. The Partnership is also working on its Mansfield brochure, as well as a festival on the green for next fall. Membership is up to 272 members.

[Pappanikou] Continues to hear good things about the Partnership, which is a positive sign. [Barry] What will the fall event involve? [Paterson] The event will involve a festival on the green for the Sunday afternoon following Labor Day, and will feature live music and food. The event will have a family emphasis, but the planning committee is also trying to attract UConn students.

Tom Callahan explained that the Partnership's operating budget expires in June, and that Cynthia and the finance committee are working on a new budget to present to the board. He is comfortable that the town and the university will continue to support the Partnership, as the organization has accomplished a great deal in a relatively short amount of time.

4. Substance Abuse Workgroup

Tom Callahan reported that the workgroup has made good progress. Tom commended the town council for the adoption of the ordinance regulating the possession of alcohol by minors, which was supported by President Austin's task force. The workgroup is also working to increase communication between the police and the dean of students. The workgroup plans to finish its work by early February and report back to the Town/University Relations Committee. Martin Berliner added that the town and the university both have recently submitted applications to receive funding to increase DUI enforcement around campus.

5. UConn Spring Weekend

Tom Callahan stated that spring weekend is tentatively scheduled for April 22-24, 2004. [Paterson] Are there ongoing meetings yet? [Hudd] The UConn police department will begin its operational meetings in March. [Daniels] The planning committee has a proposal to hold a concert on Saturday night featuring a hip-hop group.

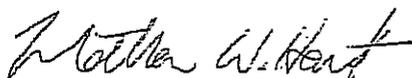
6. Other Business

AJ Pappanikou asked if a code orange or red is called for the shoreline, do we serve as an evacuation point? [Hudd] Mansfield and the University do serve as a host community for a couple of shoreline communities, and we have completed some training over the years. [Berliner] Civil preparedness and emergency services personnel would establish a federal registration point in this instance.

Greg Padick asked Rich Miller for an update on the scoping meeting for the proposed football complex and athletic facility. [Miller] The University will conduct a scoping meeting on January 27, 2004 at the Bishop Center to review the project. [Paterson] Will the project involve two facilities or one? [Miller] One complex. [Berliner] Will Memorial Stadium continue to be used? [Miller] Yes, but the bleachers may be modified. [Barry] What will the impact be on Stadium Road? [Callahan] The environmental impact evaluation will determine the impact, but the university does not plan to close off Stadium Road. There still is a long way to go with the planning for this project. [Pappanikou] He is confused because he initially thought the stadium was planned to come down. Will you present any plans on January 27? [Miller] Yes.

The committee adjourned the meeting at 4:40 p.m.

Respectfully submitted,



Matthew Hart
Assistant Town Manager

**TOWN/UNIVERSITY RELATIONS COMMITTEE
COMMITTEE MEETING
Tuesday, December 9, 2003
Audrey P. Beck Municipal Building
Council Chambers**

Minutes

Present: P. Barry, M. Berliner, B. Clouette, E. Daniels, J. Gauthier, R. Hudd, R. Miller, AJ Pappanikou, L. Schilling, W. Simpson

Absent: A. Barberet, T. Callahan, C. Henry, E. Paterson, D. Pendrys

Staff: M. Hart, G. Padick

1. Opportunity for Public to Address the Committee

None

2. November 10, 2003 Meeting Minutes

AJ Pappanikou made a motion to approve the minutes from the November 10, 2003 meeting. Phil Barry seconded. The motion passed unanimously.

3. Update re: Mansfield Downtown Partnership

Martin Berliner reported that the Partnership had signed an agreement with Storrs Center Alliance, LLC, for that firm to serve as the master developer for the Storrs Center project. Storrs Center Alliance is a limited liability corporation comprised of a number of principals that have significant experience with town center and other development/redevelopment projects. (Storrs Center Alliance originally responded to the Partnership's proposal under the name of "Leyland Alliance, LLC.")

4. UConn Environmental Policy Initiative

Rich Miller presented an "Environmental Policy Update." In his presentation, Rich covered the following subjects:

- Outreach activities
- Environmental policy organization and continuous improvement process
- Green building and low impact design categories
- Key considerations articulated at September 2003 open house
- Preservation defined
- Conversation defined
- Education/research defined
- Hazardous waste comparative site study

- Hazardous waste storage facility site location short list
- Proposed siting criteria
- How do you measure ecological, human or environmental risks?
- Consistency with UConn master plan, local and state plans
- Environmental impact evaluation analysis
- Environmental impact evaluation process
- UConn Environmental Policy Advisory Council

During his presentation, Rich responded to the following questions and comments:

[Hart] What stage is the university at with respect to the planning, do, check, act (PDCA) cycle? [Miller] The University is in the planning state.

[Barry] What is the subject of the hazardous waste comparative site study? [Miller] The current Hazmat facility is located on the East Campus, and the University has convened a nine-member advisory panel staffed by a consultant to locate a new facility. The panel is considering a portable facility as one option, and hopes to present a recommendation in June 2004. UConn will use an environmental impact evaluation analysis as part of this process.

[Clouette] The most important point to emphasize with respect to the hazardous waste comparative site study is the fact that the panel has identified a set of proposed siting criteria and that the University has scored potential sites against that criteria. Many people in the community have the perspective that the site is often identified beforehand without analysis. However, he is not sure that the University is presenting a consistent package, as the criteria appear to vary between sites.

[Miller] The panel is trying to apply the criteria fairly. [Padick] The membership of the panel is quite independent and balanced. [Barry] The panel may be in a Catch 22 situation with respect to the potential location near Hunting Lodge Road. If the facility poses such a low risk, why not keep it at the current location? [Miller] It is difficult to obtain representation from the neighborhood.

Larry Schilling reported that there was no new information concerning the long-term monitoring and closure plan for the UConn landfill.

5. Substance Abuse Workgroup

Martin Berliner reported that Tom Callahan has been hosting the meetings of the workgroup. The group has met three to four times to consider the 12 recommendations from President Austin's Task Force. The workgroup is still in a fact-finding phase, and plans to present an interim report soon.

6. UConn Spring Weekend

Martin Berliner stated that, from his perspective, the committee has broadened its focus beyond spring weekend to encompass year-round substance abuse and quality of life issues. Therefore, we should view this item in a larger context.

[Barry] The UConn board of trustees has asked the student life committee to look at rental housing issues. [Hart] mentioned that the town council had recently adopted an ordinance regulating the possession of alcohol by minors, and this ordinance will apply to private property.

[Pappanikou] Are zoning regulations applicable to student rental housing. [Berliner and Padick] Yes, but often it is difficult to get the courts to enforce zoning citations with respect to rental housing. However, the town is researching additional ordinances and regulations.

[Hudd] The town and university fire departments plan to conduct joint training in order to offer landlords voluntary inspections. [Clouette] Sometimes seemingly trivial items become real quality of life and safety issues.

7. 2004 Meeting Dates

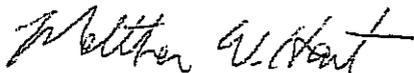
Martin Berliner stated that the town would issue a revised schedule for the committee meetings in 2004.

8. Other Business

None

The committee adjourned the meeting at 5:25 p.m.

Respectfully submitted,



Matthew Hart
Assistant Town Manager

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MANSFIELD HISTORIC DISTRICT COMMISSION
BOARD MEETING, FEBRUARY 10, 2004

Members attending: G. Bruhn, J. Newmyer

Meeting dates for 2004 are: January 13
February 10
March 9
April 13
May 11
June 8
Sept. 14
Oct. 12
Nov. 9
Dec. 14

Conference Room C has been reserved from 8 p.m. - 10 p.m. for these dates by Joan Gerdson, Town Clerk.

Peter Friedland who is building a barn at 17 Chaffeeville Rd., Mansfield Center, has informed G. Bruhn that he will install wooden, double hung, multi-paned windows and a custom wooden garage door. He is eliminating the chimney because he will not have a wood-burning stove.

Lon Hultgren called G. Bruhn to say that SBC will landscape around the junction boxes in Mansfield Center in the spring.

Respectfully submitted,

Jody Newmyer
Clerk

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TOWN OF MANSFIELD
OPEN SPACE PRESERVATION COMMITTEE
Minutes of the January 20, 2004 meeting

Members Present: Ken Feathers, Quentin Kessel, Jim Morrow (chair), Steve Lowery, and David Silsbee.

1. The meeting was called to order at 7:35 P.M.
2. The minutes of the November 18, 2003 meeting were approved. (There was no quorum for the December, 2003 meeting and no minutes were taken for that meeting.)
3. Morrow reported on a field trip he took to view the Dorwart property and noted how it would provide a connection between the landfill/Lions Club property and the Joshua's Trust Coney Rock Property.
4. The OSPC reviewed PZC 877-3 MacFarland Acres Resubdivision-Section IV Plan. Zoning Agent Kurt Hirsh kindly joined the OSPC to explain how the Town's newer subdivision regulations permitted this subdivision. It had not been understood by all the members that the frontage requirements could be met by counting the "frontage" along a shared driveway and some disappointment was expressed. After thanking Mr. Hirsh for his participation, the OSPC turned to the proposed open space dedication for this subdivision. The OSPC feels that the proposed open space is of inferior quality and the committee suggests that PZC ask for an easement on the rear portion of the property instead.
5. The committee discussed the Quinebaug-Shetucket Heritage Corridor, Inc. Partnership Program 2004, but no recommendations were made.

The meeting adjourned at 8:20 P.M.

Respectfully submitted

Quentin Kessel
Secretary

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**January 2004 Monthly Report
MANSFIELD SENIOR CENTER**

Total Participation:			Food Service Meals/Days	TVCCA Meals/Days	Total
Jan.	2004	938 (*)	127 9	86 15	~213/15
Dec.	2003	1248	150 11	83 19	223/19
Jan.	2003	1343	233 13	83 7	316/20

~Total above does not reflect meal on Wed., Jan. 21, with 75 in attendance.

*Closed six days in January: two holidays, two snow days, two days heating problems and one delayed opening

NOTES OF INTEREST:

As referred to above, the highlight event of the month on Wednesday, January 21, was our Chinese New Year Celebration with 75 in attendance. Chang's Garden of Storrs provided a delicious selection of foods and goodies, and the Saltamontes Puppet Theater Troupe followed the meal with a wonderful performance. Prior to the Chinese New Year Celebration, two graduate students of Chinese Descent from the Chinese Student Scholars Program at the University of Connecticut provided an interesting presentation about the Chinese culture and the Chinese Springtime Festival here on Wed., Jan. 14. EO Smith Honor students helped with serving the meal.

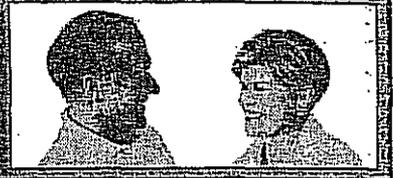
"A Completely Different Note", an all-male cappella singing group from the University of Connecticut performed at the Center on Friday, January 23 at 5:00 PM. They provided another wonderful performance with 17 in attendance.

Other special activities this month included an origami tulip class presented by Gianni Fergione, a UConn student who learned origami from her grandmother, on Mon., Jan. 5; a presentation on the Connecticut Home Care Program for Elders by the Center's coordinator, Patty Hope, on Wed., Jan. 7; a special service in memory of Frank Lukacs, a long-time member of the Senior Center Association, on Fri., Jan. 9; free cancer screenings offered next door by Dr. Albert Babcock on Tues., Jan. 13; and a special "Wright Way Day" T.V.C.C.A. noon meal, offered free to Wrights Way residents, with 18 coming to the meal. An additional class, "Variety Dance" has been added twice a week and a 6-week course on "Comic Opera" also took place.

On Jan. 15 and 16, the Senior Center was closed due to heating problems in the building because of the cold spell and frozen pipes. Maintenance was here both days working diligently to restore the building to normal.

od Life

Senior News



Fran Funk

Bingo!

As volunteer Carolyn Crossgrove calls numbers at the Mansfield Senior Center, Bunny Lombardo of Willimantic keeps close track of her cards

P. 62

Seniors focus of new series

HARTFORD — An upcoming Connecticut Public Television series will focus on people in their "golden years" and their dealing with a unique set of opportunities and challenges.

In "Seniors: Living a Quality Life," a new 10-part series premiering Jan. 22 at 9 p.m., CPTV will explore a wide range of topics of interest to both seniors and their families.

The program will be repeated on Jan. 24 at noon, Jan. 25 at 1:30 p.m., and Jan. 27 at 11:30 p.m.

Hosted by Middletown resident Bill Wasch, this series offers information as well as ideas for people ages 55 to 100.

In the first episode, an "aging" expert explains how people can improve their chances of living to 100, and viewers will meet vibrant centenarians from around Connecticut who are aging successfully.

The program then looks at the life of a family caregiver devoted to taking care of his wife at home long after doctors recommended institutional care.

The first episode of "Seniors: Living a Quality Life" also features a tap dancing group whose members range in age from 63 to 87.

New episodes will be broadcast on the fourth Thursday of each month from January through October.

Future episodes include segments on how seniors can use Connecticut's college waiver program to attend college for free, how one group of retired teachers volunteers their time, the best ways to prevent falls, and how to identify and avoid fraudulent telemarketing schemes.

Other episodes will explore the growing phenomenon of grandparents raising grandchildren, unique job opportunities for seniors, transportation options and the need for long-term care insurance.



Fran Funk photos

Year of the Monkey

ABOVE: Arppie Charkoudian opens one of those little mustard packages for her friend Martha Hinckel at the Mansfield Senior Center's Chinese New Year celebration last week. The food was prepared by Chang's Garden of Storrs and the Saltimontes Puppet Theater Troupe provided entertainment. BELOW: Alice Raphaelson twirls ribbon during the celebration.





Fran Funk

Break it down

Carol Menditto, left, and Pat McHugh, both from Mansfield, follow Social Dance School teacher Anastasia Christie as she teaches Latin, pop, and country line dancing to senior citizens at the Mansfield Senior Center recently. Classes are available to anyone interested. For her full schedule check her web site at www.socialdanceschool.com.

Mansfield Commission on Aging
Minutes

Monday, January 12, 2004 2:30 PM – Senior Center

PRESENT: Nora Stevens, Carol McMillan, Carol Phillips, Susanna Thomas (chair), Mary Thatcher, Jean Ann Kenny (staff), Patty Hope (staff), Barbara Ivry, Beth Acebo, Elizabeth Norris, Phillip Secker
REGRETS: Kenneth Doeg, Kevin Grunwald (staff), John Brubacher, and Dorothea Mercier

- I. **Call to Order:** meeting called to order at 2:40 PM.
- II. **Appointment of Recording Secretary:** P. Hope agreed to take minutes.
- III. **Acceptance of Minutes** of the December 8, 2003 meeting: minutes were accepted.
- IV. **Correspondence** - Susanna Thomas reported she has not heard from the Town Council regarding Kenneth Doeg's appointment to the Commission on Aging. Nora Stevens agreed to follow up with the Committee on Committees. Susanna Thomas requested that a copy of the meeting dates for COA for the year 2004 and a member's list be distributed at the next meeting.
- V. **Optional Reports on Services/Needs of Town Aging Populations**
 - A. **Health Care Services**

J. Kenny did not have a report regarding the Mansfield Rehab. It was noted that Mansfield Rehab held a legislative meeting at Mansfield Rehab earlier in the day. Carol McMillan reported she attended, but arrived late. State Representative Denise Merrill and Joan Lewis (Coventry) attended the Legislative meeting. J. Kenny distributed copies of her report for the month of December. She was in contact with 40 clients. She reported that 17 individuals had participated in Dr. Babcock's Cancer Screening. April 28th has been set for an Alzheimer's Association Breakfast Meeting for Professionals. There were questions from the commission about what a nurse practitioner does in the wellness program. Some concerns were raised about the half-time secretarial position being shared with the senior center. Currently this position is vacant. Concern was raised how phone calls would be answered and the importance of people's calls getting to the right destination.
 - B. **Social, Recreational and Educational**

Senior Center – Patty Hope

P. Hope distributed copies of the Senior Center report. Attendance at meals has increased slightly due to the TVCCA meals being offered five days a week. The Center had 100 people in attendance for its holiday banquet and 50 were attendance for the New Year's Eve dinner. P. Hope noted that many seniors left the area for the holiday season and attendance was low the day before and after

Susanne Thomas indicated she had not heard a response regarding the interoffice memorandum dated 1/8/04 that was forwarded to the Mansfield Town Council regarding mailbox access. Nora Roberts suggested the community center might be a good option for a driver side mailbox.

- VII. **New Business:** Susanne Thomas discussed the possibility of joining the Ct. Elder Action Network. P. Hope indicated the Senior Center had joined, but felt it was important for COA to also be represented. The COA is unclear if there is any money available to pay for membership fees. The committee voted to table this issue.
- VI. **Adjournment: meeting adjourned at approximately 4 p.m.**
(The next meeting is scheduled for Monday, February 9 at 2:30, at the Senior Center).

Respectfully submitted,
Patricia Hope, Senior Services Coordinator

TOWN OF MANSFIELD
Community Center Building Committee Meeting
January 12, 2004
MINUTES

Present: R. Moore, M. Paquette, D. Hoyle, A. Rash, J. Pandolfo, S. Goldman, M. Johnson, C. Kueffner

Staff: M. Berliner, Town Manager, Capital Projects and Personnel Assistant L. Patenaude, Director of Parks and Recreation C. Vincente

Others: Construction Manager, D. Yoder, Construction Manager, K. Boutin, Architect, D. Harazim

1. Call to Order

A. Rash convened the meeting at 6:36 p.m.

2. Approval of Minutes

Minutes of the December 15, 2003 meeting were accepted.

3. Audience to Visitors

None

Additions to the Agenda

None

5. Staff Reports

- a. C. Vincente reported that the Arts Advisory Committee is upset about the display cases. The cases will be addressed as a priority item. D. Hoyle noted that the lighting in the cases is not good. C. Vincente pointed out that track lighting is preferred by the Arts Advisory Committee. D. Harazim will check into different bulbs. C. Vincente and A. Rash will respond to the Arts Advisory.

M. Johnson questioned the stove. C. Vincente reported that a commercial stove is going to be purchased which requires the cabinets to be modified.

C. Kueffner wondered what the comments were from members? C. Vincente responded that the number one complaint was the heat. C. Kueffner questioned the cost of the energy. C. Vincente responded that preliminary numbers were \$4,500/month for gas and \$6,500/month for electric.

C. Vincente reported that the gym opened on Saturday and has been very busy since the opening.

- b. Construction Manager's Report – K. Boutin reported that the inserts for the volleyball nets were completed along with the VCT flooring in the gym storage room. The curtainwall is fabricated and that three days of good weather were needed for installation. Temperature needs to be over a certain degree. Radiator covers are in, Industrial is working with Total's bonding company on any work that is needed.

K. Boutin also reported that the balancing computer is due on site this week. The doors are installed between the Arts and Crafts Room and the Teen Center.

c. Architect's Report – D. Harazim had nothing to report.

6. Old Business

None

7. New Business

A. Rash questioned on how long the Building Committee wanted to continue meeting. She wants the group to bring thoughts to the next meeting for closure for this process.

M. Berliner reported that punchlist items are still in the process of being completed.

Next meeting is scheduled for February 9, 2004 at 6:30 at the Community Center.

R. Moore moved to adjourn at 7:00 pm.

Respectfully Submitted,

Linda Patenaude,
Capital Projects and Personnel Assistant



Town of Mansfield Community Center Building Committee

Anne Rash, Chair
Sharry Goldman, Vice Chair
David Hoyle
Marietta Johnson
Christopher Kueffner
Ray Moore
Joseph Pandolfo
Mark Paquette

Four South Eagleville Road
Storrs/Mansfield, Connecticut 06268

January 21, 2004

Mr. Jay Ames, Chair
Arts Advisory Committee
Town of Mansfield
4 South Eagleville Rd.
Mansfield-Storrs, CT 06268

Dear Mr. Ames,

The building committee believes that art is an important part of the Community Center project. It was our understanding, as well as that of the staff, that cuts were made to fifty percent of the planned display areas. We are as disappointed as you are. We know your committee is working on specifics for the display areas. The staff has assured me that even though financial resources on this project are limited; they will find a way to work with you to install appropriate display areas.

Your letter states that "arts are once again the first thing to be cut when money is short". This couldn't be further from the truth. You should be aware that the Community Center Building Committee had to make numerous cuts in this project and the art displays were not the first. We came to a point where cuts had to be made across the board. As noted above, it was our understanding that some arts display items were still in the project. Despite our unhappiness, we want to move forward and complete the Center. Please continue to work with the staff. Your advice regarding the display of local art is critical.

We look forward to completing this project and including local art where possible.

Sincerely,

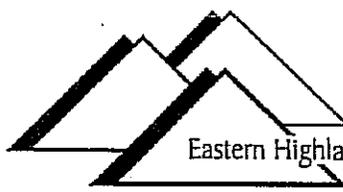
Anne Rash, Chair
Community Center Building Committee

cc: Community Center Building Committee
Martin H. Berliner, Town Manager
Jay O'Keefe, Assistant Director of Parks & Recreation
Curt A. Vincente, Director of Parks & Recreation

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Eastern Highlands Health District

4 South Eagleville Road ♦ Mansfield CT 06268 ♦ Tel: (860) 429-3325 ♦ Fax: (860) 429-3388

To: Rob Miller, Director of Health, EHHD
From: Curt Hirsch, Public Health Educator
Date: January 15, 2004

Re: Second Quarter Report – 03/04

I	Zoning Permit applications reviewed:	October	17
		November	14
		December	15

II Health education activity

A. Community action: All member towns are now served by at least a bi-monthly magazine. In addition to the "Seniors" newsletters of several towns we can now get print coverage in all towns almost monthly.

- Article about *National Health Education Week* (Oct.) for monthly magazines. The messages highlighted cancer, family communication, adult immunizations and *World Food Day*.
- 10/18/03 *Bolton Health Fair*. Kathleen Polhemus represented the EHHD with information concentrating on septic system issues, 'Sun Safety'. Those topics were specifically requested by the event organizers.
- 10/25/03 *Coventry Health & Safety Fair*. Kathleen again represented the EHHD with information and print material on a wide range of public health issues.
- Article about *Lung Cancer Awareness Week* and the *Great American Smokeout* (Nov.) for monthly magazines. The message emphasized tobacco use cessation.
- Article discussed the higher stress levels of the holiday season (Dec./Jan. monthly magazines). The message asked readers to slow down and not get caught up in more than they can comfortably handle as a way to reduce the pressures of the season.
- *Influenza and Hand Washing*: An article was submitted to 'The Chronicle' newspaper about the earlier than expected flu season and the importance of proper hand washing as a first-line defense against spreading the flu and other viruses. A much shorter message on the connection between the flu and hand washing was submitted to the

Serving the Communities of Bolton, Coventry, Mansfield, Tolland & Willington

Satellite Offices: 222 Bolton Center Road ♦ Bolton, CT 06043 / 1712 Main Street ♦ Coventry, CT 06238

21 Tolland Green ♦ Tolland, CT 06084 / 40 Old Farms Rd ♦ Willington, CT 06279

Community Voice Channel and to Charter Communications for television broadcast.

Copies of articles submitted to newsletters or those published during the quarter are attached to this report.

- B. Resource material - During the quarter I received and reviewed information and materials on a variety of public health issues. Materials were distributed to the District satellite offices as appropriate for public display and distribution. Many of these publications serve to update our inventory of resource material. Topics covered in publications help direct my attention to issues that are timely for newsletter articles and to national educational campaigns (ie: Public Health Week, National Drug & Drunk Driving Week, Breast Cancer Awareness Week, etc.).

WILLINGTON QUARTERLY REPORT

October 1, 2003 -- December 31, 2003

Activity Indicators

	October	November	December	Total	District Total
ENVIRONMENTAL HEALTH ACTIVITIES					
<i>Office Service</i>					
Consultations	41	35	39	115	909
Correspondence sent	4	4	2	10	150
<i>Complaints</i>					
Food protection	0	0	0	0	4
Housing	1	0	1	2	3
Refuse/garbage	0	0	0	0	2
Rodents/insects	0	0	1	1	1
Water quality	0	0	0	0	0
Air quality	0	0	0	0	0
Sewage disposal	0	0	0	0	1
Other	0	0	1	1	3
<i>Health Inspection</i>					
Group homes	0	0	0	0	1
Day Care	0	0	0	0	1
Camps	0	0	0	0	0
Mobile homes	0	0	0	0	0
Motels, rooming homes	0	0	0	0	0
Schools	0	0	0	0	0
Mortgage, FHA, VA	0	0	0	0	0
Public pools/bathing areas	0	0	0	0	3
Other	0	0	0	0	2
<i>On-site Sewage Disposal</i>					
Site inspection -- all site visits	14	24	20	58	395
Deep hole tests -- number of holes	34	18	38	90	309
Percolation tests -- number of holes	5	3	2	10	37
Permits issued, new	5	1	2	8	72
Permits issued, repair	2	0	1	3	34
Site plans reviewed	1	3	2	6	93
B100a reviews	4	2	2	8	130
<i>Wells</i>					
Well sites inspected	4	2	2	8	77
Well permits issued	4	2	2	8	79
<i>Laboratory Activities (samples taken)</i>					
Potable water	2	0	0	2	13
Surface water	0	0	0	0	0
Ground water	0	0	0	0	0
Rabies	0	0	0	0	0
Lead	0	0	0	0	1
Other (birds, etc)	0	0	0	0	0
<i>Food Protection</i>					
Inspections	5	4	7	16	129
Reinspections	1	0	0	1	11
Temporary licenses issued	0	1	2	3	12
Plan reviews	0	1	0	1	2
Site construction inspections	0	0	0	0	0
<i>Lead Activities</i>					
Housing inspection	0	0	0	0	3
Abate plan reviewed	0	0	0	0	0
MISCELLANEOUS ACTIVITIES					
Planning and Zoning referrals	0	1	0	1	15
Subdivision reviewed (per lot)	0	0	0	0	42
Meetings	2	1	0	3	84
Conferences / seminars	0	0	0	0	10

MANSFIELD QUARTERLY REPORT

October 1, 2003 -- December 31, 2003

Activity Indicators

	October	November	December	Total	District Total
ENVIRONMENTAL HEALTH ACTIVITIES					
<i>Office Service</i>					
Consultations	110	92	77	279	909
Correspondence sent	18	24	31	73	150
<i>Complaints</i>					
Food protection	0	0	2	2	4
Housing	0	0	1	1	3
Refuse/garbage	0	0	1	1	2
Rodents/insects	0	0	0	0	1
Water quality	0	0	0	0	0
Air quality	0	0	0	0	0
Sewage disposal	0	0	0	0	1
Other	0	0	0	0	3
<i>Health Inspection</i>					
Group homes	0	0	0	0	1
Day Care	1	0	0	1	1
Camps	0	0	0	0	0
Mobile homes	0	0	0	0	0
Motels, rooming homes	0	0	0	0	0
Schools	0	0	0	0	0
Mortgage, FHA, VA	0	0	0	0	0
Public pools/bathing areas	0	0	1	1	3
Other	0	0	0	0	2
<i>On-site Sewage Disposal</i>					
Site inspection -- all site visits	21	28	4	53	395
Deep hole tests -- number of holes	1	7	3	11	309
Percolation tests -- number of holes	1	1	0	2	37
Permits issued, new	8	8	2	18	72
Permits issued, repair	0	1	0	1	34
Site plans reviewed	9	4	6	19	93
B100a reviews	11	6	4	21	130
<i>Wells</i>					
Well sites inspected	1	0	0	1	77
Well permits issued	8	9	1	18	79
<i>Laboratory Activities (samples taken)</i>					
Potable water	0	3	0	3	13
Surface water	0	0	0	0	0
Ground water	0	0	0	0	0
Rabies	0	0	0	0	0
Lead	0	0	0	0	1
Other (birds, etc)	0	0	0	0	0
<i>Food Protection</i>					
Inspections	23	29	11	63	129
Reinspections	1	4	2	7	11
Temporary licenses issued	2	2	3	7	12
Plan reviews	0	1	0	1	2
Site construction inspections	0	0	0	0	0
<i>Lead Activities</i>					
Housing inspection	0	0	0	0	3
Abate plan reviewed	0	0	0	0	0
MISCELLANEOUS ACTIVITIES					
Planning and Zoning referrals	3	2	1	6	15
Subdivision reviewed (per lot)	0	0	0	0	42
Meetings	19	13	15	47	84
Conferences / seminars	3	1	1	5	10

BOLTON QUARTERLY REPORT
October 1, 2003 -- December 31, 2003

Activity Indicators

	October	November	December	Total	District Total
ENVIRONMENTAL HEALTH ACTIVITIES					
<i>Office Service</i>					
Consultations	25	5	10	40	909
Correspondence sent	7	2	12	21	150
<i>Complaints</i>					
Food protection	0	0	0	0	4
Housing	0	0	0	0	3
Refuse/garbage	0	0	1	1	2
Rodents/insects	0	0	0	0	1
Water quality	0	0	0	0	0
Air quality	0	0	0	0	0
Sewage disposal	0	0	0	0	1
Other	0	0	0	0	3
<i>Health Inspection</i>					
Group homes	0	0	0	0	1
Day Care	0	0	0	0	1
Camps	0	0	0	0	0
Mobile homes	0	0	0	0	0
Motels, rooming homes	0	0	0	0	0
Schools	0	0	0	0	0
Mortgage, FHA, VA	0	0	0	0	0
Public pools/bathing areas	0	0	0	0	3
Other	0	0	1	1	2
<i>On-site Sewage Disposal</i>					
Site inspection -- all site visits	14	10	4	28	395
Deep hole tests -- number of holes	30	6	4	40	309
Percolation tests -- number of holes	7	4	0	11	37
Permits issued, new	2	0	0	2	72
Permits issued, repair	4	0	0	4	34
Site plans reviewed	5	0	0	5	93
B100a reviews	13	0	0	13	130
<i>Wells</i>					
Well sites inspected	1	0	1	2	77
Well permits issued	3	0	0	3	79
<i>Laboratory Activities (samples taken)</i>					
Potable water	8	0	0	8	13
Surface water	0	0	0	0	0
Ground water	0	0	0	0	0
Rabies	0	0	0	0	0
Lead	0	0	0	0	1
Other (birds, etc)	0	0	0	0	0
<i>Food Protection</i>					
Inspections	5	0	4	9	129
Reinspections	1	0	0	1	11
Temporary licenses issued	0	0	0	0	12
Plan reviews	0	0	0	0	2
Site construction inspections	0	0	0	0	0
<i>Lead Activities</i>					
Housing inspection	0	0	0	0	3
Abate plan reviewed	0	0	0	0	0
MISCELLANEOUS ACTIVITIES					
Planning and Zoning referrals	0	0	0	0	15
Subdivision reviewed (per lot)	0	0	0	0	42
Meetings	1	0	0	1	84
Conferences / seminars	0	0	0	0	10



4 South Eagleville Road ♦ Mansfield CT 06268 ♦ Tel: (860) 429-3325 ♦ Fax: (860) 429-3388

Quarterly Report, October 1, 2003 to December 31, 2003 – Second Quarter

Accomplishments

- Public Health Preparedness Activities during this quarter include: participation in Ct. Homeland Security Assessment; ICS training for staff; hiring of Public Health Preparedness Associates of Hampton to administer the state BT grant contract; continued to participation in Windham Hospitals BT work group; participation in the Wincog Regional Emergency Preparedness Planning Committee; and continued to support Tolland and Bolton as representatives to the CREPC ESF 8 subcommittee.
- Co-sponsored and hosted with the Connecticut Department of Public Health, a training seminar for certified food establishment inspectors held at the Tolland Fire Training Center. Approximately 50 certified inspectors attended.
- Assisted and continues to assist Coventry residents that are users of the Coventry Hill Public Water System with water quality concerns. The District is providing technical guidance and information to residents and the Town Managers office and acting as a liaison between the Town of Coventry and the Connecticut Department of Public Health.
- We hired a contracted temporary sanitarian to fill the vacancy left by one staff member that is on a leave of absence.
- The Health District Cardiovascular Health promotion program is progressing on a number of fronts. We are developing a program for restaurants to make heart healthy alternatives available to the public. We continue to sponsor walking groups and assist towns with application for AED's. And, commitments have been received between Tolland Parker School and the University of Connecticut to partner on an exercise program targeting obese children.
- This office developed and presented a fiscal year 2004/2005 operating budget to the Board of Directors. The budget proposes operating costs of \$561,830 for FY04/05.
- Health Education activities during this quarter include: participation in the Bolton Community Health Fair; the Coventry Health and Safety Fair; and the Mansfield

Employee wellness fair. Other educational activities are detailed in the attached quarterly report submitted by the health educator.

Plans for the Future

- The adoption of the fiscal year 2004/2005 operating budget.
- The food service license renewal of all 175 food establishments in the health district.
- Cardiovascular Health program annual meeting and continued implementation of the year II program activities.
- Participation in an expanded lead poisoning prevention program administered by the DPH call, "Keep it Clean".
- Administer the BT grant contract and assure that dead lines for deliverable due this quarter are met.
- Continued support of Town sewer projects in Tolland and Coventry. Continued support of Mansfield on UConn Landfill and separatist road water issues.

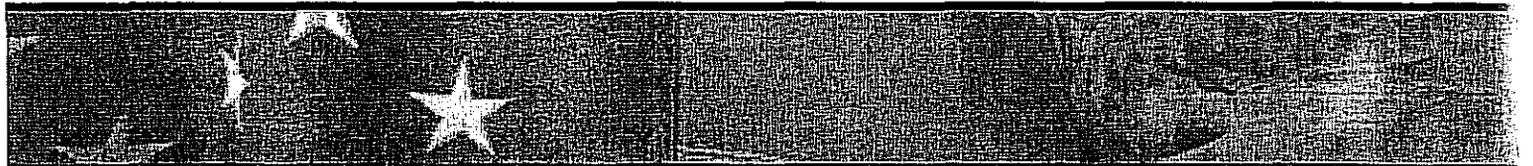
Statistical Report

Office service, complaints and general health inspection activities are down as compared to this time last year. However, on-site sewage disposal activities, well permits and food protection activities are all up as compared to last year. As these latter activities comprise the bulk of our fee for service activities. This suggests a possible increase in revenues, pending the activity levels for the balance of the year.

11-00000



A Biodefense Failure: The National Smallpox Vaccination Program One Year Later



JANUARY 2004



PREPARED BY THE DEMOCRATIC MEMBERS OF THE
HOUSE SELECT COMMITTEE ON HOMELAND SECURITY

JIM TURNER, RANKING MEMBER

**Democratic Members of the
House Select Committee
on Homeland Security**

Jim Turner, Texas

Ranking Member

Bennie G. Thompson, Mississippi

Ranking Member, Subcommittee on Emergency
Preparedness and Response

Loretta T. Sanchez, California

Ranking Member, Subcommittee on Infrastructure
and Border Security

Edward J. Markey, Massachusetts

Norman D. Dicks, Washington

Barney Frank, Massachusetts

Jane Harman, California

Benjamin L. Cardin, Maryland

Louise M. Slaughter, New York

Ranking Member, Subcommittee on Rules

Peter A. DeFazio, Oregon

Nita M. Lowey, New York

Robert E. Andrews, New Jersey

Eleanor Holmes Norton, District of Columbia

Zoe Lofgren, California

Ranking Member, Subcommittee on Cybersecurity,
Science, and Research & Development

Karen McCarthy, Missouri

Ranking Member, Subcommittee on Intelligence and
Counterterrorism

Sheila Jackson-Lee, Texas

Bill Pascrell, Jr., New Jersey

Donna M. Christensen, U.S. Virgin Islands

Bob Etheridge, North Carolina

Ken Lucas, Kentucky

James R. Langevin, Rhode Island

Kendrick B. Meek, Florida

Executive Summary

The release of smallpox virus by bioterrorists remains a serious threat. The United States government believes some nations may still possess undeclared stocks of the virus and the legacy of the massive Soviet bioweapons program poses the particular risk that smallpox may have already fallen into the hands of terrorists or may in the future.

A smallpox attack could be devastating. A well coordinated, multi-site attack could cause widespread disease and immense terror, potentially killing hundreds of thousands. Vaccinating health care workers and first responders across the nation against smallpox is an important preparedness step. Personnel already immune to the virus will be essential in rapidly responding to an outbreak, saving lives through further vaccination and treatment, and maintaining essential services. Limiting vaccination to healthy, carefully screened, personnel would reduce the smallpox threat while avoiding the public health risk of a mass vaccination.

Under the Administration's smallpox vaccination plan, 500,000 workers were to be vaccinated within 30 days. One year later, the effort is stalled, with less than 40,000 vaccinated volunteers across the country. A state-by-state analysis of the vaccination program's current progress suggests that preparedness and capability to respond to a smallpox attack vary widely across the nation. For example, only four states have reached even 50% of their original vaccination goals. Of the 1400 people targeted for vaccination in Nevada, only 17 have actually been vaccinated, while only 71 of the 4000 targeted for vaccination in the city of Chicago are immunized. Twenty states have reported that they cannot vaccinate their population within 10 days of an outbreak. This situation leaves much of the nation vulnerable to a smallpox attack.

Three key failures are responsible for the continuation of this serious gap in biodefense:

- Sufficient resources were not allocated nor requested in time for public health agencies to properly implement the program, leaving state and local agencies without the funding to manage vaccinations without cutting other health services.
- An adequate compensation plan to compensate volunteers who may suffer side effects from the vaccine was not in place when vaccinations began
- Healthcare workers, first responders, and the public at large are not persuaded that smallpox is a serious threat that warrants participation in a limited vaccination program.

As a result of poor management and leadership of the vaccination program, the confidence and credibility in the government from vaccinated and unvaccinated healthcare workers, first responders, and the public is being undermined. The Administration's missteps threaten the success of this and other preparedness efforts, leaving the U.S. vulnerable to bioterrorism.

As long as smallpox bioterrorism poses a threat, complacency and lack of preparedness is dangerous. The Administration must take immediate steps to reassess the threat of smallpox, improve our preparedness, and regain the confidence of those citizens crucial to our biodefense efforts.

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AGENDA

TOWN/UNIVERSITY RELATIONS COMMITTEE

TUESDAY, February 10, 2004

4:00 P.M.

University of Connecticut Public Safety Complex

1. Opportunity for Public to Address the Committee
2. January 13, 2004 Meeting Minutes
3. Update re: Mansfield Downtown Partnership
4. Substance Abuse Workgroup
5. UConn Spring Weekend
6. Other Business

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2004 TOWN/UNIVERSITY RELATIONS COMMITTEE MEETING DATES

Tuesday, January 13, 2004	Audrey P. Beck Council Chambers
Tuesday, February 10, 2004	University of Connecticut Police Complex
Tuesday, March 9, 2004	Audrey P. Beck Council Chambers
Tuesday, April 13, 2004	Audrey P. Beck Council Chambers
Tuesday, May 11, 2004	Audrey P. Beck Council Chambers
Tuesday, June 8, 2004	University of Connecticut Police Complex
Tuesday, July 13, 2004	Audrey P. Beck Council Chambers
Tuesday, August 10, 2004	University of Connecticut Police Complex
Tuesday, September 14, 2004	Audrey P. Beck Council Chambers
Tuesday, October 12, 2004	University of Connecticut Police Complex
Tuesday, November 9, 2004	Audrey P. Beck Council Chambers
Tuesday, December 14, 2004	University of Connecticut Police Complex

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TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

February 12, 2004

Ms. Sheila Hummel
CT Department of Economic and Community Development (DECD)
505 Hudson Street
Hartford, CT 06166-7106

RE: Downtown Mansfield Revitalization and Enhancement Project (DECD Small Town Economic Assistance Program (STEAP))

Dear Ms. Hummel:

On behalf of the Town of Mansfield, I would like to request a budget adjustment for the Downtown Mansfield Revitalization and Enhancement Project. As you know, the Town of Mansfield was awarded a \$90,000 US Department of Agriculture Rural Business Enterprise Grant last summer for planning for the Mansfield downtown project. This funding has been expended by Looney Ricks Kiss Architects for its continued work on the Municipal Development Plan. Therefore, we would like to reallocate \$60,000 of the funding in the STEAP Administration/Planning \$340,000 line item to Administration/Legal Services related to the Municipal Development Plan and \$30,000 to Construction. The complexity of this project including assistance with drafting the Municipal Development Plan, negotiating a development agreement between the master developer and the Mansfield Downtown Partnership, and reviewing permitting processes and zoning amendments entail a substantial commitment of legal resources.

Thank you for your consideration. If you need additional information, please contact me or Cynthia van Zelm, the Mansfield Downtown Partnership's Executive Director, at (860) 429-2740.

Sincerely,

Martin H. Berliner
Town Manager

Cc: Cherie Trahan, Town of Mansfield Controller
Cynthia van Zelm, Executive Director, Mansfield Downtown Partnership
Mansfield Downtown Partnership Board of Directors
Marie McGuinness, DECD
Mansfield Town Council

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TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER

Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

February 11, 2004

Mr. Kendall Wiggin
State Librarian
Connecticut State Library
231 Capitol Avenue
Hartford, CT 06106

Re: Library Grant

Dear Mr. Wiggin:

We recently received the attached letter indicating that we would not be receiving our library grant this year since our current year appropriation was less than the last three-year average.

As you may recall, at this time last year the state of Connecticut was facing a major budget deficit. Part of the state's solution to this problem was a massive reduction in state aid to local municipalities. In the case of Mansfield, our state aid has been reduced since FY 2001-02 from \$16,142,259.00 in our three major grants to \$14,890,641.00 by 2,051,618.00 (12%).

This required the Town of Mansfield to layoff staff and reduce services while at the same time increasing the mill rate by nearly 9.0 percent.

I would hope that we would not be further penalized by an additional reduction in state aid. Your favorable reconsideration would be appreciated.

Sincerely,

Martin H. Berliner
Town Manager

CC: Mansfield Town Council
Louise Bailey, Director, Mansfield Public Library
Joanne Turschman, Connecticut State Library

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TOWN OF MANSFIELD
Office of the Town Manager

AUDREY P. BECK BUILDING
4 SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336

Mr. S. Derek Phelps
Connecticut Siting Council
10 Franklin Square
New Britain, Connecticut 06051

February 5, 2004

Re: Proposed telecommunication facility, Knowlton Hill Road, Ashford, Connecticut

Dear Mr. Phelps:

The Town of Mansfield has received and reviewed a revised technical report from Tower Ventures II, LLC that proposes a 180-foot wireless telecommunications tower on a parcel of property on Knowlton Hill Road in Ashford, Connecticut. Mansfield received this report in satisfaction of the notice requirement contained in C.G.S. 16-501(e), which requires that municipalities located within 2,500 feet of a proposed site receive information regarding the public need, site selection process and environmental effects of the proposed facility.

Mansfield's Town Planner and I met with a representative from Tower Ventures on September 4, 2003 to discuss the original technical report submitted for a 150-foot telecommunications tower. Subsequently, Town officials submitted a letter with comments to Tower Ventures II, LLC representatives, and recently have reviewed the revised technical report. Town officials have had adequate time to consider the technical reports and, accordingly, please accept this correspondence as the Town of Mansfield's waiver of the 60-day review period provided by C.G.S. 16-501(e).

Please contact me if you have any questions.

Yours truly,

Martin H. Berliner, Mansfield Town Manager

cc: M. L. Eldridge, First Selectman, Town of Willington
R. Fletcher, First Selectman, Town of Ashford
D. Vivian, Tower Ventures II, LLC
J. D. Kohler, Esq., Hurwitz & Sagarin, LLC

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APPLICATION REFERRAL

Mansfield Planning & Zoning Commission

- TO:
- | | |
|---|---|
| <input checked="" type="checkbox"/> Public Works Dep't., c/o Ass't. Town Eng'r. | <input checked="" type="checkbox"/> Recreation Advisory Committee |
| <input checked="" type="checkbox"/> Health Officer | <input checked="" type="checkbox"/> Open Space Preservation Committee |
| <input checked="" type="checkbox"/> Design Review Panel | <input checked="" type="checkbox"/> Parks Advisory Committee |
| <input type="checkbox"/> Committee on Needs of Persons w/Disabilities | <input checked="" type="checkbox"/> Town Council |
| <input checked="" type="checkbox"/> Fire Marshal | <input checked="" type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Traffic Authority | |

The Planning and Zoning Commission has received a subdivision application and will consider the application at a ~~Public Hearing~~ regular meeting on 3/1 or 3/15. Please review the application and reply with your comments to the Planning Office before 2/26 if possible. For more information, please contact the Planning Office, 429-3330. otherwise 3/11/04

APPLICATION INFORMATION

Applicant: Richard + Verna Rock
Owner: SAME
Agent(s): DATUM Engineering + Surveying
Proposed use: 4 lot subdivision - Kidder Brook Estates - Phase II
Location: south side of Browns Rd (east of Mansfield City Rd)
Zone classification: RAR-40
Other pertinent information:

- 3 lots are proposed off of common driveway

- A wetland license application is pending before the Inland Wetland Agency.

- A 7.7 acre conservation easement area is proposed.

signed



date

2/9/04

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TOWN OF MANSFIELD

Municipal Building
Planning and Zoning Commission
Four South Eagleville Road
Storrs, Connecticut 06268-2599
(203) 429-3330

APPLICATION FOR SUBDIVISION OR RESUBDIVISION APPROVAL

Date of Filing: 1/29/04

File Number: 1151-2

NAME OF SUBDIVISION: Kidder Brook Estates - Phase II

SUBDIVIDER

Name: Richard & Verna Rock Telephone No. 465-8151

Address: 37 Crane Hill Road; P.O. Box 566

Storrs, CT 06268,

Signature: R. Rock Verna Rock Date: 12/23/03

Owner () Optionee ()

OWNER (If other than subdivider)

Name: same as subdivider Telephone No. _____

Address: _____

Signature: _____ Date: _____

FEE - See Town Council-approved Fee Schedule

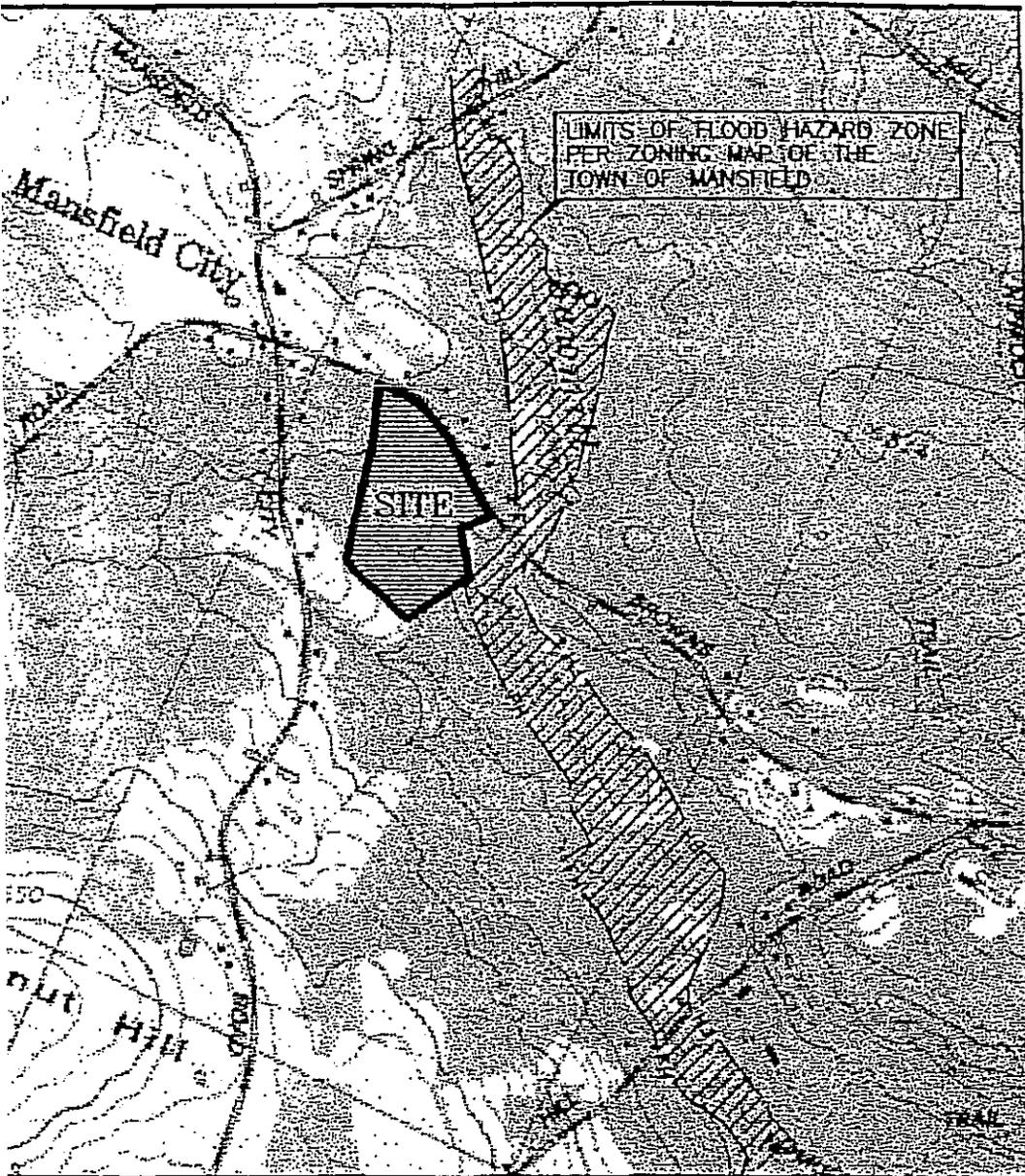
SUBDIVISION DATA

Location: Browns Road

Mansfield

Zoning District: RAR-40 Total No. of Acres 18.39

Total No. of Lots 4



LOCATION MAP

SCALE: 1" = 1000'±

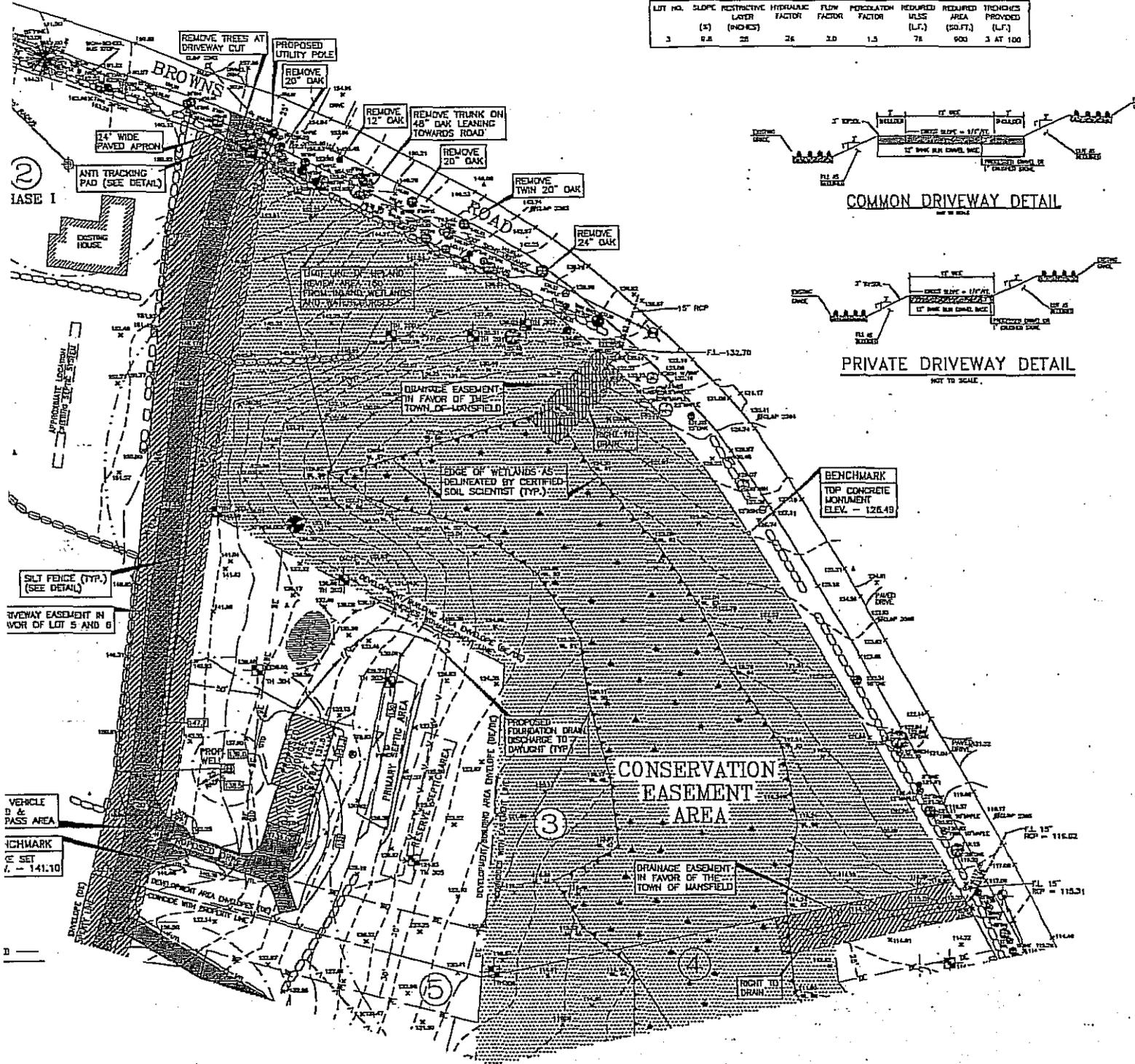
ZONING TABLE

ZONE	RAR-40
MINIMUM LOT AREA	40,000 SQ. FT.

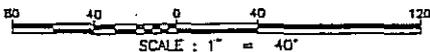
Richard & Verna Rock
 Kidder Brook Estates – Phase II
 Browns Road, Mansfield
 DATUM Job # 201016
 PZC ABUTTERS LIST

02700900001 & 02700900002 Adrian Atkins 572 Mansfield City Road Storrs, CT 06268	02700910002 Margaret Menditto 362 Browns Road Storrs, CT 06268
02800900001 Rickie & Mary George 365 Browns Road Storrs, CT 06268	02700910003 Gerald Slater 344 Browns Road Storrs, CT 06268
0280090001A (owners) Richard & Verna Rock 37 Crane Hill Road Storrs, CT 06268	0270091004-1 Lawrence, Jr. & Bonnie Slater 350 Browns Road Storrs, CT 06268
0280090001B Josie Abulaziz 305 Browns Road Storrs, CT 06268	0280091046-1 John Paul & Jo Monty Ouellette 290 Browns Road Storrs, CT 06268
028009001-1 Brian & Joan Pinney 357 Browns Road Storrs, CT 06268	02800910049 Maurice & Madelyn Thompson 308 Browns Road Storrs, CT 06268
028009001-2 Michael Wallace & Eva Csejtey 351 Browns Road Storrs, CT 06268	02800910050 James Bartlett 318 Browns Road Storrs, CT 06268
02800900002 Rita Marie Braswell P.O. Box 104 Mansfield Center, CT 06250	02800910051 Mark & Brenda Costa 322 Browns Road Storrs, CT 06268
02800900024 Patricia Jurovaty 538 Mansfield City Road Storrs, CT 06268	02800910052 Carol Abatelli & Frank Davis 330 Browns Road Storrs, CT 06268
02700910001 John & Stacey Fulton 374 Browns Road Storrs, CT 06268	02800910053 Edward & Jean Casoni 338 Browns Road Storrs, CT 06268

SIZING SUBSURFACE DISPOSAL SYSTEMS (FOUR BEDROOMS)									
LIT. NO.	SLOPE	RESTRICTIVE LAYER	HYDRAULIC FACTOR	FLOW FACTOR	PERCOLATION FACTOR	REQUIRED ULS (L.F.)	REQUIRED AREA (SQ. FT.)	TRENCHES PROVIDED	PROPOSED
3	3.8	25	26	2.0	1.5	78	600	3 AT 100	



SEE SHEET 3 OF 4



APPROVED BY THE TOWN OF WAHFIELD BEAING WETLAND AGENCY

CONCEPTUAL DESIGN OF PROPOSED IMPROVEMENTS HAVE BEEN REVIEWED BY THE UNDERSIGNED, A LICENSED LANDSCAPE ARCHITECT.

CHAIRMAN _____ DATE _____
 APPROVED BY THE WAHFIELD PLANNING AND ZONING COMMISSION

JOHN ALEXPOULDES

DATE _____

CHAIRMAN _____ DATE _____
 APPROVED BY THE DIRECTOR OF HEALTH

THE WETLAND SOILS ON THIS SITE WERE IDENTIFIED IN THE FIELD USING THE CRITERIA REQUIRED BY CONNECTICUT P.A. 72-183 AS AMENDED BY CONN. P.A. 73-571, CONN. P.A. 87-336 AND P.A. 87-337. THE BOUNDARIES OF THESE SOILS AND OF IDENTIFIED WATERCOURSES ARE ACCURATELY REPRESENTED ON THIS PLAN.

DIRECTOR _____ DATE _____
 APPROVED BY THE DIRECTOR OF PUBLIC WORKS :

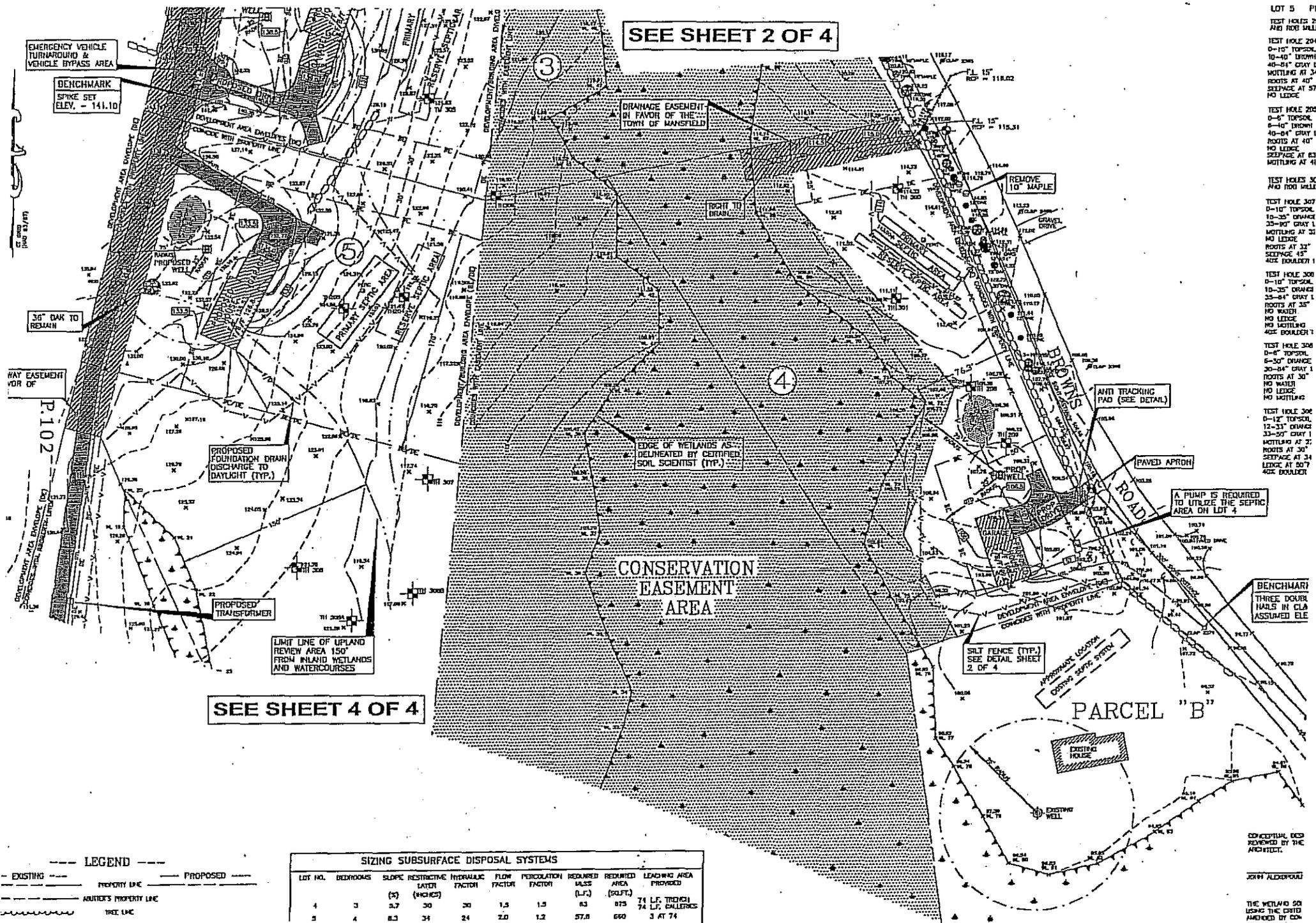
JOHN P. WARR

DATE _____

DIRECTOR _____ DATE _____

SEE SHEET 2 OF 4

SEE SHEET 4 OF 4



- TEST HOLE
- LOT 5 PE
- TEST HOLES 20 AND 20B WELLS
- TEST HOLE 204
0-15" TOPSOIL
10-40" BROWN
40-64" GRAY L
WOTTLING AT 34
ROOTS AT 40"
SEEPAGE AT 57"
NO LEDGE
- TEST HOLE 205
0-5" TOPSOIL
6-10" BROWN
40-64" GRAY L
ROOTS AT 40"
NO LEDGE
SEEPAGE AT 63"
WOTTLING AT 61
- TEST HOLES 30 AND 30B WELLS
- TEST HOLE 307
0-10" TOPSOIL
10-35" ORANGE
35-90" GRAY L
WOTTLING AT 33
NO LEDGE
ROOTS AT 32"
SEEPAGE 45"
40% BOULDER 1
- TEST HOLE 308
0-10" TOPSOIL
10-35" ORANGE
35-64" GRAY L
ROOTS AT 35"
NO WATER
NO LEDGE
NO WOTTLING
40% BOULDER 1
- TEST HOLE 308
0-4" TOPSOIL
5-30" ORANGE
30-64" GRAY L
ROOTS AT 30"
NO WATER
NO LEDGE
NO WOTTLING
- TEST HOLE 308
0-12" TOPSOIL
12-33" ORANGE
33-50" GRAY L
WOTTLING AT 37"
ROOTS AT 30"
SEEPAGE AT 34"
LEAK AT 50"
40% BOULDER

LEGEND

- EXISTING ---
- PROPERTY LINE ---
- PROPOSED ---
- ADJACENT PROPERTY LINE ---
- TREE LINE ---

SIZING SUBSURFACE DISPOSAL SYSTEMS

LOT NO.	BEDROOMS	SLOPE RESTRICTIVE LAYER (INCHES)	HYDRAULIC FACTOR	FLOW FACTOR	PERCOLATION FACTOR	REQUIRED MASS (LBS.)	REQUIRED AREA (SQ.FT.)	LEACHING AREA PROVIDED
4	3	2.7	30	30	1.5	63	875	74 L.F. TRENCH 74 L.F. CHALLENGES
5	4	8.3	34	24	2.0	57.8	660	3 AT 74

CONCEPTUAL DES. REVIEWED BY THE ARCHITECT.

JOHN ALDRIDGE

THE WETLAND SO USING THE DATA PROVIDED BY CON.

BUDGET IN BRIEF

GRAND LIST FOR
FISCAL YEAR 04/05

	Abstract *	Abstract	Change	% Change
	10/1/2002	10/1/2003		
Real Estate	\$483,607,710	\$496,281,000	\$12,673,290	2.62%
Personal Property	\$28,107,530	\$29,249,370	\$1,141,840	4.06%
Motor Vehicles	\$64,274,485	\$61,537,657	(\$2,736,828)	-4.26%
Grand Totals	\$575,989,725	\$587,068,027	\$11,078,302	1.92%

GRAND LIST FOR
FISCAL YEAR 03/04

	Abstract *	Abstract	Change	% Change
	10/1/2001	10/1/2002		
Real Estate	\$472,528,840	\$483,607,710	\$11,078,870	2.34%
Personal Property	\$22,863,133	\$28,107,530	\$5,244,397	22.94%
Motor Vehicles	\$61,792,020	\$64,274,485	\$2,482,465	4.02%
Grand Totals	\$557,183,993	\$575,989,725	\$18,805,732	3.38%

* The Grand List totals are the final figures signed by the Assessor prior to changes made by the Board of Assessment Appeals.

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UCONN HAZARDOUS WASTE STORAGE SITE STUDY
ADVISORY COMMITTEE MEETING
Thursday January 8, 2004

Meeting convened at 6:35, sign-in sheet and advisory committee member meeting material distributed.

Members Present: Glenn Warner, Meg Reich, Mike Callahan, Jennifer Kaufman, Greg Padick, Karla Fox, Rich Miller (Chair)

Absent: Captain John Flaherty, Pam Schipani

UConn's Comparative Site Study Consultants: Betsy Frederick (SEA Consultants, Inc.)

Rich Miller

- ❖ Requested comments or changes to draft meeting minutes from meeting of December 4, 2003.
 - Greg Padick suggested that the clause "...options discussed...but are not preferred" be deleted or changed to reflect that they have been identified but not formally scored.
 - Meg Reich suggested that the discussion around the Science Quad as a potential site for the facility should be represented in the minutes. Reference to that discussion will be incorporated in the final paragraph of the minutes.
 - Motion was made and seconded to accept minutes. Minutes were accepted. Karla Fox abstained from the vote, as she was absent from the meeting in question.
- ❖ Reported that Meeting Notes from the Public Availability Meeting were distributed to attendees and thus far he has received no feedback.

General discussion about DEP's Aquifer Protection Land Use regulations was initiated by Frank Labato, who was interested to know if these regulations were relevant to our siting study, with specific interest focused on the status of the existing facility at its current location not far from the DEP-approved Level A boundary for UConn's Fenton wellfield. Several committee members contributed their understanding of the current status of the proposed regulations. The group also discussed a related set of draft amendments to DEP's Level A mapping regulations and the means by which models and therefore mapped recharge areas might change. Unless or until the land use regulations are approved, the committee agreed to table any further discussion of impact on this study.

Betsy Frederick

- ❖ Requested that members report their scores for the existing East Campus site of the HWF. Members reported scores ranging from a low of 215 to a high of 267, with an average of 239.
 - Mike Callahan commented that he still felt the spreadsheet was too complicated with the sub-category scoring. He recommended that the process could be simplified by including the sub-categories directly into the spreadsheet. Betsy Frederick agreed to re-work the spreadsheet to accommodate that request.

Discussion ensued about the validity of the National Diversity Database mapping and its value to this process. Since the purpose of the mapping is only to indicate the presence of a species in

the vicinity rather than the specific location, the mapping is by its nature intended to be general. It is, however, one of few mapping resources available to us to address the issue of ecological impacts. As it is not within the scope of this study to perform a detailed "on the ground" investigation of environmental and ecological conditions, until such time as a specific site is selected (or several are selected) a more detailed investigation will not be undertaken. Committee reached agreement that their mission is to take the data and determine its significance to this screening process, and allow for more detailed investigation during the next stages (i.e., Environmental Impact Evaluation, design and permitting).

Results of scoring for Alternative Sites A & B*:

- Scores for Alternative Site A (Sewage Treatment Plant) ranged from a low of 297.5 to a high of 345, with an average of 320
- Scores for Alternative Site B (Transfer Station/former Filter Bed area) ranged from a low of 300 to a high of 462, with an average of 358.

*One of the members did not employ the same scoring methodology as the rest of the Committee, however, she reported her rankings for each of the respective alternative sites, as Site B – 1st, Site A – 2nd, and Science Quad - 3rd.

The Committee recommended that the consultant score a site within the Science Quad and a site on the North Campus as well as the three primary sites. The purpose for this is to address public perception that one or the other of those areas could pose a better solution than that which the Committee has thus far evaluated through this process. The vicinity of the former central warehouse in the Science Quad and a site within the North Campus (parcel D from the June 2000 North Campus Master Plan) were therefore discussed and agreed upon as candidate sites representative of the conditions in the respective general areas.

Karla Fox noted that the third update to the Main Campus Master Plan would be published shortly, and it will indicate that the quad area will be extremely built up and densely developed, making it a less desirable location. For purposes of this study, the Committee acknowledged that the Alternative Sites A & B are not located on what is typically referred to as the North Campus.

Rich Miller described the process through which a candidate parcel on the North Campus was identified. First, only those parcels designated for research/technology purposes were considered, because hazardous waste storage could be considered an anticipated activity that is compatible with research. Thereafter, proximity to human populations (the "human health impact" metric) which was deemed to be one of the most influential weight factors and a key variable in terms of public risk perceptions, was scaled off based on existing mapping of parcels in the North Campus Master Plan. Parcels C & D were identified as parcels for which a future research/technology use is identified in the Master Plan, and from which existing private homes, apartment complexes, student housing and/or classroom uses were the most remote. The Committee also considered relative topography and proximity to wetlands of the two parcels, and eventually agreed that the northern portion of parcel D would be scored as a potential facility location.

- ❖ Greg Padick suggested that the human health impact terminology should include not only existing housing or academic buildings but anticipated construction as well.

The schedule for the rest of the project was determined. It was agreed that the meeting originally scheduled for January 29 would be postponed to allow SEA to compile a draft report. The draft would then be provided to the Committee by Feb. 2, in order that the Committee may review the draft and be prepared to provide comments at the next Committee meeting, which was scheduled for February 9, 2004.

The meeting was adjourned at 8:30 p.m.

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STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION

Item #12

2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546

Phone: (860) 594-2370

February 5, 2004

Martin H. Berliner
Town Manager
4 South Eagleville Road
Mansfield, Connecticut 06268

REC'D FEB 12 2004

Dear Mr. Berliner:

Subject: Federal Highway Safety Program
Federal Program Area No. 04-AL-164
State Project No. 0184-6155

It is with pleasure that I am writing to notify you of the approval of the Town of Mansfield's highway safety project application entitled, "2004 Expanded DUI Enforcement Program" effective February 2, 2004.

Federal funds in the amount of \$7,500.00 are obligated to this project in accordance with Connecticut's approved Fiscal Year 2004 Highway Safety Strategic Plan.

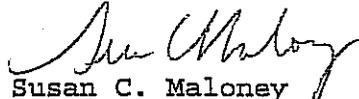
All costs incurred under this project must be in full compliance with both Federal and State regulations, policies and procedures that govern the use of highway safety funds. Costs are subject to review by both the Connecticut Department of Transportation Accounts Examiners and Federal Auditors. Equipment purchased under this Highway Safety Project is bound to continued use in a highway safety related capacity by federal regulation. If highway safety use of this equipment is discontinued at any time, the National Highway Traffic Safety Administration requires a refund of the equipment's residual value.

Please note that deviations from the specifics of the proposed budget must be reviewed and approved by the Division of Highway Safety prior to their implementation in order for related costs to be eligible for reimbursement.

All final claims against this project together with all supporting financial documentation must be submitted to the Connecticut Division of Highway Safety no later than forty-five (45) days after the funding period ending date.

All charges against this project are to be coded to State Number 35.320-1021-0184-6155 in accordance with established coding procedures.

Very truly yours,



Susan C. Maloney
Governor's Highway Safety
Representative

cc: Michael B. Darcy, Resident State Trooper
Jeffrey H. Smith, Director of Finance

Item #13

FEDERAL ISSUES BULLETIN



CONNECTICUT CONFERENCE OF MUNICIPALITIES

900 CHAPEL STREET, 9th FLOOR, NEW HAVEN, CT 06510-2807 PHONE (203) 498-3000 • FAX (203) 562-6314

www.ccm-ct.org: Your source for local government management information on the Web

February 3, 2004, Number 04-03

'04 Budget Has Mixed Results for Towns and Cities *NLC Promotes 2004 Legislative Priorities*

This bulletin is reprinted from an article in the National League of Cities' Nation's Cities Weekly, dated February 2, 2004, written by NLC's Federal Relations Staff.

Congress recently finished its work on the \$373 billion omnibus spending measure for 2004. The omnibus offered a mixed bag in terms of municipal priorities, with housing and transportation faring well while the COPS program faces serious cuts and other programs held steady.

The measure includes seven bills authorizing funding for federal agencies for fiscal year 2004, which began Oct. 1, 2003. In addition to funding for 11 government departments, Washington, D.C., and foreign aid, the measure includes some of the biggest domestic spending increases for veterans' health care and biomedical research.

President Bush achieved much of the broad priorities he proposed in his \$2.2 trillion budget for 2004. These include a major tax cut, new Medicare prescription drug benefits and money for wars in Iraq and Afghanistan. At the same time, the President held the spending that Congress controls to 3 percent growth.

The omnibus bill also includes an across the board reduction of .59 percent for all programs, projects and activities, with the exception of Department of Defense and Military Construction funds.

Homeland Security Funding

The .59 percent rescission affects funding for homeland security grants to local and state governments.

The FY 2004 Homeland Security Spending bill (H.R. 2555) was passed last September, providing \$1.7 billion for statewide first responder formula grants with 80 percent directed to local governments.

Other funding areas included \$500 million for State and local law enforcement terrorism prevention grants; \$725 million for high-threat, high-density urban areas; \$750 million for firefighter grants; and \$60 million for Urban Search and Rescue teams.

The Department of Homeland Security is expected to release the modified amounts of funding for each of its first responder grant programs soon, which will reflect the .59 percent rescission.

- over -

This bulletin has been sent to all CCM-member mayors, first selectmen, town/city managers, councilmembers, and boards of finance. Copies are available for other officials of CCM-member municipalities.



Education Funding

Funding for the No Child Left Behind law falls \$30 billion short of the amount required by law. The legislation provides only \$12 billion in Title I funds to high poverty school districts. This is \$6 billion below the level authorized, leaving almost 6 million children behind.

NLC did, however, receive a big win in that the omnibus legislation restores the Administration's cuts to the 21st Century Community Learning Centers, the federal program that funds after school activities. In February, the President's budget proposal cut 21st Century Community Learning Centers by 40 percent from \$1 billion annually to \$600 million. The program is back at \$1 billion for FY 2004. This is still far below the \$1.75 billion called for in the law.

Public Safety Funding

The Consolidated Appropriations Act allocates \$756.3 million for Community Oriented Policing Services (COPS) programs, a cut of nearly \$227 million from FY 2003 levels.

Of specific interest to towns and cities are:

- COPS Hiring program: This program is funded at \$120 million in FY 2004, \$80 million less than last year's allocation of nearly \$200 million. Of this amount, Congress has earmarked \$60 million for school safety officers, effectively cutting the program by roughly \$140 million;
- COPS Technologies grants: This program is funded at \$158.4 million, down from \$188.7 million in FY 2003;
- Methamphetamine Grants: This program to combat production and trafficking was cut by nearly \$2 million dollars to \$54,050,000;
- COPS Police Integrity Grants: This program was slashed by \$6.85 million, to \$10 million in FY 2004;
- Safe Schools Initiative: This program also saw substantial cuts, falling from FY 2003 levels of \$15.11 million to only \$4.6 million in FY 2004; and,
- Law Enforcement Armored Vest grants: Used by local law enforcement to purchase bulletproof vests, funding for this program fell by \$200,000 to a FY 2004 level of \$25 million.

The only COPS program to fare well in FY 2004 is the COPS Telecommunications Interoperability Grants. This program, designed to make it easier for public safety personnel to talk to each other via radio, received a \$10 million increase in funding from \$74.6 million in FY 2003 to \$85 million in FY 2004.

Like COPS, the Local Law Enforcement Block Grant (LLEBG) program also fared poorly in the FY 2004 appropriations bill. Specifically, Congress allocated LLEBG \$225 million for FY 2004, down from its FY 2003 level of \$397 million. Moreover, like the FY 2003 appropriation, \$80 million of these funds were earmarked for Boys and Girls Clubs and another \$12.98 million for other special programs.

Housing Issues

The VA-HUD portion of the omnibus bill provides \$128.2 billion, an increase of \$5.2 billion over the fiscal 2003 level, including \$91 billion in discretionary funding.

The main issue as the bill made its way through Congress was how to satisfy veterans' groups who were pushing for sharp increases in benefits.

Determined not to alienate an influential voting bloc less than a year before the 2004 elections, appropriators added \$1.3 billion to the amount requested by President Bush for veterans' health programs. At the same time, they managed to squeeze more funding for national service programs, housing, and wastewater loans into the VA-HUD appropriations measure, the second-largest domestic spending bill.

The VA-HUD bill was funded HUD at \$31.4 billion, a \$408 million increase over the fiscal 2003 level, but \$317 million less than the Administration proposed.

The funding includes \$150 million for the HOPE VI program that funds the improvement of public housing; the Administration had called for eliminating the program. Appropriators also defied the administration's effort to convert Section 8 low-income housing vouchers into block grants to the states.

Water Infrastructure Priorities

Congress also rejected the Administration's proposal to cut funding for the Clean Water State Revolving Fund (CWSRF) by \$550 million. The appropriations measure funds the program at \$1.35 billion, the same level of funding available in fiscal 2003.

Congress also funded the Drinking Water SRF at current levels of \$850 million, the amount proposed by the Administration in its budget.

Transportation Priorities

Highways, New Starts, airports and mass transit were the big winners in the transportation portion of the FY04 omnibus spending package.

Spending from the Highway Trust Fund hits a record \$33.8 billion in fiscal year 2004 — up 6.6 percent from 2003. Earmarks for specific projects, however, carved out \$297 million from that total. Highway spending for the last two years has held steady at around \$31.8 billion despite slumping fuel tax receipts.

New Starts — the federal program for funding heavy and light rail and commuter buses — received \$1.3 billion, a 9 percent jump from last year's appropriations.

The Federal Aviation Administration will receive \$13.9 billion, a 3.2 percent increase, of which \$3.4 billion is for grants to airports nationwide for improvements. Mass transit gets \$7.3 billion, a 2 percent increase over 2003 appropriations.

Amtrak squeezed out \$1.2 billion, \$182 million more than last year, although Congress withheld \$60 million until July to ensure continued commuter rail service in case Amtrak's finances derail. Finally, an across-the-board 0.59 percent cut in the omnibus package was applied to discretionary spending on transportation, budgeted at \$27.5 billion before the cut.

Election Reform Funding

NLC successfully secured a \$1.5 billion earmark to help fund the 2002 Help America Vote Act (HAVA), election reform legislation adopted after the 2000 election. HAVA, which has received \$3 billion of the \$3.86 billion originally authorized, set a 2006 deadline for states and localities to improve voting equipment and election systems.

HAVA also requires states to adopt minimum standards and certify that states (1) have a statewide voter registration system; (2) permit provisional voting; (3) have a system for maintaining accurate registration records; (4) uniform standards for defining votes on voting equipment; (5) ensure that military and overseas votes are counted; and (6) voting systems allowing voters with disabilities to cast a secret ballot.

NLC 2004 Legislative Priorities

In anticipation of President Bush's FY 2005 federal budget submission, NLC has advised Congress that any cuts made in federal FY 2005 funding for towns and cities would translate directly into cuts in programs and services at the local level. NLC President Charlie Lyons also warned Congress that "there exists virtually no capacity to absorb or compensate for cuts in program budgets."

NLC's 2004 lobbying agenda focuses on issues that are critical for towns and cities and that are likely to be on the Congressional agenda in 2004. The five lobbying priorities for 2004 are:

Homeland Security — continued federal support to protect hometown America, including direct funding to cities and/or regions with populations larger than 100,000 and to high-risk or high-threat cities and regions.

Public Safety — reauthorization of and continued funding for local public safety programs including the Community Oriented Policing Services (COPS) and Local Law Enforcement Block Grant programs and bills dealing with gun safety, drug control and fighting gang violence.

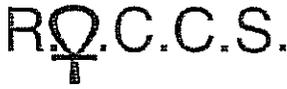
Transportation — increased funding and more local control and flexibility in federal programs that support local and regional highway and transit and funding for Amtrak.

Children and Families — increased or full funding for Head Start, Temporary Assistance to Needy Families, No Child Left Behind and the Individuals with Disabilities Education Act.

Affordable Housing — continued funding for the Community Development Block Grant, Home Investment Partnerships (HOME) and HOPE VI programs.

* * *

If you have any questions on this bulletin, please call Jim Finley, Associate Director of CCM for Public Policy & Advocacy or Ron Thomas, CCM Manager of State and Federal Relations, at (203) 498-3000.



Research for Ovarian Cancer and Continued Survival
136 Sylvan Avenue West Hartford, CT 06107 (860) 561-2686
14044 Gladys Street Gulfport, MS 39503 (228) 328-1213
www.roccs.org or info@roccs.org

Item #14

January 12, 2004

Dear Sponsors:

On behalf of R.O.C.C.S., Research for Ovarian Cancer and Continued Survival, I am inviting you to be part of the Annual Heaton Halloween Haunt Walk-Thru. For the past two years, this event has been held on the property of the home of Jill Heaton, who organized this event in honor of her sister, Amy Chaiklin-Murrah.

Amy was diagnosed with stage III ovarian cancer in 1998 at the age of 29 and has since suffered two recurrences. After her initial battle with ovarian cancer, Amy decided to take charge of her anger and founded R.O.C.C.S. The mission is to provide education and public awareness about ovarian cancer. The goal is to increase the number of women detected with ovarian cancer during the early stages of the disease. We strongly encourage and support the research needed to find an effective screening tool for ovarian cancer and in 2004, R.O.C.C.S. will be working with the Gynecological Cancer Foundation, raising \$25,000 for a research grant to develop a screening tool for ovarian cancer.

This year, we anticipate a turnout of more than 700 people, which requires us to relocate to a permanent building or structure. With the media attention we received in 2003, we know that this can only get bigger and better. However, we need your support to make this event a success. In the past, we have asked for donations only, but would like to be able to charge an entrance fee, with the proceeds going to R.O.C.C.S.

In addition to locating and securing a building, we also need building supplies and volunteers to help build the scenery. As fall approaches, we will again be looking for volunteers to help man the event and provide live action. It is our goal to have the event open for the entire month of October, and if possible, September too.

If you are interested in joining our efforts, please contact Jill Heaton at (860) or email jilami@charter.net. At that time, we will send you a sponsor/donor form to complete. This is an agreement between your organization and R.O.C.C.S. should there be any questions in the future. R.O.C.C.S. is officially recognized in the state of Connecticut as a 501(c)(3) charity.

Thank you for your support. We look forward to establishing a partnership with you.

Sincerely yours,

Jill Heaton 742-3677
Board of Director
R.O.C.C.S.

Amy Chaiklin-Murrah
President
R.O.C.C.S.

Encl: Brochure and Article



Jessica Hill / Special to the Journal Inquirer

Jill Heaton stands among the decorations in her Halloween graveyard display in Coventry.

Scaring for a cure

Coventry woman creates 'horror' to benefit ovarian cancer research

By Sarah Netter
Journal Inquirer

COVENTRY — Jill Heaton is hiding bodies in her garage. The decaying corpses are stuffed into corners and laid out on makeshift cots.

Heaton is inviting everyone she knows to come see her stash of mutilated cadavers in hopes of raising money to benefit ovarian cancer research.

The bodies and assorted amputated limbs are plastic and rubber, most of them courtesy of Halloween product manufacturers. The garage floors of Heaton's

South Street home rattle, and a guillotine sits waiting to be fed.

Her haunted house will be open from 7 to 11 p.m. today at 1915 South St.

This is Heaton's second year of creating a haunted house. There is no entrance fee, but Heaton asks that visitors make a donation to benefit Research for Ovarian Cancer and Continued Survival — a non-profit organization that her sister founded while recovering from the disease.

Heaton's sister, Amy Chaiklin-Murrah, was diagnosed with ovarian cancer in 1998 after suffering abdominal pain for years. During

her treatment, Heaton said, her sister found very little in the way of support groups and literature.

"She was just so angry because there's nothing out there," Heaton said. "She took all that anger and threw it into the non-profit."

Chaiklin-Murrah started ROCCS in 1999, and the group has held charity talks on ovarian cancer, left pamphlets in doctors' offices and hospitals, and provided support to the dozens of women suffering from the disease.

Heaton held her first ROCCS haunted house in 2001. That year, she recalled, Halloween was on a rainy Wednesday night and the downpour forced her to close the attraction after 1½ hours. The donations totaled \$100, so Heaton is optimistic she will be able to raise more today.

"We'd love to raise thousands," she said. "Every penny helps."

Eric Fleming, a member of the board of directors for ROCCS, said Heaton's efforts are impressive. He will be there today taking pictures and enjoying the festivities.

"It's terrific," he said. "Jill has obviously put quite a bit of work into making this a success."

Heaton received dozens of props from 12 Halloween product manufacturers across the country. Lowe's Home Improvement in Manchester and Kamco/Colony Home Lumber in Wallingford donated the wood for the house's walls and other prop-

A friend's co-workers will also be on hand in ghoulish costumes to add some excitement to the house.

Heaton said she was hoping to find a company to donate an empty building so the haunted house could run every Saturday and Sunday night, but nothing was available. Heaton said she is already working on securing a building for next year's haunted house.

Heaton said she realizes that trick or treating is the most popular Halloween event, but maybe the mock cemetery in her front yard will intrigue people.

"I'm hoping that they'll come by," she said. "It doesn't take that long to go through."



TOWN OF MANSFIELD
MANSFIELD TOWN COUNCIL

Elizabeth C. Paterson, Mayor

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

February 23, 2004

Mr. Quinn Jones
Information Specialist
Office of Information Technology

Dear Quinn:

On behalf of the Town Council, I would like to commend you and your colleagues on your efforts to develop the town's website into a state-of-the-art resource for our citizens and the public at large. We were pleased to see that the Connecticut Policy and Economic Council (CPEC) had recently identified Mansfield as one of the state's top 20 municipal websites, and were most impressed that our website ranked 7th overall and was the only "small" town site in the top 10.

It is wonderful to have a talented staff comprised of professionals such as yourself working for the town. Congratulations on the well-deserved recognition from CPEC, and please keep up the good work!

Sincerely,

Elizabeth Paterson
Mayor

CC: Town Council
Martin Berliner, Town Manager
Jeffrey Smith, Director of Finance
Jo-Anne Roberts, Information Technology Manager
Personnel File

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TOWN OF MANSFIELD
MANSFIELD TOWN COUNCIL

ELIZABETH PATERSON, Mayor

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

February 23, 2004

Re: "Mansfields Around the World Celebration"

Dear Council Members, Past Mayors and Department Heads:

Attached please find an exciting program, which will be hosted by the city of Mansfield, Massachusetts. There may be some event or events you may wish to attend, and feel free to sign up on the visitors form on the website. I am planning to attend events and bring greetings from Mansfield, Connecticut. In addition, we will bring a proclamation from our town and will be creating a square for the "Mansfield Quilt." If you have any questions please contact Kelli Baker, President of the Sister Cities Association of Mansfield, MA, Inc.

Sincerely,

Elizabeth Paterson
Mayor

Greetings

to our Friends from all of the Mansfields Around the World!

Greetings
Events
Your Hosts
Host Families Wanted
Our Mansfield ▶
Points of Interest
Sister Cities ▶
Sponsors
Forum
Contact Us
I am Interested
Home

As you may already know from your recent communications from England, our local town of Mansfield, Massachusetts has been selected as the site of the second "Mansfields Around the World" celebration. For you who attended England's Millennium Bash in May 2000, we all know what a great time we had. In fact, several of us still haven't stopped talking about it!

As in England in 2000, citizens of Mansfields from all 'round the world are hereby invited to converge in our local Mansfield in May, 2004. You may recall that 110 citizens flew to Mansfield, England to participate in the 3-week long Millennium Event, sightseeing, meeting new friends, and soaking up the friendly English culture.

Our event, planned for Friday, May 14 through Sunday, May 23, 2004, will be a ten-day event, with two weekends bracketing the event week. We expect that most people will try to fly in on Friday and Saturday of the first weekend, and will depart on Saturday or Sunday of the second weekend. And I assure you, you will be kept busy the entire time you are here, should you choose to be.



We are hoping to increase the number of attendees to at least 150, so you should start letting us know if you are planning even tentatively on coming. I know that England and Ohio already have entire gangs making group plans!

"Our" Mansfield is going to try to dispel the myth of the "reserved New Englander", as we warmly welcome to our town. Located 28 miles south of Boston, Massachusetts and 19 miles north of Providence, Rhode Island at the junction of the major routes of I-95 and I-495, we are ideally located to host you as you use our town as a base to explore the many wonderful areas of interest we have to offer.

Massachusetts is home to a great deal of history, in addition to the best of science, arts, education, medicine and as our New England Patriots just proved recently at the Super Bowl, sports as well. In fact, we are a land of the birth of our nation, the United States of America. So come and see what's great about "our" Mansfield. As was the case in England two years ago, the home citizens will be thrown open to host you. We will be arranging tours of interest to areas as diverse as Plymouth, Boston, Cape Cod, and Newport, Rhode Island. We will be hosting several evening events to celebrate the "mingle of Mansfields", as Stewart Rickersey of England likes to call it.

And it will be an opportunity for those of us who met two years ago to renew old friendships, and for all of us to make new ones. Several of those bonds formed in England two years ago have not only lasted; they have become an important and enriching part of our personal lives. We hope that if you were not able to join us in England in 2000, that you will be able to do so in Massachusetts in 2004. Let's continue to widen the circle.

Keep May 14 – 23, 2004 open on your calendar. For those who like to plan and dream well in advance, Mansfield is served by two major airports – Logan International (BOS) in Boston for both international and domestic travel, and TF Green Airport (PVD) in Providence, RI, for domestic travel. Either airport is extremely accessible, making travel to or from virtually anywhere in the world a reality when you live here.

Stewart Rickersey was fond of saying during the 2000 Millennium Celebration that Mansfield, England was the "Centre of the World." We'd like to echo the thought. In May, 2004, Mansfield, Massachusetts will become the "Center of the World" for a brief and shining time for all of us.

All of us here in Mansfield, Massachusetts - our town government, our hardworking Sister Cities group, Dennis and I personally, extend our heartfelt invitation to all of you to come see us in 2004.

With best regards,

Kelli Baker, President
Sister Cities Association of Mansfield, Massachusetts, Inc.

Official Welcome

to the Citizens of Mansfields from Around the World

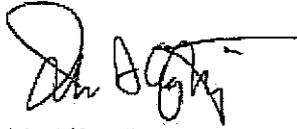
As the Town Manager of the Town of Mansfield, Massachusetts USA, I am pleased and honored to welcome to our beloved town in the great state of Massachusetts, in the great country of the United States of America. In many respects, we are fortunate across the world to have a common bond in that every one of us lives in great communities and, of course, that we share the same name (MANSFIELD).

In 2004, Mansfield Massachusetts will host an enormous encounter of residents from across the world, from Mansfields everywhere. Our local government views this gathering as a time to share visions, ideas, and stories, as well as to make new friends, understand world cultures, to formulate new and better ideas, and to create new and exciting bonds to share.

Therefore, I am pleased to announce that the 2004 Sister Cities Association of Mansfield, Massachusetts is hard at work organizing and planning what we believe will be a most memorable experience for our worldwide Mansfield residents. We desire to create an event for you that will provide a snapshot of our proud New England culture. I am certain that this encounter will undoubtedly provide you with a new and perspective of Mansfield as it exists in New England.

Thank you in advance for your participation in the 2004 program. I am certain that this encounter will be fun, interaction with interesting people and many destinations to visit, and above all, you will have the time of life here in Mansfield, Massachusetts. I believe I live in one of the greatest communities in Massachusetts. Experience "our" Mansfield, I am confident that you will agree.

Sincerely,



John D'Agostino
Town Manager, Town of Mansfield, MA



[Greetings](#) - [Your hosts](#) - [Our Mansfield](#) - [Sister Cities](#) - [Sponsors](#) - [Forum](#) - [Points of Interest](#) - [I am Interested](#) -

[Site map](#)

Copyright (c) 2002, 2003 Sister Cities of Mansfield Massachusetts
e-mail comments about this web site to louand@comcast.net
For info about our organization: info@sistercities-mansfieldmausa.org
[Disclaimer](#)

[HOME](#)

Name(s) _____

Which Mansfield are you from? _____ E-Mail Address _____

Do you know your travel arrangements yet? If so, what are they? _____

Date	Event	Number of Tickets	Host Price	Visitor Price	Total Price
Saturday, May 15	Welcome Reception / Pig Roast		\$0.00	\$0.00	\$0.00
Sunday, May 16	Boston Tours		\$55.00	\$55.00	
	Boston Pops at Symphony Hall		\$48.00	\$48.00	
Monday, May 17	Mansfield Tours		\$10.00	\$10.00	
	Anniversary Dinner		\$32.00	\$0.00	
Tuesday, May 18	Plymouth Tours		\$45.00	\$45.00	
	Rotary Dinner		To be determined	\$0.00	
Wednesday, May 19	Cape Cod & Provincetown		\$60.00	\$60.00	
Thursday, May 20	State House, JFK Library		\$57.00	\$57.00	
Friday, May 21	Newport and Providence, RI		\$45.00	\$45.00	
Saturday, May 22	Golf Match of the Mansfields		\$47.00	\$0.00	
	Farewell Reception		\$0.00	\$0.00	\$0.00
	Farewell Dinner		\$15.00	\$0.00	
Total Enclosed:					

P.124

Special Notes:

- a) All times are approximate and are subject to change. Firm itineraries, including exact times, will be distributed to each visitor upon arrival.
- b) Host families are not required to attend any of the tours or events listed, but are more than welcome to accompany us (and their guests) to some or all events as they choose. Please note that there are, in some cases, different prices for hosts vs. guests, as major donors in some cases have sponsored our visitors.
- c) We thank all of the donors who have sponsored this event to help us keep costs low, or even free of charge. All event prices have been kept as economical as possible, and all include transportation. Some meals are included as well, but please note carefully where you will be required to purchase lunches or dinner "on your own" and budget your spending money accordingly!

- d) For our visitors, transportation to and from airports and/or train stations upon your arrival or departure will also be provided. Please advise us of your travel arrangements as soon as you know them. Please advise us also if you are driving (we are aware that many are), and let us know your anticipated arrival day & time.
- e) Although participation in these events is not strictly required, we strongly encourage you to do so. Please keep in mind that many host families will need to work during your visit, and daytime transportation according to individual schedules could prove difficult. Our Mansfield is a small New England town, with no public transportation within the town. There is limited taxi service available. There is commuter rail train service available from Mansfield Station to Boston (to the north) and Providence, RI (to the south).
- f) Feel free to "come & go" during the Welcome Reception. We are aware that the English visitors will likely still be jet-lagged, and that visitors will be continuing to arrive on that day and may have had long travel arrangements. Many visitors might simply wish to return to their host families for an early evening.
- g) Please remind us here if we need to be aware of any special dietary needs or restrictions you may have while we are arranging menus.
- h) Will you need us to provide golf clubs if you are signing up for the golf match?
- i) Despite a great deal of research on the subject, it is logistically more difficult for us to accept credit cards, as we could not economically obtain a merchant account for the short period of time that we would need it. We would very much appreciate your payment in US dollars by check or money order. If a credit card is required for payment, please be advised that the charge to your credit card will show as being accepted by either "Wentworth Hills Golf & Country Club" (owned by Dennis & Kelli Baker) or "Animal House" (owned by Bruce Kingsbury.)
- j) Again, due to logistics, it will be a great help if the two large contingents (England and Ohio) pool their responses and payment information, and submit them to us in a single package, if possible, cross-checking that all attendees have been accounted for.
- k) Please don't forget – if you haven't already submitted a photo to us, we do need one of each participant (or as a couple, if you like.) Digital photos can be submitted to kellib7025@comcast.net, or you may mail us a hard copy with your name and mailing address on the back. All photos will be returned after scanning.
- l) Deadline for event signups is March 15! Please help us out by getting these forms back to us as quickly as possible.**
- m) Is there anything else we can do for you?

Please return this form and your payment to Kelli Baker by March 15, as follows:

By email at kellib7025@comcast.net

By fax at (508) 261-7123

By "snail mail" at 27 Jacob Drive, Mansfield, MA 02048 USA

Date	Event	Cost – Hosts / Volunteers	Cost – Guests / Visitors
Friday, May 14 (all meals with hosts)	Delegates begin to arrive – no formal events scheduled		
Saturday, May 15 Mansfield (breakfast & lunch with hosts)	Welcome Reception at Dennis & Kelli Baker's house (27 Jacob Drive) – hosts & delegates get to know each other! Pig Roast provided by Dale Bishop's "Pig Pickin'", music provided by DJ Peter Conti, with many thanks to both of them. Special thanks go to Quality Beverage, our local Anheuser-Busch distributor, for generously providing the libations! Guests will still be arriving on Saturday and all may come and go "open house" style with their hosts. 4:00 pm - ?? <u>Dale Bishop's "Pig Pickin'"</u> <u>Quality Beverage</u>	\$0.00	\$0.00
Sunday, May 16 Boston (breakfast with hosts)	8:30 am – depart Mansfield for a day in Boston, to include a Duck Tour, lunch & shopping "on your own" at the Prudential Center / Copley Square, a tour of historic Lexington and Concord, and in the late afternoon, dinner & shopping "on your own" at historic Faneuil Hall. At 6:30 pm, you may either return to Mansfield, or continue on to Symphony Hall. <u>Duck Tour</u> <u>Copley Square</u> <u>Prudential Center</u> <u>Concord Official Web Site</u> <u>Lexington Official Web Site</u> <u>Faneuil Hall</u>	\$55.00	\$55.00
	7:30 pm – Symphony Hall for a performance of the Boston Pops <u>The Boston Pops</u>	\$48.00	\$48.00

Date	Event	Cost – Hosts / Volunteers	Cost – Guests / Visitors
Monday, May 17 Mansfield (breakfast with hosts)	10:00 am – 4:00 pm – Guided tours of Mansfield and its landmarks (both walking downtown, & by bus in outlying areas), including a lunch and tour of the Tweeter Center for the Performing Arts (many thanks to Tweeter and their management), and shopping at Mansfield's own Old Country Store. <u>Mansfield</u> <u>Tweeter Center for the Performing Arts</u> <u>Old Country Store</u>	\$10.00	\$10.00
	6:30 pm – Anniversary Dinner, Holiday Inn Mansfield – sponsored by Mansfield Bank, with many thanks! <u>Mansfield Bank</u>	\$32.00	\$0.00
Tuesday, May 18 Plymouth (breakfast with hosts, also dinner for most visitors – those not attending the Rotary dinner)	10:00 am – depart Mansfield for a day in Plymouth; sights to include Plymouth Rock, the Mayflower II, a tour of Plimoth Plantation, and lunch & shopping "on your own" in Plymouth's historic waterfront area. <u>Plimoth Plantation</u> <u>Mayflower II</u>	\$45.00	\$45.00
	7:00 pm (time subject to change) – Rotary Club dinner for all attending Rotarians and their spouses – many thanks to the Rotary Club of Mansfield, Massachusetts	To be determined	\$0.00

Date	Event	Cost – Hosts / Volunteers	Cost – Guests / Visitors
Wednesday, May 19 Cape Cod & Provincetown (breakfast with hosts)	6:30 am – depart Mansfield for a day on Cape Cod. The day includes a Whale Watch from the Provincetown harbor, lunch & shopping "on your own" in Provincetown in the downtown village area, a scenic tour and many local sights as we return north in the afternoon, and dinner in West Dennis at Christine's Restaurant. <u>Cape Cod</u> <u>Whale Watch</u> <u>Provincetown</u> <u>Christine's</u>	\$60.00	\$60.00
Thursday, May 20 Boston (breakfast and dinner with hosts)	8:30 am – depart Mansfield for another day in Boston, to include a tour of the Massachusetts State House, lunch and a photo op with our State Representatives and other government officials, and an afternoon tour of the John F. Kennedy Library. Many thanks to our State Representatives Betty Poirier and Michael Coppola for their assistance with this special day! <u>JFK Library</u> <u>State House</u>	\$57.00	\$57.00
Friday, May 21 Newport and Providence, Rhode Island (breakfast with hosts)	8:30 am – depart Mansfield for Newport, RI – day to include a guided tour of Newport, lunch and shopping "on your own" in the historic Brick Marketplace, and a tour of one of the 3 most renowned Newport Mansions – The Breakers, the Marble House, or The Elms. We return to Mansfield via Providence, RI, where we'll stop at the exciting Providence Place Mall for shopping and dinner "on your own". <u>Newport, Rhode Island</u> <u>The Newport Mansions</u> <u>Providence Place Mall</u>	\$45.00	\$45.00

Date	Event	Cost – Hosts / Volunteers	Cost – Guests / Visitors
<p>Saturday, May 22</p> <p>Golf or free time during the day; Farewell Ceremonies in the evening</p> <p>(breakfast with hosts for all delegates; lunch with hosts for those not golfing)</p>	<p>8:00 am – The "Golf Match of the Mansfields" at Wentworth Hills Golf & Country Club, for those who wish to chase a little white ball around! Lunch will be "on your own" in the clubhouse after the match (which is strictly social and won't be taken seriously at all, so players of all handicap levels are welcome!)</p> <p>(If you are signing up for this event, please advise us as soon as possible if you will require us to provide golf clubs. We will do our best to provide clubs free of charge wherever we can by borrowing, but if clubs must be rented, the cost will be passed through to you. Thanks for your understanding!)</p> <p><u>Wentworth Hills Golf & Country Club</u></p>	<p>\$47.00</p> <p>(greens fees only – cart on your own)</p>	<p>\$0.00</p> <p>(greens fees comped – cart or club rentals on your own)</p>
	<p>4:00 pm – Reception at Borderland State Park, with a tour of the Ames Mansion. Wine & champagne provided by Rum Runner; cheese & crackers provided by the Village Cheese Shoppe, with many thanks!</p> <p><u>Borderland State Park</u> <u>Rum Runner</u> <u>Village Cheese Shoppe</u></p>	<p>\$0.00</p>	<p>\$0.00</p>
	<p>6:00 pm – Farewell Dinner at Qualters Middle School, sponsored by the Town of Mansfield, with a fabulous dinner provided by "Catering by Claudia". Many thanks to the Board of Selectmen and Mansfield town officials for their support!</p>	<p>\$15.00</p>	<p>\$0.00</p>
<p>Sunday, May 23</p> <p>(all meals with hosts depending on departure schedule)</p>	<p>Delegates departing</p>		

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TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

February 18, 2004

Senator John W. Fonfara, Co-chair
Representative Lewis J. Wallace, Co-chair
Planning and Development Committee
Legislative Office Building
Hartford, Connecticut 06106-1591

Re: S.B. 39, "An Act Concerning Community Preservation"

Dear Senator Fonfara and Representative Wallace:

As a member of the Blue Ribbon Commission on Property Tax Burdens and Smart Growth Incentives, the Connecticut Council of Small Towns, and the Connecticut Conference of Municipalities, I am writing to you to express my support of S.B. 39, "An Act Concerning Community Preservation."

This bill addresses several critical issues affecting community preservation including the establishment of a geographic information systems council, providing technical assistance to municipalities for build out analyses, requiring a tax incidence study, and the establishment of training for local land use officials. I believe that this bill would have a positive affect on community preservation, and help to realize some of the stated goals of the Blue Ribbon Commission.

I appreciate your consideration of this matter.

Sincerely,

Martin H. Berliner
Town Manager

CC: Town Council
James Finley, Connecticut Conference of Municipalities
Bart Russell, Connecticut Council of Small Towns

AN ACT CONCERNING COMMUNITY PRESERVATION.



General Assembly
February Session, 2004

Raised Bill No. 39

LCO No. 438

*00438 _____ PD *

Referred to Committee on Planning and Development

Introduced by:

(PD)

AN ACT CONCERNING COMMUNITY PRESERVATION.

Be it enacted by the Senate and House of Representatives in General Assembly convened:

Section 1. (NEW) (*Effective from passage*) (a) There is established a Geographic Information Systems Council consisting of the following members or their designees: (1) The Secretary of the Office of Policy and Management; (2) the Commissioner of Environmental Protection; (3) the Commissioner of Economic and Community Development; (4) the Commissioner of Transportation; (5) the Commissioner of Information Technology; (6) two members appointed by the president pro tempore of the Senate, one representing a municipality with a population of more than sixty thousand and one representing a regional planning agency; (7) two members appointed by the Governor, one representing a municipality with a population of less than sixty thousand but more than thirty thousand and one who is a user of geographic information systems; and (8) two members appointed by the speaker of the House of Representatives, one representing a municipality with a population of less than thirty thousand and one who is a user of geographic information systems. The Secretary of the Office of Policy and Management, or a designee, shall serve as chairperson of the council. The Governor shall fill any vacancy by appointment for the unexpired portion of the term vacated. Members shall receive no compensation for their services on said council, but shall be reimbursed for necessary expenses incurred in the performance of their duties. Said council shall hold one meeting each month and such additional meetings as may be prescribed by council rules. In addition, special meetings may be called by the chairperson or by any three members upon delivery of forty-eight hours written notice to each member.

(b) The council shall coordinate a uniform geographic information system capacity for the state and municipalities which shall include provisions for application, policy and standards for government information system implementation. In establishing such capacity, the council shall consult with state agencies, municipalities and other users of geographic information system technology.

(c) The council shall administer a program of technical assistance to regional planning agencies and municipalities to develop geographic information systems.

(d) On or before January 1, 2005, and annually thereafter, the council shall submit a report on activities under this section to the joint standing committee of the General Assembly having cognizance of matters relating to planning and development.

Sec. 2. (NEW) (*Effective July 1, 2004*) (a) As used in this section, "build out analysis" means an analysis showing the maximum extent of development permitted in a municipality under the subdivision regulations and zoning regulations at the time of such analysis.

(b) The Secretary of the Office of Policy and Management shall establish a technical assistance program to encourage and coordinate build out analysis by municipalities to (1) identify areas where it is feasible and prudent to have compact, transit accessible, pedestrian-oriented mixed use development patterns and land reuse and to promote such patterns and reuse, (2) develop strategies for land use and to manage growth, and (3) determine the need for open space. Such program shall include the development of informational materials that describe initial mapping and source material requirements, geographic information system methodology and local review procedures.

Sec. 3. Section 12-62a of the general statutes is repealed and the following is substituted in lieu thereof (*Effective October 1, 2004, and applicable to assessment years commencing on or after October 1, 2004*):

(a) Each municipality, as defined in section 7-381, shall establish a uniform assessment date of October first.

(b) Each such municipality shall assess all property for purposes of the local property tax at a uniform rate of seventy per cent of present true and actual value, as determined under section 12-63. For assessment years commencing on and after October 1, 2004, any municipality with a population of more than one hundred thousand, as amended by ordinance adopted by its legislative body, may (1) classify real estate as (A) land or land exclusive of buildings, or (B) buildings on land, and (2) establish a different rate of property tax for each class, provided the higher rate shall apply to land or land exclusive of buildings.

(c) Repealed by P.A. 96-171, S. 15, 16.

(d) Repealed by P.A. 96-171, S. 15, 16.

(e) Commencing October 1, 1996, any such municipality may, with respect to the assessment list in such municipality in a year in which a revaluation becomes effective, as required under section 12-62, by vote of its legislative body and in the manner provided in this subsection, defer all or any part of the amount of any increase in the assessed value of real property included in the assessment list in the year such revaluation becomes effective, provided in the year such revaluation becomes effective and in any succeeding year in which such deferment is allowed by such municipality, the assessed value of any real property in the year

immediately preceding revaluation shall be increased in such equal amounts in each of such years that the assessed value of such real property in the last year of such deferment, but in no event later than the third year following the year of such revaluation, shall be no less than the assessed value applicable to such property in the year of revaluation except for deferment of such increased assessment in accordance with this subsection. In any municipality with such a revaluation becoming effective and electing to defer all or any part of the amount of such increase in the assessed value of real property over the period of three years immediately following, as provided in this subsection, subject to approval by the legislative body as provided above with respect to real property included in the assessment list in the year of such revaluation, new real estate construction in such municipality which is completed and determined to be subject to property tax as provided in section 12-53a after the assessment date in the year of such revaluation and prior to the assessment date in the third year following the year of such revaluation, may be assessed during such period in a manner similar to that provided in this subsection for real property included in the assessment list in the year of such revaluation, deferring a portion of the actual assessed value of such new construction as of the date liability for property tax is established and adding such portion in equal increments to an assessed value for such new construction estimated as that which would have been applicable if it had been completed immediately prior to the assessment date in the year of such revaluation, such increments to be added in each assessment year commencing with the year in which liability for property tax is so established and ending not later than the third year following the year of such revaluation. The assessed value for purposes of this subsection in each of said years shall be determined as the sum of (1) such estimated assessed value, (2) any of the equal increments already added to such estimated value for purposes of determining the assessed value in accordance with this subsection, and (3) the increment for the year with respect to which such assessed value is being determined. The portion of the actual assessed value of such new construction as of the date of such liability which is to be deferred and added in increments to such estimated assessed value shall be the amount by which the actual assessed value of such new construction on the date tax liability is so established exceeds the estimated assessed value for such new construction as described in this subsection.

(f) Any municipality which has elected to defer all or any part of the amount of increase in the assessed value of real property as provided in subsection (e) of this section may (1) continue the plan of such deferment as approved by the legislative body of such municipality until the third year following the year of such revaluation as provided in [said] subsection (e) of this section, or (2) at any time, subject to approval by the legislative body in such municipality, discontinue the plan of such deferment as adopted and notwithstanding the provisions of section 7-344 and any other public or special act or charter, lay such rate of property tax on the assessment list for the assessment year in which such discontinuance occurs, as completed and placed in the town clerk's office in accordance with section 12-55, as amended, without any deferment of amounts of increase in assessed values in accordance with [said] subsection (e) of this section, in the amount that would have been applicable with respect to said assessment list if such plan of deferment had not been adopted. In the event any such tax in accordance with [said] subsection (e) of this section has been levied and become due and payable in such assessment year prior to the date of such discontinuance as provided in this subsection, the

AN ACT CONCERNING COMMUNITY PRESERVATION.

amount of tax due and payable under this subsection shall be that portion of such tax in excess of the amount of tax due and payable prior to the date of such discontinuance and which amount, notwithstanding discontinuance of such plan of deferment, shall continue to be collectible by the tax collector. Within a period not exceeding thirty days following the date on which such plan of deferment is discontinued, the assessor in such municipality shall notify the tax collector as to the additional amounts of such tax due with respect to the assessment list for the assessment year in which such discontinuance occurs and the tax collector shall within ten days thereafter mail a bill to the owner of each parcel of real property subject to such additional tax. Such tax shall be due and payable and collectible as other municipal property taxes, provided such tax shall be due and payable in an initial or single installment not sooner than thirty days following the date such bill is mailed to the owner and in any remaining installments of equal amounts as the same are determined to be due and payable by the legislative body.

(g) Repealed by P.A. 83-465, S. 3, 4.

Sec. 4. (NEW) (Effective from passage) The Secretary of the Office of Policy and Management shall conduct a tax incidence study. The study shall include an analysis of federal, state and local tax burdens of state taxpayers with different income levels in each municipality and assess how changes in local and state taxes would effect income levels. The study shall be submitted to the General Assembly on or before July 1, 2005, and every two years thereafter.

Sec. 5. (NEW) (Effective from passage) The Commissioner of Environmental Protection shall develop a program of comprehensive land use training for members of zoning commissions, planning commissions and planning and zoning commissions.

Sec. 6. (NEW) (Effective from passage) At least one member of the zoning commission, planning commission, planning and zoning commission and zoning board of appeals of each municipality, or staff of such commissions and board, shall have completed the comprehensive training program developed by the Commissioner of Environmental Protection pursuant to section 7 of this act. Failure to have a member of the commission, board or staff with training shall not affect the validity of any action of the commission or board. The commissioner shall annually make such program available to one person from each town without cost to that person or the municipality. Each zoning commission, planning commission, planning and zoning commission and zoning board of appeals shall hold a meeting at least once annually at which information is presented to the members which summarizes the provisions of the training program. The commissioner shall develop such information in consultation with interested persons affected by planning and zoning issues and shall provide for distribution of video presentations and related written materials which convey such information to the zoning commission, planning commission, planning and zoning commission or zoning board of appeals.

This act shall take effect as follows:	
Section 1	from passage

Sec. 2	<i>July 1, 2004</i>
Sec. 3	<i>October 1, 2004, and applicable to assessment years commencing on or after October 1, 2004</i>
Sec. 4	<i>from passage</i>
Sec. 5	<i>from passage</i>
Sec. 6	<i>from passage</i>

Statement of Purpose:

To promote community preservation by (1) establishing a Geographic Information Systems Council to coordinate a uniform geographic information system capacity for the state and municipalities, (2) providing for technical assistance to municipalities for build out analysis, (3) authorizing split rate taxation in municipalities with a population of more than one hundred thousand, (4) requiring a tax incidence study biennially, and (5) establishing training for local land use officials.

[Proposed deletions are enclosed in brackets. Proposed additions are indicated by underline, except that when the entire text of a bill or resolution or a section of a bill or resolution is new, it is not underlined.]

TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

February 19, 2004

Senator Eileen M. Daily, Co-chair
Representative Andrea L. Stillman, Co-chair
Chairmen of the Committee on Finance, Revenue and Bonding
Legislative Office Building
Hartford, CT 06106-1591

Re: S.B. No. 176, "An Act Increasing the PILOT for State-Owned Property and College and Hospital Property"

Dear Senator Daily and Representative Stillman:

I am writing to you today to express my support of proposed S.B. No. 176, "An Act Increasing the Pilot for State-Owned Property and College and Hospital Property." As you know, the Town of Mansfield is home to the University of Connecticut's main campus, as well as other state-owned property such as the Donald T. Bergin Correctional Institute. While we welcome and take great pride in the University's presence in our community, the state's property in Mansfield attracts thousands of people into our town as temporary residents. This situation has a significant impact on local government services and expenditures, as the town, for example, must provide education for children living on state-owned property as well as emergency and public safety services. In addition, our large daytime population dramatically affects the condition and maintenance of our public infrastructure and roads.

By increasing the PILOT levels, S.B. No. 176 would help to alleviate some of the pressure on local property taxes, thereby enabling college communities such as Mansfield to maintain essential local government services and a quality environment for all of its residents.

I appreciate your consideration of this matter.

Sincerely,

Martin H. Berliner
Town Manager

CC: Town Council
James Finley, Connecticut Conference of Municipalities
Bart Russell, Connecticut Conference of Small Towns



General Assembly
February Session, 2004

Proposed Bill No. 176
LCO No. 747

Referred to Committee on Finance, Revenue and Bonding

Introduced by:

SEN. NEWTON, 23rd Dist.

SEN. FINCH, 22nd Dist.

AN ACT INCREASING THE PILOT FOR STATE-OWNED PROPERTY AND COLLEGE AND HOSPITAL PROPERTY.

Be it enacted by the Senate and House of Representatives in General Assembly convened:

That sufficient funds be made available to increase the payment in lieu of taxes made to municipalities for state-owned property and property owned by colleges and hospitals.

Statement of Purpose:

To increase the payment in lieu of taxes made to municipalities for state-owned property and property owned by colleges and hospitals.

**TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER**



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
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MANSFIELD, CT 06268-2599
(860) 429-3336
Fbx: (860) 429-6863

February 19, 2004

Ms. Valerie Connell
Postmaster
Storrs/Mansfield Post Office
2 South Eagleville Road
Mansfield, Connecticut 06268

Re: Accessible Drive-up Mailbox

Dear Ms. Connell:

I am writing to you today to inquire about the possibility of locating at your facility a drive-up mailbox that is accessible to individuals with physical disabilities as well as other patrons. As you know, the Town of Mansfield is a fairly large town from a geographic perspective, and we do not have an accessible drive-up mailbox in town. This situation poses some real dilemmas for our residents with disabilities, as well as many of our older persons.

It would be our preference to locate a drive-up mailbox at your facility. If that is not possible, we are also wondering if you would be able to assist us in finding a suitable location elsewhere in the Storrs area.

At your convenience, please contact me at 429-3339 or via email at HartMW@mansfieldct.org to review the matter in more detail. The town greatly appreciates your consideration of this request.

Sincerely,

Matthew W. Hart
Assistant Town Manager

CC: Martin Berliner, Town Manager
Town Council
Mansfield Commission on Aging
Mansfield Advisory Committee on Persons with Disabilities

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