



TOWN OF MANSFIELD
TOWN COUNCIL MEETING
MONDAY, July 26, 2004
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:30 p.m.

AGENDA

	Page
CALL TO ORDER	
ROLL CALL	
APPROVAL OF MINUTES	1
OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL	
OLD BUSINESS	
1. University Spring Weekend (Item #2, 07-12-04 Agenda)	7
2. Mansfield Community Center Fee Schedule (Item #7, 07-12-04 Agenda)	13
NEW BUSINESS	
3. Presentation on Freddie Mac Early Childhood Initiative	19
4. Presentation on Fire and Emergency Services Consolidation	21
5. Mansfield-Coventry Data Processing Agreement	23
6. Agreement for Professional Services – Deputy Building Official	27
7. Grant Application to Small Town Economic Assistance Program	33
8. August 2004 Town Council Meetings	35
DEPARTMENTAL REPORTS	37
REPORTS OF COUNCIL COMMITTEES	
REPORTS OF COUNCIL MEMBERS	
TOWN MANAGER'S REPORT	
FUTURE AGENDAS	
PETITIONS, REQUESTS AND COMMUNICATIONS	
9. M. Hart re: Amendments to Regulations for Mapping Wells in Stratified Drift Aquifers	63
10. Connecticut Department of Environmental Protection – Aquifer Mapping Regulations	69

11. The Daily Campus – “UConn Adopts New Environmental Policy”71

EXECUTIVE SESSION

REGULAR MEETING-MANSFIELD TOWN COUNCIL-JULY 12, 2004

A reception for Council member Chris Thorkelson, who is leaving for Wales and has resigned from the Town Council, was held in the Council Chamber prior to the meeting.

Mayor Elizabeth Paterson then called the meeting to order at 7:30 p.m. in the Council Chamber of the Audrey P. Beck Municipal Building.

I. ROLL CALL

Present: Blair, Clouette, Hawkins, Paterson, Paulhus, Thorkelson
Absent: Haddad, Redding, Schaefer

II. APPROVAL OF MINUTES

Mr. Hawkins moved and Mr. Clouette seconded to approve the minutes of June 28, 2004 as presented.

So passed. Two abstentions: Paterson, Blair

III. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

No comments from the Public.

IV. OLD BUSINESS

1. Issues Regarding the UConn Landfill Including the UConn Consent Order, Public Participation Relative to the Consent Order and Well Testing

The Town Manager reported that the process continues. There is a report on the residential well monitoring program as requested by a council member.

2. University Spring Weekend

The Town Manager handed out a copy of an email he received from the University on the results of the arrests of students during the Final Four and Spring Weekend incidents.

Mr. Clouette moved and Mr. Paulhus seconded to establish a sub committee of the Town Council appointed by the Mayor to discuss incidents of disruption in town and on campus by University students and to report back on September 30, 2004 to the Council. Mr. Clouette, Mr. Hawkins and Ms. Blair expressed their willingness to serve on the committee.

So passed unanimously.

V. NEW BUSINESS

3. Child and Adult Care Food Program Application for Mansfield Discovery Depot

Mr. Thorkelson moved and Mr. Hawkins seconded to adopt the following resolution: Resolved, effective July 12, 2004, to authorize the Town Manager, Martin H. Berliner, to submit the attached application to the Connecticut Department of Education's Child and Adult Care Food Program (CACFP), to help fund the food service operation at the Mansfield Discovery Depot, and to execute any related grant documents.

So passed unanimously.

4. Proclamation in Honor of the Life and Memory of William Rosen

Mr. Thorkelson moved and Ms. Blair seconded that Mayor Paterson issue the attached Proclamation in Honor of the Life and Memory of William Rosen.

The Mayor spoke on the lifetime of service Bill had given to the Town and of his dedication as a member of the Town Council. He will be remembered with fondness and admiration.

So passed unanimously.

5. Fiscal Year 2004/05 Wage Adjustment for Nonunion Personnel

Ms. Blair moved and Mr. Hawkins seconded that effective July 12, 2004 to increase the pay grades in the Town Administrators Pay Plan by 2.5 percent, retroactive to July 1, 2004.

So passed unanimously.

6. Southeast School Playscape

Mr. Hawkins moved and Mr. Thorkelson seconded that effective July 12, 2004, to authorize the Director of Finance to establish a capital project for the Southeast School Playscape in the amount of \$37,000, to be funded with a \$17,000 community contribution and a transfer from the general fund of \$20,000

Motion so passed unanimously.



*Town of Mansfield
Proclamation*

In Honor of the Life and Memory of William Rosen

Whereas, William "Bill" Rosen faithfully and dutifully served the Town of Mansfield as a council member from 1999 to 2003, where he was instrumental in promoting cooperative town/University relations and in founding the Mansfield Community Center; and

Whereas, Bill was a lifelong educator and community advocate and earned B.A., M.A., and Ph.D. degrees from Harvard University; and

Whereas, he served in the United States Army and taught English to local students while stationed in Japan from 1953-1955 and later was a visiting scholar and Life Fellow at Clare Hall, Cambridge University; and

Whereas, Bill worked to improve writing skills in Connecticut's schools and colleges, helping to found and fund the Connecticut Writing Project and UConn's Aetna Chair of Writing; and

Whereas, he was the president of the UConn chapter of the American Association of University Professors when it won the right to represent the faculty in 1975; and

Whereas, in collaboration with his wife, Dr. Barbara Rosen, Bill led classes for the Connecticut Learning in Retirement, and served from 1994 – 2003 as a volunteer ombudsman at the Mansfield Center for Nursing and Rehabilitation, and from 1995 – 1999 as a member of the Mansfield Commission on Aging; and

Whereas, throughout a lifetime of service to the community Bill contributed greatly to the civic and educational life of Mansfield, and will be remembered fondly;

NOW, THEREFORE, I, Elizabeth C. Paterson, Mayor of Mansfield, Connecticut, on behalf of the Town Council and the citizens of Mansfield do hereby issue this proclamation on this twelfth day of July in the year 2004 in honor of the life and memory of William Rosen. We will miss you, Bill.

Elizabeth C. Paterson

Elizabeth C. Paterson
Mayor, Town of Mansfield
July 12, 2004

7. Mr. Thorkelson and Mr. Clouette seconded that effective July 12, 2004 to authorize town staff to perform the following: 1) revise the Mansfield Community Center program registration procedure to eliminate the distinction between resident and non-resident members and 2) appropriate up to \$10,000 from the Capital and Non-recurring Fund to finance an architectural study to look at facility space enhancements and related options for the Community Center.

So passed. 5 Yes, 1 No. Mr. Paulhus voted against.

Mr. Clouette moved and Mr. Thorkelson seconded that staff be directed to come up with the principles of the fee schedule for the Community Center and to give reasons for its structure. It should be based on marketing ability, appeal and equal access.

So passed unanimously.

VI. DEPARTMENTAL REPORTS

VII. REPORTS OF COUNCIL COMMITTEES

VIII. REPORTS OF COUNCIL MEMBERS

Ms. Alison Blair attended the dedication ceremony of the flagpole in front of the Community Center. This was given by and dedicated to James A Campettele, CSM.

Mr. Paulhus asked where the additional parking was going to be for the Community Center. Town Manager answered his question, item #10.

IX. TOWN MANAGERS REPORT

Mr. Curt Vincente, Director of Parks and Recreation, reported that the memberships as of 7/12 were up to 2672.

The Town Manager talked about the high cost of Health Insurance for Town employees. He is continuing to talk and work on this long-term cost Issue.

Staff continues to work on a Small Cities Application for the Downtown Project.

The STEA Program has been approved by the state. The staff is in the process of submitting a follow-up partnership grant

The Town has not received notification of the Open Space Acquisition Grant for the Dorwart property.

Tax collections in June are up in Town.

The EIE for the University Hazardous Waste Storage facility has been completed and the project should begin this summer.

The Mayor reminded everyone that there is a Fall Festival to be held in the Downtown area on September 18, 2004 from 2-6 p.m.

X. FUTURE AGENDAS

XI. PETITIONS, REQUESTS AND COMMUNICATIONS

8. The Willimantic Chronicle-Obituary for William Rosen
9. M. Berliner re: Mansfield Retirement Community
10. G. Padick re: Additional Parking at Town Office/Community Center
11. M. Hart re: Accessible Drive-up Mailbox
Council member Hawkins applauded the efforts of Mr. Hart to have the U.S. Postal Service place a drive-up Mailbox in the driveway of the Municipal Building.
12. S. Bysiewicz re: Notice of Democratic Primary
13. L. Schilling re: University of Connecticut-Consumer Confidence Report 2003
14. The Hartford Courant-"New Haven Places 2nd in Population"

XII. EXECUTIVE SESSION

Not needed.

XIII. ADJOURNMENT

At 8:40 p.m. Mr. Thorkelson moved and Mr. Hawkins seconded to adjourn the meeting.

So passed unanimously.

Elizabeth Paterson, Mayor

Joan E. Gerdson, Town Clerk

THIS PAGE LEFT

BLANK

INTENTIONALLY



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager *MWH*
CC: Martin H. Berliner, Town Manager
Date: July 26, 2004
Re: University Spring Weekend

Subject Matter/Background

We have attached the final summary report for Spring Weekend 2004. The report does include a discussion of those items, namely the monetary value of the volunteer hours contributed to the event and the disposition of the arrests of UConn students, which were raised by the Council at its June 28, 2004 meeting.

Please let us know if you have any further questions regarding the report.

Attachments

- 1) UConn Spring Weekend 2004 – Summary Report

Memo

To: Martin Berliner, Town Manager
From: Matt Hart, Assistant Town Manager *MWH*
CC: David Dagon, SGT Darcy, Kevin Grunwald, Chief Hawthorne, John Jackman, Chief Jordan
Date: July 22, 2004
Re: UConn Spring Weekend 2004 – Summary Report

As requested, I have prepared this report concerning UConn Spring Weekend 2004. This document supersedes the draft that we had submitted to the Town Council on June 28, 2004, and includes a discussion of the issues raised by the Council at that meeting. The report consists of a summary only, and is focused upon the activities of the town's emergency services and public safety units, as well as the University and Connecticut State Police. In preparing this report, I have relied heavily upon information received from the Mansfield Resident Trooper's Office, the UConn President's Office, the town's Fire Marshal/Civil Preparedness Office and Office of Emergency Services, as well as the Eagleville Fire Department. I thank my colleagues in those offices for their assistance.

By way of background, Spring Weekend at the University of Connecticut has traditionally occurred in late April prior to the final week of classes. The event has existed in some form or another the better part of the last 35 years. Spring Weekend normally runs from Thursday night through early Sunday morning, and consists of a few sanctioned University events such as the Saturday night concert at Gampel Pavilion in addition to various unsanctioned events like the large parties at Carriage House and Celeron Square Apartments. Typically, these unsanctioned events have attracted large numbers of young people and have featured behaviors such as public intoxication, underage drinking, fighting and other violence, and property destruction. These unsanctioned events have also attracted non-UConn students, including many young people who are under the age of majority. It is largely because of these unsanctioned events that Spring Weekend has gained its notoriety throughout the state and the northeast region.

Planning

As in years past, a large number of area public safety and emergency services agencies and organizations took part in responding to Spring Weekend 2004. These entities included town agencies such as the Mansfield Resident Trooper's Office, the Mansfield Fire Marshal/Civil Preparedness Office, the Eagleville Fire Department and the Mansfield Volunteer Fire Company; state entities such as the Connecticut State Police, the local State Attorney's Office and the University's Department of Public Safety; local fire departments and ambulance corps; and area hospitals and emergency medical services. Also, while not involved in a public safety capacity, Town Council members and various town and university administrators maintained a regular presence throughout the weekend. This year one council member (A. Blair) was present at the event in her capacity as a firefighter/EMT.

Approaching Spring Weekend, the goal of these agencies and organizations was largely to ensure public safety, respond to medical emergencies and to help prevent property destruction. To adequately prepare, many of these organizations and entities conducted extensive operational preplanning, including joint planning sessions and briefings. Both the Connecticut State Police and the Eagleville Fire Department, for example, prepared written operations plans prior to the event and trained according to those documents.

In addition, the Mansfield Resident State Trooper and Fire Marshal's Offices met with the owners and management of local apartment complexes to discuss and implement various preventive measures against fires and other potential problems. Also, the university engaged in a public relations campaign to encourage students to act responsibly and to caution them about the ramifications of bad behavior. And, further, the Town Manager's Office notified area residents of potential road closures and the Social Services Department sent a communication to the parents of EO Smith students to alert them of the potential dangers inherent to Spring Weekend.

Event Chronology

Thursday, April 22 into Friday, April 23

Following tradition, the location for Thursday night's event was the Carriage House Apartments located on Carriage House Road, off of Hunting Lodge Road. The weather was clear during the early evening, but transitioned to steady rain by early Friday morning with a low temperature of approximately 60 degrees. Crowds started gathering in early the afternoon and by 8:00 p.m. the state had deployed its full complement of approximately 100 personnel. The Eagleville Fire Department had also established a command post/triage area onsite with assistance from Mansfield and other area departments. In addition, the town had located fire police and town officers to control traffic along the affected roads.

The state police closed the road to vehicular traffic by 9:30, and an estimated crowd of 8,000 people gathered within the apartments and on Carriage House Road. According to the state police, "the partygoers were heavily intoxicated but generally well behaved." That evening, state police made nine arrests for offenses ranging in severity from breach of peace to 3rd

degree assault. The transition to steady rain by early Friday morning enabled the police to disperse the crowd by 1:30 a.m., and the scene was quiet by about 2:00 a.m.

At the town's triage area, fire department personnel handled 17 medical incidents, of which eight involved transports to area hospitals. The majority of the injuries were classified as minor.

Friday, April 23 into Saturday, April 24

In the past, the activities on Friday night primarily involved smaller parties at student housing sites around town. More recent years, however, have seen the development of large-scale parties at Celeron Square Apartments, located directly across Hunting Lodge Road from the Carriage House complex. This year fell in line with the recent trend, and approximately 8,000 people gathered on Friday night at Celeron Square. As Celeron Square is sited on property belonging to UConn, university police have primary jurisdiction for that complex. Yet, because of the size of the crowd, the state police had by 9:00 p.m. deployed its full complement of approximately 100 personnel with most of its officers assigned to Celeron Square and a reserve dedicated to Carriage House. The police closed the road to vehicular traffic by 9:40 p.m.

Similar to Thursday night, the weather was clear during the early evening and gave way to steady rain after midnight. Yet, the temperature was cooler on Friday night as the low fell to 43 degrees. From personal observation, the crowd on Friday night seemed much more unruly and prone to violence than it did the prior night. On Friday, Connecticut State Police made eight arrests ranging in severity from breach of peace to assault on a police officer and inciting to riot. As with the previous evening, the late rain enabled the officers to disperse the crowd fairly early, by 1:00 a.m.

For their part, the town's emergency services personnel retained their command post/triage area at the Carriage House site, and on Friday night they treated 18 medical incidents, of which 14 were transported to area hospitals. Those staff also responded to and extinguished one fire. Most of the treated injuries on Friday evening were classified as acute intoxication or minor.

Saturday, April 24 into Sunday, April 25

In keeping with tradition, Saturday's night's unsanctioned event took place at the X-lot parking lot on the campus proper, which is under the jurisdiction of the UConn police. Also, the university sponsored a concert event that evening in Gampel Pavilion featuring the popular rap artist "Ludacris." UConn police handled security at the concert, which sold out with a crowd of 7,500 people and experienced little law enforcement problems.

By 10:00 p.m. the state police had deployed its full complement of 100+ personnel and estimated the crowd at 15,000, perhaps the largest ever at X-lot. According to plan, state police "integrated" into the crowd to maintain order. Because of the large size of the gathering, shortly after midnight police closed the roads around campus to vehicular traffic to prevent greater numbers from reaching the event.

A little before 1:00 a.m., police began dispersing the crowd. As reported by the police, the crowd was "well behaved, for the most part." "Limited incidents of fighting and bottle-throwing did occur," and at least one officer was injured. The state police made 13 arrests that evening ranging in severity from breach of peace to 3rd degree assault and reckless endangerment. The state police were able to disperse the crowd by approximately 1:40 a.m. and then assisted the university police in patrolling the campus until about 4:30 a.m.

With the location at X-lot, the university's emergency medical services and health services personnel treated the majority of incidents that evening. However, the town's emergency services personnel did retain a small triage area at Carriage House and responded to two medical incidents, both of which involved transports. The department also responded to three fires and one standby that evening/early morning.

Fire and Emergency Medical Operations

As described to some degree above, over the weekend fire and EMS personnel responded to a number of calls and medical incidents ranging from acute intoxication, to first aid and assault injuries. The Eagleville Fire Department and the Mansfield Volunteer Fire Company combined treated 37 medical incidents, of which 24 involved ambulance transports, and responded to four fires. During the same time period, the UConn Fire Department responded to 75 ambulance calls and 25 fire calls, and University Student Health Services treated 95 persons. Three state troopers experienced minor injuries.

A total of 35 Town of Mansfield firefighters and support staff volunteered or worked at least one night in the operations for Spring Weekend. Volunteers alone contributed 432 hours over the three-day period, and not included in this number of volunteer hours are the support-related activities such as planning and briefing sessions, officer meetings, arrangements for food, and time spent procuring the light tower, generators, tents and other incidentals.

Although staff does not have firm numbers we believe it is fair to estimate that at least an equal number of firefighters (35) from surrounding communities provided mutual aid and volunteered throughout the weekend.

Total Arrests

Over the weekend, the Connecticut State Police made 30 arrests and the UConn Police accounted for 39 arrests. A total of 18 students were arrested – 10 by the state police and 8 by the UConn Police. As of July 9, 2004, 13 of the 18 student cases have been resolved, leaving five in process. Of those 13 student cases that the University has resolved, the sanctions break down as follows:

- One expulsion (based on history)
- Two suspensions (based on history)
- Six probations

- Three warnings
- One found not responsible

Staffing Costs

Throughout Spring Weekend, Mansfield's town officers and assigned resident state troopers worked 270.50 hours of overtime at a total cost of \$9,860.49. This figure does include hours worked at straight time by part-time town officers, but does not include regular hours worked by the full-time town officers and resident troopers during this timeframe.

As reported by our Emergency Services Administrator, the town's full and part-time fire personnel worked an additional 145 hours of straight time and 175 hours of over-time at a total cost of \$7,520.76. Also, using an hourly figure of \$14.64 (the hourly rate for part-time town firefighters), the value of the volunteer hours contributed to the event can be estimated at \$6,324.48 ($\14.64×432 hours). Combined with the figure of \$7,520.76 for paid personnel, this brings the cost for fire and emergency services personnel to \$13,845.24. This figure does not include the regular hours worked by fire personnel.

Additional staffing expenditures for the town and local volunteer departments total approximately \$23,706. The Connecticut State Police, the University of Connecticut and other responding agencies and organizations undoubtedly experienced significant additional staffing costs as well.

Summary

Arguably, UConn Spring Weekend 2004 featured the largest crowds to date, with an estimated 8,000 in attendance on both Thursday and Friday night, and another 15,000 at X-lot on Saturday. Despite the tremendous number of people in attendance and the level of public intoxication, partygoers were relatively peaceful and the community was able to avoid severe injury or property destruction. Some have therefore described the weekend as a qualified "success." However, I would caution against defining the event in those terms, as the potential for greater violence and injury was certainly present. The weather, especially the rain, certainly helped to break up the crowds on early Friday and Saturday morning. Another contributing factor to the relatively low level of violence from the student body could have been the rigorous stance that the university applied toward those students who were apprehended for various offenses during the Final Four victory celebration, which had occurred just a few weeks prior to Spring Weekend. In this instance, one could speculate that the university's willingness to discipline students who had committed various infractions sent the message to the student body that this sort of behavior would not be tolerated. We can also attribute much of credit for the relatively limited level of violence and injury experienced during Spring Weekend 2004 to the efforts of the public safety and emergency services personnel who were assigned and responded to the event. All of these staff and volunteers – from the town, the university, the state and the region – appeared very well prepared for the event and handled their responsibilities in a most capable and professional manner. We were very fortunate to have had their assistance throughout the weekend.



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager *MWH*
CC: Martin H. Berliner, Town Manager; Curt Vincente, Director of Parks and Recreation; Jeffrey Smith, Director of Finance
Date: July 26, 2004
Re: Mansfield Community Center Fee Schedule

Subject Matter/Background

In response to the concerns and the direction that the Town Council provided at its last meeting, attached you will find a revised fee schedule for the Mansfield Community Center. At the previous meeting, the Council asked staff to explain how the proposed fee structure was designed, particularly with respect to sustaining operations, successfully marketing the Center and promoting equal access. In addition, the Council reviewed the proposed teen center fee in some detail, and indicated that while a majority of the members would object to a fee for that service, they could potentially support a subsidy to operate that component of the Community Center.

As originally structured, staff and the Town Council did indeed design the fee schedule to: cover operating costs; market the facility; and promote equal access. At that time, staff completed the following as part of our fee schedule development process:

- Reviewed the results of the 1998 survey and adjusted for inflation
- Researched and compared fees from local facilities (including Curves, Future Fitness, UConn, and YMCA)
- Researched and compared fees of several Connecticut facilities (including Mystic, Ridgefield, and West Hartford)
- Researched and compared fees of several dozen municipal facilities throughout the country
- Studied regional demographics and developed fee recommendations with the marketing consultant
- Conducted focus groups to test fee options
- Presented staff recommendations to the Recreation Advisory Committee for its review, discussion and recommendation
- Presented the proposed fee schedule to the Town Council for its review and approval

For year two, staff has built upon the originally established schedule and has developed the proposed fees during this year's budget process as part of a comprehensive analysis of needs. The proposed membership fees represent on average a five-percent increase above the current fees. Based upon our current analysis of the market, including information provided by our consultants, our current fee structure is well below market rates. Therefore, staff believes that a gradual annual increase would allow us to keep pace with annual operating costs and still leave some room for revenue growth potential, should future expenditures dictate a need for added revenue.

During our review process, we examined the expenditure side of the budget to be sure that we can operate as efficiently as possible without jeopardizing service levels. We currently maintain a good balance between the number of members and the rates we charge. It is our belief that the current membership is willing to absorb a reasonable increase each year, with the understanding that we need to keep pace with the increased costs to operate the facility at the quality service level they have come to expect.

Also, to address a specific issue concerning equal access, we have added a proposed adult/child household membership category that is less than the two-adult family rate. The justification for a lower adult/child household membership is that a child under age 14 cannot avail themselves of the fitness facilities to the same extent as an adult. Staff set the fee for this new category by pricing the one adult in the household at a single membership plus adding one child (under age 14) within the same household at half the individual rate. The total of the two is rounded up to the nearest five-dollar increment as we have done with the other categories.

Concerning our proposal for a teen center fee, our purpose was to point out that the service has an associated cost and in order to make the entire facility self-supporting, all aspects of the operation need to be examined annually for potential cost recovery. Staff feels strongly that the teen center operation is an important community service and it is reasonable to provide that service free of charge. However, since the teen center is a service that we are providing to the entire community it would be appropriate for the costs associated with its operation to be borne by all the taxpayers rather than just the Community Center membership. Staff estimates the cost to operate the teen center at \$10,000 for the current fiscal year, and we are requesting that the Town Council provide a General Fund subsidy in that amount to the Center.

Recommendation

To summarize, staff believes that the proposed fees are appropriately set to sustain operations and to market the Center as an attractive and affordable facility. Furthermore, the design of the fee schedule is equitable in keeping with the town's service philosophy and mission. Consequently, we recommend that the Town Council approve the fee schedule as proposed.

If the Town Council supports the proposed fee schedule, the following motion is in order:

Move, effective July 28, 2004, to approve the Mansfield Community Center Fee Schedule dated July 21, 2004, which schedule shall be effective August 23, 2004.

Also, if the Town Council wishes to allocate a subsidy from the General Fund to operate the teen center, the following motion is suggested:

Move, effective July 28, 2004, to appropriate a sum not to exceed \$10,000 from the town's General Fund to subsidize the operations of the teen center at the Mansfield Community Center for fiscal year 2004/05.

Attachments

- 1) Revised Mansfield Parks and Recreation Department Fee Schedule

**MANSFIELD PARKS and RECREATION DEPARTMENT
Community Center Fee Recommendations
Year Two - Effective August 23, 2004**

Revised 7/21/04

	<u>CURRENT RATES</u>	<u>RECOMMENDED RATES</u>
<u>FAMILY/HOUSEHOLD</u>		
Resident - Full-use	500.00	525.00
Resident - Off-Peak	375.00	395.00
Ashford/Wilmington - Full-use	540.00	570.00
Ashford/Wilmington - Off-peak	415.00	435.00
Non-Resident - Full-use	575.00	605.00
Non-Resident - Off-peak	450.00	475.00
(Includes 2 people, each addl. person)	20.00	25.00
<u>ADULT/CHILD HOUSEHOLD</u>		
Resident - Full-use	N/A	435.00
Resident - Off-Peak	N/A	340.00
Ashford/Wilmington - Full-use	N/A	475.00
Ashford/Wilmington - Off-peak	N/A	400.00
Non-Resident - Full-use	N/A	510.00
Non-Resident - Off-peak	N/A	435.00
(Includes one adult and one child under age 14)		
<u>INDIVIDUAL</u>		
Resident - Full-use	275.00	290.00
Resident - Off-Peak	225.00	235.00
Ashford/Wilmington - Full-use	300.00	315.00
Ashford/Wilmington - Off-peak	250.00	265.00
Non-Resident - Full-use	325.00	340.00
Non-Resident - Off-peak	275.00	290.00

- NOTES: 1) Above rates are for annual fee paid in full
2) A 3% service charge is added for monthly payments
3) Rates may vary slightly from time to time for marketing promotions
4) Proof of address/household of residence required for each individual under age 18

**MANSFIELD PARKS and RECREATION DEPARTMENT
Community Center Fee Recommendations
Year Two - Effective August 23, 2004**

Revised 7/21/04

DAILY ADMISSION

Resident - Infant/Toddler (under age 3)	FREE	FREE
Resident - Youth (ages 3-17)	4.00	4.00
Resident - Adult (ages 18-61)	8.00	8.00
Resident - Senior Citizens (ages 62+)	6.00	6.00
Non-Resident - Infant/Toddler (under age 3)	1.00	1.00
Non-Resident - Youth (ages 3-17)	5.00	5.00
Non-Resident - Adult (ages 18-61)	9.00	9.00
Non-Resident - Senior Citizens (ages 62+)	7.00	7.00

Discount Book of 10 visits
Guest Pass (with member)

10 x above fees minus 10% bulk discount
Same as resident rates

TEEN CENTER

FREE FREE

MISCELLANEOUS

Insufficient Fund Fee	N/A	25.00
Freeze Fee (3 month)	N/A	one month fee

FACILITY RENTAL RATES

Originally approved rates (attached)
Safe Graduation - E.O. Smith
Safe Graduation - Out of Town Schools

no changes recommended at this time
Staffing costs Staffing costs - TBD
n/a 15/person

THIS PAGE LEFT

BLANK

INTENTIONALLY



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager *Matt*
CC: Martin H. Berliner, Town Manager; Kevin Grunwald, Director of Social Services
Date: July 26, 2004
Re: Presentation on Freddie Mac Early Childhood Initiative

Subject Matter/Background

In consultation with the Mansfield School Readiness Committee, staff has scheduled a presentation to the Town Council concerning the National League of Cities' (NLC) Freddie Mac Early Childhood Initiative. A representative from the NLC will be available to make the presentation on Monday night.

THIS PAGE LEFT

BLANK

INTENTIONALLY



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager *MWH*
CC: Martin H. Berliner, Town Manager; David Dagon, Emergency Services Administrator
Date: July 26, 2004
Re: Presentation on Fire and Emergency Services Consolidation

Subject Matter/Background

The Emergency Services Management Team plans to make a presentation on Monday night to update the Town Council on the status of the Emergency Services Operations and Management Improvement Project. In particular, we wish to discuss our thoughts concerning the potential consolidation of the two volunteer departments. We have already made a similar presentation to the members of the departments, and we have a feedback system in place to receive comments and suggestions.

THIS PAGE LEFT

BLANK

INTENTIONALLY



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager *MH*
CC: Martin H. Berliner, Town Manager; Jeffrey Smith, Director of Finance
Date: July 26, 2004
Re: Mansfield-Coventry Data Processing Agreement

Subject Matter/Background

The Town of Mansfield has provided data processing services to Coventry since 1983, and our most recent agreement expired this past June 30th. For the future, Coventry plans to purchase its own equipment and will no longer need our services. However, at this point they wish to renew the agreement for a one-year period (July 1, 2004 – June 30, 2005) to provide them with sufficient time to prepare for the transition

Financial Impact

To summarize the proposed agreement (see attached), Mansfield would provide Coventry with access to various components of Mansfield's computer system and related software. In exchange, Coventry would pay Mansfield a total of \$15,000 for access and use of the system. Coventry would also be responsible for all equipment costs and communication expenses directly attributable to Coventry's use of Mansfield's system.

Recommendation

To honor our longstanding relationship with Coventry and because the agreement appears fair and reasonable to both parties, staff recommends that the Town Council authorize the Town Manager to execute the proposed agreement, retroactive to July 1, 2004.

If the Town Council concurs with this recommendation, the following motion is in order:

Move, retroactive to July 1, 2004, to authorize the Town Manager to execute the proposed Mansfield-Coventry Data Processing Agreement for a term to run from July 1, 2004 through June 30, 2005.

Attachments

- 1) Proposed Mansfield-Coventry Data Processing Agreement

Mansfield - Coventry

Data Processing Agreement

Whereas, the Town of Mansfield (hereinafter referred to as MANSFIELD) owns and operates a Compaq Alpha computer system upon which it is licensed to run ADMINS, Inc. Software (a fourth generation application-development language); and,

Whereas, MANSFIELD's Alpha computer system has sufficient memory and disk capacity to provide data processing services to the Town of Coventry (hereinafter referred to as COVENTRY); and,

Whereas, MANSFIELD has the permission of ADMINS, Inc. for COVENTRY to use and access the ADMINS software under MANSFIELD's license.

Whereas, for the period of August 1, 1983 through June 30, 2004 MANSFIELD has provided Data Processing services to COVENTRY under agreements entitled Data Processing Agreement; and,

Whereas, both MANSFIELD and COVENTRY are interested in continuing the present arrangement wherein COVENTRY uses the MANSFIELD Alpha Computer System.

NOW THEREFORE FOR THE PROMISES AND CONSIDERATIONS HEREINAFTER, MANSFIELD AND COVENTRY DO HEREBY AGREE AS FOLLOWS:

A. MANSFIELD AGREES:

1. To allow COVENTRY to access MANSFIELD's Alpha Computer System, ADMINS, Inc. software over phone lines, or other communication means.
2. To provide fifteen (15) individual logins into the computer for COVENTRY's exclusive use.
3. To make available 426 MB of disk space for online disk storage for COVENTRY's exclusive use.
4. To provide Coventry with an additional 1.2 GB of disk space for online disk storage for the CAMA system data
5. To allow COVENTRY the use of MANSFIELD's high speed line printer (located in the Audrey P. Beck Municipal Building) for up to 10 hours per month, providing arrangements to said printer are arranged for in advance (normally 24 hours).
6. To do disk storage backups on Monday through Friday (excluding holidays) to magnetic tape so that a back-up copy (not more than 3 days old) of each file on the disk is available at all times in the event of system failure, disk crash or errant erasure of a file.
7. To reimburse COVENTRY for expenses incurred to restore files if said backup is for some reason not done as specified in Section A- 8 above.
8. To maintain an agreement with the owner of a similar Alpha computer system for use of said computer on an emergency basis to run such critical items such as payroll and accounts payable should the MANSFIELD Alpha system become inoperative for a period of 48 hours or more.

B. COVENTRY AGREES:

1. To pay MANSFIELD \$3,000 for the use of MANSFIELD's computer system, software and line printer in order to use the CAMA system until the completion of COVENTRY's Reval scheduled for December 2004.
2. To pay MANSFIELD \$12,000 for the use of MANSFIELD's computer system, software and line printer to process remaining applications as outlined in Sections A-1 through A-8 above for the fiscal year 2004-2005.
3. To pay for all equipment costs and communication expenses directly attributable to COVENTRY's access into the MANSFIELD computer.
4. To contract separately with an ADMINS consultant for software support and application development.
5. To purchase Software support for the CAMA system from Sabre Systems.
6. To purchase Software support for the Right Angles Revenue Collection System
7. To purchase its own in-house equipment, data processing supplies, training, equipment maintenance/repairs, etc.
8. To provide complete and strict security to prevent unauthorized usage of said Alpha computer system and ADMINS software from a terminal under COVENTRY's control.

C. MANSFIELD AND COVENTRY AGREE:

1. The life of this Agreement shall be one (1) year from July 1, 2004 to June 30, 2005
2. This Agreement shall not be altered, changed or amended except for formal written amendment duly executed by both parties hereto. The performance by either party of its obligations under this Agreement shall not operate in any way as a waiver of non-compliance or breach by the other party.
3. This Agreement and its contractual obligations shall not be assigned, in whole or part, by either party without prior notification and subsequent written consent of the other party.

SIGNED AND DATED:

TOWN OF MANSFIELD

TOWN OF COVENTRY

Town Manager Date

Town Manager Date

Witness

Witness

Witness

Witness

THIS PAGE LEFT

BLANK

INTENTIONALLY



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager *MWH*
CC: Martin Berliner, Town Manager; Mike Ninteau, Building Official
Date: July 26, 2004
Re: Agreement for Professional Services – Deputy Building Official

Subject Matter/Background

As you may know, because of budgetary concerns the town eliminated funding two years ago for the full-time Assistant/Deputy Building Official position. For this fiscal year, the Town Council authorized funding to restore the position on a part-time basis.

We have had a difficult time recruiting someone in this particular field to work part-time, but have managed to find someone on a temporary basis. The Town of Tolland has also experienced difficulty recruiting someone to serve on a part-time basis, as most applicants seem interested in a full-time position with benefits. Consequently, we would like to pool our resources and combine the two part-time jobs into one full-time position that would carry employee benefits and allow us to attract a candidate who could potentially stay in the position for a longer period of time. Another benefit of a shared full-time position is that it would provide both towns with increased flexibility for scheduling.

Attached please find a three-year agreement to implement this proposal. Under the agreement, Tolland would hire the Deputy and the employee would split his/her time between both municipalities. As proposed, both towns would share costs on an even basis. The agreement also provides the parties with reasonable termination rights and liability protections.

Financial Impact

Under the proposed agreement, Mansfield's share would range from approximately \$25,000 to \$29,000 for this fiscal year. This sum does exceed the \$20,000 that we had budgeted for FY 2004/05, but staff believes that having a shared full-time employee would be worth the additional cost.

Legal Review

The proposed agreement complies with Mansfield's model agreement for professional services.

Recommendation

For the reasons mentioned above, staff recommends that the Town Council authorize the Town Manager to execute the proposed agreement with Tolland.

If the Town Council wishes to support this initiative, the following motion is in order:

Move, effective July 26, 2004, to authorize the Town Manager to execute the proposed Agreement for Professional Services – Deputy Building Official, with the Town of Tolland for a term to expire on June 30, 2007.

AGREEMENT FOR PROFESSIONAL SERVICES - DEPUTY BUILDING OFFICIAL

THIS AGREEMENT is made this _____ day of July 2004, by and between the **TOWN OF TOLLAND**, a municipal corporation chartered under the laws of the State of Connecticut (hereinafter referred to as "Tolland") and the **TOWN OF MANSFIELD**, a municipal corporation chartered under the laws of the State of Connecticut (hereinafter referred to as "Mansfield").

Whereas, Tolland has a trained and certified Deputy Building Official available for additional hours of work, and;

Whereas, Mansfield has the need for additional building inspection services, and;

Whereas, mutually agreeable regional cooperation efforts would benefit both towns;

Now therefore, for the promises and considerations hereinafter, Tolland and Mansfield do hereby agree as follows:

A. Tolland Agrees:

1. To provide Mansfield with the services of a certified Deputy Building Official, who shall allocate an average of seventeen and one-half (17.5) hours per week of his/her working hours, including pro-rated leave and training time, to Mansfield.
2. To provide the employee with all required employee insurances and benefits.
3. To accept supervisory and payroll responsibility for the employee.
4. To provide adequate documentation of time allocation.
5. In January of each year, to provide Mansfield with an estimated cost of services to be provided during the next fiscal year.

B. Mansfield Agrees:

1. To reimburse Tolland in quarterly installments throughout the fiscal year for fifty percent (50%) of the cost for the employee's salary, insurance and benefits.
2. To provide adequate direction and supervision in the daily assignment of work in Mansfield.
3. To provide specialized material needed solely for work in Mansfield such as inspection forms, business cards, vehicle and fuel, communications equipment, etc.

4. To provide a workstation at Mansfield's Municipal Building as well as a location to receive messages or work requests.
5. To appoint Tolland's Deputy Building Official as a Deputy Building Official within the jurisdiction of Mansfield.

C. Tolland and Mansfield Agree:

1. The term of this Agreement shall commence on the date of execution and shall expire on June 30, 2007, unless extended by mutual assent of the parties.
2. Tolland shall consult with Mansfield prior to Tolland's appointment of the Deputy Building Official. If turnover in the position does occur, either town will have the option of canceling this Agreement or revising its terms and conditions.
3. This Agreement may be terminated by either party for the ensuing fiscal year provided that written notification is given to the other party of its intent to terminate prior to February 28th of the then current fiscal year, or in the event of a non-appropriation of funds by Town Meeting and/or Referendum.
4. Either party to this Agreement may terminate the Agreement and thereafter be relieved of further performance if the other party materially fails to perform any of the covenants or conditions contained herein, provided written notice is provided to the other party a minimum of thirty (30) days in advance of said termination stating the reasons for the proposed termination and the party upon whom said notice was given fails to rectify the situation within the thirty (30) day notice period. Said right to terminate shall be cumulative to any other legal right or remedy.
5. This Agreement shall not be altered, changed or amended except for formal written amendment duly executed by both parties hereto. The performance by either party of its obligations under this Agreement shall not operate in any way as a waiver of non-compliance or breach by the other party.
6. This Agreement and its contractual obligations shall not be assigned, in whole or part, by either party without prior notification and subsequent written consent of the other party.
7. The parties agree that while the Deputy Building Official is nominally employed by Tolland, he/she is employed by and serves both Towns. Accordingly, should any claim arise of any sort in connection with the Deputy Building Official's employment while providing services for either Town, whether that claim originates from the Deputy Building Official or a third party, the Town for which the Deputy Building Official is providing services at the time of the incident which gives rise to the claim shall hold the other Town harmless, indemnify it and defend it (including payment of legal fees and costs in the event no insurance coverage provides the same) against any such claim.

8. Each party to the Agreement will supply the other with a *Certificate of Insurance* indicating proof of appropriate insurance coverage in effect for the contract period. The other party will be shown on the *Certificate of Insurance* as an *Additional Insured*.

SIGNED AND DATED

Town of Tolland

Town of Mansfield

Town Manager Date

Town Manager Date

Witness Date

Witness Date

Witness Date

Witness Date

THIS PAGE LEFT

BLANK

INTENTIONALLY



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager *MvH*
CC: Martin H. Berliner, Town Manager; Cynthia van Zelm, Mansfield Downtown Partnership
Date: July 26, 2004
Re: Grant Application to Small Town Economic Assistance Program

Subject Matter/Background

The Town of Mansfield is submitting a \$500,000 grant request for the Mansfield downtown project to the Small Town Economic Assistance Grant Program (STEAP) administered by the Connecticut Office of Policy and Management. The funding request is focused on construction of the town green and corresponding site work including sidewalks, street realignment, utility extensions, landscaping, and additional surrounding streetscape improvements. The grant request is a follow-up to the \$500,000 STEAP grant received in 2002 for development of the municipal development plan, and construction of streetscape improvements on route 195 for the Mansfield Downtown project.

Staff is still working on the application, and will be able to present the Council with more information at Monday's meeting.

THIS PAGE LEFT

BLANK

INTENTIONALLY



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager *Matt H*
CC: Martin Berliner, Town Manager; Joan Gerdson, Town Clerk
Date: July 26, 2004
Re: August 2004 Town Council Meetings

Subject Matter/Background

With summer vacation schedules, the Town Council has customarily cancelled one of its August meetings. Please let us know if you wish to cancel one of the August meetings for this year.

THIS PAGE LEFT

BLANK

INTENTIONALLY

Mansfield YSB Advisory Board
Meeting Minutes
Tuesday, June 1, 2004
12 Noon @ Willington Pizza
Willington, CT.

In attendance were: Chris Murphy, 11th grade student, EOSmith High School; Ciera Hamlin, 8th grade student, Mansfield Middle School; Valerie Thompson, 8th grade student, Mansfield Middle School; Frank Perrotti, Assistant Chairperson/Resident; Ethel Mantzaris, Chairperson/Resident; Kevin Grunwald, Director, Town of Mansfield Department of Social Services; Janit Romayko, YSB Coordinator; Pat Michalak, YSB Counselor.

Regrets: Kathleen Narowski (out of town), Jerry Marchon (on duty)

Agenda items included:

1. Update: JR reviewed the "May, 2004 Update". Comments included: a. Special Education Parent Group was very successful and has been requested to expand to cover the entire year. This year it began in March. The final event will be a cookout in early June. B. YSB grant amount is the same/similar as last year. C. Case activity rather high this year due to end of school. D. Dr. Haney case count also high and Valerie expressed her concerns about this activity. E. HUSKY workshop attended. Essentially, any child in Connecticut is eligible to obtain health insurance. The thought was to cover all, as it is more cost effective to do so than to send someone to the Emergency Room for a cold! F. YSB has received a tentative "go-ahead" for the 7th year of camperships at the Rectory School in Pomfret, Connecticut. There is a summer camp for 6-14 year olds on site. Report on actual event will be in July minutes.
2. Update on Juvenile Court visit: Frank Perrotti enjoyed the presentation of Judge Mack very much and appreciated his time, as did others. Frank wondered if an actual case could be followed for the 2005 visit. See attached article from the Journal Inquirer on Juvenile Court.
3. Update on Superintendent meeting: TBA
4. Presentation of Appreciation Certificates: Ethel Mantzaris presented Ciera Hamlin and Valerie Thompson with their certificates of appreciation. Ciera will be attending Windham Tech in the fall and will not be able to attend future meetings, Valerie will be attending EOSmith and may be able to serve on the board schedule dependent. Chris Murphy will be a senior and will be able to serve again. Kathleen Narowski will be graduating and will attend college in the fall. Her certificate will be given to her next week. Suggested middle school student for the YSB Advisory so far is Spenser Anthony. Ethel and Frank expressed their appreciation to the students for their input, suggestions and comments. Meeting adjourned at 1:15pm. Respectfully submitted,

Janit P. Romayko

Secretary


JR/jr

Next meeting: Thursday, July 15th, 2004 @ 10am @ YSB

- Agenda: 1. Update
2. Other

THIS PAGE LEFT

BLANK

INTENTIONALLY

TOWN OF MANSFIELD
OPEN SPACE PRESERVATION COMMITTEE
Minutes of the May 18, 2004 meeting

Members Present: Ken Feathers, Quentin Kessel, Jim Morrow (chair), and David Silsbee.

1. **The meeting was called to order at 7:38 P.M.**
2. **The minutes of the April 20, 2004 meeting were approved unanimously.**
3. Morrow led a discussion on the Town's possible purchase by the Town of a portion the Dorwart property. The Town is preparing a grant application to the State for assistance with this purchase. This property would provide a connection between the landfill/Lions Club property and the Joshua's Trust Coney Rock Property.
4. The Wild Road Estates application was discussed. Feathers questioned whether the most recent plans showed a trail connection to the Dunhamtown Forest property. Morrow will remind Town Planner Padick that such a trail is desirable, but should not pass directly through any part of the White Cedar Swamp.

The meeting adjourned at 8:02 P.M.

Respectfully submitted

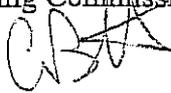
Quentin Kessel
Secretary

THIS PAGE LEFT

BLANK

INTENTIONALLY

To: Town Council/Planning & Zoning Commission
 From: Curt Hirsch, Zoning Agent
 Date: July 14, 2004



Re: *Monthly Report of Zoning Enforcement Activity*
For the month of June, 2004

Activity	This month	Last month	Same month last year	This fiscal year to date	Last fiscal year to date
Zoning Permits Issued	18	22	24	148	158
Certificates of Compliance issued	14	5	17	107	258
Site inspections	78	40	47	359	524
Complaints received from the Public	2	3	1	22	52
Complaints requiring inspection	0	3	0	16	34
Potential/Actual violations found	8	2	1	27	37
Enforcement letters	3	8	5	56	94
Notices to issue ZBA forms	3	1	2	17	17
Notices of Zoning Violations issued	3	2	0	29	29
Zoning Citations issued	2	1	1	8	7

Zoning permits issued this month for single family homes = 0, multi-fm = 0
 2003/04 Fiscal year to date: s-fm = 37, multi-fm = 17

To: Town Council/Planning & Zoning Commission
 From: Curt Hirsch, Zoning Agent *CRH*
 Date: June 16, 2004

Re: *Monthly Report of Zoning Enforcement Activity
 For the month of May, 2004*

Activity	This month	Last month	Same month last year	This fiscal year to date	Last fiscal year to date
Zoning Permits issued	22	20	27	130	134
Certificates of Compliance Issued	5	12	19	93	241
Site inspections	40	67	52	281	477
Complaints received from the Public	3	4	4	20	51
Complaints requiring inspection	3	4	1	16	34
Potential/Actual violations found	2	5	2	19	36
Enforcement letters	8	12	16	53	89
Notices to issue ZBA forms	1	1	3	14	15
Notices of Zoning Violations issued	2	11	5	26	29
Zoning Citations Issued	1	3	0	6	6

Zoning permits issued this month for single family homes = 4, multi-fm = 0
 2003/04 Fiscal year to date: s-fm = 37, multi-fm = 17

TOWN OF MANSFIELD/DEPARTMENT OF CORRECTION
PUBLIC SAFETY COMMITTEE
WEDNESDAY, April 21, 2004
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING

Minutes

Members Present: A. Barberet, G. Cole, R. Gergler, R. Pellegrine, W. Solenski, W. Stauder, S. Thomas

Members Absent: Warden Higgins, C. Lary, L. Seretny,

Staff: Deputy Warden K. Smayda, Counselor Supervisor D. Cyr

I. CALL TO ORDER

Chairwoman Barberet called the meeting to order at 3:05 p.m. and welcomed everyone present.

1. Matt Hart volunteered to serve as the recorder/secretary for the meeting.
2. Sue Thomas made a motion to approve the minutes of January 14, 2004. George Cole seconded. The motion passed unanimously.

II. COMMUNICATIONS - None

III. WARDEN'S REPORT AND DISCUSSION

1. Population Status Report – Counselor Supervisor Don Cyr reported that the statewide population had hit a plateau, and that there were presently 958 inmates at Bergin.

Audrey Barberet asked if the numbers were customary? Don explained that they were.

2. List of Offenses – Don Cyr reviewed the list of offenses and explained that there were no significant changes.

Sue Thomas asked where the inmates for sale of narcotics are located? Don explained that they are located within the general population.

Wunderly Stauder asked if the inmates charged with conspiracy include any convicted for sexual assault? Don explained that they did not. Everyone sentenced for a felony is now asked to take a DNA test, which they can refuse. The state is hoping to build a database for the future.

Matt Hart asked if youthful offenders are those inmates who were charged as a juvenile and are now at the age of majority and have been transferred to Bergin. Don explained that this was correct.

Audrey asked if the facility was at capacity? Don replied that it was.

IV. CHAIRMAN'S REPORT - None

V. OPPORTUNITY FOR THE PUBLIC TO SPEAK - None

VI. OLD BUSINESS - None

VII. NEW BUSINESS - None

1. Matt Hart asked if the facility could test the community notification system. Kelly Smayda asked Matt to contact her to coordinate the next test.
2. Kelly reported that Major Coletti had left Bergin and that the facility had received a second Deputy Warden, Christopher Dion.
3. Richard Pellegrine commented that the population seems to have more inmates listed with assault-like sentences, and that the degree of seriousness of the population's offenses seems to be rising. Walt Solenski added that he is worried the admission criteria may have changed. Kelly Smayda emphasized that the admissions criteria have not changed.

VIII. ADJOURNMENT

Chairwoman Barberet adjourned the meeting at 3:30 p.m.

Respectfully submitted,



Matthew W. Hart
Assistant Town Manager

TOWN OF MANSFIELD CORRECTIONAL FACILITY LIAISON COMMITTEE

April 21, 2004

Minutes

Members and Staff Present: Same as DOC Public Safety Committee

I. CALL TO ORDER

Chairwoman Barberet called the meeting to order at 3:31 p.m.

1. Selection of Recorder – Matt Hart volunteered to serve as the recorder for the meeting.
2. Minutes – Richard Pellegrine made a motion to approve the minutes of January 14, 2004. George Cole seconded. The motion passed unanimously.

II. COMMUNICATIONS - None

III. WARDEN'S REPORT AND DISCUSSION

1. Community Outreach – Kelly Smayda reported that some of the counselors and inmates had recently made a presentation at a local high school. The presentation was well received and seemed to make an impression upon the students.
2. Programming Updates – Kelly reported that Bergin had recently filled its career services position.

Richard Pellegrine asked how many inmates took the most recent GED course? Kelly reported that 18 took the test, and all had passed.

Richard cited that Wally Lamb had recently published a work in collaboration with inmates at Niantic and wondered if anything similar was possible for Bergin? Kelly stated that Bergin would welcome a similar program, but a potential challenge for the writer would be that the inmates at Bergin stay for such a short amount of time, as opposed to those at a facility such as York in Niantic.

Richard suggested that inmates should write letters to the editor of the UConn Daily Campus to show the students the potential ramifications of harmful behavior at parties, etc.

Walt Solenski asked if Bergin had a program to allow high school students to visit the facility. Kelly and Don Cyr explained that the problem with Bergin is that it is not a particularly "scary" place and not a good location for a "scare kids straight program."

Walt stated that his town has a lot of problems with domestic violence and that he would like inmates to hear from victims. Kelly provided him with contact information to discuss the matter further.

Wunderly Stauder reported that she had recently watched a cable program regarding the juvenile justice system, and the program cited the statistic that 60 percent of Afro-American males will spend some time in incarceration, which is extremely unfortunate. George Cole said that he had some materials he could bring regarding this topic, and that 60 percent is the national figure.

IV. OPPORTUNITY FOR PUBLIC TO SPEAK - None

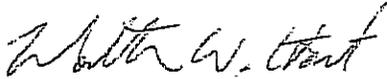
V. OLD BUSINESS - None

VI. NEW BUSINESS - None

VII. ADJOURNMENT

Chairwoman Barberet adjourned the meeting at 3:55 p.m.

Respectfully submitted,



Matthew W. Hart
Assistant Town Manager

MINUTES

MANSFIELD PLANNING AND ZONING COMMISSION

Regular Meeting, Tuesday, July 6, 2004

Council Chambers, Audrey P. Beck Municipal Building

Members present: A. Barberet (Acting Chairman), B. Gardner, J. Goodwin, K. Holt, P. Plante, G. Zimmer
Members absent: R. Favretti, R. Hall, P. Kochenburger
Alternates present: B. Mutch, B. Pociask
Alternates absent: B. Ryan
Staff present: C. Hirsch (Zoning Agent), G. Padick (Town Planner)

Acting Chairman Barberet called the meeting to order at 7:35 p.m., appointing both alternates to act as voting members.

6/21/04 Minutes – p.6, last paragraph of Hall gravel permit removal renewal Public Hearing – beginning with the third sentence, replace with: “Members suggested that the house addition and associated excavation activity should not be looked at as part of the same special permit as the existing gravel operation renewal application. Since the situation is in violation and must be resolved somehow, Mr. Padick suggested that restoration of the site and grades at the house to their original condition might be a potential solution.” Zimmer MOVED, Gardner seconded to approve the Minutes with the above amendment; MOTION PASSED unanimously.

Holt MOVED, Zimmer seconded to add under New Business Bovino zone change application, vacation schedule and field trip; MOTION PASSED unanimously.

Zoning Agent’s Report – The June Monthly Activity Update was noted.

Mulch storage, 497 Middle Tpk. – A second fine has been issued; the property-owner has been contacted, but the tenant has offered no cooperation, and has left for vacation.

Request to waive underground utilities for Lot 2, Horseshoe Heights – The utilities have now been installed underground, as originally approved.

Car for sale parked illegally – Mr. Hirsch called the phone number on the van parked for several weeks with a for sale sign in the parking area at Rts. 195/89. He has received no reply as yet.

Old Business

Chatham Hill, Sec. 2 proposed subdivision, Fern Rd., file 1131-2 – Holt and Mutch disqualified themselves. Barberet MOVED, Gardner seconded to approve with conditions the fourteen-lot subdivision application (file 1131-3) of Chatham Hill, LLC for the “Chatham Hill, Section 2” subdivision, on property owned by the applicant located east of Fern Road in an RAR-40 zone, as submitted to the Commission and shown on plans dated May 21, 2004, and as presented at Public Hearings on May 17 and June 7, 2004. This approval is granted because the application as hereby approved is considered to be in compliance with the Mansfield Zoning and Subdivision Regulations. Approval is granted with the following modifications or conditions:

1. Final plans shall be signed and sealed by the responsible surveyor, engineer, soils scientist and landscape architect;
2. Conditions cited in the Inland Wetland Agency’s 6/7/04 approval motion shall be addressed by the applicant;
3. This approval accepts, pursuant to the open space provisions of Section 13, the applicant’s proposal for deeding to the Town five parcels of land totaling 11.4 acres, constructing segments of stone dust trail and incorporating conservation easements as portions of Lots 20, 21, 24 and 26. A conservation easement document that utilizes the Town’s model format shall be approved by the Town Planner and Town Attorney and filed on the Land Records in association with final plans, and all trail improvements shall be constructed by the applicant as subdivision improvements;
4. To address bonding and road completion issues, no lots within the “Chatham Hill, Section 2” subdivision shall be sold until all subdivision improvements (road surface, drainage, trail work, etc.) are either completed and accepted by the Town of Mansfield or fully bonded in the amount of \$321,000, with appropriate signed agreement, to the satisfaction of the PZC Chairman with staff assistance. No Certificates of Compliance for

new homes having access off Scottron or Sheffield Drives shall be issued until all roadway drainage and other public improvements are completed and accepted by the Town. No site work shall begin until a cash site development bond in the amount of \$32,100 (10% of the full cost of subdivision improvements, \$321,000) is submitted by the applicant and approved by the PZC Chairman with staff assistance. Once subdivision improvements are fully-bonded or a cash site development bond is accepted, final subdivision maps may be signed and filed on the Land Records, provided all other filing requirements are met. This condition shall be prominently incorporated onto final subdivision plans on Sheet 1, and Note 11 on Sheets 3, 4 and 5 shall be deleted or replaced by this condition;

5. Pursuant to subdivision regulation provisions, particularly Sections 7.5 and 7.6, this action specifically approves a waiver or reduction of lot frontage for Lots 24, 26 and 27 and the depicted building envelopes, including setback waivers for Lot 21. Unless the Commission specifically authorizes revisions, the depicted building envelopes shall serve as the setback lines for all future structures and site improvements, pursuant to Article VIII of the Zoning Regulations. This condition shall be noted on the final plans (replacing Note 6 on Sheets 3, 4 and 5) and specifically Noticed on the Land Records.
6. Prior to the issuance of Zoning Permits for either of Lots 26 or 30, trees identified to be preserved or saved shall be specifically identified onsite and protected with an adequate barrier as determined by the Zoning Agent;
7. Unless an extension is granted by the PZC, this approval shall expire on July 6, 2009;
8. The Planning and Zoning Commission, for good cause, shall have the right to declare this approval null and void if the following deadlines are not met (unless a ninety (90) or one hundred and eighty (180)-day filing extension has been granted):
 - A. All final maps, including submittal in digital format, right-of-way deeds, open space deeds, a drainage easement, a Notice on the Land Records to address condition 5, and conservation easements using the Town's model format for recording on the Land Records (with any associated mortgage releases) shall be submitted to the Planning Office no later than fifteen days after the appeal period provided for in Sec. 8-8 of the State Statutes or, in the case of an appeal, no later than fifteen days of any judgment in favor of the applicant;
 - B. All monumentation (including delineation of open space areas and conservation easement areas with iron pins and the Town's official markers every 50 to 100 feet on perimeter trees or on cedar posts), with Surveyor's Certificate, shall be completed or bonded pursuant to the Commission's approval action and Section 14 of the Subdivision Regulations no later than fifteen days after the appeal period provided for in Section 8-8 of the State Statutes or, in the case of an appeal, no later than fifteen days of any judgment in favor of the applicant.

Commercial agricultural use at 552 Bassetts Bridge Rd., Bell, file 1217, MAD 8/25/04 – During discussion, members expressed concerns regarding the proposed food service aspect of the plan, and potential large-scale deliveries of plants from other sources; Mr. Padick noted that the agricultural uses permitted in that zone are limited by our regulations. After discussion, Mrs. Holt volunteered to draft a motion.

Subdivision application, "Bone Mill Subdivision." 6 proposed lots at Rt. 44/Bone Mill Rd., KMC/B. Thompson, file 1219 – Memos were noted from the Town Planner (6/25/04), Ass't. Town Engineer (6/30/04), Eastern Highlands Health Director (7/1/04), and Agriculture Committee (6/9/04); abutter notification receipts were also submitted. P. Miniutti, representing the applicant and the owner, briefly described the project as 6 single-family houses served by two shared driveways with entrance from Bone Mill Rd.. Proposed open space dedication totals 32% of the 9-acre site, and includes buffering of land along the east side of Bone Mill Rd. and southeast side of Rt. 44. Mr. Miniutti noted that a working horse farm abuts the site to the south, and said that many trees and shrubs would be planted both as landscaping for the subdivision and buffering for this adjoining property. The possibility of varying the species of hedge trees has been suggested by staff. Mr. Miniutti proposes solid white vinyl stockade fencing between the site and the horse farm. Only 3 medium-size trees would have to be cut; any disrupted stone walls would be rebuilt or used elsewhere on the site. Mr. Miniutti agreed to revise plans to follow all of the Ass't. Town Engineer's recommendations.

A. Cyr. Bonemill Rd., owner of the abutting horse farm, expressed his preference for development of the site as agricultural land, rather than a subdivision. He said he had concerns regarding safety and liability, since his farm houses large draft-horses. He asked that the PZC modify its regulation prohibiting the building of small barns and allow them to be added to the six lots on the subdivision site. Failing that, he requested that the proposed open

space buffer be extended to his property line as a buffering protection. He requested that the deeds for the six houses acknowledge that there is an active horse farm next door. He also asked that he be the owner of the proposed fence between his property and the adjoining 3 lots, and that a full tree-buffer be placed or left between his property and those lots. He would like the houses reoriented so that their front yards would face his property. Otherwise, he had no real objection to the project, except that he would prefer an agricultural use of the land. Mr. Cyr submitted a copy of his remarks.

Members discussed Mr. Cyr's suggestion for a "homes w/barns" subdivision; Mr. Padick explained that this was not possible under the current regulations; he suggested that it be Noted on the house deeds that a horse farm is located immediately adjacent to the subdivision. He added that the PZC cannot regulate the placement of houses on lots.

Mr. Miniutti agreed to place the stockade fencing on the Cyr property. He said that at least 2 of the front yards could be shifted as Mr. Cyr proposed. Mr. Padick said revised plans are needed, and Mr. Miniutti agreed to submit them within a week.

Continued Public Hearing, special permit application for a motorcycle/automotive garage at 213 Stafford Rd., B. Chovnick, appl., file 827-3 – The Public Hearing was reconvened at 8:45 p.m. Members and Alternates present were Barberet, Gardner, Goodwin, Holt, Mutch, Plante, Pociask and Zimmer. Reports were noted from the Town Planner (6/25/04); Ass't. Town Engineer (6/30/04), and Eastern Highlands Health District (J. Polhemus, 7/2/04). In addition, a 6/23/04 statement from Mr. Chovnick discusses the use and site as it now exists, as well as parking concerns. Neighborhood notification receipts had also been submitted. Mr. Chovnick had read the staff memos. He said that wheel stops would be refurbished where necessary and all would match the existing ones. He also agreed to add paving to the parking area to comply with current regulations, and to mark and stripe the handicap parking as per State regulations. Members discussed the fencing issue with him, and he explained that he would prefer a 4-ft.-high sliding chain-link fence across the driveway, although a 6-ft.-high stockade fence could be installed if required. He said the present map is wrong and should be revised to show this correctly. During discussion, Mr. Padick said he felt that no revised maps were needed at this time, since the items just discussed could all be treated as approval conditions. Mr. Chovnick also said that he was not requesting any additional signage, and that the dumpster would be screened. He also gave sizes of the proposed plantings, and agreed to follow Best Management Practices in the project. There was no public comment, and the Hearing was closed at 9:12 p.m. Mr. Plante agreed to draft a motion.

Continued Public Hearing, Hall gravel removal special permit renewal application, file 910-2 – The Public Hearing was reconvened at 9:13 p.m. Members and Alternates present were Barberet, Gardner, Goodwin, Holt, Plante, Pociask and Zimmer. Mr. Mutch had previously disqualified himself. A memo from the Town Planner/Zoning Agent (6/30/04) and a copy of remarks given by A. Stadler at the 6/21/04 initial Public Hearing were also noted, as were revised plans dated 6/24/04 and a 6/28/04 letter from D. Aubrey, Towne Engineering. Attorney M. Branse stated that full-sized plans showing all monitoring wells, sediment and erosion control measures and the houses of most nearby neighbors have been submitted. Water levels at the Eleanor Hall house have also been tested. He drew members' attention to the remarks of project engineer D. Aubrey on iron levels in the water and water quantity, and stating that nothing Mr. Hall has done or is doing could be influencing the quantity or quality of the water. The report also states that Mr. Aubrey's opinion that the site contains ample material with which to restore the area of illegal excavation to original grades. Att'y. Branse noted that no erosion had been observed on the Stadler property when the Zoning Agent made a recent inspection. Mr. Branse concurred with the recommendation of the Zoning Agent and Town Planner that the illegal house excavation and the gravel permit renewal application should be treated separately. After stating that the house excavation should be treated as a violation and will be restored as soon as possible, and the intended garage/driveway addition will be handled as a site modification, Att'y. Branse submitted a letter withdrawing the portion of the gravel permit renewal application which included the house addition.

Mr. Branse stated that he hopes the junkyard on the property will be brought back into compliance. He stated that T&B Motors was temporarily storing cars there, but has now removed them. The farm vehicles on the site are Mr. Hall's hobby, which he works on and restores.

C. MacCarthy, daughter of A. Stadler, abutter, asked how the fill to restore the violation area would be brought to the site; Mr. Padick again explained the engineer's belief that there is sufficient material on the Hall property to bring the violation area back to its original grades. Ms. MacCarthy was concerned that the fill material would be taken from areas close to their property line and cause erosion because of the steepness of the slope in that

area. She was assured that Town staff would be able to deal with any erosion problems site development standards of the Regulations can be applied by the Zoning Agent. Mr. Hirsch stated that, in his opinion, there would never be any erosion from this activity onto the Stadler property. Att'y. Branse noted that the steep slope is actually on the Hall property, and the ground is fairly level at the Stadler property line. He said the finished grade will also be fairly level. The Public Hearing was closed at 9:55 p.m. Mrs. Holt volunteered to draft a motion.

Town Planner's Verbal Updates

Storrs Center Downtown project – Downtown Partnership Director C. vanZelm's 6/29/04 update memo admirably outlines progress to date and anticipated activity, including a "Festival on the Green" to be held on Sep't. 18th.

Tower Ventures proposed Ashford telecommunications tower – A staff report will be prepared for the 7/21/04 PZC meeting. A Siting Council Public Hearing is scheduled for 7/21/04. Any additional comments the Commission may wish to make will be relayed at the Hearing or by mail. In Mr. Padick's opinion, the Town's earlier-expressed concerns and comments have been considered by the Siting Council.

New Business

Hanks Hill Estates, Sec. 5, file 596-4 – Memos from the Town Planner (6/24/04) and Zoning Agent (6/30/04) both recommend approval of this request for a second extension of the filing deadline. Holt MOVED, Gardner seconded to grant a second 90-day extension for filing approved Hanks Hill Estates, Section 5 subdivision maps, to allow adequate time to complete required work on an existing ditch situated along west and southwest property lines. With this extension, final plans and associated deeds and monumentation must be submitted to the Planning Office or completed by 10/26/04. MOTION PASSED unanimously.

Zone change application of V. & F. Bovino for property at 153 Conantville Rd., file 1220 – Barberet MOVED, Holt seconded to receive the application of Vincent and Fred Bovino (file 1220) to change the zone classification of a 26.99-acre parcel of land owned by the estate of Angelina Bovino located at 153 Conantville Rd. from RAR-40 zone to R-20, as shown on plans dated 6/11/04; to refer said application to the staff for review and comment, and to set a Public Hearing for August 2, 2004. MOTION PASSED unanimously.

Field trip – Members agreed by consensus to schedule a field trip for 1 p.m. on Tuesday, July 13th.

Vacation schedule – Holt MOVED, Gardner seconded to cancel the second PZC meeting in August (8/16/04), subject to future confirmation. MOTION PASSED unanimously.

The meeting was adjourned at 10:02 p.m.

Respectfully submitted,

Katherine K. Holt, Secretary

AGRICULTURE COMMITTEE

MINUTES OF JUNE 9, 2004 MEETING

PRESENT: Charlie Galgowski, Al Cyr, Bill Hopkins, George Thompson, Vicky Wetherell.

Guest: Peter Miniutti

1. George Thompson was acting chairman.
2. Minutes of the May meeting were not available because the meeting was cancelled for lack of a quorum.

3. Fall Event

Charlie will chair the Agriculture Committee's Apple Pie Baking Contest at the "Festival on the Green" sponsored by the Storrs Downtown Partnership on Saturday, September 18, from 2 to 6. Invitations will be sent to the mayor and the town manager to join an Agriculture Committee member as judges. In addition to publicity on the cover of the Mansfield Agriculture brochure, the committee will issue a press release in September to advertise the contest.

4. Bone Mill Subdivision

Peter Miniutti presented a proposed 6-lot subdivision of the Thompson property at the corner of Route 44 and Bone Mill Road. Al Cyr and George Thompson removed themselves from the discussion because of conflict of interest. The proposed open space dedication is a 3-acre parcel at the north end of the property adjacent to Route 44. The entire parcel is prime farmland, which is currently fallow but has been used for growing alfalfa or corn for many years.

The committee would prefer that the open space be located at the south side, where the open space could act as a buffer for the adjacent draft horse farm. But they acknowledged that soil limitations make it necessary to place the house lots there instead. The resulting 3-acre field would be a small, isolated parcel, which would restrict possible agricultural uses and users. There is a question about how the Town would maintain the field if it accepted the proposed open space as Town property. The committee recommended planting a shorter evergreen buffer between the house lots and the open space parcel to allow more sunlight for potential agricultural uses of the open space.

Martin H. Berliner
Town Manager

AGRICULTURE COMMITTEE

AGENDA

July 14, 2004

Audrey P. Beck Municipal Building

Conference Room **B**, 7:30 p.m.

1. Call to Order - Select Chair- (Carolyn Stearns)
2. Appoint Secretary
3. Approve Minutes of June 9, 2004 meeting
4. Announcements/Communications
5. Fall Agriculture Event
6. Review of Agriculture Leases
7. Product and Services Brochure
8. Other Business
9. Future Agendas (August 11, 2004)- George Thompson to Chair the Meeting

Town of Mansfield
Transportation Advisory Committee
Minutes of the Meeting
June 22, 2004

Present: Stephens (Chair), Taylor, Nash, Koehn, Hultgren (staff)

The meeting was called to order by Chair Stephens at 7:38 p.m.

The minutes of the March 30th meeting were approved on a motion by Nash/Taylor.

Hultgren and Nash reported on the status of the fare free bus program. The USG has been contacted but the new President said they won't be able to commit until UConn begins again this fall. The UConn Administration has been asked several different times, but has not yet responded. Nash will follow-up with the undergraduate students and staff will continue to try to get an answer from the administration. In any event, the fare free program for Mansfield residents can continue at least until the Town's '04-'05 appropriation of \$15,000 is exhausted. (Note – I have subsequently learned that the Mansfield '03-'04 program is paid through July 28th, and the UConn program [if and when the administration makes good on its promise to pay] is paid through September 5th). Hultgren also said that some regional transit system grant funds formerly used by Windham might be available to Mansfield on a 20% local match basis. He will follow-up with WRTD to see if this is indeed the case. If it is, Committee members suggested (1) transportation to and from the UConn area (as in from other cities such as Hartford) as well as (2) bus service to Wal-Mart and (3) Dial-A-Ridge funding be considered.

The committee discussed accommodating public transportation in the Downtown Partnership project. Several courses of action to try to make sure this is a priority were discussed. Hultgren will find the letter requesting this that the committee sent a year or so ago. Taylor will discuss it with the Partnership's Executive Director and determine appropriate follow-up.

Hultgren updated members on the status of the enhancement projects: Rt. 44/Birch Road bids open this week; Separatist Road easements are being surveyed and two Downtown streetscape grant projects are being drafted by the Partnership (with Town Engineering assistance).

Hultgren also updated members on the status of road projects: Maple Road right-of-way acquisition is 99% complete; Chaffeeville/Rt. 195 intersection is in design; the Birch Road roundabout is scheduled for this construction season; the Clover Mill Road loop pavement reclamation project is almost to final plans and specifications; and design work on Rt. 89 near the Mt. Hope Road bridge has not yet begun.

The Mansfield section of the Regional Transportation Plan was reviewed and the following comments offered which will be forwarded to the Town Planner for incorporating into the update:

1. Public Transportation to and from the area should be emphasized
2. Bike and Pedestrian projects should remain a high priority
3. The Fare Free program should continue
4. The Downtown Project should also serve as an important area transportation 'hub' accommodating all applicable modes.
5. Transportation and Development should be done as to minimize travel on local, neighborhood roads.

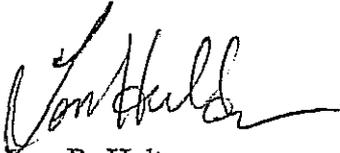
6. Walkway/bikeway priorities should be realigned with the committee's March 30th priority listing recommendations, and correctly labeled.
7. Property may exist for a park and ride facility north of Four Corners – this should remain a potential project.

Koehn reported that a rideshare page now exists on the Town website and she said it was being used. She sent a list of transportation links to staff to incorporate if possible on the page. Publicity will follow, particularly at the upcoming Know Your Town Fair.

The next meeting was scheduled for September 15th, subject to the need to meet earlier.

The meeting was adjourned at approximately 9:00 p.m.

Respectfully submitted,



Lon R. Hultgren
Director of Public Works

cc: Town Manager, Town Clerk, Town Planner, Assistant Town Engineer, Project Engineer, Social Services Director, Janet Freniere, file

attach: Spreadsheet – priorities
USG Act
USG Petitions

**Mansfield Commission on Aging
Minutes
Monday, June 14, 2004 2:30 PM – Senior Center**

PRESENT: M. Thatcher, K. Doeg, B. Acebo, P. Hope (staff), P. Secker, C. Phillips, J. Brubacher, D. Mercier, N. Stevens, J. Kenny (staff), E. Norris, C. McMillan, K. Grunwald (staff), Jean Kenny (staff)

- I. **Call to Order:** meeting called to order at 2:35 PM by Vice Chair Elizabeth Norris
- II. **Appointment of Recording Secretary:** K. Grunwald agreed to take minutes.
- III. Acceptance of **Minutes** of the May 10, 2004 meeting. Minutes were accepted as written.
- IV. **Correspondence** - Chair and Staff: N. Stevens circulated an invitation to the CEAN end of session wrap-up on June 22.
- V. **Optional Reports on Services/Needs of Town Aging Populations**
 - A. **Health Care Services**

Wellness Center and Wellness Program - J. Kenny handed out her monthly report. She announced that a focus group would be held on 6/18 to review wellness services. She distributed an alert on use of prescription drug cards and other programs from the Alliance for Retired Americans.

Mansfield Center for Nursing and Rehabilitation - J. Kenny announced that they need to have an ombudsman appointed, if anyone is interested. D. Mercier reported that the open house and fundraiser were well attended.
 - B. **Social, Recreational and Educational**

Senior Center – P. Hope reported that it is unlikely that the Senior Expo will be held at UConn in the future, as attendance was down from previous years. The perception is that parking is too difficult.

Presentations have been done at the Senior Center on generic drugs, depression, Medicare prescription drug cards, and respite care. P. Hope is looking at the possibility of offering an Alzheimer's Support Group; probably in September. We have been asked to meet with staff of Camp CONNRI to assist in planning a Veteran's retreat. In the beginning of June TVCCA has been offering salads as a meal option.

Senior Center Assoc. – J. Brubacher reported that the new bylaws for the Association will go into effect as of July 1. A new committee, Ways and Means, was formed, and will assist with programming. It will now be easier to get a quorum for decisions to vote on.
 - C. **Housing**

Assisted Living Project – K. Grunwald reported that he did not attend the last meeting of the Coalition, and a July meeting for CAL has not been scheduled. They are starting to visit some facilities, and P. Hope reported that Summerville would be doing a presentation here in June. B. Acebo reported that Juniper Hill has applied for a grant to renovate a limited number of apartments to accommodate handicapped individuals needing additional assisted living services for low-income seniors. J. Kenny reported that she has been involved in this.

Juniper Hill, Jensen's Park, Other: no report.

D. Related Town and Regional Organizations

Com. on Physically and Sensorily Impaired - Mary Thatcher reported that there was no meeting last month.

Senior Resources of Eastern CT – Carol McMillan: no report.

Town Plan of Conservation and Development – Carol Phillips: no report.

Town Community Center: no report.

VI. Old Business

Drive up mailbox: no new information at this time.

Review of process for Long Range Plan: the group spent some time discussing the process for completing the Long Range Plan (see attached notes). A motion was made and agreed to the group will prioritize issues and begin to work on each of them in order of importance.

Other: N. Stevens reported that M. Thatcher has agreed to fulfill B. Ivry's unexpired term on the Commission.

Applications for Funding Requests to Town from Agencies – K. Grunwald: no report

VII. New Business: none.

VI. Adjournment: the meeting was adjourned at 4:00 PM.

Respectfully submitted,
Kevin Grunwald, Director of Social Services

LONG RANGE PLANNING DISCUSSION: 6/14/04

- A question was raised as to when the survey should be done in relation to the development of the plan. K. Grunwald reported that Waldo Klein has agreed to assist us in the development of the survey, but he will not be available until this fall.
- Feeling expressed that we should utilize a needs assessment process to determine the design of the survey.
- Some thoughts were expressed that a 10 year plan is too long a period of time; perhaps this should be a 3 or 5 year plan.
- The suggestion was made to use the existing 10-year plan to develop the survey; assess what progress has been made, identify what the objective of the plan is.
- Suggested elements of the needs assessment:
 - How much of the current plan has been accomplished; where are we now?
 - Highlight a limited number of areas to get a high rate of return on the survey; prioritize those items of most importance.
 - The survey should help us to be action-oriented.
 - We should try to get a broad representation of the needs of the Town's seniors reflected in the survey.

A motion was made, which was approved, to prioritize specific areas of the plan and begin to work on those in order of greatest importance.

ADMINISTRATION

- Vacation: Office Manager Janet Laukaitis will be on vacation the week of July 12.
- Town Dues: Letters have been sent out to each town requesting payment of the dues assessments adopted by the Board last February.
- Executive Committee Meeting 6/30/04: The executive committee met on June 30 to discuss WINCOG membership and how we might better meet the needs of both small and large towns. As a result of this meeting, we will be scheduling a “planning lunch” in September - a time for informal discussion and for setting priorities for year.

Technical assistance contracts active in FY 05:

Contract #	Description	Status
Ashford	POCD assistance	in progress
Mansfield	Mapping assistance	began 6/04
Columbia	fill-in staffing (part time) for ZEO for two weeks	contract being prepared
Hampton	POCD assistance	contract being prepared

UPCOMING DATES OF INTEREST

- July 14 1:30 p.m. Dial-A-Ride Advisory Committee meeting at WRCC.
- July 20 3:30 p.m. Regional Emergency Planning Workgroup meeting, Coventry Town Hall Annex
- August 6 Deadline - APTA’s Local Transit Coalition Grant applications
- August 6 Next scheduled WINCOG meeting

ECONOMIC DEVELOPMENT

- CEDS Update: The Northeastern Connecticut Economic Partnership Strategy Committee met on June 15 to discuss a draft “annual update” for the Comprehensive Economic Development Strategy prepared for submission to the US Economic Development Administration. The meeting was chaired by NCEP co-chairman Mike Paulhus. Representatives from many of the partner groups attended and discussion was lively. The draft document was approved for submission with several suggested changes to be incorporated. The Strategy Committee established subcommittees aligned with each of the broad goals of the plan, and subcommittee chairs were designated. To continue work on implementation of the CEDS, each subcommittee is expected to meet at least once before the Strategy Committee’s next meeting on September 7.

Remember that this is an ongoing process. Whenever your town has an economic development project that is moving forward, you may wish to request its inclusion in the CEDS the next time revisions are considered. The project list will be reviewed at least annually.

- SiteFinder: One of the short-term recommendations in the CEDS is that we make an effort to have all towns participate in the SiteFinder program developed by the Connecticut Economic Resource Center (CERC). A presentation is scheduled for today’s meeting to help you understand the program and how it might be of value to your town and to the region. NECCOG purchased a one-year membership for each of its eleven towns last year (at a reduced rate for the group), with the data base maintained by the COG. In the NCEP Strategy Committee discussions, the possibility was raised that we might be able to negotiate an even better package for the 22-town Partnership region. The NECCOG memberships will be up for renewal in February.
- STEAP grants: OPM has recently updated the list of towns eligible for the Small Town Economic Assistance Program grants, and the two WINCOG towns of Ashford and Chaplin have joined Hampton and Windham on the list of towns that are *not* eligible for this program. These four towns are in the top quartile of the Public Investment Community Index list, and are therefore eligible for

Urban Action funding. As the Urban Action program does not have an application process and is operated through the State Bond Commission, the way to get Urban Action projects funded is through your local legislators who, in turn, would work through their leadership at the General Assembly to bring the project to the Bond Commission.

TRANSPORTATION

- I-395 Transportation Investment Area (TIA) plan update: The I-395 TIA committee met on June 17 to review the plan submitted to the Transportation Strategy Board in November, 2002. A re-endorsement of this plan or an update must be submitted to the TSB by November 2004. After discussion, the committee agreed to a few technical corrections and minor updates to the plan, and the addition of one new project from the SECCOG region. These preliminary changes will be transmitted informally to the TSB in September, as they have requested, and then the TIA will take final action on the changes in October, just prior to the official submission to the TSB in November.
- ConnDOT’s Long Range Transportation Plan, 2004-2030: Staff reviewed this plan and submitted comments regarding technical corrections on two maps included in the plan..

TRANSIT (also see Transit Administrator’s report, attached for an update on the vehicle storage facility feasibility study, information on transit vehicles for sale, and other items.)

- Jobs Access transportation: The Eastern Connecticut Transportation Collaborative (including the Northeastern Connecticut, Southeastern Connecticut, and Windham planning regions) has recently switched to a single broker for all Jobs Access rides. At the same time, the Northeast Transit District will be providing Jobs Access van service in its region, taking over this task from WRCC, who had been providing the van service in both the Northeast and Windham regions. The Collaborative is hoping that this will be a more efficient organizational structure, and will allow service to be provided more efficiently and cost-effectively.
- Transit Coalition Grant Program: Grants of up to \$5,000 are available from the American Public Transportation Association (APTA) to assist grassroots coalitions that advocate for public transportation. A coalition can apply directly or through a transit district. Copies of the guidelines will be available at today’s meeting.

LAND USE PLANNING

- Regional Planning Commission: At the July 7 meeting, the commission discussed and acted on the following referrals:
 - a. #04-06-10-WN: Willington: A proposal to revise the regulations pertaining to Home Occupations. **Potential intermunicipal impacts and additional comments.**
 - b. #04-06-16-CR: Colchester: A proposal to create a Business Park Zone, to incorporate impervious coverage limits in non-residential zones, to reclassify some currently permitted uses in residential zones as special permit uses, and to modify the regulations regarding flag lots. **No referral required.**
 - c. #04-06-18-AD: Ashford: A proposal to add regulations concerning adequate water supply for fire protection. **No intermunicipal impacts and additional comments.**
 - d. #04-06-24-SE: Sprague: A proposal to modify the regulations pertaining to elderly housing development. **No intermunicipal impacts.**
 - e. #04-06-25-BN: Bolton: A proposal to add the manufacture of wood products as a permitted use in all Business Zones. **Potential intermunicipal impacts.**
- Ashford Plan of Conservation and Development: The Ashford Plan Committee is working on the final stages of the draft. Public information/input sessions will be scheduled for August.
- Mansfield Plan of Conservation and Development Maps: WINCOG staff digitized a scenic areas map prepared by the Mansfield PZC and will be providing other mapping services to the town.

EMERGENCY PLANNING UPDATES

- Emergency Operating Plans (EOP) – FEMA Funding through OEM: The deadline for work on this grant has been extended to December 30, 2004. While our funding has been spent, we will continue to work with towns, if requested, to complete the recommended revisions to their EOPs.
- Homeland Security 2004 Grant: Most of our towns were represented at the recent regional meetings held by the Division of Homeland Security to explain 2004 Homeland Security funding. If no one from your town was able to attend, and if you have questions, please feel free to contact WINCOG.
- CERT– FEMA Funding through OEM: The deadline for expenditure of the 2002 CERT funds has also been extended to December 31, 2004. We have also just been notified that we were successful in our application for a little over \$12,000 in 2003 CERT funds, and the state’s 2004 allocation plan includes \$25,000 for each regional Citizen Corps Council. Two representatives from the Willimantic Fire Department attended a CERT Train the Trainer for three days in early June, so we will be ready to offer the first volunteer training course next fall. A letter will be going out to emergency management directors, fire departments, and police departments in the region providing information about the program and advising them that we are seeking to contract with an individual or organization to provide oversight and support for this program.
- Pre-Disaster Hazard Mitigation Planning Grant – FEMA Funding through Department of Environmental Protection (DEP): At this writing, a first draft of the Risk and Vulnerability Assessment portion of this plan is just about complete. DEP has reviewed a preliminary draft and has been pleased with the work. They have asked permission to include portions of our document in the “model plan” being developed by the state, which will be used as a template by other regions and municipalities who undertake similar projects. Our assessment made significant use of the work done earlier by the Connecticut River Estuary Regional Planning Agency, which served as the trailblazer for these plans in Connecticut. Our attention will now turn to the “Mitigation Plan” portion of the task.

CENSUS AFFILIATE ACTIVITIES

- Data Requests: Staff responded to requests for data from: 2 municipal commission members, 2 businesses, 1 private non-profit.

LOCAL ASSISTANCE

- Ashford* - Continued work on Town POCD under contract.
 - Provided information to ZEO on court decision re: subdivision regulations
 - Provided copy of Town assessor’s database to Town tax collector
 - Provided information on SBC/SNET product to GIS volunteer.
- Chaplin* - Completed update of emergency operations plan at request of First Selectman.
- Hampton* - Completed update of emergency operations plan at request of First Selectman
 - Researched potential sources of funding for asbestos removal from town building.
 - Provided data for POCD update to town planner.
- Mansfield* - Provided map of towns within 10-mile radius to Downtown Partnership executive director.
 - Continued work on POCD maps under contract.
- Scotland* - Researched economic development grants for PZC chair.
 - Provided GIS training to inland wetlands and conservation commission chairs and to town planner.
- All Towns* - Hosted the fourth of four land use education workshops for land use commission members
 - Staffed one meeting of the regional emergency planning workgroup.

OTHER ASSISTANCE

- Continued to participate in Willimantic White Water Partnership.

MEETINGS

- June 4 - WINCOG Board meeting (BB, JB)
8 - Economic Development workshop / Rocky Hill (BB)
- CEDS Coordinating Committee (BB)
7 - POCD / Ashford (JB)
9 - Willimantic Whitewater Partnership* (JB)
10 - OPM Technical Coordination meeting for RPO’s / Rocky Hill (BB)
- Meeting with Chaplin First Selectman re EOP update / Chaplin (BB)
15 - DPH Focus Area A (Bioterrorism planning) / Middletown (BB)
- CEDS Steering Committee / Hampton (M. Paulhus, R. Lanzit, BB)
- WINCOG Regional Emergency Planning Workgroup / Coventry (BB)
- GVI Smart Growth Seminar & Dinner* / Griswold (JB)
17 - I-395 TIA / Norwich (M. Paulhus, BB)
- Jobs Access transportation meeting / Norwich (MP, BB)
21 - Jobs Access transportation budget meeting / Norwich (BB)
- POCD / Ashford (JB)
22 - ConnDOT technical coordination meeting / Newington (BB)
24 - CACT annual meeting / Hartford (MP, BB)
29 - GIS Training with Scotland volunteers (JB)
30 - WINCOG Executive Committee Meeting (BB)
- July 1 - Div. Homeland Security regional meeting / Storrs (BB)
- Meeting with Ashford POCD Chairs (JB)
6 - Div. Homeland Security regional meeting / Storrs (BB)
- Meeting with Hampton Planner (JB)
7 - Regional Planning Commission (JB)

* Time not charged to WINCOG

Transit Administrator’s Report – July 8, 2004

Feasibility Study:

Work on the feasibility study continues. Michael Haire of Gannett Fleming has provided a preliminary facility space allocation estimate for our review and has developed a short list of properties available in the area to be used for comparative purposes when discussing the options WRTD should consider. A meeting with the consultant is tentatively scheduled for July 15.

Vehicles for Sale:

WRTD has two surplus paratransit vehicles currently for sale. In accordance with WRTD’s accepted vehicle disposal policy, these vehicles are first being offered to its member towns. Both vehicles are 1998 Ford “cutaway” vans with approximately 150,000 miles on each and seat 12 passengers and two wheelchairs. Both vehicles are ADA-compliant, equipped with wheelchair lifts and in good operational condition. Please contact me before July 15 if you are interested in learning more about these vehicles.

Meetings Attended in June:

- 6/10 ConnDOT quarterly transit district meeting
6/17 WtW Jobs Access, Eastern CT WIB, Norwich (Franklin)
6/21 WRCC, EWIB, ECTC to discuss Jobs Access brokerage transfer to ECTC
6/22 WRCC, DMR to discuss transporting group home clients
6/24 CT Assoc. of Community Transportation annual meeting
6/25 Arrow/Peter Pan to discuss service issues
6/26-29 Transportation & University Communities Conference (San Antonio, Texas)

Respectfully submitted, Melinda Perkins, Transit Administrator
P. 60

WINDHAM REGION COUNCIL OF GOVERNMENTS
MINUTES
June 4, 2004

A meeting of WINCOG was held on June 4 at the WINCOG offices, 968 Main Street, Willimantic, CT. Chairman Daniel McGuire called the meeting to order at 8:35 p.m.

Voting COG Members Present: Ralph Fletcher, Ashford; Robert Skinner, Columbia (alt.); John Elsesser, Coventry (alt.); Rusty Lanzit, Chaplin; Margaret Haraghey, Hampton; Dan McGuire, Lebanon; Martin Berliner, Mansfield (alt.).

Staff Present: Barbara Buddington, Jana Butts.

Others Present: Roger Adams, Chamber of Commerce; Mike Altshul, GVI; Richard Banthin, SBC; Roberta Dwyer, Northeast Alliance; Ruth Cutler, GVI/Ashford; Paula Ferrara, Cong. Simmon's Office; James Finger, Windham; Carl Fontneau, Columbia; Dennis Gorgoglione; John Jackman, Mansfield; Ted Melinoski, Columbia; Don Muirhead, Windham; Sid Organ, Ashford; Joan Paskewich, Windham; Judy Squire, Windham; Bruce Raymond, Chaplin; John Rozum, NEMO; Virginia Sampietro, Eastern CT Workforce Investment Board; Grayson Wright, ConnDOT.

PUBLIC COMMENT

Hearing no objection, Chair McGuire moved the public comment section to the end of the meeting.

MINUTES

MOVED by Mr. Lanzit, **SECONDED** by Ms. Haraghey, to approve the minutes of the 5/7/04 meeting as submitted. **MOTION CARRIED** with Ms. Haraghey and Mr. Muirhead abstaining.

2004 HOMELAND SECURITY FUNDING/MOU UPDATE

Ms. Buddington reported that she had no other news than the MOU's have been delivered to municipalities to sign.

CLEAR

NEMO Executive Director John Rozum presented a slideshow on "CT's Changing Landscape", a project of the Center for Land Use Education and Research (CLEAR) at UConn. The project is a compilation of land cover data from 1985 to 2002 and shows the rate at which forest and farmland has been converted to development. The data is free and may be downloaded from the CLEAR website (<http://clear.uconn.edu>). The intent of the project is to provide municipal land use officials with better information to understand and address pressures facing their communities. The staff of CLEAR is also working on comparing land cover change with population change. Additionally, Mr. Rozum reported that NEMO will soon release a Stormwater Quality Manual and will be holding workshops on stormwater quality in the near future for land use commissioners and technical staff.

TRANSPORTATION

STIP amendments: None.

Draft 2005 STIP: Ms. Buddington distributed a list of revisions in the draft statewide STIP for 2005. **MOVED** by Mr. Elsesser and **SECONDED** by Mr. Berliner, that the Board endorse the revisions to the 2005 STIP*. **Motion passed unanimously.**

Draft 2004-2030 Long-Range Transportation Plan: Ms. Buddington distributed copies of ConnDOT's Draft Long Range Plan (LRP). The plan is a statewide, inter-modal transportation plan that identifies transportation strategies necessary to efficiently serve the mobility needs of people and for the movement of freight. The plan serves as a framework for preparing future, project-specific transportation plans such as the Department's Master Transportation Plan (MTP) and the State Transportation Improvement Program (STIP). Staff will be reviewing the LRP and soliciting comments from member towns.

REGIONAL INTEROPERABILITY PILOT PROJECT

The council continued discussing options for improving communications interoperability among service departments, such as public works, fire, and police. The technology could be cost efficient if applied regionally. WINCOG may apply for funding for a pilot project through the state homeland security funds. **MOVED** by Mr. Berliner and **SECONDED** by Mr. Elsesser, to support the application for 2004 State Homeland Security funds to pursue a Regional Interoperability Pilot Project. **Motion passed unanimously.**

ADMINISTRATION

FY 05 Work Program and Budget: **MOVED** by Mr. Elsesser and **SECONDED** by Mr. Lanzit, that the Board adopt the FY '05 Work Plan and Budget as submitted*. **Motion passed unanimously.**

Local match for EDA Planning Grant: Ms. Buddington had previously noted that no action was needed to authorize the designation of up to \$5000 local match for an Economic Development Planning grant from EDA because it was included in the adopted FY 05 budget.

Annual performance review for executive director: Chair McGuire appointed Mr. Paulhus and Mr. Elsesser to a committee to perform Ms. Buddington's annual performance review.

UPDATES

Eastern CT Workforce Investment Board: Ms. Sampietro reported that Rogers Corp. has been certified for assistance through the Trade Adjustment Act (TAA). Trade Act programs assist individuals who have become unemployed as a result of increased imports from, or shifts in production to, foreign countries. TAA certified workers may access services including: income support, relocation allowances, job search allowances, health coverage tax credit, and occupational training. Older workers may accept reemployment at a lower wage and receive a wage subsidy.

CT East Tourism District: No report.

Animal Control: Mr. McGuire reported that Lebanon animal control calls were very limited and that he continues to be interested in an intermunicipal agreement regarding animal control staff and/or facilities. Mr. Muirhead added that he had been discussing intermunicipal options with Hampton and Scotland.

Emergency Planning: This topic was already discussed under the Regional Interoperability Pilot Project.

CEDS Update: The Coordinating Committee meets next Tuesday at 3 p.m. at WINCOG. The group decided not to use a consultant to prepare the annual update and received a 30-day extension from EDA. The full CEDS Partnership will meet on June 15 at EASTCONN in Hampton to review the annual update.

DIRECTORS REPORT

Ms. Buddington drew the Board's attention to the director's report that contains more information on the CEDS process, emergency planning, and other topics. Ms. Buddington also reported that last night was the fourth and last in a series of Land Use Education Workshops provided by the CT Land Use Education Partnership in Columbia. Attorney Mark Branse presented *Zoning Boards of Appeals: Special Permits and Variances* to thirty attendees.

MEMBERS FORUM/PUBLIC COMMENT

Dennis Gorgoglione spoke against regionalization. Citing examples from other states, Mr. Gorgoglione reported on how regional entities usurp local and state authority.

Ms. Buddington reported that she received a letter from the ACCESS agency requesting support for supportive housing. The letter also described a program of the CT Housing Partnership called Reaching Home that has a statewide housing strategy to create 10,000 units of supportive housing in CT in 10 years. The Council requested more information on Reaching Home.

NEW BUSINESS

July 9 meeting: None at this time.

There being no further business, the meeting was adjourned at 10:03 a.m.

Respectfully submitted by Jana Butts, staff.



**TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER**

Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

July 9, 2004

Mr. Robert LaFrance
Department of Environmental Protection
Bureau of Water Management
79 Elm Street
Hartford, Connecticut 06106-5127

Re: Amendments to Regulations for Mapping Wells in Stratified Drift Aquifers to Level A Standards

Dear Mr. LaFrance:

As authorized by the Mansfield Town Council, I am writing today to forward to you the comments from the Mansfield Conservation Commission regarding the Department's intention to amend subsections 22a-354b-1(e) to 22a-354b-1(g), inclusive, of the Regulations of Connecticut State Agencies: Regulations for Mapping Wells in Stratified Drift Aquifers to Level A Standards.

The Commission's comments are as follows:

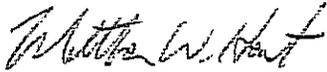
The Mansfield Conservation Commission's aquifer protection subcommittee has questioned one portion of these mapping regulations for a number of years, and the full commission agrees that the regulations as currently written leave many aquifers with inadequate protection throughout the state. The Commission's recommendation is that in 22a-354b-1(f) on aquifer mapping the subsection (3)-B-(ii) be deleted. This subsection reads 'watersheds in still areas for perennial streams that discharge into the area of contribution shall be assumed not to contribute ground water to the area of contribution by ground-water flow.' In essence, this means that watersheds drained by perennial streams are not eligible for protection as direct recharge areas. By excluding these watersheds, the DEP regulations presently deprive those watersheds of adequate protection when, in fact, they are the largest contributors of water to an aquifer. Locally, examples of this are the Fishers Brook watershed (on the east side of the Fenton) and the watershed of an unnamed brook (on the west side) that contribute to the Fenton River aquifer in the area of the university pumping stations. During dry periods the otherwise perennial streams are observed to disappear directly into the

stratified drift comprising the aquifer as the approach the Fenton. Clearly, their watersides contribute in a significant way to the aquifer.

To further illustrate the points made by the Commission, I have attached a copy of a previous communication addressed to Ms. Corinne Fitting of the DEP.

The town appreciates the opportunity to submit these comments. I can be reached at (860) 429-3339 or via email at HartMW@mansfieldct.org with any questions or concerns.

Sincerely,



Matthew W. Hart
Assistant Town Manager

CC: Martin Berliner, Town Manager
Gregory Padick, Town Planner
Mansfield Town Council
Mansfield Conservation Commission
Mansfield Planning and Zoning Commission

Attach:(1)

March 1, 2004

Mrs. Corinne Fitting
DEP Bureau of Water Management, Planning and Standards Division
State of Connecticut - Department of Environmental Protection
79 Elm Street
Hartford, CT 06106

Dear Mrs. Fitting:

Thank you for your letter of February 6, 2004. The purpose of this letter is to request that the DEP revisit and revise that portion of the aquifer mapping regulations that excludes all watersheds/drainage basins drained by perennial streams from the same protections afforded those watersheds/drainage basins drained by annual or intermittent streams. The Mansfield Conservation Commission feels that it is imperative that this portion of these regulations be revised because it marginalizes aquifer protection in its present form. It makes no sense to place restrictions on one recharge area while leaving the door wide open for pollution of the same aquifer from an adjacent recharge area.

We appreciate that the regulations reflect the thinking at the time of the public hearings that took place in 1990; it is unfortunate that no one attending the hearings then picked up on this fault in the regulations. However, in view of the fact that certain "perennial streams" (as designated as solid blue lines on USGS topographical maps) are observed to disappear, at times, directly into the stratified drift of aquifers, it is hard to deny the significant contribution of their watersheds to the recharging of said aquifers. The recent research by Gardner Bent and Stacy Archfield (USGS Water Resources Investigation Report 02-4043) outlines the parameters that lead to perennial flow in a stream, which in turn, also raises serious questions about the current DEP practice. Furthermore, a conversation between one of our members, Geology and Geophysics Professor Robert Thorson, and USGS's Robert Johnson reveals that not only are no scientific measurements made to determine the classification when the solid or dashed lines are drawn on the USGS maps, but their protocols for drawing these lines has changed several times since 1950, including at least once since your 1990 hearings on the Level A Mapping regulations. Additionally Mr. Johnson stated that the duration of flow and the direction of flow (recharge/discharge) are apples and oranges. I.e. he states that there is no direct relation between a watershed's perennial or annual designation and the watershed's recharge/discharge to the water table.

As you know, the Mansfield Conservation Commission (CC) has also been unable to understand the reason for the DEP's arbitrarily exempting a drainage basin drained by

a perennial stream from those protections given a similar basin drained by an annual or intermittent stream. Whether such a stream is perennial or intermittent depends primarily upon the surface area being drained, but also depends upon soil type, slopes vegetation, etc. One of our members (Kessel in an October, 2000 phone call) questioned this aspect of your regulations during the time that LBG was beginning the Level A mapping of the University of Connecticut's Fenton River well field because it seemed clear that the DEP approach left watersheds which may be contributing the most water to the aquifer unprotected. Later a CC subcommittee met with representatives of LBG and members of the University staff on June 19, 2002. As LBG put it, "The regulations require that the watersheds of perennial streams in upland till that flow into stratified drift be excluded from the regulated recharge area. This is based on the assumption that ground water in the till will discharge to the stream, thus not be available to reach the wells directly as ground-water flow." In our minds, this assumption is clearly faulty and it is this point that we feel the DEP must revisit. It leaves important aquifer recharge areas throughout the State with less than appropriate protection.

After hearing a talk by Gardner Bent and speaking with other USGS members attending the talk, Kessel raised the question with you again (letter of 2/13/03) and requested the references on which this section of the mapping regulations are based. Rather than provide the requested references you explained that this was a "resource management decision made during development of the mapping regulations after much technical and public debate." We see no debate on this point in the public record of the 1990 hearings (April 9, 1990, Fred Banach, Hearing Officer's Report - we assume this report was dated incorrectly as it refers to August 9 and August 21, 1990 hearings to consider the proposed Level A Mapping Regulations).

The CC responded by asking the DEP that if scientific references justifying the DEP's position were not available, we would like to have the internal memos/discussion/summaries/minutes/etc. We noted that we did understand the regulations, but without supporting data, we cannot understand the logic behind this portion of the regulations. Your reply: "The decision to use the symbology on the USGS maps was made at the time Level A mapping commenced and was made as a policy decision based on our best professional judgment. While such a policy was not recorded in writing, it has been consistently used in all twenty approved mapping of Level A areas." Actually, the policy itself is written into your regulations: it is any written justification for this policy that you seem unable to provide.

While the CC has great appreciation for the DEP finally getting the new aquifer regulations into place, we also feel that it is now time to refine at least this aspect of a part of the regulations that were originally written more than a decade ago. Reference to USGS's Water-Resources Investigations Report 02-4043 by Gardner Bent and Stacey Archfield (for assessing whether streams are perennial or intermittent) shows a dependency upon such factors as the drainage area, drainage density and areal percentage of the stratified-drift deposits. For two adjacent drainage areas with similar soils, slopes and vegetations, it appears that the most important factor in creating a perennial stream is the drainage area. You would be hard pressed to explain why a square meter of soil in

otherwise similar watersheds being drained by a perennial stream versus a square meter of soil in an intermittent stream drained basin contributes less to the groundflow. In fact, the larger the watershed area, the larger will be the contribution of groundwater to the aquifer for otherwise similar watersheds - regardless of whether that watershed is drained by a perennial or intermittent stream. USGS's Robert Johnson's statements are in agreement with this. In view of these findings, the Mansfield Conservation Commission asks that you begin the process of revising this aspect of the aquifer regulations.

Sincerely yours,

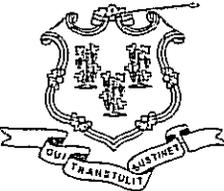
Quentin Kessel
Secretary

CC: DEP Commissioner Arthur Rocque
DEP Water Bureau Chief Yvonne Bolton
Mansfield Inland Wetland Agency
Mansfield Town Council
Greg Padick, Mansfield Town Planner

THIS PAGE LEFT

BLANK

INTENTIONALLY



STATE OF CONNECTICUT
DEPARTMENT OF ENVIRONMENTAL PROTECTION



May 21, 2004

Mr. Quentin Kessel
Secretary
Conservation Commission of the Town of Mansfield
Four South Eagleville Road
Mansfield, CT 06268

Re: Aquifer mapping regulations

Dear Mr. Kessel:

Corinne Fitting has shared with me your March 1, 2004 letter to her requesting a revision to the aquifer protection area mapping regulations. It is my understanding that this letter is the most recent in a series of letters between the Department and the Mansfield Conservation Commission revolving around what areas should be included in aquifer protection areas. As stated in your letter, the Commission would like to see the mapping regulations revised to provide the same level of protection to watersheds drained by perennial streams as those drained by annual or intermittent streams. In essence, the Commission is proposing that indirect recharge areas be included in aquifer protection areas.

In considering your request, we have reviewed the statutory underpinnings of the aquifer protection program. Section 22a-354(h) of the Connecticut General Statutes defines the following terms:

- "aquifer protection area" means any area consisting of well fields, areas of contribution and recharge areas...
- "area of contribution" means the area where the water table or other potentiometric surface is lowered due to the pumping of a well and groundwater flows directly to the well
- "recharge area" means the area from which groundwater flows directly to the area of contribution

Therefore, an aquifer protection area is by definition the area from which groundwater flows directly to the well, i.e. direct recharge areas.

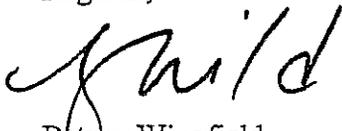
As demonstrated in Robert Thorson's attachment to your letter of March 1, 2004, the watersheds in question are indirect recharge areas. The groundwater within these till dominated watersheds likely discharges to the stream. During dry times, the stream will likely lose water to the stratified drift as it crosses it. However, in order for contamination from land uses within these

indirect recharge areas to impact the well, the contamination would have to travel through the groundwater, discharge to the stream, flow downstream for some distance, infiltrate into the groundwater and travel through groundwater to the well. It is highly improbable that contamination would impact the well in this scenario, especially given that the most mobile groundwater contaminants, volatile organic compounds, would likely volatilize while in the surface water. Contamination of a public supply well under this type of scenario has never happened in Connecticut.

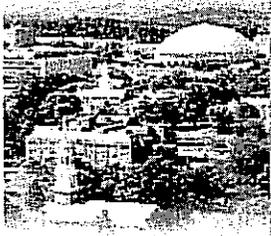
While I certainly appreciate the Commission's desire to protect all areas that may possibly contribute water to a stratified drift public supply well, the mapping regulations must be consistent with the enabling statute. Therefore, while we will shortly be noticing revisions of the mapping regulation to further refine the modeling of the area of contribution, we are not proposing to include watersheds drained by perennial streams in aquifer protection areas. Please note that the indirect recharge areas are not without protection. Connecticut's strong water quality programs provide numerous safeguards for the state's waters and drinking water supplies.

That said, given the Commission's long standing interest in this matter, my staff and I would be glad to come to Mansfield at a mutually agreeable time and meet with the Commission to discuss the proposed revisions to the mapping regulations and the aquifer protection program in general. If the Commission is interested in such a meeting, please contact me at (860) 424-3704 to schedule a meeting.

Regards,



Betsy Wingfield
Acting Director
Planning and Standards Division
Bureau of Water Management



DAILY CAMPUS

THE STUDENT NEWSPAPER AT THE UNIVERSITY OF CONNECTICUT



Current Issue: Wednesday, July 14, 2004

university of connecticut

SECTIONS

- News
- Sports
- Commentary
- Focus
- Advertising
- Contact
- Information
- Home

OPTIONS

- Login | Register
- Message Board
- Calendar
- Letter to the Editor
- About Us
- Search
- Archives
- Ad Rates

24HR NEWS

- Entertainment
- World News
- National News
- Sports
- Technology

LINKS

- UConn Homepage
- UConn Students Webpage
- UConn Athletics
- East Coast Sports Network
- College Publisher

College Publisher



[Home](#) > [News](#)

UConn adopts new environmental policy

By *Elena Gaudino*

Published: Wednesday, July 14, 2004

Article Tools: [Email](#) [Print](#) [Page 1 of 2](#) [Next Page](#)

Changes will take place next year around campus to promote a more environmentally friendly university.

According to a press release, the new environmental plan calls for a myriad of initiatives that set siting and building guidelines for new construction and campus renovations. It also emphasizes conserving energy and water sources, encourages recycling and increases efforts to improve environmental literacy among students, faculty and staff. According to the Director of Environmental Policy Richard Miller, the new policies work at a grass roots level and "hits the triple bottom line."

"It's good for the environment, it saves us money and it's socially responsible," he said.

According to Miller, the new policy was not created by one particular individual or administrator, but by a combination of committees who drafted and edited the policy statement. The press release stated the Environmental Policy Advisory Council (EPAC), a group of 25 individuals composed of undergraduates, graduates, faculty, staff and alumni, began meeting in May 2003 and created three subcommittees to further focus on key environmental concerns. The policy was drafted last September and was endorsed by university President Philip Austin as well as other top UConn officials April 14.

The efforts will include the construction of a new co-generation facility that should be running by 2006.

"Instead of purchasing power off of the power grid, we will be able to generate our own electricity," Miller said. "Our heating and cooling needs will be met by our own facility which burns natural gas that will save tens of thousands of tons of green house gas emissions."

U
C
O
N
N
S
T
R
U
C
T
I
O
N

According to Miller, another change will be the introduction of "sleeper" software that automatically shuts down computers on campus that have been left on and idle overnight. If the software is successful and at least 10,000 computers successfully and safely shut down a night, the university will save up to \$500,000 a year, according to Miller. Miller said the amount of greenhouse gas emissions reduced by this program is equivalent to 500 cars being taken off the road. Continued...

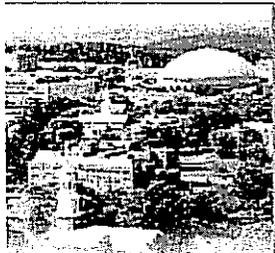
Article Tools: [EMAIL](#) [PRINT](#)

[PREVIOUS PAGE](#) Page 1 of 2 [NEXT PAGE](#)

National College Advertising and Marketing
[Privacy Policy](#) [Article Syndication](#)

college publisher network

The Daily Campus Extras: [Movies](#) | [Rate a Plc](#) | [Horoscopes](#) | [Career](#) | [Scholarships](#) | [Travel](#) | [GradZone](#)



DAILY CAMPUS

THE STUDENT NEWSPAPER AT THE UNIVERSITY OF CONNECTICUT

Current Issue: Wednesday, July 14, 2004

university of connecticut

SECTIONS

- News
- Sports
- Commentary
- Focus
- Advertising
- Contact
- Information
- Home

OPTIONS

- Login | Register
- Message Board
- Calendar
- Letter to the Editor
- About Us
- Search
- Archives
- Ad Rates

24HR NEWS

- Entertainment
- World News
- National News
- Sports
- Technology

LINKS

- UConn
- Homepage
- UConn Students
- Webpage
- UConn Athletics
- East Coast Sports Network
- College Publisher

by: [Publisher](#)
[College Publisher](#)



[Home](#) > [News](#)

UConn adopts new environmental policy

By *Elena Gaudino*

Published: Wednesday, July 14, 2004

Article Tools: [EMAIL](#) [PRINT](#)

[FREE](#) [FREE](#) Page 2 of 2

In conjunction with these changes, there was also to be a trial charity effort on move-out day at three on-campus dorms, Miller said. The university planned to place large bins located in the lobbies of these dormitories where donations of working electronic devices, clothing in good condition and unopened food will be collected and distributed to the Windham Area Interfaith Ministries or the Covenant Soup Kitchen. Once the success of the program is determined, it will be decided if the program will be conducted on move-in day next semester as well.

Also, a new "EcoHusky" mug will be available for purchase next year. According to Miller, this will cut down on the use of disposable, non-recyclable laminated cups, therefore reducing trash. It is estimated that 10,000 laminated coffee cups are discarded per month at UConn. Students utilizing the EcoHusky mug will be offered a 30 cent discount on the purchase of drinks of equal size.

According to the environmental policy statement and EPAC's 2004 Environmental Sustainability & Outreach Initiatives, the university will implement a more earth-friendly curriculum by adding general education courses focused on environmental awareness. According to the policy statement, the university will employ an ethic of environmental stewardship in all intellectual pursuits.

"Education is one of the best ways to inform people about environmental problems," said Victoria Williams, a 2nd-semester physiology and neurobiology major and active member of ConnPirg. "This way, in the future, people will be more socially responsible."

Other goals, according to EPAC's Environmental Sustainability & Outreach Initiatives statement, are the reduction of water use at dining halls and other UConn facilities, a 5 percent increase in recycled material and a 20 percent campus-wide waste paper

reduction.

According to Miller, in order to reach these goals, the university will implement a residence hall training program where RAs receive basic training concerning environmental issues since resident assistants have the closest connection to the residents on campus. Simple efforts will be encouraged campus-wide, including turning off the lights when leaving a vacant room, encouraging double-sided copying and having all newsletters submitted electronically online.

Miller said he's delighted at the amount of phone calls received from students wanting to find out more about what they can do to help. He wants the student body to know that there are committees in which students can be involved. According to Miller, this is a constantly evolving process that needs students to get the word out and participate in work groups.

"We need the students to participate because they make up the majority of the population on this campus," Miller said. "It's a great way for them to get involved."

Article Tools: [EMAIL](#) [PRINT](#)

[PREV PAGE](#) **Page 2 of 2** [NEXT PAGE](#)

[National College Advertising and Marketing](#)
[Privacy Policy](#) [Article Syndication](#)