



TOWN OF MANSFIELD
TOWN COUNCIL MEETING
MONDAY, February 13, 2006
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:30 p.m.

AGENDA

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|--|------|
| CALL TO ORDER | |
| ROLL CALL | |
| APPROVAL OF MINUTES | 1 |
| MOMENT OF SILENCE | |
| OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL | |
| OLD BUSINESS | |
| 1. Comprehensive Annual Financial Report for Year Ended June 30, 2005 (Item #9, 01-09-06 Agenda) (previously distributed)..... | 9 |
| 2. Fenton River (Item #4, 01-23-06 Agenda) (no attachment) | |
| 3. Campus/Community Relations (Item #5, 01-23-06 Agenda) (no attachment) | |
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EXECUTIVE SESSION

REGULAR MEETING-MANSFIELD TOWN COUNCIL-JANUARY 23, 2006

Mayor Betsy Paterson called the regular meeting of the Mansfield Town Council to order at 7:32 p.m. in the Council Chamber of the Audrey P. Beck Municipal Building.

I. ROLL CALL

Present: Blair (arrived at 8:05 p.m.), Clouette, Haddad, Hawkins, Paterson, Paulhus, Redding (arrived at 7:35 p.m.), and Schaefer.

Absent: Koehn (out of the state)

II. APPROVAL OF MINUTES

Mr. Clouette moved, and Mr. Haddad seconded to approve the minutes of the January 9, 2006 meeting. Mayor Paterson noted that Jeffrey Smith, the Director of Finance, was also in attendance at the January meeting of the Eastern Connecticut Regional Finance Group.

The motion to approve the minutes as corrected passed unanimously.

III. MOMENT OF SILENCE

Mayor Paterson requested a moment of silence in remembrance of all our men and women serving in the military at home and overseas.

IV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Howard Raphaelson, 119 Timber Drive, expressed his interest in an appointment to the Recreation Advisory Committee. Howard has been attending meeting for the last year, but is currently unable to vote. He asked for the support of the Council.

Ruth Moynihan, 37 Farrell Road, addressed the Council regarding the issue of the name of the Post Office. Ms. Moynihan prefers the Storrs designation, noting that Storrs Mansfield is difficult to write. She urged the Council to resist the temptation to support a change to Mansfield.

Michael Taylor, 12 Stonemill Road, urged the Council to support the skate park, saying that we owe it to our children to provide a place for them to actively congregate. He noted that members of the community have offered to contribute both materials and services to the project.

V. OLD BUSINESS

1. Natchaug River Greenway Designation

Mr. Clouette resolved and Mr. Haddad seconded, resolved, effective January 23, 2006, to authorize Mayor Elizabeth Paterson to issue the attached resolution endorsing Mansfield's participation in the nomination of the Natchaug River Corridor as a state greenway.

Motion so passed.

2. Energy Conservation

Mr. Hawkins questioned whether or not our current utility company, Select Energy, has any energy consultant assistance available. The Staff will investigate.

3. Skate Park Proposal

Mr. Schaefer moved and Mr. Haddad seconded, effective January 23, 2006, to transfer \$115,000 from the capital non-recurring account to the capital improvements fund to fund the construction of a skate park and various capital improvements at the Mansfield Community Center.

Mr. Paulhus commented that since the skate park and the capital improvements are two distinct issues and the agenda just referenced the skate park that it might be better to separate the motion.

Mr. Clouette moved and Mr. Paulhus seconded to separate the \$40,000 from the rest of the \$115,000 for capital improvements at the Community Center.

Motion passed unanimously.

Mr. Schaefer moved and Mr. Clouette seconded, effective January 23, 2006, to transfer \$40,000 from the capital non-recurring account to the capital improvements fund to fund the construction of a skate park at the Mansfield Community Center.

Motion so passed

Mr. Schaefer moved and Mr. Clouette seconded, effective January 23, 2006, to transfer \$75,000 from the capital non-recurring account to the capital improvements fund to fund various capital improvements at the Mansfield Community Center.



*Town of Mansfield
Resolution*

**" TO ENDORSE MANSFIELD'S PARTICIPATION IN THE NOMINATION OF THE
NATCHAUG RIVER CORRIDOR AS A STATE GREENWAY"**

WHEREAS, the Town of Mansfield is bordered on its southeastern edge by the Natchaug River and a portion of its land lies in the Natchaug River Watershed; and,

WHEREAS, the Town recognizes the Natchaug River corridor for its recreational, historical, scenic, natural resource and wildlife habitat value; and,

WHEREAS, Mansfield's recently approved 2006 Town Plan of Conservation and Development specifically recommends that a greenway be established for the Natchaug River Corridor:

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL to hereby support the concept of working regionally to link and protect open space and natural resources by endorsing Mansfield's participation in the nomination of the Natchaug River corridor as a State Greenway; and,

BE IT FURTHER RESOLVED TO authorize Mansfield's Town Manager to submit this resolution and Mansfield's endorsement on the Greenway nomination to the Nature Conservancy, which is coordinating the initiative for the seven corridor towns.

IN WITNESS WHEREOF, I have set my hand and caused the seal of the Town of Mansfield to be affixed on this 23rd day of January in the year 2006.

*Elizabeth C. Paterson
Mayor, Town of Mansfield
January 23, 2006*

Curt Vincente, Director of Recreation, outlined the projects that the funding would support and Jeff Smith, Director of Finance, verified the expenditure as consistent with the capital-spending plan.

Motion so passed.

4. Fenton River

Informational material only.

5. Campus/Community Relations

Matt Hart, Assistant Town Manager, updated the Town Council on the proposed housing code. He is meeting with the Town Attorney this week and will present the code to the Town Council in the near future. He noted that there are budgetary implications. Mr. Haddad asked that an exemption for owner occupied dwelling be considered.

Mr. Hart and the Town Manager have prepared a draft action plan, which incorporates all of the recommendations from the Council's Committee on Community Quality of Life. They are in the process of reviewing this action plan with University personnel.

Mayor Paterson and the Assistant Town Manager recently met with Dr. Julie Bell Elkins, a University representative to the Community Campus Partnership, and have scheduled meetings for the first Friday of the month, at least for this semester. The Mayor explained the origin of the 4 sub-committees that have been established.

VI. NEW BUSINESS

6. Appointment of Subregistrars for Vital Statistics

Mr. Haddad moved and Mr. Hawkins seconded, effective January 23, 2006 to appoint Mr. Paul Cichon and Mr. John Fortin Jr. to serve subregisters for vital statistics for the Town of Mansfield, to serve a term concurrent with that of Town Clerk Mary L Stanton.

Motion so passed.

7. Capital Projects Fund

Mr. Schaefer moved and Mr. Paulhus seconded, effective January 23, 2006, to adopt the adjustments to the capital projects fund, as recommended by the Director of Finance in his correspondence dated January 17, 2006.

Motion so passed.

Mr. Schaefer moved to add the appointment of members to the Recreation Advisory Committee to the agenda at the appropriate time. Seconded by Mr. Haddad the motion passed.

8. "Wisdom Works: Building Better Communities"

Mr. Hawkins resolved, and Mr. Clouette seconded, effective January 23, 2006, that the Town Manager, Martin Berliner, is empowered to submit a letter of interest to the "Wisdom Works: Building Better Communities" grant program, and to enter into and amend any subsequent contractual instruments in the name and on behalf of the Town of Mansfield, with the National Council on Aging, and to affix the corporate seal of the Town.

Motion so passed.

9. Security Measures at Bergin Correctional Institute

Mr. Paulhus moved, and Mr. Hawkins seconded, effective January 23, 2006, to accept the Connecticut Department of Correction's proposal to install at Bergin Correctional Institute two rolls of razor ribbon on the ground along the interior perimeter of the existing fence, specifically a double row of wire consisting of two 30" rolls with 24" rolls inside the 30" rolls, as recommended by the Mansfield Public Safety Committee.

Mr. Haddad asked if Mr. Paulhus, the Council's Representative to the Committee, would characterize the concerns of the two members who were in opposition. Mr. Paulhus enumerated their objections as inmate safety, appearance and the possibility of the prison going up to a Level 3 status. He observed that escapes have increased rather dramatically in the last two years. The Mayor noted that Department of Corrections Commissioner, Theresa Lang, stated in her letter that there is no intention of a change to the security level or the staffing level of the facility. Matt Hart, Assistant Town Manager, stated that the town has an agreement with the State of Connecticut that stipulates that we are to be Level 2 or lower and no one who has been convicted of a sexual offence may be incarcerated there. This agreement would need to be modified.

Motion so passed.

10. Storrs Center Project, Parking and Traffic Consultancy

Mr. Haddad moved and Mr. Hawkins seconded, effective January 23, 2006, to authorize staff to spend up to \$50,000 from the capital non-recurring account to purchase consulting services necessary to evaluate parking and traffic issues at the Storrs Center project.

Motion so passed

- 10a. Mr. Schaefer moved and Ms. Blair seconded, effective January 23, 2006, to appoint Howard Raphaelson and Frank Musiek to the Recreation Advisory Committee.

An extensive discussion of the problems of maintaining the Committee database, the need to centralize the letters of interest and the possibility of creating an on-line system ensued. Matt Hart, the Assistant Town Manager, was asked to examine the situation and report back with recommendations.

Motion to appoint passed.

VII. DEPARTMENTAL REPORTS

None

VIII. REPORT OF COUNCIL COMMITTEES

Mr. Hawkins reported that the Special Committee Regarding the Establishment of a Charter Revision Committee has received 7 letters from citizens interested in serving on the Committee. He noted that the announcement was just released and urged Council members to encourage people to apply. The Committee has requested that the staff put together a list of items that they would like to see added to the charge. Mr. Haddad reiterated the need for a variety of people to participate noting that the Committee has plenty of time to appoint Charter Revision members still allowing for a full year for the Committee to do its work.

IX. REPORTS OF COUNCIL MEMBERS

Mr. Paulhus reported that he, the Mayor and Social Service Director Kevin Grunwald attended the reopening of the MacDonald's at which time the organization gave a donation to the Mansfield Special Needs Fund.

X. TOWN MANAGER'S REPORT

Matt Hart, Assistant Town Manager, revealed that the town is very close to its goal of 100 participants in the Clean Energy Project. There are currently 93

participants enrolled. A group of Mansfield Middle School students have created a flier to urge citizens to sign up. He commended their efforts.

Mr. Hart announced that the email notification system (META), which the Council had requested is up and running. Citizens who subscribe will automatically receive press announcements, agendas, minutes, and other items of interest.

The annual Town Council financial retreat will be held on Saturday February 11th at a location to be announced.

The market feasibility study for assisted living will be distributed to members as soon as it is received and a presentation will be made at the second meeting in February.

The meeting with State Legislators has been scheduled for February 13th.

The next Town Gown meeting will be February 14th.

XI. FUTURE AGENDAS

None

XII. PETITIONS, REQUEST AND COMMUNICATIONS

11. Town of Mansfield Ambulance Services Analysis - Mr. Hawkins questioned the fluctuation in the dollar figures for 03/04 and 04/05 given the number of calls reported. Jeff Smith, Director of Finance, explained that there is a lag in the reporting of the numbers and that it is difficult to match up time periods. He did note that Dave Dagon, Fire Chief, carefully reviews all these bills every quarter.
12. Mansfield Board of Education, FY 2006/07 Budget in Brief
13. G. Padick re: Plan of Conservation and Development Update
14. Proposed Revisions to Article III of the Zoning Regulations
15. W. Stauder re: Annual Report for 2005
16. CCM Municipal Management Bulletin, " No New Voting Machines Required in 2006"
17. Main Street Navigator, "Main Street is SMART Growth"
18. Chronicle, Housing Makes Good Sense

XIII. MOTION TO ADJOURN

At 8:50 p.m. Mr. Paulhus moved and Mr. Clouette seconded to adjourn the meeting

Motion so passed.

Elizabeth Paterson, Mayor

Mary Stanton, Town Clerk



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager *MWH*
CC: Martin Berliner, Town Manager; Jeffrey Smith, Director of Finance
Date: February 13, 2006
Re: Comprehensive Annual Financial Report (CAFR) for Year Ended June 30, 2005

Subject Matter/Background

The Finance Committee will review the previously distributed CAFR at its meeting on Monday night.

Recommendation

In the event that the Finance Committee wishes to recommend that the Town Council accept the CAFR as presented, the following motion is in order:

Move, effective February 13, 2006, to accept the Comprehensive Annual Financial Report for Year Ended June 30, 2005, as presented by the Department of Finance.

PAGE
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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager
CC: Martin Berliner, Town Manager
Date: February 13, 2006
Re: Meeting with State Legislators

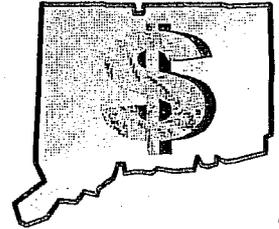
Subject Matter/Background

State Representative Denise Merrill and State Senator Donald Williams will attend Monday night's meeting to review the upcoming legislative session with the Town Council, and to address any related concerns that you may have. Staff also wishes to highlight the fact that Mansfield is expected to lose more state revenue for the upcoming fiscal year than any other municipality in the state.

Attachments

- 1) CT Conference of Municipalities, "State Budget Would Shortchange Aid to Towns and Cities in FY 2006/07"
- 2) CT Conference of Municipalities, 2006 CCM Legislative Priorities
- 3) Town of Mansfield, Suggestions for CCM's 2006 State Legislative Program

STATE BUDGET WOULD SHORTCHANGE AID TO TOWNS AND CITIES IN FY 06-07



➔ Overall Funding to Municipalities

The present state budget front-loaded aid increases to municipalities in the first year and it would shortchange towns and cities in FY 06-07.

The scheduled increases in state aid to towns and cities in FY 06-07 are very small. The budget includes increases of only \$21 million (1%) in aid for K-12 public *education programs* and \$6 million (1%) for *non-education* programs.

Attached are town-by-town breakouts for the nine major statutory grant programs. Attachment #1 ranks each town by its increase or decrease in state aid for FY 06-07 compared to the current year (FY 05-06). Attachment #2 provides the same information but lists each town in alphabetical order.

Last year, the Governor and the General Assembly took a first step toward restoring adequate levels of aid for municipalities. The first year of the state budget included increases of \$114 million (5.9%) for education aid and \$23 million (5.6%) for non-education aid.

In all, the state budget provides \$2.47 billion in municipal aid this year and would provide \$2.50 billion next year (FY 06-07).

Unless the Governor and the General Assembly revisit the second year of the state budget and significantly increase municipal aid, the State will force (1) significant property tax hikes on households and businesses statewide, and (2) significant cuts in local services.

➔ Education Assistance

ECS Grant

The FY 06-07 budget now includes \$1.627 billion for the ECS grant, *an increase of only \$8 million (0.4%) over the FY 05-06 (this year)*. Education costs are increasing at an annual rate of 6% per year; the ECS grant requires much more than an \$8 million increase. In FY 05-06, ECS aid increased by \$56 million.

Special Education

Excess Cost Grant – Student-based:

The FY 06-07 budget now includes \$86.6 million for the Excess Cost – student-based grant, *a \$2.2 million (-2.5%) decrease from the current year (\$88.8 million)*.

➔ Education Assistance (cont.)

Excess Cost Grant – Equity:

The FY 06-07 budget includes \$4 million for the Excess Cost – equity grant, a \$1 million (33%) increase over the FY 05-06 (current year's) grant for \$3 million.

Combined, the two special education grants are slated to be funded at \$90.6 million, ***\$1.2 million less than in FY 05-06***. Special education costs now exceed \$1 billion per year in Connecticut and are the fastest growing part of K-12 public education budgets. Last year, these two special education grants were increased by \$25 million.

Public and Non-public School Transportation grants

The FY 06-07 budget now includes ***no increase*** for the public and non-public school transportation grant programs. These programs require more funding as growing magnet school enrollments mean more students are transported out-of-district. In addition, higher fuel bills will strain local transportation budgets.

The public school transportation grant would be funded at \$48 million and the non-public grant at \$4 million unless changes are made. In FY 05-06, these grants were increased by \$4.8 million and \$750,000, respectively.

▶ Non-Education Assistance

Town Aid Road (TAR) Grant

The FY 06-07 budget now includes ***no increase*** for the \$28 million Town Aid Road grant.

The grant is still less than the \$35 million in FY 2001-02 and prior years. In FY 05-06, this grant was increased by \$8 million (with all of this increase coming from the FY 05 surplus).

PILOT for State-Owned Property

The FY 06-07 budget now includes ***no increase*** for the \$78 million PILOT reimbursement for state-owned property. In FY 05-06, this reimbursement was increased by \$5.4 million (with all of this increase coming from the FY 05 surplus).

The reimbursement rate for state-owned property will be 34% of lost real estate property tax revenue, less than the 45% minimum called for by present statutes. The PILOT program provides ***no*** reimbursement for lost *personal* property taxes.

PILOT for Colleges and Hospitals

The FY 05-06 budget now includes ***no increase*** for the \$111.0 million PILOT for private college and hospital property. In FY 05-06, this reimbursement was increased by \$5.3 million (with all of this increase coming from the FY 05 surplus).

The reimbursement rate for private colleges and hospitals will be 55% of lost real estate property tax revenue, less than the 77% minimum called for by present statutes. The PILOT program provides ***no*** reimbursement for lost *personal* property taxes.

Pequot/Mohegan Grant

The budget now includes \$91 million for the Mashantucket Pequot and Mohegan Grant, a **\$4.8 million (5.5%) increase over the \$86.3 million in FY 05-06**. The distribution of the increase is weighted toward towns that are members of the Southeastern Connecticut Council of Governments and to distressed municipalities that are members of the Northeastern Connecticut Council of Governments or the Windham Area Council of Governments.

The municipal share of Native American gaming payments has declined from 78% in FY 93-94 to 20% in FY 06-07. Adjusted for inflation, the Pequot-Mohegan grant is \$29 million less than in that first (FY 93-94) year.

Clean Water Fund

The State authorized \$20 million in general obligation bonds for the CWF in '06 and in '07. At these funding levels, only 1/5 of "ready-to-proceed" FY 06 projects and only 1/7 of "ready-to-proceed" FY 07 projects can be funded.

Between 1987 and 2002, general obligation bonding for the CWF averaged \$47.9 million each year. From 2003 to 2007, general obligation bonding for CWF averaged (-\$7.6) million. This average includes rescissions of \$18 million in '03 and \$60 million in '04. There was no general obligation bonding for the CWF in '05.

➡ **Attachments: Town-by-Town Impacts of Underfunding**

Attachment 1:

Scheduled Increase in State Aid, FY 06-07 over FY 05-06, Towns Ranked by Dollar Increase, *Smallest to Largest*

Attachment 2:

Scheduled Increase in State Aid, FY 06-07 over FY 05-06, Each town in Alphabetical Order (Ranked by Dollar Increase Over FY 05-06)



For more information on the scheduled grant increases in the state budget and how it impacts your community, visit the CCM website at www.ccm-ct.org.

If you have questions, please call Adam Stern, Jim Finley, or Gian-Carl Casa of CCM at (203) 498-3000.

**Attachment 1: Scheduled Increase in State Aid FY 06-07 over FY 05-06,
Ranked by Dollar Increase: *Smallest to Largest***

| Municipality | Rank (#) | Change, FY 06-07 over FY 05-06 | | | % Change, FY 06-07 over FY 05-06 | | |
|--------------|-------------|--------------------------------|-------------------|---------------|----------------------------------|------------------|---------------|
| | | Total | Education (\$) | Non-Education | Total | Education (%) | Non-Education |
| Mansfield | 1 | (949,888) | 23,870 | -973,758 | -5.1% | 0.3% | -10.2% |
| Newtown | 2 | (452,911) | 10,648 | -463,559 | -6.7% | 0.3% | -17.1% |
| Waterbury | 3 | (413,072) | 633,024 | -1,046,096 | -0.3% | 0.6% | -5.2% |
| Norwalk | 4 | (216,087) | 23,620 | -239,707 | -1.6% | 0.3% | -5.2% |
| Stamford | 5 | (136,543) | 15,957 | -152,500 | -1.0% | 0.3% | -1.9% |
| Farmington | 6 | (108,969) | 2,961 | -111,930 | -2.3% | 0.3% | -3.1% |
| Somers | 7 | (98,618) | 27,642 | -126,260 | -1.2% | 0.6% | -3.6% |
| East Granby | 8 | (47,566) | 6,108 | -53,674 | -2.8% | 0.7% | -6.1% |
| Old Lyme | 9 | (23,327) | 1,212 | -24,539 | -3.2% | 0.3% | -8.7% |
| Fairfield | 10 | (22,626) | 6,541 | -29,167 | -0.4% | 0.3% | -0.7% |
| Madison | 11 | (19,816) | 3,008 | -22,824 | -1.0% | 0.3% | -2.6% |
| Brooklyn | 12 | (16,848) | 16,305 | -33,153 | -0.2% | 0.3% | -5.2% |
| Southbury | 13 | (15,803) | 4,182 | -19,985 | -0.8% | 0.3% | -2.6% |
| Hartland | 14 | (12,851) | 3,323 | -16,174 | -0.8% | 0.3% | -5.7% |
| Westport | 15 | (11,623) | 3,463 | -15,086 | -0.6% | 0.3% | -2.4% |
| Bloomfield | 16 | (11,576) | 81,136 | -92,712 | -0.2% | 2.0% | -10.2% |
| Waterford | 17 | (11,509) | 2,167 | -13,676 | -0.7% | 0.2% | -1.7% |
| Redding | 18 | (7,899) | 1,265 | -9,164 | -0.9% | 0.3% | -2.5% |
| Oxford | 19 | (6,254) | 10,510 | -16,764 | -0.1% | 0.3% | -3.4% |
| Rocky Hill | 20 | (3,896) | 6,088 | -9,984 | -0.1% | 0.3% | -0.8% |
| Cromwell | 21 | (3,716) | 9,686 | -13,402 | -0.1% | 0.3% | -3.0% |
| Pomfret | 22 | (3,687) | 7,167 | -10,854 | -0.1% | 0.3% | -4.8% |
| Sterling | 23 | (2,067) | 7,283 | -9,350 | -0.1% | 0.3% | -5.0% |
| Goshen | 24 | (1,290) | 446 | -1,736 | -0.4% | 0.3% | -0.9% |
| Warren | 25 | (1,038) | 203 | -1,241 | -0.5% | 0.3% | -0.9% |
| Norfolk | 26 | 281 | 949 | -668 | 0.0% | 0.3% | -0.3% |
| Cornwall | 27 | 502 | 165 | 337 | 0.2% | 0.3% | 0.2% |
| Roxbury | 28 | 558 | 321 | 237 | 0.2% | 0.3% | 0.1% |
| Sharon | 29 | 685 | 286 | 399 | 0.2% | 0.3% | 0.2% |
| Salisbury | 30 | 696 | 363 | 333 | 0.2% | 0.3% | 0.2% |
| Washington | 31 | 890 | 491 | 399 | 0.2% | 0.3% | 0.2% |
| Lyme | 32 | 1,047 | 285 | 762 | 0.4% | 0.3% | 0.6% |
| Sherman | 33 | 1,385 | 439 | 946 | 0.5% | 0.3% | 0.7% |
| Westbrook | 34 | 1,506 | 845 | 661 | 0.3% | 0.2% | 0.3% |
| Union | 35 | 1,549 | 548 | 1,001 | 0.4% | 0.2% | 0.8% |
| Bridgewater | 36 | 1,558 | 289 | 1,269 | 0.7% | 0.3% | 1.1% |
| Essex | 37 | 1,611 | 746 | 865 | 0.4% | 0.3% | 0.5% |
| Derby | 38 | 1,771 | 16,457 | -14,686 | 0.0% | 0.3% | -0.9% |
| Colebrook | 39 | 1,944 | 1,127 | 817 | 0.4% | 0.3% | 0.6% |
| Canaan | 40 | 2,212 | 515 | 1,697 | 0.5% | 0.3% | 0.8% |
| Eastford | 41 | 2,349 | 2,602 | -253 | 0.2% | 0.3% | -0.2% |
| Weston | 42 | 2,787 | 1,684 | 1,103 | 0.3% | 0.3% | 0.6% |
| Easton | 43 | 2,899 | 1,083 | 1,816 | 0.5% | 0.3% | 0.8% |
| Kent | 44 | 2,950 | 339 | 2,611 | 0.7% | 0.3% | 0.9% |
| Wilton | 45 | 3,240 | 2,723 | 517 | 0.2% | 0.3% | 0.1% |
| Avon | 46 | 3,858 | 2,138 | 1,720 | 0.3% | 0.3% | 0.5% |
| New Canaan | 47 | 3,922 | 2,642 | 1,280 | 0.3% | 0.3% | 0.4% |
| Chester | 48 | 4,024 | 1,654 | 2,370 | 0.5% | 0.3% | 1.6% |
| Old Saybrook | 49 | 4,513 | 1,261 | 3,252 | 0.6% | 0.3% | 1.2% |
| Brookfield | 50 | 4,730 | 3,260 | 1,470 | 0.3% | 0.3% | 0.5% |

**Attachment 1: Scheduled Increase in State Aid FY 06-07 over FY 05-06,
Ranked by Dollar Increase: *Smallest to Largest***

| Municipality | Rank (#) | Change, FY 06-07 over FY 05-06 | | | % Change, FY 06-07 over FY 05-06 | | |
|---------------|-------------|--------------------------------|-------------------|---------------|----------------------------------|------------------|---------------|
| | | Total | Education (\$) | Non-Education | Total | Education (%) | Non-Education |
| North Canaan | 51 | 4,801 | 4,955 | -154 | 0.2% | 0.3% | -0.1% |
| Deep River | 52 | 4,972 | 4,197 | 775 | 0.3% | 0.3% | 0.5% |
| Middlebury | 53 | 5,044 | 1,173 | 3,871 | 0.8% | 0.3% | 1.7% |
| Bozrah | 54 | 5,203 | 2,876 | 2,327 | 0.4% | 0.3% | 1.8% |
| Guilford | 55 | 5,256 | 7,609 | -2,353 | 0.2% | 0.3% | -0.6% |
| Killingworth | 56 | 5,271 | 5,540 | -269 | 0.2% | 0.3% | -0.1% |
| Hampton | 57 | 5,485 | 3,327 | 2,158 | 0.4% | 0.3% | 1.2% |
| Bethlehem | 58 | 5,956 | 3,279 | 2,677 | 0.4% | 0.3% | 1.8% |
| East Haddam | 59 | 6,228 | 9,935 | -3,707 | 0.2% | 0.3% | -1.2% |
| Branford | 60 | 7,207 | 3,697 | 3,510 | 0.3% | 0.2% | 0.5% |
| Darien | 61 | 7,381 | 2,796 | 4,585 | 0.5% | 0.3% | 1.2% |
| Franklin | 62 | 7,821 | 2,195 | 5,626 | 0.8% | 0.3% | 5.1% |
| Woodbury | 63 | 7,886 | 1,898 | 5,988 | 0.8% | 0.3% | 2.6% |
| Bethany | 64 | 8,097 | 4,300 | 3,797 | 0.4% | 0.3% | 1.6% |
| Haddam | 65 | 8,235 | 10,899 | -2,664 | 0.5% | 0.9% | -0.7% |
| Scotland | 66 | 8,637 | 3,482 | 5,155 | 0.6% | 0.3% | 3.8% |
| Morris | 67 | 9,064 | 1,637 | 7,427 | 1.2% | 0.3% | 5.6% |
| Marlborough | 68 | 9,254 | 7,432 | 1,822 | 0.3% | 0.3% | 0.9% |
| Columbia | 69 | 9,469 | 8,066 | 1,403 | 0.4% | 0.4% | 0.8% |
| Ridgefield | 70 | 9,703 | 3,746 | 5,957 | 0.5% | 0.3% | 1.1% |
| Harwinton | 71 | 9,816 | 6,473 | 3,343 | 0.4% | 0.3% | 1.8% |
| Middlefield | 72 | 10,005 | 8,522 | 1,483 | 0.5% | 0.5% | 0.9% |
| Litchfield | 73 | 10,146 | 3,108 | 7,038 | 0.6% | 0.3% | 1.8% |
| Barkhamsted | 74 | 10,749 | 7,948 | 2,801 | 0.8% | 0.6% | 1.7% |
| Bolton | 75 | 10,855 | 6,948 | 3,907 | 0.4% | 0.3% | 1.9% |
| Trumbull | 76 | 10,937 | 6,128 | 4,809 | 0.4% | 0.3% | 0.8% |
| Chaplin | 77 | 11,120 | 4,590 | 6,530 | 0.5% | 0.3% | 2.0% |
| Durham | 78 | 11,200 | 9,236 | 1,964 | 0.3% | 0.3% | 0.9% |
| New Hartford | 79 | 11,593 | 7,349 | 4,244 | 0.4% | 0.3% | 1.8% |
| Orange | 80 | 12,057 | 2,024 | 10,033 | 1.2% | 0.3% | 3.7% |
| Woodbridge | 81 | 12,210 | 1,403 | 10,807 | 1.7% | 0.3% | 5.1% |
| Salem | 82 | 12,532 | 7,508 | 5,024 | 0.4% | 0.3% | 2.5% |
| New Fairfield | 83 | 12,993 | 10,893 | 2,100 | 0.3% | 0.3% | 0.8% |
| Willington | 84 | 13,030 | 8,827 | 4,203 | 0.4% | 0.3% | 1.6% |
| Bethel | 85 | 13,349 | 19,986 | -6,637 | 0.2% | 0.3% | -1.7% |
| Canterbury | 86 | 14,334 | 11,774 | 2,560 | 0.3% | 0.3% | 1.1% |
| Ashford | 87 | 14,579 | 14,388 | 191 | 0.4% | 0.4% | 0.1% |
| Lisbon | 88 | 14,783 | 9,388 | 5,395 | 0.4% | 0.3% | 3.4% |
| Stonington | 89 | 15,135 | 5,127 | 10,008 | 0.6% | 0.3% | 3.0% |
| Winchester | 90 | 15,231 | 18,610 | -3,379 | 0.2% | 0.3% | -0.6% |
| New Britain | 91 | 15,514 | 493,342 | -477,828 | 0.0% | 0.7% | -3.6% |
| Thomaston | 92 | 15,753 | 12,951 | 2,802 | 0.3% | 0.3% | 1.0% |
| Shelton | 93 | 16,005 | 12,377 | 3,628 | 0.3% | 0.3% | 0.6% |
| Voluntown | 94 | 18,129 | 6,308 | 11,821 | 0.6% | 0.3% | 3.5% |
| North Haven | 95 | 18,758 | 8,004 | 10,754 | 0.7% | 0.4% | 1.6% |
| Glastonbury | 96 | 18,885 | 17,091 | 1,794 | 0.4% | 0.4% | 0.3% |
| Sprague | 97 | 19,240 | 6,410 | 12,830 | 0.7% | 0.3% | 9.0% |
| Clinton | 98 | 19,290 | 16,083 | 3,207 | 0.3% | 0.3% | 1.0% |
| Killingly | 99 | 19,588 | 37,062 | -17,474 | 0.1% | 0.3% | -2.1% |
| Prospect | 100 | 19,632 | 16,621 | 3,011 | 0.4% | 0.4% | 1.3% |

**Attachment 1: Scheduled Increase in State Aid FY 06-07 over FY 05-06,
Ranked by Dollar Increase: *Smallest to Largest***

| Municipality | Rank (#) | Change, FY 06-07 over FY 05-06 | | | % Change, FY 06-07 over FY 05-06 | | |
|------------------|-------------|--------------------------------|-------------------|---------------|----------------------------------|------------------|---------------|
| | | Total | Education (\$) | Non-Education | Total | Education (%) | Non-Education |
| Lebanon | 101 | 19,754 | 12,607 | 7,147 | 0.4% | 0.3% | 2.4% |
| Portland | 102 | 20,714 | 18,207 | 2,507 | 0.5% | 0.5% | 1.0% |
| Thompson | 103 | 20,935 | 18,180 | 2,755 | 0.3% | 0.3% | 0.9% |
| Canton | 104 | 21,464 | 14,832 | 6,632 | 0.7% | 0.6% | 2.9% |
| Andover | 105 | 22,091 | 20,754 | 1,337 | 1.0% | 1.0% | 0.8% |
| Beacon Falls | 106 | 22,249 | 22,816 | -567 | 0.6% | 0.7% | -0.3% |
| Woodstock | 107 | 22,995 | 22,069 | 926 | 0.5% | 0.5% | 0.3% |
| Ellington | 108 | 24,054 | 21,752 | 2,302 | 0.3% | 0.3% | 0.7% |
| Tolland | 109 | 24,958 | 37,289 | -12,331 | 0.3% | 0.4% | -3.0% |
| Monroe | 110 | 25,529 | 15,409 | 10,120 | 0.4% | 0.3% | 2.8% |
| North Branford | 111 | 26,617 | 20,645 | 5,972 | 0.3% | 0.3% | 2.0% |
| Granby | 112 | 27,330 | 28,081 | -751 | 0.6% | 0.7% | -0.3% |
| Seymour | 113 | 28,692 | 22,897 | 5,795 | 0.3% | 0.3% | 1.5% |
| Hebron | 114 | 29,810 | 27,009 | 2,801 | 0.5% | 0.5% | 1.2% |
| Burlington | 115 | 30,352 | 9,377 | 20,975 | 0.8% | 0.3% | 8.3% |
| Plymouth | 116 | 30,510 | 22,863 | 7,647 | 0.3% | 0.3% | 2.1% |
| Putnam | 117 | 31,531 | 19,821 | 11,710 | 0.4% | 0.3% | 1.8% |
| Plainfield | 118 | 32,193 | 36,621 | -4,428 | 0.2% | 0.3% | -0.7% |
| East Windsor | 119 | 33,862 | 34,681 | -820 | 0.7% | 0.7% | -0.2% |
| Stafford | 120 | 35,586 | 23,370 | 12,216 | 0.4% | 0.3% | 1.4% |
| Plainville | 121 | 38,211 | 26,758 | 11,453 | 0.4% | 0.3% | 2.8% |
| Simsbury | 122 | 40,766 | 42,935 | -2,169 | 1.4% | 1.7% | -0.5% |
| Coventry | 123 | 40,890 | 20,926 | 19,964 | 0.5% | 0.3% | 5.5% |
| Wallingford | 124 | 41,951 | 50,481 | -8,530 | 0.2% | 0.3% | -0.6% |
| East Haven | 125 | 42,084 | 45,535 | -3,451 | 0.2% | 0.3% | -0.3% |
| Naugatuck | 126 | 43,975 | 70,213 | -26,238 | 0.2% | 0.3% | -2.9% |
| East Hampton | 127 | 44,575 | 49,915 | -5,340 | 0.6% | 0.7% | -1.2% |
| Milford | 128 | 46,997 | 26,685 | 20,312 | 0.4% | 0.3% | 0.9% |
| New Milford | 129 | 47,047 | 29,121 | 17,926 | 0.4% | 0.3% | 2.1% |
| Griswold | 130 | 47,161 | 25,784 | 21,377 | 0.5% | 0.3% | 6.0% |
| Berlin | 131 | 49,549 | 46,929 | 2,620 | 1.0% | 1.0% | 0.7% |
| Colchester | 132 | 51,427 | 38,366 | 13,061 | 0.4% | 0.3% | 3.0% |
| Watertown | 133 | 54,589 | 27,405 | 27,184 | 0.5% | 0.3% | 5.8% |
| Ansonia | 134 | 55,990 | 84,753 | -28,763 | 0.4% | 0.6% | -4.1% |
| East Lyme | 135 | 73,354 | 17,662 | 55,692 | 0.8% | 0.3% | 2.9% |
| Newington | 136 | 73,392 | 69,044 | 4,348 | 0.6% | 0.6% | 0.2% |
| Windsor | 137 | 73,561 | 40,013 | 33,548 | 0.7% | 0.4% | 5.2% |
| West Hartford | 138 | 77,954 | 126,102 | -48,148 | 0.5% | 1.1% | -1.6% |
| South Windsor | 139 | 79,817 | 78,398 | 1,419 | 0.7% | 0.7% | 0.3% |
| Wolcott | 140 | 87,809 | 82,078 | 5,731 | 0.7% | 0.7% | 1.5% |
| North Stonington | 141 | 88,497 | 7,194 | 81,303 | 2.4% | 0.3% | 8.4% |
| Torrington | 142 | 99,439 | 85,477 | 13,962 | 0.4% | 0.4% | 0.8% |
| Southington | 143 | 102,823 | 92,679 | 10,144 | 0.6% | 0.6% | 1.0% |
| Manchester | 144 | 105,409 | 79,988 | 25,421 | 0.3% | 0.3% | 0.7% |
| Wethersfield | 145 | 110,333 | 93,641 | 16,692 | 1.6% | 1.6% | 1.8% |
| Stratford | 146 | 118,664 | 153,882 | -35,218 | 0.6% | 0.9% | -2.8% |
| Greenwich | 147 | 138,119 | 6,228 | 131,891 | 3.6% | 0.3% | 8.6% |
| Vernon | 148 | 148,130 | 41,873 | 106,257 | 0.8% | 0.3% | 6.8% |
| Preston | 149 | 152,610 | 7,077 | 145,533 | 3.5% | 0.3% | 9.4% |
| Ledyard | 150 | 172,447 | 28,585 | 143,862 | 1.4% | 0.3% | 12.2% |

**Attachment 1: Scheduled Increase in State Aid FY 06-07 over FY 05-06,
Ranked by Dollar Increase: *Smallest to Largest***

| Municipality | Rank (#) | Change, FY 06-07 over FY 05-06 | | | % Change, FY 06-07 over FY 05-06 | | |
|---------------|-------------|--------------------------------|-------------------|---------------|----------------------------------|------------------|---------------|
| | | Total | Education (\$) | Non-Education | Total | Education (%) | Non-Education |
| Bristol | 151 | 213,712 | 224,061 | -10,349 | 0.5% | 0.6% | -0.4% |
| Hamden | 152 | 217,733 | 151,098 | 66,635 | 0.8% | 0.7% | 1.3% |
| Danbury | 153 | 270,741 | 215,006 | 55,735 | 1.1% | 1.2% | 1.0% |
| West Haven | 154 | 275,009 | 98,883 | 176,126 | 0.7% | 0.3% | 6.4% |
| Windsor Locks | 155 | 287,554 | 70,714 | 216,840 | 3.8% | 2.1% | 5.0% |
| East Hartford | 156 | 293,539 | 301,220 | -7,681 | 0.8% | 0.8% | -0.3% |
| Groton | 157 | 366,796 | 63,117 | 303,679 | 1.3% | 0.3% | 7.7% |
| Suffield | 158 | 377,736 | 50,082 | 327,654 | 4.1% | 1.1% | 7.2% |
| Enfield | 159 | 398,648 | 143,060 | 255,588 | 1.4% | 0.6% | 6.6% |
| Norwich | 160 | 406,445 | 105,217 | 301,228 | 1.2% | 0.4% | 7.1% |
| Meriden | 161 | 427,741 | 238,387 | 189,354 | 0.8% | 0.5% | 4.9% |
| Windham | 162 | 445,255 | 57,580 | 387,675 | 1.7% | 0.3% | 8.3% |
| Montville | 163 | 459,600 | 29,210 | 430,390 | 3.2% | 0.3% | 13.1% |
| Cheshire | 164 | 641,345 | 20,576 | 620,769 | 5.2% | 0.3% | 13.8% |
| Middletown | 165 | 959,229 | 118,509 | 840,720 | 3.6% | 0.8% | 7.6% |
| Bridgeport | 166 | 1,013,774 | 398,819 | 614,955 | 0.6% | 0.3% | 2.4% |
| New London | 167 | 1,044,271 | 56,032 | 988,239 | 3.5% | 0.3% | 12.6% |
| Hartford | 168 | 1,460,980 | 461,189 | 999,791 | 0.7% | 0.3% | 2.5% |
| New Haven | 169 | 1,561,096 | 348,349 | 1,212,747 | 0.8% | 0.3% | 2.4% |

Notes to Rankings.

Education Aid Includes grants for:

- 1) Adult Education
- 2) ECS
- 3) Non-public Transportation
- 4) Public School Transportation

Non-education Aid Includes grants for:

- 1) LoCIP (Local Capital Improvement Program)
- 2) Mashantucket-Pequot Mohegan program
- 3) PILOT reimbursement for Private College and Hospital property
- 4) PILOT reimbursement for State-owned property
- 5) Town Aid Road (TAR) program

* These grants represent 81% of all State aid for cities and towns. Overall State aid typically trends in-step with the above nine grant programs. Town-by-town data is not available for other FY 06-07 grant programs, including special education, and manufacturing reimbursements.

**Attachment 2: Scheduled Increase in State Aid, FY 06-07 Over FY 05-06,
In Alphabetical Order (Ranked by Dollar Increase Over FY 05-06)**

| Municipality | Rank (#) | Change, FY 06-07 over FY 05-06 | | | % Change, FY 06-07 over FY 05-06 | | |
|---------------|-------------|--------------------------------|-------------------|---------------|----------------------------------|------------------|---------------|
| | | Total | Education (\$) | Non-Education | Total | Education (%) | Non-Education |
| Andover | 105 | 22,091 | 20,754 | 1,337 | 1.0% | 1.0% | 0.8% |
| Ansonia | 134 | 55,990 | 84,753 | -28,763 | 0.4% | 0.6% | -4.1% |
| Ashford | 87 | 14,579 | 14,388 | 191 | 0.4% | 0.4% | 0.1% |
| Avon | 46 | 3,858 | 2,138 | 1,720 | 0.3% | 0.3% | 0.5% |
| Barkhamsted | 74 | 10,749 | 7,948 | 2,801 | 0.8% | 0.6% | 1.7% |
| Beacon Falls | 106 | 22,249 | 22,816 | -567 | 0.6% | 0.7% | -0.3% |
| Berlin | 131 | 49,549 | 46,929 | 2,620 | 1.0% | 1.0% | 0.7% |
| Bethany | 64 | 8,097 | 4,300 | 3,797 | 0.4% | 0.3% | 1.6% |
| Bethel | 85 | 13,349 | 19,986 | -6,637 | 0.2% | 0.3% | -1.7% |
| Bethlehem | 58 | 5,956 | 3,279 | 2,677 | 0.4% | 0.3% | 1.8% |
| Bloomfield | 16 | (11,576) | 81,136 | -92,712 | -0.2% | 2.0% | -10.2% |
| Bolton | 75 | 10,855 | 6,948 | 3,907 | 0.4% | 0.3% | 1.9% |
| Bozrah | 54 | 5,203 | 2,876 | 2,327 | 0.4% | 0.3% | 1.8% |
| Branford | 60 | 7,207 | 3,697 | 3,510 | 0.3% | 0.2% | 0.5% |
| Bridgeport | 166 | 1,013,774 | 398,819 | 614,955 | 0.6% | 0.3% | 2.4% |
| Bridgewater | 36 | 1,558 | 289 | 1,269 | 0.7% | 0.3% | 1.1% |
| Bristol | 151 | 213,712 | 224,061 | -10,349 | 0.5% | 0.6% | -0.4% |
| Brookfield | 50 | 4,730 | 3,260 | 1,470 | 0.3% | 0.3% | 0.5% |
| Brooklyn | 12 | (16,848) | 16,305 | -33,153 | -0.2% | 0.3% | -5.2% |
| Burlington | 115 | 30,352 | 9,377 | 20,975 | 0.8% | 0.3% | 8.3% |
| Canaan | 40 | 2,212 | 515 | 1,697 | 0.5% | 0.3% | 0.8% |
| Canterbury | 86 | 14,334 | 11,774 | 2,560 | 0.3% | 0.3% | 1.1% |
| Canton | 104 | 21,464 | 14,832 | 6,632 | 0.7% | 0.6% | 2.9% |
| Chaplin | 77 | 11,120 | 4,590 | 6,530 | 0.5% | 0.3% | 2.0% |
| Cheshire | 164 | 641,345 | 20,576 | 620,769 | 5.2% | 0.3% | 13.8% |
| Chester | 48 | 4,024 | 1,654 | 2,370 | 0.5% | 0.3% | 1.6% |
| Clinton | 98 | 19,290 | 16,083 | 3,207 | 0.3% | 0.3% | 1.0% |
| Colchester | 132 | 51,427 | 38,366 | 13,061 | 0.4% | 0.3% | 3.0% |
| Colebrook | 39 | 1,944 | 1,127 | 817 | 0.4% | 0.3% | 0.6% |
| Columbia | 69 | 9,469 | 8,066 | 1,403 | 0.4% | 0.4% | 0.8% |
| Cornwall | 27 | 502 | 165 | 337 | 0.2% | 0.3% | 0.2% |
| Coventry | 123 | 40,890 | 20,926 | 19,964 | 0.5% | 0.3% | 5.5% |
| Cromwell | 21 | (3,716) | 9,686 | -13,402 | -0.1% | 0.3% | -3.0% |
| Danbury | 153 | 270,741 | 215,006 | 55,735 | 1.1% | 1.2% | 1.0% |
| Darien | 61 | 7,381 | 2,796 | 4,585 | 0.5% | 0.3% | 1.2% |
| Deep River | 52 | 4,972 | 4,197 | 775 | 0.3% | 0.3% | 0.5% |
| Derby | 38 | 1,771 | 16,457 | -14,686 | 0.0% | 0.3% | -0.9% |
| Durham | 78 | 11,200 | 9,236 | 1,964 | 0.3% | 0.3% | 0.9% |
| Eastford | 41 | 2,349 | 2,602 | -253 | 0.2% | 0.3% | -0.2% |
| East Granby | 8 | (47,566) | 6,108 | -53,674 | -2.8% | 0.7% | -6.1% |
| East Haddam | 59 | 6,228 | 9,935 | -3,707 | 0.2% | 0.3% | -1.2% |
| East Hampton | 127 | 44,575 | 49,915 | -5,340 | 0.6% | 0.7% | -1.2% |
| East Hartford | 156 | 293,539 | 301,220 | -7,681 | 0.8% | 0.8% | -0.3% |
| East Haven | 125 | 42,084 | 45,535 | -3,451 | 0.2% | 0.3% | -0.3% |
| East Lyme | 135 | 73,354 | 17,662 | 55,692 | 0.8% | 0.3% | 2.9% |
| Easton | 43 | 2,899 | 1,083 | 1,816 | 0.5% | 0.3% | 0.8% |
| East Windsor | 119 | 33,862 | 34,681 | -820 | 0.7% | 0.7% | -0.2% |
| Ellington | 108 | 24,054 | 21,752 | 2,302 | 0.3% | 0.3% | 0.7% |
| Enfield | 159 | 398,648 | 143,060 | 255,588 | 1.4% | 0.6% | 6.6% |
| Essex | 37 | 1,611 | 746 | 865 | 0.4% | 0.3% | 0.5% |

**Attachment 2: Scheduled Increase in State Aid, FY 06-07 Over FY 05-06,
In Alphabetical Order (Ranked by Dollar Increase Over FY 05-06)**

| Municipality | Rank (#) | Change, FY 06-07 over FY 05-06 | | | % Change, FY 06-07 over FY 05-06 | | |
|----------------|-------------|--------------------------------|-------------------|---------------|----------------------------------|------------------|---------------|
| | | Total | Education (\$) | Non-Education | Total | Education (%) | Non-Education |
| Fairfield | 10 | (22,626) | 6,541 | -29,167 | -0.4% | 0.3% | -0.7% |
| Farmington | 6 | (108,969) | 2,961 | -111,930 | -2.3% | 0.3% | -3.1% |
| Franklin | 62 | 7,821 | 2,195 | 5,626 | 0.8% | 0.3% | 5.1% |
| Glastonbury | 96 | 18,885 | 17,091 | 1,794 | 0.4% | 0.4% | 0.3% |
| Goshen | 24 | (1,290) | 446 | -1,736 | -0.4% | 0.3% | -0.9% |
| Granby | 112 | 27,330 | 28,081 | -751 | 0.6% | 0.7% | -0.3% |
| Greenwich | 147 | 138,119 | 6,228 | 131,891 | 3.6% | 0.3% | 8.6% |
| Griswold | 130 | 47,161 | 25,784 | 21,377 | 0.5% | 0.3% | 6.0% |
| Groton | 157 | 366,796 | 63,117 | 303,679 | 1.3% | 0.3% | 7.7% |
| Guilford | 55 | 5,256 | 7,609 | -2,353 | 0.2% | 0.3% | -0.6% |
| Haddam | 65 | 8,235 | 10,899 | -2,664 | 0.5% | 0.9% | -0.7% |
| Hamden | 152 | 217,733 | 151,098 | 66,635 | 0.8% | 0.7% | 1.3% |
| Hampton | 57 | 5,485 | 3,327 | 2,158 | 0.4% | 0.3% | 1.2% |
| Hartford | 168 | 1,460,980 | 461,189 | 999,791 | 0.7% | 0.3% | 2.5% |
| Hartland | 14 | (12,851) | 3,323 | -16,174 | -0.8% | 0.3% | -5.7% |
| Harwinton | 71 | 9,816 | 6,473 | 3,343 | 0.4% | 0.3% | 1.8% |
| Hebron | 114 | 29,810 | 27,009 | 2,801 | 0.5% | 0.5% | 1.2% |
| Kent | 44 | 2,950 | 339 | 2,611 | 0.7% | 0.3% | 0.9% |
| Killingly | 99 | 19,588 | 37,062 | -17,474 | 0.1% | 0.3% | -2.1% |
| Killingworth | 56 | 5,271 | 5,540 | -269 | 0.2% | 0.3% | -0.1% |
| Lebanon | 101 | 19,754 | 12,607 | 7,147 | 0.4% | 0.3% | 2.4% |
| Ledyard | 150 | 172,447 | 28,585 | 143,862 | 1.4% | 0.3% | 12.2% |
| Lisbon | 88 | 14,783 | 9,388 | 5,395 | 0.4% | 0.3% | 3.4% |
| Litchfield | 73 | 10,146 | 3,108 | 7,038 | 0.6% | 0.3% | 1.8% |
| Lyme | 32 | 1,047 | 285 | 762 | 0.4% | 0.3% | 0.6% |
| Madison | 11 | (19,816) | 3,008 | -22,824 | -1.0% | 0.3% | -2.6% |
| Manchester | 144 | 105,409 | 79,988 | 25,421 | 0.3% | 0.3% | 0.7% |
| Mansfield | 1 | (949,888) | 23,870 | -973,758 | -5.1% | 0.3% | -10.2% |
| Marlborough | 68 | 9,254 | 7,432 | 1,822 | 0.3% | 0.3% | 0.9% |
| Meriden | 161 | 427,741 | 238,387 | 189,354 | 0.8% | 0.5% | 4.9% |
| Middlebury | 53 | 5,044 | 1,173 | 3,871 | 0.8% | 0.3% | 1.7% |
| Middlefield | 72 | 10,005 | 8,522 | 1,483 | 0.5% | 0.5% | 0.9% |
| Middletown | 165 | 959,229 | 118,509 | 840,720 | 3.6% | 0.8% | 7.6% |
| Milford | 128 | 46,997 | 26,685 | 20,312 | 0.4% | 0.3% | 0.9% |
| Monroe | 110 | 25,529 | 15,409 | 10,120 | 0.4% | 0.3% | 2.8% |
| Montville | 163 | 459,600 | 29,210 | 430,390 | 3.2% | 0.3% | 13.1% |
| Morris | 67 | 9,064 | 1,637 | 7,427 | 1.2% | 0.3% | 5.6% |
| Naugatuck | 126 | 43,975 | 70,213 | -26,238 | 0.2% | 0.3% | -2.9% |
| New Britain | 91 | 15,514 | 493,342 | -477,828 | 0.0% | 0.7% | -3.6% |
| New Canaan | 47 | 3,922 | 2,642 | 1,280 | 0.3% | 0.3% | 0.4% |
| New Fairfield | 83 | 12,993 | 10,893 | 2,100 | 0.3% | 0.3% | 0.8% |
| New Hartford | 79 | 11,593 | 7,349 | 4,244 | 0.4% | 0.3% | 1.8% |
| New Haven | 169 | 1,561,096 | 348,349 | 1,212,747 | 0.8% | 0.3% | 2.4% |
| Newington | 136 | 73,392 | 69,044 | 4,348 | 0.6% | 0.6% | 0.2% |
| New London | 167 | 1,044,271 | 56,032 | 988,239 | 3.5% | 0.3% | 12.6% |
| New Milford | 129 | 47,047 | 29,121 | 17,926 | 0.4% | 0.3% | 2.1% |
| Newtown | 2 | (452,911) | 10,648 | -463,559 | -6.7% | 0.3% | -17.1% |
| Norfolk | 26 | 281 | 949 | -668 | 0.0% | 0.3% | -0.3% |
| North Branford | 111 | 26,617 | 20,645 | 5,972 | 0.3% | 0.3% | 2.0% |
| North Canaan | 51 | 4,801 | 4,955 | -154 | 0.2% | 0.3% | -0.1% |

**Attachment 2: Scheduled Increase in State Aid, FY 06-07 Over FY 05-06,
In Alphabetical Order (Ranked by Dollar Increase Over FY 05-06)**

| Municipality | Rank (#) | Change, FY 06-07 over FY 05-06 | | | % Change, FY 06-07 over FY 05-06 | | |
|------------------|-------------|--------------------------------|-------------------|---------------|----------------------------------|------------------|---------------|
| | | Total | Education (\$) | Non-Education | Total | Education (%) | Non-Education |
| North Haven | 95 | 18,758 | 8,004 | 10,754 | 0.7% | 0.4% | 1.6% |
| North Stonington | 141 | 88,497 | 7,194 | 81,303 | 2.4% | 0.3% | 8.4% |
| Norwalk | 4 | (216,087) | 23,620 | -239,707 | -1.6% | 0.3% | -5.2% |
| Norwich | 160 | 406,445 | 105,217 | 301,228 | 1.2% | 0.4% | 7.1% |
| Old Lyme | 9 | (23,327) | 1,212 | -24,539 | -3.2% | 0.3% | -8.7% |
| Old Saybrook | 49 | 4,513 | 1,261 | 3,252 | 0.6% | 0.3% | 1.2% |
| Orange | 80 | 12,057 | 2,024 | 10,033 | 1.2% | 0.3% | 3.7% |
| Oxford | 19 | (6,254) | 10,510 | -16,764 | -0.1% | 0.3% | -3.4% |
| Plainfield | 118 | 32,193 | 36,621 | -4,428 | 0.2% | 0.3% | -0.7% |
| Plainville | 121 | 38,211 | 26,758 | 11,453 | 0.4% | 0.3% | 2.8% |
| Plymouth | 116 | 30,510 | 22,863 | 7,647 | 0.3% | 0.3% | 2.1% |
| Pomfret | 22 | (3,687) | 7,167 | -10,854 | -0.1% | 0.3% | -4.8% |
| Portland | 102 | 20,714 | 18,207 | 2,507 | 0.5% | 0.5% | 1.0% |
| Preston | 149 | 152,610 | 7,077 | 145,533 | 3.5% | 0.3% | 9.4% |
| Prospect | 100 | 19,632 | 16,621 | 3,011 | 0.4% | 0.4% | 1.3% |
| Putnam | 117 | 31,531 | 19,821 | 11,710 | 0.4% | 0.3% | 1.8% |
| Redding | 18 | (7,899) | 1,265 | -9,164 | -0.9% | 0.3% | -2.5% |
| Ridgefield | 70 | 9,703 | 3,746 | 5,957 | 0.5% | 0.3% | 1.1% |
| Rocky Hill | 20 | (3,896) | 6,088 | -9,984 | -0.1% | 0.3% | -0.8% |
| Roxbury | 28 | 558 | 321 | 237 | 0.2% | 0.3% | 0.1% |
| Salem | 82 | 12,532 | 7,508 | 5,024 | 0.4% | 0.3% | 2.5% |
| Salisbury | 30 | 696 | 363 | 333 | 0.2% | 0.3% | 0.2% |
| Scotland | 66 | 8,637 | 3,482 | 5,155 | 0.6% | 0.3% | 3.8% |
| Seymour | 113 | 28,692 | 22,897 | 5,795 | 0.3% | 0.3% | 1.5% |
| Sharon | 29 | 685 | 286 | 399 | 0.2% | 0.3% | 0.2% |
| Shelton | 93 | 16,005 | 12,377 | 3,628 | 0.3% | 0.3% | 0.6% |
| Sherman | 33 | 1,385 | 439 | 946 | 0.5% | 0.3% | 0.7% |
| Simsbury | 122 | 40,766 | 42,935 | -2,169 | 1.4% | 1.7% | -0.5% |
| Somers | 7 | (98,618) | 27,642 | -126,260 | -1.2% | 0.6% | -3.6% |
| Southbury | 13 | (15,803) | 4,182 | -19,985 | -0.8% | 0.3% | -2.6% |
| Southington | 143 | 102,823 | 92,679 | 10,144 | 0.6% | 0.6% | 1.0% |
| South Windsor | 139 | 79,817 | 78,398 | 1,419 | 0.7% | 0.7% | 0.3% |
| Sprague | 97 | 19,240 | 6,410 | 12,830 | 0.7% | 0.3% | 9.0% |
| Stafford | 120 | 35,586 | 23,370 | 12,216 | 0.4% | 0.3% | 1.4% |
| Stamford | 5 | (136,543) | 15,957 | -152,500 | -1.0% | 0.3% | -1.9% |
| Sterling | 23 | (2,067) | 7,283 | -9,350 | -0.1% | 0.3% | -5.0% |
| Stonington | 89 | 15,135 | 5,127 | 10,008 | 0.6% | 0.3% | 3.0% |
| Stratford | 146 | 118,664 | 153,882 | -35,218 | 0.6% | 0.9% | -2.8% |
| Suffield | 158 | 377,736 | 50,082 | 327,654 | 4.1% | 1.1% | 7.2% |
| Thomaston | 92 | 15,753 | 12,951 | 2,802 | 0.3% | 0.3% | 1.0% |
| Thompson | 103 | 20,935 | 18,180 | 2,755 | 0.3% | 0.3% | 0.9% |
| Tolland | 109 | 24,958 | 37,289 | -12,331 | 0.3% | 0.4% | -3.0% |
| Torrington | 142 | 99,439 | 85,477 | 13,962 | 0.4% | 0.4% | 0.8% |
| Trumbull | 76 | 10,937 | 6,128 | 4,809 | 0.4% | 0.3% | 0.8% |
| Union | 35 | 1,549 | 548 | 1,001 | 0.4% | 0.2% | 0.8% |
| Vernon | 148 | 148,130 | 41,873 | 106,257 | 0.8% | 0.3% | 6.8% |
| Voluntown | 94 | 18,129 | 6,308 | 11,821 | 0.6% | 0.3% | 3.5% |
| Wallingford | 124 | 41,951 | 50,481 | -8,530 | 0.2% | 0.3% | -0.6% |
| Warren | 25 | (1,038) | 203 | -1,241 | -0.5% | 0.3% | -0.9% |
| Washington | 31 | 890 | 491 | 399 | 0.2% | 0.3% | 0.2% |

**Attachment 2: Scheduled Increase in State Aid, FY 06-07 Over FY 05-06,
In Alphabetical Order (Ranked by Dollar Increase Over FY 05-06)**

| Municipality | Rank (#) | Change, FY 06-07 over FY 05-06 | | | % Change, FY 06-07 over FY 05-06 | | |
|---------------|-------------|--------------------------------|-------------------|---------------|----------------------------------|------------------|---------------|
| | | Total | Education (\$) | Non-Education | Total | Education (%) | Non-Education |
| Waterbury | 3 | (413,072) | 633,024 | -1,046,096 | -0.3% | 0.6% | -5.2% |
| Waterford | 17 | (11,509) | 2,167 | -13,676 | -0.7% | 0.2% | -1.7% |
| Watertown | 133 | 54,589 | 27,405 | 27,184 | 0.5% | 0.3% | 5.8% |
| Westbrook | 34 | 1,506 | 845 | 661 | 0.3% | 0.2% | 0.3% |
| West Hartford | 138 | 77,954 | 126,102 | -48,148 | 0.5% | 1.1% | -1.6% |
| West Haven | 154 | 275,009 | 98,883 | 176,126 | 0.7% | 0.3% | 6.4% |
| Weston | 42 | 2,787 | 1,684 | 1,103 | 0.3% | 0.3% | 0.6% |
| Westport | 15 | (11,623) | 3,463 | -15,086 | -0.6% | 0.3% | -2.4% |
| Wethersfield | 145 | 110,333 | 93,641 | 16,692 | 1.6% | 1.6% | 1.8% |
| Willington | 84 | 13,030 | 8,827 | 4,203 | 0.4% | 0.3% | 1.6% |
| Wilton | 45 | 3,240 | 2,723 | 517 | 0.2% | 0.3% | 0.1% |
| Winchester | 90 | 15,231 | 18,610 | -3,379 | 0.2% | 0.3% | -0.6% |
| Windham | 162 | 445,255 | 57,580 | 387,675 | 1.7% | 0.3% | 8.3% |
| Windsor | 137 | 73,561 | 40,013 | 33,548 | 0.7% | 0.4% | 5.2% |
| Windsor Locks | 155 | 287,554 | 70,714 | 216,840 | 3.8% | 2.1% | 5.0% |
| Wolcott | 140 | 87,809 | 82,078 | 5,731 | 0.7% | 0.7% | 1.5% |
| Woodbridge | 81 | 12,210 | 1,403 | 10,807 | 1.7% | 0.3% | 5.1% |
| Woodbury | 63 | 7,886 | 1,898 | 5,988 | 0.8% | 0.3% | 2.6% |
| Woodstock | 107 | 22,995 | 22,069 | 926 | 0.5% | 0.5% | 0.3% |

Notes to Rankings.

Education Aid Includes grants for:

- 1) Adult Education
- 2) ECS
- 3) Non-public Transportation
- 4) Public School Transportation

Non-education Aid Includes grants for:

- 1) LoCIP (Local Capital Improvement Program)
- 2) Mashantucket-Pequot Mohegan program
- 3) PILOT reimbursement for Private College and Hospital property
- 4) PILOT reimbursement for State-owned property
- 5) Town Aid Road (TAR) program

* These grants represent 81% of all State aid for cities and towns. Overall State aid typically trends in-step with the above nine grant programs. Town-by-town data is not available for other FY 06-07 grant programs, including special education, and manufacturing reimbursements.

2006 STATE LEGISLATIVE ACTION PROGRAM

2006 CCM Legislative Priorities

Reforming Connecticut's Property Tax, Education Finance, Land Use, Transportation, and Emergency Management Systems: Positioning Connecticut for Success

The increasingly robust fiscal health of the State should enable it to fully fund its commitments to towns and cities.

Property Tax Relief

Significantly reduce the reliance on property taxes to fund public services by:

- ✓ Using the broader and more equitable revenue-raising capacity of the State to (1) increase state funding to towns and cities, (2) restore funding to all municipal aid programs that were cut in previous tough-budget years, and (3) reduce the property tax burden on residents and businesses.
- ✓ Authorizing municipalities on a regional basis to (1) share the property tax benefits of economic development in order to encourage cooperation and smart growth, (2) share a portion of state sales tax and other revenues collected within a region, and (3) raise additional revenues.
- ✓ Fully funding payments-in-lieu-of taxes programs to reimburse municipalities for the revenues lost due to state-mandated property tax exemptions.
- ✓ *Fully fund or eliminate* unfunded and underfunded state mandates on municipalities.
- ✓ Prohibiting new unfunded state mandates on towns and cities (e.g., unreasonable requirements for voting-booth technology, etc.).

Reform the Education-Finance System

Provide a more equitable and reliable system of paying for the costs of K-12 public education by:

- ✓ Increasing the State's share of the costs of K-12 public education, including special education, to at least a 50% average statewide.
- ✓ Reforming the Education Cost Sharing formula so that it better meets the diverse regular and special education needs of our towns and cities.
- ✓ Ensuring state financial and technical support in meeting the demands of the federal No Child Left Behind Act.
- ✓ Adequately funding school-readiness and other early childhood development services to diminish future costs of remedial education, welfare, and criminal justice programs.

Promote Sustainable Development and Smart Growth

Establish a coordinated local, regional, and state effort to (1) encourage and promote development where the infrastructure to support it already exists, and (2) discourage sprawl, by:

- ✓ Increasing the land use planning and technical assistance capacity of the state Office of Policy and Management and regional planning organizations.
- ✓ Implementing a coordinated statewide Geographic Information System (GIS).
- ✓ Undertaking a statewide 'build-out analysis' to show what CT will look like under present patterns and trends of development and land-use regulation.
- ✓ Increasing funding for (a) open space and agricultural land preservation and (b) remediation of contaminated "brownfield" properties.
- ✓ Encouraging the establishment of councils of government in each of the 15 planning regions of our state so that municipal CEOs in each region meet, on a regular basis, to discuss and act on issues of mutual concern.
- ✓ Ensuring the implementation of a Connecticut Energy Policy and a comprehensive Statewide Solid Waste Management Plan.
- ✓ Increase state general obligation bond funding for the Clean Water Fund and oppose any proposal that would reduce or eliminate grant funding to towns and cities.
- ✓ Reforming, but not eliminating or unduly restricting, the municipal exercise of eminent domain authority for economic development and revitalization purposes.

Further Investment in Transportation Infrastructure

Connecticut's transportation network needs to be substantially upgraded to ensure our present and future economic competitiveness by:

- ✓ Building on the 2005 investment program to (1) alleviate traffic congestion throughout the state, and (2) invest in mass transit and highway expansion where appropriate.
- ✓ Ensuring that Connecticut's transportation planning fully embraces multi-modal opportunities.
- ✓ Exploring and implementing innovative revenue sources that have worked in other states and nations (electronic user fees, public-private partnerships, etc.)

Upgrade Emergency Management and Homeland Security Capabilities

Connecticut relies on local first-responders as the first line of defense in emergencies and homeland security situations. Connecticut's capabilities in these areas must be upgraded by:

- ✓ Ensuring interoperability of state and municipal telecommunication facilities and technologies.
- ✓ Providing adequate state funding and technical assistance to enable local government and regional entities, along with the State, to deal effectively with natural and man-made emergencies.

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Please see the following pages for additional state legislative proposals endorsed by CCM.

ADDITIONAL STATE LEGISLATIVE ACTION PROPOSALS 2006

Property Tax Relief

1. *Increase funding for elderly property tax relief programs* by (i) reimbursing cities and towns for 100% of the lost revenue due to these programs, and (ii) considering an increase in relief for elderly homeowners (for example, consider income limits for these programs so that more of the available resources are directed at the needy).
2. *Reform the revaluation system* by (a) maximizing efficiency and reducing cost through economics of scale. Specifically, require the state to (i) issue a uniform "master" contract for use by all municipalities when hiring revaluation vendors, and (ii) redesign the schedule for revaluations so that they are undertaken at the same time by all municipalities in a region. Also by (b) *reform the rules for local assessment procedures* to (i) clearly define the term "property inspection", (ii) clarify the requirement as to when a property must be inspected in relation to the revaluation cycle, (iii) allow assessors the use of data mailers along with a quality assurance program, and (iv) clarify the phase-in provisions for all towns that choose to gradually absorb the impact of revaluation.
3. *Treat the personal property of telecommunications companies whose taxes are assessed by the State in a manner similar to all other businesses' personal property* by:
 - a. Giving municipalities the information they need to plan for fluctuations in this PILOT payment by requiring telecommunications companies to report their *inventory of personal property* by *October 1st* of each year;
 - b. Allow municipalities to audit the State personal property filings of telecommunications companies;

- c. Establish a minimum residual depreciation value of 20% for the personal property; and
- d. Allow municipalities to impose an 18% per annum delinquency penalty on late payments.

Education and Children

1. *Increase the State's share of the costs of K-12 public education* by:
 - a. Raising the ECS foundation level from the present \$5891 to \$6971 to adjust for inflation.
 - b. Reducing the state reimbursement threshold for special education from 4.5 to 4 times the average per pupil cost in each school district in FY 06 by fully funding this change. Further, by establishing a schedule to reduce the threshold by a factor (i.e., 3x, 2x, 1x) each year thereafter.
2. Support *adequate, available preschool and other early childhood development* programs with emphasis on the funding role of both state government and the need to include the private sector in such programs.
3. Ensure state *financial and technical support* in meeting the demands of the federal *No Child Left Behind Act*, particularly regarding stringent test requirements.
4. Promote the *recruitment of schoolteachers* in Connecticut through the *Teach for America* corps program by establishing state assistance for local corps member costs.
5. Provide local public K-5 education relief for the unfunded state *mandate concerning physical activity* requirement.

Mandates Relief

1. *Modify state-mandated compulsory binding arbitration laws* under the *Municipal Employee*

Relations Act (MERA) and the Teacher Negotiation Act (TNA) by (a) maintaining the power of local legislative bodies to reject arbitrated awards by a two-thirds vote, but provide that the contract goes back to negotiation in the event of such a rejection – instead of going to a second, final and binding arbitration panel, and (b) allowing local legislative bodies to reject stipulated board of education/teacher agreements. Stipulated agreements are voluntary agreements between boards of education and teachers within the arbitration process that may be incorporated into awards. There are thus no “best offers” that would be elicited from each side on the issues that were previously at impasse, and (c) increasing arbitrators’ salaries by implementing a revised fee schedule for filing grievances; \$125 in 2007, \$175 in 2008, and \$225 in 2009. The current filing fee, \$25, has not been modified since 1979.

2. *Enact a statewide, three-year moratorium on Connecticut's prevailing wage law (CGS 313-53).* Utilize the moratorium as a trial program to allocate savings to finance additional state and local infrastructure programs and to consider permanent structural reforms.
3. *Amend the municipal employee collective bargaining statutes to clarify the statutory definition of "department head" for purposes of excluding such personnel from collective bargaining.* Specifically, change the definition of "major" in CGS Section 7-467 to ensure it refers to a position of importance to the municipality, rather than a position having a major financial impact on the municipality. The definition of "department head" should include staff reporting directly to the chief executive officer and staff directly supervised by a board or commission.
4. *Cap the municipal payments made to the Department of Motor vehicles for enforcing motor vehicle property tax delinquencies by limiting municipalities' payments to the amounts payable in FY '05 (adjusted inflation).*

5. Provide local public K-5 education relief for the unfunded state *mandate concerning physical activity* requirement.
6. Amend CGS Section 8-268 to *exempt trailers, boats, and motor vehicles, including four-wheelers and ski-mobiles – whether licensed or not,* from items belonging to evicted persons *that must be stored by municipalities.*

Protecting Connecticut's Quality of Life

1. Increase *current bond funding levels* for “smart growth” efforts to (a) *preserve open space and agricultural land* and (b) *remediate contaminated properties,* particularly at sites posing potential health problems.
2. *Increase state general obligation bond funding for the Clean Water Fund.* Insufficient general obligation bonding over the past few years means that some projects will not go forward.
3. Conduct a *study of the Clean Water Fund,* and alternative funding techniques *so that the fund can maintain or increase the level of grants to municipalities.*
4. Improve the environment at schools through *increased funding for indoor air quality measures and incentives for use of green building standards.*
5. *Allow municipalities to abate property taxes on passenger vehicles that utilize low-emission alternative fuel or hybrid technology.*
6. *Smart Growth:* Establish a coordinated local, regional and state effort to (1) encourage and promote development where the infrastructure to support it already exists and (2) discourage sprawl by (a) Increasing the land use *planning and technical assistance* capacity of the state Office of Policy and Management and regional planning agencies to provide guidance to municipalities. (b) Commissioning a *“build-out analysis”* to understand how Connecticut will look under the present patterns and trends of development and land use regulation. (c)

Implementing a *coordinated Geographic Information System (GIS)* that allows for information exchanges between state, regional and local planners and decision makers, and (d) Encouraging *the establishment of councils of government in each of the 15 planning regions* of our state so that municipal CEOs in each region meet on a regular basis to discuss and act on issues of mutual concern.

7. Discourage sprawl by increasing the land use *planning and technical assistance* capacity of the state Office of Policy and Management and regional planning agencies to provide guidance to municipalities.

Enforcing Laws and Protecting Public Safety

1. Grant *priority lien* status to municipalities for violations of zoning, housing, sanitation, relocation and clean-up laws.
2. Amend CGS 7-148v to raise the *minimum bid threshold for municipal projects* from \$7,500 to \$15,000.
3. Allow municipalities to charge "*service fees*" for Internet access to public documents.
4. Increase the protection of local security information by (a) allowing local authority to determine reasonable grounds that the disclosure of municipal-based records may result in a security risk [CGS 1-210(b)19(A) gives the Commissioner of the State Department of Public Works sole discretion to determine such reasonable grounds], and (b) amending CGS 1-210(b)19 to include certain Geographic Information Systems (GIS) mapping information as records exempt from the Freedom of Information Act, if their release is thought to be a security risk.
5. Reduce the number of residential fires by allowing municipalities to grant tax abatements for the installation of residential sprinkler systems.

6. Support the Connecticut Police Chiefs Association proposed agenda to (a) amend CGS 54-1(f) to allow on-duty, in uniform officers to take action anywhere in the State on violations committed in their presence, (b) establish mandatory reporting of the theft of a firearm, and (c) repeal the requirement (PA 05-52) that mandates local departments enter data concerning each arrest into the State system (to which local departments have no access).

Helping Local Government Work

1. Provide a *50% increase in the per capita funding formula for local public health departments and districts* to improve local public health infrastructure, staff resources, and other health needs.
2. Support a *transition incentive funding for towns and municipalities that voluntarily join or create new full time health districts*.
3. Provide that the Legislative Program Review and Investigations Committee conduct a *comprehensive examination of state affordable housing laws and regulations*. The study would examine (a) CGS Section 8-30g, the Affordable Housing Land Use Appeals Procedure, and whether reforms are needed to make the law conform to the realities of the state, including review of the formula and apparatus used to determine which housing units that are counted as "affordable"; (b) state financial assistance toward construction and rehabilitation of affordable housing and whether such investments have been sufficient; (c) innovative affordable housing initiatives in other states, including the Massachusetts law that provides incentives to establish local smart growth zoning districts to aid municipalities in directing affordable housing to areas with existing infrastructure; and (d) strategies to more effectively utilize existing affordable housing initiatives (e.g., neighborhood revitalization zones).

4. Reform, but do not eliminate, the municipal exercise of *eminent domain* authority for economic development and revitalizing purposes. Reforms include (a) *Clarifying the definition of blight* to address Kelo-related concerns, (b) *Updating the State Uniform Relocation Assistance Act* to ensure that it reflects the varying needs of displaced property owners and fully compensates them for relocation costs (e.g., adopting the federal relocation assistance procedure), (c) *Reexamining the definition of "just compensation"* to ensure that the definition is not always limited to fair market value for property. In some instances, a "market value

plus" approach may be appropriate to recognize the social and sentimental value of the property, as well as the post-development worth of the property, (d) *Ensuring greater transparency and accountability* of local government by requiring local legislative bodies to (1) approve project areas to be acquired by eminent domain and (2) articulate clear expectations and goals for development and redevelopment plans and, (e) *Reviewing and reassessing development and redevelopment plans* after a period of time if no activity has occurred.



If you have any questions concerning these or other proposals affecting towns and cities, please call *Jim Finley, Jr.*, Associate Director of CCM for Public Policy & Advocacy; *Gian-Carl Casa*, Director of Legislative Services; *Ron Thomas*, Manager of State and Federal Relations; *Bob Labanara*, Legislative Associate; *Kachina Walsh-Weaver*, Legislative Associate; or *Kylene Fredrick*, Legislative Analyst, at (203) 498-3000.

Additional information on state-local issues can also be found at the CCM website: www.ccm-ct.org.

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TOWN OF MANSFIELD SUGGESTIONS FOR CCM'S 2006 STATE LEGISLATIVE PROGRAM

Education

- Increase funding for the Education Cost Sharing Grant (ECS)
- Increase and separate funding for special education
- Increase the number of school readiness slots to eligible communities
- Assist local school districts in funding the implementation of universal pre-school
- Support adequate funding of the operating budgets for the state's public colleges and universities

Environment

- Expand the bottle bill to include non-carbonated beverage containers and channel the new unclaimed deposit revenues to fund recycling-related programs; or set up a task force to study the improvement and expansion of the bottle bill with a 2-year implementation. Also, increase the deposit revenue from 5 cents to 10 cents.
- Study and set-up a comprehensive construction and demolition debris recycling/reuse infrastructure in Connecticut
- Ban CRT's from landfills and incinerators
- Support the adoption of silver-rated LEED building certification standards for any state-funded projects valued at \$1 million or over
- Provide grant funding for security systems for public schools

Health, Welfare and Social Services

- Increase state per capita grant contribution to Health Districts
- Increase state assistance to Connecticut Legal Services
- Establish a statewide kinship caregiver navigator system for CT to allow caregivers to better obtain reliable information and referral to community resources
- Subsidize guardianship for grandparents and other relatives raising kin children
- Subsidize supportive housing for kinship care families; low interest loans for home improvement
- Establish an interim study group, composed of CT State Departments/Agencies, to examine the issues, the resources and propose a strategy for support kinship caregivers

Housing and Community Development

- Support programs that link rent subsidies, transitional housing and follow-up services to prevent homelessness
- Increase the number of pilot programs for affordable assisted living residences
- Provide enabling legislation or other means to create incentives for developers to include affordable housing as an element of residential development projects

Licenses and Permits

- Convert annual fishing licenses issued free to persons with permanent disabilities to free lifetime licenses, similar to free lifetime licenses issued to persons over 65. Also extend this free lifetime benefit to persons who have suffered a permanent loss of a limb. This conversion would provide a greater service to the recipient and save municipal administration costs.

Municipal Labor Relations

- Amend municipal employee collective bargaining statutes to clarify the statutory definition of "department head" for purposes of excluding such personnel from collective bargaining. The definition of "department head" should include staff reporting directly to the chief executive officer and staff directly supervised by a board or commission.

Property Tax Relief and Reform

- Introduce legislation designed to promote community preservation by: (1) establishing a Geographic Information Systems Council to coordinate a uniform geographic information system capacity for the state and municipalities; (2) providing for technical assistance to municipalities for build out analysis; (3) requiring a tax incidence study biennially; and (4) establishing training for local land use officials.

Public Safety

- Enable the use of photo-radar for enforcement of traffic speeds on local roads, with the infraction established as a parking-type fine of a specified amount that does not count as a moving violation or a violation against one's license. (A few states do this successfully now.)
- Encourage the state to implement interoperable communications systems. The systems should follow the guidance provided by the FCC, be consistent with the APCO 25 standard, and function at the command and control, task (tactical), interdisciplinary and mutual aid levels.
- Increase operating budget to fully fund state's regional fire schools
- Appropriate federal homeland security monies to the Connecticut Fire Academy and the state's regional fire schools to assist with local and regional homeland security preparedness efforts
- Provide funding to support interoperable communications, public notification systems and regional public safety solutions (including dispatch, management, police, fire, EMS, public works and public health)

Transportation

- Revise statutes concerning truck prohibition on local streets so that non-delivery trucks can be prohibited from local streets by the Legal Traffic Authority (LTA). Also allow weight restrictions on local roads by the LTA.
- Require the DOT to provide technical assistance on Traffic Calming to municipalities
- Provide funding to implement phase II stormwater regulations in Connecticut municipalities
- Increase the total amount and funding percentages for the local bridge program (currently maxed out at 33%)
- Require the DOT to study and revise construction inspection requirements for enhancement and TEA-21 projects (they are currently inappropriately high)

- Enable municipalities to collect disturbed roadway excavation permit fees that include damages to roadways that were recently paved, surfaced or reconstructed
- Increased rural transit and commuter bus funding
- Provide funding to municipalities for elderly and disabled transportation services
- Increase state funding to local dial-a-ride programs
- Expand mass transportation systems such as rail and bus service. This would relieve pressure on state and local roads and help spur development along existing transportation corridors.

Other

- Continue recent efforts to pass legislation or otherwise allow municipal employees to participate in state's health insurance pool (in addition to the MEHIP program)
- Convene a task force or commission to critically examine and to develop recommendations to address issues, including access and cost, concerning health insurance in Connecticut

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager *Matt H.*
CC: Martin Berliner, Town Manager; Virginia Walton, Recycling Agent
Date: February 13, 2006
Re: Proclamation in Honor of the Mansfield Middle School Clean Energy Team

Subject Matter/Background

Mansfield has earned the distinction of becoming the first municipality in eastern Connecticut to achieve the 100 residential signup threshold under the CTCleanEnergyOptionssm program, thereby qualifying the town to receive a free 1 kW solar energy system from the Connecticut Clean Energy Fund.

This accomplishment is in no small way attributable to the efforts of Mansfield Middle School students Nick Briere, Nic Dinsmore, Justin Enis and Chad Vincente, who, as a project for their 7th grade special studies class, decided to focus on enrolling a minimum of 20 Mansfield residents to sign up for the CTCleanEnergyOptionssm program. Their efforts paid off, and they were able to push us over the 100th customer mark.

To recognize these students for their work and success, the Town Council requested that staff prepare the attached proclamation.

Recommendation

Staff recommends that the Town Council authorize the Mayor to issue the proclamation.

The following motion is suggested:

Move, effective February 13, 2006, to authorize the Mayor to issue the attached Proclamation in Honor of the Mansfield Middle School Clean Energy Team.

Attachments

- 1) Proclamation in Honor of the Mansfield Middle School Clean Energy Team
- 2) Promotional Flyer Made and Distributed by the Clean Energy Team
- 3) The Chronicle, Photos from Monday, February 6, 2006 Edition



Town of Mansfield

Proclamation in Honor of the Mansfield Middle School Clean Energy Team

Whereas, in July 2005 the Town of Mansfield officially joined Connecticut's clean energy campaign; and

Whereas, as an environmental project for their 7th grade special studies class Nick Briere, Nic Dinsmore, Justin Enis and Chad Vincente formed a Clean Energy Team and focused on enrolling a minimum of 20 Mansfield residents to sign up for the CTCleanEnergyOptionsSM program, in order to realize the 100 residential signup threshold needed to qualify the town to receive a free 1kW solar energy system; and

Whereas, the Clean Energy Team created an informational flyer on clean energy and distributed the flyers to all Mansfield public schools, and reinforced those efforts by e-mailing town employees and encouraging them to support clean energy by signing up for the program through their local utility provider; and

Whereas, on Friday, February 3, 2006 at the Mansfield Middle School open gym night, team-member Chad Vincente pushed Mansfield over the top by signing up the 100th customer for the CTCleanEnergyOptionsSM program, thereby qualifying Mansfield for a free 1 kW solar energy system from the Connecticut Clean Energy Fund; and

Whereas, the Team's efforts have earned Mansfield the distinction of becoming the first eastern Connecticut town to achieve the 100 residential signup threshold under the CTCleanEnergyOptionsSM program:

NOW, THEREFORE, BE IT RESOLVED, that I, Elizabeth C. Paterson, Mayor of Mansfield, Connecticut, on behalf of the Town Council and the citizens of Mansfield do hereby issue this proclamation in honor of the Mansfield Middle School Clean Energy Team. Thank you for your excellent work!

IN WITNESS WHEREOF, I have set my hand and caused the seal of the Town of Mansfield to be affixed on this 13th day of February in the year 2006.

Elizabeth C. Paterson
Mayor, Town of Mansfield

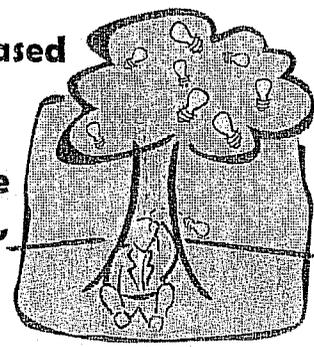
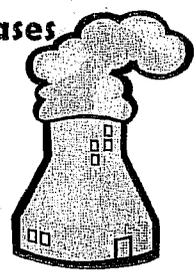
Clean Energy



ATTENTION ALL MANSFIELD RESIDENTS. THE TOWN OF MANSFIELD IS STRIVING TO EARN THE TITLE OF A "CLEAN TOWN." EARNING THIS TITLE WOULD MEAN THAT AT LEAST 100 RESIDENTS HAVE PURCHASED CLEAN ENERGY. RIGHT NOW, 75 RESIDENTS ARE ENROLLED TO CLEAN ENERGY. TWENTY-FIVE MORE ARE NEEDED TO HAVE THIS HONORABLE RECOGNITION. ALSO, AS A BONUS, IF MANSFIELD HAS ALL 100 USERS, THE TOWN WILL RECEIVE A FREE SOLAR PANEL FOR A SCHOOL OR TOWN BUILDING. PLEASE, DO YOUR TOWN A FAVOR AND CONSIDER THE FOLLOWING.

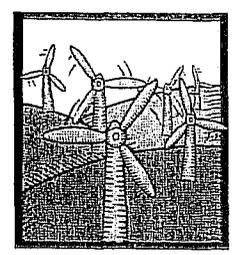
THE FACTS:

- The energy most of us are buying now is harmful to the environment because it usually comes from burning fossil fuels which releases harmful gases into the air.
- Clean energy comes from solar, wind, hydro, and other clean and renewable energy sources.
- The clean energy that you will receive is the same type of energy that you regularly use. No more equipment than you have now is needed.
- Clean energy is just as reliable as the energy you are using now.
- Clean energy can still be purchased through your current energy distributor (CL&P).
- Buying clean energy can reduce harmful air in the environment, which can cause asthma, respiratory diseases, global warming, acid rain, and smog.



WHAT YOU CAN DO:

- There are two suppliers for clean energy in the state of Connecticut. They are:
- Sterling Planet- Sterling Planet uses energy from wind, hydropower, and landfill gas.
- Community Energy- Community Energy uses energy from wind or landfill gas.
- Both are still purchased the same way, the only difference is the makeup of the energy and the price.
- Either way, you will still contribute to making Mansfield a better and cleaner town.



Remember, this exciting feature is for Mansfield residents only.

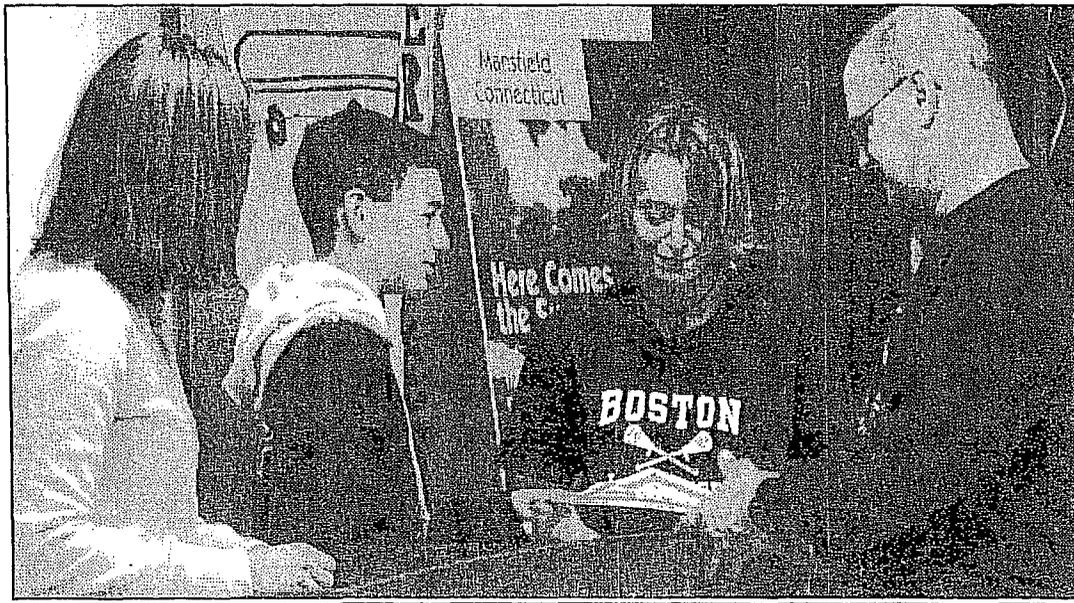
For more information please visit www.gocleanenergy.com and follow the



Roxanne Pandolfi

Clean energy milestone

ABOVE: Middle School Student Chad Vincente recently signed up the 100th clean air customer as part of an environmental project for class. As a result of actions by middle school students and 100 residents, Mansfield has qualified for a free solar energy system. BELOW: Vincente presents a certificate he made for the family who signed up to be the 100th clean air customer to Kelsey Brandon, second from right, and her father Scott Brandon, right.





**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager *MWH*
CC: Martin Berliner, Town Manager; Gregory Padick, Director of Planning; Curt Vincente, Director of Parks and Recreation; Jennifer Kaufman, Parks Coordinator
Date: February 13, 2006
Re: Fenton River and Mt. Hope River Greenway Designations

Subject Matter/Background

Similar to the Natchaug River Greenway Designation recently endorsed by the Town Council, the Naubesatuck River Watershed Council and Joshua's Trust are coordinating an effort to seek state "greenway" status for the Fenton and Mt. Hope Rivers. The Mansfield Planning and Zoning Commission has unanimously voted to recommend that the Town Council endorse the proposed designations.

As explained in the attached materials, the creation of a greenway does have several benefits for a community, including the preservation of the environment and the creation of opportunities for outdoor recreation. Furthermore, the greenway designation can assist communities and organizations with obtaining grant money for preservation and to improve recreational activities.

Financial Impact

The draft greenway designations state that each member community will engage in a project to help further the goals of those designations. In addition, the town must commit to sending an education mailing to landowners within the corridors. However, Mansfield currently has many related projects and programs underway and staff does not believe that the Council's support of the designation would have a negative impact upon the town. In fact, we are hoping that the designation would actually contribute to the regional economy, through the spending on tourism and recreation.

Recommendation

Based upon the reasons outlined above, staff suggests that the Town Council endorse the recommendations of the Planning and Zoning Commission in support of the proposed greenways.

If the Town Council supports this proposal, the following motion is in order:

Resolved, effective February 13, 2006, to issue the attached resolution endorsing Mansfield's participation in the nomination of the Fenton and Mt. Hope River corridors as state greenways.

Attachments

- 1) Proposed Resolution to Endorse Mansfield's participation in the Nomination of the Fenton and Mt. Hope River Corridors as State Greenways
- 2) The Fenton River Greenway Designation
- 3) The Mt. Hope River Greenway Designation
- 4) R. Favretti re: Fenton River Greenway Designation
- 5) R. Favretti re: Mt. Hope River Greenway Designation



***Town of Mansfield
Certified Resolution***

***"To Endorse Mansfield's Participation in the Nomination of the Fenton and Mt. Hope
River Corridors as State Greenways"***

I, Mary L. Stanton of the Town of Mansfield, a Connecticut municipality, do hereby certify that the following is a true and correct copy of a resolution duly adopted at a meeting of the Town Council of the Town of Mansfield duly held and convened on February 13, 2006, at which meeting a duly constituted quorum of the Town Council was present and acting throughout and that such resolution has not been modified, rescinded or revoked and is at present in full force and effect:

WHEREAS, the Fenton and Mt Hope Rivers and their related tributaries, associated headwaters, water bodies and open spaces provide significant benefits to our communities, including surface and ground drinking water, angling and kayaking opportunities, wildlife habitat, connections to hiking trails, and protection of our landscape and cultural heritage; and,

WHEREAS, the Town of Mansfield's 2005 Plan of Conservation and Development includes the recommendation to "encourage establishment of a state-designated greenway encompassing the Fenton, Mount Hope and Natchaug Rivers and Naubesatuck Lake (Mansfield Hollow);" and

WHEREAS, the Town is actively engaged in protection of open space along the Fenton's and Mt Hope's watercourses and/or adjacent to other open space along the watercourses, including ownership and conservation management of large parcels such as Schoolhouse Brook Park and Coney Rock Preserve; and

WHEREAS, significant additional lands along these watercourses are owned by other public and private entities, including the US Army Corps of Engineers, the University of Connecticut and Joshua's Trust, for the sake of open space preservation or conservation; and

WHEREAS, the Nipmuck Trail runs along much of the Fenton River in Mansfield, providing ready public access to the recreational opportunities along the River; and

WHEREAS, application packages are also in preparation for a Natchaug River Greenway, which will connect with the proposed Fenton and Mount Hope River Greenways, and which will connect with additional greenways across the state and beyond:

NOW, THEREFORE, BE IT RESOLVED by the Mansfield Town Council to support the concept of working regionally to link and protect open space and natural resources by endorsing Mansfield's participation in the nomination of the Fenton and Mt Hope Rivers and their tributaries as state greenways; and to commit to providing an educational mailing to the landowners along the main stem of the Fenton River and Mt Hope Rivers, at the time when funds are available, that will address the intention and extent of the greenways and may also provide some additional information regarding best management practices in the riparian zone of a river.

FURTHERMORE, BE IT RESOLVED to authorize Mansfield's Town Manager to submit this resolution and Mansfield's endorsement of the greenway nominations to the Naubesatuck Watershed Council, which is coordinating the initiative for the corridor towns.

Mary L. Stanton
Town Clerk

Date

The Fenton River Greenway Designation- Draft 2/8/06

The Fenton River is a watercourse of high water quality and fish habitat, and hosts a population of wild native trout. It is one of six rivers in northeastern Connecticut that is designated by the Connecticut DEP as a Wild Trout Management Area. This river, its tributaries, and associated riparian corridor provide fishing, paddling, hiking, wildlife habitat, trapping, hunting, history and beauty to area residents and visitors. It further supplies a portion of the drinking water for the City of Willimantic, the University of Connecticut, and local wells in the Towns of Willington and Mansfield. Much of the land within the watershed is held as open space by the State of Connecticut, US Army Corps of Engineers, private land trusts and large land owners. Two State Designated Greenways, the Nipmuck and the Natchaug Trails, pass through the watershed and follow the river corridor. Applications have been submitted for two additional greenways - the Natchaug and Mt. Hope River Greenways - that will connect the Fenton River with the Willimantic River Greenway and the Airline Trail. The natural, historic and recreational resources enjoyed by communities within the watershed are dependent upon the continued high quality condition of the system

The *goal* of the Fenton River Greenway proposal is *natural resource protection on both sides of the Fenton River, most of its tributaries, their headwater streams, and water bodies*. The participating communities in the Fenton River Greenway will work *to preserve the high-quality waters of the system as well as the terrestrial and aquatic habitat within the watershed through community education and promotion of the natural, historic and recreational resources of the river corridor*.

Each community will commit to a project to further the goal of the greenway. These projects will fall within one or more of the following broad goals of the greenway:

- **protect open space** through maintenance of existing holdings and acquisition of parcels and easements;
- provide **community conservation education** and promotion of greenway resources;
- encourage **regional discussion** regarding best management practices to protect the greenway resources;
- provide **model regulations** for protection of the greenway resources, with particular emphasis on road and storm drain maintenance;
- monitor, maintain and improve **surface and groundwater quality**; and
- link and extend existing **trails** and other **public access points**.

The Mount Hope River Greenway Designation- Draft 2/4/06

The Mount Hope River watershed is comprised primarily of open land that provides area residents and visitors with an abundance of recreational opportunities, wildlife habitat, and a connection to the landscape. Large parcels within the Mount Hope watershed are held as open space by the State of Connecticut, land trusts, universities, camps, towns, and large land owners. Two State Designated Greenways, the Nipmuck and the Natchaug Trails, pass through the watershed. Applications have been submitted for two additional greenways - the Natchaug and Fenton River Greenways - that will connect the Mount Hope River with the Willimantic River Greenway, the East Coast Greenway, and other emerging regional greenways.

Due in large part to the forested nature of the Mount Hope River watershed, the watercourses are of high water quality. The State of Connecticut DEP assessed the Mount Hope River as fully supporting its designated uses, which include aquatic life support, fish consumption, primary contact for recreation (eg. swimming), and drinking water supply. This high quality fish habitat attracts anglers to the numerous public fishing sites and easements, and supports native brook trout in some locations. The river is one of eight in the Thames River Basin that has been identified by The Nature Conservancy as both high quality and high functioning. Additionally, the river supplies a large portion of the drinking water for the City of Willimantic, and provides recharge to community wells in the Town of Ashford. The natural, historic and recreational resources enjoyed by communities within the watershed are dependent upon the continued high quality condition of the system as a whole.

The *goal* of the Mount Hope River Greenway proposal is to create *open space linkages that provide natural resource protection on both sides of the Mount Hope River, its tributaries, their headwater streams and water bodies, and along an identified forested corridor in the watershed*. As the project sponsor, Joshua's Trust is committed to the following goals for the greenway:

- **protect open space** in the regional landscape through linkage of parcels that provide wildlife corridors and habitat; and
- provide, encourage and foster **recreational opportunities** on trails, fishing sites and at private camps; and
- promote **educational opportunities and scientific research** at locations such as the existing Yale-Myers Forest and the Trinity College Church Farm Station; and
- **protect the historic landscape and resources**, including the Connecticut Path, historic mill sites, and vistas; and
- **link and extend existing trails**, including safe linkages across highways for wildlife and people.

FOLLOWING TEXT NEEDS TO BE DISCUSSED BY JT. THIS TEXT IS INTENDED TO ALLOW OTHER GROUPS TO FOLLOW UP ON GOALS THAT ARE NOT PART OF JT MISSION - AND JT CANNOT COMMIT TO - BUT ARE PART OF THE BROAD INTENTION OF THE GREENWAY:

In keeping with the broad benefits the greenway can provide to the region, Joshua's Trust further encourages the communities in the watershed to participate in the greenway through actions that may include the following:

- provide **community conservation education** and promotion of greenway resources; and
- encourage **regional discussion** regarding appropriate best management practices to protect the greenway resources; and
- provide **model regulations** for protection of the greenway resources, with particular emphasis on road and storm drain maintenance; and
- monitor, maintain and improve **surface and groundwater quality and quantity** through effective measures including, but not limited to, source water protection in a coordinated watershed approach.



PLANNING AND ZONING COMMISSION
TOWN OF MANSFIELD

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
STORRS, CONNECTICUT 06268
(860) 429-3330

Memo to: Mansfield Town Council
From: Planning and Zoning Commission

Date: Rudy Favretti, Chairman
February 8, 2006

Re: Fenton River Greenway designation

At its meeting on February 6, 2006, the Planning and Zoning Commission unanimously voted to communicate to the Town Council its support of the proposed Fenton River Greenway. The proposed designation would fulfill a specific recommendation contained in Mansfield's recently-approved 2006 Plan of Conservation and Development. The proposed greenway is tributary to the Willimantic Reservoir, contains the University of Connecticut's Fenton River wellfield, and includes significant portions of the multi-town Nipmuck Trail. The proposed greenway is actively used for fishing and other recreational activities and for decades has been designated in Mansfield Plans as an important conservation and preservation resource. The greenway designation would be fully consistent with the current WINCOG Region Land Use Plan and the current State Policies Plan for Conservation and Development.

Please contact the Planning Office if there are any questions regarding the Commission's support of the proposed Fenton River greenway.

cc: Jennifer Kaufman, Mansfield Parks Coordinator
Denise Burchsted, Naubesatuck Watershed Council

If there are any questions regarding this action, the Planning Office may be contacted.



TOWN OF MANSFIELD
PLANNING AND ZONING COMMISSION

Connecticut Greenways Council
c/o Leslie Lewis
Connecticut Department of Environmental Protection
79 Elm Street
Hartford, Connecticut 0606

AUDREY P. BECK BUILDING
4 SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3330

February 8, 2006

Re: Mount Hope River Greenway proposal

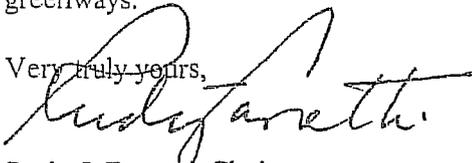
Dear Leslie:

At its February 6, 2006 meeting, Mansfield's Planning and Zoning Commission unanimously voted to express its support for the forthcoming application by Joshua's Trust to designate the Mount Hope River as a State-designated greenway. In similar actions, the Commission has endorsed greenway applications for the Natchaug and Fenton Rivers. All three river systems are tributary to the Mansfield Hollow recreational area and the Willimantic Reservoir and have regionally-significant conservation and recreational attributes. Designation of all three river systems as greenways would fulfill a specific recommendation contained in Mansfield's recently-approved 2006 Plan of Conservation & Development and would be fully consistent with State and regional land use plans.

Within Mansfield, the Mount Hope River system provides many important ecological and recreational benefits. The river and its tributaries flow through areas with significant natural resources and historic features. Much of this watershed is undeveloped, with significant interior forest characteristics that warrant long-term conservation and preservation efforts. Approval of the proposed greenway designation will help Joshua's Trust and local municipalities continue our efforts to preserve the rural and historic character of this area.

Please contact Mr. Gregory J. Padick, Mansfield Director of Planning, if you have any questions regarding this communication or the Planning and Zoning Commission's support of the proposed greenways.

Very truly yours,


Rudy J. Favretti, Chairman
Mansfield Planning and Zoning Commission.

cc: Madge Manfred, for Joshua's Tract Conservation and Historic Trust, Inc.
Mansfield Town Council
Jennifer Kaufman, Mansfield Parks Coordinator
Denise Burchsted, Naubesatuck Watershed Council

PAGE
BREAK



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager *Matt*
CC: Martin Berliner, Town Manager; Gregory Padick, Director of Planning; Curt Vincente, Director of Parks and Recreation; Jennifer Kaufman, Parks Coordinator
Date: February 13, 2006
Re: Grant Application to Recreational Trails Program

Subject Matter/Background

Staff proposes to submit an application not to exceed \$49,800 from the Connecticut Department of Environmental Protection's Recreational Trails Program to expand the Willimantic River Greenway/Blueway trail and public information system at Mansfield's River Park at Plains Road in Mansfield. In 2004, the Town of Mansfield received a Recreational Trails Program Grant to fund the development of a greenway/blueway, including a canoe launch, multi-use recreation area with a nature trail, along the Willimantic River at Plains Road, now known as "River Park." To enhance Mansfield's River Park's value to the Willimantic River Greenway/Blueway, as well as to implement the recommendations outlined in the landscape architecture plan developed as part of the 2004 Recreational Trail Program Grant, staff suggests that the town seek this additional funding.

Financial Impact

The total project cost would not exceed \$49,800. If funded, the grant would contribute \$39,840 or 80-percent to the project. In-kind services would be provided by existing town personnel and would total \$9,960.

Recommendation

For the reasons listed above, staff recommends that the Town Council resolve to submit the proposed application to the Connecticut Department of Environmental Protection's Recreational Trails Program seeking funding to expand the Willimantic River Greenway/Blueway trail and public information system at River Park.

If the Town Council supports this recommendation, the following resolution is in order:

Resolved, effective February 13, 2006, to authorize the Town Manager, Martin H. Berliner, to submit an application not to exceed \$49,800 from the Connecticut Department of Environmental Protection's Recreational Trails Program to expand the Willimantic River Greenway/Blueway trail and public information system at Mansfield's River Park at Plains Road in Mansfield. In furtherance of this resolution alone, the Town Manager is duly authorized to enter into and sign said contracts on behalf of the Town of Mansfield. The Town Manager is further authorized to provide such additional

information and execute such other documents as may be required by the state or federal government in connection with said contracts and to execute any amendments, rescissions and revisions thereto.

Attachments

- 1) Expansion of The Willimantic River Greenway/Blueway Trail and Public Information System at River Park, Project Description

**EXPANSION OF THE WILLIMANTIC RIVER GREENWAY/BUEWAY
TRAIL AND PUBLIC INFORMATION SYSTEM
AT
MANSFIELD'S RIVER PARK**

1) PROJECT DESCRIPTION

Background

In 2003, the Willimantic River was designated an Official State Greenway. One of the goals of this greenway is to enhance the river as a waterway and to create additional launch sites.

In 2004, the Town of Mansfield received a Recreational Trails Program Grant to fund the development of a greenway/blueway, including a canoe launch, multi-use recreation area with a nature trail, along the Willimantic River at Plains Road, now known as *River Park*. To date, the landscape architecture plan and the nature trail have been completed and the multi-use recreation area, handicap accessible canoe launch, and nine-car parking area will be constructed during the 2006/2007 fiscal year.

Current Project Description

Mansfield's River Park has the potential to be a major recreation center along the Willimantic River Greenway/Blueway, providing more river access and drawing residents of Mansfield and surrounding towns to the Willimantic River, which runs 25-miles through 9 towns from Stafford Springs to Willimantic for the following reasons:

- The multi-use green space provides pleasant resting spot for hikers and paddlers.
- River Park's Proximity to Eagleville Lake provides relatively flat waters allowing beginners and families a place to paddle in a river with slow current.
- In addition, River Park is the only point between Eagleville Lake and the Willimantic River's headwaters where there is enough water flow year round to float a canoe.

To enhance Mansfield's River Park's value to the Willimantic River Greenway/Blueway, as well as implement the recommendations outlined in the landscape architecture plan developed as part of the 2004 Recreational Trail Program Grant, the Town of Mansfield proposes to complete the following tasks:

- Expand the newly created greenway/blueway trail to include an additional handicap accessible trail along the river with an additional scenic overlook along the river, north of the canoe launch. Includes installation of boardwalks and bridges.

\$15,400

- Develop a handicap accessible sitting and viewing area the lower level of the canoe launch ramp to provide further river access.

\$8,500

- Develop an information kiosk with a park map and larger context map, park rules, and interpretive information.

\$8,700

- Install additional plantings for erosion control, to define the trail and multi use recreational space, and replace invasives.

\$9,800

- Design Oversight

\$7,400

| | |
|---|-----------------|
| Total Cost | \$49,800 |
| Total Funds Requested (80% of Total Project Cost) | \$39,840 |
| Total Funds/In kind services provided by the Town of Mansfield | \$ 9,960 |



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager
CC: Martin Berliner, Town Manager; Kevin Grunwald, Director of Social Services
Date: February 13, 2006
Re: State Matching Grant Program for Elderly and Disabled Demand Responsive Transportation

Subject Matter/Background

In the 1999 legislative session, the Connecticut General Assembly enacted a municipal grant program available to any municipality for demand responsive transportation for seniors and people with disabilities. This program received funding for the first time during the 2005 legislative session.

The goals of this program are:

- To provide a uniform funding source available to all municipalities in the state
- To provide new transportation services to enhance access to the community where transportation services do not exist for seniors and people with disabilities
- To expand transportation services to enhance access to the community in areas where transportation is already available
- To encourage efficient use of scarce resources through coordination

The Town of Mansfield currently contributes approximately \$75,000 per year to elderly and disabled transportation services through the Dial-A-Ride program and the ADA para-transit system. Our plan is to expand these services both within and outside of our region through a variety of mechanisms including the following:

- Leasing an accessible van and driver one day a week to provide transportation to the Senior Center, medical appointments (both within and outside of the transit district region), and special event trips (shopping, recreation, etc.)
- Subsidized rides by a taxi service or other transportation provider to medical appointments at locations outside of the region such as the UConn Medical Center in Farmington. This may also include subsidized rides to job sites for residents with disabilities who are living outside of the area served by the ADA system.
- Reimbursement of volunteer drivers using their own vehicles providing rides to seniors and residents with disabilities

Financial Impact

Funds are available to municipalities through this grant using a formula based on the municipality's square mileage and the proportion of the population of persons age sixty or older. Using this formula, the Town of Mansfield is eligible for \$32,071. The grant

also requires the municipality to provide matching funds to receive the total amount of the grant. The \$75,000 that the town currently contributes to transportation services for elderly and disabled residents makes us eligible to receive the full amount of \$32,071. The grant allows that 10-percent of this total may be charged to the administrative costs of operating the grant.

Recommendation

Staff recommends that we apply for this funding. Our seniors and residents with disabilities consistently identify transportation as one of their greatest needs, and this program would enable us to be more flexible in responding to these needs. As we are submitting this application through the Windham Regional Transit District, we also hope to take advantage of the potential benefits of sharing the cost of some of these services with surrounding towns.

If the Town Council supports this recommendation, the following resolution is in order:

Resolved, effective February 13, 2006, to authorize the Town Manager, Martin H. Berliner, to submit an application to the State Matching Grant Program for Elderly and Disabled Demand Responsive Transportation. In furtherance of this resolution alone, the Town Manager is duly authorized to enter into and sign said contracts on behalf of the Town of Mansfield. The Town Manager is further authorized to provide such additional information and execute such other documents as may be required by the state or federal government in connection with said contracts and to execute any amendments, rescissions and revisions thereto.

Attachments

- 1) Excerpts from Management Plan for a State Matching Grant Program for Elderly and Disabled Demand Responsive Transportation

Management Plan For A State Matching Grant Program For
Elderly And Disabled Demand Responsive Transportation

Enacted in C.G.S. 13b-38bb

RECEIVED

JAN 20 2006

WINDHAM REGION C.O.G.

State Fiscal Year 2007 Program

State of Connecticut

Department of Transportation

Bureau of Public Transportation

| | |
|--|----------|
| PROGRAM DESCRIPTION | 1 |
| PROGRAM GOALS..... | 2 |
| ROLES AND RESPONSIBILITIES | 2 |
| ELIGIBLE PROJECTS AND EXPENSES | 3 |
| Transportation Services for Seniors and People with Disabilities..... | 3 |
| Administration Costs..... | 3 |
| INELIGIBLE PROJECTS AND EXPENSES | 3 |
| Capital Equipment | 3 |
| ELIGIBLE RECIPIENTS/APPLICANTS | 4 |
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| PROJECT SELECTION CRITERIA AND METHOD OF DISTRIBUTING FUNDS | 5 |
| LOCAL COORDINATION PLAN..... | 6 |
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| ANNUAL REPORTING..... | 7 |
| FINANCIAL REPORTING (MAINTENANCE OF EFFORT) | 7 |
| APPLICATION CHECKLIST | 7 |
| SFY 2007 GRANT APPLICATION PROCESS AND TIMETABLE | 8 |

Appendix A – Table of available allocations by town

Appendix B - Coordination Models

Appendix C – Quarterly Reporting Forms

Appendix D – Connecticut General Statutes 13b-38bb

Appendix E – Sample Application

Program Description

A review of "Elderly Transportation Services" by the Legislative Program Review and Investigations Committee in 1998 highlighted the inconsistent availability of transportation across the state for seniors and people with disabilities. The program review committee found that:

- programs vary greatly among municipalities, with the level of service provided dependent on geographic lines, available funding, and local support;
- funding sources differ substantially depending on the municipality;
- no single funding source exists, instead funding is a patchwork of federal, state and local money;
- a local grant program would equalize funding among towns that already have dial-a-ride programs and provide opportunities for dial-ride services in towns where they are not currently available.

The Connecticut General Assembly enacted the recommended grant program in the 1999 legislative session, but funding was not appropriated until state fiscal year 2006.

The senior and disabled transportation municipal grant program (hereinafter referred to as the "municipal grant program") as enacted made \$5 million available to municipalities in each of two state fiscal years, 2006 and 2007. The funds are available to any municipality and are apportioned based on the formula in the Connecticut General Statutes (C.G.S.) 13b-38bb, which states:

"Fifty per cent of such funds shall be apportioned on the basis of the share of population of persons age sixty or older in the municipality relative to the state's total population of persons age sixty or older, as defined in the most recent federal decennial census or in estimates provided in the five-year interim by the Office of Policy and Management. Fifty percent of such funds shall be apportioned on the basis of a municipality's square mileage relative to the state's total square mileage."

C.G.S. 13b-38bb also requires that municipalities apply to the state for the funds through a designated regional planning organization (RPO) or transit district. The applicant must work with this regional body to determine how to use the funding most effectively in that municipality and its surrounding region. If a municipality chooses not to apply for its share, that portion will be returned to the Special Transportation Fund.

In order to be certain that state funds will not be used to supplant municipal funds, the municipality must certify their maintenance of effort annually. Grants require a local match so that the grant funds do not exceed 50% of total dial-a-ride expenditures. If a municipality is already providing transportation for seniors and person with disabilities, those funds can be used towards the matching requirement, with some restrictions. Please see the "Eligible Match" section for details.

Program Goals

- provide a uniform funding source available to all municipalities in the state,
- provide new transportation services to enhance access to the community for seniors and people with disabilities where transportation services do not exist,
- expand transportation services to enhance access to the community in areas where transportation is already available,
- encourage efficient use of scarce resources through coordination.

Roles and Responsibilities

Role of the state:

- Determine allocations for each municipality
- Prepare application package and distribute to RPOs
- Provide application and coordination assistance
- Review applications submitted by municipalities through RPOs
- Announce Awards
- Prepare and execute agreements with grantees
- Make payments in accordance with guidelines
- Collect data on program performance
- Provide data on program performance upon request
- Update and revise program guidance and documents as needed

Role of the municipality:

- Develop a program to provide transportation services to seniors and people with disabilities that meets the intent of the statutes, and complies with the program requirements
- Consider coordinating efforts
- Prepare application to RPO/Connecticut Department of Transportation (CDOT)
- Document matching funds
- Certify maintenance of effort
- Execute an agreement with CDOT or a coordinating entity
- Submit invoices for payment in accordance with guidelines (if appropriate)
- Provide or contract for transportation services (when appropriate) based on the municipality's own purchasing policies.
- Collect and submit data on transportation provided (if appropriate)

Role of the regional planning organization:

- Distribute application packages to municipalities
- Provide application and coordination review and assistance
- Submit applications to State including report on responsiveness of municipalities to coordination efforts

Role of the coordinating entity (if applicable):

- Develop a program to provide transportation services to seniors and people with disabilities that meets the intent of the statutes, and complies with the program requirements
- Prepare application to RPO/Connecticut Department of Transportation (CDOT)
- Execute an agreement with CDOT
- Submit invoices for payment in accordance with guidelines (if appropriate)
- Provide or contract for transportation services
- Collect and submit data on transportation provided

Eligible Projects and Expenses

Transportation Services for Seniors and People with Disabilities

Projects funded by the municipal grant program must serve both seniors and people with disabilities. Services that are open to the general public will not be funded, but may be coordinated with services funded by the municipal grant program. While CDOT is not requiring that every vehicle used in this program be wheelchair accessible, the overall transportation program provided using these funds must be accessible.

The Connecticut Department of Transportation (CDOT) does not require that a fare be charged for the services provided using the municipal dial-a-ride grant funds. However, if a fare is collected, it must be reported and used to offset operating costs related to the municipality's dial-a-ride program.

If the applicant is a federal Section 5310 grant program recipient who intends to expand the services provided with their vehicle to include a new client group, they must amend the program description submitted with their original Section 5310 grant application by providing a written description of those changes to the Section 5310 program manager at CDOT.

Administration Costs

Administration costs are allowed under this grant program, but they must be directly attributable to the dial-a-ride operation. Administration costs charged to the grant program may not account for more than 10% of the total grant.

Ineligible Projects and Expenses

Capital Equipment

Capital equipment purchases, including vehicle purchases, are not an eligible expense. If new, wheelchair accessible equipment is required; the municipality can prepare a grant application to their regional planning organization for Federal Section 5310 program funds, or pursue other local funding programs or resources for vehicle purchases.

The Federal Section 5310 program, administered by CDOT, provides funding for vehicle grants. Eligible grant recipients are private nonprofit organizations or eligible public bodies. The vehicles must be used to assist in meeting the transportation needs of elderly persons and persons with disabilities where public transportation services are unavailable, insufficient, or inappropriate.

Section 5310 program grants are federally funded 80% by the Federal Transit Administration with 20% funded by the awarded recipient. In the federal fiscal year 2006 program, there is a maximum federal grant of \$40,000 per vehicle. Section 5310 grant recipients must use the funding to purchase new project equipment.

From the time of approval of a Section 5310 grant, it takes approximately 15-18 months for physical delivery of vehicles. Grants are awarded on a competitive basis. The average number of grants awarded over the past five years is approximately 26 per year, statewide.

Should you be interested in obtaining an application for the Section 5310 program or would like more information related to the program, please contact the program manager at 860-594-2912.

Eligible Recipients/Applicants

Municipalities are eligible to receive a grant from CDOT for their annual allocation from the appropriated funds. If a regional planning organization or transit district submits a coordinated regional application, the funds for the coordinating municipalities will be granted to the coordinating entity. In this case, the municipality must certify that they are assigning their grant apportionment to the coordinating entity.

Eligible Match

Funds provided to match the municipal grants must serve the same population as the municipal grant funds, that is, funding spent on general public transportation, school transportation, etc., will not be considered match. However, funds spent to serve either seniors or people with disabilities will be allowed as match, as long as the expanded services are available to both populations.

Matching funds can include operating costs for the current system, eligible and reasonable in-kind services, maintenance costs, and vehicle lease costs. Examples of in-kind services include volunteer services directly related to the transportation program, and donated supplies, loaned equipment or space. If the municipality does not have a transportation program, letters of commitment from all sources of matching funds must be provided with the application.

Capital expenditures to purchase vehicles are not eligible for match, or as eligible project expenses.

Municipalities can match the State municipal grant program funds with local funds, and State or Federal agency funds, but may not use other Connecticut Department of Transportation or U.S. Department of Transportation funding as match.

A 50% match is required. This means that matching dollars must be *at least equal* to the amount of grant funds. Municipalities must each provide their own match to the State grant funds and submit appropriate documentation. Program match cannot be regionalized; i.e. one municipality cannot provide overmatch to offset another municipality's shortfall in matching funds.

Administrative costs such as direct salary or other costs directly attributable to the delivery of the transportation services will be allowed as eligible program costs and can be used as match. Administrative costs may not account for more than 10% of the total grant.

In order to document the available and claimed matching funds, the applicant must submit municipal budget documents showing budget requests for transportation services for State fiscal year 2007. The transportation funding must be for services and expenditures that have been determined eligible based on the requirements in the "Eligible Match" section.

Project selection criteria and method of distributing funds

The basic project selection criteria for the municipal grant program consist of the following:

- Assurances that both seniors and persons with disabilities will receive transportation services.
- Timely, accurate, documented financial and statistical reporting from the prior service year(s), as required.
- Availability of appropriate matching funds and supporting documents for maintenance of effort.
- Collaboration on service design with the designated regional application body.

While coordination of services can be an effective use of resources, it may not always be the least expensive method. The municipality must work with the regional body to determine what service delivery method will work best for the municipality and the region.

If a regional planning organization determines that a municipality should be part of a coordinated transportation model and the municipality chooses to not participate, the municipality can still apply for, and, if approved, receive their full grant apportionment. However, those municipalities that choose to not coordinate even though the Regional Planning Organization recommends coordination, will receive no points for coordination when applying for a Section 5310 vehicle grant.

If an application is rejected or deemed insufficient, the applicant must submit updated information for review and approval before an agreement will be prepared by CDOT. CDOT will not provide a retroactive contract start date if any delays caused by the required resubmission push the agreement approval date beyond July 1.

Local coordination plan

C.G.S. 13b-38bb requires coordination efforts, stating that "The regional planning organization or transit district and municipalities interested in applying for the funds shall collaborate on service design to determine how to use the funding most effectively in that municipality and its surrounding region. The commissioner shall have the authority to approve or disapprove the method for delivery of service." Applicants must describe how they intend to meet the needs of seniors and people with disabilities. They must also indicate how they intend to coordinate resources or why they will not coordinate. The regional planning organization must indicate whether each municipality applying for funding was willing to coordinate.

Quarterly Reporting

C.G.S Section 13b-38bb (f) states, "A municipality, receiving a grant provided pursuant to this section, shall annually submit to the Commissioner of Transportation, on forms provided by said commissioner, the following data on such transportation programs: (1) the number of unduplicated riders; (2) the number of one-way trips; (3) the number of miles traveled; (4) the number of trip denials; (5) the number of hours vehicles are in use annually; (6) all federal, state, municipal and other revenues received and expenditures incurred in the provision of dial-a-ride services; and (7) any other information determined to be necessary by the commissioner.

For the first program year, CDOT is requiring quarterly reporting of statistical information in order to have meaningful data to report during the 2007 legislative session. The reporting forms can be found in the appendix. Quarterly reporting is required on the following schedule:

| Reporting Period | Date Required |
|-------------------------------|----------------------|
| July 1 through September 30 | October 31 |
| October 1 through December 31 | January 31 |
| January 1 through March 31 | April 30 |
| April 1 through June 30 | July 30 |

Quarterly reporting can be sent via mail, fax or e-mail to:

Lisa Rivers
Transportation Supervising Planner
Connecticut Department of Transportation, Room 1142
P.O. Box 317546

Newington, CT 06131-7546

Fax 860-594-2848

e-mail: lisa.rivers@po.state.ct.us

Annual Reporting

If the municipality has a transportation program in place that the municipality proposes to use as match to the municipal grant program, annual revenue and expense reporting for State fiscal years 2005 and 2006 are required with this grant application. These must consist of "Actuals" for 2005 and "Budgeted" and "Actuals-to-Date" for 2006. The reporting forms can be found in the appendix.

Financial Reporting (Maintenance of Effort)

C.G.S. Section 13b-38bb (g) states, "A municipality receiving a grant pursuant to this section shall annually submit to the Commissioner of Transportation a certification that any state grant shall be in addition to current municipality levels of spending on such programs."

Each municipality applying for funds must submit an annual certification that the State Municipal Grant Program funds are in addition to current municipal levels of spending on transportation programs for seniors and persons with disabilities. The chief fiscal officer for the municipality must sign this document.

CDOT will fund the municipal grant program to the level of apportionment but must be assured that all funds will be spent on the target program. If all of the funds are not spent in the current grant fiscal year, the municipality must provide a revised plan for the next fiscal year that will show how those remaining funds, as well as any new funds for which the municipality is applying, will be spent in the subsequent year on the target program. But, in order to assure a more sustainable program, a municipality cannot spend more than 150% of their annual apportionment in any given state fiscal year. So if a municipality spent less than 50% of the funds received in state fiscal year (sfy) 2007, CDOT reserves the right to reduce a future apportionment in order to meet that 150% standard.

Application Checklist

1. Completed application
2. Annual certification that the State Municipal Grant Program funds are in addition to current municipal levels of spending on transportation programs for seniors and persons with disabilities. The chief fiscal officer for the municipality must sign this document.

3. Municipal budget documents showing budget requests for transportation services for State fiscal year 2007 and/or letters of commitment from other sources of matching funds. The transportation funding must be for services and expenditures that have been determined eligible based on the requirements in the "Eligible Projects and Expenses" and "Eligible Match" sections.

4. If a coordinating entity is submitting the application, each municipality included in the application must certify that they are assigning their grant apportionment to the coordinating entity.

5. Each application must be accompanied by a letter of submittal signed by the chief elected official or a designated signatory, certifying that all the requirements have been met.

SFY 2007 Grant Application Process and Timetable

| | | |
|----|---|-----------------------------------|
| 1. | CDOT Commissioner releases information on available allocations to municipalities (and regional application body) | October 27, 2005 |
| 2. | CDOT forwards application package to RPOs for distribution to municipalities. | January 13, 2006 |
| 3. | The RPO collaborates with municipalities on potential for coordination. | |
| 4. | Municipalities submit applications to the RPO. | February 24, 2006 |
| 5. | RPO submits applications to CDOT with any additional information on accuracy of application and coordination efforts. | March 10, 2006 |
| 6. | CDOT reviews applications, announces awards (letter). Applications that are not approved must be resubmitted with updated information. ¹ | March 31, 2006 |
| 7. | CDOT prepares agreements for signature. | |
| 8. | Once agreements are place, CDOT will provide a first quarter payment. | July 15, 2006 |
| 9. | Grantees provide quarterly reporting to CDOT. | See schedule in reporting section |

¹ If an application is rejected or deemed insufficient, the applicant must submit updated information for review and approval before an agreement will be prepared by CDOT. CDOT will not provide a retroactive contract start date if any delays caused by the required resubmission push the agreement approval date beyond July 1.



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager *MH*
CC: Martin Berliner, Town Manager; Kevin Grunwald, Social Services Director
Date: February 13, 2006
Re: Social Services Block Grant

Subject Matter/Background

The town has been awarded a Social Services Block Grant from the State Department of Social Services to be used to support the Department of Social Services in the delivery of services to "vulnerable" individuals with special emphasis to serve those groups that are less able than others to care for themselves (e.g. special needs children, youth and elderly). "Vulnerable" or "at-risk" individuals are defined as individuals with a wide range of difficulties ranging from being economically disadvantaged to being in need of mental health or substance abuse services. The Town Council had previously authorized the submission of the grant application.

Financial Impact

The grant award is for \$3,657.00.

Recommendation

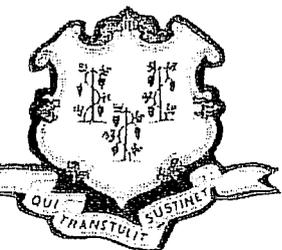
Staff recommends that the Town Council authorize the Town Manager Martin Berliner to execute the contract necessary to receive the grant.

If the Town Council supports this recommendation, the following resolution is in order:

Resolved, that Town Manager Martin Berliner is empowered to enter into and amend contractual instruments in the name and on behalf of the town with the Department of Social Services of the State of Connecticut for a Social Services Block Grant program, and to affix the corporate seal of the town.

Attachments

- 1) Excerpts from Human Service Contract between the State of Connecticut and the Town of Mansfield



| | |
|--|---------------------|
| Original Contract Number: 078-SBG-25 / 05DSS5001QT | |
| Amendment Number: | |
| Maximum Contract Value: \$3,657.00 | |
| Contractor Contact Person: Martin Berliner | Tel: (860) 429-3314 |
| DSS Contact - Contract: Andrea C. Beady | Tel: (860) 424-5780 |
| Program: James Marsh | Tel: (860) 424-5425 |

**STATE OF CONNECTICUT
DEPARTMENT OF SOCIAL SERVICES
HUMAN SERVICE CONTRACT**

Contract Summary

The State of Connecticut DEPARTMENT OF SOCIAL SERVICES

Street: 25 SIGOURNEY STREET

City: HARTFORD State: CT Zip: 06106

Tel#: (860) 424-5699 hereinafter "the Department",

hereby enters into a contract with:

Contractor's Name: TOWN OF MANSFIELD

Street: 4 SOUTH EAGLEVILLE ROAD

City: MANSFIELD State: CT Zip: 06268-2599

Tel#: (860) 429-3314 FEIN/SS: 000000078

hereinafter "the Contractor", for the provision of services outlined herein in Part I.

| | |
|----------------------------|--|
| Term of Contract | This contract is in effect from 10/1/2005 through 9/30/2006. |
| Statutory Authority | The Department is authorized to enter into this contract pursuant to § 4-8 and 17b-3 of the Connecticut General Statutes. |
| Set-Aside Status | Contractor <input type="checkbox"/> IS or <input checked="" type="checkbox"/> IS NOT a set aside Contractor pursuant to § 32-9e of the Connecticut General Statutes. |
| Effective Date | This contract shall become effective only as of the date of signature by the Department's authorized official(s) and, where applicable, the date of approval by the Attorney General. Upon such execution, this contract shall be deemed effective for the entire Term specified above. This contract may be Amended subject to Part II, Section E.1 of this contract. |

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PART I – SCOPE OF SERVICES, CONTRACT PERFORMANCE, BUDGET, REPORTS, AND OTHER PROGRAM-SPECIFIC PROVISIONS

The Contractor shall provide the following specific services for the SOCIAL SERVICES BLOCK GRANT (SSBG) PROGRAM and agree to comply with the terms and conditions set forth as required by the Department, including but not limited to the requirements and measurements for scope of services, contract performance, quality assurance, reports, terms of payment, and budget. No provisions shall be contained in this Part I that negate, supersede, or contradict any provision of Part II. In the event of such inconsistency between Part I and Part II, the provisions of Part II shall control.

A. DESCRIPTION OF SERVICES

1. The US Department of Health and Human Services provides funding of the Social Services Block Grant (“SSBG”). SSBG-funded programs are identified by the Catalog of Federal Domestic Assistance number 93.667. Funding from the State’s allotment of the SSBG as provided by the Department to the Contractor will be used in general but not limited to the goals and objectives defined in Part I Section E of this contract.
2. Throughout this contract term, the Contractor will provide the following SSBG services (hereinafter referred to as the “Program”) designed in accordance with the SSBG objectives as uniformly defined and approved by the Federal Department of Health and Human Services 45 CFR Part 96, Appendix A, as may be amended:
 - a. “Counseling Services (service category 11) are those services or activities that apply therapeutic (or remedial) processes to personal, family, situational, or occupational problems in order to bring about a positive resolution of the problem or improved individual or family functioning or circumstances. Problem areas include but are not limited to family and marital relationships, parent-child problems, or substance abuse.”
3. Target Population
 - a. The Contractor agrees to provide Program services to “vulnerable” individuals and families with special emphasis to serve those groups which are less able than others to care for themselves (e.g. special needs children, youth and elderly). “Vulnerable” or “at-risk” individuals and families are defined as those which exhibit one or more of the following conditions (not presented in any ranked order):
 - i Economically disadvantaged (unemployed, under-employed, or low-income);
 - ii Physically, mentally, neurological, or developmentally disabled;
 - iii Abused or neglected (e.g. sexual assault victims, abused or exploited children and elderly);
 - iv In need of language translation and culture-based awareness assistance or technical immigration assistance;
 - v In need of drug or alcohol services;
 - vi In need of family planning services;
 - vii In need of mental health support services (e.g. distressed families or individuals who may be at risk of institutionalization);
 - viii In need of supportive services to remain in the community;
 - ix In need of shelter assistance.
 - b. The Contractor agrees to serve those individuals and families who are leaving or have left the Department’s ‘Temporary Family Assistance’ (TFA) program on a priority basis over those who have been determined, by the Contractor, not to be in critical need of contracted services. The Contractor shall place in priority those individuals and families who have been referred to the Contractor from the ‘Infoline-211’ program as operated for the Department, by the United Way of Connecticut, Inc.

4. **Number of Individuals or Families Served:** Throughout the term of this contract, the Contractor shall provide Program services to at least *[number (#)]* of unduplicated **families and individuals, ages 18 and over**. The Target Population and the individuals and families served under this contract will hereinafter be referred to as "clients".
5. **Income eligibility requirements:** The Contractor will provide Program services to clients who have reported incomes at or below 150% of the Federal poverty income guidelines except that the following Program services (if applicable to this contract) will use the following income guidelines:
 - i Protective Services for Adults, Protective Services for Children, Independent and Transitional Living, Family Planning, Information and Referral will be provided without regard to income.
 - ii Child Day Care Services and Transportation Services will be provided to clients who have reported incomes at or below 75% of the State median income.
6. **Program Coordination:** For Employment and Training services and activities provided under this contract (if applicable), the Contractor will coordinate such Program activities with the local 'One-Stop' system with the priorities and requirements established by the workforce investment systems established by the Regional Workforce Development Board(s) under the Workforce Investment Act of 1998.
7. Throughout this contract term, the Contractor agrees to provide for clients the following activities to support the Program services as described above in Part I Section A.1 of this contract:
 - a. **Client Services:** Client services may include but are not limited to counseling, crisis intervention, ongoing assessments, goal planning, life-skills training, monitoring and encouraging client progress, assistance with obtaining housing, referrals to additional community support services including treatment or other services. The Contractor may also provide transportation assistance, job readiness training, education, and employment assistance, income management and daily living skills training.
 - b. **Client Assessments:** The Contractor will collect basic information regarding each client through the initial intake process. Such information may include but not be limited to, age, marital status, family size, race, ethnicity, major source of income, housing status, employment status, education history, history of substance abuse, and mental and physical health.
 - c. **Service Plan:** The Service Plan is a mutually agreed upon tool, developed between the Contractor and client as a result of the client intake assessment. The Service Plan shall be used to identify any impediments toward addressing the clients' Program service(s) needs and establish such goals as permanent housing, access to health care, mental health care and addiction services, and information and referral services. The Contractor will review and update the Service Plan at least once every 6 months during the contract period. The Contractor will maintain 'case notes' for each client as an ongoing record of client assessments. Referrals to additional social services will occur as result of the client needs' assessments and Action Plan reviews.

B. PROGRAM ADMINISTRATION

1. Throughout the term of this contract, the Contractor will staff the Program with the following positions:
 - a. Director, Social Services, 1 full-time @ 35 hours per week.
 - b. Senior Secretary, 1 full-time @ 35 hours per week.
 - c. Social Worker, 1 full-time @ 35 hours per week.
 - d. Senior Services Social Worker, 1 full-time @ 35 hours per week.

2. The Contractor will provide Program services at 4 South Eagleville Road, Mansfield, CT. Standard Program hours of operation will be Monday through Wednesday, 8:15 a.m. to 4:30 p.m., Thursday, 8:15 a.m. to 6:30 p.m., and Friday, 8:00 a.m. to 12:00 p.m., during the contract period.
3. The Contractor's administrative office is located at 4 South Eagleville Road, Mansfield, CT.
4. The Contractor will convene full Social Service Advisory Committee meetings at least six times during the contract period.
5. The Contractor agrees to develop and maintain policies relative to personnel. Said personnel policies shall be maintained at the Contractor's location in the Contractor's files and be made available to the Department as requested by the Department, its representatives and its agents. The Contractor further agrees to submit a copy of its personnel policies to the Department, if requested, within ten days of receipt of such request.

C. PROGRAM EVALUATION:

The Contractor agrees to conduct an annual self-assessment. The Contractor's Social Service Advisory Committee will annually monitor the SSBG-funded Program to assess goals, progress, and effectiveness and will produce a report with recommendations to the Contractor's staff. This report will be made available to the Department's Program representative at the time of the annual Department on-site review. Clients will participate in the Program's evaluation process by completing the Contractor's service satisfaction surveys. The Contractor will include as summary of such surveys completed in the evaluation report described herein.

D. QUALITY ASSURANCE COMPLIANCE:

1. The Contractor agrees to comply with any and all applicable regulations adopted by the Department or other departments pursuant to the services provided under this contract and, as applicable, require that all pertinent subcontractors comply as well.
2. The performance of the Contractor, and any applicable subcontractors, shall be reviewed and evaluated at least annually by Department staff. Such reviews and evaluations may be performed by examination of client records, service logs, other documents and reports, and a meeting(s) with Contractor staff and/or clients and Board members. Site visits will be conducted at funded facilities and program sites administered by the Contractor.

- E. CLIENT-BASED OUTCOMES AND MEASURES:** The Contractor will implement the Program and services described herein to result in the following outcomes on behalf of the clients in the Program. Such outcomes will be measured the in manner described herein and documented in the client case records. The Department will monitor outcome results achieved pursuant to these terms and conditions.

COUNSELING SERVICES

1. The clients' parent-child relationship has improved.
 - a. At least 30% of those clients in the Program whose primary treatment need is improved family relationships will experience such.
2. The clients' marital relationship has improved.
 - a. At least 30% of those clients in the Program whose primary treatment need is improved marital relationships will experience such.

3. The clients' behavioral health has improved.
 - a. At least 30% of those clients in the Program whose primary treatment need is improved behavioral health will experience such.

F. FEDERAL REQUIREMENTS:

1. Throughout the term of this contract, the Contractor will ensure that funds made available under this contract will be used to support initiatives designed to assist the clients served as identified in Part I Sections A.3 and 4 of this contract. Documentation of goals and objectives will be included in the required Progress Narrative reports described in Part I, Section H.1 of this contract. The objective of these initiatives shall include but are not limited to:
 - a. Achieving or maintaining economic self-support to prevent, reduce, or eliminate dependency;
 - b. Achieving or maintaining self-sufficiency, including reduction or prevention of dependency;
 - c. Preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interests; or preserving, rehabilitating, or reuniting families;
 - d. Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care; and
 - e. Securing referral or admission for institutional care when other forms of care are not appropriate or providing services to individuals in institutions.
2. The Contractor may not use SSBG funds or incur any related costs for services provided under this contract for any of the following:
 - a. The purchase or improvement of land, or the purchase, construction or permanent improvement of any building or other facility;
 - b. The provision of cash payments for costs of subsistence or for the provision of room and board (other than costs of subsistence during rehabilitation, room and board provided for a short term as an integral but subordinate part of a social service, or temporary emergency shelter provided as a protective service);
 - c. The payment of wages for any individual as a social service (other than payment of the wages of welfare recipients employed in the provision of child day care services);
 - d. The provision of medical care (other than family planning services, rehabilitation services, or initial detoxification of an alcoholic or drug dependent individual) unless it is an integral but subordinate part of a social service;
 - e. The provision of any social services (except services to an alcoholic or drug dependent individual or rehabilitation services) provided in and by employees of any hospital, skilled nursing facility, intermediate care facility, or prison, to any individual living in such institution;
 - f. The provision of any educational service which the State makes generally available to its residents without cost and without regard to their income;
 - g. The provision of any child day care services unless such services meet applicable standards of State and local child care laws;

- h. The provision of cash payments as a social service;
 - i. The provision of cash payments for any item or social service (other than an emergency item or service) furnished:
 - i. By an individual or entity during the period when such individual or entity is excluded under Federal law, or
 - ii. At the medical direction or on the prescription of a physician during the period when the physician is excluded under Federal law and when the person furnishing such item or service knew or had reason to know of the exclusion (after a reasonable time period after reasonable notice has been given to the person).
 - j. The provision of support services provided directly by staff of a correctional facility for criminal offenders or ex-offenders.
3. In addition to Part II, Section B. 13 of this contract, the State requires that the language of the following certification be included in the award documents for all sub-awards at all tiers including subcontracts, sub-grants, and contracts under sub-recipients, which shall certify and disclose accordingly. The Contractor certifies that:
- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the state, to any person for influencing or attempting to influence any officer or employee of any agency, member of Congress, an officer or employee of, or an employee of a member of Congress, or an employee of a member of Congress in connection with the awarding of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the State shall complete and submit standard Federal form-LLL, "Disclosure Form to Report Lobbying," (obtained from Health and Human Services) in accordance with its instructions.
4. If Federal Block Grant funding is appropriated to this contract, the Department assumes no liability for payment unless the terms of this contract are in accordance with a legislatively-approved block grant plan, as provided by Connecticut General Statutes §4-28b.

G. SUBCONTRACTED SERVICES: In addition to Part II, Section D.3 of this contract:

- 1. The Contractor agrees to notify the Department prior to finalizing any subcontractor relationship for direct human services covered under this agreement.
- 2. Any subcontract shall contain terms that require the subcontractor to maintain books, records, documents, program and individual service records, and other evidence of its accounting and billing procedures and practices which sufficiently and properly reflect all direct and indirect costs; that these records shall be subject at all reasonable times to monitoring, inspection, review or audit by authorized employees of the State, or, where applicable, federal agencies; and that the subcontractor shall retain all such records concerning this contract for a period of 3 years after the completion and submission to the State of the Contractor's annual financial audit.
- 3. The Contractor agrees to be responsible to the Department for the performance of said subcontractor. The establishment of a subcontractor relationship shall not relieve the Contractor of any responsibility or

liability under the contract. The Contractor shall bear full responsibility, without recourse to the Department for their performance.

H. PROGRAMMATIC/STATISTICAL REPORTING:

1. The Contractor will submit to the Department completed quarterly statistical reports on a DSS HUM-2044 form within 30 days of the end of each quarterly period. The Contractor will submit six-month progress narrative reports on DSS HUM-2055 forms. The initial progress narrative report will be submitted within 30 days of the end of the first 6 month period. The final progress narrative report will include a summary to address the Program's outcomes and measures, and will be submitted within 60 days of the end of the contract period.
2. The Contractor will submit such required Program reports to the Department's Program representative located at Community Services Division, Department of Social Services, 25 Sigourney Street, Hartford, CT 06106.

I. FINANCIAL REPORTING:

1. The Contractor will submit to the Department quarterly fiscal reports on DSS-304 and DSS-305 forms within 30 days following the end of each quarterly period. The final fiscal report is due within 60 days following the end of the entire contract period.
2. The Contractor will submit such required financial reports to the Department's Program representative located at Community Services Division, Department of Social Services, 25 Sigourney Street, Hartford, CT 06106.
3. **Interest:** Any interest earned by the Contractor as a result of payments authorized by the Department shall be reported to the Department by the Contractor on the next Quarterly Financial Report submitted after that interest income is earned. The Contractor agrees to follow the Department's direction as to the disposition of such interest income.

J. BUDGET AND PAYMENT PROVISIONS:

1. The Department agrees to pay for the services provided and as described under this contract at an amount not to exceed \$3,657.00 for the contract period **October 1, 2005 through September 30, 2006.**
2. The Contractor agrees to utilize Department funds in accordance with the budget on page 13 of this contract.
3. The Contractor will submit written requests for payment on a quarterly basis on a DSS W-1270 Form to the Department's Program representative located at Community Services Division, Department of Social Services, 25 Sigourney Street, Hartford, CT 06106. Requests for payment will be honored and funds released based on submission by the Contractor, with review and acceptance by the Department, of quarterly financial reports; the availability of funds; and the Contractor's satisfactory compliance with the terms of the contract.
4. When the Department's review of any financial report or on-site examination of the Contractor's financial records indicate that under expenditure or under utilization of contract funds is likely to occur by the end of the contract year, the Department may, with advance notice to the Contractor, alter the payment schedule for the balance of the contract period.

5. **Surplus/Excess Payments:** In the event the Department has advanced funds to the Contractor or overpaid the Contractor, the Contractor shall at the end of the contract period, or earlier if the contract is terminated, return to the Department in full any unexpended funds within 30 days; or such unexpended funds may, at the discretion of the Commissioner of the Department, be carried over and used as part of a new contract period if a new similar contract is executed.

K. PROVISIONS RELATING TO EXPENDITURES:

1. Expenditures shall be defined as expenses incurred by the Contractor, on an accrual basis, in delivering the services described in Part I herein, and in categories that the Department has agreed to pay in accordance with Part I, Section J.2 above.
2. The Contractor's expenditures may vary in the amount per category from those set forth in the approved budget, provided that such variance does not materially change the services described in this Part I. The Contractor may not vary the category of expenditures set forth in the approved budget absent the Department's written approval in accordance with Part I, Section L.2 below.
3. During the term of the contract, the Contractor shall notify the Department, of the categories of and actual expenditures made under the contract in accordance with Part I, Section I above.
4. The Contractor shall maintain records sufficient to report the expenditures made under the contract and shall, if requested, provide such records to the Department.
5. The Contractor may allocate expenditures such as administrative and general, rent, utilities, etc., under the contract provided that:
 - a. such allocated expenditures were included by category in the budget, and
 - b. the procedure for allocation is reasonable and does not unfairly burden the Department with expenditures properly applied to services beyond those needed to deliver services described in this Part I.

L. BUDGET VARIANCE:

1. The Contractor may transfer funds from one category to another (except for equipment) in the agreed upon and approved budget included in this contract for a single component without prior notification of the Department under the following conditions:
 - a. The amount by which a single category may be increased may not exceed 15% of the approved amount or \$1,500.00, whichever is greater. This applies only to category amounts in the formally approved budget subsequently approved budget revisions.
 - b. Budget flexibility is to be applied to each component separately and is not to be computed on the composite budget items.
 - c. The number of people or the percentage of time charged to a job classification may be increased, provided this does not exceed the flexibility cited above.
 - d. The Contractor may not make any transfer under this procedure that involves any of the categories or kinds of expenditures specifically listed below.
 - e. All such transfers will be reflected on the next submitted financial report.

2. The Department requires the following changes in approved Program budgets to have prior written Department approval by a formal budget revision and/or formal contract amendment:
 - a. The purchase of an item of equipment not approved in the original budget.
 - b. A transfer that involves an increase of an approved category amount by more than 15% or \$1,500.00, whichever is greater.
 - c. Any increase in compensation for services under a third party contract.
 - d. Any transfers of funds from one component to another.
 - e. Any transfer of budgeted Program income or food reimbursement.
3. The Department will respond to a properly executed request within 30 days of receipt.
4. No budget revisions proposed by the Contractor may be submitted later than 30 calendar days after the program has ended, except that the Department may entertain, at any time, a budget revision for the purpose of increasing funds solely for the audit of the Program. The final financial report will show all category overruns. Costs incurred after the end of the budget period will be disallowed except where the Department has expressly approved in writing and in advance.

M. CONTRACT SETTLEMENT:

1. Upon successful completion of the contract, the Contractor shall notify the Department, on forms provided by and in a manner prescribed by the Department, of all expenditures made during the term of the contract.
2. The Department may disallow any expenditure listed by the Contractor provided that the Department notifies the Contractor of such disallowance within 30 days of receipt of notification under Part I, Section L.1 above, and the disallowance is because:
 - a. the expenditure was properly in a category that the Department had refused to pay, or
 - b. the expenditure was not supported by sufficient records, or
 - c. the expenditure was not made to deliver the services described in this Part I, or
 - d. the expenditure was excessive in the opinion of the Department.
3. In the event that the Department disallows any expenditure, the Contractor shall have the right to appeal the decision to the Commissioner, provided that it submits its appeal in writing within 60 days of notification of the disallowance. The Department shall have the burden of demonstrating the appropriateness of the disallowance. The decision of the Commissioner shall be final.
4. The Department shall compute the difference between the total payments it made to the Contractor and the Contractor's total expenditures as defined in Part I, Section K.1. above.
5. If the Contractor's expenditures exceed the maximum allowable payments made by the Department under this contract, the Department shall have no obligation to make additional payments to the Contractor.
6. If the Contractor's total expenditures were less than the total payments made by the Department, the Contractor shall comply with the provisions regarding Surplus/Excess Payments as set forth above in Part I, Section J.5.

N. TERMINATION:

1. In addition to the provisions of Part II, Sections E.3. and E.5. of this contract, this contract may be terminated by the State for convenience or for financial instability, subject to the following termination provisions.
2. All notices of termination as defined in the subsections below shall be signed by the Contract Administrator and/or designee, shall specify a date of termination and shall be delivered to the Contractor no less than 90 days prior to the specified date of termination.
3. **Termination for Convenience:**
 - a. The Department may terminate performance of work under the Contract in whole or in part whenever for any reason the Department shall determine that such termination is in the best interest of the Department and/or the State of Connecticut.
 - b. In the event that the Department elects to terminate the Contract pursuant to this provision, the Contract Administrator and/or designee shall notify the Contractor by certified mail, return receipt requested. Termination shall be effective as of the close of business on the date specified in the notice.
4. **Termination for Financial Instability:**
 - a. In the event that the Contractor becomes financially unstable to the point of threatening the ability of the Department to obtain the services provided for under this contract, ceases to conduct business in the normal course, makes a general assignment for the benefit of creditors, suffers or permits the appointment of a receiver for its business or its assets, the Department may, at its option, immediately terminate this contract.
 - b. In the event the Department elects to terminate this contract under this provision, it shall do so by the Contract Administrator and/or designee sending notice of termination to the Contractor by certified mail, return receipt requested, specifying the date of termination.
 - c. In the event of the filing of a petition in bankruptcy by or against a principal subcontractor, the Contractor shall immediately so advise the Department. The Contractor shall ensure that all tasks related to the subcontract are performed in accordance with the terms of the contract and agrees that the filing of a petition in bankruptcy by or against a subcontractor shall, in no way, relieve Contractor of its duties under this contract.
5. **Procedure for Termination:** In addition to the requirements set forth in Part I, Section K. of this contract, upon delivery by certified mail to the Contractor of a Notice of Termination specifying the nature of the termination and the date upon which such termination becomes effective, the Contractor shall:
 - a. Stop work under the contract on the date and to the extent specified in the Notice of Termination.
 - b. If the Department so directs in writing, terminate all subcontracts to the extent that they relate to the performance of work terminated by the Notice of Termination or assign to the Department in the manner and to the extent directed by the Contract Administrator all of the right, title, and interest of the Contractor under the subcontracts not so terminated, in which case the Department shall have the right, in its discretion, to settle or pay any and all claims arising out of the termination of such subcontracts.
 - c. Complete the performance of such part of the work as shall not have been terminated by the Notice of Termination.

- d. Be entitled to payment for services rendered through the effective date of termination.

O. MISCELLANEOUS PROVISIONS:

1. **Contractor Procurements:** The Contractor agrees to conduct procurements of equipment, services, and/or supplies necessary to discharge its duties under this contract through the use of competitive bids. The Contractor must retain evidence of its procurements in its files for audit purposes. Contractors may obtain procurement guidance from the Department, as required, through their named Liaison.
2. **Equipment and Supplies:**
 - a. Equipment shall mean all tangible personal property such as tables, chairs, lamps, desks, copying machine, typewriters, computer equipment, etc., with a normal useful life of at least one year and an acquisition cost of more than \$2,500.
 - b. Supplies shall mean all tangible personal property other than equipment.
 - c. Purchase of equipment and supplies by the contract shall be limited to those items essential to carrying out the program, operations and/or services authorized by this contract and approved by the Department Contract Administrator.
 - d. The Contractor shall maintain an inventory of all equipment and shall provide copies of the inventory to the Department upon acquisition of the equipment or as requested by the Department Contract Administrator. The Department shall determine the inventory data requirements.
 - e. Any item of equipment purchased under this agreement, may not be discarded, sold or removed from the inventory without the prior written approval of the Department Contract Administrator.
 - f. Prior to the expiration or termination of the contact by either party, the Department will determine the manner of the disposition of all equipment and unused supplies purchased under this agreement, in accordance with Part I, Section O.2.c. above.
 - g. Within 90 days of the termination of this contract, the Contractor will be informed in writing by the Department Contract Administrator as to the disposition method of equipment and unused supplies if the Contractor goes out of business.
3. **Audit Exceptions:** In addition to and not in any way in limitation of the obligation of the agreement, it is understood and agreed by the Contractor that the Contractor shall be held liable for any State or Federal audit exceptions and shall return to the Department all payments made under the agreement to which exception has been taken or which have been disallowed because of such an exception.
4. **Severability:** If any provision of this contract is declared or found to be illegal, unenforceable, or void, then both parties shall be relieved of all obligations under that provision. The remainder of this contract shall be enforced to the fullest extent permitted by law.

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager
CC: Martin Berliner, Town Manager
Date: February 13, 2006
Re: Market Feasibility Study for Assisted Living

Subject Matter/Background

Attached please find the executive summary for the market feasibility study regarding assisted living completed for the town by the firm of Brecht Associates. We did separately mail the entire study to the Town Council.

Our consultants at Brecht would like to present their findings to the Town Council and the community, and we have tentatively scheduled the February 27, 2006 meeting for this purpose.

Recommendation

Staff recommends that the Town Council schedule a presentation regarding the market feasibility study for its meeting on February 27th.

The following motion is suggested:

Move, effective February 13, 2006, to schedule for the Town Council's regular meeting on February 27, 2006 a presentation by Brecht Associates regarding the market feasibility study for assisted living in the Town of Mansfield.

Attachments

1) Brecht Associates, Market Study Executive Summary for Town of Mansfield

MARKET STUDY EXECUTIVE SUMMARY
FOR
Town of Mansfield

Submitted By:
Brecht Associates, Inc.
201 S. 25TH Street – Suite 208
Philadelphia, PA 19103
Telephone: (215) 545-2905
Fax: (215) 545-2905

November 2005

EXECUTIVE SUMMARY

Study Background, Client Background, Objectives And Approach

The Town of Mansfield in Tolland County, Connecticut (Mansfield) requested a market feasibility study to determine whether the local area could support the development of various senior housing options. Mansfield intends to use the results of the study to support the development of guidelines for the evaluation of proposals for various types of senior housing, including active adult communities (AAC) and independent living (IL) or assisted living (AL) communities.

MARKET AREA DEFINITION, REGIONAL PROFILE, SITE DESCRIPTION AND PERCEPTION

Market Area Definition

The Market Area (MA) for a senior housing community is that geographic area from which the majority of residents of the community can be expected to be drawn. The proportion of residents moving from the MA to a senior housing community can range from sixty to ninety percent depending on a number of factors including: the extent to which the area is geographically segmented; the appeal of the MA in general and the site in particular; the sphere of the sponsor's influence; and the extent to which younger family members living in the MA may influence or bring elderly relatives from outside the area to live near them. The percentage of residents that come from outside of the defined MA will come from areas contiguous to the MA (such as other locations in Tolland and Windham counties), as well as more distant areas in Connecticut and other parts of the country. In general, the people relocating from more distant areas are joining family members in the area, or returning "home" from an earlier retirement in another location.

Based on our findings, the market area includes zip codes in Tolland County and Windham County, CT. The Market Area zip codes are presented in the table below (excerpted from Chapter 2, Table 2:1).

| TABLE 2:1 | |
|------------------------------|------------------------------|
| Market Area Zip Codes | |
| <i>Zip Code</i> | <i>Community¹</i> |
| Tolland County | |
| 06268 | Mansfield |
| 06269 | Mansfield |
| 06250 | Mansfield Center |
| 06251 | Mansfield Depot |
| 06237 | Columbia |
| 06238 | Coventry |
| 06084 | Tolland |
| 06279 | Willington |
| Windham County | |
| 06278 | Ashford |
| 06235 | Chaplin |
| 06226 | Willimantic |
| 06256 | North Windham |
| 06280 | Windham |

Regional Profile and Site Potential

The Town of Mansfield lies in the heart of eastern Connecticut, and is the home of the University of Connecticut at Storrs. Presently, there are several locations in Mansfield that may be suitable for development of senior housing units, but no single area has been identified. Based upon evaluation of the current resources in transportation (including roadway access), shopping and services, the general Mansfield area appears able to have many of the features necessary to support a senior housing community.

Area Perception

All interviewees were familiar with Mansfield. In general, Mansfield is felt to be a very acceptable location for senior housing. Much of the surrounding countryside is rural, and Mansfield is considered to be a focal point for area residents, filled with the array of businesses and services that meet the needs of local residents. All of those interviewed recognized that there was a lack of housing options designed

¹ Community names were obtained from the US Postal Service at www.usps.com.

specifically for seniors in Mansfield, and several speculated that any type of senior of housing would “have a line (of prospective residents) up and down the streets”.

None of those interviewed felt that there were any cultural, social or psychological barriers to development of senior housing in Mansfield, and all felt that a Mansfield location was a good choice (as compared to locations in surrounding towns). The University was considered to be a positive aspect of Mansfield, drawing more residents to the area and supporting the local economy.

There were just two cautionary notes with regard to the development of senior housing units in the Mansfield area: the lack of transportation services (e.g., bus service routes) and the lack of public water and sewer services in many parts of the region.

DEMOGRAPHIC TRENDS

Mansfield is a “University town”, and it must be noted that the statistics in the demographic section of the report are inclusive of the student population (to the extent that these individuals were counted appropriately by the last Census). This may cause some of the demographic parameters to be skewed by the presence of the students. However, it should also be noted that the demand analysis for the senior housing units is driven by age and income data specific to the target households (55 to 74 for active adult units, or age 75 and above for independent living and assisted living units), and therefore the results of the demand analysis are not affected by the presence of the student population.

In general, demographic findings are positive. *Population 55 to 74* (the target market for active adult units) in the MA is projected to increase during the trend period (2005 through 2010). Among the *households* in this age segment, nearly 75 percent had incomes over \$35,000 in 2005 and this proportion is expected to increase by 2010. It is this age and income group that represents the target market for active adult housing units in for the “middle income range”². Similarly, at the higher income range, just over 40 percent of the households 55 to 74 had incomes over \$75,000 in 2005, and again, this proportion is expected to increase by 2010.

² The analyses for senior housing units will consider the potential demand for units in two income groups, a middle range of \$35,000 to \$74,999 and a high range of \$75,000+. These income levels were agreed upon by the client.

In considering the target market for independent and assisted living units (age 75 and above), the *population* in the MA is projected to increase during the trend period (2005 to 2010). Among the *households* in this age segment, nearly 41 percent had incomes over \$35,000 (the “middle income group”) in 2005 and by 2010 the proportion of these households will increase. Similarly, at the higher income range, nearly 14 percent of the households 75 and above had incomes over \$75,000 in 2005, and again, this proportion is expected to increase by 2010.

COMPETITIVE ENVIRONMENT

The competitive environment is generally favorable.

Active Adult Units

There are three competitive communities within the MA (Bidwell Village, Glen Ridge Cooperative, and The Village at Crystal Springs) and two communities proximate to the MA (Isabella’s Court and The Village at Hebron).

CCRCs and Independent Living Units

There are no CCRCs or independent living units within the MA. Proximate to the MA, there is one CCRC in Manchester (The Arbors at Hop Brook) and one IL community in Brooklyn (Creamery Brook). Neither of these communities reports a significant resident draw from the MA towns.

Assisted Living Units

There are no truly competitive assisted living units within the MA. Lyon Manor, Inc. is an assisted living community in Willington. This older residential care home also accepts a younger, disabled population, and the community itself is not considered up to contemporary standards. Proximate to the MA, both The Arbors at Hop Brook (a CCRC) and Creamery Brook allow residents to age in place with assisted living services.

QUALITATIVE INTERVIEWS

The results of the qualitative interviews were strongly supportive of the development of senior housing units in Mansfield. The development of assisted living units was of particular interest, although many interviewees were in favor of development of a community with a continuum of care, that is, a community that would offer additional levels of care/housing such as independent living units.

ANALYSIS OF MARKET DEPTH

Active Adult Units

The results of the analysis demonstrate a unit potential of 53 units in 2007, 75 in 2008, 82 in 2009 and 105 in 2010. These figures represent the number of additional units that could be absorbed each year in the market area. The number of age and income-qualified households is increasing slightly each year in the MA which is helping to offset the increasing number of competitive units.

The unit potential actually demonstrates the total number of additional units that can be sustained in the market area in a given year and absorbed over time. In evaluating this figure, it is important to keep in mind that the typical absorption pace in this market is two units per month, resulting in 24 units each year. Based on the results of this analysis, this absorption rate should be achievable and possibly exceeded. It is not possible to predict preferences for specific projects which may influence the absorption rates, and when several projects come to market at the same time, this can have an adverse effect on fill rates for some, or all of the projects.

Independent Living Units

In 2007, at the moderate-income level (\$35,000-\$74,999), there is a unit potential of 48 units. At the higher income level (\$75,000+), the unit potential is 27 units (for a total of 75 units in 2007). These figures reflect the greater number of households in the more moderate-income range. Results are similar for 2010, where unit potential is 54 at the moderate-income level and 35 at the higher income level (a total of 89 units).

Market share rates range from 2.3 percent (moderate income) to 4.1 percent (higher income), indicating that there is growth potential within this market segment. Average market share rates (when competition is present and mature) are typically in the range of 15 percent. Again, results are similar in 2010 and market share ranges from 2.1 percent (moderate income) to 3.3 percent (higher income).

Assisted Living Units

In 2007, the results of the analysis demonstrate a unit potential of 38, at an income level of \$35,000 and above. Similarly, for 2010 the unit potential is 43.

The market share rate is 1.0 percent during both years, indicating that there is growth potential within this market segment.

FINDINGS AND RECOMMENDATIONS

Findings

The summary of findings is represented by each of the individual sections detailed above, and therefore, they are not repeated here.

Recommendations

In general, based on the results of the qualitative interviews, the site analysis (location), and the results of the demand analyses for active adult, independent and assisted living, we believe that conditions may be favorable for the successful development of such projects within the Town of Mansfield. We do, however, have some concerns about the pace of development for additional active adult units, and this is discussed in more detail in Chapter 7 of this report. With respect to independent living and assisted living units, we recommend that the Town of Mansfield seriously consider proposals to develop such units. While we believe that it is feasible to develop a stand-alone assisted living community, development of assisted living units in conjunction with independent living units will provide residents with a continuum of care.

The results of the quantitative analysis indicate that up to 38 assisted living units and 75 independent living units could be supported (in 2007). It has been our experience that smaller numbers of assisted living units are adequate to support residents who move from a community's independent living units. Across the nation, it has been noted that in many communities offering a continuum of care, residents are quite reluctant to move along the continuum to higher levels of care, and do so only as a last resort. In many cases, independent living residents age in place with services, sometimes with periodic stays in assisted living for episodic illness. Although the majority of the interest in developing senior housing units in the Town of Mansfield has been in the area of assisted living units, we feel that a blend of assisted living and independent living units, providing a continuum of care, would be the best fit. This does not mean that we would recommend that the Town turn away a developer that proposed stand-alone assisted living (or independent living) units, it is simply that a community which could provide a continuum of care would offer the most to the Town. Furthermore, based upon the results of the demand analysis, we recommend that any newly developed independent living and assisted living units be targeted at a moderate to middle income senior (\$35,000 to \$74,999). Finally, based on the quantitative findings of this study, it appears that a rental or entrance fee project could be feasible.

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager *Matt*
CC: Martin Berliner, Town Manager; Lon Hultgren, Director of Public Works
Date: February 13, 2006
Re: Grant Agreement for Alternative Fuel Vehicle

Subject Matter/Background

The town has been awarded a seconded Alternative Fuel Vehicle Grant for a Ford Escape Hybrid vehicle, which will be used by the Public Works Superintendent. The Town Council had previously authorized the submission of the grant application.

Financial Impact

The grant is for the difference in cost between a non-hybrid vehicle and a hybrid vehicle, which in this case totals \$4500. Because this vehicle is more fuel-efficient vehicle than a standard automobile, the town will realize savings via reduced fuel costs.

Recommendation

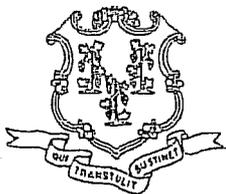
Staff recommends that the Town Council authorize the Director of Public Works to execute the agreement necessary to receive the grant.

If the Town Council supports this recommendation, the following motion is in order:

Move, effective February 13, 2006, to authorize Director of Public Works Lon R. Hultgren to execute the attached "Agreement between the State of Connecticut and Town of Mansfield for a Cash Grant toward the Purchase of Alternative Fuel Motor Vehicles."

Attachments

1) Excerpts of agreement and transmittal letter from the state DOT



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION



2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546

Phone: (860) 594-2915

February 3, 2006

Mr. Lon R. Hultgren
Director of Public Works
Town of Mansfield
4 South Eagleville Road
Mansfield, Connecticut 06268

Dear Mr. Hultgren:

Subject: Agreement No. 8.17-15(05)

Enclosed for your witnessed signatures are two (2) copies of the subject agreement. This Agreement provides a cash grant towards the Purchase of Alternative Fuel Vehicles. Please feel free to call me should you have any questions pertaining to the agreement.

Please follow the enclosed "Instructions for Agreement Signature" and return this signed agreement at your earliest convenience to assure that your agreement is promptly processed.

A fully executed copy of the agreement will be returned to you upon its completion.

Very truly yours,

A handwritten signature in black ink, appearing to read "B. Wozniak".

Barbara D. Wozniak
Transportation Planner
Bureau of Public Transportation

Enclosures

**AGREEMENT
BETWEEN THE STATE OF CONNECTICUT
AND
TOWN OF MANSFIELD
FOR A CASH GRANT TOWARD THE
PURCHASE OF ALTERNATIVE FUEL MOTOR VEHICLE(S)
FHWA GRANT NO. CM-000R(298)
STATE PROJECT NO. 170-2488**

THIS AGREEMENT, concluded at Newington, Connecticut, this _____ day of _____, 200_, by and between the State of Connecticut, Department of Transportation, Stephen E. Korta, II, Commissioner, acting herein by H. James Boice, Bureau of Public Transportation, duly authorized, hereinafter referred to as the STATE, and the Town of Mansfield, a public body or eligible private nonprofit or for profit corporation federally approved pursuant to the Transportation Equity Act for the 21st Century, as amended, having its principal place of business at 4 South Eagleville Road, Mansfield, Connecticut 06268, acting herein by Lon R. Hultgren, Director of Public Works, hereunto duly authorized, hereinafter referred to as the Second Party.

WITNESSETH, THAT:

WHEREAS, the Transportation Equity Act for the 21st Century, as amended, authorizes funds for federal-aid highways, highway safety programs, transit programs, and for other purposes; and

WHEREAS, the Federal Highway Administration (hereinafter referred to as FHWA) has designated the State of Connecticut as grant recipient for Federal funds under the Transportation Equity Act for the 21st Century, as amended; and

WHEREAS, the Governor of the State of Connecticut, in accordance with a request by FHWA, has designated the Commissioner of the Department of Transportation to evaluate and select projects/programs proposed by public bodies or eligible private nonprofit and for profit corporations that would result in improved air quality in the State of Connecticut; and

WHEREAS, the STATE has determined the Second Party's proposed project/program to purchase alternative fuel vehicles and/or particulate filters for diesel engine vehicles would result in improved air quality and thereby qualifies the Second Party for federal assistance; and

WHEREAS, the STATE will utilize grant funds to reimburse the Second Party for the incremental cost of their alternative fuel vehicle purchases and/or purchase of particulate filters for diesel engine vehicles; and

WHEREAS, the Second Party is responsible for all costs associated with the operation of their alternative fuel vehicle(s) including maintenance, repair, fuel or fueling facilities, insurance and administration; and

WHEREAS, the STATE, pursuant to Subsection (a) of Section 13b-34 of the Connecticut General Statutes, as revised, is authorized to enter into an Agreement with the Second Party providing for the distribution of Federal funds and State funds (if available) to enable the Second Party to purchase equipment solely for the hereinabove stated purpose, and in connection therewith, the Bureau Chief, given the authority to execute Express Findings by the Commissioner of Transportation, has made an Express Finding as is required by Section 13b-35 of the General Statutes of Connecticut, as revised.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth, the STATE and the Second Party agree as follows:

1. **Incremental Cost:** is defined as the purchase cost of the alternative fuel vehicle, minus the cost of a conventionally powered vehicle of comparable make and model.

2. **Agreement of the Parties:** The purpose of this Agreement is to provide funds for the incremental cost of alternative fuel vehicle purchases and/or particulate filters for diesel engine vehicles to improve air quality by encouraging the use of alternative fuel vehicles and particulate filters as described in the Program Summary of the CT Alternative Fuel Program, which is incorporated herein by reference (hereinafter referred to as the Project and/or Program) and as described in the Funding Request submitted by the Second Party which is incorporated herein by reference (hereinafter referred to as the "Funding Request"). This Agreement will state the terms, conditions and mutual understanding of the parties as to the manner in which the Project/Program will be undertaken and continued.

3. **Term of Agreement:** The STATE will maintain a fiduciary interest in the vehicles for a period covering 24 months of their operation, commencing on the date that each vehicle is purchased and/or placed into active service, or up to 100,000 miles of each vehicle's operation. During this period, the Second Party will provide the STATE or its agents with an annual certification stating whether the vehicles are still in operation and citing the most recent odometer readings for the vehicles. The Second Party will also participate in interviews with the STATE and its agents so that the STATE can obtain information on the performance of the vehicles.

4. **Scope of Project/Program:** The Second Party hereby agrees to accept, subject to all herein contained terms and conditions, a Cash Grant not to exceed the amount of Four Thousand Five Hundred Dollars (\$4,500), hereinafter referred to as the "Grant", to be used exclusively to reimburse the Second Party for the incremental cost of one (1) alternative fuel vehicle(s), hereinafter referred to as the "Project Equipment".

5. **Purchase of Project Equipment:** The purchase of all Project Equipment financed in whole or in part pursuant to this Agreement shall be undertaken by the Second Party, and shall be purchased in accordance with applicable State law and the standards set forth in Office of Management and Budget (OMB) Circular A-102, Attachments "O" and "N", incorporated herein by reference.

The Second Party may order the Project Equipment in advance of receipt of a fully executed Agreement in order to expedite the delivery of the Project Equipment; however, this action shall be taken entirely at the risk of the Second Party. The STATE shall not incur any liability prior to the execution of this Agreement and its approval as to form by the Attorney General of the State of Connecticut. The failure of the Second Party to comply with the conditions set forth herein relieves the STATE from any and all liability under this Agreement.

Proof of purchase shall consist of a dated manufacturer's or vendor's invoice naming the Second Party as recipient of the Project Equipment, fully identifying the Project Equipment, marked as "Paid in Full" and signed by an official representative of the manufacturer or dealer. The invoice will also contain the vehicle supplier's statement which attests to the incremental cost of the alternative fuel options of each vehicle.

Failure to meet any conditions imposed by this Agreement will result in a return to the STATE of the Grant by the Second Party.

6. Payment to the Second Party: Upon full and proper execution of this Agreement and upon receipt by the STATE of a manufacturer's or vendor's sales agreement for the Project Equipment stating the incremental cost of the vehicle(s), along with proof of insurance in accordance with article 9, paragraph (b), the STATE shall make available to the Second Party a Cash Grant not to exceed Four Thousand Five Hundred Dollars (\$4,500). All vehicles must be placed into service by December 30, 2006.

The Grant will be the maximum contribution by the STATE. Additional costs for the Project Equipment will be borne by the Second Party.

The Second Party agrees that the receipt of funds under this Agreement is subject to all controls and conditions imposed by this Agreement and the relevant Federal and/or State regulations.

The Second Party agrees that the terms of this Agreement do not constitute a loan but rather a grant for the specific purposes contained herein.

The Second Party agrees it is not authorized to allow funds appropriated under this Agreement to be used to pay its creditors unless the creditor incurred an expense specifically authorized by this Grant and relevant Federal and/or State regulations.

The STATE will reimburse the Second Party for the dollar amount of the incremental cost stated on the vehicle invoice, unless that amount exceeds the amount approved by the STATE and specified in the Agreement between the STATE and the Second Party. In cases where the invoice amount exceeds the amount stated in the Agreement, the STATE will reimburse the Second Party for the approved amount stated in the Agreement.

Failure to meet any conditions imposed by this Agreement or the STATE's approval of the Funding Request will result in a return to the STATE of the Grant by the Second Party.

7. Americans With Disabilities Act: This clause applies to those second parties who are or will be responsible for compliance with the terms of the Americans with Disabilities Act of 1990 ("Act"), Public Law 101-336, during the term of the Agreement. The Second Party represents that it is familiar with the terms of this Act and that it is in compliance with the Act. Failure of the Second Party to satisfy this standard, as the same applies to performance under this Agreement, either now or during the term of the Agreement, as it may be amended, will render the Agreement voidable at the option of the STATE upon notice to the Second Party. The Second Party warrants that it will hold the STATE harmless and indemnify the STATE from any liability which may be imposed upon the STATE as a result of any failure of the Second Party to be in compliance with this Act, as the same applies to performance under this Agreement. The Second Party shall be responsible to ensure that all Project Equipment meets specifications mandated by the Americans with Disabilities Act of 1990 (ADA) and Section 14-97b of the Connecticut General Statutes.

8. Ownership, Title and Registration of Project Equipment: The Second Party shall assume ownership of the Project Equipment and such Project Equipment shall be in the name of the Second Party subject to the restrictions on use and disposition as set forth herein. For the duration of this Agreement, the Second Party shall not transfer ownership of the Project Equipment to any third party without prior written approval of the STATE. Project Equipment shall be registered in accordance with all applicable rules and regulations of the Connecticut Department of Motor Vehicles.

9. Use of Project Equipment: The Second Party agrees that the Project Equipment shall be used in the manner described in the Funding Request for a period of time covering 24 months of the Project Equipment's operation, commencing on the date that the Project Equipment is purchased and/or placed into active service, or up to 100,000 miles of each vehicle's operation. If during such period, the Project Equipment is not used in this manner or the Second Party becomes insolvent, the Second Party shall immediately notify the STATE.

In further consideration of the use of said Project Equipment, the Second Party shall:

- (a) Guarantee that, at no cost or expense to the STATE, said Project Equipment shall be operated safely and regularly maintained throughout the term of this Agreement in accordance with the maintenance and inspection schedule supplied by the manufacturer of the Project Equipment.
- (b) Secure and maintain motor vehicle liability insurance coverage for personal injury and property damage of not less than One Million Dollars (\$1,000,000) per accident or occurrence so as to protect the STATE in awarding the Grant and the Second Party as the purchaser, owner and operator from all losses relative to the Project Equipment. Such insurance shall be provided at no cost to the STATE.

The STATE shall be named as an additional insured party at no direct cost to the STATE. Each insurance policy shall state that the insurance company shall agree to investigate and defend the insured against all claims for damages, even if groundless.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the day and year indicated.

WITNESSES:

STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION
Stephen E. Korta, II, Commissioner

Name:

By: _____ (Seal)
H. James Boice
Bureau of Public Transportation

Name:

Date: _____

TOWN OF MANSFIELD

Name:

By: _____ (Seal)
Lon R. Hultgren
Director of Public Works

Name:

Date: _____

APPROVED AS TO FORM:

Attorney General
State of Connecticut

Date: _____

PAGE
BREAK



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager *Matt*
CC: Martin Berliner, Town Manager; Lon Hultgren, Director of Public Works
Date: February 13, 2006
Re: WPCA, Community Sewer System Agreement for Valley Mobile Home Park

Subject Matter/Background

By state statute the town is required to "ensure the effective management" of any and all community sewer systems constructed within its borders. Valley Mobile Home Park (located on Route 32) is reconstructing a major part of its on-site septic system, which qualifies as a community sewer system. An agreement has been prepared that sets up operation and maintenance and sinking funds with the town to ensure the system is "effectively managed".

Financial Impact

There is some cost to the town to administer this agreement over time. In addition to tracking the O&M and sinking fund accounts, the operator needs to submit bi-annual reports to the town for review. According to state law, the town must regulate this activity.

Legal Review

We have six to ten of these agreements in place, and have followed the standard format for this agreement. Therefore, staff has not requested a separate legal review for this transaction.

Recommendation

Staff recommends that the Town Council, in its role as the Water Pollution Control Authority (WPCA), authorize the Town Manager to execute the agreement as presented.

If the WPCA supports this recommendation, the following motion is in order:

Move, effective February 13, 2006, to authorize the Town Manager to execute the attached Agreement between the Town of Mansfield and Valley View, LLC.

Attachments

- 1) Proposed Agreement between the Town of Mansfield and Valley View, LLC

KENNETH HODDINOTT d.b.a. VALLEY VIEW, L.L.C.

Water Pollution Control Authority
Town of Mansfield

Community Sewer System
Operation and Maintenance Agreement

This agreement made and entered into on the 26th day of January, 2006, between:

The Mansfield Water Pollution Control Authority, hereinafter referred to as the "WPCA" and

The owner, Kenneth Hoddinott, doing business as "Valley View, L.L.C.", hereinafter referred to as the "OWNER".

WITNESSETH:

WHEREAS, the OWNER has made application to the WPCA to construct and operate a privately owned, operated and maintained community sewer system to serve 21 units, with a maximum flow of 8400 gallons per day, to be constructed on land of the OWNER, located on the west side of Stafford Road (Connecticut State Highway Route 32) in the Town of Mansfield, Connecticut, and

WHEREAS, Section 7-246f (a) of the Connecticut General Statutes places the ultimate responsibility for ensuring the effective management of this community sewerage system with the WPCA and Section 7-246f (b) authorizes the WPCA to act upon default on behalf of the OWNER, and

WHEREAS, the WPCA and the OWNER are desirous of assuring that this private community sewerage system is operated and maintained in accordance with all applicable federal, state, and local regulations and Section 7-246f (a) of the Connecticut General Statutes.

NOW THEREFORE, in consideration of the mutual promises herein contained, each to the other, the parties agree as follows:

A. The OWNER agrees:

1. to construct the private community sewerage system at his own expense in accordance with the following referenced plan sheets, entitled: "Valley View, LLC, Site Plan, Merrow Road and Stafford Road, Mansfield Connecticut, date 11/01/2004, revised 9/19/05, revised 9/28/05, revised 10/28/05, revised 11/03/05, scale 1" = 100' ", prepared by The Center, LLC Architects & Engineers, sheets 1,2 and 3 of 3.
2. to operate and maintain the private community sewerage system in accordance with all conditions of this agreement and all applicable federal, state, and local standards, regulations and laws pertaining to sanitary sewerage systems, and in accordance with standard maintenance practices as defined in the current edition of the Water Pollution Control Federation's Manual of Practice No. 7, entitled "Sewer Maintenance" and to secure the services of a mutually agreed upon engineering firm to report on said operation and maintenance as outlined herein.

B. OPERATION AND MAINTENANCE FUND

1. The OWNER agrees to establish an escrow fund with the WPCA for the operation and maintenance of the community sewerage system, said fund to be called the OPERATION AND MAINTENANCE FUND, the fiscal year of said fund will be July 1 to June 30. The OWNER shall pay into this account forthwith one full year's estimated operation and maintenance cost for the sewerage system, including the full year's estimated cost of the services of a mutually acceptable engineering firm to review and report to the WPCA on the operation and maintenance of the system, and repair and maintenance work as recommended by said firm, and any direct costs incurred by the Town of Mansfield in carrying out its responsibilities herein established, or \$ 3000.00 , whichever is more. Thereafter, an annual payment shall be made on September 1, the amount of which shall be set by the Director of Finance after review of the preceding fiscal year's operating and maintenance expenses. This payment shall be sufficient to cover the foregoing expenses for that current fiscal year.
2. Payments shall be made out of the Operation and Maintenance Fund by the Town of Mansfield Director of Finance only. Payments for operation, maintenance and engineering as recommended in Section C.1 above, shall be disbursed from the fund only when requests for payment are accompanied by appropriate invoices and detailed descriptions of the work accomplished, and requests are submitted within 90 days of actual date of completion of work. Alternatively, the OWNER may leave the original fund intact without either drawing the fund down and replenishing it annually to adjust for Operation and Maintenance expenses as set forth in Section C.1. In this case the OWNER shall pay the costs of Operation and Maintenance directly but will still be responsible for complete reporting to the WPCA as described herein. Direct costs incurred by the Town of Mansfield for administration, management and or enforcement of the provisions herein established shall be deducted from the fund based on vouchers submitted by the Department of Public Works provided that said vouchers shall be made available to the OWNER for their review, and only after written notice of default has been delivered to the OWNER and the OWNER has not corrected all deficiencies pertaining to provisions herein established within 60 days after such notice. However, in the event of an emergency where public health regulations may be violated by a system malfunction, the Town retains the right to act immediately on behalf of the OWNER and to charge the OPERATION AND MAINTENANCE FUND for any reasonable costs incurred by the Town related to the emergency.
3. The OWNER agrees to make an additional interim payment in the event that the foregoing expenses during the year exceed the available balance in the OPERATION AND MAINTENANCE FUND. In that event, no payment shall be made from said fund for said expenditures until such time as said interim payment has been received from the OWNER equal to or greater than the estimated remaining fiscal year expenditures, as determined by the Town of Mansfield Director of Finance.

C. SINKING FUND

1. The OWNER agrees to establish a SINKING FUND with the WPCA to provide for the replacement of major components of the community sewerage system at the end of their estimated serviceable life, as set forth in Schedule "A" and Schedule "B", appended hereto. Said fund is to be called the SINKING FUND, and interest income shall accrue to the fund. Payments into this SINKING FUND are to be made annually commencing on the July 1 first occurring after the signing of this Agreement in an amount which shall be established to reflect cost of replacement, serviceable life, and increase in construction costs, as set forth in Schedule "A" and Schedule "B", appended hereto. p. 97r completion the amount of the annual payment

into the SINKING FUND, and the total amount which is on deposit in said account shall be reviewed annually to assure that:

- a. the amount of the annual payment is sufficient to provide for the ultimate replacement of said major components at the end of their estimated serviceable life without providing for the collection of excess monies, and,
 - b. the bases upon which said replacement cost is estimated, as set forth in Schedule "A" and Schedule "B", appended hereto, remain true.
2. Payments from the SINKING FUND shall be only for capital items meeting the tests of:
- a. Minimum dollar cost

The item shall represent a major expense not readily chargeable to the OPERATION AND MAINTENANCE FUND, and
 - b. Serviceable Life

The expenditure shall be for items which extend the serviceable life of the system, and not for items which represent ongoing repair and maintenance items.
3. Each such invoice chargeable to the SINKING FUND and meeting the above tests shall be accompanied by a certification from the engineering firm representing the OWNER, insuring that the above provisions are met, and shall be approved by the WPCA. Requests for payment shall be submitted to the Town of Mansfield and each invoice shall be accompanied by a detailed description of the expense incurred. Funds will be disbursed out of the SINKING FUND by the Town of Mansfield Director of Finance only, in accordance with provisions stated herein
4. Each fund provided for herein shall be in the name of the Town of Mansfield. Withdrawals shall be made only by the Finance Director of the Town of Mansfield upon invoices submitted to him by the OWNER or, in the event of default by the OWNER as provided for herein, by the WPCA.

D. REPORTING

1. The OWNER shall forward to the WPCA, semi-annual operation and maintenance reports of any and all routine, emergency, and preventive maintenance work done on the system, whether by the OWNER'S own forces or by contracted services, and any and all work recommended to be done on said system. Said report shall be written in a form approved by the WPCA and shall be timely submitted to the WPCA, on the first business day of January and July. The report shall be prepared by the OWNER and shall use Manual of Practice #7 described in paragraph A.2 above as a guide for reporting. An Annual Report shall be prepared by a mutually agreed upon Engineering firm and shall use Manual of Practice #7 described in paragraph A.2 above as a guide for reporting.
2. The OWNER shall furnish the WPCA with copies of all reports and notices filed with or received from the State or any other agencies, persons or firms regarding the system's operation, maintenance or condition upon receipt by the OWNER.

3. The OWNER shall operate and maintain the system utilizing maintenance services provided by the OWNER to the extent that said semi-annual reports provided to the WPCA by the OWNER show satisfactory operation and maintenance of the system on a continuing basis, otherwise, if unsatisfactory to the WPCA such maintenance and operation of said system shall be contracted with a mutually agreed firm qualified to operate said system and to perform required maintenance on said system.
 4. The OWNER shall comply in all respects with the provisions of Section 7-246 f of the Connecticut General Statutes, including any necessary revision to this Agreement that may arise from shared use of the major system components by other users added to the system after the date of signing of this Agreement.
- E. The OWNER shall obtain a permit to discharge as provided by Section 22a-430 of the Connecticut General Statutes, and the OWNER shall certify to the WPCA and the Building Official of the Town that a permit to discharge has been obtained.
- F. Both Parties agree:
1. That it is not intended that the WPCA will own or operate or maintain said community system unless there is a default by the OWNER, or by their heirs, successors, or assigns, in which event, the WPCA may take whatever steps are necessary to operate the system in conformity with this Agreement and the applicable federal, state, and local standards, regulations, and laws as set forth in paragraph B above and especially Section 7-246f (b) of the Connecticut General Statutes, in which event the WPCA shall have an irrevocable power to contract in the name of the OWNER for the purpose of operating and maintaining the system, and in the event that such Operation and Maintenance Escrow Fund is insufficient for such purposes, then the WPCA may assess such deficiency against the OWNER. There shall be a delinquency charge of one percent per month, together with reasonable attorney's fees, administrative costs and all other costs in the event that it becomes necessary for the WPCA to collect any unpaid assessment.
 2. The parties recognize that the Connecticut Department of Environmental Protection and other federal and state agencies may have jurisdiction over said community sewerage system and its operation and may have the final decision as to whether corrective actions or changes are made. Any such actions or changes agreed upon by the parties are subject to such regulatory agency's approval.
 3. The parties recognize that notwithstanding the term of this Agreement, the provisions of Chapter 103 of the Connecticut General Statutes and, in particular, Section 7-246(f) of the General Statutes control the actions of the parties regarding the community sewerage system and that, where in conflict with the terms of this Agreement, the provisions of the statute shall prevail.

G. TERM AND ASSIGNABILITY:

This agreement shall run with the land, be binding upon the DEVELOPER'S and OWNER'S heirs, successors and assigns and shall be recorded in the Mansfield Land Records.

WITNESSES:

WPCA

by _____
Name

its _____
(Title)

WITNESSES:

Susan D Pacific Case
Susan D Pacific Case

OWNER

by *[Signature]*
Name

its *member/manager*
(Title)

State of Connecticut)
County of Tolland) ss. Mansfield

(WPCA)

On this the _____ day of _____, 20____, before me, _____,
the undersigned officer, personally appeared _____,
who acknowledged himself to be the _____ of _____, a corporation, and
that he as such _____, being authorized to do so, executed the foregoing instrument for
the purposes contained therein, by signing the name of the corporation by himself
as _____.

IN WITNESS WHEREOF, I hereunto set my hand and seal.

Name

Title

State of Connecticut)
County of ~~Tolland~~) ss. Mansfield
New Haven

Orange

(OWNER)

On this the 2 day of Feb, 2006, before me, Susan D Pacific Case
the undersigned officer, personally appeared Kenneth Hoddinott,
who acknowledged himself to be the member/manager of Valley View LLC a corporation, and
that he as such _____, being authorized to do so, executed the foregoing instrument for
the purposes contained therein, by signing the name of the corporation by himself
as member/manager

IN WITNESS WHEREOF, I hereunto set my hand and seal.

Name

Susand Pacific Case

Title

district manager

SUSAND. PACIFIC-CASE
NOTARY PUBLIC
MY COMMISSION EXPIRES APRIL 30, 2009

Valley View, LLC

Schedule "A"

Estimated Replacement Cost of Major Components of System

| <u>Item #</u> | <u>Description</u> | <u>unit price</u> | <u>cost</u> |
|---------------|-------------------------------------|-------------------|-------------|
| 1. | 116 3050 Infiltrators | \$130.00 | \$15,080. |
| 2. | 1 ¼" Stone 600 tons | \$20./ton | \$12,000. |
| 3. | 2 zone valve | \$300.00 | \$ 300. |
| 4. | 2 Distr. box, 1 inlet 7 outlets | \$ 55.00 | \$ 110. |
| 5. | Fabric filter 7200 sq.ft. | lump sum | \$ 1,850. |
| 6. | 900 lf 4" schedule 40 pipe | lump sum | \$ 1,000. |
| 7. | 22 end plates for 3050 infiltrators | \$ 35.00 | \$ 770. |
| 8. | 14 schedule 40 elbows | \$ 5.00 | \$ 70. |
| | TOTAL COST | | \$ 31,180.. |

Projected basis of replacement cost at end of useful life:

- a. Estimated useful life is 25 years.
- b. Annual increase in construction costs is estimated at 5% per year.
- c. Therefore, the cost of replacement of the system after 25 years will be $(\$31,180. \times (1.05 \wedge 24)) = \$100,558.62$. Assuming that 50% of the system will fail in the 25 year period, replacement cost will be $\$ 100,558.62 \times 0.50 = \$ 50,279.31$.

Valley View, LLC

Schedule "B"

Determination of Semi-annual Payment
to
Sinking Fund Escrow Account

Based on 25 year useful life for half the system and annual interest rate of 7%:

$$\text{annual payment: } \frac{i}{(1+i)^n - 1} \times \$ 50,279.31 = \$ 794.94$$

For 21 existing units, this reduces to a monthly payment of \$ 3.15 per unit.

PAGE
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ARTS ADVISORY COMMITTEE
 Meeting of Monday, 9 January 2006
 Mansfield Community Center (MCC) Community Room

MINUTES

1. The meeting was **called to order** by Acting Chair Derri Owen at 7:08p. Members present: Jay Ames, Scott Lehmann, Derri Owen. Members absent: Steve Pringle, Blanche Serban. Others present: Jay O'Keefe (staff); Adrienne Marks, Kim Bova (guests).

2. **Minutes** of the 07 Nov 2005 meeting were approved as written. **Minutes** of the 05 Dec 2005 meeting were approved with the correction that Derri be listed under "members absent".

3. Public comment.

- a. Scott reviewed the history of the Committee for Ms. Bova, who may be interested in joining.
- b. Ms. Bova asked about the Committee's input to the Storrs Downtown project; she suggested that a co-operative arts gallery would be an asset in the new development. It was agreed that the Committee should submit recommendations in writing to Cynthia van Zelm; Scott & Jay A. will develop such a letter by the next meeting.
- c. Ms. Marks suggested contacting the new owner of the Mansfield Pub & Restaurant in Mansfield Center, who seems interested in art and live music. Derri will see if he'd like to be added to the Artspaces list.

4. Correspondence.

- a. Jay O'K can reserve a room at the MCC for an initial meeting of the informal group to "discuss and critique works in progress" suggested by Robert Coughlin (Dec. minutes, item 3). Derri is willing to lead a discussion at that meeting. Jay O'K will ask Mr. Coughlin to contact her to discuss format, date and time before the February meeting. Once a room is reserved, we can advertise the meeting.
- b. Joan Sidney has proposed a poetry reading by local authors in conjunction with a display of books and magazines in one of the entry-way cases. Jay A. observed that such a display would be more eye-catching if it included posters with enlargements of book jackets and texts. Scott will call Ms. Sidney to propose that the display run for the Apr – Jul quarter, with the reading toward the end of the period.

5. Community Center art.

- a. For the Jan – Apr quarter, Ken Forman has seven watercolors ready to display and might have more. Sara Bland thinks she can have Harriet Meade's ceramics and sculpture for a memorial display in the entry-way cases. Jay A. will ask Eda Easton to leave her reliefs up for this period as well.

| Period | Entry cases | | Lounge | | Hallway | |
|-----------------|---|---------------------------------|--------------------------------|------------------------------------|------------------------------------|-----------|
| | Double-sided | Shelves | Upper | Lower | Long (5) | Short (2) |
| 15 Jan – 15 Apr | <i>Harriet Meade</i> (ceramics, sculpture) | | <i>Eda Easton</i> (reliefs) | <i>Ken Forman</i> (watercolors) | <i>Ken Forman</i> (watercolors) | |
| 15 Apr – 15 Jul | | <i>Joan Sidney?</i> (poetry) | | | | |

- b. Sylvia Smith (presumably) has removed her watercolors; at any rate, they are gone. Artists should be asked to notify the Committee when work is to be taken down; MCC staff should know in advance,

lest unauthorized people walk off with stuff. The waiver should be revised to include a sign-out notice: "To protect you, we ask that you contact Jay O'Keefe before removing work."

- c. It is not possible to reserve the Community Room for art displays that stay up for more than one day, since the room is in demand for other activities (including some that put works at risk). A artist's reception in the Community Room (e.g., for a quarterly exhibit at the MCC) can be arranged, provided it is sponsored by the Committee.

6. Display opportunities publicity. The *Artspaces* packet and "Opportunities for Mansfield Artists" brochure has not yet been mailed to the Mansfield artists on our list, but will be sent soon. Scott will send electronic copies of the packet and the MCC exhibit application to Peggy Church for forwarding to her list of area artists.

7. Membership. Steve Pringle thinks he's no longer a member, but must formally resign to achieve this status. Ms. Marks and Ms. Bova were urged to apply for membership by indicating their interest in serving on the Committee to Deputy Mayor Greg Haddad.

8. 2006 meeting schedule: first Monday of each month. Next meeting: Monday, 6 February 06, 7:00p.

9. Adjourned at c.8:35p.

Scott Lehmann, Acting Secretary, 16 January 2006

Mansfield Board of Education Meeting

January 12, 2006

Minutes

Attendees: William Simpson, Chair, Mary Feathers, Vice Chair, Chris Kueffner, Secretary, Gary Bent, Dudley Hamlin, Martha Kelly, Min Lin, Shamim Patwa, John Thacher, Superintendent Gordon Schimmel, Board Clerk, Celeste Griffin

Absent: Jeffrey Smith, Director of Finance arrived at 8:15 p.m.

I. Call to Order

The meeting was called to order at 7:38 p.m. by Mr. Simpson, Chair.

II. Approval of Minutes - MOTION by Dr. Bent, seconded Dr. Patwa to approve the minutes of the 12/8/05 meeting. **VOTE: Unanimous.**

III. Hearing for Visitors - None.

IV. Communications - Mr. Edmond Chibeau, President, Southeast PTA reported to the Board about the PTA's involvement at the school and Mrs. Kim O'Keefe, Southeast PTA member, reported on the status of the new Southeast playscape.

V. Additions to Present Agenda - None.

VI. Committee Reports - Mr. Simpson reported on the first meeting of the Town Building Committee.

VII. Report of the Superintendent

A. Samsung Hope for Education Essay Contest Award - Norma Fisher Doiron, Principal, and Laura Stewart, Support Services Teacher, discussed the \$20,000 award won by Mrs. Stewart for Southeast School.

B. Class Size/Enrollment Report - The elementary administrators reported no significant change in class size during the month of December. Mr. Cryan reported that the Middle School has lost 6 students since the last report.

C. Budget, Board Review, Regular Programs/Middle and Elementary Schools - Dr. Schimmel and Mr. Smith provided the Board with a summary of the proposed budget. The Administrators presented the Regular Instructional Program K-8 data, highlighting changes.

Mr. Bent departed at 9:00 p.m.

D. Personnel - MOTION by Mr. Thacher, seconded by Ms Lin to approve the request by Barbara Yeager, Psychologist, Vinton School for unpaid childrearing leave effective April 2006 for the remainder of the school year. **VOTE: Unanimous**

MOTION by Ms Feathers, seconded by Mr. Thacher to approve with great appreciation for their work with Mansfield's children the retirement requests from Candace Bishop, pre-school teacher, Southeast School and Judy McChesney, 6th grade teacher, Mansfield Middle School effective the end of the 2005-2006 school year and from Ellen Goldberg, 3rd grade teacher, Southeast School, effective October 6, 2006. **VOTE: Unanimous**

- VIII. Hearing for Visitors - None.
- IX. Suggestions for Future Agenda -Mr. Simpson requested that Professional Development be added.
- X. Adjournment
MOTION by Mr. Thacher, seconded by Dr. Patwa to adjourn at 10:00 p.m. VOTE:
Unanimous.


Celeste N. Griffin, Board Clerk

Mansfield Board of Education Meeting

January 19, 2006

Minutes

Attendees: William Simpson, Chair, Mary Feathers, Vice Chair, Chris Kueffner, Secretary, Dudley Hamlin, Martha Kelly, Min Lin, Superintendent Gordon Schimmel, Directory of Finance, Jeffrey Smith, Board Clerk, Celeste Griffin

Absent: Gary Bent, Shamim Patwa, John Thacher

I. Call to Order

The meeting was called to order at 7:40 p.m. by Mr. Simpson, Chair.

II. Approval of Minutes - **MOTION** by Ms Feathers, seconded Ms Lin to approve the minutes of the 1/12/06 meeting. **VOTE:** Unanimous.

Mr. Hamlin arrived at 7:45 p.m.

III. Hearing for Visitors - None.

IV. Communications - Ms Jeanette Picard and Ms Leslie Turner, Goodwin School PTO Officers, discussed their support of school activities and goals. Two letters from parents commending the Suzuki program were shared.

V. Additions to Present Agenda - None.

VI. Committee Reports - None

VII. Report of the Superintendent

A. **Update on the M³ Program**- Fred Baruzzi, Assistant Superintendent reported to the Board the status of the *Mentoring Mathematical Minds (M³)* program.

B. **2006/2007 School Year Calendar** - **MOTION** by Ms Feathers, seconded by Mr. Hamlin to approve the proposed calendar. **VOTE:** Unanimous.

C. **Salary Budget Transfers** - **MOTION** by Mr. Hamlin, seconded by Ms Lin to approve the budget transfers requested by the Director of Finance. **VOTE:** Unanimous.

D. **Budget, Board Review, District Management/Support Services/Special Education** - Dr. Schimmel, Mr. Baruzzi, Dr. Leclerc, and Mr. Smith presented the District Management, Support Services, Special Education data, highlighting changes.

VIII. Hearing for Visitors - None.

IX. Suggestions for Future Agenda - None.

X. Adjournment

MOTION by Ms Feathers, seconded by Ms Lin to adjourn at 10:00 p.m. **VOTE:** Unanimous.



Celeste N. Griffin, Board Clerk

MINUTES

Mansfield Advisory Committee on Persons with Disabilities

Regular Meeting - Tuesday Nov. 29, 2005

2:30 PM - Conference Room C - Audrey P. Beck Building

- I. Attendance: S. Thompson, K. Grunwald (staff), T. Miller, Wade Gibbs
- II. There being no quorum of members, an informational meeting was held, and all regular business was tabled until the Jan. 24, 2006 meeting (no Dec. meeting). Items from the Oct. 25 agenda were carried forward to this agenda and discussed. Tentative approval of minutes from Sept. and June was given.
- III. Discussion of meeting schedules ensued, with regard to holiday and vacation schedules of members.
- IV. a. John Jackman has been contacted and invited to present Mansfield's community disaster plan relevant to those persons with disabilities.

b. Information was presented regarding the Dec. 6 forum on Disaster Preparedness for Persons with Disabilities, to be held in Berlin, CT.

The informational session adjourned at 3:20 PM.

Respectfully submitted,

Sheila Thompson

EASTERN HIGHLANDS HEALTH DISTRICT
BOARD OF DIRECTORS – REGULAR MEETING & BUDGET PUBLIC HEARING
THURSDAY – January 19, 2006
COVENTRY TOWN HALL – ANNEX BUILDING

Meeting was called to order at 4:35pm.

Present were: M Berliner, B Paterson, J Stille (alternate seated), P Schur, M Kurland, T Tully, S Werbner, D Cameron, S Chace (alternate, not seated)

Absent were: J Elsesser, W Kennedy, C Johnson, C Barnett, R Skinner, L Eldredge (alternate), A Teveris

Staff present: R Miller, Dr Dardick, J Smith

PUBLIC HEARING

FY 06/07 Budget & Fee Schedule

A MOTION was made by J Stille, seconded by M Kurland, to open the public hearing. THE MOTION PASSED unanimously.

The warning was read into the record as follows: Eastern Highlands Health District public hearing proposed budget for fiscal year 06/07 and associated fee schedule. Eastern Highlands Health District will hold a Public hearing on Thursday, January 19, 2006, at 4:30pm in the Coventry Town Hall Annex, 1712 Main Street, Coventry, CT to hear citizens comments on proposed fiscal year 2006/07 district budget and associated proposed fee schedule. At this hearing, interested persons may appear and be heard and written communications received. Copies of the proposed district budget and proposed fee schedule are available in the Andover, Ashford, Bolton, Chaplin, Columbia, Coventry, Mansfield, Scotland, Tolland and Willington town clerk's offices. Written comments will be received up to the close of the hearing and can be directed to the health district board of directors at 4 south Eagleville road, Mansfield ct 06268. Dated Mansfield CT January 2, 2006. Robert L Miller, Director of Health

The above warning was posted in the Journal Inquirer, Hartford Courant and Willimantic Chronicle. The main office, located at 4 South Eagleville Road, Mansfield, has not received any comments on the proposed budget prior to the public hearing.

4:40pm – R Skinner arrives.

D Cameron of Scotland raised concerns regarding mathematical inaccuracies on proposed budget dollar amounts, such as medical insurance. Column is off by approximately \$7,000. R Miller will look into it and confirm that no other material calculating errors exist.

Richard Dzadius, an Ashford citizen, expressed pleasure with services received from Eastern Highlands Health District in the eighteen months Ashford has been a part of EHHD. He also expressed concern that the addition of the 4 new towns all at once could affect service quality to existing member towns. R Miller explained that environmental health staff had been expanded to accommodate additional workload. J Stille echoed Mr Dzadius' concern and its affect on quality of service to Bolton.

A MOTION was made by M Berliner, seconded by M Kurland to close the public hearing. THE MOTION PASSED unanimously.

A MOTION was made by J Stille, seconded by M Kurland, to table a vote on the budget to the next scheduled meeting in February. THE MOTION PASSED unanimously.

Dr Dardick asks the board if anyone has any questions regarding his role. He gave an introduction and provided information about MediCare.

4:55pm – Dr Dardick departs.

MINUTES (12/15/05)

A MOTION was made by J Stille, seconded by P Schur, to approve the minutes of the December 15, 2005 meeting as presented. THE MOTION PASSED unanimously.

PUBLIC COMMENTS

None

OLD BUSINESS

Proposed FY 06/07 Budget

M Berliner asked R Miller to elaborate on changes in medical insurance cost alluded to earlier in the meeting. R Miller stated that more recent cost estimates provided by the Town of Mansfield on medical insurance premium cost would result in a significant decrease in the necessary FY06/07 appropriation for that line item and therefore can translate into a decrease from the proposed town contribution rate. R Miller noted estimates may need to be further revised in light of calculating errors discovered during the public hearing.

5:04pm – J Elsesser arrives.

D Cameron asked how many vehicles the district has. R Miller verified seven. D Cameron also asked about annual mileage, where cars were stored, about cell phone and pager use and co-mingling of general funds with the Town of Mansfield. R Miller and J Smith responded to those questions as appropriate.

NEW BUSINESS

FY 04/05 Auditor's Report

J Smith suggested amending the by-laws to establish a finance committee. By consensus, this issue will be added to the agenda of the next meeting.

5:15pm – M Kurland departs.

A MOTION was made by J Stille, seconded by S Werbner, to accept the auditor's report as presented. D Cameron asked about vehicle depreciation. THE MOTION PASSED unanimously.

TOWN REPORTS

MANSFIELD – DEP informed Town of Mansfield that they would not be receiving a grant for a sewer project.

COVENTRY – Sewer backup during ice storm in the village area. DEP general permit in effect for greases and oils for all new Class III and Class IV restaurants, including schools, requires grease traps. General permit does not apply to septic systems.

DIRECTOR'S REPORT

R Miller notified Board he is working with staff to revise existing personnel rules. The revised rules will be reviewed by the personnel committee before going to full board for consideration.

CHAIR'S REPORT

None

COMMUNICATIONS

The Board congratulates Janet McAllister, Sanitarian II, in receipt of award. By consensus of the Board, R Miller is to draft a congratulatory letter to be signed by the Chairperson.

The meeting adjourned at 5:55pm.

Respectfully submitted,



Robert L Miller
Secretary

MINUTES
MANSFIELD PLANNING AND ZONING COMMISSION

Regular Meeting, Monday, January 17, 2006
Council Chambers, Audrey P. Beck Municipal Building

Members present: R. Favretti (Chairman), B. Gardner, K. Holt, P. Kochenburger (arr. 7:30),
P. Plante, B. Ryan, G. Zimmer
Members absent: J. Goodwin, R. Hall
Alternates present: C. Kusmer, V. Stearns
Alternates absent: B. Pociask
Staff present: C. Hirsch (Zoning Agent), G. Padick (Director of Planning)

Chairman Favretti called the meeting to order at 7 p.m., appointing Alternate Stearns to act in place of Mrs. Goodwin, and Alternate Kusmer to act until Mr. Kochenburger's anticipated arrival. He arrived at 7:30 p.m., and Mr. Kusmer was then appointed to act in place of Mr. Hall.

Minutes: 1/3/06 – Zimmer MOVED, Holt seconded to approve the Minutes as presented; MOTION CARRIED, all in favor except Stearns and Kusmer (disqualified).

1/12/06 field trip – Under item 1, remove “met with Bill Briggs, the builder, representing the applicants, to observe...”, and substitute “Members observed...” With this emendation, Gardner MOVED, Ryan seconded to approve the Minutes as amended. MOTION CARRIED, Gardner, Ryan, Favretti and Holt in favor, all else disqualified.

Addition to agenda – Holt MOVED, Gardner seconded to add to the agenda under “New Business” a request for a site modification at 452 Storrs Rd (Home Selling Team, file 510); MOTION PASSED unanimously

Zoning Agent's Report – The December, 2005 Enforcement Activity report was acknowledged.

McCarthy court case update - Mr. Padick reminded members that the PZC is being challenged on the conditions of approval for Mr. McCarthy's application to construct 2 new buildings with parking and driveway additions at 452 Storrs Rd. The case is scheduled to come to court on Feb. 28th, 2006. The modification request just added to tonight's new business applies only to the existing building.

Temporary real estate sign at 574 Middle Turnpike – Mr. Hirsch has sent a letter ordering the reduction in size of the sign, but has received no reply as yet.

Lucky Thirteen Tattoo Parlor, Cedar Swamp Rd./Middle Tpk. – Mr. Hirsch will investigate to determine which health agency is responsible for monitoring sanitary conditions.

Old Business

Aquifer Protection Regulations and associated Zoning Map revision, file 907-26 – Holt MOVED, Ryan seconded that the Mansfield Aquifer Protection Agency adopt, pursuant to the Connecticut General Statutes and State regulations, the attached Mansfield Aquifer Protection Area Regulations and Zoning Map delineation of a State-approved Aquifer Protection Area in north-central Mansfield. The adopted Regulations and map delineation were presented as 11/7/05 drafts at the Agency's 12/19/05 Public Hearing and have been subsequently revised to incorporate minor technical corrections to Sections 2 (a) (9) and (19) and Section 12 (a)(1)(F) of the Regulations and to a proposed map note on the Zoning Map delineation. These corrections were recommended in a 12/6/05 letter from R. Hust, of the CT Department of Environmental Protection.

The adopted Regulations and map delineation are subject to final approval by the State Department of Environmental Protection. Upon receiving State approval, the Agency shall establish an effective date and file the Regulations and map in the office of the Mansfield Town Clerk. This action has been taken to comply with Aquifer Protection Area requirements contained in the State Statutes and State regulations. The new Regulations will help protect State-designated Aquifer Protection Areas in Mansfield. MOTION PASSED unanimously.

Draft 2006 Plan of Conservation & Development Update – Memos were noted from M. Berliner/Town Council, (1/12/06,w/attached proposed additions to Part II, B.1.c) and the Dir. of Planning (1/12/06 and 1/17/06, which contains updated language to address the Town Council's recommendations). Mr. Padick noted that he and Chairman Favretti revised the language in the draft relating to the scale and character of the Storrs Center

Downtown project to explain more clearly the intent of this recommendation, and also to satisfy concerns expressed by the Council at its December 12, 2005 meeting. He also added that the wording regarding the Storrs Center Municipal Development Plan (MDP) should be changed to read that the Plan "has been prepared", rather than "is being finalized", as was the case when the draft was prepared. Also, this section (Part II, Section B.1.c, page 33) should state that the Planning and Zoning Commission reviewed the Municipal Development Plan and is in accord with it. Mr. Padick's memo, distributed at this meeting, presented revised wording for both of these items. Chairman Favretti noted that in addition to unanimously approving the Plan of Conservation and Development, the Town Council commended the Planning and Zoning Commission for its efforts in preparing the document. During discussion, all members agreed that Mr. Padick's proposed wording revisions are acceptable. Holt then MOVED, Plante seconding, to adopt by Resolution, effective March 1, 2006 or upon filing of the new Plan in the office of the Town Clerk, an updated Plan of Conservation and Development for the Town of Mansfield. This new Plan, which replaces the Town's 1993 Plan of Development, was prepared pursuant to the provisions of Section 8-23 of the State Statutes. The Plan was presented at a 10/5/05 Public Hearing as "August 15, 2005 draft text and August, 2005 draft mapping", and this adoption action incorporates revisions cited in an 11/30/05 addendum and additions to Part II, Section B.1.c of the Plan, as recommended by the Town Council, and by the Director of Planning in a 1/17/06 memorandum. The Commission hereby authorizes its Chairman, with staff assistance, to approve final text and mapping incorporating the approved revisions to the 8/15/05 text and 8/05 mapping.

As cited in Parts II and III of the Plan text, this new Mansfield Plan of Conservation & Development is fully consistent with the State's Conservation and Development Policies Plan for Connecticut 2005-2010 and the 2002 Windham Region Land Use Plan. The adopted Plan includes policy goals, information on Mansfield's history, demographics, natural and manmade resources, existing land use, zoning and infrastructure and objectives and recommendations designed to achieve the Plan's policy goals. MOTION PASSED unanimously.

Tabled items:

Proposed efficiency unit at 98 Summit Rd., D.&J. McChesney, file 1240 (Public Hearing scheduled for 2/6/06)

Proposed 1-lot subdivision, Nelson Brook Estate, Kueffner, o/a, file 1241 (awaiting staff reports)

Proposed modification request for chapel use at 1768 Storrs Rd., N. Smith, o/a, file 864-3 (awaiting staff reports)

Proposed PZC fee revisions – (awaiting staff report)

New Business

Proposed retail/storage/office use at 699 Storrs Rd., G.W. Building & Development, LLC, o/a. – Gardner MOVED, Holt seconding, to receive the special permit application (file 554-3) submitted by G.W. Building & Development, LLC, for a retail and wholesale sales, storage and office use at 699 Storrs Rd., owned by the applicant, as shown on an undated site plan and as described in other application submissions, to refer said application to the staff for review and comments, and to set a Public Hearing for Feb. 6, 2006. MOTION PASSED unanimously.

Public Hearing: Public Hearing: PZC-proposed revisions to Article III of the Zoning Regulations, regarding: (1) subdivision moratorium extension; (2) new moratorium on rezonings to DMR, PRD or ARH in southern Mansfield, south of Pleasant Valley Rd., west of Mansfield City Rd., file 907-24 – The Public Hearing was called to order at 7:36 p.m. Members and alternates present were Favretti, Gardner, Holt, Kochenburger, Plante, Ryan, Zimmer, Kusmer and Stearns. The legal notice was read and comments were noted from the Director of Planning (1/12/06, with attached proposed wording), Town Attorney (1/11/06), WINCOG Regional Planning Commission (1/5/06, read aloud), Open Space Preservation Committee (1/9/06), and Conservation Commission (1/11/06).

Mr. Padick stated that the subdivision moratorium first went into effect on May 7, 2005, for the purpose of affording more time toward completion of the 2006 draft Plan of Conservation & Development update, which, it was hoped, would be approved by Fall, 2005. It was noted that, with the approval of some 70-plus lots applied for just prior to the moratorium, Mansfield would have an adequate supply of housing to last until the end of the moratorium. But this projected time schedule was not achieved, and more time is needed to finalize the draft Plan and to complete work on the Regulations to make them compliant with the recommendations in the new Plan. The proposed extension would be effective until June 1, 2006.

A second moratorium is being proposed on rezonings to DMR, PRD or ARH in southern Mansfield, on land south of Pleasant Valley Rd., west of Mansfield City Rd. This moratorium, which would run until September 1, 2006, would also afford more time to make the current Regulations compliant with the new Plan.

David Wade, Mansfield City Rd., asked what revisions are proposed to the Regulations. Mr. Padick explained briefly, noting that potential revisions to the Zoning Map could address rezoning of 1-acre lots to 2 acres, but added that each site's characteristics would be the dominant determinant. Additional reasons for the revisions would be to maximize the town's open space and to provide adequate water and sewer services. At 7:50 p.m., after brief discussion by the Commission, the Public Hearing was closed.

Kochenburger MOVED, Plante seconding, to add discussion and possible action on this issue to the agenda; MOTION PASSED unanimously. Kochenburger then MOVED, Holt seconding, to approve, effective February 1, 2006 or upon publication of notice of this action, the attached PZC-proposed revisions to Article III of the Zoning Regulations. The revisions were presented as an 11/30/05 draft at a Public Hearing held on January 17, 2006. The approved revisions extend until June 1, 2006 an existing moratorium on new subdivisions or resubdivisions that include proposed streets or divisions of land into more than two (2) lots, and would establish a new moratorium until 9/1/06 on new applications to create a Design Multiple Residence, Planned Residence or Age-Restricted Housing zone on land currently zoned Professional Office-3 or Industrial Park, located in southern Mansfield, south of Pleasant Valley Road. The subdivision moratorium applies to land within Mansfield's Residence-20, Residence-40, Rural Agricultural Residence-40, Rural Agricultural Residence 40/Multi-family and Rural Agricultural Residence-90 zones.

These revisions are adopted pursuant to the provisions and authority contained in the CT General Statutes, including Section 8-2, which grant the PZC the following:

- the authority to regulate the location and use of buildings, structures and land for trade, industry, residence or other purposes;
- the mandate to promote health, public safety and the general welfare, to prevent the overcrowding of land;
- the mandate to give reasonable consideration as to the character of a zoning district and its peculiar suitability for particular uses and with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout such municipality.

The attached revisions to the Zoning Regulations and Subdivision Regulations are adopted for the following reasons:

1. to regulate land uses in a manner best suited to carry out the purposes of Title 8, Chapters 124 and 126 of the CT General Statutes; to promote the goals and objectives of Mansfield's Plan of Conservation and Development and Article I of the Zoning Regulations, and to promote the health, safety, convenience and welfare of the public. The Statement of Purpose in Article III, Section A.1 and Section B.1 provides additional rationale for the adoption of these revisions;
2. to encourage the most appropriate use of land, to protect and enhance the value of properties and to protect and enhance natural and manmade features and scenic resources in Mansfield's residential zones and in a potential multi-family housing zone in southern Mansfield;
3. to provide the Commission with the time necessary to complete an update of Mansfield's 1993 Plan of Conservation and Development, pursuant to Section 8-23 of the Connecticut General Statutes and to consider adoption of potential amendments to the Zoning Map, Zoning Regulations and Subdivision Regulations, pursuant to Sections 8-2 and 8-25 of the Connecticut General Statutes.

Mansfield's current Plan of Conservation and Development was adopted in 1993. Since early 2002, the Commission and its staff, primarily the Director of Planning, have been working on an update of the Plan. Based on the provisions of Section 8-23 of the State Statutes, which specifies that the Plan should be updated at least once every ten years, the Town's goal was to complete the Plan update in 2003. This completion objective has not been achieved and, because of the number of subdivision applications and new lots submitted just prior to the May subdivision moratorium, completion of the Plan update has been delayed beyond the completion goal of the fall of 2005. Upon completion of the Plan update, additional time will be necessary for the PZC to consider zoning and regulatory revisions that implement Plan goals, objectives and recommendations.

4. The proposed terms for the moratoriums are considered reasonable in light of the objectives cited in #3 above, and the adopted applicability is limited in scope and will not prevent a continuation of Mansfield's historic rate of new single-family development. The adopted moratorium does not prevent the construction of new single-family homes on previously-approved lots. Except for the land in southern Mansfield, subject to Article III, Section B, the moratoriums do not apply to multi-family housing or applications for zone changes, regulation changes, special permits or site plans.

Mansfield has a current inventory of over 100 subdivision lots. This inventory is significantly higher than

necessary to allow a continuation of new single-family home construction in Mansfield. Since 1995, an average of 37 new single-family homes per year have been given construction permits. A number of these new homes have been constructed as "first cuts" that are not subject to subdivision approval. These "first cuts," or one-lot subdivisions, are not subject to this moratorium.

5. During the forthcoming seven (7)-month period, the Planning and Zoning Commission anticipates that a significant amount of time will be needed to review and act upon various elements of the planned Storrs Downtown project, which will not be affected by this moratorium. Mansfield's Downtown Partnership, Inc. is completing work on a Municipal Development Plan (MDP) for a new Storrs Center Downtown development. Based on draft MDP information, this project may include over 170,000 square feet of retail and restaurant space, 80,000 square feet of office space and 800 units of housing. Upon approval of the MDP, which is expected soon, next steps will include the submission of a zone change application to create a new Special Design District and new zoning regulations to address permitted uses, application submission and application approval processes. These applications are expected to be submitted within the next 1 to 2 months. The review and processing of these applications may significantly affect the ability of the Commission and its staff to begin work on implementing new Plan goals, objectives and recommendations.
6. The revisions are considered acceptably worded and suitably coordinated with related zoning and subdivision provisions. The proposed wording has been found legally acceptable by the Town Attorney.

MOTION PASSED unanimously.

Regulatory Review Committee – Expected to start meeting regularly shortly after 2/6/06. All members and alternates are invited to participate.

New Business (continued)

Bovino Manor, proposed 1-lot subdivision on Conantville Rd., M. Dilaj, trustee/applicant, file 1241 – Holt MOVED, Gardner seconded, to receive the subdivision application (file 1241) for a one-lot subdivision, Bovino Manor, on property located on Conantville Road owned by V. and F. Bovino, as shown on plans dated 1/6/06 and as described in other application submissions, and to refer said application to the staff for review and comments. MOTION PASSED unanimously.

Wild Rose subdivision, request to use letter of credit, file 1113-3 – Mr. Padick's 1/13/06 memo was noted. Mr. Padick added that a letter of credit issued by The Savings Institute has been approved by the town's Finance Director. Gardner MOVED, Holt seconded, that the PZC Chairman, with staff assistance, be authorized to accept a letter of credit from The Savings Institute for the Wild Rose Estates, Phase 2 subdivision, and to execute a bond agreement for this subdivision. This authorization is subject to compliance with the letter of credit requirements of Article VI, Section C.2 of the Zoning Regulations, which include the use of a cash bond for at least ten percent of the total required bond. MOTION PASSED unanimously.

Request for site modifications, 455 Storrs Rd., file 510 – Mr. Hirsch's 1/17/06 memo explains that the request is for permission for completion and use of a new driveway onto Bassetts Bridge Rd. The application states that the drive, for which a permit was issued by Mansfield's Dep't. of Public Works, has been in use for several months. Mr. Kochenburger asked that the Town Attorney be consulted to make sure that discussion and action on this request would have no impact on pending litigation involving this applicant. Mr. Favretti pointed out that more precise curbing and drainage information may be needed than appears on the present plans. Holt MOVED, Gardner seconded, that the 1/13/06 request for site/building modifications from Brian McCarthy, for site modifications at 452 Storrs Road, be received and referred to the staff and Town Attorney for review and comment to the Commission. MOTION PASSED unanimously.

Communications and Bills – As noted on the agenda.

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Katherine K. Holt, Secretary

**RECREATION ADVISORY COMMITTEE
MEETING MINUTES – December 28, 2005**

ATTENDING: Darren Cook, Sheldon Dyer, Dave Hoyle, Howard Raphaelson
STAFF: Jay O'Keefe, Curt Vincente

- A. Call to Order – Chairman S. Dyer called the meeting to order at 7:32p.m.
- B. Approval of Minutes – D. Cook moved and D. Hoyle seconded that the of minutes of September 28, 2005 be approved. So passed unanimously.
- C. Co-Sponsorship Update – C. Vincente gave a brief history of the review of the Mansfield Little League. B. Stern and J. O'Keefe prepared the report and were commended for their objectivity and thoroughness. J. O'Keefe discussed the executive summary of the report. A lengthy discussion ensued about the co-sponsorship policy and the recommended changes. Staff will prepare a revised policy for consideration sometime this winter.
- D. Old Business – C. Vincente noted that some Community Center construction issues remain open. The current marketing strategies were reviewed as well as the membership numbers. The September, October and November facility usage reports were also reviewed. C. Vincente discussed the staffing modifications that were recently approved by the Town Council, including Weekend/Evening Facility Supervisors and a Membership Services Coordinator. The Community Center referendum question was discussed and RAC members were pleased that voters were in support of the project, but disappointed in the lack of voter turnout. H. Raphaelson was praised for his efforts to inform members about the proposed project. The Southeast Park Restroom/Concession/Storage project was discussed. C. Vincente noted that the septic plan was approved, the building permit will be issued this winter, and construction will begin in early spring. The Skate Park proposal was discussed and the information packet materials that were given to the Town Council were reviewed. The Town Council has tabled approval of the proposal and in light of the referendum not passing, they want to consider all requested projects for the Community Center.
- E. Correspondence – None
- F. Director's Report – C. Vincente noted that most of his report was covered under Old Business or will be discussed under New Business items.
- G. New Business – C. Vincente briefly reviewed the Summer Quarterly Report. J. O'Keefe highlighted a number of Fall programs. J. O'Keefe also gave a brief update on registration for Winter programs. The FY 2006-07 budget process was discussed briefly. Meeting dates for 2006 were approved. The next meeting is scheduled for January 25, 2006.

Having no other business, the meeting was adjourned at 8:48pm.



**TOWN OF MANSFIELD/MANSFIELD PUBLIC SCHOOLS
SCHOOL BUILDING COMMITTEE
Thursday, January 12, 2006
Audrey P. Beck Municipal Building
Conference Room B**

MINUTES

Present: M. Berliner, M. Boyer, E. Paterson, A. Rash, G. Schimmel, W. Simpson

Staff: M. Hart, J. Smith

1. Call to Order/Roll Call

Mr. Simpson called the meeting to order at 5:10 p.m., and welcomed those in attendance.

2. Committee Charge

Mr. Simpson asked Mr. Hart to review the charge of the committee, as provided by the town council and the board of education. The committee has been charged, in a very broad sense, to review the capacity and the condition of the town's four school buildings, with respect to current needs and future expansion.

3. Consulting Services

Mr. Schimmel explained that the committee would probably find it useful to employ the services of a consultant to serve as a resource for this project. Mr. Schimmel distributed a resume for Mr. Thomas Jokubaitis, who has provided consulting services for a number of school districts around the state. Mr. Jokubaitis also has extensive experience as a school administrator.

The committee agreed to meet with Mr. Jokubaitis at its next meeting. If the committee believes that the services of Mr. Jokubaitis would prove useful, the committee will ask him to submit a proposal for review and consideration.

4. Meeting Schedule

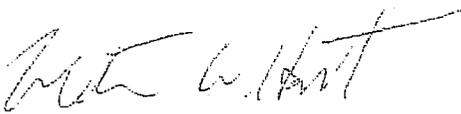
The committee members discussed various meeting dates, and determined that it would be difficult to set a fixed schedule at this point in time. Consequently, the committee decided to schedule its next two meetings, and to see if a more regular schedule might be possible in the future. The next two meetings are:

- Wednesday, February 1, 2006 at 5:00 p.m.
- Tuesday, February 14, 2006 at 5:30 p.m.

5. Adjournment

Mr. Simpson adjourned the meeting at 5:45 p.m.

Respectfully submitted,



Matthew W. Hart
Assistant Town Manager

**MANSFIELD DEPARTMENT OF SOCIAL SERVICES
ADVISORY COMMITTEE
MINUTES**

Thursday, January 5, 2006

3:30 PM

PRESENT: K. Grunwald (Staff), J. Heald (Chair), D. Eddy, B. Goldsbrough, Woody Woodbury (guest), Earl Henrichon (guest)

- I. **MINUTES:** The minutes of the December 1, 2005 meeting were accepted as written.

- II. **NEW BUSINESS:**
 - A. Agency Funding Requests: K. Grunwald distributed copies of the agency funding requests that have been received. Assignments were given to each member of the committee along with instructions for evaluation. The applications will be mailed to the assigned members.
 - B. Membership Update: no news.
 - C. Presentations by non-profit agencies:
 - Veteran's Advisory Center: Woody Woodbury gave a presentation on the services that he provides to veterans and their families. Currently the Veteran's Administration does not fund this type of service, and Woody works with a number of veterans to assist them in getting access to benefits that they are eligible for.
 - United Services: Earl Henrichon of United Services gave an overview of the services provided by this community mental health agency.
 - D. Long-Range Plan for Seniors: K. Grunwald distributed a draft copy of a survey that will be sent to all seniors in Mansfield on a variety of topic areas.
 - E. "Other": none

- III. **OLD BUSINESS:**
 - A. Special Needs Fund: K. Grunwald reported that the Special Needs fund has received approximately \$8000 in donations since November.
 - B. Emergency Preparedness/At Risk Program: K. Grunwald gave an update on Mansfield's emergency preparedness plan, and explained that the Social Service Department is in the process of collecting information on residents who would need special assistance in the event of an emergency.
 - C. Other: none

- IV. **COMMUNICATIONS/REPORTS:**
 - A. Review of Department activity and other items in packet and discussion with SSD Director.
 - B. Program updates
 - Early Care and Education

- Adult Services
- Senior Services
- Youth Services

C. Other: none

V. PLANS FOR FUTURE MEETINGS

- January/February: Agency Funding Requests; March: Adult Services; April: Senior Services; May: tbd; June: Annual Review.

VI. ADJOURNMENT: the meeting was adjourned at 5:00 PM

Respectfully submitted,
Kevin Grunwald



WINDHAM REGION COUNCIL OF GOVERNMENTS
MINUTES – January 6, 2006

A meeting of WINCOG was held on January 6, 2006 at the Mansfield Public Library Conference Room, 54 Warrenville Rd. (Route 89), Mansfield, CT. Secretary Julie Blanchard called the meeting to order at 8:45 a.m.

Voting COG Members present: Robert Skinner (alt.), Columbia; Julie Blanchard, Coventry; Maurice Bisson, Hampton; Joyce Okonuk, Lebanon; Martin Berliner, Mansfield; Michael Paulhus, Windham.

Alternates present: John Elsesser (alt.), Coventry.

Others: Catherine Marx, Governor's Eastern CT Office.

Staff Present: Barbara Buddington, Jana Butts.

MINUTES

MOVED by Mr. Paulhus, SECONDED by Mr. Berliner to approve the minutes of the 12/2/05 meeting as submitted. MOTION CARRIED with Ms. Okonuk abstaining.

SMART POWER

Mr. Robert Wall, Regional Director of the Smart Power program, reported on the need to promote clean energy in CT's municipalities. Clean energy sources include solar, wind and water power as well as energy from the methane emitted from landfills. Clean energy prices are becoming more competitive as more facilities are developed. Smart Power recently launched a Clean Energy Campaign to promote the goal of 20% of energy from clean sources by the year 2010. Mansfield has already pledged to support this goal along with many other CT municipalities as well as the State of CT. Smart Power will assist municipalities interested in pursuing clean energy options. Municipalities may enroll in the CT Clean Energy Program where participants pay a slightly higher premium to ensure that a portion of their energy comes from clean energy sources. If 100 energy customers in a town (10% of residents in small towns) enroll in the Clean Energy Program, the municipality will become eligible for a free photovoltaic system. Grants are available to help offset the initial investment in clean energy facilities.

DIAL-A-RIDE TRANSITION UPDATE

Ms. Buddington reported that the transition of incorporating Dial-A-Ride operations into the office at 968 Main Street has been working. WINCOG and WRTD welcomed four new staff members on January 2. She and Transit Administrator Melinda Perkins are continuing to explore options for new space for WINCOG and WRTD. There was support for keeping the offices combined in order to save on overhead costs. The topic will be discussed in further detail at the upcoming strategic planning meeting.

FY 07 BUDGET

Ms. Buddington distributed budget information for FY 2006 FY 2007. For the FY '06 revised budget, she noted the increase in health insurance costs and changes in some of the revenue sources. She called attention to anticipated changes in income sources in FY 2007. Mr. Berliner requested that the budget be revised to show it as balanced, suggesting that the equipment line under "overhead" be removed, and that carry forward from '06 be shown as a transfer into '07's operating budget. **MOVED by Ms. Okonuk, SECONDED by Mr. Berliner to approve the revised FY 06 budget and the FY 07 working budget as amended. MOTION CARRIED unanimously***. It was noted that towns are in the process of preparing their municipal budgets and will need their dues statements as soon as possible. Ms. Buddington distributed a dues worksheet showing each town's assessment with two options – no increase in the per capita assessment and a 3.8% increase reflecting the change in the CPI for the most recent twelve months. **MOVED by Mr. Berliner, SECONDED by Ms. Okonuk, to approve a per capita assessment of \$.628 for FY 2007 for planning purposes (3.8% increase over '06). MOTION CARRIED UNANIMOUSLY***.

OLD BUSINESS:

Capitol Region Purchasing Council: No updates.

Workforce Investment Area: No report.

CT EAST Tourism District: No report.

Homeland Security and CERT: Ms. Buddington reported that Tony Scalora, Area IV coordinator for the Dept. of Emergency Management and Homeland Security, has been meeting monthly with representatives of various constituent groups to work on the Area's evacuation and sheltering plan as part of the statewide plan. Please talk with your emergency management director to remind them to respond to requests for information from Mr. Scalora. Ms. Buddington noted that the next CERT class starts on Tuesday, January 17, 2-4:30 p.m. at will continue for eight or nine weeks. The location is still being finalized.

Shared Resource: Ms. Buddington distributed the updated shared equipment list. Towns with additional equipment that they are willing to lend are encouraged to submit those items to Ms. Buddington to add to the "equipment available" section of the list.

Strategic Planning Meeting: As discussed at the previous meeting, Mr. Mike Burns of Brody Weiser Burns has agreed to facilitate a strategic planning meeting for the WINCOG Board. Members scheduled the meeting for Tuesday, February 28, from 9 to 2 pm at the Coventry's Patriot's Park Lodge. This meeting would replace the regular meeting scheduled for March 3 (same week).

DIRECTOR'S REPORT

Ms. Buddington noted that most of the items in the director's report had been discussed earlier. She noted that the FY '05 has been completed and is in the mail to each town clerk for filing. A full copy will be provided to any board member requesting one.

MEMBERS FORUM

Ms. Okonuk reported that Lebanon will be submitting a recreational trails grant for improvements to the Airline Trail South. Mr. Elsesser asked staff to follow up on an enhancement project submitted by DEP several years ago to replace the bridge over the Willimantic River that would allow the Hop River Trail to connect to Willimantic. Now that the bridge over Route 316 in Andover is scheduled for construction, the Willimantic River bridge would be the last link needed to make the connection to Willimantic. Mr. Bisson reported that Hampton was searching for a new town attorney and sought recommendations from other COG members. Mr. Berliner noted that the official address for the Mansfield Town Office building is now Mansfield (rather than Storrs). The zip code remains the same. He asked everyone to note the change.

AGENDA ITEMS for FEBRUARY MEETING

Ms. Okonuk offered to host the February meeting at the Lebanon Historical Society Museum.

PUBLIC COMMENT

Denise Burchsted of the Naubesatuck Watershed Council reported that her organization, in partnership with Joshua's Trust, is preparing a CT Greenway designation application for the Mt. Hope and Fenton Rivers. Concurrently, Holly Drinkuth of the Nature Conservancy is also pursuing a separate Greenway designation for the Natchaug River. Both have been meeting with representatives from watershed towns and will be looking for an endorsement from WINCOG in the near future.

There being no further business, the meeting adjourned at 10:30 a.m.
Respectfully submitted, Barbara Buddington, for Julie Blanchard, Secretary.

Mansfield Youth Service Bureau
Advisory Board
Meeting Minutes
Tuesday, January 17, 2006
12:00N @ Right Turn
90 S. Park Street, Willimantic, CT 06226

In attendance were: Ethel Mantzaris, Resident/ Chairperson; Michael Collins, Resident; Kevin Grunwald, Director Town of Mansfield Social Services; Janit Romayko, YSB Coordinator; Pat Michalak, YSB Counselor; Eileen Griffin, Therapist/Member; Jake Hovanic, 7th Grade/Resident; Shawnee Mason; 8th Grade MMS/Resident; Chris Murphy, Resident; Brittany Cushman 7th Grade MMS/Resident; Vicki Barbero, Program Director, "Right Turn" of Perception Programs, Inc.

Regrets: Frank Perrotti, Resident/Assistant Chairperson; Candace Morell, Assistant Principal MMS; Rachel LeClerc, Pupil Personnel Director; Jerry Marchon, Mansfield Police Dept; Valerie Thompson, 10th Grade EOSmith/Resident; Tom Miller, UConn/Eesident

Agenda items included:

1. **Apologies:** Chris and Janit were unable to negotiate the ice in his driveway and consequently the meeting was called to order at 12:10 pm. JR also will amend the minutes of the December 2005 meeting "to include Michael Collins" as he was present. There were several people at the meeting and the attendance was somewhat larger than the seating capacity.
2. **Update:** JR reviewed the December update. A copy is attached. There was a brief discussion about Safe Homes. Safe Home's intent is to inform parents about other parents who have signed on for the program and who have similar concerns. Kevin Grunwald said that he had seen/heard of a similar program that exists. There was some concern about that because youth could log on and identify where parties will be. Such is not the intent of the YSB program. (see attached email of 1/11/06)

Value Options: Some concerns about this program were expressed as there are "strings attached" to taking reimbursements. Preferred practices are often enabling and once signed the provider cannot refuse clients even though resources/staff are not available.

Martin Berliner
Town Manager

NECASA: The requirement of 16 - 20 participants for \$2000 presents some constraints. Transportation alone could eliminate the budget. The time frame of June 30, 2006 also presents problems as Mrs. Koropatkin at Mansfield Middle is only available in the summers. Ashford, Coventry and Willington had hoped to combine their grants with Mansfield but also found the constraints to be similar. The YSB's will meet again to discuss this.

3. "Right Turn" of Perception Program, Inc.: Vicki Barbero "Right Turn" is an outpatient substance abuse program for at risk adolescents ages 12-18. Parents are also urged to be involved through a number of programs including education, family therapy, and relapse prevention groups. The number one choice of substances for adolescents is tobacco, followed by alcohol, then marijuana, then prescription drugs. Kids will snort Adderol, Strattera, Concerta, Ritalin, Oxycodone, Oxycotin and try to get high. Right Turn receives referrals from court, parents, schools, DCF and Adult Probation. The number of referrals from Juvenile Court has decreased while the numbers from Adult Probation 16 - 18 has exploded.

Usually the continuum offers prevention (which is what YSB tries to do), intervention, treatment, harm reduction, follow-up, or rehab. The process involves outpatient first, and if that is not successful, then youth can attend Right Turn 3 hours a day, for 3 days a week. Programs are usually 4-7pm. Right Turn services the Windham and Danielson regions and has resources for youth to attend Ala-teen, AA, Ala-non and Narcotics Anonymous. The 21 town region is a large one and the Windham Region has far more services in place than out in the Danielson region. Issues among youth are violence, obesity, diabetes and poverty. DCF covers the entire 21 towns but they are often responding to a crisis. Right Turn also services the Pomfret School, a private coeducational boarding school in Pomfret. Vicki said that the "culture" of alcohol is different among youth there as often times they are exposed to it socially. Eight percent of the time, private school youth are honest about their consumption but the academic pressures are also more intense too.

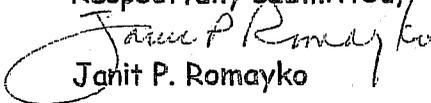
Having parents who use/abuse seems to be the biggest problem among any youth. Parental radar is not usually well tuned to their kids' problems, especially if the parent is using alcohol. Vicki searches for the "answers" on this problem every day and damage seems to be extensive to the family in terms of family secrets, non-communication, lost work time and maladaptive behavior.

Adolescents who happen to get caught are often sent to Juvenile Court. With alcohol, their behavior is seen as self-medication and they often have mental health problems. Chris remarked that he has heard of "pharm" parties and was reading about them online. Pharm parties occur when kids bring all their medications, pool them together with others, grind them up and snort them. It is common among high schoolers and rampant at UConn. It is a dangerous way to have fun.

Having alcohol at home is also rather dangerous and most parents do not realize the liability of serving alcohol/not supervising minors.

Meeting adjourned 1:15PM.

Respectfully submitted,


Janit P. Romayko

Secretary

JR/klr

Next meeting: Tuesday, February 7, 2006
12:30pm TBA

Janit P. Romayko

From: Kevin Grunwald
Sent: Tuesday, January 17, 2006 3:21 PM
To: Janit P. Romayko; Pat Michalak; 'vickie.barbero@perceptionprograms.org'
Subject: FW: School Helps Parents Track Parties Via Internet

This is the list that I referred to in the meeting. I'm not sure how they address the concern that Pat brought up.

-----Original Message-----

From: grunwaldk@mansfieldct.org [mailto:grunwaldk@mansfieldct.org]
Sent: Tuesday, January 17, 2006 3:16 PM
To: Kevin Grunwald
Subject: School Helps Parents Track Parties Via Internet

This message was forwarded to you from Join Together Online by grunwaldk@mansfieldct.org.

RECEIVE NEWS HEADLINES BY EMAIL: <http://www.jointogether.org/jtodirect>

VISIT THIS PAGE ONLINE for accompanying web links and resources:
<http://www.jointogether.org/y/0,2521,578858,00.html>

January 11, 2006

School Helps Parents Track Parties Via Internet

School officials in Arlington, Mass., are hoping an e-mail contact list will help parents keep track of student parties and head off underage drinking and other problems, the Boston Globe reported Dec. 25.

At the suggestion of parents, Arlington High School principal Charles Skidmore set up the list of e-mails and phone numbers for those who wish to share information on parties, alcohol or other drug use, or other parenting issues. "I don't think that parents were thinking they'd never been able to get in touch with each other before," he said. "We do have a phone book in Arlington. But I think parents have realized maybe kids are doing a little more in basements on Saturday nights than they thought they are. This is parent-to-parent communication. And everyone on this list is fine being called."

The list grew out of a November forum entitled, "What Parents Should Know about what Arlington Teenagers are Doing" that featured the town's police chief, school officials, and youth-services agencies. School officials also reviewed the district's Youth Risk Behavior Survey, which found that although smoking, drug use, and sexual behavior among students had declined, some indicators exceeded the state average.

"The thing that was the most difficult was the one with alcohol use," said Skidmore. "Most of our numbers, we are below the state norm. For that one we're higher."

About 150 people have signed up for the list.

Visit <http://www.jointogether.org> for complete news and funding coverage, resources and advocacy tools to advance effective drug and alcohol policy, prevention and treatment.

Join Together is a project of the Boston University School of Public

January 17, 2006

To: YSB Advisory Board
Fr: Janit Romayko, Coordinator
~~Re: December 2005 Activities~~

The following occurred in December 2005:

1. Juniper Hill was very well attended with well over 50 participating on December 14th. Jake Hovanic's brother, Joseph, was a two time winner out-right that evening. He entertained the residents with his toy microphone during the Bingo portion of The evening.
2. There is interest in the Safe Homes Program again from a parent/business owner in Town. Her daughter was to have a 16th birthday party but rumor spread among her Peers and within 48 hours, she heard that there were more than the 16 invited guests Who were planning to have a keg party in her back yard. She told her mother and Mother called the YSB. I suggested that she call the Resident State Trooper in Colchester. The trooper volunteered to do a "drive-by" the evening of the party and in fact, he did so twice. The trooper also spoke with the school administration prior to that evening and word was spread that the police would be in the area. Only the invited guests did attend the party. The parent was aware of the Safe Homes Program in Mansfield and is interested in replicating it in her town.
3. YSB received donations of gifts, toys, food and gift cards from the Adrusa Network, And the Bank of America Four Corners branch office. We found families in need. Several of them are experiencing financial difficulty with costs related to heating their homes and the cold snap in December created some hardships for these folks. They were grateful for the donations, as were we!
4. On December 1, Value Options, a behavioral mental health contractor, held a mini Workshop for interested partners and for those funded by SDE and DCF. Value Options is searching for community providers with which to contract for clients of DCF and Husky. Money is available for clinical services, although there are some Caveats which other YSBs are monitoring.
5. On December 14th, NECASA held an informational meeting to announce that Communities are eligible for \$2000. This could fund a project that would be aimed at middle schoolers and their parents containing substance abuse prevention messages.





REC'D JAN 27 2006

Ronald F. Angelo
Deputy Commissioner

State of Connecticut
Department of Economic and
Community Development

January 27, 2006

Item #13

Mr. Philip Lodewick, President
Mansfield Downtown Partnership, Inc.
1244 Storrs Road
P. O. Box 513
Storrs, CT 06268

Re: Municipal Development Plan for the Storrs Center, Mansfield, CT

Dear Mr. Lodewick:

In accordance with Section 8-191 (a) of the Connecticut General Statutes, I am pleased to conditionally approve the Final Municipal Development Plan (MDP) prepared for Storrs Center in Mansfield, CT. This MDP is dated August 25, 2005 and January 2006, and titled Final Municipal Development Plan, Storrs Center, Mansfield, CT prepared by Storrs Center Alliance, LLC.

This MDP was circulated to State agencies by DECD for comments from May 13, 2005 thru June 15, 2005. Comments were received from state agencies and resolved. Thereafter, in a memo dated September 7, 2005, OPM issued a non-inimical finding to its planning program objectives. It should be noted that this MDP represents a greater development proposal than shown in the approved Draft EIE dated October 2002. The University of Connecticut prepared the aforementioned Draft EIE.

This approval by DECD is granted with following conditions:

- Future requests of State assistance will be consistent with provisions of the approved MDP and EIE
- The developer shall provide DECD with a phasing plan and all documentation requested for each development proposal for which funding is requested, including development commitments
- A detailed financial analysis, pro forma, and construction schedule shall be provided for each proposed phase of the development
- All requests for future state funding will require evidence of financial commitments for all sources of funds
- The developer shall coordinate with the DEP and DOT and other state agencies, as required, for permits/approvals based on the proposed development

This MDP approval does not constitute a funding commitment nor approval of the budget as identified in the Financing Plan Section of the MDP. The developer in undertaking the proposed development shall satisfy the above conditions.

Thank you for the opportunity to review and approve the Municipal Development Plan. If you have any questions, please contact Mr. Dimple Desai, Project Manager, Office of Infrastructure and Real Estate (OIRE) at (860) 270-8151.

Sincerely,


Ronald F. Angelo
Deputy Commissioner

cc: Robert Genuario, Secretary, OPM
Gina McCarthy, Commissioner, DEP
Robbin Cabelus, Executive Director, State Traffic Commission
Chet Camarata, Executive Director, DECD
Larry Lusardi, Executive Director, DECD
Steve Maun, President, Storrs Center Alliance, LLC
Thomas Callahan, Special Assistant to the President, University of Connecticut ✓
Martin Berliner, Mansfield Town Manager

PAGE
BREAK

To: Mansfield Town Council
From: Cynthia van Zelm, Executive Director, Mansfield Downtown Partnership, Inc.
Re: Proposed Permitting Process for Storrs Center
Date: January 25, 2006

Based on a discussion at one of the prior Town Council meetings, I would like to clarify the proposed process for review of site plans for the Storrs Center project. The term "expedited" does not best describe that process. It is also important to emphasize that in addition to site plan approval for each building or phase of buildings, the Mansfield Inland Wetland Agency, the Army Corps of Engineers and various state agencies including the Department of Environmental Protection and the State Traffic Commission will have to approve parts of Storrs Center within their respective jurisdictions.

Zoning Regulation Changes

As soon as possible, the Partnership and the master developer, Storrs Center Alliance, will present an application to the Planning and Zoning Commission (PZC) to enable special design districts (SDD) in certain parts of Mansfield, similar to a "floating zone". At the same time as this application is submitted, an application to amend the zoning map to designate certain properties as the Storrs Center Special Design District will be submitted. These applications will be considered like all zoning regulation amendments including a public hearing held by the PZC.

Site Plan Approval

Following approval of the above zoning regulation changes, site plans for each building or phase of buildings will be submitted to the Town Planning Director. The Town Planning Director will be responsible for determining whether Storrs Center Alliance's applications for zoning permits for site plans for new buildings and infrastructure in Storrs Center comply with the zoning regulations (and, if they do, the Zoning Agent will issue a Zoning Permit needed for building permits). Before the Town Planning Director makes this decision, the Mansfield Downtown Partnership Board of Directors will hold a public hearing on the application and prepare recommendations to the Town Planning Director on the application.

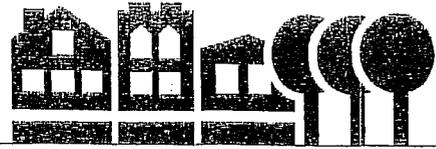
Design Guidelines

Design Guidelines are still being drafted, but they include issues ranging from sidewalk width to energy conservation, from rooflines to recycling. After about a year's work by Looney Ricks Kiss (the Partnership's consultant), the master developer, and the Partnership's Planning and Design Committee, the design guidelines are expected to go to the Partnership's Board for approval this spring. Portions of the design guidelines contain information and criteria that will be included in the zoning regulations to the extent appropriate under Connecticut law. Connecticut law, however, limits what local

planning commissions can regulate regarding design details and “sustainability” issues; part of what is so special about the Storrs Center process is that the additional criteria related to design and sustainability will be addressed through the Partnership review process which will require the Partnership to get from the master developer both a commitment to, *and professional proof of design and performance of*, design details far beyond the established legal limits of PZC jurisdiction.

By virtue of this process, applications for site plan approval will be reviewed with respect to consistency with zoning regulations by the Planning Director, and with respect to consistency with the design guidelines by the Partnership. This multi-faceted process will ensure that the project is evaluated by Town representatives on many levels.

The Partnership and Storrs Center Alliance have met with the PZC about this permitting process three times. The process is also outlined in the Municipal Development Plan. The process will reflect the uniqueness of Storrs Center due to the extensive drafting and approval process culminating in the Municipal Development Plan and the two PZC applications. Even after site plan approval by the Planning Director, Storrs Center will continue to be overseen by the Mansfield Downtown Partnership as Municipal Development Agency (with three Council members on the Board), the Planning Director, the Town Building Official, the PZC as Wetlands Agency, the Fire Marshal and, of course, the public. The process is special, but not lacking in substance, rigor or opportunities for public input.



Mansfield Downtown Partnership
Helping to Build Mansfield's Future

January 27, 2006

Mr. Dimple Desai
CT Department of Economic and Community
Development (DECD)
Infrastructure and Real Estate Division
505 Hudson Street
Hartford, CT 06106-7106

Re: December 31, 2005 Progress Report for the Downtown Mansfield Revitalization and Enhancement Project

Dear Mr. Desai:

I am pleased to provide you with the December 31, 2005 Progress Report for the Downtown Mansfield Revitalization and Enhancement Project.

Over the last quarter, the Mansfield Downtown Partnership, Inc. ("Partnership"), worked with the master developer LeylandAlliance and the Partnership's consultant Looney Ricks Kiss to finalize the Draft Municipal Development Plan ("MDP"). On October 6, the Partnership held a public hearing on the MDP and the Partnership Board unanimously approved the MDP that night. On October 24, the Mansfield Town Council concluded the statutorily local approval process by approving the MDP by a 9-0 vote. On November 15, the University of Connecticut Board of Trustees approved the MDP. The MDP was subsequently sent to the Department of Economic and Community Development where approval was granted on January 27, 2006.

The next steps are working with the Mansfield Planning and Zoning Commission on the creation of a Special Design District and subsequent changes to the zoning regulations for the project area. It is expected that this process will take through the spring of 2006. We continue to work with local and state agencies on the master engineering approvals and plan formal submittals after the zoning is approved.

One of the other major efforts this quarter has been to work with businesses that may be displaced as part of the new development and start working with these businesses on their business needs. Phil Michalowski with Harrall-Michalowski Associates, Inc., the Partnership's relocation consultant, has met with all the business owners individually. In addition, Lisa Israelovitch with LeylandAlliance's retail consultant Live Work Learn Play has met with business owners about their interest in being part of the new development. Two meetings were held in October and January to update the business owners on the relocation efforts and "casting" of businesses into the development. One of the major efforts is the development of an



Mansfield Downtown Partnership

Helping to Build Mansfield's Future

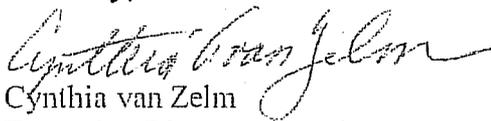
initial building planned in the MDP boundary area to house many of the businesses that will have to be relocated. This will involve working closely with the Mansfield Planning and Zoning Commission on rezoning the property and providing adequate parking. Working with local business owners will be a major part of the efforts over the next several months.

Design guidelines are being created to guide the development of a Special Design District for the downtown project, and related changes to the zoning regulations. The Partnership, Looney Ricks Kiss, and LeylandAlliance have been working with the Partnership's Planning and Design Committee, the Town of Mansfield's Planning and Zoning Commission, and the Town Director of Planning on these issues. The Planning and Design Committee has taken the lead in reviewing the design guidelines and in the last quarter met on November 15, December 20, and January 17 to provide feedback on the design guidelines. The next step is to finalize the guidelines and present them to the Partnership Board of Directors in March or April.

Thank you to DECD for its support and approval of the MDP. We have met a major milestone and are looking forward to the next steps on the Special Design District and zoning regulation changes.

Please do not hesitate to contact me at 860-429-2740 if you have any questions. We look forward to continuing to work with you on this critical project for the Town of Mansfield.

Sincerely,


Cynthia van Zelm
Executive Director

*Thank you so much -
please call if you
have any questions*

cc: Sheila Hummel, DECD
Mostafa Monshi, DECD Compliance and Review Section
✓ Martin Berliner, Mansfield Town Manager
Cherie Trahan, Mansfield Comptroller
Mansfield Downtown Partnership, Inc., Board of Directors
Lee Cole-Chu, Cole-Chu Ciccarone, LLC, Partnership Attorney



Mansfield Downtown Partnership

Helping to Build Mansfield's Future

January 26, 2006

Ms. Mary Grasso
US Department of Agriculture
100 Northfield Drive
Windsor, CT 06095

Re: Final Report for the Mansfield Revitalization and Enhancement Project for the period October 1, 2005 to December 31, 2005 and Final Request for Reimbursement - Rural Business Enterprise Grant (RBEG)

Dear Ms. Grasso:

I am pleased to provide you with a Final Report for the Mansfield Revitalization and Enhancement Project and a final reimbursement request of \$2,819.51. Enclosed also is the draft Design Guidelines Part 1: A Livable Community, partially funded by the Rural Business Enterprise Grant.

Over the last quarter, the Mansfield Downtown Partnership, Inc. ("Partnership"), worked with the master developer LeylandAlliance and the Partnership's consultant Looney Ricks Kiss to finalize the Municipal Development Plan ("MDP"). All local approvals were secured including approval by the University of Connecticut Board of Trustees on November 15. Shortly thereafter, the MDP was forwarded to the CT Department of Economic and Community Development for final approval. We are hoping to receive approval in the next few weeks.

Design guidelines are being created to guide the development of a Special Design District for the downtown project, and related changes to the zoning regulations. The Partnership, Looney Ricks Kiss, and LeylandAlliance have been working with the Partnership's Planning and Design Committee, the Town of Mansfield's Planning and Zoning Commission, and Town Director of Planning on these issues. The Rural Business Enterprise Grant was allocated for Looney Ricks Kiss' work on design. The Planning and Design Committee has taken the lead in reviewing the design guidelines and in the last quarter met on November 15, December 20, and January 17 to provide feedback on the design guidelines. The next step is to finalize the guidelines and present them to the Partnership Board of Directors in March or April. The guidelines are approximately 90 percent complete, and with the final expenditure of the Rural Business Enterprise Grant, we are submitting them to you at this time. Other funding will be used to complete the guidelines.



Mansfield Downtown Partnership

Helping to Build Mansfield's Future

The planning meetings, and subsequent guidelines partially fulfill the requirements of Tasks 8 and 9, which are part to the Scope of Work for the Rural Business Enterprise Grant.

We have met a major milestone with the local approval of the Storrs Center Municipal Development Plan and are looking forward to the next steps on the Special Design District and zoning regulation changes.

We greatly appreciate Department of Agriculture's on-going support of the Mansfield Revitalization and Enhancement project and are pleased to be able to submit to you the near completed design guidelines for the project. Thank you for your contribution to the creation of a downtown in Mansfield, with vital and exciting small businesses. Please do not hesitate to contact me at 860-429-2740 if you have any questions.

Sincerely,

Cynthia van Zelm
Executive Director

cc: Martin Berliner, Mansfield Town Manager
Cherie Trahan, Mansfield Comptroller
Mansfield Downtown Partnership, Inc., Board of Directors
Lee Cole-Chu, Cole-Chu Ciccarone, LLC, Partnership Attorney

Enclosures

*Thank you
so much for
your support.
We're excited
about all the
progress we
are making!*

REC'D FEB 16 2006

C.A.T.S. Northeast, Inc.
P.O. Box 345
Mansfield Center, CT 06250
www.catsnortheast.org

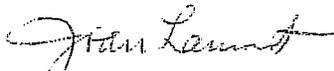
Item #17

Martin Berliner
Town Manager
Mansfield Town Hall
4 So. Eagleville Rd.
Storrs, CT 06268

Dear Mr. Berliner,

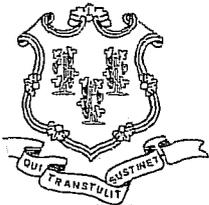
As the founder of a local nonprofit animal welfare organization which receives a multitude of calls regarding stray cats, as well as someone who has done extensive research on spay/neuter issues, I strongly urge passage of mandatory spay/neuter in the town of Mansfield. While those who are not involved in this issue perhaps do not take it seriously, cat abandonment resulting from overpopulation has cost our organization hundreds of thousands of dollars (totally unreimbursed by the town). Moreover, the discovery of abandoned cats in residents' yards is upsetting to the residents, many of whom get stuck paying the vet bills for these (almost exclusively unvetted) animals. If you were to ask a roomful of cat owners where they got their cats, most will say that they came to them as strays! The bottom line is this: Every single caller who contacts us to dump a cat is asked where they got it. *Without exception, the owner-surrenders are animals that were acquired from backyard breeders, not shelters.* Those are the people who allow their pets to reproduce indiscriminately and give them away just as casually, often to guardians who are unable to provide appropriate lifetime homes for them. Every year in Mansfield there is mass abandonment by college students who picked up kittens from these irresponsible pet owners, with the town and the animals paying the price, but never the abandoners. Frequently it is the same people giving away their kittens year after year without repercussions. We now have numerous low-cost programs to make spay/neuter affordable, but there will always be people who will neglect to take advantage of it unless compelled to do so. This is the *only* way to make a serious dent in the chronic problem of cat abandonment. The town (and we) should not have the responsibility for cleaning up after these people without having some authority to prevent the problem in the first place.

Yours truly,

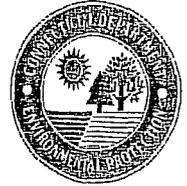

Joan Lamont, President

cc: Matt Hart

PAGE
BREAK



STATE OF CONNECTICUT
DEPARTMENT OF ENVIRONMENTAL PROTECTION



February 1, 2006

Item #18

Gregory J. Padick, Mansfield Director of Planning
Town of Mansfield, Office of Planning and Development
Audrey P. Beck Building
4 South Eagleville Road
Mansfield, CT 06268-2599

Re: Approval of Mansfield's Aquifer Protection Area Regulations

Dear Mr. Padick:

The Department of Environmental Protection received the Mansfield's Aquifer Protection Area Regulations on January 30, 2006. Such regulations were adopted by the Aquifer Protection Agency at a public hearing on January 17, 2006 in accordance with Connecticut General Statutes (CGS) Section 22a-354p and Regulations of Connecticut State Agencies (RCSA) Section 22a-354i-3.

The Department has reviewed the regulations and has determined that the regulations are consistent with the DEP Aquifer Protection Area Regulations as required by Section 22a-354p(f) of the C.G.S., and are hereby approved.

The regulations shall become effective at such time as is fixed by the Agency, provided such regulations shall be filed in the office of the town clerk. Please notify DEP of such effective date.

We wish to congratulate you for being one of the first towns in the state to adopt aquifer protection area regulations. We look forward to working with you on program implementation.

If you have questions, please do not hesitate to call me, or Kim Czapl of my staff, at (860) 424-3020 for assistance.

Sincerely,

Yvonne Bolton
Bureau Chief
Bureau of Water Management
CT Department of Environmental Protection

YB/kc

Cc: Rudy Favretti, Chair, Aquifer Protection Agency
Richard Miller, UCONN Director of Environmental Policy
Lori J. Mathieu, Connecticut Department of Public Health
Barbara C. Buddington, Windham Region Council of Governments
Susan Yorgensen, APA Contact, Town of 14 jington

PAGE
BREAK

Matthew W. Hart

From: Gregory Haddad
Sent: Wednesday, January 25, 2006 3:38 PM
To: Town Council; Martin H. Berliner
Cc: Matthew W. Hart; Gregory J. Padick
Subject: New Landlord for Storrs area

I thought you would be interested in this article that appeared in Tuesday's Journal Inquirer.

Aussie outfit buying up hundreds of units

By Tom Breen, Journal Inquirer
01/24/2006

An international real-estate giant is poised to become the dominant landlord for students living near the University of Connecticut in Storrs after purchasing 15 apartment complexes in the area.

The ING Real Estate Community Living Fund, part of the Australian branch of the ING insurance company, was expected to complete today the purchase of 20 off-campus apartment complexes in the United States, including 18 in Connecticut, for \$110 million.

According to a report prepared Monday for the company, ING is moving into the student housing market because it offers "captive demand and limitations to supply." In other words, with college enrollment growing, on-campus housing stocks are being squeezed to their limit.

"We have been pursuing the student accommodation market for nearly a year now, both here in Australia and in the U.S., and are very pleased to announce this acquisition," Hugh Thomson, CEO of ING Real Estate Investment Management Australia, said in a statement Monday. "The portfolio provides a low-risk investment underpinned by captive demand and limited supply."

Fifteen of the U.S. properties are within a 7-mile radius of UConn's Storrs campus, giving ING control of roughly 90 percent of off-campus housing within that area.

The 15 complexes have a combined price tag of roughly \$72 million, and encompass 803 individual units, according to the report.

The complexes are in Ashford and Willington, as well as in Storrs itself and elsewhere in Mansfield. Some of the complexes in the deal include the Hunting Lodge Apartments, the Knollwood Apartments, the Willington Oaks Apartments, the Maplewood Apartments, and the Renwood Apartments.

The Carriage House Apartments in Storrs, famous as a site of sometimes out-of-control revelry during the annual Spring Weekend celebrations, are not part of the deal, according to the report for ING.

The properties being acquired also include one in the Willimantic section of Windham, near Eastern Connecticut State University's campus.

ING also purchased two parcels of land near UConn for \$3.6 million, which could produce complexes with 150 individual units, according to the report.

In addition to the apartment complexes near UConn, the fund bought three in New Britain near Central Connecticut State University.

The New Britain properties, which cost roughly \$16 million, include 239 individual units and are all situated within a mile of campus. The three New Britain complexes are the Kelly Gardens Apartments, the Springwood Apartments, and the Cedar Creek Apartments.

All told, with the deal ING's fund acquires 155 apartment buildings in Connecticut, with 1,042 units between them, situated on 360 acres of land.

The final two properties of the U.S. investment are located near Virginia Commonwealth University in Richmond, Va. The two properties cost \$22 million and include 124 individual units.

Last year, ING bought eight age-restricted housing complexes around the United States, and according to the Monday report, the company considers the student housing market to have similar factors.

In order to make its investment successful, ING is betting both that college enrollments, spurred by the so-called "Echo Boom" generation, will continue to grow and that state funding for colleges will continue to remain stagnant or decline.

"Budget deficits of most states means less funding for education and colleges, resulting in reduced spending on capital projects, including student accommodation," the report observes.

UConn has an almost unique position among large universities in that it supplies housing to the vast majority of its student body.

Between 75 and 80 percent of undergraduates - or more than 12,000 - live on campus, according to UConn spokeswoman Karen A. Grava. That still means, though, that more than 3,000 undergraduates live off-campus.

In the past, UConn has raised concerns that many students in off-campus housing live in substandard conditions, and it has sought to educate students about their rights as tenants.

Grava said today UConn hadn't yet been informed of the ING deal, but added, "We hope anybody who buys the surrounding property would manage it safely, wisely, and well."

According to the report, all the properties in Connecticut will be managed by New England Realty, which already handles many of them. The company will be looking for parental guarantees on student leases, and New England Realty will collect a 5.5 percent fee on gross property revenue.

As the report puts it, this means the property manager is therefore "incentivized to grow rental income."

Neither Hagan Brown nor Dan Joseph, listed by the ING report as the owners of New England Realty, could be reached for comment today.

©Journal Inquirer 2006



NOW WE'RE EVEN MORE FAMILY-FRIENDLY THAN EVER!

In response to suggestions, we are excited to be able to offer additional family-oriented services to members and guests. We have reworked existing policies to make your Community Center an even more user-friendly facility for the entire community. In the next several months we will phase in changes so that you can take advantage of the additional fun things the Center has to offer! Here's a sampling of what's to come:

COMMUNITY ROOM DROP-IN GAME TIME

for ping-pong, board games, Legos, K'NEX sets, puzzles *and more!*

Monthly Movie Nights

in the gym on our giant screen, complete with complimentary popcorn!

FAMILY FRIDAY

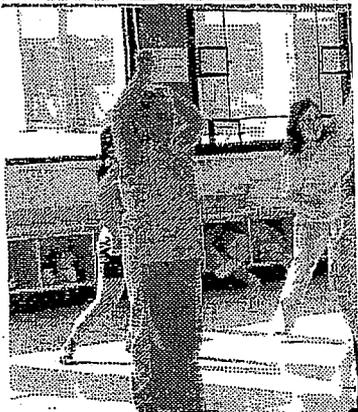
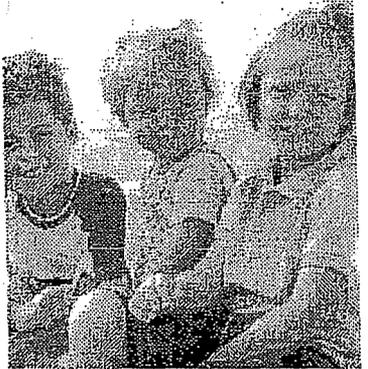
Scheduled twice each month, these evenings will include full use of the pool and gym for families and use of the fitness area and track for age-appropriate members. Now children ages 12 and up can use the fitness equipment as part of Family Fridays. Remember, the track is open for families with children of all ages.

In addition, the **FAMILY FRIDAY** nights will have you splish-splashing with poolside basketball, floats, toys and more. The gym will be open and we will minimize basketball play allowing more room to enjoy our new equipment, such as jump ropes, croquet, bocce, super soft touch hockey, tot toys and more.

Family Hot Spots

A new calendar that will be a quick index for you to quickly determine dates, times and days when there will be programs, open time or special events for families and young children at the center.

We've listened to our members and this is just the beginning. We plan on building on these ideas into the future. Keep an eye on our progress with the **Focus on Families Progress Report** board in the main lobby!



COMING SOON



| Date | Updates & Activity |
|-------------------|--|
| Wednesday, 2/1 | Policy Revisions Implemented |
| Wednesday, 2/1 | Community Room Drop-in Games 9am-5:30pm begin! (other days/times vary) |
| Friday, 2/3 | Family Movie Night & Popcorn (7pm) |
| Tues-Fri, 2/21-24 | School Vacation Visits Programs |
| Friday, 2/24 | (The First of) Bi-weekly Family Fun Nights Begin |
| Monday, 2/27 | Hot Spots Calendar Available |
| March | Giant Gym Inflatable! |
| March | Giant Pool Inflatable!! |



Policy Revisions: Effective 2/1/06

Here are some of the new rules that will help make the Center even more family-friendly. Check with the reception desk if you have any questions or visit our web site at www.mansfieldct.org.

- Childcare will now service 1-7 year olds.
- Children 8-11 will be able to use the facility independently with a parent or guardian in the building.
- A sibling or caretaker who is 14 or older will be able to serve as the "guardian" for a sibling who is 8-11.
- Minors will be limited to visit the facility no longer than 4 consecutive hours without an adult.
- If a child is at least 8 years old and can pass a swim test, parents or guardians can allow them to use the pool independently. All parents/guardians will need to remain in the pool area until the swim test is administered.
- Any child under 8 who passes a swim test only needs to have a parent actively supervise them from the pool deck.



Mansfield Community Center
 10 South Eagleville Road, Mansfield, CT 06268
 860. 429.3015 • www.mansfieldct.org



Mansfield Community Center

NOW EVEN MORE FAMILY FUN!

We always thought there was so much for our family to do at the Mansfield Community Center.

But now it is **MORE FAMILY-FRIENDLY** with

NEW MOVIE NIGHTS

NEW FAMILY FRIDAYS

NEW FAMILY HOT SPOTS CALENDAR

NEW COMMUNITY ROOM DROP-IN GAMES

NEW FAMILY-FRIENDLY POLICIES

NEW INFLATABLE TOYS FOR THE POOL AND GYM

ARE COMING SOON

and much more!

Call 429-3015 or stop in and find out about ALL the exciting changes. And learn about our affordable Three-Month and Annual Memberships for residents and non-residents.

MANSFIELD COMMUNITY CENTER

10 South Eagleville Road

Mansfield, CT 06268

860.429.3015

www.mansfieldct.org





Mansfield Community Center

Now there is even **MORE** fun for the family at the Community Center

"We always thought there was so much
for our family to do at the Mansfield
Community Center.

But now it is **MORE** family-friendly with
MOVIE NIGHTS, FAMILY FRIDAYS,
NEW COMMUNITY ROOM DROP-IN
GAMES, NEW POLICIES as well as
NEW INFLATABLES and POOL
TOYS coming soon."

Call **429-3015** or stop in and
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Month and Annual Memberships
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MANSFIELD COMMUNITY CENTER
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Mansfield, CT 06268 860.429.3015
www.mansfieldct.org



File

TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

February 6, 2006

Mr. Peter Drzewiecki
Department of Environmental Earth Science
Eastern Connecticut State University
83 Windham Street
Willimantic, CT 06226

Re: Appointment

Thank you for volunteering to serve on the Conservation Commission. Your willingness to serve our community with your work on this committee is greatly appreciated.

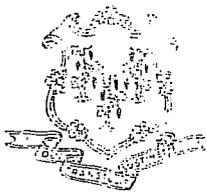
Your term will begin on 02/08/2006.

Sincerely,

Martin H. Berliner
Town Manager

Cc: Mary Stanton, Town Clerk
Robert Dahn, Chair
Jennifer Kaufman, Parks Coordinator

PAGE
BREAK



STATE OF CONNECTICUT
STATE ELECTIONS ENFORCEMENT COMMISSION
20 Trinity Street – Suite 101 • Hartford, Connecticut 06106 - 1628

Item #22

To: Chief Elected Officials of Connecticut Municipalities
From: Jeffrey B. Garfield, Executive Director and General Counsel
Re: Pilot Program for Public Financing of Municipal Elections
Date: January 30, 2006

The Connecticut State Elections Enforcement Commission invites municipalities to consider participation in a pilot program for public financing of candidates competing in municipal elections. This program was created by the General Assembly in the recently enacted comprehensive campaign finance reform legislation, Public Act 05-5. Under section 48 of the Public Act, the Commission will select 3 municipalities to participate in the program for the 2007 municipal elections.

In order to signify the interest of the municipality in participating in the program, a resolution of its legislative body is required. In a municipality where the legislative body is a town meeting, the resolution must be adopted by the Board of Selectman. The municipality must be prepared to fund the public financing program and present a fully drafted plan for its implementation to the Commission.

The application procedures and selection criteria for the pilot program are explained fully in the document entitled "***Pilot Program for Public Financing of Municipal Elections***" which is available on the website of the Connecticut Conference of Municipalities at www.ccm-ct.org.

We have scheduled a workshop at the CCM offices in New Haven to further discuss this program. Presenters at this workshop include State Senator Donald DeFronzo, Co-Chairman of the Joint Committee on Government Administration and Elections, and Robert Stern, President of the Center of Governmental Studies, who has studied existing public financing programs of municipalities in the U.S. The workshop will be held:

Tuesday, February 28, 2006
10:00 A.M. – 12:00 Noon

Connecticut Conference of Municipalities
900 Chapel Street, 9th Floor
New Haven, CT 06510

If you will be attending this workshop, please RSVP to Lois Blackburn, Clerk of the State Elections Enforcement Commission by no later than February 14. She can be reached at the Commission's office at 860-566-1776 or by e-mail at Lois.Blackburn@po.state.ct.us

PAGE
BREAK

STORRS CENTER PRELIMINARY SCHEDULE (ESTIMATE)
PHASES 1 AND 2 - CURRENTLY UNDER REVISION

| ID | Task Name | Duration | Start | Finish | 2005 | | | | | 2006 | | | | | 2007 | | | | | 2008 | | | | | 2009 | | | | | 2010 | | | | | | | | | | | | | | | | | | | |
|----|---|-----------|--------------|--------------|------|---|---|---|---|------|---|---|---|----|------|----|---|---|---|------|---|---|---|---|------|----|----|----|---|------|---|---|---|---|---|---|---|----|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | | | | | | | | | | | |
| 1 | STORRS CENTER PRELIMINARY SCHEDULE PHASE 1-2 | 1431 days | Wed 1/12/05 | Thu 7/8/10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | PHASE ONE | 1064 days | Wed 1/12/05 | Tue 2/10/09 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | Master Plan Approvals | 446 days | Wed 1/12/05 | Fri 9/29/06 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6 | MDP Approval Process | 262 days | Wed 1/12/05 | Mon 1/16/06 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 26 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 29 | SDD Approval Process | 143 days | Wed 10/12/05 | Mon 5/1/06 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 43 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 44 | Re-zoning for Dog Lane Small Retail Building (DL-1) | 87 days | Thu 12/1/05 | Mon 4/3/06 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 52 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 53 | Master Engineering Approvals | 191 days | Thu 1/5/06 | Fri 9/29/06 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 67 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 68 | Building Permits and Approvals | 366 days | Tue 11/15/05 | Tue 4/10/07 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 69 | Site Plan Review Phase 1 | 173 days | Tue 1/31/06 | Fri 9/29/06 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 77 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 78 | Building Permits Phase 1 | 366 days | Tue 11/15/05 | Tue 4/10/07 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 92 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 93 | Site and Building Construction | 697 days | Mon 6/12/06 | Tue 2/10/09 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 94 | Construction Dog Lane Retail and Parking (DL-1) | 140 days | Mon 6/12/06 | Fri 12/22/06 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 99 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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|--|---------------|--|-----------------------|--|----------------------------|--|--------------------------------------|--|----------|
| Project: Storrs Center Overall Version Date: Tue 2/7/06 | Task Split | | Progress Milestone | | Summary Project Summary | | External Tasks External Milestone | | Deadline |
|--|---------------|--|-----------------------|--|----------------------------|--|--------------------------------------|--|----------|

STORRS CENTER PRELIMINARY SCHEDULE (ESTIMATE)
 PHASES 1 AND 2 - CURRENTLY UNDER REVISION

| ID | Task Name | Duration | Start | Finish | 2005 | | | 2006 | | | 2007 | | | 2008 | | | 2009 | | | 2010 | | |
|-----|--------------------------------|----------|-------------|-------------|------|----|----|------|----|----|------|----|----|------|----|----|------|----|----|------|----|----|
| | | | | | tr | tr | tr |
| 100 | Infrastructure Phase 1/Phase 2 | 123 days | Wed 9/27/06 | Fri 3/16/07 | | | | | | | | | | | | | | | | | | |
| 107 | | | | | | | | | | | | | | | | | | | | | | |
| 108 | Building Construction Phase 1 | 495 days | Tue 3/29/07 | Tue 2/10/09 | | | | | | | | | | | | | | | | | | |
| 127 | | | | | | | | | | | | | | | | | | | | | | |
| 128 | PHASE TWO | 526 days | Thu 7/3/08 | Thu 7/8/10 | | | | | | | | | | | | | | | | | | |

| | | | | | | | | | | |
|--|-------|--|-----------|--|-----------------|--|--------------------|--|----------|--|
| Project: Storrs Center Overall Version Date: Tue 2/7/06 | Task | | Progress | | Summary | | External Tasks | | Deadline | |
| | Split | | Milestone | | Project Summary | | External Milestone | | | |

BIGGEST DEALS

BY the NUMBERS

Biggest Developments in the Hartford Region

(Projects planned, under way or completed as of January, ranked by total budget)

| Rank | Project | Total budget | Description | Parties Involved | Stage of development |
|------|---|---------------|---|--|---|
| 1 | Rentschler Field East Hartford | \$2 billion | Development of a 650-acre former airfield to include technological research offices, hotels, medical and sports facilities, housing and retail stores, including a Cabela's outdoor experience store. | United Technologies Corp., The Matos Group, Design International (master planner), Fuss & O'Neill (site planner) | In pre-development stage. Cabela's and space for Connecticut Center for Advanced Technology expected to be complete by 2007. |
| 2 | UConn 2000 Storrs & satellite campuses | \$1 billion | Ten-year plan begun in 1995 to expand the University of Connecticut; 21st Century UConn, another \$1 billion long-term plan, is currently in design phase, with projects scheduled to begin in 2007. | State of Connecticut, UConn, various contractors and architects | Majority of UConn 2000 projects are complete, including the new School of Pharmacy building, which was finished in 2005. Three projects remain and are expected to be complete this year: \$81.9M cogeneration electricity plant, \$56M Burton Family Football Complex and \$65M student union renovations. |
| 3 | Connecticut Technical High School System Various locations | \$800 million | Long-term plan to upgrade the state's 17 technical high schools. | State of Connecticut, various construction managers, architects | Ground has been broken at All Prices Tech in Hartford (25 percent complete) and Cheney Tech in Manchester (30 percent complete). EC Goodwin Tech in design phase. |
| 4 | Hartford Public Schools Hartford | \$392 million | Renovations and additions for Hartford public schools. | City of Hartford, State of Connecticut, various construction managers, architects | Seven major school projects are under way and are expected to be complete in 2006. Renovations for three magnet schools - Fisher, Simpson-Waverly and Kinsella - have received building committee approval to go to bonding. |
| 5 | Evergreen Walk South Windsor | \$365 million | Mixed-use development including 375,000 square feet of retail, 75,000 square feet of indoor recreational space, 650,000 square feet of office space, 250 hotel rooms and up to 375 apartments. | Evergreen Walk LLC, ELB Architecture and Planning, Poag & McEwen (retail development), various construction contractors | Shops at Evergreen Walk (which totals 285,000 square feet) opened Winter 2004. LA Fitness 45,000-square-foot facility also completed. ECHN office to open this spring. Residential portion is in planning stages, has not received approval from the town. |
| 6 | CT Convention Center Hartford | \$271 million | Project totals 540,000 square feet, with a 140,000-square-foot exhibition hall and a 40,000-square-foot ballroom. | CCEDA, Waterford Group LLC, Waterford Management LLC, Hunt/Gilbane | Completed. Opened June 2005. |
| 7 | Storrs Center Storrs | \$175 million | A 15-acre development to include retail office space, civic/community space and 500-800 units of housing. Located across the street from the UConn campus. | Island Alliance/Storrs Center Alliance, Herbert S. Newman & Partners (master plan/architect), DECD, UConn, Town of Mansfield | Municipal development plan has been approved by the town and the UConn board of trustees. Plans with DECD for final approval. Construction to begin at the end of 2006. |
| 7 | Walgreen Co. distribution center Windsor | \$175 million | A 700,000-square-foot distribution center on a 130-acre site in the New England Tradeport industrial park in Windsor. | Walgreen Co., State of Connecticut | Site work to begin in late spring. Planned opening in 2008. |

| | | | | | |
|-----------|--|---------------|---|---|---|
| 9 | Hartford 21 Hartford | \$180 million | Redevelopment of the former Hartford Civic Center mall into a 36-story apartment tower with 262 apartments, new retail space, parking and offices. | Northland Investment Corp., City of Hartford, Asina, CCEDA, Connecticut Development Authority, State of Connecticut | Residential tower topped off in September 2005. Building is fully enclosed. First apartments ready in summer 2006. Public parking garage open. Office and retail buildings on Asylum and Trumbull ready for tenants. YMCA plans to relocate to Hartford 21. |
| 10 | Blue Back Square West Hartford | \$159 million | Project to include 30,000 square feet of retail space, 75,000 square feet of office space, 100 condominiums, two parking garages, two new public plazas, expanded town library and renovated town hall. | Blue Back Square LLC - a joint venture between JDA Development, Ronus Properties LLC and Street-Works LLC, Turner Construction Co. | Ground broken in October 2005. Foundation work under way. Steel and pre-cast erection to begin in February. Entire project expected to be complete by fall 2007. |
| 11 | Connecticut Center for Science and Exploration Hartford | \$150 million | 40,000-square-foot facility on a 2.5-acre site on the northern edge of Adriaen's Landing. | CT Center for Science and Exploration board, State of Connecticut, Cesar, Bell & Associates (architects), Whiting-Turner (construction manager) | Construction under way. Scheduled for completion 2007/2008. Hired construction manager and exhibit designers. Received \$4 million federal grant to pay for walkways around the center. |
| 12 | YMCA residential tower Hartford | \$117 million | Plans call for demolition of current YMCA building to replace it with a residential high-rise including 300 residential units and ground-level retail. | Northland Investment Corp. | YMCA selected Northland as the developer of the property and announced the acquisition in October 2005. Project in planning stage. |
| 13 | Colt Gateway Hartford | \$120 million | Restoration of the historic 17-acre site with offices, apartments, commercial and public space to meet National Park Service guidelines. | State of Connecticut, City of Hartford, Homes For America Holdings, Taj-Soo Kim Partners, National Park Service | Environmental remediation nearly complete. Construction under way on apartments in the South Armory. New window ordered. Model apartments expected to be open in March. Announcement on site's historic status expected in April. |
| 14 | Saint Francis Hospital Hartford | \$102 million | Construction totals 242,000-square-foot addition and includes emergency department, 16 replacement operating rooms and 108 replacement patient rooms. | TRO-The Ritchie Organization (architect), Turner Construction Co. (construction manager) | Plans are 30 percent complete. Certificate of Need to be filed with state Office of Health Care Access in March. Anticipated approval and start date is August 2006. |
| 15 | Marrriott Hartford Downtown Hartford | \$81 million | Includes 409 rooms, 22 stories, 13,000 square feet of meeting space. Second phase planned with an additional 391 rooms, bringing total to 700. | Waterford Group LLC, Waterford Hotel Group Inc., Brennan Beer Gorman (architects), BVH Engineers Inc. (mechanical) | Completed. Opened August 2005. |
| 16 | Front Street Hartford | \$70 million | The residential, retail and entertainment district of Adriaen's Landing. | State of Connecticut, CCEDA, Robert A. Stern (architect) | Construction of first of two parking garages is complete. CCEDA is expected to sign a contract soon with The H.B. Nitkin Group to develop the site. |
| 16 | University of Hartford Various locations | \$70 million | Project includes the University High School of Science & Engineering, Hart Performing Arts Center, Home Field Advantage Project (athletic fields) | University of Hartford, State of Connecticut, City of Hartford, federal government, private donors and foundations | High school site selected on Mark Twain Drive Ext. with construction to begin early spring 2006. Performing Arts Center construction to begin summer 2006, and athletic fields to open spring 2006. |

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BY the NUMBERS

BIGGEST DEALS

| Rank | Project | Total budget | Description | Parties involved | Stage of development |
|-----------|---|--------------|---|--|--|
| 18 | Dutch Point Colony Hartford | \$65 million | 198 units, 50 of which will be available for purchase by low- to moderate-income families. | Hartford Housing Authority, U.S. Department of Housing and Urban Development, CHFA, CCEDA, City of Hartford, The Community Builders, Stull + Lee Architects. | Ground was broken in October 2005. Phase I (which includes 73 units) to be complete and occupied by the end of 2006. |
| 19 | Eastern Connecticut State University Willimantic | \$64 million | New 173,000-square-foot science lab and classroom building. | S/D/A/W Collaborative (architect), O&G Industries (contractor), Konover Corp. (construction administrator) | Site work is complete. Work has begun on the foundations and footings. Building should be complete by fall 2007. |
| 19 | Plaza Mayor Hartford | \$64 million | Two towers of luxury condos, above-grade garage and about 30,000 square feet of retail space at the corner of Park and Main streets. | City of Hartford, Hartford Redevelopment Agency, Theodore Amenta, A & Co., Solaris Group. | Developers are shopping plans around to local groups for approval. |
| 21 | Public Safety Complex Hartford | \$55 million | New 134,000-square-foot public safety complex downtown to house police department, fire administration and fire marshal. | City of Hartford, JCA Architecture, Gilbane Construction Management | Site selected on High Street at historic North District Schoolhouse. Needs assessment completed on time. Received \$17 million federal grant for complex's communication system in November 2005. |
| 22 | Sage-Allen Hartford | \$53 million | 78 market-rate apartments, 12,000 square feet of retail space, 343-space parking garage, 42 four-bedroom townhouses for college students and corporate interns. | 18 Temple Street LLC, CHFA, CDA, CCEDA, City of Hartford, Roth & Moore Architects, Bartlett Brainard Eacot (construction) | Parking garage is slated for completion in June. Market-rate apartments should be open by end of the summer/September. Student housing should be open by the fall/end of 2006. |
| 23 | Hartford Public Library Hartford | \$42 million | First phase added a new three-story wing, children's library and parking garage. Renovation updates existing library and adds air conditioning. | Hartford Public Library, City of Hartford, Fletcher Parkess, Gohn & Morey/Hun/Sevigny (architects), MA New England (construction manager) | Phase I completed. Phase II renovation began August 2004 and is 80 percent complete. Scheduled for completion summer 2006. |
| 24 | Trumbull on the Park Hartford | \$39 million | A 100-unit apartment complex, plus 12 units in renovated historic buildings on Lewis Street, retail space, and a 600-space parking garage. | Martin J. Kenny, Trumbull on the Park LLC, Trumbull Centre-CHFA Inc. | Garage is open. 52 residential units are leased. Quiznos space being built out, negotiations under way with two restaurant operators. Wine and cheese store seeking permits to locate in project's retail space. |
| 25 | Charter Oak Marketplace Hartford | \$35 million | Mall with Wal-Mart, Marshalls and other retailers. Job Corps Training Center. | GBL & Associates Properties Inc, City of Hartford, Hartford Housing Authority, Konover Construction, Education Management Corp., Galileo Shopping America Trust, New Plan Excel Realty | Job center, Wal-Mart, Marshalls and smaller retail stores open. Construction complete on four of five standalone restaurants. |

PAGE
BREAK



University of Connecticut
Office of the Vice President and
Chief Operating Officer

Item #25

Linda Flaherty-Goldsmith
Vice President and
Chief Operating Officer

February 2, 2006

MEMORANDUM

TO: ^{Director of Planning}
Greg Paddick, Mansfield ~~Town Planner~~

RE: Appointment to Capital Project Planning Advisory Committee (CPPAC)

FROM: Linda Flaherty-Goldsmith *LF*
Peter Nicholls *PN*

A new advisory committee is being formed to replace the Master Plan Advisory Committee, recognizing that the needs of an advisory committee are ongoing but altered now that the Master Plan Update has been completed. This Committee, the Capital Project Planning Advisory Committee (CPPAC) will be asked to provide input to the University Administration as concrete plans are developed to implement the 21st Century UConn projects on the Storrs campus. The Committee's Charge, its operating principles and the planned composition is attached.

You have been selected to serve as a member of CPPAC, and we hope that you will agree to do so. If you cannot serve, you may indicate to us an alternate representative from your area to serve as a member of the Committee. Should you wish to serve, you may also indicate one alternate from your area who will be eligible to attend meetings and vote in your place should you be precluded from attending an occasional meeting.

If you are willing to serve as a member of the Committee, please sign below and return this form to Melanie Savino at Unit 2014 by February 15, 2006.

Gregory Paddick
Acceptance of Membership on CPPAC

GREGORY PADICK
MANSFIELD DIRECTOR OF PLANNING

LOW HULTGREN, MANSFIELD DIRECTOR OF PUBLIC WORKS
Designated Occasional Alternate

If you do not wish to accept this committee appointment at this time, please sign below, and indicate the person from your area that you are designating as the permanent representative to the Committee.

Permanent Representative

We look forward to working with you over the coming year.

Equal Opportunity Employer

Storrs Capital Project Planning Advisory Committee

Overview:

The Update to the Storrs' Campus Master Plan has been completed and the Master Planning Advisory Committee (MPAC) will see the Plan at its final meeting in February, 2006. The University is indebted to the participants of the MPAC, who for years, have provided important feedback for the capital planning process on the Storrs campus.

The current juncture is an excellent opportunity to reconfigure an advisory group to meet the changing landscape of UCONN 2000, Phase 3, also known as 21st Century UConn. To that end, a new Committee, with a slightly different charge and a smaller membership more representative of the various campus constituencies, is being formed. This Committee will provide input representative of the diverse needs and a comprehensive vision for this complex campus community.

Effective March 1, 2006, the Storrs Capital Project Planning Advisory Committee (CPPAC) will replace the MPAC. The Committee's charge follows.

Committee's Charge:

To provide broad-based advice to University Administration in implementing 21st Century UConn capital projects on the Storrs Campus. To discuss how construction plans fit into the overall UConn master plan.

Committee's Operational Principles:

The CPPAC will:

1. Be co-chaired by the Provost and Chief Operating Officer.
2. Have its activities scheduled and planned by a five member Steering Committee comprised of the Co-chairs (Provost and Chief Operating Officer), a faculty member, a Dean, and the Executive Director of Architectural & Engineering Services, who are members of the Storrs CPPAC.
3. Meet twice a semester on dates and times set in advance and published at the beginning of the academic year.
4. Be guided by a pre-published agenda established by the Steering Committee that is publicly announced at least one week in advance of the Storrs CPPAC meetings.
5. Act as a forum for planning so that all stakeholders in the university and larger community will have a regular opportunity to provide feedback on current projects and proposed plans.
6. Facilitate dialog and act as a direct means of communication to and from campus constituents.

7. Serve as the main advisory committee to the Buildings and Grounds Committee or its successor.
8. Provide a written report through the Co-chairs to the Senate once a year and an oral report to the Senate every semester.
9. Encourage members to send a designated alternate if they cannot attend a meeting; members must formally designate their alternates and only one alternate per member can be named.
10. Have all of its meetings open to the public.

Committee Composition:

It is envisioned that the CPPAC should have 25-30 voting members, plus pertinent designated ex-officio members. The length of the committee appointment of the individuals may vary, depending on the circumstances and nature of their appointments.

Committee Members:

- *Executive Director, Architectural and Engineering Services
- *Representative, Alumni Association
- *Representative, Division of Athletics
- *Dean – (1 who is not on the Building & Grounds Committee, appointed by the Deans' Council)
- *Environmental Policy Officer
- *Representative, Office of the AVP for Environmental & Public Safety
- *Representative, School of Fine Arts Planning Committee
(Ted Yungclas, Assistant Dean of Fine Arts)
- *One graduate student
- *Chair, University Arboretum Committee
- *Registrar (or VP Enrollment Management)
- *Vice Provost for Research and Graduate Education
- *Vice President of Student Affairs (or designee)

*Representative, Tech Development

*Representative, Telecommunications

*One undergraduate student

*University Senate – (11-13, at least 8 of whom will be faculty, appointed by Senate Executive Committee)

Ron Blei, Mathematics

Fred Carstensen, Economics

John Clausen, Natural Resources Management

Maureen Croteau, Journalism

John DeWolf, Civil & Environmental Engineering

Jennifer Fontanella, Political Science

Karla Fox, Business

Robert Henning, Psychology

Kent Holsinger, Ecology & Evolutionary Biology

Steven McDermott, Instructional Media & Technology

Andrew Moiseff, Physiology & Neurobiology

Kristin Schwab, Plant Science

Judith Thorpe, Art & Art History

Ex-officio members: Mansfield Town Planner; Executive Director,
Mansfield Downtown Partnership; Manager of Parking; Director of UConn Visitor's
Center