



TOWN OF MANSFIELD  
TOWN COUNCIL MEETING  
MONDAY, January 12, 2009  
COUNCIL CHAMBERS  
AUDREY P. BECK MUNICIPAL BUILDING  
7:30 p.m.

AGENDA

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ROLL CALL	
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**OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL**

**FUTURE AGENDAS**

**EXECUTIVE SESSION**

44. Pending Claims and Litigation
45. Strategy and Negotiations with respect to Collective Bargaining
46. Strategy and Negotiations with respect to Storrs Center Development, and Related Commercial and Financial Information Given in Confidence

**ADJOURNMENT**

SPECIAL MEETING-MANSFIELD TOWN COUNCIL

September 29, 2008

**DRAFT**

Mayor Elizabeth Paterson called the special meeting of the Mansfield Town Council to order at 6:30 p.m. in Council Chambers of the Audrey P. Beck Building

I. CALL TO ORDER

Present: Blair, Clouette, Duffy, Haddad, Koehn, Nesbitt, Paterson, Paulhus, Schaefer

Mr. Haddad moved and Mr. Paulhus seconded to move into Executive Session to discuss the Town Manager's Performance Evaluation. Motion passed unanimously.

II. EXECUTIVE SESSION

1. Town Manager's Performance Evaluation

Present: Blair, Clouette, Duffy, Haddad, Koehn, Nesbitt, Paterson, Paulhus, Schaefer.

III. ADJOURNMENT

Mr. Paulhus moved and Mr. Nesbitt seconded to adjourn the meeting.

Motion passed unanimously.

Elizabeth Paterson, Mayor

SPECIAL MEETING-MANSFIELD TOWN COUNCIL  
December 8, 2008  
**DRAFT**

Mayor Elizabeth Paterson called the special meeting of the Mansfield Town Council to order at 7:00 p.m. in the Council Chambers of the Audrey P. Beck Building.

I. ROLL CALL

Present: Blair, Clouette, Duffy, Haddad, Koehn, Nesbitt, Paterson, Paulhus, Schaefer

Ms. Blair moved and Mr. Paulhus seconded to move into Executive Session to discuss Open Space Acquisitions and to include in the discussion Town Manager Matthew Hart and Director of Planning Gregory Padick.

Motion passed unanimously

II. EXECUTIVE SESSION

1. Open Space Acquisitions

Present: Blair, Clouette, Duffy, Haddad, Koehn, Nesbitt, Paterson, Paulhus, Schaefer

Also Included: Town Manager Matthew Hart and Director of Planning Gregory Padick

III. ADJOURNMENT

Mr. Paulhus moved and Ms. Blair seconded to adjourn the Special meeting at 7:20 p.m.

Motion passed by all.

Elizabeth Paterson, Mayor

REGULAR MEETING-MANSFIELD TOWN COUNCIL

December 8, 2008

**DRAFT**

Mayor Elizabeth Paterson called the regular meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chambers of the Audrey P. Beck Building.

I. ROLL CALL

Present: Blair, Clouette, Duffy, Haddad, Koehn, Nesbitt, Paterson, Paulhus, Schaefer

II. APPROVAL OF MINUTES

Ms. Blair moved and Mr. Clouette seconded to approve the minutes of the regular and special meetings on November 24, 2008 as presented. Motion passed unanimously with the exception of Mr. Haddad who abstained.

III. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Mike Siskoski, Wildwood Road, reminded members that according to the Town Council Rules of Procedures the public hearing should be the first item of business. By consensus the Council agreed.

Public comment continued after the public hearing.

Ric Hossack, Middle Turnpike, stated that the Registrars of Voters should get the same 3-½ % raise as everyone else in the Town Hall. Mr. Hossack also spoke against the proposed Freedom of Information Policy noting that there are a few people in Town who are interested in getting the information and if the Town Council and Town government did a better job of getting the information out F.O. I. requests would be minimal.

Mike Sikoski, Wildwood Road, Chair of the Ethics Board, but speaking as a citizen, stated the personnel rules for the use of telephones, e-mails and the internet are appalling and unethical.

Betty Wassmundt, Old Turnpike Road, supported increasing the Registrars of Voters pay by 3- ½ % and disagrees with the proposed F.O.I. policy. She suggested that all Town documents including collective bargaining agreements, policies and procedures, salaries including benefits, agreements, teachers' salaries, etc. be available in the Town Clerk's office and the Library. Ms. Wassmundt expressed disappointment that the information she asks for is often not in the form she wants and questioned the description of an F.O.I request.

IV. TOWN MANAGER'S REPORT

Attached

V. PUBLIC HEARING

1. Open Space Acquisitions

Mayor Paterson called the public hearing to order and the Town Clerk read the legal notice.

Jennifer Kaufman, Parks Coordinator, summarized the details and values of the three properties under consideration.

Warren Church, President of Joshua's Trust, commented on the mutually beneficial long-term relationship between the Trust and the Town and noted that the Luce property will provide access to Coney Rock from Mulberry Road.

Ric Hossack, Middle Turnpike, spoke in support of the Luce property and in opposition to the Dorwart and Moss properties because of the Dorwart property's potential for development and the Moss property's increased liability for the Town. Statement attached.

Isabelle Atwood, Wormwood Hill Road, spoke in favor of the Dorwart property noting it is a haven for wild animals and a beautiful piece of land.

Charlotte Pyle, Cod Fish Falls Road, a resident and forester commented that Mansfield still has choices and the values provided by open space are still available to the Town. She noted forest fragmentation is one of the biggest concerns for foresters.

Damon Hearn, representing the Connecticut Forest and Park Association, spoke to the Association's history and the development of this project. The Town will hold title to the land and the CFPA will maintain the development rights assuring there will never be development in the Sanctuary.

Betty Robinson, Glen Ridge, spoke in favor of acquiring the Moss Sanctuary noting that the desire to preserve the area has been a long-term endeavor.

Madge Manfred, Puddin Lane, spoke in favor of purchasing all three properties. She stated the cost to the Town is worth it to protect the quality of life we enjoy and the value of our property.

Mike Sikoski, Wildwood Road, questioned the use of Executive Session concerning open space acquisition since there is tax money involved. He is also concerned with the amount of money proposed to be spent.

Robert Coughlin, 49 Storrs Heights Road, spoke in favor of the acquisitions. He commented on the need for open space in a central location in Town, which will become even more valuable when the downtown area is developed.

Bill Thorne, Mansfield Hollow Road, is on staff at E.O. Smith High School and uses the Moss Sanctuary as a valuable teaching aid and learning experience. He suggested that the access road from South Eagleville Road be maintained and that access from Birchwood Heights Road be reviewed. Mr. Thorne also encouraged the establishment of central receptacle system to collect data from the Moss Sanctuary from students and citizens who use the area.

Betty Wassmundt, Old Turnpike Road, expressed her concerns about the Executive Session held prior to this meeting. She suggested that any acceptance of the Moss Sanctuary should be conditioned on the receipt of grant money for the entire expense of fixing the dam and urged no improvements be made to any of the properties until economic conditions improved

Jim Morrow, Chair of the Open Space Committee, stated that the money being used for these purchases is not part of the bonded open space money and therefore has no restrictions on its use.

Rudy Favretti, Middle Turnpike Road, commented that Professor Albert Moss used the area as a laboratory and as a result the parcel was named after him.

Quentin Kessel, Codfish Falls Road, stated the he and his wife Margaret were in support of the proposed acquisitions for the benefit of the Town and that both residents and government must make the effort to preserve open space in Mansfield.

Betty Wassmundt, Old Turnpike Road, spoke in favor of open space and transparent government and urged the Council to continue the public hearing until the legality of the Executive Session can be established.

Mike Sikoski, Wildwood Road, commented that other money has been transferred from fund-to-fund and asked why the open space money could not be used for other purposes.

Evangeline Abbott, Hillcrest Drive and member of the Open Space Preservation Committee, spoke in support of the properties. She noted that the ability to walk out doors and enjoy the trails was worth the cost.

David Freudmann, Eastwood Road, spoke against the purchase of the Moss Sanctuary. He feels that if UConn thought the area was suitable for development they would not be willing to sell it.

The hearing was closed at 8:30 p.m.

## VI. OLD BUSINESS

### 2. Open Space Preservation - Luce

Mr. Schaefer moved and Mr. Paulhus seconded, effective December 8, 2008, to authorize the payment of \$12,5000 from the Open Space Acquisition Fund to Joshua's Tract Conservation and Historic Trust, as the Town's 50-percent contribution to the Trust's purchase of the 5.9 acre Luce property on Mulberry Road.

In response to questions raised, Director of Finance Jeff Smith reviewed the open space fund established by Council and approved at Town meetings.

Motion to approve passed unanimously.

3. Open Space Preservation - Dorwart

Mr. Haddad moved and Ms. Koehn seconded, effective December 8, 2008, to authorize the Town Manager to finalize and to execute the purchase of the 55.2 acres Dorwart Property from The Reinhold A. Dorwart and Juanita M. Dorwart Family Trust.

Motion to approve passed with all in favor except for Mr. Paulhus who was opposed.

4. Open Space Preservation – Moss Sanctuary

Mr. Schaefer moved and Ms. Blair seconded, effective December 8, 2008, to authorize the Town Manager to finalize and to execute the purchase of the 135-acre Moss Sanctuary from the Connecticut Forest and Parks Association.

Council members discussed the value of the Moss sanctuary to UConn, possible uses of the land by UConn and the potential liability of the existing dam.

Mr. Nesbitt moved to amend the motion to include the following: no maintenance will be initiated unless funded by grants. Seconded by Mr. Paulhus the amendment failed. The original motion passed with all in favor excepting Mr. Nesbitt and Mr. Paulhus.

5. Community/Campus Relations

Town Manager Matt Hart reported the Board of Trustees is continuing to review Spring Weekend and that he is planning to contact Central Connecticut State University and the New Britain Police Department to discuss how they deal with students in the neighborhoods. Mr. Hart reported a presentation of housing code programs will be made at the upcoming Community Quality of Life Committee's meeting.

Mr. Clouette asked if the possible parking enforcements changes for Spring Weekend will leave students stranded. He will bring up the issue at Tuesday's Town Gown meeting.

6. Community Water Wastewater Issues

Town Manager Matt Hart announced the inaugural meeting of the Four Corner Sewer Advisory Committee took place and will soon be meeting with representatives of Connecticut Water.

Ms. Duffy moved and Mr. Paulhus seconded to move Item 8, Programs in Mansfield for Eligible Taxpayers, as the next item on the agenda.  
Motion passed.

## VII. NEW BUSINESS

### 7. Presentation – Fiscal Impact Analysis

Director of Finance Jeff Smith reviewed his analysis of the fiscal impact the University of Connecticut has on Mansfield's municipal services. The data in the report belies the perception that the Town is more than adequately reimbursed by having UConn in Town. Mr. Smith will review the impact Holinko Estates has on the Town.

### 8. Presentation – Programs in Mansfield for Eligible Taxpayers

Assessor Irene LaPointe reviewed all tax programs available to Mansfield citizens. Ms. LaPointe will forward the annual cost of these programs to the Town to the Council

Mr. Paulhus left at 10:30 p.m.

### 9. Financial Statements Dated September 30, 2009

Mr. Clouette moved, to accept the Financial Statements dated September 30, 2008, as prepared by town staff and endorsed by the Finance Committee.

Finance Chair Carl Schaefer presented a statement (attached) with the approval of Finance Committee member Alison Blair. Mr. Schaefer reported that the 2<sup>nd</sup> Quarter statement would be available prior to the budget retreat in February.

Motion to approve passed unanimously.

### 10. Registrar and Deputy Registrar Compensation

Personnel Committee Chair Gregory Haddad moved, effective January 1, 2009, to set the pay rate for the Registrars at \$20.42 per hour and the pay rate for the Deputy Registrars at \$15.32 per hour.

Motion passed unanimously.

### 11. Town Manager's Goals for FY 2008/09

Mr. Haddad moved and Ms. Schaefer seconded, effective December 8, 2008, to endorse the Town Manager's Goals and Objectives for FY 2008/09.

Motion passed unanimously.

12. Cancellation of December 22, 2008 Town Council Meeting

Mr. Schaefer moved and Ms. Blair seconded, effective December 8, 2008, to cancel the December 22, 2008 regular meeting of the Mansfield Town Council.

Motion passed unanimously.

VIII. DEPARTMENTAL AND COMMITTEE REPORTS

IX. REPORTS OF COUNCIL COMMITTEES

Mr. Nesbitt, Chair of the Four Corners Sewer Advisory Committee, announced there will be a public information meeting aimed at property owners in January and a public meeting for all residents later in the year.

Ms. Duffy, Chair of the Committee on Committees offered the following nominations to the Council on Aging:

Kenneth Doeg  
Tim Quinn  
MaryThatcher  
Sam Gordon

Motion to approve passed unanimously.

X. REPORTS OF COUNCIL MEMBERS

Mr. Schaefer and Mr. Paulhus attended the tree lighting event at the Mansfield Center Congregational Church.

Mayor Paterson attended the end of the semester party hosted by the Youth Service Bureau and was thrilled to see members of the UConn Baseball team talking to the children about respect and teamwork. The Mayor noted many students do good work in the community. Ms. Blair commented that many of these students who work with resident children stay in touch with them.

Ms. Duffy reported the E.O. Smith chorus is still in the running to attend the Presidential inauguration. Mayor Paterson noted the UConn marching band is also in contention.

Mr. Haddad acknowledged the letter from PZC Chair Rudy Favretti expressing the PZC's concerns with the additions to the workload of the Planning office.

XI. PETITIONS, REQUEST AND COMMUNICATIONS

13. Chronicle, "Council to Review Progress" - 11-22-08

14. Chronicle, "Council Updated on Storrs Center Plan" - 11-25-08
15. Chronicle, "Editorial: We Offer These Threads, Needles" - 11-24-08
16. Chronicle, "Mansfield Eyes Buying \$450,000 in Open Space" - 11-29-08
17. Chronicle, "Ponde Place Plan to Go for Environmental Review" - 11-21-08
18. Chronicle, "Trustees Seek to Calm Down Spring Weekend" - 11-20-08
19. CCM re: CCM Efforts Sustain Critical Local Revenues
20. CCM re: CCM Member Dues for FY 2009-10
21. CL&P Interstate Reliability Project
22. Connecticut Council of Small Towns
23. R. Favretti re: Director of Planning
24. Freedom of Information Policy
25. Government Finance Officers Association - 2007 Program Results
26. A. Kouatly re: Mansfield Community Center
27. G. McGann re: Four Schools Renovation Project
28. Mansfield Today, "The 'Downtown' Storrs Center Project Now Has Two Crucial Wetlands Permits - 11-24-08
29. Mansfield Today, "Developers Announce New Strategies to Make Storrs Center Marketable" - 11-25-08
30. Mansfield Today, "Dollars and Sense: Council Calls Meeting on Fiscal Impact of Storrs Center Project - 11-14-08
31. Mansfield Today, "Q&A: Responses to Questions About the Four School Renovation Project" - 11-18-08
32. Mansfield Today, "Town Council Officially Opposes CL&P Expansion Plan" -11-30-08
33. State of Connecticut Department of Correction re: Bergin Correctional I Institution
34. State of Connecticut re: Wyman Says Budget Deficit Triples to \$338 Million

XII. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Zachary Janowski, reporter from the Chronicle, announced that this was his last meeting and that he has accepted a position as editor of the Southington Citizen. Council members wished him well.

Ric Hossack, Middle Turnpike, expressed his disappointment with the vote on the purchase of open space and the use of executive sessions. He asked Council members to lower his taxes.

XIII. FUTURE AGENDAS

Ms. Koehn requested a discussion of the Freedom of Information Policy within the context of whether it is a Town Council Policy or a Management Policy and a discussion on the kind of information posted on the Town website.

Mr. Nesbitt requested a discussion of the operation of the garages since the operational projections of the second garage are dependent upon the first garage's operation. The information is needed before any agreements are finalized.

Mr. Clouette requested information on the possibility of banning plastic bags and regulating drive thru windows. The Town Manager will forward information regarding plastic bags from the Solid Waste Advisory Committee and talk to staff regarding regulations regarding drive thru's.

XIII. EXECUTIVE SESSION

None

XIV. ADJOURNMENT

Ms. Blair moved and Mr. Clouette seconded to adjourn the meeting at 11:00 p.m.

Motion passed unanimously.

Elizabeth Paterson, Town Clerk

Mary Stanton, Town Clerk

**Town Manager's Office  
Town of Mansfield**

# Memo

To: Town Council  
From: Matt Hart, Town Manager *MWH*  
CC: Town Employees  
Date: December 8, 2008  
Re: Town Manager's Report

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Below please find a report regarding various items of interest to the Town Council, staff and the community:

## **Budget and Finance**

- *FY 2009/10 Budget* – on December 4<sup>th</sup>, Regional School District 19 conducted its Annual Budget Information Sharing Meeting. The Mayor and I attended, and one interesting topic of discussion was the issue of a regional K-12 school system. Those of us in attendance requested that Superintendent Bruce Silva forward to the legislative bodies of the member towns information related to a regional school study commission. Upon receipt, I will forward those materials to you and the Council can decide whether it wishes to add this item to a future agenda.
- *State Board of Education Proposed Budget Reduction* – CCM announced today that the State Board of Education voted to accept (versus adopt) Commissioner Mark McQuillan's recommendations to reduce FY 2009/10 expenditures by 10%, or \$283.54 million. Among other reduction options, the board accepted a proposal to implement one of the following scenarios:
  - Reduce the ECS grant by \$230.2 million (11.94%);
  - Proportionally reduce state categorical grants (e.g. transportation, Vo-Ag) by \$230.2 million (36.44% each grant); OR
  - Implement a hybrid of the first two options – reduce ECS (5.97%) and categorical grants by \$115.13 million (18.22% each grant), respectively

The board will forward its recommendation to the Office of Policy and Management, the agency responsible for preparing the Governor's proposed budget.

## **Council requests for information**

- *Farmer's market* – Storrs Farmers Market is pleased to announce its first Winter Market. The only Winter Market in the "Quiet Corner" will begin on Saturday, December 13<sup>th</sup> at 3:00 pm in the Buchanan Auditorium of the Mansfield Public Library. Everything at the Market is Connecticut grown and produced, so the offerings change seasonally. This Winter Market will be on the second Saturday of each month from December through April (the regular Market will reopen in May).
- *Green Teens Club* - the EO Smith Green Teens Club is a finalist in a youth-led team competition organized by Best Buy. They have the opportunity to win \$10,000 to create a composting system at E.O. Smith and to replace cafeteria flatware and bowls with washable products. To win the grant, they need to get enough votes to be in the top fifteen finalists. If you would like to vote, go to <http://www.genv.net/bestbuy> and scroll down to the boxes listing the different teams. Check the box next to Green Teens U.S.A. You will actually have to vote for two teams. The Green Teens Club students are asking that you also vote for JJ Express (they are working on a joint voting campaign where they each get the other's second vote), but please read about the projects of all the teams to be certain. For more information, please visit <http://www.greenteensusa.org>

## Departmental/Division News

- *EHHD Cardiovascular Health Promotion Awards* -- On December 4, 2008, the Eastern Highlands Health District awarded three community groups with the first annual EHHD Cardiovascular Health Promotion Awards during the semi-annual meeting of the Matters of the Heart Partnership. The awards were created to recognize exemplary programs aimed at improving the cardiovascular health of individuals in schools, workplaces and communities in the district. Among the recipients was the Town of Mansfield, Mansfield BOE & Region 19 BOE for their coordinated efforts to provide a comprehensive employee wellness program to staff at all town & school worksites.
- *Fire Prevention and Life Safety Education* -- Twenty-two MFD staff members contributed to the Department's Fire Prevention and Life Safety Education program: 17 individual staff members contributed as presenters; and 14 individual staff members contributed as facilitators and planners. The program included presentations to approximately 1200 students in three elementary schools, MMS 5<sup>th</sup> Grade, Discovery Depot Day Care, two Montessori Schools, and home schoolers. The feedback was overwhelmingly positive. The children especially liked the interactive game format that presented positive safety messages.
- *Freedom of Information Policy* -- Staff has completed a Freedom of Information Policy that is scheduled to enter into effect beginning January 1, 2009. The policy has been reviewed with department heads, the Town Attorney, and the Freedom of Information Commission. The FOI fee schedule is consistent with those fees established by statute. Mary Stanton and Maria Capriola will be conducting training sessions with staff on the new policy. The policy, fee schedule, and forms will be placed on the town's website.
- *Human Resources Announcements:*
  - Amanda Barry has been appointed to the Member Services Coordinator position with the Parks and Recreation Department effective December 8, 2008. Amanda worked for the town while in high school and college, and subsequently went on to gain some great experience working in the non-profit and government sectors. We are pleased to have her rejoin the team and are confident that she will do a fine job in her new role.
  - Betty Lang recently retired from the Department of Public Works after 31 years of service to the Town. The Town is hosting a retirement party for Betty on December 11<sup>th</sup> at 2:30pm in the Council Chambers. Council and staff are invited to attend.
  - After 38 years of dedicated service to the Town, Scott Bacon has retired from the Department of Public Works. We wish him all the best in his new endeavors.
  - Police Officer Jerry Marchon is retiring December 19<sup>th</sup> after 33 years of dedicated service to our community. The Town is hosting a retirement party for Jerry on December 17<sup>th</sup> at 3:00pm in the Council Chamber. Council and staff are invited to attend.
  - Jessie Shea of the Planning Department successfully passed the examination for the National Community Development Association (NCDA) Community Development Block Grant (CDBG) Basics Training Course. Congratulations, Jessie!
- *Parks and Recreation Brochure* -- The Mansfield Parks and Recreation Winter program brochure is now available! Check out the great classes and program offerings by visiting the Parks and Recreation webpage at [www.Mansfieldct.org](http://www.Mansfieldct.org) or pick up your copy of the brochure at the Mansfield Community Center.
- *Ponde Place Environmental Review Team Study* -- On Monday December 15<sup>th</sup>, The Connecticut Environmental Review Team (ERT) will be conducting a site visitation to the proposed Ponde Place student housing site on Hunting Lodge Road, immediately south of Carriage House Drive. At 10AM in the Community Room of the Mansfield Community Center, the ERT will be meeting with Town officials and representatives of The Keystone Companies, the subject property owner, to review preliminary plans and discuss potential land use issues. Following this meeting, the team participants will visit the Ponde Place site to review site and neighborhood characteristics. In early 2009, the ERT will submit a report to the Town with its findings and recommendations. All interested citizens are welcome to attend the 10AM meeting and the site walk. The ERT snow date is Thursday 12/18/08. The ERT is a multi-disciplinary environmental study team that provides, upon the submittal and approval of a request, free technical advice to assist municipalities with planning studies and the review of sites proposed for development. The ERT has been in existence since 1969 and about 10 studies have been conducted in Mansfield. The

team consists of environmental professionals from federal, state, regional and local agencies. The subject study was requested by Mansfield's Planning and Zoning Commission and property owner permission was a request prerequisite. For the Ponde Place project, team members are expected to include a geologist, biologists, storm water, watershed management, public water supply and resource conservation experts, a transportation planner and regional planner. Issues identified to date include: potential wetland/vernal pool impacts, potential storm water/erosion and sedimentation impacts, potential water supply impacts (community wells are now proposed), potential traffic impacts and potential neighborhood impacts. An ERT study is designed to provide professional, on-biased analysis that will benefit the Town, the property owner and neighboring property owners. More information about the ERT can be found at their web site: [www.CTERT.org](http://www.CTERT.org)

- *Public Works Snow Removal* – The Public Works Department has been gearing up for winter for several weeks now, going through all the front-line snow plowing and sanding vehicles and inspecting plow routes in preparation for running them in poor-visibility conditions. Salt supplies have been secured and although 40% more expensive this year than last, we do not anticipate any difficulty in obtaining salt through the season. The Town's sand has been screened and stockpiled at the Town garage. As always, we hope for a mild winter.
- *Regional Emergency Planning* – On November 12<sup>th</sup>, the REPT (Regional Emergency Planning Team), whose members include the 42 municipal CEO's and the 2 tribal nation CEO's from DEMHS (Department of Emergency Management and Homeland Security) Region IV, accepted the draft Regional EOP (Emergency Operations Plan) that was the work product of the Regional Steering Committee. This is the first time that this region has had a comprehensive EOP, which provides a framework for the region to cooperatively respond to regional emergencies such as hurricanes, floods, hazardous materials, fires, and/or acts of terrorism.

### **Member Organizations**

- *Connecticut Conference of Municipalities (CCM)* – During the 2008 General Assembly session, CCM's efforts protected revenues critical to municipal government. CCM led the fight that successfully preserved the present rates of our municipal real estate conveyance tax for fiscal years 2008-09 and 2009-10. For more information, please see communication item #19 in the 12/8/08 council packet.
- *Council of Small Towns (COST)* – Connecticut's Town Meeting will be held on January 21, 2009 from 8:00AM – 1:45PM. COST asks you to urge your local legislators to attend this meeting. For more information, please see communication item #22 in the 12/8/08 council packet.
- *Eastern Highlands Health District (EHHD)* – The EHHD Board of Directors will be meeting on December 18<sup>th</sup> at 4:30PM in the Coventry Town Hall Annex.
- *Mansfield Business and Professional Association (MBPA)* – The MBPA will be meeting on December 10<sup>th</sup> at 8:00AM in the Community Room of the Mansfield Community Center. Councilmember Nesbitt and I will attend to discuss the Four Corners sewer project
- *Windham Region Council of Governments* - I attended the WINCOG board meeting last Friday (December 5<sup>th</sup>), and we discussed a couple of items of interest to the Town Council. For one, I asked the board to consider adopting a position on the CL&P reliability project. Following a brief discussion, the board decided to review the issue in more detail at its January 2009 meeting. CL&P was in attendance, and informed me that they will not file an application with the Siting Council this calendar year. CL&P does plan to file, however, by March 2009. Second, pursuant to its strategic plan, the board agreed to begin to study in earnest the issue of regional delivery of local government services – this also conforms to the recommendations in Mansfield 2020: A Unified Vision. And, third, the Board agreed to hold a meeting with state representatives in January 2009, but has not yet set an exact date. I will keep you informed of the status of all of these initiatives.

## Miscellaneous

- *Connecticut Commission on Culture & Tourism Strategic Plan* -- The Connecticut Commission on Culture & Tourism is hosting five (5) public input sessions around the state to help prepare its strategic plan for the next three fiscal years. Please help the Commission plan for its future as well as the future of Arts, Film, Historic Preservation and Tourism in Connecticut. Learn more about the Commission's programs & services at [www.cultureandtourism.org](http://www.cultureandtourism.org). The dates and locations of the five public input sessions will be: **December 8, 2008 (2 to 5 p.m.)** Naugatuck Valley Community College, Kinney Hall, Room K715; **December 15, 2008 (6 to 9 p.m.)** Norwalk Community College, East Campus, PepsiCo Theater; **January 8, 2009 (6 to 9 p.m.)** Manchester Community College Arts, Science, and Technology Building, Room E202; **January 13, 2009 (2 to 5 pm)** Southern Connecticut State University, New Haven, Building and Room TBD; **January 29, 2009 (6 to 9 pm)** Norwich Free Academy, Building and Room TBD. Directions to each of the five locations are posted on CCT's website at [www.cultureandtourism.org](http://www.cultureandtourism.org). "We're Listening, Connecticut!" sessions will be facilitated by AMS Planning and Research, a national management consulting practice located in Fairfield.
- *Embracing Lonely Families* -- Governor M. Jodi Rell and the Connecticut National Guard have kicked-off this year's **Operation E.L.F.** (Embracing Lonely Families) to help Connecticut's military members and the families during the holidays. The Governor reports that 160 National Guard soldiers and airmen are currently deployed in Iraq, Afghanistan and Kuwait and more than 1,000 are getting ready to deploy in 2009. Operation ELF phone number is (860) 524-4922 or (860) 524-4924.
- *Willimantic No-Freeze Shelter* -- The Willimantic No-Freeze Shelter has opened for the winter and is in need of volunteers to assist shelter staff. This is the only shelter for individuals in our area, and it was started by volunteers to provide a place for homeless people to sleep during the coldest months of the year. Volunteers are needed from 7-11 every evening to sign in guests, check belongings, and provide basic assistance to the staff. The need for volunteers is especially critical when ECSU and UConn are not in session. A training session for volunteers has been scheduled at the Wrench In the Works on Main St. in Willimantic on Thursday, December 11<sup>th</sup> at 6:00 PM. Please contact Director of Human Services, Kevin Grunwald, at 429-3315 if you think you may be interested in volunteering, or if you have any questions.

## Upcoming Events (town)

- *Nutcracker Ballet* -- The 10th Annual Nutcracker Ballet will be performed by over 90 children ages 3-15 on Saturday, Dec. 20 at 6 p.m. and Sunday, Dec. 21 at 2 p.m. at E.O. Smith High School. This is sponsored by the Parks and Recreation Department. Over 1,000 see the show each year and it's a great tradition during the holiday season. Tickets are on sale at the community center for \$10, \$8, and \$6 or at the door if there are any remaining. This is a wonderful community event!
- *Art in the Afternoon* -- Spend some creative time at the Library during school vacation, and explore different design elements. All ages are welcome. We'll have coloring for the little ones, and the art project can be enjoyed on different levels. December 29, 30, 31 and January 2 from 1:30 PM -- 3:00PM in the Program Room of the Mansfield Public Library.
- *Benefit Concert* -- *Take Note* will be performing a benefit concert at the Mansfield Senior Center on Sunday, January 25<sup>th</sup> at 3:00 PM. *Take Note* performs in support of charitable endeavors while raising their voices, spirits, and hope. Proceeds from this concert will directly benefit the Mansfield Senior Center Association, Inc.

## Upcoming Events (other organizations)

- The Windham Region Chamber of Commerce is hosting the grand opening of Rozario Computer Connections, LLC on Tuesday, December 9, 2008 at 10:30 AM. Location is 211 Nott Highway (Route 74), Ashford.

## Upcoming Meetings

- Planning and Zoning Commission Regulatory Review Committee, December 9, 2008, 1:00PM, Conference Room B, Audrey P. Beck Municipal Building
- Town/University Relations Committee, December 9, 2008, 4:00PM, Council Chamber, Audrey P. Beck Municipal Building
- Four Corners Sewer Advisory Committee, December 9, 2008, 7:00PM, Conference Room B, Audrey P. Beck Municipal Building
- Historic District Commission, December 9, 2008, 8:00PM, Conference Room C, Audrey P. Beck Municipal Building
- Community Quality of Life Committee, December 11, 2008, 7:00PM, Buchanan Auditorium, Mansfield Public Library
- Ethics Board, December 11, 2008, 7:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Mansfield Board of Education, December 11, 2008, 7:30PM, Council Chamber, Audrey P. Beck Municipal Building
- Committee on Committees, December 15, 2008, 6:00PM, Conference Room B, Audrey P. Beck Municipal Building
- Communications Advisory Committee, December 15, 2008, 7:00 PM, Conference Room C, Audrey P. Beck Municipal Building
- IWA/PZC Meeting, December 15, 2008, 7:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Open Space Preservation Committee, December 16, 2008, 7:30PM, Conference Room B, Audrey P. Beck Municipal Building
- Conservation Commission, December 17, 2008, 7:00PM, Conference Room B, Audrey P. Beck Municipal Building
- Mansfield Advisory Committee on the Needs of People with Disabilities, December 23, 2008, 2:30PM, Conference Room B, Audrey P. Beck Municipal Building

8 December 2008

I would like to provide my views as to proposed acquisition of the open space property on the agenda tonight.

The 5.9 acre tract referred to as the Luce property requires the town to pay half of the purchase price with no additional maintenance costs. I can support this acquisition in conjunction with Joshua's Trust due to the non existence of management costs.

The 55.2 acre tract referred to as the Dorwart property on the other hand provides a multitude of additional costs in addition to an expenditure of the \$212,500 purchase price. Additional costs listed are \$8150 in direct one time costs plus estimated staff hours, both one time and annual which have some costs associated with them. I also question the price of this property. If the property is valued at \$100/acre per the PA490 designation, forest land, and our purpose is to preserve it as forest land why would we propose paying \$325,000 for \$5500 worth of property? Of course the rational is that the property could be divided into at least 3 building lots at a much higher value and with discounts would be valued at an estimated \$333,880, therefore justifying the purchase price. I suggest we allow the property owner to sell the lots to a developer there by deriving the correct taxes on the property. I don't see this purchase as benefiting the majority of townspeople.

The 135 acre tract referred to as the Moss Sanctuary also provides an opportunity to resist the purchase. The price of \$100,000 seems like a deal if the town assessor suggests the value is \$405,000. In reality the value is zero. The property is currently owned by the University of Connecticut, which as we all know, pays no taxes on individual tracts of land. In addition and certainly most important are the additional costs inherent to this purchase, Assuming the funds from the DEP are still available after the purchase, the additional one time costs could exceed \$80,000 plus annual staff costs and maintenance costs.

I have walked this property and have noted the condition of the dam which will require some sort of repair in the future. I see this proposal as a convenient way for the University to divest itself from a potential liability. If the town proceeds with the acquisition does the liability issue shift to the town? Are we responsible if someone falls thru the ice? Are we responsible if someone falls off the dam? We will be responsible for the repair of the dam, in doing so do we not destroy the pristine forest we are trying to preserve? I see this purchase as being a lose lose for the town and the townspeople.

I hope you take my comments into account when deciding whether or not to spend our money on these projects. Thank you.

Ric Hossack  
432 Middle Tpk  
Storrs, CT

Dec. 8/2008

This is the end of the first quarter, for Sept. 30/08, and thus contains *only* that first quarter.

Although a small downturn so far in tax collections, this probably is not a result of the current bad turn in economics, as I had worried.

Pilot grant was about \$28K *more* than estimated. And State Support for Education was a few hundred less than estimated.

Total interest is nearly \$100K below what we had last year. We estimated a shortfall of \$250K in the budget, but we will probably need an additional \$150K as well. [My own estimate~~d~~—we'll probably need more than that, as we're only in the First Quarter.]

Recreation program went from a negative \$14K to a positive \$150K. But other expenditures will be added over the next  $\frac{3}{4}$  of a fiscal year.

As Jeff says, "Because of the dramatic decreases in the Pequot <sup>14</sup>finding, the additional funds for debt service from the CNR Fund should be revisited." This I hope can be done provisionally in a quarter or two, and I hope more definitely towards the end of the fiscal year.

∟ Over all, I think we are in a very serious economic predicament, based on Federal, State, and Town finances, particularly because we are so dependent on State revenues.)

Some of my own statements are in here, but I hope they can also be agreed to by Alison Blair. Bruce Clouette could not be at this Committee meeting.

-Carl Schaefer  
Finance Committee

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Item #2

**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MwH*  
**CC:** Maria Capriola, Assistant to Town Manager  
**Date:** January 12, 2009  
**Re:** Community Water and Wastewater Issues

---

**Subject Matter/Background**

Attached please find excerpts from a presentation given at the recent meeting of the UConn Water and Wastewater Policy Advisory Committee.

On Monday night, I will provide a brief report regarding the water and wastewater committee meeting, as well as an update on the recent activities of the Four Corners Sewer Study Advisory Committee.

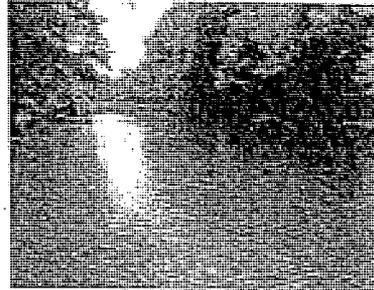
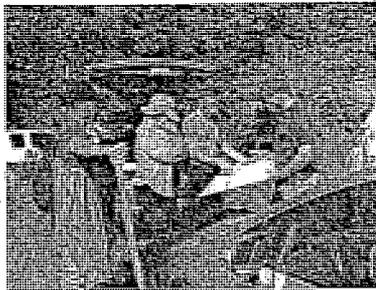
**Attachments**

- 1) Excerpts from presentation by Milone & MacBroom, Inc, re Willimantic River Study



# Willimantic River Study

## Preliminary Results from Instream Flow Analysis



Presented by:

David Murphy, P.E.  
Milone & MacBroom, Inc.  
Cheshire, Connecticut

December 18, 2008

 MILONE & MACBROOM

## Presentation Agenda

- Review PHABSIM Process
- Review Study Area and Transects
- Model Input: HSC
- Model Output: WUA Curves
- Development of Streamflow Records
- Habitat Duration Curves
- Analysis and Findings
- Provisional Conclusions
- Provisional Recommendations
- Schedule

 MILONE & MACBROOM

## Provisional Conclusions

- Of the four species, Brook trout habitat is most sensitive to low flow conditions.
- Even over very low flows (10-20 cfs), WUA is 22% to 42% of maximum.
- Other species' habitats are less sensitive.
- A provision goal is to try and maintain 15% of maximum WUA, consistent with Fenton study.
- UCUT or similar analysis to be conducted after low-flow measurement.

 MILONE & MACBROOM

## Provisional Recommendations

- Establish gauge at Merrow Bridge or elsewhere to monitor upstream river flows.
- Consider cutbacks in withdrawals when upstream flow is less than 8 cfs.
- Final operational recommendations to follow the completion of the study.

 MILONE & MACBROOM

## Project Schedule

### Instream Flow Study

- ✓ Low flow characterization and additional analysis to be conducted in summer 2009

### Hydrogeologic Study

- ✓ Begin ground water model refinements
- ✓ Final two hydrogeologic monitoring events to be conducted in summer 2009
- ✓ Finish model refinements fall 2009

### Final conclusions fall 2009



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *M.H.*  
**CC:** Maria Capriola, Assistant to Town Manager  
**Date:** January 12, 2009  
**Re:** *Mansfield 2020: A Unified Vision*

---

**Subject Matter/Background**

Following the Town Council's November 20<sup>th</sup> discussion of this item, staff referred the proposal to establish a Town Council Sustainability Committee to the Mansfield Board of Education, the Region 19 Board of Education and the Planning and Zoning Commission. We have heard back from all of those entities, as well as the Conservation Commission, and I have attached copies of their correspondence.

Also at the November 20<sup>th</sup> meeting, the Town Council agreed by consensus to change the staff liaisons to non-voting members, and amended the motion by adding two statements highlighting the importance of economic development and quality of life to the preamble.

In the interim, I have been discussing the sustainability committee with staff and the Mayor. I appreciate the fact the Council has designated the staff liaisons as non-voting members. However, I do wish to make clear that it is my understanding that, because of our limited resources, we have the discretion to rotate the staff liaisons according to the sustainability committee's needs and areas of focus. For example, we may wish assign some staff members to work on energy conservation, and others to focus on economic development and housing.

Furthermore, I recommend that the Town Council appoint a representative from the University of Connecticut and two or more representatives from existing boards, commissions or advisory committees with key responsibilities in the area of sustainability. (I believe that the University of Connecticut representative was inadvertently left out of the initial resolution.) Possible entities that the Council might consider for this purpose include the Conservation Commission, the Open Space Preservation Committee, the Mansfield Downtown Partnership or the Agriculture Committee.

I see a few key advantages to forming a sustainability committee in this manner. For one, looking at the sustainability vision point and the action items outlined in the strategic plan, we would be relying to a significant extent upon our existing commissions and advisory committees to assist with the implementation of those action items.

Including representatives from these committees on the sustainability advisory committee would enhance our effort to obtain their buy-in and to leverage their expertise and content knowledge. Second, our current and planned sustainability initiatives involve virtually the entire organization, including many of our elected and advisory

bodies. What we are lacking here in part is one entity to help coordinate these various initiatives, and a sustainability committee with broad representation from our boards and advisory committees could effectively provide this umbrella organization to help shepherd all of our efforts related to sustainability. For the Council's reference, I have attached a substitute resolution for your consideration.

I also wish to touch upon the larger strategic plan itself. As discussed, staff is in the process of referring the vision points and action plans to various advisory committees and other entities for review and consideration. The committees are requested to conduct this review particularly with respect to the components of sustainability, regionalism and resource allocation. We are also asking how the committees might enhance and prioritize the action plans, and how the plans comport with their existing priorities.

Following the advisory committee review of the action plans and related reports to the Town Council, staff suggests that the Council consider formal adoption or acceptance of Mansfield 2020. This step would be important, in staff's view, to add credibility to the strategic plan as a policy document.

### **Recommendation**

With respect to the establishment of a sustainability committee, there are several courses of action that the Town Council might consider. For one, the Council may wish to adopt the resolution as initially presented and revised. Second, the Council could adopt a modified resolution. Or, third, the Council could wait until the advisory committees have commented on the strategic plan as a whole, to determine whether any additional amendments to the proposal are warranted.

### **Attachments**

- 1) Proposed Resolution Establishing a Town Council Sustainability Committee (as revised at the 11/20/08 meeting)
- 2) Substitute Resolution Establishing a Town Council Sustainability Committee
- 3) Mansfield Board of Education, 11/13/08 Meeting Minutes
- 4) B. Silva re: Sustainability Committee
- 5) Planning and Zoning Commission re: Sustainability Committee
- 6) Conservation Commission re: Sustainability Committee



**Town of Mansfield  
TOWN COUNCIL**

**Proposed Resolution to Establish a Town Council Sustainability Committee**

**As amended by Town Council on November 10, 2008**

A Resolution ESTABLISHING A TOWN COUNCIL SUSTAINABILITY COMMITTEE:

WHEREAS, the Town of Mansfield is a signatory to the Mayor's Initiative on Climate Change and has undertaken other initiatives to preserve the environment; and

WHEREAS, the Strategic Visioning Conference, Mansfield 2020-A Unified Vision, defined sustainability as meeting the needs of current and future generations through the integration of environmental protection, conservation, community organization and economic prosperity; and

WHEREAS, the Strategic Visioning Conference, Mansfield 2020-A Unified Vision, set a goal of reducing carbon emissions attributed to the municipal sectors of the Mansfield by 20 percent by 2010; and

WHEREAS, the Strategic Visioning Conference, Mansfield 2020-A Unified Vision, identified sustainability as a fundamental governing principle; and

WHEREAS, the Town of Mansfield has made a commitment to sustainable economic development;

WHEREAS, the Town of Mansfield is engaged in many quality of life issues in the community;

WHEREAS, the Town anticipates the development of other goals to address aspects of sustainable development in the future;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Mansfield that a permanent TOWN COUNCIL SUSTAINABILITY COMMITTEE be established.

BE IT FURTHER RESOLVED that the TOWN COUNCIL SUSTAINABILITY COMMITTEE be composed of two Council members, the Town Manager, a representative each from the K-8, R-19 and PZC and that three citizens be chosen to represent environmental protection, economic vitality, and social justice within the context of sustainability. The Chairperson shall be appointed by Council. The Town Manager will appoint two staff as non-voting liaisons to the Committee. The term of office shall be four years, except that the Chairperson shall serve at the discretion of Council and staff shall serve at the discretion of the Town Manager.

BE IT FURTHER RESOLVED that the TOWN COUNCIL SUSTAINABILITY COMMITTEE be charged with maintaining a general overview of the sustainability of the Town, to specifically include the following responsibilities:

- Provide guidance and proposals to the Town Council regarding sustainability principles to be adopted by the Town Council or to be administratively implemented;
- Monitor implementation of principles and policies as adopted by the Town Council and administrative programs, and report to the Town Council annually;
- Coordinate and collaborate with Town boards and commissions, organizations, regional and state agencies to advance sustainability principles, plans, and policies established; and
- Seek information from other organizations to aid in the development of strategies, programs and initiatives that will further the sustainability goals established by the Council by policy or budgetary support of administrative programs.



**Town of Mansfield  
TOWN COUNCIL**

**Proposed Resolution to Establish a Town Council Sustainability Committee**

**Substitute Resolution offered on January 12, 2009**

A Resolution ESTABLISHING A TOWN COUNCIL SUSTAINABILITY COMMITTEE:

WHEREAS, the Town of Mansfield is a signatory to the Mayor's Initiative on Climate Change and has undertaken other initiatives to preserve the environment; and

WHEREAS, the Strategic Visioning Conference, Mansfield 2020-A Unified Vision, defined sustainability as meeting the needs of current and future generations through the integration of environmental protection, conservation, community organization and economic prosperity; and

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BE IT FURTHER RESOLVED that the TOWN COUNCIL SUSTAINABILITY COMMITTEE be composed of: two Council members; the Town Manager; a representative each from the K-8, R-19, **University of Connecticut** and PZC; **three representatives from various commissions and advisory committees having responsibility in the area of sustainability**; and that three citizens be chosen to represent environmental protection, economic vitality, and social justice within the context of sustainability. The Chairperson shall be appointed by Council. The Town Manager will appoint two **one or more** staff as **rotating**, non-voting liaisons to the Committee. The term of office **for voting members** shall be four years, except that the Chairperson shall serve at the discretion of Council and staff shall serve at the discretion of the Town Manager.

BE IT FURTHER RESOLVED that the TOWN COUNCIL SUSTAINABILITY COMMITTEE be charged with maintaining a general overview of the sustainability of the Town, to specifically include the following responsibilities:

- Provide guidance and proposals to the Town Council regarding sustainability principles to be adopted by the Town Council or to be administratively implemented;
- Monitor implementation of principles and policies as adopted by the Town Council and administrative programs, and report to the Town Council annually;
- Coordinate and collaborate with Town boards and commissions, organizations, regional and state agencies to advance sustainability principles, plans, and policies established; and
- Seek information from other organizations to aid in the development of strategies, programs and initiatives that will further the sustainability goals established by the Council by policy or budgetary support of administrative programs.

**Mansfield Board of Education Meeting**  
**November 13, 2008**  
**Minutes**

**Attendees:** Mary Feathers, Chair, Shamim Patwa, Vice Chair, Chris Kueffner, Secretary, Martha Kelly, Mark LaPlaca, Min Lin, Katherine Paulhus, Superintendent Fred Baruzzi, Board Clerk, Celeste Griffin

**Absent:** Gary Bent, Dudley Hamlin

The meeting was called to order at 7:35 p.m. by Ms Feathers, Chair.

HEARING FOR VISITORS: None

COMMUNICATIONS: Letter from staff member requesting to return from leave of absence and memo from Matt Hart, Town Manager.

ADDITIONS TO THE PRESENT AGENDA: Staff Request, Memo regarding Referral: A Resolution Establishing a Town Council Sustainability Committee.

Mr. Hamlin arrived at 7:42pm.

COMMITTEE REPORTS:

Ms Feathers reported that the Building Committee will meet with the Town Council and Board of Education on Monday, November 17, 2008 at 6:30pm at Mansfield Middle School.

Dr. Patwa reported that the personnel committee would like a brief Executive Session to discuss negotiations with the Instructional Assistants (SEIU).

REPORT OF THE SUPERINTENDENT:

- 2008-2009 Budget Transfers: Jeff Smith, Director of Finance reviewed the salary transfers. **MOTION** by Dr. Patwa, seconded by Mr. Hamlin to accept the Salary Budget Transfers 2008-2009. **VOTE:** Unanimous in favor
- Language Arts/Reading Update: Judy Shay, Language Arts/Reading Consultant reviewed fall district assessment scores and their implications.
- Mathematics Update: Karen Moylan reviewed first year implementation of the *Bridges in Mathematics Program* and assessment results.
- Group Testing Report: Mr. Baruzzi reviewed the 2008 Connecticut Mastery Results and district plans to help children attain the confidence needed to reach mastery.
- 2007-2008 Strategic School Profile: Mr. Baruzzi reviewed the recently released SSP.

Mrs. Paulhus left at 10:20pm

- School Visit Expectations: In January 2009, Board meetings will be held at individual schools as noted in the 2009 Board Meeting Calendar.
- Dorothy Goodwin Bequest: The Board continued discussion on allocation of a \$10,000 bequeath to Mansfield. Ideas will be discussed at a future meeting.
- Request-Windham Public Schools: Mr. Baruzzi discussed a letter from Windham Public Schools asking Mansfield to enter into an Inter-district School Choice Cooperative Agreement as required of them by federal and state NCLB regulations. Due to current budget issue, Mansfield will decline this opportunity.
- Enhancing Student Achievement: Eight projects were reviewed and are being implemented at the schools in support of this activity.

**NEW BUSINESS:** The Board reviewed a memo from Matt Hart regarding a proposed resolution being considered by the Mansfield Town Council establishing a Town Council Sustainability Committee. The Town Council asked for representation by the Board on this committee. The Mansfield Board of Education supports the establishment of a Town Council Sustainability Committee.

**CONSENT AGENDA:** **MOTION** by Ms. Lin, seconded Mr. Hamlin that the following items for the Board of Education meeting of November 13, 2008 be approved or received for the record:

That the Mansfield Public Schools Board of Education approves the minutes of the October 16, 2008 Board meeting.

That the Mansfield Public Schools Board of Education approves the proposed 2009 meeting calendar.

That the Mansfield Public Schools Board of Education approves the request of Janine Elliott, 6<sup>th</sup> grade science teacher at Mansfield Middle School for unpaid child rearing leave effective January 5, 2008 through the 2008-2009 school year and grants Dena Mehalakes, 6<sup>th</sup> grade science and reading teacher reinstatement from leave of absence effective January 5, 2008.

**VOTE:** Unanimous in favor.

**HEARING FOR VISITORS:** NONE

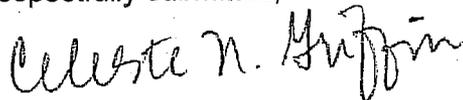
**SUGGESTIONS FOR FUTURE AGENDA:** Mrs. Kelly asked to discuss budget.

**EXECUTIVE SESSION:** **MOTION** by Dr. Patwa, seconded Mr. LaPlaca to move into Executive Session at 10:55pm to discuss collective bargaining contract negotiations. **VOTE:** Unanimous in favor.

**MOTION** by Mr. LaPlaca, seconded by Dr. Patwa to return to open session at 11:05pm. **VOTE:** Unanimous in favor.

**MOTION** by Ms Lin, to adjourn at 11:05pm. **VOTE:** Unanimous in favor.

Respectfully submitted,



Celeste N. Griffin, Board Clerk

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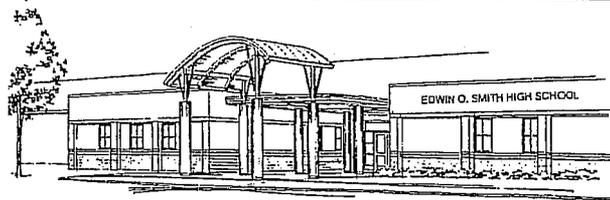
**REGIONAL SCHOOL DISTRICT #19**

**Office of the Superintendent**

1235 Storrs Road

Storrs, Connecticut 06268

860-429-1862 [bsilva@eosmith.org](mailto:bsilva@eosmith.org)



TO: Matt Hart, Mansfield Town Manager

FROM: Bruce W. Silva, Superintendent

SUBJECT: Sustainability Committee

DATE: January 7, 2009

Please be informed that the Regional School District #19 Board of Education received information regarding the "Establishment of a Town Council Sustainability Committee." The proposal was reviewed at our January 6, 2009 board of education meeting. Members of the Regional Board enthusiastically endorse and support the purpose of the committee and are excited by the positive outcomes that can be expected from such collaboration.

Board of Education member, Therese John, has expressed interest to represent our district on this committee and will be contacting you to obtain more information.

BWS/



**PLANNING AND ZONING COMMISSION  
TOWN OF MANSFIELD**

**AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CONNECTICUT 06268  
(860) 429-3330**

Wednesday, December 03, 2008

To: Town Council  
From: Planning and Zoning Commission  
Re: Sustainability Committee, PZC designee

At a meeting held on 12/01/08, the Mansfield Planning and Zoning Commission unanimously designated Bonnie Ryan to serve on the Mansfield Sustainability Committee, subject to Town Council's approval of this Committee.



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Item #4

**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *M.H.*  
**CC:** Maria Capriola, Assistant to Town Manager  
**Date:** January 12, 2009  
**Re:** Proclamation in Honor of Wear Red Day for Women

---

**Subject Matter/Background**

Friday, February 6, 2009, is the sixth annual National Wear Red Day for Women. On this day, Americans nationwide will take women's health to heart by wearing red to show their support for women's heart disease awareness. Although significant progress has been made to increase awareness, many women fail to make the connection between risk factors and their personal risk of developing heart disease.

Attached please find a proposed proclamation designating February 6, 2009 as *National Wear Red Day for Women*. The *National Wear Red Day for Women* is part of the American Heart Association's campaign to increase awareness and to educate the public regarding the proper treatment of heart disease in women.

**Recommendation**

Staff recommends that the Council adopt the proclamation as presented. If the Council supports this recommendation, the following motion is in order:

*Move, effective January 12, 2009, to designate February 6, 2009 as National Wear Red Day for Women in the Town of Mansfield and to authorize the Mayor to issue the proclamation as presented by town staff.*

**Attachments**

- 1) Proclamation Designating February 6, 2009 as National Wear Red Day for Women



*Town of Mansfield  
Proclamation  
National Wear Red Day*

*Whereas*, diseases of the heart are the nation's leading cause of death and stroke is the third leading cause of death; and

*Whereas*, more than 5,300 women in Connecticut die of cardiovascular disease each year; and

*Whereas*, cardiovascular diseases (CVD) are the leading cause of death among women; and

*Whereas*, Cardiovascular disease and stroke kill nearly 460,000 women in the US every year; more than the next 5 causes of death combined including all cancers; and

*Whereas*, of every 5 people who die from stroke, about 2 are men and 3 are women; and

*Whereas*, one in 2.6 deaths in women are from cardiovascular disease; and

*Whereas*, about 60,000 more women than men have a stroke each year; and

*Whereas*, the American Heart Association is continuing their Go Red For Women movement to encourage women to pay attention to their hearts and help them live longer, stronger lives by reducing their risk for cardiovascular disease:

**NOW, THEREFORE**, I, Elizabeth C. Paterson, Mayor of the Town of Mansfield, Connecticut, in recognition of the importance of the ongoing fight against heart disease and stroke, do hereby proclaim February 6, 2009 to be Wear Red Day for Women in Mansfield and urge all citizens to wear red in recognition of family, friends and neighbors who have suffered from heart disease, and as a show of support to fight it. By increasing awareness of the risk factors for this devastating disease and taking actions to reduce them, we can save thousand of lives each year.

*IN WITNESS WHEREOF*, I have set my hand and caused the seal of the Town of Mansfield to be affixed on this 12th day of January in the year 2009.

Elizabeth C. Paterson  
Mayor, Town of Mansfield



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager  
**CC:** Maria Capriola, Assistant to Town Manager; Kevin Grunwald, Director of Human Services  
**Date:** January 12, 2009  
**Re:** Social Services Block Grant FY 2009 -10

---

**Subject Matter/Background**

The US Department of Health and Human Services provides funding for the Social Services Block Grant. This grant supports the Department of Social Services in the delivery of services to "vulnerable" individuals with special emphasis to serve those groups that are less able than others to care for themselves (e.g. special needs children, youth and elderly). "Vulnerable" or "at-risk" individuals are defined as individuals with a wide range of difficulties ranging from being economically disadvantaged to being in need of mental health or substance abuse services.

The services or activities that are delivered under this grant apply therapeutic (or remedial) processes to personal, family, situational, or occupational problems in order to bring about a positive resolution of the problem or improved individual or family functioning or circumstances. Problem areas include but are not limited to family and marital relationships, parent-child problems, or substance abuse. To determine eligibility for services clients must have reported incomes at or below 150 percent of the Federal poverty income guidelines, with some exceptions for specific services provided to vulnerable populations.

**Financial Impact**

This grant provides a maximum of \$7,532 for two years to the Department of Human Services. While the State of Connecticut projects that 25 eligible individuals will utilize these services per year, the reality is that well over 100 eligible clients receive these services in Mansfield annually. For that reason, this grant award does not come close to reimbursing the Town for the actual cost of the services delivered.

**Recommendation**

Staff recommends that we submit this grant application. While the grant is inadequate to cover the cost of services delivered, it can be thought of as a subsidy to the Department. If we assume that the mission of the Department of Human Services is to serve these "vulnerable" clients, then we would provide these services regardless of funding. This grant provides a minimal level of funding to support the delivery of counseling services to Mansfield's most needy residents.

If the Town Council supports this request, the following motion would be in order:

*Move, effective January 12, 2009, to authorize Town Manager Matthew W. Hart to submit an application to the US Department of Health and Human Services for a Social Services Block Grant.*

**Attachments**

- 1) Grant Narrative

**STATE OF CONNECTICUT  
DEPARTMENT OF SOCIAL SERVICES  
APPLICATION FOR SOCIAL SERVICES BLOCK GRANT (SSBG) PROGRAM**

**I. STATEMENT OF NEED**

This grant supports the Mansfield Department of Human Services in the delivery of services to “vulnerable” individuals with special emphasis to serve those groups that are less able than others to care for themselves (e.g. special needs children, youth and elderly). “Vulnerable” or “at-risk” individuals are defined as individuals with a wide range of difficulties ranging from being economically disadvantaged to being in need of mental health or substance abuse services. While the grant award estimates that 25 individuals a year will have a need for these services, approximately 110 clients were served in Fiscal Year 2008, and we can only anticipate that this level of need will continue into this year.

**II. DESCRIPTION OF SERVICES**

The services or activities that are delivered under this grant apply therapeutic (or remedial) processes to personal, family, situational, or occupational problems in order to bring about a positive resolution of the problem or improved individual or family functioning or circumstances. Problem areas include but are not limited to family and marital relationships, parent-child problems, or substance abuse. To determine eligibility for services clients must have reported incomes at or below 150% of the Federal poverty income guidelines, with some exceptions for specific services provided to vulnerable populations. Services include the following:

A. “**Counseling Services** are those services or activities that apply therapeutic (or remedial) processes to personal, family, situational, or occupational problems in order to bring about a positive resolution of the problem or improved individual or family functioning or circumstances. Problem areas include but are not limited to family and marital relationships, parent-child problems, or substance abuse.”

**B. Target Population**

1. The Town of Mansfield provides Program services to “vulnerable” individuals with special emphasis to serve those groups which are less able than others to care for themselves (e.g. special needs children, youth and elderly). “Vulnerable” or “at-risk” individuals are defined as those which exhibit one or more of the following conditions (not presented in any ranked order):
  - a. Economically disadvantaged (unemployed, under-employed, or low-income);
  - b. Physically, mentally, neurological, or developmentally disabled;
  - c. Abused or neglected (e.g. sexual assault victims, abused or exploited children and elderly);
  - d. In need of language translation and culture-based awareness assistance or technical immigration assistance;
  - e. In need of drug or alcohol services;
  - f. In need of family planning services;

- g. In need of mental health support services (e.g. distressed families or individuals who may be at risk of institutionalization);
  - h. In need of supportive services to remain in the community;
  - i. In need of shelter assistance.
2. The Town of Mansfield serves those individuals and families who are leaving or have left the Department's 'Temporary Family Assistance' (TFA) program on a priority basis over those who have been determined, by the Contractor, not to be in critical need of contracted services. The Town places in priority those individuals and families who have been referred to us from the 'Infoline-211' program as operated for the Department, by the United Way of Connecticut, Inc.

### III. PROGRAM ADMINISTRATION

- A) The Town of Mansfield staffs the Program with the following positions:
- 1. Director, Department of Human Services (Kevin Grunwald), 1 full time, @ 35 hours per week
  - 2. Social Worker, Department of Human Services (Kathy Ann Easley), 1 full time, @ 35 hours per week
  - 3. Senior Service Social Worker, Department of Human Services (Jean Ann Kenny), 1 full time, @ 35 hours per week
  - 4. Secretary, Department of Human Services (Karen Taylor), 1 full time, @ 35 hours per week
- B) The Town of Mansfield provides Program services at 4 South Eagleville Road, Mansfield, CT 06238. Standard program hours of operation are Mondays, Tuesdays, Wednesdays, from 8:15 AM to 4:30 PM, Thursdays from 8:15 AM to 6:30 PM, and Fridays from 8:00 to noon, during the contract period.

In addition, the Senior Service Social Worker provides program services at the Senior Center at 303 Maple Road, Mansfield, CT 06268. Standard program hours of operation are Monday through Friday, 8:30 AM to 4:30 PM.

- C) The Town's administrative office is located at 4 South Eagleville Road, Mansfield, CT 06268.

### IV. CLIENT-BASED OUTCOMES AND MEASURES

- A) The Town of Mansfield implements the Program and services described to result in the following outcomes on behalf of the clients in the Program. Such outcomes are measured in the manner described herein and documented in the client case records or the Program statistical reports. The Department monitors outcome results achieved pursuant to these terms and conditions.

#### **COUNSELING SERVICES**

- 1. The clients' behavioral health has improved.
  - a. At least 30% of those clients in the Program whose primary treatment need is improved behavioral health will experience such.



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager  
**CC:** Fred Baruzzi, Superintendent of Schools; Maria Capriola, Assistant to Town Manager; Gregory Padick, Director of Planning; Grant Meitzler, Assistant Town Engineer  
**Date:** January 12, 2009  
**Re:** Merger Deed for Middle School/Spring Hill Road Ball Field Property

---

**Subject Matter/Background**

As part of the fuel conversion at the Middle School, the Town will install a gas line from Spring Hill Road through the Town-owned ball field property to the Middle School property. The funding agency (State Department of Education) for this project will pay only for work done on the actual school property.

The Town-owned ball field property is presently used by the Middle School. In order to receive the state funding, the Department of Education has indicated that it will need to see a deed verifying that the land through which the gas supply line will run is part of the land associated with the Middle School itself. This proposed deed merges the two parcels into one deed containing both the Middle School property and the ball field property in order to meet the Department of Education's funding criteria.

The deed has been prepared by staff and reviewed by Town Attorney Dennis O'Brien. The Planning and Zoning Commission has reviewed this matter under Connecticut General Statutes Section 8-24, and has expressed that it has no objection to the conveyance.

**Financial Impact**

The grant for this project pays 75 percent of the costs for work completed on the actual school site.

Based on the present cost estimates, the potential funding at stake is about \$38,000.

**Recommendation**

Staff recommends that the Town Council authorize the Town Manager to finalize and to execute the deed combining the Mansfield Middle School property and the Mansfield Middle School Ball Fields.

If the Town Council supports this recommendation, the following resolution is in order:

*Move, effective January 12, 2009, to authorize the Town Manager to finalize and to execute the deed combining the Mansfield Middle School property with the Mansfield Middle School Ball Fields property.*

**Attachments**

- 1) Quitclaim Deed
- 2) Memo from Mansfield Planning and Zoning Commission
- 3) Aerial Photo of Middle School Sites

**QUIT CLAIM DEED**

KNOW ALL MEN BY THESE PRESENTS SHALL COME, GREETINGS. THE TOWN OF MANSFIELD, a municipal corporation having place of business at 4 South Eagleville Road, Storrs, Conn. 06268, for consideration paid, do hereby grant to the TOWN OF MANSFIELD, a municipal corporation having place of business at 4 South Eagleville Road, Storrs, Conn. 06268, and the TOWN OF MANSFIELD BOARD OF EDUCATION and the MANSFIELD MIDDLE SCHOOL, two certain parcels of land in current use by said Board and the Town of Mansfield Recreation Department designated as follows:

1. recreation playing fields adjacent to the Mansfield Middle School property, and which fields are used both by the Town of Mansfield Recreation Department and by Middle School recreation programs, and which land is more particularly described in a deed from Frances B. Gifford and Wright D. Gifford, acting through Wright D. Gifford, Jr., Attorney-In-Fact, recorded February 15, 1984 and recorded in the Office of the Town Clerk of the Town of Mansfield at Volume 217, Page 196, and which parcel is shown on Sheets 1 and 2 on a map entitled "Section VI Subdivision Plan Gifford Estates Property of Frances B. & Wright D. Gifford Spring Hill Road Mansfield, Conn. Scale 1" = 40' March 18, 1983 Rev. Dec. 29, 1983 Douglas Prior Land Surveyor", which parcel is entitled "conveyed to the Town of Mansfield", is 7.33 acres, and
2. that portion of the former Curgenvén property which is a parcel within the greater Schoolhouse Brook Park group of properties, and which Curgenvén parcel includes the land on which the Mansfield Middle School and its grounds are located together with Town Recreation uses known as the Bicentennial Pond and bath house. The area of the Curgenvén property in use by the Mansfield Public Works Department and the Mansfield Dog Pound are excluded from this description. The area of the total Curgenvén property assigned to the Town's Recreation Services Commission is described in a description attached to the minutes of a Special Town Meeting held on July 15, 1969, and includes the recreational BiCentennial Pond and Bathhouse locations. This area assigned to recreation use is described as the easterly portion of the total property. The Middle School, Town Garage and Dog Pound areas are referred to as the westerly portion of the Curgenvén property without distinction being made between the areas assigned to each specific use. The present Middle School property grounds are contained within the total former Curgenvén property description in a deed recorded in the Office of the Town Clerk at Volume 83 Page 413.

Both of the two above described parcel areas are separately subject to the requirements of Connecticut General Statute 7-131c through 7-131k, as established in an Agreement between the Connecticut Department of Environmental Protection and the Town of Mansfield dated December 12, 1991. It is the intent of this deed to merge the now Town owned parcel 1. (above) with the Middle School parcel 2 (above), also Town owned, to satisfy the requirements of a state Department of Education grant, for Project Number 078-0066-A, relating to fuel conversion for the Middle School heating system.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2008.

Witnessed by:

Signed:

\_\_\_\_\_  
name:

\_\_\_\_\_  
its duly authorized

\_\_\_\_\_  
name:

STATE OF CONNECTICUT |  
COUNTY OF TOLLAND | ss: Mansfield

Personally appeared:

\_\_\_\_\_, signer and sealer of the foregoing Instrument, and  
acknowledged the same to be his free act and deed, before me,

\_\_\_\_\_  
\_\_\_\_\_



PLANNING AND ZONING COMMISSION  
TOWN OF MANSFIELD

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CONNECTICUT 06268  
(860) 429-3330

To: Town Council  
From: Planning and Zoning Commission  
Date: Wednesday, December 17, 2008  
Re: 8-24 Referral: Transfer of Partial Ownership rights to the Spring Hill Field Property

At a meeting held on 12/15/08, the Mansfield Planning and Zoning Commission adopted the following motion:

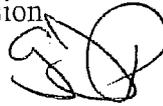
“That the Planning and Zoning Commission report to the Town Council that it has no objection to the Town conveyance of partial ownership rights to the Spring Hill Fields property off of Spring Hill Road to the Mansfield Board of Education.”

TOWN OF MANSFIELD  
OFFICE OF PLANNING AND DEVELOPMENT

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GREGORY J. PADICK, DIRECTOR OF PLANNING

Memo to: Mansfield Planning and Zoning Commission  
From: Gregory Padick, Director of Planning  
Date: December 11, 2008  
Re: 8-24 Referral: Proposed Transfer of Partial Ownership rights to the Spring Hill Field Property



Please find attached an 8-24 referral from the Town Manager with an attached 12/8/08 letter from the Assistant Town Engineer and a map depicting the area of proposed ownership modification (labeled property A). As part of Middle School fuel conversion project, a new natural gas line is planned along Maple, Davis and Spring Hill Roads and through the Spring Hill Fields property to the Middle School building. The Spring Hill Fields lot was acquired by the Town after the Middle School was built and is in the ownership of the Town. To qualify for certain State reimbursement funds, it is proposed that ownership of the Spring Hill Fields property be modified to make both the Town and the Board of Education co-owners. The Town Attorney has advised that any conveyance of ownership rights by the Town needs to be reviewed by the Planning and Zoning Commission pursuant to Section 8-24 of the State Statutes.

My review indicates that the proposed transfer of partial ownership rights is not in conflict with any provisions of the Plan of Conservation and Development. Furthermore, the ownership change is not expected to alter either existing land uses or future land use options. Accordingly, it is recommended that the Planning and Zoning Commission report to the Town Council that it has no objection to the Town conveyance of partial ownership rights to the Spring Hill Fields property off of Spring Hill Road to the Mansfield Board of Education.



- Dimen
- Road
- Stream
- Water
- Parcel
- Towns



1/2/20  
1 in = 33'

-47-

PAGE  
BREAK



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MWH*  
**CC:** Maria Capriola, Assistant to Town Manager; Lon Hultgren, Director of Public Works; Tim Veillette, Project Engineer  
**Date:** January 12, 2009  
**Re:** Supplemental Agreement with ConnDOT for Birch Road Bikeway Construction Funding

---

**Subject Matter/Background**

The Birch Road bikeway was completed in 2006, but the final reimbursement payments to the Town have not been received from the State Department of Transportation (ConnDOT). (During the right-of-way phase of this project, ConnDOT transferred funds out of the construction phase for right-of-way costs that never materialized and never returned.) The DOT now proposes to modify the original construction agreement to make these grant funds available to the Town.

**Financial Impact**

Once the new agreement is executed, approximately \$56,000 in federal reimbursement funds will be available to the Town (we have been expecting these funds all-along).

**Legal Review**

This is a standard DOT funding agreement, and no additional legal review has been made.

**Recommendation**

Council's authorization to have the Director of Public Works execute this first supplemental agreement is respectfully requested via the following resolutions:

1. Resolved on January 12, 2009, that Lon R. Hultgren, Director of Public Works, be, and hereby is authorized to sign the agreement entitled: 'First Supplemental Agreement to the Original Agreement Dated November 18, 2002 between the State of Connecticut and the Town of Mansfield for the Construction, Inspection and Maintenance of the Birch Road Bikeway utilizing Federal Funds under the Enhancement Component of the Surface Transportation Program' and a certification indicating the Council adopts as its policy to support the nondiscrimination agreements and warranties required under the Connecticut General Statutes.
2. Resolved on January 12, 2009 That the Town of Mansfield hereby adopts as its policy to support the nondiscrimination agreements and warranties required under Connecticut General Statutes section 4a-60(a)(1) and section 4a-60a(a)(1), as amended in State of Connecticut Public Act 07-245 and sections 9(a)(1) and 10(a)(1) of Public Act 07-142.

**Attachments**

- 1) Excerpts from the Agreement
- 2) Sample Certification Form

FIRST SUPPLEMENTAL AGREEMENT  
TO THE  
ORIGINAL AGREEMENT DATED November 18, 2002  
BETWEEN THE STATE OF CONNECTICUT  
AND  
THE TOWN OF MANSFIELD  
FOR THE CONSTRUCTION, INSPECTION AND MAINTENANCE  
OF THE  
BIRCH ROAD BIKEWAY  
UTILITIZING FEDERAL FUNDS UNDER  
THE ENHANCEMENT COMPONENT OF  
THE SURFACE TRANSPORTATION PROGRAM

State Project No. 77-198

Federal-Aid Project No. TEA-PEDS(73)

THIS AGREEMENT, concluded at Newington, Connecticut, this day of , 2008, by and between the State of Connecticut, Department of Transportation, Joseph F. Marie, Commissioner, acting herein by Michael W. Lonergan, P.E., Acting Chief Engineer, Bureau of Engineering and Highway Operations, duly authorized, hereinafter referred to as the State, and the Town of Mansfield, Town Hall, 4 South Eagleville Road, Mansfield, Connecticut 06268, acting herein by Lon R. Hultgren, Director of Public Works, hereunder duly authorized, hereinafter referred to as the Municipality.

WITNESSETH THAT,

WHEREAS, the State and Municipality executed an Agreement No. 11.07-04(02) entitled "Agreement Between the State of Connecticut and the Town of Mansfield for the Construction, Inspection and Maintenance of the Birch Road Bikeway utilizing Federal Funds under the Enhancement Component of the Surface Transportation Program", dated November 18, 2002, hereinafter referred to as the Original Agreement, and

WHEREAS, that in accordance with Article (32) of the Original Agreement states that if actual expenditures exceeds the estimated cost thereof by ten percent (10%) or more, the State and Municipality shall enter into a supplemental agreement, and

WHEREAS, the total estimated cost for construction, inspection and maintenance, as shown in Article (42) of the Original Agreement which amount is Five Hundred Eighty-one Thousand Nine Hundred Dollars (\$581,900) has been found to be an insufficient amount, and will be increased to provide funds for construction, and

WHEREAS, the maximum amount of reimbursement to the Municipality provided for in Article (42) of the Original Agreement which amount is Four Hundred Thirty -eight Thousand Eight Hundred Eighty Dollars (\$438,880), needs to be increased to accommodate additional construction costs, and

WHEREAS, the State and the Municipality are authorized to enter into this Agreement under Section 13a-165 of the Connecticut General Statutes, as revised,

NOW, THEREFORE KNOW YE THAT:  
THE PARTIES HERETO AGREE AS FOLLOWS:

1. That Article (12) of the Original Agreement is hereby deleted and the following substituted in lieu thereof:

(12) The Municipality hereby acknowledges and agrees to comply with the guidelines stipulated in Policy No. F&A-30, dated April 12, 2006; Subject: Maximum Fees for Architects, Engineers and Consultants, which is attached hereto and hereby made a part of this agreement. The Office of Policy and Management's General Letter No. 97-1, dated November 21, 1996, is also attached hereto and hereby made a part of this Agreement and the guidelines stipulated therein are to be utilized, when applicable, in accordance with this Policy Statement.

If the Federal Highway Administration's approval is required prior to entering into a supplemental agreement, as stipulated in the attached Policy Statement, the Agency must submit their request to the initiating unit. The initiating unit will forward the Agency's request to the Federal Highway Administration for review and provide the Agency with the Federal Highway Administration's decision.

The Municipality shall ensure that all parties are in compliance with the audit requirements set forth in Title 48, Section 172 CFR, as revised, when retaining consultants.

2. That Article (16a) of the Original Agreement is hereby deleted and the following substituted in lieu thereof:

(16) (a) Deposit with the State, upon demand, the sum of Eight Thousand Seven Hundred Eighty Dollars (\$8,780), which sum represents the Municipality's proportionate share of the estimated cost of State-provided services, as shown in Article (42) of this Agreement.

3. That Article (42) of the Original Agreement is hereby deleted and the following substituted in lieu thereof:

(42) That the total estimated cost for the construction phase of the Project is Six Hundred Sixty-three Thousand Four Hundred Twenty-five Dollars (\$663,425), which includes anticipated expenditures of Fifty-one Thousand Three Hundred Dollars (\$51,300) for services to be provided by the Municipality and Forty-three Thousand Nine Hundred Dollars (\$43,900) for services to be provided by the State.

The maximum amount of reimbursement to the Municipality under the terms of this Agreement is Four Hundred Ninety-five Thousand Six Hundred Twenty Dollars (\$495,620), unless revised under the provisions of Article (32) of this Agreement.

ESTIMATED ENGINEERING COSTS

State Project No. 77-198

Federal Aid Project No. TEA-PEDS(73)

A.	Contract Items and Contingencies .....	\$568,225
B.	Incidentals to Construction- Municipal (Services + Field Office).....	\$51,300
C.	Incidentals to Construction- State (Material Testing).....	\$19,300
D.	Incidentals to Construction - State (Oversight) .....	\$24,600
E.	Total Construction Cost (A+B+C+D).....	\$663,425
F.	Estimated Municipal Proportionate Share of the Total Construction Cost (20% of E) .....	\$132,685
G.	Estimated Federal Proportionate Share of the Total Construction Cost (80% of E) .....	\$530,740
H.	Maximum Amount of Reimbursement to the Municipality (80% of [A+B]) .....	\$495,620
I.	Amount to be deposited by the Municipality (20% of [C + D]).....	\$8,780
J.	Demand deposit paid under the Original Agreement.....	\$6,660
K.	Additional Demand Deposit Required (I-J).....	\$2,120

4. The Municipality shall produce, within five (5) business days, a copy or copies of all applicable insurance policies when requested by the State. In providing said policies, the Municipality may redact provisions of the policy that are proprietary. This provision shall survive the suspension, expiration or termination of this Agreement.

5. That the original Exhibit A titled "Administrative and Statutory Requirements" dated October 27, 2000, attached to the Original Agreement is hereby deleted and replaced with Exhibit A titled "Administrative and Statutory Requirements" dated February 21, 2008, which is attached hereto and hereby made a part of this Agreement.

6. That all terms and conditions of the Original Agreement not specifically amended, deleted or modified herein shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the day and year indicated.

WITNESSES:

STATE OF CONNECTICUT  
DEPARTMENT OF TRANSPORTATION  
JOSEPH F. MARIE,  
COMMISSIONER

\_\_\_\_\_  
Name:

By: \_\_\_\_\_ (Seal)

Michael W. Lonergan, P.E.  
Acting Chief Engineer  
Bureau of Engineering and  
Highway Operations

\_\_\_\_\_  
Name:

Date: \_\_\_\_\_

WITNESSES:

TOWN OF MANSFIELD

\_\_\_\_\_  
Name:

By: \_\_\_\_\_ (Seal)

Lon R. Hultgren  
Director of Public Works

\_\_\_\_\_  
Name:

Date: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
Attorney General  
State of Connecticut

Date: \_\_\_\_\_

CERTIFICATION

*(By corporate or other business entity regarding support of nondiscrimination against persons on account of their race, color, religious creed, age, marital or civil union status, national origin, ancestry, sex, mental retardation, physical disability or sexual orientation.)*

I \_\_\_\_\_ of \_\_\_\_\_ an entity lawfully organized and existing under the laws of \_\_\_\_\_, do hereby certify that the following is a true and correct copy of a resolution adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ by the governing body of \_\_\_\_\_, in accordance with all of its documents of governance and management and the laws of \_\_\_\_\_, and further certify that such resolution has not been modified, rescinded or revoked, and is, at present, in full force and effect.

RESOLVED: That \_\_\_\_\_ hereby adopts as its policy to support the nondiscrimination agreements and warranties required under Connecticut General Statutes § 4a-60(a)(1) and § 4a-60a(a)(1), as amended in State of Connecticut Public Act 07-245 and sections 9(a)(1) and 10(a)(1) of Public Act 07-142.

IN WITNESS WHEREOF, the undersigned has executed this certificate this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_

Print Name:

Title: \_\_\_\_\_

Effective June 25, 2007



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *Matt*  
**CC:** Maria Capriola, Assistant to Town Manager; Gregory Padick, Director of Planning; Curt Vincente, Director of Parks and Recreation; Jennifer Kaufman, Parks Coordinator, Christine Gamache, Tax Collector  
**Date:** January 12, 2009  
**Re:** Potter Trust

---

**Subject Matter/Background**

The Potter Property is a 0.70-acre vacant lot assessed at \$2,100 owned by the estate of Mr. Theodore Potter located on the attached map. Mr. Potter passed away many years ago, and he had owned several properties that were sold near the time of his death. This parcel, however, remains in his estate. The taxes remain unpaid each year dating back to the Grand List of 1999; the total taxes and interest uncollected to date are \$472.75. In the past, the residents at 296 Storrs Road have expressed an interest in acquiring the subject property. The Town wishes to collect the back taxes on this property soon, as the 15-year statute of limitations for collections is nearing. The Open Space Preservation Committee reviewed the subject property at its meeting on December 18, 2008, and determined that parcel did not meet the Open Space Acquisition Priority Criteria contained in the 2006 Plan of Conservation and Development.

The Town Attorney has advised that this issue could be resolved if the estate were to execute a quitclaim deed signing over the parcel to the Town of Mansfield for no consideration-or for forgiveness of the taxes. The Town could then sell the property to interested abutters.

**Financial Impact**

If the abutters agree to purchase the property, the Town will be able to recoup the back taxes owed on the property. However, if the Town is unable to sell, we might incur some minimal expense to maintain the vacant lot.

**Recommendation**

Staff recommends that the Town Council refer the proposed acceptance and subsequent of the Potter property to the Planning and Zoning Commission for review pursuant to Section 8-24 of the Connecticut General Statutes, and to schedule a public hearing for 7:30 PM at its next regular meeting on January 26, 2009 to solicit public comment regarding the proposed acceptance and subsequent conveyance of this property.

If the Town Council supports this recommendation, the following resolution is in order:

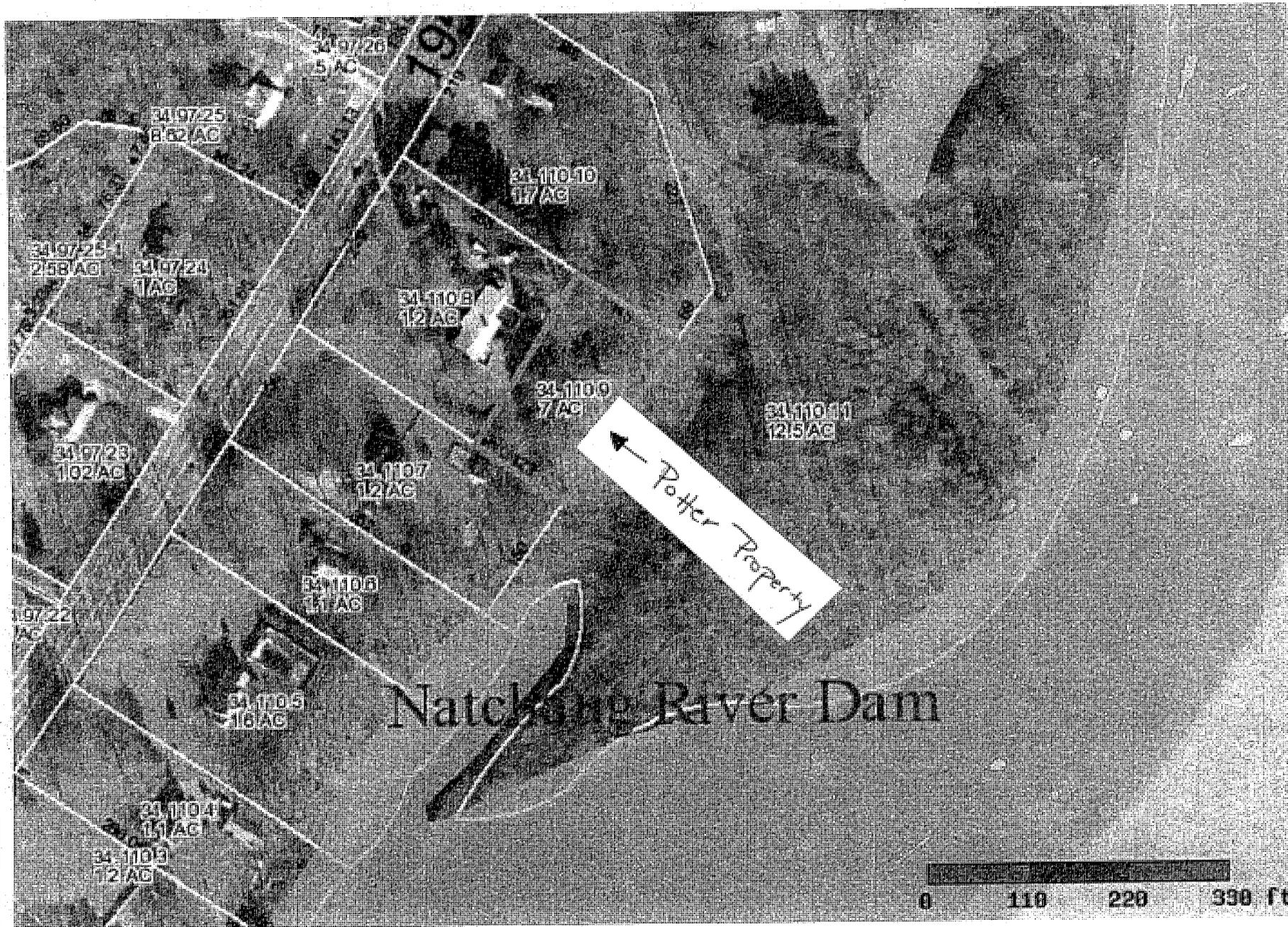
*Move, to refer the proposed acceptance and subsequent conveyance of the .7 acre Potter property (Map 34 Block 110 Lot 9) to Planning and Zoning Commission for review pursuant to Section 8-24 of the Connecticut General Statutes, and to schedule a public hearing for 7:30 PM at its next regular meeting on January 26, 2009 to solicit public comment regarding the proposed acceptance and subsequent conveyance of this property.*

**Attachments**

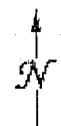
- 1) Map of the Potter property (Map 34 Block 10 Lot 9)
- 2) Memo from D. O'Brien dated 11-21-08
- 3) Trustee's Deed
- 4) Open Space Preservation Committee, Draft Meeting Minutes for 12/16/08



- Dimens
- Road
- Stream
- Water
- Parcels
- Towns



-59-



12/11/2  
1 in = 158



# O'Brien and Johnson

Attorneys at Law

120 Bolivia Street, Willimantic, Connecticut 06226

Fax (860) 423-1533

Attorney Dennis O'Brien  
dennis@OBrienJohnsonLaw.com  
(860) 423-2860

Attorney Susan Johnson  
susan@OBrienJohnsonLaw.com  
(860) 423-2085

MEMO TO: Matthew W. Hart  
FROM: Attorney Susan Johnson  
RE: Potter Trust Property; Need for Section 8-24 Review  
DATE: November 21, 2008

This matter was presented to me as town counsel by the tax collector of the Town of Mansfield seeking to collect a relatively small property tax arrearage owed on this landlocked, undeveloped 0.686 acre parcel of land behind 288 Storrs Road owned by the Trust of Theodore S. Potter. The trustee, an attorney located in Florida, has, in lieu of tax collection with the consent of the tax collector, at long last executed a trustee's deed transferring the land to the Town of Mansfield in lieu of payment of the taxes. The plan, subject of course to the recommendation of the PZC per section 8-24 and approval of the Town Council, is to file the deed on the land records, thereby accepting the transfer, and then sell the land to an interested abutting landowner, the Gahwillers of 288 Storrs Road.

Per section 8-24 of the C.G.S., this needs to be referred by the Town Council to the PZC for two recommendations; first on the acceptance of this property, and second, regarding its proposed sale to the Gahwillers for the taxes owed plus our expenses in securing this property, including attorney time and time spent preparing a mylar map of the area by Grant Meitzler. Copies of the trustee's deed and map are attached hereto. I will provide you with the amount we will be expecting the Gahwillers to pay for the land forthwith. Other than the proposed sales price, let me know if you need any more from me on this at the present time. Thank you.

**TRUSTEE'S DEED**

KNOW ALL MEN BY THESE PRESENTS THAT I, **ROBERT K. MILLER**, am successor trustee of the Trust of Theodore S. Potter, dated November 27, 1995, and recorded in the Town of Mansfield Land Records on November 14, 2000, in Volume 441 Page 70, and per the Trustee's Affidavit of Incumbency recorded in said Land Records on January 2, 2002 in Volume 465 Page 234, noting that I, **ROBERT K. MILLER**, am Successor Trustee, as designated in the Fourth Amendment to the aforesaid Trust, presently serving as the sole Trustee of said Trust with all the powers conferred thereon.

KNOW ALSO THAT I, **ROBERT K. MILLER**, as said Trustee of the Trust of Theodore S. Potter, for consideration received from the Town of Mansfield, including property tax forgiveness, legal fees, and map and deed description preparation costs which enabled the Trust to make this transfer to the Town of Mansfield without cost to said Trust of Theodore S. Potter, do covenant that I have full power and authority as said Trustee, and do hereby give, grant, bargain, sell and confirm unto the said Town of Mansfield a parcel of land situated in the Town of Mansfield, County of Tolland and State of Connecticut described in Schedule A, attached hereto, and shown on "**COMPILATION PLAN, Land of the Estate of Theodore S. Potter to be conveyed to the TOWN OF MANSFIELD scale 1" + 40 feet date: February 27, 2008, MANSFIELD DEPARTMENT OF PUBLIC WORKS**, said Plan to be filed in the Town of Mansfield Land Records at the time this deed is filed.

Executed this 17<sup>th</sup> day of JULY, 2008.

Witnessed by:

Carol L. Miller  
Carol L. Miller  
STATE OF FLORIDA

TRUST OF THEODORE S. POTTER  
By Robert K. Miller  
**ROBERT K. MILLER**  
TRUSTEE

COUNTY OF )  
)

ss.

July 17<sup>th</sup>  
March, 2008

Personally, appeared, **ROBERT K. MILLER** duly appointed Trustee of the Theodore S. Potter, Trust acknowledged the same to be his free act and deed and the free act and deed of said Trust before me.

Grantee's Mailing Address:  
4 South Eagleville Road  
Storrs, CT 06268

Veronica Mir  
Notary Public VERONICA MIR  
MY COMMISSION # DD 341490  
EXPIRES: July 27, 2008  
Bonded Thru Notary Public Underwriters

SCHEDULE "A"

A parcel of land shown on a plan entitled "Compilation Plan, land of the Estate of Theodore S. Potter to be conveyed to the Town of Mansfield, scale: 1" - 40 feet, date: February 28, 2008, Mansfield Department of Public Works" which map is on file in the office of the Mansfield Town Clerk, and which property is more particularly described as follows:

Beginning at a point which is the westerly or southwesterly corner of the herein described parcel and a southerly or southeasterly corner of land now or formerly of Gahwiller, and which point lies at land now or formerly of Obey, and is marked by an iron pipe;

1. thence N 50° E for a distance of 220 feet, more or less, along the southeasterly boundary of said Gahwiller to a point at the easterly corner of said Gahwiller and which point is the northerly corner of the herein described parcel and is at land now or formerly of Cotton, and which point is marked by an iron pipe;
2. thence S 43°15' E for a distance of 145 feet, along the prolongation of the northeasterly boundary line of said Gahwiller, along said land of Cotton to the southerly corner of said Cotton's land and the easterly corner of the herein described parcel, and which point is at land now or formerly of Tischler, and is marked by an iron pipe in the line of an old wire fence along the southeasterly boundary of said Cotton;
3. thence southwesterly for a distance of 221.8 feet, more or less, along land of said Tischler to a point which is the southerly corner of the herein described parcel and the easterly corner of said land of Obey and which corner is marked by an iron pipe in the line of an old wire fence along the southeasterly boundary of said Obey;
4. thence N 43°15' W for a distance of 127.3 feet, more or less, along said land of Obey to the place and point of beginning.

This parcel is approximately 0.686 acres in size, and is the remainder of land originally deeded to Theodore S. Potter by Willard S. Olds in a deed recorded at Volume 87 Page 566 in 1962.



Mansfield Open Space Preservation Committee  
Minutes for December 16, 2008  
**DRAFT MINUTES**

Members present:

Jim Morrow, Quentin Kessel, Steve Lowrey and Ken Feathers

1. Chairman Jim Morrow called the meeting to order at 7:35 PM
2. Feather/Kessel: Motion to approve the minutes of November 18, 2008, motion carried.
3. Public Comment: No public present.
4. Report from Town Staff:  
Reviewed draft of annual report that Jennifer had submitted; the committee approved it with minor revisions that Morrow would forward to Jennifer.
5. Old Business:  
Committee chose not to discuss proposed changes to Subdivision Regulations at this time
6. New Business:  
The Town Council had requested a recommendation from the Committee regarding the disposition of the Potter property for which many years of back taxes were owned.  
Lowrey/Kessel: Motion for town to foreclose on property for taxes owned and sell to any interested abutters.
11. /Kessel/Feathers: Motion to adjourn, Meeting adjourned at 7:46 P.M.

Respectfully submitted  
Stephen Lowrey



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MH*  
**CC:** Maria Capriola, Assistant to Town Manager; Mary Stanton, Town Clerk  
**Date:** January 12, 2009  
**Re:** Freedom of Information Policy and Fee Schedule

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**Subject Matter/Background**

At the last meeting, the Town Council requested that the recently drafted Freedom of Information (FOI) Policy be added to this agenda. Due to the Council's request, we have not yet implemented the policy.

Staff prepared the policy and request form in consultation with the Town Attorney, as prepared by staff. The policy is intended to:

- Ensure that a consistent process is followed throughout the organization when responding to FOI requests
- Ensure that the Town is being timely and responsive to FOI requests
- Ensure that the Town is responding to FOI requests in an efficient manner and deploying staff resources appropriately
- Ensure that the Town is documenting its responses to FOI requests
- Ensure that the Town is complying with Connecticut FOI statutes, such as the release of documents subject to disclosure and the non-release of documents or information such as social security numbers or bank account numbers of employees or other confidential information that is exempt from disclosure
- To recoup some revenue for processing FOI requests by charging allowable fees as established by state statute

Also attached is a FOI fee schedule. Statutes allow municipalities to charge specific fees for certain documents, materials, etc, related to FOI requests. The fee schedule reflects FOI fees (including dollar amounts) set by the state.

**Financial Impact**

There are many indirect expenses associated with processing FOI expenses such as the staff time necessary to prepare the response. In most instances, towns cannot recoup costs associated with staff time spent to process requests. However, by statute, municipalities can charge fees for photocopies, materials such as CDs, etc. that are used to process requests. We have charged fees in the past, particularly for commercial requests. The FOI fee schedule would likely generate a nominal amount of revenue.

### **Legal Review**

The Town Attorney has reviewed the policy to ensure that it is consistent with FOI statutes in Connecticut.

### **Recommendation**

I do not believe that this Council needs to take any action regarding the FOI policy. Over the years, my predecessors and I have implemented several administrative policies that govern operations, including the Evacuation Plan and Procedures for Town Hall, the OSHA required Exposure Control Plan, and the Evictions Policy and Procedures. Staff and I consider the FOI Policy to be an administrative policy that affects operations, and is appropriately issued under the Town Manager's signature. Therefore, unless the Town Council has concerns, staff will plan to implement the policy on February 1, 2009.

Staff will be available at Monday's meeting to address any questions that the Town Council may have regarding this item.

### **Attachments**

- 1) FOI Policy and Request Form
- 2) FOI Fee Schedule



## TOWN OF MANSFIELD POLICY MEMORANDUM

**To:** All Town Employees  
**From:** Matthew W. Hart, Town Manager  
**Prepared by:** Maria Capriola, Assistant to the Town Manager and Mary Stanton, Town Clerk  
**Date:** January 1, 2009  
**Subject:** Freedom of Information Policy

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### I. Purpose

The purpose of this policy is to provide clarification and guidance regarding Freedom of Information requests from members of the public. Except as otherwise provided by federal law or by state statute, the Freedom of Information Act, Connecticut General Statutes Chapter 14, guarantees public access to all public records maintained or kept on file by the municipality.

### II. Policy

The goal of the Town of Mansfield is to courteously and promptly provide requested information in compliance with the law. Public records maintained in the office of the Town Clerk are available for public inspection during regular business hours. Certain records such as payroll records, employment records, vital statistics and other documents that contain confidential and personal information, including Social Security numbers and personal bank account information, are not open for public inspection. Full or limited access to these records **may** be available in accordance with the disclosure requirements established in the statutes. Any concern regarding whether a particular item may be disclosed should be promptly addressed to the Office of the Town Manager, and possibly then referred to the town attorney. Payment for copies of documents may be made as itemized on the Freedom of Information fee schedule of the Town of Mansfield.

The Town of Mansfield's Freedom of Information Request Form should be completed for any document not readily available for public inspection in the office of the Town Clerk. These forms are available in the offices of the Town Clerk and the Town Manager. Completed F.O.I. requests will be promptly forwarded to the appropriate department(s). The appropriate department will respond to the requester within four business days either by providing the material, denying the request,

asking for clarification of the request if needed, or if the requested material is voluminous or other difficulty is encountered, by establishing a reasonable date upon which the documents will be made available.

When copies are not requested, individual departments may arrange (with the applicant) for public inspection of requested information subject to disclosure per statute. Public inspection of documents may be viewed in the Town Clerk's Office. Copies of requested information shall be forwarded to the Town Clerk's Office. Payment must be received in the Town Clerk's Office prior to the release of the documents. Fees will be waived if the applicant is receiving public assistance or can show an inability to pay due to indigence.

The Town of Mansfield has no legal obligation to, and will not perform analytical work, studies, investigations, calculations or program reviews, or create any document in response to a Freedom of Information request. If the requested information exists in the form of a document and is not in draft form, it will be provided, but documents exempted by law from release or availability to the public per, for example, C.G. S. § 1-210(b), will not be released or made available. Again, in questionable instances, consultation should be made with the Town Manager, who may refer the matter to the town attorney.

### Process

- (1) Freedom of Information Request forms may be filed in the office of the Town Clerk or the Town Manager.
- (2) These offices will promptly disseminate requests to the appropriate department(s).
- (3) Any questions regarding the legality of disclosure must be promptly addressed to the Town Manager for possible consultation with the town attorney.
- (4) Within four business days the department shall provide the information, issue a letter to the requestor denying the request, ask for further clarification or inform the requestor of a reasonable date when the information will be available.
- (5) If no copy is requested, records subject to disclosure requirements as established in the statutes may be inspected at the Town Clerk's Office.
- (6) If hard copies are requested they will be forwarded to the office of the Town Clerk for release, upon payment or waiver of the legally required fees.

**TOWN OF MANSFIELD**  
**FREEDOM OF INFORMATION REQUESTS**  
**SUMMARY OF CHARGES**

A.	To review existing records	no charge
B.	To discuss existing records	no charge
C.	A copy of an existing record, non-certified page [CGS§1-212(2)] <i>Two sided documents are two pages</i>	\$ .50
D.	To certify a document [CGS§1-212(e)]	\$2.00
E.	Maps, surveys, or records [CGS§1-212(b)(2)(3)] 1. A copy of plans or a Mylar® not recorded per sheet [CGS§1-12(2)] 2. A copy from a recorded Mylar® per sheet [CGS§7-34a(a)] 3. A photo copy or reproducible copy of a document by an outside vendor	\$ .50 \$1.00 actual cost
F.	A record or report from a computer run – per page (existing menu report)	\$ .50
G.	Computer formatting and/or programming to produce a specialized report [CGS§1-212(b)(1)]	actual salary of staff, plus \$ .50 per page
H.	Computerized information stored with our outside vendors which we would have to pay for, if obtained to honor the request	actual cost of outside vendor
I.	Copies of tapes, disks, or other electronic media [CGS§1-212(b)(3)]	actual cost
J.	Board and Commission Members requesting copies of documents specifically relevant to the current activities of the Board or Commission for the purpose of working in conjunction on the same issue	no charge
K.	Public request for Board and Commission agendas, minutes, and packets by mail	actual cost to mail and \$ .50 per page
L.	Emails of agendas and minutes	no charge

The fees are in accordance with CGS§1-212. FOI charges will not supersede those fees established in statutes such as fees for vital records.

Effective January 1, 2009





**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *Matt*  
**CC:** Maria Capriola, Assistant to Town Manager;  
**Date:** January 12, 2009  
**Re:** Rescue Services Billing Proposal

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**Subject Matter/Background**

The fire department is proposing a program of revenue recovery for certain fire and emergency services; specifically the department is proposing a program of billing for rescue services. The proposal is being made in order to defray the cost of operating expenses, including administrative support, annual testing of hydraulic tools and equipment, specialized training, and for the replacement of materials that are used to provide these types of services.

Chief Dagon has met with CAG (Certified Ambulance Group), the company that provides ambulance billing services for the department, to discuss the feasibility of charging for rescue services; CAG has the capability to administer billing for these types of services. A number of fire departments statewide have recently begun to charge for this type of service in order to offset costs.

A description of the type of rescue services that the department is proposing to be included in a rescue services revenue recovery program and the proposed rates (based on CAG's recommended fee schedule) follows:

<b><u>Description</u></b>	<b><u>Low Rate</u></b>	<b><u>High Rate</u></b>
<u>Light Duty Rescue</u> Any rescue utilizing personnel and equipment in securing and protecting the scene. Services provided include the use of hand tools, absorbent material, Reflective or Combustible Warning devices.	\$300	\$400
<u>Heavy Duty Rescue</u> Any rescue utilizing personnel and equipment in securing and protecting the scene. Services provided include the use of hand tools, absorbent material, Reflective or Combustible Warning devices as well as Hydraulic, Pneumatic or Gas powered tools to free a victim from an entrapped space.	\$500	\$700

## Technical Rescue

\$800

\$1,000

Technical rescue includes but is not limited to Confined Space, Vertical, Trench, or Search and Rescue situations.

The billing for services at either the Low Rate or the High Rate is determined by a number of different factors including, for example, the complexity of the operation, time on scene, number of personnel required, type of equipment used to effect a rescue and secure the area.

## **Financial Impact**

### *Cost/Impact on operations*

Billing for rescue services will entail obtaining insurance information from the owner/operator of a motor vehicle by responders at the scene of a MVA (Motor Vehicle Accident). It is not likely that this added requirement will have an adverse effect on department operations. Insurance information received from responders by the chief's office will require processing in order to be forwarded to the department's billing services company.

### *Revenue*

It is possible that the department could recover revenue for these types of services in the amount of \$15,000 – \$30,000. The amount of revenue that may be recovered is difficult to determine due to the following factors:

- The number of rescue calls that would qualify for billing is determined by the services provided by responders.
- The individual insurance companies billed for rescue services may or may not authorize payments depending on the type of rescue services (light, medium, or heavy) provided by responders.
- Policy concerning uncollectable fees.
- The amount of an insurance company's deductible.

## **Recommendation**

Staff believes that it is important to look at new sources of revenue to defray operating expenses, particularly in this fiscal environment. Implementing a fee for rescue services appears to present such an opportunity.

As this fee would be an addition to the Town's fee schedule, staff recommends that the Town Council schedule a public hearing to solicit input from the public regarding the proposal.

If the Town Council supports this request, the following motion would be in order:

*Move, to schedule a public hearing for 7:45 PM on January 26, 2009, to solicit public comment regarding a proposed fee schedule for rescue services.*



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *Matt*  
**CC:** Maria Capriola, Assistant to the Town Manager; Jeffrey Smith, Director of Finance; Cherie Trahan Controller/Treasurer  
**Date:** January 12, 2009  
**Re:** Salary Transfers for FY 2008/09

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**Subject Matter/Background**

Attached please find the recommended salary transfers for FY 2008/09, as well an explanatory memorandum from the Director of Finance.

The Finance Committee will meet on January 12<sup>th</sup> to review the salary transfers and related explanatory material.

**Recommendation**

Staff will be available to take any questions that the Town Council may have, and recommends that the Council approve the salary transfers as presented.

If the Finance Committee wishes to recommend the acceptance of the salary transfers, the following motion would be in order:

*Move, effective January 12, 2009, to approve the Salary Transfers for FY 2008/09, as presented by the Director of Finance in his correspondence dated January 7, 2009.*

**Attached**

- 1) J. Smith re: Salary Transfers for FY 2008/2009
- 2) Town of Mansfield, Salary Transfers

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INTEROFFICE MEMORANDUM

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TO: MANSFIELD TOWN COUNCIL  
FROM: JEFFREY H. SMITH  
SUBJECT: SALARY BUDGET TRANSFERS 2008/2009  
DATE: 1/8/2009

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Salary budget transfers for the fiscal year 2008/2009 are listed below. The majority of the transfers are the result of either a reorganization of Town staff or a problem we experienced with our software that incorrectly placed people on the salary scale. A brief description of the requested transfers over \$1,000 is detailed below. The net affect of these changes is a savings of \$81,420.

- Municipal Management – Increase \$2,270 – Salary increase that was not properly calculated. (see above)
- Personnel – Increase \$22,980 – Due to the reorganization of Town Hall staff.
- Registrars – Decrease \$8,200 – Salaries were over estimated.
- Town Clerk – Increase \$2,270 – Salary increase that was not properly calculated. (see above)
- Accounting & Disbursements – Decrease \$3,500 – Staff member out on short term disability.
- Revenue Collections – Decrease \$1,190 – Staff member out on short term disability.
- Assessment – Decrease \$1,020 – Salaries were over estimated. (see above)
- Police Services – Decrease \$87,100 – Due to the separation of Town police officers from service with the Town.
- Animal Control – Increase \$2,330 – Salary increase that was not properly calculated. (see above)
- Fire Marshal – Increase \$3,170 – Due to the reorganization of Town Hall staff.
- Fire & Emergency Services – Increase \$1,040 – Temporary increase in hours of Administrative Assistant.
- Emergency Management – Increase \$14,830 – Due to the reorganization of Town Hall staff and to correct the coding of the Assistant Fire Marshall.
- Public Works Administration – Increase \$4,600 – Employee retired later than anticipated.
- Grounds Maintenance – Decrease \$15,580 – Due to a retirement within the department.
- Housing Code Inspection – Decrease \$23,850 – Due to the reorganization of Town Hall staff.
- Library Administration – Increase \$6,350 – Line item for Library Pages was under budgeted.

TOWN OF MANSFIELD  
SALARY BUDGET TRANSFERS  
FY 2008/09

ACCOUNT NUMBER	DEPT	OBJECT	APPROP	ESTIMATED	INCREASE	(DECREASE)	ADJUSTED APPROP
111 12100 51601 06 Municipal		Regular	178,010	180,280	2,270	0	180,280
111 12200 51201 06 Personnel		Regular - CSEA	0	22,980	22,980	0	22,980
111 12200 51601 06 Personnel		Regular	36,610	36,050	0	(560)	36,050
111 14200 51604 06 Registrars		Elected Officials	57,810	49,610	0	(8,200)	49,610
111 14200 51605 06 Registrars		Part time	1,300	1,300	0	0	1,300
111 15100 51201 06 Town Clerk		Regular - CSEA	96,860	96,860	0	0	96,860
111 15100 51601 06 Town Clerk		Regular	66,520	68,790	2,270	0	68,790
111 16100 51601 06 Finance Adm		Regular	69,260	69,260	0	0	69,260
111 16200 51201 06 Acctg & Disb.		Regular - CSEA	120,450	116,950	0	(3,500)	116,950
111 16200 51601 06 Acctg & Disb.		Regular	138,560	139,280	720	0	139,280
111 16300 51201 06 Revenue Coll		Regular - CSEA	110,820	97,570	0	(13,250)	97,570
111 16300 51205 06 Revenue Coll		OT - Straight time	1,000	1,000	0	0	1,000
111 16300 51603 06 Revenue Coll		Temporary	2,000	2,000	0	0	2,000
111 16300 51605 06 Revenue-Coll		Part-time NB	0	12,060	12,060	0	12,060
111 16402 51201 06 Assessment		Regular - CSEA	174,930	173,910	0	(1,020)	173,910
111 16402 51204 06 Assessment		OT - 1 1/2 CSEA	1,000	1,000	0	0	1,000
111 16402 51205 06 Assessment		OT - Straight time	2,000	2,000	0	0	2,000
111 21200 51301 06 Police Serv		Regular	182,020	94,920	0	(87,100)	94,920
111 21200 51302 06 Police Serv		Part time - NB	70,840	77,840	7,000	0	77,840
111 21200 51303 06 Police Serv		OT - 1 1/2	10,000	3,000	0	(7,000)	3,000
111 21200 51304 06 Police Serv		Reimb Straight Time	250	250	0	0	250
111 21200 51305 06 Police Serv		Reimb. OT	33,000	33,000	0	0	33,000
111 21300 51201 13 Animal Cntrl		Regular - CSEA	49,480	51,810	2,330	0	51,810
111 21300 51203 13 Animal Cntrl		PT - NB - CSEA	23,670	23,670	0	0	23,670
111 21300 51205 13 Animal Cntrl		OT Straight Time	500	500	0	0	500
111 21300 51605 13 Animal Cntrl		Part time	3,720	3,720	0	0	3,720
111 22101 51201 06 Fire Marshall		Regular - CSEA	8,810	8,810	0	0	8,810
111 22101 51508 06 Fire Marshall		Volunteer Incentive Prg.	4,500	4,500	0	0	4,500
111 22101 51601 06 Fire Marshall		Regular	50,230	58,870	8,640	0	58,870
111 22101 51605 06 Fire Marshall		Part time - NB	31,910	26,440	0	(5,470)	26,440
111 22155 51203 06 Fire & Emer Svc		Part time	21,940	23,670	1,730	0	23,670
111 22155 51508 06 Fire & Emer Svc		Volunteer Incentive Prg.	40,000	40,000	0	0	40,000
111 22155 51601 06 Fire & Emer Svc		Regular	99,530	99,530	0	0	99,530
111 22160 51501 16 Fire & Emer Svc		Regular	699,450	657,760	0	(41,690)	657,760
111 22160 51503 16 Fire & Emer Svc		Part time	215,000	215,000	0	0	215,000
111 22160 51504 16 Fire & Emer Svc		Training	51,690	51,690	0	0	51,690
111 22160 51505 16 Fire & Emer Svc		OT - 1 1/2	107,000	151,000	44,000	0	151,000
111 22160 51507 16 Fire & Emer Svc		OT - 1 1/4	3,000	0	0	(3,000)	0
111 23100 51601 06 Emer Mgmt		Regular	33,490	42,120	8,630	0	42,120
111 23100 51605 06 Emer Mgmt		Regular	0	6,200	6,200	0	6,200
111 30100 51201 06 PW Admn.		Regular - CSEA	17,260	21,860	4,600	0	21,860
111 30100 51405 06 PW Admn.		Town Aid Deduction	(107,500)	(107,500)	0	0	(107,500)
111 30100 51601 06 PW Admn.		Regular	115,440	115,440	0	0	115,440
111 30200 51601 07 PW Oper.		Regular	81,870	81,870	0	0	81,870
111 30300 51401 07 Road Serv.		Regular	626,780	626,040	0	(740)	626,040
111 30300 51402 07 Road Serv.		OT - 1 1/2	57,000	57,000	0	0	57,000
111 30300 51603 07 Road Serv.		Temporary	15,400	15,400	0	0	15,400
111 30400 51401 07 Grounds Maint		Regular	257,720	242,140	0	(15,580)	242,140
111 30400 51402 07 Grounds Maint		OT - 1 1/2	10,130	10,130	0	0	10,130
111 30400 51603 07 Grounds Maint		Temporary	26,880	26,880	0	0	26,880
111 30600 51401 07 Equip. Maint		Regular	164,170	164,570	400	0	164,570
111 30600 51402 07 Equip. Maint		OT - 1 1/2	6,480	6,480	0	0	6,480
111 30700 51201 06 Engineering		Regular - CSEA	175,500	175,500	0	0	175,500
111 30800 51201 06 Building Insp		Regular - CSEA	35,250	35,250	0	0	35,250
111 30800 51601 06 Building Insp		Regular	90,250	90,250	0	0	90,250
111 30810 51201 06 Housing Code Insp		Regular - CSEA	97,930	72,260	0	(25,670)	72,260
111 30810 51205 06 Housing Code Insp		OT - Straight time	200	200	0	0	200
111 30810 51605 06 Housing Code Insp		Part time (NB)	25,230	27,050	1,820	0	27,050
111 30900 51103 06 Bldg. Maint		Maint. Personnel	167,860	167,860	0	0	167,860
111 30900 51113 06 Bldg. Maint		Substitutes	1,200	1,200	0	0	1,200
111 30900 51120 06 Bldg. Maint		OT Straight Time	2,300	2,300	0	0	2,300
111 30900 51121 06 Bldg. Maint		OT Double Time	1,000	1,000	0	0	1,000
111 30900 51122 06 Bldg. Maint		OT - 1 1/2	14,000	14,000	0	0	14,000
111 30900 51601 06 Bldg. Maint		Regular	94,710	94,710	0	0	94,710
111 42100 51201 06 Human Services		Regular - CSEA	93,870	93,870	0	0	93,870
111 42100 51601 06 Human Services		Regular	94,850	94,850	0	0	94,850
111 42210 51027 06 Youth Serv		YS Grant	(16,320)	(16,320)	0	0	(16,320)
111 42210 51030 06 Youth Serv		YS Underage Drinking	(8,750)	(8,750)	0	0	(8,750)
111 42210 51031 06 Youth Serv		Elderly Disabled Transp	(3,000)	(3,000)	0	0	(3,000)
111 42210 51201 06 Youth Serv		Regular - CSEA	133,940	133,940	0	0	133,940
111 42300 51201 12 Senior Serv		Regular - CSEA	178,170	178,170	0	0	178,170
111 42300 51605 12 Senior Serv		Part time	33,370	32,730	0	(640)	32,730
111 43100 51201 08 Library Adm		Regular - CSEA	117,700	117,700	0	0	117,700
111 43100 51202 08 Library Adm		Part time-B-CSEA	55,520	55,520	0	0	55,520
111 43100 51601 08 Library Adm		Regular	246,060	246,060	0	0	246,060
111 43100 51605 08 Library Adm		Part time	51,960	58,310	6,350	0	58,310
111 51100 51201 06 Planning Adm		Regular - CSEA	127,300	127,300	0	0	127,300
111 51100 51601 06 Planning Adm		Regular	99,860	99,860	0	0	99,860
111 73000 56312 06 Contingency					81,420		81,420
			\$ 5,978,750	\$ 5,897,330	\$ 213,420	\$ (213,420)	\$ 5,978,750

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# MINUTES

## Mansfield Advisory Committee on Persons with Disabilities

Regular Meeting - Tuesday November 25, 2008

2:30 PM - Conference Room B - Audrey P. Beck Building

- I. Recording Attendance: Present: K. Grunwald (staff), J. Sidney, K.A. Easley (staff), W. Gibbs (Chair), G. Padick (staff/guest), C. Colon-Semenza, J. Blanshard, J. Tanner, Bill Hammon (guest/staff)
- II. Approval of the Minutes for the Meeting, October 28, 2008: minutes were accepted as written.
- III. New Business (other added by majority vote)
  - a. Welcome Sgt. James Kodzis, Resident State Trooper (invited). Sgt. Kodzis was unable to attend; will be invited to our next meeting.
  - b. Discussion re: accessible parking violators. Discussion re: whether or not it is helpful to take a digital picture of a violation? This question will be posed to Sgt. Kodzis. Discussion re: how to best approach this educationally. C. Colon-Semenza suggested the possibility of pursuing an article in the Daily Campus. Also look at contacting investigative reporters at local television stations. K. Grunwald will follow-up with this.

- c. Planning and Zoning Requirements for accessibility: Greg Padick: acknowledged the role of this committee in assisting Planning & Zoning in accessibility issues. Greg has worked closely with John DeWolf in reviewing plans for new buildings. Projects where there is new development or redevelopment that reach a certain threshold will be referred to this committee. P&Z has jurisdiction based on state statutes: no control over interior of buildings (part of state building code), although they do have jurisdiction over doors and access to the building from the parking space. Plans that P&Z receives are often preliminary. The State building department has jurisdiction for issuing permits, and they address issues related to building interior and parking. The State building code includes ADA guidelines. For the Town Mike Nintean is the building official who is responsible for ensuring that the state building code is adhered to. For parking P&Z regulations require striping on the passenger side of a vehicle. Regulations related to location of accessible spaces state that they should be "as close to the entry as possible." The plan is reviewed for comments and then acted upon for approval. P&Z does not have the legal right to mandate changes once the plan has been approved (no ability to require changes if regulations change). The Town is subject to the same regulations. J. Tanner asked about changing signs for accessible spaces: G. Padick is not sure if the State code mandates that all signs must be uniform (we will explore this). This would require

a “willing property owner” to change the sign; may be more willing to do so if signs were provided at no charge. For Town buildings this could be done with the approval of the Town Manager. W. Hammon will look into the cost of these signs; look at identifying this on the sign as a minimum fine. Any property owner can propose a modification of a site, and this would be reviewed by Planning and Zoning. This could be done to move the accessible spaces at the Community Center. G. Padick suggested that there may be safety concerns raised about this in a review process. C. Vincente would have to make this proposal, and this committee should provide a rationale for making these changes. At River Park the accessible space is the closest space within the lot. To change this it would be the same process. Plan is to provide a specific recommendation to Curt; K. Grunwald will draft a recommendation to him.

d. “Other”: none.

#### IV. Old Business

- a. Discussion re: a web page for this committee (W. Gibbs/K. Grunwald): will come up with a list of questions for our next meeting.
- b. Follow-up on Post Office accessibility issues: J. Tanner discovered that Post Offices are exempt from ADA requirements; they are covered by an earlier accessibility act. G. Padick suggested that this committee send a letter to the Postmaster or

invite her to a meeting to discuss accessibility issues. K. Grunwald will draft this letter.

- c. Status of other accessibility issues previously identified: W. Hammon discussed that apparently the pull cord in the Community Center bathroom. J. Sidney will identify the location with Bill. W. Hammon will look at his budget and explore adding an accessible door to the Town Hall. W. Hammon will also look at creating signs to indicate the purpose of automatic door openers. Library: W. Hammon has discussed this with Louise Bailey, and she is concerned about children being able to leave the library unsupervised. He will discuss installing a bell at the library with Louise; will also look at access to the automatic opener.

V. Adjournment: meeting adjourned at 3:40 PM.

Respectfully submitted,

Kevin Grunwald

Animal Control Activity Report

REPORT PERIOD 2008 / 2009

PERFORMANCE DATA	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	This FY to date	Last FY to date
Complaints investigated:														
phone calls	212	223	196	162	171								964	988
road calls	25	30	21	18	14								108	92
dog calls	92	123	90	71	77								453	496
cat calls	76	71	74	68	75								364	341
wildlife calls	17	7	7	4	4								39	29
Notices to license issued	10	18	8	14	4								54	79
Warnings to license issued	4	374	69	8	4								459	285
General warnings issued	3	8	4	2	0								17	20
Infractions issued	1	0	0	1	0								2	10
Notices to neuter issued	0	10	3	0	0								13	7
Dog bite quarantines	2	1	1	3	2								9	4
Dog strict confinement	0	0	0	0	0								0	0
Cat bite quarantines	0	1	0	0	0								1	2
Cat strict confinement	0	0	0	0	0								0	0
Dogs on hand at start of month	5	2	5	4	6								22	24
Cats on hand at start of month	11	30	24	16	18								99	75
Impoundments	39	27	27	28	18								139	141
Dispositions:														
Owner redeemed	8	6	13	6	9								42	29
Sold as pets-dogs	3	3	2	3	2								13	30
Sold as pets-cats	10	18	18	14	18								78	88
Sold as pets-other	0	0	0	0	0								0	0
Total destroyed	2	3	3	1	3								12	11
Road kills taken for incineration	1	0	1	0	1								3	3
Euthanized as sick/unplaceable	1	3	2	1	2								9	8
Total dispositions	23	30	35	24	32								144	158
Dogs on hand at end of month	2	5	4	6	2								19	29
Cats on hand at end of month	30	24	16	18	8								96	53
Total fees collected	\$984	\$1,259	\$ 1,373	\$ 924	1,048								\$5,588	\$ 6,232

Scotland dogs FY 06/07 to date 7  
 Hampton dogs FY 06/07 to date 0

Total 7

101

**ARTS ADVISORY COMMITTEE**  
 Meeting of Tuesday, 07 October 2008  
 Mansfield Community Center (MCC) Conference Room

MINUTES

1. The meeting was called to order at 7:06p by Acting Chair Joan Prugh. *Members present:* Jay Ames, Leon Bailey, Kim Bova, Scott Lehmann, Joan Prugh, Blanche Serban. *Members absent:* Anita Bacon. *Others present:* Jay O'Keefe (staff).
2. The draft minutes of the 02 September 08 meeting were approved as written.
3. **Correspondence.** Maria Capriola has suggested that Tom Bruhn from the Benton Museum might be enticed to join the Arts Advisory Committee (AAC); he has been invited to attend a meeting.
4. **Coffee house readings.** Joan has learned of a poetry group in Willimantic and will attempt to contact those in charge about giving a poetry reading at the MCC. According to Kim, Susanne Davis is writing a book and would be interested in reading from it, if it is accepted for publication. Leon reported that Wally Lamb has just published a new book and will probably be away on promotional tours for the foreseeable future. Jay A. suggested contacting Curbstone Press in Willimantic for names of local authors who might be interested.
5. **Art Show.** As nobody on the AAC is willing organize such an event, it will be removed from future agendas.
6. **MCC art displays.**
  - a. Jay O'K reported receiving a number of favorable comments on the prize-winning works from the **Festival on the Green's** juried art show now exhibited in the MCC's display cases. Thanks to Kim for making the arrangements! The show will come down on 14 October 08.
  - b. MCC exhibit application forms are now **online**, according to Jay O'K.
  - c. Joan noted the birth of an **on-line newspaper** devoted to Mansfield; she will see if its publishers can be interested in posting information about current MCC art exhibits and artists.
  - d. Kim has spoken with **Taylor Lee Anderson** and encouraged him to propose a selection of his numerous photos for display at the MCC, perhaps for the winter quarter. He needs to bring a definite proposal to the AAC, preferably for consideration at the November meeting.
  - e. **Martin Bloom** has submitted photos of everything he proposes to display (and an installation plan) for the fall quarter. The AAC approved this exhibit, which will occupy the cases and lower hanging areas. Mr. Bloom will need to take it down a little early, as he has another show opening elsewhere on 07 January 09.
  - f. Blanche reported that Mr. Bloom was surprised to learn that works exhibited at the MCC were not insured against damage or theft. The AAC asked Jay O'K to investigate the cost of providing a modest amount of **insurance coverage for displays.**
  - g. **Nancy Conlon** plans to attend the AAC's November meeting to review her proposal to exhibit decorated boxes, frames, etc. This is a possibility for the display cases in the winter quarter.
  - h. Jay O'K reported that a **Battle of the Bands** at the MCC is being negotiated with people at E. O. Smith. It's fine with the AAC if the Teen Center makes these arrangements.
  - i. Blanche has not yet sent a notice about display opportunities to Peggy Church for forwarding to **Open Studio artists**, but she will do so soon.
  - j. Kim knows some fabric artists who might be interested exhibiting in the display cases, though she observed that these cases are now getting direct sun. The AAC asked Jay O'K to investigate options for protecting art exhibited in the cases from **harmful UV radiation.**

Exhibit Period	Entry cases		Sitting room		Hallway	
	Double-sided	Shelves	Upper (5)	Lower (3)	Long (5)	Short (2)
Fall 15 Oct – 15 Jan	<i>Martin Bloom</i> (collage)				<i>Martin Bloom</i> (collage)	
Winter 15 Jan – 15 Apr	<i>Nancy Conlon?</i> (decorated boxes, frames, etc.)				<i>Taylor Anderson?</i> (photos)	

7. **Adjourned** at 7:45p. Next meeting: Tuesday, 04 November 08, 7:00p.

Scott Lehmann, Acting Secretary, 08 October 08; approved 02 December 08.



**MINUTES**  
**Blueprint for Mansfield's Children**  
**Leadership Work Group Meeting #6**

**Thursday, November 20, 2008**  
**Mansfield Town Hall, Council Chambers**  
**5:30-7:30 PM**

**PRESENT:** M. Baker, M. Barton, F. Baruzzi, S. Baxter, G. Bent, T. Berthelot, R. Boncoddio, M. Capriola, M. Feathers, R. Fields, J. Goldman, K. Grunwald, C. Guerreri, J. McLaughlin, R. Miller, R. Mocanu, j. Palmer, K. Paulhus, M. Perkins S. Renfro, M. Sieve, B. Day Stern, J. Stoughton, B. Tanner, C. VanZelm, A. Wisdom, J. Wisdom, S Zacharie, J. Palmer, D. Adamczyk

**REGRETS:** A. Bladen, J. Greene, M. Kelly, M. LaPlaca, P. Michalak, J. Osleeb, K. Russo, L. Young

<i>Item</i>	<i>Discussion</i>	<i>Outcome</i>
Dinner, Introductions,  Minutes	Meeting called to order by T. Berthelot at 5:40 p.m. Introductions of LWG and guests.  Minutes of October 23, 2008 were reviewed.	Approved with the correction of spelling "C. Paulhus" among those present. (M. Barton, K. Paulhus)
Overview of Blueprint Process	S. Baxter gave an overview of the LWG's work so far, background on the grant and the use of Results Based Accountability.	Communicatons Survey and Mansfield 202 Unified Vision and Priority Vision Points were distributed.  An invitation was extended to those participating for the first time to continue with the LWG.  LWG will be working with Mansfield 2020 Unified Vision,
Data Overview	M. Sieve presented an overview of the data LWG has been working with and explained the difficulties that group has encountered with data collection (I.E. some statistics are statewide)	Documents distributed: Community Profile 7 questions of Results Accountability for Populations Taking Action to Improve the Trend line Report Out Working in 3 small groups – health, education and community
Resource/Asset Mapping	M. Sieve led an asset mapping exercise,	

		connectedness – each group generated a list of Mansfield resources for support to families with children ages birth – 8. These assets were then located on maps of the area.
Strategy Development	Each of the three small groups used the “7 Questions” resource to identify issues and concerns for their respective areas.	Small groups identified priority areas and identified strategies for addressing needs.
Report Out from Small Groups	<p><b>Community Connectedness</b></p> <ul style="list-style-type: none"> <li>• Priority area: Families of children not yet in school and Graduate student families with children birth – 8.</li> <li>• Strategy: Improve town communication with graduate student community at UCONN.</li> <li>• Actions: Town reps at grad student orientation; Link to town website on UCONN website; make town site more user friendly; monthly emails of calendar and events to grad. student families</li> </ul> <p><b>Education</b></p> <ul style="list-style-type: none"> <li>• Priority area: Outreach programs to improve parent involvement in schools.</li> <li>• Strategies: Increase communication about assets and resources available in schools; Increase community programs that are educational, no cost or low cost – target ESL families; use a home visitation model to address developmental milestones, connect to services and community.</li> <li>• Action: Develop a Family Resource Center to help.</li> </ul> <p><b>Health</b></p> <ul style="list-style-type: none"> <li>• Priority area: Access to information and guidance about health</li> <li>• Strategies: Target children in schools to promote healthy behavior; create environments conducive to healthy behavior (UCONN a possible partner); promote access to health care.</li> <li>• Action: Provide information to low income families; guide them toward HUSKY, Charter Oak health care; provide transportation.</li> </ul>	
Wrap up	Meeting adjourned at 7:40 p.m.	
Next Meeting	December 18, 2008 5:15 dinner 5:30 meeting	RSVP to S. Baxter 429-3338

Respectfully Submitted,  
Gloria Bent

## Mansfield Commission on Aging Minutes

9:30 AM

**Mansfield Senior Center**  
**Monday, November 10, 2008**

**PRESENT:** T. Quinn (Chair), S. Gordon, C. Phillips, K. Doeg, W. Bigl, P. Richardson (staff), M. Thatcher, M. Ross. J. Quarto arrived late. Guests: Attorney Joelen Gates and Attorney Lee Terry.

**REGRETS:** C. Phillips, J. Kenny (staff), K. Grunwald (staff), A. Holinko, J. Quarto, C. Pellegrine

- I. **Call to Order:** Chair T. Quinn called the meeting to order at 9:32 AM.
- II. **Appointment of Recording Secretary:** P. Richardson agreed to take minutes for the meeting.
- III. Members indicated they did not receive the Agenda and the Draft Minutes of the October 14, 2008 meeting in the mail. P. Richardson was not aware of this error and will ensure that this does not occur in the future. The agenda and draft October minutes were distributed to the members that were present. The Committee will vote on these minutes at next month's meeting.
- IV. **Correspondence** – T. Quinn distributed a “Committee on the Aging” resolution that he believes dates back to 1972 .
- V. **New Business**
  - Guest: Attorney Joelen Gates and Attorney Lee Terry from CT Legal Services presented information on the type of services they offer. They receive a grant through Senior Resources to provide free services to individuals 60 years of age or older. Attorneys Gates and Terry cover all of Eastern CT. They assist with a range of services including but not limited to: credit card debt, advice to individuals going through foreclosure, reverse mortgages, and identity theft. 66 percent of their funding comes from interest from trust accounts. This money is substantially down from 2007, which may result in a reduction in staff.
  - Nominations of Staff: J. Quarto reported that Tim Quinn, Mary Thatcher and Sam Gordon completed their first term which ended September 30, 2008. Mark Ross replaced another member; his first term ends September 30, 2009. April Holinko is in her first term that ends September 30, 2010. P. Richardson

read last month's minutes; the COA approved unanimously to reappoint T. Quinn, M. Thatcher and M. Ross for a new term. After discussion, J. Quarto made a motion to appoint T. Quinn, M. Thatcher and S. Gordon for another term for a period of three years to end September 1, 2011. Sam Gordon seconded the motion. This was approved unanimously. This was later amended by J. Quarto to state the appointment would end September 30, 2011. This was approved unanimously. T. Quinn indicated he would personally give a letter to the Town Manager's office requesting the reappointments. The Committee requested that an updated COA list be sent with the agenda and minutes for next month's meeting.

#### VI. **Optional Reports** on Services/Needs of Town Aging Populations

##### A. Health Care Services

Wellness Center and Wellness Program – J. Kenny was not present; no report.

Mansfield Center for Nursing and Rehabilitation – J. Kenny was not present; no report.

##### B. Social, Recreational and Educational

Senior Center – P. Richardson distributed copies of her monthly report. The number of seniors participating in the November flu clinic was down from previous years (365). More seniors received their immunizations directly from their primary physician and there are many flu clinics available in the community.

Senior Center Assoc. – John Brubacher (for Tom Rogers) was not present; no report.

##### C. Housing

Jensen's Park: W. Bigl reported 28 individual received flu shots at Jensen's during their flu clinic.

D. Related Town and Regional Organizations: no reports.

#### VII. **Old Business**

- Long Range Plan for 2007- 2010: Update on Action Plans (all): no discussion.

#### IX. **Adjournment**

Meeting adjourned at 10:21 AM. Next meeting: **Monday, December 8, 2008** at 9:30 AM at the Senior Center

Respectfully submitted,  
Patricia Richardson



COMMITTEE ON COMMITTEES  
September 24, 2008  
AUDREY P BECK BUILDING  
ROOM B

The meeting of the Committee on Committees was called to order at 6:00 p.m.

Present were Chair Leigh Duffy, members Bruce Clouette and Gene Nesbitt .

Committee members interviewed citizens interested in serving on the Community Quality of Life Committee.

The meeting was adjourned.

Leigh Duffy, Committee Chair



COMMITTEE ON COMMITTEES  
September 27, 2008  
AUDREY P BECK BUILDING  
ROOM B

The meeting of the Committee on Committees was called to order at 10:00 am.

Present were Chair Leigh Duffy, members Bruce Clouette and Gene Nesbitt .

Committee members interviewed citizens interested in serving on the Community Quality of Life Committee.

The meeting was adjourned.

Leigh Duffy, Committee Chair



COMMITTEE ON COMMITTEES  
October 1, 2008  
AUDREY P BECK BUILDING  
ROOM B

The meeting of the Committee on Committees was called to order at 7:00 p.m.

Present were Chair Leigh Duffy, members Bruce Clouette and Gene Nesbitt .

Committee members interviewed citizens interested in serving on the Community Quality of Life Committee.

The meeting was adjourned.

Leigh Duffy, Committee Chair



COMMITTEE ON COMMITTEES  
Minutes of Meeting  
October 8, 2008  
7:00 P.M.  
AUDREY P BECK BUILDING  
ROOM B

Present: Duffy (chair), Clouette, Nesbitt

Meeting called to order at 7:00 P.M.

Moved (Clouette), seconded (Nesbitt) and approved: to go into executive session to discuss appointments to the Community Quality of Life Committee

Moved (Clouette), seconded (Nesbitt) and approved: to recommend to the Town Council the following appointments:

Joseph Briody  
Jane Fried  
Denise Keane  
David Morse  
Dana White

Meeting adjourned at 7:39 P.M.



COMMITTEE ON COMMITTEES  
Minutes of Meeting  
November 5, 2008  
6:30 P.M.  
AUDREY P BECK BUILDING  
ROOM C

Present: Duffy (chair), Nesbitt

Meeting called to order at 6:30 P.M.

Discussion on the Four Corners Sewer Advisory Committee positions ensued. The following people are interested in volunteering for the committee: Ken Rawn, Pat Ferrigno and Lee Girard. We did not have a volunteer form for Mr. Girard at this time though Mary Stanton informed us that he had submitted one today. Mr. Nesbitt will call Mr. Girard to follow up. Ms Duffy called several property owners in the four corners area to see if they would be interested in participating on this committee. She received no responses to date.

These names will be brought forward at the next town council meeting for approval pending the follow up from tonight's meeting.

Meeting adjourned at 7:05 P.M.

Leigh Duffy  
Chair

## Approved Minutes

Town of Mansfield  
Communications Advisory Committee (CAC)  
December 1, 2008 Regular Meeting  
Audrey Beck Building - Conference Room B

Call To Order - 7:05 p.m. by Chairman Toni Moran

Members Present - Aline Booth, Joyce Crepeau, Leila Fecho, Patrick McGlamery, Toni Moran, Richard Pellegrine

Members Absent - Bill Powers

Staff Present - Jaime Russell

### Approval of Minutes

November 3, 2008 - Richard Pellegrine moved to amend the minutes with the following additions: All names are spelled out instead of using initials and the date of the approved minutes should be added as October 20, 2008. The motion was seconded and passed.

November 17, 2008 - Aline Booth moved to approve the minutes with the correct spelling of McGlamery. The motion was seconded and passed.

### Public

There was no public present.

### Old Business

1 - Toni Moran will contact the Town manager, Matt Hart, and ask that he come to our December 15 meeting to discuss the budget process.

2 - Mission - Leila Fecho noted that we need to revise our goals and a report may be forthcoming at the next meeting.

3 - Comparable Towns - Materials have not yet been received from Windsor

4- The meeting calendar for 2009 was approved and is attached to these minutes (see attachment at the end of these minutes).

### New Business

1 - Member discussed the taping by a volunteer Ric Hossack of the Town council meetings which the CAC thinks is a good idea. However, there was concern about the quality of the sound. Toni Moran will write to the Town

Council, noting appreciation for the volunteer who does the taping. Some suggestions for improvement are requesting the Mayor to ask that all, including the public speak directly into and close to the microphone; ask if there are any plans for the sustainability of the taping; and are there any plans to measure the success of the taping.

2 - Joyce Crepeau updated the CAC on the school building proposals. She expressed concern that not enough information is being communicated to the public. This issue will be going to a referendum sometime in the spring. Toni Moran will call Fred Baruzzi to invite him to meet with us to discuss this.

Communications - None

Proposed Agenda items for December 15, 2008

Old Business

Town Manager

School Building Committee update

Comparable Towns

Broadcast of Town Council meetings

Adjournment 8:50 p.m.

Respectfully submitted

Aline Booth

**Attachment:** Communications Advisory Committee 2009 Meeting Schedule

### **Communications Advisory Committee 2009 Meeting Schedule**

(All meetings begin at 7:00 PM.)

- Monday, 1/26/09: Town Hall Conference Room C
- Monday, 2/2/09: Town Hall Conference Room B
- Monday, 2/23/09: Town Hall Conference Room C
- Monday, 3/2/09: Town Hall Conference Room B
- Monday, 3/16/09: Town Hall Conference Room C
- Monday, 4/6/09: Town Hall Conference Room B
- Monday, 4/20/09: Town Hall Conference Room C
- Monday, 5/4/09: Town Hall Conference Room B
- Monday, 5/18/09: Town Hall Conference Room C

- Monday, 6/1/09: Town Hall Conference Room B
- Monday, 6/15/09: Town Hall Conference Room C
- Monday, 7/20/09: Town Hall Conference Room C
- Monday, 9/14/09: Town Hall Conference Room B
- Monday, 9/21/09: Town Hall Conference Room C
- Monday, 10/5/09: Town Hall Conference Room B
- Monday, 10/19/09: Town Hall Conference Room C
- Monday, 11/2/09: Town Hall Conference Room B
- Monday, 11/16/09: Town Hall Conference Room C
- Monday, 12/7/09: Town Hall Conference Room B

**TOWN OF MANSFIELD  
COMMITTEE ON COMMUNITY QUALITY OF LIFE**

**Thursday, November 20, 2008**

**7:00 PM**

**Mansfield Public Library  
Buchanan Auditorium**

**APPROVED MINUTES**

Present: M. Beal, J. Briody, J. Fried, D. Keane, H. Koehn (Chair), D. Morse,  
E. Paterson, S. Rhodes, D. White

Regrets: B. Clouette, C. Paulhus

Staff: M. Hart, J. Hintz, G. Padick

**1. Call to Order/Roll Call**

At 7:00 PM, Mayor Paterson called the meeting to order and asked the members to introduce themselves. She also explained that she had appointed Council member Helen Koehn to serve as chair of the committee.

**2. Opportunity for Public to Address the Committee**

None.

**3. Purpose & Goals**

The committee reviewed the charge issued by the Town Council. In particular, the committee is charged to evaluate quality of life issues within the community, particularly as these issues relate to off-campus student housing and behavior. Specific tasks include, but are not limited to, reviewing potential enhancements to the Mansfield Housing Code; contemplating improvements to existing public safety and nuisance abatement ordinances; and considering the adoption of additional ordinances and regulations designed to promote and protect community quality of life.

In addition, the committee should consult with various regulatory bodies and stakeholder groups, such as the Planning and Zoning Commission, the University Office for Off-campus Services, the Town/University Relations Committee, the Mansfield Community-Campus Partnership and neighborhood associations, to generate ideas and suggestions, and to solicit feedback on various committee

recommendations. Furthermore, the committee is responsible for making any appropriate recommendations to the Town Council.

For the next meeting, staff was asked to provide the committee with copies of the Mansfield 2020 (strategic plan) sections that relate to the committee's charge, as well as copies of the state enabling legislation for the Landlord Registration Ordinance. In addition, staff will look at the feasibility of providing members with copies of the International Property Maintenance Code.

#### 4. Overview of Existing Town and University Programs

- Housing inspection - Mr. Hart, Town Manager, provided an overview of the housing inspection program, particularly the enforcement of the housing code and the landlord registration ordinance. The housing code applies to certain residential rental dwelling units and is designed to ensure that a dwelling unit meets minimum safety standards. Also, chapter 9 of the code establishes a rental certification zone, and dwelling units within the zone may only be rented with a rental certificate issued following an inspection of the premises. Rental certificates are good for a two-year period, and the town has recently initiated the second two-year inspection cycle. The landlord registration ordinance was adopted pursuant to state enabling legislation, and requires landlords to register an address with the town. The registration ordinance is helpful in that it provides a mechanism for the town to track landlords and rental units.
- Zoning enforcement – Mr. Park, Director of Planning, provided an overview of the enforcement of the zoning regulations. In recent years, a number of single-family homes in more traditional neighborhoods have converted to student rentals, and the department currently has 58 sites on its watch list. Under the regulations, no more than four unrelated persons can reside together in a single-family residence. Many landlords have ignored this regulation, which is challenging to enforce.
- Office of Off-Campus Services – Mr. Hintz, Director of the UConn Office of Off-Campus Services, provided an overview of the programs and services provided through his office. He explained that his office is designed to serve both commuting students as well as students who reside off-campus. Importantly, among other duties he serves as a liaison to residents who live in the vicinity of student rental housing. Mr. Hintz explained that the student code of conduct applies to certain off-campus behavior, and his office has developed a protocol to address behavior that falls under the jurisdiction of the code of conduct or is deemed otherwise problematic. One component of the protocol that needs to be improved is the timely flow of information from Mansfield Public Safety departments to Mr. Hintz's office.

Ms. Koehn asked Mr. Hart to comment on other nuisance abatement ordinances that the town has in effect. Mr. Hart explained that the town has a litter ordinance, which is enforced by the Department of Building and Housing Inspection and the Recycling Coordinator. Also, ordinances regarding noise, open container,

possession of alcohol by minors and special police services provide the Mansfield police and resident troopers with additional tools to address nuisance behavior. Staff and the Town Attorney are reviewing the special police services ordinance for amendment, to enhance its effectiveness.

Ms. Koehn stated that she would like the committee at the appropriate time to review the subject of rent control, which she believes is an important issue affecting community quality of life.

## **5. Communications**

Mr. Hart distributed a copy of a publication titled *What other College Communities Have Done: Examples of Regulatory Actions to Preserve the Single-Family Residential Character of a Campus Neighborhood*. This communication was issued in January 2005, and provided to Mr. Hart by Mr. Hintz. The publication was well-received by the committee members.

## **6. Committee Meeting Schedule and 7) Next Steps**

The committee discussed how it would like to proceed with its work. Among other options, the members discussed the viability of forming two subcommittees – one focused upon review of the housing code and the landlord registration ordinance and the other on zoning regulations and nuisance abatement ordinances. After some discussion, by consensus the committee members determined that they would first engage in an information gathering stage, including presentations from code enforcement, student affairs and public safety personnel. Following the information gathering stage, the committee will develop short and longer term priorities.

Ms. Koehn and Mr. Hart reported that the Town Council has asked the committee to review, as a priority item, the water testing and septic pumping provisions of the housing code. Staff has prepared a draft amendment to the code for the committee's review.

The next meeting will be held at 7:00 PM on December 11, 2008. The Town Manager's Office will schedule a meeting location, and work with Ms. Koehn to develop an agenda and related materials. Mr. Hart will also ask the Information technology Department to develop a WIKI or some other web-based tool that the committee could use to exchange ideas. As part of the next meeting, Mr. Hart will ask Mr. Nintean, Director of Building and Housing Inspection, to make a more detailed presentation regarding the enforcement of the housing code, and the landlord registration and litter ordinances.

Mr. Hart suggested that the committee members, with the exception of the chair, rotate the responsibility of serving as recording secretary. The members concurred with this suggestion, and Mr. Briody agreed to take the minutes for the December 11<sup>th</sup> meeting.

Ms. Koehn requested that the committee add two public comment periods – one before and one following the business items – to future committee agendas.

## **8. Adjournment**

Ms. Koehn adjourned the meeting at 8:50 PM.

Respectfully submitted,

Matthew Hart  
Town Manager

Town of Mansfield  
**CONSERVATION COMMISSION**  
Meeting of 19 November 2008  
Conference B, Beck Building  
**MINUTES**

*Members present:* Robert Dahn, Peter Drzewiecki, Quentin Kessel, Scott Lehmann, John Silander. *Members absent:* Joan Stevenson, Frank Trainor.

1. The meeting was **called to order** at 7:37p by Chair Quentin Kessel.
2. The draft **minutes of the 15 October 08 meeting** were approved as written.
3. **Proposed Sustainability Committee.** The Town Council is considering a resolution establishing a permanent Sustainability Committee “charged with maintaining a general overview of the sustainability of the Town.” Sustainability is an imprecise notion, and it is not clear to the Commission just what this Committee would do and how its concerns would intersect those of the Commission. If the resolution is adopted, the Commission would appreciate having some input on the selection of the member who is to “represent environmental protection.”
4. **2009 meeting dates.** As in the past, the Commission will meet in 2009 on the 3<sup>rd</sup> Wednesday of each month at 7:30p in Conference B. (The draft schedule included in the packet has the correct dates, but indicates incorrectly that they correspond to the 1<sup>st</sup> Wednesday and that meetings will be held at 7:00p in the Council Chambers.)
5. **CL&P Interstate Reliability Project.** Kessel attended CL&P’s presentation at the Mansfield Community Center on 22 October and a special Town Council meeting on 10 November regarding CL&P’s proposal to add another column of poles & high voltage lines to its right-of-way through NE Connecticut. He reported that questions submitted to CL&P by Town Planner Greg Padick incorporated issues raised by the Commission in its comment (attached), but that CL&P’s general position is that all issues have been satisfactorily addressed somewhere in its massive filing. Council members spoke against the proposal on 10 November. The Town will attempt to interest other towns in having the Windham Council of Governments file as an intervener in proceedings before the Connecticut Siting Council.
6. **UConn composting facility.** Earlier in the evening, Kessel attended UConn’s information session on its proposed composting facility, which is designed to address concerns about runoff from spreading fresh manure generated by university farm animals on its agricultural fields. He reported that Chuck’s Steak House was worried about possible odors from the facility, were it to be located at the site that is (of those under consideration) closest to the business.
7. **Open space recommendations.** After hearing from Kessel (in a lengthy executive session) about proposals from the Open Space Preservation Committee, the Commission agreed (motion: Lehmann, Drzewiecki; all in favor save Dahn, who abstained) to authorize the Chair to write a letter to the Town Council supporting the recommendations of the Open Space Preservation Committee that the Town purchase, for open space, those parcels that will be the subject of a public hearing before the Council on 8 December.

**8. IWA referral W1418 (Town of Mansfield; Maple, Davis, & Spring Hill Rds.)** The proposal is to construct a natural gas line from an existing line at the junction of Silo & Maple Rds. to the Middle School, via Maple, Davis, and Spring Hill Roads. The pipeline would supply fuel for a new heating system at the Middle School; it would be buried in a trench under the roadways. Davis Rd. passes over and near some small wetlands, but the proposed project does not appear to add to whatever wetland impact the road already has. The Commission unanimously agreed (motion: Lehmann, Dahn) that no significant impact on wetlands is to be expected from this project, as long as standard erosion controls are employed during construction.

**6. Adjourned at 9:07p.**

Scott Lehmann, Secretary  
20 November 08; approved 17 December 08

Attachment: Commission comment on CL&P Interstate Reliability Project

TO: MANSFIELD TOWN COUNCIL  
FROM: MANSFIELD CONSERVATION COMMISSION  
SUBJECT: NEEWS/CL&P MUNICIPAL CONSULTATION FILING  
CC: GREG PADICK  
DATE: OCTOBER 16, 2008, REVISED OCTOBER 23, 2008

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The Mansfield Conservation Commission has reviewed the NEEWS/CL&P Municipal Consultation Filing Concerning the Connecticut Portion of the Interstate Reliability Project, Volumes 1-5, dated August, 2008. We recommend that the Town of Mansfield support either Option C-1 or C-2, as opposed to the Option A, which would pass through the Town of Mansfield. If appropriate, we suggest that the Town of Mansfield apply for intervener status on this CL&P application. Our reasons are as follows:

1. The project appears to hold little benefit for Mansfield or NE Connecticut, much of Mansfield's power originates from the Millstone Point plants to the south of Mansfield. A second line might increase the reliability of the service in northeast (NE) CT; however, the additional capacity the proposed new lines will provide is mostly destined for areas west of Mansfield, including Fairfield County.

2. The CL&P presentations for NE CT show in great and extensive detail the route chosen by the utilities in 2006. As the title of the document suggests, the "Connecticut Portion" is heavily emphasized. It is only when you get to the 25<sup>th</sup> document in Volume 4 (Supplemental Documents by Other Agencies), SD.25, "Solution Report for the Interstate Reliability Project," that Option A, passing through Mansfield, had significant competition. One, apparently paralleling the Mass. Pike before heading in the southerly direction (Option C-2) is equivalent, or better, in many respects. One has to sort through approximately 18 inches of paper to discover this.

3. The two alternate routes, C-1 and C-2, would avoid Mansfield and the resulting damage to our residential and public recreation areas, forests, and farmlands. The initial costs for these C-routes are comparable to Option A, through Mansfield. In the long term, they might be less expensive for CL&P: their proximity to interstate highways might provide for easier, and less damaging access to the lines for maintenance after the lines are in place. The report does describe CT and MA DOT policies that discourage the placement of lines along interstate

highways; however, no mention is made of any serious efforts the utilities might have made toward the accommodation of the utilities needs with the DOTs. The CC suspects that it is simply easier for them to do their construction through the largely unprotected "Quiet Corner" of Connecticut.

4. Besides the apparent targeting of Option A, the analogous criticism may be made of the overall presentation: the five NE CT options are considered without describing the full integration of this project with neighboring projects. There are broad brush presentations of NY-New England needs, but no analysis of how the efficiencies and costs of these other projects might affect the costs and efficiencies of options presented in the report. Specifically, the benefits and costs of the proposed Springfield reliability project and how it might benefit from the C-2 Option are not detailed. It would appear that the C-2 option, tentatively rejected by the report, would bring additional power toward central Massachusetts before routing it towards Connecticut's Fairfield County. This might significantly improve the reliability and lower the combined costs of both the C-2 Option and the pending Springfield project.

The Mansfield Conservation Commission would like to make the following comments on the report. This is followed by a listing of comments and concerns presented during the "Opportunity for Public Comment" at a recent CC meeting:

A. The estimated initial costs of Options A, C-1 and C-2, respectively, are \$400M, \$400M, and \$450M (Fig. 2-1 in the solutions Report). These costs don't appear to reflect future maintenance costs, which may be higher in remote sections of NE Connecticut. Nor do the costs reflect the savings and benefits that might be realized in conjunction with efforts not described in detail in this filing (e.g., the coming improvements for the Springfield area).

B. Page 2-3 in the Solutions Report states, "Ultimately, a comparative analysis of Option A and Option C-2 showed that, although both potential solutions had merit, Option A performed better, cost less, and had fewer environmental and social impacts." Again, we feel this may reflect an attitude that the "Quiet Corner" will be less of a problem for CL&P to deal with!

C. Certain "Statutory Facilities" are of special regulatory concern. These include daycare facilities (Mount Hope Montessori School), residential areas (Highland Road?), and public playgrounds. CL&P claims that the CT ROW has no public playgrounds adjacent to it. It is not clear whether the Mansfield Hollow Park and picnic area should not have been considered a statutory facility under their guidelines; however, at their Mansfield presentation CL&P's Derrick Bradstreet stated clearly that ball fields would fall into the "statutory facility" category. The CC feels that the cleared recreation areas and the ball field in the Mansfield Hollow Dam Recreation area were overlooked by the report.

D. In the past, CL&P has utilized toxic chemicals to reduce the growth of trees and brush and the protection of poles from rot and insect damage. There are a number of areas where this should not be permitted, e.g., near aquifers, on farmland, and public recreation areas. We note that the Mansfield Hollow area bisected by the existing line is a part of a major aquifer system and sits in the middle of a public water supply watershed. Not even swimming is permitted in the water impounded behind the dam.

E. In the event the Army Core of Engineers refuses the increased ROW requested by CL&P, CL&P will have to use the more expensive Willimantic bypass route. This would avoid the Mansfield Hollow area. If after all considerations are taken into account, and Option A significantly exceeds Option C-2 in Cost, CL&P might even be convinced to go with Option C-2 and avoid NE CT.

F. Page V-2, under Avoidance or Minimization of Impacts to Environmental Resources, states: "In accordance with federal, state, and municipal environmental protection policies, the avoidance or minimization of new or expanded corridors through sensitive environmental

resource areas such as parks, wildlife areas, and wetlands is desired." The Mansfield Conservation Commission feels strongly that not enough weight was given to this guideline with regard to the pristine nature of NE Connecticut, otherwise they would not be considering a route requiring an expanded ROW through Mansfield Hollow Park and the numerous wildlife areas in NE Connecticut. Instead, the report makes vague claims about the comparative acreage that would be affected in a comparison of Options A and C-2. Just as not all wetlands are of equivalent importance, the same may be said of open space (including forests) and farmland. Northeastern Connecticut is a unique area, remaining surprisingly unspoiled in the Washington, D.C. – Boston corridor. This should be taken into account, not taken advantage of.

G. Portions of the report's "Options Analysis" seem slanted to justify the 2006 choice of Option A. One example of this may be found in Table 2-4 in the Solutions Report. This table provides a comparison of the various options. Under the category of CT import N-1-1 (MW) Option A is ranked 1<sup>st</sup> (2,783 MW) when Option C is nearly equivalent (2,727 MW) approximately a 2% difference. Further down the table when Option A ranks 3<sup>rd</sup>, approximately 4% lower than Option C, the difference is remarked upon as "not significant." In another category Option C is nearly 20% better than A, but this is not remarked upon. These points, by themselves, do not seem significant; however, they give weight to our conclusion that this document was written more to confirm the choice made by the utilities in 2006 than to provide a balanced and unbiased comparison of the options.

IN CONCLUSION, THE MANSFIELD CONSERVATION COMMISSION RECOMMENDS THAT THE TOWN OF MANSFIELD TAKE A STAND AGAINST OPTION A AND REQUEST THAT THE NEWS GROUP MAKE A SIMILAR, IN DEPTH STUDY OF OPTION C-2 BEFORE CONCLUDING THAT THEIR PROPOSED ROUTE THROUGH THE FORESTS, FARMS, AND PARKS OF NE CONNECTICUT IS THE BEST OPTION. WE FURTHER RECOMMEND THAT THE OFFICES OF DENISE MERRILL BE ENLISTED IN THIS EFFORT.

At the September 2008 Conservation Commission meeting a number of concerns were presented during our "Opportunity for Public Comment," should Option A prove to be the best option and the current ROW become more fully utilized. The Conservation Commission recommends the Town Council address these concerns. They include:

1. At the Chaplin CL&P informational session, one of the CL&P representatives apparently stated that an important purpose of the proposed line through NE CT was to provide Fairfield Count with additional power.
2. The effect of the project (tree cutting, additional poles, etc.) on Mansfield's residential areas, for example, in the Highland Road area.
3. Will lights be required on poles in the vicinity of the Windham Airport? How will these poles and additional tree cutting affect the Mansfield Hollow Park area?
4. In the past, ATVs have utilized the ROWs to the detriment of stability of some soils and the neighbor's peace-of-mind. Barriers to ATV's must be placed where necessary.
5. Reports of earlier construction by CL&P indicate that the spreading of sub-soils on the surface sometimes resulted in dead areas – they should be required to dispose of sub-soils properly.
6. Agricultural lands should be restored and there should be compensation for any lost crops.
7. It was pointed out that the 1956 easement to CL&P includes the right of access through adjoining properties. Access roads through such properties should be minimized and the areas should be restored after the construction is completed.

**MANSFIELD DOWNTOWN PARTNERSHIP  
BOARD OF DIRECTORS MEETING  
Tuesday, November 4, 2008  
Mansfield Downtown Partnership Office  
1244 Storrs Road**

**4:00 PM**

**Minutes**

Present: Steve Bacon, Tom Callahan, Bruce Clouette, Barry Feldman, Matt Hart, Philip Lodewick, Frank McNabb, Peter Nicholls, Betsy Paterson, Steve Rogers, Kristin Schwab, Phil Spak, Betsy Treiber, Antoinette Webster, David Woods

Staff: Cynthia van Zelm, Lee Cole-Chu

Guests: Steve Rhodes, Executive Assistant to University of Connecticut President Hogan; Steve Maun, Howard Kaufman, Macon Toledano of LeylandAlliance

**1. Call to Order**

Board President Philip Lodewick called the meeting to order at 4:05 pm.

**2. Opportunity for Public to Comment**

There was no public comment.

**3. Approval of Minutes**

Betsy Paterson made a motion to approve the minutes. Betsy Treiber seconded the motion. The minutes were approved unanimously.

**4. Director's Report**

Executive Director Cynthia van Zelm said that she and LeylandAlliance project manager Macon Toledano gave a presentation to a subcommittee of the 1,000 Friends of CT last week. The purpose was an evaluation of the Storrs Center project as to whether it meets the 1,000 Friends of CT smart growth principles. She said she thought the presentation went well and that they would know at the 1,000 Friends of CT Annual Meeting on November 13 whether the Storrs Center project would be a project the 1,000 Friends of CT would endorse and promote.

Ms. van Zelm said she would be speaking at the International Council of Shopping Centers Connecticut Alliance Program meeting next week in Hartford about public/private partnerships and public grant funding for Storrs Center.

Ms. van Zelm asked Town Manager and Board member Matthew Hart to discuss the Four Corners Sewer Study Advisory Committee and his request for a Partnership representative to serve on the Committee.

Mr. Hart said the Committee would be comprised of stakeholders interested in the potential sewerage of the Four Corners area including representatives from the Town Council, UConn, the Planning & Zoning Commission, and citizens. Mr. Hart said he felt it was important to have a Partnership representative as part of the Partnership's mission is to revitalize Four Corners. He said it is important for efforts to be coordinated with the Storrs Center project.

Mr. Hart said he had spoken to Board member Phil Spak who had expressed interest in serving as a Partnership or citizen representative.

Mr. Lodewick suggested that the appointment of a Partnership representative be handled under New Business.

Mr. Hart made a motion to add the appointment of a Partnership representative to the Four Corners Sewer Study Advisory Committee to New Business on the agenda. Tom Callahan seconded the motion. The motion was approved unanimously.

## **5. Report from Committees**

### Festival on the Green

Ms. van Zelm said a debrief on the Festival was held at Kristin Schwab's house. She said that despite the rain, the questionnaires that have been received by participants have been very positive.

She said the main discussion at the debrief was how to coordinate the Festival with Know Your Towns Fair. She said that Partnership Administrative Assistant Kathleen Paterson was preparing a proposal to be reviewed by the Committee.

### Finance and Administration

Mr. Hart provided an update. He said the Committee received an update on Storrs Center and discussed potential grant opportunities. He said that Governor Rell has not announced another round of STEAP grants.

Mr. Hart said the Committee will begin working on the FY09/10 budget.

Ms. van Zelm said the Committee also reviewed the September 30, 2008 financials.

## Membership Development

Ms. Treiber said the Membership Development Committee met and reviewed the renewal letter for memberships. The Committee also reviewed changes for an update to the membership brochure.

## Nominating

Mr. Lodewick said the Nominating Committee had met before the Board meeting and reviewed a list of potential Board members to fill two vacancies that will occur on July 1, 2009. He will report back on nominations.

One other vacancy would be filled by the Mansfield Business and Professional Association.

Mr. Lodewick made a motion that the Board go into executive session, pursuant to Connecticut General Statutes sections 1-200 (6) and 1-210 (b) (5) (b), to discuss a matter which would result in disclosure of information exempt from disclosure under section 1-210 (b) (1), specifically commercial or financial information given in confidence, not required by statute, and, pursuant to Conn. Gen. Stat. sec. 1-231 (a), that Mr. Steve Maun, Mr. Howard Kaufman, and Mr. Macon Toledano of Storrs Center Alliance be invited to present that information concerning the Storrs Center project. In addition to the Partnership Board and staff, and Storrs Center Alliance representatives present, Mr. Steve Rhodes, Executive Assistant to President Hogan, would be part of the Executive Session.

Bruce Clouette seconded the motion. The motion was approved unanimously.

## **6. Executive Session – Review and discussion of commercial and financial information provided in confidence by Storrs Center Alliance**

Present: Mr. Bacon, Mr. Callahan, Mr. Clouette, Mr. Feldman, Mr. Hart, Mr. Lodewick, Mr. McNabb, Mr. Nicholls, Mr. Rogers, Ms. Paterson, Ms. Schwab, Mr. Spak, Ms. Treiber, Ms. Webster, Mr. Woods  
Also Present: Ms. van Zelm, Mr. Cole-Chu, Mr. Rhodes, Mr. Maun, Mr. Kaufman, Mr. Toledano

## **7. New Business**

Ms. Paterson made a motion to appoint Phil Spak as the Partnership representative to the Four Corners Sewer Study Advisory Committee. Steve Bacon seconded the motion.

Mr. Bacon noted the comprehensive and good planning that went into Storrs Center as a model for any development that might eventually occur at Four Corners.

Mr. Clouette said that the initiative at Four Corners is focused foremost on public health issues.

Mr. Lodewick said the Advisory Committee should be informed about what the Partnership is doing at Four Corners.

The motion was approved with an one abstention by Mr. Clouette.

**8. Adjourn**

Mr. Lodewick made a motion to adjourn the meeting. Ms. Treiber seconded the motion. The motion was approved unanimously and the meeting adjourned at 6:05 pm.

*Minutes taken by Cynthia van Zelm.*

**MANSFIELD DOWNTOWN PARTNERSHIP  
FINANCE AND ADMINISTRATION COMMITTEE**

**THURSDAY, NOVEMBER 20, 2008**

**MINUTES**

Present: Chair Tom Callahan, Phil Barry, Mark Hammond, AJ Pappanikou, Phil Spak, Frank Vasington

Staff: Cynthia van Zelm

**1. Call to Order**

Tom Callahan called the meeting to order at 3:35 pm.

**2. Comments on Minutes from October 23, 2008**

Phil Barry made a motion to approve the minutes of October 23, 2008. Frank Vasington seconded the motion. The minutes were approved.

**3. Update on Storrs Center Project**

Cynthia van Zelm said there would be a presentation by the Town Manager, representatives from the Town's advisor ERA, LeylandAlliance and the Partnership on the fiscal analysis and the progress of Storrs Center at a special meeting of the Town Council on November 24 at 6 pm in the Council chambers.

Ms. van Zelm said that the CT Department of Environmental Protection storm water management system permit and the US Army Corps of Engineers federal wetlands permit had been received. The permit for improvements to Storrs Road is still pending at the CT State Traffic Commission but a technical meeting was being held today to discuss some of the outstanding issues.

Ms. van Zelm said that Storrs Center had also been recognized by the 1,000 Friends of CT as a smart growth project at its annual meeting in New Haven last week.

Mr. Callahan said there has been good progress made over the last several months.

Mark Hammond reiterated his suggestion that there be an effort to see if materials can be locked in for the garage at what would be presumably lower

prices now. Mr. Callahan said he thought this would probably have to wait until the time of a bid but he agreed with Mr. Hammond that the grant money for the garage may go further than it would have a few months ago.

Mr. Callahan referred to the requirement for Leyland to provide an updated Business Plan as noted in the development agreement between Leyland and the Partnership. He said he felt it was prudent to remind Leyland in a letter that an updated Business Plan is required after the governmental approvals are in place. AJ Pappanikou made a motion to authorize Mr. Callahan and Executive Director Cynthia van Zelm to draft a letter for the Board of Directors to review at its December meeting regarding the content and timing of an updated Business Plan. Mr. Barry seconded the motion. The motion was approved unanimously.

#### **4. Budget Discussion**

The Committee began discussion of the FY09/10 budget for the Partnership. The Committee agreed to not propose any increase in revenues, and directed Ms. van Zelm to look to meet expenses through the current budget. Ms. van Zelm will provide a draft budget at the December or January Committee meeting.

#### **5. Update on Grants**

Ms. van Zelm passed out a matrix of the status of the Storrs Road grants.

#### **6. Update on Four Corners Advisory Committee**

Ms. van Zelm said that Board member Phil Spak had volunteered to represent the Partnership on the Four Corners Advisory Committee. The Board approved a recommendation of Mr. Spak at its November Board meeting. Mr. Spak said the first meeting is scheduled for December 2.

#### **7. Other**

Ms. van Zelm noted that the Partnership was leasing space under a one-year agreement with Storrs Associates. She said this will need to be reviewed soon.

The Committee agreed to see if the December meeting could be held on December 18 at 3:30 pm since December 25 is Christmas.

#### **8. Adjourn**

Mr. Pappanikou made a motion to adjourn the meeting. Mr. Vasington seconded the motion. The motion was approved unanimously. The meeting adjourned at 4:45 pm.

*Minutes taken by Cynthia van Zelm.*

TOWN OF MANSFIELD  
Ethics Board  
Thursday, December 4, 2008  
Audrey Beck Municipal Building, Conference Room B  
7:30pm

**Minutes**

Members Present: Nora Stevens, Mike Sikoski, David Ferrero, Eleanor Plank, Win Smith  
Staff Present: Maria Capriola, Assistant to Town Manager

I. APPROVAL OF MINUTES FROM 11/13/08

The minutes of November 13, 2008 were adopted unanimously.

II. PUBLIC COMMENT

Ric Hossack – Middle Turnpike Road, spoke to his interest in the Board serving in an advisory capacity to reduce costs/referrals to the Town Attorney.

Elizabeth Wassmundt – Old Turnpike Road, spoke to sections of the code she would like to see revised.

III. CHAIRPERSON'S REPORT

By consensus, the Board moved the Chairperson's report to Agenda Item #3, and the discussion of revisions to the Code to Agenda item #4. Mr. Sikoski conducted research on the code/procedures utilized by Glastonbury, Connecticut and reported on such, including their inquiry process.

IV. DISCUSSION OF REVISIONS TO CODE

The Board continued its discussion on advisory opinions v. inquiries v. complaints and added discussion on correspondence. The Board approved, with one abstention (Smith) to include language regarding inquiries and correspondence to the Mansfield code under the definitions section. The definition for correspondence was discussed.

The Board requested Ms. Capriola to prepare a revised draft for Section 25-7 of the code as follows:

- 25-7a – advisory opinions
- 25-7b – inquiries
- 25-7c – complaints
- 25-7d – current 25-7c
- 25-7e – correspondence

The Board decided to discuss new language, as prepared and presented to the Board for its 12-4-08 meeting, for 25-4C and 25-6 at a future meeting.

V. FOUR CORNERS SEWER STUDY OPINION

The Board stated that is willing to help with providing advice and guidance on ethics issues; it also stated that it would be interested in offering advice upon Council referrals. No action was needed on the ethics opinion provided by the Town Attorney on the Four Corners Sewer Study Advisory Committee.

VI. FUTURE AGENDAS AND MEETING SCHEDULE

The next meeting will be held December 11, 2008 at 4:30pm.

VII. ADJOURNMENT

The meeting adjourned at 9:20pm.

Respectfully Submitted,

Maria E. Capriola, Assistant to Town Manager

***Regular Meeting of  
HOUSING CODE BOARD OF APPEALS***

December 10, 2007

Chairman Francis Halle called the meeting of the Town of Mansfield Housing Code Board of Appeals to order at 5:02 p.m. in Council Chambers at the Audrey P. Beck Building.

I. ROLL CALL

*Members present:* Francis Halle, Robert Kremer (5:15 pm), Brian McCarthy and Richard Pellegrine. The secretary, Jennifer Thompson, was also present at the meeting.

*Member(s) absent:* Agatha Hoover

Upon confirmation that a quorum was present, the meeting proceeded.

II. AGENDA

a. Approval / Revision of Meeting Agenda

Secretary asked the Chairman to be recognized and was so granted. Secretary apologized to the Board for oversight in Agenda preparation for lack of Approval / Revision of Agenda and Old Business – Approval / Revision of Meeting Minutes. Upon the Secretary's request to Chairman to call for motion to revise agenda to include these items, motion was made by Brian McCarthy to accept the agenda as so revised and seconded by Richard Pellegrine. All being in favor, motion passed.

III. OLD BUSINESS

a. Approval / Revision of Meeting Minutes

Chairman called for a motion to accept or revise the minutes of the February 12, 2007 meeting minutes. Motion was made by Richard Pellegrine to accept the minutes and seconded by Frank Halle. All being in favor, motion passed.

IV. NEW BUSINESS

a. Review / Approval of 2008 Regular Meeting Schedule

Secretary provided members with a proposed draft schedule based on current regular meeting date and time. The members reviewed the proposal and after brief discussion reached consensus that continuing on anticipated meetings for the second Monday of each month at 5:00 pm would still work best for everyone's schedule. Richard Pellegrine

moved to accept the regular meeting schedule for 2008 as proposed. Brian McCarthy seconded. All being in favor, motion passed.

b. Selection of Chairman for 2008

Chairman called for nominations of new Chairman. Brian McCarthy nominated Richard Pellegrine to serve in this position. Francis Halle seconded. Richard Pellegrine accepted with caveat of understanding of his unavailability should something come up when he will be out of state during the winter. Vote was taken, all being in favor, the motion was carried. Richard Pellegrine shall serve as Chairman of the Housing Code Board of Appeals for the 2008 year. Thanks were extended to Francis Halle for serving over the course of the past year.

V. ADJOURNMENT

Brief general positive discussion ensued regarding the housing code and town administration of the program. Secretary noted that (1) there were no applications for appeals received to date and (2) provided to each member a copy of the legal notice for Town Council approval of zone expansion as published in The Chronicle on December 3, 2007.

There being no further business to be presented to the members, Richard Pellegrine moved to adjourn the meeting. Robert Kremer seconded.

Motion so passed and the meeting was adjourned at 5:17 p.m.

Respectfully submitted,  
*Jennifer Thompson*, Secretary

**Sara-Ann Chainé**

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**From:** webmaster@mansfieldct.org  
**Sent:** Tuesday, January 06, 2009 10:14 AM  
**To:** Sara-Ann Chainé  
**Subject:** 12-1-08 IWA Approved Minutes

MINUTES

MANSFIELD INLAND WETLANDS AGENCY

Regular Meeting

Monday, December 01, 2008

Council Chambers, Audrey P. Beck Municipal Building

Members present: R. Favretti (Chairman), B. Gardner, J. Goodwin, R. Hall, K. Holt, P. Kochenburger,  
P. Plante, B. Pociask, B. Ryan

Alternates present: M. Beal, G. Lewis, L. Lombard

Staff present: G. Meitzler (Wetlands Agent)

Chairman Favretti called the meeting to order at 7:00 p.m. Alternates were appointed to act in the following order, if needed: Lombard, Beal and Lewis.

**Minutes:**

11-03-08 Regular Meeting - Hall MOVED, Gardner seconded, to approve the 11-03-08 regular meeting minutes as written. MOTION PASSED with all in favor, except Kochenburger, Plante and alternate Beal who were disqualified.

**Communications:**

The Wetlands Agent's Monthly Business report and the minutes of the 11-19-08 Conservation Commission meeting were both noted.

**Outstanding Enforcement Action:**

W1400 - Glode - Stafford Rd near Mansfield City Rd

Wetlands Agent Meitzler noted that the Town Attorney is in the process of preparing a report.

**Old Business:**

W1417 - Popeleski - Bassetts Bridge & S. Bedlam Rd - 3 Lot subdivision

Item was tabled awaiting revised plans from the applicant. Holt MOVED, Hall seconded, to call

a Special Meeting on December 15, 2008, to consider action if the final plans are submitted in time for review. MOTION PASSED UNANIMOUSLY.

W1418 - Town of Mansfield - gas main for Middle School fuel conversion

Holt MOVED, Gardner seconded, to grant an Inland Wetlands License under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield to **The Town of Mansfield** (file no. W1418), for installation of a gas main along Davis Road, within 150 foot regulated areas adjacent to wetlands, as shown on plans dated 11/03/2008, and as described in other application submissions. This action is based on the application submissions, and consideration of applicable regulations.

Based on the above considerations, the Agency hereby finds this project will not cause significant impact, provided the following conditions are met:

1. All erosion and sedimentation controls (as shown on the plans) shall be in place prior to construction and maintained during construction and removed when disturbed areas are completely stabilized.
2. Street drain inlet protection is needed on pipes located at stations 8+15 and 30+25.
3. The applicant shall designate an appropriate stockpile area with sediment and erosion protection indicated.

This approval is valid for a period of five years (until December 1, 2013), unless additional time is requested by the applicant and granted by the Inland Wetlands Agency. The applicant shall notify the Wetlands Agent before any work begins, and all work shall be completed within one year. Any extension of the activity period shall come before this Agency for further review and comment. MOTION PASSED UNANIMOUSLY.

**New Business:**

W1420 - White Oak Condominiums - Mansfield City & White Oak Roads

Goodwin MOVED, Holt seconded, to receive the application submitted by the White Oak Condominium Association, Inc., (File W1420) under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield for the installation of a subsurface disposal system and associated piping, septic tanks and pump stations, on property at White Oak and Mansfield City Roads owned by the applicant, as shown on a map dated 12/1/06, revised through 11/12/08, and as described in other application submissions, and to refer said application to the staff and Conservation Commission for review and comment, and to set a Public Hearing for January 5, 2009. MOTION PASSED UNANIMOUSLY.

**Field Trip:** A field trip date was set for 12/10/08 at 1 p.m.

**Hearing on Violation Order:**

W1419 - Chernusek- 473 Middle Turnpike .

Chairman Favretti called the Violation Hearing to order at 7:19 p.m. Members present were Favretti, Gardner, Goodwin, Hall, Holt, Kochenburger, Plante, Pociask, Ryan and alternates Beal, Lewis and Lombard. Meitzler noted the area in violation is approximately 150 square feet

in size. Stumps have been removed, earth has been bulldozed, and it appears that there has been excavation resulting in a pond.

Henry Michael Chernusek, property owner, stated that he was unaware he had to get a permit to do this work. Chernusek described the work he has done thus far and the work his wishes to complete. He stated that he stopped work immediately upon being notified by the Town, and that silt fence now has been installed. Members questioned him regarding the extent of the activity and expressed concern for the wetlands area. The applicant agreed to submit a wetlands application, thus providing more details of the proposal, including the amount of fill to be moved or removed to finish the project. Holt MOVED, Pociask seconded, to continue the Violation Hearing until 1/5/09. MOTION PASSED UNANIMOUSLY. Members indicated that they would like to add this item to the Field Trip agenda despite no formal application yet submitted, noting that future inclement weather could limit the visibility on this site.

**Reports of Officers and Committees:**

None noted.

**Other Communications and Bills:**

Noted.

**Adjournment:**

The meeting was adjourned at 7:36 p.m.

Respectfully submitted,

Katherine K. Holt, Secretary

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Sara-Ann Chainé

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**From:** webmaster@mansfieldct.org  
**Sent:** Tuesday, January 06, 2009 10:14 AM  
**To:** Sara-Ann Chainé  
**Subject:** 12-10-08 IWA Approved Minutes

MINUTES

MANSFIELD INLAND WETLAND AGENCY/PLANNING AND ZONING COMMISSION

FIELD TRIP

Special Meeting

Wednesday, December 10, 2008

Members present: R. Favretti (Item 1), K. Holt, L. Lombard, B. Ryan

Staff present: G. Meitzler, Wetlands Agent, Assistant Town Engineer;  
S. Lehman (Conservation Commission), G. Padick, Director of Planning;

The field Trip began at 1:10 p.m.

1. CHERNUSEK PROPERTY, 473 MIDDLE TURNPIKE, review of site activity. IWA file W1419  
Members were met on site by Mr. Chernusek. Site and neighborhood characteristics were observed. No decisions were made.

2. WHITE OAK CONDO - MANSFIELD CITY AND WHITE OAK ROADS, Proposed subsurface septic installation and associated work. IWA file W1420  
Members reviewed plans to install a new sanitary system. Site and neighborhood characteristics were observed. No decisions were made.

The field trip ended at approximately 1:45 p.m.

Respectfully submitted,

K. Holt, Secretary

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**Town of Mansfield**  
**Open Space Preservation Committee**  
Minutes of the November 18, 2008 meeting

Members present: Evangeline Abbott, Ken Feathers, Quentin Kessel, Jim Morrow, Vicky Wetherell.

1. Meeting called to order at 7:39.
2. Minutes of the October meeting were approved on a motion by Kessel/Feathers.
3. Opportunity for Public Comment: none present.
4. Old Business: none.
5. Report from Town Staff: Jennifer Kaufman reported that wildlife incentive program and invasives control on public land efforts are moving right along. Committee moved to go into Executive Session at 7:45 for discussion of three particular properties and recommendations to be made to Town Council relating to these parcels. Out of Executive session at 9:01.
6. New Business: Committee voted unanimously to approve recommendations formulated during Executive Session. V. Wetherell will prepare and submit written report to necessary parties.
7. Meeting adjourned at 9:05.

Respectfully submitted,  
Evangeline Abbott

Mansfield Open Space Preservation Committee  
Minutes for December 16, 2008

Members present:

Jim Morrow, Quentin Kessel, Steve Lowrey and Ken Feathers

1. Chairman Jim Morrow called the meeting to order at 7:35 PM
2. Feather/Kessel: Motion to approve the minutes of November 18, 2008, motion carried.
3. Public Comment: No public present.
4. Report from Town Staff:  
Reviewed draft of annual report that Jennifer had submitted; the committee approved it with minor revisions that Morrow would forward to Jennifer.
5. Old Business:  
Committee chose not to discuss proposed changes to Subdivision Regulations at this time
6. New Business:  
The Town Council had requested a recommendation from the Committee regarding the disposition of the Potter property for which many years of back taxes were owned.  
Lowrey/Kessel: Motion for town to foreclose on property for taxes owned and sell to any interested abutters.
11. /Kessel/Feathers: Motion to adjourn, Meeting adjourned at 7:46 P.M.

Respectfully submitted  
Stephen Lowrey

**Town of Mansfield  
Personnel Committee  
November 12, 2008  
Audrey Beck Municipal Building, Conference Room B**

Members Present: Deputy Mayor Gregg Haddad, Councilor Helen Koehn, Councilor Chris Paulhus

Staff Present: Assistant to Town Manager Maria Capriola, Town Manager Matt Hart

I. CALL TO ORDER

The meeting came to order at 7:06p.m.

II. MINUTES

The minutes of September 10, 2008 were passed unanimously.

III. TOWN MANAGER'S GOALS

The Committee discussed linking the Town Manager's goals to the strategic plan vision points and to using Mansfield 2020 as a policy document. It also discussed reformatting the Town Manager's goals document to reflect the linkage with the strategic plan and to perhaps use a table format. The Committee will review the goals document again at its next meeting. The Committee also discussed possible formatting changes to the Town Manager's Report, quarterly reports, and to the citizen request software (to be more reflective of the software as a tool for compliments, suggestions, concerns and requests for service).

IV. TOWN MANAGER PERFORMANCE REVIEW PROCESS

The Committee stated its support of holding a separate special meeting to conduct the Town Manager's annual performance review; they felt that doing so this year worked well and they would like to continue that practice in the future.

The Committee will review the current form used to evaluate the Town Manager's performance and determine if modifications are needed. Some possible updates may be to the purpose, process, and rating sections of the form. The Committee discussed the timeline for goal setting and establishing objectives; it agreed to consider bumping up the dates next year so goal and objective setting can occur earlier.

V. ADJOURNMENT

The meeting concluded at 8:35 p.m. The next meeting will be December 3, 2008 at 7pm.

Respectfully Submitted,  
Maria E. Capriola  
Assistant to Town Manager

**Sara-Ann Chainé**

**From:** webmaster@mansfieldct.org  
**Sent:** Wednesday, December 17, 2008 8:55 AM  
**To:** Sara-Ann Chainé  
**Subject:** 12-01-08 PZC approved minutes

MINUTES

MANSFIELD PLANNING AND ZONING COMMISSION

Regular Meeting, Monday, December 01, 2008

Council Chambers, Audrey P. Beck Municipal Building

Members present: R. Favretti (Chairman), B. Gardner, J. Goodwin, R. Hall, K. Holt, P. Kochenburger,  
P. Plante, B. Pociask, B. Ryan

Alternates present: M. Beal, G. Lewis, L. Lombard

Staff present: G. Padick, Director of Planning

Chairman Favretti called the meeting to order at 7:37 p.m. He appointed alternates to act in the following order, if needed: Beal, Lewis and Lombard.

**Minutes:**

11/17/08- Hall MOVED, Gardner seconded, to approve the 11/17/08 minutes as written. MOTION PASSED UNANIMOUSLY.

**Zoning Agent's Report:**

Items A-D were noted.

Padick stated that he spoke with Edward Hall who is continuing to work on an inventory of equipment and vehicles on his property that he believes to be of accessory use.

**Addition to Agenda:**

Holt MOVED, Gardner seconded, to add to the agenda under New Business Item #6, discussion on a letter submitted by R. Lennon. MOTION PASSED UNANIMOUSLY.

**Old Business:**

**1. Proposed Karate School, Uriel Lodge 24, 1534 Stafford Road**

Hall MOVED, Holt seconded, that the Planning and Zoning Commission authorize, subject to the conditions listed below, the Zoning Agent to issue a Certificate of Compliance to permit Hidden Dragon Karate II to operate a karate school as an accessory use at the Uriel Lodge 24 site at

1534 Stafford Road. This authorization is based on the proposed use as described in an 11/4/08 letter from Scott Bates, a 10/23/08 letter from Sensei Daniel Arnini and testimony at the PZC's 11/17/08 meeting. Any changes in the use as described or any changes to the 1534 Stafford Road site shall be reviewed with the Zoning Agent and PZC Chairman and, as deemed necessary by the PZC Chairman, the entire Planning and Zoning Commission. This authorization is granted subject to the following conditions:

1. Karate classes may be held weekdays from 4pm to 9pm and Saturdays from 9am to 12 noon. Any proposed expansion of class times shall require PZC approval.
2. Parking and access to and from parking spaces shall be monitored to ensure a safe layout that does not present vehicular or pedestrian safety problems. If parking layout problems arise and are brought to the attention of the Zoning Agent, individual spaces and aisles shall be delineated with pavement markings or other measures approved by the Zoning Agent.
3. Signage requirements and other provisions of Mansfield's Zoning Regulations shall be met.
4. No site or building alterations shall take place without review by the Zoning Agent and appropriate approval.

MOTION PASSED UNANIMOUSLY.

### **New Business:**

#### **1. Site Modification Request Proposed Replacement of Existing Commercial Building at Corner of Storrs and Bassetts Bridge Roads.**

Ranjit Balajjen, property owner, and John Ivan, contractor, presented their proposal for the replacement of the existing building and related site improvements. Padick referenced his 11-26-08 memo which described the proposed reconstruction of the existing building.

Holt questioned how and where the demolition of the existing building will occur on the site, noting the close proximity to Storrs Road. Ivan indicated that they would have one 30-yard dumpster on the east side of the site, and will utilize Bassetts Bridge Road for vehicles entering and leaving the site.

Beal asked if the applicant is aware of documented well/water problems. Ivan stated that this has already been remedied.

Favretti expressed concern with the building design which shows the building entrance on the north side, noting that dangerous icing conditions can occur with a northern exposure, and that the entrance may be too close to Bassetts Bridge Road thereby creating possible conflicts between deliveries and parking.

Goodwin asked for more details on the architecture of the new building. She expressed her concern that the proposed building would not be in character with the community.

The consensus of the Commission was that the applicant should come back with a site map that is clearly labeled with accurate dimensions, incorporating suggestions made during the discussion at this meeting, and that the revised plans should clearly indicate architectural details, as well as septic location, entrance way details, a parking layout and a landscape plan.

#### **6. Request to Review decision regarding property on South Bedlam Road and the Existing Policy that Considers a Town Line to be a Lot Line**

Members received an 11-30-08 letter from R. Lennon, 20 Jackson Lane, regarding land of Ross that

goes across the Mansfield town line into Chaplin. The Director of Planning recommended that this item be placed on the 12-15-08 agenda for review. Lennon explained the major points of his letter and submitted a 6-10-08 letter from the Chaplin Planning and Zoning Agent. No further action was taken at this meeting.

**Old Business (Continued):**

**2. 3-Lot Subdivision Application, Bassetts Bridge & South Bedlam Rds, Mansfield Hollow Estates, File # 1278 (M.A.D. 2/13/09)**

Tabled, awaiting revised plans.

**3. Discussion regarding Zoning of Land on Pleasant Valley Road and Mansfield Avenue.**

Tabled until December 15, 2008 meeting.

**4. Verbal Update from Director of Planning Re: Proposed Environmental Review Team Study of Ponde Place**

**project.**

(Field visit scheduled for 12/15/08 with 12/18/08 snow date)

**5. Town Council Referral: Proposed Sustainability Committee**

Holt MOVED, Gardner seconded, that the Mansfield Planning and Zoning Commission designate Bonnie Ryan to serve on the Mansfield Sustainability Committee, subject to Town Council's approval of this Committee. MOTION PASSED UNANIMOUSLY.

**New Business (Continued):**

**2. Request to Modify Green Subdivision, Wormwood and Knowlton Hill Roads.**

Holt MOVED, Holt seconded, that the Planning and Zoning Commission modify its 9/2/08 approval of the Green Subdivision to authorize the merger of former Lot #3 with the adjacent 1<sup>st</sup> cut lot that was created prior to subdivision submittal. This authorization, which removes the former Lot #3 from the subdivision, is conditioned upon the filing of a map depicting the merged lot, a conservation/agricultural easement on the portion of the new lot that was formerly Lot #3, and a deed for expanded rights-of-way along Wormwood and Knowlton Hill Roads. The new merged lot shall not be conveyed until the subject map, right-of-way deed and easement have been approved by the Director of Planning and Town Attorney and filed on the Land Records. MOTION PASSED UNANIMOUSLY.

**3. Town Council Referrals: Proposed Open Space Acquisitions**

**Luce Property, Mulberry Road; Dorwart Property, Mulberry Road; Moss Sanctuary Property, S. Eagleville and Birchwood Heights Roads**

Holt MOVED, Gardner seconded, that the Planning and Zoning Commission notify the Town Council that the proposed acquisitions of the Luce Property on Mulberry Road, the Dorwart Property on Mulberry Road and the Moss Sanctuary Property on South Eagleville, Storrs and Birchwood Heights Roads, all significantly promote the goals, objectives and recommendations contained in Mansfield's Plan of Conservation and Development, and therefore the PZC supports the proposed purchase of all three properties. MOTION PASSED UNANIMOUSLY.

#### **4. Storrs Center Update/Fiscal Impact Analysis**

Padick summarized his 11-25-08 report and referenced the HR&A Fiscal Impact Study of 10-28-08.

#### **5. Request for filing extension, Unistar Subdivision, File #1274**

Holt MOVED, Plante seconded, that the Planning and Zoning Commission, pursuant to Section 6.5 of the Subdivision Regulations, grant a second ninety-day extension for filing final subdivision plans for the Unistar Subdivision (File #1274). MOTION PASSED UNANIMOUSLY.

#### **Reports of Officers and Committees:**

Chairman Favretti distributed a letter he drafted to Matt Hart, Town manager, regarding the assignment of the Director of Planning to staff several new committees created by the Town Council. Favretti expressed concern that this additional work is interfering with the Director's having sufficient time to address the affairs of the Commission. Holt MOVED, Gardner seconded, to submit the letter to Matt Hart and the Town Council, and to incorporate several points suggested by Goodwin and others. MOTION PASSED UNANIMOUSLY.

#### **Communications and Bills:**

None noted.

#### **Field Trip:**

Scheduled for Wednesday, December 10 at 1 p.m.

#### **Adjournment:**

Favretti declared the meeting adjourned at 9:18 p.m.

Respectfully submitted,

Katherine K. Holt, Secretary

**Sara-Ann Chainé**

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**From:** webmaster@mansfieldct.org  
**Sent:** Tuesday, January 06, 2009 10:16 AM  
**To:** Sara-Ann Chainé  
**Subject:** 12-15-08 PZC approved minutes

**MINUTES**

**MANSFIELD PLANNING AND ZONING COMMISSION**

Regular Meeting, Monday, December 15, 2008

Council Chambers, Audrey P. Beck Municipal Building

Members present: R. Favretti (Chairman), B. Gardner, J. Goodwin, R. Hall, K. Holt, P. Plante, B. Ryan

Members absent: P. Kochenburger, B. Pociask

Alternates present: M. Beal, G. Lewis (arrived 7:04), L. Lombard

Staff present: G. Padick, Director of Planning, C. Hirsch, Zoning Agent

Chairman Favretti called the meeting to order at 7:00 p.m. He appointed alternates to act in the following order, if needed: Lombard, Beal, and then Lewis.

**Minutes:**

12/1/08- Hall MOVED, Plante seconded, to approve the 12/1/08 minutes as written. MOTION PASSED UNANIMOUSLY.

12/10/08 Field Trip- Ryan MOVED, Holt seconded, to approve the 12/10/08 Field Trip minutes as written. MOTION PASSED with Favretti, Lombard, Ryan and Holt in favor, all others disqualified.

**Old Business:**

**1. 3-Lot Subdivision Application, Bassetts Bridge & South Bedlam Rds, Mansfield Hollow Estates, File # 1278 (M.A.D. 2/13/09)**  
Item tabled, awaiting revised plans.

**2. Site Modification Request Proposed Replacement of Existing Commercial Building at Corner of Storrs and Bassetts Bridge Roads.**  
Item tabled, awaiting revised plans.

**Zoning Agent's Report:**

Items A-C were noted.

Hirsch stated that he has received a written response from Hall, and is currently reviewing the information. He noted that Hall did not include any information on his personal business use of the property. Hirsch also said he had nothing new on the DeBoer site, because he has been denied access.

Padick stated that he and Hirsch have been asked to attend the January 22, 2009 Committee on Quality of Life meeting to discuss zoning enforcement as it relates to student housing and the definition of family.

**Old Business, continued:**

**3. Verbal Update from Director of Planning Re: Environmental Review Team (ERT) Study of Ponde Place project.**

Padick updated the Commission about the ERT holding a meeting today at the Community Center to present background information on the project and revised plans. He noted that in attendance were representatives from the ERT team and the applicant's team, plus (approximately) fifteen people from the public and two members of the PZC. The meeting then adjourned to the site for a comprehensive site walk. The ERT's report is expected to be finalized and presented to the PZC in February, 2009.

**New Business:**

**1. Proposed Telecommunication Tower in southern Mansfield**

Item tabled.

**2. 8-24 Referral Re: Middle School Fuel Conservation Project**

Gardner MOVED, Holt seconded, that the Planning and Zoning Commission report to the Town Council that it has no objection to the Town conveyance of partial ownership rights to the Spring Hill Fields property off of Spring Hill Road to the Mansfield Board of Education.  
MOTION PASSED UNANIMOUSLY.

**3. Request for Bond Releases**

Item tabled pending more information from staff.

**Reports of Officers and Committees:**

Favretti noted the next Regulatory Review Committee on 2-10-09 at 1pm.

**Communications and Bills:**

Padick noted a Special Meeting of WINCOG will be called to discuss the CL&P Interstate Reliability Proposal to see if other towns had taken a stance and to determine if WINCOG wants to endorse Mansfield's position.

**Scheduled Business:**

**Discussion regarding Potential Re-Zoning of the "Industrial Park" zone on Pleasant Valley Road and Mansfield Avenue.**

Lombard disqualified himself and Chairman Favretti appointed Lewis in his place. Padick began the discussion with the background information. He discussed the previous proposals, utilizing a map developed by Favretti and him. Padick pointed out various land uses (agriculture, residential, commercial) which were proposed earlier by the Commission but that were never approved as new zone changes.

Attorney Kari Olson and Bruce Hussey emphasized that they have no specific development plan in mind at this time. They stated that they are in accord with the concept suggested by the Favretti/Padick map, but would like to discuss further the details of what would be included in each of these zones and also the extent of them.

Favretti asked Hussey and Olson if they would be willing to meet with him and Padick to discuss this point further. They were in agreement, and Padick stated that he will set up a meeting in January.

**Discussion regarding the definition of lot as it applies to property on a Town Line. (Communications from R. Lennon and K. Kaufman)**

Chairman Favretti stated that although tonight's discussion was not a public hearing, he would conduct it similarly, and he asked Mr. Lennon to begin the discussion. Robert Lennon of 20 Jackson Lane and Joseph Cerreto of 6 Jackson Lane stated their opposition to the recent ruling regarding the definition of lot as it applies to property on a town line. Lennon referred to his letters of November 30, 2008, and December 10, 2008, which in essence refer to the fact that he and his neighbors bought their properties thinking that the lot in question, partially in Chaplin, would not be developed, based upon the PZC regulations and conditions of the subdivision plan.

Attorney Samuel Schragar, representing the applicant, reviewed the timeline of events leading to the present situation. He noted that the applicant is prepared to have the same covenants placed on the lot in question as are on the approved lots in the subdivision, consisting of a substantial buffer from existing lots. He stated that the lot in question will be utilizing a separate driveway, accessed from Bedlam Road in Chaplin. Schragar submitted to the Commission a letter in response to Lennon's letters.

After extensive discussion between the property owner, the neighbors, and the Commission, Favretti tabled further discussion until the next meeting on 1-5-09.

**Adjournment:**

Favretti declared the meeting adjourned at 9:18 p.m.

Respectfully submitted,

Katherine K. Holt, Secretary

TOWN OF MANSFIELD  
Solid Waste Advisory Committee  
Minutes of the Meeting  
September 25, 2008

Present: Smith, Gogarten (chair), Roberts, Hultgren (staff), Walton (staff)

The meeting was called to order at 7:34 p.m.

The minutes of the May 22, 2008 were approved.

Steve Rogers' e-mail about the charges for the swap shop and recycling at the transfer station was reviewed. Hultgren responded to Mr. Rogers stating the need to charge for swap shop items since they may end up in the trash if they are not taken.

After the May SWAC meeting, Walton inquired about the brands of incandescent bulbs that contain leaded bases. She was unable to get an answer from the bulb recycler or the bulb trade association. It was suggested that DEP be contacted.

Walton attended a recent Connecticut Recyclers Coalition government affairs committee meeting to prepare for the upcoming legislative session. CRC will be advocating for ways to fund DEP recycling programs. Rep. Denise Merrill may be introducing a bill that charges a fee for disposable plastic (and paper) bags as a way to fund DEP's recycling programs.

Walton reported that the EO Smith High School "Green Teens" want to start school composting. The idea being considered is composting the food waste off-site on land that EO Smith uses for its agriculture program. The group has some logistical details to work out before moving forward. Construction for the new Middle School heating system will be starting soon, which means that the school's compost bins need to be moved. A meeting is planned to discuss where the new bins should be relocated. Goodwin and Vinton Elementary schools now have their own compost bins, which they began using at the start of school. All of the custodians participated in compost training this summer.

Hultgren stated that the single-family contract will be renewed October 1, 2008 with a negotiated cost of living increase of 10%. The trash contractor, Mayo & Sons, stated that they could not do business without this increase. Because they underbid the service by 9% two years ago, Town Council approved this adjustment. This is a two year renewal.

The Festival on the Green, September 14, 2008, achieved an 87% waste reduction – the best yet. Having larger signs and environmental groups adopt a six waste station seemed to make a difference. It was suggested that a journal article be written on the progression of the Festival's low-waste efforts.

Hultgren reported on the tub grinding status. In response to an RFP, Greencycle will be doing a 5" grind for \$9,000. They also may be able to find parts for the Town's tub grinder. If so, then staff can grind the 5" pieces down further with the repaired equipment. Otherwise, for Greencycle to grind with a smaller screen will cost an additional \$2,000 - \$3,000. Several loads of large stumps have been hauled out of the solid waste area rather than being ground.

Walton stated that Jean Pillo from the CT Audubon Society is interested in offering a rain barrel sale and coordinating it with our organic land care workshops in the spring. Staff has been directed to also contact the local hardware stores about selling rain barrels.

Walton distributed a legislative report on plastic bag bans. The Town of Westport has adopted a plastic bag ban, and momentum is growing nationally. It was suggested that staff contact the Town Attorney to research the legality of banning or charging a fee for disposable bags, talk to store owners to gauge any resistance and talk to Westport officials.

Walton stated that with the growing number of people renting single-family homes, the trash collector is having some difficulty keeping track of the number of service changes. Some ideas for simplifying the PAYT system that exists include using a color-coded sticker to indicate level of service, eliminate the option of using trash bags instead of cans, and standardizing the can sizes. Staff will put together a proposal for the next meeting.

Copies of the sustainability guidelines of the strategic plan were distributed. Depending on Town Council's decision, there may be some restructuring of Town committees.

Chairperson, Maria Gogarten, stated that this would be her last meeting. She was thanked for her fifteen years of faithful service.

The next meeting is scheduled for November 20, 2008. The meeting was adjourned at 8:40 pm.

Respectfully Submitted,

Virginia Walton  
Recycling/Refuse Coordinator

Cc: Lon R. Hultgren, Director of Public Works, Members, file, Town Manager, Town Clerk



**TOWN OF MANSFIELD**  
OFFICE OF THE YOUTH SERVICES BUREAU

---

Pat Michalak, MA  
Youth Service Bureau Coordinator

**Mansfield YSB Advisory Board**

Approved - Meeting Minutes

Tuesday, November , 2008

12 noon @ YSB Conf. Rm. B

- Attendees:** Ethel Mantzaris, Frank Perrotti, Eileen Griffin
- Staff:** Kevin Grunwald, Pat Michalak, Kathy McNamara, Karen Taylor
- Absent:** Jerry Marchon, Heather Spottiswoode, Candace Morell, Amber Hoyt, Sheila Riffle

**I. Call to Order**

Ethel Mantzaris, Chair, called the meeting to order at 12:03PM

- II. Approval of Minutes** – The minutes of the 10/14//08 meeting were accepted as written.

**III. Presentations:**

Presenter – Ken Caputo of Villari's Martial Arts School was introduced by Pat Michalak informing the Board that he has worked closely with Mansfield's YSB and youth from the community. Ken has also worked closely with the YSB staff in the LEAP and JUMP programs, and the Homework/Mentoring Group.

Ken then gave the Board members background information on past, present and future programs that he has introduced and coordinates, the impact that they have on those who participate and his personal dedication to youth and the issues that face them in our society today.

A discussion ensued and Frank Perrotti suggested that Ken and Chuck Leavens get together and collaborate on supporting our youth. Also, Eileen Griffin questioned Ken about the research that was being done as to why boys are falling behind, and he provided some information on what he is familiar with.

Presenter- Ruth Freeman, Program Coordinator for the iParentNetwork (formerly Stop Underage Drinking) which is a grant funded program focusing on underage drinking. She informed the Board that their focus at this time is to provide parents with the tools necessary to educate and provide them with the information that is available to them in order to safeguard their children. Ruth informed the Board that the iParentNetwork is creating an interactive website for parental use in obtaining the skills they need, ask questions which are answered by professionals and interact with other parents in the community.

#### **IV. Reports –**

Kevin Grunwald, Director:

- K. Grunwald distributed copies of the Quarterly Report
- He advised the Board about a recent budget meeting, and projected shortfalls for the coming year and thereafter. He will keep the Board informed about this topic.

Pat Michalak – YSB Coordinator Update:

Pat Michalak distributed copies of her report for October:

#### **Youth Services Update**

October 2008

- Contacted by South East School to assist with crisis intervention and to provide support to the staff following the sudden death of a young father. Participated in class discussions with the second grade students who were the child's classmates.
- Reached out to the young mother, two children and extended family of deceased father.

- Attended funeral services for middle school student whose grandfather passed away. This grandfather was part of our Grandparents Raising Grandchildren Group.
- Mary Lee Geary's kindergarten class from Goodwin school and students from our Big Friend's Program participated in our intergenerational program totaling over 70 participants.
- Katherine Paulhus received our Friends of Youth Award at the CYSA ceremony dinner for her outstanding contribution to our JOY program.
- YSB staff is now meeting monthly with each of the elementary school psychologists to collaborate regarding children and families at risk.

V. **Old Business** – Challenge, Brief discussion

VI. **New Business:** iParentNetwork

VII. **Other:** None

*The next meeting will be on December 9, 2008*

Meeting adjourned at 12:50PM.

Respectfully submitted by:

Karen L. Taylor  
Secretary

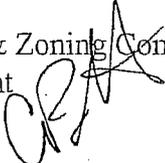
To: Town Council/Planning & Zoning Commission  
 From: Curt Hirsch, Zoning Agent *CH*  
 Date: December 8, 2008

Re: *Monthly Report of Zoning Enforcement Activity*  
*For the month of November, 2008*

Activity	This month	Last month	Same month last year	This fiscal year to date	Last fiscal year to date
Zoning Permits issued	10	16	15	77	105
Certificates of Compliance issued	10	12	11	69	91
Site inspections	47	68	136	276	442
Complaints received from the Public	5	5	5	35	17
Complaints requiring inspection	1	4	2	19	12
Potential/Actual violations found	3	2	2	16	11
Enforcement letters	11	14	15	56	78
Notices to issue ZBA forms	0	0	1	2	8
Notices of Zoning Violations issued	11	6	5	30	27
Zoning Citations issued	4	1	6	7	16

Zoning permits issued this month for single family homes = 1\* multi-fm = 0  
 2007/08 fiscal year total: s-fm = 27, multi-fm = 11  
 \* house replaces existing mobile home

To: Town Council/Planning & Zoning Commission  
 From: Curt Hirsch, Zoning Agent  
 Date: January 5, 2009



Re: *Monthly Report of Zoning Enforcement Activity*  
*For the month of December, 2008*

Activity	This month	Last month	Same month last year	This fiscal year to date	Last fiscal year to date
Zoning Permits issued	4	10	9	81	114
Certificates of Compliance issued	12	10	13	81	104
Site inspections	35	47	30	311	472
Complaints received from the Public	2	5	1	37	18
Complaints requiring inspection	2	1	1	21	13
Potential/Actual violations found	1	3	1	17	12
Enforcement letters	8	11	13	64	91
Notices to issue ZBA forms	1	0	1	3	9
Notices of Zoning Violations issued	1	11	2	31	29
Zoning Citations issued	0	4	3	7	19

Zoning permits issued this month for single family homes = 0, multi-fm = 0  
 2007/08 fiscal year total: s-fm = 27, multi-fm = 11

08/09

*The Advance 12/1/08*

## **Storrs Center study predicts fiscal benefits**

BY RICHARD VEILLEUX

A new fiscal impact study of the planned Storrs Center says the mixed housing, retail, and dining complex would increase the annual net revenue of Mansfield \$2.6 million.

The study, prepared by HR&A Advisors Inc., a national economic and real estate consulting firm, and reviewed by Economics Research Associates, says that tax revenues, including real estate tax, business and personal property taxes, and other assessments would outweigh the costs of providing increased public services, including police and public works, by \$2.6 million.

Even in these difficult economic times, the report says, "given the magnitude of the projected fiscal benefits of the project, even if there are downward adjustments to pricing, the project is likely to generate a positive fiscal impact for the town."

In a separate development, on Nov. 13, the group 1000 FRIENDS of Connecticut, a smart growth education and advocacy organization, named Storrs Center a "smart development."

A volunteer group of engineers, architects, land use attorneys,

economic development professionals, and citizen activists screened Storrs Center's plans for maximization of existing infrastructure, compactness and land use efficiency, mix of uses, housing options, accessibility, mobility and connectivity, pedestrian safety, streetscapes, and parking.

With the designation of Storrs Center as a smart growth project, 1000 Friends of Connecticut will actively advocate for the project.

The permitting process also has moved forward.

On Oct. 31, the state Department of Environmental Protection approved a water quality certification permit for Storrs Center, authorizing the proposed storm water discharges from the project. Then, on Nov. 4, the U.S. Army Corps of Engineers approved a federal wetlands permit to fill 0.29 acres of degraded wetlands in the project area. The Corps determined the fill would not have a major impact on the wetlands.

Mansfield's Inland-Wetlands Agency already had approved a local permit for the fill.

A permit to allow improvements to Storrs Road is still pending with the State Traffic Commission.

**PAGE  
BREAK**

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*Executive Director and CEO:* James J. Finley, Jr.

December 11, 2008

The Honorable M. Jodi Rell  
Governor of Connecticut  
Executive Chambers  
State Capitol Building  
Hartford, CT 06106

Dear Governor Rell:

Thank you for your statements of support for funding the infrastructure needs of towns and cities. I can assure you -- Hometown Connecticut is ready-to-go.

Please find attached the results of a CCM survey that lists over 1,300 projects in the 94 towns and cities that have responded so far (CCM had asked DOT to contribute information in time for this survey, but they declined to do so). Projects totaling \$2.6 billion are in need of funding. Extrapolated to the entire state (using population), we estimate that there are \$3.35 billion worth of projects ready-to-go.

Funding these projects benefits Connecticut in three ways: it puts people to work quickly, creates a solid platform on which to build economic growth and improves the quality of life in our hometowns.

Local governments can get the jobs done quickly. We urge you to provide that 60% of any federal stimulus funding for infrastructure projects go directly to regions and local governments, rather than being routed through the state bureaucracy. We also ask you to work with state agencies to establish expedited processes for regulatory approvals.

CCM is ready to work with you and our Congressional delegation to press for funding for these, and all other, ready-to-go projects. The projects on our list include a wide range of infrastructure projects that will benefit our state -- from road and bridge projects to mass transit to fiber optic/broadband. Taken as a whole they will have a significant positive impact on Connecticut's local and state economies.

Gian-Carl Casa, CCM's Director of Public Policy and Advocacy, will contact your office to see how we can best coordinate efforts on this important task. In the meantime, please have your office contact me if you have any questions.

We look forward to working with you.

Sincerely,



James J. Finley, Jr.  
Executive Director and CEO

Attachment

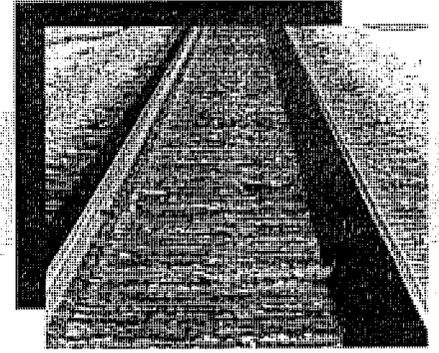
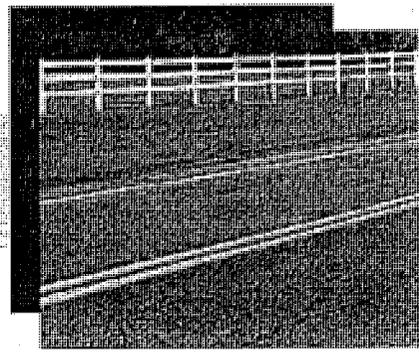
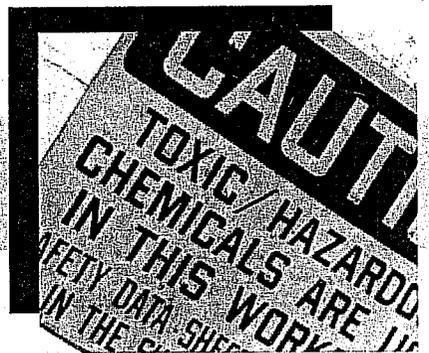


# Connecticut Ready-to-

TOWNS AND CITIES ARE

# GO!

CCM SURVEY ON MUNICIPAL INFRASTRUCTURE  
PROJECTS THAT ARE READY-TO-GO  
EXCEPT FOR FUNDING



# Connecticut Towns and Cities Are Ready-To-Go

CCM Survey on Municipal Infrastructure Projects  
That Are Ready-To-Go Except For Funding

December 2008

The federal government is considering enactment of economic stimulus packages that would include funding for municipal infrastructure projects.

Enclosed are the responses so far to a CCM survey in which municipalities were asked for projects that are "ready-to-go" but, because of a lack of funding, are unable to move forward.

The projects on this list include a wide range of infrastructure projects that will benefit our state -- from road and bridge projects to mass transit to fiber optic/broadband.

Taken as a whole they will have a significant positive impact on the quality of life in Connecticut.

Funding for these projects would get people to work quickly and help build a solid platform on which Connecticut's state and local economies can grow.

Local governments are ready and can get the jobs done. We urge state and federal policymakers to (1) provide that 60% of any infrastructure funding for

Connecticut go directly to regions and local governments, rather than being routed through the state bureaucracy, and (2) establish expedited processes for regulatory approvals.

Working together, local, state and federal leaders can help enact a stimulus package that will truly benefit Hometown Connecticut.

- 94 Municipalities Have Responded So Far
  - \$ 2.6 billion in projects listed
- Extrapolated to entire state (based on population): \$3.35 billion estimated statewide need

**For more information, contact CCM at (203) 498-3000**



# Municipal Projects That Are Ready-To-GO (CCM Survey, 2008)

## **Transportation Infrastructure: 568**

- Bridges: 163
- Roads: 260
- Dams: 76
- Mass. Transit: 40
- Rail: 29

## **Water: 216**

- Drinking Water: 26
- Wastewater: 190

## **Energy/Technology: 51**

- Utilities: 18
- Fiber-optic/broadband: 17
- Alternative Energy: 16

## **Waste Management: 101**

- Hazardous Waste: 30
- Solid Waste: 71

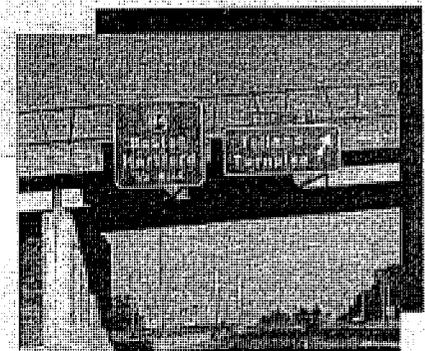
## **Parks and Recreation: 106**

## **General Municipal Buildings: 73**

## **School Construction: 132**

## **Emergency Management: 47**

## **Other: 34**





**CONNECTICUT  
CONFERENCE OF  
MUNICIPALITIES**

900 Chapel St., 9th Floor, New Haven, Connecticut 06510-2807  
Phone (203) 498-3000 • Fax (203) 562-6314 • www.ccm-ct.org

**THE VOICE OF LOCAL GOVERNMENT**

## Municipal Projects That Are Ready-To-Go

(CCM 12/11/2008)

Town	#	Total \$
Ansonia	3	\$7,000,000
1. Ansonia Fountain Lake Commerce Center 2.5 million. Construction of 1100+\'-foot access road. 2.Upper Main Street North Infrastructure,2.1 million. 3.Anonia Riverwalk. 2.4 million		
Avon	5	\$4,705,000
Avon Middle School Roof & RTU Replacement - \$2,850,000; Town Clerk's Vault expansion - \$850,000 Road extension - Darling Drive to Arch Road - \$175,000 Road overlay & drainage - New Road - \$800,000 Solid Waste - Transfer station improvements to support single stream recycling - \$30,000		
Berlin	5	\$4,039,100
Sidewalk expansion for downtown, \$656,000, Episcopal Road Paving and Reconstruction, \$400,950, Tollgate Road Reconstruction, \$1,000,080, Reservoir Road Reconstruction, \$1,050,570, Wethersfield Road reconstruction, \$931,500.		
Bethlehem	1	\$315,000
(1) Munger Lane Rehabilitation. Improve drainage, reclaim (pulverize) present asphaltic pavement and mix with present base materials, regrade and pave the portion of Munger		
Bloomfield		\$23,500,000
2,500,000, West Newberry Road and culvert reconstruction, 700,000, Mountain Avenue bridge replacement, 2,300,000, Woolland Avenue reconstruction, 18,000,000, Grade		
Bolton	2	\$42,850,000
High school \$38M and Town Hall projects \$4.5M, 350,000 Hop River Trail - build stone dust surface on old railroad bed		
Branford	9	\$23,305,000
Parking lot improvements \$60,000 Road reconstruction \$275,000 School Roofs \$4,000,000 Sewer Religning \$120,000 Sewer force main \$100,000 School window replacement \$250,000.....Roof Replacement and Window replacement at Walsh Intermediate School \$2,100,000 Window replacements at Murphy and Tisko School \$125,000, 1.) The first is the replacement of the Rte. 1 Amtrak bridge in Branford. It was suppose to go out to bid last year, but was pulled back when DOT feared there wouldn't be enough federal money to meet the winning bid. DOT is planning to re-bid it in late January, but we fear that the new price tag may delay it again, 2.) We also have a conceptual design of another piece of Rte. 1 in the same area, where the Exit 53 connector meets Rte. 1, Rte, 146, and Commercial Parkway. While not having gone out to bid, DOT has		

unofficially agreed with our design concept but have also made it clear they have no funding for it. I've tried for the past few years to get an earmark, but that hasn't materialized. I expect this project could be ready to go in short order. This is most likely estimated \$15m project. 3.) We have also requested an earmark the past couple of years for \$3.5 for infrastructure improvements to our town center. This would include a redesign of the streets in the town center to include a rotary to replace a hazardous intersection on the west end of the green, installing sidewalks around the perimeter of the green where none currently exist, establishing new parking areas both on street and behind some of the commercial buildings near the green, and installing new walkways and lighting around and across the green.

Bristol	9	\$5,180,000
Mix Street, reconstruction of roadway, storm drainage, reclamation, resurfacing, \$950,000, Allentown Road, reconstruction of roadway, storm drainage, potable water, sanitary sewers and completion of roadway resurfacing, \$500,000, Lincoln Street, reconstruction of roadway, \$100,000, Central Street, reconstruction of roadway, \$120,000, Main Street, roadway streetscape project, construction of decorative sidewalks, streetscape, curbing and intersection realignment, \$3 million, Main Street, rehabilitation of existing railroad bridge, cleaning, containment, disposal of contaminants and painting bridge exterior, \$110,000, Mellon Street, Rehabilitation of existing railroad bridge, cleaning containment, disposal of containments and painting bridge exterior, Center Street/North Main Street, intersection of traffic signal reconstruction, \$250,000, Terryville Avenue/Rt. 6 at Mattews Street, Rehabilitation of existing railroad bridge, cleaning, containment, disposal of containmants and painting bridge exterior, \$150,000.		
Brookfield	5	\$135,000
Exchange server 2007 migration cost = \$30,000 Windows Server 2008 cost = \$25,000 MSoffice 2007 migration cost = \$30,000 MS Sharepoint and VMWare cost = \$25,000 Microsoft System Management Center cost = \$25,000		
Brookdyn	4	\$795,000
Mason Rd Paving / South St Paving /Cherry Hill paving / fitzgerald RD \$795,000		
Burlington	2	\$449,621
Burlington Rails and Trails 1.) Connection of existing Burlington Trail to Farmington Trail along the Farmington River 2.) \$283,854.00 Burlington Town Pool 1.) Septic System Reconstruction 2.) \$165,766.75		
Canterbury	5	\$415,000
WOODCHUCK HILL ROAD RE-PAVING (\$100,000 estimate) The Town plans to re-claim and re-pave the entire length of Woodchuck Hill Road in the south part of Town. This 1.5 mile road's condition is significantly deteriorated. Re-claiming would allow proper shape to be put back into the road prior to re-paving. (See photo #1) OLD ROAD PAVING (\$50,000 estimate) This dead-end .5 mile road has never been paved. Residential development has been steady on the road, resulting in increased traffic. In dry conditions there is a substantial dust problem. (See photo#2) BALDWIN BROOK PIPE RENOVATION (\$30,000 estimate) The existing pipe under Baldwin Brook Road is insufficient to successfully transfer water during wet months, resulting in flooding conditions. The plan would be to replace the existing single pipe with two 36 pipes and rebuild the surrounding culvert system. This can be approved through local Inland Wetlands permitting. (See photo #3) QUINEBAUG RIVER BOAT LAUNCH RE-CONSTRUCTION (\$100,000 estimate) The existing boat launch at Manship Park is in a highly substandard condition, with significant ongoing erosion carrying silt into the Quinebaug River. Plans are to build a formal launch, with drainage installed that will carry storm water away from the river. (See photo #4) KINNE ROAD TRANSFER STATION (\$135,000 estimate)- Bring transfer station up to permitable and functional level, including re-grading & paving site, and installing compacting capability.		
Canton		\$1,450,000
Farmington River Trail - build 2.08 miles (Collinsville to Rt 44)		
Chaplin	5	\$2,950,000
North Bear Hill Road Bridge Replacement - Replace bridge abutments; build new covered bridge in Chaplin Historic District - \$1,700,000. Bujac Road Drainage Improvement Project = \$100,000. Chaplin Town Hall Addition and retrofit heating to Ground Source Technology - \$500,000. Renovate and Restore historic William Ross Library - Install new well;install new septic system- \$300,000. Retrofit HVAC at Chaplin Senior Center and Chaplin Public Library with ground source technology - \$350,000.		
Chester	5	\$2,690,000

1. Main Street reclamation project \$1,000,000 2. Firehouse building extension \$300,000 3. Gilbert Hill Rd. reclamation project \$150,000 4. Hooppole Hill Rd. reclamation project \$140,000 5. Proposed town park on Connecticut River \$1,100,000.

Clinton 10 \$74,000,000

Renovation of the Old Police Station into a community/Senior Center = 3.5 million Downtown revitalization, streetscape, lighting, signage for 1.25 miles of Main Street = 10 million Town Beach and Marina upgrades = 1.5 million Bulkhead replacement on the Indian River adjacent to Police Station and Fire Dept. = 1.5 million Continue infrastructure improvement program started 2 years ago= paving, drainage, sidewalks = 3 million Dredging of the Federal Channel into Clinton Harbor= 10 million Waste Water system to satisfy a DEP mandate = 25 to 40 million. Roof replacement at The Morgan High School = 3 million. Dredging of Hessesers Pond recreation area = 1.5 million Repair of Waterside Lane Bridge into Clinton Town Beach = Million

Columbia 1 \$300,000

(1) Replace Rose's Bridge -- a bridge that strattles the Towns of Columbia and Coventry. (2) Cost is approximately \$ 300,000.

Cornwall 3 \$425,000

Road resurfacing - \$250,000 Energy Efficiency - Weatherize town buildings - \$100,000 Park & Recreation: construct walking/biking paths from recreation fields to town center - \$75,000

Cromwell 4 \$8,000,000

1. Nooks Hill Road - Drainage, pave, sightline to include retaining wall 1a. \$6 million 2. Evergreen Road - (2) Culvert replacement 2a. \$600k 3. Boat Pier - CT River Boat dock 3a. \$400k 4. Road drainage and paving 4a. \$1 million

Danbury 7 \$52,645,000

\$1,000,000 Backus Ave Bridge Replacement (condition rated as Poor) \$1,400,000 Crosby Street Bridge Rehab (Historic Bridge - rating poor) \$ 445,000 Plumtrees Road Re-Alignment & Beautification \$2,000,000 East Franklin Street Bridge Rehab (immediate repair is require - rated 3 by CT DOT) 3 other CT DOT major road projects in semi-final design stage that have been placed on hold due to funding restraints. 10,000,000, Head Start of Northern Fairfield County, Addition and renovations to existing building for use as a school for Head Start of Northern Fairfield County to bring program under one roof. 1,300,000, East Ditch Drainage Phase II, The next phase of a proposed flooding remediation project. This phase will start at the end of Phase I (north of Pahquioque Ave.) and run to Keeler Street. Plans are 100% completed. All permits have been acquired. Project can be bid immediately. 3,000,000, Danbury High School Science Labs Renovations, Renovations of existing high school science labs to meet curriculum requirements and current standards. 10,000,000, Radio Communication System Upgrade, Replacement of existing citywide Fire, Police, Public Works, etc. radio systems to provide more efficient and reliable service to the community. 1,500,000, Danbury High School Boiler, Replacement of inefficient failing boiler at the high school. 3,000,000, Drainage Improvements Citywide, Drainage improvements to address drainage and flooding issues throughout the City to improve vehicular and pedestrian safety. 500,000, White Street Streetscape Phase II and Remainder of Phase III, Completion of Phase II and remaining portion of Phase III, Plans are 100% completed. Can be bid immediately, This additional work could be added as a change order to the current contract. 3,000,000, Cornell Road Sewer and Water Installations, The Cornell Hills water system is under State orders for improvements. Sanitary sewer service has also been requested. 1,000,000, Park Avenue School Roof, Replacement of a deficient roof. 500,000, Candlewood Lake Education & Resource Center, Center will serve as the home to the Candlewood Lake Authority and will provide facilities for the education of area school children and the public in general. 14,000,000, West Side Interceptor Sewer, This new sewer will alleviate existing capacity problems in the existing sanitary sewer, that serves the western portion of the city.

Darien 6 \$28,700,000

Heights Road Flood Mitigation - \$5.5 million Laforge Road Drainage- \$700,000 Noroton Heights RR Station Stairs - \$400,000 Stony Brook Force main replacement \$1.5 million; Police Dept Renovation & Expansion - \$17 million Weed Beach Park Improvements - \$3.6 million

East Granby 1 \$375,000

\$375,000 to pave 5 miles of town roads which represents 15% of total town roads.

East Hampton 5 \$6,950,000

1). We have a renewable energy project which would produce about 30% of the total electric cost for our water treatment plant. Cost of project is approximately \$400,000. 2). We have a streetscape project, with a special dedication/memorial to past Governor Bill O'Neil, which would clean up a blighted gateway corner in the center of Town. Approximate cost \$350,000. 3). We have a brownfields clean-up of hazard waste material that is a public health risk that needs to be cleaned up immediately. Approximate cost \$1.5 million. 4). We have a park that will be celebrating a 100 years in May of 2010 that is in desperate need of capital improvements. Approximate cost \$700,000 5). We have a Lake that is on the Federal governments "impaired" status list and will require upwards of \$3 to \$4 million in engineering redesigns to catch runoff from the 30 or so tributaries feeding into and polluting the lake.

East Hartford | 8 | \$74,000,000

Fiber Optic cabling - \$2M Roads reconstruction - \$15M Parking lot repaving - \$3M Drainage - \$3M Pools - \$5M Firehouse - \$5M; Levees -- \$11,000,000 Senior center -- \$30,000,000

East Lyme | 5 | \$18,850,000

1-park & rec facility offices and equipment storage for mowers/ snowplow equipment/ pw vehicles \$4'000'000.00 2-regional water connection due to expanding state and federal facilities the town experiences seasonal water shortages. This project wil connect the communtiy to water sources outside the boundaries of East Lyme approx \$5'000'000.00 3-inetrlocal mass transit---3 trolley busses to move seasonal and year round people through out the community approx cost \$350'000.00 4- (3) turf fields replace old stadium field with turf to increase availability...update bleachers and track approx cost \$3'500'000.00 5- 20 miles of road replacement due to years of underfunding capital projects approx cost \$6'000'000.00

East Windsor | | \$30,000

Middle School Trail

Ellington | | \$866,000

307,000, Pinney Road, 559,000, Pinney Street/Windmere

Enfield | | \$42,877,000

75,000, CranbrookBlvd, install street lights, 352,000, Freshwater Blvd/Cranbrook Blvd.13,500,000, reconstruct 8 miles of road, 250,000, Beverly Street reconstruction, 200,000,

Essex | 1 | \$383,475

We would seek to replace an improperly built deteriorating 20' by 70' boatramp with a 20' by 97' DEP approved ramp. We would also replace a 15' by 27.5' canoe and kayak launch. We'd blend in the end of Main Street where it meets the Connecticut River with new concrete and asphalt, to maintain proper storm water runoff. We would also repair degraded retaining walls and install new signage. The approximate cost is \$383, 475.

Fairfield | 6 | \$3,405,000

Roads and Rail project. \$2.5 million. This project involves part of the town's share of traffic safety and road improvements for the new Metrocorth train station along Commerce Drive and Kings HWY (this is the first new mass transit station in the state in decades). Holland Hill Rd Drainage Project = \$ 80,000 Penfield Rd Drainage project= \$ 200,000 School boiler replacement = \$ 150,000 School IAQ floor replacement project \$ 250,000 Skate Park = \$ 225,000.

Farmington | 2 | \$2,980,000

Project #1. Middle Road Reconstruction Approxiamte Cost \$2,500,000.00 Project #2. Rails/Trails Parking Lot-New Britain Ave Approximate Cost \$95,000.00, 385,000, resurface oldest sections of Farminton Canal Trail

Glastonbury | 4 | \$4,250,000

Renovate former school building located adjacent to Town Hall to accommodate relocated Recreation offices, program space, renovations to existing spaces for community use, town programs and related purposes. Includes HVAC, structural renovations, plumbing, electrical, technology, FF&E and other work to implement municipal center complex for former school building. Approx. cost \$1 million. The Town has acquired 2 open space parcels totaling approximately 100 acres. Both parcels contain abandoned commercial

structures requiring demolition for transition to open space, recreation and preservation. Strongly supported by community to remove abandoned commercial structures from residential neighborhoods. Demolition and site restoration cost estimated at \$1.5 million. Glatonbury has identified solar panel project for 2 town buildings. General design prepared by consultant working with community. Estimated cost \$150,000 per location for a total of \$300,000. Glastonbury is converting municipal fleet to vehicles using natural gas. Subject to funding availability plan is to install natural gas fueling station at Town Hall or adjacent location. Budget estimate \$75,000. 85,000, Naubuc Ave sidewalks, 90,000, rt17- Main sidewalks, 1,200,000, build 1 mile multi-use trail linking town facilities.

Granby 3 \$1,212,500

GRANBY CENTER PEDESTRIAN ACCESIBILITY PROGRAM: The town wishes to complete the existing sidewalk network to connect the town center with the Salmon Brook Park and Town High School and Middle School complex. Cost \$150,000 PUBLIC WORKS VEHICLE WASH BAY: The town wishes to construct a vehicle wash bay to comply with environmental regulations regarding capturing wash water. The facility would be utilized by department vehicles and equipment, and town vehicles and equipment. Costs \$550,000 ROAD OVERLAY PROGRAM: Approximately 5 miles of roads need to be repaved as part of our infrastructure management program. Cost \$512,500

Greenwich 9 \$15,224,000

Paving - list of roads based on paving condition index to bring roads into upgraded condition (estimated \$5 million) Sidewalks : assorted sidewalks to replace/rehabilitate (estimated \$1 million) East Putnam Avenue/Old Church Road: 260 linear feet of curb to upgrade deteriorated condition at \$24K - State of CT Roadway U.S. Route 1 curbs/sidewalks to upgrade deteriorated condition - State Road (Estimated \$4 million) Greenwich Avenue: Curb and sidewalks 6900 linear feet Estimated \$800K Drainage: Old Field Point Road Storm Drain Project (construction imminent - Estimated \$900K) Bridges: Porchuck Road (bid opening 11-12-08) Glenville Fire Station Rehabilitation - bid awarded - \$2.5MM Art Barn Reconstruction for Greenwich Emergency Medical Services - \$1MM

Groton 8 \$49,100,000

1. Water Pollution Control Facility Operations Building Renovations: Renovation of an existing 6 bay garage into office/training/locker rooms for personnel assigned to the WPCF (\$1.8 million) 2. Vehicle Maintenance Facility: Construction of a new heavy/light fleet maintenance facility (\$8.2 million) 3. Mystic Streetscape: Replacement of existing concrete sidewalks in the historic Mystic area of the Town. Include lighting and undergrounding of utilities. (\$1.5 million) 4. Flanders Road Water and Sewer: Install of sewer and water lines into the commercial and industrial zones to support economic development. (\$14 million) 5. Thames Street Rehabilitation: Reconstruction of an existing street along the Thames River. (6.4 million) 6. Police Station Booking and Detention Renovations: Renovation of the existing area constructed in 1979 to meet current detention and booking practices and reduce town liability. (\$4 million) 7. Crystal Lake Road: Purchase of land to realign the existing town roads into the newly constructed main gate to the SUBASE. Includes resurfacing of the existing road. (\$4.2 million) 8. South Road and Poquonnock Road Bridges: Project would increase the vertical clearances between the road and the rail line. Currently, both are below 14' in clearance. (\$9 million)

Haddam 4 \$16,000,000

16 Million 1) New Town Garage 2) Water Septic for Tylerville section of Haddam 3) Sewers for Higganum Center 4) New Transfer Station 5) 5 year road building project

Hartford 22 \$222,818,440

500,000, New Park Ave culvert replacement, 800,000, Mark Twain Dr. construction, 658,440, Edgewood Steet infrastructure upgrades, 10,000,000, Hatford traffic signal system upgrade, 2,000,000, Pope Commons Streetscape, 4,000,000, Farmington Ave streetscape, 8,000,000, Mill and pave major arterial street thru the city, 2,00,000, Parkville streetscape phase #2, 750,000, 12 city bridge rehab, 2,000,000, city-wide street light replacement, 19,000,000, Wethersfield Ave streetscape, 20,010,000, Asylum Street streetscape, 10,500,000, Main Street streetscape Phase #1, 21,600,000, Main Street Phase #2, 5,000,000, City-wide sidewalk replacement, 500,000, South Branch Park River Trail Phase #2, 325,000, Legislative Office building path - repair & improve, 85,000,000, public safety complex construction, 1,900,000, salt storage facility, 4,000,000, Park River conduit cleaning, 1,000,000, North Meadows storm drain upgrade, 2,000,000, Folly Brook conduit reconstruction, 175,000, #2 Holcomb street sewer lateral replacement, 1,100,000, bulky waste recycling transfer station, 20,000,000, riverwalk south with connection to coltsville.

Hebron 2 \$1,940,000

1) Village Green Economic Develop Project \$1.8M 2) Fire Fighting Water Supply \$140,000

Killingly 22 \$13,286,780

13,286,780, Lake Road & Louisa Viens Drains Spot Drainage Road Construction Lake Road Rock Ave Unimproved Cook Hill/Valley Road Intersection Mechanic St North Street Road Renewal Bridge Rehabilitation Sewer Line Extensions Guail Rail Replacement Sidewalks Town Hall Renovations Community Center Theatre Lighting Library Bugbee Bldg Town Hall Roof Parks and Recreations Davis Prop Cat Hollow Own Bell Park Rive Trail Water Street Open Space Industrial Park Water St. Revitalization Housing Rehabilitation Facade Improvement Village Center Killingly High School Killingly Memorial School Killingly Intermediate School Killingly Central School Goodyear Early Childhood Center

Manchester 16 \$27,200,000

Road Paving and Milling Program in Downtown Central Business District - \$8,000,000; Sidewalk Replacement/Removal Program -\$1,400,000; Sidewalk Extension Program - Phase 2 - \$300,000; West Side Neighborhood Infrastructure Improvements - Phase 4 - \$2,100,000; Broad Street Reconstruction and Streetscape - \$5,500,000; Buckland Hills Drive and Hale Road Pavement Rehabilitation - \$1,700,000; Realign Finley Street/Bolton Center Road/Middle Turnpike East Intersection - \$170,000; Sidewalk Replacement - Green Manor Neighborhood - \$800,000; Dry Brook Culvert Replacement - Phase 1 (Downtown Main Street Area) - \$2,200,000; Gardner Street Sidewalk Extension - \$180,000; Storm Drainage Replacement on Seaman Circle and Bunce Drive - \$200,000; Devon Drive Neighborhood Drainage and Other Improvements - \$1,450,000; Forest Street / Cheney District Pedestrian Walkway - \$300,000; Charter Oak Greenway Extension - Wyllys St. to Bolton Town Line - \$1,500,000; Replacement of Deteriorating Neighborhood Curbing - \$250,000; Scale and Scalehouse Replacement - Regional Bulky Waste Landfill - \$800,000, 350,000, tolland turnpike - sidewalk gaps

Mansfield \$2,000,000

1. Completion of Birch Road Bikeway \$300,000 2. Replace Dodd Road Bridge \$150,000 3. Install Storm Drains on Woods Rd \$500,000 4. Install gas line (and other local costs) to provide natural gas to the Mansfield Middle School \$1,050,000

Marlborough 8 \$16,900,000

Lake Terramuggus/Marlborough Town Center Sewer Project The Town is currently constructing phase one of the project, and have a complete design and all permits in hand for phase two. Phase two involves the construction of a two pump stations and 10,000 linear feet of low pressure sewer line and the installation of 325 grinder pumps. The project is ready to bid. Project Cost \$12,000,000 North Main Street Reconstruction Project Rubblize the concrete slabs (Old State Hwy)and repave road and replace catch basins. All permits are in hand.Project is ready to bid. Project Cost \$2,500,000 North Main Street/Park Road Culvert Repalcement Replace existing twin culverts. All permits are in hand,and the project is ready for bidding. Project Cost \$450,000 Lake Road/Chapman Road Intersection Safety Realignment The project is a safety sightline improvement for a major intersection. Preliminary engineering design is complete and final design can be finished in 30 days and the project will be ready for bidding. Project Cost \$275,000 Blish Park - Park Road Ballfield Construct a 70 foot baseball diamond and overlaying soccer field at the Town main park facility. The design is complete all permits are in hand and project is ready for bidding. Project Cost \$300,000 School Nature Trail Construction of two miles of trails at the Elmer T Thienes/Mary Hall School for use as an outdoor educational component of the school science program and use by the general public for recreational hiking. The plans are designed and the project has all necessary permits aand is ready to bid. Project Cost \$225,000 Parker Road Reconstruction Project Rebuild 2,000 feet of an existing Town road and install new storm water drainage. All survey and preliminary desing has been performed, project can be ready to bid in 45 days. Project Cost \$650,000 North Main Street Bus Pull-Over Drop-Off Lane & Sidewalks To construct a full bus pull-over drop-off lane at Exit 12 off of Ct Rte 2 for the commuter bus service between Hartford and Marllborough and Colchester, and to construct connecting sidewalks to the three existing commutter parking lots. The survey is complete and preliminary desing is about to begin. the project can be ready to bid in 60 days. Project Cost \$500,000

Monroe 1 \$2,000,000

Reconstruction of Pepper Street from Cambridge Drive to Jockey Hollow Road for an estimated construction cost of \$2,000,000.

New Britain 1 \$2,500,000

Reconstruction of Shuttle Meadow Avenue: reconstruct roadway from Reservoir Road to the Berlin townline, including improvements to the horizontal alignment and addition of a drainage system. \$2.5 million

New Fairfield 6 \$3,000,000

1. Mounting of LCD projectors in classroom to avoid the wires on the floors in approximately 200 classrooms with the cost of approximately \$1,000 per unit yielding a total cost of \$200,000. 2. Changing telephone system to voice over IP. The estimate is \$1000 per phone line. There are approximately 350 phone lines in the schools and town buildings. The total cost, therefore, is \$350,000. Project 3: Completion of sidewalks throughout the Town Center. The Town of New Fairfield started a "Streetscape" project 5 years ago but only had the funds to complete Phase 1. There are 3 more phases to complete. Cost: \$1,500,000 Project 4: The Town of New Fairfield has purchased 10.5 acres of property in the center of Town. Currently two 1830's houses were saved from demolition and moved to the site and renovated. They are both going to be used as museums. We are also currently constructing a new Senior Center at the same location. This site will now become a Town gathering spot. There are approved plans to construct a footbridge crossing Ball Pond Brook and to put in paths and trails throughout the property but we do not have the funding. Cost: \$650,000 Project 5: The Town of New Fairfield, in conjunction with Housatonic Area Regional Transit (HART), has been trying to construct a Park and Ride lot to facilitate commuter bus service from New Fairfield to the Metro North Train Station in Southeast, NY. Funds have not been available for the construction of the Park and Ride lot. Cost: \$200,000 Project 6: The Town of New Fairfield has plans to construct restroom facilities at its outdoor sports complex. Currently the entire complex is being served by portable toilets. The restrooms can be built quickly as modular units. All approvals are in place. Cost: \$100,000

New Haven 45

**\$506,695,000**

State Street Bridge (7,600,00), Prospect Street Bridge (3,500,000), Central Heating and Cooling Plant (5,000,000), Dean Street Drainage Phase II (1,500,000), Quinnipiac Phase I (7,000,000), Major Arterial Rehab: Pavement rehab-Congress Avenue (440,000), Pavement Rehab-Davenport Avenue (515,000), Pavement Rehab-Grand Avenue (625,000), Pavement Rehab -Dixwell Avenue (850,000), Grand Avenue Bridge/Q.River Long Term Rehab: Design and Reconstruction (15,300,000), East Rock Bridge Construction (1,200,000), Bridge (box culvert) replacements in West Rock (2,350,000), Hemmingway Creek Culvert and Eastern Street Culvert Replacements (1,000,000) Tunnel Repairs to the Gateway and Former Mall access (3,000,000), Transfer Station Environmental Improvements: Treatment Facility (500,000), Incinerator Building Demolition (500,000), Refuse Wash Facility (2,600,000), Prospect/Trumbull area for CSO in conjunction with GNHWPCA (20,000,000), Regional Indoor Shooting Range (5,850,000), Port District: Waterfront Street Rail (15,000,000), CT Avenue Reconstruction (2,500,000), Port Deepening Study (100,000), Port Land Expansion (2,500,000), Downtown Streetcar (35,000,000), Union Station: Transit-Oriented Development Phase 1 (42,000,000), Union Station TOD Infrastructure Program (30,000,000), New Haven Bicycle/Pedestrian Interconnect (5,000,000), Downtown/Medical District Congestion Management Program: Downtown Signal Coordination Project (4,000,000), YNH Signal Improvement Program (3,000,000), Rt 34: East Phase 1 (2,000,000), East Phase II (100,000,000), River Street Industrial Park: River Street MDP Phase II (1,200,000), River Street Brownfields (2,500,000), River Street Waterfront (4,500,000), Shubert Theatre Capital Repair Project (2,900,000), West Rock Infrastructure (12,000,000), Crown Street Renovation program (5,700,000), Lighthouse Point Park Master Plan Implementation (16,250,000), Shoreline Stabilization: Brewery Square seawall repairs (1,000,000), East Shore Park Erosion Control Phase II (700,000), Dover Beach Seawall (715,000), Brownfield (15,000,0000), Central Utility Plan and Fuel Cell (6,500,000), Davis Street School (48,000,000), District-wide High Performance and Sustainable Energy Efficiency Improvements (20,000,000), District-wide Code Compliance Accessibility Upgrades (8,000,000), District-wide Paving and Drainage Water Conservation Measures (6,000,000)

New London

1

**\$3,000,000**

Water System Upgrades \$3,000,000.00

New Milford

11

**\$4,734,900**

1. Main St. West - The Town plans to reconstruct (full depth) one lane of a portion of this road from Boardman Terr. to Bank St. (approx. 650') due to base failure. The project will consist of digging out the base material, adding a geogrid for base stabilization/reinforcement, and repaving the lane w/ 4" of HMA. - Our estimated cost for this project is \$112,500. 2. West Meetinghouse Rd. - The town needs to construct about 225' of retaining wall to stabilize an embankment that has failed and is excessively steep. We have proposed a pinned solid block system, terraced to achieve the needed height, with a stabilized embankment no steeper than 2:1. Our estimated cost for this project is \$125,000. 3. Merryall Road - Full depth reclamation, addition of gravel materials and base stabilization w/ CaCl, re-grading shaping and profiling of road, and 4" of new pavement for approximately one mile of this road. The current estimate for this work is \$465,000. 4. Grove St. Realignment - This project consists of relocating the intersection of Grove St. at its intersection w/ Rt. 67 for safety improvement. It relocates about 1200 feet of Grove St. from Mill St. to a new 4-way signalized intersection with Route 67 and Route 202. The project is fully designed and permitted at this point. The overall construction project is Federal/State/Town funded at 80/10/10 percentage share. The current construction estimate is \$8.14 million of which the Town is responsible for \$838,800. 5. Route 67 (Prospect Hill Rd.) Realignment - This project consists of realigning the sharp curve at the

approach of the existing intersection of Grove St. at its intersection w/ Rt. 67 for safety improvement. It relocates about 1200 feet of Grove St. from Mill St. to a new 4-way signalized intersection with Route 67 and Route 202. The project is fully designed and permitted at this point. The overall construction project is State funded at 100 percentage share, except for non-participating items such as sidewalks and town utilities. The current construction estimate is \$6.56 million of which the Town is responsible for \$483,000.

6. Reservoir #4 - The Town will complete the repair of the existing spillway and outfall channel to ensure environmental sustainability of the reservoir impoundment and provide flood abatement. We estimate this project cost at \$300,000.

7. RIDGE ROAD - 3 Sections (A, B, & C) A. (South - Reservoir To Creamery) DESCRIPTION OF WORK (Proposed): Relocate southern portion of road via land swap w/ Harris property (Red Hawk Ridge). Remainder of road to be cold in place recycled w/ a two inch bituminous overlay. Drainage will be added/replaced in areas where drainage problems persist. Sub Total (Ridge Rd - South) = \$293,200. B. (Middle - Creamery To Littlefield) DESCRIPTION OF WORK (Proposed): Work will consist of crack sealing, shims and thin overlays where required, adjustment of catch basin structures, and a finish course of thin overlay (micropave) Sub Total (Ridge Rd - Middle) = \$80,950 C. (North - Littlefield To Rt. 109) DESCRIPTION OF WORK (Proposed): Full depth reconstruction of roadway. Drainage will be added as needed and upgraded in areas (i.e. cb tops replaced, pipe replacement, etc.). Roadway base will be stabilized and regarded in preparation for a full depth overlay done in two, two inch courses of bituminous concrete. Sub Total (Ridge Rd - North) = \$463,950 TOTAL for Ridge Rd (3 sections) = \$838,100

8. CANDLEWOOD MOUNTAIN ROAD - Road to be cold in place recycled w/ a two inch bituminous overlay. Drainage will be added/replaced in areas where drainage problems persist. Total estimate for all necessary work = \$667,400

9. Security Improvements Richmond Center - Access control mechanisms for main doorway and internal controls to prevent unauthorized access. Also install several security cameras to be monitored 24 hrs/day. Total estimate for this project is \$20,000.

10. Security Improvements Town Hall - Upgrade of several security cameras and replace VCR w/ a DVR which can be viewed from remote location. Total estimate for this project is \$12,000.

11. Transfer Station Repairs - Install and upgrade fencing to insure that site is safe and secure from theft and vandals. Estimate for this project is \$35,000.

Newington		\$500,000
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Fenn Road - overlay 7200 ft.

Newtown	56	\$132,835,000
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High school addition-designed/bid \$40M High school modular classrooms \$900K Middle school pitched roof replacement \$660K Hawley school pitched roof replacement \$120K; 1. Walnut Tree Bridge Replacement - \$1,000,000 2. Cold Spring Road Bridge Replacement - \$800,000 3. Castle Meadow Bridge Replacement - \$450,000 4. Poverty Hollow Bridge Replacement - \$425,000 5. Jacklin Road Bridge Replacement - \$375,000 6. Toddy Hill Bridge Replacement - \$450,000 7. Bennett's Bridge Rd Bridge Replacement \$475,000 8. Meadowbrook Road Bridge Replacement \$425,000 9. Pond Brook Road Bridge Replacement - \$450,000 10. Old Hawleyville #2 Bridge Replacement \$475,000 11. Farrell Road Bridge Replacement - \$425,000 12. Old Mill Dam Replacement - \$400,000 13. Fairfield Hills Water Main - \$1,100,000 14. Fairfield Hills Sewer Main - \$1,600,000 15. Fairfield Hills Electric Main - \$2,200,000 16. Demolish Greenwich Hall - \$3,000,000 17. Demolish Litchfield Hall - \$800,000 18. Demolish Shelton Hall - \$2,500,000 19. Demolish Plymouth Hall - \$1,200,000 20. Replace Wastewater SCADA - \$2,000,000 21. Upgrade Oxidation Ditch - \$200,000 22. Upgrade Well #8 - \$300,000 23. Develop New Town Well- \$500,000 24. Replace Water System Electric Lines - \$750,000 25. Technology Park Development - \$4,790,000 26. High School Addition - \$42,000,000 27. Sandy Hook Water Main Extension- \$450,000 28. Renovate Treadwell Pool - \$405,000 29. Renovate Park Maint. Facility - \$700,000 30. Renovate Dickinson Park - \$620,000 31. Pecks Lane/ Rte 25 - \$1,900,000 32. Hattertown Road Renovation - \$430,000 33. Hanover Road Renovation - \$420,000 34. Brushy Hill Road Renovation - \$1,000,000 35. Obtuse Road Renovation - \$475,000 36. Ox Hill Road Renovation - \$300,000 37. Riverside Road Renovation - \$850,000 38. Butterfield Road Renovation - \$900,000 39. Bennett's Bridge Renovation - \$425,000 40. Eden Hill / Hi-Barlow Renovation - \$750,000 41. Castle Meadow Renovation - \$680,000 42. Currituck Road Renovation - \$450,000 43. Castle Hill Road Renovation - \$300,000 44. Shepherd Hill Renovation - \$120,000 45. Elm Drive Renovation - \$150,000 46. High Bridge Road Renovation - \$900,000 47. Platts Hill Road Renovation - \$720,000 48. Key Rock Road Renovation - \$75,000 49. Little Brook Lane Renovation - \$340,000 50. Queen Street Renovation - \$180,000 51. Saw Mill Road Renovation - \$875,000 52. Toddy Hill Road Renovation - \$3,150,000, New Hook & Ladder Fire House, \$4,000,000, Dodgingtown Firehouse Addition, \$500,000

North Branford	4	\$24,125,000
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Project #1. (Schools) The North Branford Intermediate School Project - includes a renovate as new approach with additional classroom spaces, technology improvements, and

related construction in accordance with State education standards. The approximate net cost to the Town is estimated to be \$20 million after State reimbursement. The project is currently under construction with an estimated completion date of February, 2010. Any additional funding would lessen the Town's bonding requirements. Project #2 - (Parks and Recreation) The Swajchuk Park Development Project - includes the construction of parks and recreational facilities at the Town's complex which will include linear trail construction promoting access to over 250 acres of pristine open space properties owned by the Town. The Project's estimated cost is \$1.5 million and includes a \$400,000 grant from the State of Connecticut. The remaining portion includes the relocation of the Wall Field from the North Branford Town Center to the Swajchuk Park property. Project #3 - (Bridges) Reeds Gap Road Bridge - Reconstruction of existing arch culvert into a formal bridge structure in compliance with FEMA and CT DEP standards. Approximate cost of the project is \$625,000 with a Town share of 66%. The remaining balance is from the State of CT Local Bridge Program. Project #4 - (Security) Emergency Communications Upgrade - includes replacement of existing antiquated equipment and additional communications equipment at strategic locations to provide 100% coverage for all emergency service personnel (Police, Fire, and Medical). The estimated total cost of the project is \$2.0 million for town-wide improvements.

North Haven	5	\$5,330,000
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1. Road widening, milling and Paving - \$1,400,000 2. Replace under sized drainage to eliminate flooding - \$450,000 3. 6.3 miles of milling and paving - \$2,400,000 4. Up grade pump station - \$30,000 5. Equipment upgrade at sewer treatment plant - \$1,050,000

Norwalk	2	\$26,500,000
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1. Five Year Paving Plan. Paving of 65 centerline miles of roadway. Estimated cost = \$25 million. Plan includes \$5 million per year; this figure reflects appetite for funding, not ability to do more in any one year. 2. Replacement of six traffic signals. Estimated cost is \$1.5 million.

Norwich	2	\$3,400,000
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road reconstruction- \$3,000,000 rts 32 and 12 sidewalk construction- \$400,000

Old Saybrook	13	\$11,729,000
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US Route 1 at Stage Road and Ford Drive, \$1.5 million, Vendor in Place (VIP) sidewalk replacement and expansion. (50001f)(5ft)(\$20 sq.ft)=\$500,000 contracting and bid by town engineer, Additional parking at railroad station, \$500,000, VIP landscape project (real trees) along US 1, and I-95 exit ramps \$200,000, Bike routes US1 Route 154 VIP overlay (10ft lanes and 3M Bike route markings), \$2 million, Bury overhead lines from RR tracks on North Main to Saybrook Point, \$4 million, Replacement windows at the Kathleen E. Goodwin School located at 80 Old Boston Post Road, \$9,000, Public Water line extension, approx 2 miles for use at the Public Works garage located at 497 Middlesex Turnpike and within the beach community, Evans Lane area, \$1 million, building project of a sports center on Ferry Road property, \$950,000, Emergency 1st responders boat dock (Fire Dept/Police Dept) located at Sheffield Street, \$65,000, building project of public works garage located at 497 Middlesex Turnpike, \$500,000. Building project, Katharine Hepburn Cultural Art Center, 308 Main Street, \$225,000, Guardrail for various locations, 1.5 miles, \$280,000.

Oxford	15	\$29,728,000
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1. Woodruff Hill water-lift station. This project will allow water to be pump throughout this new industrial park. \$400,000 2. Reclaim Riggs Street from Woodruff Hill Road to Towantic Hill Road intersection. This is part of a loop of roads designed to encircle the Oxford industrial zone. 1,200 in length \$60,000 3. Airport Pump Station Capacity Upgrade & Force Main installation to Hawley Road. Again, this project will provide water capacity in another section of Oxford's industrial zone. \$880,000 4. Underground Three Phase Power, Turning lanes and signals from Christian Street to Town Line. 2,645 length \$1,178,000 5. Construct Wycoff Drive from Woodruff Hill Road to Juliano Drive. Section of the loop 4,429 length \$4,500,000. 6. Construct Technology Drive from Airport Access Road to Benson Road in Middlebury. This road will open up Omega Industrial Park with approximately 2000 jobs after construction. 6400 length \$5,100,000 7. Rebuild Hawley Road to Industrial Standards from Willenbrock to Christian Street. Loop to new industrial park. 3,000 length \$2,100,000 8. Rebuild Riggs Street to industrial standards from Jacks Hill to Woodruff Hill Road. 4,800 length \$3,400,000 9. Extend sewer/water line from West Street to Hogsback Road. This is an extension of the water/sewer line along Route 67 providing service to the Oxford Commercial District. 13,200 length \$5,280,000 10. Complete Commerce Drive connector to loop. 800' \$500,000 11. Reconstruction Christian Street from Robinson Lane to Airport Access Road. This project is essential due to the fact that this new road will facilitate the movement of gigantic turbos and generators that will be installed in the new GE gas-fired electric plant. 4,800' \$500,000 13. Park & Recreation: Install new fields and courts in the new obtained Tetlak Park create new trails throughout this 134 acre open space. This park will be the Town's active recreation center. \$3,000,000 Extend sewer/water to Twin Brooks Floating Commercial District. 2,200 \$880,000 14. Install new roof on Great Oak Middle School with solar panels.

\$1,875,000 15. Create ADA accessible trails in Rockhouse Hill Sanctuary 2 miles \$75,000

Plainfield 2 \$1,000,000

10 miles of reclamation, grading, and paving of three high volume roads. Second project- Drainage infrastructure of approximately 2000 ft of existing and additional new drainage. Approximate cost of both 1 million dollars.

Plainville 14 \$4,760,000

1. Reconstruction Camp Street - \$675,000 2. Reconstruction Northwest Drive - \$1,250,000 3. Reconstruction of Duval Lane & related drainage - \$375,000 4. Replacement of Firehouse roof - \$95,000 5. Firehouse Heating Improvements - 225,000 6. Municipal Center Window replacement - \$85,000 7. Downtown Streetscape Phase III - \$950,000 8. Sidewalk Reconstruction Residential areas - \$450,000 9. Sanitary Sewer Extensions Plainville Middle School - \$75,000 10. Norton Park Bandstand - \$80,000 11. Sanitary Sewer Trunk Line Rehabilitation Cronk Road \$75,000 12. Reline Sanitary Sewer Mains Norton Park System - \$225,000 13. Traffic Signal Equipment Upgrade Whiting Street - \$125,000 14. High School Track Repair - \$75,000

Plymouth 3 \$1,500,000

North Harwinton Avenue/Harwinton Avenue Sidewalks, \$600,000, North Main Street Sidewalks, \$300,000, Allentown Road at Wolcott Road improvements, \$600,000.

Portland 1 \$1,500,000

A Public Boat Launch on the CT River here in Portland. 1.5 million (estimated) we will have a better estimate by the end of the month. Fuss & O'Neill is completing a design and will have the cost estimates as well.

Prospect 1 \$750,000

Waterline for school for containminated water filtration, \$750,000

Putnam 5 \$36,000,000

Community Center with swimming pool \$13 million Upgrade Sewer Treatment Plant \$18 million Stream Stabilization Project \$500,000 Sidewalk Installation Project \$500,000 Streetscape Project \$3 to \$4 million

Rocky Hill \$8,750,000

250,000, Old Main Street bridge repair, 2,000,000, Silas Deane (rt99) streetscape and traffic calming, 1,500,000, Old Main Street 1.5 mile pavement repair, 5,000,000, townwide pavement rehabilitations.

Roxbury 2 \$900,000

Minor Bridge repair - \$450,000 Have \$300,000 already earmarked South Street reclaiming and repaving \$450,000

Salisbury 2 \$3,500,000

1) Firehouse 2 million dollars 2) Transfer Station 1.5 million dollars

Seymour 7 \$34,357,500

New Elementary School Building - referendum passed for 32.5 million. Delayed due to economy worries. Dam replacement/rebuild - Received grant for \$150,000. Roads - Could pave numerous roads. No funds allocated currently. \$400,000 - \$500,000. Community Center Boiler replacement. Current budget includes \$57,500 for thermostat replacements. If funding were available total boiler replacement is needed. Total cost of \$300,000-\$400,000. Fire Department wants to add another pumper truck \$500,000. Numerous parks and recreation improvements to irrigation, lights and restroom facilities (currently closed due to vandalism). \$250,000 Sidewalk replacements improvements \$150,000.

Sharon 12 \$7,400,000

Culvert West Woods Road #2 over Guinea Brook, \$800,000; Bridge on Sharon Station Road over Webutuck Creek, \$500,000 to 1 million; Bridge on King Hill Road, 500,000 to 1 million; Bridge over Guinea Brook on River Road estimate \$500,000 (crumbling infrastructure); Dam at base of Mudge Pond perhaps \$500,000; Parks and Recreation \$400,000; Roads, \$1,000,000; Drinking Water \$1,000,000 for treatment upgrades and replacement of mains; construction and purchase of land for new transfer station, \$1,700,000; There are many other areas which we are concerned about, but have not fully researched. This Town has fallen behind on infrastructure maintenance for perhaps 30 years.

Sherman 12 \$3,460,000

Culvert repair at Chapel Hill Road: \$120,000 Culvert replacement at Church Road: \$90,000 Culvert rehabilitation at Old Greenwoods Extension: \$ 50,000 Reconstruction of Chapel Hill Road (1 mile): \$250,000 Reconstruciton of Spring Lake Road (2.36 miles): \$350,000 Reconstruction of Church Road (1 mile): \$250,000 Reconstruction of Briggs Hill Road (1 mile): \$250,000 Reconstruction of Evans Hill Road (1 mile): \$ 250,000 Firehouse renovation and expansion: \$ 1,000,000 [this project bonded for \$4,500,000] Complete Pavilion at Beach: \$45,000 [STEAP grant for most of project] Paint interior of Town Hall: \$ 30,000 Repairs to Town docks: \$1,000,000

Simsbury 3 \$2,225,000

1. Simsbury Farms Recreation Facility Access Drive This project involves the construction of a foot long access drive to safety separate vehicular traffic from the community swimming pool area and municipal golf course. The approximate cost is \$300,000.00. 2. Wolcott Road sewer pump station. This pump station serves the Tariffville village area of Simsbury, as well as the Town of East Granby. The facility is nearly 30 years old and has outlived its useful life. The estimated cost is \$625,000.00 3. Curtiss Park soccer field. This field serves the Town, as well as events for other towns in the region. The local Soccer Club has raised money, with a share to be matched by theTown. The estimated Town share is \$145,000.00. 480,000 Build trail from Tarrifville to Farmington Canal Trail (rt10), 675,000, Farmington Canal Trail Resurfacing

Somers 18 \$1,769,000

1. Springfield Road sidewalk \$64,000 2. Battle Street sidewalk \$90,000 3. Battle St. pavement repair \$74,000 4. Wells Rd. pavement repair \$80,000 5. Evergreen Rd. Pavement repair \$10,000 6. Stebbins Rd. pavement repair \$37,000 7. Root Rd. pavement repair \$111,000 8. Mountain Rd. pavement repair \$175,000 9. Franklin Woods Rd. pavement repair \$105,000 10. King Rd. Culvert replacement \$108,000 11. Stafford Rd. Culvert replacement \$115,000 12. Stebbins Rd. Culvert replacement \$142,000 13. Battle St. Culvert replacement \$138,000 14. Root Rd. Culvert replacement \$64,000 15. Broadway Rd. Culvert replacement \$53,000 16. Gulf Rd. Culvert replacement \$171,000 17. Billings Rd. Culvert replacement \$60,000 18. 9th District Rd Culvert replacement \$172,000

South Windsor 17 \$183,830,000

1. Wastewater treatment Plant Upgrade-\$47 million 2. Dry Pit pump station Upgrades--\$3 million 3. Town Hall renovations --\$2.5 Million 4. Town Hall Annex Renovations--\$1.4 million 5. Elementary School Construction \$117 million 6. Lawrence Road Park Improvements--\$ 550,000 7. Buckland Road Pavement Rehabilitation â€ Mill and overlay 2-1/2 inches of pavement for about 5000 ft from Manchester Town Line north to just before Deming Street. Estimated Cost - \$1,100,000 8. Sand Hill Road Pavement Rehabilitation â€ Reclaim existing pavement and base, add stone to base, regrade and repave 3500 ft. Estimated Cost - \$850,000 9. Lawrence Road Reconstruction â€ Reconstruct 3000 ft of road with drainage improvements, new base, pavement and curb.. Estimated Cost \$1,200,000 10. Road Overlays â€ Mill and overlay various roads in Town. Estimated Cost \$4,000,000 11. Nevers Road Drainage Improvements â€ Install 2500 ft of new Drainage from north of Miller Road to south of Lake Street and replace culverts under Ayers Road. Also reconstruct 1550 Road from north of Miller Road to Hazel Road to eliminate flat area and provide slope so surface water drains to new catch basins. Estimated Cost - \$1,200,000 12. Avery St Drainage Improvements â€ Install Drainage, reconstruct about 2100 ft of road with new base, pavement and curb from Chandler Drive to Talcott Ridge Road. Est Cost - \$1,200,000 13. Hayes Road Reconstruction â€ Reconstruct 1900 ft of road with drainage improvements, new base, pavement and curb. Estimated Cost -\$800,000 14. Felt Road Bridge over Farm Brook â€ Replacement of bridge with drainage improvements by bridge. Estimated Cost - \$820,000 15. Deming Street Widening â€ Widen and improve geometry of 1150 feet of Deming Street from east of Buckland Road to just past Grandview Terrace Estimated Cost - \$600,000

-151-

16. Repave Fire Headquarters Parking Lot--\$210,000 17. Repave Town Garage Parking Lots--\$ 400,000,

Southington	1	\$3,180,000
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Linear Park project, extension of multi-use linear walk/bicycle trail a distance of 10,400ft, improvements to the road intersections, river crossings, drainage and restoration of turf and landscaping, \$3,180,000

Stafford	5	\$6,500,000
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Cooper Lane Bridge - \$900,000 Walking/Exercise Trail - \$300,000 Sidewalk High School to Middle School - \$250,000 Old Witt School Refurbish to Town offices - \$4,500,000 Old Borough School demolition - \$550,000

Stamford	74	\$477,852,988
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CDBG Scalzi Park Electrical Utility Upgrades 2,262,588 CDBG Scalzi Park Sanitary/Sewer Utility Upgrades \$303,400 CDBG Scalzi Park Oval Renovation (path, ball fields, landscaping)\$900,000 CDBG Rosa Hartman Park Renovation \$203,000 CDBG Hatch Park Renovation \$700,000 CDBG Kosciuszko Park Planting \$200,000 CDBG Veteran's Park Lighting \$100,000 CDBG Cummings Park Pier & Pavilion \$700,000 Energy Block Grant Citywide Street Lighting Infrastructure Upgrade \$4,680,000 Energy Block Grant Led Traffic Light Conversion \$500,000 Energy Block Grant Fuel Cell Absorbision Chiller \$4,000,000 Energy Block Grant Waste To Energy Biomass Gassification Energy Production \$50,000,000 Transit Signal hardware upgrade citywide \$5,000,000 Transit Stamford Urban Transitway - Transportation elements \$10,000,000 Transit Commuter rail parking improvements \$3,000,000 Highway Long Ridge Road intersection improvements \$300,000 Highway Corn Cake Lane roadway improvement \$85,000 Highway Spring Street reconstruction \$250,000 Highway Bridge reconditioning/railing replacements \$155,000 Highway Guard rails improvements \$127,000 Highway Citywide optical fire pre-emption installation \$750,000 Highway Installation of Security Cameras At The Three Municipal Parking Garages \$330,000 Highway Emergency back up power for traffic signals \$250,000 Highway School zone flashers implementation \$200,000 Highway Implementation of traffic calming plan \$300,000 Highway Stamford Urban Transitway phase 2 property acquisition/right-of-way \$6,000,000 Highway Richmond Hill Avenue bridge replacement \$4,000,000 Highway Hope street paving \$1,000,000 Highway Oaklawn Avenue roadway reconstruction \$3,000,000 Highway Turn of River Road Roadway reconstruction \$8,000,000 Highway Citywide paving \$3,500,000 Highway Bedford Street streetscape sidewalk replacement \$2,000,000 Highway Atlantic Street streetscape sidewalk replacement \$1,000,000 Highway Skymeadow drive roadway improvement \$250,000 Highway Laurel Road roadway improvement \$100,000 Water and Wastewater Intervale Sewers \$6,000,000 Water and Wastewater Perna Lane Sewers \$5,000,000 Water and Wastewater Carriage Drive Sewers \$6,000,000 Water and Wastewater Wedgemere Road Sewers \$4,000,000 School Modernization Stamford High School \$31,000,000 School Modernization Davenport Code/Renovation \$8,600,000 School Modernization Turn of River Code/Renovation \$13,750,000 School Modernization District Wide Turf Field \$15,000,000 School Modernization Northeast Code/Renovation \$12,500,000 School Modernization Springdale Expansion/Renovations \$15,000,000 School Modernization Rippowam Center Code/Renovations \$8,500,000 School Modernization Cloonan Renovations \$14,000,000 School Modernization Energy Conservation Projects \$15,000,000 School Modernization Modular Classroom Replacement \$20,000,000 School Modernization Westhill High School Mechanical Upgrade \$15,000,000 School Modernization System Wide Roofing \$15,000,000 School Modernization Rogers Code/Renovation Project \$21,882,000 School Modernization System Wide Code Compliance Projects \$20,000,000 School Modernization System Wide IAQ Projects \$50,000,000 School Modernization District Wide Boiler Projects \$10,000,000 School Modernization District Wide Paving \$10,000,000 School Modernization District Wide Technology Infrastructure \$10,000,000 School Modernization District Wide Electrical \$15,000,000 School Modernization Dolan Middle School Code Update/Renovations \$13,150,000 Public Housing Roof Replacement at Stamford Manor. \$375,000 Public Housing Security Improvements at Stamford Manor. \$500,000 Public Housing Brick and concrete repair and replacement at Stamford Manor. \$300,000 Public Housing Replace windows, roof and various mechanical systems at Quintard Manor. \$1,050,000 Public Housing Replace exterior insulation, windows and boilers at Clinton Manor. \$3,200,000 Public Safety Police Cadet (Trainee program) \$80,000 Public Safety Train 7 K-9's \$164,000 Public Safety Street mentoring for street violence/work with youth groups/gangs \$200,000 Public Safety DNA capable Forensic Unit \$850,000 Public Safety Safe street/ Neighborhood Task Force walking patrols \$1,280,000 Public Safety Biological/chemical testing equipment to improve forensic capabilities \$450,000 Public Safety Purchase plate reading vehicles to assist in Homeland Security programs \$104,000 Public Safety Provide training for foreign languages classes for Officers \$48,000 Public Safety Task Force for Juvenile Justice w/Child Guidance, probation, social agencies \$600,000 Public Safety Emergency response team for Homeland Security (Training and start up) \$124,000

Sterling	1		
Main Street revitalization 1 Adjust manhole covers 2 Repair road shoulders 3 Repave 2.3 miles of road			
Stonington	1		\$6,000,000
1) Extension of South Fishing Pier for last Commercial Fishing Fleet in Ct. Funding required for final design, construction and project management/administration. 2) Approximate costs \$4,000,000 to \$6,000,000			
Suffield	5		\$19,034,646
The Library project that was rejected was to tear down and replace the current library for a cost of \$13,607,646. The Senior Center Project is to purchase and renovate Calvary Church for a Senior Center. The cost is expected to be \$1,821,000. There is a Small Cities - CDBG Grant of \$750,000, Small Cities Program Income of \$185,000, Small Town Economic Assistance Program (formerly awarded for an Ambulance Facility) of \$500,000 leaving a remaining \$386,000 to come from donations/town funds, 2,420,000, Suffield street over stony brook, 800,000, Farmington Canal heritage trail.			
Tolland	6		\$4,200,000
Grant Hill road reconstruction - \$950,000 North River Road culvert and road reconstruction - \$200,000 Wiegold road culvert and road reconstruction - \$325,000 Johnson road culver and road reconstruction - \$325,000 Johnson road ( westerly end) reconstruction - \$250,000 Extension of Public water on Old Cathole Road - \$400,000 Extension of Public sewer on Route 195 - \$1,250,000 Extension of Public water and sewer on Old Post Road - \$350,000, 150,000, Wildwood Road-constucr extension			
Vernon	30		\$11,074,000
Kelly Road Bridge over the Hockanum River - Replacement of Bridge deck COST \$220,000.00; Reconstruction of Prospect Street and Gaynor Place - Reconstruction and storm drainage improvements of approx. 3,600 ft. of residential road. COST \$2,700,000.00; Reconstruction of Bolton Road - Reconstruction and storm drainage improvements of approx. 5,100 ft. of residential roadway. COST \$1,700,000 ; Talcottville Improvements - (Historic) Provide public improvements in the Talcottville Historic Village to include sidewalk construction, historically appropriate street lighting and informational signs. COST Approximately \$315,000; Optical Fiber Wide Area Network (Town, Board of Education building, Public Safety, Schools - This project is a town-wide high-speed optical fiber infrastructure with a gigabit speed backbone, which will connect all primary buildings for the Town, Public Safety and Board of Education operations. COST \$1,700,000 ; VoIP - This project is a town-wide VoIP telecom system running over high-speed telecom infrastructure, which will connect all the primary buildings for the Town, Public Safety and Board of Education operations. COST \$450,000; Remove VMware Disaster Recovery System (Town, Board of Education, Public Safety and Schools) This project is a Remote Disaster Recovery system to backup the operating systems and the data on a "real-time/on-line" basis to protect the Public Safety and Town operations from going down if a disaster were to occur. The existing data centers currently mirror each other and will be set up such that if one goes down the other will run everything in a "Fail-safe" mode. COST \$120,000. ; VDI Thin Client architecture (Town, Board of Education, Public Safety and Schools)- Via the use of VMware, VDI and Thin Clients, this project will support the reduction of PCs, resulting in substantial savings short and long-term for the Town, Board of Education and Public Safety while establishing a much more efficient technology delivery/management environment for both the end-users and IT. COST \$150,000; Auto-start for Date Center Generator - This project consists of a new generator, which automatically turns on when a power outage is sensed by the alarm system, which protects the Town's data center. COST \$120,000; Lightning Arrestor for Data Center - This project consists of a lightning arrestor and power surge protection, which protects the Town's data center from lightning strikes, power outages, power fluctuations and brown-outs. COST \$40,000; Freight Elevator for Annex - This project requires the construction of an entire elevator facility, which does not currently exist in the building housing the Town's data center, which is on the second floor. The Towns data center is on the second floor			

of the Town's Annex building and requires that heavy equipment be hand carried up a steep staircase or multiple staircases to the second floor. Since significant resources have already been invested in the data center for power, fire suppression, optical fiber etc., it is not feasible to move the data center to another building. COST \$150,000; Rockville High School - (Vo-Ag Floor tile) Remove and replace asbestos floor tiles. COST \$50,000; Rockville High School (Server room)- Construct room with specialized environment for servers and switches (fire suppression, cooling, redundant power supply, alarms, battery backup power) COST \$200,000 ; Rockville High School (Parking Lot) - Repair and repave parking lot outside auto shop and roadway between new auditorium and student parking lot. COST \$80,000; Rockville High School (Athletic Fields) Ball fields: (multiple) Install sprinklers, replace backstops, install fencing along 1st and 3rd base sides to protect dugouts and fans, skin infield to make regulation softball field. COST \$300,000 ; Center Road School- Replace old windows with energy efficient windows. COST \$419,000; Center Road School (Air Conditioning) - Air Conditioning in classroom wings to enable longer school year and expand summer programs. COST \$338,000; Skinner Road School - Parking Lot Replace rear parking lot and repair where oil mediation equipment was installed. COST \$34,000 ; Northeast School Parking Lot - Expand parking lot to accommodate 20 more vehicles and keep vehicles off playgrounds. COST \$34,000; Lake Street School - Expand parking lot to accommodate 20 more vehicles and keep vehicles off playgrounds. COST \$34,000; Board of Education Central Office - Repair retaining walls, replace fencing, replace parking lot, additional drainage, and add security lighting and cameras. COST \$350,000 (Approx.); Drainage Pipe replacement (55 Lawrence St.) - The existing pipe is failing and has collapsed in some areas. This problem has been an ongoing issue with the surrounding neighbors and the Town of Vernon for quite some time now. There is a trail of correspondence pertaining to it, for years. This is a safety issue, but it is also needed in protecting the neighboring properties and our recent reconstruction of Lawrence St. COST \$50,000(Approx. and includes concrete type pipe.) Status: • Previously approved engineered plan. • Received approval from the Wetlands commission.; Digital Upgrade for radio frequencies by the FCC (Police Department) • Upgrades to take place sometime in 2011. • FCC to narrow bandwidths to accommodate more users. • Due to narrowing, old analog equipment may not be functional. • Need to upgrade to a digital system, which means new infrastructure equipment. • Previous upgrade estimate from New England Communications (part of fire department tower project) COST • \$750,000 (2 channel 7 site P25 voting system.) • \$75,000 (Additional (digital portables.) INCLUDES: • P25 voter/ comparators (F1 & F2) • Console to voter interface for F1/F2 • Console upgrades for P25 channel interface • Main and standby/backup repeaters for F1/F2 (4x repeaters) • Receivers for Fox Hill, High School, Public Works, Bolton Lakes & Box Mountain sites for F1/F2 (10 receivers. • Console voter display hardware for F1/F2 • 4.9GHz public safety licensed 30mbps point to point microwave links w/ AES encryption for all sites (6 full links, 12 ends) • Spare microwave end. • Multiplexer hardware for all sites (combines all radio audio and converts to IP for transport over IP microwave, receives IP packages and regenerates radio audio at opposite end) • Multiplexer spares for common components. • NECS services (licensing, engineering, documentation, staging, deployment, installation, optimization, administration & project management); Installation of Cisterns at 4 locations - Many areas of Vernon (especially south of I-84) are not protected by hydrants. As an alternative water supply the Fire Dept would benefit from the installation of 30,000 gallon cisterns at the following locations; Elm Hill Rd. at Taylor, Bamforth Rd. at Baker, Dockeral at Hatch Hill, and Wildwood at Bolton Rd. These locations represent key intersections, facilitating tanker refilling and shuttling of water, and are in areas of both older homes and new larger open floor plan dwellings. Each cistern would contain the 30,000 gallons of water, the FD would access the water by drafting, and each cistern would supply water for 30 to 60 minutes of firefighting. These are nationally recognized time parameters for firefighting and vary with the type of use, building construction, etc. Buildings within a distance of up to 2,000 feet could realize a reduction in fire insurance premiums. The Town could benefit to extend a reliable water supply in this manner reducing the need to purchase large (three to four thousand gallon) tanker apparatus. COST \$150,000 (Approximately \$45,000/Cistern or or \$1.50/gallon of water capacity); Dry Hydrant (Main Street)- As part of the Talcottville improvements, a dry fire hydrant could be installed on Main Street in the vicinity of the bridge. Such a dry hydrant would facilitate Fire Department operations by allowing drafting water from the pond and would provide an essentially unlimited supply of water for firefighting in the nearby church, the vacant mill, of any of the numerous occupied houses in the area. Presently there are no hydrants in this area. COST Approximately \$5,000 ; Walker Reservoir - Handicap Fishing Ramp COST \$90,000 ; Fox Hill Tower Restoration COST \$2,050,000 ; Rails to Trails -(Church Street) Parking lot paving COST \$20,000 ; Henry Park - (Maintenance Garage) Paving parking lot COST \$ 30,000; Community Gardens - Driveway paving COST \$ 50,000

Warren	1	\$3,500,000
New Municipal Office Building, \$3,500,00		
Washington	10	\$1,989,750
1 Reclaim & Repave Romford Road 2.3 mi. \$645,300 2 Reclaim & Repave River Road 1.5 mi. \$423,300 3 Reline steel culvert Shinar Mountain Road bridge \$104,700 4 Reline steel culvert Walker Brook Road bridge \$169,750 5 Replace undersized box culvert(flood control)& redo roadway approach \$435,000 6 Refurbish Town Hall concrete steps \$12,500 7 Replace Police Station plaster ceiling(collapsed from water damage) \$2,900 8 Repoint brickwork Police Station \$8,800 9 Install Emergency Power Generator Highway Dept. Garage Complex \$21,500 10 Install drainage Washington Primary School(eliminate basement flooding) \$166,000		
Waterbury	40	\$18,606,990
Prospect St. Ramp Garage Demolition 1,000,000 Fencing/Safety Repairs - \$175,000 Buckingham Ramp Garage Elevator Door Operators Replacement \$35,000 Parking Garage Safety and Improvements \$319,590 Chase Building Entry \$53,900 Traffic Signal Pre-emption Eqmt Replacement \$210,000 Traffic Signal Redesign and Installation - Cooke Street @ Moran Street \$210,000 Traffic Signal LED Replacement \$150,000 Bristol Street Construction \$800,000 Waterville Street Reconstruction \$1,461,000 St. Jean Street Improvements \$800,000 Hull Street - Thru Road Construction \$210,000 Farrington Ave.- Thru Road Construction \$265,000 North Walnut/Mario St. - Phase II \$300,000 Industry Lane -Storm Water Construction \$550,000 Maybury Circle - Storm Water Construction \$30,000 Tremont St. - Storm Water Construction \$100,000 Lakewood Park Pavillion Roof Repairs \$100,000 Fulton Park Playground Improvements \$50,000 Washington Park Rec Ctr-Window Replacement \$75,000 Waterville Park Playground \$250,000 Chase Park - Playgrounds \$450,000 Plank Road Parking Lot at Seven Angels \$322,500 Berkley Park - Design & Construction \$755,000 Bucks Hill Park - Design & Construction \$1,100,000 Chase Park Rec Center - Gym Floor \$50,000 City Mills Basketball Courts \$85,000 City Mills Lighting Design & Construction \$200,000 City Mills Softball & Cricket Athletic Field Conctruction \$300,000 Coe Park - Design & Construction \$550,000 Curtin Park Tennis Courts \$100,000 Fulton Park Pool - Design & Construction 1,000,000 Fulton Park - Walking Trails \$50,000 Fulton Park Tennis Courts/Lighting \$600,000 Hopeville Park - Design & Construction \$900,000 Huntingdon Park - Design & Construction 2,525,000 Lakewood Park - Design & Construction \$1,870,000 MLK Park Improvements \$235,000 Waterville Park Fields-Design&Construction 220,000 Waterville Park Tennis Courts \$150,000		
Waterford	12	\$79,720,000
New Great Neck Elementary School: \$27 Million High School: \$46 Million Water Main Replacement, Pleasure Beach, \$1 Million Sewers, Waterford Town Beach: \$200,000 Soil Remediation, Municipal Complex: \$300,000 Municipal complex renovations: \$1 Million Route 32, Lathrop and Maple Rd intersection: \$500,000 Harrison Landing Sewers: \$2,400,000 Jordan Fire House, Structural Repairs: \$500,000 Playgrounds: \$70,000 Douglas Lane Reconstruction: \$250,000 Old Mill Bridge Replacement: \$500,000		
West Hartford		\$9,500,000
500,000, Mt Rd - Albany Ave, 5,000,000, arterial street improvements, 2,000,000 widening sidewalks along arterials, 1,000,000, troutbrook trail complete remaining sections, 1,000,000, improve storm water sewer system		
West Haven	4	\$66,100,000
Spring street&Front ave. culverts @ \$2,700,000 West Spring street culvert @ \$ 600,000 Prospect Beach groins & Beach nourishment @ \$800,000;water pollution plant upgrade@\$62,000,000		

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Weston	20	\$4,394,866
Library, new roof, \$250,000, Dispatch Center, new roof, \$25,000, Pumphouse, new roof and insulation, \$22,000, Elementary School, replace exterior doors, repave parking lots, install chain link fencing, conduct masonry repairs and replace boilers, \$408,000, Middle School, new roof, replace boilers, install new hardware on doors, replace exterior doors, \$2,839,066, Intermediate School, install exhaust fans, install emergency light fixtures, \$28,000, High School, install classroom A/C, conduct masonry repairs, replace boilers, construct booster barn and bleachers, \$802,800, Bus Garage, replace septic system, \$20,000.		
Westport	6	\$7,282,000
State project # 158-187 North Avenue Bridge Deck Replacement; Budget est:\$997K; Replacement of existing bridge deck and placement of scour protection; Longshore Club Park golf halfway house - \$200,000 Levitt Pavilion for the Performing Arts new stage/performance area - \$5M Animal Shelter, preliminary design fee \$35,000; est cost \$75K-\$1M EMS garage expansion \$50K		
Wethersfield	10	\$4,175,000
Silas Deane Streetscape- Phase 2 Intersection with Church Street (\$ 675,000) Completion of Phase 2 of master planned streetscape improvements including sidewalks, ornamental lighting, landscaped parking lot buffers, fencing, stonewalls, street trees, and patterned crosswalks. Preserve America Projects & Way-finding signs (\$500,000) Implementation of the recommendations from the Preserve America program Historic Wethersfield master Plan including roadway intersection safety improvements, traffic calming features, lighting, landscaping and way finding signage along arterial and collector routes throughout town for tourism development. Streetlights on Main Street (\$200,000) Completion of Phase 2 of Main Street improvements including the extension of brick paver sidewalks, ornamental lighting and relocation of utility wiring underground in Historic Wethersfield. Marsh Street Gateway (\$200,000) Completion of the gateway to Historic Wethersfield, work includes wood guiderail, planted islands, pavement removal, canopy tree planting, and way finding signage. Silas Deane Gateway Entrance from Hartford- (\$ 500,000) Completion of the gateway to north Wethersfield form the Capital City, work includes granite curbing, ornamental lighting, guiderail, planted islands, pavement removal, canopy tree planting, and way-finding signage. Reconstruction of Goff Road "€" (\$600,000) Roadway reconstruction and installation of storm drainage improvements of collector roadway between Nott Street and Wells Road (SR 175). Silas Deane Streetscape- Phase 3 Intersections with Cumberland Ave., Nott Street, Wells Road, Maple Street and Town Line (\$ 1,500,000) Completion of Phase 3 of master planned streetscape improvements including sidewalks, ornamental lighting, landscaped parking lot buffers, fencing, stonewalls, street trees, and patterned crosswalks.		
Willington	6	\$2,700,000
Village Hill Road drainage and pavement reconstruction, \$400,000, [calculations and design complete; most drafting complete; needs final drafting, notes and permit applications to planning and wetlands.] Schofield Road drainage and pavement reconstruction, \$400,000, [calculations and design complete; needs drafting notes and permit applications to planning and wetlands.] River Road recreation area/phase 2 to phase 6 construction, \$400,000, [design complete; project approved.] Moose Meadow Road realignment, \$300,000-\$500,000, [surveying and base plan complete; needs final layout and applications to planning and wetlands. Note: this project can be expanded beyond its original location due to the numerous horizontal and vertical alignment problems in the area.] Battye Road traffic flow and drainage improvements, \$500,000+ [needs surveying, full design and permit applications.] Kechkes Road bridge reconstruction, \$300,000-\$500,000+, [while this project is certainly eligible for funding, State and Federal funds typically carry numerous stipulations, guidelines and design requirements that could carry the cost well over a million dollars.]		
Windham	7	\$5,420,000
Replacement of sidewalks north side of State Routes 66 and 14, Main Street, from Pine Street to Fire School House Lane. Distance 2,800 linear feet. Cost to replace \$280,000. Replacement of sidewalks State Route 289, Mountain Street, From Bridge Street to Hayden Street. Distance 2,600 linear feet, Cost to replace \$260,000 replacement of deteriorated sections of sidewalks on State Route 32, Main Street, from High Street to Mansfield Ave. Distance 2,000 linear feet. Cost to replace \$200,000 solar Panels on Library = \$ 360,000 solar Panels on Kramer = \$1,220,000 Solar Panels on Police/Fire= \$1,520,000 Solar Panels on Town Hall = \$ 580,000 Plus residual expenses of about \$1 mil		

Windsor			<b>\$9,509,000</b>
770,000, reconstruct 1900 ft of lang road and components, 3,160,000, Day Hill Road pavement rehab, 244,000, replace sidewalks on town green, 649,000, ikepath from east barber st to hartford city line, 750,000, day hill road sidewalk installation, 806,000, sidewalks on pigeon hill rd and lamberton rd, 2,650,000, 6 miles of sidewalk - safe routes to schools, 480,000, sidewalk replacement through out town,			
Windsor Locks	2		<b>\$3,350,000</b>
Improvement of Route 20/75 intersection \$3,000,000 Canal Walking and Bikeway Trail roadway repair/improvements \$350,000			
Winstead	2		<b>\$5,285,500</b>
Phase 1: Holabird Avenue Bridge over Still River, \$2,370,000, Phase 2: Holabird Avenue Road reconstruction, \$2,915,000			
Woodbury	4		<b>\$3,695,500</b>
2 roads; 1 dam; 1 old municipal building; parks & recreation tennis courts; public works facility - road and site work. Brushy Hill Road drainage, widening, leveling - \$490,000 Peter Road & Route 47, drainage off hill - \$390,000 Pond Valley dam/road to sub-division, leaking dam - \$190,000 Repair, paint, and retrofit old building - est \$125,000 Build new road, salt shed, and public works garage - est. \$2,500,000			
Woodstock	2		<b>\$3,350,000</b>
Road Reconstruction - English Neighborhood Road - \$350,000 Remediation and Renovation of Highway Facility - \$3M			
<b>Total:</b>			<b>\$2,608,695,556</b>

# APPENDIX

## 1. Purpose of the Survey

The federal government is considering economic stimulus packages that would include direct funding to municipalities for infrastructure projects. In order to help us push for such direct assistance, we are interested in knowing whether you have projects that are "ready to go" but, because of a lack of funding, you are not able to move forward on.

Please include infrastructure projects that are "ready to go" for all the areas below that apply to your town:

- Aviation
- Bridges
- Dams
- Drinking Water
- Energy
- Hazardous Waste
- Navigable Waterways
- Parks and Recreation
- Rail
- Roads
- Schools
- Security
- Solid Waste
- Transit
- Wastewater

### \* 1. Please provide the following information:

Name and Position:

City/Town:

Email Address:

Phone Number:

### \* 2. If your town had the money, how many infrastructure projects in total would be ready-to-go as of today?

### \* 3. Please list all projects one by one, addressing each area below:

(1.) Description of Project

(2.) What is the approximate cost

# CCM - CONNECTICUT'S STATEWIDE ASSOCIATION OF TOWNS AND CITIES



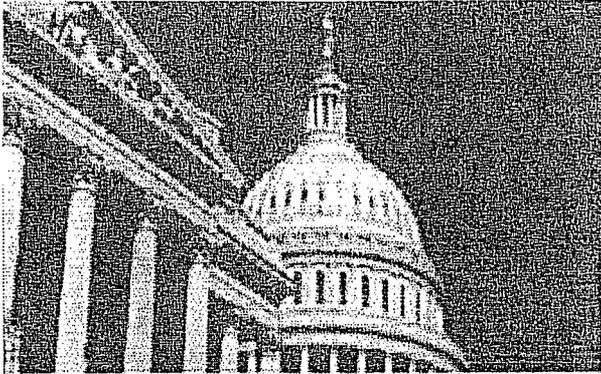
**T**he Connecticut Conference of Municipalities (CCM) is Connecticut's statewide association of towns and cities. CCM represents municipalities at the General Assembly, before the state executive branch and regulatory agencies, and in the courts. CCM provides member towns and cities with a wide array of other services, including management assistance, individualized inquiry service, assistance in municipal labor relations, technical assistance and training, policy development, research and analysis, publications, information programs, and service programs such as workers' compensation and liability-automobile-property insurance, risk management, and energy cost-containment. Federal representation is provided by CCM in conjunction with the national League of Cities. CCM was founded in 1966.

CCM is governed by a Board of Directors, elected by the member municipalities, with due consideration given to geographical representation, municipalities of different sizes, and a balance of political parties. Numerous committees of municipal officials participate in the development of CCM policy and programs. CCM has offices in New Haven (headquarters) and in Hartford.

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**THE VOICE OF LOCAL GOVERNMENT**

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# FEDERAL ISSUES BULLETIN



Item #14

THE VOICE OF LOCAL GOVERNMENT

**CONNECTICUT CONFERENCE OF MUNICIPALITIES**

900 CHAPEL STREET, 9th FLOOR, NEW HAVEN, CT 06510-2807 PHONE (203) 498-3000 • FAX (203) 562-6314

**www.ccm-ct.org: Your source for local government management information on the Web**

December 10, 2008, No. 08-12

## Federal Earned Income Credit

Program Rewards Some Low-Income Workers With Significant Tax Refund

*Notify Your Community of Benefits*

Hundreds of millions of dollars are left on the table each year by people who are eligible for -- but fail to claim -- the federal Earned Income Credit (EIC). You can help promote a greater awareness of this benefit, thereby helping put money into the pockets of some of your neediest residents.

The EIC is a refundable federal tax credit for working individuals and families who have earned income under \$38,646. It reduces the amount of tax owed by such people, and it may result in them receiving a tax refund.

The EIC has several important purposes, including to: (1) reduce the tax burden on workers; (2) supplement their wages; and (3) make work more attractive than welfare.

The EIC is an economic development tool, not just for people but also for local economies. For example, the credit brought an estimated \$295 million into the Connecticut economy in 2007 (via 172,763 EIC returns). That money was spent in neighborhood stores and deposited at local banks, recirculating it throughout the region's economy.

### Who can get the EIC and how much is it worth?

- Families who are raising one child in their home and had a family income of less than \$33,995 in 2008 can get an EIC of up to \$2,917.
- Families who are raising more than one child in their home and had a family income of less than \$38,646 can receive up to \$4,824.
- Workers who are not raising children in their home but are between ages 25 and 64, and had an income in 2008 below \$12,880 can get an EIC of up to \$438.

### **Enclosed are the following additional information on the benefit:**

- Frequently asked questions about the EIC; and
- Flyer (in English and Spanish) which could be recopied and made available to various municipal department heads, the local chamber of commerce, local media, community groups, and constituents.

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Enclosures (3)

*This bulletin has been sent to all CCM-member mayors, first selectmen, town/city managers, and social services directors.*

## Getting the Word Out

*You can spread the word about this important program, and CCM can help.* We urge you to consider undertaking the following activities:

- **Publicize the sites in your community where residents may receive free assistance in filling out return forms.** CCM and the Connecticut Association for Human Services (CAHS, a statewide nonprofit organization working to end poverty, strengthen families, and reconnect communities through advocacy, outreach, and education) can provide you with a list of such places;
- **Create a one-stop center** where residents can have their taxes prepared. CCM and CAHS can provide you with assistance on this;
- **If you host a cable access program, highlight the EIC on your show.** CCM and CAHS can provide speakers, suggested questions and a recommended format for such program;
- **Focus on the EIC at a council or community meeting.** CCM can provide speakers, as well as material to distribute during such meeting;
- **Include an EIC envelope stuffer in paychecks, public assistance checks, bills and other mailings;** and
- **Write an article on the EIC in your local newspaper or newsletter.** CCM can provide you with assistance on this.

## Other Resources

### NLC's Earned Income Credit Toolkit

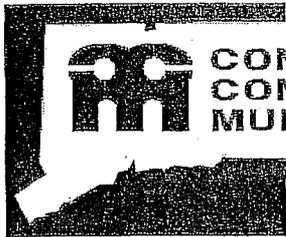
The National League of Cities' (NLC) publication, "Maximizing the Earned Income Tax Credit in Your Community," assists municipalities in devising ways to promote the federal Earned Income Credit (EIC). The toolkit may be downloaded at [www.nlc.org/IYEF/EITC/](http://www.nlc.org/IYEF/EITC/)

### Free Tax Assistance

Free tax preparation for low-income workers is available through Volunteer Income Tax Assistance (VITA), a program sponsored by the Internal Revenue Service (IRS). For more information on Connecticut's VITA program, call Jodonna Powell, IRS' Connecticut Territory Manager, at 860-756-4660 ([Jodonna.G.Powell@irs.gov](mailto:Jodonna.G.Powell@irs.gov)).

###

For more information on EIC, contact Maggie Adair of the Connecticut Association for Human Services (CAHS) at 860-951-2212 ([Madair@cahs.org](mailto:Madair@cahs.org)); or Ron Thomas of CCM at (203) 498-3000 ([rthomas@ccm-ct.org](mailto:rthomas@ccm-ct.org)).



## LEGISLATIVE PROPOSALS ADOPTED TO DATE

Below are legislative proposals approved by the Legislative Committee for inclusion in CCM's 2009 State Legislative Program. They are grouped according to the CCM issue-area committee in which they originated.

### Children Youth and Families

1. Initiate a streamlining system to *expedite the approval and distribution process for all state grants.*

### Labor Relations

1. *Amend the State's prevailing wage rate law [CGS 31-53(g)] by (a) increasing the thresholds for both new and renovation construction projects to \$1 million, (b) indexing the thresholds for inflation thereafter, and (c) implementing a prevailing wage law exemption for local renovation projects related to the installation of alternative sources of energy. The prevailing wage thresholds that trigger the mandate have not been adjusted in Connecticut since 1991. Prior to 1991, state legislators adjusted these thresholds on a six-year schedule.*
2. *Modify state-mandated compulsory binding arbitration laws under the Municipal Employee Relations Act (MERA) and the Teacher Negotiation Act (TNA) by maintaining the power of local legislative bodies to reject arbitrated awards by a two-thirds vote, but provide that the contract goes back to negotiation in the event of such a rejection – instead of going to a second, final and binding arbitration panel. In sum, make the system governing municipalities the same as that for the State.*
3. *Amend the municipal employee collective bargaining statutes to clarify the statutory definition of "department head" for purposes of excluding such personnel from collective bargaining. Specifically, (a) amend section 7-467(4) so that the definition of a Department head will include an employee who heads any department in a municipal organization, has substantial supervisory control of a permanent nature over the municipal employees, and is accountable to the board of selectmen of a town, city or borough not having a charter or special act form of government or to the chief executive officer of any other town, city or borough directly or through a superior within the municipal organization, and (b) amend section 7-467(5) to delete "major" and simply define "department" as "any functional division in a municipal organization which shall include identified departments and divisions within a department notwithstanding the provisions of any charter or special act to the contrary."*

Current law uses the vague term “major” which allows for some municipal department heads (managers), such as town assessors, public works directors, or planning and zoning directors, to also join collective bargaining units.

### **Land Use, Housing And Community Development**

1. Improve and clarify the method of communication between local and regional officials and state agencies regarding *changes to the state's Plan of Conservation and Development*. If the plan is going to be strictly enforced by the state, local and regional officials should be given the opportunity to work with state agencies in a more structured way on the plan. The plan should have a bottom-top, rather than a top-bottom approach.
2. Create a *Land Use Court*, similar to those of housing and domestic violence, to more efficiently adjudicate zoning and other related disputes.
3. Curb blight and encourage community development by standardizing the *definition of blight*, while providing municipalities the tools with which to handle the issue of blight most appropriately and effectively. Disputes regarding blight would be overseen by the new Land Use Court.

### **Municipal Law, Liability & Insurance**

1. *Revise PA 08-03 of the June 2008 Special Session, which requires public agencies to post minutes and notice of special meetings on their websites*, to (1) extend the implementation date of the requirements; (2) provide greater clarity on definition of “public agency” and “if available”; (3) extend the deadline for actual posting on the website to 14 days after minutes have been approved; (4) clarify retention time on web site; (5) provide protection for municipal officials if, due to technical difficulties, certain items are not able to be posted within the timeframe allowed; and (6) extend the applicability of these requirements to the General Assembly.

### **Public Health & Human Services**

1. Improve the *provision of local public health services to private schools* by modifying the formula for state reimbursement to:
  - a) by clarifying the definitions in C.G.S 10-217a to (i) specify student eligibility, and (ii) what level of service should be provided -- without expanding services provided by municipalities, but rather to allow the services that are currently provided to continue at a level of good quality.
2. Relieve municipalities from the responsibility to *collect and store the possessions of evicted tenants*.

### **Public Safety, Homeland Security & Code Enforcement**

1. *Repeal the section of Public Act 07-04 which mandates local police departments treat 16- and 17-year olds as juveniles (effective January 1, 2010)*. This new, unfunded state mandate -- during times of state-local budget crises -- will result in an estimated \$80 million in new

costs to local governments for updated facilities, training, operational and investigative requirements.

2. *Enable towns to make roadways safer by allowing municipal police departments the local option to utilize photographic enforcement of red light violations.* To accomplish this, amend CGS 14-107 to include traffic control signals (14-299) to the list of registered owner - presumed operator violations.
3. *Repeal the statute that requires one union for all uniformed employees of municipal police departments and municipal fire departments – and allow municipalities, by local option, the preference to form distinct unions.* Present law requires rank and file employees and supervisors to be in the same union.

### **Taxes & Finance**

1. *Amend C.G.S. § 12-80a, which allows the State to assess the personal property of telecommunications companies by (i) establishing a minimum residual depreciation value of 20% for the personal property of wireless telecommunications companies, and (ii) basing property tax payments on local mill rates, rather than a state uniform rate.*

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## LEGISLATIVE PROPOSALS TO SUPPORT AS OPPORTUNITIES ARISE

Below are legislative proposals for CCM to support as opportunities arise. They are grouped according to the CCM issue-area committee in which they originated.

### Children, Youth and Families

1. Establish a state earned income tax credit to assist low-income working families. The credit allocates money from the state to families based on a household's personal income tax.

### Education

1. Ensure cost-of-living increases in ECS by tying the foundation level to a measurable economic indicator, such as the Consumer Price Index.
2. Reinstate funding for the Early Reading Success Program.

### Environmental Management

1. Expanding the Bottle Bill to include water bottles, as long as the escheats are disbursed to municipalities to help offset loss of recycling revenue.
2. Exclude environmentally sensitive areas from the affordable housing land use appeals process.

### Labor Relations

1. Revise the fee schedule for filing grievances to \$100 per grievance. The current filing fee, \$25, has not been modified since 1979.
2. Establish contract deadlines for municipal bargaining similar to the deadline structures used by the State Department of Education.

### Land Use, Housing And Community Development

1. Amend CGS 8-12a to eliminate the provisions allowing treble damages against a zoning enforcement officer who issues a citation if the court finds that such citation was issued frivolously or without probable cause.

## **Public Health & Human Services**

1. Work with like-advocacy groups to establish reform among various state agencies, (i.e. DPH, DSS, and DOE) in the state-local contracting process. Specifically, bolster accountability and efficiency by establishing deadlines for specific annual contracts to be returned to local governments from the state.
2. Ensure local governmental public health representation at the state level by establishing a statewide Department of Public Health Coordinating Council for the purposes of advising: (1) application and distribution of federal or state funds for public health (2) planning, design, implementation and coordination of state-wide public health systems; (3) assessing the state's overall public health preparedness, policies and communications; (4) the recommendation of strategies to improve public health policies, but not limited to, training and exercises, volunteer management, communications and use of technology, intelligence gathering, compilation and dissemination, the development, coordination and implementation of state and federally required health plans, and the assessment of the state's use of regional management structures; and (5) strengthening consultation, planning, cooperation and communication among federal, state and local governments. (This proposal will be proposed by the CT Association of Directors of Health)

## **Public Safety, Homeland Security & Code Enforcement**

1. *Continue to support regional collaboration among all emergency service disciplines* by providing incentives to regionalize and consolidate local resources, such as emergency dispatch centers. Furthermore, conduct demonstration projects by the E-911 Commission to create wide area network Public Answering Safety Points (PASP) between local police dispatch and regional fire dispatch – thus, enable the consolidation of various PSAPs.
2. *Strengthen state consumer protection statutes and make communities safer* by requiring the notification, prior to sale of storable swimming pools, that provisions of the State Building Code apply equally to both storable (inflatable) and fix-structured swimming pools (i.e. fence, alarm, and electrical requirements).
3. *Increase the Emergency 9-1-1 (E-911) surcharge* to help support the continued development and administration of the E-911 system.

## **Taxes & Finance**

1. Clarification on property tax assessment practices for approved, but not yet constructed, lots – where the only frontage available would be on an approved but not yet constructed road. There is no pro-rata assessment provisions for approved, but not developed lots along unbuilt roads.
2. Enhancing local ability to enforce the collection of personal property taxes.

## **Working Farms**

1. Efforts spearheaded by the Connecticut Farm Bureau to ensure dairy farm survival.

December 8, 2008

TO: CCM Legislative Committee

FROM: Gian-Carl Casa, Director of Public Policy and Advocacy  
Ron Thomas, Manager of State and Federal Relations

RE: **State Legislative Funding Proposals –Recommendations**

CCM's Board of Directors acts as a subcommittee of the Legislative Committee to review all proposals that would require state funding, and recommends to the Legislative Committee the funding proposals to be included in the annual state legislative action program.

The proposals originate in CCM's issue-area committees, and are listed in alphabetical order by committee (task forces are included at the end). In addition to the Committee recommendations listed here, included are funding recommendations from the Board of Directors' draft CCM priorities.

*Because of the State's dire economic situation, CCM's Board of Directors is only recommending inclusion of items that (a) concern major grant programs, (b) would at least "maintain" funding levels, or (c) are state-bond funded. All others are recommended for "support as opportunities arise".*

**A. State Funding Items Recommended by CCM Board of Directors for Inclusion**

1. Municipal Revenue Diversification: A Plan For Alternative Sources of Revenue
  - a. *Make permanent existing real estate conveyance tax rates.* These rates are scheduled to sunset on July 1, 2010. The legislature enacted the current rates in 2003, when state aid was dramatically reduced (the 2003 mid-years cuts have never been fully restored). At the time, municipalities required a new revenue stream to prevent severe cuts in local services or steep hikes in property taxes. This predicament is more real today than ever. Without this critical funding source, struggling local governments stand to lose approximately \$30-\$40 million in revenue.
  - b. *Enable municipalities or regions to levy the following, new local-option taxes:* (i) a local-option sales tax, (ii) hotel occupancy tax, and (iii) a land value tax (for distressed municipalities only).
  - c. *Modify the state boat grant to allocate 10% of annual boat registration fees to municipalities, and provide an additional percentage to host communities of state boating launch sites.* Boats have been exempt from property taxes since the 1960s and other reimbursement is just a small fraction of the tax loss.
  - d. *Allow councils of government to share in a portion of the state sales tax revenue to defray the cost of service provision.*

2. Protect *critical local-state investment areas* by at least maintaining levels of funding for the Town Aid Road grant, Small Town Economic Assistance Program (STEAP), Local Capital Improvement Program (LoCIP), Urban Action Program, Clean Water Funding, and School Construction.

3. *Fully fund the State's PILOT programs* for state-owned property, private college and hospital property, and manufacturing machinery and equipment. At a minimum, ensure that no municipalities receive less in PILOT grants than in the current fiscal year.

*[recommended by CCM Committee on Taxes and Finance]*

4. Maintain *state bonding commitments* for (a) the Clean Water Fund and the (b) Flood Erosion & Control Program. These needs continue despite a tight economy and capital projects such as these not only have environmental benefits, but they create jobs and support economic development.

*[recommended by CCM Committee on Environmental Management]*

5. Ensure *continued funding for vital farmland preservation and sustainability programs*, including but not limited to:

- a. Preservation of Development Rights Program - \$10m in bonding for each year of the new biennium;
- b. Farm Reinvestment Program - \$500k in bonding for each year of the new biennium;
- c. Environmental Assistance Program - \$2m in bonding for each year of the new biennium;

*[recommended by CCM Task Force on Working Farms]*

6. Revise PA 07-3 (*effective 07/01/09*), which makes *changes to the Magnet School Program* that will result in a significant loss of education dollars to local school districts, to achieve the desired outcome of greater choice without hampering existing education programs. Specifically:

- a. repeal the language that (i) reduces sending district ECS funding, by 50%, for students attending a magnet school and (ii) mandates non-participating districts allow students to attend a magnet school and pay tuition for such students; and,
- b. craft language that would provide incentives to municipalities to participate in school choice programs such as the Magnet Schools.

*[recommended by CCM Committee on Education]*

7. Increase the surcharge for 911 service, with revenues to be used to improve and maintain the system.

**B. State Funding Items Recommended for Inclusion by CCM Board of Directors as part of CCM's "draft" 2009 State Legislative Priorities**

1. Earmark Indian Gaming revenue for future property tax relief by dedicating any increase in revenue above expected FY 08-09 levels (\$387 million) to fully fund PILOT reimbursements and increase Pequot-Mohegan grants. Use the Rainy Day Fund for those grants if necessary in 2009-2011.
2. Continue progress towards increasing the State's share of K-12 public education to 50%, on average.
3. Identify a state revenue source where future growth will allow the State to phase-in state assumption of the fiscal and administrative responsibilities for special education.
4. Use federal stimulus allocations and state bond funding to make strategic investments in local infrastructure. Infrastructure investments have been proven to generate economic development.
5. Increase the staff of the State Office of Responsible Growth so that it can meet its potential for providing assistance to municipalities and better coordinate the actions of state agencies.

**C. State Funding Items Recommended by CCM Board of Directors for "Support as Opportunities Arise"**

1. Increase funding for *community-based chronic disease prevention campaigns and initiatives* by allocating up to 25% of the state tobacco settlement funds, or a minimum of \$25 million, to municipalities for governmental public health functions, including functions of non-profit health authorities that contract with municipalities.
2. Improve the *provision of local public health services to private schools* by modifying the formula for state reimbursement to:
  - a. restore full-funding for the following types of service; (i) school physicians, (ii) school nurses, and (iii) dental hygienists, and
  - b. by clarifying the definitions in C.G.S 10-217a to (i) specify student eligibility, and (ii) what level of service should be provided -- without expanding services provided by municipalities, but rather to allow the services that are currently provided to continue at a level of good quality.

*[recommended by CCM Committee on Public Health and Human Services]*

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3. Support *property tax relief for elderly homeowners* by:

- a. Expanding the number of residents eligible for the Elderly/Disabled Circuit Breaker program by increasing (1) the amount of credits allowed, and (2) the program's income eligibility thresholds (from the current \$28,800 for single persons and \$35,300 for married persons. *Source: OPM 1/07*). Note: (i) the amount of credits has not been increased since 1993, and (ii) currently, the income thresholds increase with an annual cost of living adjustment -- this recommendation is for an increase above-and-beyond the cost of living adjustment.

*[recommended by CCM Committee on Taxes and Finance]*

4. Reduce violence, substance abuse and other anti-social behavior in youths by increasing *funding for: after school and other youth development programs*.

*[recommended by CCM Task Force on Children, Youth and Families]*

5. Ensure *continued funding for vital farmland preservation and sustainability programs*, including but not limited to:
- a. CT Grown Program - \$15k in appropriations for each year of the new biennium; and,
  - b. Senior/WIC Farmer's Market Coupon Programs - \$600k in appropriations for each year of the new biennium.

*[recommended by CCM Task Force on Working Farms]*

## ## ##

If you have any questions, please contact us via email (Gian-Carl Casa: [gCasa@ccm-ct.org](mailto:gCasa@ccm-ct.org); Ron Thomas: [rthomas@ccm-ct.org](mailto:rthomas@ccm-ct.org)) or phone, 203-498-3000.



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**Executive Director and CEO:** James J. Finley, Jr.

December 29, 2008

Dean Jeremy Teitelbaum  
College of Liberal Arts and Sciences  
University of Connecticut  
215 Glenbrook Road, U-4098  
Storrs, Connecticut 06269-4098

RECD DEC 31

Dear Dean Teitelbaum:

I read with interest your letter to the editor published in today's Hartford Courant. The Connecticut Conference of Municipalities (CCM), the statewide association of towns and cities in our state, and CLAS are natural partners, and I suggest we formalize such a relationship.

The editorial your letter referenced was a response to University President Michael Hogan's keynote address at CCM's Annual Convention and Exposition in October, and the expressed desire of CCM and municipal officials to have a more formal partnership with UConn.

As a graduate of UConn, and having worked with our towns and cities for 30 years, I believe our two organizations can take the university-municipal partnership to a new level. Broadening your current internship program to place more MPA students in municipal governments and also within the professional policy development, research and advocacy staff of CCM could be a mutually beneficial first step.

Please let me know how we can proceed in this effort.

Congratulations on your appointment as Dean of CLAS.

Sincerely,

James J. Finley, Jr.  
Executive Director and CEO  
UConn '77

cc: Michael J. Hogan, President of UConn  
Elizabeth C. Paterson, President of CCM, Mayor of Mansfield

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the Chronicle, Willimantic, Conn., Saturday, January 3, 2009 3

# Budget referendum, downtown top list

CAITLIN M. DINEEN  
Chronicle Staff Writer

MANSFIELD — It was a year of continued progress and growth in Mansfield as town council members looked toward municipal growth and University of Connecticut students closed a chapter in recent university history.

Jan. 23, university students and closure after Anthony Alvin, 42, of 42 River St., Linden, N.Y., was sentenced to 37 months in jail and five years of probation for his role in the death of Conn student Carlee Wines. Alvin was the driver of the vehicle that struck Wines, leading to her death two days later.

Alvin, 19, of Manalapan, N.J., was walking to her dormitory Jan. 23, 2007 at approximately 2 a.m., when she was struck — and died from blunt force trauma — by Alvin's 2004 Nissan Armada.

Alvin was found guilty of negligent responsibility for a death, driving at an unreasonable speed, failure to yield to a pedestrian, failure to drive in proper lane, failure to drive in proper lane, tampering with physical evidence and possession of liquor by a minor.

Court records said Alvin and other passengers in the vehicle were taken to Michele Hall's — a former university student — room to sleep there, instead of going to police or assisting Wines.

According to the affidavit, at the time of the accident, Alvin said he did not want to go to police because he had been drinking that night. He was 18 at the time.

In addition to university students learning Alvin was sentenced, Hall, of Wantagh, N.Y., served six months in jail for her role in Wines' death.

Alvin was a passenger in the SUV, according to court records, and used Alvin to flee the scene

and did not contact police following the accident.

After closing one door, another door opened for university students as they did not fail to meet the expectations and debauchery that surrounds Spring Weekend.

This year's event resulted in the same alcohol-induced party frenzy that Mansfield residents have seen in the past.

However, this year's Spring Weekend concluded more peacefully than prior weekends, with 51 arrests being made compared to the 64 arrests in 2007.

Twenty of the 51 arrests were UConn students while 19 of the arrests made in 2007 were university students.

It was a busy year for Mansfield officials as they balanced town finances and tried to stimulate economic growth.

On June 24, Mansfield voters barely approved the town's \$43.7 million town/school budget with 1,169 votes in favor of the spending plan and 1,094 voters against the plan.

This was the first referendum conducted under the town's new charter.

Despite passing the budget in June, controversy surrounded signatures submitted to Mansfield's town clerk in May before the town even voted on any budget.

Before going to referendum, Mansfield held a town meeting for residents to vote and approve the budget.

However, a sheet of signatures submitted to repeal the budget were submitted before the meeting.

Officials deemed the signatures to be invalid. Eventually, the issue was resolved.

Council members and others involved in the Storrs Center plan continued to make headway on

the \$220 million project — a proposed social, shopping and living hub for Mansfield.

To help people understand more about the project a panel of experts and representatives of developer Leyland Alliance fielded questions from interested residents June 23.

The standing-room-only crowd was attentive and seemed to pit project supporters against project naysayers.

Despite several local towns — including Mansfield — feeling the tensions of the economic downturn, representatives from Leyland Alliance said the project should not be affected by the slowdown, citing its location in a booming college-town as an advantage for the project.

However, supporters of the project may have to wait even longer before a groundbreaking takes place.

According to Leyland Alliance Vice President Howard Kaufman, the project could spread from a five- to eight-year project to upward of a decade.

The project has been in discussion since early 2000.

In July, the Mansfield Community Center entered into a 13-month agreement with the owners of the Riverside Athletic Club, located on Main Street, in Willimantic, to offer members of RAC the opportunity to become members of the center and continue making their RAC payments as per the member's contract.

In addition to welcoming the new members, the center offered former RAC members a 50-percent discount for continued membership at the community center.

This decision stirred controversy among Mansfield residents and raised questions from town council members.

Council members were aware of

the agreement for RAC members to use the community center during the duration of their contract, however, council members were not aware the discount was being offered as well.

Mansfield Parks and Recreation Director Curt Vincente said the agreement was done in an effort to increase membership at the center and it was not unheard of for a health center to offer the discounts from time-to-time.

Vincente said the discount was a way to retain former RAC members once their contract expired.

According to Mansfield officials, they are aware the town is not in a financial safe-haven and hope 2009 will be a stable year for the town.

"I think that 2009 will be a very important year for the downtown project," said Deputy Mayor Gregory Haddad, adding the plan should move ahead with negotiations and agreements next year.

Haddad said his "biggest hope" would be the project getting to its ground-breaking phase.

As far as things he is dreading, Haddad said town officials are concerned about the upcoming budget season and working through potential cuts in funding from the state.

He said Mansfield gets 50 percent of the town's revenue from state funding, including education cost sharing dollars and payment-in-lieu-of-taxes money from the university.

"Anyone's going to be concerned with how the state is going to work out of the \$3 billion hole," said Haddad.

According to Haddad, he knows that once the state starts cutting funding — as Gov. M. Jodi Rell has said it is going to — towns across the state will feel the "ripple effect".

"Will it be a ripple or will it be a wave?" asked Haddad.



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## Health district honors three local groups

12/21

By SUSAN VOLOVSKI

Special to the Chronicle

MANSFIELD — The Eastern Highlands Health District recently presented awards to three local groups for their efforts to promote cardiovascular health.

The awards were present at the organization's semi-annual "Matters of the Heart Partnership" meeting in the Mansfield Community Center earlier this month.

Eastern Highlands Health District Director of Health Robert Miller presented the awards to Ashford School, VNA East of Mansfield and the Mansfield and Regional School District 19 boards of education.

This was the first time the organization gave out awards, but it plans to do so in upcoming years.

The awards were given in three categories of promoting cardio-

vascular health.

Programs honored were:

- Ashford School, which enforced a Trikke program in which students in second through eighth-grades get a work out from riding a Trikke, which utilizes all major muscle groups and develops cardiovascular fitness.

A Trikke is a tricycle-like, human-powered vehicle that utilizes a swaying movement for propulsion.

- VNA East in Mansfield provided blood pressure screening and blood cholesterol screening to senior citizens and informed them on how to reduce cardiovascular risks.

- The Mansfield and Region 19 school boards provided a wellness program to staff at all town and school work sites, which encouraged a discount to the Mansfield

Community Center, a walking program and healthy eating habits.

According to the district's education program coordinator, Ande Bloome, cardiovascular health is a serious concern that is linked to risk factors for other serious health issues.

"When promoting cardiovascular health, you are promoting other health issues such as the reduction of obesity, the reduction of diabetes and better nutrition," she said.

Bloome said cardiovascular exercise can even help prevent certain kinds of cancer.

The Eastern Highlands Health District serves the towns of Andover, Ashford, Bolton, Chaplin, Columbia, Coventry, Mansfield, Scotland, Tolland and Willington.

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**Letter to the Editor**

12/13

**Editor:**

In the Dec. 9, edition of *the Chronicle* Mansfield's director of finance was quoted as saying "the best time to buy land is when times are tough and the worst time to spend money is when times are tough." This statement would be OK if Mansfield was using land values that are concurrent with today's economic conditions. The land values they have presented are from appraisals that are years old and tax assessments that are more than four years old.

The council went ahead and authorized the purchase of three open space properties with money that did come from taxpayers. The finance director also said "you can move that money."

This means, at the council's discretion this \$450,000 could be used for things such as schools (there is a proposal to spend \$3.95 million on a new track for E.O. Smith), cover the shortfall the Community Center has every year, or pay for increased energy costs, ever-increasing health insurance costs, the bridge reconstruction projects or other employee benefits.

Instead the Mansfield taxpayer will still have to bear all these costs without the help of state funding, which is decreasing. I believe this is the wrong time to be buying luxury items.

**Mike Sikoski  
Storrs**

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nn., Friday, December 26, 2008 3

# Mansfield employees help local families

By CAITLIN M. DINEEN  
Chronicle Staff Writer

MANSFIELD — A boost in holiday cheer and giving at the Audrey P. Beck Municipal Building and among residents has resulted in more than 40 local families being "adopted," providing aid for them during the holidays.

Mansfield's Human Services Director Kevin Grunwald said he was surprised by the overwhelming response received when he asked town residents and organizations to help needy families.

"I think we're all certainly aware it is difficult economic times," said Grunwald.

According to Grunwald, the town usually takes gift lists or requests from town residents and people volunteer to purchase the requested gifts.

However, this year, residents and town employees "went all out" to help those in need. "It was a much larger scale," he said, adding last year about 20 families were assisted through the program.

Donors for this year's efforts included several different municipal departments, individual town hall employees, local churches and various groups from Mansfield schools.

A total of 31 organizations and groups contributed this year.

Kathy Ann Easley — a social worker in the human services department — said she was "truly amazed" by the "spirit of giving and generosity" that town employees displayed through their donations.

Easley helped organize the efforts made by town employees and groups to ensure this year's contributions were a success.

According to Easley, residents who received gifts, food or other donations were equally overwhelmed and appreciative. She said several recipients broke down in tears upon receiving their gifts.

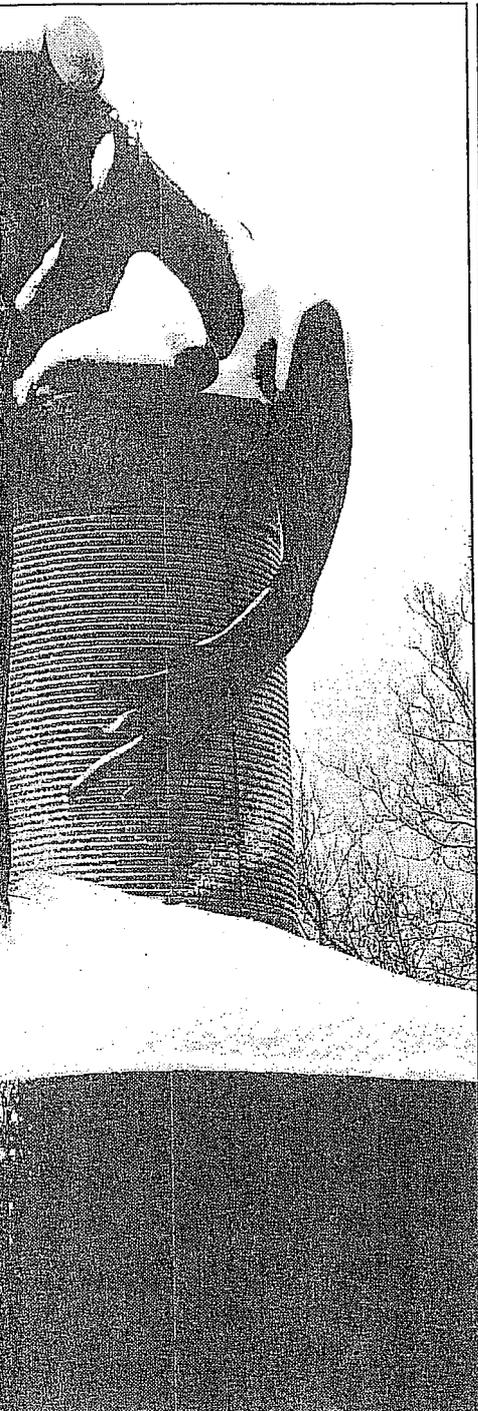
Grunwald said the amount of donations made and requested for shows that Mansfield is not immune to the troubles of an unstable economy. "I think people realized we do have families in this town who are hurting," he said.

This year, there was a surge in families seeking assistance, said Grunwald. Some of the families asking for help are those who have never asked for help before from the town. In addition to donated gifts, contributors to the Mansfield Holiday Fund successfully raised about \$11,000 to be dispersed to families as well.

Throughout the year, the town's Special Needs Fund provides assistance to needy families.

*To contribute to the Special Needs Fund, visit the human services office at the Audrey P. Beck Municipal Building at 4 South Eagleville Road in Storrs.*

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Al Malpa

# New bus stop

## WRTD expands service in Storrs

By CAITLIN M. DINEEN

Chronicle Staff Writer

STORRS — Area residents who utilize transportation offered by the Windham Regional Transit District will be able to rely on another bus stop, as a new “trial” stop has been added to the Storrs-Willimantic Bus route.

A collaboration between the Mansfield Public Works Department and WRTD has led to a new stop on Route 195 at the northern entrance of Clover Mill Road, near the Sam Tree granite countertop store.

The stop is both in the north and southbound lanes.

According to WRTD Director Rose Kurcinik, the stop should be running for at least two months for WRTD drivers and officials to determine if the route is beneficial and should be kept.

According to Mansfield Clerk of the Works Eric Ohlund, the stop is on a trial period and may be made permanent if the stop is busy enough.

“If it turns out it adjusts the schedule enough, they may reprint the schedule,” said Ohlund.

Ohlund said it took several months to arrange for the stop to be added at the request of area residents seeking an additional stop on Route 195 between the Mansfield General Store and the Altnaveigh Inn and Restaurant.

“It’s halfway on Spring Hill,” said Ohlund of the new stop’s location.

After clearing site lines of branches and getting permission from the Mansfield Traffic Authority to start creating the stop, the stop has been in operation since Dec. 15.

Ohlund said he is hoping the new stop will increase the number of Mansfield residents who use WRTD for transportation.

“We’re hoping it’ll be a good spot,” said Ohlund, adding the new stop should not cause traffic or any delays.

“We’re not dropping someone off in nothing,” he said. “It’s a comfortable stop.”

In addition to the Clover Mill Road stop, officials from the Mansfield Public Works Department said they are hoping to, eventually, create a trial stop in the westbound lane of Route 275 near the Mansfield Community Center.

At timeline for that stop opening is not set. For bus times and route schedules, log on to [www.wrtid.net](http://www.wrtid.net).

## Christmas

Christmas spirit in Willimantic, even the crossing bridge downtown.

Advertisement

one  
Christmas  
New Year!

Home



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Advisory Committee on Communication  
December 15, 2008

Mansfield Town Council  
4 S. Eagleville Rd.  
Storrs, CT 06268

Dear Council Members,

The Advisory Committee on Communications has asked me to share with you our initial conclusions regarding the broadcasting of Council meetings on cable television.

These broadcasts have been discussed at several of our meetings. We believe that these broadcasts are an exceptional step forward in expanding public awareness of town government.

The Committee understands that the broadcasts are the work of a dedicated volunteer, Ric Hossack, and we would like to thank him for his work, and for the improvement in broadcast quality he has achieved in the project.

To further improve the quality of the broadcast, we have one additional suggestion: remind all speakers regularly to use the microphones. Even if the broadcast doesn't pick up the feed from the microphone, the amplification provides sufficient sound for the camera to pick up the speaker's words. If speakers use the microphones, it will improve not only the audio portion of the broadcast, but also correct a long standing concern that the public present in the room has difficulty hearing the speaker.

Do you have any plans for sustaining this effort beyond the contributions of a single volunteer? Has any consideration been given to expanding the reach of these broadcasts beyond cable subscribers? Just within our small committee there are three members who don't subscribe to cable.

Again, thank you and Mr. Hossack for this important effort.

For the Advisory Committee  
on Communications



Toni Moran, Chair

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APPROVED 11/3/08

Mansfield Communications Advisory Committee Mission Statement

Our mission is to promote successful communications which will facilitate good governance in Mansfield.

Governance refers to the way the Town manages and governs itself. Governance requires a dialogue among Mansfield town government, departments, Town Council, committees, citizens and community organizations. Effective communications is the timely and ongoing activity of transferring information and ideas back and forth among all parties, using a variety of available communications channels.

APPROVED 11/3/08

Mansfield Communications Advisory Committee Values Statement

"We encourage, engage and empower."

PROPOSED 12/15/08

Mansfield Communications Advisory Committee Goals

**1. Identify education opportunities, and propose improvements in making town government operations more understandable to citizens**

**Objectives:**

- Identify current level of knowledge of the governance process
- Identify gaps in knowledge and educational opportunities
- Propose instruction (curricula) to citizens and employees
- Review and comment on Town Budget documentation
- Review and comment on referendum process regarding communications

**2. Identify communications methods and propose best practices**

**Objectives:**

- Determine current channels, that is modes, of communication used
- Evaluate effectiveness of current channel use
- Identify opportunities to improve communications effectiveness by altering the mix and use of channels through which we communicate
- Propose best practices for each channel to maximize effectiveness

### **3. Evaluate and optimize communications efforts and effectiveness**

#### **Objectives:**

- Identify ways to evaluate effectiveness of communications efforts
- Identify data points, that is measurable points of information
- Prioritize data points to collect for evaluation
- Identify baseline evaluation methods
- Execute baseline survey(s)
- Recommend opportunities for improvement

### **4. Review (create) communications strategies for the Town**

#### **Objectives:**

- Draft and adopt mission statement
- Confirm proposed goals and objectives are clearly understood
- Research comparable towns
- Propose Town-wide communications strategy
- Propose communication policies and procedures

### **List of Communications Channels to Review (including, but not limited to)**

- Interpersonal / word-of-mouth / face-to-face
- Television
- Radio
- Telephonic
  - automated messages
- Web
- Bulletin Boards
  - Town properties
  - Village posts
    - Architecturally updated for 21st Century
- News
  - Newspapers
  - News Letters
  - "Broadcaster," etc.
- Wikis
- Blogs
- Signage
  - Static bijou-type
  - dynamic event driven
- Video

TC Comm

Connecticut Water Company  
93 West Main Street  
Clinton, CT 06413-1600

Office: 860.669.8636  
Fax: 860.669.9326  
Customer Service: 800.286.5700



Item #26

November 17, 2008

Mr. Matthew Hart  
Town Manager  
Town of Mansfield  
Audrey P. Beck Municipal Building  
4 South Eagleville Road  
Mansfield, CT 06268

REC'D NOV 19

Dear Mr. Hart:

Enclosed is the fall issue of Connecticut Water's *In Your Community* newsletter. This issue includes information about various partnerships we have formed to better serve our communities and customers. You may be interested to read about our efforts to replace aging infrastructure around the state, as well as our application to purchase the Ellington Acres Company.

There is also news about our successful unwanted medication collection event *Rx for Safe Disposal*, our involvement in a mutual aid network for Connecticut Water utilities and our plans to interconnect our Collinsville Water System with the Avon Water Company.

In addition to the newsletter, I have enclosed the most recent issue of the customer bill insert, *Dialogue*. All of our customers will receive this with their next bill, so we wanted you to have it in case you get any questions or feedback.

I hope you find the information useful as we work to find ways to enhance communications with you and identify ways we can better work together. You should be aware that our local management team, as well as our public affairs staff, are available should you have any questions or want to meet on any matters pertaining to the company or water service in your community.

As a way to improve communication with you, please consider sending your e-mail address to us at [publicaffairs@ctwater.com](mailto:publicaffairs@ctwater.com). This will help us provide you with more timely information about the company on an ongoing basis. If you would prefer to receive our *In Your Community* newsletter and the bill inserts that way, please just let us know.

Thank you for your interest and, as always, please call me if you have any questions about the enclosed material, or if you concerns or questions about any issue.

Sincerely,

John J. Keefe Jr.  
Manager, Service Delivery  
North East Region  
jkeefe@ctwater.com  
1-800-428-3985, ext. 3335

## The Strength of Partnerships



At Connecticut Water, we believe in fostering relationships that improve the quality of life within the communities we serve. As you read this edition of *In Your Community*, you will see examples of how we work in partnership with others to benefit our customers and the community at large.

We recently joined CtWARN, the first mutual aid network for water and wastewater utilities in the state. Connecticut Water also filed an application to purchase the Ellington Acres Company which will improve service and save money for customers of both companies. And in Avon, a water purchase agreement with the Avon Water Company would increase water supply and fire flows for both companies. By working with other water utilities, we are creating mutually beneficial relationships that help customers create sustainable solutions that protect the environment.

In a unique partnership with CVS/pharmacy, the Department of Consumer Protection and various environmental organizations, we helped remove and properly dispose of more than 200 gallons of expired or unwanted medications from about 30 households. Working together with these organizations was instrumental to making this day a success.

Whether it's helping you with a water issue or helping with a community project or event, we are committed to strengthening our partnership with you. If you ever have any questions or concerns, please call a member of the management team at your local Connecticut Water office or contact me at 1-800-286-5700 or e-mail us at [info@ctwater.com](mailto:info@ctwater.com).

Regards,

Eric W. Thornburg  
President and CEO

## Connecticut Water joins CtWARN Mutual aid network created for state water utilities



**CtWARN** Connecticut's Water/Wastewater Agency Response Network

You've probably heard of electric utilities having formal agreements to assist each other after hurricanes and other natural disasters. Now there's a state Water/Wastewater Agency Response Network called **CtWARN**. The network was created to enable water and wastewater systems in Connecticut to receive mutual aid and assistance to restore water facilities during a crisis or extreme emergency.

Connecticut Water recently joined the voluntary network which is available to all public and private water and wastewater systems throughout the state. Membership is free and participation during an emergency is voluntary, so a utility can decide at the time of an emergency if they have the resources available to assist others.



Connecticut Water employees could provide emergency assistance to other state water utilities through the CtWARN mutual aid network

### How it works

During an emergency, member utilities can see what resources and equipment are available to them by accessing a database of member utilities. Al Braig, Connecticut Water's Utility Technical Services manager represented Connecticut Water on the CtWARN Steering Committee to make sure the program was successfully launched in Connecticut. Last year he attended a conference in Ohio, where representatives from Florida, California and Texas presented their WARN programs.

"The WARN program is a national effort of the Department of Homeland Security and the Federal Environmental Protection Agency," he said. "Although the program is currently focused on Connecticut, its ultimate goal is to create a regional assistance group from surrounding states that have WARN programs."

**CtWARN** currently has about a dozen members. One advantage that Connecticut Water has over some of the other member utilities is that we are spread out in different areas of the state. "If we had a hurricane hit the Shoreline, we could get help from our other locations that may not have been hit as hard," said Braig. "Some of the other **CtWARN** members are much smaller systems with limited resources."

# Process to replace aging infrastructure under way

Connecticut Water has accelerated its efforts to replace aging infrastructure to improve water quality and service for our customers. As water pipes and facilities age, it is important for water companies to continue to invest in their replacement to help save precious water resources by minimizing distribution system breaks and leaks. Infrastructure projects are planned in communities throughout our service area and include:

- replacement of distribution system mains, valves, services, meters and hydrants that have either reached the end of their useful life, are worn out or in deteriorated condition, that are or will be contributing to unacceptable levels of unaccounted for water, or negatively impacting water quality or reliability of service;

- main cleaning and relining projects;

- relocation of facilities as a result of government actions, which are not otherwise eligible for reimbursement; and

- purchase of leak detection equipment or installation of production meters, and pressure reducing valves.

Costs for eligible infrastructure improvement/replacement projects could be included under a new customer surcharge called the Water Infrastructure and Conservation Adjustment (WICA). This could be added to customers' bills on a semi-annual basis, after approved by the DPUC.

To date, Connecticut Water has invested approximately \$5 million in main replacements projects in 2008.

Projects completed include:		
Chester	Goose Hill Road	\$744,000
Madison	Railroad Avenue	\$269,000
Ellington	Butcher Road, Ellington Avenue & Mountain Street	\$1.1M (\$700k WICA)
Mainfield	Third Street Extension	\$132,000

Projects in progress include:		
Mainfield	Wauregan Village – Phase II	\$270,000
Naugatuck	Elm Street	\$520,000
Rockville	High Street, Vernon Avenue	\$475,000
Vernon	Hale Street Extension	\$475,000
Enfield	Burns Avenue	\$125,000
Griswold	Juniper Lane	\$280,000
Westbrook	Old Kelsey Point	\$320,000

One of the key criteria in the project prioritization is the coordination with state or local road projects. We look forward to continuing the dialogue with local officials about various projects and how we can best coordinate our work to save money and minimize the impacts on the community and residents.

Please feel free to contact Dan Lesnieski, the company's Infrastructure Rehabilitation manager, at 1-800-428-3985 Ext. 334.

# Connecticut Water files application to purchase Ellington Acres Company

Connecticut Water (CWC) is seeking its second acquisition this year with the signing of an agreement this summer to purchase the Ellington Acres Company (EAC), a regulated water utility that provides water service to approximately 750 customers, or approximately 2,300 people in the town of Ellington, Connecticut. In January 2008, Connecticut Water completed the acquisition of the Eastern Operations of Birmingham Utilities, which serves more than 2,300 customers.

Connecticut Water serves more than 36,000 customers in Ellington and its surrounding towns in northern Connecticut and its water system is in close proximity to that of EAC. "By interconnecting the Ellington Acres and Connecticut Water systems, we can avoid significant capital expenditures for both companies that in the long-term will keep rates lower for customers," said Eric W. Thornburg, Connecticut Water president and CEO. "This regional approach to long-term water system planning is more sustainable and is in the best interest of Connecticut Water and Ellington Acres customers."

Public hearings were convened by the DPUC in October, and a final decision is expected by the end of the year.

## Benefits of the purchase:

- ❑ The EAC and CWC water systems will be interconnected which will result in a number of operational benefits, improved service, and reduced capital investment requirements for both companies.
- ❑ CWC avoids capital investments totaling \$2.24 million, including a portion of a needed transmission line to interconnect its Somers and Western systems, improving reliability and fire protection
- ❑ EAC will avoid capital investments totaling \$1.5 million; including a new water treatment plant and tank which would result in a substantial rate increase for EAC customers should the merger not take place.
- ❑ Fire flows will improve by 60 percent in Ellington Acres and more than double for CWC's Somers system.
- ❑ EAC customers, once interconnected, will receive fluoridated water, a significant benefit for families with young children.

# Connecticut Water and Avon Water

## Sign agreement to interconnect water systems

Contingent upon state agency permit approvals

Connecticut Water Company and the Avon Water Company have entered into a water purchase and sale agreement which would enable Connecticut Water to purchase up to 1 million gallons of water per day from Avon Water. This would supplement the water supply that currently serves Connecticut Water's Collinsville water system customers in the town of Canton and a portion of Avon and Farmington.

Francis P. O'Neill, Connecticut Water's vice president, Service Delivery, said the interconnection of the two systems is mutually beneficial. "By integrating the two water systems, we can more than double the water supply that's available to our Collinsville customers to meet peak demands," he said. "And the interconnection provides a more sustainable water supply solution that allows both companies to meet customers' needs while maintaining and protecting our water resources." In an emergency, Avon Water would be able to enhance its fire protection by withdrawing water from Connecticut Water's Appleberry Hill storage tank.

The agreement requires the companies to split the cost of the construction of a water pit which is needed to measure the amount of water being delivered between the two systems. A new pumping station also must be constructed to move water across Avon's water system to Connecticut Water's system, with Connecticut Water contributing up to \$500,000 toward that project.

In addition to constructing the necessary infrastructure, regulatory agency approvals need to be obtained, including a sale of excess water permit from the Department of Public Health and a diversion permit from the Department of Environmental Protection.

## Rx for safe disposal event a success

More than 200 gallons collected from about 130 people

### Rx for safe disposal

Connecticut Water's Rx for safe disposal event collected 205 gallons of unwanted medication from about 130 individuals who attended

it on Saturday, September 20. Held in cooperation with CVS/pharmacy and the State Department of Consumer Protection, with help from the Connecticut River Estuary Regional Planning Agency, Tidewater Institute, Connecticut River Watershed Council, Rivers Alliance and the Farmington River Watershed Association, **Rx for safe disposal** was free and open to customers and residents of Connecticut Water's 54 service towns, as well as residents in those towns where the company's watersheds and water supplies are located.

"We are pleased that so many people took advantage of the opportunity to properly dispose of their unwanted medication at Connecticut Water's first medication collection event," said Cindy Gaudino, Connecticut Water's manager of Source Protection and Real Estate. "We wanted to give customers and residents in our service towns an environmentally sound way to dispose of these products."

Those who dropped off their unwanted medication were able to stay in their cars and hand the medication to a volunteer, who would then bring it to a CVS pharmacist to be checked, sorted and put in containment drums for proper disposal. Participants brought various items, with some dating back to the 1970s, demonstrating the need to provide residents with an option for disposal.

While there is a very low risk of the presence of pharmaceuticals in public drinking water in Connecticut due to unique laws in this state that prohibit public drinking water supply sources from being located downstream of waste discharges, the company held the event to ensure customers had a way to properly dispose of these products in their homes.

"Based on the response to **Rx for safe disposal** in the Shoreline region, we are considering hosting a second medication disposal event in the future at a different company location," said Maureen Westbrook, vice president of Customer and Regulatory Affairs. "We believe this is a practical, meaningful response to the public's concerns about the potential impacts of disposal of pharmaceutical products."

Although it was not a requirement, Connecticut Water performed tests at two of its water treatment plants in April 2008, to determine if any pharmaceutically active compounds were present in the drinking water delivered to customers. The company tested for 67 parameters and none of the compounds were detected at either treatment plant. These results, coupled with the 120 parameters routinely tested for, confirm the quality of the treatment and drinking water provided by Connecticut Water to its customers.



## Meet our Customer Service Team

Connecticut Water's team of Customer Service professionals at our Central Call Center each answer about 70 to 80 calls per day from customers wanting to activate or transfer their service, schedule a service appointment, make a payment or understand their bill. Located at the company's headquarters in Clinton, the Call Center includes seven full-time representatives, and a supervisor, whose combined experience totals more than 30 years.

Every call that comes in to the Call Center is answered by a person, not a recorded message or an automated system. "Our customers are often pleasantly surprised that they do not have to work their way through a complicated list of phone options," said Deb Mager, Customer Service supervisor. "The team takes pride in helping the customers and answering their questions. They provide world class customer service by concentrating on one customer at a time and making sure the customer's reason for the call is satisfied before they hang up."

In addition to the Call Center team, Connecticut Water has a Customer Service team at each office location to help walk-in customers and assist field personnel who are out serving customers.

If you or any of your constituents have a question about their water service, they are encouraged to call the Customer Service team at 1-800-286-5700.



## Connecticut Water's Customer Call Center Team

*Debbie Mager, Lynn Schultz (kneeling) and from left to right standing Rita Dimery, Troy Tolson, Emily Estabrook, Kay-Ann Laud, Tamie Kinney and JoAnn DeToro*

## State agencies visit Connecticut Water during Customer Service Week

Representatives from the State Department of Public Utility Control, Department of Public Health and Office of Consumer Counsel took the opportunity to see working demonstrations and participate in tours at Connecticut Water's Northeast Region office during Customer Service Week.

Attendees saw a display of our meter reading and testing equipment, as well as a service line tapping and cross connections inspection and testing demonstration. The day wrapped up with a tour of the Rockville Water Treatment Plant and the Lake Shenipsit Reservoir Recreation program boat launch.

The staff had great questions for us and the opportunity to see what employees do each and every day to deliver high quality water and service to customers.



*State agency representatives saw a demonstration of our meter testing equipment.*



*The visit included a tour of Connecticut Water's Rockville water treatment plant. Afterwards, they toured the Sheripsis Lake Reservoir.*

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# Town of Mansfield Fire and Emergency Services

**To:** Matthew W. Hart, Town Manager  
**From:** David J. Dagon, Fire Chief  
**Date:** December 24, 2008  
**Subject:** EMS Duty Crew experience August - December

I have reviewed department response records for the period beginning August 29, 2008 (UConn move-in weekend) to December 12, 2008 for the purpose of determining the impact that EMS Duty Crews have had on department operations. The specific period covered by this review encompasses ten (10) Fridays and/or Saturdays at different time frames during the Night Shift schedule (18:30 – 06:30).

An EMS Duty Crew is the fire department's term used to identify volunteer members that staff the second ambulance (Rescue 607) for a specific period of time. When an EMS Duty Crew is activated it responds to calls for service in rotation with the other ambulance (Rescue 507).

During the ten (10) EMS Duty Crews shifts staffed by volunteers, Rescue 607 was utilized during eight (8).

Of the 8 times that Rescue 607 was utilized Rescue 507 was not available to respond to the call for service for four (4) of the times because it was committed to another call.

The 4 times that Rescue 607 responded to calls and transported a patient to the hospital were 4 times that patients would have been turned over to mutual aid departments to accomplish the transport. If collected, these 4 patient transports will result in an estimated \$2,000 in revenue that would not have been received by the Town.

Beside the added revenue, department operations were greatly enhanced by the addition of a second ambulance being placed in-service during the Friday Saturday peak periods. During one particular period both Deputy Chief Jordan and Francis Raiola, who was serving as shift Captain at UConn at the time remarked on the added flexibility the second ambulance provided when making operational decisions.

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# FUSS & O'NEILL

*Disciplines to Deliver*

December 15, 2008

U.S. Environmental Protection Agency  
Office of Federal Activities  
EIS Filing Section  
Ariel Rios Building (South Oval Lobby), Room 7220  
1200 Pennsylvania Avenue, NW  
Washington, DC 20004

RE: Filing of Draft Environmental Impact Statement  
North Hillside Road Extension  
Mansfield, Connecticut  
FHWA-CT-EIS-08-01-D

To Whom It May Concern:

Enclosed are five (5) copies of a Draft Environmental Impact Statement (DEIS) prepared for the extension of North Hillside Road on the University of Connecticut Storrs campus in the town of Mansfield, Connecticut. Also enclosed is a copy of the entire document on CD-ROM.

The DEIS has been prepared by the U.S. Department of Transportation, Federal Highway Administration (lead agency), in cooperation with the University of Connecticut and the Connecticut Department of Transportation (joint lead agencies as defined in 23 CFR §771.109). The individuals responsible for the distribution and contents of the DEIS are:

Richard A. Miller  
Director of Environmental Policy  
University of Connecticut  
31 LeDoyt Road U-3055  
Storrs, Connecticut, 06269-3055  
Telephone: (860) 486-8741

Bradley D. Keazer  
Division Administrator FHWA  
628-2 Hebron Avenue, Suite 303  
Glastonbury, CT 06033  
Telephone: (860) 659-6703, ext. 3009

The DEIS has been transmitted to all reviewing agencies identified in the document simultaneously with this filing to EPA. Information regarding the DEIS comment period and public hearing has been provided to all reviewing agencies as an attachment to this distribution letter.

78 Interstate Drive  
West Springfield, MA  
01089

t (413) 452-0445  
(800) 286-2469  
f (413) 846-0497

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Massachusetts

Connecticut

New York

Rhode Island

North Carolina

South Carolina



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U.S. Environmental Protection Agency  
Office of Federal Activities  
EIS Filing Section  
December 15, 2008  
Page 2

If you have any questions regarding this filing or require additional information, please contact me at 413-452-0445 x4433.

Sincerely,

Erik V. Mas, P.E.  
Project Manager

Attachments: CD-ROM Containing the DEIS  
Comment Period and Public Hearing Information (reviewing agencies only)

c: DEIS Distribution List  
Robert Turner, FHWA  
Keith T. Hall, ConnDOT  
Richard Miller, UConn

LEGAL NOTICE

The University of Connecticut, in conjunction with the Federal Highway Administration and the Connecticut Department of Transportation, will hold a joint design and environmental public hearing for the North Hillside Road Extension, State Project Number 77-215.

The hearing will be concerned with the University of Connecticut's recommended Design Plans and The Federal Draft Environmental Impact Statement prepared pursuant to 23 CFR 771.123 For the referenced project.

The public hearing will be held on:  
Thursday January 29, 2008 at 7:00 p.m.  
At the University of Connecticut, Bishop Center, Room 7  
One Bishop Circle, Storrs, CT 06269

The campus community, residents, business owners, and other interested individuals are encouraged to take advantage of this opportunity to discuss the proposed project.

The Draft Environmental Impact Statement is available for public inspection at:

Mansfield Town Clerk's Office  
Audrey P Beck Municipal Building  
4 South Eagleville Road, Mansfield, CT (860-429-3302)

Mansfield Public Library  
54 Warrenville Road, Mansfield, CT (860-423-2501)

The Connecticut Department of Transportation  
2800 Berlin Turnpike  
Room 2155  
Newington, CT 06131

Written statements and exhibits in place of, or in addition to, oral statements made at the hearing regarding the Project Design may be submitted either at the public hearing or may be mailed or delivered on or before February 13, 2008 to the attention of:

Thomas A. Harley, P.E., Manager of Consultant Design  
Bureau of Engineering and Highway Operations  
2800 Berlin Turnpike  
Newington, CT 06131

Written comments on the Draft Environmental Impact Statement may be submitted on or before February 13, 2008 to the attention of:

Richard A. Miller  
Director of Environmental Policy  
University of Connecticut  
31 LeDoyt Road U-3055  
Storrs, Connecticut, 06269-3055

Bradley D. Keazer  
Division Administrator FHWA  
628-2 Hebron Avenue, Suite 303  
Glastonbury, CT 06033

Such written statements or exhibits must be reproducible in black and white and on paper not to exceed 8 1/2" X 11" in size. These written statements or exhibits will be made a part of the public hearing and will be considered in the same way as oral statements.

Deaf and hearing impaired persons wishing to attend this hearing and requiring an interpreter must make arrangements by contacting the Department of Transportation's Office of Communications (Voice only) at (860) 594-3062 at least five working days prior to the hearing.

**Draft Environmental Impact Statement  
North Hillside Road Extension**

FHWA-CT-EIS-08-01-D

**Mansfield, Connecticut**

December 2008

U.S. Department of Transportation  
Federal Highway Administration  
Connecticut Department of Transportation  
University of Connecticut

*Cooperating Agencies:*  
U.S. Army Corps of Engineers

*Participating Agencies:*  
Connecticut Department of Environmental Protection  
Connecticut Department of Public Health

Submitted Pursuant to 42 U.S.C. 4332 (2)(c)

## EXECUTIVE SUMMARY

### ES.1 Project Description and Location

The Federal Highway Administration (FHWA), in cooperation with the University of Connecticut (UConn), is preparing this Draft Environmental Impact Statement (DEIS) for the extension of North Hillside Road on the UConn Storrs campus from its current terminus northward to U.S. Route 44 in the town of Mansfield, Connecticut (Figure ES-1 and Figure ES-2). The proposed project will construct an approximately 3,400-foot, 2-lane, 32 feet wide road through a portion of land adjacent to the Storrs core academic campus known as the "North Campus." The project will provide an alternative entrance to the University, relieve traffic on surrounding roads, and facilitate the development of the North Campus. In addition to FHWA and UConn, the Connecticut Department of Transportation (ConnDOT) is also a Joint Lead Agency as defined in 23 CFR §771.109. ConnDOT is administering the approximately \$6 million that was appropriated by the Federal government for the construction of the North Hillside Road Extension. (Note that new utilities are not eligible for federal-aid participation.)

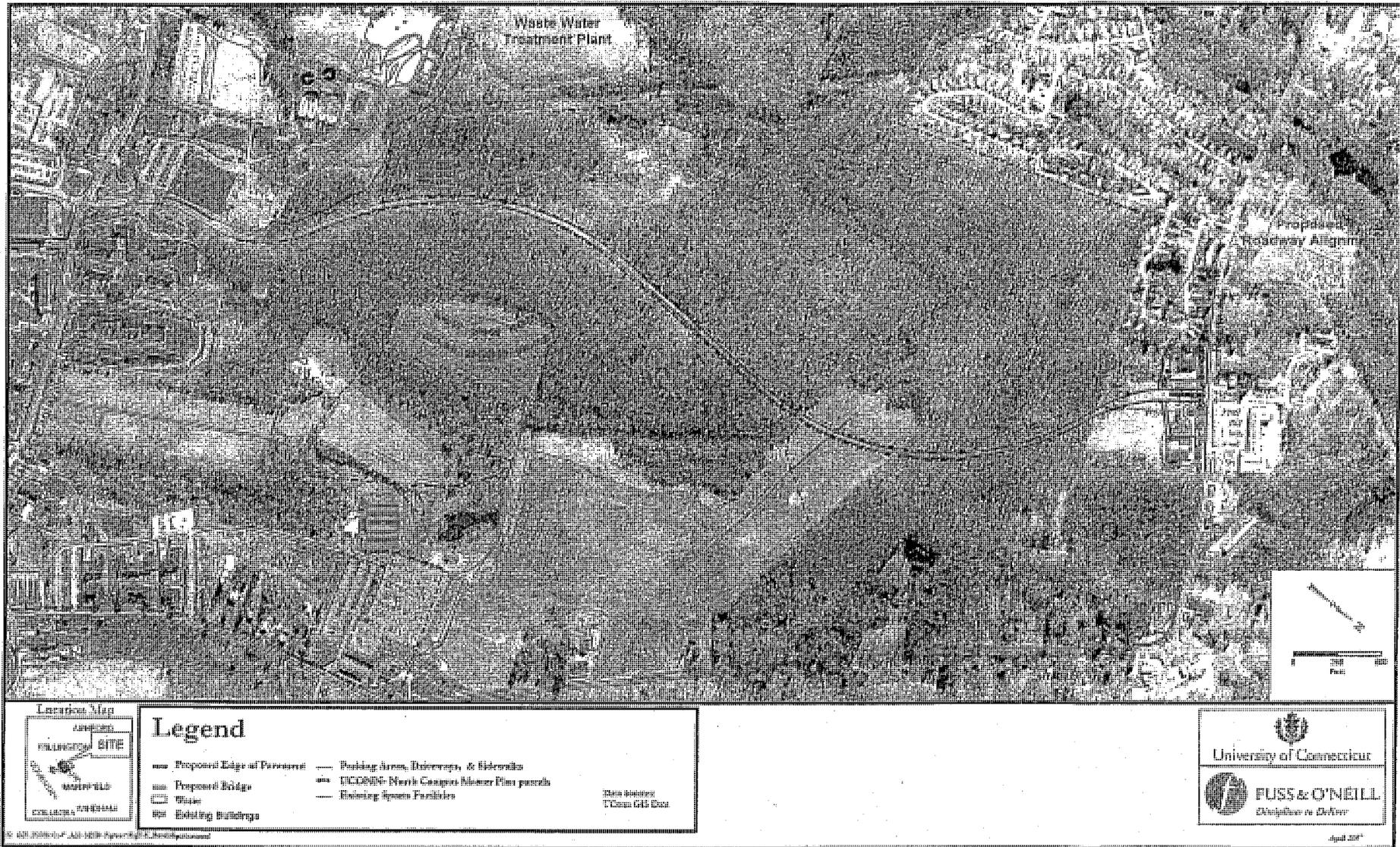
#### ES.1.1 Background

This DEIS is the fourth environmental review document to address the construction of a roadway from North Eagleville Road to U.S. Route 44. The construction of a roadway from North Eagleville Road (State Route 430) to U.S. Route 44 has been contemplated since the 1970s, when the area of land known as the North Campus was considered for the development of a research and technology park (Frederic R. Harris, 1994). In 1987, the construction of an approximately 3,800 linear foot North Hillside Road was reviewed in an Environmental Impact Report (EIE) prepared pursuant to the Connecticut Environmental Policy Act (CEPA). After approval of the EIE, the State began construction of the existing North Hillside Road, which was completed in summer 1989. After a change in developer, a CEPA EIE for *Actions Associated with a Research and Technology Park* was released in May 1994. In the 1994 EIE six alternative site layouts with slightly different roadway alignments and parcel configurations, were initially considered, and then two configurations, called Option A and Option B were analyzed in detail in the 1994 EIE. Although a preferred alternative for the alignment was not explicitly identified in the EIE, following approval of the document, the Connecticut Department of Transportation began design for the Option B road alignment. UCEPI was unsuccessful at developing the research project and design plans for the North Hillside Road Extension halted at the 60% design stage.

In June 2000, UConn released the Outlying Parcels Master Plan (JJR, 2000) that includes a master plan for development of the North Campus. An EIE for actions associated with the development of the North Campus was completed in 2001 (Frederic R. Harris, 2001). In it, the Hillside Road Extension utilizes the Option A alignment proposed in the 1994 EIE, which was more environmentally sensitive than the Option B alignment, resulting in fewer impacts to inland wetland resources and farmland soils (Frederic R. Harris, 1994; 2001). The Connecticut Office of Policy and Management (OPM) subsequently found the 2001 EIE to adequately comply with CEPA, but required that a comparative analysis be conducted for the development



Figure ES-2. Proposed Roadway Alignment and North Campus Development Parcels



Location Map



Legend

- Proposed Edge of Pavement
- Proposed Bridge
- Bridge
- Existing Buildings
- Parking Areas, Driveways, & Sidewalks
- UNCONNECTICUT North Campus Master Plan parcels
- Existing Access Facilities

State Routes  
 UConn GIS Data

University of Connecticut

FUSS & O'NEILL  
 Architects • Engineers

of future projects, beyond the roadway project and the Charter Oak Apartments, which were approved previously under the 1994 EIE.

In 2005, approximately \$6 million was appropriated by the Federal government for the construction of the North Hillside Road Extension. (Note that new utilities are not eligible for federal-aid participation.) The presence of federal funding for the project necessitates compliance with the National Environmental Policy Act (NEPA). The FHWA, together with the Connecticut Department of Transportation, determined that an Environmental Impact Statement (EIS) is the appropriate level of NEPA documentation for the project. In addition, given the lapse of time since the 2001 EIE for the North Campus Master Plan, OPM requested a comparative analysis due to concerns regarding potential differences in background traffic growth anticipated by the previous EIEs and current traffic projections. The comparative analysis was submitted to OPM in January 2007. OPM issued a decision letter dated October 1, 2007, indicating that, based on their review of the submitted documentation, the 2001 EIE is still valid relative to the impacts associated with the North Hillside Road extension project (Appendix M).

#### ES.1.2 Project Termini

The existing North Hillside Road begins at North Eagleville Road and extends approximately 4,000 feet to the north terminating just north of the Charter Oak Apartments. The new roadway will extend approximately 3,400 linear feet from the existing terminus near the Charter Oak Apartments northward to U.S. Route 44 (Figure ES-2). The roadway will terminate at U.S. Route 44 between the two parcels occupied by New Alliance Bank, and Bank of America across from Professional Park Drive, creating a four way intersection, approximately 2,000 feet west of Route 195 (Storrs Road).

Route 44 will be widened at the intersection with the proposed North Hillside Road Extension to add exclusive eastbound and westbound left turn lanes, an eastbound right turn lane and a new traffic signal at the intersection. The North Hillside Road approach to this intersection will be treated as a main University entrance with appropriate signage, boulevard median plantings, and landscaping.

UConn expects to acquire a Right-of-Way (ROW) along areas of the existing driveway that would need to be widened for the proposed intersection of North Hillside Road and Route 44. There are no residential properties in this area and the ROW would not require, nor is UConn proposing, relocation of the two existing businesses at this intersection. UConn has requested ConnDOT to act as its agent for ROW acquisition and is currently developing a Memorandum of Understanding with ConnDOT to formalize this arrangement.

In addition to the roadway, there will be construction of utilities consisting of water, sanitary sewer, storm drainage, telecommunications, primary electrical, and natural gas, as well as street lighting and code blue emergency phones. New utilities are not eligible for federal-aid participation. The project design includes a bituminous pedestrian sidewalk on the east side of the roadway and a separate bicycle lane within the curb line in each direction. Guide rails will be installed where necessary.



The study area consists of the proposed North Hillside Road corridor and the adjacent land identified for development on the North Campus. The North Campus is bounded on the north by Middle Turnpike (Route 44), to the east by Storrs Road (Route 195), to the south by North Eagleville Road, and to the west by Hunting Lodge Road.

### ES.2 Purpose and Need for Action

The purpose of the project is to construct a new road, by extending the existing North Hillside Road, to provide alternate entrance to the University and to facilitate the development of a North Campus expansion consistent with the Outlying Parcels Master Plan. The need for the North Hillside Road Extension results from the existing and anticipated traffic in the vicinity of the Storrs Campus and the associated effects on roadway capacity and level of service in the area surrounding the campus, especially U.S. Route 44, Route 195, and Hunting Lodge Road. The new road is also intended to facilitate the development of University-related academic and research buildings and student facilities on the North Campus, consistent with the Outlying Parcels Master Plan.

### ES.3 Alternatives

The alternatives analysis for this DEIS incorporated information on prior analyses conducted as part of the review of the North Campus development and North Hillside Road extension under the Connecticut Environmental Policy Act (CEPA). The analyses were revisited in light of updated information obtained to describe natural and physical resources in the project area. In addition to the No Action alternative, other reasonable alternatives considered include alternative development sites, alternative roadway alignments, and alternative North Campus development plans.

#### ES.3.1 No Action Alternative

The No Action or No Build Alternative assumes that no Federal funds would be expended for the completion of North Hillside Road. If the extension is not constructed, an important measure for mitigating increased traffic resulting from the UCONN 2000 development program will not be implemented and outbound (northbound) vehicles will not be shifted from both Hunting Lodge Road and Route 195 north of North Eagleville Road during the peak afternoon traffic hour. Under the No Action Alternative, it is unlikely that the development of the North Campus, consistent with the Outlying Parcels Master Plan, could be achieved. The No Action alternative is inconsistent with the Outlying Parcels Master Plan and the Connecticut Department of Transportation State Transportation Improvement Plan and is therefore not considered an acceptable alternative.

#### ES.3.2 Alternatives Development Sites

Alternative development sites can be considered in terms of (1) feasible alternative roadway locations and (2) feasible alternative locations for the development of a research and technology park such as the one described in the Outlying Parcels Master Plan. There is no other site in the vicinity of the campus that would allow for traffic from the Storrs core academic campus to reach Route 44, so there is no other feasible alternative for a new roadway into campus that



would divert existing traffic from residential areas near Route 44 and provide a more direct route and gateway entrance to the University.

The 1994 EIE examined the suitability of the former Mansfield Training School (now called the Depot Campus), the other large tract of land in proximity to the main campus, for potential development of a research park. The conclusion in the 1994 EIE was that the site was not feasible for a technology park. This was reaffirmed in the 2001 EIE and both the EIE and the Outlying Campus Master Plan identified the North Campus site as suitable for a research and development technology park.

### ES.3.3 Build Alternatives

#### *Roadway Alignment*

The 1994 EIE initially examined six alternative roadway alignments, referred to as "Options" in the EIE (Figure ES-3). Each of these alignments was examined to determine their impact on wetlands, public safety, traffic congestion relief, and value to research park development. Through the EIE process, the roadway alignment alternatives were narrowed to Option A (a composite of the A-1 through A-4 options) and Option B (a modification of Option B-2 which connected to the existing North Hillside Road). Ultimately, a 4,000 foot roadway alignment presented in the 1994 EIE as Option B was selected. In the 2001 North Campus Master Plan EIE the Option A roadway alignment was presented because it was more environmentally sensitive, with fewer impacts on wetlands and farmlands than Option B. This preferred alignment was approved by the State of Connecticut Office of Policy and Management and is the alignment that the current design follows.

For the preparation of this DEIS, the potential wetland impacts of the Option A and Option B roadway alignments were reviewed, and the Option B roadway alignment would result in nearly double the area of wetland impacts compared to Option A. Consequently, Option A, identified as the preferred alternative roadway alignment in the 2001 EIE, minimizes impacts to wetland resource areas and is the most feasible and prudent alternative that balances the need for the roadway extension with avoiding and minimizing environmental impacts.

#### *North Campus Development*

Alternatives for the development of the North Campus have been analyzed in the 1994 EIE (Frederic R. Harris, 1994), the Outlying Parcels Master Plan (JJR, 2000) and associated North Campus Master Plan EIE (Frederic R. Harris, 2001), and again as part of the DEIS and wetlands permitting (Section 404) process.

In the 1994 EIE, the development alternatives were driven by the roadway alignment and the goal of avoiding both inland wetlands and associated wetland buffer areas. In the 1994 EIE, the North Campus development alternatives were narrowed to development plans associated with the roadway alignment Options A and Option B (as described above). Both alternatives included five primary building sites and both were presented as possible designs for the technology park development.



The 2000 Outlying Parcel Master Plan revisited the development concepts for the North Campus in terms of the University's long-term master planning, with an emphasis on optimal resource utilization and efficient development that incorporates sustainable design principles. This approach inherently reduces indirect impacts from the roadway extension. The Master Plan identified 12 potential development parcels located on both sides of a proposed North Hillside Road extension that followed the roadway alignment of Option A presented in the 1994 EIE. The 2001 EIE for the North Campus Master Plan defined 10 development sites (Figure ES-2), while still achieving the total maximum building space of 1.2 million square feet.

As part of the Section 404 wetlands permitting and the preparation of this DEIS, the North Campus development alternatives were revisited. Four conceptual North Campus development alternatives (Alternative 1, 2, 2A, and 2B) were evaluated, including consideration of potential wetland impacts in light of updated wetlands identification and mapping conducted in 2006 and ongoing coordination with the natural resource regulatory agencies. The proposed roadway alignment is the same for all four development scenarios. Differences between the alternatives are based on building placement within a parcel and overall building and parking footprint. Consequently, with the exception of wetlands, there are no significant differences in the indirect potential impacts associated with the four alternative development scenarios considered.

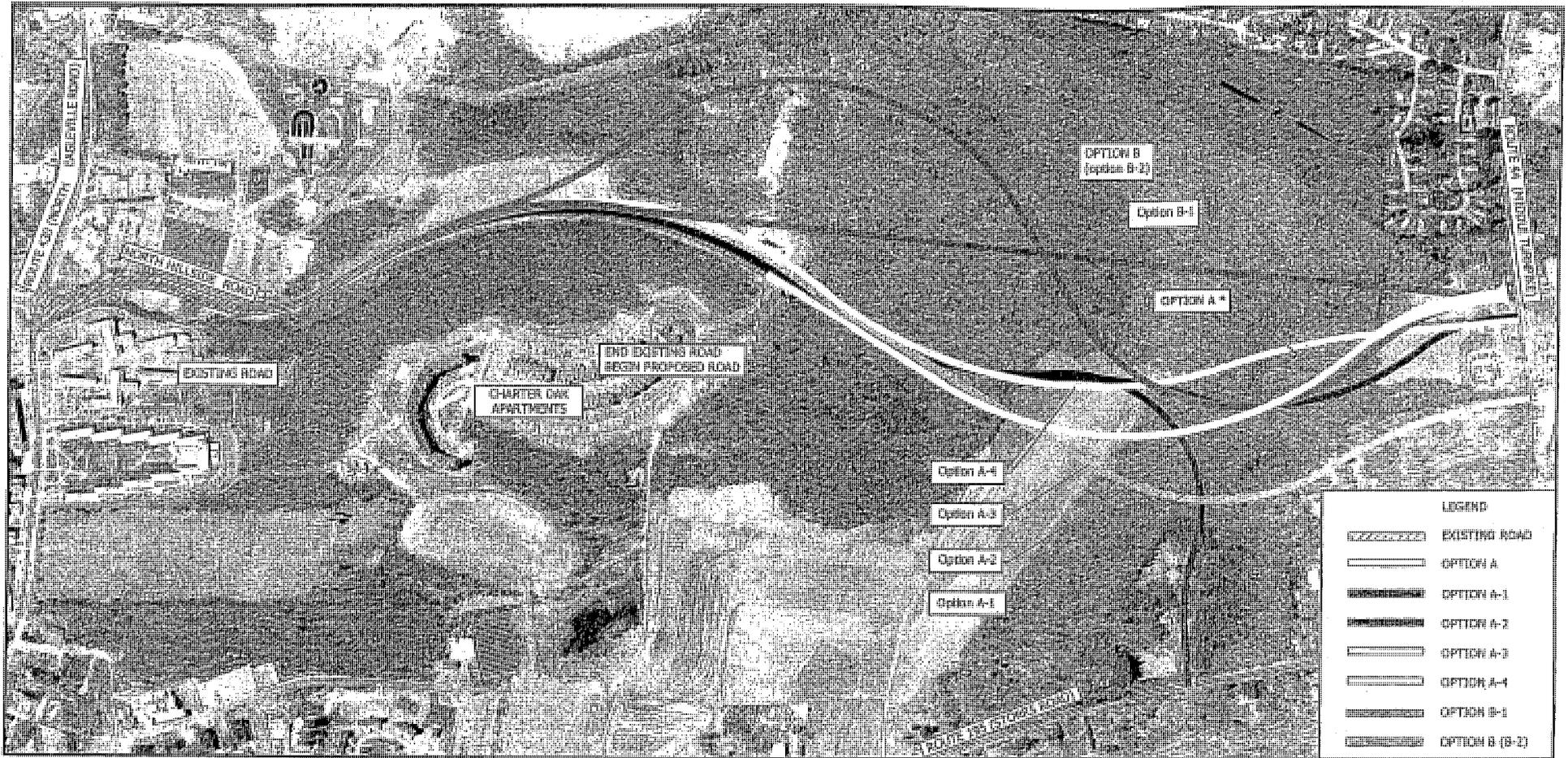
Alternative 1 was based on the Option A layout presented in the 1994 EIE and resulted in eight areas of wetland impacts (including the roadway and North Campus development) totaling approximately 2.35 acres and numerous encroachments into the 100-foot upland envelope surrounding the wetlands. Based on these impacts, Alternative 1 was found to be environmentally unacceptable, and this alternative was dismissed.

Alternative 2 was developed based upon the planning principles and recommended land uses contained in the Outlying Parcels Master Plan and the associated 2001 EIE. This alternative results in two areas of wetland impacts totaling approximately 1.41 acres (including the roadway and North Campus development), and several encroachments into the 100-foot upland envelope.

A third alternative was developed (Alternative 2A) in an effort to further reduce wetland impacts and development within the 100-foot upland envelope, while still meeting the building floor area, parking, and land use program requirements outlined in the Outlying Parcels Master Plan and the 2001 EIE and associated EIE Record of Decision (ROD). Alternative 2A (Figure ES-4) design provides 1.27 million square feet of total building area and 4,475 parking spaces, including existing parking on Parcel F and Parcel H, while limiting total wetland impacts from the roadway extension and North Campus development to 0.91 acres.

The North Campus development concept was further refined (referred to as Alternative 2B) based upon issues and concerns raised by the Connecticut Department of Environmental Protection, the U.S. Army Corps of Engineers, and the U.S. Fish and Wildlife Service during an agency coordination meeting and site walk held at the UConn Storrs Campus on March 6, 2008. The proposed development on the northern portion of Parcel J was re-located to the former agricultural field between wetlands A and B to preserve an undisturbed wetland and amphibian migration corridor on the northern portion of the site. Proposed development on Parcel C was also reconfigured to limit site disturbance to the northern side of the existing dirt access road.

Figure ES-3. Alternative Roadway Alignments Considered



Note: Alternative (Option) A (the proposed alternative from the 1994 and 2001 EIEs and the current design alternative) is a composite of Alternatives A-1 through A-4 in the 1994 EIE. Alternative B is a modification of Alternative B-2 in the 1994 EIE.



In addition to preserving an undisturbed wetland and amphibian migration corridor, Alternative 2B also results in reduced wetland impacts associated with the Parcel C development.

Alternative 2B (Figure ES-4) reflects the proposed North Campus concept development scenario that best addresses the University's goals for development of the North Campus, while minimizing impacts to the on-site wetlands. This alternative is referred to as the "DEIS Preferred Alternative." Alternative 2B also satisfies the individual parcel requirements that are contained in the Outlying Parcels Master Plan and the 2001 EIE ROD. The conceptual design under this alternative provides 1.27 million square feet of total building area and 4,475 parking spaces, including existing parking on Parcel F and Parcel H, while limiting total wetland impacts from the roadway extension and North Campus development to 0.56 acres.

#### ES.4 Environmental Consequences

The following sections summarize the principal environmental consequences of the proposed project, including direct impacts associated with the roadway extension and indirect or secondary impacts resulting from development of the North Campus parcels. Most of the environmental consequences associated with the project are due to indirect impacts associated with the development of the North Campus.

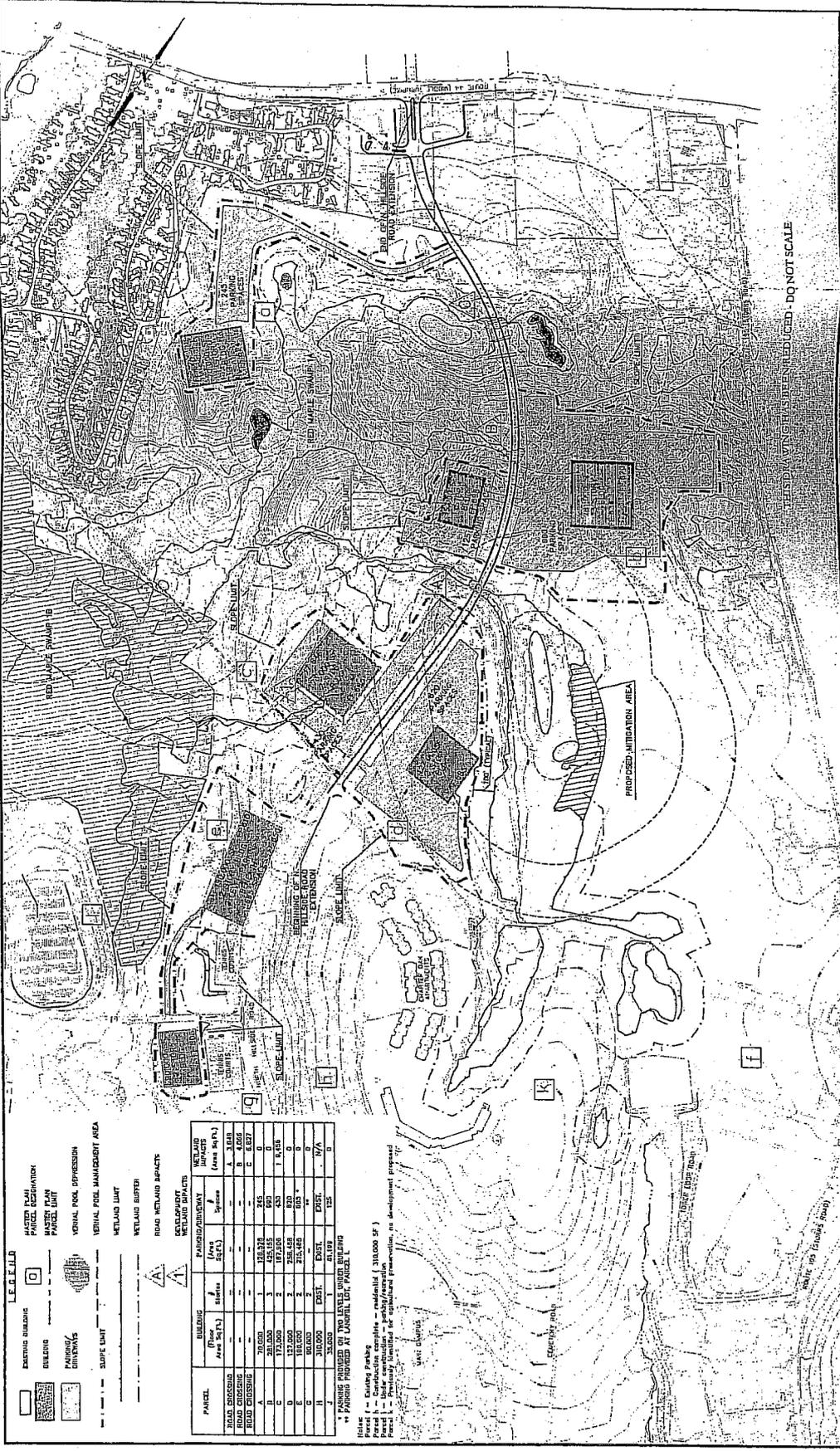
##### ES.4.1 Land Use

All alternative alignments considered for the roadway corridor will have a relatively limited direct impact in terms of land use conversion. The alternative roadway alignments will have similar indirect land use impacts in terms of conversion of woodland and agricultural land to developed areas. However, since the area of the proposed project has access to sufficient infrastructure to support development, includes the expansion of higher education within Connecticut, and since the proposed project is specifically identified as a development area in each of the relevant land use plans, the indirect land uses change resulting from the North Hillside Road extension is consistent with overall land use planning on the local, regional, and state level.

##### ES.4.2 Farmland

Direct impacts to farmland soils from the proposed North Hillside Road Extension are limited to the roadway corridor. Under each of the alternative roadway alignments considered, direct impacts would not exceed 1 acre. Indirect impacts to farmland soils are associated with the development the North Campus parcels, including portions of Parcels B, H, J, and K (33.2 acres) and the creation of a wetland mitigation area adjacent to existing wetlands located east of Parcel D. The University acknowledges its responsibility to comply with the acre-for-acre farmland mitigation terms identified in the 1994 and 2001 CEPA EIEs. The University's Chief Operating Officer will work with the Dean of the College of Agriculture and Natural Resources (CANR) to replace a total of 36.3 acres of prime farmland on University-owned property located near UConn's Depot Campus and Spring Manor Farm. The University also proposes to preserve 42 acres of prime farmland for cultivation by CANR on University-owned property located on or adjacent to the North Campus.

Figure ES-4. DEIS Preferred Alternative - North Campus Development



		NORTH CAMPUS CONCEPT DEVELOPMENT PLAN (2001 MASTER PLAN) A.L.T.-2B	
SCALE: 1" = 200' NORTH EAST WEST SOUTH	DATE: 08/20/03 DRAWN BY: [Name] CHECKED BY: [Name] DATE: [Date]	SEAL: [Signature] TITLE: [Title]	SEAL: [Signature] TITLE: [Title]
UNIVERSITY OF CONNECTICUT			
NO.	DATE	DESCRIPTION	BY

REVISED: 08/20/03

DATE: 08/20/03

BY: [Name]

DATE: [Date]

DESCRIPTION: [Description]

BY: [Name]

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#### ES.4.3 Relocation and Rights-of-Way Acquisition

UConn expects to acquire a Right-of-Way (ROW) along areas of the existing driveway that would need to be widened for the proposed intersection of North Hillside Road and Route 44. There are no residential properties in this area and the ROW would not require, nor is UConn proposing, relocation of the two existing businesses at this intersection. UConn has requested ConnDOT to act as its agent for ROW acquisition and is currently developing a Memorandum of Understanding with ConnDOT to formalize this arrangement. If needed, UConn will mitigate for the possible loss of existing parking spaces caused by the ROW, and will determine the extent of mitigation required, if any, at a later point in the roadway design process. The University will take into account existing land use and underlying zoning during the ROW acquisition process in order to avoid or minimize effects on parking and ensure consistency with local zoning.

#### ES.4.4 Economic

The facilities constructed on the North Campus will result in new opportunities for employment. The University of Connecticut is already one of the major employers in Mansfield and the North Campus development is anticipated to not only generate new jobs in the area but also jobs that fall in the NCAIS sector of professional, scientific and technical services, which has the highest average annual wage of all NCAIS sectors represented in Mansfield. The North Campus development is anticipated to attract such employers by providing state-of-the-art facilities, close proximity to a leading research and development university and access to a highly educated work force. The 2001 EIE estimated that each 300 square feet of research/technology space would result in 1 employee. Using the same formula, the 841,000 square feet of research/technology space would potentially result in approximately 2803 jobs. Additional jobs are also likely to be generated from the recreational and special academic facilities to be located on the North Campus.

#### ES.4.5 Traffic

Additional traffic generated as a result of the development of the North Campus will result in declines in the Level of Service (LOS) at intersections in the project area. Under the 2030 Full Build condition, optimizing the signal timing at each intersection within the network will allow most of the signalized intersections to continue to operate acceptably during both peak hours. Several geometric improvements are recommended at full build out of the North Campus development in order to maintain acceptable levels of service at all of the signalized intersections within the study area.

#### ES.4.6 Air Quality

Analysis of microscale impacts on CO concentrations were evaluated using existing projected traffic data and EPA's CAL3QHC, a line source dispersion model and traffic algorithm for estimating vehicular queue lengths at signalized intersections, were used to estimate the maximum ambient CO concentrations at intersections anticipated to experience the largest decline in LOS under 2030 full build conditions. Although the study area intersections are impacted by increased traffic, maximum one-hour and eight-hour CO concentrations at the



subject intersections are estimated to be well below the Connecticut and National Ambient Air Quality CO standards.

The Connecticut Department of Transportation conducted mesoscale analysis using the MOBILE6.2 emissions model to calculate NO<sub>x</sub> and VOC emissions and determine conformity with NAAQS for ozone. The analysis found an overall decrease in emissions of VOCs and NO<sub>x</sub> by 2030 is anticipated in the air quality district in which the project is located, and that the projected emissions are below those required to maintain compliance with the State Implementation Plan and the NAAQS for ozone.

#### ES.4.7 Noise Impacts

Future peak-hour noise levels were predicted using the Traffic Noise Model 2.5 (TNM). The model uses FHWA Vehicle Noise Emission Levels and was used to determine noise impacts associated with the proposed project at receivers previously identified in the 1994 EIE. The maximum predicted noise level increase associated with site-generated traffic in the 2030 Build scenario is 2.2 dBA over existing conditions. All are below the 67 dBA noise abatement criteria for the relevant Category B land use activity used by FHWA.

#### ES.4.8 Surface Water and Groundwater Resources

The proposed development of the North Campus is anticipated to result in an increased water demand of approximately 90,000 gallons per day, in addition to the approximately 45,000 gallons per day consumed by the existing Charter Oak residential units. Under normal streamflow conditions with all demands realized, including the proposed development of the North Campus, the University would have an adequate amount of water under both average and peak month conditions with the full registered withdrawals from the Fenton and Willimantic River wellfields, which are the University water supply.

The proposed extension of North Hillside Road and development of the North Campus will increase the amount of impervious cover (IC) at the project site. If unmitigated, this increase in impervious area could result in a number of hydrologic changes at the site that could impact the water quality of the receiving water bodies. The approximately 38 acres of new impervious cover on the resulting from the roadway extension and North Campus development would result in an approximately 2% increase in IC of the Cedar Swamp Brook subwatershed and an approximately 1% increase in IC of the Mason Brook subwatershed. It is estimated that IC in the subwatersheds will remain at 10% or less, levels which are generally indicative of healthy stream systems that have been minimally impacted by human activity. Potential impacts associated with increases in IC as a result of the proposed project will be mitigated by the project design, including the preservation of wetland/watercourse buffers and the proposed stormwater management system, as described elsewhere in this document.

The potential impacts of new impervious cover on Parcel G, a portion of which will discharge to Eagleville Brook, will be effectively mitigated by implementing new stormwater management controls, which is consistent with the Eagleville Brook IC Total Maximum Daily Load objectives discussed in Section 4.11.



The western portion of Parcel A lies within the area of contribution to the supply wells that serve the Rolling Hills Mobile Home Park. The eastern portion of Parcel B is located within the Fenton River watershed, which is a public water supply watershed. Under any of the project alternatives, the proposed development in this area could potentially impact groundwater quality resulting from infiltration of untreated stormwater runoff or release of chemicals or other hazardous materials to the environment. In addition to stormwater management practices to reduce the effects of IC, construction-phase best management practices will also be implemented to reduce the potential for impacts on nearby public drinking water supply wells and surface water supplies.

#### ES.4.9 Stormwater Management

Construction of the proposed roadway and subsequent development of the North Campus will result in increased stormwater runoff. The proposed stormwater management system for the roadway extension and the conceptual stormwater management system for the North Campus development include a variety of stormwater management methods to achieve stormwater quantity and quality objectives consistent with the stormwater management standards and design guidelines in the CT DEP 2004 *Connecticut Stormwater Quality Manual*. The project will not result in increases in peak runoff over existing conditions for storms up to and including the 100-year storm for any of the drainage areas analyzed within the project area. In addition, the proposed stormwater management system for the project site is designed to preserve the existing hydrologic conditions to the extent possible, including drainage patterns, runoff volume, groundwater recharge, and runoff quality.

#### ES.4.10 Wetlands

Three wetland areas, totaling 0.34 acres, will be impacted by the proposed roadway construction. Indirect impacts to wetlands resulting from the development of the North Campus parcels are estimated at 0.22 acres. The wetlands to be disturbed are primarily broad-leaf deciduous forested areas. The total area of proposed wetland impacts for the roadway extension and associated North Campus development is 0.56 acres. The proposed mitigation consists of an approximately 2.2-acre wetland creation involving expansion of the forested wetland adjacent to an agricultural field. Other wetland mitigation measures include preservation of an undisturbed wetland and amphibian migration corridor on the northern portion of the site, a comprehensive stormwater management system design for the North Campus development, amphibian crossings at the roadway wetland crossings, avoidance of the 100-foot upland envelope around the existing wetlands, limiting development to less than 25% of the area within the 750-foot critical upland habitat area of vernal pools, preservation of 85% of the upland habitat within 500 feet of vernal pools, and stream bank restoration of an on-site intermittent stream on the project site.

#### ES.4.11 Water Body Modification and Wildlife Habitat

The proposed project does not include impoundment, relocation, channel deepening, filling, or other modifications to water bodies or watercourses as a primary goal of the project. Direct and indirect impacts of the roadway extension include loss of existing woodland, grassland/field, and wetland habitat. The amount of habitat types impacted is a function of the



roadway corridor alignment and the conceptual design for development of the North Campus. The roadway alignment identified in the Outlying Parcels Master Plan and as the DEIS Preferred Alternative in this document is intended to reduce wetland impacts. Potential direct and indirect impacts in this alternative result in greater loss of woodland habitat and field areas, both as a result of the proposed roadway alignment and the resulting development. Indirect impacts resulting from the development of the North Campus will result in partial loss of the woodland that is located between the proposed road, the Charter Oak residential area, and the existing agricultural field (except for wooded wetlands located in this area that will be preserved). Woodlands to the west of this area, as well as other areas on the northwest portion of the project site, are proposed for development under each of the North Campus development alternatives. Given the higher habitat value of the wetland areas, loss of woodlands will likely result in less overall wildlife impact compared to wetland disturbance of similar magnitude.

#### ES.4.12 Threatened or Endangered Species

No Federally-listed threatened or endangered species have been identified in the project area. The 2006 field investigations indicate that state-listed grassland bird species do not appear to use the small grasslands present at the site as breeding habitat, but cornfields present at the site may serve as staging and migratory habitat for grassland-associated bird species. Loss of this potential staging and migratory habitat will be offset by farmland mitigation activities will result in fields similar to that which currently exists, and in similar quantities. Unmitigated loss of woodlands is not expected to affect state-listed species. Wetland impacts for the build alternatives could result in loss of available habitat to the state-listed Northern Spring Salamander, although this species was not identified on site during field reconnaissance.

#### ES.4.13 Historic and Archaeological Preservation

A Phase 1A Archaeological Assessment Survey of the North Campus area (1987) and Phase 1B and Phase 2 archaeological surveys (2005, 2006) of the roadway corridor have been completed. The results of the surveys indicate that construction of the North Hillside Road extension along the proposed corridor alignment will not result in significant impacts to historical and archaeological resources. This finding is consistent with correspondence from the State Historic Preservation Office (SHPO) regarding the project that found no effect associated with the roadway. However, development Parcels A, C, J, E, and G contain potential areas of prehistoric value, and that Parcel B contains an area of potential historic value. A Section 4(f) de Minimis Impacts Finding was prepared on the presumption that Section 4(f) may be applicable for areas on the proposed future North Campus development where moderate to high sensitivity for archaeological resources was identified in the 1994 and 2001 EIEs. The development of these parcels will require additional archaeological surveys prior to determine if development activities could impact cultural resources. Further archaeological assessment may also be required prior to development of Parcel H since the limits of previous archaeological studies did not fully encompass the boundaries of this parcel. Parcel F contains two state-listed historic structures. The conceptual North Campus development plan calls for those structures to remain, so no impact to historic resources is anticipated.



## ES.4.14 Visual Impacts

The construction of the roadway extension and development of the North Campus will inevitably have an impact upon the aesthetic character of the site. The roadway extension itself, while located within a viewshed as defined by the Town of Mansfield, will not directly impact the drumlin or other hill areas identified in the Town of Mansfield Scenic Resources and Classifications Map. Secondary impacts resulting from development of the proposed parcels are likely to include the partial disruption of vistas from Route 195 and the Charter Oak residential units, as well as some disruption of vistas from Route 44. The Outlying Parcels Master Plan and 2001 EIE recommend measures to reduce the visual impacts upon the aesthetic character of the project site and the surrounding area including roadside plantings and vegetated buffers between property boundaries and development areas.

## ES.4.15 Title VI and Environmental Justice

No direct impacts to minority or low-income populations will result from the extension of North Hillside Road. The area of the North Campus proposed for development does not contain, nor is it directly adjacent to, areas of EJ populations and therefore, no disproportionately high impacts to protected groups will occur due to the construction or operation of the facilities identified for the North Campus development. In fact, minority and low-income populations within the Storrs campus student population, as well as the overall student body, will ultimately benefit from the expanded facilities constructed as part of the North Campus development.

## ES.4.16 Construction Impacts

The construction impacts associated with each of the build alternatives are relatively similar and result primarily from the noise, fugitive dust, construction equipment exhaust, erosion and sedimentation, traffic and pedestrian relocation, and visual impacts that occur with roadway construction and subsequent site development activity and do not extend in duration past the construction period. Mitigation measures would be provided during construction to reduce impacts on natural resources and communities. Most mitigation measures are incorporated into the construction specifications as requirements or best management practices (BMPs).

## ES.4.17 Secondary and Cumulative Impacts

Construction of the proposed North Hillside Road extension will facilitate the development of the North Campus which is a distinct, but connected, action. Consequently, the majority of secondary impacts result from the construction and operation of facilities on the North Campus parcels and consists of the types of impacts discussed above. Because these impacts are associated with the North Campus development, they are similar in nature and magnitude for all roadway alignments considered.

In considering cumulative impacts, resources affected by the project were identified; the relevant geographic area for a particular resource affected by the project was identified; other relevant past, present, and reasonably foreseeable future actions were considered; and the overall cumulative effect of the proposed action and these other actions were analyzed. In



general, the direct and indirect effects of the project will not contribute substantially to cumulative effects, although the development of the North Campus will generate additional vehicle trips and is anticipated to have a positive economic effect due to the number and type of jobs created.

#### ES.5 Required Permits and Approvals

The following federal and state permits and approvals are required for the extension of North Hillside Road, including consideration of potential indirect impacts associated with subsequent development of the North Campus:

- United States Army Corps of Engineers Section 404 Individual Permit – Although the proposed roadway extension will result in direct wetland impacts of 0.44 acres, which is significantly lower than the 1-acre threshold for a Section 404 permit, the U.S. Army Corps of Engineers has previously determined that a Section 404 permit is required given the potential secondary wetland impacts associated with the development of the North Campus.
- CT DEP Inland Wetland & Watercourses Permit – Required by an action undertaken by a state agency (in this case, UConn) in or affecting inland wetlands or watercourses. The action in this instance is the proposed loss of wetlands associated with the construction of the North Hillside Road Extension, stormwater discharges, and secondary impacts associated with the proposed project.
- CT DEP 401 Water Quality Certificate – Required for Connecticut Department of Environmental Protection (DEP) review of a federal permit application for discharges to navigable waters, including wetlands. A 401 Water Quality Certificate is required for the proposed project since coverage under the ACOE Section 404 individual permit is required.
- CT DEP Flood Management Certification – Required for a State action (in this case, the actions of UConn) in or affecting floodplains or natural or man-made storm drainage facilities. The actions in this instance are stormwater impacts and wetland loss associated with the extension of North Hillside Road, and subsequent impact of development of the North Campus parcels.
- CT DEP Water Diversion Permit (Non-consumptive Use) – Required for a State action that results in the alteration of surface water flows, including the collection and discharge of stormwater runoff from a watershed area greater than 100 acres. The proposed North Campus development concept includes a stormwater drainage system that would collect and manage stormwater runoff from a total of approximately 120 acres.
- CT DEP General Permit for the Discharge of Stormwater and Dewatering Wastewaters from Construction Activities (Construction Stormwater General Permit) – Required for construction projects that disturb more than an acre of land, regardless of project



phasing. Greater than 1 acre of disturbance is currently anticipated to occur as part of the proposed project.

The following permits and approvals are anticipated to be required for the subsequent development of the North Campus:

- General Permit for the Discharge of Stormwater Associated with Industrial Activities,
- General Permit for the Discharge of Stormwater Associated with Commercial Activities,
- State Traffic Commission Certificate of Safe Traffic Operation,
- Domestic Sewage General Permit,
- Underground Storage Tank Registration,
- New Source Review (Air Quality).

ES.6 Mitigation Summary

Mitigation measures to reduce or offset potential adverse impacts associated with the proposed action are summarized in Table ES-1.

**Table ES-1. Summary of Mitigation Measures**

Environmental Sector	Proposed Mitigation
Farmland Impacts	<ul style="list-style-type: none"> <li>• Preservation of 41.5 acres of prime farmland for cultivation by the College of Agricultural and Natural Resources on University-owned property located on or adjacent to the North Campus, all of which is currently in agricultural use.</li> <li>• Conversion of University-owned land to Prime and Statewide Important Farmland located near the UConn Depot Campus and Spring Manor Farm to achieve the acre-for-acre farmland mitigation identified in previous CEPA documents.</li> </ul>
Relocation Impacts and Rights-of-Way Acquisition	<ul style="list-style-type: none"> <li>• The need for mitigation associated with ROW acquisition will be determined at a later point in the roadway design process. Existing land use and underlying zoning will be taken into account in the ROW acquisition process to avoid or minimize affects on parking and zoning.</li> <li>• Development of a Memorandum of Understanding with ConnDOT to formalize the ROW acquisition agreement.</li> </ul>
Traffic	<ul style="list-style-type: none"> <li>• Optimization of signal timing at signalized intersections in the study area</li> <li>• Geometric improvements at selected intersections to maintain acceptable levels of service at all of the signalized intersections within the study area</li> <li>• Conduct a warrant analysis at the unsignalized intersection of North Eagleville Road at Hunting Lodge Road to determine if a roundabout or a traffic signal is necessary.</li> </ul>
Air Quality	<ul style="list-style-type: none"> <li>• See construction impacts</li> </ul>
Noise	<ul style="list-style-type: none"> <li>• See construction impacts</li> </ul>
Surface Water and Groundwater Resources	<ul style="list-style-type: none"> <li>• Follow the Fenton River wellfield withdrawal protocol recommendations outlined in the Fenton River study and the 2007 Water and Wastewater Master Plan, as dictated by stream flow conditions.</li> <li>• Conduct an instream flow study of the Willimantic River to evaluate the effects of</li> </ul>



Table ES-1. Summary of Mitigation Measures

Environmental Sector	Proposed Mitigation
	<p>aquifer pumping on the Willimantic River.</p> <ul style="list-style-type: none"> <li>• Complete an engineering feasibility study of using treated wastewater effluent to supply the UConn Central Utility Plant to address future campus water demands.</li> <li>• Future developments on the North Campus will employ water conservation measures consistent with the University's targeted conservation initiatives that are described in the 2007 Water and Wastewater Master Plan.</li> <li>• Incorporate project design elements that limit or reduce potential aquatic impacts of stormwater runoff from impervious cover.</li> <li>• Implement construction-phase best management practices (see construction impacts) to reduce the potential for impacts on nearby public drinking water supply wells and surface water supplies.</li> </ul>
Stormwater Management	<ul style="list-style-type: none"> <li>• Design measures to reduce or limit impervious cover (reduced parking ratio, use of structured and shared parking, reduced sidewalk width)</li> <li>• Centralized and lot-based stormwater management measures for the roadway extension and North Campus development consistent with the CT DEP Connecticut Stormwater Quality Manual.               <ul style="list-style-type: none"> <li>○ Stormwater management ponds, underground detention systems, sediment forebays, swirl concentrator units, level spreaders, water quality swales/biofilters, rain gardens, and infiltration units.</li> </ul> </li> <li>• Non-structural source controls and pollution prevention measures (street and parking lot sweeping, catch basin cleaning, drainage system and stormwater treatment system operation and maintenance, etc.).</li> <li>• Stormwater management O&amp;M Plan</li> <li>• Construction-phase best management practices (see construction impacts)</li> </ul>
Wetland Impacts	<ul style="list-style-type: none"> <li>• Wetland creation area adjacent to the farm field and forested wetland</li> <li>• Roadway design to include amphibian crossings and embedded culverts to allow for amphibian passage to and from the adjacent wetlands, vertical barriers to discourage amphibian crossing over the road, and sloped curbing to reduce the potential for retention of amphibians on the road.</li> <li>• Grading at wetland crossings will be 2:1 or steeper to minimize wetlands disturbances.</li> <li>• Stormwater management measures</li> <li>• Avoiding construction within the vernal pools and within the 100-foot envelope of the vernal pools, preservation of 85% of the upland habitat within the 500-foot ACOE Programmatic General Permit review area, and minimizing development within the 750-foot critical upland area to less than 25%, which is consistent with the guidance provided in Calhoun and Klemens (2002).</li> <li>• Maintain an undeveloped forested habitat around the vernal pools, including the canopy and understory.</li> <li>• Preserving an undisturbed wetland and amphibian migration corridor, thereby protecting the vernal pools with the highest rating and ecological value, with an emphasis on maintaining wetland connectivity following the recommendations of Calhoun (2008).</li> <li>• Stormwater basins located within 750 feet of a vernal pool will be designed with a smaller permanent pool (e.g., micropool extended detention) or as dry basins combined with other controls targeted at pollutant removal to reduce the potential</li> </ul>



Table ES-1. Summary of Mitigation Measures

Environmental Sector	Proposed Mitigation
	for the stormwater basins to function as "decoy wetlands" and disrupt amphibian migration patterns.
Water Body Modification and Wildlife Impacts	<ul style="list-style-type: none"> <li>• Avoidance and minimization of impacts to wetland areas, mitigation for wetlands to be lost, preservation of wetland buffers on the project site, the conservation easement associated with the former UConn landfill, mitigation of losses to field habitat through agricultural preservation and replication of converted farmland, the use of amphibian crossings for the roadway extension, and locating development to reduce woodland impacts where practicable.</li> <li>• Construction will be performed outside of the amphibian migration periods (early spring and fall) to the extent practicable.</li> <li>• Preserve large-diameter trees to the extent practicable.</li> </ul>
Threatened or Endangered Species	<ul style="list-style-type: none"> <li>• Farmland mitigation measures, which will provide staging and migratory habitat for the state-listed grassland bird species similar to that which currently exists, and in similar quantities.</li> <li>• Use of low-relief buildings to limit impacts to migrant birds.</li> <li>• Construction will be performed outside of the amphibian migration periods (early spring and fall).</li> </ul>
Historic and Archaeological Preservation	<ul style="list-style-type: none"> <li>• Additional cultural resource investigation and coordination with the SHPO prior to development of the North Campus parcels. The additional investigation may recommend avoidance of disturbance, redesign, or intensive excavation prior to development for significant sites where artifacts are present.</li> </ul>
Visual Impacts	<ul style="list-style-type: none"> <li>• Roadside plantings along roadside cut slopes.</li> <li>• Vegetated buffers between proposed development areas and adjacent property lines (30-foot width minimum). Buffer widths in excess of 30 feet will be determined on a case-by-case basis.</li> <li>• Design criteria for exterior lighting will include minimizing unnecessary light spillage.</li> <li>• Farmland preservation, limiting development on steep slopes, and providing pedestrian and bicycle facilities. New buildings will be between one and three stories, with at-grade or below-grade structured parking to reduce building footprints and associated environmental and aesthetic impacts.</li> </ul>
Energy	<ul style="list-style-type: none"> <li>• Use of environmentally friendly technologies for energy efficiency for development on the North Campus consistent with the UConn Campus Sustainable Design Guidelines (JJR and SmithGroup, 2004) and the UConn Sustainable Design and Construction Policy, which has provisions requiring any new building construction or renovation project entering the pre-design planning phase to establish the Leadership in Energy &amp; Environmental Design (LEED) Silver rating as a minimum performance requirement.</li> </ul>
Construction Impacts	<ul style="list-style-type: none"> <li>• Appropriate construction signage, uniformed officers, and prohibition of construction traffic on designated local roads. The preferred construction access will be from Route 44 to avoid use of campus roadways. Construction access to and from the project site will be incorporated into the final project plans and specifications.</li> <li>• Existing traffic patterns will be maintained to the extent feasible during peak traffic hours.</li> </ul>



Table ES-1. Summary of Mitigation Measures

Environmental Sector	Proposed Mitigation
	<ul style="list-style-type: none"> <li>• Good "housekeeping" practices such as watering exposed earth areas, covering dust-producing materials during transport, limiting dust-producing construction activities during high wind conditions, and providing street sweeping or tire washes for trucks leaving the site.</li> <li>• Prohibition of excessive construction equipment idling and the use of air pollution control devices (e.g., oxidation catalysts and particulate filters) and clean fuels for the project construction where appropriate.</li> <li>• Conformance with Connecticut noise regulations</li> <li>• In project specifications, require contractors to limit construction noise</li> <li>• Limiting construction to daytime hours</li> <li>• Use and regular maintenance of mufflers on construction equipment</li> <li>• Use of appropriate erosion and sediment controls during construction</li> <li>• Provisions for emergency spill response during construction, hazardous material storage and disposal to prevent vandalism and undetected releases, construction vehicle fueling and maintenance procedures, notification of affected public water systems of the construction start date, and procedures for notification of CT DPH and CT DEP in the event of a chemical/fuel spill at the construction site.</li> <li>• Construction in the vicinity of the vernal pools will take place outside amphibian movement periods in early spring and fall. Construction should be staggered and silt fence should be minimized within 750 feet of the vernal pools. Silt fencing should be used to exclude amphibians from active construction areas.</li> </ul>



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END OF DOCUMENT

- A 1994 and 2001 CEPA Environmental Impact Evaluations (on CD-ROM only)
- B NEPA Procedural Documents
- C Correspondence from Natural Resources Conservation Service
- D Traffic Data (on CD-ROM only)
- E Microscale Air Quality Modeling (on CD-ROM only)
- F Noise Modeling (on CD-ROM only)
- G Stormwater Management Plan (on CD-ROM only)
- H Vernal Pool Study Reports (on CD-ROM only)
- I General Bird Survey (on CD-ROM only)
- J Listed-Species Survey and DEP Natural Diversity Data Base Correspondence (on CD-ROM only)
- K Cultural Resource Investigations (on CD-ROM only)
- L Section 4(f) de Minimis Impacts Finding
- M Connecticut Office of Policy and Management CEPA Correspondence

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# Health Promotion Awards Given

## Reader Submitted

The Eastern Highlands Health district awarded three Community Groups with the first annual EHHD Cardiovascular Health Promotion Awards during the recent semi-annual meeting of the Matters of the Heart Partnership.

The awards were created to recognize exemplary programs aimed at improving the cardiovascular health of individuals in schools, workplaces and communities in the district. Risk factors for cardiovascular disease include the use of tobacco products, physical inactivity, obesity, poor dietary habits and high blood pressure.

Robert L. Miller, MPH, R.S., Director of health at EHHD, presented the awards and mentioned in his presentation that, cardiovascular disease is a serious public health concern. With so many of the risk factors involving lifestyle choices, this was a great opportunity for groups to showcase their initiatives to improve cardiovascular health within their school, workplace, or as a community."

The 2008 recipients of the award were:  
**Ashford School** for implementing Trikke program in second-through eighth-grade physical education classes that offers students a satisfying aerobic workout. The Trikke riding utilizes all major muscle groups and develops cardiovascular fitness in a low-impact and mentally engaging manner and exposes students to an

enjoyable physical activity that can contribute to a lifelong active lifestyle.

**VNA East, Inc.** for their efforts in the EHHD community to promote cardiovascular health among the senior population. In the past year, more than 700 individuals in seven EHHD-member towns received blood pressure screening, and more than 60 had their blood cholesterol screened by the VNA East nurses. The VNA East collaborates with other community initiatives to promote heart health, including participation in the EHHD Women's Healthy Heart Project.

**Town of Mansfield, Mansfield Board of Education and Region 19 Board of Education** for their coordinated efforts provide a comprehensive employee wellness

program to the staff at all town and school worksites. Funding and administrative support for this initiative promotes and encourages many aspects of cardiovascular health, including a deep discount to the Mansfield Community Center, a walking program and healthy eating options.

Miller also encouraged community groups and individuals to join the EHHD in becoming members of the Healthiest Nation Alliance ([www.HealthiestNation.org](http://www.HealthiestNation.org)).

For more information about the Cardiovascular Health Promotion Awards or health promotion programs through the EHHD, please contact Ande Bloom, M.S., R.D. at [blooma@ehhd.org](mailto:blooma@ehhd.org) or 860-429-3325



**WORKPLACE RECIPIENT** for the Employee Wellness Program: Mansfield Board of Education, Town of Mansfield and Region 19 Board of Education. Pictured are Maria Capriola, Bruce Silva, and Robert Miller.

## University of New Haven INTERSESSION 2009

**What are you doing** after the holidays and before the start of the spring semester? Have you considered taking an intersession class?

**Sound good?** The undergraduate intersession classes are a great way for you to earn additional credits at an accelerated pace. Courses are offered over a 2-3 week period with various class schedules and are open to visiting students from other colleges and universities.

**Classes begin in early January.**

**COURSES BEING OFFERED INCLUDE**

WINTER BREAK  
EARN CREDITS  
AT UNH!

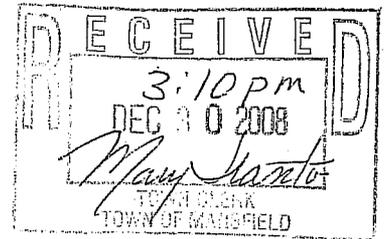
Item #29

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Legal Notice  
Town of Mansfield

Notice is hereby given in accordance with Connecticut General Statutes §10-153d that a copy of the Agreement between Regional School District #19 Board of Education and E.O. Smith High School Teachers' Association effective July 1, 2009 through June 30, 2012, was filed in the Town Clerk's office, 4 South Eagleville Road, Mansfield on December 30, 2008 and is available for public inspection.  
Dated at Mansfield, Connecticut this 30<sup>th</sup> day of December 2008.

Mary Stanton  
Town Clerk Mansfield



REGIONAL SCHOOL DISTRICT #19  
EDWIN O. SMITH HIGH SCHOOL  
Ashford, Mansfield and Willington, CT

1235 Storrs Road  
Storrs, CT 06268-2287  
860-487-1862  
Fax: 860-429-0085

Bruce W. Silva  
Superintendent

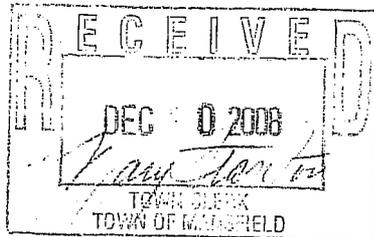
December 29, 2008

TO: Ashford, Mansfield and Willington Town Clerks  
FROM: Bruce W. Silva *BWS*  
SUBJECT: E. O. Smith High Schools Teachers' Association Agreement

Attached please find a copy of the Master Agreement between the Regional School District #19 Board of Education and the E. O. Smith High School Teachers' Association effective July 1, 2009 – June 30, 2012.

Date Received:

Received by:



Successor Collective Bargaining Agreement Between Region 19 and E.O. Smith  
Teachers Association

SUMMARY OF NEGOTIATED AGREEMENTS (SALARY & BENEFITS ONLY)

ARTICLE XII, INSURANCE BENEFITS

Co-Pays for PPO Plan, ¶A. 1.

1. Century Preferred Plan (PPO) administered by Anthem Blue Cross and Blue Shield of Connecticut.

In-Network Services:

Office visit co-pay - ~~\$5~~ \$20 per visit  
Emergency Room visit - ~~\$25~~ \$50 per visit  
Home and office maximum – unlimited  
Mental Health Parity  
In patient surgical/hospital - \$100  
Urgent Care - \$25  
Prescription Drugs –Generic ~~\$7~~ \$10/Formulary ~~\$15~~ \$20/Non-  
Formulary ~~\$25~~ \$30  
(\$3,000 maximum per calendar year), including oral  
contraceptives, at one times the co-pay for mail order.

Out-of-Network Services:

Deductible - \$200/\$400/\$500  
Coinsurance - \$80% to \$1000/\$2000/\$2500

-----  
ARTICLE XII, INSURANCE BENEFITS

Change the POS Plan to an HMO Plan and Change The Co-Pays for HMO Plan,

¶A.2

2. Anthem Blue Cross and Blue Shield of Connecticut ~~Point of Service (POS) BlueCare Health Plan, Option I. Health Maintenance Organization (HMO) Plan~~  
~~BlueCare Health Plan – BlueCare POS – Option 1 administered by Anthem Blue Cross and Blue Shield of Connecticut,~~ with oral contraceptives, mental health parity, and same sex domestic partner coverage, as well as other coverage described in the plan booklet and in Appendix E.

In-Network Services:

Well Care - ~~\$5~~ \$15  
Primary care office visits - ~~\$10~~ \$15 per visit  
Specialist consultations - ~~\$10~~ \$15 per visit  
Emergency Room - \$50 per visit  
Urgent Care - \$25  
Prescription Drugs – Generic ~~\$7~~ \$10/Formulary ~~\$15~~ \$20/Non-  
Formulary ~~\$25~~ \$30, at one times the co-pay for mail order  
(unlimited maximum per calendar year)

Out-of-Network Services:  
 Deductible - \$250/\$500/\$750  
 Coinsurance - \$80% to \$1500/\$3000/\$4500

**ARTICLE XII, INSURANCE BENEFITS**  
**Same Sex Domestic Partner Coverage**

*(Substitute Language Agreed to by both the Board and EOSHSTA)*

Medical benefits currently extended to same-sex domestic partners will terminate as of Nov. 30, 2009 unless the partner and Association member marry or enter a Civil Union. This termination of benefits is predicated upon the continued legality of Same-Sex marriage in Connecticut.

**ARTICLE XII, INSURANCE BENEFITS**  
**Employee Contribution to PPO Premium, ¶ B.1.**

B. Monthly premium payments shall be allocated as follows:

1. Anthem Blue Cross and Blue Shield Preferred Provider Organization (PPO):

	<u>Board Payment</u>	<u>Teacher Payment</u>
Effective July 1, <u>2009</u>	<u>84%</u>	<u>16%</u>
Effective July 1, <u>2010</u>	<u>83%</u>	<u>17%</u>
Effective July 1, <u>2011</u>	<u>82%</u>	<u>18%</u>

**ARTICLE XII, INSURANCE BENEFITS**  
**Employee Contribution to HMO Premium, ¶ B.2.**

2. Anthem Blue Cross and Blue ~~Shield Point of Service (POS) BlueCare Health Plan~~ Health Maintenance Organization Health Plan:

	<u>Board Payment</u>	<u>Teacher Payment</u>
Effective July 1, <u>2009</u>	<u>89%</u>	<u>11%</u>
Effective July 1, <u>2010</u>	<u>88%</u>	<u>12%</u>
Effective July 1, <u>2011</u>	<u>87%</u>	<u>13%</u>

**ARTICLE XII, INSURANCE BENEFITS**  
**Life Insurance, ¶D**

- D. The Board shall provide, without cost, for each full time Association member a **\$50,000** term life insurance policy **equal to no less than either one (1) times salary or \$50,000.**

-----

**ARTICLE XXIV, DURATION**

**Three Year Agreement**

- A. This Agreement shall take effect July 1, **2009** and shall remain in full force and effect up to and including June 30, **2012.**

-----

**WAGE INCREASES – 2009-10, 2010-11, 2011-12**

**APPENDIX A-1 - Salary Schedule 2009-2010 -**

2.1% General Wage Increase + step movement

**APPENDIX A-2 - Salary Schedule 2010-2011**

2.5% General Wage Increase + step movement

**APPENDIX A-3 - Salary Schedule 2011-2012**

2.5% General Wage Increase + step movement

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**APPENDIX C-1, C-2, C-3 - SUPPLEMENTAL PAY POSITIONS**

**Add positions identified by Association and**

**Apply each year's General Wage Increase to each position's respective pay**

The Board and Association agreed to add the following positions, having met the criteria of the Club/Activities policy:

**Ballroom Dance Club, Book Club (2), Chamber Music, Dance Team,  
Leo Club, Science Club, Students for International Socialism,  
World Language Honor Society (2), Youth Symphony**

The Board and Association agreed to increase the level of compensation for each position as follows:

**2009-2010 - 2.1% increase**

**2010-2011 - 2.5% increase**

**2011-2012 - 2.5% increase**

**MASTER  
AGREEMENT  
BETWEEN  
REGIONAL SCHOOL DISTRICT #19 BOARD OF EDUCATION  
AND  
E.O. SMITH HIGH SCHOOL TEACHERS' ASSOCIATION**

**JULY 1, 2009 - JUNE 30, 2012**

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**PREAMBLE**

THIS AGREEMENT IS MADE AND ENTERED INTO ON THE 23 day of December, 2008 by and between the Regional School District No.19 Board of Education (hereinafter referred to as the "Board") and the Edwin O. Smith High School Teachers Association (hereinafter referred to as the "Association") or by the same employee organization under any other name it might subsequently choose.

WHEREAS, the Board and the Association recognize and declare that providing a quality education for the children at the Edwin O. Smith High School is their primary mutual aim and responsibility, and the character of such education depends predominantly upon the quality and morale of the professional staff, and

WHEREAS, both parties recognize the importance of responsible participation by the entire Professional Staff and the Board of Education in the educational process and growth of the Regional District, and to this end agree to maintain communication which will aid the district in reaching its goals,

WHEREAS, the parties have reached certain understandings which they desire to confirm in this Agreement.

IT IS HEREBY AGREED AS FOLLOWS:

**ARTICLE I, RECOGNITION**

- A. The Board hereby recognizes the Association as the exclusive representative for a bargaining unit including all employees of the Board of Education in positions requiring a teaching or special services certificate or a Durational Shortage Area Permit (DSAP) below the rank of vice principal, excluding temporary substitutes and other employees excluded under the provisions of the Teacher Negotiation Act, Conn. Gen. Stat. 10-153a et seq. The Association accepts such recognition and agrees to represent all teachers equally.
- B. DSAPs
  - 1. Employees holding a DSAP shall be covered by all terms and conditions of the Collective Bargaining Agreement, except as follows:
    - a. Leave Provisions, Article IV, Section G
    - b. Reduction in Force, Article III
  - 2. A DSAP holder shall not accrue seniority or length of service for any purpose in the E.O. Smith school system. Notwithstanding the foregoing, if a DSAP holder becomes certified as a teacher and is retained by the Board as an employee after receiving such

certification, then the individual shall be credited with seniority and length of service for all purposes under this Agreement, retroactive to the first date of hire by the Board.

3. The Board shall have the right to non-renew and/or terminate the employment of a DSAP holder, and the DSAP holder shall have not right to file and/or pursue a grievance under this Agreement with respect to such action.
  4. The Board reserves the right for the Superintendent to place DSAP holders on the salary schedule, grant credit for prior teaching experience or "other" experience which, in the Superintendent's judgment, will contribute to the Regional District.
- C. The terms "Staff" and "Teacher" when used hereinafter shall refer to all professional employees represented by the Association.
- D. The Board shall provide four complete and updated copies of Board Policies when available. The Association shall place one in each faculty lounge and in the Library Media Center, and shall have one file copy.
- E. The Board agrees to provide each teacher a complete text of this agreement and any successor agreement.

## ARTICLE II, TEACHING ASSIGNMENTS

- A. Teaching is recognized by both parties as a profession. Assignments of all certified employees shall be made within the following parameters:
1. Educational needs of students
  2. Certification and expertise of employee
  3. Effective use of personnel to allow for program flexibility and growth
  4. Equitable distribution of teaching assignments and other duties including, but not limited to, the supervision of study halls, corridors, cafeteria, and school grounds. In the event the Board of Education implements a block schedule or some other alternative type of schedule, the parties agree to bargain over any changes in the terms and conditions of employment and/or any impact resulting from such change.
  5. The administration shall consider the impact of class sizes, class preparation variances and the time of notification in allocating teaching and duty assignments. In the event a change in assignment occurs after July 31 and requires different preparations, the teachers shall not normally be assigned to other duties for the first semester.
  6. The responsibility of assigning teaching staff to class and duty assignments rests with the building principal. The principal shall consult with department heads and directors who, in turn, shall consult with the teachers for whom they have supervisory

responsibility. Whenever it is possible to combine teacher preferences with Items 1 through 5 above, it shall be done.

7. The school administration shall inform staff of their future teaching assignments at the earliest time possible. A tentative list of teaching assignments shall be given to the teacher prior to the close of school of the preceding year. If changes from the tentative assignments are made, the teacher shall be notified immediately to facilitate necessary planning.
- B. The Board of Education will post a notice to all teachers in the school system of vacancies and new positions. In addition, the Board may place advertisements concerning such vacancies or new positions outside the school system. In deciding which candidate to select for a vacancy or new position, the Board will consider factors including, but not limited to, qualifications, training, experience, evaluations and seniority. Selection will be based on the best interest of the school system and the students.
  - C. This notice shall include a posting in the faculty lounge in each building at E.O. Smith High School as far in advance of filling each vacancy as possible and in no event less than fifteen (15) days before the closing deadline for the position. The notice of vacancy shall clearly state what qualifications for the position are needed, the procedure to be followed by the applicants, and the deadline for applying for the position. Where a need to fill a vacancy arises during the summer, the Association president and each staff member who specifically requests notice in writing shall receive notification of the vacancy by mail as far in advance as possible.
  - D. Teachers as professionals are entrusted to exercise their best judgment and expend their best efforts in pursuing educational goals and objectives approved by the Board in the best interests of the students. Further, it is recognized by both parties that teaching is a profession that entails, in addition to conducting classes, other responsibilities including, but not limited to, planning for classes, producing and gathering teaching materials, reading and responding to students' written work, conferring with individual students, evaluating and reporting on students' performance and communicating with parents, counselors, administrators and other support services personnel.
  - E. The normal teaching load for subject area teachers shall be five class sections per semester. The normal teaching load for department heads shall be four class sections per semester. Teachers will be assigned a minimum of one preparation per day averaged over the scheduling cycle.
  - F. In classes requiring additional meetings, such as laboratory or double periods, such additional meetings shall be deducted from non-teaching duty assignments. Teachers may be assigned to additional duty periods in lieu of teaching assignments, if necessary.
  - G. Teachers whose teaching assignments include four or more entirely different preparations (different subject areas, levels or grades) shall be assigned reasonable reductions in non-teaching duties.

- H. In extreme circumstances, teachers may be asked, in consultation with the department head, to accept an overload of an additional class section or additional duty. Teachers who accept additional class sections shall be assigned no extra duty periods. No reprisals shall be taken against teachers who do not agree to accept overloads.
- I. All other professional staff members covered by this agreement shall be assigned workloads and duties consistent with their specific job descriptions.
- J. Teachers will have a continuous duty-free lunch period each day of at least equal duration to the students' lunch period.
- K. Teachers and other professional staff working at the Depot Campus School shall be assigned workloads and duties consistent with their specific job descriptions. It is understood that the Depot Campus program is a non-traditional educational model.
- L. Faculty members will only be placed at the Depot Campus on a voluntary basis. A Depot Campus teacher who wishes to return to a position in the main building, may return to the department that they left, providing there is a vacancy for which they are qualified. This provision shall not entitle the staff member to automatically fill a main campus vacancy in a "new" department or position requiring a different certification.

### ARTICLE III. REDUCTION IN FORCE

#### A. General

Recognizing that it may become necessary to eliminate professional staff positions in certain circumstances, this provision is adopted to provide an orderly process for staff reduction.

#### B. Procedure

1. For the purposes of this article, the term "teacher" shall include certified employees of the Board of Education who occupy a position requiring a teaching or intermediate administrator certificate issued by the State Department of Education below the rank of Superintendent.
2. The Board of Education may, in the first instance, exercise its right and power to reduce the number of teaching staff positions, without determining which teacher contracts will be terminated, if any, or what other staffing changes will be made to effect the purpose of position elimination.
3. Prior to commencing action to terminate a teacher's contract under this provision, the Board will give due consideration to its ability to effectuate staff reduction through attrition. If the position of a teacher who has attained tenure is eliminated, such teacher will have the right to be placed in an available vacant position or a position held by a nontenured teacher for which such tenured teacher is certified and qualified in the judgment of the Superintendent of Schools.

4. When the Board of Education votes to eliminate a position, the Superintendent shall determine whether the necessary reduction may be effected by the nonrenewal or termination of a non-tenured teacher's contract. Identification of a non-tenured teacher for layoff shall be in the sole discretion of the Superintendent, upon approval by the Board. In the event that a reduction in force requires identification of a tenured teacher's contract for termination, such identification will be based upon the following criteria in the order listed:

- a. Higher total years of service at the E.O. Smith High School
- b. Evaluation of performance
- c. The best interests of the school system
- d. Higher total years of continuous service as a teacher or administrator under a certificate issued by a State Department of Education.
- e. Degree status
- f. Other relevant qualifications, abilities or experience

C. Nothing herein shall require the promotion of the teacher to a position of higher rank, authority, or compensation, notwithstanding the fact that the teacher whose contract is to be terminated because of elimination of position may be qualified and/or certified for the promotional position.

D. Recall Procedures

1. The name of any teacher whose contract of employment has been terminated because of position elimination shall be placed upon the recall list and shall remain on such list for a period of two (2) years.
2. Any offer of reemployment under the provisions of this policy shall be made by notification in writing by registered mail sent to the teacher's last known address and to the President of the Association. Any offer so made shall be accepted or rejected in writing within ten (10) days of written notification. If the appointment is rejected, or the teacher does not respond to the notice of appointment within ten (10) days of mailing, the name of the teacher will be removed from the recall list.
3. Offers of reemployment of teachers whose names appear on the recall list will be in the inverse order of termination provided, however, that no teacher on the recall list will be offered reemployment to a teaching position unless he or she is certified and qualified in the judgment of the Superintendent of Schools.

4. Any teacher who accepts an offer of reemployment under the provisions of this policy will be placed upon the salary step next succeeding that which he or she occupied at the time of contract termination.
  5. A recall list will be made available to the Association, and the Association will be notified as teachers are recalled.
- E. It is understood that a layoff is a termination of employment subject to administrative and/or judicial review in the manner set forth in Conn. Gen. State. 10-151 as amended, and in no other manner. In the case of judicial review under those statutory provisions, the parties agree that the provisions of this article can and should be submitted to the Court.

#### ARTICLE IV, LEAVE PROVISIONS

A. Sick Leave

Each teacher will receive a leave of absence for bona fide illness of up to fifteen (15) school days each year. Unused sick leave may be accumulated up to a maximum of 186 days. All teachers who have accumulated more than 186 days prior to the effective date of this agreement shall be allowed to maintain their accumulated sick days beyond the 186 day maximum contained herein. Each teacher will be notified of his/her accumulated sick leave by October 1st of each school year. No sick leave will accumulate while a teacher is on a leave of absence without pay. Sick leave payment for part-time teachers will be prorated based upon their full-time equivalent status. The Superintendent may require a doctor's certificate in cases of suspected sick leave abuse. Up to five (5) sick leave days each year may be used for illness in the immediate family (as defined in paragraph c).

Any teacher who takes an unpaid leave under the FMLA because of serious health condition must substitute any accumulated paid sick leave for unpaid FMLA leave. Any used paid sick leave which qualifies as FMLA leave will count against the twelve (12) weeks of FMLA leave to which the employee is entitled. If sick leave is used for a medical condition which is not a serious health condition under the FMLA, that leave does not count against the twelve (12) weeks of FMLA leave entitlement.

Any teacher who takes an unpaid leave under the FMLA in order to care for a spouse, child, or parent must substitute any accumulated sick leave which would be granted for an illness in the immediate family under this section. Any paid sick leave used for an illness in the immediate family which qualifies as FMLA leave will count against the twelve (12) weeks of FMLA leave to which the employee is entitled.

B. Personal Leave

The Superintendent may grant up to three (3) days annually of leave of absence with pay for personal business which cannot be conducted outside of school hours and which necessitates an absence beyond the teacher's control. Except in emergencies, requests for such leave must be

made in writing and at least 48 hours in advance to the Superintendent or his/her designee. Reasons for personal leave may include:

1. Court appearance in response to a subpoena;
2. real estate closing;
3. wedding of employee or member of the immediate family;
4. graduation of teacher or member of the immediate family;
5. religious holy days (if a teacher exhausts all three personal leave days under this subsection, the Superintendent will grant one (1) additional leave day for one of the other reasons listed in the subparagraph);
6. personal business of a sensitive nature

C. Bereavement Leave

The Superintendent will grant up to five (5) days annually of special leave with pay to enable a teacher to attend a funeral as a result of the death in the immediate family. "Immediate family" for the purpose of this article is defined as parent, grandparent, spouse, domestic partner, sibling, child, or grandchild. In cases of suspected abuse, the Superintendent may request verification of the date of death and the relationship of the deceased. Additional leave may be granted by the Superintendent in his sole discretion.

D. Childbearing Leave

Absences related to disability as a result of pregnancy, childbirth, and related conditions shall be treated as any other physical disability. Such absences shall be with pay to the extent of accrued sick leave. Leave without pay beyond any accrued sick leave shall be available for such reasonable further period of time as a female teacher is determined by a physician to be unable to perform the duties of her job because of pregnancy or conditions attendant thereto, such period normally not to exceed twelve (12) weeks. Any paid or unpaid leave under this provision shall be counted against any FMLA leave.

Teachers may continue to participate in Board group health insurance plans at the level of premium contribution required in the contract for the duration of any paid leave or FMLA unpaid leave. The Board may recover, at the level of premium contribution required in the contract, premiums it paid for maintaining group health plan coverage during any period of unpaid FMLA leave if the teacher fails to return to work after the employee's FMLA leave entitlement is expired, unless the reason the employee does not return to work is due to (1) the continuation, recurrence, or onset of a serious health condition that would entitle the teacher to FMLA leave, or (2) other circumstances beyond the control of the employee. A teacher whose FMLA leave has expired may continue to participate in Board group health insurance plans provided they pay all of the premium costs.

A teacher on childbearing leave shall receive credit toward placement on the salary schedule and toward accumulated seniority for the period of the childbearing leave.

E. Childrearing Leave

The Board of Education, in its discretion, may grant leave of absence without pay for childrearing purposes for a period of up to the balance of the semester in which the child was born or adopted and one additional full semester. Such leave shall be in addition to any period of childbearing leave, but shall be counted against any FMLA leave. For the purposes of this leave provision, July and August shall be considered as part of the first semester of the school year.

Teachers may continue to participate in Board group health insurance plans at the level of premium contribution as required under this contract only for the duration of FMLA leave. When FMLA leave has expired, teachers may continue to participate in Board group health insurance plans provided that they pay all of the premium costs.

A teacher on childrearing leave shall receive credit towards placement on the salary schedule and toward accumulated seniority for the period of the childrearing leave.

F. Professional Leave

1. The Board of Education, in its discretion, may grant leave with pay for activities including participation in professional meetings, conferences and conventions, or visiting other schools, when such activities are expected to result in the improvement of the quality of education in the E.O. Smith High School. Professional days for these purposes will be granted only upon approval of the school principal and Superintendent. The Board will pay reasonable expenses approved in advance for conferences, conventions and professional meetings, depending on yearly budgeted funds.
2. The Board of Education, in its discretion, may grant extended unpaid leave of absence to tenured teachers, for a semester or a full year, to allow the tenured teacher to participate in professional organizations, teaching exchanges, or teaching at other schools, when such activities are expected to result in the improvement of the quality of education at the E.O. Smith High School. Professional leave under this section for teaching assignments at other schools will only be granted when the assignment is of a temporary nature and is not intended to result in regular employment. A teacher on approved professional leave under this provision in the contract shall receive credit toward placement on the salary schedule and toward accumulated seniority for the period of such leave. In addition, the tenured teachers may continue to participate in Board group health insurance plans during this professional leave if, and only if, the teacher pays the full cost of the insurance premiums.

G. Sabbatical Leave

1. The Board of Education in its sole discretion may grant sabbatical leaves for study, research, educational travel, examination of other schools' programs or curriculum, curriculum development, scholarly writing, or other educationally or professionally beneficial activity. Teachers will be eligible for an initial sabbatical leave at 1/2 pay for either one semester or one full school year after seven (7) consecutive full school years of active service, including service rendered prior to the regional school district's assumption of responsibility for programs at the Edwin O. Smith High School. A second or subsequent sabbatical leave may be granted after each seven (7) year period of continuous service at Edwin O. Smith High School. Teachers may continue to participate in Board group health insurance plans with payment of the premium cost as provided in Article XIII.
2. Requests for sabbatical leave must be received by the Superintendent of the Regional District in writing in such form as may be required, not later than February 1, if the leave is to commence the following September, or June 1, if the leave is to commence the following February. These deadlines may be waived at the discretion of the Superintendent/Board, when fellowships, grants, scholarships, etc. are awarded later in the year which would make such deadlines unreasonable.
3. A teacher on approved sabbatical leave shall receive credit toward placement on the salary schedule and toward accumulated seniority for the period of the sabbatical leave.
4. No benefits shall be provided to personnel on sabbatical leave beyond those stated in Article IV.G.
5. The granting of sabbatical leave shall be predicated upon available funding.
6. Teachers are obligated to a minimum of one full year of service to the school district following sabbatical leave. Failure to comply with this provision, except in the case of death of the teacher, shall obligate the teacher to refund salary received during the period of the sabbatical. In extenuating circumstances, the Board may, in its discretion, consider releasing the teacher from his/her obligations under this provision.

H. General Leave

The Board of Education in its sole discretion may consider requests for other leaves of absence with or without pay. The Board's decision on a request submitted under this provision shall be final, and not subject to the grievance arbitration provisions of this agreement. A teacher on general leave without pay will have the option of participating in all group health and benefit programs, provided that they pay all of the premiums. No other benefits shall accrue or be available during general leave. A teacher on such leave shall not receive credit toward placement on the salary schedule and shall not accrue seniority.

I. FMLA Leave

Any "eligible employee," as defined under the Family and Medical Leave Act (FMLA), 29 U.S.C. 2601 et seq., is entitled to twelve (12) weeks unpaid leave during a twelve-month period. A twelve-month period is equivalent to one contract year, July 1 through June 30.

Teachers must comply with all notice provisions of the FMLA in order to qualify for such leave.

J. Adoption Leave

Teachers may use up to six (6) weeks of accumulated and continuous paid sick leave for the adoption of a child where there has been no previous domicile and/or association with the child. Teachers requesting such continuous paid leave shall submit written notice to the Superintendent of the anticipated commencement date of such leave and the anticipated return date.

K. Additional Paid Disability Leave

On the rare occasion when a teacher has exhausted accumulated paid leave time and has an extended period of disability which requires a continued absence, he/she or his/her appointed representative, shall be able to request additional paid leave from the Board. Said request or denial shall not be subject to the grievance procedure.

**ARTICLE V, WORK DAY AND WORK YEAR**

- A. The salaries provided in Appendices A-1, A-2 and A-3 are based upon a teacher employment year consisting of one hundred and eighty (180) full school sessions within the meaning of the Connecticut General Statutes, and up to six (6) additional work days to be used in the discretion of the Board of Education to provide additional instruction to students, in-service programs, professional development, curriculum work, or other educational activities in the best interest of the school system. If the Board of Education determines in its discretion to increase the work year beyond that described above, for each additional work day the Board of Education agrees to compensate teachers at the rate of a per diem, defined as 1/186th of the annual salaries provided in Appendices A-1, A-2 and A-3.
- B. Teachers employed beyond the contracted days (186) shall be paid at the per diem rate of the teacher's appropriate step on the salary schedule. (See Appendix B)
- C. As part of their professional responsibility, teachers agree to accept assignments without additional compensation which involve them with students activities of a temporary nature. Such activities include, but are not limited to chaperoning dances, field trips and similar activities and similar assignments which have not previously been considered compensatory positions or duties. A list of activities will be posted by the principal or designee at the beginning of each school year. Teachers will select an area of participation or indicate what

extracurricular activity he or she wishes to participate in for that year. Whenever possible, teacher preferences shall be considered; however, the Superintendent's decision on any assignment shall be final.

- D. The teacher work day will include all assignments made by the administration from fifteen minutes before the opening of school to fifteen minutes following the close of school. In addition, teachers are expected to be available for staff and other administrative meetings for a total of not less than an additional one hour per week. The administration will use its best efforts to schedule such meetings at a time contiguous with the work day.

If the Board of Education, in its discretion, chooses to lengthen the student school day, the Board agrees to negotiate with the Association over the impact of such increase.

- E. The work year of employees who work beyond 186 days shall be established after the budget is established for that contract year. The work day schedule shall be established with the approval of the Superintendent or designee, and be in writing. Teachers shall be assigned to additional work days by the Superintendent or designee within the limits established by the Board.
- F. The Board of Education, in its discretion, may lengthen the students' school day, students' school year and teacher work year. The Board agrees to negotiate with the Association over the impact of such increases.

#### ARTICLE VI, DEGREE DEFINITIONS

- A. The salary schedule listed in the appendices of this agreement shall be interpreted and applied in accordance with the following definitions:
1. Bachelor: A baccalaureate degree earned at an accredited college or university;
  2. Master: A master's degree earned at an accredited college or university. The individual must have met the course requirements for professional educators' certificate.
  3. Sixth Year: A certificate of advanced graduate study or a sixth year professional diploma earned at an accredited college or university. Alternatively, teachers shall be placed on the sixth year salary schedule if they have completed thirty (30) hours of coursework beyond the master's degree in a planned program approved by the Superintendent of Schools.  
  
NOTE: In order to qualify for the sixth year schedule, all of the course work must have been taken after the date the coursework work for the first master's degree was completed.
  4. Doctorate: A doctorate degree earned at an accredited college or university. Credit for salary purposes is not retroactive.

- B. Teachers must give satisfactory evidence of any degree change to the Superintendent of Schools prior to September 1, for movement, as of September, from one degree scale to another. Teachers who give such evidence after September 1, and prior to December 31, will have a salary change as of the first pay period in February effective from the 92nd work day for teachers.
- C. The Board reserves the right for the Superintendent to place new teachers on the salary schedule, grant credit for prior teaching experience, or "other" experience which, in the Superintendent's judgment, will contribute to the Regional District.

### ARTICLE VII, SALARIES

- A. The Board agrees to provide for payroll deductions to the Northeast Family Federal Credit Union, the Connecticut State Employees Credit Union, Inc. and any other institutions willing to participate in such an arrangement, both presently and in the future. Each teacher hired after the signing of this Agreement shall utilize direct, electronic deposit to the financial institution of his/her choice. All current teachers may elect to use direct deposit. The Region will make every attempt to process payroll in a timely manner so that it is received by the particular financial institution on a consistent day. However, the Region shall be held harmless in the event that the financial institution fails to credit the employee's account in a timely fashion.
- B. The Board agrees to provide for payroll deductions for annuities or other retirement programs as needed.
- C. Payroll Schedule

Three payroll options are available to each teacher. Option one will be automatic unless option two or three is requested in writing by the teacher at the time of employment or by August 15, whichever is later.

1. Teachers will be paid on a twelve month basis with 26 equal payments to be issued every other Wednesday throughout the year.
  2. Teachers will be paid on a ten month basis and issued 21 equal payments to be issued every other Wednesday starting with the first September pay period.
  3. Teachers will be paid on a twelve month basis with 21 equal payments to be issued every other Wednesday beginning with the first September pay period, and the remaining salary to be issued in a 22nd payment on the last school day of that school year.
- D. It will be the teacher's responsibility to file the forms and agreements necessary to provide for any of the insurance and benefits provided by the Board and the Board will provide the necessary forms as needed upon request.

E. Department Heads and Directors

All Department Head and Directors' positions are one year appointments. Teachers appointed to such positions and duties shall receive the following annual stipend:

2009 - 2010 - \$5,593

2010 - 2011 - \$5,733

2011 - 2012 - \$5,876

Department Head and Director positions may be established, eliminated or altered at the discretion of the Board of Education.

Positions currently denoted as Department Head and Directors include: Physical Education Department Head, English Department Head, Fine Arts Department Head, Math Department Head, Science Department Head, Foreign Language Department Head, Vocational Agriculture Director, Director of Vocational Education, Director of Library/Media, Director of Guidance, Social Studies Department Head.

Teachers who wish to be considered for appointment or reappointment to a position of Department Head or Director must notify the Superintendent of their interest prior to April 1. The Superintendent shall make annual recommendations to the Board for such appointments at the May Board meeting.

F. Salaries for teachers are provided in Appendices A-1, A-2 and A-3, which is attached hereto and made a part hereof. Increases in salaries take effect with the first pay period in July of each year, or whenever the teacher officially starts work.

G. Teachers will be paid longevity based upon the following schedule for completed years of service at the Edwin O. Smith High School:

At least 15 years but less than 20	\$ 750
At least 20 years but less than 25	\$ 1,000
25 years or more	\$ 1,250

Individuals hired on or after July 1, 1995 shall not be eligible for the longevity stipend provided in Section G.

H. Long-term substitute teachers who are certified (teachers assigned to work at least forty (40) consecutive school days or more) will be compensated by being placed on the appropriate salary schedule degree lane, no higher than step 3, but at a minimum of step 1.

I. Teachers will be issued individual annual, continuing and/or supplemental contracts on such forms as the Board shall from time to time develop.

J. Any teacher who has National Board Certification shall be compensated at his/her appropriate step plus \$1,000 annually.

## ARTICLE VIII, SUPPLEMENTAL PAY POSITIONS

- A. Extracurricular salaries and working conditions are provided in Appendices C-1, C-2 and C-3, which are attached hereto and made a part hereof.
- B. Administration shall first consider the employment of qualified E. O. Smith High School faculty members in supplemental pay positions. The superintendent shall choose the most qualified available person for any given supplemental pay position. When necessary, the Board may employ personnel who are not members of the E. O. Smith High School teaching staff. All personnel assigned to supplemental pay positions shall receive payment in accordance with the supplemental pay position compensation schedules attached hereto as Appendices C-1, C-2 and C-3, and made a part hereof.
- C. Appointments to supplemental pay positions are for one year only. Teachers wishing to be considered for reappointment shall so notify the superintendent in writing by April 1. Individuals not appointed or reappointed to these positions shall have no right to challenge these decisions (including, but not limited, access to the grievance procedure).

## ARTICLE IX, GENERAL

- A. No written reprimand or suspension notice shall be placed in a teacher's personnel file unless the teacher has been notified and has had an opportunity to review the material. The teacher may submit a written notation regarding any material, and the same shall be attached to the file copy of the material in question. If the teacher is asked to sign material placed in his or her file, such signature shall be understood to indicate his or her awareness only of the material, but in no instance shall said signature be interpreted to mean agreement with the content of the material. All teachers' performance and evaluation records shall be treated as confidential material consistent with state law. Paychecks shall be placed in an envelope.
- B. No teacher will be denied an increment or suspended without reasonable and just cause and without receiving a statement of the reasons in writing, and an opportunity to meet with the Superintendent or his/her designee in the presence of an Association representative.
- C. The Board shall provide for the reimbursement of up to one-half the cost of courses approved by the Superintendent taken for professional development by the teacher at any accredited college or university; however, reimbursement shall not exceed one-half of the rate per credit at the University of Connecticut when the course is taken. There shall be a maximum of six courses per year (two courses per semester), including summer session, for each teacher.
- D. If a teacher has approval by the administration to use his or her automobile to carry out his/her respective job-related duties, the Board shall pay that teacher at the rate established by the Internal Revenue Service as of January 1, annually.

## ARTICLE X, GRIEVANCE PROCEDURE

### A. Introduction

The purpose of the grievance procedure is to secure, at the lowest possible level, expeditious resolutions of disputes and problems. Accordingly, the Board and the Association agree that during the term of this contract, all grievances as defined below shall be settled in accordance with the provisions of this grievance procedure. However, nothing herein shall be construed to prevent any individual employee from (1) informally discussing a grievance with his or her immediate superior or (2) processing a grievance in his or her own behalf under this grievance procedure, excluding arbitration.

### B. Definitions

1. A "grievance" shall mean (a) a complaint by a teacher or group of teachers that there has been a violation, misinterpretation, or misapplication of a specific and explicit provision of this agreement; of (b) a complaint regarding conditions of employment provided that grievances under this subparagraph are not subject to arbitration under this Article. Grievances based on the Preamble of this agreement shall not be subject to arbitration.
2. "Days" shall mean school days, except during the summer break when days shall mean business days, excluding Saturdays, Sundays and holidays.

### C. Time Limits

1. Since it is important that grievances be processed as rapidly as possible, the number of days indicated at each step shall be considered as a maximum. Both parties recognize that time limits may have to be flexible in the case of grievances which extend into the summer vacation period. The time limits specified may, therefore, be extended by written agreement of the parties in interest.
2. Any grievance as defined above not presented for disposition through the grievance procedure set forth here and within twenty (20) days of the time when the teacher knew or reasonably should have known of the event or occurrence giving rise to the grievance shall be deemed waived and not thereafter considered a grievance under this agreement.
3. Failure by the grievant at any level to appeal a grievance to the next level within a specified time limit shall be deemed to be acceptance of the decision rendered at that level, and such decision shall thereafter be binding upon the teacher and Association. The Board recognizes the importance of responding promptly to grievances at each level. However, failure by the Board or its agents to respond to a grievance within the time limits set forth at any step shall be deemed denial of the grievance, and shall entitle the grievant to proceed immediately to the next step.

4. The written statement of the grievance shall include a statement of facts, the contract provision claimed violated or working condition giving rise to the complaint, and the remedy requested.

D. Informal Procedure

If a teacher feels that he or she may have a grievance, he or she may first discuss the matter with the principal or other appropriate administrator in an effort to resolve the problem informally. The teacher shall have the right to request that a member of the Association be present during such meeting.

E. Formal Procedure

1. Level One - School Principal

If a teacher is not satisfied with the outcome of the informal procedure, he or she must submit a written statement of his or her grievance to the principal or immediate superior within the time limit set forth in Paragraph C.2 above. The principal or immediate superior shall, within five (5) days after receipt of the written grievance, render his or her decision and the reasons therefor in writing to the teacher with a copy to the Association.

2. Level Two - Superintendent of Schools

- a. If a teacher is not satisfied with the disposition of his or her grievance at Level One, he or she may, within five (5) days after the decision, or within ten (10) days after his or her formal presentation at Level One, submit his or her written grievance to the Superintendent or his or her designee. No change shall be made in the subject matter of the original grievance, with the understanding that procedural issues may be raised at any level.
- b. The Superintendent or his or her designee shall, within ten (10) days after receipt of the grievance meet with the teacher for the purpose of resolving the grievance, and hearing relevant testimony. The Superintendent or his or her designee shall, within ten (10) days after such meeting, render his or her decision and the reasons therefor in writing to the teacher, with a copy to the Association.

3. Level Three - Board of Education

- a. In the event that a grievance is not resolved at Level Two, the teacher may, within five (5) days after the decision, or within fifteen (15) days after the meeting with the Superintendent, submit the grievance to the Board of Education. No change in the subject matter of the original grievance shall be made, except that procedural issues may be raised at any level.

- b. The Board of Education or its designated committee shall meet with the teacher for the purpose of hearing the grievance not later than fifteen (15) days after receipt of the grievance.
- c. The Board shall, within fifteen (15) days after such meeting, render its decision and the reasons therefor in writing to the teacher, with a copy to the Association.

4. Level Four - Arbitration

- a. In the event a grievance is not resolved at Level Three, the teacher may, within five (5) days after the decision, request in writing to the President of the Association that his or her grievance be submitted to arbitration.
- b. The Association may, within five (5) days after receipt of such request, submit the grievance to arbitration by so notifying the Board of Education in writing, and by filing a request for arbitration under the Voluntary Labor Arbitration Rule of the American Arbitration Association, which shall act as the administrator of the proceedings and conduct them in accordance with its administrative procedures, practices and rules. In no event shall submission to the American Arbitration Association be made later than ten (10) days following the decision of the Board of Education or expiration of the time limit for making such decision, whichever occurs first.
- c. No employee may file for arbitration as an individual and only the Association may file an appeal for arbitration hereunder.
- d. The arbitrator shall have authority only to hear grievances as defined in Paragraph B.1. (a) of this article. The arbitrator selected shall hear and decide only one grievance in each case. He or she shall be bound by and must comply with all other terms of this agreement. He or she shall not have the power to add to, delete from, or modify in any way any of the provisions from this agreement. The provisions of Article XI (Board Prerogatives), and any dispute concerning the length of the work day or work year shall not be subject to arbitration.
- e. The arbitrator shall render his or her findings of fact, reasoning and conclusions on the issues submitted, and the decision of the arbitrator shall be binding upon the parties. The cost for the services of the arbitrator shall be borne equally by the Board and the Association.
- f. No disposition of any grievance at any level shall be contrary to the provisions of this agreement or applicable law.

F. Rights of Teachers to Representation

- 1. Any grievant may be represented at any level of the procedure by another teacher of his or her own choosing. When a teacher is not represented by the Association, the

Association will promptly be notified and have the right to be present and to state its views at all stages of the procedure. The Association agrees to represent all teachers equally without regard to membership or participation in or association with, the activities of the Association or any other employee organization.

2. The Association may, if it so desires, call upon the professional services of the Connecticut Education Association for consultation and assistance at any stage of the procedure. The Board may, if it so desires, also call upon professional assistance.

G. Miscellaneous

1. All documents, communications, and records dealing with the processing of grievances shall be filed separately from the personnel files of the participants.
2. Forms for filing and processing grievances and other necessary documents shall be prepared by the Association and the Superintendent and made available through the Association so as to facilitate the operation of grievance procedure.
3. No reprisals shall be taken by either party or any member of the administration against any participant in the grievance procedure by reason of such participation.
4. Meetings shall be conducted at mutually agreed upon times and places which shall afford reasonable opportunities for involved persons to attend.
5. If the grievance occurs as the result of an action by other than the teacher's immediate superior or affects a group or class of teachers, the grievance may be processed immediately at the level at which it occurs.

**ARTICLE XI, BOARD PREROGATIVES**

Except as specifically abridged or modified by the language of this agreement, the Board has and will continue to retain, whether exercised or not, the sole right, responsibility and prerogative to direct the operation of the public schools in the Region in all its aspects, including but not limited to the following: to employ, assign and transfer teachers, those powers specified in Sections 10-220, 10-221, and 10-222 of the Connecticut General Statutes; to create and eliminate positions; to suspend or to dismiss the employees of the schools in the manner provided by statutes; to prepare and submit budgets to the regional district and in its sole discretion, to expend monies appropriated by the district; to make such transfers of funds within the appropriated budget as it shall deem desirable; to establish or continue policies, practices, and procedures for the conduct of school business and from time to time, to change or abolish such policies, practices and procedures; to discontinue processes or operations or discontinue their performance by employees; to select and determine the number and types of employees required to perform the school's operations; to establish contracts or subcontracts for school operations; and to determine the care, maintenance and operation of equipment and property used for and on behalf of the purposes of the school district.

ARTICLE XII. INSURANCE BENEFITS

A. Each full-time bargaining unit member and eligible dependents may enroll in either of the following health insurance plans or their equivalent, with the premium payments provided in subparagraph B below. A full-time teacher, for purposes of this contract, shall mean a teacher who teaches at least three full-time courses. Full-time, for bargaining unit members who are not in "teaching positions," shall mean a bargaining unit member who works at least one-half of the school day. Effective, July 1, 2007, for the purposes of this contract an eligible dependent child shall be defined as the unmarried child of an employee up to age 19, unless the child is a full-time student at a recognized college, university, or trade school, in which case the dependent child is covered to age 25 and for whom Anthem BCBS may require yearly proof of student status. Any teacher not covered by the insurance benefits under this agreement may elect to purchase such insurance coverage by paying the full insurance premiums, including the life insurance premium.

The Board reserves the right to change insurance carriers, provided that benefits are equivalent or better. The Board will meet and confer with the E.O. Smith High School Teacher Association regarding any contemplated changes in order to effect the best possible communication and planning.

A period of open enrollment shall be scheduled for health plan insurance selection prior to January 1<sup>st</sup> each year. Employees will be given the option to change plans at this time.

1. Century Preferred Plan (PPO) administered by Anthem Blue Cross and Blue Shield of Connecticut as described in greater detail in Appendix E.

In-Network Services:

Office visit co-pay	\$20 per visit
Emergency Room visit	\$50 per visit
Home and office maximum	unlimited
Mental Health Parity	
In patient surgical/hospital	\$100
Urgent Care	\$25

Prescription Drugs – Generic \$10; Formulary \$20; Non-Formulary \$30 (\$3,000 maximum per calendar year), including oral contraceptives, at one times the co-pay for mail order.

Out-of-Network Services:

Deductible - \$200/\$400/\$500  
Coinsurance - \$80% to \$1000/\$2000/\$2500

2. Anthem Blue Cross and Blue Shield of Connecticut Health Maintenance Organization Plan, with oral contraceptives, mental health parity, and same sex domestic partner coverage, as well as other coverage described in the plan booklet and in Appendix E.

In-Network Services:

Well Care	\$15 per visit
Primary care office visits	\$15 per visit
Specialist consultations	\$15 per visit
Emergency Room	\$50 per visit
Urgent Care	\$25

Prescription Drugs – Generic \$10; Formulary \$20; Non-Formulary \$30, at one times the co-pay for mail order (unlimited maximum per calendar year)

Out-of-Network Services:

Deductible - \$250/\$500/\$750  
Coinsurance - \$80% to \$1500/\$3000/\$4500

Same Sex Domestic Partner Coverage

- a. Subject to the requirements of this provision, unmarried domestic partners of employees covered by the Bluecare Health Plan shall be treated equivalent to spouses. For purposes of this Agreement, a domestic partner is defined as a person of the same sex as the eligible employee with whom that employee has entered into an exclusive domestic relationship. An employee wishing to change his/her benefits status based upon being in a domestic partnership must execute, in conjunction with his/her domestic partner, an affidavit with the District, along with appropriate evidence of joint residence and mutual dependence.
- b. The affidavit shall certify under penalty of perjury that both the employee and his/her domestic partner:
  1. Are in a relationship of mutual support, caring and commitment, and intend to remain in such relationship of the indefinite future;
  2. Are not married to anyone else or legally separated from anyone else;
  3. Are each other's sole domestic partner and vice-versa, and have been each other's sole domestic partner for the past twelve (12) months;
  4. Are not related by blood closer than would bar marriage in the State of Connecticut;
  5. Are at least eighteen (18) years old and competent to execute a contract;
  6. Share a legal residence with one another, and have shared a common legal residence for at least twelve (12) months prior to the execution of this affidavit;

7. Are jointly responsible for maintaining the common household;
8. Are not in the relationship solely for the purpose of obtaining health insurance coverage or other benefits;
9. Will inform the District promptly if there is any change in the status of the domestic partnership.

In the event that the District's health insurance carrier has additional requirements for domestic partner health insurance, the employee and his/her domestic partner shall be required to comply with the carrier's rules.

- c. The evidence of mutual dependence shall be any two of the following:
  - Ownership of joint bank account
  - Ownership of a joint credit card
  - Evidence of a joint obligation on a loan
  - A joint mortgage or lease
  - Joint ownership of a residence
  - Evidence of a common household (e.g. household expenses, utility bills, telephone bills, etc.)
  - Joint ownership of a motor vehicle
  - Execution of wills naming each other as executor and/or beneficiary
  - Granting each other durable power of attorney
  - Granting each other powers of attorney
  - Designation by one or the other as beneficiary under a retirement benefits account
  - Evidence of other joint responsibility
- d. Dependent children of the domestic partner (as defined above) shall not be eligible for health insurance coverage.
- e. Benefits coverage for domestic partners will terminate as of the date of the termination of the domestic partnership. Upon termination, domestic partners will not be eligible for COBRA privileges.
- f. The provision of health insurance coverage is subject to the availability of such coverage from the District's health insurance carrier.

Note: Medical benefits currently extended to same-sex domestic partners under this Agreement will terminate as of November 30, 2009 unless the partner and Association member marry or enter a civil union. This termination of benefits is predicated upon the continued legality of same-sex marriage in Connecticut.

3. Anthem Blue Cross and Blue Shield of Connecticut Dental Plan.

B. Monthly premium payments shall be allocated as follows:

1. Anthem Blue Cross and Blue Shield Preferred Provider Organization (PPO):

	<u>Board Payment</u>	<u>Teacher Payment</u>
Effective July 1, 2009	84%	16%
Effective July 1, 2010	83%	17%
Effective July 1, 2011	82%	18%

2. Anthem Blue Cross and Blue Shield Health Maintenance Organization (HMO) Health Plan:

	<u>Board Payment</u>	<u>Teacher Payment</u>
Effective July 1, 2009	89%	11%
Effective July 1, 2010	88%	12%
Effective July 1, 2011	87%	13%

The above identified percentages are applicable to all three categories of insurance coverage (individual, employee plus dependent, and family).

The Board will notify the Association of any premium increases on an annual basis by September 1.

All teachers shall be allowed to purchase additional life insurance through the Board's carrier, at no cost to the Board of Education and upon carrier approval.

The Board shall implement and maintain a Section 125 pretax salary deduction plan in accordance with the applicable provisions of Section 125 of the Internal Revenue Code (and in accordance with any amendments to said provisions) so long as said provisions allow for such a plan. Said plan will be designed to permit exclusion from taxable income of the teachers' share of health insurance premiums, allowable medical expenses, and dependent care pursuant to IRS regulations for those teachers who complete and sign the appropriate salary deduction form as provided by the Board. The Board shall incur no obligation to engage in any form of impact bargaining in the event that a change of law reduces or eliminates the tax exempt status of the teacher insurance premium contributions. Neither the Association nor any teacher covered by this Agreement shall make any claim or demand, nor maintain any action against the Board, or any of its members or agents for taxes, penalties, interest, or other costs or loss arising from the use of the salary deduction form, or from any change in law that may reduce or eliminate the teacher tax benefits to be derived from this plan. Further, the parties agree that the health insurance benefits and the administration of those benefits shall continue to be governed by the collective bargaining agreement and the carrier's insurance plan.

- C. The Board will provide a general liability insurance policy to indemnify employees for errors and omissions in the course of their employment.
- D. The Board shall provide, without cost, for each full time Association member a term life insurance policy equal to no less than either one (1) times salary or \$50,000.
- E. The Board agrees to offer each teacher the option of participating in an Income Protection Plan commencing on day one hundred eighty (180) of continuous disability, consisting of a benefit of 66 2/3% of the teacher's salary, \$7,000 monthly maximum. The cost of participation shall be borne by the individual teacher.
- F. Retiring or retired teachers may elect to continue health insurance benefits provided by the Board of Education. Retired teachers will pay to the Board the cost of insurance on a monthly basis, as per the group rate and according to state or federal laws.
- G. All members of the Association shall be eligible for the "flexible benefits program".
- H. The insurance plans described in this article shall be subject to and governed by the Century Preferred Plan (PPO) administered by Anthem Blue Cross and Blue Shield of Connecticut and the Health Maintenance Organization (HMO) Plan administered by Anthem Blue Cross and Blue Shield of Connecticut. Copies of the managed benefits plan descriptions are available in the Superintendent's office.

**ARTICLE XIII, ASSOCIATION RIGHTS**

- A. The Association may with prior approval use school facilities at reasonable times and without cost upon reasonable prior notice to the school principal and may hold meetings at appropriate times and places as long as such meetings do not interfere with any school responsibilities or functions.
- B. All teachers at E.O. Smith, as a condition of continued employment, shall within (60) sixty days of the commencement of the school year elect one of the following plans:
  1. Pay in cash to the Association the membership dues and assessments of the local Association, the Connecticut Education Association, and the National Education Association.
  2. Sign and deliver to the Board (through the Association) an assignment authorizing payroll deduction for membership dues and assessments of the local Association, the Connecticut Education Association, and the National Education Association, and such authorization shall remain in effect from year to year, unless revoked in writing for the purpose of choosing one of the other options.
  3. Pay to the Association, by either of the above methods, an agency fee in lieu of membership dues not to exceed the cost of collective bargaining, contract

administration and grievance adjustment. The Association will provide information regarding the calculation of the fee and a procedure for resolving fee disputes, in accordance with the law. The Association shall indemnify and hold the Board harmless for any costs, claims, demands, suits and liabilities including attorneys' fees arising out of or relating to the provisions of this Article whether arising from legal, judicial, administrative, settlement or other proceedings.

- C. The President of the Association will be released from extra duty assignments outside the assigned teaching periods and will use such release time to attend meetings with members of the Administration and to perform other representation functions.
- D. The Board shall provide minutes of previous meetings and agendas of future meetings to the president of the Association as soon as they are available.
- E. The Board continues to honor agreements reached with the teaching staff of E.O. Smith School who were employees of the State of Connecticut prior to the formation of Region #19, unless such agreements are expressly modified, revised or amended herein.

#### ARTICLE XXIV, DURATION

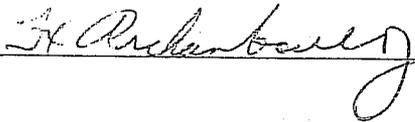
- A. This Agreement shall take effect July 1, 2009 and shall remain in full force and effect up to and including June 30, 2012.
- B. If any provision of this contract is determined to be contrary to law, such provision shall be severed from this agreement, and shall not be performed or enforced. However, such finding will have no effect on the remaining portion or portions of this agreement, and both parties agree to meet and bargain such new language as is necessary to comply with legal restrictions.
- C. This contract contains the full and complete agreement between the Board and the Association on all bargainable issues, and neither party shall be required during the term hereof to negotiate or bargain upon any issue, whether it is covered or not covered by this agreement. All prior practices, agreements, and understandings are void and of no force and effect unless specifically incorporated herein.

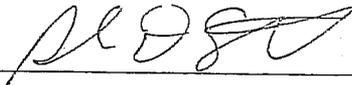
D. This agreement shall not be altered, amended, or changed except in writing, in a document signed by both the Association and the Board, which amendment shall be appended to and become a part of this agreement. However, it is recognized that neither party has any obligation to negotiate such an amendment or modification during the life of this agreement.

IN WITNESS WHEREOF, the parties have executed this agreement this 23 day of December, 2008.

REGIONAL SCHOOL DISTRICT NO. 19  
BOARD OF EDUCATION

E.O. SMITH HIGH SCHOOL  
TEACHER ASSOCIATION

By 

By 

APPENDIX A-1

**SALARY SCHEDULE 2009-2010**  
**Represents Increment plus 2.10% GWI**

<u>STEP</u>	<u>B.S</u>	<u>M.S</u>	<u>6<sup>TH</sup></u>	<u>Ph.D</u>
1	42,078	44,734	47,391	50,046
2	43,872	46,529	49,185	51,841
3	45,605	48,262	50,917	53,575
4	47,339	49,994	52,652	55,308
5	49,072	51,729	54,385	57,041
6	50,805	53,462	56,117	58,774
7	52,539	55,194	57,852	60,508
8	54,272	56,928	59,585	62,241
9	56,005	58,662	61,317	63,974
10	57,738	60,394	63,051	65,707
11	59,471	62,128	64,784	67,440
12	61,205	63,862	66,517	69,174
13	62,931	65,587	68,245	70,900
14	62,931	68,907	71,565	74,222
15	62,931	75,360	78,017	80,673

APPENDIX A-2

SALARY SCHEDULE 2010-2011  
Represents Increment plus 2.50% GWI

<u>STEP</u>	<u>B.S</u>	<u>M.S</u>	<u>6<sup>TH</sup></u>	<u>Ph.D</u>
1	43,130	45,852	48,576	51,298
2	44,969	47,692	50,414	53,137
3	46,745	49,468	52,190	54,914
4	48,522	51,244	53,968	56,690
5	50,299	53,022	55,744	58,467
6	52,075	54,798	57,520	60,243
7	53,852	56,574	59,298	62,020
8	55,629	58,351	61,074	63,797
9	57,405	60,128	62,850	65,573
10	59,181	61,904	64,627	67,350
11	60,958	63,681	66,404	69,126
12	62,735	65,458	68,180	70,903
13	64,505	67,227	69,951	72,673
14	64,505	70,630	73,354	76,077
15	64,505	77,244	79,967	82,690

APPENDIX A-3

**SALARY SCHEDULE 2011-2012**  
**Represents Increment plus 2.50% GWI**

<u>STEP</u>	<u>B.S</u>	<u>M.S</u>	<u>6<sup>TH</sup></u>	<u>Ph.D</u>
1	44,209	46,999	49,790	52,580
2	46,093	48,885	51,675	54,466
3	47,914	50,705	53,495	56,287
4	49,735	52,525	55,317	58,108
5	51,557	54,348	57,138	59,929
6	53,377	56,168	58,958	61,749
7	55,198	57,988	60,781	63,571
8	57,020	59,810	62,601	65,392
9	58,840	61,631	64,421	67,212
10	60,661	63,452	66,243	69,034
11	62,482	65,273	68,064	70,854
12	64,303	67,094	69,885	72,676
13	66,117	68,907	71,700	74,490
14	66,117	72,396	75,188	77,979
15	66,117	79,175	81,966	84,757

**APPENDIX B**

**ADDED DAYS COMPENSATION**

1. Teachers assigned to work beyond the scheduled 186 day school year shall be compensated at the per diem rate of their step on the salary schedule.
2. Teachers shall be assigned to additional work days by the Superintendent within the limitations established by the Board of Education.
3. Faculty may be assigned additional compensated work days at the discretion of the Board.
4. The positions listed below may be assigned additional compensated work days up to a maximum of days noted. The maximum days listing should not be construed as a guarantee of additional days of employment.

<b><u>Position</u></b>	<b><u>Maximum Days</u></b>
Career and Tech Education Director	205
Media Director	205
Guidance Director	205
Agriculture Education Director	212
Agriculture Education 1	210
Agriculture Education 2	210
Agriculture Education 3	210
Counselor 1	191
Counselor 2	191
Counselor 3	191
Counselor 4	191
Counselor 5	191
Nurse	196

APPENDIX C-1

SUPPLEMENTAL PAY POSITIONS – EFFECTIVE 2009-2010

1. Teachers shall be appointed to coaching and advisory duties by the superintendent, upon recommendation of the school administrators and the director of athletics.
2. Appointments to coaching and supervisory duties shall be for one year.
3. The following stipends, based on the number of years experience in Region 19, shall be paid annually during the 2009-2010 school year.
4. The Board of Education may establish new positions upon recommendation of the superintendent.
5. Application to the Board of Education for recognition of new stipend positions shall be in accordance with Board of Education policy, "School Sponsored Clubs, Athletic Teams, and Activities."

\*Commencing July 1, 2009, the following newly recognized clubs shall receive compensation based upon the "Year 1-4" column:

Ballroom Dance Club, Book Club (2), Chamber Music, Dance Team,  
Leo Club, Science Club, Students for International Socialism,  
World Language Honor Society (2), Youth Symphony

<u>POSITION</u>	<u>YEAR 1-4</u>	<u>YEAR 5-8</u>	<u>YEAR 9+</u>
Baseball, Varsity	3,581	4,024	4,468
Baseball, Junior Varsity	2,181	2,625	3,068
Baseball, Freshman	1,604	2,048	2,492
Basketball Varsity, Boys	4,642	5,089	5,532
Basketball Junior Varsity Boys	2,912	3,355	3,799
Basketball, Freshman Boys	2,240	2,684	3,131
Basketball, Varsity Girls	4,642	5,089	5,532
Basketball, Junior Varsity Girls	2,912	3,355	3,799
Basketball, Freshman Girls	2,240	2,684	3,131
Cheerleading (winter)	2,912	3,355	3,799
Cheerleading (fall)	3,203	3,647	4,091
Crew, Varsity	3,581	4,024	4,468
Crew, Junior Varsity	2,181	2,625	3,068
Crew, Novice	2,181	2,625	3,068
Cross Country, Boys	2,658	3,102	3,545
Cross Country, Girls	2,658	3,102	3,545
Diving (winter season)	3,106	3,550	3,995
Diving (fall season)	2,083	2,528	2,971
Field Hockey, Varsity	2,915	3,359	3,805
Field Hockey, Junior Varsity	1,985	2,429	2,873
Football Head	4,491	4,950	5,407
Football Assistant (4)	3,203	3,647	4,091

<u>POSITION</u>	<u>YEAR 1-4</u>	<u>YEAR 5-8</u>	<u>YEAR 9+</u>
Golf	2,465	2,909	3,351
Golf, JV	1,501	1,945	2,389
Ice Hockey	4,462	4,907	5,350
Ice Hockey, Assistant	2,912	3,355	3,799
Indoor Track	4,398	4,845	5,286
Soccer, Varsity Boys	3,296	3,740	4,185
Soccer, Junior Varsity Boys	1,986	2,429	2,873
Soccer, Freshman Boys	1,478	1,922	2,368
Soccer, Varsity Girls	3,296	3,740	4,185
Soccer, Junior Varsity Girls	1,986	2,429	2,873
Soccer, Freshman Girls	1,478	1,922	2,368
Softball, Varsity	3,581	4,024	4,468
Softball, Junior Varsity	2,181	2,625	3,068
Softball, Freshman	1,604	2,048	2,492
Swimming (winter season)	4,398	4,845	5,286
Swimming (fall season)	3,046	3,487	3,932
Tennis, Boys	2,786	3,231	3,675
Tennis, Girls	2,786	3,231	3,675
Track, Boys	3,508	3,953	4,397
Track, Assistant Boys	2,132	2,576	3,019
Track, Girls	3,508	3,953	4,397
Track, Assistant Girls	2,132	2,576	3,019
Unified Sports, Basketball	1,161	1,607	2,050
Volleyball, Varsity Girls	3,296	3,740	4,185
Volleyball, Junior Varsity Girls	1,986	2,429	2,873
Volleyball, Freshman Girls	1,478	1,895	2,368
Volleyball, Varsity Boys	3,296	3,740	4,185
Volleyball, Junior Varsity Boys	1,986	2,429	2,873
Wrestling	4,462	4,907	5,350
Wrestling Assistant	2,912	3,355	3,799

SUPPLEMENTAL PAY POSITIONS – EFFECTIVE 2009-2010

<u>POSITION</u>	<u>YEAR 1-4</u>	<u>YEAR 5-8</u>	<u>YEAR 9+</u>
Academic Quiz Bowl	931	1,360	1,793
Amnesty Free/Tibet (2)	931	1,360	1,793
Art Club	931	1,360	1,793
Ballroom Dance Club	931	1,360	1,793
Book Club (2)	931	1,360	1,793
Chamber Music	1,504	1,935	2,365
Chamber Singers	1,504	1,935	2,365
Class Advisors:			
Freshmen (2)	1,504	1,935	2,365
Sophomore (2)	1,504	1,935	2,365
Junior (2)	1,504	1,935	2,365
Senior (2)	1,504	1,935	2,316
Dance Team	931	1,360	1,793
DECA	2,078	2,508	2,936
Drama Club Assistant	1,504	1,935	2,365
Drama Club Head	2,078	2,508	2,936
Drama Club Sets	931	1,360	1,793
Environmental Club	931	1,360	1,793
Gay Straight Alliance (2)	931	1,360	1,793
International Association (2)	931	1,360	1,793
Intramurals	2,078	2,508	2,936
Jazz Band	1,504	1,935	2,365
Leo Club	931	1,360	1,793
Math Club (2)	931	1,360	1,793
Men's Choir	1,504	1,935	2,365
National Honor Society	1,504	1,935	2,365
Newspaper (Oracle)	1,504	1,935	2,365
Peer Natural Helper Advisors (2)	931	1,360	1,793
Science Club	931	1,360	1,793
Scuba Diving Club	931	1,360	1,793
Ski Club	1,504	1,935	2,365
Student Council (2)	931	1,360	1,793
Students for International Socialism	931	1,360	1,793
Technology Student Assoc. (2)	931	1,360	1,793
Virtu	931	1,360	1,793
Women's Choir	1,504	1,935	2,365
World Language Honor Society (2)	931	1,360	1,793
Yearbook (2)	2,078	2,508	2,936
Youth Symphony	1,504	1,935	2,365

Stipend Positions

Advisory Directors (2)	931
Band Director	4,195
Choral Director	4,195
Curriculum Coordinator	1,593
Orchestra Director	4,195
Senior Project Directors (2)	1,757
Technology Coach (10)	1,311

The co-curricular committee and the Superintendent may mutually agree to revise the stipends provided above during the term of the Agreement. If the co-curricular committee and the Superintendent do not agree upon proposed revisions, the status quo shall continue and any dispute shall not be grievable.

APPENDIX C-2

SUPPLEMENTAL PAY POSITIONS – EFFECTIVE 2010-2011

1. Teachers shall be appointed to coaching and advisory duties by the superintendent, upon recommendation of the school administrators and the director of athletics.
2. Appointments to coaching and supervisory duties shall be for one year.
3. The following stipends, based on the number of years experience in Region 19, shall be paid annually during 2010-2011 school year.
4. The Board of Education may establish new positions upon recommendation of the superintendent.
5. Application to the Board of Education for recognition of new stipend positions shall be in accordance with Board of Education policy, "School Sponsored Clubs, Athletic Teams, and Activities."

<u>POSITION</u>	<u>YEAR 1-4</u>	<u>YEAR 5-8</u>	<u>YEAR 9+</u>
Baseball, Varsity	3,671	4,125	4,580
Baseball, Junior Varsity	2,236	2,691	3,145
Baseball, Freshman	1,644	2,099	2,554
Basketball Varsity, Boys	4,758	5,216	5,670
Basketball Junior Varsity Boys	2,985	3,439	3,894
Basketball, Freshman Boys	2,296	2,751	3,209
Basketball, Varsity Girls	4,758	5,216	5,670
Basketball, Junior Varsity Girls	2,985	3,439	3,894
Basketball, Freshman Girls	2,296	2,751	3,209
Cheerleading (winter)	2,985	3,439	3,894
Cheerleading (fall)	3,283	3,738	4,193
Crew, Varsity	3,671	4,125	4,580
Crew, Junior Varsity	2,236	2,691	3,145
Crew, Novice	2,236	2,691	3,145
Cross Country, Boys	2,724	3,180	3,634
Cross Country, Girls	2,724	3,180	3,634
Diving (winter season)	3,184	3,639	4,095
Diving (fall season)	2,135	2,591	3,045
Field Hockey, Varsity	2,988	3,443	3,900
Field Hockey, Junior Varsity	2,035	2,490	2,945
Football Head	4,603	5,074	5,542
Football Assistant (4)	3,283	3,738	4,193
Golf	2,527	2,982	3,435
Golf, JV	1,539	1,994	2,449
Ice Hockey	4,574	5,030	5,484
Ice Hockey, Assistant	2,985	3,439	3,894
Indoor Track	4,508	4,966	5,418
Soccer, Varsity Boys	3,378	3,834	4,290
Soccer, Junior Varsity Boys	2,036	2,490	2,945

<u>POSITION</u>	<u>YEAR 1-4</u>	<u>YEAR 5-8</u>	<u>YEAR 9+</u>
Soccer, Freshman Boys	1,515	1,970	2,427
Soccer, Varsity Girls	3,378	3,834	4,290
Soccer, Junior Varsity Girls	2,036	2,490	2,945
Soccer, Freshman Girls	1,515	1,970	2,427
Softball, Varsity	3,671	4,125	4,580
Softball, Junior Varsity	2,236	2,691	3,145
Softball, Freshman	1,644	2,099	2,554
Swimming (winter season)	4,508	4,966	5,418
Swimming (fall season)	3,122	3,574	4,030
Tennis, Boys	2,856	3,312	3,767
Tennis, Girls	2,856	3,312	3,767
Track, Boys	3,596	4,052	4,507
Track, Assistant Boys	2,185	2,640	3,094
Track, Girls	3,596	4,052	4,507
Track, Assistant Girls	2,185	2,640	3,094
Unified Sports, Basketball	1,190	1,647	2,101
Volleyball, Varsity Girls	3,378	3,834	4,290
Volleyball, Junior Varsity Girls	2,036	2,490	2,945
Volleyball, Freshman Girls	1,515	1,942	2,427
Volleyball, Varsity Boys	3,378	3,834	4,290
Volleyball, Junior Varsity Boys	2,036	2,490	2,945
Wrestling	4,574	5,030	5,484
Wrestling Assistant	2,985	3,439	3,894

SUPPLEMENTAL PAY POSITIONS – EFFECTIVE 2010-2011

<u>POSITION</u>	<u>YEAR 1-4</u>	<u>YEAR 5-8</u>	<u>YEAR 9+</u>
Academic Quiz Bowl	978	1,429	1,884
Amnesty Free/Tibet (2)	978	1,429	1,884
Art Club	978	1,429	1,884
Ballroom Dance Club	978	1,429	1,884
Book Club (2)	978	1,429	1,884
Chamber Music	1,581	2,033	2,485
Chamber Singers	1,581	2,033	2,485
Class Advisors:			
Freshmen (2)	1,581	2,033	2,485
Sophomore (2)	1,581	2,033	2,485
Junior (2)	1,581	2,033	2,485
Senior (2)	1,581	2,033	2,433
Dance Team	978	1,428	1,884
DECA	2,183	2,635	3,085
Drama Club Assistant	1,581	2,033	2,485
Drama Club Head	2,183	2,635	3,085
Drama Club Sets	978	1,429	1,884
Environmental Club	978	1,429	1,884
Gay Straight Alliance (2)	978	1,429	1,884
International Association (2)	978	1,429	1,884
Intramurals	2,183	2,635	3,085
Jazz Band	1,581	2,033	2,485
Leo Club	978	1,429	1,884
Math Club (2)	978	1,429	1,884
Men's Choir	1,581	2,033	2,485
National Honor Society	1,581	2,033	2,485
Newspaper (Oracle)	1,581	2,033	2,485
Peer Natural Helper Advisors (2)	978	1,429	1,884
Science Club	978	1,429	1,884
Scuba Diving Club	978	1,429	1,884
Ski Club	1,581	1,429	2,485
Student Council (2)	978	2,033	2,485
Students for International Socialism	978	1,429	1,884
Technology Student Assoc. (2)	978	1,429	1,884
Virtu	978	1,429	1,845
Women's Choir	1,581	2,033	2,485
World Language Honor Society (2)	978	1,429	1,884
Yearbook (2)	2,183	2,635	3,085
Youth Symphony	1,581	2,033	2,485

**Stipend Positions**

Advisory Directors (2)	978
Band Director	4,407
Choral Director	4,407
Curriculum Coordinator	1,674
Orchestra Director	4,407
Senior Project Directors (2)	1,846
Technology Coach (10)	1,377

The co-curricular committee and the Superintendent may mutually agree to revise the stipends provided above during the term of the Agreement. If the co-curricular committee and the Superintendent do not agree upon proposed revisions, the status quo shall continue and any dispute shall not be grievable.

APPENDIX C-3

SUPPLEMENTAL PAY POSITIONS – EFFECTIVE 2011-2012

1. Teachers shall be appointed to coaching and advisory duties by the superintendent, upon recommendation of the school administrators and the director of athletics.
2. Appointments to coaching and supervisory duties shall be for one year.
3. The following stipends, based on the number of years experience in Region 19, shall be paid annually during 2011-2012 school year.
4. The Board of Education may establish new positions upon recommendation of the superintendent.
5. Application to the Board of Education for recognition of new stipend positions shall be in accordance with Board of Education policy, "School Sponsored Clubs, Athletic Teams, and Activities."

<u>POSITION</u>	<u>YEAR 1-4</u>	<u>YEAR 5-8</u>	<u>YEAR 9+</u>
Baseball, Varsity	3,762	4,228	4,694
Baseball, Junior Varsity	2,291	2,758	3,223
Baseball, Freshman	1,685	2,152	2,618
Basketball Varsity, Boys	4,877	5,347	5,812
Basketball Junior Varsity Boys	3,059	3,525	3,991
Basketball, Freshman Boys	2,353	2,820	3,290
Basketball, Varsity Girls	4,877	5,347	5,812
Basketball, Junior Varsity Girls	3,059	3,525	3,991
Basketball, Freshman Girls	2,353	2,820	3,290
Cheerleading (winter)	3,059	3,525	3,991
Cheerleading (fall)	3,365	3,832	4,298
Crew, Varsity	3,762	4,228	4,694
Crew, Junior Varsity	2,291	2,758	3,223
Crew, Novice	2,291	2,758	3,223
Cross Country, Boys	2,793	3,259	3,724
Cross Country, Girls	2,793	3,259	3,724
Diving (winter season)	3,263	3,730	4,197
Diving (fall season)	2,188	2,656	3,121
Field Hockey, Varsity	3,063	3,529	3,998
Field Hockey, Junior Varsity	2,085	2,552	3,018
Football Head	4,718	5,201	5,681
Football Assistant (4)	3,365	3,832	4,298
Golf	2,590	3,056	3,521
Golf, JV	1,577	2,043	2,510
Ice Hockey	4,688	5,155	5,621
Ice Hockey, Assistant	3,059	3,525	3,991
Indoor Track	4,621	5,090	5,554
Soccer, Varsity Boys	3,463	3,929	4,397
Soccer, Junior Varsity Boys	2,087	2,552	3,018

<u>POSITION</u>	<u>YEAR 1-4</u>	<u>YEAR 5-8</u>	<u>YEAR 9+</u>
Soccer, Freshman Boys	1,553	2,019	2,488
Soccer, Varsity Girls	3,463	3,929	4,397
Soccer, Junior Varsity Girls	2,087	2,552	3,018
Soccer, Freshman Girls	1,553	2,019	2,488
Softball, Varsity	3,762	4,228	4,694
Softball, Junior Varsity	2,291	2,758	3,223
Softball, Freshman	1,685	2,152	2,618
Swimming (winter season)	4,621	5,090	5,554
Swimming (fall season)	3,200	3,664	4,131
Tennis, Boys	2,927	3,395	3,861
Tennis, Girls	2,927	3,395	3,861
Track, Boys	3,686	4,153	4,620
Track, Assistant Boys	2,240	2,706	3,172
Track, Girls	3,686	4,153	4,620
Track, Assistant Girls	2,240	2,706	3,172
Unified Sports, Basketball	1,220	1,688	2,154
Volleyball, Varsity Girls	3,463	3,929	4,397
Volleyball, Junior Varsity Girls	2,087	2,552	3,018
Volleyball, Freshman Girls	1,553	1,991	2,488
Volleyball, Varsity Boys	3,463	3,929	4,397
Volleyball, Junior Varsity Boys	2,087	2,552	3,018
Wrestling	4,688	5,155	5,621
Wrestling Assistant	3,059	3,525	3,991

SUPPLEMENTAL PAY POSITIONS – EFFECTIVE 2011-2012

<u>POSITION</u>	<u>YEAR 1-4</u>	<u>YEAR 5-8</u>	<u>YEAR 9+</u>
Academic Quiz Bowl	954	1,394	1,838
Amnesty Free/Tibet (2)	954	1,394	1,838
Art Club	954	1,394	1,838
Ballroom Dance Club	954	1,394	1,838
Book Club (2)	954	1,394	1,838
Chamber Music	1,542	1,983	2,424
Chamber Singers	1,542	1,983	2,424
Class Advisors:			
Freshmen (2)	1,542	1,983	2,424
Sophomore (2)	1,542	1,983	2,424
Junior (2)	1,542	1,983	2,424
Senior (2)	1,542	1,983	2,374
Dance Team	954	1,394	1,838
DECA	2,130	2,571	3,009
Drama Club Assistant	1,542	1,983	2,424
Drama Club Head	2,130	2,571	3,009
Drama Club Sets	954	1,394	1,838
Environmental Club	954	1,394	1,838
Gay Straight Alliance (2)	954	1,394	1,838
International Association (2)	954	1,394	1,838
Intramurals	2,130	2,571	3,009
Jazz Band	1,542	1,983	2,424
Leo Club	954	1,394	1,838
Math Club (2)	954	1,394	1,838
Men's Choir	1,542	1,983	2,424
National Honor Society	1,542	1,983	2,424
Newspaper (Oracle)	1,542	1,983	2,424
Peer Natural Helper Advisors (2)	954	1,394	1,838
Science Club	954	1,394	1,838
Scuba Diving Club	954	1,394	1,838
Ski Club	1,542	1,983	2,424
Student Council (2)	954	1,394	1,838
Students for International Socialism	954	1,394	1,838
Technology Student Assoc. (2)	954	1,394	1,838
Virtu	954	1,394	1,838
Women's Choir	1,542	1,983	2,424
World Language Honor Society (2)	954	1,394	1,838
Yearbook (2)	2,130	2,571	3,009
Youth Symphony	1,542	1,983	2,424

### Stipend Positions

Advisory Directors (2)	954
Band Director	4,300
Choral Director	4,300
Curriculum Coordinator	1,633
Orchestra Director	4,300
Senior Project Directors (2)	1,801
Technology Coach (10)	1,344

The co-curricular committee and the Superintendent may mutually agree to revise the stipends provided above during the term of the Agreement. If the co-curricular committee and the Superintendent do not agree upon proposed revisions, the status quo shall continue and any dispute shall not be grievable.

**APPENDIX D  
SIDE AGREEMENT**

**CANARX SERVICES INC. PRESCRIPTION MAIL ORDER**

The parties agree that if the Town of Mansfield establishes a mail order prescription drug program with CanaRX or another Canadian firm, such plan will be made available on a voluntary basis to the bargaining unit members of the E.O. Smith High School Teachers' Association. The terms and conditions of such mail order prescription drug program shall be determined by the Town of Mansfield. If the Town of Mansfield eliminates the Canadian prescription drug mail order program, Regional School District #19 Board of Education will not be obligated to either continue the Canadian prescription drug program or to provide an alternative program.

APPENDIX E - Summary Description of Medical and Dental Benefits

# \$3.95 million track and field project for E.O. Smith High School finds support at public hearing

Brenda Sullivan | Editor

Wednesday, December 17, 2008



Landscape architect David Dixon of Milone & MacBroom.

Photo by Brenda Sullivan.

**The project is about \$4.35 million less than the \$8.3 million version that the Region 19 Board of Education originally proposed in July.**

About three dozen residents from the towns that make up Regional School District 19 came out for a Dec. 16 public hearing on the proposed \$3.95 million upgrade to Edwin O. Smith High School's track and field facilities.

The project is about \$4.35 million less than the \$8.3 million version that the Region 19

Board of Education originally proposed in July.

After listening to concerns raised at previous hearings in the member towns of Ashford, Willington and Mansfield, the board opted to scale back to the least extensive version of the project, but one that would still address a number of serious problems with the track and athletic fields.

At Tuesday's hearing, audience member Barbara Casey asked if the \$8.3 million plan might still be carried out if it was done in phases. "We're at a place where we have to do something, because it's so bad," she said.

School board Chairman Fran Archambault said the board did discuss "in depth" the possibility of working in phases but that given current economic troubles, "we feel the timing is inappropriate."

"But we haven't given up our vision," he added.

### ***Current facilities are "embarrassing"***

The overall tone of the public hearing was one of support for the project.

Mike Miller, who graduated from E.O. Smith and is now an indoor track coach, said repairs to the school's track are long overdue. "I dealt with running in the hallways," he said, and added that the state of the school's outdoor track is "embarrassing."

Another speaker, Rick Schwab, said the board is making a "brave decision, in these times," but one that will not only benefit E.O. Smith's students, but also enhance the marketability of the town as a whole by upping the quality of the school's athletic program.

### ***Is it safe?***

Several questions from the audience were about the safety and durability of the proposed synthetic turf that will be used for the renovated fields. For example, is it true this material can become hot?

The project's landscape architect David Dixson, of Milone & MacBroom, said that the polypropylene does "heat up significantly," but that it doesn't retain heat. For example, if a cloud passes over the area, "the temperature drops dramatically," he said. [Click [here](#) for overview of study]

He also noted that the heat doesn't transmit through the infill material - and therefore, the surface dissipates heat quickly.

Responding to another question, he said that the renovated field would have a lifespan of about 10 to 12 years.

As for the track, the school "should get at least 20 years out of the running surface," he said. However, this is if the track is properly maintained, which includes applying a new spray coat every 6 years, at a cost of about \$50,000 each time.

E. O. Smith's Physical Education Department Head Kevin Erickson pointed out some of the pluses of synthetic turf, such as holding up much better under a variety of typical New England weather conditions, so that the fields could be in use into November and beginning

in March.

He added that P.E. classes run from 7:30 a.m. to 2 p.m. every school day, so the fields, "take a pretty good pounding."

Director of Buildings and Grounds Ralph Pemberton, responding to a question about maintenance costs, said District 19 contracts with the town for maintenance at about \$80,000 a year, "and about 50 percent is for the fields."

With synthetic turf, there is no mowing, no fertilizing, no striping, "so I actually expect the operating budget to go down," he said.

Erickson also spoke in support of renovating the tennis courts, which currently are zigzagged with patching. "Those patches aren't flush with the surface... they're easy to get your foot caught in," he said.

Principal Lou DeLoreto reminded the audience that E. O. Smith is now paying to bus the school's track and field athletes off-site, because the track has been condemned. Which, he said, is one of the reasons E.O. Smith has "the poorest outdoor athletic facility" in the Central Connecticut Conference.

Parent Ron Baker asked where E. O. Smith's facilities will rank on the CCC list after the renovations.

"We'd probably be comparable to most schools in the region," said DeLoreto.

### ***Cost per town***

Mansfield Finance Director Jeff Smith presented estimations of how much each of the District 19 towns could expect to contribute to repaying the bonded debt for the first four of the eight-year repayment period.

The numbers are based on each town's current mill rate, and projected enrollment.

The total annual bond repayment amount would be \$128,375 the first year (2010-2011), \$237,000 the second year (2011/12), \$387,000 the third year (2012/13) and \$378,000 the fourth year (2013/14).

- Ashford's share for the four years would be \$27,766 - \$52,283 - \$89,801 - \$89,046.

The average tax increase per Ashford resident would be \$14 the first year, \$27 the second, \$46 the third, and \$45 the fourth.

- Mansfield's share for the four years would be \$70,984 - \$124,441 - \$195,994 - \$193,828.

The average tax increase per Mansfield resident would be \$13, \$23, \$36, \$36.

- Willington's share for the four years would be \$29,625 - \$60,276 - \$101,204 - \$95,126.

The average tax increase per Willington resident would be \$10, \$21, \$36, \$33.

The project is expected to be put to a referendum vote on Feb. 10, 2009. Polling will take place in each of the three towns. The project passes if the total of "yes" votes when all three towns' results are added together is greater than the total number of "no" votes.

### ***Project overview***

- Replacement of the 6-lane running track;
- A synthetic multi-purpose field within the track to be used by competitive sport teams - including football, soccer and field hockey, and the school's physical education programs;
- Bleachers that seat at least 850 spectators;
- Stadium lighting to extend team practice times;
- Alteration of the existing storage building to add restrooms and a concessions window;
- Resurfacing of existing tennis courts;
- Irrigation at Farrell Fields [adjacent to the post office];
- Installation of a P.A. system and scoreboard

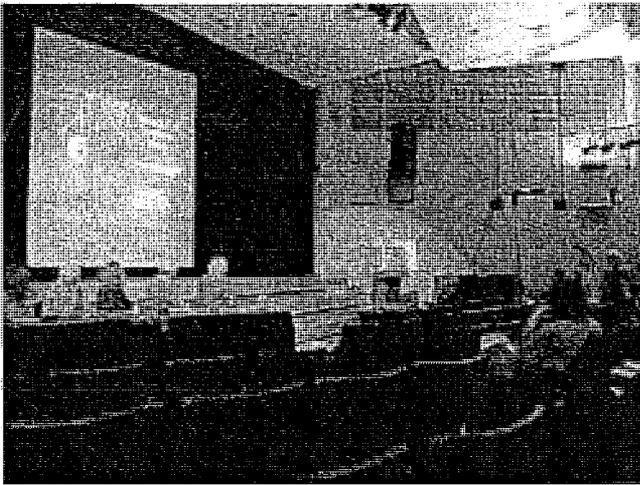
Construction would be done during the summer of 2009, with the aim of using the new facilities when school resumes in the fall.

More detailed documents related to the project have been posted on the school's Website at [www.eosmith.org](http://www.eosmith.org)

The Dec.16 public hearing also was taped and will be aired several times on Charter Cable Channel 17.

Presentations before community groups also may be requested by contacting Supt. Bruce Silva at [bsilva@eosmith.org](mailto:bsilva@eosmith.org)

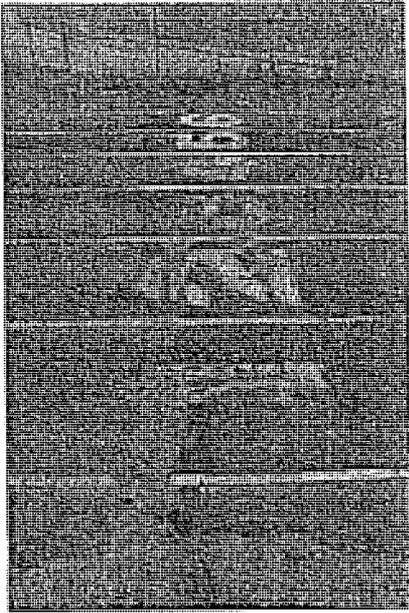
*Posted Dec. 17, 2008*



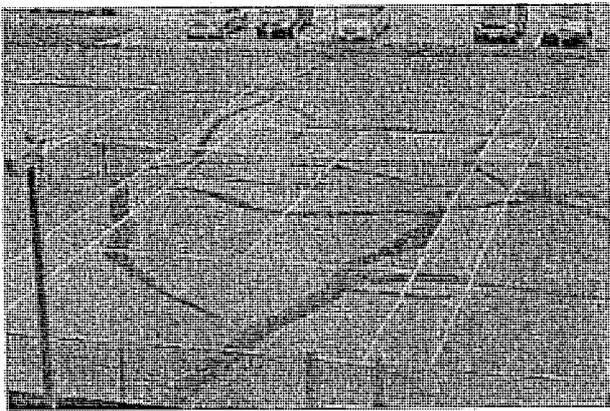
Landscape architect David Dixson reviews the project's components, at the Dec. 16, 2008 hearing. Photo by Brenda Sullivan.



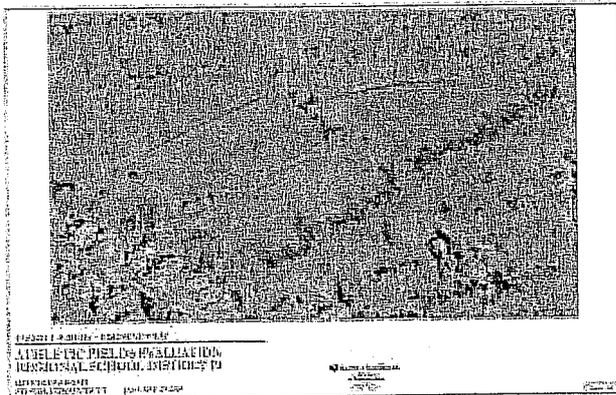
Region 19 Board of Education chair Fran Archambault talks about scaling back the project. Photo b Brenda Sullivan.



Example of the condition of the track at E.O. Smith. Photo by Milone & MacBroom.

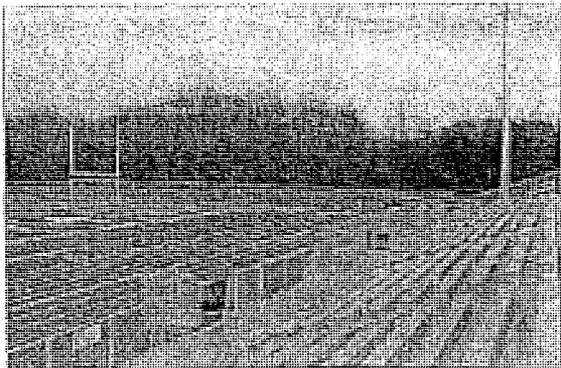


Example of the condition of the school's much-patched tennis courts. Photo by Milone & MacBroom.



Overview of Farrell Fields - adjacent to the Storrs-

Mansfield Post Office; irrigating these fields is part of the renovation project. Photo by Milone & MacBroom.



Fermi High School  
Enfield, Connecticut

Fermi High School's fields, one of Milone & MacBroom Inc's recent projects.

▶ ◀ 1 of 6

PAGE  
BREAK

# Dr. Peters made his mark in the history of civil rights in America

Brenda Sullivan | Editor

Thursday, January 01, 2009



Dr. James S. Peters with two of his favorite paintings. Photo by Brenda Sullivan.

**Another important book, *The Saga of Black Navy Veterans of World War II: An American Triumph*, chronicles events that give Dr. Peters a place in the history of civil rights in America.**

The town of Mansfield - and the state of Connecticut - lost a remarkable individual when James Sedalia Peters, II passed away on Dec. 12, 2008 at the age of 91.

Peters - scholar, educator, clinical psychologist and author - lived in a modest ranch-style home near UConn's Agronomy Road for more than 30 years, after moving

here in 1976 with his wife, who had accepted a position at the University of Connecticut.

His late wife, Marie (Ferguson) Peters held a PhD in Human Development from Harvard. And she was the first tenured African American female professor to teach at UConn. A street at Celeron Square is named in her honor.

James Peters, II was born on his grandmother's farm in Ashdown, Arkansas on May 11, 1917. In an interview with me in 2005, he said that he decided at a young age that education would be the key to making a good life.

In his lifetime, Dr. Peters earned a bachelors degree from Southern University (where he was captain of the football team), a Master's degree from the graduate school of design and architecture at Harvard *and* a Master's in management from MIT, and a doctorate at Purdue University. He also studied psychology at the University of Chicago and the Illinois Institute of Technology, and briefly attended the Hartford Seminary.

And he was the first African American to receive a faculty appointment at Springfield College.

At the time of his death, he had authored about two dozen books, some scholarly, some personal memoirs and even some poetry.

Two of these books are particularly significant. *The Spirit of David Walker, the Obscure Hero* is the story of a little known abolitionist, orator, and author of a little pamphlet entitled, "David Walker's Appeal" that had an enormous impact when it was published in 1829. (Georgia placed a bounty of \$10,000 on his life, and he was found dead a year later.)

Another important book, *The Saga of Black Navy Veterans of World War II: An American Triumph*, published in 1996, chronicles events that give Dr. Peters a place in the history of civil rights in America.

In this volume, Peters chronicles the end of segregation in the U.S. Navy in 1945, an event he helped bring about while serving in what was then called the "Special Training Unit" of the Great Lakes Naval Training Center.

This unit was responsible for teaching the vast number of recruits who, following Pearl Harbor, were allowed to join the Navy despite their inability to read or write. He was assigned to the neuropsychiatric unit, where he determined whether recruits — black and white — were fit for naval duty.

As Peters writes in his book, desegregation began with the training units, and at the time it was largely a matter of making more efficient use of resources by putting black and white recruits in the same classrooms.

However, it was his research that demonstrated that black and white recruits from similar backgrounds could progress at the same rate, and do so without friction, that pushed integration into other parts of the Navy.

As Peters writes in his book, "The Army and the Navy were taught the heartening lesson that if learning ability is taken as a criterion of intelligence, great groups of underprivileged American citizens (Negro, White and non-English speaking), often thought of as uneducable, are 'intelligent,' i.e. capable of learning far beyond the expectations set by 'intelligence' tests... they definitely concluded that the results of such tests should never be employed for comparison of the 'intelligence' of racial groups."

Peters was proud of the fact that this research would break down the racial barriers in the

armed services. The Navy was integrated in 1945, three years before — under President Truman — the other military services were integrated.

It was for Peters' contribution to this shift in awareness, as well his subsequent work with disabled veterans, that he was chosen by Gov. Jodi Rell as one of 10 men in the first group inducted into the newly established Connecticut Veterans Hall of Fame in 2005.

A letter from Gov. Jodi Rell, informing Peters that he was selected, states that the Hall of Fame honors Connecticut citizens who have served in the U.S. armed forces and, "returned home from their duties and continued to contribute to the enrichment of their communities, state and nation."

In 2007, he received the The Connecticut Veterans War Time Service Medal - the first of its kind that the state has minted since the end of World War I.

Peters made many contributions to his country, and his state, in his lifetime, including serving as director of Connecticut's Vocational Rehabilitation Program, as Associate Commissioner for the Connecticut Department of Education, and as a board member for many important organizations including the Greater Hartford Urban League, which he helped found.

*More details of Dr. Peters' accomplishments are noted in his obituary, under that column in Mansfield Today.*

Posted Jan. 1, 2009

### James Sedalia Peters II Ph.D.

STORRS - James Sedalia Peters, II, Ph.D., 91, of Storrs passed away Friday, December 12, 2008. He was the husband of the late Marie Ferguson Peters, Ed.D. Dr. Peters was born on his grandmother's farm in Ashdown, Arkansas on May 11, 1917. The son of the late Edward Walter Lee Peters and Ardell Peters Merrit (Duckett), he grew up in Monroe, La. After graduating from Southern University, where he was captain of the football team and a T.H. Harris Fellow, he taught high school in Natchitoches, La. He came to Hartford, Ct. in 1940 to attend the Hartford Seminary Foundation. During W.W. II he served in the Navy at the Great Lakes Naval Training Center. After the war he lived in Chicago, where he worked as a counselor for the Veterans Administration and pursued graduate studies in psychology at the University of Chicago and the Illinois Institute of Technology. After receiving a fellowship from the VA, he completed his doctorate at Purdue University in 1954. He was the first African American to receive a faculty appointment at Springfield College. In 1957 he was appointed director of the State of Connecticut's vocational rehabilitation program. He and his family moved to Hartford that year and to Avon, Ct in 1960. In Avon he served on the Republican Town Committee. After his wife received a faculty appointment at the University of Connecticut, the family moved to Storrs in 1976. In 1982 Dr. Peters retired from the State as Deputy Commissioner of Education and established a private practice in psychology in Windsor. He was adjunct faculty at the University of Hartford for many years, served in that capacity at the University of Connecticut, and was a visiting distinguished professor of rehabilitation at Southern Illinois University. He was a commissioner of the Hartford Housing Authority and served on the boards of American School for the Deaf, the Hartt School of Music, the Greater Hartford Urban League, which he helped to found, and the Greater Hartford YMCA. He served on the vestry of Trinity Episcopal Church, Hartford. He was a member of Rotary International, Civitan, Alpha Phi Alpha Fraternity, and Sigma Pi Phi Boule. Dr. Peters was especially proud that his research was used to help support the racial integration of the Navy and that he was inducted into the first class of the Connecticut Veterans Hall of Fame by Gov. Rell. Dr. Peters leaves three children, James III, Kimberly Peters, and Donna-Marie Peters Burke and four grandchildren, Llyana Mitchell, Elizabeth Peters Howes, and Allison and Richard Bourne-Vanneck. He also leaves many nieces and nephews. Dr. Peters' memorial service will be held at St. Mark's Chapel, North Eagleville Rd. in Storrs on Saturday, December 20, 2008 at 2 p.m. There are no calling hours. In lieu of flowers, the family requests that donations be sent to the "James and Marie Peters Scholarship Fund" c/o Liberty Bank, 1132 Storrs Road, Storrs, CT 06268. For online memorial guestbook, please visit [www.potterfuneralhome.com](http://www.potterfuneralhome.com).



# Independent firm says Storrs Center marketing study is sound

Brenda Sullivan | Editor

Wednesday, November 26, 2008



The project's 690 residential units are expected to help cover the cost of operating the first garage through parking fees.

**Executive Vice President and General Counsel Howard Kaufman gave an update on financing for the Storrs Center project, saying that Citizen's Bank is "very interested in financing Phase 1A."**

Monday's Special Town Council meeting - in which new marketing strategies for the Storrs Center project were announced - also included a

review of the project's marketing study conducted by HR+A, a company hired by Leyland Alliance.

The council heard from Economics Research Associates (ERA), which was hired by the town to conduct an independent evaluation of the accuracy of HR+A's findings.

ERA reported that the findings were sound - based on the best information available at this time - and reaffirmed projections of revenue that would come to the town once Storrs Center becomes a functioning entity.

ERA examined the study's projections of potential costs (municipal services, schools, public safety).

The firm then looked at projected revenue from the retail, office and residential rental properties at each phase of build-out, and used the town's current tax rates to calculate property, business, personal and conveyance taxes.

## ***Long-range view***

When the entire project has been developed and is operational, the estimated annual tax revenue would be \$4.3 million.

Estimated costs to the town would be \$1.7 million.

And so, projected tax revenues coming to the town would be \$2.6 million a year.

The bulk of the \$4.3 million in taxes would come from real estate taxes (\$3.7 m), with about \$200,000 coming from business/personal property taxes, \$300,000 from motor vehicle taxes, and the remainder from conveyance taxes.

The \$1.7 million in estimated costs to the town breaks out into \$1.3 for municipal services, and \$400,000 for school-related expenditures, minus any grants the town might receive.

ERA Principal Shuprotim Bhaumik noted that his firm and HR+A staff revised some of the information in the original fiscal analysis and that an updated version would be posted on the town's Web site.

Councilman Carl Schaefer asked whether the study's calculations allowed for the likelihood that the town will receive less state funding for education in coming years, "in fact, less for everything."

Bhaumik said school revenue/cost estimates were based on the average of the last three years and, because there were some peaks and valleys in those three years, the average was probably a good yardstick for the coming years.

Schaefer also asked for an explanation of the term "pricing premium," used to describe components of the Storrs Center project.

Bhaumik said this means Storrs Center will be "quite different" from anything else being built in the area, meaning it is "uniquely positioned in the market."

### ***Citizen's Bank is 'very interested'***

Executive Vice President and General Counsel Howard Kaufman also gave an update on financing for the Storrs Center project, saying that Citizen's Bank is "very interested in financing Phase 1A."

He noted that the residential units in Phase 1A are rentals because the market for condo sales is down, while the rental market "is actually very strong."

Phase 1A design includes retail shops on the first floor of some buildings, which would bring in more revenues, "but we can build on the strength of the rental properties," Kaufman said.

He added that while financial news reports have been discouraging, "regional and local banks are actually doing kind of well."

This is because they didn't get involved in high-risk speculation but "stuck to what they knew," he said.

## ***Working on an agreement***

Town Manager Matt Hart reported that the town is still working on a development agreement, and one of the key components of that agreement is how the parking garages will be operated. Still under discussion is who will own the garage, and how it will be operated and maintained.

As for financing construction of the second garage, one option being discussed is dedicating a portion of the net tax revenue from the main project, Hart said.

Kaufman also noted that because the first garage is being paid for with a grant - and not with bonds, would be the case with a town building a garage - it is in a better position to generate "positive revenue."

There will be 690 units of housing, "which means built-in customers," who will pay a fee to use the garage, said.

Another aspect of the agreement is relocation costs for existing businesses.

Hart said LeylandAlliance has agreed to share that bill with the town, "but we need to codify that."

The estimated total for relocation costs is \$700,000, which would be split 50/50 between the town and LeylandAlliance, Hart said.

Another matter under discussion is who will maintain the project's "green places" - the parks, town green, and other landscaped areas.

[*Editor's Note:* This and all other Town Council meetings are now taped and are aired on cable Channel 13 at noon on Mondays, Wednesdays, Fridays and Sundays, and at 7 p.m. on Tuesdays, Thursdays and Saturdays. Questions and comments concerning the Storrs Center project also may be sent to the Mansfield Downtown Partnership at P.O. Box 513, Mansfield, CT 062268 or e-mailed to [mdp@mansfieldct.org](mailto:mdp@mansfieldct.org) Also see previous story, "[Developers announce new strategies to make Storrs Center marketable.](#)" ]

*Posted Nov. 26, 2008*

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BREAK

# Mansfield responds to Gov. Rell's call for "shovel-ready" projects

Brenda Sullivan | Editor

Saturday, December 13, 2008



CCM surveyed the state's towns and cities about what kinds of projects they forwarded to the governor and received 94 responses representing \$2.4 billion for 1,300 projects.

Responding to a call for "shovel ready" projects from the state's cities and towns,

Mansfield has come up with four with a combined price tag of \$2 million:

- Install gas line (and other local costs) to provide natural gas to the Mansfield Middle School, \$1,050,000
- Complete Birch Road Bikeway, \$300,000
- Replace Dodd Road Bridge, \$150,000
- Install storm drains on Woods Road, \$500,000

Earlier this month, Gov. M. Jody Rell announced that she had written the mayors, first selectmen and other chief executives of every city and town in the state - as well as every member of the General Assembly - and asked them to help her compile a list of "shovel-ready" projects that could be undertaken if Congress and President-elect Obama agree on a new federal economic stimulus package.

On Dec. 2, Gov. Rell and other governors met in Philadelphia with Obama to discuss the economic needs of the states.

Congress has also indicated it will consider a second national economic stimulus package when it resumes in January. This package would be geared largely toward creating jobs through infrastructure projects, as well as providing aid to help with major state expenses such as Medicaid and other social programs.

"The only real solution to a recession is to literally 'work our way out of it' - to create

dependable jobs that will provide our families with the incomes they need to build the kinds of lives they want and deserve," Rell said this week.

"While we have no way of knowing with any certainty how much money Connecticut might receive from a stimulus bill – or even if one will be passed – it only makes sense to identify the projects we think would do the most to create jobs now and position us for further growth in the future," Rell said.

At the Dec. 2 meeting in Philadelphia, Rell stressed that an economic stimulus package should fully fund infrastructure improvements, since most states are not currently able to fund the traditional 20 percent match.

She also lobbied for increased federal support for social services and a temporary increase in funding for unemployment compensation, job training and other aid to those looking for new jobs.

### ***CCM surveys cities and towns***

The Connecticut Conference of Municipalities ( CCM ) recently surveyed the state's towns and cities about what kinds of projects they forwarded to the governor. The organization received 94 responses as of Dec. 11, representing \$2.4 billion for 1,300 projects.

CCM supports Rell's initiative, but wants to see funds for these projects go directly to the cities and towns. "Local governments can get the jobs done quickly. We urge state and federal policymakers to provide that 60% of any infrastructure funding for Connecticut go directly to regions and local governments, rather than being routed through the state bureaucracy," CCM states in a release sharing its survey findings.

The breakout of the proposed projects looks like this:

568 transportation projects (163 for bridges, 260 for local roadways, 76 for dams, 40 for mass transit and 29 for rail transportation)

216 projects for clean water needs (26 for drinking water and 190 for wastewater facilities)

51 projects devoted to energy and technology (18 projects for utility needs, 17 for fiber-optic/broadband efforts and 16 for alternative energy programs)

101 for waste management projects (30 for hazardous waste and 71 for solid waste disposal)

106 projects related to parks and recreation

73 projects for general municipal buildings

132 projects for school construction

47 projects for emergency management

34 "other"

"I can assure you, hometown Connecticut is ready to go," said CCM Executive Director and CEO James J. Finley, Jr. "Funding these projects benefits Connecticut in three ways: it puts people to work quickly, it creates a solid platform on which to build economic growth and it improves the quality of life in our hometowns."

*Posted Dec. 13, 2008*

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BREAK

# Mansfield volunteers step up to help No Freeze shelter

Brenda Sullivan | Editor

Saturday, December 27, 2008



A group of volunteers carried bedding and other supplies from one location to another when the No Freeze Hospitality Center moved for the second time. Photo by Brenda Sullivan.

**Help is needed with signing people in, filling out a form that helps track the demographics of the people staying at the shelter, and maybe serving coffee or otherwise assisting the main staff.**

The No Freeze Shelter in Willimantic has been shuffled from one location to another over the last five years - from a Main Street storefront church, to an old furniture store, to a vacated state agency office building, to temporarily sharing the Housing Authority building and now - a new home at 1110

Main St.

Finding a permanent home has been an ongoing problem, but of more immediate concern is finding volunteers to help with tasks in the evening, now that the University of Connecticut and Eastern Connecticut State University are on semester break - since college students make up a large percentage of the help at the shelter.

A group of eight Mansfield town office workers, including Human Services Director Kevin Grunwald, decided to help and went through a volunteer orientation session earlier this month.

Grunwald put in his first volunteer hours just before Christmas, and says that it was "a very positive experience."

The shelter is open from 8 p.m. to 7:30 a.m. Volunteers, however, do not need to stay overnight, Grunwald said. Basically, help is needed with signing people in, filling out a form

that helps track the demographics of the people staying at the shelter, and maybe serving coffee or otherwise assisting the main staff, which is headed by Director David Fenn.

Town employees or other Mansfield residents interested in helping can call Kevin Grunwald at 429-3315 during office hours.

### ***Number in need is growing***

Last year, the No Freeze center provided shelter to 150 individuals. There are usually between 20 and 30 people at the shelter each night.

The only other facility of this kind in the area is the Holy Family Shelter, which is for women and children only. The next closest are in Norwich and Danielson and they tend to be full this time of year.

Of those who sought shelter last year, about 22 percent had lost their jobs and another 20 percent could not find housing they could afford.

Most were between the ages of 20 and 49.

Almost 25 percent of those seeking shelter had been homeless for up to a year. And 28 percent had never been homeless before.

### ***Got socks?***

Those who cannot volunteer at the shelter can help in other ways, including donation of much needed items such as socks - often, homeless people don't have access to laundry facilities and will wear the same socks for days and then discard them. So, a fresh supply of wool socks - especially during cold and wet months - is welcome.

Other needed items include: blankets, bath towels, paper towels, toilet paper, coffee, sugar, coffee cups, and hand sanitizer. Gift cards in \$5 and \$10 amounts for places such as Dunkin Donuts and Stop & Shop also are helpful.

Monetary donations of any kind will help the shelter pay rent and utility costs, and can be sent to: No Freeze Hospitality Center, P.O. Box 46, Willimantic, CT 06226

Donations of socks and other items can be dropped off at the shelter after 8 p.m.

### ***Other ways to volunteer***

Volunteers also are needed for such things as:

- Transportation: this could be to medical appointments or other errands
- Committees: The No Freeze Project has a variety of committees, but the two that need the most help are the Fundraising and Volunteer Committees
- Special projects

Those interested in volunteering can contact Volunteer Coordinator Randy Owen at 487-0226 (but please do not call after 9 p.m.)

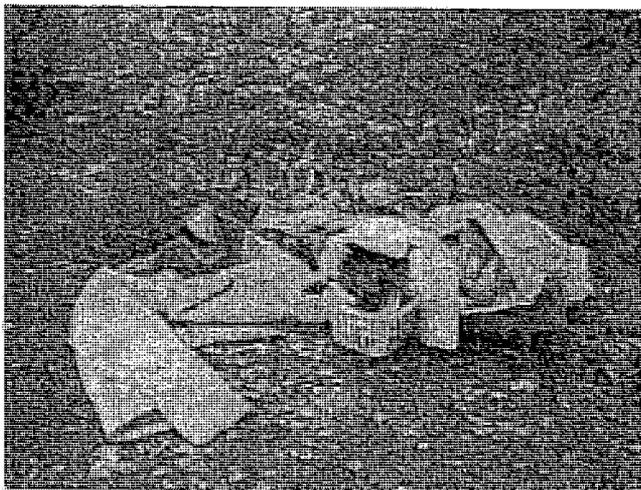
### ***Help cupid lift some hearts***

Another fun way to help out is to attend the Valentine's Day fundraiser dance on Feb. 14, 2009 at the Windham Mill/ArtSpace on Main Street, featuring Bruce John and his friends. (Details to be announced.)

*Note: Donations of clothing are accepted at the Windham Area Interfaith Ministry (WAIM), and food donations should be dropped off at the Covenant Soup Kitchen which is housed in St. Paul's Episcopal Church at the corner of Valley and Walnut Streets.*

More information about the No Freeze shelter is also available online at [www.nofreeze.org](http://www.nofreeze.org)

*Posted Dec. 27, 2008*



Many of the area homeless sleep in the woods along the Willimantic River if they cannot find other shelter.

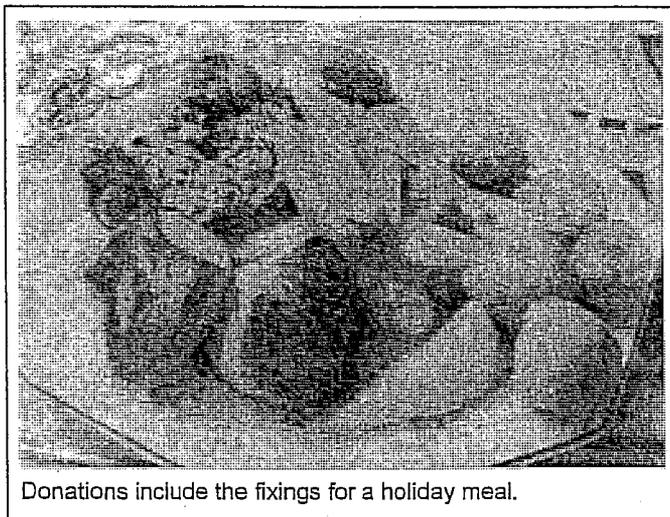
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BREAK

# More than 40 families "adopted" by town workers and residents

Brenda Sullivan | Editor

Monday, December 22, 2008



Donations include the fixings for a holiday meal.

**Town employees helped in a number of ways: contributing proceeds from a Holiday Bazaar, assisting with food collections, gift wrapping, other monetary donations, and delivering donated Christmas trees.**

When times get tough, it seems, people get giving...

And that's certainly true of Town of Mansfield employees who have pitched in to "adopt" more than 40 families.

The town's Department of Human Services traditionally connects donors with families in need during the holidays. This year, town staff far exceeded their contributions of past years.

Donors also included local churches, civic groups and children, teachers and staff at the elementary, middle and high schools.

Town employees helped in a number of ways: contributing proceeds from a Holiday Bazaar, assisting with food collections, gift wrapping, other monetary donations, and even delivering donated Christmas trees.

These gifts were supplemented by contributions from the Mansfield Holiday Fund, an independent group that raised more than \$11,000 this year, donated by 167 families and individuals.

Kathy Ann Easley, a social worker in the Human Service Department who coordinated all of these efforts said all this generosity is inspiring. "It has been truly remarkable to see the spirit of giving and generosity embodied by our employees and our residents," she said.

Recipients of this holiday-giving program were overwhelmed by the outpouring, and in many cases they broke down in tears upon receiving their gifts, said Human Services Director Kevin Grunwald.

"It's remarkable, because we're all facing budget cuts and uncertainty here - and despite that, they could still look outside themselves," he said.

"We've also had residents calling here, asking what they can do," he said.

The "adopted" families received food - including the fixings for a holiday meal - and gifts that can be given to their children

"People aren't asking for a lot," Grunwald said, and recalled that one adult, when asked what he might need, said "I'd like a knitted winter hat."

"The staff of the Department of Human Services would like to thank all for their contributions, and to wish all of our residents a happy holiday," Grunwald said.

Monetary contributions can be made year-round to the Town of Mansfield's Special Needs Fund, sent to the Dept. of Human Services, Audrey P. Beck Municipal Building, 4 South Eagleville Road, Mansfield, CT 06268.

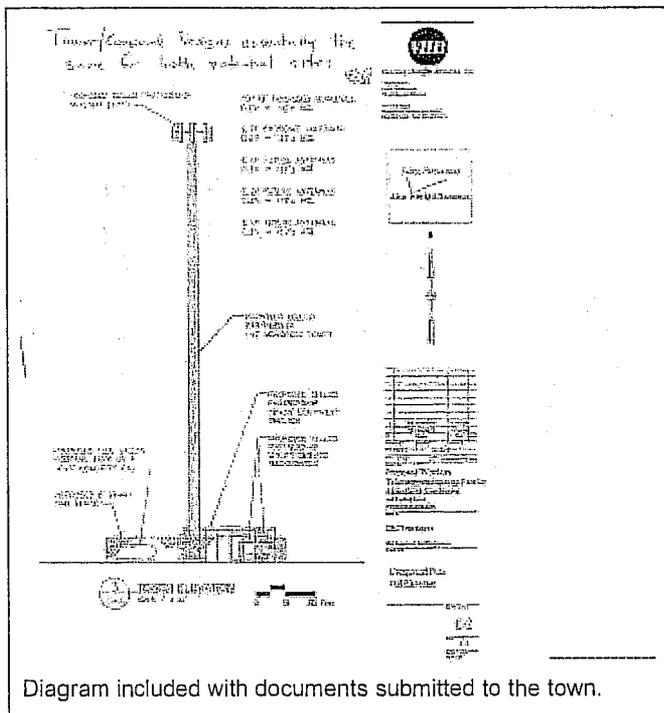
For more information, call the office at 429-3314.

*Posted Dec. 22, 2008*

# Verizon wants to bridge gaps in coverage for Coventry and Mansfield with a new 140-foot tower

Brenda Sullivan | Editor

Monday, December 15, 2008



**Verizon has chosen two possible locations in Mansfield and plans to submit an application to the Connecticut Siting Council by February 2009.**

Verizon Wireless wants to construct a 140-foot high cell tower in one of two locations off of Route 32 (Stafford Road) - either the Highland Ridge Golf Range or the Mansfield Drive-In, according to Town Planner Greg Padick.

Verizon intends to submit an application in February 2009 to the Connecticut Siting Council for its stamp of approval on one of these sites.

Mansfield Planning Department staff is reviewing the proposal, but local government does not have direct control over these kinds of telecommunications facilities. Under Connecticut General Statutes, the authority lies with the Connecticut Siting Council.

The town can, however, submit its comments - for or against the project - to the Siting Council, and will have the opportunity to weigh in at a public hearing.

Mansfield is currently in a similar situation with CL&P's proposed expansion project.

## **'Can you hear me, now?'**

Town Manager Matt Hart was notified of the proposed project earlier this month via a letter from Kenneth Baldwin of the law firm of Robinson & Cole, which is representing the East

Hartford-based Cellco Partnership/Verizon Wireless for this proposal.

"Cellco's proposed Mansfield SW Facility would provide for much needed wireless coverage and capacity relief in the southwest portion of Mansfield and southeast portion of Coventry, particularly along Routes 31 and 32, and portions of Route 6, as well as local roads in the area," Atty. Baldwin writes.

He adds that the project is meant to address "significant gaps in coverage" between Cellco's existing cell tower sites which are:

- Coventry East - at 1776 Main St. in Coventry
- Coventry South - at 14 Thompson Hill Road in Columbia
- UConn - a roof-top tower at 855 Bolton Road on the UConn campus
- Mansfield Center - 230 Clover Hill Road in Mansfield, and
- Eastern Connecticut State University - on the water tank at 104 Tower Road in Willimantic

The new tower could be shared with the town, as well as other telecommunications services. "The availability of space on the proposed facility towers may reduce, if not eliminate, the need for additional towers in the town for the foreseeable future," Atty. Baldwin writes.

### ***Plan A: the Drive-In***

These two locations appear to be the best choices for this part of town. Cellco explored other locations but, "each of the alternatives considered were either rejected by Cellco radio frequency (RF) engineers or by the landowner who was unwilling to enter into a lease for a cell site," Atty. Baldwin's letter states.

Cellco's first preference is the Mansfield Drive-In location, a 24+ acre parcel owned by Janet H. and Michael R. Jungden, that lies within a Planned Business 5 zone.

Cellco wants to construct a 140-foot telecommunications tower and install up to 15 panel-type antennas at the 137-foot level.

Equipment associated with the antennas and a propane-fueled, back-up generator would be

located inside a 12' x 30' shelter near the base of the tower.

A 1,000-gallon propane storage tank would also be installed within a 110' x 100' leased area in the north part of the parcel.

Access to the site would be from Route 32/ Stafford Road using an existing gravel driveway and the drive-in parking area for a distance of about 1,360 feet, with a new gravel driveway extension of about 140 feet.

### ***Plan B: the Golf Range***

The alternative is the nearby Highland Ridge Golf Range on Route 32, a 43+ acre parcel at 164 Stafford Road that lies within a Rural Agricultural Residence-90 zone.

Again, Cellco wants to build a 140-foot tower, but install up to 10 panel-type antennas at the 137-foot level.

Equipment associated with the antennas and a propane-fueled back-up generator would be located inside a 12' x 30' shelter near the base of the tower. And a 1,000-gallon propane storage tank would be installed within a 100' x 100' leased area in the southeast portion of the parcel.

Access to this site would be from Route 32/ Stafford Road via an existing gravel driveway, a distance of approximately 1,390 feet, then over a new gravel driveway extension of about 60 feet.

### ***'Can you see me, now?'***

Cellco conducted a study of whether or not the towers would be visible. At the Mansfield Drive-In, the tower would be visible above the tree line year-round from, "approximately 92-acres within the 2-mile radius study area surrounding this location," Atty. Baldwin's letter states.

A tower constructed at Highland Ridge Golf Range site would be visible year-round above the tree line, "from approximately 66 acres within the 2-mile radius study area surrounding this location."

Cellco also states that "neither facility will impact inland wetlands or watercourses, within or near the tower compound." And that, "All other physical environmental effects associated with the proposed facility would be minimal."

### ***Radio Frequency emissions***

The company also made a study of potential radio frequency (RF) emissions and how they compare to the Federal Communications Commission (FCC) standards of exposure to RF emissions.

"This calculation is a conservative, worst-case approximation of RF power density levels at the closest accessible point to the antenna (i.e., the base of the tower), and with all antennas transmitting simultaneously on all channels at 'full power.' " The result would be 18.07 percent of the FCC's standard, the letter states.

### ***'Do you need me, now?'***

Cellco is currently working with Middletown-based Vanasse Hangen Brustlin, Inc. to prepare a National Environmental Policy Act (NEPA) Environmental Screening Checklist, which would determine whether the tower would have a significant impact on the environment.

The NEPA Checklist will include information from the Environmental and Geographic Information Center of the Connecticut Department of Environmental Protection, the U.S. Fish and Wildlife Service and the State Historic Preservation Officer.

Atty. Baldwin writes that even if there were environmental concerns, they may not weigh as heavily with the Connecticut Siting Council as the need for good cell service. "Cellco submits that the public need for high quality wireless service, and a competitive framework for providing such service has been determined by the FCC to be in the public's interest and that such public need far outweighs any perceived environmental effects of the proposed facility."

*Posted Dec. 15, 2008*



**M. Jodi Rell**  
GOVERNOR  
STATE OF CONNECTICUT

December 17, 2008

Mayor Elizabeth Paterson  
4 South Eagleville Road  
Mansfield Center, CT 06250

Dear Mayor Paterson:

As part of our continuing dialogue concerning "shovel-ready" projects that could be funded if Congress approves a second national economic stimulus package, I want to keep you up-to-date about several issues that have arisen since my letter of December 9.

My office has already heard from a number of cities and towns directly. In addition, we also received the results of a survey conducted by the Connecticut Conference of Municipalities (CCM) that lists potential projects from more than 90 Connecticut communities. I appreciate this flow of information.

However, while the survey is rich with variety it is light on details essential in developing a prioritized list of projects that will reinvigorate the state's economy and create dependable jobs. In many cases, what has arrived in my office is a "wish list" of municipal projects – everything from tennis courts to new paint jobs – that have likely languished at the bottom of priority lists for years.

I must again stress that the projects that meet the "shovel-ready" test fall within a relatively narrow set of criteria: They must be *fully designed*; they must be *fully permitted* (that is, not only have all local, state and federal approvals but also have all required studies from agencies such as the Environmental Protection Agency, the U.S. Army Corps of Engineers, etc.); and they must be *ready to begin actual construction within 180 days of the allocation of funding*.

Many of the projects put forward so far do not appear to meet these crucial tests.

Our collective goal must be to help people get back to work, help our families hold onto their homes and help revitalize our communities. To accomplish this, we need to identify the maximum number of qualifying projects and receive as much funding as possible to help strengthen and grow the state's economy.

We have received strong indications from Washington itself that shovels are not in the ground within 180 days of the money being allocated the funding will be withdrawn.

It is therefore critical – as I indicated in my letter of December 9 – that as you recommend projects you indicate to me whether they have completed all the necessary design work and received all of the necessary local, state and federal permits required for actual construction to begin.

As I indicated, I am also interested in the number of jobs – even if only approximate – that such projects are likely to create or retain. This information will prove to be a tremendous help as we assemble a comprehensive list of “shovel-ready” projects.

Please send your proposals no later than December 31, 2008, to Fran Evon in my office at [fran.evon@ct.gov](mailto:fran.evon@ct.gov) or by regular mail to Office of the Governor, 210 Capitol Avenue, Hartford, Connecticut, 06105.

Let me also encourage you once again to also give consideration to projects that go beyond the traditional definitions of “infrastructure” such as alternative energy sources, information technology improvements and affordable housing developments – as long as they are ready to get under way as soon as the money is available.

Thank you once again for your assistance as we promote the state’s economic recovery. A second economic stimulus package represents an opportunity for Connecticut to work its way through these challenging economic times – to rebuild our economy and our communities one brick or one solar panel at a time.

Sincerely,



M. Jodi Rell  
Governor

Item #39

280 Trumbull Street  
Hartford, CT 06103-3597  
Main (860) 275-8200  
Fax (860) 275-8299  
kbaldwin@rc.com  
Direct (860) 275-8345

December 8, 2008

Matthew Hart  
Town Manager  
Town of Mansfield  
Audrey P. Beck Municipal Building  
4 South Eagleville Road  
Mansfield, CT 06268

Re: **Submission of Technical Information Concerning Proposal to Construct a  
Wireless Telecommunications Facility in the Town of Mansfield, Connecticut**

Dear Mr. Hart:

This firm represents Celco Partnership d/b/a Verizon Wireless ("Celco") in its proposal to construct a telecommunications facility at one of two alternative locations in the southwestern portion of the Town of Mansfield, Connecticut (the "Town"). For the purposes of this filing, Celco has identified this cell site as its "Mansfield SW Facility". This technical report is submitted pursuant to Connecticut General Statutes ("Conn. Gen. Stat.") § 16-502(e), which establishes local input requirements for the siting of any facility under the jurisdiction of the Connecticut Siting Council (the "Council").

A copy of this report has been forwarded to Coventry Town Manager, John Elsesser. Conn. Gen. Stat. § 16-502(e) requires the submission of technical information to the municipality where the facility will be located and to any adjacent municipality within 2,500 feet of the proposed facility location. Both proposed alternative cell site locations discussed below are within 2,500 feet of the Mansfield/Coventry town line.

Correspondence and/or communications regarding the information contained in this report should be addressed to:

Ms. Sandy Carter, Regulatory Manager  
Verizon Wireless  
99 East River Drive  
East Hartford, CT 06108



Law Offices

BOSTON

HARTFORD

NEW LONDON

STAMFORD

WHITE PLAINS

NEW YORK CITY

SARASOTA

www.rc.com

HARTI-1470624-1

# ROBINSON & COLE LLP

Matthew Hart  
December 8, 2008

A copy of all such correspondence or communications should also be sent to Cellco's attorney:

Kenneth C. Baldwin, Esq.  
Robinson & Cole LLP  
280 Trumbull Street  
Hartford, CT 06103-3597

Cellco intends to submit an application to the Council requesting a Certificate of Environmental Compatibility and Public Need ("Certificate") for the construction, maintenance and operation of a wireless telecommunications facility, at one of two locations off Stafford Road in the Town of Mansfield. Cellco's proposed Mansfield SW Facility would provide for much needed wireless coverage and capacity relief in the southwest portion of Mansfield and southeast portion of Coventry, particularly along Routes 31 and 32, and portions of Route 6, as well as local roads in the area. Cellco currently experiences significant gaps in coverage between its existing Coventry East cell site (an existing tower at 1776 Main Street in Coventry); Coventry South cell site (an existing tower at 14 Thompson Hill Road in Columbia); UCONN cell site (an existing roof-top at 855 Bolton Road in Mansfield); Mansfield Center cell site (an existing tower at 230 Clover Hill Road in Mansfield); and Eastern Connecticut State University cell site (an existing water tank at 104 Tower Road in Willimantic). Plots showing coverage from Cellco's existing facilities above and together with the proposed Mansfield SW Facility (both alternatives Site A and Site B) are included in Attachment 1.

## Cell Site Information

Cellco intends to present the Council with two alternative cell sites for its consideration, either of which would satisfy Cellco's need in the southwest portion of the Town.

The first alternative site ("Site A") is located at the Mansfield Drive-in, a 24.03 acre parcel at 228 Stafford Road. The Site A facility lies in the Town's PB-5 (Planned Business 5) zone district and is owned by Janet H. and Michael R. Jungden. At Site A, Cellco would construct a 140-foot telecommunications tower. Cellco would install up to fifteen (15) panel-type antennas at the 137-foot level of the tower. Cellco's antennas would not extend above the top of the tower. Equipment associated with the antennas, and a propane-fueled back-up generator would be located inside a 12' x 30' shelter located near the base of the tower. A 1,000 gallon propane storage tank would also be installed within the site compound. All improvements associated



Matthew Hart  
December 8, 2008

with the Site A facility would be located within a 100' x 100' leased area in the northern portion of the landlord's 24.03 acre parcel. Access to the Site A facility would extend directly from Stafford Road over an existing gravel driveway and drive-in parking area, a distance of approximately 1,360 feet, then over a new gravel driveway extension, an additional distance of approximately 140 feet to the cell site compound. Both the tower and leased area are designed to accommodate multiple carriers. Project plans for the Site A facility are included in Attachment 2.

The second alternative site ("Site B") is located at the Highland Ridge Golf Range, a 43.08 acre parcel at 164 Stafford Road. The Site B facility lies in the Town's RAR-90 (Rural Agricultural Residence 90) zone district and is owned by the Highland Ridge Golf Range, Inc. At Site B, Cellco would construct a 140-foot telecommunications tower. Cellco would install up to ten (10) panel-type antennas at the 137-foot level of the tower. Cellco's antennas would not extend above the top of the tower. Equipment associated with the antennas, and a propane-fueled back-up generator would be located inside a 12' x 30' shelter located near the base of the tower. A 1,000 gallon propane storage tank would also be installed within the site compound. All improvements associated with the Site B facility will be located within a 100' x 100' leased area in the southeast portion of the landlord's 43.08 acre parcel. Access to the Site B facility would extend directly from Stafford Road over a portion of an existing gravel driveway a distance of approximately 1,390 feet, then over a new gravel driveway extension, an additional distance of approximately 60 feet to the cell site compound. Both the tower and leased area are designed to accommodate multiple carriers. Project plans for the Site B facility are included in Attachment 3.

### Connecticut Siting Council

Municipal jurisdiction over the siting of the proposed telecommunications facility described in this report is pre-empted by provisions of the Public Utilities Environmental Standards Act ("PUESA"), Conn. Gen. Stat. § 16-50g *et seq.* The PUESA gives exclusive jurisdiction over the location, type and modification of telecommunications towers, to the Council (Conn. Gen. Stat. § 16-50x(a); 16-50i(a)(6)). Accordingly, the telecommunications facility described in this report is exempt from the Town's land use regulations, which may ordinarily apply to this type of site development. However, pursuant to § 16-50i(e) of the General Statutes, Town officials are entitled to receive technical information regarding the proposal at least sixty (60) days prior to the filing of an application with the Council. This technical information is provided to the Town in accordance with this provision.



Matthew Hart  
December 8, 2008

Pursuant to Section 16-50I(e) of the General Statutes, Cellco must provide a summary of the Town's comments and recommendations, if any, to the Council after the filing of an application. Upon receipt of an application, the Council will assign a docket number and set a hearing date. At that time, the Town may choose to become an intervenor or party in the proceeding. Other procedures followed by the Council include serving the applicant and other participants with interrogatories, holding a pre-hearing conference, and conducting a public hearing. The public hearing would be held at a location in the Town. Following the public hearing, the Council will issue findings of fact, an opinion and a decision and order. Prior to construction, the Council will also require the Applicant to submit a development and management plan ("D & M Plan") which is, in essence, a final site development plan showing the details of the site development. These procedures are also outside the scope of the Towns' jurisdiction and are governed by the Connecticut General Statutes, the Regulations of Connecticut State Agencies, and the Council's Rules of Practice. If the Council approves one of the two sites described in this report, Cellco will submit to the Town's Building Official an application for approval of a local building permit. Under Section 16-50x of the General Statutes, which provides for the exclusive jurisdiction of the Council, the building official must honor the Council's decision.

### **Public Need**

The primary purpose for the Mansfield SW Facility described above is to provide Cellco customers with improved wireless services in the southwest portion of the Town, particularly along portions of Routes 31 and 32, small portions of Route 6, as well as local roads in the area. As depicted on the coverage maps included in Attachment 1, Cellco cannot currently provide reliable service to customers traveling along Routes 31 and 32 from its existing Coventry East; Coventry South; UCONN; Mansfield Center; and Eastern Connecticut State University cell sites. Either of the proposed facilities as described in this filing would provide for improved coverage to the existing gaps.

### **Environmental Effects**

From our experience, the primary impact of a wireless facility such as the one proposed in Mansfield is visual. The visual impact of either of the proposed Mansfield SW Facility alternatives will vary from place to place around the site locations, depending upon factors such as vegetation, topography, distance from the towers, and the location of buildings in the sight-line of the cell site. To more fully assess the visual impact of the facility, Cellco's consultants have prepared a Preliminary Viewshed Map for each of the two alternative sites described above. These maps analyze the anticipated year-round visibility of each of the proposed



Matthew Hart  
December 8, 2008

tower sites. Preliminary Viewshed Maps for the Site A and Site B facilities are included in Attachment 4. Based on this analysis it was determined that, the proposed Site A facility tower would be visible year-round (above the tree-line) from approximately 92-acres within the 2-mile radius study area surrounding this location. This same analysis determined that the Site B facility tower would be visible year-round (above the tree line) from approximately 66 acres within the 2-mile radius study area surrounding this location.

Based on field surveys, Cellco has determined that neither facility will impact inland wetlands or watercourses, within or near the tower compound. All other physical environmental effects associated with the proposed facility would be minimal.

#### **Power Density**

The Federal Communications Commission ("FCC") has adopted a standard (the "Standard") for exposure to radio frequency ("RF") emissions from telecommunications facilities like that proposed in Mansfield. To ensure compliance with the Standard, Cellco has performed power density calculations for the Site A and Site B facilities according to the methodology described in FCC Office of Science and Technology Bulletin No. 65 ("OST Bulletin 65"). This calculation is a conservative, worst-case approximation of RF power density levels at the closest accessible point to the antenna (i.e., the base of the tower), and with all antennas transmitting simultaneously on all channels at full power. The worst-case calculated power density level for Cellco antennas at either Site A or Site B with antennas at the 137-foot level on the tower would be 18.07% of the Standard. (See Attachment 5.)

#### **Scenic Natural Historic or Recreational Impacts**

To further assess the environmental impacts of the proposed Mansfield SW Facility, Cellco is working with Vanasse Hangen Brustlin, Inc. ("VHB") to prepare a National Environmental Policy Act ("NEPA") Environmental Screening Checklist (the "NEPA Checklist") to determine if either facility will have any significant adverse environmental effects. The NEPA Checklist will include information from the Environmental and Geographic Information Center of the Connecticut Department of Environmental Protection ("DEP"), the U.S. Fish and Wildlife Service ("USFWS") and the State Historic Preservation Officer ("SHPO"). Copies of the DEP, USFWS and the SHPO determinations will also be included in the Council Application.



Matthew Hart  
December 8, 2008

## Site Selection Process

Cellco conducted a search for suitable cell site locations in the southwest portion of the Town. Cellco was able to identify two sites that would satisfy its coverage objectives. In addition to the Site A and Site B facility locations, Cellco considered several other alternative locations for a tower site in the Town. With the exception of Sites A and B described above, each of the alternatives considered were either rejected by Cellco radio frequency (RF) engineers or by the landowner who was unwilling to enter into a lease for a cell site.

## Tower Sharing

As stated above, Cellco intends to build a tower that is capable of supporting Cellco's antennas and those of additional wireless telecommunications providers, including the Town of Mansfield emergency service providers, if a need exists. The provision to share the tower is consistent with the intent of the General Assembly when it adopted Conn. Gen. Stat. § 16-50aa. The availability of space on the proposed facility tower may reduce, if not eliminate, the need for additional towers in the Town for the foreseeable future.

## Conclusion

This technical report is submitted in accordance with Conn. Gen. Stat. § 16-50(e), which requires Cellco to supply the Town with technical information regarding its proposed Mansfield SW Facility. This report includes information regarding the site selection process, public need, and the potential environmental impacts of the proposed facility. Cellco submits that the proposed Mansfield SW Facility would not have any significant, adverse environmental effects. Moreover, Cellco submits that the public need for high quality wireless service, and a competitive framework for providing such service has been determined by the FCC to be in the public interest and that such public need far outweighs any perceived environmental effects of the proposed facility.



# ROBINSON & COLE<sub>LLP</sub>

Matthew Hart  
December 8, 2008

Please contact me if you have any additional questions regarding the proposed facility.

Sincerely,



Kenneth C. Baldwin

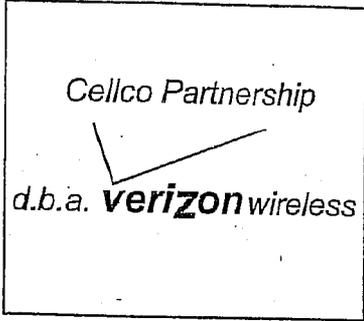
Enclosures

Copy to:

John Elsesser, Coventry Town Manager  
Sandy M. Carter

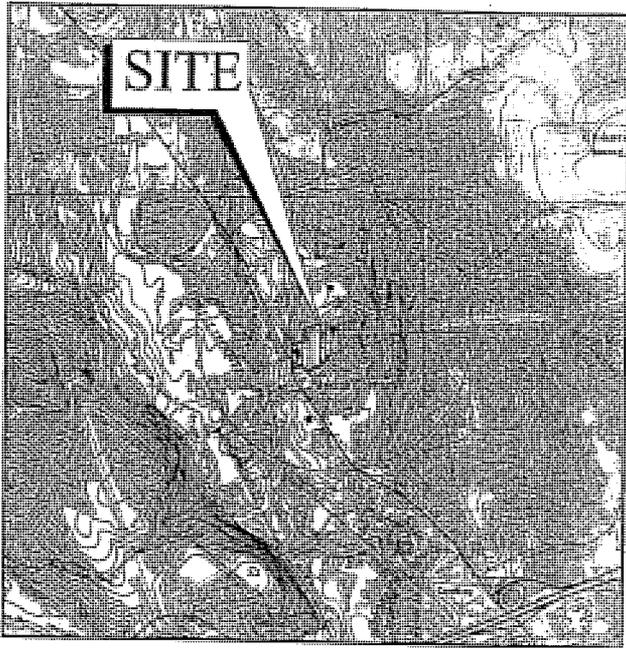






# Proposed Wireless Telecommunication

Mansfield Southwest  
228 Stafford Road  
Mansfield, Connecticut



Site Location Map



0 2000 4000 Feet

## Property Owners

Owner:

**Janet H. & Michael R. Jungden**  
233 Browns Road  
Storrs, Connecticut 06268

Applicant:

**Cellco Partnership d.b.a. Verizon Wireless**  
99 East River Drive  
East Hartford, Connecticut 06108  
Phone: (860) 803-8219

**Assessor's Plat: Vol. 417 / Page 210**

**Map: 031 Block: 0088 Lot: 0004**



SITE A

*Vanasse Hangen Brustlin, Inc.*  
Transportation  
Land Development  
Environmental Services

54 Tuttle Place  
Middletown, Connecticut 06457  
860.632.1500 • FAX 860.632.7879

**GENERAL NOTES**

1. PROPOSED ANTENNA LOCATIONS AND HEIGHTS PROVIDED BY CELLCO PARTNERSHIP.

**SITE INFORMATION**

THE SCOPE OF WORK SHALL INCLUDE:

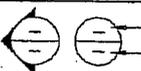
1. THE CONSTRUCTION OF A 60'x60' FENCED WIRELESS TELECOMMUNICATIONS COMPOUND WITHIN A 100'x100' LEASE AREA.
2. SITE GRADING WILL BE REQUIRED WITHIN THE LEASE AREA AND ACCESS DRIVE FOR PROPER DRAINAGE.
3. TOTAL LENGTH OF ACCESS TO SITE WILL CONSIST OF 1,359 FT± OVER AN EXISTING GRAVEL DRIVE THEN 139.2 FT± OVER A NEW GRAVEL DRIVE TO THE CELL SITE.
4. UP TO FIFTEEN (15) DIRECTIONAL PANEL ANTENNAS ARE PROPOSED TO BE MOUNTED AT ONE RAD CENTER ELEVATION OF 137' AGL ON A 140' MONOPOLE TOWER LOCATED CENTRALLY WITHIN THE PROPOSED COMPOUND.
5. POWER AND TELCO UTILITIES SHALL BE ROUTED UNDERGROUND FROM EXISTING RESPECTIVE DEMARCS TO THE PROPOSED UTILITY BACKBOARDS LOCATED WITHIN THE PROPOSED FENCED COMPOUND. UTILITIES WILL BE ROUTED FROM UTILITY BACKBOARDS TO THE PROPOSED NOMINAL 12'x30' WIRELESS EQUIPMENT SHELTER LOCATED WITHIN THE COMPOUND. FINAL UTILITY ROUTING TO PROPOSED BACKBOARD WILL BE VERIFIED /DETERMINED BY LOCAL UTILITY COMPANIES.
6. FINAL DESIGN FOR TOWER AND ANTENNA MOUNTS SHALL BE INCLUDED IN THE FINAL CONSTRUCTION DOCUMENTS.
7. THE PROPOSED WIRELESS FACILITY INSTALLATION WILL BE DESIGNED IN ACCORDANCE WITH THE 2003 INTERNATIONAL BUILDING CODE AS MODIFIED BY THE 2005 CONNECTICUT SUPPLEMENT.
8. THERE WILL NOT BE ANY LIGHTING UNLESS REQUIRED BY THE FCC OR THE FAA.
9. THERE WILL NOT BE ANY SIGNS OR ADVERTISING ON THE ANTENNAS OR EQUIPMENT.
10. FOR ADDITIONAL NOTES AND DETAILS REFER TO THE ACCOMPANYING DRAWINGS.

SITE A

**PROJECT SUMMARY**

SITE NAME:	MANSFIELD SOUTHWEST
SITE ADDRESS:	228 STAFFORD ROAD MANSFIELD, CT 06250
PROPERTY OWNER:	JANET H. & MICHAEL R. JUNGDEN 233 BROWNS ROAD STORRS, CONNECTICUT 06268
LEASOR:	JANET H. & MICHAEL R. JUNGDEN 233 BROWNS ROAD STORRS, CONNECTICUT 06268
LESSEE:	CELLCO PARTNERSHIP d.b.a. VERIZON WIRELESS 99 EAST RIVER DRIVE EAST HARTFORD, CT 06108
APPLICANT:	CELLCO PARTNERSHIP d.b.a. VERIZON WIRELESS 99 EAST RIVER DRIVE EAST HARTFORD, CT 06108
CONTACT PERSON:	SANDY CARTER CELLCO PARTNERSHIP (860) 803-8219
PROJECT ID:	2006191854
LOCATION CODE:	174807
PROJECT TYPE:	PCSCO
TOWER COORDINATES:	LATITUDE: 41°44'32.86" LONGITUDE: 72°15'24.21" GND ELEVATION: 299'± A.M.S.L. COORDINATES ARE BASED ON FAA 2C CERTIFICATION CONDUCTED BY VHB, INC., DATED JULY 24, 2008.

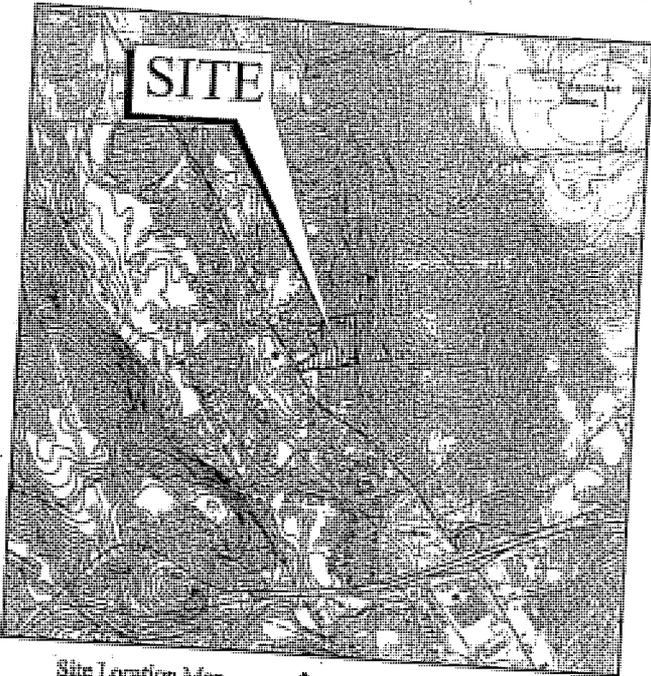
**LEGEND**

SYMBOL	DESCRIPTION
	SECTION OR DETAIL NUMBER SHEET WHERE DETAIL/SECTION OCCURS
	ELEVATION NUMBER SHEET WHERE ELEVATION OCCURS

Cellco Partnership  
d.b.a. **verizon** wireless

# Proposed Wireless Telecommunication

Mansfield Southwest  
164 Stafford Road  
Mansfield, Connecticut



## Property Owners

Owner:  
**Highland Ridge Golf Range, LLC**  
87 Highland Road  
Mansfield, Connecticut 06250

Applicant:  
**Cellco Partnership d.b.a. Verizon Wireless**  
99 East River Drive  
East Hartford, Connecticut 06108  
Phone: (860) 803-8219

Assessor's Plat: Vol. 608 / Pages 349-351  
Map: 036 Block: 0088 Lot: 0001



SITE B

*Vanasse Hangen Brustlin, Inc.*  
Transportation  
Land Development  
Environmental Services

4 Tuttle Place  
Middletown, Connecticut 06457  
860.632.1500 • FAX 860.632.7879

## SITE INFORMATION

THE SCOPE OF WORK SHALL INCLUDE:

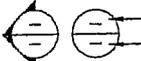
1. THE CONSTRUCTION OF A 60'x60' FENCED WIRELESS TELECOMMUNICATIONS COMPOUND WITHIN A 100'x100' LEASE AREA.
2. SOME SITE GRADING WILL BE REQUIRED WITHIN THE LEASE AREA.
3. TOTAL LENGTH OF ACCESS TO SITE WILL CONSIST OF 1,389 FT± OVER AN EXISTING GRAVEL DRIVE THEN 60 FT± OVER A NEW GRAVEL DRIVE TO THE CELL SITE.
4. UP TO TEN (10) DIRECTIONAL PANEL ANTENNAS ARE PROPOSED TO BE MOUNTED AT ONE RAD CENTER ELEVATION OF 137' AGL ON A 140' MONOPOLE TOWER LOCATED CENTRALLY WITHIN THE PROPOSED COMPOUND.
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7. THE PROPOSED WIRELESS FACILITY INSTALLATION WILL BE DESIGNED IN ACCORDANCE WITH THE 2003 INTERNATIONAL BUILDING CODE AS MODIFIED BY THE 2005 CONNECTICUT SUPPLEMENT.
8. THERE WILL NOT BE ANY LIGHTING UNLESS REQUIRED BY THE FCC OR THE FAA.
9. THERE WILL NOT BE ANY SIGNS OR ADVERTISING ON THE ANTENNAS OR EQUIPMENT.
10. FOR ADDITIONAL NOTES AND DETAILS REFER TO THE ACCOMPANYING DRAWINGS.

## PROJECT SUMMARY

SITE NAME:	MANSFIELD SOUTHWEST
SITE ADDRESS:	164 STAFFORD ROAD MANSFIELD, CT
PROPERTY OWNER:	HIGHLAND RIDGE GOLF RANGE LLC 87 HIGHLAND ROAD MANSFIELD, CT 06250
LEASOR:	HIGHLAND RIDGE GOLF RANGE 164 STAFFORD ROAD MANSFIELD, CT 06250
LESSEE:	CELLCO PARTNERSHIP d.b.a. VERIZON WIRELESS 99 EAST RIVER DRIVE EAST HARTFORD, CT 06108
APPLICANT:	CELLCO PARTNERSHIP d.b.a. VERIZON WIRELESS 99 EAST RIVER DRIVE EAST HARTFORD, CT 06108
CONTACT PERSON:	SANDY CARTER CELLCO PARTNERSHIP (860) 803-8219
PROJECT ID:	2006191854
LOCATION CODE:	174807
PROJECT TYPE:	PCSCO
TOWER COORINATES:	LATITUDE: 41°44'14.34" LONGITUDE: 72°15'09.41" GND ELEVATION: 309'± A.M.S.L. COORDINATES ARE BASED ON FAA 2C CERTIFICATION CONDUCTED BY VHB, INC., DATED JULY 24, 2008.

SITE  
B

## LEGEND

SYMBOL	DESCRIPTION
	SECTION OR DETAIL NUMBER SHEET WHERE DETAIL/SECTION OCCURS
	ELEVATION NUMBER SHEET WHERE ELEVATION OCCURS

# Storrs Center progress outlined

Item #40

By MELANIE SAVAGE  
Staff Writer

**A**t a special meeting of the Mansfield Town Council on Nov. 24, council members and interested town residents had an opportunity to hear about the many milestones that have been reached for the Storrs Center project in recent months. Assembled at the Audrey Beck building were Mansfield Downtown Partnership Executive Director Cynthia van Zelm, and representatives of Leyland Alliance, the firm spearheading the Storrs project. Also speaking at the meeting were Town Manager Matthew Hart, and representatives from Economics Research Associates, a firm hired by the town to review a fiscal impact analysis of the Storrs Center project commissioned by Leyland Alliance.

"We've made some very good progress over the past several months," said Hart, as the first speaker in the lineup. Hart briefly outlined a number of milestones that have been reached recently, including the fiscal impact analysis, the identification of a number of lenders interested in the Storrs Center project, the obtainment of key permits, and the closing of a \$4 million gap between state and federal grants for a parking garage and estimated costs for construction.

The fiscal impact analysis, commissioned through HR&A Advisors, Inc. by Leyland Alliance and reviewed for the town by ERA, measured projected tax revenue against town expenditures to arrive at a picture of the future fiscal impact of the Storrs Center project on the Town of Mansfield. Expenditures considered for the analysis included public safety, public works, education, and other normal municipal costs that would be generated by the project. The final figure showed Storrs Center yielding an estimated \$2.6 million in annual net fiscal surplus for the town.

Cynthia van Zelm emphasized the Sustainability Guidelines that were adopted by the MDP in August. "We really look upon them as a model for the state, if not the United States," she said. Van Zelm noted that Storrs Center was recently recognized by the 1000 Friends of Connecticut as one of two Smart Growth developments in the state. "A volunteer committee of engineers, architects, land use attorneys, economic development professionals and citizen



**Mansfield Town Manager Matt Hart outlines recent progress. Photo by Melanie Savage.**

ing the following criteria: maximization of existing infrastructure, compactness and land use efficiency, mix of uses, housing options, accessibility, mobility and connectivity, pedestrian safety, streetscapes and parking, and greenness," according to a press release from MDP.

Macon Toledano, vice president for planning and development for Leyland Alliance, went into more detail about changes in plans for Phase I of the project, including a parking garage that was originally slated to house 660 vehicles. The garage, with a \$14 million price tag, has been funded up to \$10.5 million through state and federal grants. Initially, the plan was for the town to assume the remaining \$4 million in costs. However in light of the recent economic climate, Leyland Alliance rethought that plan and came up with an alternative that included a smaller parking structure with parking overflow being handled by surface parking, transit, and shared vehicle use. "The university has been very cooperative in making surface space available for parking," said Toledano.

Leyland Alliance also rethought the commercial space portion of Phase I, to include a larger building than the original. "This will result in a lower cost per square foot," explained Toledano, with a larger number of retail tenants sharing common areas.

Another representative from Leyland Alliance, Howard Kaufman, said that

Center had plenty of regional and local banks interested in investing in the project, most notably Citizens Bank. He acknowledged that the sales market is currently slow, "but the rental market is actually quite strong," and that Storrs Center has "literally dozens of conversations going with potential tenants." Kaufman mentioned the hiring of Cushman and Wakefield as leasing agent as another recent milestone for the project. "They are one of the largest and most respected real estate companies in America and have an impressive track record for bringing high caliber tenants to mixed-use developments like Storrs Center," he said. Evan O'Brien, the lead broker for the project, "is a graduate of UConn himself, and is very excited about the project." Despite the economy, "virtually everyone we've approached has been very interested in the project," said Kaufman.

If all goes as planned, construction on Storrs Road (fully-funded through \$6 million in grants) could begin as early as the middle of 2009. Construction of Phase I, including commercial rental space, would follow shortly thereafter. The project has received two of three final government permits required in the approval process: The Department of the Army New England District Corps of Engineers (ACOE) has authorized work on the project site, and the Connecticut Department of Environmental Protection has signed off on a 401 water quality certification permit. The permit for improvements to Storrs Road is still pending with the Connecticut State Traffic Commission.

Next steps for the project, according to Hart, are discussions regarding the development agreement between the town and Leyland Alliance. "We still need to know how parking will be owned, operated, maintained, and managed," said Hart. He mentioned the possibility of a second parking garage being funded through net tax revenue acquired through early phases of the project. "We need Storrs Center to be a good project, with a good rate of return for the town of Mansfield, and we need it to provide the amenities that we are seeking," he said. Hart referred residents with questions regarding Storrs Center to the MDP Web site, and encouraged the emailing of questions to

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# STATE OF CONNECTICUT

DEPARTMENT OF PUBLIC HEALTH

Item #41

November 24, 2008

John Jackman  
Mansfield Fire and Emergency Ser.  
4 South Eagleville Road  
Mansfield, CT 06268

Dear Mr. Jackman,

Congratulations, your service has been approved for a grant award from the Emergency Medical Services Equipment Grant Program. Once again, the response to the program was excellent and the requests for funding have exceeded our operating budget. Because of the disparity between the funds requested and the funds available, several proposals were not approved for funding and a number that were approved had the funding level reduced.

The monies that you will be awarded must be expended prior to 06/30/09, and can only be used for the project specified in your application. A Personal Service Agreement contract will have to be completed prior to the transfer of funds. This contract and all necessary forms will be sent to you in the near future for your signature. After the signed contract and forms are returned to the Office of Emergency Medical Services you will receive the grant funds. Please contact me if you have any questions or concerns.

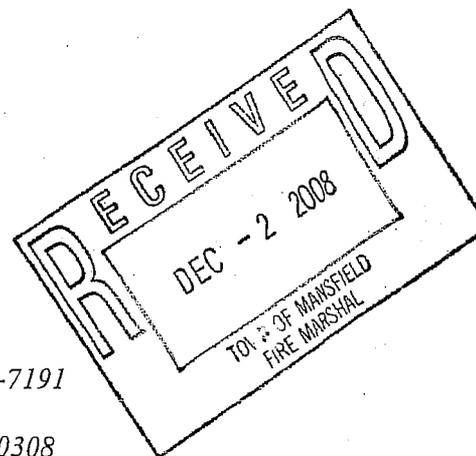
Sincerely,

A handwritten signature in cursive script that reads "Sean Anderson".

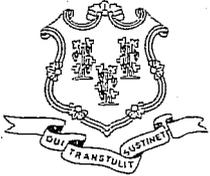
Sean Anderson  
Office of Emergency Medical Services



Phone: (860) 509-7975  
Telephone Device for the Deaf (860) 509-7191  
410 Capitol Avenue - MS # 12EMS  
P.O. Box 340308 Hartford, CT 06134-0308  
An Equal Opportunity Employer



PAGE  
BREAK



# STATE OF CONNECTICUT

Item #42

## CONNECTICUT SITING COUNCIL

Ten Franklin Square, New Britain, CT 06051

Phone: (860) 827-2935 Fax: (860) 827-2950

E-Mail: [siting.council@ct.gov](mailto:siting.council@ct.gov)

[www.ct.gov/csc](http://www.ct.gov/csc)

December 17, 2008

Citizens of Connecticut:

The Connecticut Siting Council (Council) has published the 2008 Connecticut Siting Council's Review of the Ten Year Forecast of Electric Loads and Resources. This report compiles and analyzes load growth forecasts for the State of Connecticut and plans to meet the demand for electricity through the year 2017.

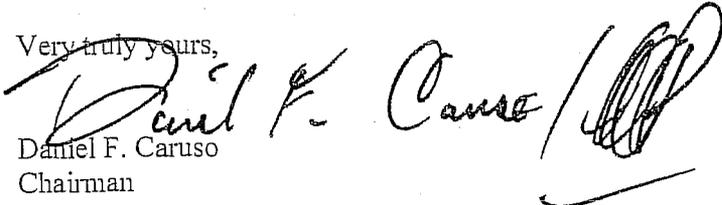
Pursuant to Connecticut General Statutes § 16-50r (a), we have reviewed the following analyses:

- A tabulation of estimated peak loads, resources and margins for each year;
- data on energy use and peak loads for the five preceding calendar years;
- a list of existing generating facilities in service;
- a list of scheduled generating facilities for which property has been acquired, for which certificates have been issued and for which certificate applications have been filed;
- a list of planned generating units at plant locations for which property has been acquired, or at plant locations not yet acquired, that will be needed to provide estimated additional electrical requirements, and the location of such facilities;
- a list of planned transmission lines on which proposed route reviews are being undertaken or for which certificate applications have already been filed;
- a description of the steps taken to upgrade existing facilities and to eliminate overhead transmission and distribution lines in accordance with the regulations of standards described in section 16-50t; and
- for each private power producer having a facility generating more than one megawatt and from whom the person furnishing the report has purchased electricity during the preceding calendar year, a statement including the name, location, size and type of generating facility, the fuel consumed by the facility and the by-product of the consumption."

These subjects have been fully examined by the Council with full opportunity for public participation. The results of this process have been summarized in this report, which we hope you will find useful and informative.

I invite you to review this public report online by visiting our home page: [www.ct.gov/csc](http://www.ct.gov/csc) and clicking the link "CSC 2008 Forecast of Loads and Resources." In order to reduce costs associated with printing this document, a limited number of hard copies are available at our office. If you wish to either receive a hard copy of the document or the contents of this document on a CD, please contact our office and we will be happy to mail a copy out to you. Thank you.

Very truly yours,

  
Daniel F. Caruso  
Chairman

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TOWN OF MANSFIELD  
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TO: Lon Hultgren, Director of Public Works  
    ✓ Matt Hart, Town Manager

FROM: Virginia Walton, Recycling Coordinator

*V. Walton*

DATE: December 22, 2008

REGARDING: Status of Reducing Plastic Retail Checkout Bag Usage

For some time there has been resident interest in reducing retail plastic bag usage. With a growing momentum in US cities and states, the Mansfield Solid Waste Advisory Committee (SWAC) is investigating this idea. The Clean Energy Team has been promoting reusable bags by selling discounted canvas bags at Town events for the past few years. Over 100 bags have been sold through their efforts.

According to a Connecticut Office of Legislative Research report, Seattle, Washington is in the final stages of requiring grocery, drug and convenience stores to charge 20 cents for each disposable shopping bag (plastic or paper) they provide. The city plans to use the revenue for solid waste prevention and recycling. San Francisco, California imposed a bag ban in 2007. The California legislature has before it a proposal to require stores that do not meet plastic bag recycling goals to charge a 25-cent fee for the plastic bags they distribute, and the Los Angeles City Council has voted to ban plastic bags in that city by July 2010 if the state does not impose the 25-cent fee. A Massachusetts proposal to impose a gradually increasing fee on plastic bags, half of which would be returned to the store to improve recycling practices and provide educational material, apparently died in May 2008. Maine considered, but did not adopt, a plastic bag fee earlier this year. Ireland in 2002 became the first country to require that retail stores charge for plastic bags. Australia plans to begin a pilot program in several cities this summer, and Scotland and England are considering bag fees.

At the September 25, 2008 SWAC meeting, staff was directed to look into the Westport bag ban, check with the legality of such a municipal action and talk to Mansfield's vendors to get a sense of their support or opposition.

The Town of Westport is the first Connecticut municipality to adopt a "plastic bag ban" which will go into effect in March of 2009. According to the Westport Assistant Town Attorney, the municipality is empowered to do so under the Connecticut general police powers statute #7-148. Prior to adoption of the ordinance, Westport had very little push back from businesses.

A Mansfield resident volunteered to survey 31 businesses about the idea of banning retail checkout bags. The results are included with this report. In general, there is awareness about a growing movement to reduce plastic bag usage and support for it.

At the State Capitol, Representative Denise Merrill has formed a bag fee working group to explore the viability of charging a fee for retail bags (both paper and plastic), with funds directed to DEP. These

meetings have just begun and include a range of interests. One of the Solid Waste Advisory Committee members, Jane Knox, is attending these working group meetings and keeping SWAC informed as to its progress. SWAC members prefer a fee for bags (paper and plastic) to an outright ban. As more information is developed, we will keep the Town Manager and Council informed.

Plastic Bag Survey Results

Completed by Sally Millius and children

# Of Vendors Surveyed – 31

1. How many bags do you use/give away to customers in a week? <i>Majority up to 500</i>	Up to 100 7	Up to 500 12	Up to 1,000 5	More than 1,000 5
2. Which costs you more paper or plastic bags? <i>Half use plastic bags only</i>	Paper – 6	Plastic – 2	Only use plastic- 14	Only use paper- 6
3. Which do you use more of? <i>Majority use more plastic bags</i>	Paper – 3	Plastic – 8	Only use plastic- 14	Only use paper- 6
4. What percentage of customers bring their own bags? <i>None or a small percentage</i>	0%-5% 25	6%-10% 2	15%-20% 2	21%-25% 1
5. Has this % increased or decreased? <i>Same or increase</i>	Increase 9	Decrease 4	Same 12	Don't know 4
6. Do you promote bag reuse? <i>Majority of vendors promote reusable bags</i>	Yes 21	No 8	Ask customers if they want a bag 2	Sometimes 1
7. Are you aware of the movement in US to ban plastic bags or charge? <i>Majority are aware</i>	Yes 19	No 10		
8. How do you think customers in Mansfield would feel about such a law? <i>Majority believe residents will support</i>	Support 20	Oppose 11	Don't know 1	
9. How would merchants in Town feel about such a law? <i>Merchants are split – not sure how other merchants would respond</i>	Support 17	Oppose 14	Don't know 5	
10. Would you support a law like this? <i>Majority surveyed would support</i>	Yes 24	No 6	Don't know 2	

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