



**TOWN OF MANSFIELD  
TOWN COUNCIL MEETING  
Monday, November 23, 2009  
COUNCIL CHAMBERS  
AUDREY P. BECK MUNICIPAL BUILDING  
7:30 p.m.**

**AGENDA**

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CALL TO ORDER	
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ROLL CALL	
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**OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL**

**FUTURE AGENDAS**

**EXECUTIVE SESSION**

**ADJOURNMENT**

REGULAR MEETING-MANSFIELD TOWN COUNCIL

October 26, 2009

**DRAFT**

Mayor Elizabeth Paterson called the regular meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chambers of the Audrey P. Beck Building.

I. ROLL CALL

Present: Clouette, Haddad, Koehn, Lindsey, Nesbitt, Paterson, Paulhus  
Schaefer

Excused: Duffy

II. APPROVAL OF MINUTES

Mr. Paulhus moved and Mr. Clouette seconded to approve the minutes of the October 13, 2009 minutes as corrected. Motion passed with all in favor except Mr. Schaefer who abstained.

III. PUBLIC INFORMATION SESSION

1. ARRA Overlay Project

Engineering Intern Shawn Fitzgibbons described the scope of the overlay project and commented that the overlay will be continued as far as possible given the amount of available money.

Charles Dainton, Mansfield City Road, questioned the use of chip seal on the road noting that sometimes the road seems mushy.

IV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Mayor Paterson asked those present to join her in a moment of silence to remember Jasper Howard, the young athlete who was murdered on campus, and Herman Barlow, the long time proprietor of Mansfield Supply. The Mayor noted that each of these gentlemen affected the community in different ways.

Denise Burchsted, Warrenton Road, discussed potential water supplies and stated her concern that all alternatives are not being explored. Ms. Burchsted provided sections of the University of Connecticut Water and Wastewater Master Plan to support her position that the pipeline alternative is too costly and not environmentally friendly. She suggested the Council form a new committee on the water supply issue that would consider both the infrastructure for the water supply and the future ownership and management issues.

Quentin Kessel, Codfish Falls Road, expressed his support for the comments of Ms. Burchsted and questioned why, if the Four Corner Sewer Study Advisory Committee was to investigate potential water supplies, it was not part of the original charge.

David Freudmann, Eastwood Road, remarked that he believes the DEP would look favorably on procuring water from another basin and asked

why would you dig up streets to put in sewer lines and not put in water lines.

Howard Raphaelson, Timber Drive, asked the Council to consider the ramifications of putting only sewer lines in the Four Corners area. Mr. Raphaelson also raised questions about anticipated changes in the registration and payment process for exercise classes at the Senior Center and asked the Council to look at the policy.

Cynara Stites, Hanks Hill Road, reiterated Mr. Raphaelson's comments and stated that she has been told that the changes have been implemented to cover the cost of the instructor but believes that there has always been enough income to both pay for the instructor and purchase some equipment. Ms. Stites also asked that the Town enforce the ordinance prohibiting cars from parking on the roads during winter.

Lee Girard, Woodmont Drive and a member of the Four Corner Sewer Advisory Committee, submitted a statement in support of the resolution to be offered by Mr. Nesbitt. (Statement attached)

Mike Sikoski, Wildwood Road, noted that the evening's meeting was not being taped and asked why with all the money the Town spends our roads are not being taken care of.

Mr. Haddad moved and Mr. Clouette seconded to move Item 10, Mansfield Middle School Fuel Conversion Project, after Item 2. The motion passed unanimously.

#### V. TOWN MANAGER'S REPORT

Attached

Town Manager Matt Hart reported that the DOT has decided to add restoration of the Northeast Central Railroad line to the railroad plan. The Town recently hosted a forum on reinstituting the rail line.

In response to Council member questions, Director of Human Services Kevin Grunwald described the revised policy on preregistration for exercise classes at the Senior Center. He noted that all classes are self-supporting and that changes have been made to allow for medical refunds and a prorated number of classes. Mr. Grunwald is in favor of including Senior Center classes in the fee waiver ordinance.

Members discussed the role of the Council in setting fees at the Center, whether or not the level of communication with seniors was sufficient, the financial status of program and the primary goals of the program.

Ms. Lindsey moved and Ms. Koehn seconded to add to the agenda as Item 10a the issue of postponing the November 1, 2009 effective date. Motion passed unanimously.

VI. OLD BUSINESS

2. Enforcement of Town Ordinances

Director of Planning Greg Padick reviewed the regulations enforced by the zoning officer that deal with Quality of Life issues noting that the majority of these regulations are controlled by statutes. Mr. Padick commented that the Planning and Zoning Commission is reviewing the definition of family. Director of Housing and Building Mike Nintean reviewed the enforcement activity of the Building and Housing Department and discussed possible future initiatives.

3. Community/Campus Relations

No comments

4. WPCA, Sewer Service Map Area

Mr. Haddad moved to recess the Town Council meeting and convene as the Water Pollution Control Authority. Motion passed.

Mr. Haddad moved and Mr. Schaefer seconded, effective October 26, 2009, to approve the Mansfield Sewer Area Map as prepared by staff and endorsed by the Planning and Zoning Commission, and to authorize the submittal of said map to the Connecticut Department of Environmental Protection.

Ms. Koehn asked that the wording on the mapping be changed from "planned" to "potential". Accepted as a friendly amendment the motion as amended passed unanimously.

Mr. Haddad moved to adjourn as the Water Pollution Control Authority and reconvene as the Town Council. Motion passed unanimously.

5. Community Water and Wastewater Issues

Town Manager Matt Hart commented that it appears the Willimantic River Study data will be completed in time for recommendations to be presented at the December meeting of the UConn Water and Wastewater Policy Advisory Committee. He also reported that the Town is close to determining the scope of work needed to study off campus water usage.

6. Four Corners Sewer Advisory Committee

Mr. Schaefer distributed a statement on the October 13, 2009 Resolution on the Four Corners Committee. (Statement attached)

Mr. Nesbitt distributed a time line for the Four Corners Advisory Committee (attached) and presented the following resolution:

RESOLUTION TO CLARIFY THE CHARGES TO THE FOUR CORNERS SEWER ADVISORY COMMITTEE ESTABLISHED OCTOBER 14, 2008

BE IT RESOLVED THAT:

1. The Four Corners Sewer Advisory Committee shall be renamed the Four Corners Sewer and Water Advisory Committee
2. The Committee will continue to perform the duties as outlined in the Committee charges date October 14, 2008
3. The Committee will continue to disseminate information to Mansfield Residents through public informational meetings, workshops. Town web sites and other modes as deemed timely and appropriate.
4. The Committee may assist the staff and will participate in discussions concerning sewer, water and economic development issues that have a direct impact on the Four Corners area.
5. The Committee will disseminate information of its discussions in a timely and appropriate manner (i.e. minutes, workshops, memos, town web site) to all Town Boards and Commissions with an interest or statutory responsibility to items discussed.

AND FURTHER

That this resolution shall be appended to the Resolution establishing the Four Corners Sewer Advisory Committee and shall replace the Resolution to Clarify the Issue Charge to the Advisory Committee for the Four Corners Sewer Planning project dated October 13, 2009.

That a proposed plan of action of Committee activities dated October 28, 2009 shall be appended to this Resolution.

The motion was seconded by Mr. Paulhus.

Council members discussed the appropriateness of the proposed resolution with respect to Roberts Rules of Order. Mayor Paterson ruled that Mr. Nesbitt's motion was in order as it is a motion to rescind or amend and not a motion to reconsider. Ms. Koehn challenged the ruling. The Mayor's ruling was upheld with Clouette, Lindsey, Nesbitt, Paterson, Paulhus and Schaefer in favor and Haddad and Koehn opposed.

Mr. Nesbitt stated that the original charge to the Committee included issues pertaining to economic development and water. He addressed the issues raised at the last meeting and expressed his confusion as to what the resolution approved at the October 13, 2009 meeting means to the Committee.

Members discussed the role of the Committee, the level of communication with the Council, the consequences of piping water along

Route 195, the options for installing water and sewer lines, the potential tax revenues, the benefit of establishing a separate water committee and the advisability of holding a workshop on the issue with the new Council.

Mr. Clouette moved to table the resolution until the next meeting.  
Seconded by Mr. Haddad the motion passed with all in favor except Mr. Paulhus who voted nay and Mr. Schaefer who abstained.

## VII. NEW BUSINESS

### 7. IAFF, Local 4120 (Fire) Contract Extension, July 1, 2009 – June 30, 2010

Mr. Schaefer moved and Mr. Paulhus seconded, effective October 26, 2009, to authorize the Town Manager to execute the proposed one-year contract extension to the existing Collective Bargaining Agreement between the Town of Mansfield and Local 4120, IAFF, Fire Employees, which agreement shall enter into effect on July 1, 2009 and expire on June 30, 2010.

Motion passed unanimously.

### 8. ARRA, Energy Efficiency and Conservation Block Grant Program

Mr. Haddad moved and Mr. Paulhus seconded to approve the following resolution:

Resolved, that effective October 26, 2009, the Town Manager, Matthew W. Hart, is hereby certified to make, execute and approve on behalf of the Town of Mansfield any and all contracts and to execute and to approve on behalf of this municipality other instruments involved regarding the Town's application to the ARRA Energy Efficiency and Conservation Block Grant program.

Mr. Clouette moved to include effective October 26, 2009, to authorize the Town Manager to send a letter to the State Department of Transportation indicating that the Town of Mansfield wishes to proceed with the AARA Overlay Project for the southernmost portion of Mansfield City Road.

Accepted as a friendly amendment the motion passed unanimously.

### 9. Town Council Term of Office

Mr. Clouette moved and Ms. Lindsey seconded, effective October 26, 2009 to cancel the November 9, 2009 regular meeting of and Mansfield Town Council and to schedule a special meeting for November 16, 2009.

Motion passed unanimously.

### 10. Mansfield Middle School Fuel Conversion Project

Director of Finance Cherie Trahan explained that the need for the changes to the budget is a result of the need to increase the amount of authorized local funding approval for the project.

The amendments to the 2009/10 budget as follows:

General Fund – Increase transfer to the CNR Fund	\$350,000
General Fund - Increase the PILOT Grant Appropriation	\$350,000
CNR Fund – Increase the transfer to the Capital Project Fund	\$376,000
Capital Projects Fund – Increase the Appropriation for the MMS Heat Conversion Project	\$476,000
(Note: \$100,000 from the Board of Education)	

Mr. Clouette moved and Mr. Paulhus seconded to approve the following resolutions:

Resolved, effective October 26, 2009, the 2009/10 budget amendments as herein presented are adopted.

Resolved, that the resolution adopted by the Town Council on June 12, 2006 is hereby amended to increase the appropriation from \$3,800,000 to \$4,600,000 to be funded \$1,501,000 from the Reserve Fund for Capital and Nonrecurring Expenditures and \$3,099,000 from anticipated grants from the State Department of Education for the cost of replacement of the electrical heating system at the Mansfield Middle School.

Motion passed unanimously.

#### 10a. Implementation of Change of Class Fees at the Senior Center.

Ms. Lindsey moved to postpone the implementation of the changes to the exercise class fees until after November 1, 2009. The motion was seconded by Mr. Clouette.

Discussion ensued on the role of the Council in the setting of fees and whether or not the proposed policy change is administrative in nature. The Town Manager suggested the Council might want to look at broader policy goals but that staff should develop policies based on, among other things, the needs of the clients and the required internal controls.

Mr. Schafer called the question, seconded by Mr. Clouette the motion failed to garner the required two-thirds vote.

Members agreed to consider including the Senior Center classes in the fee waiver ordinance.

Mr. Schaefer left the meeting 11:10 p.m.

A friendly amendment to change the implementation date to after January 1, 2010 was agreed to and the motion as amended passed in a roll call

vote with Koehn, Lindsey, Nesbitt, and Paulhus in favor and Clouette, Haddad and Paterson opposed.

VIII. DEPARTMENTAL AND COMMITTEE REPORTS

Ms. Koehn objected to the proposal requiring vetting members of the Ethics Board. Mr. Haddad noted that the Ethics Policy will be reviewed by the Personnel Committee and voted on by the Council.

IX. REPORTS OF COUNCIL COMMITTEES

Mr. Haddad distributed a draft Accountability and Transparency Policy worked on by the Personnel Committee and asked that it be included as a future agenda item. He suggested the draft be referred to the Board of Education for a possible joint endorsement. Mr. Haddad also reported that the Committee would issue a RFQ to see who might be available to conduct a study on the rules and policies for nonunion employees.

Ms. Lindsey, speaking for the Committee on Committees offered the following nominations:

Robert Coughlin to the Solid Waste Advisory Committee  
Gloria Bent to the Mansfield Advocates for Children  
Carol Pellegrine, Joan Quarto and Will Bigl to the Commission on Aging  
Anne Smith to the Tourism Board.

Motion to approve passed by all.

X. REPORTS OF COUNCIL MEMBERS

No reports

XI. PETITIONS, REQUEST AND COMMUNICATIONS

11. Communications Advisory Committee re: Updated request
12. D. O'Brien, Town Attorney re: Town Charter Section C407
13. League of Women Voters re: Mansfield's Candidates Night
14. Legal Notice, Town of Mansfield
15. Notice of Special Town Meeting
16. Public Safety Committee re: Annual Report
17. Q-Notify Distribution List Subscribers
18. Windham Connecticut Renewable Energy Potential
19. State of CT, DEMHS re: Town of Mansfield Emergency Operations Plan

20. State of Connecticut re: H1N1 Situation Report
21. Connecticut Association of Boards of Education, Inc. re: Award of Excellence
22. Tolland County Mutual Aid Fire Service, Inc. re: Reverse Notification System
23. Agreement between Town of Mansfield and Mansfield Discovery Depot
24. Press Release: World War II Veterans Public Service Awards
25. Chronicle "Editorial: City should get tough on 'party houses'" – 10/20/09
26. Chronicle "Editorial: We offer these threads, needles" – 10/19/09
27. Chronicle "Four Corners committee's role clarified" – 10/14/09
28. Chronicle "Letter to the Editor" – 09/21/09
29. Chronicle "Letter to the Editor" – 10/08/09
30. Chronicle "Letter to the Editor" – 10/14/09
31. Chronicle "Letters to the Editor" – 10/15/09
32. Chronicle "Letter to the Editor" – 10/19/09
33. Chronicle "Letters to the Editor" – 10/21/09
34. Chronicle "Mansfield committee challenged" – 10/07/09
35. Chronicle "More progress on Storrs Center proposal" – 10/09/09
36. Chronicle "Proposed volunteer driver program now in limbo" – 10/19/09
37. Chronicle "Relay for Life to help find cancer cure" – 10/12/09
38. Chronicle "Relay walkers undeterred" – 10/19/09
39. Daily Campus "Mansfield celebrates, raises morale for future plans" – 09/14/09
40. Daily Campus "UConn students can help out in tough..." – 10/22/09
41. Hartford Courant "Fees on trash designed to encourage recycling" – 10/18/09
42. Horizons "Join in the fun at the Sixth Annual Festival..." – July/August 2009
43. Mansfield Today "Campaign 2009: William Ryan for Town Council" – 10/19/09
44. Mansfield Today "Is committee 'overstepping its bounds'?" – 10/09/09
45. Mansfield Today "Town may require parking permits for..." – 10/22/09
46. Mansfield Today "Your best opportunity to get to know..." – 10/16/09
47. Reminder News "Community comes out for Festival" – 09/18/09
48. Reminder News "Storrs Center gains Traffic Commission..." – 07/03/

XII. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

XIII. FUTURE AGENDAS

Mr. Nesbitt requested that the Finance Committee review the policy for fee adoption. Previously in the meeting members agreed to explore expanding the fee waiver to include Senior Center activities.

Mr. Paulhus moved and Ms. Lindsey seconded to recess the Town Council meeting and move into Executive Session to discuss Strategy and Negotiations with respect to Pending Claims or Pending Litigation, CGS§1-200(6)(b) and Personnel in accordance with CGS§1-200(6), 1-214(b)(5)(b)

XIII. EXECUTIVE SESSION

Strategy and Negotiations with respect to Pending Claims or Pending Litigation, CGS§1-200(6)(b)

Present: Clouette, Haddad, Koehn, Lindsey, Nesbitt, Paterson, Paulhus

Also Present: Town Manager Matthew Hart and Public Works Director Lon Hultgren

Personnel in accordance with CGS§1-200(6), 1-214(b)(5)(b)

Present: Clouette, Haddad, Koehn, Lindsey, Nesbitt, Paterson, Paulhus

Also Present: Town Manager Matthew Hart.

XIV. ADJOURNMENT

The Town Council reconvened in regular session.

A motion to adjourn the meeting was made by Mr. Clouette and seconded by Ms. Koehn. The motion passed unanimously.

Elizabeth Paterson, Mayor

Mary Stanton, Town Clerk

10/26/2009

§  
4 CORNERS SEWER ADVISORY REOLUTION-

Dear Town Council Members:

It is evident by this resolution set fourth by Council Member Mr. Nesbitt that the Town Council has concerns regarding the direction the 4 corners advisory committee has taken.

As a member of the 4 Corners advisory committee, I feel the Town Council should visit our meetings and truly get a first hand look at the studies, discussions and presentations that have been made regarding this area. The group recognizes the challenges with the current environmental and economic impact of the 4 corners area. The Committee wants to ensure discussions and recommendations are in the best interest of the community as a whole, while protecting the 4 corner residents at the same time.

The situation at the 4 corners has been allowed to spiral to a point that the community will need to address the environmental issues sooner than later. Because of the lack of planning and prioritizing over the past decade we now find ourselves in a situation that the area is not attractive for investment and resulting in a less than desirable area for economic growth.

The Advisory committee recognizes these challenges and understands the need for an efficient and reliable infrastructure to promote these types of economic investments.

As these challenges move forward, I feel it's in the communities' interest to ensure this committee develops and proposes the proper balance of projects that will create opportunity for the Mansfield Tax base.

I recommend that you pass the Resolution set forth by <sup>Council member</sup> Mr. Nesbitt to ensure the future of this area is on the fore front of our economic development plans in the Town of Mansfield

Sincerely  
Lee James Girard  
4 Corners Advisor Committee Member  
29 Woodmont Drive  
Mansfield Center, CT 06250  
860-423-6603 (H)

5:13:37 PM

**Town Manager's Office  
Town of Mansfield**

# Memo

To: Town Council  
From: Matt Hart, Town Manager *Matt*  
CC: Town Employees  
Date: October 26, 2009  
Re: Town Manager's Report

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Below please find a report regarding various items of interest to the Town Council, staff and the community:

### Budget and Finance

- *Municipal Election and Bond Referendum* – on Tuesday, November 3, 2009 between the hours of 6:00 AM and 8:00 PM, to Town will hold its municipal election as well as bond referendum concerning the following four questions:
  - \$1,052,450 Open Space and Improvements to Such Lands
  - \$3,093,840 Stone Mill Road and Laurel Lane Bridge Replacement
  - \$105,250 Hunting Lodge Road Bikeway/Walkway Construction
  - \$263,130 Salt Storage Shed Construction

Please be sure to confirm your voting district location.

### Council Requests for Information

- *Agreement between Town of Mansfield and Mansfield Discovery Depot* – please see item #23 in the packet per Council's request for this item.
- *Q-Notify Subscribers* – please see item #17 in the packet per Council's request for this item.
- *UConn Landfill* – Council requested a copy of the map showing the location of sampling for the long-term monitoring plan. The map is too bulky to copy. However, the map is available in the Town Clerk's Office for viewing.

### Departmental/Division News

- *Emergency Services*
  - The Commissioner of Connecticut Department of Public Safety has appointed Deputy Chief/Fire Marshal John Jackman to serve as a member of the Codes and Standards Committee. The Codes and Standards Committee is a statutory committee (CGS § 29-251) consisting of seventeen members, of which two are local fire marshals. The committee is part of the division of Fire, Emergency and Building Services of the Department of Public Safety and is charged to coordinate with the State Building Official and State Fire Marshal to adopt and administer a State Building Code; to adopt and administer a State Fire Safety Code; to establish and administer training and licensure programs for Building and Fire Officials; and, to hear and decide appeals of decisions of various code enforcement officials.
  - During the months of September and October, the Mansfield Fire Department has been presenting the 2009 Fire Prevention and Life Safety Program to the community. The program provides fire prevention and injury prevention messages built around an interactive age appropriate curriculum, which is designed to teach life long fire prevention and mitigation skills (e.g. smoke detection, escape planning, fire hazard identification), as well as burn and injury prevention skills (e.g. scalding and hot object contact burns, school bus safety, and fall prevention). To date these programs have been presented to approximately 1,250 individuals.

The Department will continue to make available and deliver programs during the balance of the year to interested groups and individuals.

- *Human Services* – the Senior Services Division of the Human Services Department has developed a new policy regarding registration procedures for classes and programs, and the collection of fees at the Mansfield Senior Center. The objectives of the policy are to ensure that:
  - we offer a wide range of programs that meet the needs of seniors
  - pricing is fair and reasonable, and covers the cost of programs and classes in aggregate
  - collection fees are fair and consistent, in accordance with sound financial management practices and risk management principles
  - staff has adequate information to plan and schedule the programs

At my request, staff has reviewed the draft policy with the members of the Senior Center Association as well as its executive board - the board did not raise any objections to the policy. The policy is part of a larger effort by the Town to update various administrative policies, in order to ensure that we have effective internal controls in place in accordance with sound financial management practices and risk management principles. Staff will be reviewing the policy with program participants at the Senior Center. The fee and class policy is effective November 1, 2009.

#### Member Organizations

- *Mansfield Downtown Partnership* – Preliminary commitments have been received from two Mansfield businesses planning to relocate to Storrs Center. Campus Cuts, a beauty salon, and Body Language, a tattoo studio, have signed letters of intent for tenant space in the new "Main Street" community. Both businesses are presently located at 1254 Storrs Road. To date, seven letters of intent have been signed for Storrs Center. Campus Cuts has catered to the Mansfield community for over 30 years. Headed by Val Varga, the beauty salon has a following of local residents and students. Body Language, headed by Rob Lucey, is a destination primarily for UConn students. Mr. Lucey expects Storrs Center to provide an opportunity to expand the business, with larger space that accommodates additional artists.

#### General Items of Interest

- *American Cancer Society's Relay for Life* – Mansfield hosted the Windham Area Relay for Life event at the ECSU ball-field on October 17-18. Approximately 55 Town of Mansfield employees and family and 17 Town of Mansfield Fire Department members made up this year's Town of Mansfield Relay for Life Team. With all the fund raising events and donations combined we were able to raise \$11,023.50. This year's Relay was special for many of us because of the passing of Captain Dan Davis of the Mansfield Fire Department. In his memory and in honor, Dan's picture was printed on the sleeves of all Mansfield Team shirts as a reminder of just one of the reasons why we raise funds and awareness in support of this event. The weekend was cold and rainy but members came out and there was a Town of Mansfield representative out on the track walking during every hour. Our very own Curt Hirsch ran 12 hours of the 24 hour event and raised over \$1,700.00 towards our goal. Total raised so far for the entire event is \$165,000 and monies are still being accepted toward our ultimate goal of \$200,000. Special thanks to Jessie Shea for all of her planning and coordinating efforts as well as her hard work as Co-chair of the American Cancer Society's Windham County Relay for Life Committee.
- *Clean Energy Team Energy Challenge Kick-Off Meeting* - the Mansfield Clean Energy Team is offering an energy challenge for Mansfield residents. Beginning with a kick-off meeting on Tuesday, October 27, 2009 at 7 pm in the Mansfield Library auditorium, the task force will introduce ways to shed unnecessary electrical expenses from electrical vampires, inefficient appliances and costly habits and go over the details of the challenge. By entering the challenge, each participating household will have access to infrared imaging, a starter kit of supplies and the hands-on support of energy coaches from the Clean Energy Team. The funding for this program is through a Community Innovations Grant that the Town of Mansfield received from the Connecticut Clean Energy Fund.

Statement on October 13/09 Resolution on the Four-Corners Committee  
(I did not attend that meeting, but I heard it on TV)

- 1) Parts 3 and 5 are the same. Surely somebody could have pointed this out?
- 2) The major part is Part 4. I defy anyone to decide what the subject of “may discuss” [line 2] is. And, without a clear subject, the sentence means very little. (For example, can “overall town water planning” be part of the subject of “may discuss”? If so, this seems to defeat the purpose of the motion.)
- 3) The word “sprawl” is used twice in the introduction to the Resolution, and once in the Resolution itself. The suggestion is that once the Four-Corners Committee suggests something, **SPRAWL** would occur instantly and simultaneously—as the Council, the PZC, and the rest suddenly did not exist.
- 4) It is not clear if the current committee should be retained or a new one should be appointed. One Council member said a new one should be appointed, but that was not made clear.
- 5) The matters discussed by Bruce seem not to have been explicitly, or even implicitly, within the actual Resolution.

The resolution seems to have been created in a hurried dream.

Carl Schaefer  
Oct. 26/09

#### 4-Corners Water

Assess need for water	Jan 2009	Mar 2009	Needed to maximize use and to achieve maximum net town revenue from commercial parcels
Discussions with UConn	Jan 2009	ongoing	
Discussions with Ct. Water	Jan 2009	ongoing	
Discussions with Willimantic water	(est Nov 2009)		
Evaluation of Cedar Swamp aquifer & wells for 4-Corners Community Water (Dept PW)	Sept 2009	(est) Summer 2010	
Map water lines		Feb 2009	To follow sewer lines
Preliminary cost estimates		Feb 2009	\$3,000,000 for service lines within district
Update Town Council (workshop)	(est Nov 2009)		
Update Finance Comm	(Jan 2010)		
Public and Council information sessions	March & summer 2010		*concurrent with sewer update
Fiscal analysis	Feb 2009	ongoing	

#### Economic Development/redevelopment

Review of zoning/planning regulation	Jan 2009	ongoing	
Preliminary fiscal analysis	Feb 2009	Apr 2009	Estimated minimum net town revenue of \$4,000,000 with estimates of developable properties and build out time
Fiscal analysis of development and returns with sewer only vs sewer and water	Dec 2009	(est Mar 2010)	
Review of design regulations and suggested guidelines for PZC	July 2009	(est Feb. 2010)	
Update Town Council	(est Nov 2009)		
Update Finance Comm	(Jan 2010)		
Public information sessions	March and summer 2010		* concurrent with sewer and water update
Finalize fiscal analysis		Summer 2010	

## Draft ACCOUNTABILITY AND TRANSPARENCY POLICY

Accountability, transparency and openness are standards of good government that enhance public trust, which relies on easy to use and easy to find Town information. These standards will be achieved by the Town adopting measures that ensure, to the best of its ability, that all activities and services undertaken utilize a process that is open and accessible to the public. In addition, whenever possible, the Town will engage the public throughout its decision making process which will be open, visible and transparent in the spirit of the Mansfield Town Council in the Resolution on Open and Transparent Government, (Date??)

### Definition(s):

The terms "accountability", "transparency" and "constituents" mean the following:

- i) Accountability: The principle that the Town is responsible to its stakeholders, citizens, children and business, for decisions made and policies implemented, as well as its actions or inactions.
- ii) Transparency: The principle means that the Town's decision making process by elected officials, persons appointed to committees and Town staff is open and clear to the public.
- iii) Constituents: The individuals who reside in the Town of Mansfield, taxpayers, and others which have premises in the Town of Mansfield.
- iv) E Government: the use of digital technologies to transform government operations in order to improve effectiveness, efficiency, service delivery and community participation.

The principles of accountability and transparency shall apply equally to the Town's political process and decision making as well as to its administrative management. The Town of Mansfield government as represented by the Town Council, Town Manager, Town staff, all members of Boards and Commissions) shall pledge that to provide good government with respect to matters within its jurisdiction in an accountable and transparent manner. In keeping with the Town's commitment to the principles of transparency and accountability, the following measures, initiatives and activities will be adopted:

- i) Public Access: Encouraging and facilitating public access to information about the Town's services, programs and encouraging public participation to ensure that business is conducted openly and decision-making is responsive to the needs of the constituents and receptive to their opinions.
- ii) Service Delivery: Delivering high quality services to constituents and actively seeking input for enhancing service delivery and achieving best practices
- iii) Efficiency: Promoting the efficient and effective use of public resources.
- iv) E-government: Providing electronic delivery of public services.

## A) FINANCIAL MATTERS

The Town will be accountable and transparent to its constituents and other affected parties in its financial dealings. Practices and procedures supporting this principle include the following:

i) external audits: The Town Council appoints an external auditor who conducts an annual independent audit and reports on financial statements. The Comprehensive Annual Financial Report (CAFR) will be available to the public and posted on the Town website.

ii) budget process: Town Council budget process will provide opportunities for public input, as outlined in the Town Charter, prior to approval of the annual budget.

iii) financial reports: Quarterly Financial reports provide reporting on budget variances and will be available to the public and posted on the Town website.

iv) Annual Report: The Annual Report will be available to the public and posted on the Town website.

v) procurement policy: The Town's procurement practices shall comply with the Purchasing Ordinance. Purchasing policies and procedures establish a process for the purchase of goods and services in order to ensure competitive procurement. Requests for qualifications, requests for proposals, and bid awards shall be available to the public and posted on the Town website.

vi) sale of land: The Town's sale of land policy is subject to a market value appraisal prior to being offered for sale. Any sale of land is posted on the Town web site.

vii) property assessments: Property card information and property assessment procedures shall be available to the public and posted on the Town website.

## B) ADMINISTRATIVE MATTERS

The Town's administrative practices shall ensure specific accountability on the part of its elected officials and employees through the following initiatives:

i). Ethics Code. Elected and appointed officials are subject to the Town's Ethics Code. The Ethics Code is available to the public and posted on the Town website.

ii). The Town's administrative practices work to ensure accountability on the part of its employees through the following initiatives:

a) code of conduct: Town employees are subject to the Town's Ethics Code, personnel and administrative policies, and operational procedures established by the Town Manager and/or Town Council.

b) hiring policy: Job openings with the Town are available to the public and posted on

the Town website.

c) delegated authority: Town ordinance establishes departments and provide for a clear of understanding of whom/where authority is delegated.

d) operational reviews: The Town Council conducts operational reviews of the Town Manager's performance and the overall performance of Town government to ensure operational efficiency and effectiveness and in pursuit of best practices in service delivery.

e) human resources: The Town Council has approved governing policies for non-union employees and collective bargaining contracts designed with the goal to promote accountability and service standards. The Personnel Policies for non- union employees are posted on the website. The collective bargaining contracts are posted on the town website. The Town Manager contracts will be posted on the website.

e) public participation: The goal of the Town of Mansfield is to ensure that as much as possible meetings of its Council, Standing Committees, and Subcommittees of Council are conducted in open and public session. There will, however, be occasions when it is necessary and/or prudent to conduct part or all of a meeting in executive session and the Town of Mansfield complies with State of Connecticut FOI statues in that regard.

f) notice provision requirements: Town Council complies with Connecticut FOI statues and posts meeting agendas on the town website and Town Clerk's Office.

g) executive session: Staff is required to indicate the legislative authority or reason for a closed meeting. Executive Sessions are limited to the activities identified on the agenda and the resolution to go into session.

h) public meetings: The Town facilitates public involvement in its activities by providing for and hosting a variety of public meetings, open houses, public workshops and public presentations to inform constituents of initiatives being considered by the Town, which are advertized in a timely manner.

i) FOI inquiries: No fee shall be charged for making public records available for inspection. No fee shall be charged for a single copy of a current meeting agenda. A fee may be charged for: 1) single or multiple copies of past meeting agenda or any agenda-related materials; 2) multiple copies of a current meeting agenda; and, 3) any other public record copied in response to a specific request. No charge shall be made for a single copy of a draft or final environmental study or report. All fees permitted under this section shall be determined and specified by the Town Council Nothing in this section shall be interpreted as intending to preempt any fee set by or in compliance with State law.

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SPECIAL MEETING-MANSFIELD TOWN COUNCIL

November 16, 2009

**DRAFT**

Town Clerk Mary Stanton called the special meeting of the Mansfield Town Council to order at 7:30 p.m. in the Buchanan Auditorium of the Mansfield Library. Prior to the call to order the Town Clerk administered the oath of office to Councilors Gregory Haddad, Peter Kochenburger, Meredith Lindsey, Antonia Moran, Elizabeth Paterson, Christopher Paulhus, William Ryan and Carl Schaefer.

I. CALL TO ORDER

Present: Haddad, Kochenburger, Lindsey, Moran, Paterson, Paulhus, Ryan Schaefer

Mr. Haddad moved and Mr. Ryan seconded to appoint Ms. Paterson as the Chair for the special meeting. Motion was unanimously approved.

Mr. Haddad moved and Ms. Moran seconded to recess the meeting and move into executive session to discuss matters of Personnel in accordance with CGS§1-200(6). Motion passed by all.

III. EXECUTIVE SESSION

Discussion of Personnel in accordance with CGS §1-200(6)

Present: Haddad, Kochenburger, Lindsey, Moran, Paterson, Paulhus, Ryan Schaefer

Also included: Town Manager Matthew Hart

II. ADJOURNMENT

The Council reconvened in public session.

Mr. Paulhus moved and Ms. Lindsey seconded to adjourn the meeting.

Motion to adjourn passed unanimously.

Elizabeth Paterson, Chair

Mary Stanton, Town Clerk

November 16, 2009

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**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MWH*  
**CC:** Maria Capriola, Assistant to the Town Manager; Cynthia van Zelm, Mansfield Downtown Partnership  
**Date:** November 23, 2009  
**Re:** Parking Steering Committee Appointment

---

**Subject Matter/Background**

On September 14, 2009 the Council approved a slate of nominees to serve on the Parking Steering Committee. One of these approved nominees was Melinda Perkins, Windham Region Transit District (WRTD) Administrator. On November 2, 2009 we were informed by the WRTD that they would like to change their designee to Paul Aho, Mansfield's representative on the WRTD Board of Directors and retain Ms. Perkins as their alternate.

**Recommendation**

Staff recommends acceptance of the Windham Region Transit District's request.

If the Town Council concurs with this recommendation, the following resolution is in order:

*Resolved, to appoint the following members to the Storrs Center Parking Steering Committee:*

- *Paul Aho, Windham Region Transit District Board of Directors*
- *Melinda Perkins (alternate), Windham Region Transit District Administrator*

**Attachments**

1) Email from Melinda Perkins, Windham Region Transit District Administrator

**Sara-Ann Chainé**

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**From:** Melinda Perkins [wrtd@snet.net]  
**Sent:** Monday, November 02, 2009 2:26 PM  
**To:** Sara-Ann Chainé  
**Subject:** Re: Agenda: Parking Steering Committee

Hi Sara-Ann,  
Please be advised that Paul Aho, Mansfield's representative to Windham Region Transit District's Board of Directors wishes to be the transit district's representative on the Parking Steering Committee. His email address is paulaho@paulaho.com. I will forward the agenda to him in preparation for Monday's meeting.

Melinda

Sara-Ann Chainé wrote:

>  
> Parking Steering Committee members:  
>  
>  
>  
> Please see the agenda for your first meeting attached (meeting on  
> Monday, 11/2 at 6pm).  
>  
>  
> I have not received a response to either of my first two emails to the  
> group. \*/Please respond to this message so I know you are receiving  
> our emails./\*  
>  
>  
> Thank you!  
>  
>  
> ~Sara-Ann  
>  
> ~~~~~  
> Sara-Ann Chainé  
>  
> Executive Assistant to the Town Manager  
>  
> Town of Mansfield  
>  
> 860-429-3336  
>  
>  
>

--  
Melinda K. Perkins, Executive Director  
Windham Region Transit District  
115 Ash Street  
Willimantic, CT 06226

860.456.2223



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MWH*  
**CC:** Maria Capriola, Assistant to the Town Manager; Lon Hultgren, Director of Public Works  
**Date:** November 23, 2009  
**Re:** Four Corners Sewer Advisory Committee

---

**Subject Matter/Background**

At the October 26, 2009 meeting, the Council voted to table its discussion to clarify the charge to the Four Corners Sewer Advisory Committee.

**Recommendation**

Due to the fact that the bulk of Monday's meeting will consist of an orientation for the new Town Council as well as related organizational matters, discussion of this item at Monday's meeting does not appear timely. Consequently, staff recommends that the Council table this item for a future meeting.

If the Town Council supports this recommendation, the following motion is in order:

*Move, to table the discussion of the Four Corners Sewer Advisory Committee to a future meeting.*

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**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MWH*  
**CC:** Maria Capriola, Assistant to Town Manager; Mary Stanton, Town Clerk  
**Date:** November 23, 2009  
**Re:** Meetings of the Town Council

---

**Subject Matter/Background**

Section C302 of the Mansfield Town Charter stipulates that at the organizational meeting of each new Town Council the Council shall fix the time and place of its regular meetings, which shall be held at least once a month, and shall provide methods for calling special meetings.

**Recommendation**

To fulfill these Charter requirements the following resolutions are in order:

*RESOLVED: Pursuant to Section 302 of the Town Charter, the Town Council shall meet regularly on the second and fourth Mondays of every month at 7:30 p.m. in the Council Chambers of the Audrey P. Beck Building. The schedule of meetings for 2010, as provided by the Town Clerk, is hereby approved.*

*RESOLVED: Pursuant to Section 302 of the Town Charter the Town Council shall provide methods for the calling of special meetings. Special meetings of the Town Council may be called by the Mayor, or on the written request of at least three members of the Council, filed with the offices of the Town Manager and Town Clerk not less than 36 hours (excluding Saturday, Sunday, legal holidays and any day on which the Office of the Town Clerk is officially closed) in advance of such meeting, which request must specify the date and time and business to be transacted, and copies of this notice shall be served by mail or personally upon each Council member and the Town Manager or left at their usual place of abode at least 24 hours prior thereto.*

*RESOLVED: Emergency Special Meetings may be called by the Mayor or the Town Manager in case of an emergency with at least two hours notice given to Council members, without complying with the posting of notice requirement, but a copy of the minutes of every such Emergency Special Meeting shall be filed with the Town Clerk not later than 72 hours following the holding of such meeting in accordance with the Freedom of Information Act, C.G.S. section 1-225 (d).*

**Attachment**

- 1) Town Council 2010 Meeting Schedule



## Town Council 2010 Meeting Schedule

In accordance with CGS§ 1-4 the following dates are approved for the Mansfield Town Council's 2009 meeting schedule:

January 11, 2010  
January 25, 2010  
February 8, 2010  
February 22, 2010  
March 8, 2010  
March 22, 2010  
April 12, 2010  
April 26, 2010  
May 10, 2010  
May 24, 2010  
June 14, 2010  
June 28, 2010  
July 12, 2010  
July 26, 2010  
August 9, 2010  
August 23, 2010  
September 13, 2010  
September 27, 2010  
October 12, 2010 (Tuesday due to Columbus Day)  
October 25, 2010  
November 8, 2010  
November 22, 2010  
December 13, 2010  
December 27, 2010

Unless otherwise indicated all meeting will be held in the Council Chambers of the  
Audrey P. Beck Building, 4 South Eagleville Road  
Starting a 7:30 p.m.



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *Matt*  
**CC:** Maria Capriola, Assistant to Town Manager; Mary Stanton, Town Clerk  
**Date:** November 23, 2009  
**Re:** Rules of Procedure

---

**Subject Matter/Background**

Pursuant to Section C302 of the Town Charter, at the beginning of each new term the Town Council must adopt Rules of Procedure.

**Recommendation**

The Town Council adopted Rules of Procedure on September 8, 2008. If Council wishes to adopt the September 8, 2008 Rules of Procedure for this new term, the following resolution is recommended:

*BE IT RESOLVED, that under the authority of Section C302 of the Town Charter, the Town Council of the Town of Mansfield does hereby establish its Rules of Procedure as follows. These rules are in effect for the term of office of the Council and shall be adopted at the organizational meeting. Procedural matters not covered by the Town Charter or these Rules of Procedure will be determined by the Mayor, or by the Deputy Mayor in the absence of the Mayor, in accordance with "Robert's Rules of Order, Newly Revised."*

**Attachments**

- 1) Town Council Rules of Procedure dated September 8, 2008



TOWN OF MANSFIELD  
TOWN COUNCIL RULES OF PROCEDURE  
Approved September 8, 2008

BE IT RESOLVED, that under the authority of Section C302 of the Town Charter, the Town Council of the Town of Mansfield does hereby establish its Rules of Procedure as follows. These rules are in effect for the term of office of the Council and shall be adopted at the organizational meeting. Procedural matters not covered by the Town Charter or these Rules of Procedure will be determined by the Mayor, or by the Deputy Mayor in the absence of the Mayor, in accordance with "Robert's Rules of Order, Newly Revised."

Rule 1 – Organizational Meeting

Each newly elected Council shall meet for organization at the next regular meeting of the Town Council following the municipal election. During this Organizational Meeting the Town Council shall elect, by a majority vote of all Council members, one of their number to serve as Mayor, who shall preside at Council meetings, and one of their number to serve as Deputy Mayor, who shall serve in the Mayor's temporary absence. If both are absent, the Council may designate from its membership a temporary presiding officer. At this Organizational Meeting, the Council shall also fix by Resolution the time and place of its regular meetings for the following two-year period, which meetings shall be held at least once a month as required by the Charter. The appointment of a Town Attorney may also take place at this meeting, but said appointment shall take place no later than one month after the election of the Council.

Rule 2 –Meetings

- a) All meetings shall be held in compliance with the Connecticut Freedom of Information Act, Connecticut General Statutes sections 1-200, et seq.
- b) The presence of five members of the Council is necessary for a quorum. Each Council member is asked to notify the Mayor or the Town Manager as soon as possible if the member expects to be absent
- c) Special Meetings of the Town Council may be called by the Mayor, or on the written request of at least three members of the Council, filed with the offices of the Town Manager and Town Clerk not less than 36 hours (excluding Saturday, Sunday, legal holidays and any day on which the Office of the

Town Clerk is officially closed) in advance of such meeting, which request must specify the date, time and business to be transacted at any such Special Meeting. The Town Clerk shall post a notice in the Office of the Town Clerk indicating the time, place and business to be transacted, and copies of this notice shall be served by mail or personally upon each Council member and the Town Manager or left at their usual place of abode at least twenty-four (24) hours prior thereto. The notice shall be placed on the Town's website as soon as it is practicable.

- d) Emergency Special Meetings may be called by the Mayor or the Town Manager in case of an emergency with at least two hours notice given to Council members, without complying with the posting of notice requirement, but a copy of the minutes of every such Emergency Special Meeting shall be filed with the Town Clerk not later than 72 hours following the holding of such meeting in accordance with the Freedom of Information Act, C.G.S. section 1-225 (d).
- e) Work Sessions are by definition of the Freedom of Information Act, Special Meetings of the Council. In order to preserve the informal and relaxed atmosphere that encourages exchange between members of the Town Council, town government and invited participants, Work Sessions will generally be held prior to the Regular Meeting. Work Sessions may be scheduled by the Mayor or by majority of vote of the Council. All requirements of the Freedom of Information Act that pertain to Special Meetings shall be observed for Work Sessions. Work Sessions will be held to discuss, review, research or explore topics for possible later action. No formal votes may be taken, except for a vote to go into Executive Session.
- f) Joint meetings and hearings may be held with the governing bodies of other governmental entities or agencies and such joint regular or special meetings may be held in the jurisdiction of either body.
- g) The Town Clerk is the Clerk of the Council and shall, in accordance with the Connecticut Freedom of Information Act, keep for public inspection minutes of all its proceedings, including all roll call votes and indicating deliberations, discussions and actions which shall be the official record of Council proceedings. The journal shall be authenticated for each meeting by the signature of the Mayor or Deputy Mayor in the absence of the Mayor. Notes from the meeting indicating all actions shall be available to the public within 48 hours after the meeting and the minutes shall be available within 7 days of the meeting. Upon approval the minutes shall be posted on the web site in a timely manner.

### Rule 3- Agenda of Council Meetings

- a) The Town Manager, in consultation with the Mayor, shall prepare the agenda
- b) Unless altered by a two-thirds vote of the Council, the regular order of business shall be as follows:
  - 1. Call to Order
  - 2. Roll Call
  - 3. Approval of Minutes
  - 4. Public Hearing (if scheduled)
  - 5. Opportunity For Public to Address the Council
  - 6. Town Manager's Report
  - 7. Old Business
  - 8. New Business
  - 9. Quarterly Reports
  - 10. Departmental and Committee Reports
  - 11. Reports of Council Committees
  - 12. Reports of Council Members
  - 13. Petitions, Request and Communications
  - 14. Opportunity For Public to Address the Council
  - 15. Future Agendas
  - 16. Executive Session (if scheduled)
  - 17. Adjournment
- c) Ceremonial presentations to individuals or groups that include refreshments, may be scheduled prior to the Regular Meeting time in accordance with the requirements of the Freedom of Information Act. A notice that the presentation will take place prior to the Regular Meeting will be included on the agenda for that meeting.
- d) Prior to or during the discussion on each item on the agenda the Mayor may call upon the Town Manager, designated staff or other appropriate person for the purpose of background presentation of business to be discussed. Council members may address questions to these individuals.
- e) Unless extenuating circumstances occur, the agenda and all supporting material shall be delivered to the Council not later than the Friday preceding each regular meeting of the Council.
- f) Every effort will be made to ensure that copies of the agenda, minutes and related material distributed with the packet will be made available on the Town's website no later than noon on the Friday preceding each regular meeting of the Council.
- g) Recurring Old Business items shall have an end date to be determined by the Council.

#### Rule 4 – Public Participation

a) Regular Meetings

The Town Council welcomes comments from the public. On the agenda of each meeting of the Town Council, two periods shall be set aside and designated as an opportunity for the public to address the Council on any issue of importance to the Town. Citizen comments may be presented orally or in writing. Each speaker will be allowed one opportunity to speak for a maximum of five minutes in each session. Any citizen so speaking shall identify him/herself by name and address, and if the speaker is speaking for a group or organization, she/he may so state. Citizen comments will be accepted as presented. Written statements presented by speakers during the public comment section shall be included in the minutes of the meeting. Council members are free to ask questions to clarify the intent of the citizens commenting. Citizens should not attempt to engage Council members, the Town Manager or Town staff in debate or line of questioning.

Written statements from the public received prior to the completion of the Town Council packet will be included as a communication. Communications received after the packet has been completed will be distributed to members prior to the meeting and be included as a communication in the next packet.

b) Public Hearings

Public hearings are an opportunity for citizens to address the Town Council on a specific issue. Citizen comments may be presented orally or in writing. Written statements received by the Town Clerk prior to the public hearing will be noted on the record and distributed to Council members either in the packet or that evening. Both these letters and written statements presented by speakers during the public hearing shall become part of the minutes. All citizens so speaking shall identify him/herself by name and address, and if the speaker is speaking for a group or organization, she/he may so state.

c) Work Sessions

Work Sessions are an opportunity for the Council, Town Government and invited participants to discuss issues. An opportunity for public comment, other than invited participants, may be set-aside at the beginning of the Work Session to hear from citizens who have comments pertaining to the issue at hand.

#### Rule 5 – Conduct

All meeting participants including Councilors, citizens and staff should not discuss personalities and will not be permitted to impugn the motive, character or integrity of any individual. All participants should address their remarks to the Mayor and maintain a courteous tone. These rules of conduct shall apply to all written correspondence.

#### Rule 6- Introduction and Public Hearing of Ordinances

- a) Section C307 of the Charter of the Town of Mansfield provides that "All ordinances introduced by a member of the Council shall be in written form and shall be limited to one subject, which shall be clearly stated in the title." A copy of the ordinance shall be filed with the Town Clerk who shall follow the procedures for copying, distribution and notice of the proposed ordinance set forth in Town Charter section C307.
- b) Section C308 of the Town Charter requires that the Town Council shall hold at least one public hearing before any ordinance shall be passed. If the ordinance is on the Council's agenda for possible action, the Council may choose to vote on the proposed ordinance right after the public hearing is held. The Council may also hold more than one public hearing on a proposed ordinance prior to taking final action.
- c) Prior to the Town Council scheduling a public hearing regarding a proposed ordinance, the Town Manager shall present a written fiscal impact analysis to the Council.

#### Rule 7- Motions

- a) When a motion is made and seconded it shall be stated by the Mayor or the Town Clerk, if requested. If the motion is made in writing, it shall be read aloud prior to being debated. The motion so made and seconded will be in possession of the Council and subject to amendments or withdrawal.
- b) Motions shall be reduced to writing when requested by the Mayor or by a majority of the whole Council.
- c) When a motion is under debate, no further motion shall be received except to adjourn, to recess, to table, for the previous question, to limit or extend debate, to postpone to time certain, to refer to committee, to amend or to postpone indefinitely, which motions shall have precedence in the order indicated.
- d) Motions to adjourn, to lay upon the table and for the previous question shall be decided without debate.
- e) Motions to postpone to a definite time and to close debate at a specific time shall be decided without debate, except with respect to the time fixed, which shall be subject to amendment altering the time.

- f) Motions to refer, to postpone indefinitely or to amend shall be debatable, but only with respect to such a referral, postponement or amendment, and not with respect to the subject matter of the main motion.
- g) Any amendment must be germane to the motion.
- h) Motions to table, to postpone to time certain or to postpone indefinitely, once having been decided, shall not be reconsidered at the same meeting, whereas a motion to refer a matter to a committee can be reconsidered only at the meeting of the vote. Any other motion can be reconsidered only at the same or next succeeding meeting of the Council.
- i) Any motion to reconsider shall be in order only upon motion by a member participating in the prevailing vote of the original motion, and there shall be no reconsideration of the vote upon motion to adjourn, for the previous question or to reconsider.
- j) Any motion under debate, which consists of two or more independent propositions, may be divided by a majority vote of the whole Council.

#### Rule 8 - Debate

- a) During discussion or debate, no Councilor shall speak unless recognized by the Mayor.
- b) Councilors shall confine their remarks in debate to the pending question.
- c) Any Councilor who knows in advance of a meeting that he /she wishes to obtain certain data or have a question answered, or wishes specific figures or expenditures, or the like, should, insofar as possible, inform the Town Manager in writing of the nature and details of the inquiry, so that the Town Manager will have the opportunity to have the answer available at such meeting.
- d) Any member who realizes or anticipates that he/she has or will have a conflict of interest with respect to a matter before the Council for consideration should announce his or her intention to abstain from voting on the matter as soon as the conflict becomes apparent, and should thereafter refrain from further discussion of or involvement in the matter.

#### Rule 9 – Standing Committees

- a) There shall be the following standing committees of the Council
  - Committee on Committees

- Finance Committee
  - Personnel Committee
- b) The Council may create or dissolve committees of the Council by resolution.
- c) The Mayor shall appoint members of the Council to such committees and shall designate the chair of each. The Mayor may announce any adjustments in membership or chairmanship at a regular Council meeting with such changes to be effective at the next regular committee meeting.
- d) All Councilors shall be ex-officio members of the committees to which they are not assigned, but do not have the authority to make motions or to vote.

#### Rule 10 – Council Office Hours

One half hour prior to the second Council meeting of the month Council members will be available to hear from the public on any issue. Councilors shall participate in the office hours on a rotating basis.

#### Rule 11 – Executive Session

Executive Sessions will be limited to those subjects allowed pursuant to the Freedom of Information Act. The reasons for such a session and persons to attend shall be publicly stated. A two-thirds vote of the members of the Council present and voting shall be necessary in order to go into Executive Session.



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MWH*  
**CC:** Maria Capriola, Assistant to the Town Manager  
**Date:** November 23, 2009  
**Re:** Council Orientation

---

**Subject Matter/Background**

At Monday's meeting we would like to devote the bulk of our time to a general orientation for the new Council. This session will be the first of three parts, with the proposed schedule listed below. Maria Capriola, Assistant to Town Manager, and I will facilitate Monday's presentation, which we will conduct as an interactive session with the Council.

**Session 1 (11/23/09)**

- Council-manager form of government
- Roles and responsibilities
  - Council
  - Town Manager and staff
- Meetings
  - Schedule and policy calendar
  - Freedom of Information Act
  - Rules of procedures/citizen communications
- Town Charter and Code of Ordinances
- Policy index
- Ethics Policy
- Office support
- Council-staff communications
- Organization
  - Programs and services (5 major areas of government)
  - Advisory boards and committees

**Session 2 (12/14/09)**

- Financial management and budget

**Session 3 (12/28/09)**

- Projects and initiatives
- Goal setting

**Other**

- Voluntary tour of facilities (TBA)

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**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MWH*  
**CC:** Maria Capriola, Assistant to the Town Manager; Mary Stanton, Town Clerk  
**Date:** November 23, 2009  
**Re:** Appointment of Town Attorney

---

**Subject Matter/Background**

Pursuant to Section C305 of the Mansfield Charter, the Council must appoint a Town Attorney within 30 days of the municipal election. Attorney Dennis O'Brien has served as Mansfield's Town Attorney since 2000 and, along with his partner Susan Johnson, is interested in serving another Council term.

In keeping with the Town's new Purchasing Ordinance, Attorney O'Brien has submitted a proposed retainer agreement with the Town to run from December 3, 2009 through December 8, 2011. The scope of work encompassed within the agreement is relatively broad, with the base fee covering all of the Town Attorney's work for the Town with exceptions of time spent in an extensive evidentiary proceeding on trial in court or in arbitration, and reimbursement for costs such as court entry fees, service of process and the like. It is important to note that the Agreement does not encompass the use of outside legal counsel, as authorized under Section C305(C) of the Mansfield Charter.

**Financial Impact**

In his previous service to Mansfield, Attorney O'Brien has billed the Town at a rate of \$120 per hour and our expenditures for his service have averaged \$36,700 over the past three years. The proposed agreement is structured as a retainer, with a \$35,000 payment for the first year and a \$40,000 payment for the second year. As proposed, the retainer would be paid in 12 monthly installments.

**Recommendation**

If the Town Council wishes to appoint Attorneys O'Brien and Johnson as Town Attorney, the following resolution would be in order:

*RESOLVED: Pursuant to Section C305 of the Mansfield Charter, to appoint Attorneys O'Brien and Johnson as Town Attorney, for a term commencing on December 3, 2009 and ending on December 8, 2011, and to authorize the Town Manager to execute the proposed Retainer Agreement between the Town of Mansfield and Attorneys O'Brien and Johnson.*

**Attachments**

- 1) Proposed Retainer Agreement

**TOWN ATTORNEY RETAINER AGREEMENT  
BETWEEN THE TOWN OF MANSFIELD, CONNECTICUT  
AND ATTORNEYS O'BRIEN AND JOHNSON**

**Introduction**

This Agreement, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2009, by and between the Town of Mansfield, a municipal subdivision of the State of Connecticut, (hereinafter, "the Town") and Attorney Dennis O'Brien, duly authorized to act for Attorneys O'Brien and Johnson, a professional law partnership situated at 120 Bolivia Street, Willimantic, CT 06226 ("the Town Attorney"), whose work and professional conduct are subject to the Rules of Professional Conduct of the Judicial Department of the State of Connecticut. The Town and Town Attorney hereby agree as follows:

**Section 1: Term**

As required by Section C305A of the Charter of the Town of Mansfield, and subject to the provisions of said Charter and the Town of Mansfield Ordinance for Obtaining Goods and Services, the term of this Agreement shall be from December 3, 2009, until December 8, 2009. As also required by said subsection A of section C305, the Town Attorney shall serve at the pleasure of the Town Council.

**Section 2: Duties and Authority**

The Town of Mansfield agrees to retain the Town Attorney to perform the functions and duties of such position specified in the Charter and Ordinances of the Town and the statutes of the State of Connecticut and to perform other legally permissible duties and functions delegated or assigned by its Town Council and Town Manager, and the Town Attorney agrees to accept such responsibility.

**Section 3: Retainer**

During the first year of this Agreement, ending on December 2, 2010, the Town agrees to pay the Town Attorney an annual retainer of Thirty-Five Thousand Dollars (\$35,000) in equal monthly installments for performing the legal work of the town, except for most labor matters or those handled by temporary counsel other than the Town Attorney per Charter Section C305C. In the second year of the Agreement, the Town Attorney will receive an annual retainer of Forty-Thousand Dollars (\$40,000.00). Attorney O'Brien will be paid an additional One Hundred Twenty Five Dollars (\$125.00) per hour for time reasonably spent in any extensive evidentiary proceeding on trial in a court or an arbitration matter. A trial or arbitration matter is "extensive" if any such evidentiary proceeding requires Attorney O'Brien to spend more than an entire day or at least a total of 8 hours on trial in a court of law or arbitration representing the Town of Mansfield. Otherwise, no additional payments will be made to the Town Attorney, but for reimbursements for costs such as court entry fees and the costs of service of process and the like.

#### **Section 4: Standards of Practice**

The Town Attorney shall perform duties and discharge obligations to the Town of Mansfield guided by the Rules of Professional Conduct, and in accordance with federal and state law. The Town Attorney shall provide services to the Town of Mansfield staff using the best practices of the legal profession, and maintaining the necessary knowledge and skills to capably represent the Town in the variety of matters required by the position. The Town Attorney will provide legal services to the Town with honesty and trust, and the best interests of the Town and people of Mansfield will always take priority.

#### **Section 5: Resignation**

In the event that the Town Attorney voluntarily resigns or is compelled to leave by illness or some other unanticipated cause, the Town Attorney will complete or effectively transfer all pending work to the successor Town Attorney or another sufficiently skilled and capable alternative lawyer selected by the Town, to ensure that the interests of the Town are fully protected.

#### **Section 6: Hours of Work & Outside Employment**

The Town Attorney will be allowed to establish an appropriate work schedule. It is known by the Town that both Attorneys O'Brien and Johnson are engaged in other work on the date of execution of this Agreement.

#### **Section 7: Prior Bills and Costs**

The parties agree that in order to be due, owing and paid by the Town of Mansfield to the Town Attorney, any request for reimbursement of costs, or hourly rate or other bills or invoices for work performed for the Town of Mansfield by the Town Attorney prior to the effective date of this Agreement, shall be submitted to the Office of the Town Manager on or before December 3, 2009, the starting date of this Agreement, as set forth in Section 1, above.

#### **Section 8: Amendment**

This Agreement may be amended by the mutual written and duly executed agreement of the parties.

IN WITNESS WHEREOF. The parties hereto have set their signatures this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

**TOWN OF MANSFIELD**

\_\_\_\_\_  
By Matthew W. Hart, Town Manager

**ATTORNEYS O'BRIEN & JOHNSON**

\_\_\_\_\_  
By Attorney Dennis O' Brien, Duly Authorized



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Elizabeth Paterson, Council member  
**CC:** Matt Hart, Town Manager  
**Date:** November 23, 2009  
**Re:** Town Manager's Employment Agreement

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**Subject Matter/Background**

Attached please find a proposed successor employment agreement with the Town Manager.

The Manager's recent performance review was positive, in keeping with previous reviews. With a few key exceptions, both the Town Council and the Town Manager parties are comfortable with the terms of the current agreement. Consequently, the current agreement forms the basis of the successor agreement, with the following changes:

- *Salary and deferred compensation* - Under the current agreement, the Manager is paid \$117,842 in salary and receives \$10,000 towards his deferred compensation. In the past, the Town has treated its contribution towards the deferred compensation as pensionable wages, to be considered as salary with respect to the Municipal Employee Retirement System (MERS). MERS is administered by the state and all regular Town employees participate in the plan. However, MERS has indicated that retroactive to July 1, 2009 it will no longer consider such contributions to a deferred compensation plan as pensionable wages. This change will result in a reduced retirement benefit for the Town Manager. MERS is relying on a statute originally adopted in 1949 that is clearly outdated and in need of modernization. (Interestingly, employer contributions to deferred compensation plans for school administrators are considered pensionable wages, but the school administrators fall within a different retirement system that is also administered by the state.) To prevent a loss in his pension benefit, the Town Manager has requested that the Town add the \$10,000 to his base salary and eliminate the employer contribution to his deferred compensation plan. (Any contributions that the Town has made towards the Manager's deferred compensation plan for the period from July 1, 2009 through the execution of the successor agreement would be credited as payment towards Manager's base salary for the current fiscal year.) The draft agreement includes the language necessary to execute this arrangement should the Council agree. This change would not result in any increased payroll tax or MERS liability to the Town, as the Town is already paying payroll taxes and making a MERS contribution on the \$10,000 annuity.

- *Automobile* - The Town Manager's current employment agreement stipulates that the Town will provide the Manager with a car that is no more than three years old. The Council had requested that we remove the restriction on the age of car and the Manager has agreed to this change.
- *Severance* – Under his current employment agreement, the Town Manager has accrued sufficient time in his position to be entitled to nine months severance pay. Consequently, the proposed successor agreement commences with a benefit of for nine months severance. The cap remains the same, with a maximum benefit of 12 months severance pay. Similarly, the Manager has requested that the Town extend from six to nine months the continuation of benefits under this section, in parallel with the severance pay provision.

### **Recommendation**

Personnel Committee Chair Gregory Haddad and I recommend that the Town Council authorize the new Mayor to execute the proposed successor employment agreement with the Town Manager. If the Town Council and the Manager are unable to come to terms on a successor agreement by November 30<sup>th</sup>, the terms of the current employment agreement will remain in force.

From my perspective the proposed agreement is fair and reasonable to both the Town and the Town Manager. As part of the Town's effort to control expenditures during a difficult budget year and in keeping with the salary freeze and other concessions in effect for unionized and non-unionized personnel, the Town Manager has agreed to a freeze in his compensation for the first year of the proposed employment agreement. To illustrate the significance of this point, a three percent raise in the Town Manager's current salary would have resulted in an additional \$3,535.26 in wages.

If the Town Council concurs with this recommendation, the following resolution is in order:

*Resolved, to authorize the Mayor to execute the Town Manager Employment Agreement between the Town of Mansfield, Connecticut and Matthew W. Hart, for an initial period of three years from December 1, 2009 until November 20, 2012.*

### **Attachments**

- 1) Proposed Town Manager Employment Agreement (including black-line version)



**TOWN OF MANSFIELD**  
**TOWN MANAGER**  
**EMPLOYMENT AGREEMENT**  
**2009**

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**TOWN MANAGER EMPLOYMENT AGREEMENT  
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**TOWN MANAGER EMPLOYMENT AGREEMENT  
BETWEEN  
THE TOWN OF MANSFIELD, CONNECTICUT  
AND  
MATTHEW W. HART**

**Introduction**

This Agreement, made and entered into this \_\_\_\_ day of ~~November, 2009~~, by and between the Town of Mansfield a municipal subdivision of the State of Connecticut, (hereinafter called "Employer") and Matthew W. Hart, (hereinafter called "Employee") a professional in public management who, as a member of the International City/County Management Association, is subject to said association's Code of Ethics, both of whom agree as follows:

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**Section 1: Term**

Subject to Article V, Section C501 of the Charter of the Town of Mansfield and Section 9 of this Agreement, the term of this Agreement shall be for an initial period of three (3) years from December 1, 2009 until November 30, 2012. Thereafter, this Agreement shall automatically be renewed on its anniversary date for a term of three (3) years unless notice that the Agreement shall terminate is given by one or both of the parties at least three (3) months before the expiration date. In the event the Agreement is not renewed, all compensation, benefits and requirements of the Agreement shall remain in effect until a new agreement is reached, Employee is terminated pursuant to Section 9 or resigns pursuant to Section 11 of this Agreement.

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**Section 2: Duties and Authority**

Employer agrees to employ Employee as Town Manager to perform the functions and duties of such position specified in the Charter and Ordinances of the Town of Mansfield and the Statutes of the State of Connecticut and to perform other legally permissible duties and functions delegated by its Town Council, and Employee agrees to accept such responsibility.

**Section 3: Base Salary**

Employer agrees to pay Employee an annual base salary of one hundred twenty-seven thousand, eight hundred forty-two dollars (\$127,842.00) in installments at the same frequency that other management employees of the Employer are paid. The parties agree that contributions that the Employer has made towards Employee's Section 457 deferred compensation plan for the period from July 1, 2009 through December 1, 2009, the effective date of this Agreement, shall be credited as payment towards Employee's base salary for the fiscal year beginning July 1, 2009 and ending June 30, 2010.

Comment [MWT1]: Current salary of \$117,842 + \$10,000 annuity

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Employer shall annually give consideration to an increase in Employee's compensation based on performance, pursuant to Section 12 hereof.

**Section 4: Health, Disability and Life Insurance Benefits**

A. Medical Benefits. Employer agrees to furnish comprehensive medical benefits for Employee and his dependents equal to those which are provided to all other non-bargaining unit employees of the Town of Mansfield and to indemnify the cost thereof in the form of insurance premiums or otherwise in the same proportionate share as Employer pays for the other non-bargaining unit employees of the Town of Mansfield.

B. Dental Benefits. Employer agrees to furnish dental care benefits for Employee and his dependents equal to those which are provided to all other non-bargaining unit employees of the Town of Mansfield and to indemnify the cost thereof in the form of insurance premiums or otherwise in the same proportionate share as Employer pays for the other non-bargaining unit employees of the Town of Mansfield.

C. Long Term Disability Insurance. Employer agrees to furnish and to make required premium payments for long term disability insurance coverage for Employee that has the same terms and conditions as apply to other non-bargaining unit employees of the Town of Mansfield.

D. Short Term Disability Insurance. Employer agrees to furnish and to make required premium payments for short term disability insurance coverage for Employee that has the same terms and conditions as apply to other non-bargaining unit employees of the Town of Mansfield, provided Employee shall be entitled to receive thereunder the full-amount of his current net salary, otherwise Employer shall pay any difference between the principal amount of insurance and Employee's current net salary.

E. Life/AD&D Insurance. Employer shall pay the amount of premiums for term life/accidental death and dismemberment insurance in the amount of two (2) times Employee's annual base salary, including all increases in the base salary during the life of this Agreement. Employee shall name the beneficiary of such insurance.

#### **Section 5: Leave**

A. Vacation Leave. Employee shall be entitled to four weeks (20 work days) of vacation time per year. In the event that Employee does not use all the vacation time for which he has been credited in a given year, he may accrue the unused vacation time of that year up to a total accrual not to exceed thirty (30) days of vacation time earned during all years of his employment as Town Manager. At the time of his separation or retirement from service with the Town of Mansfield, Employee will be entitled to compensation for the balance of his accrued, unused vacation time at the pro-rata of his salary then in effect. Employee shall have the option of taking such compensation as: 1) a cash payment; or 2) separation leave. In the event of Employee's death, Employer will pay Employee's estate the amount of compensation for accrued, un-used vacation time to which Employee would have been entitled as if he had separated or retired as previously stated.

B. Sick Leave. Employee shall have on the effective date of this agreement the amount of sick leave he has accrued while employed in Town of Mansfield positions he has previously held. Employee shall thereafter accrue sick leave on an annual basis at the highest rate provided to other non-bargaining unit employees. Policies regarding limitations on the use and accrual of sick leave that apply to non-bargaining unit employees of the Town of Mansfield shall apply to Employee.

D. Military Reserve Leave. Employee shall be entitled to military reserve leave time pursuant to state law and Town of Mansfield policy.

E. Holiday Leave. Employee shall be entitled to the same holidays as other non-bargaining unit employees of the Town of Mansfield which, at the execution of this Agreement, are thirteen (13) days per annum.

F. Personal Leave. Employee shall be entitled to the same personal leave as other non-bargaining unit employees of the Town of Mansfield which, at the execution of this Agreement, is three (3) days per annum. The eligibility and conditions that apply to personal leave for non-bargaining unit employees shall apply to that of Employee.

**Section 6: Automobile**

Employee's duties require exclusive and unrestricted use of an automobile. Accordingly, Employer shall be responsible for: 1) furnishing Employee with a suitable automobile; 2) keeping in force automobile liability, property damage, and comprehensive insurance applicable to such vehicle and its operation; and 3) providing for or paying for maintenance and repair to keep such vehicle in good operating condition. Employee may use the vehicle for non-business purposes, provided he shall reimburse the Employer at the current IRS standard mileage rate for any personal use of the vehicle beyond the greater Mansfield area which is defined as travel within a twenty (20) mile radius of the Mansfield Town Hall.

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**Section 7: Retirement**

A. Retirement Eligibility. Employee shall be eligible for retirement under the terms that apply to other non-bargaining unit employees of the Town of Mansfield in effect at the time Employee applies for such retirement.

B. MERS. Employer agrees to continue Employee's enrollment in the State of Connecticut Municipal Employees Retirement System (MERS) and to make all appropriate contributions required by the State of Connecticut, provided Employee shall contribute to Employer through payroll deductions two and one-quarter percent (2.25%) of his base salary to defray the cost of MERS charges to Employer.

C. Post-Retirement Health Care and Life Insurance. Upon retirement, Employee will be entitled to enrollment in and be a beneficiary of Employer's benefit plans that provide post-retirement medical, dental and life insurance coverage for Employer's non-bargaining unit employees and their dependents. Employee will make contributions to such plans at the rate or in the amount that, from time to time, are set for all other non-bargaining unit employees of the Town of Mansfield. In the event Employee predeceases his spouse after he has attained retirement, Employee's spouse shall be entitled to succeed him as an enrolled beneficiary of Employer's medical, dental and life insurance plans provided she makes premium contributions commensurate with current rates or amounts in effect for non-bargaining unit employees of the Town of Mansfield.

Deleted: C. Section 457 Deferred Compensation Plan. In addition to Employer's payment to the Municipal Employees Retirement System referenced above, Employer agrees to provide for Employee's continued participation in ICMA Retirement Corporation's Section 457 deferred compensation plan and, in addition to the base salary paid to Employee pursuant to Section 3 hereof, Employer agrees to pay an amount equal to ten thousand dollars (\$10,000) annually into such plan on Employee's behalf in equal proportionate amounts each pay period. Employer shall annually give consideration to an increase in Employee's deferred compensation plan based on performance determined pursuant to Section 12 hereof

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**Section 8: Professional Support**

A. Dues and Subscriptions. Employer agrees to budget for and to pay for professional dues and subscriptions of Employee necessary for continuation and full participation in national, regional and state associations and organizations necessary and desirable for

Employee's continued professional participation, growth, and advancement, and for the good of Employer.

B. Professional and Official Travel. Employer agrees to budget for and to pay for transportation, registration and subsistence expenses of Employee for professional and official travel, meetings, conferences and occasions to adequately continue the professional development of Employee and to pursue necessary official functions for Employer, including but not limited to the ICMA Annual Conference, meetings of the Connecticut Conference of Municipalities, and such other national, regional, state, and local governmental groups and committees in which Employee may serve as a member.

C. Continuing Education. Employer also agrees to budget for and to pay for registration, tuition, travel and subsistence expenses of Employee for short courses, institutes, and seminars that are necessary for the Employee's professional knowledge and development and for the good of the Employer.

D. Local Organizations. Employer shall pay for the reasonable membership fees and/or dues to enable Employee to be a member in such local civic organizations as Employer shall determine that membership by Employee is of value to the Town of Mansfield.

### Section 9: Termination

For the purpose of this agreement, termination shall occur when:

1) The Town Council votes to remove Employee in the manner set forth in Article V, Section 501B of the Charter of the Town of Mansfield.

2) If, pursuant to Chapter 99 of the Connecticut General Statutes, as amended, any provision of the Charter of the Town of Mansfield is revised to diminish the role, powers, duties, authority, or responsibilities of Employee's position to the extent that the form of government of the Town of Mansfield is substantially changed, Employee shall have the right to declare that any such amendment constitutes termination.

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3) In the absence of stringent fiscal conditions which force Employer to reduce the compensation of all non-bargaining unit employees on average by a like percentage, a reduction in the base salary, compensation or any other financial benefit of Employee shall constitute a breach of this Agreement and Employee will have a right to declare a termination.

4) If Employee resigns following a proposal to accept resignation, whether formal or informal, by Employer as representative of the majority of the Town Council desiring Employee to resign, then Employee will have a right to declare a termination as of the date of the suggestion.

### Section 10: Severance

Severance shall be paid to Employee when employment is terminated as defined in Section 9. If Employee is terminated:

1) Employer shall provide a minimum severance payment equal to nine (9) months of salary at the current rate of pay. On each anniversary of the effective date of this Agreement such minimum severance payment shall be increased by one additional month of salary at the current rate of pay to a maximum of twelve (12) months of salary. Severance shall be paid in a lump sum unless otherwise mutually agreed by Employer and Employee.

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2) Employee shall also be compensated for all accrued leave as defined in Section 5 of this Agreement.

3) Employer shall make contributions to Employee's deferred compensation account based on the value of the aforementioned severance payment calculated using the contribution rates ordinarily used pursuant to subsection C of Section 7 this Agreement.

4) Employer shall pay the cost to continue the following benefits for a period of at least nine (9) months following the date of termination:

- a) Medical Benefits for the employee and his dependents as provided in Section 4A.
- b) Dental Benefits for the employee and his dependents as provided in Section 4B.
- c) Long Term Disability Insurance as provided in Section 4C.
- d) Short Term Disability Insurance as provided in Section 4D.
- e) Life/AD&D Insurance as provided in Section 4E
- f) Out placement services, should the employee desire them, in an amount not to exceed ten thousand dollars (\$10,000).

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If Employee is terminated because of a conviction of a felony, then Employer shall not be obligated to pay severance under this section.

#### Section 11: Resignation

In the event that Employee voluntarily resigns his position with Employer, Employee shall provide a minimum of thirty (30) days notice unless the parties agree otherwise.

#### Section 12: Performance Evaluation

Employer shall annually in the month of May review the performance of Employee subject to a process, form, criteria, and format for the evaluation which shall be mutually agreed upon by Employer and Employee. Employer's evaluation process shall, at a minimum, include: 1) preparation of a preliminary evaluation, 2) meeting with Employee to discuss the evaluation, and 3) presentation to Employee of a written summary of the evaluation results within thirty (30) days of the evaluation meeting.

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#### Section 13: Hours of Work

It is recognized that Employee must devote a great deal of time outside the normal office hours on business for Employer, and to that end Employee shall be allowed to establish an appropriate work schedule.

**Section 14: Outside Employment**

The employment provided for by this Agreement shall be Employee's sole employment. Recognizing that certain outside consulting or teaching opportunities provide indirect benefits to Employer and the community, Employee may elect to accept, subject to the approval of Employer, limited teaching or consulting opportunities with the understanding that such arrangements shall not constitute interference with or a conflict of interest with his responsibilities as Town Manager per Article V, Section 501A of the Charter of the Town of Mansfield.

**Section 15: Indemnification**

Beyond what is required by the laws of the State of Connecticut, Employer shall defend, save harmless and indemnify Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as Town Manager or resulting from the exercise of judgment or discretion in connection with the performance of program duties or responsibilities, unless the act or omission involved willful or wanton conduct. Employee may request and Employer shall not unreasonably refuse to provide independent legal representation at Employer's expense. Legal representation, provided by Employer for Employee, shall extend until a final determination of the legal action including any appeals brought by either party even if Employee's service to Employer has, in the meantime, ended.

Employer shall indemnify Employee against any and all losses, damages, judgments, interest, settlements, fines, court costs and other reasonable costs and expenses of legal proceedings including attorneys fees, and any other liabilities incurred by, imposed upon, or suffered by Employee in connection with or resulting from any claim, action, suit, or proceeding, actual or threatened, arising out of or in connection with the performance of his duties. Settlement of any claim must receive prior approval of Employer in order for indemnification, as provided in this Section, to be available. Employer shall have the right to enter into a compromise settlement of any claim or suit unless such settlement may tend to jeopardize the professional reputation of Employee in which event Employee may have veto authority over the settlement.

**Section 16: Bonding**

Employer shall bear the full cost of any fidelity or other bonds required of Employee under any law or ordinance.

**Section 17: Other Terms and Conditions of Employment**

Upon mutual agreement of Employer and Employee, other terms and conditions of employment relating to the performance of the Employee may be set by Employer from time to time, provided such terms and conditions are not inconsistent with or in conflict



**TOWN OF MANSFIELD**

**TOWN MANAGER  
EMPLOYMENT AGREEMENT  
2009**

**TOWN MANAGER EMPLOYMENT AGREEMENT  
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**TOWN MANAGER EMPLOYMENT AGREEMENT  
BETWEEN  
THE TOWN OF MANSFIELD, CONNECTICUT  
AND  
MATTHEW W. HART**

**Introduction**

This Agreement, made and entered into this \_\_\_\_ day of November, 2009, by and between the Town of Mansfield a municipal subdivision of the State of Connecticut, (hereinafter called "Employer") and Matthew W. Hart, (hereinafter called "Employee") a professional in public management who, as a member of the International City/County Management Association, is subject to said association's Code of Ethics, both of whom agree as follows:

**Section 1: Term**

Subject to Article V, Section C501 of the Charter of the Town of Mansfield and Section 9 of this Agreement, the term of this Agreement shall be for an initial period of three (3) years from December 1, 2009 until November 30, 2012. Thereafter, this Agreement shall automatically be renewed on its anniversary date for a term of three (3) years unless notice that the Agreement shall terminate is given by one or both of the parties at least three (3) months before the expiration date. In the event the Agreement is not renewed, all compensation, benefits and requirements of the Agreement shall remain in effect until a new agreement is reached, Employee is terminated pursuant to Section 9 or resigns pursuant to Section 11 of this Agreement.

**Section 2: Duties and Authority**

Employer agrees to employ Employee as Town Manager to perform the functions and duties of such position specified in the Charter and Ordinances of the Town of Mansfield and the Statutes of the State of Connecticut and to perform other legally permissible duties and functions delegated by its Town Council, and Employee agrees to accept such responsibility.

**Section 3: Base Salary**

Employer agrees to pay Employee an annual base salary of one hundred twenty-seven thousand, eight hundred forty-two dollars (\$127,842.00) in installments at the same frequency that other management employees of the Employer are paid. The parties agree that contributions that the Employer has made towards Employee's Section 457 deferred compensation plan for the period from July 1, 2009 through December 1, 2009, the effective date of this Agreement, shall be credited as payment towards Employee's base salary for the fiscal year beginning July 1, 2009 and ending June 30, 2010. Employer shall annually give consideration to an increase in Employee's compensation based on performance, pursuant to Section 12 hereof.

#### **Section 4: Health, Disability and Life Insurance Benefits**

**A. Medical Benefits.** Employer agrees to furnish comprehensive medical benefits for Employee and his dependents equal to those which are provided to all other non-bargaining unit employees of the Town of Mansfield and to indemnify the cost thereof in the form of insurance premiums or otherwise in the same proportionate share as Employer pays for the other non-bargaining unit employees of the Town of Mansfield.

**B. Dental Benefits.** Employer agrees to furnish dental care benefits for Employee and his dependents equal to those which are provided to all other non-bargaining unit employees of the Town of Mansfield and to indemnify the cost thereof in the form of insurance premiums or otherwise in the same proportionate share as Employer pays for the other non-bargaining unit employees of the Town of Mansfield.

**C. Long Term Disability Insurance.** Employer agrees to furnish and to make required premium payments for long term disability insurance coverage for Employee that has the same terms and conditions as apply to other non-bargaining unit employees of the Town of Mansfield.

**D. Short Term Disability Insurance.** Employer agrees to furnish and to make required premium payments for short term disability insurance coverage for Employee that has the same terms and conditions as apply to other non-bargaining unit employees of the Town of Mansfield, provided Employee shall be entitled to receive thereunder the full-amount of his current net salary, otherwise Employer shall pay any difference between the principal amount of insurance and Employee's current net salary.

**E. Life/AD&D Insurance.** Employer shall pay the amount of premiums for term life/accidental death and dismemberment insurance in the amount of two (2) times Employee's annual base salary, including all increases in the base salary during the life of this Agreement. Employee shall name the beneficiary of such insurance.

#### **Section 5: Leave**

**A. Vacation Leave.** Employee shall be entitled to four weeks (20 work days) of vacation time per year. In the event that Employee does not use all the vacation time for which he has been credited in a given year, he may accrue the unused vacation time of that year up to a total accrual not to exceed thirty (30) days of vacation time earned during all years of his employment as Town Manager. At the time of his separation or retirement from service with the Town of Mansfield, Employee will be entitled to compensation for the balance of his accrued, unused vacation time at the pro-rata of his salary then in effect. Employee shall have the option of taking such compensation as: 1) a cash payment; or 2) separation leave. In the event of Employee's death, Employer will pay Employee's estate the amount of compensation for accrued, un-used vacation time to which Employee would have been entitled as if he had separated or retired as previously stated.

**B. Sick Leave.** Employee shall have on the effective date of this agreement the amount of sick leave he has accrued while employed in Town of Mansfield positions he has previously held. Employee shall thereafter accrue sick leave on an annual basis at the highest rate provided to other non-bargaining unit employees. Policies regarding limitations on the use and accrual of sick leave that apply to non-bargaining unit employees of the Town of Mansfield shall apply to Employee.

C. Military Reserve Leave. Employee shall be entitled to military reserve leave time pursuant to state law and Town of Mansfield policy.

D. Holiday Leave. Employee shall be entitled to the same holidays as other non-bargaining unit employees of the Town of Mansfield which, at the execution of this Agreement, are thirteen (13) days per annum.

E. Personal Leave. Employee shall be entitled to the same personal leave as other non-bargaining unit employees of the Town of Mansfield which, at the execution of this Agreement, is three (3) days per annum. The eligibility and conditions that apply to personal leave for non-bargaining unit employees shall apply to that of Employee.

### **Section 6: Automobile**

Employee's duties require exclusive and unrestricted use of an automobile. Accordingly, Employer shall be responsible for: 1) furnishing Employee with a suitable automobile; 2) keeping in force automobile liability, property damage, and comprehensive insurance applicable to such vehicle and its operation; and 3) providing for or paying for maintenance and repair to keep such vehicle in good operating condition. Employee may use the vehicle for non-business purposes, provided he shall reimburse the Employer at the current IRS standard mileage rate for any personal use of the vehicle beyond the greater Mansfield area which is defined as travel within a twenty (20) mile radius of the Mansfield Town Hall.

### **Section 7: Retirement**

A. Retirement Eligibility. Employee shall be eligible for retirement under the terms that apply to other non-bargaining unit employees of the Town of Mansfield in effect at the time Employee applies for such retirement.

B. MERS. Employer agrees to continue Employee's enrollment in the State of Connecticut Municipal Employees Retirement System (MERS) and to make all appropriate contributions required by the State of Connecticut, provided Employee shall contribute to Employer through payroll deductions two and one-quarter percent (2.25%) of his base salary to defray the cost of MERS charges to Employer.

C. Post-Retirement Health Care and Life Insurance. Upon retirement, Employee will be entitled to enrollment in and be a beneficiary of Employer's benefit plans that provide post-retirement medical, dental and life insurance coverage for Employer's non-bargaining unit employees and their dependents. Employee will make contributions to such plans at the rate or in the amount that, from time to time, are set for all other non-bargaining unit employees of the Town of Mansfield. In the event Employee predeceases his spouse after he has attained retirement, Employee's spouse shall be entitled to succeed him as an enrolled beneficiary of Employer's medical, dental and life insurance plans provided she makes premium contributions commensurate with current rates or amounts in effect for non-bargaining unit employees of the Town of Mansfield.

### **Section 8: Professional Support**

A. Dues and Subscriptions. Employer agrees to budget for and to pay for professional dues and subscriptions of Employee necessary for continuation and full participation in national, regional and state associations and organizations necessary and desirable for

Employee's continued professional participation, growth, and advancement, and for the good of Employer.

B. Professional and Official Travel. Employer agrees to budget for and to pay for transportation, registration and subsistence expenses of Employee for professional and official travel, meetings, conferences and occasions to adequately continue the professional development of Employee and to pursue necessary official functions for Employer, including but not limited to the ICMA Annual Conference, meetings of the Connecticut Conference of Municipalities, and such other national, regional, state, and local governmental groups and committees in which Employee may serve as a member.

C. Continuing Education. Employer also agrees to budget for and to pay for registration, tuition, travel and subsistence expenses of Employee for short courses, institutes, and seminars that are necessary for the Employee's professional knowledge and development and for the good of the Employer.

D. Local Organizations. Employer shall pay for the reasonable membership fees and/or dues to enable Employee to be a member in such local civic organizations as Employer shall determine that membership by Employee is of value to the Town of Mansfield.

### **Section 9: Termination**

For the purpose of this agreement, termination shall occur when:

- 1) The Town Council votes to remove Employee in the manner set forth in Article V, Section 501B of the Charter of the Town of Mansfield.
- 2) If, pursuant to Chapter 99 of the Connecticut General Statutes, as amended, any provision of the Charter of the Town of Mansfield is revised to diminish the role, powers, duties, authority, or responsibilities of Employee's position to the extent that the form of government of the Town of Mansfield is substantially changed, Employee shall have the right to declare that any such amendment constitutes termination.
- 3) In the absence of stringent fiscal conditions which force Employer to reduce the compensation of all non-bargaining unit employees on average by a like percentage, a reduction in the base salary, compensation or any other financial benefit of Employee shall constitute a breach of this Agreement and Employee will have a right to declare a termination.
- 4) If Employee resigns following a proposal to accept resignation, whether formal or informal, by Employer as representative of the majority of the Town Council desiring Employee to resign, then Employee will have a right to declare a termination as of the date of the suggestion.

### **Section 10: Severance**

Severance shall be paid to Employee when employment is terminated as defined in Section 9. If Employee is terminated:

- 1) Employer shall provide a minimum severance payment equal to nine (9) months of salary at the current rate of pay. On each anniversary of the effective date of this

Agreement such minimum severance payment shall be increased by one additional month of salary at the current rate of pay to a maximum of twelve (12) months of salary. Severance shall be paid in a lump sum unless otherwise mutually agreed by Employer and Employee.

2) Employee shall also be compensated for all accrued leave as defined in Section 5 of this Agreement.

3) Employer shall make contributions to Employee's deferred compensation account based on the value of the aforementioned severance payment calculated using the contribution rates ordinarily used pursuant to subsection C of Section 7 this Agreement.

4) Employer shall pay the cost to continue the following benefits for a period of at least nine (9) months following the date of termination:

- a) Medical Benefits for the employee and his dependents as provided in Section 4A.
- b) Dental Benefits for the employee and his dependents as provided in Section 4B.
- c) Long Term Disability Insurance as provided in Section 4C.
- d) Short Term Disability Insurance as provided in Section 4D.
- e) Life/AD&D Insurance as provided in Section 4E
- f) Out placement services, should the employee desire them, in an amount not to exceed ten thousand dollars (\$10,000).

If Employee is terminated because of a conviction of a felony, then Employer shall not be obligated to pay severance under this section.

#### **Section 11: Resignation**

In the event that Employee voluntarily resigns his position with Employer, Employee shall provide a minimum of thirty (30) days notice unless the parties agree otherwise.

#### **Section 12: Performance Evaluation**

Employer shall annually in the month of May review the performance of Employee subject to a process, form, criteria, and format for the evaluation which shall be mutually agreed upon by Employer and Employee. Employer's evaluation process shall, at a minimum, include: 1) preparation of a preliminary evaluation, 2) meeting with Employee to discuss the evaluation, and 3) presentation to Employee of a written summary of the evaluation results within thirty (30) days of the evaluation meeting.

#### **Section 13: Hours of Work**

It is recognized that Employee must devote a great deal of time outside the normal office hours on business for Employer, and to that end Employee shall be allowed to establish an appropriate work schedule.

**Section 14: Outside Employment**

The employment provided for by this Agreement shall be Employee's sole employment. Recognizing that certain outside consulting or teaching opportunities provide indirect benefits to Employer and the community, Employee may elect to accept, subject to the approval of Employer, limited teaching or consulting opportunities with the understanding that such arrangements shall not constitute interference with or a conflict of interest with his responsibilities as Town Manager per Article V, Section 501A of the Charter of the Town of Mansfield.

**Section 15: Indemnification**

Beyond what is required by the laws of the State of Connecticut, Employer shall defend, save harmless and indemnify Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as Town Manager or resulting from the exercise of judgment or discretion in connection with the performance of program duties or responsibilities, unless the act or omission involved willful or wanton conduct. Employee may request and Employer shall not unreasonably refuse to provide independent legal representation at Employer's expense. Legal representation, provided by Employer for Employee, shall extend until a final determination of the legal action including any appeals brought by either party even if Employee's service to Employer has, in the meantime, ended.

Employer shall indemnify Employee against any and all losses, damages, judgments, interest, settlements, fines, court costs and other reasonable costs and expenses of legal proceedings including attorneys fees, and any other liabilities incurred by, imposed upon, or suffered by Employee in connection with or resulting from any claim, action, suit, or proceeding, actual or threatened, arising out of or in connection with the performance of his duties. Settlement of any claim must receive prior approval of Employer in order for indemnification, as provided in this Section, to be available. Employer shall have the right to enter into a compromise settlement of any claim or suit unless such settlement may tend to jeopardize the professional reputation of Employee in which event Employee may have veto authority over the settlement.

**Section 16: Bonding**

Employer shall bear the full cost of any fidelity or other bonds required of Employee under any law or ordinance.

**Section 17: Other Terms and Conditions of Employment**

Upon mutual agreement of Employer and Employee, other terms and conditions of employment relating to the performance of the Employee may be set by Employer from time to time, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the Charter of the Town of Mansfield or the laws of the State of Connecticut or the United States.

**Section 18: Notices**

Notice pursuant to this Agreement shall be given by depositing in the custody of the United States Postal Service, postage prepaid, addressed as follows:

- (1) EMPLOYER: Mayor, Town of Mansfield, Audrey P. Beck Municipal Building, 4 South Eagleville Road, Mansfield, CT 06268
- (2) EMPLOYEE: Matthew W. Hart, 9 Deerfield Lane, Mansfield, CT 06268

Alternatively, notice required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as the date of deposit of such written notice in the course of transmission in the United States Postal Service.

**Section 19: General Provisions**

A. Integration. This Agreement sets forth and establishes the entire understanding between Employer and Employee relating to the employment of Employee by Employer. Any prior discussions or representations by or between the parties are merged into and rendered null and void by this Agreement. The parties by mutual written agreement may amend any provision of this Agreement during the life of the Agreement. Such amendments shall be incorporated and made a part of this Agreement.

B. Binding Effect. This Agreement shall be binding on Employer and Employee as well as their heirs, assigns, executors, personal representatives and successors in interest.

C. Effective Date. This Agreement shall become effective on December 1, 2009.

D. Severability. The invalidity or partial invalidity of any portion of this Agreement will not affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expunging or judicial modification of the invalid provision.

IN WITNESS WHEREOF, the parties hereto have set their signatures this \_\_\_\_ day of \_\_\_\_\_, 2009.

**TOWN OF MANSFIELD, EMPLOYER**

**MATTHEW W. HART, EMPLOYEE**

\_\_\_\_\_  
By ,  
Its Mayor, Duly Authorized

\_\_\_\_\_  
Matthew W. Hart

**PAGE  
BREAK**



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MWH*  
**CC:** Maria Capriola, Assistant to Town Manager; Mary Jane Newman, Mansfield Discovery Depot  
**Date:** November 23, 2009  
**Re:** 2010 Child Day Care Application

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**Subject Matter/Background**

Pursuant to the Town's agreement with the Mansfield Discovery Depot, the Town shall apply annually for a state daycare grant, which funds shall be used by the daycare for operating expenses.

The 2009 Child Day Care contract was fully executed on February 6, 2009 for a three-year period (01/01/2009 – 12/31/2011). At the time, the agreement included funding for only one year of the three-year agreement (\$319,199). The State has now reserved funding for the two remaining years (\$638,398). The Town must submit the 2010 Child Day Care application in order to receive the remaining funds.

Attached you will find excerpts from the Town's 2010 Child Day Care Contract Application to the Connecticut Department of Social Services to provide funding for the Mansfield Discovery Depot. As detailed in the contract application, the Discovery Depot is seeking funding to provide five slots for full time infant and toddler care, and 35 slots for full-time preschool care.

**Recommendation**

Staff requests that the Town Council authorize the Town Manager to execute the contract application, which grant award provides the bulk of the funding for the operation of the Mansfield Discovery Depot.

If the Council supports this recommendation, the following resolution is in order:

*Resolved, that the Town Manager, Matthew W. Hart, is empowered to enter into or amend contractual instruments in the name and on behalf of the Town of Mansfield with the Department of Social Services of the State of Connecticut for a Child Day Care program if such agreement is offered and to have the corporate seal affixed to all documents required as part of any offered agreement.*

**Attachments**

- 1) Excerpts from the 2010 Child Day Care Application



# STATE OF CONNECTICUT

DEPARTMENT OF SOCIAL SERVICES

25 SIGOURNEY STREET • HARTFORD, CONNECTICUT 06106-5033

October 26, 2009

Mr. Matthew W. Hart  
Town Manager  
Town of Mansfield  
Town Hall  
Four South Eagleville Road  
Mansfield, CT 06268-2574

Re: 078-CDC-36  
2010 Child Day Care Application

Dear Mr. Hart:

The above referenced contract, between your agency and this department, was fully executed on February 6, 2009. The agreement was written to cover the three-year period 01/01/2009-12/31/2011 though it included funding for only one year of \$319,199. We are pleased to advise you that the department now has reserved \$638,398.00 to amend the agreement for the two remaining years of the contract to bring the total contract amount to \$957,597.00.

The next step in our process to amend the agreement is to have the attached application completed. Attached are an "Application Checklist" and an "Application/Data Form." The Application/Data Form is pre-filled. The pre-filled information is that which currently is on file with the department. This includes, where appropriate, subcontractor information. If any of the information is incomplete or incorrect, please make corrections *on the form*. *If there is missing information, please provide it.*

Again this year, there is a form included in the application that has been designed to provide us with information to allow us to reimburse for preschool at a higher rate if staff qualifications as set forth in Public Act 07-2 are met. If preschool services are provided, the Preschool Staff Qualifications page is to be completed.

As always, if you wish to alter the mix of child care services for the 2010 contract year, please indicate changes by crossing out the existing information and writing in the new information. **Remember you may propose any service mix that meets community needs. However, the department reserves the right not to accept the proposal.** Also, if you propose to provide infant/toddler or preschool services at a facility that is not accredited by NAEYC and the facility is being included in 2010 for the first time, that facility will have thirty days from the date the contract is fully executed to enroll in self-study with NAEYC and have another thirteen months in which to apply for accreditation.

All but a few facilities funded in calendar 2009 are accredited. Some centers, most notably those providing school-age services exclusively are not required to be accredited. A few others are completing work to become accredited and have a timeline for achieving accreditation by NAEYC that has been reviewed and approved by the department. We continue to have no waiver process for opting out of the accreditation. Failure to become accredited, remain accredited or seek accreditation when appropriate will reduce the reimbursement rate to be paid to the unaccredited facility and may

October 26, 2009

cause the department to seek another provider for the provision of the services in future contracts if such future contracts are offered.

Our interest, like yours, is to have contracts fully executed and initial payments made in the shortest possible time. Please use the enclosed checklist to ensure that the application is complete when submitted.

Again this year, the department is imposing timeliness standards. **Contractors must return completed applications by November 30, 2009 or propose an alternative date by November 23, 2009 and the department must accept that alternate proposal.** Contractors that return the application will be offered an amendment to the existing contract. Contractors will be required to return the amendment to the department locally executed within sixty days of the transmittal date. Failure to meet any timeliness deadline will result in the withdrawal of the department's offer.

Finally, to insure that the timeliness standards are met with respect to the local execution of the amendment if one is offered, if you believe you will be accepting the offer of the amendment, the contractor's governing body should take the steps necessary to authorize execution of the amendment. For many contractors, this can be a long and sometimes involved process and the sooner it is begun the better. It would be unfortunate for an amendment offer to be rescinded because a timeliness standard was not met. To insure you are aware of what the governing body must authorize, a *sample* DSS-126 (Certified Resolution of Contractor) that is different again this year, is enclosed. Please be sure that the format of the revised enclosed sample is the one adopted.

If there are questions about completing the application, supporting documentation requirements, the authorizing resolution or about any other phase of the application or contracting process, please call me toll-free at (800) 811-6141 and press 6 at any time during the message to be connected to the Child Care Unit or email me at [neil.newman@ct.gov](mailto:neil.newman@ct.gov).

Sincerely,



Neil S. Newman, Program Assistance Supervisor  
Division of Family Services, Child Care Unit  
Bureau of Assistance Programs

/n

copies:

Jeffrey Smith, Finance Director, Mansfield  
Kevin Grunwald, Director of Social Services, Mansfield  
Mary Jane Newman, Early Care and Education Director, MDD  
Peter J. Palermino, Program Administration Manager, DFS, BAP  
file



DEPARTMENT OF SOCIAL SERVICES  
BUREAU OF ASSISTANCE PROGRAMS  
DIVISION OF FAMILY SERVICES - CHILD CARE UNIT

TOWN OF MANSFIELD  
CHILD DAY CARE CONTRACT  
APPLICATION RETURN CHECKLIST

Please be sure that you have included the following when returning your application:

Application/Data Form Acceptance / Declination has  
been signed and dated ✓

DPH licenses<sup>1</sup> for each child care facility listed in the  
Application/Data Form, **AND** ✓

Copy(ies) of NAEYC Accreditation Certificate<sup>1</sup>(s) for  
facility(ies) listed as meeting the Accreditation Con-  
tract Requirement ✓

<sup>1</sup> please be sure that the number and expiration date are legible on the copy(ies)

**DEPARTMENT OF SOCIAL SERVICES – CHILD DAY CARE CONTRACT**

This document must be submitted with the following application by November 30, 2009 for the Department of Social Services to honor the amendment offer. If your organization cannot meet the above deadline, we must receive a letter from your organization by the close of business November 23, 2009 explaining why the deadline cannot be met and offering an alternate submission date. Letters requesting an extension in the submission date beyond December 8, 2008 shall be addressed to:

**Application Extension Request**  
Department of Social Services  
Division of Family Services – Child Care Unit – 10<sup>th</sup> Floor  
25 Sigourney Street  
Hartford, CT 06106-5033

The department, in its sole discretion, shall be the determiner of whether the alternative submission date is acceptable.

The amendment offer contained in the department's letter of October 26, 2009 will expire as of the close of business on November 30, 2009. Failure to submit a complete application or submit a letter requesting an extension as set forth above shall result in the withdrawal of the amendment offer.

## **ACCEPTANCE**

This is the application for the continued funding of the **Town of Mansfield's** Child Day Care (CDC) program for calendar years 2010 and 2011, known to the Department of Social Services as **078-CDC-36**.

This application is based on an estimated total funding allocation of **\$638,398.00** for the two years. It is acknowledged that no commitment on the Department of Social Services to fund this request in excess of the funding authorized for the period is created by this application. Further, we understand that a commitment on the Department of Social Services shall only exist upon acceptance of this application by the offer by the Department of a contract amendment and that amendment's execution by all relevant parties.

For: **Town of Mansfield**

\_\_\_\_\_  
**Matthew W. Hart, Town Manager**

\_\_\_\_\_  
**Date**

## **DECLINATION**

This is to advise the Department of Social Services that **Town of Mansfield** does not wish to participate in the Child Day Care (CDC) program for calendar years 2010 or 2011.

For: **Town of Mansfield**

\_\_\_\_\_  
**Matthew W. Hart, Town Manager**

\_\_\_\_\_  
**Date**

**CHILD DAY CARE CONTRACT APPLICATION/DATA FORM**

*(PLEASE SIGN AND DATE AS APPROPRIATE – correcting incorrect and adding missing information)*

Contractor's Name: Town of Mansfield (hereinafter referred to as Mansfield)

Street Address: Four South Eagleville Road

City: Mansfield State: CT Zip: 06268-2574

Telephone Number: (860) 429-3336 Fax Number: (860) 429-0646

FEIN Number: 06-6002032 Fin. Mgmt. Id: 09DSS3001QT

Name of Authorized Signatory: Matthew W. Hart

Title of Authorized Signatory: Town Manager

Authorized Signatory e-mail address: townmanager@mansfieldct.org

Name, Title and e-mail address of  
Mansfield's Contract Contact: Kevin Grunwald , Director of Social Services

Name of Mansfield's Finance Director: Jeffrey Smith

Title of Mansfield's Finance Director: Finance Director

The Town of Mansfield wishes to provide the following number of child care slots for the service "categories of care" identified:

- a. 5 slots of full time infant and toddler care 52 # of weeks
- b. 35 slots of full time preschool care 52 # of weeks
- c. 0 slots of wraparound infant and toddler care \_\_\_\_\_ # of weeks
- d. 0 slots of wraparound preschool care \_\_\_\_\_ # of weeks
- e. 0 slots of full-time school age care \_\_\_\_\_ # of weeks
- f. 0 slots of part-time school age care \_\_\_\_\_ # of weeks

The child care slots identified above will be provided at the facilities listed below as identified by Department of Public Health (DPH) license number(s):

	DPH Lic Number center	<i>please mark each box that applies</i>				Meets Acc. Req. <sup>1</sup>	<i>unaccredited facilities only</i>		
		Infant/Toddler		Preschool			School Age		Contracted for in 2008
		No. <sup>3</sup>	CR <sup>4</sup>	No. <sup>3</sup>	CR <sup>4</sup>	No. <sup>3</sup>	CR <sup>4</sup>		
1.	13856 mdd	30	4	80	4			<input type="checkbox"/>	
2.								<input type="checkbox"/>	
3.								<input type="checkbox"/>	
4.								<input type="checkbox"/>	
5.								<input type="checkbox"/>	
6.								<input type="checkbox"/>	
7.								<input type="checkbox"/>	
8.								<input type="checkbox"/>	
9.								<input type="checkbox"/>	
10.								<input type="checkbox"/>	
11.								<input type="checkbox"/>	
12.								<input type="checkbox"/>	

<sup>1</sup> is accredited by the National Association for the Education of Young Children (NAEYC)

<sup>2</sup> has begun Self-Study (S), has filed an application with NAEYC (A), has filed Candidacy materials with NAEYC (C) or Not Applicable (N/A)

<sup>3</sup> No. - number of children

<sup>4</sup> CR - number of classrooms with DSS-supported children

## CHILD DAY CARE CONTRACT APPLICATION/DATA FORM

(PLEASE SIGN AND DATE AS APPROPRIATE – correcting incorrect and adding missing information)

	COLUMN →	A WEEKLY	B WEEKLY	C	D
CATEGORIES OF CARE		MAXIMUM RATE	CONTRACT RATE	UNITS	TOTAL
1 Infant/Toddler (Std) (ft)		444.231	147.40	5	737.00
2 Infant/Toddler (Title 1) (ft)					
3 Infant/Toddler (Accredited) (ft)					
4 Preschool		369.692	154.33	35	5401.55
5 Preschool (ua)					
6				Weekly Total	\$6138.55
7				Number of Weeks	X104
8				SUBTOTAL	\$638,409.00
9 Infant/Toddler (Std) (wa)					
10 Infant/Toddler (Title 1) (wa)					
11 Infant/Toddler (Accredited) (wa)					
12 Preschool (wa)					
13 Preschool (ua) (wa)					
14				Weekly Total	\$
15				Number of Weeks	x
16				SUBTOTAL	\$
17 Infant/Toddler (Std) (wa) (ft)					
18 Infant/Toddler (Title 1) (wa) (ft)					
19 Infant/Toddler (Accredited) (wa) (ft)					
20 Preschool (wa) (ft)					
21 Preschool (ua) (wa) (ft)					
22				Weekly Total	\$
23				Number of Weeks	x
24				SUBTOTAL	\$
25 School Age (Std) (ft)					
26 School Age (Title 1) (ft)					
27 School Age (Accredited) (ft)					
28 School Age (Unaccredited) (ft)					
29				Weekly Total	\$
30				Number of Weeks	x
31				SUBTOTAL	\$
32 School Age (Std)					
33 School Age (Title 1)					
34 School Age (Accredited)					
35 School Age (Unaccredited)					
36				Weekly Total	\$
37				Number of Weeks	x
38				SUBTOTAL	\$
39		<b>GRAND TOTAL (lines 8+16+24+31+38) round total to the nearest whole dollar</b>			<b>\$ 638,398.00</b>

**CHILD DAY CARE CONTRACT APPLICATION/DATA FORM**

*(PLEASE SIGN AND DATE AS APPROPRIATE – correcting incorrect and adding missing information)*

*If Mansfield proposes to provide full-time wraparound infant and toddler care:*

Identify, in the spaces provided below, the weeks, from Sunday through Saturday, not to exceed twenty (20), that such slots shall be provided in calendar 2010:

	Sunday of Week Beginning <i>(month, day and year)</i>	Saturday of Week Ending <i>(month, day and year)</i>	DSS Use Only	
			P	F
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**CHILD DAY CARE CONTRACT APPLICATION/DATA FORM**

*(PLEASE SIGN AND DATE AS APPROPRIATE – correcting incorrect and adding missing information)*

*If Mansfield proposes to provide full time wraparound preschool care:*

Identify, in the spaces provided below, the weeks, from Sunday through Saturday, not to exceed twenty, that such slots shall be provided in calendar 2010:

	Sunday of Week Beginning <i>(month, day and year)</i>	Saturday of Week Ending <i>(month, day and year)</i>	DSS Use Only	
			P	F
1				
2				
3				
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20				

**CHILD DAY CARE CONTRACT APPLICATION/DATA FORM**

*(PLEASE SIGN AND DATE AS APPROPRIATE – correcting incorrect and adding missing information)*

*If Mansfield proposes to provide full time school age care:*

Identify, in the spaces provided below, the weeks, from Sunday through Saturday that said full time slots shall be provided in calendar 2010:

	Sunday of Week Beginning <i>(month, day and year)</i>	Saturday of Week Ending <i>(month, day and year)</i>	DSS Use Only	
			P	F
1				
2				
3				
4				
5				
6				
7				
8				
9				
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11				
12				
13				
14				
15				

*If payments to Mansfield are to go to an address other than that shown on the first page, indicate that address below:*

\_\_\_\_\_  
*Street Address 1*

\_\_\_\_\_  
*Street Address 2*

\_\_\_\_\_  
*City, State and Zip Code*

**CHILD DAY CARE CONTRACT APPLICATION/DATA FORM**

*(PLEASE SIGN AND DATE AS APPROPRIATE – correcting incorrect and adding missing information)*

*If Mansfield will provide child care at facilities licensed to it by the state DPH:*

Please identify, in the spaces provided below, the days, including state holidays, that the program will not be open to provide child care services to children and families between January 1 and December 31, 2010.

	DATE		DATE
1	January 1, 2010	26	
2	January 18, 2010	27	
3	February 15, 2010	28	
4	April 2, 2010	29	
5	May 31, 2010	30	
6	July 5, 2010	31	
7	August 23, 2010	32	
8	August 24, 2010	33	
9	August 25, 2010	34	
10	August 26, 2010	35	
11	August 27, 2010	36	
12	September 6, 2010	37	
13	October 11, 2010	38	
14	November 11, 2010	39	
15	November 25, 2010	40	
16	November 26, 2010	41	
17	December 24, 2010	42	
18	December 27, 2010	43	
19	December 28, 2010	44	
20	December 29, 2010	45	
21	December 30, 2010	46	
22	December 31, 2010	47	
23		48	
24		49	
25		50	

**CHILD DAY CARE CONTRACT APPLICATION/DATA FORM**

*(PLEASE SIGN AND DATE AS APPROPRIATE – correcting incorrect and adding missing information)*

*If a contract is offered and one party be required to give notice to another, notices to Mansfield shall be addressed as follows:*

Town of Mansfield

Four South Eagleville Road

Mansfield CT 06268-2574

Attn: Matthew W. Hart, Town Manager

**CHILD DAY CARE CONTRACT APPLICATION/DATA FORM**

*(PLEASE SIGN AND DATE AS APPROPRIATE – correcting incorrect and adding missing information)*

**SINCE, IN THE PAST, MANSFIELD HAS USED A SUBCONTRACTOR TO PROVIDE CHILD CARE SLOTS, PLEASE REVIEW THE FOLLOWING CORRECTING ANY INCORRECT AND ADDING ANY MISSING INFORMATION:**

**The SUBCONTRACTOR will be:**

Mansfield Discovery Depot, Inc. *(hereinafter referred to as MDD)*

*Subcontractor Legal Name*

50 Depot Road

*Subcontractor Street Address*

Storrs, CT 06268-5106

*Subcontractor City, State and Zip Code*

Mary Jane Newman, Early Care and Education Director

*Subcontractor Child Care Contact and Title*

(860) 487-0062

*Subcontractor Contact Telephone*

newmanmj@mansfieldct.org

*Subcontractor Contact e-mail address*

The subcontractor has agreed to provide the following number of child day care slots for the service categories of care identified:

- |    |           |   |             |            |
|----|-----------|---|-------------|------------|
| a. | <u>5</u>  | slots of full time infant and toddler care  | <u>52</u>   | # of weeks |
| b. | <u>35</u> | slots of full time preschool care           | <u>52</u>   | # of weeks |
| c. | <u>0</u>  | slots of wraparound infant and toddler care | <u>    </u> | # of weeks |
| d. | <u>0</u>  | slots of wraparound preschool care          | <u>    </u> | # of weeks |
| e. | <u>0</u>  | slots of full-time school age care          | <u>    </u> | # of weeks |
| f. | <u>0</u>  | slots of part-time school age care          | <u>    </u> | # of weeks |

The child care slots identified above will be provided at the facilities listed below as identified by Department of Public Health (DPH) license number(s):

	DPH Lic Number center	<i>please mark each box that applies</i>						Meets Acc. Req. <sup>1</sup>	<i>unaccredited facilities only</i>	
		Infant/Toddler		Preschool		School Age			Contracted for in 2008	Accreditation Stage <sup>2</sup>
		No. <sup>3</sup>	CR <sup>4</sup>	No. <sup>3</sup>	CR <sup>4</sup>	No. <sup>3</sup>	CR <sup>4</sup>			
1.	13856 mdd	<u>30</u>	<u>4</u>	<u>80</u>	<u>4</u>			<input type="checkbox"/>		
2.							<input type="checkbox"/>	<input type="checkbox"/>		
3.							<input type="checkbox"/>	<input type="checkbox"/>		
4.							<input type="checkbox"/>	<input type="checkbox"/>		
5.							<input type="checkbox"/>	<input type="checkbox"/>		
6.							<input type="checkbox"/>	<input type="checkbox"/>		
7.							<input type="checkbox"/>	<input type="checkbox"/>		
8.							<input type="checkbox"/>	<input type="checkbox"/>		
9.							<input type="checkbox"/>	<input type="checkbox"/>		
10.							<input type="checkbox"/>	<input type="checkbox"/>		
11.							<input type="checkbox"/>	<input type="checkbox"/>		
12.							<input type="checkbox"/>	<input type="checkbox"/>		

<sup>1</sup> is accredited by the National Association for the Education of Young Children (NAEYC)

<sup>2</sup> has begun Self-Study (S), has filed an application with NAEYC (A), has filed Candidacy materials with NAEYC (C) or Not Applicable (N/A)

<sup>3</sup> No. - number of children

<sup>4</sup> CR - number of classrooms with DSS-supported children

## CHILD DAY CARE CONTRACT APPLICATION/DATA FORM

(PLEASE SIGN AND DATE AS APPROPRIATE – correcting incorrect and adding missing information)

	BUDGET	COLUMN	A (Weekly)	B (Weekly)	C	D
	CATEGORIES OF CARE		MAXIMUM RATE	CONTRACT RATE	UNITS	TOTAL
1	Infant/Toddler (Std) (ft)		444.231	147.40	5	737.00
2	Infant/Toddler (Title 1) (ft)					
3	Infant/Toddler (Accredited) (ft)					
4	Preschool (Std) (ft)		369.692	154.33	35	5401.55
5	Preschool (Title 1) (ft)					
6	Preschool (Accredited) (ft)					
7	Weekly Total					\$6138.55
8	Number of Weeks					X104
9	SUBTOTAL					\$638,409.00
10	Infant/Toddler (Std) (wa)					
11	Infant/Toddler (Title 1) (wa)					
12	Infant/Toddler (Accredited) (wa)					
13	Preschool (Std) (wa)					
14	Preschool (Title 1) (wa)					
15	Preschool (Accredited) (wa)					
16	Weekly Total					\$
17	Number of Weeks					x
18	SUBTOTAL					\$
19	Infant/Toddler (Std) (wa) (ft)					
20	Infant/Toddler (Title 1) (wa) (ft)					
21	Infant/Toddler (Accredited) (wa) (ft)					
22	Preschool (Std) (wa) (ft)					
23	Preschool (Title 1) (wa) (ft)					
24	Preschool (Accredited) (wa) (ft)					
25	Weekly Total					\$
26	Number of Weeks					x
27	SUBTOTAL					\$
28	School Age (Std) (ft)					
29	School Age (Title 1) (ft)					
30	School Age (Accredited) (ft)					
31	Weekly Total					\$
32	Number of Weeks					x
33	SUBTOTAL					\$
34	School Age (Std)					
35	School Age (Title 1)					
36	School Age (Accredited)					
37	Weekly Total					\$
38	Number of Weeks					x
39	SUBTOTAL					\$
40	GRAND TOTAL (lines 9+18+27+33+39) round total to the nearest whole dollar					\$ 638,398.00

**CHILD DAY CARE CONTRACT APPLICATION/DATA FORM**

*(PLEASE SIGN AND DATE AS APPROPRIATE – correcting incorrect and adding missing information)*

***If MDD proposes to provide full-time wraparound infant and toddler care:***

Identify, in the spaces provided below, the weeks, from Sunday through Saturday, not to exceed twenty (20), that such slots shall be provided in calendar 2010:

	Sunday of Week Beginning <i>(month, day and year)</i>	Saturday of Week Ending <i>(month, day and year)</i>	DSS Use Only	
			P	F
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**CHILD DAY CARE CONTRACT APPLICATION/DATA FORM**

*(PLEASE SIGN AND DATE AS APPROPRIATE – correcting incorrect and adding missing information)*

***If MDD proposes to provide full time wraparound preschool care:***

Identify, in the spaces provided below, the weeks, from Sunday through Saturday, not to exceed twenty, that such slots shall be provided in calendar 2010:

	Sunday of Week Beginning <i>(month, day and year)</i>	Saturday of Week Ending <i>(month, day and year)</i>	DSS Use Only	
			P	F
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**CHILD DAY CARE CONTRACT APPLICATION/DATA FORM**

*(PLEASE SIGN AND DATE AS APPROPRIATE – correcting incorrect and adding missing information)*

*If MDD proposes to provide full time school age child care:*

Identify, in the spaces provided below, the weeks, from Sunday through Saturday that said full time slots shall be provided in calendar 2010:

	Sunday of Week Beginning <i>(month, day and year)</i>	Saturday of Week Ending <i>(month, day and year)</i>	DSS Use Only	
			P	F
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

*If a contract is offered and one party be required to give notice to another, notices to MDD shall be addressed as follows:*

Mansfield Discovery Depot, Inc.  
50 Depot Road  
Storrs CT 06268-5106  
ATTN: Mary Jane Newman, Early Care and Education Director

**CHILD DAY CARE CONTRACT APPLICATION/DATA FORM**

*(PLEASE SIGN AND DATE AS APPROPRIATE – correcting incorrect and adding missing information)*

***If MDD will provide child care at facilities licensed to it by the state DPH:***

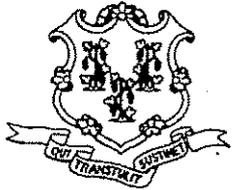
Please identify, in the spaces provided below, the days, including state holidays, that the program will not be open to provide child care services to children and families beginning with January 1, 2009.

	DATE		DATE
1	January 1, 2010	26	
2	January 18, 2010	27	
3	February 15, 2010	28	
4	April 2, 2010	29	
5	May 31, 2010	30	
6	July 5, 2010	31	
7	August 23, 2010	32	
8	August 24, 2010	33	
9	August 25, 2010	34	
10	August 26, 2010	35	
11	August 27, 2010	36	
12	September 6, 2010	37	
13	October 11, 2010	38	
14	November 11, 2010	39	
15	November 25, 2010	40	
16	November 26, 2010	41	
17	December 24, 2010	42	
18	December 27, 2010	43	
19	December 28, 2010	44	
20	December 29, 2010	45	
21	December 30, 2010	46	
22	December 31, 2010	47	
23		48	
24		49	
25		50	

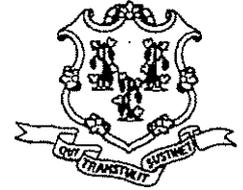
**CHILD DAY CARE CONTRACT APPLICATION/DATA FORM – PRESCHOOL STAFF QUALIFICATIONS** *(copy as needed for additional entries)*

	FACILITY LICENSE #	CLASSROOM NAME OR #	REGISTRY ID # <sup>1</sup> AND NAME OF REGULAR COVERAGE PERSON	HOURS <i>from - to</i>	REGISTRY ID # <sup>1</sup> AND NAME OF RELIEF COVERAGE PERSON	HOURS <i>from -to</i>
1	13856	Yellow	100000990 Jenn Yorke	7:30- 2:30		
2	13856	Yellow	100000812 Kelley Roberts	8:30-5		
3	13856	Blue	100000984 Tera Carpenter	8:30-5		
4	13856	Blue	100000995 Melissa McManus	8:30-5		
5	13856	Teal	100000989 Jennifer Gonzales	8:30-5		
6	13856	Teal	100000994 Lucretia	9:30-5		
7	13856	Green	100000803 Anne Tucker	7:30-3		
8	13856	Green	100000804 Melissa Bordonaro	3-5		
9	13856	Green	100000811 Deb Leichner	7:30-3		
10	13856	Full time floater	1000006404 Peter Eggen	9:30-5	* as needed for classroom coverage	
11	13856	Assistant Director	100000992 Virginia Malek	7-2	* as needed for classroom coverage	
12	13856	Director	100000802 Mary Jane Newman	9-5	* as needed for classroom coverage	

<sup>1</sup> if the CT Charts-A-Course Professional Registry Identification Number is unknown, please provide the individual's first and last names and Social Security Number



# State of Connecticut



## Department of Public Health

In Accordance with Connecticut General Statutes 19a-77 to 19a-87 inclusive,  
the Department of Public Health issues this license, which is non-transferable, to:

**MANSFIELD DISCOVERY DEPOT, INC.**  
**50 DEPOT ROAD**  
**MANSFIELD, CT 06268**

to operate a

**CHILD DAY CARE CENTER**

at

**MANSFIELD DISCOVERY DEPOT**  
**50 DEPOT ROAD**  
**MANSFIELD, CT 06268**

License Number: 13856

Expiration Date: 05/28/2010

Approved for the Following Services:

\*Children Under 3 \*Preschool \*Kindergarten \*

Maximum Children at One Time: 116

Children Under 3 Years of Age : 40

410 Capitol Avenue, P.O. Box 340308, Hartford, CT 06134-0308  
Telephone: 1-800-282-6063

*J Robert Galvin M.D., M.P.H.*  
J. Robert Galvin, M.D., M.P.H., Commissioner

# National Association for the Education of Young Children

Having demonstrated substantial compliance  
with nationally recognized Criteria for high-quality  
early childhood programs

*Program ID: 291071*

*Mansfield Discovery Depot  
50 Depot Road  
Storrs, CT 06268*

is hereby awarded

## Accreditation

by the National Academy of Early Childhood Programs  
*A division of the National Association for the Education of Young Children*  
1509 16th Street, N.W., Washington, DC 20036-1426 202-232-8777 800-424-2460



**PAGE  
BREAK**



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *Matt H*  
**CC:** Maria Capriola, Assistant to the Town Manager; Sergeant James Kodzis,  
Resident State Trooper Supervisor  
**Date:** November 23, 2009  
**Re:** FY 2010 Comprehensive DUI Enforcement Program

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**Subject Matter/Background**

Attached please find an application to the Connecticut Department of Transportation, Division of Highway Safety for \$24,800 to be dedicated to police overtime for D.U.I. and related motor vehicle enforcement. The grant would be used to fund a minimum of one D.U.I. enforcement spot check and a number of D.U.I. enforcement patrols. Under the grant the state would pay 75 percent (\$18,600) and the Town would be responsible for the remaining 25 percent (\$6,200). The Town would fund its \$6,200 share from the general fund budget for patrol services.

**Recommendation**

Staff recommends that the Council authorize staff to submit the application as presented. The grant would support a number of patrols dedicated to discouraging drunk driving and related motor vehicle offenses, which is an important goal for our community.

If the Town Council supports this recommendation, the following motion is in order:

*Move, effective November 23, 2009, to authorize the Town Manager, Matthew W. Hart, to submit a grant application to the Connecticut Department of Transportation, Division of Highway Safety, for \$24,800 to be dedicated to police overtime for D.U.I. and related motor vehicle enforcement, and to process any related grant paperwork.*

**Attachments**

1) FY 2010 Comprehensive DUI Enforcement Program



## TOWN OF MANSFIELD RESIDENT TROOPER

*Resident State Trooper's Office  
4 South Eagleville Road  
Mansfield, CT 06268  
(860) 429-6024 Telephone  
(860) 429-4090 Facsimile*

MEMORANDUM  
10/16/09

TO: Matthew W. Hart  
FROM: Jim Kodzis  
**RE: 2010 DUI Grant Application**

Attached please find the 2010 DUI Grant Application. A preliminary review by the Department of Transportation has already taken place and it is now ready for your review. If you have any questions, please let me know.

*(Handwritten initials)*

<b>STATE OF CONNECTICUT</b> <b>DEPARTMENT OF TRANSPORTATION</b> <b>TRANSPORTATION SAFETY SECTION</b>	<i>SHADED AREA FOR TSS USE ONLY</i>		
	Project No:	<input type="checkbox"/> Project Initiation	<input type="checkbox"/> Project Cancellation
	Program Area:	<input type="checkbox"/> Project Revision	<input type="checkbox"/> Project Continuation
	Program Description: <b>Alcohol Enforcement</b>	Date Approved:	
<b>HIGHWAY SAFETY PROJECT APPLICATION</b>			
ACCEPTANCE – IT IS UNDERSTOOD AND AGREED BY THE UNDERSIGNED THAT FUNDS RECEIVED AS A RESULT OF THIS APPLICATION IS SUBJECT TO THE REGULATIONS GOVERNING HIGHWAY SAFETY PROJECTS. THIS AGREEMENT MAY BE TERMINATED BY EITHER PARTY IN ACCORDANCE WITH TRANSPORTATION SAFETY SECTION POLICY. COPY OF POLICY OBTAINED UPON REQUEST.			
PROJECT TITLE: <b>FY 2010 Comprehensive DUI Enforcement Program</b>			
GOVERNMENTAL UNIT: Town of Mansfield		ADDRESS OF GOVERNMENTAL UNIT: 4 South Eagleville Rd, Mansfield, CT 06268	
APPLICANT: Mansfield Resident Trooper's Office		ADDRESS OF APPLICANT: 4 South Eagleville Rd, Mansfield, CT 06268	
FEDERAL IDENTIFICATION NUMBER (FEIN): 06-6002032		ANTICIPATED PROJECT STARTUP DATE: 11/19/09	
<i>APPROVED PROJECT PERIOD (mo/date/yr) FOR TSS USE ONLY</i>			
FROM:		THROUGH: September 12, 2010	
PROJECT DIRECTOR:  James F Kodzis	TITLE: Resident Trooper Sergeant	TELEPHONE NUMBER: 860-429-6024	FAX NUMBER: 860-429-4090
SIGNATURE:	ADDRESS & ZIP CODE: 4 South Eagleville Rd, Mansfield, CT 06268	E-MAIL ADDRESS: kodzisjf@mansfieldct.org	
FINANCIAL OFFICER: Cherie Trahan	TITLE: Director of Finance	TELEPHONE NUMBER: 860-429-3344	FAX NUMBER: 860-429-6863
SIGNATURE:	ADDRESS & ZIP CODE: 4 South Eagleville Rd, Mansfield, CT 06268	E-MAIL ADDRESS: trahanca@mansfieldct.org	
AUTHORIZING OFFICIAL: Matthew Hart	TITLE: Town Manager	TELEPHONE NUMBER: 860-429-3336	FAX NUMBER: 860-429-6863
SIGNATURE:	ADDRESS & ZIP CODE: 4 South Eagleville Rd, Mansfield, CT 06268	E-MAIL ADDRESS: hartmw@mansfieldct.org	
<b>APPROVAL – FOR TSS USE ONLY</b>			
FISCAL REVIEW COMPLETED BY:	PROJECT MANAGER REVIEW COMPLETED BY:	DATE:	
DATE:	PROGRAM COORDINATOR REVIEW COMPLETED BY:	DATE:	
THIS ACTION:	GOVERNOR'S HIGHWAY SAFETY REPRESENTATIVE:		
PREVIOUS ACTION:	SIGNATURE:		
TOTAL OBLIGATED:	DATE:		DATE:

<b>PROJECT TITLE</b>	<b>APPLICANT</b>
FY 2010 Comprehensive DUI Enforcement Program	Town of Mansfield

**STATEMENT OF THE PROBLEM AND BACKGROUND INFORMATION**

The percentage of alcohol related fatalities in Connecticut during 2007 (46%) was slightly higher than the national average of 41% and slightly above the 41% in the other New England States. Of the Connecticut fatal crashes, 39% were estimated to have been "high" Blood Alcohol Concentration (BAC) crashes - (BAC 0.08). The national estimate for "high" BAC crashes was 35% and was 38% in the other New England states.

Crashes involving At-Fault Drivers who had been drinking (BAC under 0.10) has decreased from 304 in 2005 to 427 in 2007 and crashes involving At-Fault Drivers who were drinking (BAC over 0.10) has increased at 1,501 in 2005 and 1,941 in 2007.

The number of statewide DUI arrests has decreased from 11,997 in 2006 to 11,704 in 2007.

59% of DUI crashes occur during the weekend days of Friday through Sunday.

68% of DUI crashes occur during the night-time hours of 8 PM through 6 AM.

The average BAC of those arrested for DUI increased slightly from 0.162 in 2006 to 0.168 in 2007.

**NOTE: For DUI Patrol activities, the number of enforcement officers allowed per vehicle at any one time is one per vehicle, however, core enforcement hours may be split by more than one officer. All officers who will be assigned to DUI activities have to be updated in the most current versions of Standardized Field Sobriety Testing (SFST).**

**NOTE: The operation of this selective enforcement program shall be above and beyond the normal/special patrol activities scheduled during the program parameters.**

**OBJECTIVES**

To reduce the number of impaired driving injuries and fatalities through increased high-visibility DUI enforcement. To communicate to the public, through media venues, the increased level of DUI enforcement, so that drivers will perceive that the chance of being caught operating under the influence is too high a risk, therefore deterring that behavior.

**ACTIVITIES AND PROCEDURES**

This program is being offered on an expanded year-round basis and is in line with the goals and objectives as highlighted in the Connecticut Highway Safety Plan for FY 2010. The funding will be used to address various circumstances in which increased drinking and driving within the municipality is expected to take place. In the course of discussions with police agencies, it is evident that the incidence of impaired driving increases at certain times of the year other than holiday periods; for example, shoreline communities during the summer months have increases in population. Events such as summer festivals, country fairs, music concerts, sporting events, etc, all represent a potential for a higher incidence of impaired driving.

Enforcement techniques to be employed include extra DUI patrol activities, and may include field sobriety checkpoints. A checkpoint is defined as, an operation not to exceed eight officers, including a supervisor, conducted at a fixed location, that lasts no more than eight hours where operators are stopped and interviewed to determine if the operator is impaired. Roaming or saturation patrols will not be conducted or reported as checkpoints.

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	Town of Mansfield

**STATEMENT OF THE PROBLEM AND BACKGROUND INFORMATION (CONTINUED):**

**( INSERT LOCAL DUI CRASH AND CITATION STATISTICS AND LOCAL PROBLEM ID HERE)  
DATA MUST INCLUDE ALCOHOL-RELATED FATAL AND INJURY CRASH DATA, DUI ARREST DATA  
TIME OF DAY AND DAY OF THE WEEK AND LOCATIONS WHERE THE PROBLEM EXISTS.  
MAKE SURE TO INCLUDE YOUR PERFORMANCE MEASURES, (WHAT IS YOUR BENCHMARK, WHAT  
ARE YOUR GOALS AND HOW WILL YOU MEASURE YOUR SUCCESS).**

In 2005, Mansfield's on sight DUI arrests totaled 47: Monday, Tuesday, Wednesday accounted for 6 arrests, Thursday - 6, Friday - 8, Saturday - 18 and Sunday - 9. Again most of the Sunday arrests occurred shortly after Saturday midnight.

There were 10 DUI injury accidents: Sunday - 1, Monday - 1, Tuesday - 2, Wednesday - 2, Thursday - 1, Friday - 3, and Saturday - 0.

There were 15 DUI non-injury accidents: Sunday - 3, Monday - 1, Tuesday - 0, Wednesday - 1, Thursday - 2, Friday - 2, and Saturday - 6.

There were two (2) fatal DUI accidents. One occurred on a Monday and the other on a Saturday.

In 2006, Mansfield's on sight DUI arrests totaled 66: Monday, Tuesday, Wednesday accounted for 4 arrests, Thursday - 11, Friday - 23, Saturday - 18, and Sunday - 10.

There were 5 DUI injury accidents: Sunday - 1, Thursday - 2, and Saturday - 2.

There were 8 DUI non-injury accidents: Sunday - 2, Monday - 1, Tuesday - 0, Wednesday - 0, Thursday - 2, Friday - 1, and Saturday - 2.

There were no DUI fatal accidents.

In 2007, Mansfield's on sight DUI arrests totaled 45: Monday, Tuesday, Wednesday accounted for 7 arrests, Thursday - 3, Friday - 10, Saturday - 15 and Sunday - 10.

There were 3 DUI injury accidents: Wednesday - 1, Thursday - 1, and Friday - 1.

There were 10 DUI non-injury accidents: Wednesday - 3, Thursday - 3, Friday - 1, and Saturday - 3. Times of DUI incidents (accidents and on sight arrests): Between 1600 hrs and 1900 hrs - 8; Between 1900 hrs and 2200 hrs - 10; Between 2200 hrs and 0100 hrs - 17; Between 0100 hrs and 0500 hrs - 21; Between 0500 - 1600 0 \* 3 incidents showed no time in the readout, so are not included in the time stats. There was one (1) fatal DUI accident on a Monday.

Having the University of Connecticut within The Town of Mansfield has a definite affect on the amount of traffic, the amount of traffic accidents and, especially on weekends, DUI arrests and accidents. Regular patrols are busy responding to calls, leaving little time for DUI Enforcement. Often, there are only one or two units assigned to patrol on evenings.



<b>PROJECT TITLE</b>	<b>APPLICANT</b>
FY 2010 Comprehensive DUI Enforcement Program	Town of Mansfield

**ACTIVITIES AND PROCEDURES**

DUI selective enforcement will be conducted during the Thanksgiving/Christmas/New Year's holiday, Memorial Day/July 4th holiday and Labor Day holiday high travel periods per the following schedule. Enforcement techniques to be employed include extra DUI saturation patrols, (including DUI checkpoints), on those days that the police agency determines to hold the highest impact for traffic volume and potential contact with the motoring public as it related to their community. Funding consideration will be predicated upon several factors including holiday period participation, the municipalities DUI statistics, participation in Click It or Ticket WAVE activities and participation in the Law Enforcement Challenge.

**NOTE:** For DUI Patrol activities, the number of enforcement officers allowed per vehicle at any one time is one per vehicle, however, daily shifts may be split by more than one officer. Agencies working under these DUI enforcement activities will required to develop and implement a training schedule for traffic personnel to be trained in the most current methods of Standardized Field Sobriety Testing.

**NOTE:** The operation of this selective enforcement program shall be above and beyond the normal/special patrol activities scheduled for the days and times listed below. No shifts in excess of 8 hours

**Thanksgiving/Christmas/New Years Enforcement Period**

Defined Program Parameters		Planned Project Operations ( fill in below )	
<b>Dates/Times</b>	Nov. 19 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Nov. 20 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Nov. 21 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Nov. 22 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Nov. 23 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Nov. 24 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Nov. 25 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Nov. 26 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Nov. 27 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Nov. 28 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Nov. 29 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Dec. 03 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Dec. 04 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Dec. 05 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Dec. 10 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Dec. 11 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Dec. 12 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Dec. 17 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Dec. 18 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Dec. 19 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Dec. 20 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Dec. 21 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Dec. 22 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Dec. 23 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Dec. 24 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Dec. 25 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Dec. 26 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Dec. 27 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Dec. 28 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Dec. 29 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Dec. 30 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Dec. 31 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am
	Jan. 01 > 05:00 PM - 04:00 AM	7:00	pm through 3:00 am

<b>PROJECT TITLE</b>	<b>APPLICANT</b>
FY 2010 Comprehensive DUI Enforcement Program	Town of Mansfield

**ACTIVITIES AND PROCEDURES (CONTINUED)**

**NOTE:** The operation of this selective enforcement program shall be above and beyond the normal/special patrol activities scheduled for the days and times listed below. No shifts in excess of 8 hours.

**Memorial Day/July 4th/Labor Day Enforcement Period**

**Defined Program Parameters**

**Planned Project Operations**

( fill in below )

Dates/Times			
May 20 > 05:00 PM - 04:00 AM	7:00	pm through	3:00 am
May 21 > 05:00 PM - 04:00 AM	7:00	pm through	3:00 am
May 22 > 05:00 PM - 04:00 AM	7:00	pm through	3:00 am
May 23 > 05:00 PM - 04:00 AM	7:00	pm through	3:00 am
May 24 > 05:00 PM - 04:00 AM	7:00	pm through	3:00 am
July 1 > 05:00 PM - 04:00 AM	7:00	pm through	3:00 am
July 2 > 05:00 PM - 04:00 AM	7:00	pm through	3:00 am
July 3 > 05:00 PM - 04:00 AM	7:00	pm through	3:00 am
July 4 > 05:00 PM - 04:00 AM	7:00	pm through	3:00 am
Aug. 19 > 05:00 PM - 04:00 AM	7:00	pm through	3:00 am
Aug. 20 > 05:00 PM - 04:00 AM	7:00	pm through	3:00 am
Aug. 21 > 05:00 PM - 04:00 AM	7:00	pm through	3:00 am
Sept. 2 > 05:00 PM - 04:00 AM	7:00	pm through	3:00 am
Sept. 3 > 05:00 PM - 04:00 AM	7:00	pm through	3:00 am
Sept. 4 > 05:00 PM - 04:00 AM	7:00	pm through	3:00 am
Sept. 5 > 05:00 PM - 04:00 AM	7:00	pm through	3:00 am
Sept. 6 > 05:00 PM - 04:00 AM	7:00	pm through	3:00 am

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	Town of Mansfield

Hours of operation **MUST** fall within the defined program parameters.  
Adjustments may be made based on unique local circumstances.  
**CORE ENFORCEMENT HOURS 17:00-4:00--NO SHIFTS TO EXCEED 8 HOURS**  
Primary enforcement locations are as follows:

1. Route 195

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2. Route 195

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3. Route 32

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4. Route 275

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This operational plan will be supported through statewide and regional/local media coverage.

**PROJECT COST WORK SHEET**

**OVERTIME WAGES:** ( Only one officer allowed per vehicle at any one time. )

**THANKSGIVING/CHRISTMAS/NEW YEARS FY 2009 HOLIDAY DATES**

Date: **November 19, 2009**

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: **November 20, 2009**

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: **November 21, 2009**

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: **November 22, 2009**

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: **November 23, 2009**

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Total \$2000

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	Town of Mansfield

**PROJECT COST WORK SHEET**

*Only one Officer allowed per Vehicle at any one time*

*Defined Program Parameters*

**Core Enforcement Hours: 17:00 - 04:00**

**NO SHIFT TO EXCEED 8 HOURS  
PER ENFORCEMENT PERIOD**

Date: November 24, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: November 25, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: November 26, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: November 27, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: November 28, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: November 29, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: December 3, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: \_\_\_\_\_

Enforcement Officer # 1: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 # 2: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total \$2800

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	Town of Mansfield

**PROJECT COST WORK SHEET**

*Only one Officer allowed per Vehicle at any one time*

<p><i>Defined Program Parameters</i></p> <p><b>Core Enforcement Hours: 17:00 - 04:00</b></p> <p><b>NO SHIFT TO EXCEED 8 HOURS</b></p> <p><b>PER ENFORCEMENT PERIOD</b></p>
--

Date: December 4, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: December 5, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: December 10, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: December 11, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: December 22, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: December 17, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: December 18, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: December 19, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Total \$3200

<b>PROJECT TITLE</b>	<b>APPLICANT</b>
FY 2010 Comprehensive DUI Enforcement Program	Town of Mansfield

**PROJECT COST WORK SHEET**

*Only one Officer allowed per Vehicle at any one time*

*Defined Program Parameters*

**Core Enforcement Hours: 17:00 - 04:00**

**NO SHIFT TO EXCEED 8 HOURS**

**PER ENFORCEMENT PERIOD**

Date: December 20, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: December 21, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: December 22, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: December 23, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: December 24, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: December 25, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: December 26, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: December 27, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: December 28, 2009

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Total \$3600

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	Town of Mansfield

**PROJECT COST WORK SHEET**

*Only one Officer allowed per Vehicle at any one time*

*Defined Program Parameters*

**Core Enforcement Hours: 17:00 - 04:00**

**NO SHIFT TO EXCEED 8 HOURS  
PER ENFORCEMENT PERIOD**

Date: December 29, 2009  
 Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: December 30, 2009  
 Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: December 31, 2009  
 Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: January 1, 2010  
 Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Total \$ 1600

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	Town of Mansfield

**PROJECT COST WORK SHEET**

*Only one Officer allowed per Vehicle at any one time*

*Defined Program Parameters*

**Core Enforcement Hours: 17:00 - 04:00**

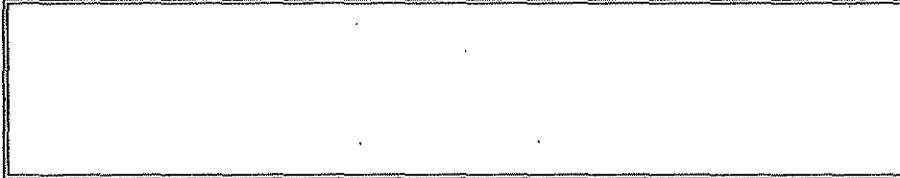
**NO SHIFT TO EXCEED 8 HOURS  
PER ENFORCEMENT PERIOD**

MEMORIAL DAY/JULY 4TH, 2010 HOLIDAY DATES

- Date: May 20, 2010  
 Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400
- Date: May 21, 2010  
 Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400
- Date: May 22, 2010  
 Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400
- Date: May 23, 2010  
 Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400
- Date: May 24, 2010  
 Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400
- Date: July 1, 2010  
 Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400
- Date: July 2, 2010  
 Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400
- Date: July 3, 2010  
 Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400
- Date: July 4, 2010  
 Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Total \$3600

Town of Mansfield



AUGUST/LABOR DAY 2010 HOLIDAY DATES

Date: August 19, 2010

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: August 20, 2010

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: August 21, 2010

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: September 2, 2010

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: September 3, 2010

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: September 4, 2010

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: September 5, 2010

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: September 6, 2010

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Total \$3200



PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program.	Town of Mansfield

*Special Event Enforcement Work Sheet  
(Make extra copies as needed)*

**8 OFFICERS PER EVENT MAXIMUM.  
8 HOUR SHIFTS MAXIMUM.  
SPECIAL EVENT ENFORCEMENT REQUIRES ADDITIONAL WRITTEN JUSTIFICATION  
AND APPROVAL FROM THE PROGRAM COORDINATOR.**

\*\*\* Please describe in detail, the nature of the event, past history, crash data, arrest data, or problems necessitating the additional manpower for alcohol enforcement and any other information necessary to consider for additional enforcement.

Date: 4/22/10

Event: Uconn Spring Weekend

Enforcement Officer # 1:	8	hrs @ \$50.00	= \$400
# 2:	8	hrs @ \$50.00	= \$400
# 3:	8	hrs @ \$50.00	= \$400
# 4:	8	hrs @ \$50.00	= \$400
# 5:	_____	hrs @ \$_____	= \$_____
# 6:	_____	hrs @ \$_____	= \$_____
# 7:	_____	hrs @ \$_____	= \$_____
# 8:	_____	hrs @ \$_____	= \$_____

The large influx of visitors to the UConn area during Spring Weekend (last full weekend in April) and the two or three weekends leading up to Spring Weekend, as well as the large student population that turns out for both sanctioned and unsanctioned events, presents a situation that always has the potential for tragic outcomes, as has happened in the past. Many of the students and visitors consume alcohol and either walk, or drive on the roads in the area. Most available police manpower is utilized for crowd control and criminal investigations, and as such, DUI enforcement would be sporadic, if not for grants that are specific to DUI enforcement. During this 2009 Spring Weekend time period, DUI spot checks and roving patrols accounted for eight (8) DUI arrests.

Approved: Joseph J. Cristall, Jr.

Disapproved: Joseph T. Cristall, Jr.

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program.	Town of Mansfield

*Special Event Enforcement Work Sheet  
(Make extra copies as needed)*

**8 OFFICERS PER EVENT MAXIMUM.  
8 HOUR SHIFTS MAXIMUM.  
SPECIAL EVENT ENFORCEMENT REQUIRES ADDITIONAL WRITTEN JUSTIFICATION  
AND APPROVAL FROM THE PROGRAM COORDINATOR.**

\*\*\* Please describe in detail, the nature of the event, past history, crash data, arrest data, or problems necessitating the additional manpower for alcohol enforcement and any other information necessary to consider for additional enforcement.

Date: 4/23/10

Event: Uconn Spring Weekend

Enforcement Officer # 1:	8	hrs @ \$50.00	= \$400
# 2:	8	hrs @ \$50.00	= \$400
# 3:	8	hrs @ \$50.00	= \$400
# 4:	8	hrs @ \$50.00	= \$400
# 5:		hrs @ \$	= \$
# 6:		hrs @ \$	= \$
# 7:		hrs @ \$	= \$
# 8:		hrs @ \$	= \$

The large influx of visitors to the UConn area during Spring Weekend (last full weekend in April) and the two or three weekends leading up to Spring Weekend, as well as the large student population that turns out for both sanctioned and unsanctioned events, presents a situation that always has the potential for tragic outcomes, as has happened in the past. Many of the students and visitors consume alcohol and either walk, or drive on the roads in the area. Most available police manpower is utilized for crowd control and criminal investigations, and as such, DUI enforcement would be sporadic, if not for grants that are specific to DUI enforcement. During this 2009 Spring Weekend time period, DUI spot checks and roving patrols accounted for eight (8) DUI arrests.

Approved: Joseph T. Cristalli, Jr.

Disapproved: Joseph T. Cristalli, Jr.

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program.	Town of Mansfield

*Special Event Enforcement Work Sheet  
(Make extra copies as needed)*

**8 OFFICERS PER EVENT MAXIMUM.  
8 HOUR SHIFTS MAXIMUM.  
SPECIAL EVENT ENFORCEMENT REQUIRES ADDITIONAL WRITTEN JUSTIFICATION  
AND APPROVAL FROM THE PROGRAM COORDINATOR.**

\*\*\* Please describe in detail, the nature of the event, past history, crash data, arrest data, or problems necessitating the additional manpower for alcohol enforcement and any other information necessary to consider for additional enforcement.

Date: 4/24/10 Event: Uconn Spring Weekend

Enforcement Officer # 1:	<u>8</u>	hrs @	<u>\$50.00</u>	=	<u>\$400</u>
# 2:	<u>8</u>	hrs @	<u>\$50.00</u>	=	<u>\$400</u>
# 3:	<u>8</u>	hrs @	<u>\$50.00</u>	=	<u>\$400</u>
# 4:	<u>8</u>	hrs @	<u>\$50.00</u>	=	<u>\$400</u>
# 5:	_____	hrs @	\$ _____	=	\$ _____
# 6:	_____	hrs @	\$ _____	=	\$ _____
# 7:	_____	hrs @	\$ _____	=	\$ _____
# 8:	_____	hrs @	\$ _____	=	\$ _____

The large influx of visitors to the UConn area during Spring Weekend (last full weekend in April) and the two or three weekends leading up to Spring Weekend, as well as the large student population that turns out for both sanctioned and unsanctioned events, presents a situation that always has the potential for tragic outcomes, as has happened in the past. Many of the students and visitors consume alcohol and either walk, or drive on the roads in the area. Most available police manpower is utilized for crowd control and criminal investigations, and as such, DUI enforcement would be sporadic, if not for grants that are specific to DUI enforcement. During this 2009 Spring Weekend time period, DUI spot checks and roving patrols accounted for eight (8) DUI arrests.

Approved: Joseph T. Crisalli, Jr. Disapproved: Joseph T. Crisalli, Jr.

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	Town of Mansfield

**Sobriety Check Point Work Sheet**  
(Make extra copies as needed)

**8 OFFICERS PER CHECKPOINT MAXIMUM.  
8 HOUR SHIFTS MAXIMUM**

**Core Enforcement Hours: 17:00 - 04:00**

Date: \_\_\_\_\_

- Enforcement Officer # 1: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- # 2: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- # 3: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- # 4: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- # 5: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- # 6: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- # 7: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- # 8: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Date: \_\_\_\_\_

- Enforcement Officer # 1: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- # 2: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- # 3: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- # 4: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- # 5: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- # 6: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- # 7: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- # 8: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Date: \_\_\_\_\_

- Enforcement Officer # 1: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- # 2: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- # 3: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- # 4: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- # 5: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- # 6: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- # 7: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- # 8: \_\_\_\_\_ hrs @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	Town of Mansfield

**PROJECT COST WORK SHEET**  
*(Make extra copies as needed)*

*Only one Officer allowed per Vehicle at any one time*

**Defined Program Parameters**

**Core Enforcement Hours: 17:00 - 04:00**  
**NO SHIFT TO EXCEED 8 HOURS**  
**PER ENFORCEMENT PERIOD**

**EXPANDED DUI ENFORCEMENT TO BE CONDUCTED**  
**DURING THE CORE DAYS OF**  
**THURSDAY 17:00 - SUNDAY 04:00 ONLY.**

*Please include any specific dates where specialized town-wide events are planned necessitating additional DUI patrols over and above the designated core hours. Also include any specific dates where based on past history, additional alcohol enforcement is needed.*

**EXPANDED DUI ENFORCEMENT DATES**

Date: 4/22/10 Event: Uconn Spring Weekend

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: 4/22/10 Event: Uconn Spring Weekend

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: 4/22/10 Event: Uconn Spring Weekend

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: 4/22/10 Event: Uconn Spring Weekend

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	Town of Mansfield

**PROJECT COST WORK SHEET**  
*(Make extra copies as needed)*

*Only one Officer allowed per Vehicle at any one time*

*Defined Program Parameters*

**Core Enforcement Hours: 17:00 - 04:00**  
**NO SHIFT TO EXCEED 8 HOURS**  
**PER ENFORCEMENT PERIOD**

**EXPANDED DUI ENFORCEMENT TO BE CONDUCTED**  
**DURING THE CORE DAYS OF**  
**THURSDAY 17:00 - SUNDAY 04:00 ONLY.**

*Please include any specific dates where specialized town-wide events are planned necessitating additional DUI patrols over and above the designated core hours. Also include any specific dates where based on past history, additional alcohol enforcement is needed.*

**EXPANDED DUI ENFORCEMENT DATES**

Date: 4/23/10 Event: Uconn Spring Weekend

Enforcement Officer # 1: 8 hrs @ \$ 50.00 = \$ 400

Date: 4/23/10 Event: Uconn Spring Weekend

Enforcement Officer # 1: 8 hrs @ \$ 50.00 = \$ 400

Date: 4/23/10 Event: Uconn Spring Weekend

Enforcement Officer # 1: 8 hrs @ \$ 50.00 = \$ 400

Date: 4/23/10 Event: Uconn Spring Weekend

Enforcement Officer # 1: 8 hrs @ \$ 50.00 = \$ 400

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	Town of Mansfield

**PROJECT COST WORK SHEET**  
*(Make extra copies as needed)*

*Only one Officer allowed per Vehicle at any one time*

*Defined Program Parameters*

**Core Enforcement Hours: 17:00 - 04:00**  
**NO SHIFT TO EXCEED 8 HOURS**  
**PER ENFORCEMENT PERIOD**

**EXPANDED DUI ENFORCEMENT TO BE CONDUCTED**  
**DURING THE CORE DAYS OF**  
**THURSDAY 17:00 - SUNDAY 04:00 ONLY.**

*Please include any specific dates where specialized town-wide events are planned necessitating additional DUI patrols over and above the designated core hours. Also include any specific dates where based on past history, additional alcohol enforcement is needed.*

**EXPANDED DUI ENFORCEMENT DATES**

Date: 4/24/10 Event: Uconn Spring Weekend

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: 4/24/10 Event: Uconn Spring Weekend

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: 4/24/10 Event: Uconn Spring Weekend

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

Date: 4/24/10 Event: Uconn Spring Weekend

Enforcement Officer # 1: 8 hrs @ \$50.00 = \$400

PROJECT TITLE	APPLICANT
FY 2010 Comprehensive DUI Enforcement Program	Town of Mansfield

**BUDGET DETAIL**

**PLEASE COMPLETE PROJECT WORKSHEET(S) PRIOR TO COMPLETING THIS PAGE.**

<b>(A) PERSONAL SERVICES</b>		24,800
Total Estimated Wages (Sum of all worksheets)	<b>( 1 )</b>	\$ _____
Overtime Fringe Benefit Rate @ _____ % Multiply this rate (if applicable) times the Total Estimated Wages	<b>( 2 )</b>	\$ 24,800
Add Total Estimated Wages and Fringe Benefit Costs for <b>Grand Total Amount</b>	<b>( 3 )</b>	\$ 24,800
Please round up the Grand Total Amount to the next highest \$100.00 (i.e. \$1,852.11 to \$1,900.00)	<b>( 4 )</b>	\$ _____

<b>PROJECT TITLE</b>	<b>APPLICANT</b>
FY 2010 Comprehensive DUI Enforcement Program	Town of Mansfield

City/Town of: \_\_\_\_\_

**FRINGE BENEFIT CERTIFICATION STATEMENT**

I hereby certify that the fringe benefit rate of \_\_\_\_\_% is the rate authorized by the City/Town of: \_\_\_\_\_ for application against all OVERTIME hours worked by the sworn police agency personnel for the following time period: From: \_\_\_\_\_ to \_\_\_\_\_.  
 (Date) (Date)

The category/percentage breakdown of this rate is as follows:

Cost Category	Percentage
1. _____	_____ %
2. _____	_____ %
3. _____	_____ %
4. _____	_____ %
5. _____	_____ %
6. _____	_____ %
7. _____	_____ %
8. _____	_____ %
<b>Total Overtime Fringe Rate</b>	_____ %

I further certify that this statement is correct in all respects and that the fringe benefit rate identified above accurately represents the OVERTIME fringe benefit costs to the municipality for the individuals employed under this project.

**City/Town's Chief Financial Officer**

Name: Cherie Trahan

Title: Director of Finance

Ink Signature: \_\_\_\_\_

<b>PROJECT TITLE</b>	<b>APPLICANT</b>
FY 2010 Comprehensive DUI Enforcement Program	Town of Mansfield

**PROJECT EXPENDITURES --- REIMBURSEMENT REQUIREMENTS**

This is a federally reimbursable program. The cost of all expenses incurred under this project must first be paid for with municipal or state agency funds. The sub-grantee may then apply for reimbursement based on the procedures and policies listed below.

<b>Project Start Date</b> 11/19/09	<b>Billing Period Ending Date</b> January 1, 2010	<b>Reimbursement Deadline</b> February 1, 2010
<b>2nd Billing Period Start Date</b> January 2, 2010	<b>Billing Period Ending Date</b> July 5, 2010	<b>Reimbursement Deadline</b> August 1, 2010
<b>3rd Billing Period Start Date</b> July 6, 2010	<b>Project Ending Date</b> September 12, 2010	<b>Reimbursement Deadline</b> October 12, 2010

- Only expenses contained in the approved Highway Safety Project application may be claimed for reimbursement.
- Expenses **MUST** be incurred within the approved Project Start and Ending Dates. (see above)  
Please verify the Project Start Date and Project Ending Date prior to any project activity.
- **PERSONNEL SALARIES** -- Personnel salary expenditures are authorized as part of this project. Completed and signed "*Highway Safety Program Time Sheet & Activity Reports*" **MUST** accompany these expenditures for reimbursement. Under no circumstances may an employee sign their own time sheet as employee and supervisor - even if they are the ranking officer for that shift. All time sheets must have two separate individual and legible signatures and they must be originals. Photocopies or faxed timesheets are not acceptable forms of reimbursable documentation.
- Under the terms and conditions of this project application, ALL SUPPORTING DOCUMENTATION must be submitted to the Transportation Safety Section no later than thirty (30) days after the billing's ending date. Please verify the Reimbursement Deadline prior to any project activity.
- All claims that are missing required support documentation will be returned to the grantee and will not be processed for reimbursement until all required documentation is submitted and filled out completely and properly.

**FAILURE TO MEET THE REIMBURSEMENT REQUIREMENTS  
SET FORTH MAY RESULT IN YOUR CLAIM BEING DENIED.**

<b>PROJECT TITLE</b>	<b>APPLICANT</b>
FY 2010 Comprehensive DUI Enforcement Program	Town of Mansfield

**BUDGET SUMMARY**

Federal Share	75.00%
State/Local Share	25.00%

**BUDGET SUMMARY SUBMITTAL**

COST CATEGORY	AMOUNT	SOURCE OF FUNDS	
PERSONNEL SERVICES	24,800	FEDERAL FUNDS (75%)	18,600
CONTRACTUAL SERVICES	x	NON-FEDERAL FUNDS (25%)	6,200
OPERATING COSTS	x	<b>TOTAL FUNDS (100%)</b>	<b>\$24,800</b>
EQUIPMENT	x		
INDIRECT COSTS	x		
<b>TOTAL BUDGETED</b>	<b>\$24,800</b>		

**BUDGET SUMMARY APPROVAL (TSS USE ONLY)**

COST CATEGORY	AMOUNT	SOURCE OF FUNDS	
PERSONNEL SERVICES		FEDERAL FUNDS (75%)	
CONTRACTUAL SERVICES		NON-FEDERAL FUNDS (25%)	
OPERATING COSTS		<b>TOTAL FUNDS (100%)</b>	
EQUIPMENT			
INDIRECT COSTS			
<b>TOTAL BUDGETED</b>			

**PAGE  
BREAK**



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MWH*  
**CC:** Maria Capriola, Assistant to Town Manager; Lon Hultgren, Director of Public Works; Virginia Walton, Recycling Coordinator; Leigh Duffy, Sustainability Advisory Committee  
**Date:** November 23, 2009  
**Re:** Community Energy Savings Project – Cooperative Grant Application

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**Subject Matter/Background**

Once of the current grant programs sponsored by the US Department of Energy is the "Department of Energy Competitive Block Grant Program," which is accepting letters of intent by November 19<sup>th</sup> and applications by December 14<sup>th</sup>. We have been contacted by representatives of a consortium that wishes to apply for these funds to assist residents in participating municipalities to learn about and to implement energy efficiency and conservation measures. The attached November 2009 "Status Update" describes the proposed project. Mansfield would join Windham in a small "cluster" of participating Towns in this area.

**Financial Impact**

No matching funds are required for this grant. However, staff would need to devote some time to assist the project team in presenting and tailoring these programs for Mansfield residents.

**Legal Review**

Legal review is not necessary at this juncture. If the grant application is successful and a contract is involved, our legal counsel will be asked to review the contract/agreement.

**Recommendation**

It is our intent to inform the Council of this opportunity and to allow it to support the grant application as it deems appropriate. Actual approval (or opting out) of the grant agreement would be brought to the Council if and when the grant application is funded.

If the Council supports this recommendation, the following motion is in order:

*Move, to authorize the Town Manager to submit an application in the name and on behalf of the Town of Mansfield to the US Department of Energy for a Department of Energy Competitive Block Grant.*

**Attachments**

- 1) Four page "Status Update" dated November, 2009



## Status Update

November 2009

### Community Energy Savings Project - A Model for Community Engagement and Sustainable Financing

The Connecticut Community Energy Savings Project is a partnership between Clean Water Action, Connecticut Clean Energy Fund, Earth Markets, Efficiency 2.0, Massachusetts Institute of Technology, SmartPower and the Student Conservation Association (Community Partners). The Community Partners bring energy efficiency and renewable energy leadership, policy expertise, and innovation in program design, real world installation capability, and marketing savvy in addressing one of the most challenging areas confronting successful clean energy implementation at the local level.

The goal of the Connecticut Community Energy Savings Project is to engage and empower municipal and community stakeholders to set and then meet specific, measureable goals for increases in energy efficiency and clean energy usage.

The Community Partners bring together the expertise to create a compelling, innovative and engaging way to involve citizens in embracing energy efficiency and conservation measures. The Community Partners campaign consists of a proven mix of elements that remove the information barriers, clearly explain energy efficiency and renewables to a broad range of constituents, all while motivating them to take action in a measurable and verifiable manner.

#### PROGRAM ELEMENTS

The program includes campaign staff (including a locally recruited young adult "green energy corps"), program and marketing support including:

##### Community Engagement – Make Every Citizen Part of the Solution

- **Stakeholder Goal-Setting Process** to convene and engage community-wide stakeholders around specific energy savings goals
- **Powerful, intuitive, web-based energy advisory software** that engage households and the community through behavior change best practices and recommends energy actions just like Weight Watcher's.com offers ways to diet and exercise, or Amazon.com recommends books and products.
- **A proven community-based campaign** that motivates consumers to build awareness and drive traffic to the web site. This approach engages local non-profit organizations, faith-based organizations, schools, colleges, utilities and state agencies to support the campaign.
- **An aggressive, highly targeted viral marketing campaign** that leverages social networks such as Facebook, MySpace, and Twitter to drive traffic to the web site and further engage local communities. The viral marketing campaign will also use creative video and content to further drive interest and participation via You Tube and other channels.
- **Incentives, friendly competitions, challenges and rewards** for communities that achieve outstanding success in meeting energy efficiency milestones.

### **Community-Based Installation Programs – Achieve Measurable Results through Action**

- **Community Energy Savings Lighting Program** run by the “clean energy corps” that includes education on energy efficient bulb types and placement, how to maximize savings, and proper recycling. This strategy will be used to recruit households into the overall program.
- **Coordination with other community and state programs** such as the Home Energy Solutions, CTCleanEnergyOptions program, the Weatherization Assistance Program, or the new solar thermal water heating program, among others.
- **Low-income insulation program** where clients are identified as part of the larger campaign to take advantage of Weatherization services offered through the local Community Action Agency.
- **Energy efficiency financing** for deeper measures for non-low-income homes (still under development, ideally will include a loan fund for property owners to undertake approved energy efficiency measures).
- **Academic evaluation** where feedback devices are installed in a select number of homes and MIT conducts ongoing evaluation on the entire program to understand the impact of various marketing strategies and technology interventions on household energy reductions.

### **Community Rewards – Communities Earn Awards for Achieving Milestones**

- **Community Incentive Fund** that is seeded and self-sustaining with revenue from the sale of energy efficiency credits from aggregated energy savings of community-wide lighting installations.

### **PROJECT OUTCOMES**

The project will be measured by numerous outcomes, including:

- Households served, by program element – including referrals to CEEF, CCEF, WAP and other programs
- Energy savings – dollars and kWh’s, by program element, by community and for the total program
- CO<sub>2</sub> emissions avoided – by program element, by community and for the total program
- RECs generated
- Community rewards awarded
- Energy savings achieved for the programs dollars invested
- Jobs created

### **PROJECT ROLES**

- Earth Markets – overall program coordination, development of financing program for non-low income measures, coordination of independent measurement & verification for lighting program and environmental markets monetization, coordination of Community Incentive Fund;
- Clean Water Action – municipal/community education and commitment;
- Connecticut Clean Energy Fund – coordination with award-winning Clean Energy Communities Program, CleanEnergyOptions, and the new residential solar thermal hot water heating program;
- Efficiency 2.0 – program website and online platform for personalized energy savings;
- MIT – evaluation on feedback devices and behavior-based strategies, and community “network” effects;
- SmartPower – consumer marketing and messaging; and
- Student Conservation Association – implementation of an on-the-ground clean energy corps for community outreach/education and the lighting program.

## CONNECTICUT COMMUNITY STATUS

We have taken a regionalized approach to the state, developing clusters of communities that will participate, typically anchored on larger cities with surrounding suburbs or smaller communities.

- We have also initially focused on communities that either have a strong municipal commitment to clean energy issues (either through participation in the CCEF Clean Energy Communities Program, the EPA Community Energy Challenge, or one of the national climate campaigns geared at municipalities) and/or an active Clean Energy Task Force or engaged base of community groups.
- New Haven Cluster. The following communities have expressed interest in participating in the project: New Haven, Hamden, Milford, Bethany, and Woodbridge. Additional target communities include Cheshire, Orange, Branford, and Madison.
- Hartford Cluster. Hartford, Glastonbury and Portland have expressed interest in the program. Additional target communities include East Hampton, Wethersfield, West Hartford, Windsor, Manchester, and New Britain.
- Fairfield County Cluster. Wilton, Ridgefield and Westport have expressed interest in the program. Additional target communities include Weston, Stamford, Bridgeport and Fairfield.
- Additional Clusters. We are currently working on additional clusters in the Windham/Mansfield area, and may also look to develop a cluster in the Litchfield County area.

## PROGRAM DESIGN

- Non-Low Income Financing for deeper efficiency measures in homes. We are still trying to develop this piece of the program. This has been a challenge, given the lack of mechanisms available to Connecticut that are developing in other states (including on-the-bill repayment of loans, either through a utility bill or a property tax bill).

## PROJECT FUNDRAISING STATUS

- DOE Competitive Block Grant program – General Innovation Fund of \$64 million, 15-60 awards or \$1 to \$5 million each
  - As currently structured, this will only allow us to focus on Connecticut's smaller communities, the 143 towns with a population under 35,000 that did not receive direct formula Block Grant dollars
  - Funding Opportunity Announcement came out October 19<sup>th</sup>, a letter of intent is due November 19<sup>th</sup> and the grant application is due December 14<sup>th</sup>
- Need to identify other funding options for the larger communities

## Community Energy Savings Project - Community Partners



Clean Water Action (CWA) is a non-profit organization whose 1.2 million members work to empower people to take action to protect America's waters, build healthy communities and to make democracy work. CWA coordinates the Connecticut Climate Coalition and provides educational workshops for communities across Connecticut on clean energy and energy efficiency.



**CONNECTICUT  
CLEAN ENERGY FUND**

Connecticut Clean Energy Fund (CCEF) promotes, develops, and invests in clean energy sources for the benefit of Connecticut ratepayers. The CCEF was created in 2000 by the Connecticut Legislature. CCEF is administered by Connecticut Innovations, which has a long track record of making successful investments to advance emerging technologies. CCEF alone has funded more than \$100 million in projects, commitments and program allocations statewide.



Earth Markets is a social for-profit venture founded in Connecticut that develops residential energy efficiency and clean energy projects that combine consumer-focused community marketing campaigns with environmental markets and measurement and verification. Earth Markets was featured in a Wall Street Journal article entitled *Credits for Cutbacks* (June 15, 2009).



Efficiency 2.0 is a for-profit venture founded by several students from Yale University that develops and provides premier energy efficiency and social network software for utilities and other organizations that seek to engage residential and small business customers. Efficiency 2.0 was recently featured in a Business Week article entitled *Energy-Use Software to Rival Google's?* (July 28, 2009)



**Massachusetts  
Institute of  
Technology**

Massachusetts Institute of Technology (MIT) is an academic research institution that is devoted to the advancement of knowledge and education of students in areas that contribute to or prosper in an environment of science and technology. A Ph.D. candidate from MIT will be responsible for conducting research on the role of feedback devices in changing energy use behavior by households.



SmartPower is the nation's leading non-profit marketing organization dedicated to promoting clean energy and energy efficiency. Founded by forward-thinking private foundations and the Connecticut Clean Energy Fund, SmartPower is known as the 'Got Milk' organization for clean energy and energy efficiency.



Student Conservation Association (SCA) is a non-profit organization focused on building the next generation of conservation leaders to inspire lifelong stewardship of our environment and communities through the engagement of your people in hands-on service to the land. In Connecticut, SCA will launch the Clean Energy Corps to advance residential energy efficiency in communities across the state.

PAGE  
BREAK

**Town of Mansfield  
Personnel Committee  
September 28, 2009  
Audrey Beck Municipal Building, Conference Room C**

Members Present: Deputy Mayor Gregg Haddad, Councilor Chris Paulhus, Councilor Helen Koehn

Staff Present: Maria Capriola, Asst. to Town Manager, Matt Hart, Town Manager

I. CALL TO ORDER

The meeting came to order at 6:37p.m.

II. MINUTES of 9/9/09

Mr. Paulhus made a motion to approve the minutes of 9/9/09 as presented. Paulhus and Haddad voted in favor of the minutes, with Koehn abstaining.

III. COMP TIME PRACTICES

Ms. Koehn requested that comp time practices be moved to agenda item #3 and Committee members supported the request. Ms. Koehn expressed an interest in and made a motion to have outside labor counsel rewrite the personnel rules for nonunion employees. Mr. Paulhus seconded the motion for discussion. Mr. Haddad stated that he envisioned the revision process (to the personnel rules) to include a review (after staff conducts initial draft) conducted by the Town's labor counsel, Shipman and Goodwin, as well as an opportunity for affected employees to comment on the draft revisions. Ms. Koehn stated that she would like to have a labor attorney or firm that does not represent management, but one that represents individuals or labor conduct the review and rewrite of the personnel rules. She also expressed an interest in having outside counsel conduct research regarding best practices in the HR field; the firm could present to the Committee, then to the Council. The Committee agreed to table this item for further discussion at a future meeting.

Upon the request of Mr. Haddad, staff reviewed the proposed adjustment to the annual forfeiture of comp time for salaried employees.

IV. OPEN AND TRANSPARENT GOVERNMENT POLICY

Committee members agreed to discuss the proposed policy at the next meeting of the Personnel Committee and asked staff to comment on the draft.

V. ADJOURNMENT

Committee members asked staff to research the feasibility of switching the next meeting of the Personnel Committee from October 29<sup>th</sup> to October 22<sup>nd</sup>. The meeting concluded at 7:15 p.m.

Respectfully Submitted,  
Maria Capriola  
Assistant to Town Manager

**MANSFIELD DOWNTOWN PARTNERSHIP  
MEMBERSHIP DEVELOPMENT COMMITTEE MEETING  
Mansfield Downtown Partnership Offices  
September 28, 2009  
8 AM**

**MINUTES**

Present: Frank McNabb (Chair), Jim Hintz, Steve Rhodes

Staff: Cynthia van Zelm

**1. Call to Order**

Frank McNabb called the meeting to order at 8:05 am.

**2. Approval of Minutes from May 26, 2009 and September 21, 2009**

Steve Rhodes noted a change in the September 21, 2009 minutes. He said that the University can provide contacts for organizations that print decals but the University does not create them itself. Mr. Rhodes made a motion to approve the September 21, 2009 minutes with the change and the May 26, 2009 minutes. Mr. Hintz seconded the motion. The minutes were approved unanimously.

**3. Follow-up on Outreach Possibilities**

Mr. McNabb suggested that the Committee prioritize its goals from now through December.

He referred to the stickers that appear on the cover of newspapers that may be a good opportunity to solicit membership. He said he spoke to someone at the Reminder where the circulation is 3,500. **Cynthia van Zelm said she would follow-up with Joe Muro who works at the Reminder.**

**Mr. Rhodes said that he reviewed the current membership list and said he would follow-up with some University folks who were not yet members.**

**Mr. Rhodes said he will also talk to School of Liberal Arts and Sciences Dean Jeremy Teitelbaum about updating his staff at a meeting. He will touch base with Ms. van Zelm after the contact is made.**

**The Committee suggested that a short update on "What's Happening with Downtown Storrs Center" be included as a link on the UConn Alumni page and the President's blog. Ms. van Zelm will draft some language and work with Mr. Rhodes and the Town's Information Technology Department to provide the link.**

**Mr. Rhodes will talk to Alumni Association Director Lisa Lewis about providing information on the Partnership at Homecoming which is the week of October 12 (leading to the football game on October 17).**

**Jim Hintz said that he can include similar updates on Storrs Center for the e-mail and newsletters that he sends to off-campus students.**

**Mr. Hintz also suggested a reception with presidents of student organizations to learn more about the Partnership and Storrs Center. Mr. Hintz will work with UConn Student Activities.** Mr. Rhodes thought this might also be a good way to help get consistent UConn volunteers for the Partnership staff for its events. It will be important to find ways to make a meeting like this attractive to students. It will be important to show the renderings and also what other college downtowns have to offer. Mr. Rhodes will work with Mr. Hintz.

Ms. van Zelm said she checked with LeylandAlliance about providing the Storrs Center logo as a decal to current and potential members – to continue to promote the project. Leyland agreed that use of the logo in this manner was fine. **Mr. Rhodes will follow-up with people at UConn who know “decal-makers.”**

The Committee agreed that a membership drive to all the businesses in town should be pursued. Ms. van Zelm noted that there will be a cost to printing brochures, in particular. **She will work with Kathleen Paterson, Special Projects Coordinator, on updating the business list and reviewing a budget for printing the brochure.** The message to businesses is that the new downtown will bring in traffic to town that will benefit them.

**The Committee also suggested that the Partnership have a Facebook account. Ms. van Zelm will look into this with Ms. Paterson and the Town Information Technology Department.**

The Committee also suggested more events to recognize and solicit members. A dance? One cost for members and another cost for non-members? **Ms. van Zelm said she would run this idea by the Advertising and Promotion Committee when it meets on Tuesday. Mr. McNabb will bring a list of events that the Windham Hospital does to update members and solicit members.**

**Mr. Hintz will check on whether membership brochures can be left at the Student Union kiosk near the Information desk.**

**The Committee suggested adding a slogan for discussion at the next meeting.**

#### **4. Membership Renewal Drive**

The Committee reviewed the DRAFT membership renewal letter and suggested some edits. With the advent of the design on Storrs Road, Mr. McNabb and Mr. Rhodes suggested that a schematic of Storrs Road be included as part of the membership packet. **Ms. van Zelm said she will follow-up with Leyland on what can be used (in process).**

**Mr. McNabb said he will follow-up with the Windham Hospital Board and the President of Eastern Connecticut State University re: membership from people at those organizations.**

#### **5. Next Meeting**

Committee members agreed to meet on Tuesday, October 13 at 8 am in the Partnership office.

**6. Adjourn**

The meeting adjourned at 9:15 am.

*Minutes taken by Cynthia van Zelm.*



**MINUTES:**

**MANSFIELD ADVOCATES FOR CHILDREN**  
**Wednesday, October 7, 2009**  
**6:30-8:00 PM**  
**Council Chambers- Town Hall**

**PRESENT:** K. Grunwald (staff), J. Greene, R. Leclerc (staff), J. Higham, D. McLaughlin, V. Fry, Lisa Holle (guest), Terry Berthelot, L. Buczynski, F. Baruzzi (staff), S. Baxter (staff), S. Daley, L. Young, J. Stoughton (staff), J. Goldman, G. Bent, L. Dahn, Jill Coughlan (guest)  
**REGRETS:** C. Guerreri, A. Bladen, A. Bloom, R. Miller, K. Paulhus, MJ Newman

ITEM	DISCUSSION	OUTCOME
Open Meeting and Welcome	<p>-S. Baxter Welcome Judy Stoughton as new Co-Chair with Gloria along with</p> <p>-Welcome new members Gloria Bent, Terry Berthelot, and Vicki Fry, S. Baxter asked members to call the Governor's office to request that she veto a proposed bill that will raise the fees for birth-3 services.</p>	S. Baxter will send out an email with the number to call at the Governor's office.
Actions Needed	<p>-Adopt Minutes of 9/2/09: J. Coughlan requested that minutes be sent out as soon as possible after the meeting as a reminder re: action items.</p> <p>-Adopt new School Readiness Policy on 2<sup>nd</sup> Child in Care: S. Baxter explained that the School Readiness Council (MAC) is required to adopt a policy regarding a second child in care. A draft policy was provided, which has already been in place as a practice for some time. Discussion regarding what the impact of this is on the program, other families, and the Centers. S. Daley suggested that we eliminate paragraph 1 in the policy. Others thought it should be left in as a preamble.</p>	<p>Minutes adopted as written.</p> <p>Policy adopted as written.</p>
For Your Information	<p>-Stone Soup Conference- October 20<sup>th</sup>, 8:30AM-4PM,Cromwell</p> <p>-Candidates Night 10/27/09 Town Hall-</p> <p>-UConn Spouses Network: J. Goldman asked that someone contact the Spouse's Network at UConn to report on MAC.</p>	<p>Contact S. Baxter if you are interested in attending the Stone Soup Conference.</p> <p>Please submit question on EC issues for Candidate's Night</p> <p>L. Holle agreed to attend.</p>

	<p>-Updates re: Know Your Town Fair: J. Stoughton thanked J. Higham for notes from Know Your Towns Fair, and reported that fire laws make it impossible to close off the children's area, as suggested. D. McLaughlin reported on the status of the children's play group that her agency had been operating in collaboration with Mansfield Parks &amp; Recreation. J. Goldman suggested that MAC may want to work with the Community Center Staff to make the space more "child friendly" for the play group. L. Holle raised a question about the use of open space at the Mansfield Downtown.</p> <p>S. Baxter thanked members who were at the MAC table at the Fair.</p>	<p>Will discuss these issues as part of the Community Plan.</p>
New Business	<p>-Discussion of Governance: J. Stoughton brought up the issue of wanting/needing to merge the Discovery Action Plan with Mansfield's Plan for Young Children. The goal was to attempt to develop "action teams" to support the three subject areas identified in the Community Plan: Health, Successful Learners, Connected to the Community. She then went on to explain how these three groups would absorb the functions of the existing committees. Some discussion regarding the change to the term "action teams."</p> <p>-Discussion of MAC By-Laws Revisions: G. Bent reviewed proposed by-laws changes. J. Goldman suggested that beyond parents, we should empower "community members" to move the public will... Suggestion to consistently substitute the term "comprehensive early childhood issues" for "early care and education." Discussion around the new purpose to serve as a conduit for ongoing professional development. It was agreed to change the wording on this and combine it with #8. It was also agreed to change the term "Action Teams" to "Teams." Add the term "Providers" to "Birth to Three." Some discussion about limits on membership from any one organization. New wording was agreed to on membership. J. Stoughton asked that we only focus on the proposed changes for this meeting, and review other sections of the by-laws at a later date.</p> <p>-Prioritize Focus Group area to start on: K. Grunwald presented an overview on the sub-group that did preliminary work on prioritizing which area of the plan we will choose to focus on first for purposes of our grant application. Prioritizing does not mean that we will not focus on other areas, and there are many areas of overlap here. J. Coughlan reported that the Knight Foundation is looking for ways to fund community efforts, and this may be a source of funding. She believes that someone at UConn received one of these grants. J. Goldman feels that we have the most data in the area of Successful Learners, and also have the most likelihood of having an impact and showing progress.</p> <p>Members were asked to consider or decide which committee to join.</p>	<p>Agreed that we will send out the changes to the by-laws that were agreed to at this meeting so that the entire group can review and approve them. Comments should be sent to S. Baxter.</p> <p>We will send out a summary of these three areas to members for review.</p> <p>Consensus for focus is on the issue of Community Connectedness.</p> <p>Indicate interest.</p>
Next Meeting	<p>Meeting adjourned at 8:15 PM. -Next meeting: Wednesday, November 4, 2009- Town Hall, Council Chambers</p> <p>Agenda Items to recommend for next meeting: no discussion.</p>	

Respectfully submitted,

Kevin Grunwald

**APPROVED MINUTES**  
Town of Mansfield  
Communications Advisory Committee  
September 28, 2009  
Audrey Beck Building, Room B

The meeting was called to order by Chairman Leila Fecho at 7:10 p.m. Other members present were Joe Blyskal, Aline Booth, Patrick McGlamery, Richard Pellegrine and staff Jaime Russell.

Richard moved to approve the minutes of September 14 with the following minor corrections:

- I. - second line - delete the "i" at the end of Pellegrine and change it to "e"
- V. A. - second line - add an "s" to the end of "as" (ask)

The motion was seconded and passed unanimously.

There was no public comment.

**Old Business**

Leila will make a request to the Town Council to fill the vacancies of two members who resigned as well as appointing an alternate member.

Jaime distributed copies of the Town Council minutes with the resolutions which will be voted on in November. There was some confusion about the purpose of a public meeting at the end of October. Jaime will get some answers.

Leila reported that we are on the Town Council's agenda for October 13 to present the preliminary report of the survey taken at the Town meeting in May. Some important findings included

- Many were satisfied with the way the Town communicated with them.
- The Chronicle and the Town web sites were the most frequent media utilized.
- Signs were effective in communicating dates, time, and location.
- The majority of those responding were in the 50 - 74 age range.

Members discussed the need to find a way to get younger citizens involved. The preliminary report will include some pie charts to illustrate the data.

The CAC thanked and reviewed the preliminary report drafted by Richard and Patrick. Leila will prepare a final draft for us to review at the next meeting on October 5.

There was no new business nor any new communications.

The meeting adjourned at 9 p.m.  
Aline Booth, Secretary Pro Tem

# MINUTES

## Mansfield Advisory Committee on Persons with Disabilities

Regular Meeting - Tuesday September 22, 2009

2:30 PM - Conference Room B - Audrey P. Beck Building

- I. Recording Attendance:  
Present: K. Grunwald (staff), Fred Goetz, Rebecca Arthur (guest), K.A. Easley (staff), J. Tanner, J. Blanshard, W. Gibbs (Chair).  
Regrets: J. Sidney, C. Colon-Semenza
- II. Approval of Minutes: the Minutes of the June 23, 2009 meeting were approved as written.
- III. New Business
  - a. Accomplishments for FY 2009 and goals for FY 2010: Goals: There was a discussion regarding the accomplishments of this Committee in the past year and goals for the new fiscal year. Suggestions were the following: Continue to provide advocacy and oversight regarding the needs of residents with

disabilities, focusing on access to buildings and services, transportation and overall quality of life.

J. Blanshard suggested doing more publicity for this committee, including contacting T.C. Karmel and the Daily Campus. Also, advocate for improved and new sidewalks (Glen Ridge; path from Juniper Hill to the Senior Center); continue to pursue accessibility of the Post Office buildings and other businesses; increased awareness re: accessible parking issues; refine the mission and purpose of this committee as an asset to the community. Assume responsibility as the ADA Grievance Committee.

Accomplishments: all goals for 2008/09 were achieved, including successfully advocating for automatic doors at TJ Maxx, meeting with Post Office representatives, and Community Center improvements. K. Grunwald will email this document to members for their approval.

b. "Other": ADA Grievance Committee: K. Grunwald will bring a copy of the formal grievance procedure to our next meeting.

c. HDFFS Student: Rebecca Arthur is doing a course project involved with learning about a segment of the community. She is hoping to look at moving initiatives from this group on to campus and getting

students involved in the process. She is looking for recommendations for supports that the university can provide to students. F. Goetz suggested that there could be more studies on traumatic brain injury. W. Gibbs stated that most students with disabilities don't want to belong to a group that identifies them on that basis. Students typically have a case manager who will work with them around their concerns. Overall he explained the role of the Office of Students with disabilities. Rebecca will be attending these meetings and is interested in developing a link with students on campus.

#### IV. Old Business

- a. Accessible Parking Fines/Signs: K. Grunwald reported that the recommendation for the increase in fines for violations is going to the Town Council on Sept. 28. Once this is completed the committee will look at identifying the amount of the fine on the sign. R. Arthur will look into what the fines are on campus.
- b. Publicity efforts: J. Blanshard will pursue publicity initiatives.
- c. "Know Your Towns Fair": K. Grunwald reported that information on the Committee was provided. There was no interest in doing the wheelchair simulation exercise.
- d. Status of other accessibility issues previously identified: no discussion.

#### V. Adjournment: Meeting adjourned at 3:30 PM.

Respectfully submitted,

Kevin Grunwald

**Town of Mansfield**

**Open Space Preservation Committee**

Minutes of the October 20, 2009 meeting

Members present: Steve Lowery (acting chair), Ken Feathers, Quentin Kessel, Vicky Wetherell, Michael Allison, Jennifer Kaufman, Warren Church, Allison Burchell-Robinsin.

1. Meeting called to order at 7:40
2. Minutes of September meeting: no quorum.
3. Opportunity for Public Comment: none present.
4. **Presentation by Warren Church, President, Joshua's Trust.**

Warren brought the committee up-to-date on the Trust's activities and introduced his successor in the spring, Allison Burchell-Robinson.

**5. Old Business: Bond referendum.**

The committee discussed the proposed bond for open acquisition and additional purposes.

**6. New Business**

**Annual Report**

The committee updated the committee's activity list for the town's annual report 08-09.

**New Member**

Michael Allison has joined the committee.

6. Meeting adjourned at 9:15.

Respectfully submitted,

Vicky Wetherell, acting secretary

**HOUSING AUTHORITY OF THE TOWN OF MANSFIELD**  
**REGULAR MEETING MINUTES**  
Housing Authority Office  
September 16, 2009  
8:00 a.m.

Attendance: Mr. Long, Chairperson; Mr. Simonsen, Vice President; Mr. Eddy, Secretary and Treasurer; Ms Hall, Assistant Treasurer; Ms Christison-Lagay Commissioner was excused; and Ms Fields, Executive Director.

The meeting was called to order at 8:10 a.m. by the Chairperson.

**MINUTES**

The Chairperson declared the acceptance of the minutes of the August 20, 2009 Regular Meeting without objection.

**COMMUNICATIONS**

None

**REPORTS OF THE DIRECTOR**

**Bills**

A motion was made by Ms Hall and seconded by Mr. Eddy to accept the August 2009 Bills. Motion approved unanimously.

**Financial Reports –A (General)**

A motion was made by Ms Christison-Lagay and seconded by Mr. Simonsen to accept the July 2009 Financial Reports. Motion approved unanimously.

**Financial Report-B (Section 8 Statistical Report)**

A motion was made by Mr. Simonsen and seconded by Ms Christison-Lagay to accept the July 2009 Section 8 Statistical Report. Motion approved unanimously.

**REPORT FROM TENANT REPRESENTATIVE**

None

**COMMITTEE REPORTS**

**Finance Committee**

The Finance Committee reviewed budgets and asked Ms Fields to make some changes to be presented at the Board Meeting. Those changes are shown in the budgets to be discussed.

The Finance Committee recommends that in conjunction with the budgets, the Section 8 program will make a determined effort to lease up as many prospective participants as possible to increase the administrative fees at the expense of HAP reserves. In response to this recommendation, the next 63 waiting list participants have been selected from the waiting list have begun the process to lease up.

## **UNFINISHED BUSINESS**

### **Holinko Estate Site Work**

The site work plans and specifications have been placed for bid with three contractors. Ms Fields has received two bids and waiting for the third. Ms Fields will review the bids with Lenard Engineering once all three have been received.

## **NEW BUSINESS**

### **Expiration of Commissioner Term**

Mr. Simonsen's term expires October 31, 2009. The Board expressed a desire to have Mr. Simonsen serve another term and Mr. Simonsen agreed to serve if appointed. A letter will be written by Mr. Long to the Committee on Committees requesting that Mr. Simonsen be appointed for another term.

### **2010 Budgets and Salary Adjustments**

Ms Fields presented 2010 budgets to the Board for review and approval. After lengthy discussion, a resolution to increase rents at Holinko Estates, effective May 1, 2010, and at Wrights Village, effective January 1, 2010, was passed. Additional adjustments will be made in the budget and presented for approval at the Regular Meeting in October.

## **RESOLUTION**

Whereas, it is necessary that the Housing Authority of the Town of Mansfield increase the base rent at Holinko Estates and Wrights Village to meet increased cost of management and capital needs of the property.

### **THEREFORE, BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE TOWN OF MANSFIELD THAT:**

The Base Rent at Holinko Estates will be increased, effective May 1, 2010 as follows:

- a. Two Bedroom Flats from \$450 to \$495 per month.
- b. Two Bedroom Townhouses from \$475 to \$523 per month.
- c. Three Bedroom Flats from \$500 to \$550 per month.
- d. Three Bedroom Townhouses from \$525 to \$578 per month.
- e. Four Bedroom Townhouse from \$575 to \$633 per month.

The Base Rent at Wrights Village will be increased, effective January 1, 2010 as follows:

- a. Small One Bedroom from \$195 to \$215 per month.
- b. Large One Bedroom from \$205 to \$225 per month.

A motion was made by Mr. Simonsen and seconded by Ms Christison-Lagay to approve the Resolution as set forth above. Motion approved unanimously.

**New Development**

This was inadvertently placed on the agenda. New Development is slated to be discussed at the October meeting pursuant to the August Regular Minutes.

**OTHER BUSINESS**

**October Regular Meeting Date Change**

The Board agreed that the Regular Meeting for October will be changed from October 15, 2009 to October 22, 2009.

**New CD Account Opened**

Pursuant to the approval received at the August Regular Meeting, Ms Fields will transfer the Holinko Estates CD from Liberty to Peoples and the approved Peoples Bank Resolution follows these minutes.

**ADJOURNMENT**

The Chairperson declared the meeting adjourned at 11:15 a.m.

\_\_\_\_\_  
Dexter Eddy, Secretary

Approved:

\_\_\_\_\_  
Richard Long, Chairperson

**MANSFIELD DOWNTOWN PARTNERSHIP  
FINANCE AND ADMINISTRATION COMMITTEE**

**THURSDAY, JULY 23, 2009**

**MINUTES**

Present: Tom Callahan (Chair), Harry Birkenruth, Mark Hammond, Matt Hart, and Frank Vasington

Staff: Cynthia van Zelm

Guests: Michael Allison, Howard Kaufman, Steve Maun, Macon Toledano

**1. Call to Order**

Chair Tom Callahan called the meeting to order at 3:40 pm.

**2. Recommendation of Michael Allison to serve on the Finance and Administration Committee**

Mr. Callahan said that he and Cynthia van Zelm had met with Michael Allison a few weeks ago to talk about his interest in serving on the Finance and Administration Committee.

Matt Hart made a motion to recommend to the Partnership Board of Directors that Michael Allison serve on the Finance and Administration Committee. Mark Hammond seconded the motion. The motion was approved unanimously.

**3. Approval of Minutes from June 25, 2009**

Harry Birkenruth made a motion to approve the minutes from June 25, 2009. Frank Vasington seconded the motion. The motion was approved unanimously.

Mr. Hart made a motion to go into executive session to review and discuss commercial and financial information provided in confidence by Storrs Center Alliance – CGS 1-200 (6), 1-210(b)(5)(B).

Mr. Hammond seconded the motion.

The motion was approved unanimously.

**4. Executive Session – Review and discussion of commercial and financial information provided in confidence by Storrs Center Alliance**

Present: Committee members Mr. Birkenruth, Mr. Callahan, Mr. Hammond, Mr. Hart, and Mr. Vasington.

Also Present: Mr. Allison, Mr. Kaufman, Mr. Maun, Mr. Toledano, and Ms. van Zelm

**5. Personnel – Health Insurance**

Mr. Callahan said that the status of health insurance for one of staff's dependents had changed. He recommended that the Partnership include health insurance for staff dependents as applicable. The Committee agreed by consensus. Mr. Callahan will update Board President Philip Lodewick and subsequently the Board of Directors at its next meeting.

**6. Adjourn**

The meeting adjourned at 5:05 pm.

*Minutes taken by Cynthia van Zelm*

**MANSFIELD DOWNTOWN PARTNERSHIP  
ADVERTISING AND PROMOTION COMMITTEE  
Festival on the Green Subcommittee  
Monday, March 9 2009  
Partnership Offices  
1244 Storrs Road (Storrs Commons)  
(860) 429-2740  
5:00 p.m.**

**Minutes**

**Present:** Tom Birkenholz, Kim Bova, Jim Hintz, Bruce John, and Barry Schreier

**Staff:** Cynthia van Zelm and Kathleen Paterson

**1. Call to order**

Kathleen Paterson called the meeting to order at 5:05 pm.

**2. Public comment**

There was no public comment.

**3. Approval of Minutes from February 18, 2009**

Barry Schreier motioned to approve the minutes.

Kim Bova seconded the motion.

All present were in agreement.

**4. Discussion of music**

Bruce John said that he had looked into several options and recommended two to the committee. The first option would be to have the James Montgomery Band (\$2,500) as the headliner with special guest J Geils (\$1,000). The second option would be that his band, Bruce John and the Eagleville Band, would play in addition to Kidsville Kuckoo Revue (\$975 for both). Mr. John said that James Montgomery played at the Shaboo Reunion and stole the show. He thought that the band would be a popular addition to the line-up.

After some discussion, the committee asked Mr. John to book the James Montgomery Band and J Geils.

**5. Discussion of Master Events List**

The committee discussed the possibility of a second stage in the Children's Area. Due to logistical issues (e.g. electricity, staffing, sound), the decision was made not to have a second stage.

Mr. John suggested that the schedule for the stage could be: Kidsville for forty-five minutes following the parade, then two hours of local acts (like a variety show), and then the headliner James Montgomery Band featuring J Geils to end the day.

The committee enthusiastically agreed with this suggestion and discussed ideas of potential acts. It was agreed that the acts needed to be energetic and visually exciting.

**Ms. Paterson asked the committee to come prepared to the next meeting with names of performers (and contact information) so that a line-up can be determined.**

Mr. John said that he could confidently fit six groups into the time, with each group performing for 20 minutes. He added that it is important that the groups be experienced performers because of the tight time frame.

Ms. Paterson said she would like to replace the inflatables. She expressed concern with the price, the noise from the generators, and the number of volunteers needed to staff them.

The committee voiced mixed opinions about the inflatables but thought that if a fun, visual alternative was found, then the inflatables were not necessary.

Ms. Bova suggested that a good replacement would be carnival-type games like a milk bottle toss or bean bag toss.

The committee agreed with this idea and suggested other types of games.

**Ms. Paterson will contact T&M Distributors for prices and Kevin Fahey for distributor information at the suggestions of Mr. John and Jim Hintz, respectively.**

The committee discussed ideas for activities to appeal to teenagers and students.

Mr. Hintz said that his office could have Wii Rockstar at their booth again.

The committee would also like to invite the EO Smith crew team to participate with the erg machines again.

**Ms. Paterson will contact the crew team.**

Ms. Bova suggested a 3 on 3 basketball tournament; she asked if it could be located behind the University Plaza building.

**Ms. van Zelm will ask Manny Haidous about the possibility of using that space.**

**Ms. Paterson will see if the EO Smith girls' and boys' basketball teams would be interested in running the tournament.**

Ms. Paterson reported that UConn Dining Services has confirmed they will do the cooking demos again.

The committee revisited the idea of a community art project as suggested at the previous meeting. There were general questions regarding the logistics and details of the project.

Ms. Bova asked if one of the empty storefronts in the Market Place building could be used as a gallery space. She thought that local artists might be interested in using the space beyond the day of the *Festival* for exhibits.

Ms. Paterson replied that this idea had been discussed with the Advertising and Promotions Committee, too. She said the main impediment was the amount of work and money needed to make the space(s) suitable for an art gallery. Each space has some physical issues that would need to be addressed.

Mr. Hintz commented that, with the savings in other areas of the budget, there would be sufficient funds to rent the tent for the Juried Art Show.

After some discussion, the committee decided to continue with the Juried Art Show on the *Festival* grounds.

#### **6. Discussion of budget**

The committee discussed the possibility of not having *Festival* t-shirts, whether the shirts were necessary, and the possibility of selling t-shirts. They questioned whether attendees looked for the shirts to identify volunteers.

Mr. Hintz suggested having a t-shirt design contest.

Mr. Birkenholz said that the Hospital did a successful design contest. He added that he knows of arts festivals where the t-shirts have new designs each year and are very popular. **Mr. Birkenholz will send the materials from the Hospital contest to Ms. Paterson for use as a template.**

The committee decided to look into having alternate colors for the shirts for volunteers and those for sale. They also discussed the possibility of selling the shirts to volunteers at a discount (for example, \$5 for the public, \$2 for the volunteers). They held off a decision until costs are determined.

#### **7. Celebrate Mansfield Weekend update**

Ms. Paterson reported that she spoke with Carolyn Stearns about the possibility of Storrs FFA hosting an antique car and farm equipment show that day. She said that the FFA had decided to host it in the spring, but some students may be interested in participating in the Parade.

**Mr. Hintz will look into whether there are any UConn events for that weekend or that could be schedule for that weekend.**

Ms. Paterson asked the committee if they would like to have the Farmers Market at the *Festival*. A decision was not made.

Mr. Schreier said that someone should be at each event included in the Weekend schedule to hand out brochures or sell t-shirts.

**Ms. van Zelm will contact Dean Woods about the various School of Fine Arts participants.**

#### **8. Adjourn**

The meeting adjourned at 7:05 pm.

*Minutes prepared by Cynthia van Zelm and Kathleen M. Paterson.*

**MANSFIELD DOWNTOWN PARTNERSHIP  
ADVERTISING AND PROMOTION COMMITTEE**

**Festival on the Green Subcommittee**

**Monday, February 4, 2008**

**Partnership Offices**

**1244 Storrs Road (Storrs Commons)**

**(860) 429-2740**

**5:00 p.m.**

**Meeting Notes**

**Present:** Honey Birkenruth, Ginny Walton      **Staff:** Cynthia van Zelm, Kathleen Paterson

**1. Call to order**

Cynthia van Zelm called the meeting to order at 5:10 pm.

**2. Public comment**

There was no public comment.

**3. Date and time of Festival and fireworks**

The tentative date and time of the Festival are Sunday, September 14, from noon to 5:00 pm.  
The tentative date and time of the fireworks are Saturday, September 13, at 6:00 pm.

**4. Committee chairs/leaders**

Ms. van Zelm reviewed with the group who has committed and in what areas there are needs.  
The following "holes" were identified:

- |             |              |                |
|-------------|--------------|----------------|
| - Sponsors  | - Volunteers | - Parade       |
| - Recycling | - Children's | - Gift baskets |

**5. Discussion of suggested policies (Attached)**

The discussion of the suggested policies was postponed until the next meeting.

**6. Discussion of music**

Kathleen Paterson relayed the message from Bruce John that he is committed to organizing the music this year and that he has been in contact with both Aztec Two-Step and The Mohegan Sun All-Stars. Ms. Paterson also reviewed some ideas introduced in informal discussions about the possibility of a second stage in the arts area and different bands to consider.

Honey Birkenruth suggested looking at the UConn jazz band and asking Kim Bova's husband if he had any recommendations.

Ginny Walton liked the idea of two stages as long as the performance times were staggered.

The group agreed to discuss the music further at the next meeting.

#### **7. Review task list through March (Attached)**

**Ms. Birkenruth volunteered to coordinate the schools and to collect items for a wine-themed gift basket. She will also speak to Lynn Haney and Shaun Rock about ideas for art at the Festival.**

Ms. Walton will coordinate the recycling, but she will need assistance. She recommended including the low-waste information in mailings to all vendors because of the increase in giveaways and other materials from vendors that entered the waste stream last year. She expressed a need for additional volunteers on the day of the Festival to staff the waste stations. She observed last year that many people did not look at the signs at the waste stations because they were distracted by the music and activities.

Ms. Paterson suggested that the EcoHuskies (at UConn) and Cool-It Team (at EO Smith) might be good resources for helping with recycling. She also suggested that, when organizing volunteers, to look at the model of the Altrusa members staffing the Juried Art Show: find a group with a specific interest to take on one task or area. She added that someone had suggested having "volunteer captains" like last year's "area captains" to help coordinate activities on the day of the Festival. **Ms. Paterson will continue to work on a volunteer plan.**

Ms. Birkenruth suggested contacting the Child Development and Education departments at UConn to recruit volunteers. She also wondered if the music students at Community School of the Arts would be interested in performing or volunteering. **Ms. Birkenruth will contact Jean Ahern-Magyazel to see if she can help solicit people to volunteer.**

Ms. Paterson suggested sending an email to just Partnership members to solicit their help on the committee. **Ms. van Zelm will do this.**

#### **8. Future meetings (Attached)**

Ms. Birkenruth suggested having meetings that focus on one topic to encourage people to attend the meetings.

Ms. Walton remarked that having the whole group attend all meetings is beneficial because good things come from the exchange of ideas.

#### **9. Other**

There was no discussion.

#### **10. Adjourn**

The meeting adjourned at 6:25 pm.

**MANSFIELD DOWNTOWN PARTNERSHIP  
ADVERTISING AND PROMOTION COMMITTEE  
Festival on the Green Subcommittee  
Monday, April 21, 2008  
Partnership Offices  
1244 Storrs Road (Storrs Commons)  
(860) 429-2740  
5:00 p.m.**

**Meeting Notes**

**Present:** Kim Bova, Tom Birkenholz, Bruce John, Janet Jones, and Ginny Walton

**Staff:** Cynthia van Zelm and Kathleen Paterson

**1. Call to order**

Cynthia van Zelm called the meeting to order at 5:05 pm.

**2. Public comment**

There was no public comment.

**3. Review meeting notes from April 7, 2008**

The meeting notes were approved by consensus.

**4. Review task list**

Advertising: Ms. van Zelm reported that the Save the Date flyers have been mailed to past recipients and have been posted about town. She asked the committee for recommendations of other locations to post the flyers.

**Tom Birkenholz will take 25 flyers to the library.**

Ms. van Zelm noted that the ad for the Parks and Rec brochure will be submitted by July 1.

Art: Kathleen Paterson informed the committee that the Call to Artists and Prospectus had been sent to over 170 local artists. It was also sent by email to the faculty, staff, and graduate students of UConn's Art and Art History department and ECSU's Visual Arts department. Ms. Paterson has drafted a press release announcing the Juried Art Show; **she will send the release out before the next meeting.** Ms. Paterson added that she has already heard from a few interested artists.

Children: Ms. van Zelm has ordered the spin art and the inflatables from CT Inflatables.

Janet Jones asked if there would be animals again.

Ms. van Zelm replied that she expects to have the petting zoo again.

Ms. Paterson added that Hire A Pony! had contacted the office after receiving the Save the Date flyer. They would like to participate again.

Food: Ms. Jones reported that the letters to food vendors are drafted and will go out mid-May. **Ms. Jones and Ms. Paterson will coordinate to send the letters out to vendors by May 16.**

Ms. Jones said that the Republican Town Committee is interested in doing a food booth.

Ms. Paterson added that the First United Church of Christ youth group would like to have a booth with grilled corn on the cob.

Ms. Jones wondered if someone in the area could do kettle corn. **She will research whether anyone local does kettle corn.**

Mr. Birkenholz asked if a local Girl Scouts or Boy Scouts troop would like to have a food booth.

Ms. Jones replied that the Boy Scouts do hamburgers and hot dogs with the Lions Club at the Fireworks and at the *Festival*.

Ms. Paterson added that the Girl Scouts have an activity booth and the Cub Scouts help with clean up.

Ms. Paterson asked the committee if she should contact local community organizations after the letters to the food vendors go out.

Ms. Jones commented that one year she contacted a lot of community groups but did not get a good response. She suggested waiting to see what the response from the food vendors is first.

Gift Baskets: Ms. Paterson reviewed the gift baskets from the last *Festival*. She noted that the wine- and UConn sports- themed baskets were the most popular and that the feedback indicated there were not enough options for adults. She suggested that better advertising this year might increase awareness of the baskets. Also, she suggested that the committee revisit the prices of the tickets.

Ms. Jones agreed and said that only a couple of people spent \$20 for the tickets. She suggested pricing at \$1, \$5, and \$10.

Ms. Paterson asked the committee for suggestions for basket themes.

**Ms. Jones will contact Jorgensen with regards to donating the Children's Series tickets and maybe two tickets to a more adult performance. [Done]**

**Mr. Birkenholz will contact the Windham Theater for tickets. [Done]**

Kim Bova suggested a "night in" theme with take out food or coupons, DVD's, and wine.

**Ms. van Zelm will see if there is a board game version of "Scene It."**

Ms. Jones suggested pairing Jorgensen tickets with a gift certificate to the Altnaveigh.

Ms. Paterson replied that the Altnaveigh donated a \$50 gift certificate last year (which was included in the wine basket) and that they might be willing to do so again.

Bruce John noted that it is important to advertise where the money is going. He added that people might be more willing to purchase tickets if they know what the proceeds are benefitting.

**Ms. Paterson will add the gift basket information to the general press release and create a sign for the table explaining that the money goes right back into the *Festival* budget.**

Music: Mr. John reported that the major acts are set. He said that the food for the volunteers is fine for the musicians.

He has a call into Melinda Fields about the Balkan group.

For the "street performers," Mr. John suggested that the following perform for 15-20 minutes:

A capella groups (one male, one female) (Ms. Paterson will contact) [Done- Conn-Men not available; will try another]

Gwen Duff and the senior choir (Betsy Paterson will contact)

Barbershop quartet (Mr. Birkenholz will follow-up)

Balkan group (Mr. John will follow-up)

Mr. John added that volunteers will be needed to help gather the crowd and create performance space.

Ms. van Zelm said that the window for performing is 12:30 to 3:00 pm.

Parade: Ms. van Zelm said that the UConn Marching Band is confirmed.

**Mr. Birkenholz will meet with Pat Hempel to discuss parade logistics.**

Ms. Jones wondered if someone could place flyers on cars that are parked in the *Festival* site Saturday and Sunday morning.

Ms. Bova asked if police tape or cones could be placed around the site.

Ms. van Zelm said that she does mark off the locations of the greens and the stage, but that there are a limited number of cones and barricades.

Ms. Bova wondered if UConn could lend some barricades.

Recycling: **Ginny Walton will send information regarding the low-waste goals to the non-food vendors once the list is fuller. She will ask them to consider the types of give-aways that some booths do: what are they made of? are they recyclable?** Ms. Walton might also call the vendors, depending on the number.

Ms. van Zelm said it might be helpful to have low-waste activities to suggest to vendors.

Ms. Walton said that last year was better with regards to having the dumpsters emptied prior to the *Festival*, but that a new temporary location for them will be needed this year.

Ms. Jones said that most important thing is that the dumpsters are emptied prior to the *Festival*. **Ms. van Zelm will check with the Nayden Clinic and will contact Tom Callahan about the possibility of using the space behind the publications building.**

Ms. Walton noted that some businesses will need to be able to access their dumpsters that weekend. **She will need to confirm that they are willing to have the dumpsters moved.**

Ms. Walton said that she has found that the signs on the waste stations are not enough because people are distracted and do not read them. She said that she had better results when volunteers stood next to the waste stations and helped people sort their trash. However, this job can be boring, and some people might feel uncomfortable telling strangers they are not disposing of their trash correctly. She added that she spoke to the Cool-it team and got a lukewarm response.

Ms. Paterson is trying to find contact information for E.O. Smith. **She will also contact the EcoHuskies.**

Ms. Walton said that volunteers for this task need to be enthusiastic and not shy.

Ms. Bova suggested having family teams and contacting the Green Thumbs club or other elementary school groups.

Ms. Paterson suggested having a small competition between groups; whoever has the least about of trash (vs. compost and recycling) wins a small prize, like Dairy Bar certificates.

Ms. Jones thought that this might be a good activity for the scouts.

Mr. Birkenholz suggested contacting a senior organization; they could bring lawn chairs.

Mr. John suggested contacting the Mansfield Middle School. He noted that his daughter and her friends are very passionate about recycling and are willing to speak up.

Ms. Jones said that the signs with the examples were helpful.

Ms. Bova suggested that announcements be made by Betsy Paterson and the bands during the day.

Ms. Paterson suggested a separate press release in the week or two prior to the event emphasizing the low-waste efforts.

Ms. Jones noted that she has contacted Dunkin' Donuts about cooperating with low-waste efforts.

Sponsors: Ms. van Zelm said that letters to potential sponsors will go out when she returns. She noted that a letter for advertising in the Annual Report just went out, and she and Joe Muro do not want to overwhelm people.

Ms. Jones suggested asking the Board for contributions earlier than last year.

Ms. Paterson suggested asking individual sponsors earlier, too.

Volunteers: Ms Paterson is making progress with the volunteers list. She has had a number of individuals contact the office following the email to members that Ms. van Zelm sent out.

Ms. Paterson reported that Altrusa is committed to the art tent and that Kappa Sigma, a UConn fraternity, is committed to clean-up. Once school starts up in the fall, she will be in touch with other UConn groups.

Ms. Paterson noted that, in her view, there needs to be a minimum of three people in the office to assist with volunteer coordination. She thinks three is enough so that each person can take breaks and also see how things are progressing outside of the office. She would like to have a meeting prior to the day of the *Festival* with the volunteer coordinators and the volunteer captains to review the schedule, the volunteer needs, and the expectations for the day.

## 5. Review draft of master schedule

Ms. van Zelm said that the pie-baking contest has been pulled.

Ms. Paterson reported that she spoke to Andrew Ewalt about it. He would like to have a booth again but is not sure yet what activity he will do.

## 6. Other

Ms. van Zelm relayed her conversation with Bruce Silva to the committee; E.O. Smith is celebrating its 50<sup>th</sup> year and might have an event on the day of the *Festival*.

Ms. Jones wondered if instead they could have a gathering at the fireworks.

Ms. Paterson suggested they have an event Friday evening to continue with the idea of a "Celebrate Mansfield" weekend.

**Ms. van Zelm will discuss the idea of an E.O. Smith event further with Mr. Silva.** She noted that the rain location is the high school, so it may be difficult to have concurring events.

Ms. Walton said that last year the Lions Club asked for compostable materials for the fireworks. She asked if the committee would like to do this. She noted that other festivals do not supply vendors with these items but that, at such events, cooperation is not as high.

Ms. Paterson suggested that a decision not be made until after the letters to the food vendors go out.

Ms. Walton said that she does not need to have a booth this year.

Ms. Paterson asked if the group would like to do anything to recognize five-year participants.

Mr. Birkenholz suggested recognizing them on the flyer or the map handouts.

Ms. van Zelm said that there could recognition in the press releases.

Ms. Jones suggested sending certificates of participation with the thank you's.

Mr. Birkenholz suggested doing a starburst on the sponsor signs.

Ms. Bova suggested including an article in the fall newsletter.

Ms. Paterson said that she could include that information in the re-cap press release.

Ms. Jones suggested mentioning it in the letter to sponsors to encourage participation.

Ms. Paterson suggested posting it on the Partnership website under the title "Support our Loyal *Festival* Sponsors."

**7. Next meeting date: May 5, 2008 at 5:00 pm**

**9. Adjourn**

The meeting adjourned at 6:30 pm.

**SPECIAL MEETING - MANSFIELD BOARD OF EDUCATION  
MANSFIELD MIDDLE SCHOOL LMC CLASSROOM  
MINUTES  
October 19, 2009**

**Item 1: Call to Order.**

The meeting was called to order at 6:00 p.m.

Those Board members in attendance were Mary Feathers, Chair, Shamim Patwa, Vice-Chair, Mark LaPlaca, Christopher Kueffner, Carrie Silver-Bernstein, and Katherine Paulhus.

Also in attendance were: Fred Baruzzi, Superintendent of Schools; Middle School Principal, Jeff Cryan, Middle School Assistant Principal Candace Morell, Board's Counsel, other necessary witnesses, as well as the student and the student's parents.

**Item 2: Confidential Hearing Related to Confidential Student Matter.**

**Motion: That the Board go into executive session for the purpose of conducting a student disciplinary hearing under Section 10-233d of the Connecticut General Statutes, and invite into executive session all present.**

**Vote: All voted yes**

The Board entered executive session at 6:01 p.m. During the executive session, the Board held the disciplinary hearing and, after excusing all but the Board's counsel, deliberated on the matter.

The Board then came out of executive session and made the following motion:

Motion:

That the Board of Education finds that the student who is the subject of this hearing did, on October 2, 2009, engage in the following conduct: possession of a dangerous instrument on school grounds. This conduct violated the policies of the Board of Education, and constitutes an expellable offense.

**Vote: All voted yes**

The Board re-entered into executive session at 6:41 p.m. During the executive session, the Board held the disciplinary hearing and, after excusing all but the Board's counsel, deliberated on the matter.

The Board then came out of executive session at 8:10 p.m. and made the following motion:

Motion:

That the student who is the subject of this hearing shall be expelled from school for a period of one calendar year.

The conditions of the expulsion are as follows:

- a) The student may return to school on October 21, 2009;
- b) The student shall participate in counseling at his parent's expense, with a minimum of two times (2X) per month for not less than four (4) months. Furthermore, verification of attendance shall be provided to the Administration.
- c) The student shall submit to having his bag/backpack or equivalent checked by the Administration or designee on a daily basis for a period of four (4) months; and
- d) The student shall complete a project regarding school community enhancement, the terms and conditions of which shall be determined by the Administration or designee in consultation with the student.

Should the student fail to meet any of the conditions of the expulsion, or any policies of the Board related to weapons, the full term of the one-calendar year expulsion period shall be reinstated. Should the full term of expulsion be re-instituted, the student shall receive an alternative educational opportunity.

**Vote:**                    **All voted yes**

**Item 3:            Adjournment.**

**Vote:**                    **All voted yes**

The meeting adjourned at 8:13 p.m.

**Mansfield Board of Education Meeting**  
**October 8, 2009**  
**Minutes**

**Attendees:** Shamim Patwa, Vice-Chair, Dudley Hamlin, Martha Kelly, Mark LaPlaca, Min Lin, Katherine Paulhus, Superintendent Fred Baruzzi, Board Clerk, Celeste Griffin.  
**Absent:** Mary Feathers, Chris Kueffner, Min Lin, Carrie Silver-Bernstein

The meeting was called to order at 7:35pm by Ms. Patwa, Vice-Chair

HEARING FOR VISITORS: None

COMMUNICATIONS: The Board received an email from Ann and Patrick Ryan in support of the German exchange program.

ADDITIONS TO THE PRESENT AGENDA: **MOTION** by Mrs. Paulhus, seconded by Mr. LaPlaca to add Teacher of Year to the Committee Reports. **VOTE:** Unanimous in favor.

Ms. Lin arrived at 7:35pm.

**MOTION** by Mr. LaPlaca, seconded by Mrs. Paulhus to add student discipline issue to the Superintendent's report. **VOTE:** Unanimous.

COMMITTEE REPORTS: Teacher of Year (TOY) committee: Mrs. Paulhus suggested ways to promote Mansfield's Teacher of the Year. Mrs. Kelly, TOY committee member will discuss ideas with Rachel Leclerc, Chair of TOY committee.

REPORT OF THE SUPERINTENDENT:

- One School/One Read: Linda Robinson and Jeff Cryan discussed the selection of the book and activities that will occur in March at the Middle School.

Ms. Silver-Bernstein arrived at 7:40pm.

- Library Software Update: Mrs. Robinson provided a history of Mansfield School Libraries Online Catalog System and reported that she will be exploring new options due to changes in the current system.
- Geno's Reading Incentive: Mrs. Robinson reported that all three elementary schools will be participating in this program sponsored by Connecticut Association of Schools (CAS).
- iParent Network: Ruth Freeman and Barbara Casey discussed this program available to Ashford, Mansfield, and Willington parents.
- Adequate Yearly Progress (AYP): Mr. Baruzzi reported that the district did not make AYP in one subcategory.
- Board Fall Retreat Reschedule: The Board decided to reschedule the cancelled September Retreat to Thursday, November 19, 2009.
- Mansfield Public Schools Board of Education Update: Mr. Baruzzi reported that a new section has been added to the Monthly Update entitled Monthly Memorable Moments.
- Enhancing Student Achievement: Six projects were reviewed and will be implemented at the schools in support of this activity.
- Class Size/Student Enrollment: Mr. Baruzzi reported on the class sizes at each school noting number of classes above/below class size guidelines.
- Student Discipline: Mr. Baruzzi asked for an Executive Session on Monday, October 19, 2009 at 6:00pm at Mansfield Middle School to discuss a student discipline issue.

NEW BUSINESS: **MOTION** by Mr. LaPlaca, seconded by Mr. Hamlin that the minutes of the September 10, 2009 be moved from the Consent Agenda. **VOTE:** Unanimous in favor. **MOTION** by Mr. LaPlaca, seconded by Mr. Hamlin to approve the minutes of the September 10, 2009 minutes. Discussion followed noting that Ms. Patwa and Ms. Silver-Bernstein's arrival times were not noted. **MOTION** by Mrs. Paulhus, seconded by Mrs. Kelly to accept the minutes as amended. **VOTE:** Unanimous in favor.

CONSENT AGENDA: **MOTION** by Mr. LaPlaca, seconded Mr. Hamlin that the following item for the Board of Education meeting of October 8, 2009 be approved or received for the record: **VOTE:** Unanimous in favor

That the Mansfield Public Schools Board of Education approves the increase in salary, retroactive to the start of the school year as outlined in the current contract between the Mansfield Board of Education and the Mansfield Education Association for Julie Brennan to 6<sup>th</sup> Year, Step 6; Lisa Hart to MA, Step 9, and Julie Ratajczak to 6<sup>th</sup> Year Step 8.

That the Mansfield Public Schools Board of Education approves the request of Julie Brennan for maternity and unpaid childrearing leave from approximately January 9, 2010 through the end of the school year.

That the Mansfield Public Schools Board of Education approves the request of Erika LaBella for personal leave beginning approximately December 1, 2009 for 10 school weeks.

HEARING FOR VISITORS: None

SUGGESTIONS FOR FUTURE AGENDA: None

**MOTION** by Mrs. Kelly, seconded by Ms. Lin to adjourn at 9:30pm. **VOTE:** Unanimous in favor.

Respectfully submitted,

Celeste N. Griffin, Board Clerk

To: Town Council/Planning & Zoning Commission  
 From: Curt Hirsch, Zoning Agent   
 Date: November 3, 2009

**Re: *Monthly Report of Zoning Enforcement Activity***  
*For the month of October, 2009*

Activity	This month	Last month	Same month last year	This fiscal year to date	Last fiscal year to date
Zoning Permits issued	11	12	16	48	67
Certificates of Compliance issued	7	7	12	31	59
Site inspections	46	37	68	156	229
Complaints received from the Public	2	5	5	16	30
Complaints requiring inspection	2	5	4	13	18
Potential/Actual violations found	5	12	2	22	13
Enforcement letters	14	5	14	37	45
Notices to issue ZBA forms	0	1	0	2	2
Notices of Zoning Violations issued	4	12	6	21	19
Zoning Citations issued	4	6	1	12	3

Zoning permits issued this month for single family homes = 0, multi-fm = 0  
 2009/10 fiscal year total: s-fm = 5, multi-fm = 8

**Mansfield Commission on Aging Minutes**  
**9:30 AM – Senior Center**  
**Tuesday, October 13, 2009**

PRESENT: K. Grunwald (staff), M. Rogers, J. Scottron (guest), A. Holinko, T. Quinn (Chair), S. Gordon, K. Doeg, T. Rogers, J. Adamcik, P. Richardson (staff), W. Bigl, J. Brubacher

REGRETS: J. Quarto, C. Phillips, C. Pellegrine

- I. **Call to Order:** Chair T. Quinn called the meeting to order at 9:35 AM.
- II. **Appointment of Recording Secretary:** K. Grunwald agreed to take minutes for the meeting.
- III. **Acceptance of Minutes:** The minutes of the **September 14** meeting were accepted as written.
- IV. **Correspondence – Chair and Staff:** T. Quinn reported that there will be a Senior Fair at the Community Center next Tuesday hosted by Senators Don Williams and Edith Prague. Tim felt that planning for this event should have included the Commission; P. Richardson reported that the Senior Center will have a table, and invited Commission members to be present.

V. **New Business**

A. **Annual Report: Accomplishments and Goals-** J. Quarto and C. Phillips volunteered to review these in more detail and to present them prior to submission to the Town Manager. They were unable to attend the meeting due to training to work at the polls, but provided a written update regarding the goals which indicated the following accomplishments:

- Communicated with Town Government regarding improvement of audio facilities in Council Chambers.
- Promoted the internet to keep updated information available for seniors and families.
- Formed a sub-committee to consider possible sites for a new Senior Center and kept the Town Government aware of the need.
- Chairman Quinn discussed formation of a Board of Seniors with the Mayor. She feels that it is not viable.

The report was accepted by the Commission. A. Holinko questioned the role of the Commission regarding building a new Senior Center, and there was some discussion regarding what this would be? T. Quinn stated that he did not feel that the selection of a site falls under the purview of the Commission, and other members appeared to concur.

B. "Other":

- T. Quinn stated that he felt the Commission should have been a host of the Senior Fair, and asked that the Commission register their concern about the lack of recognition of the existence of the Commission and indicate that they would like to assist at this event. A motion was made to offer the Commission's assistance with this event. There appears to have been some confusion regarding the purpose and planning of this event, and no further action was agreed to.
- T. Quinn noted the number of people riding bicycles, and questioned why they are not using the bike paths. W. Bigl states that there is no ordinance that prohibits the use of bicycles on roads. T. Quinn would like to encourage seniors to ride bicycles.

## VI. **Optional Reports** on Services/Needs of Town Aging Populations

### A. Health Care Services

Wellness Center and Wellness Program – P. Richardson reported that Jean Kenny has retired and her job description is being finalized for this position, and the job will be posted soon. K. Grunwald and Kathy Ann Easley will be available at the Senior Center to meet with clients until someone is hired. M. Rogers expressed concerns that a major resource for seniors has been discarded. She feels that the Commission should have had some input into this decision. K. Doeg also expressed the feeling that the Commission should take a stand on this reduction. He moved that the Commission send a letter to the Town Council registering their concern that the Senior Services Social Worker position was reduced, registering the hope that this reduction will only be temporary. T. Quinn asked that a letter of commendation be sent to Jean thanking her for her service to seniors. T. Quinn also feels that he should present this letter directly to the Town Council, signed by all members of the Commission. W. Bigl questioned whether or not this should be sent after the elections. T. Rogers would like the Association to formally support this action; he will raise this at the Executive Committee meeting tomorrow. T. Quinn will draft both of these letters. K. Grunwald clarified that the Senior Service Social Worker's position will be supplemented by the work of the Adult Services Social Worker.

### B. Social, Recreational and Educational

Senior Center – P. Richardson distributed copies of her monthly report. She raised concerns that the dental clinic offered by Generations is not being more actively used. They are here once a month. K. Doeg stated that he was not aware of this, and he feels that it needs to be advertised well. Storrs Drug is offering a vaccine for shingles, which is covered by Medicare Part D. P. Richardson participated in the Know Your Towns Fair, which was well attended. She also noted that the policy on registration for classes is being revised. She added that several UConn students have been volunteering and interning, and one of them will be trained to take Energy Assistance applications here.

Senior Center Assoc. – T. Rogers reported that the Association is working on a revision to their by-laws. He also reported that the Association hosted a party for Jean Kenny last Friday which was well attended.

C. Housing:

Assisted Living Advisory Committee: no report.

Wrights Way: J. Adamcik mentioned that there will be a rent increase. He asked about a request for a bus shelter to be built between the Senior Center and Wright's Way. There were several suggestions about how to proceed with this. W. Bigl will send an email to the Transportation Advisory Committee; M. Rogers raised concerns about the bus stop across from the Community Center and this concern will be added.

Juniper Hill: no report.

Jensen's Park: W. Bigl reported that everything is fine there.

Glen Ridge: J. Scottron would like to see this added to the standing agenda.

Other: none.

D. Related Town and Regional Organizations such as:

Advisory Committee on the Needs of Persons with Disabilities, Senior Resources of Eastern CT: no reports.

VII. Old Business

- A. Long Range Plan for 2007- 2010: Update on Action Plans (all)- . Please review the Long-Range plan and the Mansfield 2020 plan and come to the October meeting prepared to prioritize and integrate the long-range plan with Mansfield 2020: no discussion.

VIII. Adjournment

The meeting adjourned at 10:30. Next meeting: **Monday, November 9, 2009** at 9:30 AM at the Senior Center.

Respectfully submitted,

Kevin Grunwald

TOWN OF MANSFIELD  
Sustainability Committee  
Minutes of the Meeting  
September 23, 2009

Present: Stafford, Duffy (chair), Britton, Hart, Hultgren, Walton

The meeting was called to order at 7:15 p.m.

The August 26, 2009 minutes were reviewed and accepted.

New member, Lisa Stafford, introduced herself.

Walton reported that the Clean Energy Team is finalizing preparations for the \$500 Energy Challenge. They are also exploring whether to hold another fluorescent lighting sale, since funding has been restored to this program. The Clean Energy Team asked if they could become an official energy committee and have representation on the Sustainability Committee. It was suggested that at the next meeting there be a vote on making the Clean Energy Team a subcommittee of the Sustainability Committee.

Hultgren reported that the Town has not yet found a work study intern to help tabulate energy information. The Town will continue to pursue help. In the interim, staff has been directed to begin categorizing the strategic plan action steps in a similar format as UConn's. There was some discussion on whether the committee should look at how it defines sustainability – from a people-centric or an earth-centric viewpoint. The committee decided that for the next meeting not only should the action steps be worked on, but also some short-, intermediate- and long-term goals. The committee agreed that staff recommendations will be helpful in setting goals for the next meeting.

Duffy suggested that the sustainability committee website folder contain background documents such as the Asheville, NC Sustainability Plan, Keene, NH Climate Change Report, Mansfield's Strategic Plan, UConn's Climate Action Plan and LEED building guidelines. Committee members are also encouraged to add items to the folder by contacting Walton.

Hart reported that he recently attended an ICMA conference where sustainability was a featured topic. He found impressive examples of what other communities are doing that have a similar population to Mansfield. West Mount, CA, is an example whose population is 20,000. Hart will also be serving on the newly formed ICMA sustainability committee.

Hart gave a report on three town projects. First is the near completion of the Middle School fuel conversion. This heating season natural gas will replace the electrical heat system. Second, the school building committee is looking at whether to renovate the elementary schools or consolidate all three schools using property at Southeast Elementary School. Third, the water conservation study for non-university users of UConn's water system is about to start.

The committee proposed that the next meeting be scheduled for Wednesday, Nov 4, 2009 at 7:00, canceling the October and November regularly scheduled meetings. Staff will confirm this date and location. Agenda items include a spreadsheet of the action plan and determining goals for the near and distant future. Committee members are asked to become familiar with the sustainability section of the strategic plan for this meeting.

The meeting was adjourned at 8:20 pm.

Respectfully Submitted,

Virginia Walton  
Recycling/Refuse Coordinator

Cc: Lon R. Hultgren, Director of Public Works, Members, file, Town Manager, Town Clerk

**Town of Mansfield  
Parks Advisory Committee  
Minutes  
November 4, 2009  
Acting Secretary-Ethan Avery**

Present: Sue Harrington, Tom Harrington, Jennifer Kaufman, Ethan Avery, Michele Baughman, Alfred Montoya and Norma LoMonaco

- I. The meeting was called to order at 7:35 P.M
- II. The minutes were approved with minor changes
- III. New Business
  1. Revising Management Plans-The Dorwort Property, and Moss Sanctuary need management plans and the Lions Field Management will need to be revised. The committee plans to review two at a time at the winter meetings starting in December.
  2. 2010 Meeting Schedule-The committee will continue to meet once a month but with no meetings in July or August
  3. Appointing a Permanent Secretary-Alfred Montoya has volunteered to be the permanent secretary and will begin in the near future
- IV. Continuing Business
  1. Walktober Update
    - a. There were 18 people for a scavenger hunt in Dunhamtown Forest on the 10<sup>th</sup>
    - b. The walk at 50 Foot Cliff Preserve was rained out on 18<sup>th</sup>
    - c. The Saw Mill Brook Preserve walk had 30 people and beautiful weather
  2. Winter Program Information-There will be the Winter tracking program with Sue Harrington on Jan. 24, the Star Party with Cynthia Petersen on Jan 22, the end of winter hike at Schoolhouse Brook Park with Sue Harrington on March 20, and the Nature Reading Group with Jean Haskell from February to May.
- V. Staff Report
  1. Bird Blind Update- The bird blind in Commonfields Park has been completed very nicely by Chan-Soo Kim
  2. NAV Fall Workdays-There were three well attended fall workdays (at Schoolhouse Brook Park, Old Spring Hill Field, and the bird blind site in Commonfields). There will be an end of season workday at the Community Garden on November 7<sup>th</sup>
  3. River Park Rain Garden-has been planted and established. There is some issue of erosion, measures have been taken to slow erosion and a more permanent solution will be implemented in the Spring
  4. Referendum-the referendum would have passed had there been enough voters, the referendum will be revised due to complaints about the phrasing and will

be voted on later

5. WHIP-most of the work for the year is done and good progress has been made stopping invasive

VI. Other Committee Minutes-no comments

VII. Other Business

1. The Weisses request to terminate the right of way for the Dunhamtown Forest along the Algonquin Transmission Line- 1)There is no existing Trails, 2)nor is there any plans to build a trail in the foreseeable future, 3) It is not recommended that the right of way be terminated, 4) The owners of the property purchased the property with full knowledge of this right of way

VIII. Adjournment-8:40 PM-Tom motions, Ethan seconds

Respectfully Submitted, Ethan Avery, Acting Secretary

**Town of Mansfield  
Parks Advisory Committee  
Minutes  
October 7, 2009  
Acting Secretary-Sue Harrington**

Present; Sue Harrington, Tom Harrington, Jennifer Kaufman, Penny Potter

- I. The meeting was called to order at 7:35 P.M.
- II. The minutes from the June meeting were approved.
- III. New Business;

A. The Old Spring Hill Field management plan was discussed. Jennifer reported that the invasive removal was complete but would have to be monitored yearly. Native shrubs have been planted in deer exclusion areas and are taking hold. The addition of walking paths will be added in the future and the annual mowing schedule was discussed. Sue and Tom will try to get out and monitor the bird population this spring.

B. There was a discussion of the plans to revise all the management plans using the new template so they are simplified and more general.

IV. Continuing Business:

A. Fall FOMP programs – FOMP is sponsoring 4 walks in the Last Green Valley Walktober event. They will take place in the Dunhamtown, Fifty-foot, Merrow Meadow and Sawmill Brook parks.

B. Winter programs – With the winter brochure coming up soon, the possibilities for winter programs were discussed. Jennifer will try to set up another star party. Sue will offer a walk at Schoolhouse Brook Park in March and possibly a tracking program in January

V. Staff Report-

- 1. Open Space Bond referendum – Jennifer informed the committee about the need for the referendum because the funding had expired.
- 2. Common Field bird blind project – An eagle scout will be building the blind with his troop on October 10. The town is providing the materials.
- 3. NAV workdays – Three workdays have been held this fall with participation from UCONN volunteers.
- 4. River Park Rain Garden – The garden was planted September 25 and has been damaged by heavy rains. Repairs are planned.
- 5. River Park is now online at the Mansfield website about it.
- 6. A grant has been submitted for an accessible trail at Bicentennial Pond.
- 7. Jennifer reported that the annual report was due and would be submitted.

VI. Other

- 1. Open Space and Conservation Commission minutes were included but there were no comments.

VII. The meeting was adjourned at 9:10 P.M.

Respectfully submitted, Sue Harrington , Acting Secretary

VOL 4,

MANSFIELD ZONING BOARD OF APPEALS – REGULAR MEETING  
MINUTES  
OCTOBER 14, 2009

Vice-Chairman Katz called the meeting to order at 7:00 p.m. in the Council Chamber of the Audrey P. Beck Municipal Building.

Present: Members – Fraenkel, Katz, Singer-Bansal, Wright

Alternates – Accorsi, Clauson, Gotch

Absent: Members – Pellegrine

**WILLIAM PAULSON – 7:00 PM**

To hear comments on the application of William Paulson, for a Special Exception of Art VIII, A for a 39' variance to construct a 20' x 30' deck onto a non-conforming residence, at 527 Middle Tpke.

Gotch will act as voting member of the Zoning Board of Appeals for this hearing.

Mr. Paulson completed construction of the deck 2 years ago. He used the best materials possible and feels the deck has enhanced the value of his property. The original plans were for a smaller deck but the size was increased as more funding became available. He said he was unaware that this would cause problems with zoning.

Raymond Duplissie, brother of William Paulson, said they had received a Special Exception for the front porch but when the deck was built, it came out 16"-24" further than the porch.

Neighborhood Opinion sheets were received showing no objections from abutters.

**BUSINESS MEETING**

**William Paulson Hearing**

There was some confusion over whether the application was for a Special Exception or a Variance. The Board will seek clarification from the zoning officer on this matter.

The hearing was continued until the next regular meeting on November 10, 2009.

VOL 4,

**Jerome D. Sipple Continuance**

Mr. Sipple has requested that his application be withdrawn. He is having a problem with his septic system and how this is resolved will have an impact on his application.

The Board voted unanimously to accept Mr. Sipple's withdrawal, without prejudice.

**APPROVAL OF MINUTES FROM SEPTEMBER 9, 2009**

Wright moved to approve the minutes of September 9, 2009 as presented.

Motion passed. Fraenkel abstained from the vote.

**PROPOSED SCHEDULE OF MEETINGS FOR 2010**

The proposed schedule of meetings for 2010 was unanimously approved as presented.

**ADJOURNMENT**

Meeting was adjourned at 7:22 p.m.

Respectfully Submitted,

Julie Wright  
Secretary

Dorothy C. Goodwin Bequest Fund Committee Meeting Minutes Tuesday,  
November 10, 2009  
3:45 pm, Beck Conference Room C

Present: Martha Kelly, chair; Mary deVecchis, Fred Baruzzi, Lynda Barrow,  
Katherine Paulhus

The meeting to review grant applications convened at 3:50 pm. Five requests for funds were submitted and evaluated.

Two grants were approved (Mena Curtis, \$76; Olivia Rudd, \$218); three others will be returned with suggestions that may help students re-submit their applications.

The next meeting will be Tuesday, April 6, 2010, 4 pm, Beck Conference Room C.

Meeting adjourned at 4:50 pm.

Submitted by Martha Kelly, chair

**HOUSING AUTHORITY OF THE TOWN OF MANSFIELD**  
**ANNUAL MEETING MINUTES**  
Housing Authority Office  
October 22, 2009  
8:00 a.m.

Attendance: Mr. Long, Chairperson; Mr. Simonsen, Vice President; Mr. Eddy was excused, Secretary and Treasurer; Ms Hall, Assistant Treasurer; Ms Christison-Lagay Commissioner; and Ms Fields, Executive Director.

The meeting was called to order at 8:10 a.m. by the Chairperson.

The Chairman appointed Mr. Simonsen as Acting Secretary in the absence of Mr. Eddy.

**ELECTION OF OFFICERS**

Noting that the Annual Meeting should have been last month, the Chairperson declared, without objection, that the October Regular Meeting be changed to the Annual Meeting for this year only. The Chairperson called for election of officers.

A motion was made by Ms Hall and seconded by Mr. Simonsen to re-elect all officers to their current positions. Motion passed unanimously.

**MINUTES**

A motion was made by Mr. Simonsen and seconded by Ms Hall to accept the minutes of the September 20, 2009 Regular Meeting. Motion approved unanimously.

**COMMUNICATIONS**

**Water Conservation Efforts**

Lon Hultgren has asked Ms Fields, the Executive Director, and she has agreed to participate in a water conservation effort. A firm has been selected to study/audit facilities.

**DECD - Rental Assistance Program**

DECD has awarded the amount requested for the 2009-2010 grant year. DECD has also stated that no other participants can be added to the program. It is unclear if any further grant monies will be available after June 30, 2010.

**DECD - Resident Service Coordinator Program**

DECD has awarded funding at a reduced level. Funding will provide for 5 hours per week. The Office Manager will increase her hours and assume the duties at a reduced level. The Office Manager will be reimbursed for the time she has put in to date for which she has not been compensated. It is unclear if any further grant monies will be available after June 30, 2010.

**Ramp by Mailboxes (100-200)**

A request has been made to install a ramp at the mailboxes for the 100-200 units. The Board has assessed this possibility in July 2009. There are currently ramps at either end of the parking lot and a ramp placed at this location

would have people exiting the sidewalk in the middle of the road and then required people to walk/roll behind cars in order to get around the island to access the senior center. Access to the parking lot and side walks are in compliance with the American with Disabilities Act. No further action will be taken.

## **REPORTS OF THE DIRECTOR**

### **Bills**

A motion was made by Mr Simonsen and seconded by Ms Hall to accept the September 2009 Bills. Motion approved unanimously.

### **Financial Reports –A (General)**

A motion was made by Ms Christison-Lagay and seconded by Mr. Simonsen to accept the August 2009 Financial Reports. Motion approved unanimously.

### **Financial Report-B (Section 8 Statistical Report)**

A motion was made by Ms Christison-Lagay and seconded by Mr. Simonsen to accept the August 2009 Section 8 Statistical Report. Motion approved unanimously.

## **REPORT FROM TENANT REPRESENTATIVE**

None

## **COMMITTEE REPORTS**

### **Finance Committee**

#### **Budgets**

The Finance Committee reviewed the budgets and agreed that Ms Fields would present them to the Board for approval. A motion was made by Mr. Simonsen and seconded by Ms Hall to approve the Holinko Estates, Wrights Village and Section 8 budgets using the same percentage for employee time as last year. Motion approved unanimously.

#### **Replacement Reserve Report**

Ms Fields spoke with Charles Stuart who provided the last Reserve Replacement Report. He provided a proposal for a full service on-site update for \$2450 per property. He will also provide the report to us digitally to allow manipulation of data as we move forward with capital improvements. A motion was made by Mr. Simonsen and seconded by Ms Christison-Lagay to accept the proposal. Motion approved unanimously.

## **UNFINISHED BUSINESS**

### **Holinko Estate Site Work**

The site work plans and specifications have been placed for bid with three contractors. Ms Fields contacted five additional contractors and only one was interested. Ms Fields now has three bids and will set up a meeting with Lenard Engineering to review the bids.

## **NEW BUSINESS**

### **Washer/Dryer Contract**

We received a proposal from Mac-Gray. The proposal would replace the current top loader washers with front loaders. Front loaders use about 1/3 the

water of a top loader. Other benefits of front loaders are better washability, 32% larger capacity and reduced drying costs. Ms Fields is also gathering information on the Housing Authority purchasing the machines rather than using a vendor.

**New Development**

It was agreed that this topic will be added to the November agenda.

**2010 Board Meeting Dates**

Pursuant to the By Laws, the 2010 meetings will continue to be on the third Thursday of the month.

January 21, 2010

February 18, 2010

March 18, 2010

April 15, 2010

May 20, 2010

June 17, 2010

July 15, 2010

August 19, 2010

September 16, 2010

October 21, 2010

November 18, 2010

December 16, 2010

**OTHER BUSINESS**

**November Meeting Date Change**

The Board agreed that the Regular Meeting for November will be changed from November 19, 2009 to November 12, 2009.

**ADJOURNMENT**

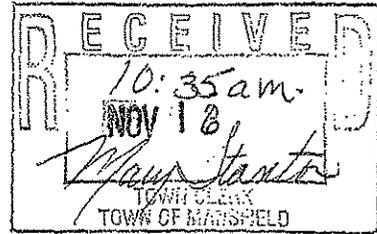
The Chairperson declared the meeting adjourned at 10:05 a.m.

\_\_\_\_\_  
William Simonsen, Acting Secretary

**Approved:**

\_\_\_\_\_  
Richard Long, Chairperson

PAGE  
BREAK



Manusfield Town Council

Would you read this and see if anything  
applies to Mansfield - Thanks.

Jean Norman

# SPECIAL REPORT

Published By American Policy Center

## Sustainable Development

### TEA Parties and "End the Fed" Protests Cannot Win Back the Republic Without this Information!

*Many Americans appear to be awakening from their slumber of apathy as government forces are making their move for total control of our lives. Massive TEA Party protests across the country show a growing movement of concerned, dedicated Americans. But there is a major component missing from those protests. There is a nearly universal lack of understanding of the issue of Sustainable Development and the dangers it poses to our liberty. Consequently, that issue is being left out of the protests.*

*Meanwhile, as thousands attend the TEA Parties and protest the Federal Reserve, taxes, and out of control federal government, inside their local city halls, international forces are busy turning the communities into little soviet.*

*I have been traveling the nation sounding the alarm that we cannot win this battle to restore our Republic if we don't understand that what we face is not a bunch of random issues – but a complete agenda of control – Sustainable Development. Cap N Trade, global warming, population control, gun control, open borders and illegal immigration, higher taxes, higher gas prices, refusal to drill American oil, education restructuring, international IDs, natural health supplement control, food control, farming "reform," control of private property, NAIS and UN Global Governance are all part of the Sustainable Development/Agenda 21 blueprint.*

*To that end, I am providing this Special Report on Sustainable Development to give activists all the ammunition they need to fight back. I am also including a list of more than 500 cities that are currently enacting Sustainable Development policies. If this is happening in your town (and it is), I urge you to challenge your local city council and mayor to stop these policies. The battles now must be fought on the local level. Remove Sustainable Development from every community and policies out of the federal government will be neutralized. And only then can we be on our way to restoring the American Republic. ----- Tom DeWeese*

### Sustainable Development: The Root of All Our Problems

In his book, *Earth in the Balance*, Al Gore warned that a "wrenching transformation" must take place to lead America away from the "horrors of the Industrial Revolution." The process to do that is called Sustainable Development and its roots can be traced back to a UN policy document called Agenda 21, adopted at the UN's Earth Summit in 1992.

Sustainable Development calls for changing the very infrastructure of the nation, away from private ownership and control of property to nothing short of central planning of the entire economy – often referred

to as top-down control. Truly, Sustainable Development is designed to change our way of life.

In short, it's all about wealth redistribution. Your wealth into a green rat hole.

During the Cold War, communists tried to get us to surrender our liberties and way of life for the wisdom of Karl Marx. Americans didn't buy it.

But now, they have taken the same clap trap and wrapped it all in a nice green blanket, scaring us with horror stories about the human destruction of the environment – and so we are ~~188~~ throwing our

liberties on the bonfire like a good old fashioned book burning -- all in the name of protecting the planet.

It sounds so friendly. So meaningful. So urgent. But, the devastation to our liberty and way of life is the same as if Lenin ordered it.

We now have a new language invading our government at all levels. Old words with new meanings fill government policy papers. The typical city council meeting discusses "community development," "historic preservation," and "partnerships" between the city and private business.

Civicleadersorganizecommunity

meetings run by "facilitators," as they outline a "vision" for the town, enforced by "consensus." No need for debate when you have consensus! People of great importance testify before congressional committees of the dire need for "social justice."

Free trade, social justice, consensus, global truth, partnerships, preservation, stakeholders, land use, environmental protection, development, diversity, visioning, open space, heritage, comprehensive planning, critical thinking, and community service are all part of our new language.

What are they really talking about? What mental pictures come to mind when those words are used? George Orwell realized that those who control language and manipulate key phrases can control policy.

The language is being changed and manipulated to quietly implement a very destructive policy. Whenever you see or hear these words, know that, in every case, they are defining one thing - the implementation of Sustainable Development.

Rather than good management of resources, Sustainable Development has come to mean denied use and resources locked away from human hands. In short, it has become a code word for an entire economic and social agenda.

I have spent most of the past 12 years studying every facet of this new political agenda which is fast becoming a revolution -- touching every aspect of our businesses, our public education system, our private property, our families and our individual lives.

Interestingly, it is not a Republican or Democrat issue. It's not Liberal or Conservative. It is being implemented on a purely bipartisan basis. It is now the official policy of the United States, put in force by literally every

department of the government. It is the official policy of every state government, and nearly every city, town and county in the nation.

But, I warn you, accepting the perception that Sustainable Development is simply good environmental stewardship is a serious and dangerous mistake.

So what is Sustainable Development? The Sustainablists insist that society be transformed into feudal-like governance by making *nature* the central organizing principle for our economy and society.

To achieve this, Sustainablism policy focuses on three components; global land use, global education, and global population control.

Keep in mind that America is the only country in the world based on the ideals of private property. But, private property is incompatible with the collectivist premise of Sustainable Development.

If you doubt that, then consider this quote from the report of the 1976 UN's Habitat I conference which said: "*Land ...cannot be treated as an ordinary asset, controlled by individuals and subject to the pressures and inefficiencies of the market. Private land ownership is also a principle instrument of accumulation and concentration of wealth, therefore, contributes to social injustice.*"

According to the Sustainablism doctrine, it is a social injustice for some to have prosperity if others do not. It is a social injustice to keep our borders closed. It is a social injustice for some to be bosses and others to be merely workers.

Social justice is a major premise of Sustainable Development. Another word for social justice, by the way, is Socialism. Karl Marx was the first to coin the phrase "social justice!" 67-

Some officials try to pretend that Sustainable Development is just a local effort to protect the environment -- just your local leaders putting together a local vision for the community. Then ask your local officials how it is possible that the exact language and tactics for implementation of Sustainable Development are being used in nearly every city around the globe from Lewiston, Maine to Singapore. Local indeed.

Sustainable Development is the process by which America is being reorganized around a central principle of state collectivism using the environment as bait.

The best way to understand what Sustainable Development actually is can be found by discovering what is NOT sustainable.

According to the UN's Biodiversity Assessment Report, items for our everyday lives that are NOT sustainable include: *Ski runs, grazing of livestock, plowing of soil, building fences, industry, single family homes, paved and tarred roads, logging activities, dams and reservoirs, power line construction, and economic systems that fail to set proper value on the environment (capitalism, free markets).*

Maurice Strong, Secretary General of the UN's Rio Earth Summit in 1992 said, "*...Current lifestyles and consumption patterns of the affluent middle class -- involving high meat intake, use of fossil fuels, appliances, home and work air-conditioning, and suburban housing are not sustainable.*"

Are you starting to see the pattern behind Cap N Trade, the Clean Air Act, the Clean Water Act, and all of those commercials you're forced to watch about the righteousness of "Going Green?" They are all part of the enforcement

if Sustainable Development.

And one of the most destructive tools they use to force it on us is something called the "precautionary principle." That means that any activities that *might* threaten human health or the environment should be stopped -- even if no clear cause and effect relationship has been established -- and even if the potential threat is largely theoretical.

That makes it easy for any activist group to issue warnings by news release or questionable report and have those warnings quickly turned into public policy -- just in case.

Many are now finding non-elected regional governments and governing councils enforcing policy and regulations. As these policies are implemented, locally-elected officials are actually losing power and decision-making ability in their own communities. Most decisions are now being made behind the scenes in non-elected "sustainability councils" armed with truckloads of federal regulations, guidelines, and grant money.

### THE THREE ES

According to its authors, the objective of Sustainable Development is to integrate economic, social, and environmental policies in order to achieve reduced consumption, social equity, and the preservation and restoration of biodiversity.

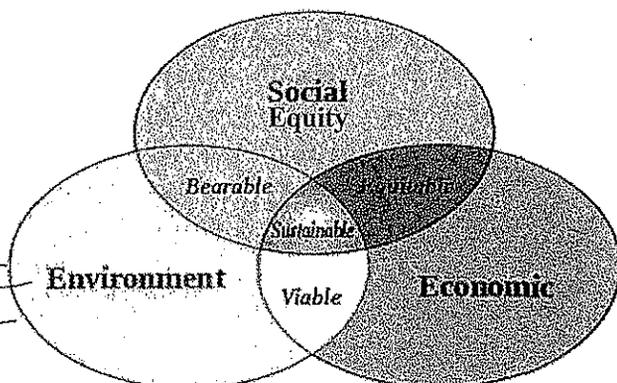
The Sustainabalists insist that society be transformed into feudal-like governance by making *Nature* the central organizing principle for our economy and society. As such, every societal decision would first be questioned as to how it might effect the environment. To achieve this, Sustainablist policy focuses on three components; land use, education, and population control/reduction.

The Sustainable Development logo

used in most literature on the subject contains three connecting circles labeled **Social Equity; Economic Prosperity; and Ecological Integrity** (known commonly as the 3 Es).

### SOCIAL EQUITY

As stated, Sustainable Development's Social Equity plank is based on a demand for "social justice." Today, the phrase is used throughout Sustainablist literature. The Sustainablist system is based on the principle that individuals must give up selfish wants for the needs of the common good, or the "community." How does this differ from Communism?



This is the same policy behind the push to eliminate our nation's borders to allow the "migration" of those from other nations into the United States to share our individually-created wealth and our taxpayers-paid government social programs. Say the Sustainablits, "Justice and efficiency go hand in hand." "Borders," they say, "are unjust."

Under the Sustainablist system, private property is an evil that is used simply to create wealth for a few. So too, is business ownership. Instead, "every worker/person will be a direct capital owner." Property and businesses are to be kept in the name of the owner, keeping them responsible for taxes and other expenses, however control is in the hands of the "community." That policy is right out of the Socialist handbook.

### ECONOMIC PROSPERITY

Sustainable Development's economic policy is based on one

overriding premise: that the wealth of the world was made at the expense of the poor. It dictates that, if the conditions of the poor are to be improved, wealth must first be taken from the rich. Consequently, Sustainable Development's economic policy is based not on private enterprise but on public/private partnerships.

In order to give themselves an advantage over competition, some businesses -- particularly large corporations -- now find a great advantage in dealing directly with government, actively lobbying for legislation that will inundate smaller companies with regulations that they cannot possibly comply with or even keep up with. This government/big corporation back-scratching has always been a dangerous practice because economic power should be a positive check on government power, and *vice versa*. If the two should ever become combined, control of such massive power can lead only to tyranny. One of the best examples of this was the Italian model in the first half of the Twentieth Century under Mussolini's Fascism.

Together, select business leaders who have agreed to help government impose Sustainablist green positions in their business policies, and officials at all levels of government are indeed merging the power of the economy with the force of government in Public/Private Partnerships on the local, state and federal levels.

As a result, Sustainable Development policy is redefining free trade to mean centralized global trade "freely" crossing (or eliminating) national borders. It definitely does not mean people and companies trading freely with each other. Its real effect is to redistribute American manufacturing, wealth, and jobs out of our borders and to lock away American natural resources. After the regulations have been put in place, literally

destroying whole industries, new "green" industries created with federal grants bring newfound wealth to the "partners." This is what Sustainablists refer to as economic prosperity.

### ECOLOGICAL INTEGRITY

*"Nature has an integral set of different values (cultural, spiritual and material) where humans are one strand in nature's web and all living creatures are considered equal. Therefore the natural way is the right way and human activities should be molded along nature's rhythms."* from the UN's Biodiversity Treaty presented at the 1992 UN Earth Summit.

This quote lays down the ground rules for the entire Sustainable Development agenda. It says humans are nothing special – just one strand in the nature of things or, put another way, humans are simply biological resources. Sustainablism policy is to oversee any issue in which man interacts with nature – which, of

course, is literally everything. And because the environment always comes first, there must be great restrictions over private property ownership and control. This is necessary, Sustainablists say, because humans only defile nature.

Under Sustainable Development there can be no concern over individual rights – as we must all sacrifice for the sake of the environment. Individual human wants, needs, and desires are to be conformed to the views and dictates of social planners. The UN's Commission on Global Governance said in its 1995 report: *"Human activity...combined with unprecedented increases in human numbers... are impinging on the planet's basic life support system. Action must be taken now to control the human activities that produce these risks"*

Under Sustainable Development there can be no limited government, as advocated by our Founding

Fathers, because, we are told, the real or perceived environmental crisis is too great. Maurice Strong, Chairman of the 1992 UN Earth Summit said: *"A shift is necessary toward lifestyles less geared to environmentally-damaging consumption patterns. The shift will require a vast strengthening of the multilateral system, including the United Nations."*

The politically based environmental movement provides Sustainablism camouflage as they work to transform the American systems of government, justice, and economics. It is a masterful mixture of socialism (with its top down control of the tools of the economy) and fascism (where property is owned in name only – with no control). Sustainable Development is the worst of both the left and the right. It is not liberal, nor is it conservative. It is a new kind of tyranny that, if not stopped, will surely lead us to a new Dark Ages of pain and misery yet unknown to mankind. **S**

## Remove ICLEI - Restore the Republic!

Many Americans ask how dangerous international policies can suddenly turn up in state and local government, all seemingly uniform to those in communities across the nation and around the globe.

The answer – meet ICLEI, a non-profit, private foundation, dedicated to helping your mayor implement all of his promises. Originally known as the International Council for Local Environmental Initiatives (ICLEI), today the group simply calls itself *"ICLEI – Local Governments for Sustainability."*

In 1992, ICLEI was one of the groups instrumental in creating Agenda 21. The group's mission is to push local communities to regulate the environment – and it's having tremendous success.

I have included a list of 544 American cities in which ICLEI is being paid with tax dollars from city councils to implement and enforce Sustainable Development. ICLEI is there to assure that the mayors keep their promises and meet their goals. Climate change, of course, is the ICLEI mantra.

Here's just some of the programs ICLEI provides cities and towns, in order to spread their own particular political agenda in the name of "community services"

and environmental protection, they include:

- *Software programs* to help set the goals for community development – which leads to taking control of your private property;
- *Access to a network of "Green" experts, newsletters, conferences and workshops* – to assure the indoctrination of city employees is complete;
- *Toolkits, online resources, case studies, fact sheets, policy and practice manuals, and blueprints* used by other communities – so you know you are not alone;
- *Training workshops for staff and elected officials* on how to develop and implement the programs -- wanna bet they never seem to mention that thousands of scientists around the world now say man-made global warming is a myth and none of these programs are necessary? Probably doesn't make it into the workshop;
- And, of course, there's *Notification of relevant grant opportunities* – this is the important one – ~~money~~ – with severe strings attached.

ICLEI recommends that the community hire a full

time "sustainability manager," who, even in small towns, can devote 100% of his time to assure that every nook and corner of the government is on message and under control.

As I said, it's not about protecting the environment; it's about reinventing government with a specific political agenda. ICLEI and others are dedicated to controlling your locally elected public officials to quietly implement an all encompassing tyranny over every community in the nation.

Like a disease, ICLEI (or others of its kind) is entrenched in most American cities, dictating policy to your locally elected officials, controlling policy and making sure they do not listen to your protests. To truly

see tyranny in action, one only needs to go to a city council meeting and attempt to ask questions or discuss a sustainable development program. Most who have tried it have been literally physically removed from the chamber.

It's time to remove ICLEI. Look at this list of communities where they currently hide behind the curtain -- and take action to remove them. Now, before your community is run like a soviet, where there is no debate, no regard for constitutionally-guaranteed rights, no property rights, no free markets, no alternative thought. Through ICLEI there is only top-down control -- just like a soviet. Remove ICLEI - Restore the Republic!

**ACTION TO TAKE:**

ICLEI is one of the most dangerous forces in the nation, particularly because so few people know of their existence. But your mayor and city council know. They are in regular meetings with them. They get memos on policy. They are told what to support and who to silence. What they fear most is exposure. Now, we can turn the tables on ICLEI by shining a bright spotlight on their activities in your community.

**FIRST**, go to a city council meeting and listen to the discussion. Are they talking about land use, water control, development control? Are they using the language I have described in this issue? If so, Sustainable Development is ruling your community.

**SECOND**, begin to ask questions. You may have to do it after the meeting, but if you can, ask during... Ask where these policies they are discussing come from. Ask if your community is now paying dues to a group called the International Council for Local Environmental Initiatives (ICLEI). Once you have determined that ICLEI is truly in your community, then the battle can begin. Remember, the list of ICLEI cities on this page came directly from the ICLEI web page -- so you already know they are there.

**THIRD**, our opposition to Sustainable Development is not opposition to Environmental Protection. We oppose the process which replaces locally-elected representation with all-powerful non-elected boards, councils and regional governments. That process eliminates input, discussion and debate from community citizens.

**FOURTH**, demand that your locally-elected representatives stop paying dues to ICLEI and remove the organization from making policy. §

**ICLEI Cities Across the Country**

Anchorage, AK	Arcata, CA	Davis, CA	Hillsborough, CA	Milpitas, CA	Petaluma, CA	San Bruno, CA
Fairbanks, AK	Atherton, CA	Dublin, CA	Humboldt, CA	Monte Sereno, CA	Piedmont, CA	San Carlos, CA
Homer, AK	Belmont, CA	East Palo Alto, CA	Irvine, CA	Monterey Park, CA	Pinole, CA	San Diego, CA
Juneau, AK	Belvedere, CA	El Cerrito, CA	Lafayette, CA	Monterey, CA	Pittsburg, CA	San Francisco, CA
Kodiak, AK	Benicia, CA	El Paso de Robles, CA	Lakewood, CA	Moorpark, CA	Pleasanton, CA	San Joaquin County, CA
Sitka, AK	Berkeley, CA	El Segundo, CA	Larkspur, CA	Moraga, CA	Point Arena, CA	San Jose, CA
Calhoun, AL	Brisbane, CA	Emeryville, CA	Livermore, CA	Morgan Hill, CA	Portola Valley, CA	San Leandro, CA
Fayetteville, AR	Burlingame, CA	Eureka, CA	Lomita, CA	Morro Bay, CA	Rancho Palos Verdes, CA	San Luis Obispo, CA
North Little Rock, AR	Calistoga, CA	Fairfax, CA	Los Altos Hills, CA	Napa County, CA	Redondo Beach, CA	San Mateo, CA
Buckeye, AZ	Carson, CA	Fort Bragg, CA	Los Altos, CA	Napa, CA	Redwood, CA	San Rafael, CA
Chandler, AZ	Chico, CA	Foster City, CA	Los Angeles, CA	Nevada City, CA	Richmond, CA	San Ramon, CA
Flagstaff, AZ	Chula Vista, CA	Fremont, CA	Los Gatos, CA	Newark, CA	Riverside, CA	Santa Barbara, CA
Goodyear, AZ	Cloverdale, CA	Gardena, CA	Manhattan Beach, CA	Novato, CA	Rohnert Park, CA	Santa Clara
Phoenix, AZ	Colma, CA	Gilroy, CA	Marin County, CA	Oakland, CA	Rolling Hills Estates, CA	County, CA
Alameda County, CA	Contra Costa, CA	Half Moon Bay, CA	Martinez, CA	Oakley, CA	Ross, CA	Santa Clara, CA
Alameda, CA	Corte Madera, CA	Hawthorne, CA	Mendocino	Orinda, CA	Sacramento County, CA	Santa Cruz
Albany, CA	Culver, CA	Hayward, CA	County, CA	Pacific Grove, CA	Sacramento, CA	County, CA
Amador County, CA	Cupertino, CA	Healdsburg, CA	Menlo Park, CA	Pacifica, CA	Saint Helena, CA	Santa Cruz, CA
American Canyon, CA	Daly City, CA	Hercules, CA	Mill Valley, CA	Palo Alto, CA	Salinas, CA	Santa Monica, CA
Antioch, CA	Danville, CA	Hermosa Beach, CA	Millbrae, CA	Palos Verdes, CA	San Anselmo, CA	Santa Rosa, CA

Saratoga, CA	Orange County, FL	Boston, MA	York, ME	Newark, NJ	Cleveland, OH	Charlottesville, VA
Solana Beach, CA	Orlando, FL	Cambridge, MA	Ann Arbor &	North Brunswick, NJ	Oberlin, OH	Falls Church, VA
Solano County, CA	Pinellas County, FL	Carver, MA	Washtenaw County, MI	Parsippany-Troy	Norman, OK	Frederick County, VA
Sonoma County, CA	Sarasota County, FL	Dedham, MA	Clinton County, MI	Hills, NJ	Ashland, OR	Harrisonburg, VA
Sonoma, CA	Sarasota, FL	Devens, MA	East Lansing, MI	Passaic County, NJ	Beaverton, OR	Norfolk, VA
South Gate, CA	South Daytona, FL	Greenfield, MA	Ferndale, MI	Somerset County, NJ	Bend, OR	Roanoke County, VA
South San Francisco, CA	Tampa, FL	Hingham, MA	Grand Rapids, MI	Trenton, NJ	Clackamas County, OR	Roanoke, VA
Stockton, CA	Venice, FL	Ipswich, MA	Grand Traverse	West Windsor	Corvallis, OR	Warrenton, VA
Temecula, CA	West Palm Beach, FL	Kingston, MA	County, MI	Township, NJ	Eugene, OR	Brattleboro, VT
Tiburon, CA	Atlanta, GA	Lexington, MA	Traverse City, MI	Albuquerque, NM	Hillsboro, OR	Burlington, VT
Torrance, CA	Chatham County, GA	Lincoln, MA	Blue Earth, MN	Cimarron, NM	Lake Oswego, OR	Montpelier, VT
Union City, CA	Decatur, GA	Lowell, MA	Dakota County, MN	Santa Fe, NM	Lincoln, OR	Bainbridge Island, WA
Ventura, CA	Fulton County, GA	Marshfield, MA	Duluth, MN	Silver City, NM	McMinnville, OR	Bellevue, WA
Visalia, CA	Savannah, GA	Medford, MA	Edina, MN	Taos, NM	Milwaukie, OR	Bellingham, WA
Walnut Creek, CA	Hawaii County, HI	Nantucket, MA	Lake City, MN	Las Vegas, NV	Portland, OR	Bothell, WA
Watsonville, CA	Cedar Falls, IA	Natick, MA	Mahtomedi, MN	Washoe County, NV	Haverford Township, PA	Burien, WA
West Sacramento, CA	Decorah, IA	Newburyport, MA	Minneapolis, MN	Albany, NY	Lower Makefield, PA	Clallam County, WA
Willits, CA	Des Moines, IA	Newton, MA	Northfield, MN	Babylon, NY	Meadville, PA	Coupeville, WA
Windsor, CA	Dubuque, IA	Northampton, MA	Oakdale, MN	Bedford, NY	Mt. Lebanon, PA	Edmonds, WA
Woodside, CA	Iowa City, IA	Pioneer Valley Planning	Roseville, MN	Brighton, NY	Narberth, PA	Everett, WA
Yountville, CA	Johnson County, IA	Commission, MA	Saint Paul, MN	Clarkstown, NY	Nether Providence	Ferndale, WA
Arvada, CO	North Liberty, IA	Pittsfield, MA	Virginia, MN	Cooperstown, NY	Township, PA	Issaquah, WA
Aspen, CO	Ada County, ID	Provincetown, MA	White Bear Lake, MN	Cortlandt, NY	Philadelphia, PA	Jefferson County, WA
Boulder, CO	Blaine County, ID	Reading, MA	Columbia, MO	Croton on Hudson, NY	Pittsburgh, PA	King County, WA
Breckenridge, CO	Boise, ID	Salem, MA	Creve Coeur, MO	Dobbs Ferry, NY	Radnor, PA	Kirkland, WA
Carbondale, CO	Hailey, ID	Shutesbury, MA	Kansas, MO	Greenburgh, NY	Upper Dublin	Lake Forest Park, WA
Denver, CO	Ketchum, ID	Spencer, MA	Olivette, MO	Hastings-on-Hudson, NY	Township, PA	Langley, WA
Durango, CO	Moscow, ID	Springfield, MA	St. Louis, MO	Huntington, NY	West Chester, PA	Lynnwood, WA
Frisco, CO	Sandpoint, ID	Waltham, MA	University City, MO	Ithaca, NY	Providence, RI	Mercer Island, WA
Golden, CO	Sun Valley, ID	Wellesley, MA	Meridian, MS	Larchmont, NY	Charleston, SC	Oak Harbor, WA
Gunnison County, CO	Algonquin, IL	Williamstown, MA	Bozeman, MT	Mamaroneck, NY	Columbia, SC	Olympia, WA
La Plata County, CO	Carol Stream, IL	Winchester, MA	Helena, MT	Mt. Kisko, NY	Greenville, SC	Pierce County, WA
Lafayette, CO	Chicago, IL	Worcester, MA	Missoula, MT	Nassau County, NY	Spartanburg, SC	Port Townsend, WA
Loveland, CO	Elmhurst, IL	Annapolis, MD	Asheville, NC	New Castle, NY	Sumter, SC	SeaTac, WA
Manitou Springs, CO	Lake Forest, IL	Baltimore, MD	Buncombe County, NC	New Paltz, NY	Chattanooga, TN	Seattle, WA
San Miguel County, CO	Northbrook, IL	Bowie, MD	Carrboro, NC	New Rochelle, NY	Gatlinburg, TN	Sequim, WA
Westminster, CO	Oswego, IL	Carroll County, MD	Cary, NC	New York, NY	Knoxville, TN	Shoreline, WA
Branford, CT	Plainfield, IL	Chestertown, MD	Chapel Hill, NC	North Castle, NY	Nashville, TN	Snohomish County, WA
Bridgeport, CT	Rock Island, IL	Chevy Chase, MD	Charlotte, NC	Oneonta, NY	Oak Ridge, TN	Spokane, WA
Essex, CT	Springfield, IL	College Park, MD	Durham, NC	Orangetown, NY	Signal Mountain, TN	Tacoma, WA
Stamford, CT	Urbana, IL	Gaithersburg, MD	Orange County, NC	Ossining, NY	Arlington, TX	Tukwila, WA
Stonington, CT	Fort Wayne, IN	Howard County, MD	Raleigh, NC	Red Hook, NY	Austin, TX	Tumwater, WA
Weston, CT	Indianapolis, IN	Hyattsville, MD	Winston-Salem, NC	Riverhead, NY	College Station, TX	Vancouver, WA
Westport, CT	Muncie, IN	Montgomery County, MD	Grand Forks, ND	Rochester, NY	Coppell, TX	Washougal, WA
Windham, CT	South Bend, IN	Mount Rainier, MD	Hastings, NE	Rockland County, NY	Dallas, TX	Whatcom County, WA
Windsor, CT	Lawrence, KS	Prince George's	Dover, NH	Rye, NY	Denton, TX	Ashland, WI
Washington, DC	Mission, KS	County, MD	Epping, NH	Saratoga Springs, NY	Edinburg, TX	Fitchburg, WI
New Castle, DE	Overland Park, KS	Queen Anne's	Gilford, NH	Somers, NY	El Paso, TX	Madison, WI
Boynton, FL	Prairie Village, KS	County Board of	Keene, NH	Southampton Village, NY	Grapevine, TX	Marshfield, WI
Clearwater, FL	Frankfort, KY	Commissioners, MD	Nashua, NH	Southampton, NY	Houston, TX	Milwaukee, WI
Cutler Bay, FL	Lexington-Fayette	Rockville, MD	Plymouth, NH	Syracuse, NY	Plano, TX	Oshkosh, WI
Delray Beach, FL	Urban County	Takoma Park, MD	Portsmouth, NH	Tarrytown, NY	Richardson, TX	Racine, WI
Gainesville, FL	Government, KY	Bath, ME	Rochester, NH	Tompkins, NY	Park City, UT	Fayetteville, WV
Key West, FL	Louisville-Jefferson	Belfast, ME	Southwest Region, NH	Westchester, NY	Salt Lake City, UT	Jackson, WY
Leon County, FL	County Metro	Biddeford, ME	Belmar, NJ	Woodstock, NY	Salt Lake County, UT	Teton County, WY
Marathon, FL	Government, KY	Brunswick, ME	Galloway, NJ	Yonkers, NY	Abingdon, VA	
Miami, FL	Owensboro, KY	Cumberland, ME	Hamilton, NJ	Yorktown, NY	Albemarle County, VA	
Miami-Dade County, FL	New Orleans, LA	Falmouth, ME	Kearny, NJ	Akron, OH	Alexandria, VA	
Monroe County, FL	Amherst, MA	Portland, ME	Maplewood, NJ	Alliance, OH	Altavista, VA	
Naples, FL	Ayer, MA	Topsham, ME	Meadowlands, NJ	Athens, OH	Arlington County, VA	
North Miami, FL	Belmont, MA	Waterville, ME	Montgomery Township, NJ	Cincinnati, OH	Blacksburg, VA	

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## The Four Part Process

### Leading to Sustainable Development

So how is this wrenching transformation being put into place? There are four very specific routes being used.

In the rural areas it's called the Wildlands Project. In the cities it's called smart growth. In business it's called Public/Private Partnerships. And in government it's called stakeholder councils and non-elected boards and regional government.

The Wildlands Project was the brainchild of Earth First's Dave Foreman and it literally calls for the "re-wilding" of 50% of all the land in every state – back to the way it was before Christopher Columbus set foot on this land.

It is a diabolical plan to herd humans off the rural lands and into human settlements. Crazy you say! Yes. Impossible? Not so fast.

From the demented mind of Foreman, the plan became the blueprint for the UN's Biodiversity Treaty. So now the scheme is international in scope.

But how do you remove people from the land? One step at a time. Let's begin with a biosphere reserve. A national park will do. A huge place where there is no human activity. How about Yellowstone National Park? Then you establish a buffer zone around the reserve. Inside the buffer only limited human activity is allowed. Slowly, you squeeze until you squash that human activity.

Once accomplished, you extend the area of the biosphere to the limits of the former buffer area – and then you create a new buffer zone around the now larger biosphere and start the

process over again. In that way, the Biosphere Reserve acts like a cancer cell, ever expanding, until all human activity is stopped.

And there are many tools in place to stop human activity and grow the reserve.

Push back livestock's access to riverbanks on ranches; 300 feet ought to do it. When the cattle can't reach the stream, the rancher can't water them -- he goes out of business. Lock away natural resources by creating national parks. It shuts down the mines -- and they go out of business. Invent a Spotted Owl shortage and pretend it can't live in a forest where timber is cut. Shut off the forest. Then, when no trees are cut, there's nothing to feed the mills and then there are no jobs, and -- they go out of business.

Locking away land cuts the tax base. Eventually the town dies. Keep it up and there is nothing to keep the people on the land – so they head to the cities. The wilderness grows – just like Dave Foreman planned.

It comes in many names and many programs. Heritage areas, land management, wolf and bear reintroduction, rails to trails, conservation easements, open space, and many more. Each of these programs is designed to make it just a little harder to live on the land – a little more expensive – a little more hopeless. Now tell me how they can deny that the process is herding people into human habitat areas?

In the West, where vast areas of open space make it easy to impose such policies there are several

programs underway to remove humans from the land. Today, there are at least 31 Wildlands projects underway, locking away more than 40 percent of the nation's land. The Alaska Wildlands Project seeks to lock away and control almost the entire state. In Washington State, Oregon, Idaho, Montana, parts of North and South Dakota, parts of California, Arizona, Nevada, New Mexico, Wyoming, Texas, Utah, and more there are at least 22 Wildlands Projects underway. For example, one project called Yukon to Yellowstone (Y2Y) – creates a 2000 mile no-man's land corridor from the Arctic to Yellowstone.

East of the Mississippi, there are at least nine Wildlands projects, covering Maine, Pennsylvania, New York, West Virginia, Ohio, Virginia, Tennessee, North and South Carolina, Georgia and Florida. Watch for names of Wildlands Projects like Chesapeake Bay Watershed, Appalachian Restoration Project and Piedmont Wildlands Project.

The second path is called Smart Growth. After they herd you into the city, they have more plans for you in regimented and dense urban communities.

They put a line around the city and tell you no growth can take place outside that line. Urban sprawl, they say disdainfully. They refuse to build more roads as a ploy to get you out of your car into public transportation, restricting mobility.

Because there is a restriction on space inside the controlled city limits there is a shortage of houses, so

prices go up. That means populations will have to be controlled, because now there is a shortage of land.

Cities are now passing "green" regulations, forcing homeowners to meet strict guidelines for making their homes environmentally compliant, using specific building materials, forcing roof replacements, demanding replacement of appliances, and more. In Oakland, California, such restrictions with compliance demanded in just a matter of a few years will cost each homeowner an estimated \$36,000. The Cap-N-Trade bill contains a whole section on such restrictions for the nation.

**Third** inside the human habitat areas, government is controlled by an elite ruling class called stake holder councils.

These are mostly non-governmental organizations, or NGOs, who, like thieves in the night, just show up to stake their claim to enforce their own private agendas. The function of legitimate government within the system will be simply to enforce the dictates of the councils.

The councils are unelected, but all powerful. They are controlled by a small minority in the community, but they are all powerful. They will make you ask permission (usually denied) for anything necessary to live in the community.

They destroy business. They dictate the number of outlets a business may have in a community, no matter what the population demands. For example, in San Francisco there can only be seven McDonalds. Period.

They can dictate the kind of building materials you can use in your home – or whether you can build

on your property at all. Then, if they do grant a permit for building, they might not decide to let you acquire water and electricity for your new home – and they may or may not give you a reason for being turned down.

They can dictate that you get the proper exercise – as determined by the government. Again, San Francisco is building a new federal building – the greenest ever built. The elevators will only stop on every third floor so riders are forced to use stairs – for their own health, of course.

These councils fit almost perfectly the definition of a State Soviet; a system of councils that report to an apex council and then implement a predetermined outcome. Soviets are the operating mechanism of a government-controlled economy.

The **fourth** path is Public/Private Partnerships. Today, many freedom organizations are presenting PPPs as free enterprise and a private answer for keeping taxes down by using business to make a better society.

In truth, many PPPs are nothing more than government-sanctioned monopolies in which a few businesses are granted special favors like tax breaks, the power of eminent domain, non-compete clauses and specific guarantees for return on their investments.

That means they can charge what they want and they can use the power of government to put competition out of business. That is not free enterprise. And it is these global corporations that are pushing the green agenda.

For example, using government to ban its own product, General Electric is forcing the mercury-laden green light bulb on you, costing 5 times the price of incandescent bulbs. Such is

the reality of green industry.

PPPs are building the Trans Texas Corridor, using eminent domain to take more than 580,000 acres of private land - sanctioned by the partnership with the Texas government. And PPPs are taking over highways and local water treatment plants in communities across the nation. PPPs controlling the water can control water consumption – a major part of the Sustainable Development blueprint.

The North American Free Trade Agreement (NAFTA) is the root of the "Free Trade" process and the fuel for PPPs between international corporations and government, thereby creating an "elite" class of "connected" businesses – or what Ayn Rand called "the power of pull." Success in the PPP world is not based on quality of product and service, but on who you know in high places. To play ball in the PPP game means accepting the mantra of Sustainable Development and helping to implement it, even if it means going against your own product. That's why Home Depot uses its commercials to oppose cutting down trees and British Petroleum advocates reducing the use of oil.

It is not free enterprise, but a Mussolini-type fascism that will only lead to tyranny. And it's all driven by the Agenda 21 blueprint of Sustainable Development. 

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meeting minutes for the executive session should only reflect: the vote to enter into executive session; the time the executive session began, the people present at the executive session; the time the executive session concludes and the public meeting reconvenes.

**8. What matters can be discussed in Executive Session?**

Specific employees (please consult with the Town Manager's Office); strategy and negotiations regarding pending claims and litigation; security matters; real estate acquisitions (if openness might increase price); matters that would result in the disclosure of a public record that is exempted from disclosure requirements.

**9. What is a public record and where should the records/files of our board or commission be stored?**

Most records, files, and emails of your body are considered public record. Some public records may be exempt from disclosure pursuant to state statute. Questions regarding whether or not certain records are subject to disclosure can be directed

to the Town Clerk, Town Manager's Office, or Connecticut Freedom of Information Commission. All public records, whether or not they are subject to disclosure, should be maintained at Town Hall. Citizens seeking to inspect your records or requesting to receive hard copies of your records should be directed to the Town Clerk's Office.

**10. What is the role of our staff person?**

In most instances a staff person will be assigned to your body. Assignments are generally made based upon the staff member's professional expertise. Your staff person can generally assist with meeting agendas, minutes, research, technical advice, and other matters relevant to your body. Staff members are usually, but not always, non-voting members of your body.

*Inquiries regarding these matters can be directed to the Town Manager's Office at 860-429-3336, the Town Clerk's Office at 860-429-3302, or the Connecticut Freedom of Information Commission at 1-866-374-3617.*

October 20, 2009

# Town of Mansfield

## Freedom of Information Guidelines for Boards, Commissions, and Committees



Item #12



[www.mansfieldct.org](http://www.mansfieldct.org)

**1. What constitutes a public meeting? What constitutes a quorum?**

A public meeting is any hearing or other proceeding of your body, or gathering of, or communication by or to a quorum of your body to discuss or act upon any matter over which your body has authority. A quorum is when at least half of your voting members are present. Official action (votes) can't occur without a quorum present at your meetings. Board and commission members are cautioned against conducting business via email with a quorum of your members.

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**2. What is a regular meeting? What is a special meeting?**

Your board, commission or committee should submit its regular meeting schedule for each calendar year to the Town Clerk's Office by January 31<sup>st</sup> of each year. For example, if your body regularly meets quarterly, your quarterly meeting dates should be filed as stated above.

Special meetings are those meetings not posted on your regular meeting schedule filed with the Town Clerk. Special meetings may be called up to

24 hours (excluding holidays and weekends) before the time set for your meeting.

**3. Is an agenda required for every meeting? Where and when should it be posted? What if the meeting is cancelled?**

Every public meeting that a board, committee, or commission has requires an agenda. Meeting agendas must be posted at least 24 hours (excluding holidays and weekends) in advance of the meeting. Agendas must be filed with the Town Clerk and posted on the Town's official website. If a meeting is cancelled, notice of the cancellation must be provided to the Town Clerk and posted on the Town's official website.

**4. What needs to be included on an agenda?**

Agendas should include: meeting time, date and location; matters that your body will discuss and/or take action upon; public hearings (if scheduled); executive sessions (if needed).

**5. Can items be added to an agenda?**

Items can be added to an agenda by an affirmative vote of two-thirds of your members present. This can occur at regular meetings only.

**6. What are the requirements for filing minutes?**

Draft meeting minutes for regular meetings should be submitted to the Town Clerk and posted on the Town's official website within 7 calendar days from which the meeting occurred. For special meetings, you have 7 business days to post the minutes. Adopted minutes should be submitted to the Town Clerk and posted on the Town's official website within 24 hours of the meeting (excluding holidays and weekends).

**7. What is an Executive Session?**

By a two-thirds vote of members present, your body may enter into an executive session. Executive sessions are closed to the public but may for example, at your body's request, include individuals needed to provide technical advice or testimony to your board. No action (votes) should be taken in executive session. Your

Aimee Marques/am

cc: Ricardo Almeida-Lisa Rivers-Aimee Marques  
S:\Ptrans\SHARED\13b-38bb\_Municipal Grant Program\MGP\_SFY 2010\Letters

Item #13

November 16, 2009

Mr. Matthew W. Hart, Town Manager  
Town of Mansfield  
4 South Eagleville Road  
Storrs, Connecticut 06268

Dear Mr. Hart:

Subject: State Matching Grant Program Application

This letter confirms that the Department of Transportation (Department) has received your application for the State Matching Grant Program for Elderly and Disabled Demand Responsive Transportation for State Fiscal Year 2010. Based upon on the Department's review, your application has been approved for a grant award in the amount of \$32,071. An addendum package is enclosed.

Thank you for your efforts in submitting a timely and accurate application. Should you have any questions, please contact me at (860) 594-2834 or Aimee Marques at (860) 594-2840.

Sincerely,

Lisa Rivers  
Transportation Supervising Planner  
Bureau of Public Transportation

Enclosures

cc: Kevin Grunwald  
Windham Region Council of Governments

PAGE  
BREAK

TO: Chief Executive Officers of Connecticut Cities, Towns and  
Boroughs

FROM: Robert L. Genuario, Secretary  
Office of Policy and Management

DATE: November 18, 2009

RE: Estimates of State Formula Aid to Municipalities

Pursuant to §4-71b of the Connecticut General Statutes (CGS), the Office of Policy and Management compiles estimates of state aid to municipalities following the conclusion of the legislative session(s) during which the state budget and related implementation legislation are enacted. The November 9, 2009 edition of the publication entitled *Estimates of State Formula Aid to Municipalities* contains information concerning payments remitted in FY 2008-09 and amounts available for expenditure in FY 2009-10 and FY 2010-11 for twenty-two municipal grants that six state agencies administer.

Although not all-inclusive, this publication provides a general guide to overall approved funding levels for certain ongoing grant programs under which the State of Connecticut's payments to municipalities are determined by statutory formulas.

Prior year adjustments can have a significant impact on the actual revenue grantees receive, especially with respect to education programs. The Department of Education periodically updates data for grant programs it administers. These data are available at <http://www.csde.state.ct.us/public/dgm/reports/selectspedpya.asp>.

**The Office of Policy and Management no longer prints the booklet entitled *Estimates of State Formula Aid to Municipalities*. Municipal grant estimates are now available on the Office of Policy and Management's website, only.**

**[http://www.ct.gov/opm/lib/opm/igp/estimat/estimates\\_book.pdf](http://www.ct.gov/opm/lib/opm/igp/estimat/estimates_book.pdf)**

November 9, 2009

**M. Jodi Rell**  
Governor, State of Connecticut



# ESTIMATES OF STATE FORMULA AID TO MUNICIPALITIES

FY 2008-09, FY 2009-10, FY 2010-11

# Statutory Formula Grants

## Introduction

This publication provides grant estimates for FY 2009-10 and 2010-11, as well as actual grant payments for FY 2008-09, for certain ongoing grant programs under which the State of Connecticut's payments to municipalities are determined by statutory formulas.

Grantees include cities, towns, boroughs and regional school districts that receive education program funding directly from the state. Due to rounding and the exclusion of data for certain lesser taxing districts, the sum of the amounts in some columns does not reflect the total of the approved funding. Grantee-specific estimates are not available for programs listed under *Additional Grants* (descriptions of which begin on Page 6). For each of these programs, the total amount expended in FY 2008-09 and the total amounts available for expenditure in FY 2009-10 and 2010-11 appears on Page 29.

In the Grant Program Summaries section, **lower-case boldfaced text indicates recently enacted legislation that significantly changes the program referenced.** *Throughout this publication, lower-case italicized type reflects text with added emphasis.*

*Please direct questions concerning grant programs to the appropriate agency.* Staff from the Department of Education's Finance and Internal Operations (860-713-6455) answers questions concerning all education program grants and provides periodic updates of data for education grants under the Grants Management directory on the agency's web site ([www.sde.ct.gov](http://www.sde.ct.gov)). Department of Transportation staff (860-594-2675) answers questions concerning the Town Aid Road Grant. The Department of Public Health (860-509-7703) is the contact for questions concerning the School-based Health Clinic grant program and the Department of Social Services (860-424-5842) is responsible for Child Day Care Grants. For questions regarding any other program in this publication, contact the Office of Policy and Management's Intergovernmental Affairs Unit (860-418-6432).

*Note – CGS §12-62 governs real property revaluation requirements for Connecticut towns. A town's failure to implement a revaluation in accordance with statutory requirements could result in the imposition of a penalty equal to the forfeiture of 50% of its Mashantucket Pequot and Mohegan Grant and the loss of the amount otherwise allocable under the Local Capital Improvement Program (LoCIP). The Secretary of the Office of Policy and Management may waive the penalty for a reason set forth in CGS §12-62(d).*

## Grant Program Summaries

The grant estimates on Pages 10 through 29 are for the programs described below.  
*Audit adjustments or the receipt of more current data can significantly impact actual payments.*

### 1. STATE-OWNED REAL PROPERTY PAYMENT-IN-LIEU OF TAXES (PILOT)

The Office of Policy and Management administers this PILOT program pursuant to CGS §12-19a, §12-19b, §12-19c, §4b-39 and §32-666. This program provides payments for real property tax losses due to exemptions applicable to state-owned real property, certain real property that is the subject of a state lease or long-term financing contract, municipally-owned airports and certain land held in trust by the federal government.

Payments in FY 2008-09 relate to exemptions on the 2006 Grand List; FY 2009-10 and FY 2010-11 payments are for exemptions on the 2007 and 2008 Grand Lists.

A property's use and the amount of state-owned real property in a town determine PILOT percentages, which are:

- (1) 100% for state prison facilities used for purposes of incarceration in the prior fiscal year, that portion of the John Dempsey Hospital used as a permanent medical ward for prisoners, the Connecticut Juvenile Training School, land designated under the 1983 settlement boundary and taken into trust by the federal government for the Mashantucket Pequot Tribal Nation on or after June 8, 1999, and all state-owned property in a town in which the State of Connecticut owns more than 50% of the property within the town's boundaries;
- (2) 65% for the Connecticut Valley Hospital; and

- (3) 45% for all other state-owned real property, certain real property leased by the state as described in §4b-39, and municipally-owned airports.

A grantee's payment in any year may reflect a modification due to an audit of an amount previously paid. During each fiscal year, there is a transfer of moneys from the Bradley Airport Enterprise Fund in the amount necessary to pay a portion of the PILOT for certain Bradley International Airport property. There is also a proportionate reduction of PILOT totals to the amount of the appropriation in any year in which funding is insufficient.

**A total of \$76.5 million is available for this PILOT program in each year of the current biennium. The totals for FY 2009-10 and FY 2010-11 include annual General Fund appropriations of \$73.5 million from and annual transfers of \$3.0 million from Bradley Airport Enterprise Fund.**

Section 58 of Public Act 09-3 (June Special Session) allots \$100,000 to East Lyme in Fiscal Year 2009-10 as partial reimbursement for the loss of property taxes for the United States Navy's Dodge Pond Acoustic Measurement Facility. Section 59 of said act allots \$400,000 to Mansfield in Fiscal Year 2009-10 as partial reimbursement for that town's tax loss for the Fenton River Watershed for Mansfield Hollow Dam. East Lyme and Mansfield will receive the additional one-time payments, for which Public Act 09-3 (June Special Session) provides, not later than June 30, 2010. *The estimates in this publication include these additional allotments.*

Grantees receive PILOT payments on or before September 30th.

## 2. PRIVATE COLLEGES AND GENERAL AND FREE STANDING CHRONIC DISEASE HOSPITALS PILOT

The Office of Policy and Management administers this PILOT program pursuant to CGS §12-19b(b), §12-20a and §12-20b. This program provides payments for real property tax losses due to exemptions applicable to eligible private colleges and general and free standing chronic disease hospitals. Payments in FY 2008-09 relate to exemptions on the 2006 Grand List; FY 2009-10 and FY 2010-11 payments are for exemptions on the 2007 and 2008 Grand Lists.

The calculation of the PILOT for towns and certain fire districts reflects 77% of their tax losses for the appropriate grand list. Exceptions to this calculation include the campuses of the Connecticut Healthcare Systems located in Newington and West Haven and owned by the United States Department of Veterans' Affairs, which are eligible for a PILOT for the appropriate grand list year's tax loss calculated at 46.2% in FY 2008-09, 61.6% in FY 2009-10 and 70% beginning in FY 2010-11. Additionally, CGS §12-20b and §12-19b specify the following payments: \$100,000 for the Connecticut Hospice in Branford; \$1,000,000 for the United States Coast Guard Academy in New London; and \$60,000 for the state-owned forest in Voluntown.

A grantee's payment in any year may reflect a modification due an audit of an amount previously paid. There is also a proportionate reduction of PILOT totals to the amount of the appropriation in any year in which funding is insufficient.

**A total of \$115.4 million is available for this PILOT program in each year of the current biennium.**

Grantees receive PILOT payments on or before September 30th.

## 3. MASHANTUCKET PEQUOT AND MOHEGAN FUND GRANT

The Office of Policy and Management administers this program under which payments from the proceeds of the Mashantucket Pequot and Mohegan Fund are determined pursuant to CGS §3-55i, §3-55j, and §3-55k, and Section 96 of Public Act 06-187, which is not codified but remains in effect. For FY 2008-09, the provisions of Section 81 of Public Act 07-1 (June Special Session) are also applicable.

**For FY 2009-10 and for FY 2010-11, the annual appropriation for this PILOT program is nearly \$61.8 million.**

There is an allocation to the statutory amount cited for each formula, calculations for which are:

- (1) \$20 million on the basis of the PILOT for State-owned Real Property – the amount for each town is calculated at one-third of the difference between what the town receives as a PILOT (excluding prior year adjustments), and what it would have received if the PILOT program had been funded at

\$85,205,085. After required minimum payments are reflected, town-specific amounts are prorated to \$20 million;

- (2) \$20.1 million on the basis of the PILOT for Private Colleges and General and Free Standing Chronic Disease Hospitals – the percent of each town's PILOT (excluding prior year adjustments) to the total PILOT for all towns is calculated and the result is multiplied by the \$20,123,916 allocated for this portion of the formula;
- (3) \$35 million on the basis of CGS §3-55j(e) – a modification of the Property Tax Relief Fund formula in CGS §7-528;
- (4) \$5.475 million allocated to certain designated municipalities on the basis of said Property Tax Relief Fund formula; and
- (5) An additional \$47.5 million for all towns, distributed pro rata on the basis of each town's grant determined under (1) through (4) above, to the total of all such grants, pursuant to CGS §3-55j(j).

Regardless of the formulas described in (1) through (4) above, the amounts allocated to 28 towns are specifically set forth in CGS §3-55j(g). In addition, Ledyard, Montville, North Stonington, Norwich and Preston each receive an additional \$750,000, annually.

In FY 2008-09, 21 towns receive a proportionate share of an additional \$3.3 million. These towns are members of the Southeastern Connecticut Council of Governments, or Distressed Municipalities that are members of either the Northeastern Connecticut Council of Governments or the Windham Region Council of Governments. As of FY 2010-11, these 21 towns receive a proportionate share of \$1.6 million in additional funding.

A town's grant is its total formula-derived amount reduced proportionately to the program's annual appropriation, although the additional amounts payable to the towns described in the preceding paragraph are not subject to this provision. Pursuant to CGS §22a-27j, a town's first grant payment in any year may reflect a deduction of up to \$4,000 if the town has failed to make required payments to the Environmental Quality Fund. The estimates shown in this publication *do not* reflect these deductions, nor do they separately reflect that portion of the grant based on the PILOT formulas described above in (1) and (2) that certain towns must share with an eligible special services district located within their boundaries.

Grantees receive payments in three installments on or before December 30th, March 30th and June 30th.

#### 4. TOWN AID ROAD FUND GRANT

The Department of Transportation administers the Town Aid Road Fund grant pursuant to CGS §13a-175a through §13a-175e, inclusive, and §13a-175i. Towns and boroughs use these grants for various purposes, including the construction and maintenance of public highways, roads and bridges. Grant calculations depend upon factors that include population data and the number of a municipality's improved and unimproved road miles. There is an allocation to the amounts the statutes specify for each formula calculation. Additionally, there is a proportionate reduction of grant totals, as calculated, to the appropriation.

**A total of \$30.0 million is available for this grant program in each year of the current biennium.** *Data from FY 2009-10 forms the basis of the estimates for FY 2010-11 and actual grants for that year may differ from the amounts shown.*

Municipalities receive 50% of this grant in July and the balance in January.

#### 5. LOCAL CAPITAL IMPROVEMENT PROGRAM (LoCIP)

LoCIP grants are administered pursuant to CGS §7-535 through §7-538. The Office of Policy and Management must approve LoCIP projects; eligibility parameters are described in CGS §7-536.

Towns and boroughs must request reimbursement for an approved project within 7 years of its approval date, although there may be a waiver of this provision under appropriate terms and conditions. Reimbursement cannot exceed the total of a grantee's unused entitlement. This includes the formula-generated amount for the current fiscal year (which is available on March 1) and the unused portion of all previous entitlements.

**A total of \$30.0 million is available for the LoCIP program in each year of the current biennium.** *Data from FY 2008-09 form the basis of the estimates for FY 2009-10 and FY 2010-11 and actual entitlements for those fiscal years may differ from the amounts shown in this publication.*

Grantees receive payments after they certify the completion of an approved project (or a portion of an approved project) and following the allotment of funds from state bond proceeds.

#### 6. PUBLIC SCHOOL TRANSPORTATION

The Department of Education administers the Public School Transportation grant pursuant to CGS §10-54, §10-66ee, §10-97, §10-158a, §10-266m, §10-273a and §10-277. Percentages used to reimburse local districts for public school transportation expenditures depend on local wealth, based on the ranking of each district's Adjusted Equalized Net Grand List Per Capita (AENGLC).

The wealthiest 17 towns are assigned a reimbursement percentage of zero; the remaining districts are each assigned a reimbursement percentage that is more than zero and equal to or less than 60. Secondary and K-12 regional districts receive a 10 percentage point bonus. No local or regional board of education may receive an entitlement of less than \$1,000. There is a proportionate reduction of grant totals, as calculated, to the amount of the appropriation.

**In FY 2009-10, \$47.96 million is available for this grant program. The same amount is available for grants payable in FY 2010-11.** *Since projected local expenditure estimates form the basis of the grant calculations for FY 2009-10 and FY 2010-11, actual revenue may vary significantly from the estimates shown based on the results of final expenditures as audited.*

Grantees receive payments in April.

#### 7. NON-PUBLIC SCHOOL TRANSPORTATION

The Department of Education administers the Non-public School Transportation grant pursuant to CGS §10-266m, §10-277 and §10-281. Percentages used to reimburse local districts for non-public school transportation expenditures are determined in the same manner as are the reimbursement percentages for the Public School Transportation Grant. Allowable transportation costs for non-public school children are capped at twice the per pupil public school transportation expenditure for the year prior to the expenditure year. There is a proportionate reduction of grant totals, as calculated, to the amount of the appropriation.

**In FY 2009-10, \$3.99 million is available for this grant program. The same amount is available for grants payable in FY 2010-11.** *Since projected local expenditure estimates form the basis of the grant calculations for FY 2009-10 and FY 2010-11, actual revenue may vary significantly from the estimates shown based on the results of final expenditures as audited.*

Grantees receive payments in April.

#### 8. ADULT EDUCATION

The Adult Education grant is administered by the Department of Education pursuant to CGS §10-71 and §10-71a. Grants to reimburse adult education expenditures are determined on a sliding scale similar to that used in determining public and non-public school transportation grants, except that the percentage range is 0% to 65%. Districts identified under CGS §10-266p(a) as Priority School Districts (i.e., those with the largest numbers or highest percentages of poor and remedial students) cannot receive a reimbursement percentage of less than 20. There is a proportionate reduction of grant totals, as calculated, to the amount of the appropriation.

**For FY 2009-10 and for FY 2010-11, the annual appropriation for the Adult Education grant program is \$20.6 million.** Ninety-five percent of the annual appropriation is available for grants; 5% is set aside for administrative purposes. *Grant amounts for FY 2008-09, FY 2009-10 and FY 2010-11 reflect deductions for the Department of Education's administrative costs.*

*Since projected local expenditure estimates form the basis of the grant calculations for FY 2009-10 and FY 2010-11, actual revenue may vary significantly from the estimates shown based on the results of final expenditures as audited.*

Grantees receive 66% of this grant in August and the balance in May.

## 9. EDUCATION COST SHARING (ECS)

The Department of Education administers the ECS grant pursuant to CGS §10-262f, §10-262g, §10-262h, §10-262i and §10-262j. Pursuant to Sections 61 through 64 of Public Act 07-3 (June Special Session), the calculation of payments for FY 2008-09 represents a proportionate amount of the full funding of the ECS grant program. The formulas for calculating ECS grants in FY 2008-09 are:

- (1) A base-aid ratio that depends on town wealth, the calculation of which is determined 50% by Equalized Net Grand List Per Weighted Student and 50% by Equalized Net Grand List Per Capita, adjusted to reflect each town's per capita and median household incomes. The minimum aid ratio is 9%, except for the 20 towns with the highest concentration of poverty, for which the minimum aid ratio is 13%;
- (2) A State Guaranteed Wealth Level (SGWL) set at 1.75 times the median town wealth;
- (3) A foundation amount set at \$9,687 per need student; and
- (4) Each town's need student count is composed of its resident students, plus 33% of its students eligible for federal Title I aid as of each October 1, plus 15% of its count of Limited English Proficient (LEP) students not funded pursuant to §10-17.

In FY 2008-09, each town must receive 22.02% of the difference between the grant it was eligible to receive in FY 2006-07 and its fully funded grant. Furthermore, a town's grant increase in FY 2008-09 must be at least 4.4% above the amount of its entitlement for the prior year.

**Section 72 of Public Act 09-3 of the June Special Session specifies the amount of each town's ECS entitlement for FY 2009-10 and for FY 2010-11.**

Pursuant to the Minimum Budget Requirement (MBR), a town must increase its budgeted appropriation for education for the current year to equal its prior year appropriation plus between 15% and 65% in FY 2007-08 and FY 2008-09 (and between 50% and 80% beginning in FY 2009-10) of the town's increased ECS aid. The exact MBR percentage is determined by calculating the average of the difference between a town and the highest-ranked town relative to education spending, per capita wealth, and student achievement. The larger the difference, the higher is the percentage of increased ECS aid that the town must spend on education. A town with a reduced number of students attending school in a regional district serving grades 7 through 12 or 9 through 12, may meet the MBR by appropriating the statutory minimum percentage of its ECS increase. Towns may use a portion of their FY 2008-09 increases in ECS aid for non-educational purposes. If a town obtained the Department of Education's approval to defer a portion of its aid increase to FY 2008-09 from the prior fiscal year, the FY 2008-09 MBR reflects the addition of the deferred funds.

**Section 30 of Public Act 09-6 (September Special Session) requires a town's budgeted appropriation for education, for FY 2009-10 and for FY 2010-11, to be no less than that for FY 2008-09 minus the amount of funds the local board of education receives directly from the State Fiscal Stabilization Fund pursuant to Title XIV of the American Recovery and Reinvestment Act of 2009.**

*Any town that fails to meet its MBR is subject to a penalty equal to twice the amount of the funding shortfall. A non-compliant town's ECS grant for the next year must reflect the penalty deduction.*

The Department of Education must withhold 20% of a town's increased aid if its school district is in at least the third year of being identified as "In Need of Improvement" under the No Child Left Behind law and has failed to make adequate yearly progress in mathematics or reading at the whole district level. The October payment to a town subject to this requirement reflects a reduction of 20% of the entire amount of the town's ECS increase, and its Superintendent must meet with the Commissioner of the Department of Education to discuss an acceptable plan to improve district academic achievement through the use of these funds. After the Commissioner approves the release of the funding withheld, the town receives these moneys via the Department of Education's monthly cash drawdown system. The town receives the remaining 80% of its ECS grant in accordance with the statutory payment schedule described below.

Grantees receive 25% of their payments in October, 25% in January and the balance in April.

## Additional Grants

The annual estimates for each of the grant programs described below appear on Page 29.  
*Grantee-specific estimates are not available for these programs.*

### PILOT: EXEMPT MACHINERY AND EQUIPMENT AND COMMERCIAL MOTOR VEHICLES

The PILOT the Office of Policy and Management calculates pursuant to CGS §12-94b equals 80% of the tax loss due to property tax exemptions municipalities provide for (1) certain machinery and equipment used in manufacturing, biotechnology or recycling, and (2) certain commercial motor vehicles. The 100% exemption under CGS §12-81(72) and (74) is available for acquisitions of eligible property that occur during the five-year period preceding an October 1 assessment date.

The Office of Policy and Management's PILOT calculation under CGS §12-94f equals 100% of the tax loss municipalities sustain due to property tax exemptions for certain manufacturing and biotechnology machinery and equipment, the acquisition of which occurs six or more years preceding an assessment date. Pursuant to CGS §12-94f, the FY 2008-09 PILOT is for the 40% exemption applicable on the 2007 Grand List. The FY 2009-10 PILOT is for the 60% exemption applicable on the 2008 Grand List, and the FY 2010-11 PILOT is for the 80% exemption on the 2009 Grand List. A municipality's payment in any year may reflect a modification due to an audit of an amount previously paid.

The amendments to CGS §12-81(72), CGS §12-94g and CGS §12-94f in Sections 15 through 17 of Public Act 09-7 (September Special Session), require a proportionate reduction to the PILOT payable for exempt machinery and equipment, in any year in which funding is insufficient. This provision is applicable beginning in FY 2009-10. The PILOT for commercial motor vehicles is already subject to such proportionate reduction.

Grantees receive payments by the end of December.

### PILOT: VESSELS

In FY 2008-09, the Department of Motor Vehicles certified the PILOT for Vessels in an amount equal to each grantee's property tax receipts for boats on the 1978 Grand List - the last year in which boats were subject to property taxation. The FY 2008-09 PILOT is the *maximum amount* each grantee may receive in any year.

As part of the deficit mitigation plan the General Assembly approved earlier this year, there was a reduction to the account containing moneys for the Vessels PILOT. The amount remaining is insufficient to fully pay the FY 2009-10 PILOT. As a result, there is a proportionate reduction of FY 2009-10 PILOT totals to the \$1.5 million available. Section 21 of Public Act 09-8 (September Special Session) requires such a reduction in any year in which the amount available as of October 31 is insufficient to fully pay this PILOT.

*Data from FY 2009-10 forms the basis of the estimates for FY 2010-11. The PILOT a grantee receives in FY 2009-10 may differ from the amount of this year's payment especially if the revenue available as of October 31, 2010 is greater than the amount that was available for the FY 2009-10 PILOT.*

Grantees receive payments by the end of December.

### CHILD DAY CARE

The Department of Social Services issues Child Day Care grants pursuant to CGS §8-210 in order to fund a portion of the costs needed to develop and operate licensed day care centers for children disadvantaged by reasons of economic, social or environmental conditions.

**A total of \$5.3 million is available for Child Day Care grants in each year of the current biennium.**

Grantees receive payments at various times, in accordance with contracts entered into with the Department of Social Services.

### SCHOOL-BASED HEALTH CLINICS

The Department of Public Health distributes grants to a town's Local Education Agency (LEA), pursuant to the powers that CGS §19a-2a provides. Funding supports the planning and operation of school-based health centers

(which provide comprehensive primary health care to enrolled students) in communities that have large numbers of low income, high risk children and adolescents.

**In FY 2009-10, \$10.4 million is available for this grant program. The same amount is available for grants payable in FY 2010-11.**

The Commissioner of the Department of Public Health certifies payments at various times.

#### SPECIAL EDUCATION: EXCESS COSTS-STUDENT BASED

The Department of Education administers the Excess Costs-Student Based grant pursuant to CGS §10-76d, §10-76g and §10-253. Costs in excess of four and one-half times a town's average cost per pupil for the prior year are paid for students placed in a special education program by a school district, pursuant to CGS §10-76g(b).

For placements initiated by a state agency, a Superior Court or a federally recognized Native American tribe (rather than by a local school district), this program provides 100% reimbursement of costs in excess of the district's prior year Net Current Expenditure Per Pupil (NCEP), pursuant to CGS §10-76d(e)(3) and §10-76g(a)(1). For certain no-nexus students and special education students who reside on state property, 100% of the current year cost is covered, pursuant to CGS §10-76g(a)(1) and §10-76d(e)(3). There is no payment cap for students eligible for the 100% reimbursement described in this paragraph.

**In FY 2009-10, \$120.5 million is available for the Excess Costs-Student Based grant. The same amount is available for grants payable in FY 2010-11.**

Grantees receive 75% of their payments in February and the balance in May.

#### OPEN CHOICE GRANT

The Department of Education administers the OPEN Choice grant, pursuant to CGS §10-266aa to encourage interdistrict attendance between the cities and suburbs. Both the sending and receiving districts equally share the credit for these students for those state grants that use resident students or average daily membership data. For each out-of-district student received under OPEN Choice, there is a grant of \$2,500. The state must provide grants for the reasonable cost of transportation for participating students in an amount such that the state-wide average of the grants does not exceed \$3,250 for each student transported. In addition, a total of \$500,000 is available for bonus grants of up to \$1,000 per student when there are at least 10 OPEN Choice students in the same school.

OPEN Choice interdistrict school attendance between Hartford and other districts may include preschool programs in addition to all-day kindergarten. Grants are available for before- and after-school care and remedial services for preschool students, as well as, for subsidies to receiving districts.

**A total of \$14.5 million is available for OPEN Choice in each year of the current biennium.**

Grantees receive a portion of their grant in November and the balance in April.

#### MAGNET SCHOOLS

The Department of Education provides grants for the operation of interdistrict magnet schools pursuant to CGS §10-264i, as amended by Section 22 of Public Act 09-6 (September Special Session). In FY 2009-10, \$148.1 million is available for the Magnet School program. In FY 2010-11, the budgeted appropriation is \$174.6 million.

Percentages of student enrollment determine per-student grants under a sliding scale formula. The determination of grant amounts depend upon factors such as a magnet school's resident and non-resident student counts and whether it is run by a Regional Educational Service Center (RES-C), the town in which the school is located or another entity.

Greater per pupil grant amounts are available for interdistrict magnet schools that assist Connecticut in meeting the goals of the 2008 stipulation and order for *Milo Sheff, et al. v. William A. O'Neill, et al*; supplemental operating grants may be available to entities that operate such a school.

**Pursuant to Public Act 09-6 (September Special Session), the Department of Education must develop a comprehensive magnet school plan and submit it to the General Assembly's Education Committee not later than January 1, 2011. The department cannot accept operating grant applications for new**

interdistrict magnet schools, other than those that the department determines will assist the state in meeting the goals of the 2008 stipulation and order for *Milo Sheff, et al. v. William A. O'Neill, et al.*, until the department completes that comprehensive plan.

The Department of Education's certification of payments varies, depending on the grant's purpose.

Operation portion – grantees receive 50% by September 1st and the balance by January 1st.

Transportation portion – grantees receive 50% in October and the balance in May.

#### YOUTH SERVICE BUREAUS

The Youth Service Bureau program that the Department of Education administers pursuant to CGS §10-19m through §10-19p, assists in the provision of comprehensive services to delinquent and troubled youth, including prevention and intervention programs, treatment and follow-up services.

**This program's annual appropriation is \$2.9 million for FY 2009-10 and for FY 2010-11.** Ninety-eight percent of the annual appropriation is available for grants; 2% is set aside for administrative purposes. The amount shown for FY 2008-09 reflects deductions for the Department of Education's administrative costs. *Youth Service Bureau Grant estimates for FY 2009-10 and FY 2010-11 do not reflect such deductions.*

Grantees receive payments monthly.

#### SCHOOL-BASED CHILD HEALTH

Pursuant to CGS §10-76d(a), the Department of Social Services remits grants to those local and regional boards of education that voluntarily determine the Medicaid eligibility of their special education students and furnish the information the agency needs to obtain federal reimbursement for certain services that eligible students receive (e.g., physical, occupational and speech therapies, mental health services, nursing and the provision of medical supplies and specialized transportation).

Eligible boards of education receive 50% of the amount of the federal reimbursement that the state obtains, based on the federal financial participation plan in effect on January 1, 2003. *Estimates are preliminary projections that may change, depending on a resolution of issues raised by the Office of the Inspector General.* Grantees must reimburse the state if they receive an amount in excess of that to which they are entitled.

Grantees receive payments at least quarterly.

#### PRIORITY SCHOOL DISTRICT PROGRAM

The Department of Education administers the four grants that comprise the Priority School District Program: those for Priority School Districts, Early Childhood (or School Readiness), Extended School Hours and School Year Accountability (or Summer School).

**For FY 2009-10 and FY 2009-10, the annual appropriation for the Priority School District program is \$117,237,188.**

The table shown below reflects appropriations for the components of the Priority School District Program. Descriptions of each grant follow.

Priority School District Program Grants	FY 2008-09 In Millions	FY 2009-10 In Millions	FY 2010-11 In Millions
Priority School Districts	\$ 41.41	\$ 40.93	\$ 40.93
Early Childhood (School Readiness)	76.23	69.81	69.81
Extended School Hours	2.99	2.99	2.99
School Year Accountability (Summer School)	3.50	3.50	3.50
Total	\$124.13	\$117.23	\$ 117.23

#### PRIORITY SCHOOL DISTRICTS

Payments for Priority School Districts are determined pursuant to CGS §10-266. Among the factors used to determine grant amounts are population, mastery test scores and the number of students receiving Temporary

Family Assistance. Each Priority School District must receive a grant of at least \$150 per student. The town with the 6<sup>th</sup> highest population in the state also receives an additional \$650,000 per year.

There is also a distribution of supplemental funds in each fiscal year in proportion to each town's regular Priority School District grant. The supplemental grant total is \$4,160,122, commencing in FY 2008-09.

Grantees receive payments monthly.

#### EARLY CHILDHOOD (SCHOOL READINESS)

The purpose of the Early Childhood (School Readiness) grant is to initiate and expand pre-kindergarten programs. This grant is administered in accordance with CGS §10-16o through §10-16r, inclusive, and §10-266p.

The grant distribution formula is based on each district's School Readiness program capacity multiplied by its per child cost (which cannot exceed \$8,346 per child). Additionally, the use of available appropriations may fund grants for programs providing academic student support to assist in meeting the goals of the 2008 stipulation and order for *Milo Sheff, et al. v. William A. O'Neill, et al.*

Certain school districts that serve at least 40% of lunches free or at a reduced price are eligible for a separate grant. Non-priority school districts that are ranked between one and fifty, in descending order according to wealth are eligible to compete for this grant. (*Because of its competitive nature, funding for this grant is not reflected in this publication.*)

Grantees receive payments monthly for the non-competitive grants described above.

#### EXTENDED SCHOOL HOURS

The Extended School Hours grant, administered pursuant to CGS §10-266p, §10-266t and §10-266u, allows an expansion of the number of schools in Priority School Districts that can be kept open for academic enrichment and recreational programs after school hours, on Saturdays and during school vacations. Multiplying the appropriation by the ratio of each Priority School District's average daily membership to the total average daily membership of all such districts determines payment amounts.

Grantees receive payments monthly.

#### SCHOOL YEAR ACCOUNTABILITY (SUMMER SCHOOL)

The School Year Accountability (Summer School) grant, administered in accordance with CGS §10-265m and §10-266m, assists school children in Priority School Districts by allowing the provision of additional instruction to those students whose mastery test scores indicate it is needed.

Grantees receive payments monthly.

Estimates of Statutory Formula Grants for FY 2008-09, 2009-10 and 2010-11

Grantee	PILOT: State-Owned Real Property			PILOT: Colleges & Hospitals			Mashantucket Pequot And Mohegan Fund Grant		
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2008-09	FY2009-10	FY 2010-11	FY 2008-09	FY2009-10	FY 2010-11
Andover	30,711	26,499	24,932	0	0	0	31,678	14,726	14,726
Ansonia	78,342	108,218	100,712	0	0	0	264,942	140,306	140,306
Ashford	7,001	6,117	6,080	0	0	0	47,666	22,200	22,200
Avon	70,468	63,803	92,549	10,984	9,202	7,141	34,073	15,575	15,575
Barkhamsted	16,565	13,769	18,645	0	0	0	28,535	12,419	12,419
Beacon Falls	58,454	52,981	45,002	0	0	0	49,484	26,657	26,657
Berlin	21,016	26,999	25,126	0	0	0	104,196	52,195	52,195
Bethany	43,160	36,770	37,824	25,145	20,793	18,700	37,933	17,693	17,693
Bethel	29,895	27,140	26,329	24,120	20,201	18,629	87,224	43,515	43,515
Bethlehem	1,468	1,192	1,358	0	0	0	29,293	13,417	13,417
Bloomfield	105,749	124,989	117,136	194,917	161,660	147,603	243,384	156,676	156,676
Bolton	41,001	34,632	38,860	0	0	0	41,006	19,780	19,780
Bozrah	5,537	4,996	4,829	0	0	0	34,534	15,280	15,280
Branford	68,864	59,498	57,172	121,253	117,823	116,421	110,730	58,535	58,535
Bridgeport	2,676,768	2,455,099	2,305,806	11,200,500	9,917,387	8,767,818	9,559,715	6,153,957	6,153,957
Bridgewater	1,947	1,619	1,478	0	0	0	18,914	7,196	7,196
Bristol	77,777	57,761	53,755	896,804	675,229	612,372	913,570	588,100	588,100
Brookfield	39,718	36,780	29,933	0	0	0	43,693	21,911	21,911
Brooklyn	204,586	171,367	159,481	0	0	0	327,467	178,840	178,840
Burlington	54,355	47,618	56,542	0	0	0	39,254	19,891	19,891
Canaan	117,314	107,521	102,586	2,392	2,771	2,466	19,501	7,488	7,488
Canterbury	13,639	11,337	10,551	0	0	0	58,571	31,781	31,781
Canton	13,851	33,426	32,049	0	0	0	47,291	21,395	21,395
Chaplin	85,008	73,150	72,031	0	0	0	125,953	83,012	83,012
Cheshire	2,498,408	2,110,640	2,400,463	185,564	152,156	155,546	3,002,466	1,635,775	1,635,775
Chester	14,411	12,368	14,858	0	0	0	27,008	11,603	11,603
Clinton	42,933	36,886	35,868	0	0	0	78,963	37,587	37,587
Colchester	62,554	51,997	49,751	0	0	0	133,703	72,534	72,534
Colebrook	3,504	3,055	4,566	0	0	0	22,721	8,945	8,945
Columbia	10,061	8,723	8,566	0	0	0	39,595	19,328	19,328
Cornwall	55,223	46,482	43,258	0	0	0	18,279	6,755	6,755
Coventry	59,494	49,177	39,357	0	0	0	93,666	46,442	46,442
Cromwell	11,641	17,113	15,896	130,458	59,878	54,198	91,771	42,831	42,831
Danbury	2,053,624	2,565,169	2,441,511	1,187,015	1,288,812	1,474,075	1,467,248	944,524	944,524
Darien	72,561	59,100	116,149	0	0	0	20,192	7,776	7,776
Deep River	12,967	11,025	10,260	0	0	0	30,349	14,122	14,122
Derby	147,163	126,646	117,862	1,229,183	1,028,664	1,087,915	393,218	253,129	253,129
Durham	23,395	20,306	18,862	0	0	0	44,560	22,775	22,775
Eastford	10,091	7,015	7,254	0	0	0	27,046	12,345	12,345
East Granby	707,881	605,232	857,749	0	0	0	34,504	15,324	15,324
East Haddam	22,792	22,562	20,997	0	0	0	53,007	25,934	25,934
East Hampton	142,570	121,788	117,226	0	0	0	118,922	56,951	56,951
East Hartford	901,090	658,593	620,832	10,694	22,786	251,097	475,343	305,997	305,997
East Haven	290,775	241,705	224,455	0	0	0	279,049	157,358	157,358
East Lyme	959,237	924,695	767,498	63,141	52,690	47,784	542,233	335,324	335,324

N/E = Not Eligible

See pages 1 to 9 for grant program descriptions

Estimates of Statutory Formula Grants for FY 2008-09, 2009-10 and 2010-11

Grantee	Town Aid Road			Local Capital Improvement			Public School		
	Fund Grant			Program (LoCIP)			Pupil Transportation		
	FY 2008-09	FY2009-10	FY 2010-11	FY 2008-09	FY2009-10	FY 2010-11	FY 2008-09	FY2009-10	FY 2010-11
Andover	94,526	94,954	94,954	28,270	28,270	28,270	29,539	29,634	29,634
Ansonia	159,119	158,813	158,813	176,373	176,373	176,373	181,036	222,760	222,760
Ashford	150,620	150,822	150,822	52,892	52,892	52,892	77,371	77,129	77,129
Avon	153,671	153,837	153,837	104,219	104,219	104,219	20,175	19,923	19,923
Barkhamsted	98,469	98,438	98,438	36,472	36,472	36,472	38,113	38,532	38,532
Beacon Falls	92,556	92,861	92,861	37,937	37,937	37,937	0	0	0
Berlin	166,578	167,317	167,317	132,310	132,310	132,310	222,060	195,980	195,980
Bethany	105,949	106,136	106,136	48,581	48,581	48,581	25,829	22,097	22,097
Bethel	158,993	158,659	158,659	118,520	118,520	118,520	166,421	146,936	146,936
Bethlehem	106,635	106,974	106,974	34,229	34,229	34,229	0	0	0
Bloomfield	171,839	170,999	170,999	134,852	134,852	134,852	278,893	181,872	181,872
Bolton	102,257	101,416	101,416	40,890	40,890	40,890	103,195	93,420	93,420
Bozrah	90,321	90,414	90,414	26,571	26,571	26,571	36,664	28,717	28,717
Branford	207,754	206,623	206,623	168,464	168,464	168,464	198,876	166,369	166,369
Bridgeport	670,458	665,532	665,532	2,090,303	2,090,303	2,090,303	2,468,093	2,405,782	2,405,782
Bridgewater	90,767	90,835	90,835	24,503	24,503	24,503	0	0	0
Bristol	341,253	340,369	340,369	504,113	504,113	504,113	757,195	755,580	755,580
Brookfield	152,806	152,025	152,025	104,469	104,469	104,469	39,043	34,566	34,566
Brooklyn	123,151	123,912	123,912	71,219	71,219	71,219	261,400	309,748	309,748
Burlington	127,524	127,738	127,738	74,013	74,013	74,013	0	0	0
Canaan	83,124	83,892	83,892	18,879	18,879	18,879	4,397	4,001	4,001
Canterbury	112,245	112,811	112,811	56,216	56,216	56,216	293,506	190,355	190,355
Canton	129,773	130,160	130,160	69,315	69,315	69,315	107,980	92,804	92,804
Chaplin	98,363	96,956	96,956	31,003	31,003	31,003	66,225	60,024	60,024
Cheshire	203,083	203,155	203,155	185,945	185,945	185,945	271,053	220,176	220,176
Chester	97,328	97,606	97,606	28,012	28,012	28,012	6,861	7,413	7,413
Clinton	137,949	137,624	137,624	92,522	92,522	92,522	111,837	110,696	110,696
Colchester	176,428	172,308	172,308	119,912	119,912	119,912	400,189	364,086	364,086
Colebrook	99,790	100,237	100,237	25,626	25,626	25,626	7,622	8,172	8,172
Columbia	102,740	102,638	102,638	40,418	40,418	40,418	92,344	89,029	89,029
Cornwall	111,355	112,031	112,031	33,327	33,327	33,327	648	606	606
Coventry	149,405	146,118	146,118	105,001	105,001	105,001	353,201	302,459	302,459
Cromwell	137,385	137,572	137,572	84,530	84,530	84,530	114,033	118,663	118,663
Danbury	421,755	421,296	421,296	529,226	529,226	529,226	782,871	712,640	712,640
Darien	166,677	166,082	166,082	110,374	110,374	110,374	648	606	606
Deep River	100,416	100,118	100,118	32,764	32,764	32,764	8,104	11,636	11,636
Derby	132,712	132,630	132,630	104,359	104,359	104,359	135,789	144,338	144,338
Durham	115,437	111,582	111,582	56,514	56,514	56,514	0	0	0
Eastford	87,837	87,877	87,877	24,511	24,511	24,511	46,774	40,252	40,252
East Granby	101,045	101,262	101,262	35,862	35,862	35,862	50,491	43,203	43,203
East Haddam	167,175	169,495	169,495	90,585	90,585	90,585	129,339	127,712	127,712
East Hampton	156,584	158,807	158,807	99,570	99,570	99,570	234,883	232,849	232,849
East Hartford	288,556	288,020	288,020	424,786	424,786	424,786	791,933	736,223	736,223
East Haven	203,745	203,614	203,614	227,409	227,409	227,409	440,760	406,863	406,863
East Lyme	158,523	160,313	160,313	121,797	121,797	121,797	106,753	104,830	104,830

N/E = Not Eligible

See pages 1 to 9 for grant program descriptions

Estimates of Statutory Formula Grants for FY 2008-09, 2009-10 and 2010-11

Grantee	Non-Public School			Adult			Education Cost		
	Pupil Transportation			Education			Sharing Grant		
	FY 2008-09	FY2009-10	FY 2010-11	FY 2008-09	FY2009-10	FY 2010-11	FY 2008-09	FY2009-10	FY 2010-11
Andover	0	0	0	0	0	0	2,330,856	2,330,856	2,330,856
Ansonia	16,873	24,588	24,588	98,456	104,577	104,577	15,031,668	15,031,668	15,031,668
Ashford	0	0	0	0	0	0	3,896,069	3,896,069	3,896,069
Avon	0	0	0	1,435	1,496	1,496	1,232,688	1,232,688	1,232,688
Barkhamsted	0	0	0	1,484	1,687	1,687	1,615,872	1,615,872	1,615,872
Beacon Falls	0	0	0	0	0	0	4,044,804	4,044,804	4,044,804
Berlin	11,152	10,669	10,669	13,877	14,501	14,501	6,169,410	6,169,410	6,169,410
Bethany	0	0	0	0	0	0	2,030,845	2,030,845	2,030,845
Bethel	16,533	19,521	19,521	11,076	10,723	10,723	8,157,837	8,157,837	8,157,837
Bethlehem	0	0	0	0	0	0	1,318,171	1,318,171	1,318,171
Bloomfield	0	0	0	34,466	27,163	27,163	5,410,345	5,410,345	5,410,345
Bolton	0	0	0	4,502	4,499	4,499	3,015,660	3,015,660	3,015,660
Bozrah	0	0	0	4,412	4,242	4,242	1,229,255	1,229,255	1,229,255
Branford	13,487	8,536	8,536	24,694	22,354	22,354	1,759,095	1,759,095	1,759,095
Bridgeport	458,297	448,159	448,159	1,391,886	1,322,760	1,322,760	164,195,344	164,195,344	164,195,344
Bridgewater	0	0	0	0	0	0	137,292	137,292	137,292
Bristol	182,148	190,557	190,557	294,207	274,103	274,103	41,657,314	41,657,314	41,657,314
Brookfield	4,020	3,870	3,870	3,197	3,398	3,398	1,530,693	1,530,693	1,530,693
Brooklyn	0	0	0	34,037	33,692	33,692	6,978,295	6,978,295	6,978,295
Burlington	0	0	0	0	0	0	4,295,578	4,295,578	4,295,578
Canaan	0	0	0	0	0	0	207,146	207,146	207,146
Canterbury	0	0	0	13,659	12,685	12,685	4,733,625	4,733,625	4,733,625
Canton	0	0	0	2,550	2,437	2,437	3,348,790	3,348,790	3,348,790
Chaplin	0	0	0	3,109	3,262	3,262	1,880,888	1,880,888	1,880,888
Cheshire	29,289	25,406	25,406	32,274	28,742	28,742	9,298,837	9,298,837	9,298,837
Chester	0	0	0	0	0	0	665,733	665,733	665,733
Clinton	0	0	0	14,353	19,432	19,432	6,465,651	6,465,651	6,465,651
Colchester	0	0	0	21,949	22,684	22,684	13,547,231	13,547,231	13,547,231
Colebrook	0	0	0	311	373	373	495,044	495,044	495,044
Columbia	0	0	0	1,971	1,979	1,979	2,550,037	2,550,037	2,550,037
Cornwall	0	0	0	0	0	0	85,322	85,322	85,322
Coventry	0	0	0	12,167	11,716	11,716	8,845,691	8,845,691	8,845,691
Cromwell	0	0	0	14,907	14,978	14,978	4,313,692	4,313,692	4,313,692
Danbury	191,792	180,689	180,689	208,161	209,426	209,426	22,857,956	22,857,956	22,857,956
Darien	0	0	0	73	76	76	1,616,006	1,616,006	1,616,006
Deep River	0	0	0	0	0	0	1,687,351	1,687,351	1,687,351
Derby	16,830	19,409	19,409	83,054	107,621	107,621	6,865,689	6,865,689	6,865,689
Durham	0	0	0	0	0	0	3,954,812	3,954,812	3,954,812
Eastford	0	0	0	2,123	2,290	2,290	1,109,873	1,109,873	1,109,873
East Granby	0	0	0	1,283	1,204	1,204	1,301,142	1,301,142	1,301,142
East Haddam	0	0	0	5,205	5,087	5,087	3,718,223	3,718,223	3,718,223
East Hampton	0	0	0	22,870	25,002	25,002	7,595,720	7,595,720	7,595,720
East Hartford	64,922	74,343	74,343	148,516	155,756	155,756	41,710,817	41,710,817	41,710,817
East Haven	32,284	45,311	45,311	398,634	452,954	452,954	18,764,125	18,764,125	18,764,125
East Lyme	0	0	0	14,077	13,460	13,460	7,100,611	7,100,611	7,100,611

N/E = Not Eligible

See pages 1 to 9 for grant program descriptions

Estimates of Statutory Formula Grants for FY 2008-09, 2009-10 and 2010-11

Grantee	TOTAL		
	Statutory Formula Grants		
	<u>FY 2008-09</u>	<u>FY2009-10</u>	<u>FY 2010-11</u>
Andover	2,545,579	2,524,938	2,523,372
Ansonia	16,006,810	15,967,302	15,959,797
Ashford	4,231,619	4,205,229	4,205,191
Avon	1,627,713	1,600,743	1,627,428
Barkhamsted	1,835,511	1,817,190	1,822,065
Beacon Falls	4,283,235	4,255,241	4,247,261
Berlin	6,840,599	6,769,381	6,767,508
Bethany	2,317,443	2,282,915	2,281,876
Bethel	8,770,618	8,703,051	8,700,669
Bethlehem	1,489,795	1,473,982	1,474,149
Bloomfield	6,574,445	6,368,555	6,346,646
Bolton	3,348,511	3,310,297	3,314,525
Bozrah	1,427,294	1,399,476	1,399,309
Branford	2,673,218	2,567,297	2,563,569
Bridgeport	194,711,364	189,654,323	188,355,461
Bridgewater	273,424	261,445	261,304
Bristol	45,624,381	45,043,126	44,976,263
Brookfield	1,917,639	1,887,711	1,880,865
Brooklyn	8,000,156	7,867,072	7,855,187
Burlington	4,590,724	4,564,839	4,573,762
Canaan	452,753	431,698	426,458
Canterbury	5,281,462	5,148,811	5,148,024
Canton	3,719,550	3,698,327	3,696,949
Chaplin	2,290,550	2,228,296	2,227,177
Cheshire	15,706,918	13,860,833	14,154,046
Chester	839,353	822,735	825,225
Clinton	6,944,208	6,900,397	6,899,380
Colchester	14,461,966	14,350,753	14,348,507
Colebrook	654,618	641,453	642,963
Columbia	2,837,165	2,812,151	2,811,994
Cornwall	304,154	284,524	281,300
Coventry	9,618,624	9,506,604	9,496,784
Cromwell	4,898,416	4,789,257	4,782,361
Danbury	29,699,649	29,709,737	29,771,343
Darien	1,986,531	1,960,020	2,017,070
Deep River	1,871,952	1,857,016	1,856,251
Derby	9,107,997	8,782,485	8,832,953
Durham	4,194,718	4,165,989	4,164,545
Eastford	1,308,254	1,284,163	1,284,403
East Granby	2,232,208	2,103,228	2,355,746
East Haddam	4,186,325	4,159,599	4,158,034
East Hampton	8,371,119	8,290,688	8,286,126
East Hartford	44,816,657	44,377,321	44,567,870
East Haven	20,636,781	20,499,339	20,482,090
East Lyme	9,066,373	8,813,721	8,651,617

N/E = Not Eligible

See pages 1 to 9 for grant program descriptions

Estimates of Statutory Formula Grants for FY 2008-09, 2009-10 and 2010-11

Grantee	PILOT: State-Owned Real Property			PILOT: Colleges & Hospitals			Mashantucket Pequot And Mohegan Fund Grant		
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2008-09	FY 2009-10	FY 2010-11	FY 2008-09	FY 2009-10	FY 2010-11
Easton	74,532	63,724	59,579	0	0	0	21,395	8,543	8,543
East Windsor	104,463	89,116	86,495	0	0	0	83,708	41,650	41,650
Ellington	7,739	6,439	6,422	0	0	0	103,965	48,235	48,235
Enfield	1,387,558	1,153,395	1,144,512	53,075	41,801	37,909	2,009,682	1,105,139	1,105,139
Essex	8,416	7,168	10,362	14,139	11,880	17,117	26,866	11,384	11,384
Fairfield	40,649	36,059	34,137	2,914,146	2,509,179	2,329,035	509,561	294,324	294,324
Farmington	3,161,355	3,020,684	2,857,665	36,161	35,620	32,784	63,858	152,142	152,142
Franklin	18,690	15,536	16,933	0	0	0	32,608	14,056	14,056
Glastonbury	66,509	61,454	58,758	0	0	0	76,375	37,587	37,587
Goshen	19,445	30,085	27,999	0	0	0	21,762	9,353	9,353
Granby	18,902	18,669	17,439	0	0	0	53,452	26,463	26,463
Greenwich	32,985	28,379	27,334	973,267	817,223	767,045	170,946	94,137	94,137
Griswold	53,631	44,927	42,572	0	0	0	164,770	93,526	93,526
Groton (Town of)	1,478,223	1,155,130	1,039,819	63,728	53,918	51,631	2,272,156	1,400,164	1,400,164
Guilford	17,316	20,169	19,602	25,140	22,659	21,459	60,085	29,696	29,696
Haddam	162,783	137,730	130,239	0	0	0	45,478	19,884	19,884
Hamden	614,638	516,532	481,998	2,208,782	2,026,529	2,076,151	1,444,783	932,637	932,637
Hampton	43,108	35,330	33,363	0	0	0	32,999	15,084	15,084
Hartford	10,798,423	11,508,085	12,420,492	23,719,199	23,191,376	25,157,917	9,843,069	8,669,228	8,669,228
Hartland	151,582	131,664	122,532	0	0	0	25,333	12,270	12,270
Harwinton	8,111	6,873	5,594	0	0	0	35,844	16,199	16,199
Hebron	16,474	14,101	13,591	0	0	0	53,446	27,903	27,903
Kent	123,835	102,936	65,907	0	0	0	20,483	7,922	7,922
Killingly	325,881	266,962	253,332	0	0	0	280,330	148,929	148,929
Killingworth	150,627	124,027	115,425	0	0	0	34,881	16,639	16,639
Lebanon	42,930	36,053	32,261	0	0	0	62,128	30,355	30,355
Ledyard	75,262	64,497	61,652	0	0	0	1,144,154	952,522	952,522
Lisbon	8,866	7,369	6,903	0	0	0	57,415	30,042	30,042
Litchfield	127,668	106,425	78,507	0	0	0	41,160	20,289	20,289
Lyme	22,811	19,638	17,038	254	212	226	18,672	6,998	6,998
Madison	589,000	557,152	541,181	0	0	0	41,524	19,382	19,382
Manchester	951,602	819,014	770,534	977,216	846,036	812,074	922,846	594,071	594,071
Mansfield	8,396,689	8,055,354	7,258,648	0	0	0	349,407	195,374	195,374
Marlborough	25,632	23,295	22,199	2,729	2,258	0	35,819	16,455	16,455
Meriden	515,418	430,049	411,797	1,050,833	837,183	777,009	1,396,313	900,791	900,791
Middlebury	12,227	10,772	10,206	0	0	0	30,906	15,326	15,326
Middlefield	12,477	11,150	10,266	0	0	0	37,823	18,628	18,628
Middletown	3,133,874	2,753,725	2,848,520	6,028,515	4,984,769	3,902,108	1,933,470	1,244,649	1,244,649
Milford	592,660	488,268	482,144	519,362	449,931	397,484	615,569	396,266	396,266
Monroe	11,454	10,989	10,519	0	0	0	62,311	31,161	31,161
Montville	1,065,309	885,529	842,449	0	0	0	2,675,084	1,756,152	1,756,152
Morris	25,800	21,373	19,891	0	0	0	23,476	9,100	9,100
Naugatuck	73,250	62,862	58,792	0	0	0	352,853	185,512	185,512
New Britain	4,255,399	3,410,722	3,177,112	3,561,936	2,758,952	2,514,821	3,544,218	2,282,837	2,282,837
New Canaan	53,178	45,971	41,812	0	0	0	19,753	7,514	7,514

N/E = Not Eligible

See pages 1 to 9 for grant program descriptions

Estimates of Statutory Formula Grants for FY 2008-09, 2009-10 and 2010-11

Grantee	Town Aid Road			Local Capital Improvement			Public School		
	Fund Grant			Program (LoCIP)			Pupil Transportation		
	FY 2008-09	FY2009-10	FY 2010-11	FY 2008-09	FY2009-10	FY 2010-11	FY 2008-09	FY2009-10	FY 2010-11
Easton	113,635	113,430	113,430	66,041	66,041	66,041	648	606	606
East Windsor	129,808	131,415	131,415	78,253	78,253	78,253	187,437	190,058	190,058
Ellington	168,837	165,026	165,026	106,105	106,105	106,105	315,447	347,121	347,121
Enfield	276,709	276,034	276,034	347,068	347,068	347,068	656,195	618,632	618,632
Essex	109,012	108,732	108,732	41,903	41,903	41,903	1,976	1,932	1,932
Fairfield	353,371	352,484	352,484	369,303	369,303	369,303	7,445	10,057	10,057
Farmington	186,906	187,297	187,297	141,138	141,138	141,138	84,986	73,879	73,879
Franklin	62,165	62,159	62,159	17,805	17,805	17,805	35,541	29,266	29,266
Glastonbury	231,171	229,091	229,091	203,822	203,822	203,822	177,286	197,215	197,215
Goshen	135,871	137,302	137,302	43,915	43,915	43,915	0	0	0
Granby	134,502	134,158	134,158	86,038	86,038	86,038	139,252	120,485	120,485
Greenwich	376,699	376,305	376,305	327,835	327,835	327,835	648	606	606
Griswold	98,231	98,845	98,845	92,266	92,266	92,266	338,553	308,590	308,590
Groton (Town of)	190,664	203,490	203,490	239,079	239,079	239,079	489,332	387,678	387,678
Guilford	182,896	182,370	182,370	141,388	141,388	141,388	66,824	81,675	81,675
Haddam	124,436	120,302	120,302	72,945	72,945	72,945	0	0	0
Hamden	328,095	327,078	327,078	433,175	433,175	433,175	908,746	1,210,716	1,210,716
Hampton	97,724	95,019	95,019	30,896	30,896	30,896	40,230	36,544	36,544
Hartford	612,526	613,175	613,175	1,941,528	1,941,528	1,941,528	3,199,865	4,453,495	4,453,495
Hartland	71,313	71,374	71,374	20,486	20,486	20,486	49,650	44,232	44,232
Harwinton	113,941	113,810	113,810	51,401	51,401	51,401	0	0	0
Hebron	120,032	120,077	120,077	72,085	72,085	72,085	78,702	78,084	78,084
Kent	132,248	133,675	133,675	41,821	41,821	41,821	648	608	608
Killingly	182,870	184,202	184,202	150,048	150,048	150,048	435,610	439,619	439,619
Killingworth	126,815	127,060	127,060	55,662	55,662	55,662	0	0	0
Lebanon	156,430	158,093	158,093	75,090	75,090	75,090	177,523	172,634	172,634
Ledyard	149,063	149,506	149,506	123,004	123,004	123,004	345,749	396,418	396,418
Lisbon	87,928	88,038	88,038	30,467	30,467	30,467	141,235	105,710	105,710
Litchfield	190,066	189,606	189,606	86,361	86,361	86,361	61,614	57,094	57,094
Lyme	88,916	88,927	88,927	25,611	25,611	25,611	0	0	0
Madison	160,591	160,695	160,695	115,863	115,863	115,863	38,689	36,319	36,319
Manchester	317,939	318,978	318,978	421,575	421,575	421,575	545,486	510,233	510,233
Mansfield	205,386	206,217	206,217	182,348	182,348	182,348	246,563	225,199	225,199
Marlborough	107,443	106,769	106,769	52,328	52,328	52,328	33,452	31,236	31,236
Meriden	335,637	334,883	334,883	524,164	524,164	524,164	893,729	860,293	860,293
Middlebury	110,334	110,871	110,871	55,133	55,133	55,133	0	0	0
Middlefield	98,235	98,176	98,176	32,843	32,843	32,843	0	0	0
Middletown	304,831	304,908	304,908	333,584	333,584	333,584	1,106,448	1,047,233	1,047,233
Milford	305,545	307,381	307,381	392,453	392,453	392,453	171,682	176,478	176,478
Monroe	177,881	177,770	177,770	137,293	137,293	137,293	110,663	137,408	137,408
Montville	165,927	166,001	166,001	149,661	149,661	149,661	394,732	418,247	418,247
Morris	87,865	88,325	88,325	22,415	22,415	22,415	0	0	0
Naugatuck	215,860	216,163	216,163	257,808	257,808	257,808	506,568	558,446	558,446
New Britain	382,290	382,169	382,169	924,591	924,591	924,591	2,580,180	2,503,895	2,503,895
New Canaan	166,121	166,029	166,029	117,187	117,187	117,187	648	606	606

N/E = Not Eligible

See pages 1 to 9 for grant program descriptions

Estimates of Statutory Formula Grants for FY 2008-09, 2009-10 and 2010-11

Grantee	Non-Public School Pupil Transportation			Adult Education			Education Cost Sharing Grant		
	FY 2008-09	FY2009-10	FY 2010-11	FY 2008-09	FY2009-10	FY 2010-11	FY 2008-09	FY2009-10	FY 2010-11
Easton	0	0	0	128	147	147	593,868	593,868	593,868
East Windsor	0	0	0	14,429	14,634	14,634	5,482,135	5,482,135	5,482,135
Ellington	0	0	0	14,297	16,122	16,122	9,504,917	9,504,917	9,504,917
Enfield	115,840	135,089	135,089	95,256	100,159	100,159	28,380,144	28,380,144	28,380,144
Essex	0	0	0	0	0	0	389,697	389,697	389,697
Fairfield	0	0	0	10,640	11,250	11,250	3,590,008	3,590,008	3,590,008
Farmington	0	0	0	4,122	4,297	4,297	1,611,013	1,611,013	1,611,013
Franklin	0	0	0	2,811	2,817	2,817	941,077	941,077	941,077
Glastonbury	0	0	0	5,737	6,297	6,297	6,201,152	6,201,152	6,201,152
Goshen	0	0	0	0	0	0	218,188	218,188	218,188
Granby	0	0	0	3,052	3,051	3,051	5,394,276	5,394,276	5,394,276
Greenwich	0	0	0	0	0	0	3,418,642	3,418,642	3,418,642
Griswold	3,970	0	0	52,775	56,662	56,662	10,735,024	10,735,024	10,735,024
Groton (Town of)	32,066	29,488	29,488	108,605	112,756	112,756	25,374,989	25,374,989	25,374,989
Guilford	0	0	0	6,160	7,477	7,477	3,058,981	3,058,981	3,058,981
Haddam	0	0	0	0	0	0	1,728,610	1,728,610	1,728,610
Hamden	168,272	4,955	4,955	189,156	235,355	235,355	23,030,761	23,030,761	23,030,761
Hampton	0	0	0	1,659	1,691	1,691	1,337,582	1,337,582	1,337,582
Hartford	38,030	106,791	106,791	2,880,310	2,422,826	2,422,826	187,974,890	187,974,890	187,974,890
Hartland	0	0	0	1,790	2,057	2,057	1,350,837	1,350,837	1,350,837
Harwinton	0	0	0	0	0	0	2,728,401	2,728,401	2,728,401
Hebron	0	0	0	0	0	0	6,872,931	6,872,931	6,872,931
Kent	0	0	0	0	0	0	167,342	167,342	167,342
Killingly	13,349	11,942	11,942	104,377	109,538	109,538	15,245,633	15,245,633	15,245,633
Killingworth	0	0	0	0	0	0	2,227,467	2,227,467	2,227,467
Lebanon	0	0	0	7,602	7,854	7,854	5,467,634	5,467,634	5,467,634
Ledyard	0	0	0	19,858	24,011	24,011	12,030,465	12,030,465	12,030,465
Lisbon	0	0	0	10,792	10,704	10,704	3,899,238	3,899,238	3,899,238
Litchfield	167	13	13	1,550	1,631	1,631	1,479,851	1,479,851	1,479,851
Lyme	0	0	0	0	0	0	145,556	145,556	145,556
Madison	5,021	5,221	5,221	3,915	5,287	5,287	1,576,061	1,576,061	1,576,061
Manchester	127,868	132,494	132,494	271,943	278,993	278,993	30,619,100	30,619,100	30,619,100
Mansfield	0	0	0	0	0	0	10,070,677	10,070,677	10,070,677
Marlborough	0	0	0	0	0	0	3,124,421	3,124,421	3,124,421
Meriden	191,313	199,279	199,279	1,077,887	957,245	957,245	53,783,711	53,783,711	53,783,711
Middlebury	0	0	0	0	0	0	684,186	684,186	684,186
Middlefield	0	0	0	0	0	0	2,100,239	2,100,239	2,100,239
Middletown	132,001	152,347	152,347	1,405,334	1,459,751	1,459,751	16,652,386	16,652,386	16,652,386
Milford	34,802	30,643	30,643	34,026	35,232	35,232	10,728,519	10,728,519	10,728,519
Monroe	7,478	7,408	7,408	11,915	13,493	13,493	6,572,118	6,572,118	6,572,118
Montville	14,849	14,380	14,380	29,969	31,087	31,087	12,549,431	12,549,431	12,549,431
Morris	0	0	0	0	0	0	657,975	657,975	657,975
Naugatuck	41,683	58,325	58,325	194,347	214,886	214,886	29,211,401	29,211,401	29,211,401
New Britain	348,553	346,219	346,219	739,024	830,057	830,057	73,929,296	73,929,296	73,929,296
New Canaan	0	0	0	22	23	23	1,495,604	1,495,604	1,495,604

N/E = Not Eligible

See pages 1 to 9 for grant program descriptions

Estimates of Statutory Formula Grants for FY 2008-09, 2009-10 and 2010-11

Grantee	TOTAL		
	Statutory Formula Grants		
	<u>FY 2008-09</u>	<u>FY2009-10</u>	<u>FY 2010-11</u>
Easton	870,247	846,360	842,215
East Windsor	6,080,233	6,027,261	6,024,640
Ellington	10,221,307	10,193,964	10,193,947
Enfield	33,321,526	32,157,461	32,144,685
Essex	592,010	572,696	581,128
Fairfield	7,795,123	7,172,663	6,990,597
Farmington	5,289,539	5,226,070	5,060,216
Franklin	1,110,697	1,082,716	1,084,113
Glastonbury	6,962,053	6,936,618	6,933,923
Goshen	439,181	438,842	436,756
Granby	5,829,474	5,783,140	5,781,910
Greenwich	5,301,022	5,063,127	5,011,904
Griswold	11,539,220	11,429,840	11,427,485
Groton (Town of)	30,248,842	28,956,691	28,839,094
Guilford	3,558,791	3,544,415	3,542,648
Haddam	2,134,252	2,079,471	2,071,980
Hamden	29,326,409	28,717,738	28,732,827
Hampton	1,584,198	1,552,146	1,550,180
Hartford	241,007,841	240,881,395	243,760,342
Hartland	1,670,991	1,632,921	1,623,789
Harwinton	2,937,698	2,916,684	2,915,404
Hebron	7,213,669	7,185,181	7,184,671
Kent	486,377	454,304	417,275
Killingly	16,738,098	16,556,873	16,543,243
Killingworth	2,595,453	2,550,855	2,542,253
Lebanon	5,989,338	5,947,713	5,943,921
Ledyard	13,887,555	13,740,423	13,737,578
Lisbon	4,235,940	4,171,568	4,171,102
Litchfield	1,988,437	1,941,269	1,913,351
Lyme	301,819	286,942	284,356
Madison	2,530,664	2,475,979	2,460,008
Manchester	35,155,575	34,540,494	34,458,053
Mansfield	19,451,070	18,935,169	18,138,463
Martborough	3,381,823	3,356,762	3,353,408
Meriden	59,769,005	58,827,599	58,749,173
Middlebury	892,786	876,287	875,722
Middlefield	2,281,616	2,261,036	2,260,152
Middletown	31,030,442	28,933,353	27,945,486
Milford	13,394,619	13,005,171	12,946,600
Monroe	7,091,114	7,087,639	7,087,169
Montville	17,044,963	15,970,488	15,927,408
Morris	817,530	799,188	797,706
Naugatuck	30,853,769	30,765,403	30,761,333
New Britain	90,265,487	87,368,738	86,890,997
New Canaan	1,852,514	1,832,934	1,828,775

N/E = Not Eligible

See pages 1 to 9 for grant program descriptions

Estimates of Statutory Formula Grants for FY 2008-09, 2009-10 and 2010-11

Grantee	PILOT: State-Owned Real Property			PILOT: Colleges & Hospitals			Mashantucket Pequot And Mohegan Fund Grant		
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2008-09	FY2009-10	FY 2010-11	FY 2008-09	FY2009-10	FY 2010-11
New Fairfield	19,881	17,088	15,880	0	0	0	47,053	23,224	23,224
New Hartford	20,161	17,710	19,833	0	0	0	41,668	19,851	19,851
New Haven	4,614,631	4,386,317	4,412,596	37,191,892	37,071,688	36,309,333	9,931,902	7,732,888	7,732,888
Newington	803,109	691,292	660,980	946,274	1,152,055	1,334,860	330,012	209,373	209,373
New London	421,869	359,044	420,581	6,031,697	5,231,445	5,512,195	2,955,010	1,820,995	1,820,995
New Milford	54,128	55,227	50,796	217,831	185,829	170,801	164,777	78,809	78,809
Newtown	1,087,935	968,667	911,497	0	0	0	1,252,314	664,802	664,802
Norfolk	31,235	25,686	94,053	50,617	40,403	54,100	27,739	12,032	12,032
North Branford	6,353	5,560	4,087	1,508	1,281	1,208	89,414	44,231	44,231
North Canaan	27,223	26,675	24,825	0	0	0	48,310	23,297	23,297
North Haven	93,757	98,172	91,285	0	112,376	103,063	243,379	157,316	157,316
North Stonington	28,597	25,433	24,239	0	0	0	969,895	857,468	857,468
Norwalk	376,627	324,964	346,748	1,275,516	1,068,440	1,741,819	1,316,577	850,107	850,107
Norwich	593,353	517,982	623,132	1,110,815	930,413	804,847	2,771,071	1,975,999	1,975,999
Old Lyme	39,356	34,152	32,619	47,935	40,446	37,645	27,263	13,940	13,940
Old Saybrook	66,759	63,533	59,523	0	0	0	35,646	16,133	16,133
Orange	19,872	16,651	15,696	1,956	79,795	73,297	37,742	33,104	33,104
Oxford	208,349	182,505	170,679	0	0	0	70,220	32,287	32,287
Plainfield	55,817	48,079	44,548	4,858	4,320	3,917	235,794	124,308	124,308
Plainville	488	417	389	0	0	0	150,875	87,214	87,214
Plymouth	16,827	13,987	12,465	0	0	0	134,387	75,197	75,197
Pomfret	37,005	31,667	29,739	0	0	0	42,818	19,354	19,354
Portland	28,973	24,076	31,396	0	0	0	67,169	34,712	34,712
Preston	265,210	190,378	187,473	0	0	0	1,433,586	1,151,164	1,151,164
Prospect	2,762	2,343	2,180	0	0	0	71,690	34,108	34,108
Putnam	45,840	39,285	38,948	262,839	218,090	274,018	194,187	107,265	107,265
Redding	154,728	191,705	188,870	0	0	0	22,910	9,442	9,442
Ridgefield	189,066	202,741	189,533	0	0	0	30,822	13,996	13,996
Rocky Hill	699,420	695,900	620,080	0	0	0	430,880	279,949	279,949
Roxbury	5,609	4,431	4,124	0	0	0	18,179	6,685	6,685
Salem	67,681	57,339	56,621	0	0	0	42,152	20,851	20,851
Salisbury	10,618	9,025	8,583	0	0	0	16,777	7,975	7,975
Scotland	24,066	20,731	23,419	0	0	0	30,018	14,589	14,589
Seymour	29,746	24,813	23,345	0	0	0	144,695	69,103	69,103
Sharon	20,673	17,979	17,241	0	0	0	19,681	7,371	7,371
Shelton	19,809	17,794	16,560	0	0	0	133,575	80,604	80,604
Sherman	25	22	14	0	0	0	22,330	9,101	9,101
Simsbury	86,586	124,599	118,804	0	0	0	64,149	32,348	32,348
Somers	1,766,165	1,491,943	1,400,205	0	0	0	2,178,099	1,181,302	1,181,302
Southbury	395,815	336,270	309,981	0	0	0	66,627	35,324	35,324
Southington	45,368	28,657	33,975	185,023	155,829	142,854	289,268	146,144	146,144
South Windsor	12,150	11,542	10,907	0	0	0	113,128	56,820	56,820
Sprague	16,762	13,800	12,843	0	0	0	59,980	29,867	29,867
Stafford	33,379	31,493	31,116	301,724	253,319	243,893	197,493	96,909	96,909
Stamford	1,761,020	1,383,141	1,336,861	2,647,240	2,043,243	2,035,381	1,429,218	920,042	920,042

N/E = Not Eligible

See pages 1 to 9 for grant program descriptions

Estimates of Statutory Formula Grants for FY 2008-09, 2009-10 and 2010-11

Grantee	Town Aid Road			Local Capital Improvement			Public School		
	Fund Grant			Program (LoCIP)			Pupil Transportation		
	FY 2008-09	FY2009-10	FY 2010-11	FY 2008-09	FY2009-10	FY 2010-11	FY 2008-09	FY2009-10	FY 2010-11
New Fairfield	140,644	140,011	140,011	80,021	80,021	80,021	68,687	55,471	55,471
New Hartford	135,921	135,938	135,938	64,390	64,390	64,390	80,015	65,312	65,312
New Haven	610,478	610,471	610,471	1,678,216	1,678,216	1,678,216	3,890,306	3,378,354	3,378,354
Newington	206,837	207,034	207,034	220,248	220,248	220,248	400,710	403,355	403,355
New London	190,400	190,413	190,413	273,444	273,444	273,444	429,275	478,999	478,999
New Milford	278,772	280,782	280,782	207,890	207,890	207,890	343,361	456,976	456,976
Newtown	233,777	234,339	234,339	204,146	204,146	204,146	155,006	164,234	164,234
Norfolk	123,192	134,585	134,585	33,708	33,708	33,708	5,005	3,651	3,651
North Branford	143,480	142,313	142,313	96,898	96,898	96,898	252,269	301,977	301,977
North Canaan	94,872	94,876	94,876	31,217	31,217	31,217	64,314	63,929	63,929
North Haven	182,586	182,510	182,510	168,830	168,830	168,830	119,875	290,867	290,867
North Stonington	121,473	121,094	121,094	50,322	50,322	50,322	112,688	117,167	117,167
Norwalk	440,287	437,325	437,325	632,914	632,914	632,914	242,457	182,699	182,699
Norwich	236,963	237,344	237,344	299,690	299,690	299,690	1,007,651	939,400	939,400
Old Lyme	115,530	114,708	114,708	49,143	49,143	49,143	0	0	0
Old Saybrook	125,881	125,883	125,883	71,313	71,313	71,313	9,930	12,584	12,584
Orange	138,685	138,541	138,541	101,239	101,239	101,239	19,011	23,036	23,036
Oxford	137,029	136,870	136,870	99,715	99,715	99,715	135,391	170,607	170,607
Plainfield	147,334	147,387	147,387	131,999	131,999	131,999	550,710	465,176	465,176
Plainville	153,340	152,997	152,997	129,019	129,019	129,019	405,287	374,088	374,088
Plymouth	133,296	132,228	132,228	102,256	102,256	102,256	409,049	417,539	417,539
Pomfret	119,735	120,568	120,568	48,713	48,713	48,713	102,951	95,286	95,286
Portland	122,137	121,415	121,415	69,613	69,613	69,613	127,150	118,007	118,007
Preston	100,965	101,069	101,069	46,669	46,669	46,669	146,683	190,061	190,061
Prospect	119,467	119,533	119,533	69,501	69,501	69,501	0	0	0
Putnam	119,448	119,404	119,404	78,322	78,322	78,322	261,223	195,599	195,599
Redding	130,535	132,592	132,592	69,108	69,108	69,108	648	606	606
Ridgefield	189,486	188,204	188,204	153,716	153,716	153,716	3,689	3,415	3,415
Rocky Hill	168,710	168,442	168,442	114,587	114,587	114,587	109,976	95,150	95,150
Roxbury	163,784	166,434	166,434	36,490	36,490	36,490	0	0	0
Salem	96,846	96,890	96,890	34,105	34,105	34,105	103,799	87,801	87,801
Salisbury	144,407	145,943	145,943	45,172	45,172	45,172	2,659	2,000	2,000
Scotland	77,193	77,210	77,210	22,313	22,313	22,313	44,304	40,473	40,473
Seymour	149,113	149,243	149,243	122,983	122,983	122,983	198,149	238,526	238,526
Sharon	172,597	175,419	175,419	50,551	50,551	50,551	648	606	606
Shelton	251,485	251,003	251,003	270,415	270,415	270,415	216,285	191,908	191,908
Sherman	104,424	104,577	104,577	28,211	28,211	28,211	8,367	7,684	7,684
Simsbury	183,060	183,201	183,201	161,445	161,445	161,445	110,469	122,455	122,455
Somers	136,002	133,344	133,344	91,992	91,992	91,992	183,952	180,605	180,605
Southbury	194,877	193,687	193,687	130,749	130,749	130,749	0	0	0
Southington	261,939	261,967	261,967	296,540	296,540	296,540	311,630	318,664	318,664
South Windsor	193,368	193,307	193,307	173,112	173,112	173,112	342,828	297,135	297,135
Sprague	76,492	76,496	76,496	26,645	26,645	26,645	139,573	114,156	114,156
Stafford	197,382	199,806	199,806	117,507	117,507	117,507	433,114	474,298	474,298
Stamford	590,223	587,083	587,083	788,604	788,604	788,604	155,759	119,074	119,074

N/E = Not Eligible

See pages 1 to 9 for grant program descriptions

Estimates of Statutory Formula Grants for FY 2008-09, 2009-10 and 2010-11

Grantee	Non-Public School			Adult			Education Cost		
	Pupil Transportation			Education			Sharing Grant		
	FY 2008-09	FY2009-10	FY 2010-11	FY 2008-09	FY2009-10	FY 2010-11	FY 2008-09	FY2009-10	FY 2010-11
New Fairfield	0	0	0	3,319	3,363	3,363	4,414,083	4,414,083	4,414,083
New Hartford	0	0	0	2,340	2,378	2,378	3,143,902	3,143,902	3,143,902
New Haven	250,902	259,382	259,382	2,605,821	2,838,566	2,838,566	142,509,525	142,509,525	142,509,525
Newington	9,150	6,534	6,534	24,685	30,050	30,050	12,632,615	12,632,615	12,632,615
New London	49,326	46,704	46,704	1,038,797	1,074,358	1,074,358	22,940,565	22,940,565	22,940,565
New Milford	3,596	4,286	4,286	36,986	46,771	46,771	11,939,587	11,939,587	11,939,587
Newtown	17,096	21,715	21,715	3,372	3,691	3,691	4,309,646	4,309,646	4,309,646
Norfolk	0	0	0	246	238	238	381,414	381,414	381,414
North Branford	0	0	0	19,341	32,185	32,185	8,117,122	8,117,122	8,117,122
North Canaan	0	0	0	0	0	0	2,064,592	2,064,592	2,064,592
North Haven	0	0	0	12,810	24,038	24,038	3,174,940	3,174,940	3,174,940
North Stonington	0	0	0	7,042	8,445	8,445	2,892,440	2,892,440	2,892,440
Norwalk	24,505	23,563	23,563	83,855	81,013	81,013	10,095,131	10,095,131	10,095,131
Norwich	86,447	83,596	83,596	416,376	427,351	427,351	32,316,543	32,316,543	32,316,543
Old Lyme	0	0	0	0	0	0	605,586	605,586	605,586
Old Saybrook	133	881	881	5,341	6,294	6,294	652,677	652,677	652,677
Orange	38	47	47	0	0	0	1,055,910	1,055,910	1,055,910
Oxford	0	0	0	1,320	1,662	1,662	4,606,861	4,606,861	4,606,861
Plainfield	51,603	48,076	48,076	109,257	112,481	112,481	15,353,204	15,353,204	15,353,204
Plainville	0	0	0	81,604	94,407	94,407	10,161,853	10,161,853	10,161,853
Plymouth	0	0	0	11,231	12,396	12,396	9,743,272	9,743,272	9,743,272
Pomfret	0	0	0	5,911	5,898	5,898	3,092,817	3,092,817	3,092,817
Portland	0	0	0	13,015	12,929	12,929	4,272,257	4,272,257	4,272,257
Preston	0	0	0	19,007	19,216	19,216	3,057,025	3,057,025	3,057,025
Prospect	0	0	0	0	0	0	5,319,201	5,319,201	5,319,201
Putnam	12,121	15,811	15,811	63,247	62,910	62,910	8,071,851	8,071,851	8,071,851
Redding	0	0	0	297	422	422	687,733	687,733	687,733
Ridgefield	0	0	0	530	703	703	2,063,814	2,063,814	2,063,814
Rocky Hill	0	0	0	11,142	10,547	10,547	3,355,227	3,355,227	3,355,227
Roxbury	0	0	0	0	0	0	158,114	158,114	158,114
Salem	0	0	0	3,736	3,658	3,658	3,099,694	3,099,694	3,099,694
Salisbury	0	0	0	0	0	0	187,266	187,266	187,266
Scotland	0	0	0	1,655	1,788	1,788	1,466,292	1,444,458	1,444,458
Seymour	0	0	0	56,757	74,711	74,711	9,836,508	9,836,508	9,836,508
Sharon	0	0	0	0	0	0	145,798	145,798	145,798
Shelton	26,034	27,345	27,345	32,314	32,880	32,880	4,975,852	4,975,852	4,975,852
Sherman	0	0	0	273	293	293	244,327	244,327	244,327
Simsbury	15,281	13,830	13,830	8,146	9,438	9,438	5,367,517	5,367,517	5,367,517
Somers	0	0	0	10,699	10,989	10,989	5,918,636	5,918,636	5,918,636
Southbury	0	0	0	0	0	0	2,422,233	2,422,233	2,422,233
Southington	47,997	56,421	56,421	16,652	15,451	15,451	19,839,108	19,839,108	19,839,108
South Windsor	0	0	0	11,777	11,332	11,332	12,858,826	12,858,826	12,858,826
Sprague	7,215	5,446	5,446	14,417	14,249	14,249	2,600,651	2,600,651	2,600,651
Stafford	29,644	30,690	30,690	24,820	28,016	28,016	9,809,424	9,809,424	9,809,424
Stamford	42,481	32,499	32,499	285,772	293,697	293,697	7,552,108	7,978,877	7,978,877

N/E = Not Eligible

See pages 1 to 9 for grant program descriptions

Estimates of Statutory Formula Grants for FY 2008-09, 2009-10 and 2010-11

Grantee	TOTAL		
	Statutory Formula Grants		
	<u>FY 2008-09</u>	<u>FY2009-10</u>	<u>FY 2010-11</u>
New Fairfield	4,773,688	4,733,261	4,732,053
New Hartford	3,488,397	3,449,481	3,451,604
New Haven	203,283,673	200,465,407	199,729,330
Newington	15,573,640	15,552,556	15,705,049
New London	34,330,384	32,415,967	32,758,255
New Milford	13,246,928	13,256,157	13,236,698
Newtown	7,263,292	6,571,239	6,514,070
Norfolk	653,156	631,718	713,782
North Branford	8,726,385	8,741,566	8,740,021
North Canaan	2,330,528	2,304,586	2,302,736
North Haven	3,996,177	4,209,049	4,192,849
North Stonington	4,182,457	4,072,370	4,071,176
Norwalk	14,487,870	13,696,155	14,391,318
Norwich	38,838,909	37,728,319	37,707,902
Old Lyme	884,813	857,975	853,642
Old Saybrook	967,680	949,298	945,288
Orange	1,374,453	1,448,322	1,440,870
Oxford	5,258,885	5,230,507	5,218,681
Plainfield	16,640,576	16,435,029	16,431,096
Plainville	11,082,466	10,999,995	10,999,967
Plymouth	10,550,317	10,496,875	10,495,353
Pomfret	3,449,951	3,414,304	3,412,375
Portland	4,700,313	4,653,008	4,660,328
Preston	5,069,144	4,755,582	4,752,677
Prospect	5,582,621	5,544,685	5,544,523
Putnam	9,109,078	8,908,538	8,964,128
Redding	1,065,959	1,091,608	1,088,773
Ridgefield	2,631,123	2,626,589	2,613,380
Rocky Hill	4,889,942	4,719,801	4,643,981
Roxbury	382,176	372,154	371,846
Salem	3,448,013	3,400,338	3,399,620
Salisbury	406,899	397,381	396,940
Scotland	1,665,841	1,621,562	1,624,250
Seymour	10,537,951	10,515,887	10,514,419
Sharon	409,948	397,723	396,986
Shelton	5,925,768	5,847,801	5,846,567
Sherman	407,957	394,215	394,207
Simsbury	5,996,654	6,014,833	6,009,038
Somers	10,285,545	9,008,811	8,917,073
Southbury	3,210,301	3,118,264	3,091,975
Southington	21,293,525	21,118,781	21,111,125
South Windsor	13,705,189	13,602,074	13,601,439
Sprague	2,941,736	2,881,311	2,880,353
Stafford	11,144,486	11,041,462	11,031,659
Stamford	15,252,424	14,146,261	14,092,118

N/E = Not Eligible

See pages 1 to 9 for grant program descriptions

Estimates of Statutory Formula Grants for FY 2008-09, 2009-10 and 2010-11

Grantee	PILOT: State-Owned Real Property			PILOT: Colleges & Hospitals			Mashantucket Pequot And Mohegan Fund Grant		
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2008-09	FY 2009-10	FY 2010-11	FY 2008-09	FY 2009-10	FY 2010-11
Sterling	6,712	7,242	7,484	0	0	0	59,370	28,714	28,714
Stonington	25,927	22,717	21,086	0	0	0	74,569	35,950	35,950
Stratford	315,235	270,041	249,787	0	0	0	245,445	138,132	138,132
Suffield	2,918,668	2,508,825	2,012,892	0	0	0	2,743,634	1,568,342	1,568,342
Thomaston	36,495	31,903	29,690	0	0	0	70,257	39,584	39,584
Thompson	11,379	10,016	9,446	887	1,734	1,692	112,824	59,124	59,124
Tolland	65,563	56,649	52,684	0	0	0	84,054	41,684	41,684
Torrington	258,244	224,181	222,003	428,794	361,296	327,561	496,453	272,278	272,278
Trumbull	102,595	92,762	89,185	0	0	0	91,411	45,723	45,723
Union	36,239	32,997	32,254	0	0	0	31,668	22,317	22,317
Vernon	298,467	228,378	199,483	479,447	353,111	335,255	345,724	243,847	243,847
Voluntown	146,997	125,323	116,794	60,000	60,000	60,000	175,008	107,844	107,844
Wallingford	59,555	51,412	48,454	430,610	371,547	397,569	342,374	167,797	167,797
Warren	29,874	14,483	13,479	0	0	0	18,845	7,030	7,030
Washington	14,409	12,457	34,415	0	0	0	19,123	7,849	7,849
Waterbury	4,347,661	4,269,724	4,150,000	8,160,622	7,409,672	6,790,092	4,710,892	3,033,870	3,033,870
Waterford	419,692	391,978	364,792	50,129	56,817	51,527	92,587	49,821	49,821
Watertown	23,448	20,890	17,895	0	0	0	141,719	72,709	72,709
Westbrook	46,630	41,262	41,417	0	0	0	29,082	14,442	14,442
West Hartford	393,689	295,343	275,741	1,745,962	1,128,130	1,063,354	466,200	283,631	283,631
West Haven	10,407	8,651	36,575	2,023,177	3,285,180	3,807,217	1,068,794	702,819	702,819
Weston	4,463	3,814	7,082	0	0	0	16,629	7,470	7,470
Westport	794,774	693,368	645,279	0	0	168,502	21,930	9,480	9,480
Wethersfield	236,086	206,207	244,006	0	0	0	338,140	217,674	217,674
Willington	48,073	41,418	47,743	0	0	0	56,029	27,051	27,051
Wilton	94,209	102,166	96,409	0	0	0	22,513	9,113	9,113
Winchester	131,024	91,780	85,414	121,234	50,572	45,863	138,732	68,115	68,115
Windham	3,072,712	2,852,673	2,822,200	991,357	819,303	537,802	1,458,902	899,017	899,017
Windsor	77,808	64,677	75,702	0	0	0	289,559	105,331	105,331
Windsor Locks	3,713,049	3,179,519	4,059,505	0	0	0	685,811	442,127	442,127
Wolcott	2,739	2,354	2,190	0	0	0	119,501	70,307	70,307
Woodbridge	23,524	20,902	19,590	4,207	3,493	3,195	35,526	11,580	11,580
Woodbury	303	255	559	0	0	0	34,456	16,868	16,868
Woodstock	18,333	15,642	14,557	0	0	0	70,090	32,242	32,242
Bantam (Bor.)	0	0	0	0	0	0	N/E	N/E	N/E
Danielson (Bor.)	13,424	13,614	12,670	0	0	0	N/E	N/E	N/E
Fenwick (Bor.)	0	0	0	0	0	0	N/E	N/E	N/E
Groton (City of)	0	0	0	0	0	0	N/E	N/E	N/E
Groton Long Point	0	0	0	0	0	0	N/E	N/E	N/E
Jewett City (Bor.)	451	468	436	0	0	0	N/E	N/E	N/E
Litchfield (Bor.)	1,034	838	0	0	0	0	N/E	N/E	N/E
Newtown (Bor.)	180	154	137	0	0	0	N/E	N/E	N/E
Stonington (Bor.)	0	0	0	0	0	0	N/E	N/E	N/E
Woodmont (Bor.)	0	0	0	0	0	0	N/E	N/E	N/E

N/E = Not Eligible

See pages 1 to 9 for grant program descriptions.

Estimates of Statutory Formula Grants for FY 2008-09, 2009-10 and 2010-11

Grantee	Town Aid Road			Local Capital Improvement			Public School		
	Fund Grant			Program (LoCIP)			Pupil Transportation		
	FY 2008-09	FY2009-10	FY 2010-11	FY 2008-09	FY2009-10	FY 2010-11	FY 2008-09	FY2009-10	FY 2010-11
Sterling	97,499	97,915	97,915	41,190	41,190	41,190	138,434	134,289	134,289
Stonington	148,727	149,296	149,296	113,009	113,009	113,009	77,017	62,240	62,240
Stratford	292,968	290,974	290,974	375,026	375,026	375,026	643,612	435,486	435,486
Suffield	144,084	144,074	144,074	94,940	94,940	94,940	198,127	212,211	212,211
Thomaston	113,189	112,817	112,817	54,419	54,419	54,419	118,711	110,268	110,268
Thompson	126,189	126,482	126,482	91,451	91,451	91,451	248,791	191,724	191,724
Tolland	167,783	168,425	168,425	121,619	121,619	121,619	333,804	297,810	297,810
Torrington	238,570	235,841	235,841	278,433	278,433	278,433	664,926	698,402	698,402
Trumbull	229,238	228,403	228,403	246,486	246,486	246,486	115,717	162,014	162,014
Union	62,111	62,132	62,132	14,462	14,462	14,462	27,910	27,613	27,613
Vernon	206,336	206,408	206,408	231,588	231,588	231,588	348,752	318,098	318,098
Voluntown	86,226	86,500	86,500	26,249	26,249	26,249	119,404	102,943	102,943
Wallingford	277,238	273,681	273,681	314,979	314,979	314,979	486,638	572,022	572,022
Warren	90,360	90,553	90,553	22,047	22,047	22,047	0	0	0
Washington	162,276	164,936	164,936	53,996	53,996	53,996	0	0	0
Waterbury	539,601	539,308	539,308	1,216,699	1,216,699	1,216,699	2,075,500	2,325,683	2,325,683
Waterford	160,523	159,777	159,777	120,870	120,870	120,870	102,568	72,658	72,658
Watertown	179,298	178,800	178,800	160,228	160,228	160,228	251,392	247,623	247,623
Westbrook	107,956	107,944	107,944	43,194	43,194	43,194	11,553	9,510	9,510
West Hartford	339,269	338,547	338,547	443,274	443,274	443,274	283,596	305,979	305,979
West Haven	305,346	305,074	305,074	585,531	585,531	585,531	1,045,414	966,747	966,747
Weston	126,239	126,087	126,087	66,242	66,242	66,242	9,575	8,571	8,571
Westport	193,235	192,920	192,920	147,006	147,006	147,006	648	634	634
Wethersfield	201,241	199,948	199,948	188,583	188,583	188,583	190,232	188,272	188,272
Willington	129,871	130,589	130,589	61,375	61,375	61,375	103,261	94,541	94,541
Wilton	156,552	156,015	156,015	111,703	111,703	111,703	649	606	606
Winchester	149,906	150,373	150,373	91,966	91,966	91,966	175,048	182,708	182,708
Windham	181,155	180,821	180,821	261,928	261,928	261,928	603,226	545,733	545,733
Windsor	203,003	203,537	203,537	192,113	192,113	192,113	427,919	396,380	396,380
Windsor Locks	132,525	132,845	132,845	84,094	84,094	84,094	131,253	136,858	136,858
Wolcott	150,779	151,459	151,459	119,031	119,031	119,031	226,800	257,961	257,961
Woodbridge	122,261	122,315	122,315	67,162	67,162	67,162	8,140	6,105	6,105
Woodbury	144,949	144,093	144,093	76,613	76,613	76,613	0	0	0
Woodstock	185,946	188,014	188,014	89,171	89,171	89,171	179,672	151,742	151,742
Bantam (Bor.)	0	0	0	317	317	317	N/E	N/E	N/E
Danielson (Bor.)	0	0	0	3,111	3,111	3,111	N/E	N/E	N/E
Fenwick (Bor.)	646	636	636	553	553	553	N/E	N/E	N/E
Groton (City of)	58,766	57,606	57,606	18,101	18,101	18,101	N/E	N/E	N/E
Groton Long Point	0	0	0	3,259	3,259	3,259	N/E	N/E	N/E
Jewett City (Bor.)	35,240	35,073	35,073	1,954	1,954	1,954	N/E	N/E	N/E
Litchfield (Bor.)	0	0	0	658	658	658	N/E	N/E	N/E
Newtown (Bor.)	0	0	0	431	431	431	N/E	N/E	N/E
Stonington (Bor.)	8,936	8,900	8,900	1,602	1,602	1,602	N/E	N/E	N/E
Woodmont (Bor.)	10,071	10,101	10,101	208	208	208	N/E	N/E	N/E

N/E = Not Eligible

See pages 1 to 9 for grant program descriptions

Estimates of Statutory Formula Grants for FY 2008-09, 2009-10 and 2010-11

Grantee	Non-Public School Pupil Transportation			Adult Education			Education Cost Sharing Grant		
	FY 2008-09	FY2009-10	FY 2010-11	FY 2008-09	FY2009-10	FY 2010-11	FY 2008-09	FY2009-10	FY 2010-11
Sterling	0	0	0	10,007	11,027	11,027	3,166,394	3,166,394	3,166,394
Stonington	3,878	4,429	4,429	17,262	17,145	17,145	2,061,204	2,061,204	2,061,204
Stratford	83,907	61,293	61,293	103,708	83,536	83,536	20,495,602	20,495,602	20,495,602
Suffield	0	0	0	7,787	7,730	7,730	6,082,494	6,082,494	6,082,494
Thomaston	0	0	0	14,287	14,023	14,023	5,630,307	5,630,307	5,630,307
Thompson	6,114	6,444	6,444	49,938	47,884	47,884	7,608,489	7,608,489	7,608,489
Tolland	0	0	0	11,300	10,459	10,459	10,759,283	10,759,283	10,759,283
Torrington	63,869	73,741	73,741	72,675	79,050	79,050	23,933,343	23,933,343	23,933,343
Trumbull	20,909	27,944	27,944	21,306	19,863	19,863	3,031,988	3,031,988	3,031,988
Union	0	0	0	1,114	1,244	1,244	239,576	239,576	239,576
Vernon	20,587	23,608	23,608	226,716	238,041	238,041	17,645,165	17,645,165	17,645,165
Voluntown	0	0	0	6,806	7,484	7,484	2,536,177	2,536,177	2,536,177
Wallingford	20,513	22,138	22,138	257,712	326,333	326,333	21,440,233	21,440,233	21,440,233
Warren	0	0	0	0	0	0	99,777	99,777	99,777
Washington	0	0	0	0	0	0	240,147	240,147	240,147
Waterbury	494,582	525,253	525,253	2,116,869	2,251,339	2,251,339	113,617,182	113,617,182	113,617,182
Waterford	0	0	0	13,217	13,154	13,154	1,445,404	1,445,404	1,445,404
Watertown	21,763	25,095	25,095	4,547	4,475	4,475	11,749,383	11,749,383	11,749,383
Westbrook	0	0	0	1,539	1,834	1,834	427,677	427,677	427,677
West Hartford	60,284	58,145	58,145	92,938	92,059	92,059	16,076,120	16,076,120	16,076,120
West Haven	71,065	65,892	65,892	192,464	227,660	227,660	41,399,303	41,399,303	41,399,303
Weston	0	0	0	424	427	427	948,564	948,564	948,564
Westport	0	0	0	2,013	2,025	2,025	1,988,255	1,988,255	1,988,255
Wethersfield	16,404	17,090	17,090	23,295	28,533	28,533	8,018,422	8,018,422	8,018,422
Willington	0	0	0	0	0	0	3,676,637	3,676,637	3,676,637
Wilton	0	0	0	529	532	532	1,557,195	1,557,195	1,557,195
Winchester	26,499	22,799	22,799	10,679	11,710	11,710	7,823,991	7,823,991	7,823,991
Windham	28,955	25,255	25,255	267,999	281,045	281,045	24,169,717	24,169,717	24,169,717
Windsor	58,765	61,534	61,534	61,487	58,250	58,250	11,547,663	11,547,663	11,547,663
Windsor Locks	0	0	0	15,514	16,111	16,111	4,652,368	4,652,368	4,652,368
Wolcott	0	0	0	4,530	4,488	4,488	13,539,371	13,539,371	13,539,371
Woodbridge	824	670	670	0	0	0	721,370	721,370	721,370
Woodbury	0	0	0	0	0	0	876,018	876,018	876,018
Woodstock	0	0	0	8,312	9,435	9,435	5,390,055	5,390,055	5,390,055
Bantam (Bor.)	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
Danielson (Bor.)	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
Fenwick (Bor.)	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
Groton (City of)	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
Groton Long Point	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
Jewett City (Bor.)	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
Litchfield (Bor.)	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
Newtown (Bor.)	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
Stonington (Bor.)	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
Woodmont (Bor.)	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E

N/E = Not Eligible

See pages 1 to 9 for grant program descriptions

Estimates of Statutory Formula Grants for FY 2008-09, 2009-10 and 2010-11

Grantee	TOTAL		
	Statutory Formula Grants		
	<u>FY 2008-09</u>	<u>FY2009-10</u>	<u>FY 2010-11</u>
Sterling	3,519,606	3,486,771	3,487,013
Stonington	2,521,592	2,465,990	2,464,358
Stratford	22,555,502	22,150,090	22,129,835
Suffield	12,189,734	10,618,616	10,122,683
Thomaston	6,037,665	5,993,320	5,991,107
Thompson	8,256,062	8,143,347	8,142,735
Tolland	11,543,407	11,455,929	11,451,965
Torrington	26,435,307	26,156,565	26,120,652
Trumbull	3,859,650	3,855,183	3,851,606
Union	413,080	400,341	399,598
Vernon	19,802,783	19,488,244	19,441,493
Voluntown	3,156,867	3,052,521	3,043,992
Wallingford	23,629,852	23,540,142	23,563,205
Warren	260,903	233,890	232,886
Washington	489,952	479,385	501,343
Waterbury	137,279,608	135,188,730	134,449,426
Waterford	2,404,990	2,310,480	2,278,003
Watertown	12,531,778	12,459,202	12,456,208
Westbrook	667,630	645,863	646,018
West Hartford	19,901,332	19,021,229	18,936,850
West Haven	46,701,501	47,546,857	48,096,817
Weston	1,172,136	1,161,174	1,164,442
Westport	3,147,861	3,033,689	3,154,101
Wethersfield	9,212,402	9,064,728	9,102,527
Willington	4,075,246	4,031,610	4,037,935
Wilton	1,943,349	1,937,330	1,931,573
Winchester	8,669,078	8,494,014	8,482,939
Windham	31,035,951	30,035,493	29,723,518
Windsor	12,858,317	12,629,485	12,640,509
Windsor Locks	9,414,615	8,643,922	9,523,908
Wolcott	14,162,751	14,144,970	14,144,807
Woodbridge	983,015	953,597	951,986
Woodbury	1,132,338	1,113,848	1,114,151
Woodstock	5,941,579	5,876,302	5,875,217
Bantam (Bor.)	317	317	317
Danielson (Bor.)	16,535	16,725	15,781
Fenwick (Bor.)	1,199	1,189	1,189
Groton (City of)	76,867	75,707	75,707
Groton Long Point	3,259	3,259	3,259
Jewett City (Bor.)	37,645	37,495	37,462
Litchfield (Bor.)	1,692	1,496	658
Newtown (Bor.)	611	585	568
Stonington (Bor.)	10,538	10,502	10,502
Woodmont (Bor.)	10,279	10,309	10,309

N/E = Not Eligible

See pages 1 to 9 for grant program descriptions

Estimates of Statutory Formula Grants for FY 2008-09, 2009-10 and 2010-11

Grantee	PILOT: State-Owned Real Property			PILOT: Colleges & Hospitals			Mashantucket Pequot And Mohegan Fund Grant		
	<u>FY 2008-09</u>	<u>FY 2009-10</u>	<u>FY 2010-11</u>	<u>FY 2008-09</u>	<u>FY2009-10</u>	<u>FY 2010-11</u>	<u>FY 2008-09</u>	<u>FY2009-10</u>	<u>FY 2010-11</u>
District No. 1	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
District No. 4	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
District No. 5	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
District No. 6	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
District No. 7	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
District No. 8	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
District No. 9	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
District No. 10	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
District No. 11	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
District No. 12	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
District No. 13	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
District No. 14	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
District No. 15	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
District No. 16	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
District No. 17	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
District No. 18	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
District No. 19	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
CREC	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
Education Connectio	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
EASTCONN	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E	N/E
Grantee subtotals:	82,947,823	76,536,836	76,036,836	122,430,256	115,431,737	115,431,737	92,853,519	61,779,907	61,779,907

N/E = Not Eligible

See pages 1 to 9 for grant program descriptions

Estimates of Statutory Formula Grants for FY 2008-09, 2009-10 and 2010-11

Grantee	Town Aid Road Fund Grant			Local Capital Improvement Program (LoCIP)			Public School Pupil Transportation		
	<u>FY 2008-09</u>	<u>FY2009-10</u>	<u>FY 2010-11</u>	<u>FY 2008-09</u>	<u>FY2009-10</u>	<u>FY 2010-11</u>	<u>FY 2008-09</u>	<u>FY2009-10</u>	<u>FY 2010-11</u>
District No. 1	N/E	N/E	N/E	N/E	N/E	N/E	3,118	3,273	3,273
District No. 4	N/E	N/E	N/E	N/E	N/E	N/E	24,701	26,121	26,121
District No. 5	N/E	N/E	N/E	N/E	N/E	N/E	124,859	123,059	123,059
District No. 6	N/E	N/E	N/E	N/E	N/E	N/E	63,969	58,381	58,381
District No. 7	N/E	N/E	N/E	N/E	N/E	N/E	200,884	185,408	185,408
District No. 8	N/E	N/E	N/E	N/E	N/E	N/E	188,742	189,086	189,086
District No. 9	N/E	N/E	N/E	N/E	N/E	N/E	30,112	19,459	19,459
District No. 10	N/E	N/E	N/E	N/E	N/E	N/E	325,284	312,833	312,833
District No. 11	N/E	N/E	N/E	N/E	N/E	N/E	78,826	69,042	69,042
District No. 12	N/E	N/E	N/E	N/E	N/E	N/E	68,047	72,893	72,893
District No. 13	N/E	N/E	N/E	N/E	N/E	N/E	269,289	274,452	274,452
District No. 14	N/E	N/E	N/E	N/E	N/E	N/E	148,547	140,873	140,873
District No. 15	N/E	N/E	N/E	N/E	N/E	N/E	318,263	297,454	297,454
District No. 16	N/E	N/E	N/E	N/E	N/E	N/E	352,286	390,281	390,281
District No. 17	N/E	N/E	N/E	N/E	N/E	N/E	315,755	245,809	245,809
District No. 18	N/E	N/E	N/E	N/E	N/E	N/E	48,571	50,309	50,309
District No. 19	N/E	N/E	N/E	N/E	N/E	N/E	317,479	295,678	295,678
CREC	N/E	N/E	N/E	N/E	N/E	N/E	N/E	0	0
Education Connectio	N/E	N/E	N/E	N/E	N/E	N/E	N/E	0	0
EASTCONN	N/E	N/E	N/E	N/E	N/E	N/E	N/E	0	0
Grantee subtotals:	30,000,000	30,000,000	30,000,000	30,000,000	30,000,000	30,000,000	47,964,000	47,964,000	47,964,000

N/E = Not Eligible

See pages 1 to 9 for grant program descriptions

Estimates of Statutory Formula Grants for FY 2008-09, 2009-10 and 2010-11

Grantee	Non-Public School Pupil Transportation			Adult Education			Education Cost Sharing Grant		
	<u>FY 2008-09</u>	<u>FY2009-10</u>	<u>FY 2010-11</u>	<u>FY 2008-09</u>	<u>FY2009-10</u>	<u>FY 2010-11</u>	<u>FY 2008-09</u>	<u>FY2009-10</u>	<u>FY 2010-11</u>
District No. 1	0	0	0	9,516	9,810	9,810	N/E	N/E	N/E
District No. 4	0	0	0	7,516	8,920	8,920	N/E	N/E	N/E
District No. 5	691	1,320	1,320	2,420	2,597	2,597	N/E	N/E	N/E
District No. 6	0	0	0	459	464	464	N/E	N/E	N/E
District No. 7	0	0	0	4,686	4,960	4,960	N/E	N/E	N/E
District No. 8	0	0	0	20,562	21,695	21,695	N/E	N/E	N/E
District No. 9	0	0	0	0	0	0	N/E	N/E	N/E
District No. 10	0	0	0	1,727	1,662	1,662	N/E	N/E	N/E
District No. 11	0	0	0	0	0	0	N/E	N/E	N/E
District No. 12	8,933	9,872	9,872	97	92	92	N/E	N/E	N/E
District No. 13	0	0	0	11,289	12,534	12,534	N/E	N/E	N/E
District No. 14	0	0	0	4,571	4,793	4,793	N/E	N/E	N/E
District No. 15	0	0	0	626	673	673	N/E	N/E	N/E
District No. 16	0	0	0	1,930	2,231	2,231	N/E	N/E	N/E
District No. 17	0	0	0	10,382	11,187	11,187	N/E	N/E	N/E
District No. 18	0	0	0	1,929	1,947	1,947	N/E	N/E	N/E
District No. 19	0	0	0	53,030	53,730	53,730	N/E	N/E	N/E
CREC	N/E	0	0	374,670	73,924	73,924	N/E	N/E	N/E
Education Connectio	N/E	0	0	147,691	153,040	153,040	N/E	N/E	N/E
EASTCONN	N/E	0	0	30,132	30,934	30,934	N/E	N/E	N/E
Grantee subtotals:	3,995,000	3,995,000	3,995,000	19,566,580	19,564,652	19,564,652	1,889,202,158	1,889,607,093	1,889,607,093

N/E = Not Eligible

See pages 1 to 9 for grant program descriptions

Estimates of Statutory Formula Grants for FY 2008-09, 2009-10 and 2010-11

Grantee	TOTAL Statutory Formula Grants		
	<u>FY 2008-09</u>	<u>FY2009-10</u>	<u>FY 2010-11</u>
District No. 1	12,634	13,083	13,083
District No. 4	32,217	35,041	35,041
District No. 5	127,970	126,976	126,976
District No. 6	64,428	58,845	58,845
District No. 7	205,570	190,368	190,368
District No. 8	209,304	210,781	210,781
District No. 9	30,112	19,459	19,459
District No. 10	327,011	314,495	314,495
District No. 11	78,826	69,042	69,042
District No. 12	77,077	82,857	82,857
District No. 13	280,578	286,986	286,986
District No. 14	153,118	145,666	145,666
District No. 15	318,889	298,127	298,127
District No. 16	354,216	392,512	392,512
District No. 17	326,137	256,996	256,996
District No. 18	50,500	52,256	52,256
District No. 19	370,509	349,408	349,408
CREC	374,670	73,924	73,924
Education Connectio	147,691	153,040	153,040
EASTCONN	30,132	30,934	30,934
Grantee subtotals:	2,318,733,884	2,274,056,892	2,273,036,883
Non-grantee specific programs:			
PILOT: Machinery/Equipment and Vehicles	57,348,215	57,348,215	57,348,215
PILOT: Vessels	2,390,498	1,512,562	1,512,562
Child Day Care	5,263,706	5,263,706	5,263,706
School-Based Health Clinics	10,440,646	10,440,646	10,440,646
Special Education: Excess Costs-Students Based	133,891,451	120,491,451	120,491,451
OPEN Choice	14,115,002	14,465,002	14,465,002
Magnet Schools	121,509,285	148,107,702	174,631,395
Youth Service Bureaus	2,944,598	2,946,418	2,947,268
School-Based Child Health (LEA)	10,896,331	11,100,000	11,350,000
Priority School Districts	41,413,547	40,929,547	40,929,547
Early Childhood (School Readiness)	76,231,972	69,813,190	69,813,190
Extended School Hours	2,994,752	2,994,752	2,994,752
School Year Accountability	3,499,699	3,499,699	3,499,699
Subtotal non-grantee specific programs:	482,939,702	488,912,890	515,687,433
GRAND TOTAL:	2,801,673,586	2,762,969,782	2,788,724,316

N/E = Not Eligible

See pages 1 to 9 for grant program descriptions

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Number 09-82

November 6, 2009



# Legislative Update



THE VOICE OF LOCAL GOVERNMENT

PLEASE DELIVER IMMEDIATELY TO ALL CCM-MEMBER MAYORS, FIRST SELECTMEN, AND TOWN/CITY MANAGERS

## Governor Orders \$34 Million in Mid-Year Budget Cuts

### *No Municipal Aid Cuts*

*Governor to Submit Budget Mitigation Plan by 12/1 –  
May include mid-year municipal cuts*

Yesterday, Governor M. Jodi Rell ordered \$34 million in mid-year budget cuts to state agencies to help close a projected current year state budget deficit. State Comptroller Nancy Wyman estimates a budget gap of \$624 million while the Governor puts it at \$400 million.

Yesterday's cuts include programs concerning Head Start, environmental management and youth employment, among others.

There were no cuts in municipal aid. State law prohibits the Governor from unilaterally making cuts in municipal aid. However, the Governor does have the authority to cut up to 5% of any other line items in the budget, up to 3% of the General Fund. Additional cuts must be approved by the General Assembly.

#### Deficit Mitigation Plan

The Governor has announced that she will submit to the General Assembly a "deficit mitigation plan" by December 1 and call the legislature into special session. *The plan could include mid-year cuts to towns and cities.*

The Governor has requested her Council of Economic Advisors to discuss Connecticut's economy with state legislators on Thursday, November 12, at 2 p.m., in the L.O.B., Hartford.

Several state agency cuts ordered yesterday may have implications for towns and cities, including:

- Underground Storage Tank fund -- \$246,281 cut
- Solid Waste Management account -- \$141,621 cut
- Clean Air Fund -- \$245,155 cut
- Head Start (various programs) -- \$336,058 cut
- Youth programs -- \$149,350 cut

CCM will keep you apprised of further developments.

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If you have any questions, please contact Jim Finley ([jfinley@ccm-ct.org](mailto:jfinley@ccm-ct.org)), Gian-Carl Casa ([gcasa@ccm-ct.org](mailto:gcasa@ccm-ct.org)), or Ron Thomas ([rthomas@ccm-ct.org](mailto:rthomas@ccm-ct.org)) or at (203) 498-3000.

For the most up-to-date news on legislative issues affecting municipalities —  
see CCM's *Legislative Action Center* at [www.ccmlac.org](http://www.ccmlac.org)

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## \$3.46M in projects to be decided in Mansfield

By **CAITLIN M. DINEEN**  
Chronicle Staff Writer

10/31

**MANSFIELD** — Come Tuesday, voters will not only be choosing who they want in office, but they will also be voting on four different referendum questions regarding the appropriation of tax dollars.

The four questions involve appropriating town money for the following projects:

- \$1,052,450 for open space and improvements.
- \$3,093,840 for Stone Mill Road and Laurel Lane bridge replacement.
- \$105,250 for Hunting Lodge Road bikeway/walkway construction.
- \$263,130 for salt shed construction.

Town council members voted unanimously in favor of sending the \$3.46 million questions to voters in August.

The two bridge projects will receive 80 percent reimbursement through federal bridge grants and will cost the town a total of \$744,450 for local shares and bond issuance costs.

Mansfield Finance Director Cherie Trahan said the town needs to spend the entire amount for the two projects and would then be reimbursed by state officials.

Residents first authorized \$1 million in bonding for open space in 2006.

However, town officials accidentally let the bond lapse June 30 this year without drawing down any approved funds.

By letting the bonds lapse, Mansfield did not lose any money.

Now, the funding needs re-approval from voters. The additional \$52,450 for open space is for bond issuance costs.

According to Town Clerk Mary Stanton, 15 percent of the registered voters in town must vote in favor of the open space and bridge questions for them to be approved.

With 12,092 registered voters in town, that means 1,814 residents need to vote in favor of the individual appropriations.

Stanton said this charter rule applies to those two questions because they exceed the 1 percent threshold.

She said, as per the charter, if requested appropriations exceed 1 percent of the town's budget, it must go to voters in the form of a referendum.

The bikeway/walkway and the salt shed can be approved with a simply majority vote, said Stanton.

Polls will be open from 6 a.m. to 8 p.m. Tuesday.

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10/26

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# Opinion

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## Chronicle

Lucy B. Crosbie  
*President*

Kevin Crosbie  
*Publisher*

Charles C. Ryan  
*Editor*

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### Editorial

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# We offer these threads, needles

**Knots to a Mansfield plan that would require permits for those renting homes from landlords. More and more, single-family homes are being rented out to University of Connecticut students — setting up potential conflicts with neighbors over parking and noise. To combat the problem, the town is mulling a parking ordinance that would require parking passes for rental home residents and their guests. The proposal is still in the planning stages but there are legalities to consider. The ordinance isn't expected to apply to apartment buildings or single-family homeowners who live in their homes. At issue is whether the town can single out one type of resident versus another. Another issue, as always, is whether the town will have the resources to enforce any new parking initiatives.**

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# Democrats maintain their control of Mansfield

By CAITLIN M. DINEEN  
Chronicle Staff Writer 11/5

MANSFIELD — Local Democrats said they were more than happy with the results of their campaign as they swept Tuesday's races.

All 21 of the Democratic candidates on Tuesday's ballot were elected. Come Nov. 16, the following Democrats will be taking office.

Heading the slate are representatives to the town's top elected body, the town council.

Council Democrats are Gregory Haddad, incumbent; Peter Kochenburger, new candidate; William Ryan, new candidate; Elizabeth "Betsy" Patterson, incumbent; Carl Schaeffer, incumbent; and Antonia Moran, new candidate.

While Democrats were 100 percent successful at the polls, Mansfield Republicans seated nine of their 13 candidates as well.

Republican seats on town council were won due to minority

representation laws limiting any party to six of the nine council positions available.

Democrats control the town council 6-3.

Republican councilmen include incumbent Meredith Lindsey and new candidate Denise Keane.

The third Republican remains unknown at this time as incumbents Gene Nesbitt and Christopher Paulhus both received 881 votes. A recount was scheduled to take place this morning with subsequent steps yet to be determined.

Lindsey said she was happy with the campaign efforts of local Republicans, but wished the GOP had been able to secure a fourth council seat. "I'm definitely pleased," she said. "But I would have preferred to see four seats."

She said a 6-3 split on the council makes it difficult to generate discussion on items where councilmen may vote on party lines.

Lindsey said, with Democrats in control, they have the power to

potentially call the question during meetings and end discussion on town issues of importance.

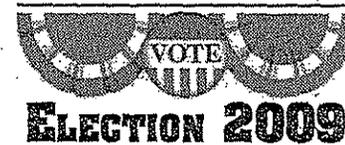
With the election results, the board of education also has six Dems and three Republicans.

Haddad, the current Mansfield deputy mayor and Mansfield Democratic Town Committee chairman, said he was happy Democrats are keeping control of town government.

"I think there's always a lesson to learn from every election," he said, adding candidates from both parties really listened to residents this election.

Although he was glad the Democratic campaign was successful, he said results always boil down to the voters and what leadership they want in town. "They ultimately decide the leadership provided in Mansfield," he said. "We're pleased and honored to get that."

Haddad was the top vote-getter of all 12 town council candidates with 1,547 votes.



He earned more votes than Patterson, who received 1,422 votes. "I worked hard, very hard, during the course of the campaign," Haddad said, adding he was able to meet with a lot of residents. "I think they appreciated putting a face to the man."

New town council members will have the opportunity to select their leaders Nov. 23.

During the first regular meeting as a council, councilmen will vote for the town's mayor and deputy mayor.

Haddad said council members vote for the person they think is "best able to fulfill the position" and represent the town.

He said the number of votes at the poll do not get weighed in the decision. "I think that's appropriate," he said.

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# Democrats want to maintain edge in Mansfield

By CAITLIN M. DINEEN  
Chronicle Staff Writer 11/2

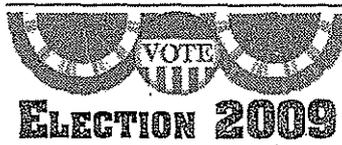
MANSFIELD — Democratic officials in Mansfield said they are excited for Tuesday's elections and are confident in the slate of candidates they will present to residents.

"I would say, as Democrats, we put together a plan several months ago and we executed that plan," said Mansfield Democratic Town Committee Chairman Gregory Haddad, of the party's campaigning strategy.

Topping the Democratic wish list is to maintain its 5-4 edge on the town's top governing body, the town council.

Democratic candidates include:

- Town council: Haddad, incumbent; Elizabeth "Betsy" Paterson, incumbent; William Ryan, new



candidate; Carl Schaefer, incumbent; Toni Moran, new candidate; and Peter Kochenburger, new candidate.

- Planning and zoning commission: Barry Pociasck, incumbent and Michael Beal, new candidate.

- Planning and zoning commission alternate: Gregory Lewis, incumbent and Ken Rawn, new candidate.

- Mansfield Board of Education: Carrie Silver-Bernstein, incumbent, two-year term; Holly Matthews, new candidate, six-year term; and Randy Walikonis, new candidate, six-year term.

- Zoning board of appeals: Martha Fraenkel, incumbent and Julie Wright, incumbent.

- Zoning board of appeals alternate: Sarah Accorsi, incumbent and Bev Gotch, incumbent.

- Regional School District No. 19 Board of Education: Jim Mark, new candidate, and John Meyers, new candidate.

- Board of assessment appeals: Carol Thomas, incumbent and Anne Greineder, new candidate.

According to Haddad, Democratic candidates had a busy weekend when they made hundreds of phone calls and went door-to-door campaigning.

"We're feeling pretty good," said Haddad, of the Democratic candidates and what they "have to offer."

He said the party has three major platforms they ran on this

election.

Haddad said Democrats in town would work to keep the four schools in town excellent, keep the community "well-planned" in terms of development and stood for fiscal responsibility.

He said, fiscally, Democrats would focus on providing necessary services in town without raising taxes for residents.

Haddad said candidates would likely be outside polling places throughout the day to thank people for voting and they will be at the Audrey P. Beck Municipal building Tuesday night to wait for results.

He said party members would be waiting with a "candidate level" of anxiety Tuesday until results are announced.

Polls are open from 6 a.m. to 8 p.m. Tuesday.

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# Getting their due

Item #20

## Mansfield, Willington WWII vets honored

By MIKE SAVINO  
Chronicle Staff Writer

MANSFIELD — World War II veteran Frank Wells remembers his wartime experience like it was yesterday.

He remembers the time he saw a water buffalo and its calf grazing near the shore while he and his comrades fought for their lives against the Japanese.

Tuesday afternoon, Wells told the audience at Mansfield Middle School how he had just departed his boat when he noticed the two cattle off to the side.

But his story, like those told by others in the crowd, had a twist, because they were all WWII veterans receiving recognition from Secretary of the State Susan Bysiewicz for their service.

Wells said the visual occurred while he was in the Navy, fighting against the Japanese military near the Philippines and New Guinea.

He said Japanese troops were shooting at him and other Am-

ericans as they landed on a beach, while ships fired shells behind him, and the cattle presented "quite a contrast."

"All hell was breaking loose, it was a typical war scene," Wells said.

Tuesday's event was part of Bysiewicz's effort to recognize Wells and other WWII veterans across the state.

She said she wanted to honor surviving veterans after hearing an estimated 40 WWII veterans die in Connecticut on a daily basis and 1,000 die per day across the nation.

"Time is of the essence and we should say thank you, because time is short," Bysiewicz said.

Tuesday's event honored veterans from both Mansfield and Willington and she said she has now worked with 121 towns.

She was joined by other state and local officials who also came out to say thanks.

Mansfield Councilman Chris-

topher Paulhus said the veterans were "special people" whose "unselfish sacrifice" protected the nation.

State Sen. Tony Guglielmo, R-Stafford Springs, said the veterans made a "tremendous sacrifice," but still do not consider themselves heroes, and Mansfield Mayor Betsy Patterson agreed.

"Of all those who have become veterans, I truly believe WWII veterans were probably the quietest about their experiences abroad," she said, adding events like the one Tuesday help the public learn more about the war.

Bysiewicz also agreed, saying most veterans she meets are "incredibly modest and humble" and she thinks it stems from the fact so many Americans played a role in the war effort then.

As a result, she said, many WWII veterans do not consider their own actions special.

She, Patterson, Guglielmo and Willington First Selectman Michael Eldredge, who prepared a statement read by Guglielmo, all talked about relatives who either served in WWII or supported through work and volunteerism.

Bysiewicz said WWII veterans seemed to share two other traits, calling them "incredibly resilient" people with "incredible devotion to public service."

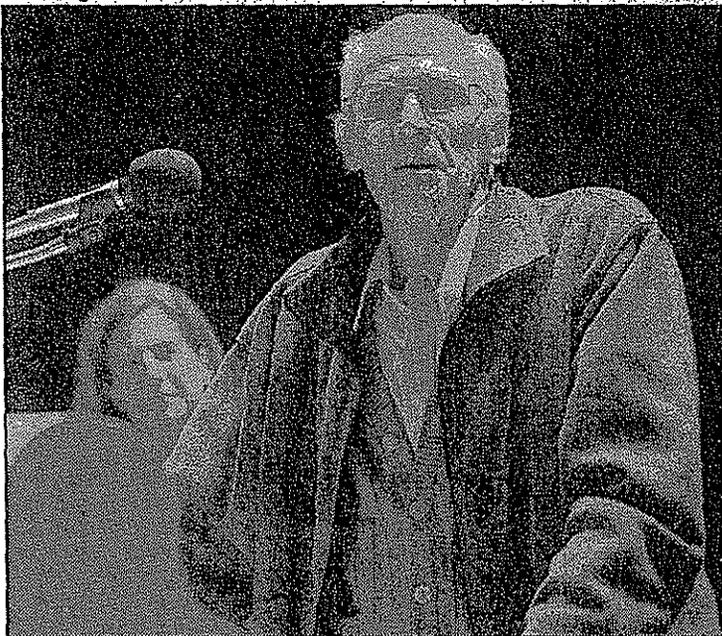
Some of the estimated 70 veterans in the audience also shared their stories, including Andrew John Guttay, who said he was appointed as a chevalier in the French Legion of Honor last October.

He was among the American troops who helped liberate the region of Lorraine from German control and said he accepted the award in May in part to honor those who fought alongside him.

"It was one of those things that could break you up," he said about remembering his comrades.

Bysiewicz said she plans to continue honoring veterans until early December, then wait until spring to avoid having seniors drive in bad conditions to attend events.

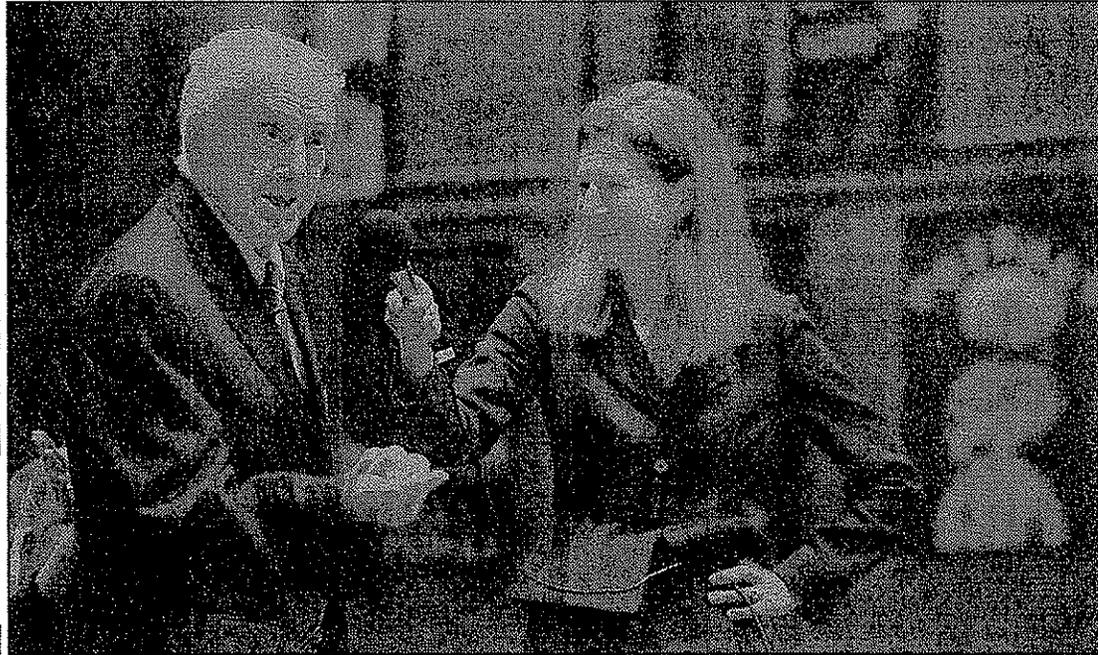
She said she is also currently working with a few towns still putting together lists and she hopes to visit all towns by next summer, at which point she wants to focus on veterans of the Korean War.



Al Malpa

World War II veteran Donald A. Warren discusses some of his war experiences at Secretary of the State Susan Bysiewicz's Connecticut Public Service Awards ceremony Tuesday. She was in town to honor Mansfield and Willington World War II veterans.

10/28



Al Malpa

Secretary of the State Susan Bysiewicz holds a microphone for Mansfield resident and World War II Navy veteran Matthew McGregor as he recounts his war experience to the other 70 veterans attending a Connecticut Public Service Awards ceremony at Mansfield Middle School Tuesday. McGregor was a radioman on the U.S.S. Rowe. He was accompanied by his daughter, Margaret Christopher, and 9-year-old granddaughter Daniellé Christopher, also from Mansfield.

Editor: 10/21

Item #21

I am writing in support of the Republican Party in Mansfield. Mansfield needs real leadership.

The philosophy of the current Democratic-led council is to let town management do whatever it wants. Town management currently runs Mansfield and oversees what the council does. Unfortunately, that is backwards. The council should set policy and oversee what town management does.

I would like to enlighten Mansfield residents as to some of the current policies that the Democratic-led council has allowed management to implement.

First, do you know it is permissible for town employees to use town issued snowplows to plow their own driveways?

Do you know it is permissible for the fire department employees to use the fire stations to work on their personal vehicles? What if someone gets hurt? Whose tools do they use?

Do you know that town employees can take town-owned equipment home for personal use? Would you like to borrow the chainsaw for the weekend? What about the payloader? I think we should know that all equipment is where it belongs in case it is needed for town use, not broken in some town employee's garage.

There are lots of town policies that need attention. I, for one, expect that equipment and property purchased with my tax dollar is used exactly for its intended purpose. Mansfield employees are paid very well and have a very good benefit package.

It is awfully kind of the leaders in town to offer these other special benefits.

I want representatives on the council who pay attention to what town management is doing and who are responsible with the taxpayers' money and assets. I am voting for a

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change.

I will vote for Merideth Lindsey, Gene Nesbitt, Lee Girard, Denise Keane and Ric Hosack, I believe they will represent the residents of Mansfield well.

Also, there will be four referendum questions on the ballot, one concerns bonding for open space. Please be aware that this is not the same issue residents approved years ago. The new package gives the "powers to be" the option to spend the proceeds for "improvements" to current or future town own property.

Scenario: the council decides that the skate park needs "improvements;" the sidewalks around the town hall needs "improvements;" the salt shed at the garage needs "improvements."

All of this money can be spent without purchasing even one really great property. Remember this is not the same bonding package we approved before.

Mike Sikoski  
Storrs

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Editor: 10/22

I am writing to comment about the situation *the Chronicle* reported as: "Four Corners committee's role clarified," which appeared on Oct. 14. I hope you read the article. It was good.

At the Oct. 13 Mansfield Town Council meeting there was discussion about a town committee charged with dealing with the Four Corners region.

Councilors Helen Koehn, Gregory Haddad, Bruce Clouette and Leigh Duffy voted to limit the ability of the Four Corners commit-

tee members to discuss water options at Four Corners.

It is pretty bizarre to say to a committee, charged with dealing with sewers in an area with water contamination: Do not discuss the need for non-contaminated water nor the possible options. And, it gets more bizarre.

Most of us know there is a sewer problem at Four Corners and there is well water contamination there. The state Department of Environmental Protection has required the town to correct the sewer problem. This means we are going to build a sewer system at Four Corners. There is no way out of that. Councilman Clouette said that by researching water options along with sewer options, we are delaying the installation of sewers. Heaven forbid that this town council should think about and plan in advance. Hey, we need sewers so put in sewers. Don't think of anything else.

Now, Councilman Clouette has a financial interest in a property that is within the area to be sewerred.

Could it be that his property needs a new septic system? Is it proper and ethical for him to participate in a discussion and a vote that will affect him?

Discussions about this Four Corners committee came up at council meetings on Sept. 8 and Oct. 14. On each occasion, Clouette recused himself from the discussion because of his financial interest. That is the ethical thing to do. On one occasion, he even left the room.

Why is it now appropriate for him to participate in the vote? Did he violate the town's Code of Ethics?

In the same newspaper I see a letter to the editor from Ken Rawn who is a Democratic candidate for an alternate position on the Mansfield Planning and Zoning Commission. He has a very nice letter to the editor explaining who he is and what he is candidate for.

In this letter he states: "Such economic development projects as the completion of the Storrs Center and the securing of public water and sewers for the Four Corners area will result in increased revenue for Mansfield." Will this man's party castigate him for discussing water at Four Corners?

I feel that this reprimand to the Four Corners committee was bizarre in its reasoning and the way it was carried out. But, it does show the need for more discussion by the council and the public about development at Four Corners.

We should all think about what we want Four Corners to look like. We should hear from the people who have knowledge about the impact of water and sewers. We should think about how much money we are willing to put into a Four Corners project.

We already have the cost of Storrs Center not knowing the cost of these parking garages we are committed to. We should attend the Four Corners Committee meetings and participate.

Tell us Koehn, Haddad, Clouette and Duffy, what was the real reason for this motion? We were told that it was to avoid "sprawl." How would "sprawl" be created by bringing public water to Four Corners. Sprawl is created when people move from the areas with public water and sewer to the areas with multi-acre building lots having no water or sewer.

Is this resolution the result of a little caucus you had or is it the directive of the Democratic town committee? Tell us Koehn, Haddad,

Clouette and Duffy is there some ulterior motive behind this?

Maybe Koehn, Haddad, Clouette and Duffy just want to quell discussion of water at Four Corners because development at Four Corners might take some of the glow off the Storrs Center project and we all know Storrs Center is Mayor Elizabeth Paterson's baby. Don't interfere with that baby.

Betty Wassmundt  
Storrs

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Editor: 10/26

To spend one quarter of a billion dollars to create a college town atmosphere in Storrs is ridiculous, while at the same time reducing expenditures for our schools.

This is all being done with no vote from the people of Mansfield.

I hope the town council and the mayor are proud of this. Maybe it is time we get rid of them.

Karl Beckert  
Storrs

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Editor: 10/29

The "Needles" editorial in the Oct. 19 *Chronicle* was the epitome of poor journalism. It was an opinion without factual basis made by someone who knew nothing and didn't bother to find out. *The Chronicle* didn't ask me, as the maker of the motion, any questions. Wonder who was contacted?

The issue at the Sept. 28 Mansfield Town Council meeting was essentially procedural. The fact is the Four Corners Sewer Committee was a Mansfield Town Council appointed committee.

All such committees are charged with reporting to the town council. The Four Corners Sewer Committee did not keep the town council informed. The Four Corners Sewer Committee did not have the authority to promote solutions regarding the sewers, water needs, economic development or anything else in the Four Corners area without council approval.

The town council sets policy; not the committees. The Four Corners Sewer Committee, as understood by the majority of town council members, exceeded its charge. The resolution of Oct. 13 requires the Four Corners Sewer Committee to communicate its activities monthly and re-establishes the authority of the elected members of the Mansfield Town Council.

Regarding Betty Wassmundt's Oct. 22 letter to the editor, I was very disappointed. In a democracy we all have the right to disagree. However, making personal attacks to the extent of charging that council members who share the same opinion are conspiratorial because you feel strongly about an issue is simply wrong.

Helen Koehn  
Storrs

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To Editor:

10/31

In her letter to the editor published Oct. 22, Betty Wassmundt claims that I have a financial interest in one of the properties in the Four Corners sewer project area and accuses me of unethical behavior as a member of the Mansfield Town Council.

Allow me to set the record straight.

I serve on the board of directors of the Public Archaeology Survey Team Inc., a nonprofit research and educational organization that owns the building at 569 Middle Turnpike.

I also work for the organization on a part-time basis.

Nothing that affects the value of the building could in any way benefit me financially because it is a nonprofit organization.

The organization has an ownership interest in the Four Corners area.

I do not.

Nevertheless, because of my relationship with the organization, I have repeatedly stated that on substantive votes regarding the Four Corners sewer project, I would recuse myself so that there could be no question of impropriety.

The recent vote was not on the substance of the project. It did not address whether sewers (or water) would be brought to the area, or how such a project would be paid for.

Instead, the motion asked the advisory committee to focus its attention back to the council's first priority, which was solving the public-health problem resulting from failing septic systems in the area.

It may well be that we will want water to be installed as well as sewers and that we will want to maximize economic development in the area, but that was not what the vote was about.

It is not a conflict of interest for me to ask the committee to fulfill its charge of coming up with recommendations to solve a public-health problem that affects the entire community.

I am a strong believer in public officials being held to the highest ethical standards, and so I have formally asked the Mansfield Board of Ethics to consider this accusation of an ethics violation.

I would like to conclude by denouncing what I see as a perversion of the concept of public ethics.

Unfortunately, the accusation of ethics violations has become another campaign tactic to smear some candidate or party.

Let's remember the story of the boy who cried wolf.

When we use ethics violations as a cynical tool of politics, we diminish the credibility of the entire ethics process, which someday we may really need.

Bruce Clouette  
Storrs

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Editor:

11/4  
 On Oct. 27, at the Mansfield Middle School, I was witness to what the world and God has been waiting for. The acclaim and acknowledgement of the greatest generation ... our fathers, uncles, aunts and brothers who fought in World War II.

I was honored to be able to escort my father George to this event. It wasn't a large crowd. Perhaps 150 in an auditorium built to hold 400. The Pledge of Allegiance was said by all, followed by the singing of the "Star Spangled Banner." Those who did not know the words or were too shy to sing, hummed. But everyone sang.

The reverence for our flag and country was felt in your bones. Men and women who were

once vital stalwarts of our communities were sitting in wheel chairs and walking with canes. Each and every one stood, without exception and regardless of their infirmity, as the proud young warriors they once were. Men and women, who 70 years earlier, as babes in arms, were pushed beyond human limits to endure mental and physical pain that was and still is unimaginable.

When asked to speak of their experiences, few stood. Those who did, spoke with quivering voices, recalling days of honor and life-and-death choices.

Very few of us realize or comprehend that those who fought were mere children. Fifteen, 16, 17 and 18 year olds hardly separated from the loving arms of their mothers and the guidance of their fathers.

Sent to distant countries most hadn't even learned of yet. Given rifles and other tools of war used to kill an enemy who were children their own age and as afraid as they were. They didn't want to be there.

They wanted to be home with their families and playing with their brothers and sisters. Yet, this generation, when called upon, rose like cream to the top of the bottle.

They shouldered and endured the call to arms with honor, pride and a quiet dignity like no other.

The mere fact that I can write this letter is testimony to their sacrifice. They are passing as leaves falling from autumn trees and have earned every accolade and praise that can be given them. Thanks, dad. Thanks to you and all of the men and women that sacrificed so much. Thank you one and all.

Gregory G. Zlotnick  
 Mansfield

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Editor

This is a long overdue letter of praise and acknowledgement in regards to Mansfield firefighter EMT Jim York

We first started working with York when he did a CPR/first aid training class for my husband and I seven years ago. We needed this class to finish our license for medically complex foster care.

Not long after, a 2-year-old child in my care who had left-sided weakness along with other medical problems choked on a candy resulting in a total obstruction. My daughter called 911 (while my other one screamed hysterically) and I started back blows breathing and chest compressions.

I must have done five cycles of this and still nothing, I briefly panicked, only because I didn't have more time to, but I heard what York stressed: "don't stop until the child is breathing or help is there"

Two more times and out came the candy and more and he was breathing fine. He recovered quicker than I did and is soon turning 7.

I believe had it not been for York taking the time to teach there likely would have been a different outcome. Last year, York again gave me a refresher course and my son and his wife training for the first time. Recently, he taught eight of us who needed it for either foster care, day care or a school requirement.

York covers everything with such clarity, you believe in yourself, I think if he briefly explained brain surgery I could pull it off.

He is friendly and personable and makes the class a joy to be in. I urge everyone to get CPR/first aid training. You may save a life.

I would like to publicly thank him and commend him for being the firefighter, EMT and man that he is.

Suzie Gormley  
Mansfield

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# Mansfield GOP seeks to take over council

By CAITLIN M. DINEEN  
Chronicle Staff Writer

MANSFIELD — Local Republican officials in town say they are confident in their slate of candidates because they have taken the time to get out and meet local residents.

On Tuesday, they will see if those efforts paid off.

Mansfield Republican Town Committee Chairman Peter Plante said candidates have been going door-to-door to meet residents and have held meetings with individual groups in town to discuss the party's platform.

In addition to face-to-face campaigning, candidate signs can be seen throughout Mansfield.

One of the party's goals, among others, is to wrest control of the town council away from the Democrats, who currently have a 5-4 voting edge on the town's top



elected body.

GOP candidates on Mansfield's ballot include:

- Town council: Gene Nesbitt, incumbent; Christopher Paulhus, incumbent; Denise Keane, new candidate; Meredith Lindsey, incumbent; Lee Girard, new candidate; Ric Hossack, new candidate.

- Planning and zoning commission: Roswell Hall III, new candidate.

- Planning and zoning commission alternate: Vera Stearns, new candidate.

- Mansfield Board of Education: Katherine Paulhus, incumbent.

- Zoning board of appeals:

Carol Pellegrine, incumbent.

- Zoning board of appeals alternate: Jack Clauson, incumbent.

- Regional School District 19 Board of Education: April Holinko, new candidate.

- Board of assessment appeals: Eric Holinko, incumbent.

Plante said Republicans running for town council represent the best GOP slate presented to voters in the past two decades.

"We have the most energetic, aggressive — aggressive in a good way — and dedicated group of people running for town council in at least 20 years," he said.

Plante said town council candidates are "exceptional" and bring a variety of backgrounds to the ballot.

According to Plante, candidates have not only been discussing their platform — which is fiscal conservatism — but they have

been asking residents what they want to see in town. "Soliciting what they feel is important," said Plante this morning. "Frankly, that's been missing."

In addition to having the budget-centric platform, Plante said candidates had several issues in town they hope to address if they are elected.

He said the proposed \$220 million Storrs Center Project and development at Four Corners (the intersection of route 195 and 44) would be addressed.

Plante said candidates would not only address funding and development issues in town, but would also focus on the quality of life in Mansfield.

It is with this agenda that Plante said candidates are confident of the election. "The candidates feel very confident," he said. "We feel really good about it."

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## Mansfield set to host 'candidates night'

By **CAITLIN M. DINEEN**

Chronicle Staff Writer 10/26

**MANSFIELD** — The League of Women Voters will be hosting a "Candidates' Night" Tuesday in the Audrey P. Beck Municipal building.

The event — which will run from 7 to 9 p.m. — is free and open to the public.

The evening offers residents the opportunity to discuss town issues with candidates running for town council, Mansfield Board of Education, planning and zoning commission and the Regional School District No. 19 Board of Education.

The face-to-face evening will

focus on "local issues," including plans to consolidate the elementary schools and ideas about future growth and sustainability in town.

"These candidates are eager to hear voters' opinions on local concerns such as sidewalks and the impact of University of Connecticut students on neighborhoods," reads a release from the league.

Unlike in previous years, the league will not be preparing a "voter's guide" for local residents. Instead, they are encouraging residents to visit party web sites, including [www.mansfieldctdemocrats.org](http://www.mansfieldctdemocrats.org), [\[licans-ct.com\]\(http://licans-ct.com\) and \[www.donald-wcurtis.com\]\(http://www.donald-wcurtis.com\). Donald Curtis is a petitioning candidate for the Mansfield school board.](http://www.mansfieldrepub-</a></p>
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Peter Milman, chairman of voter services for the League, said voters are increasingly using and relying on electronic media to learn about candidates, their experience and political positions.

"The information is already available on the candidates' web sites," he said. "So it's easier to simply publicize those links."

Although it may be easier to get information online, league members said it was important to provide an interactive forum.

"Candidates' Night remains an informative and enjoyable way to learn about the candidates and the issues at stake in this year's elections," reads the release.

Advertisement

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## Mansfield to kick off 'Energy Challenge'

By CAITLIN M. DINEEN  
Chronicle Staff Writer 10/26

MANSFIELD — Residents are invited to attend the kick-off for Mansfield's "Energy Challenge" and learn how to achieve "real" savings on their electric bill.

The challenge Mansfield Clean Energy Team, a task force made up of residents and town employees, is hosting the event Tuesday at 7 p.m. It will take place in the Mansfield Library auditorium.

At the event, energy team mem-

bers will introduce ways to reduce electrical expenses from electrical "vampires," inefficient appliances and costly energy habits.

According to Mansfield Recycling Coordinator Virginia Walton, "electrical vampires" are appliances that use or leak energy even if they are not being used.

She said they include appliances with a built-in clock and cell phone chargers.

The challenge is for households in town to reduce their electrical

energy usage. The two households with the greatest drop will each receive \$500.

Funding for the challenge is through a Community Innovations Grant the town received from the Connecticut Clean Energy Fund.

To participate in the challenge, residents must attend Tuesday's meeting.

However, attending the meeting does not obligate residents to partake in the challenge.

By entering the challenge, each participating household will have access to infrared imaging, a starter kit of supplies and the hands-on support of energy coaches.

Coaches are members of the energy team.

*For more information, call Walton at 429-3333.*

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11/10

**Dr. Agisilaos John "Pappy" Pappanikou****STORRS** - Dr. Agisilaos John "Pappy" Pappanikou, professor

emeritus of educational psychology and pioneer and champion in the field of developmental disabilities died peacefully at his home on Friday, November 6, 2009. He was predeceased by his wife of 55 years, Lucette Nadeau Pappanikou. Pappy was born to John Evangelo and Demetra (Karagiannis) Pappanikou in Grevena, Greece in 1930, where he lived until the age of seven when his family moved to Augusta, Maine. After graduating with honors

from Cony High School in Augusta, he attended Bowdoin College and graduated with an AB in economics and biology. Following graduation in 1952, he accepted the position of assistant director of education at the Pownal State School in Maine. He received his master's degree in 1957 and his doctorate in 1962 from Syracuse University. From Pownal, Dr. Pappanikou began an extraordinary 24 year chapter in his teaching career at the University of Connecticut. His illustrious career includes his many years as the chair of the Special Education Unit in the Department of Educational Psychology, mentoring 51 doctoral degree recipients, and authoring numerous scholarly publications and papers, including the textbook, *Mainstreaming Emotionally Disturbed Children*, which he co-wrote and edited with James Paul. His dedication to the University of Connecticut did not go unnoticed as his accolades are many. Pappy received the Distinguished Service Award from the UConn Alumni Association in 1970. He was named an Honorary Life Alumnus by UConn's Alumni Association in 2001 and was presented with the University of Connecticut Neag School Of Education Alumni Society's Lifetime Achievement Award in 2004. The Center for Developmental Disabilities that Pappy established on the Storrs campus in 1985 was renamed the University of Connecticut A.J. Pappanikou Center for Excellence in Developmental Disabilities Education, Research, and Service located at the UConn Health Center in Farmington. In 2007, Pappy was awarded the Bowdoin College Alumni Association Distinguished Educator Award. Through his 44 years as a proud member of the University of Connecticut family, he has served on many committees including the Presidential Search committee, the Executive Committee of the University Senate, Deans Search committees, Chair of the University Scholastic Standards Committee, Chair of the University Student Welfare Committee, IRB Committee member, Athletic Advisory Committee, Faculty Representative to the NCAA, Committee of Five - Consulting Management Committee, Town/University Relations Committee, and the Finance Committee for the Downtown Partnership. Pappy

was a member of Kappa Sigma Fraternity, a Freemason of the Cumberland Lodge, New Gloucester, ME, the Mansfield Lion's Club, a peer reviewer for federal grants and disabilities, one of the founding fathers of the Counsel for Children with Behavioral Disorders (CCBD), a division of the Council for Exceptional Children, President of the Northeast Region American Association of Mental Deficiency, and on the committee in establishing the first International Medical Conference on Mental Retardation. In recent years, he continued working with parents and school systems to help develop viable programs for children with special needs. Pappy was a staunch supporter of UConn athletics and believed that his affiliation with the athletic programs at UConn, from women's soccer to men's hockey, provided him the opportunity to develop his deepest and most meaningful friendships. He leaves his children, Anne Druzolowski and her husband Joseph of South Windsor, Sandra Sutyla and her husband Raymond, of Ellington, John Pappanikou and his wife Carol of Waterbury, Elayne Marrotte and her husband John of Windham and, nine grandchildren, Christopher, John Jr., Meghan, Sarah, Alissa, Nicholas, Lindsey, Alexander, and Tyler. He was predeceased by his youngest daughter, Lisa Glidden. Pappy's family will receive guests at Potter Funeral Home, 456 Jackson St. (Rte. 195), Willimantic, CT on Thursday, November 12th between 3:00 and 7:00 pm. Funeral services will be private. A public memorial celebration will be held on Friday, November 13th at 1:00 pm at Zenny's Restaurant, 625 Middle Tnpk. (Rte 44), Mansfield, CT. For online memorial guestbook and directions to the funeral home, please visit [www.potterfuneralhome.com](http://www.potterfuneralhome.com). In lieu of flowers, donations may be made either to the Lisa Pappanikou Glidden Scholarship, for graduate studies in the area of severe and profound disabilities, or the Pappanikou Family Scholarship, in support of student athletes at the University of Connecticut. Both may be sent to: The UConn Foundation, Inc., 2390 Alumni Drive, U-3206, Storrs, CT 06269-3206.

# Recount nets a winner in Mansfield

## Paulhus keeps seat on council by only 2 votes

By CAITLIN DINEEN  
Chronicle Staff Writer

11/6

MANSFIELD — After more than six hours and eight volunteers working non-stop, it was determined that Republican Christopher Paulhus was the official winner of the ninth and final seat on town council.

Paulhus — who will be begin his fourth term on the council Nov. 16 — was running against fellow Republican incumbent Gene Nesbitt.



"I'm just glad it's over," said Paulhus after learning he was victorious.

Paulhus sat in the council chambers of the Audrey P. Beck Municipal Building for the duration of the recount.

Nesbitt just completed his freshmen term on the town's top elected body.

Results for Tuesday's municipal election ended with Nesbitt and Paulhus both having 881 votes.

After Thursday's recount, it was determined that Paulhus received 887 votes and Nesbitt received 885.

The additional votes were the result of write-ins that were not previously counted, said Republican Town Committee Chairman Peter Plante.

Democratic Registrar of Voters Andrea Epling said there needed to be at least an eight-vote difference between town council candidates during the regular election to clearly determine the winners.

However, once the ballots went to a recount, there only needed to be a one-vote margin to declare a winner.

(Recount, Page 4)



# Recount nets a winner in Mansfield

(Continued from Page 1)

While Mansfield Democrats successfully placed all six council candidates, Republicans received the final three seats due to minority representation laws that cap any party to a six-seat maximum out of nine.

Republicans Meredith Lindsey and Denise Keane were the two top vote-getters for the GOP while Nesbitt and Paulhus were tied for the final seat.

According to Epling, if it was determined that Nesbitt and Paulhus were still tied after the recount, a special election would have occurred next Tuesday.

However, as there was a winner declared, the Mansfield municipal election is officially over.

Before heading into the recount, Nesbitt and Paulhus said they were surprised they had tied in the first place.

Neither could recall the last time there was a tie during a town-wide election.

Both Nesbitt and Paulhus said they would have continued their campaigning if there were the special election next week, but Paulhus said he was glad it did not come to that.

"I'm just happy we were able to decide who won without going to a special election," he said.

According to Paulhus, hosting the second run-off election with paper ballots might have confused residents and would likely have had low voter turnout.

In addition to the election

confusing residents, the results Thursday take the pressure off both candidates.

"I think this way we're not agonizing," said Paulhus.

While Nesbitt was hopeful he would come out the victor, he said he could understand why residents would vote for Paulhus.

"I'm not surprised," said Nesbitt, adding Paulhus' six years on the council weighed in his favor.

As of Thursday night, Nesbitt was not sure if he would seek reelection next time. He said it was too early to think about running in 2011.

With Nesbitt not returning for a second term, council members will need to find a new member to spearhead the controversial Four Corners Sewer Advisory

Committee.

Nesbitt was the chairman of the committee, which is responsible for studying the feasibility of installing sewer mains at the busy intersection of routes 44 and 195.

Plante said he was pleased that Paulhus will be returning to the council but the governing body lost a valuable councilman.

"I cannot state enough how much of an asset (Nesbitt's) been to the town," said Plante.

Plante said Thursday's recount was the perfect example of why people should vote in municipal elections.

"This is a democracy and the people have spoken," he said. "In this case, it was two people who changed the council."

# Recount to decide council seat

By CAITLIN M. DINEEN 11/5  
Chronicle Staff Writer

MANSFIELD — Both registrars of voters and eight volunteer poll workers — including one moderator — were expected to conduct a recount this morning to determine the ninth and final town council member.

Republicans received three seats on the town's top elected board due to the minority representation law that limits a party to six of the nine seats.

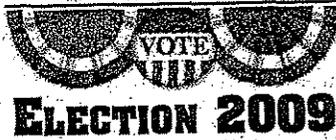
Republican incumbent Meredith Lindsey — the party's top vote-getter with 1,005 votes — and new

Republican candidate Denise Keane were elected by voters Tuesday.

However, the third seat was still up for grabs this morning as Republican incumbents Gene Nesbitt and Christopher Paulhus both received 881 votes at the polls.

Democratic Registrar Andrea Epling said this morning the recount was slated to begin at 9 a.m. and would likely end between 1 and 2 p.m., after the Chronicle's press time.

She said the "lengthy" process would, "hopefully" (Recount, Page 4)



# Recount to decide GOP council seat

(Continued from Page 1)

result in a winner, but no one could guess the results of the election.

Based on the number of votes cast Tuesday there would have to have been at least an eight-vote margin between candidates to determine a winner. However, with the recount, a simple one-vote margin would determine who gets the final seat on the council.

If the vote remains deadlocked, Epling said a special election would be held at the town's three polling places next Tuesday with a paper ballot runoff between Nesbitt and Paulhus.

For Nesbitt and Paulhus, all they can do is wait to see the final results of today's recount in the Audrey P. Beck Municipal Building.

"I was surprised," said Paulhus this morning

as he watched the recount take place. "I knew it would be close, but I didn't expect a tie between two incumbents."

If he gets elected to the council, Paulhus would be serving his fourth term.

Completing his freshman term, Nesbitt said he was hopeful there would be a change in election results, but there was no way predict how today's recount would end.

"There's no way to know until they finish the recount," he said this morning.

Nesbitt said he had no plans to be present during the recount and would simply wait for a phone call with final results.

While both incumbents said they hope there is a definitive answer determined this afternoon, both said they hoped voters would elect

them if a special election has to occur.

"Anytime you're running you hope to win," said Nesbitt. "You don't run to lose."

While Nesbitt and Paulhus said they were stunned by the election results, local Democrats are also intrigued by the need for a recount in town.

Mansfield Democratic Town Committee Chairman and current Deputy Mayor Gregory Haddad said the tie was interesting and could not recall when a tie last occurred.

As for Nesbitt and Paulhus, while the tie was unexpected, they said they know they have to wait for new tallies to come in or hope for the best at the polls again. "It was a surprise there was a tie," said Nesbitt. "But that's politics and you can never predict it."

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2 the Chronicle, Willimantic, Conn., Wednesday, November 4, 2009

## Sewer group may study water after all

By **CAITLIN M. DINEEN**  
Chronicle Staff Writer

MANSFIELD — A resolution to, again, change the charge of the recently controversial Four Corners Sewer Advisory Committee was recently tabled for the new town council to address.

Councilman Gene Nesbitt challenged an Oct. 13 decision by the council to re-affirm the committee's initial charge that left out researching public water options in addition to sewers.

Nesbitt said he did not understand how council members thought the advisory committee was overstepping its bounds by researching water at the intersection in the first place.

"(The old resolution) very clearly states what our charges are," he said. "If you were not aware of that when you voted on it, I don't know how."

During the Oct. 26 council meeting, Nesbitt proposed a new resolution allowing the committee to address water at the intersection of routes 44 and 195.

Taking no action, council members decided to table the conversation until new council members meet Nov. 23.

During the Oct. 13 town council meeting, outgoing Councilman Helen Koehn proposed a resolution reaffirming the prohibition of the committee researching water at the intersection.

Council members narrowly voted in favor of the change.

Democrats Koehn, Leigh Duffy and Bruce Clouette supported the change while Republicans Nesbitt, Meredith Lindsey and Christopher Paulhus were against it.

Deputy Mayor Gregory Haddad — a Democrat — broke the tie and voted in favor of the change. Mansfield Mayor Betsy Paterson was not present.

During the council's Oct. 26 meeting, Nesbitt defended the committee's work.

"The discussion on water does not include any planning. I think it's been misinterpreted," he said. "We were being informed."

Koehn said she was concerned the committee had been bringing in organizations — such as the University of Connecticut and CT Water Co. — to talk to committee members about bringing water to the intersection.

She said she thought the committee was formed to specifically address sewage at Four Corners.

Democratic Councilman Carl Schaeffer, who did not attend the Oct. 13 meeting, said he disagreed with Koehn's resolution and thought the reaffirmation vote was done too quickly. "The resolution was hurried," he said. "It is terrible."

Schaeffer said Koehn's resolution made no sense and was confusing to read and understand.

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## Storrs Center project adds more businesses to plan

By **CAITLIN M. DINEEN**  
Chronicle Staff Writer 11/13

**MANSFIELD** — Now armed with eight letters of intent from interested business owners, the Mansfield Downtown Partnership is moving forward with the proposed \$220 million Storrs Center Project.

Partnership Executive Director Cynthia van Zelm said the project is moving ahead and — despite the poor economy — has been getting more interest from future tenants.

“We now have eight letters of intent,” said van Zelm this morning, adding the increasing number is promising in the difficult economy.

The proposed Storrs Center project is a mix of residential developments, retail shops and commercial buildings to be built along Storrs Road from Dog Lane to South Eagleville Road.

The project is funded by a mix of federal, state, local and private funding.

Most recently, officials with Cosimo’s Restaurant Group have signed a letter of intent for the first phase of the proposed project.

Cosimo’s is an Italian restaurant featuring “New World Italian cuisine” and brick oven pizzas.

Nick Citera, partner with the Hudson Valley, N.Y., group, said he thought the location of the

project — combined with the university population — made the letter of intent important.

“We believe Storrs Center will provide the right mix of college students, UConn faculty and staff, retirees and other Mansfield residents to make our restaurant successful,” said Citera. “We also like the projected combination of commercial and residential tenants which should result in a dynamic neighborhood.”

There are currently five Cosimo’s restaurants located in the Hudson Valley region.

In addition to the newest restaurant, there have been seven other businesses signing letters of intent for the project.

Those include Pomfret-based Vanilla Bean Café, Moe’s Southwest Grill, Storrs Automotive, Wings Over Storrs, Travelplanners, Campus Cuts and Body Language.

Storrs Automotive, an automobile repair shop, Campus Cuts, a hair salon, and Body Language, a tattoo studio, are all current tenants at the future location of the center.

Their letters of intent signify they would like to stay in their current location.

With the newest letter of intent, there have been four eateries joining the project.

“The growing list of restaurants expressing interest in the project indicates that Storrs Center is shaping up to be a dining destination for residents and visitors alike,” said van Zelm in a press release.

While letters of intent roll in, van Zelm said officials of BL Companies from Meriden are working on the design work for modifications to Storrs Road.

She said once the design is at 30 percent completion it will go to a public town meeting. Developers are looking toward starting construction next year with a 2018 completion date.

“Things are moving along,” she said. “A lot of work is being done.”

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## Courant.com

### STORRS

## Cosimo's Restaurant To Join Storrs Center

By PETER MARTEKA

10:53 PM EST, November 10, 2009

STORRS —

The Storrs Center project has another new tenant.

Cosimo's Restaurant Group has signed a letter of intent to be a part of the \$220 million complex planned near the University of Connecticut campus.

The restaurant group, located in New York State's Hudson Valley, operates five restaurants in that region. The restaurants focus on "creating traditional, yet imaginative New World Italian Cuisine." The group joins Campus Cuts and Body Language as the most recent commitments to the center. There are a total of eight letters of intent for the project.

Nick Citera, partner with Cosimo's Restaurant Group, said he believes that Storrs Center will provide the right customer mix of college students, UConn faculty and staff, retirees and other Mansfield residents. Citera said he also likes the projected combination of commercial and residential tenants, which "should result in a dynamic neighborhood."

Cynthia van Zelm, executive director of the Mansfield Downtown Partnership, said, "The growing list of restaurants expressing interest in the project indicates that Storrs Center is shaping up to be a dining destination for residents and visitors alike."

The Vanilla Bean Café, a widely known restaurant in Pomfret, plans to open a 100-seat café. The center would offer a mix of shops, restaurants, housing and entertainment in a village setting.

Construction on the first phase of Storrs Center isn't expected to start until 2010. The first phase, north of Dog Lane, would feature 25,000 to 30,000 square feet of retail, restaurant and commercial space and about 115 rental apartments.

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# Fire Department contract freezes wages, longevity payments

by: Brenda Sullivan | HTNP.com Editor Monday, October 26th, 2009



File photo by Brenda Sullivan.

The Town Council is scheduled to review the contract extension approved by the IAFF, Local 4120 fire department union at its Monday, Oct. 26 meeting, which begins at 7:30 p.m.

Meetings are held in the council chambers of the Audrey P. Beck Municipal Building (Town Hall) at 4 South Eagleville Road (Route 275).

According to Town Manager Matt Hart, a proposed one-year contract extension to the collective bargaining agreement was negotiated with and ratified by the union.

The next step is for the Town Council to review and act on the agreement.

## *No wage increases*

In a memo to the Town Council, Hart states that all provisions of the collective bargaining agreement currently dated July 1, 2006 - June 30, 2009 will remain the same except for these changes:

- Duration - the duration of the proposed agreement is a one-year contract extension, July 1, 2009 - June 30, 2010.
- Wages - members have agreed to no wage increase for fiscal year 2009/10.
- Wages - members have agreed to no longevity payments for fiscal year 2009/10.
- Wages - members have agreed to give back one day of holiday pay for fiscal year 2009/10.

Also, Hart states, "if actual revenues received by the State of Connecticut are significantly less than the proposed budget, the parties have agreed to meet and confer on cost-saving ideas and areas that could be targeted for possible reductions. On the other hand, if intergovernmental revenues actually received by the town from the State of Connecticut for FY 2009/10 deviates from what was built into the proposed budget in an amount equal to or greater than \$500,000, the parties have agreed to a re-opener regarding wages."

*Financial impact*

According to Hart's memo, the union's longevity and holiday pay concessions will mean \$9,873 in savings for the town for FY 2009/10 and savings from the concessions will be generated in the General Fund.

# Town may require parking permits for some residents

Item #38

by: Caitlin M. Dineen | Staff Writer Thursday, October 22nd, 2009



Town officials are hoping to control the number of vehicles - and illegal parking at rental homes - by possibly requiring parking permits for vehicles in town.

Especially targeted are properties rented to University of Connecticut students, who have caused headaches and traffic issues with cars parked on narrow streets and grassy patches during party weekends.

The plan would not encompass all rental properties in town and would mostly affect single-family dwelling units rented out to tenants.

"Parking certainly feels like the biggest issue with single-family homes," said Mansfield Director of Planning Gregory Padick.

According to Padick, the same parking issues do not plague multi-family housing units. The proposals would not apply to larger apartment complexes.

They also do not apply to regular long-term residents in permanent homes throughout town.

He said there are two proposals being considered: one being a comprehensive parking plan and the other being mandatory parking permits for rental home tenants.

It has not been determined if they would be merged into a single policy.

Town Manager Matthew Hart said town officials are not only looking to curb parking problems in town, such as parking on narrow roads, but they hope to deal with the blight issues in town.

The proposals were brought up during Monday's regular town-university relations committee meeting.

The subject came before both town and University of Connecticut officials because a high number of UConn students live in rented single-family dwellings off-campus.

Town may require parking permits for some residents :: Mansfield Today

These changes would specifically apply to them, even though they are temporary residents.

“We’re anticipating some property owners will not be happy with these changes,” said Padick.

Padick said the proposed parking plan would require landlords to provide a sufficient number of parking spaces - to be located on the property - and adhere to a cap in parking.

He said parking would only be permitted in parking areas approved by town officials. Parking in non-approved areas would be a violation.

If parking permits were created, there would be separate passes for property tenants and invited guests.

Padick said the parking plan was the easiest proposal to enforce, but town officials were still researching both options.

Committee member and Councilman Bruce Clouette said he thought these proposals might be beneficial to the town, but recommended they be researched further before enacting them.

“As we enact each level of control over housing, you have to accept an administrative (cost),” he said.

Passes would be purchased through town officials. Permit costs, who would administer and who would monitor those passes has not yet been determined.

Thomas Haggerty, UConn’s undergraduate student president and committee member, said he understood the need to control parking in town, but was concerned with the potential impact it would have on students.

He said he thought requiring landlords to have parking permits would result in increased rent for students living off-campus.

Hart agreed an increase is possible.

“Most landlords do pass those costs to their tenants,” he said.

Clouette said the proposals would help ensure all landlords and their tenants are adhering to town parking policies and would make all single-family dwellings equal.

“I think it will, in a sense, level the playing field a little more,” he said. “It is leveling the playing field of units that don’t meet expectations.”

Padick emphasized the two concepts are in the proposal stage and have not been finalized.

He said he hopes the proposals would be completed and presented to residents by the end of the calendar year.

# Kids have Halloween fun at the library

By KITTY LESHAY  
*ReminderNews*

Item #39

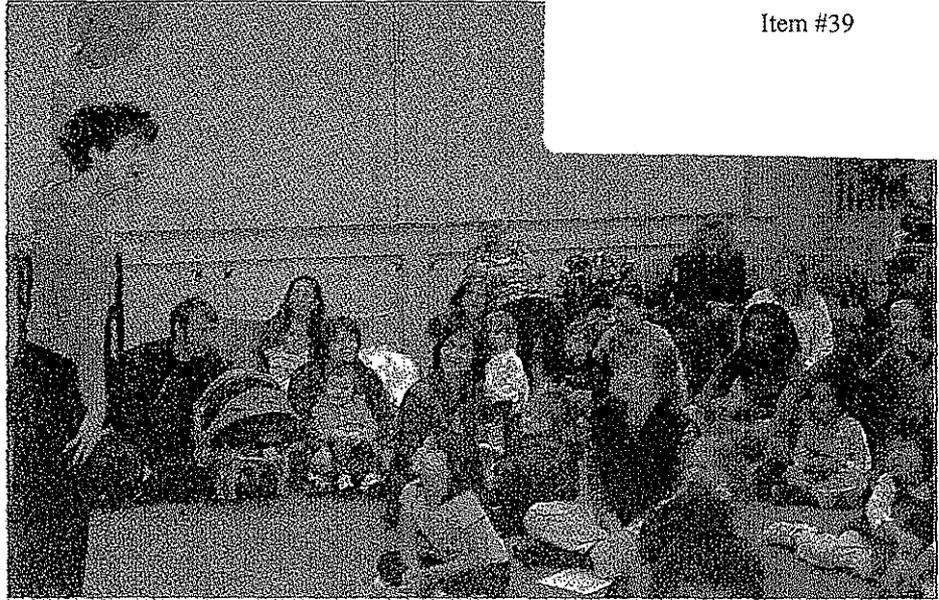
It is the 'Judy and Louise Show,'" children's librarian Judy Stoughton told an audience at the Mansfield Library. When minstrel and storyteller Mary Jo Maichack had to cancel her performance, Stoughton and Library Director Louise Bailey stepped up to provide a lively and varied Halloween storytelling and craft event.

Created to enhance the joy of storytelling and using the season as a theme, the two women used the Oct. 19 event to bring more children and their parents to the library. Parents sat on the floor with their kids. Stoughton and Bailey knew their audience well and designed a program which included listening, jumping, clapping and crafting. From a child's or adult's perspective, the variety did not allow for drifting minds.

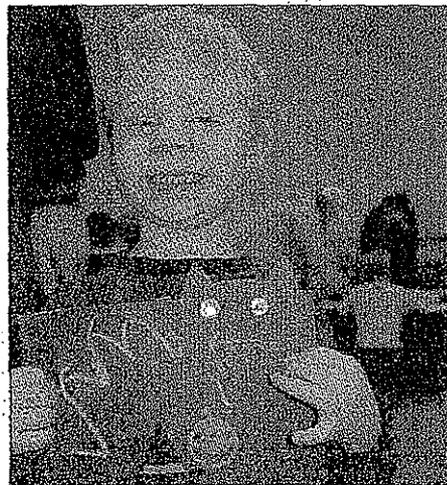
Harvest themes were interspersed with Halloween tales, and parents and children seemed to have a fun and an engaging time.

"We come to the library faithfully, and the programs are wonderful. The fact that these ladies stepped in today is wonderful. All the kids' programs promote literacy. The community is lucky to have librarians that go above and beyond," said one parent, Karen French.

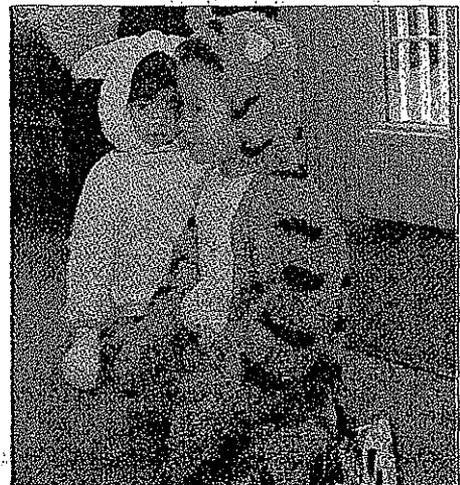
More programs are in the works, with the next being "A Program of Stories for Families," with Peg Donovan, on Saturday, Nov. 28, at 10:30 a.m.



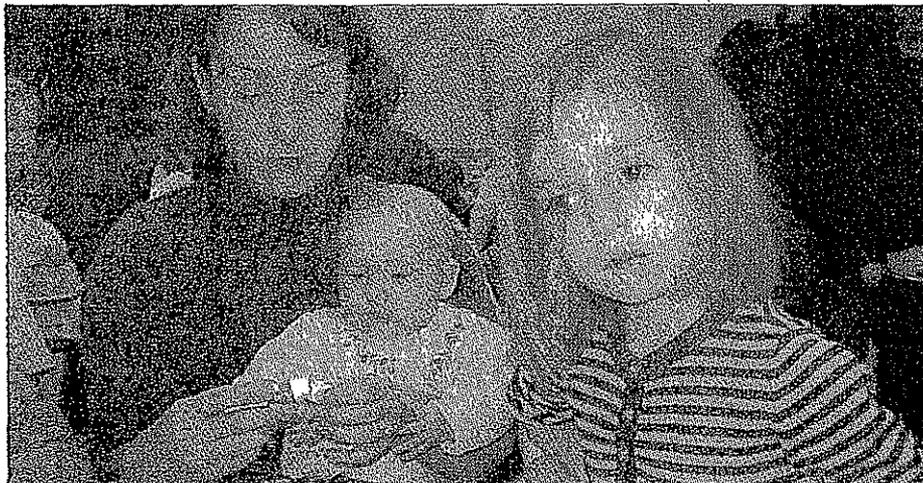
Children's librarian Judy Stoughton brandished an apple to embellish her harvest story. Photos by Kitty LeShay.



Andrew shows off his finished Halloween craft.



Brian and Lisa in their Halloween costumes, a tiger and bunny.



Shannon Cartier works on a craft while her son, Brynn, rests in her lap. Alexia is in the foreground.



Karen French and her daughter, Ari, listen to the storytellers.

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