



**TOWN OF MANSFIELD
TOWN COUNCIL MEETING
Monday, February 8, 2010
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:30 p.m.**

AGENDA

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OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

FUTURE AGENDAS

EXECUTIVE SESSION

27. Pending claims and litigation, in accordance with CGS §1-200(6)(b)
28. Sale or purchase of real property, in accordance with CGS §1-200(6)(d)
29. Continued review and discussion of commercial and financial information provided in confidence by Storrs Center Alliance, in accordance with CGS §§ 1-200(6)(E), 1-210(b)(5)(B)

ADJOURNMENT

REGULAR MEETING – MANSFIELD TOWN COUNCIL
January 25, 2010

DRAFT

Deputy Mayor Gregory Haddad called the regular meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chambers of the Audrey P. Beck Building.

I. ROLL CALL

Present: Haddad, Keane, Kochenburger, Lindsey, Moran, Paulhus, Ryan, Schaefer
Excused: Paterson

II. APPROVAL OF MINUTES

Ms. Moran moved and Mr. Paulhus seconded to approve the minutes of the January 11, 2010 Special meeting with additions. Motion to approve the minutes as amended passed with Mr. Schaefer abstaining. Mr. Paulhus moved and Mr. Schaefer seconded to approve the minutes of the January 11, 2010 minutes as amended. Motion passed with Mr. Schaefer abstaining.

Mr. Schaefer moved and Ms. Keane seconded to move Item 6, Discussion with Library Advisory Board, and Item 7, Senior Services, as the next items of business following public comment.

III. PUBLIC HEARING

1. Ordinance Regarding Off Street Parking on Residential Rental Property

Deputy Mayor Gregory Haddad called the public hearing to order and asked the Town Clerk to read the legal notice. The Deputy Mayor noted two items of correspondence, a letter from Walter Hirsch copies of which were distributed and a letter from Steven Rogers which was just received and will be included in the minutes of this meeting.

Director of Planning Greg Padick and Director of Building and Housing Mike Nintean presented a brief overview of the proposed ordinance which requires the submittal, approval and implementation of a parking site plan for 1, 2 and 3 residential properties within the Rental Certification Zone.

Ron Friedman, a West Hartford resident and parent of UConn students, spoke against the ordinance questioning whether the purpose of the ordinance was to coerce students into big box on campus housing.

Chris Kueffner, Ravine Road, commented that although he understands the very real concern, the measure is over reaching. Mr. Kueffner would like to see the Town emphasize education and cooperation.

Richard DeBoer, Mansfield Center, spoke against the proposed ordinance. Statement attached.

Jane Moskowitz, Stonemill Road, commented that the original housing inspection requirements were a good idea because it forced landlords to make changes that would prevent injuries. Ms. Moskowitz does not see the same benefit from this ordinance.

Mike Sikoski, Wildwood Road, spoke against the proposed ordinance commenting that it, like implementation of the housing code, will cost taxpayers money. Mr. Sikoski asked if the ordinance would segregate a class of people (renters).

Quentin Kessel, Codfish Falls Road, asked if current rentals would be grandfathered in and exempted from the ordinance. His rental unit requires backing into the road.

David Freudmann, Eastwood Road, spoke against the proposed ordinance. Statement attached.

John Silander, Silver Falls Road, spoke in favor of the ordinance noting his years of driving to and from work along Hunting Lodge Road and the increase in blight conditions and safety concerns he has witnessed.

Ida Millman, Sycamore Drive, commented that although many residents have occasional parties at their homes they very seldom cause problems. Ms. Millman expressed concern with property values falling in areas where the current parking problems occur.

Tom Haggerty, President of UConn Student Government and a member of the Town/ University Committee, expressed concern that the cost of delineating parking areas will be passed on to the renter and asked if the ordinance was an effort to reduce the amount of student housing in Town.

Betty Wassmundt, Old Turnpike Road, spoke against the ordinance commenting that the proposal is an undue burden on taxpayers, landlords and renters. Ms. Wassmundt noted that the University should provide adequate housing for their students and the Town should enforce the existing laws.

IV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Cynara Stites, Hanks Hill Road, spoke against the suggestion to move the Human Services Department to the Wellness Center, Statement attached.

Jane Blanshard, Sycamore Drive, spoke in favor of expanding the Wellness Center and transportation opportunities for seniors.

Matt Proser, Sycamore Drive, commented the Human Services Department is still without a Senior Center Coordinator and a social worker.

Lida Bilokur, Wormwood Hill Road, spoke in support of hiring a licensed clinical social worker and included in her statement letters from Dr. Dardick and Dr. Walker. Statement attached.

Sharry Goldman, Browns Road, remarked that she found it difficult to connect the written Senior Services overview with prior reports found on the website. Ms. Goldman stated that she would like to see action items included in the report.

Dave Sawicki, Storrs Road and a fraternity member, spoke to his fraternity's efforts to resolve neighborhood noise complaints. The fraternity is working towards not having events during the week but only on the weekend and will make an effort to inform the Town when they are going to have special events.

Quentin Kessel, Chair of the Conservation Commission, asked the Council to review the latest draft of a letter to the DEP Commissioner from the Committee and urged the Council to allow boards and commissions to forward communications to outside agencies with the disclaimer that they are not speaking for the Town.

Wil Bigl, Hill Pond Road, spoke in support of not relocating the Human Services Department to the Wellness Center.

Betty Wassmundt, Old Turnpike Road, reminded members that Zenny's Restaurant is in foreclosure.

Ric Hossack, Middle Turnpike, is coordinating the census for eleven area towns. He is looking for part time workers and asked any interested parties to find information in the Clerk's office, Human Services, the Community Center or the library. Brochure attached.

Howard Raphaelson, Timber Drive, urged the Council to look at the Wellness Center and to support more services at the Senior Center.

Chris Kueffner, Ravine Road, asked the Council to relook at their goals and to take a different approach, less ordinance oriented.

V. TOWN MANAGER'S REPORT

Report distributed

VI. OLD BUSINESS

2. Ordinance Regarding Off Street Parking on Residential Rental Property

The Directors of Planning and Housing and Building answered Council members' questions. Discussion included how to handle occasional large gatherings at these residences, the fee, the use of the ordinance as a tool in a larger arsenal of other avenues being explored and implemented, the

business aspect of rental properties, the optimal number of parking spaces, and the public safety benefits of the ordinance. Members agreed that the ordinance will be discussed at the next meeting.

Mr. Paulhus left the meeting at 10:30 p.m.

3. Town Council Orientation, Goal Setting

Ms. Lindsey moved and Mr. Ryan seconded to formally endorse the Town Council's Goals and Objectives for the two-year Council expiring on November 8, 2011, as these goals and objectives may be modified from time to time.

The Town Council agrees to add the Town Council's Goals and Objectives for the two-year Council term expiring on November 8, 2011, as these goals and objectives may be modified from time-to-time, to the Council Policy Index.

Mr. Ryan moved and Ms. Moran seconded to amend the motion by not adding the Town Council Goals and Objectives to the Council Policy Index. The motion passed unanimously.

Members discussed the Goals and Objectives and offered amendments to the document. The Town Council Goals and Objectives, as amended, are appended to these minutes.

The motion to approve the Goals and Objectives, as amended, passed unanimously.

4. Community/Campus Relations

Ms. Keane, member of the Community Quality of Life Committee, presented a motion discussed at the Community Quality of Life Committee meeting and asked Council members to approve the following motion: Move, effective January 25, 2010 that the Mansfield Town Council invite President Hogan to use the authority and visibility of his office to address the special challenges faced by residential neighborhoods that are now feeling the impact of disruptive student behavior. It is our hope he will join with our Mayor to create appropriate forums for dialogue.

Motion passed unanimously.

5. Community Water and Wastewater Issues No report

VII. NEW BUSINESS

6. Discussion with Library Advisory Board

Chair of the Library Advisory Board Shelia Clark requested their meeting with the Town Council be postponed to another meeting or a workshop. By consensus the Council agreed.

7. Senior Services

Director of Human Service Kevin Grunwald presented an overview of senior services describing the scope and diversity of available opportunities including the history and offerings of the Wellness Center. Mr. Grunwald pointed to the specific recommendations of the Strategic Plan Vision Point and stated the goal is to assess what the Town can realistically offer.

Council members discussed the advisability of hiring a licensed clinical social worker, the possible move of the Department, the possibility of a volunteer driving program, and the Wellness Center. By consensus the Council agreed to add a discussion of these issues to a future agenda in order to provide guidance to the department.

8. Proclamation in Honor of Wear Red Day for Women

Ms. Moran moved and Mr. Ryan seconded, effective January 25, 2010, to designate February 5, 2010 as National Wear Red Day for Women in the Town of Mansfield and to authorize the Deputy Mayor to issue the proclamation as presented by Town staff. Proclamation attached.

Motion passed with all in favor except Mr. Schaefer who abstained.

VIII. DEPARTMENTAL AND COMMITTEE REPORTS

Mr. Schaefer requested an update on the previously proposed tax exemption for farm buildings and on the status of the Potter property.

IX. REPORTS OF COUNCIL COMMITTEES

Ms. Moran, Chair of the Committee on Committees, reported that they have reviewed the membership of all of the committees and have begun to review volunteer applications. Ms. Moran also outlined plans to recruit additional volunteers using the current email distribution list for the boards and commissions. The Committee is reviewing the proposed vetting procedure for the Ethics Board.

Ms. Moran offered the following recommendations to the Council:

Housing Authority	Richard Long, William Simonsen
School Building Committee	Mary Feathers
Windham Regional Transit	Paul Aho
Advisory Committee on Persons With Disabilities	Michael Collins, Cristina Colon-Semenza
Arts Advisory	Scott Lehman

Agricultural Committee	Allan Cyr, Charles Galgowski, William Palmer, Kathleen Paterson, Carolyn Stearns, Larry Lombard
Open Space Committee	Stephen Lowry, James Morrow, Vicki Wetherell, Kenneth Feathers, Michael Allison
Public Safety Committee	Audrey Barberet, George Cole, Richard Pellegrine, Wunderly Stauder, Susanna Thomas

The motion to approve the recommendations passed unanimously.

Deputy Mayor Haddad, Chair of the Personnel Committee, announced the Committee has reviewed the Town Council Rules of Procedures and has made some changes. Copies of the rules as amended will be forwarded to Council members. The two outstanding issues to be resolved are a recommendation to eliminate the second opportunity for public comment and the appointment of Council standing committees by the Mayor. These issues will be discussed at the next Council meeting. The Personnel Committee is still reviewing the Ethics Code and the Open and Transparent Government Policy.

Mr. Ryan announced the Council budget retreat will be held on February 9th at 6 p.m. He also reported that Region 19 is planning to include a referendum question regarding the track on the May ballot.

X. REPORTS OF COUNCIL MEMBERS

Ms. Keane has been appointed co-chair of the Department of Corrections Reentry Council and asked that a representative from Mansfield be suggested by the Council. Members agreed that Chris Paulhus, Vice-chair of the Public Safety Committee should be asked.

Ms. Lindsey requested Council members receive copies of the questions and answers that are posted on the School Building Committee website. Staff will do so.

XI. PETITIONS, REQUEST AND COMMUNICATIONS

9. E. Paterson re: Agreement with Region 19 Board of Education and Region 19 Administrator's Association
10. M. Capriola re: Bergin C.I. Community Notification System
11. Chronicle "Mansfield applies for downtown funding" – 01-12-10
12. Chronicle "Letter to the Editor" – 01-13-10
13. Chronicle "Fitness center hearing slated for Tuesday" – 01-18-10
14. Chronicle "Fed official put funding to good use" – 01-20-10
15. Mansfield Today "Town's access channel will be upgraded" – 01-04-10

16. Mansfield Today "Local business signs on for Storrs Center" – 01-19-10

XII. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Ric Hossack, Middle Turnpike Road, again asked the Council to ask for the resignation of the Ethics Board and stated his opposition to allowing Town policies to supersede a basic code of ethics.

Betty Wassmundt, Old Turnpike Road, expressed her belief that the parking ordinance should not be enacted and questioned the Council's authority to do so.

Mike Sikoski, Wildwood Road, stated he feels the parking tools are already in place to handle the problem.

David Freudmann, Eastwood Road, suggested the Council discuss what they are willing to include in the public component prior to the execution of an agreement with the developers of the Storrs Center project.

Lida Bilokur, Wormwood Hill Road, questioned with regards to the hiring of a social worker what are policy questions and what are administrative questions.

XIII. FUTURE AGENDAS

The Council will review Council member appointments to Advisory Boards at the next meeting.

The Council will reexamine the current policy which states that boards and commissions are not to communicate with outside agencies without the approval of the Town Council and Town Manager.

XIV. ADJOURNMENT

A motion to adjourn was offered by Ms. Moran and seconded by Ms. Lindsey. The motion to adjourn passed at 11:55 p.m.

Gregory Haddad, Deputy Mayor

Mary Stanton, Town Clerk

**TOWN OF MANSFIELD
TOWN COUNCIL
TOWN COUNCIL GOALS AND OBJECTIVES**

Approved January 25, 2010

- 1 Goal: Embrace sustainability
 - Objective: Use as a principle in decision making
 - Objective: Continue open space acquisition and preservation
 - Objective: Seek out and respond to other economic opportunities
 - Mansfield 2020 Vision Point: Sustainability and Planning, Historical and Rural Character*

- 2 Goal: Make progress on the physical components of the Mansfield Downtown Partnership "Storrs Center" project
 - Objective: Negotiate a development agreement between the Town and the developer, Leyland Alliance
 - Objective: Begin demolition of buildings to be retired
 - Objective: Break ground on new building(s) prior to the end of the Council term
 - Objective: Provide Council support to MDP to accomplish the stated objectives
 - Mansfield 2020 Vision Point: Sustainability and Planning*

- 3 Goal: Make a decision on the school renovation project that protects the quality of our educational system
 - Objective: Provide public forums and opportunities for public input on the school renovation project
 - Objective: Send project and funding request to referendum prior to the end of 2010
 - Mansfield 2020 Vision Point: K-12 Education and Early Childhood Development*

- 4 Goal: Maintain core services despite declining revenues
 - Objective: Define core services
 - Objective: Avoid major layoffs
 - Objective: Develop creative solutions to maintain or enhance services while minimizing mill rate increases
 - Objective: Research opportunities for revenue diversification
 - Objective: Explore opportunities for providing services regionally
 - Mansfield 2020 Vision Point: Government, Regionalism*

- 5 Goal: Improve quality of life for residents of neighborhoods impacted by rental housing
 - Objective: Develop and implement additional ordinances and other measures to reduce blight and protect quality of life in affected neighborhoods
 - Objective: Research and develop additional ordinances and programs to combat negative off-campus student behavior
 - Objective: Conduct study to evaluate present and future police services
 - Mansfield 2020 Vision Points: Housing; Public Safety; Town/University Relations*

- 6 Goal: Improve the tradition of open and transparent government
 - Objective: Develop additional mediums for the exchange of ideas between citizens and their government
 - Objective: Complete review and adoption of Council Rules of Procedure
 - Mansfield 2020 Vision Point: Government*

- 7 Goal: Improve active recreation facilities for youth
 - Objective: Support Region 19 in the improvement of its athletic facilities
 - Objective: Improve Town owned active recreation facilities such as athletic fields and playgrounds
 - Mansfield 2020 Vision Point: Recreation, Health and Wellness*

- 8 Goal: Remediate environmental issues

Objective: Complete project design and financing plan options for water and sewer infrastructure to the Four Corners area

Mansfield 2020 Vision Point: Sustainability and Planning

9 Goal: Continue to support and improve senior services

Objective: Explore increased transportation opportunities

Objective: Investigate expansion of the wellness center

Mansfield 2020 Vision Point: Senior Services

1/25/10

I send this to respond to the proposed Ordinance for Residential Rental Parking.

I extend my thoughts as a resident on Hunting Lodge Road since 1985. In that time Hunting Lodge Rd has degraded from total owner occupied to nearly totally rental conditions. I classify as degraded because for the most part these property owners seem to care little about the interior or exterior conditions of their property.

I believe grading an appropriate parking surface in a ~~to~~ designated area is a sound solution to parking blight concerns. Rotted dirt as a front yard is a very unsightly and easily regulated. However, I feel to now further restrict land use for something as benign as parking will cause extreme hardship for the tenants and not the owners.

Many properties on Hunting Lodge Rd are Postage Stamp in nature. This limited space was worsened in some cases by the loss of land for the sidewalk.

Dramatically limiting the number of visitor parking spaces is the same as telling a visitor they must leave because they didn't schedule an appointment.

Designated space for snow removal when the extent of snow removal is clearing one's windshield.

The need to have turn around space as if these residences functioned like a Convenience Store with constant short visits on a 45 mph road. Are we experiencing traffic accidents? Is a Meter Maid to be implemented to assure cars aren't parking in these turn around areas?

Last, I would propose that the few properties that are of issue would probably meet the criteria of Article 8 thereby deminishing the goals for this proposed Ordinance.

In closing I want to state I'm all for enhancing my residential experience. As a homeowner on Hunting Lodge Rd for 25 years, car parking and litter are dwarfed by the larger issue of nocturnal noise violations.

Nothing compares to the loss of sleep due to people walking up and down the street at 2 A.M. yelling and screaming.

Until this is reduced, I for one, do not want any time or funds spent elsewhere.

Thank you for all efforts.

Walter Hirsch



132 Hunting Lodge Rd

Steven H Rogers
167 Baxter Road
Storrs, CT 06268
(860)-429-8455

January 25, 2010

Town Council
Town Of Mansfield
4 South Eagleville Rd.
Storrs, CT 06268

Dear Mansfield Council Members:

I'm writing regarding your proposed off-street parking ordinance.

I understand your motivation for enacting some sort of controls on rental housing parking because of a few high profile properties, but some of these proposed regulations go too far and may actually have unintended consequences on other properties throughout town. I would hope you would venture a bit less aggressively than these proposals.

Here are my specific thoughts on a few of the proposals.

6-D. The use of "Spaces" and "Parking Spaces" is unclear. A driveway should count towards spaces. An existing two-person house with a driveway should not need to "construct" a parking area. A four-person house with an existing two car garage would technically have to pave for four new spots. Joni Mitchell would cringe.

6.D.-10 Shows the author's mindset of addressing Hunting Lodge Rd properties, but would be unnecessary overkill for many properties. How about properties that have site plans with the PZC?

6. D.5. Similar thought. Existing two-person rental would now have to construct a parking turnaround even though all it's surrounding neighbors can back out of their driveways?!

7. I don't know if as a council you've discussed your philosophy on the distinction between "Taxes" and "User Fees". I feel strongly that charging a fee for an involuntary ordinance is inappropriate, no matter how small the fee is. Municipal fees are appropriate when individuals elect whether or not to use services provided by town. Fees for the community center, town recreation services, etc. put some of the costs directly to the beneficiaries. In this matter, the implementation of this ordinance would be for the welfare of the entire community and as such should be a part of the cost of running the town and paid for by all taxpayers.

10. You need to consider separating this into two different citations with separate fines. The illegal parking piece should be consistent with existing parking violation regulations.

Sincerely,



Town Of Mansfield
Mansfield Town Council
4 South Eagleville Rd.
Storrs CT 06268

Mansfield Council

All that seems to be happening here is that you are trying to milk more money from our buisness here in Mansfield. I seem to have plenty of parking at my houses. In fact on some holliday events I get an overflow in the center and I have no problem with the neighbors that use the extra space.

Take care of the problem sites. Do you have writers cramp? That is what you are charged with taking care of owners complaints. I am not favorable to subsidising other properties in town. I think you are just money hungry around here. Just look at the closed business from one end of 195 to the other. Don't you know how to read it. I'll tell you in two words **NON PROFIT**. We need utilitys without the water there are no flowers. Sewers are badley needed in some areas. We are reaching the saturation point. Natural gas seems to be the green way right now.


Richard DeBoer

January 25, 2010

TO: Mansfield Town Council

FROM: Cynara Stites

I am here to speak against the proposal to move the Human Resources offices from the Town Hall to the Wellness Center.

I believe the Senior Center should get to use the Wellness Center's offices and conference room.

I also believe that the proposal to move the Human Resources offices to the Wellness Center is unworkable and unnecessary.

First – the Senior Center's space problems

The Senior Center is **cramped for space**, and it could use the Wellness Center offices and conference room.

One Wellness Center office could be used by a couple of the Mansfield Senior Center Association officers who currently are crowded into a room in the Senior Center that is too small for all the stuff crammed in there, including a large safe.

The Wellness Center conference room could be used for meetings of the Mansfield Senior Center Association Executive Board and its committees. That would free up the Senior Center dining room and craft room for more appropriate uses. It also would spare the janitor from having to set up and take down tables in one end of the dining room for the Executive Board meetings.

One office in the Wellness Center could be shared by the volunteer directors of the Job Bank and the Volunteer Driving program once we succeed in getting these two programs up and running.

If the Wellness Center conference room is turned into an office for Kevin Grunwald, where will the massage therapist work on Wednesday afternoons?

The Senior Center Association hopes to expand its programming to entice back the seniors who stopped coming to the Senior Center during the past six years, and to serve the burgeoning senior population in Mansfield.

The Senior Center needs the Wellness Center space.

Second – Moving the Human Resources offices to the Wellness Center won't work and isn't necessary.

The reason it won't work is that the Human Services offices won't fit in the smaller space in the Wellness Center along with the Senior Services Social Worker's office.

There's one tiny space for a secretary at the Wellness Center. Would that space be used by the Human Services secretary or the Wellness Center secretary (who was moved to the Senior Center a few years ago)? When the podiatrist is there, where would his nurse work?

Also, the Wellness Center's tiny waiting area would not accommodate the Mansfield residents who would wait there to see the Human Services social workers **along with** the seniors who wait there before their Therapeutic Exercise and Osteoporosis Exercise classes, **and** the seniors who wait there to see the Senior Services Social Worker, **and** the seniors who wait there to see the massage therapist, podiatrist, or a nurse for health screenings, flu shots, and so on.

If the Human Services offices move into the Wellness Center, **seniors might not find parking spaces**, especially during high-use periods at the Senior Center, like the weekday lunches and Monday afternoon Bingo.

It is not necessary to re-locate the Director of Human Services to the Wellness Center.

The proposal says that one "advantage" of moving the Human Services offices to the Wellness Center would be "*providing administrative support*" to the Senior Center Coordinator.

The Director of Human Services **cannot** be in the same building as the Senior Center **and** Youth Services – the two services that report to him.

This is not a problem because an administrator doesn't have to be in the same building as the service that reports to him in order to provide administrative support.

Even people who work in different offices in the same building communicate primarily by phone, e-mail, and shared computer files.

Over the past six years, some Senior Center staff, some Wellness Center staff, and numerous seniors demonstrated their ability to report their concerns about the problems at the Senior Center to the Town Manager and the Director of Human Services by mail, by e-mail, and in person.

It makes more sense for the Director of Human Services to stay in the Town Hall with all the other Department directors.

Finally, if the Wellness Center space goes to the Human Services Department instead of the Senior Center, **it will very difficult to free up those offices again if the Town revives some of the health and wellness services it had there in the past.**

I urge you to leave the Human Services offices in the Town Hall and let the Senior Center use the Wellness Center offices and conference room.

I come to speak to you in support of hiring a Licensed Clinical Social Worker for the Wellness Center.

The Director of Human Services' proposal calls for the Senior Social Worker to "focus on case management, referral, and coordination of wellness services."

The proposal does not mention clinical services that only a licensed clinician can provide, such as counseling, psychotherapy, and mental health consultation.

If the Wellness Center doesn't have a Licensed Clinical Social Worker, then seniors do not have a Wellness Center.

It is hard to separate case management from counseling, especially when working with seniors.

Clinical Social Work is the only profession that looks at the needs of "whole person", including health, mental health, social, housing, and financial needs.

I have a letter from Dr. Dardick supporting the need for a Licensed Clinical Social Worker at the Wellness Center.

(Read Dr. Dardick's letter.)

Finally, I'd like to emphasize Dr. Dardick's point that "there are no realistic options for obtaining these services except through the Wellness Center."

Lida S. Bilokur
January 25, 2010

MANSFIELD
F·A·M·I·L·Y
PRACTICE LLC

A LIMITED LIABILITY COMPANY
34 PROFESSIONAL PARK ROAD
STORRS, CONNECTICUT 06268
TEL: (VOICE) 860/487-0002
(FAX): 860/429-1663

22 January 2010

To Whom It May Concern:

I am writing in support of maintaining the services of a Licensed Clinical Social Worker at the Mansfield Senior Wellness Center.

I have been in medical practice in Mansfield since 1976 and have found many instances in which these services have been of great importance to my patients. There are no realistic options for obtaining these services except through the Wellness Center. This is particularly important as our population ages and a greater number of elderly individuals without family or community support reside in Mansfield.



Kenneth R. Dardick MD

MANSFIELD
F·A·M·I·L·Y
PRACTICE

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Mansfield Town Council
2 South Eagleville Rd.
Storrs
CT 06268

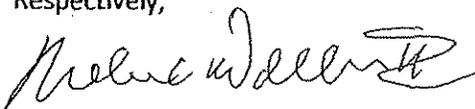
January 25, 2010

Dear Council Members:

I have been a primary care physician practicing in Mansfield for 30 years. Over the years I have referred many residents of Mansfield to the town social service department and when available the Wellness Ctr for professional social work services. Patients and their families had always found this service extremely helpful in addressing what often seemed like overwhelming problems and difficulties in finding services and care. The professional services and advice offered by Bill Kennedy and Jean Kenny over the years was critical in helping residents and their families find ways of dealing and coping with pressing issues of failing health, economic difficulties, housing problems and options for homecare. Many of these residents were fiercely independent and reluctant to seek help, yet Bill and Jean had a way of listening, problem solving and recommending solutions that enabled our town residents to maintain some independence and control of their lives. Their interventions and working with other community resources, including me as a primary care physician, would often help their clients avoid emergency room visits. There were also instances where they played key roles in helping a client give up driving for safety reasons and make the difficult transition from home to moving in with family or institutional living.

Now that Jean Kenny is also retired, we have lost a very important resource and service for the residents of Mansfield. Her training and experience as a licensed clinical social worker, not to mention her genuine caring for people is greatly missed. There are Mansfield residents out there whose needs are not being met.

Respectively,



Nelson C. Walker II, MD

update
1/25/11

DRAFT DRAFT DRAFT DRAFT Mansfield Conservation Commission
Storrs, CT 06268
January 25, 2010

Commissioner Amey Marrella
State of Connecticut
Department of Environmental Protection
79 Elm Street
Hartford, CT 06106

Dear Commissioner Marrella:

The Mansfield Conservation Commission is concerned with the significant negative impact that the proposed University of Connecticut Dredging of Mirror Lake may have on the watercourses and wetlands in the public water supply watershed into which Mirror Lake drains. For this reason, we request that a public hearing be held on this Permit Application (dated December 11, 2009) for Wastewater Discharge, Inland Wetlands and Water Courses, Dam Construction and Flood Management Certification.

Our reading of this Permit Application suggests the following problems to us:

- 1) The 17,000+ tons of sediments to be dredged from Mirror Lake are known to contain toxic materials that exceed DEP standards; indeed additional testing is recommended in the Wastewater Discharge Application.
- 2) Inadequate details are provided on disposal of the dredging spoils.
- 3) The sediments (primarily anaerobic) contain large quantities of nutrients that when exposed to air in the dewatering process will convert anaerobic processes to aerobic processes, resulting in potentially heavy nutrient loadings, especially nitrogen, being introduced into Roberts Brook. This brook is designated a class AA water course in the permit application and is a tributary to a public drinking water supply. Moreover, these nutrient loadings may have cascading effects on ecological and biological processes in the system (e.g. algal blooms, significant alteration of the biota, change in pH, etc.)
- 4) Alternative options including phytoremediation appear to have been inadequately explored.
- 5) Studies on small lakes elsewhere have shown that sediment removal alone does not provide long-term restoration, and that the effects of dredging can have unintended negative consequences.
- 6) Additional sustainable remediation efforts should be further explored.

Please note, this is a letter from the Mansfield Conservation Commission, not our Town Council. Only our Town Council can officially communicate Town policy positions.

Sincerely yours,

Quentin Kessel, Chair
Mansfield Conservation Commission

(Please address written communications to me at 97 Codfish Falls Road, Storrs, CT 06269 and emails to me at quentinkessel@earthlink.net.)

DRAFT DRAFT DRAFT DRAFT

Mansfield Conservation Commission
Storrs, CT 06268
January 25, 2010

Commissioner Arney Marrella
State of Connecticut
Department of Environmental Protection
79 Elm Street
Hartford, CT 06106

Dear Commissioner Marrella:

The Mansfield Conservation Commission is concerned with the significant negative impact the proposed University of Connecticut Dredging of Mirror Lake may have on the watercourses and wetlands in the public water supply watershed into which Mirror Lake drains. For this reason, we request that a public hearing be held on this application.

Our reading of this application suggests the following problem to us: The very thick layer of silt that has filled much of Mirror Lake will contain a large quantity of anaerobic bacteria. These will be introduced into settling ponds to dry, which will allow aerobic processes to take over. The current plan is to pipe the residual water back into Mirror Lake. This residual water now will be heavily loaded with soluble nutrients resulting in cascading effects on ecological and biological processes. A major nitrogen plume travelling into the watershed is a very real possibility.

Please note, this is a letter from the Mansfield Conservation Commission, not our Town Council. Only our Town Council can officially communicate Town policy positions.

Sincerely yours,

Quentin Kessel, Chair
Mansfield Conservation Commission

(Please address written communications to me at 97 Codfish Falls Road, Storrs, CT 06269 and emails to me at quentinkessel@earthlink.net.)



United States
**Census
2010**

It's In Our Hands

Your community is counting on you!

Every 10 years, a census of our population is conducted. The results help determine how federal funds are spent in your community on things like roads, parks, and other public services, as well as your representation in government. As a census taker, you'll help to make sure that everyone in your community is counted.

Earn more than just a paycheck.

A 2010 Census job offers a lot: good pay, flexible hours, paid training, and the chance to work independently in your own community. But there's more: you'll also be earning a place in history, as well as giving something back to your community.

2010 Census positions are temporary.

Conducting the census is a huge undertaking, and it requires us to fill a wide variety of positions. For the 2010 Census, thousands of census takers are needed for temporary jobs. These employees conduct interviews with community residents. Most positions require a valid driver's license and use of a vehicle.

What do the jobs pay?

Census jobs offer good pay, which varies by location. Also, census takers are reimbursed for authorized work-related expenses, such as mileage. For more information, check with your Local Census Office, or visit our jobs web site at www.2010censusjobs.gov.

Be a part of the 2010 Census Team!

- ✓ Earn good pay
- ✓ Get paid weekly
- ✓ Work flexible hours
- ✓ Receive paid training
- ✓ Receive reimbursement for authorized mileage and other work-related expenses
- ✓ Help your community have a successful 2010 Census

Apply Today!

More information, including a practice test, is available at:

www.2010censusjobs.gov

or call our toll-free jobs line:

1-866-861-2010

FedRelay: 1-800-877-8339 TTY



JOB HUNT CHECKLIST:

- ✓ GOOD PAY
- ✓ CLOSE TO HOME
- ✓ FLEXIBLE HOURS
- ✓ PAID TRAINING

Get All This and More
with a 2010 Census Job



What is the work schedule?

Census taker schedules typically include from 20 to 40 hours of work per week. These positions require interviewing the public, so you must be available to work when people are usually at home, such as in the evening and on weekends.

Will I be hired?

Due to the nature of census work, a large number of people apply and take the employment test. However, not everyone who is qualified will be hired. Job offers depend on the availability of work within each community, test scores, and other qualifications. Only applicants who are being considered for a census job will be called.

You may qualify if...

- ✓ You are a U.S. citizen
- ✓ You are a legal permanent resident, or non-citizen with an appropriate work visa, and you possess a bilingual skill for which there are no available qualified U.S. citizens
- ✓ You are at least 18 years old
- ✓ You have a valid Social Security number
- ✓ You take a written test of basic skills
- ✓ You have a valid driver's license
- ✓ You pass a background check
- ✓ You commit to four days of training. You will be paid for this training at your regular hourly rate. Training will be held either during daytime hours or during evening and weekend hours.

Note: Males born after December 31, 1959 must be registered with Selective Service.

About the employment test...

The employment test consists of 28 multiple-choice questions designed to measure the skills and abilities required to perform a variety of census jobs, such as:

- ✓ Clerical Skills
- ✓ Reading Skills
- ✓ Number Skills
- ✓ Interpreting Information and Evaluating Alternatives
- ✓ Organizational Skills

In some areas, the test may be given in Spanish, upon request. These applicants must also take and pass an English proficiency test.

You will have 30 minutes to complete the test. You may retake the test on a different day if you would like to improve your score.

What identification do I need?

You must bring to the testing session one item from List A **OR**, one from List B **AND** one from List C.

List A: Documents that Establish Both Identity and Employment Authorization (All documents must be unexpired):

- U.S. Passport or U.S. Passport Card
- Permanent Resident Card or Alien Registration Receipt Card (Form I-551)
- Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine-readable immigrant visa (MRIV)
- Employment Authorization Document (Card) that contains a photograph (Form I-766)
- In the case of a nonimmigrant alien authorized to work for a specific employer incident to status, a foreign passport with Form I-94 or Form I-94A bearing the same name as the passport and containing an endorsement of the alien's nonimmigrant status, as long as the period of endorsement has not yet expired and the proposed employment is not in conflict with any restrictions or limitations identified on the form
- Passport from the Federated States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94 or Form I-94A indicating nonimmigrant admission under the Compact of Free Association Between the United States and the FSM or RMI

List B: Documents That Establish Identity (All documents must be unexpired):

For individuals 18 years of age or older:

- Driver's license or ID card issued by a state or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address
- ID card issued by federal, state, or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address
- School ID card with a photograph
- Voter's registration card
- U.S. Military card or draft record
- Military dependent's ID card
- U.S. Coast Guard Merchant Mariner Card
- Native American tribal document
- Driver's license issued by a Canadian government authority

List C: Documents That Establish Employment Authorization (All documents must be unexpired):

- U.S. Social Security Account Number card other than one that specifies on the face that the issuance of the card does not authorize employment in the United States
- Certification of Birth Abroad issued by the U.S. Department of State (Form FS-545)
- Certification of Report of Birth issued by the U.S. Department of State (Form DS-1350)
- Original or certified copy of a birth certificate issued by a state, county, municipal authority, or outlying possession of the United States bearing an official seal
- Native American tribal document
- U.S. Citizen Identification Card (Form I-197)
- Identification Card for Use of Resident Citizen in the United States (Form I-179)
- Employment authorization document issued by Department of Homeland Security

Town Manager's Office
Town of Mansfield

Memo

To: Town Council
From: Matt Hart, Town Manager *Matt H*
CC: Town Employees
Date: January 25, 2010
Re: Town Manager's Report

Below please find a report regarding various items of interest to the Town Council, staff and the community:

Budget and Finance

- *Superintendent's Proposed FY 2010/11 Budget* – Superintendent Fred Baruzzi has presented his Proposed FY 2011/12 Budget to the Mansfield Board of Education. The proposed budget totals \$20,588,160 representing a decrease of .04% below the current year. Mayor Paterson and I had met with Superintendent Baruzzi and Board Chair Mark LaPlaca to discuss the importance of controlling expenditures in this time of declining revenues, and I appreciate Mr. Baruzzi's leadership in this regard. The Mansfield Board of Education will review the Superintendent's proposed budget over the next month and will look to adopt its proposed budget in mid-February. The Council will have an opportunity at one of its budget workshops in late March/early April to meet with the Mansfield Board to discuss the Board's proposed budget.
- *Town Council Budget Retreat* – The annual budget/finance retreat has been scheduled for Tuesday, February 9, 2010 from 6:00 – 9:00 PM; location to be announced.

Council Requests for Information/Council Business

- *Town Tour* – It appears as though February 4, 2010 is no longer the best time for Council's tour of town facilities; staff is working to reschedule.

Departmental/Division News

- *CIRMA Annual Meeting* – Chief Dagon and Maria Capriola will be serving on a panel for the Connecticut Interlocal Risk Management Agency's (CIRMA) annual meeting this Thursday, January 28th. The panel will discuss how to best use pre-employment health services to determine whether or not a job candidate is physically able to perform the job. The panel will also review the importance of creating job descriptions with essential functions and physical requirements and how that relates to the Americans with Disabilities Act.

Future Agendas

- *Meeting with State Legislators* – The Town Council will meet with State Senator Donald Williams and State Representative Merrill at 7:00 PM prior to the Council's regular meeting on February 8, 2010. This session will provide the Council with an opportunity to discuss issues of local importance as well as pending legislation with our legislators.

Major Projects

- *Four Schools Building Project* – attached please find a preliminary timeline for the next several steps related to this project. Over the next few weeks, the Building Committee is conducting a presentation at each of the four schools. This past Thursday, January 21st, the committee conducted the first of these sessions at Goodwin School. I have also attached an invitation for the site visit to Nayaug

Elementary School in Glastonbury, scheduled for February 1st. Please RSVP with the Superintendent's Office if you plan to attend.

- *Storrs Road Improvement Project* – On January 19th, the engineering firm of BL Companies made a presentation to the Mansfield Downtown Partnership's Planning and Design Committee regarding the project design. Staff will now review the design work completed to date and provide any comments to BL. BL will then submit the partial design to the CT Department of Transportation CDOT and the town will be asked to conduct a public information session regarding the same.

Member Organizations

- *Mansfield Downtown Partnership* - Storrs Center announces that a new letter of intent agreement has been signed with Tailoring by Tima, owned and operated by Tima Saria. The business, which specializes in alterations and custom tailoring, has long served the UConn community and local residents and is currently located at 10 Dog Lane.

Upcoming Events

- *Library Programs*
 - The Mansfield Public Library will host a Get Organized Event on Wednesday Jan. 27 from 7-8:30 pm in the Buchanan Auditorium. Topics to be covered include: Unclutter Your Life & Start Living and Strategic Life Planning: Making New Year's Resolutions that Stick! Having trouble getting organized in your personal or work life? You are not alone. Although just about everyone seems to understand the benefits of being organized, it's not always easy to figure out just where to start. You can use the start of a new year to think of ways in which to improve your personal and work life. Becoming more organized can help save time and money, increase productivity, enhance one's quality of life, and reduce stress. This program is free and open to the public.
 - Minstrel Storyteller Mary Jo Maichack performs at the Library on Saturday, January 30 at 10:30 AM. Mary Jo is an award winning performer and is especially recommended for children ages 3 - 6.
 - The Friends of the Mansfield Library Book Sale is scheduled for February 6, Saturday 9 - 4 and February 7, Sunday 9 - 3. The Library will be open to the public on Sunday from 9 - 3. The Library will be closed on the Thursday before the Book Sale so tables and boxes of books can be set up safely. Staff development activities for Thursday include a staff meeting, watching an email etiquette DVD, and work area clean up.

Upcoming Meetings*

- Traffic Authority, January 26, 2010, 10:30 AM, Conference Room B, Audrey P. Beck Municipal Building
- Regionalism Committee, January 26, 2010, 6:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Sustainability Committee, January 27, 2010, 7:00 PM, Council Chambers, Audrey P. Beck Municipal Building
- Zoning Board of Appeals, January 27, 2010, 7:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Board of Education Presentations on Four Schools Building Project
 - Thursday, January 21, 2010 – 7:30 PM – Goodwin
 - Thursday, January 28, 2010 – 7:30 PM – Mansfield Middle
 - Thursday, February 4, 2010 – 7:30 PM – Vinton
 - Thursday, February 11, 2010 – 7:30 PM – Southeast
- Planning and Zoning Commission, February 1, 2010, 7:00 PM, Council Chambers, Audrey P. Beck Municipal Building
- Four Corners Sewer Advisory Committee, February 2, 2010, 7:00 PM, Council Chambers, Audrey P. Beck Municipal Building

- Agriculture Committee, February 2, 2010, 7:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Mansfield Advocates for Children, February 3, 2010, 5:00 PM, Council Chambers, Audrey P. Beck Municipal Building
- Mansfield Downtown Partnership Board of Directors, February 4, 2010, 4:00 PM, Downtown Partnership Office
- Ethics Board, February 4, 2010, 4:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Community Quality of Life Committee, February 4, 2010, 7:30 PM, Council Chambers, Audrey P. Beck Municipal Building
- Housing Code Board of Appeals, February 8, 2010, 5:00 PM, Council Chambers, Audrey P. Beck Municipal Building
- Communications Advisory Committee, February 8, 2010, 7:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Finance Committee, February 8, 2010, 6:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Special Town Council Meeting, February 8, 2010, 7:00 PM, Council Chambers, Audrey P. Beck Municipal Building
- Town Council Meeting, February 8, 2010, 7:30 PM, Council Chambers, Audrey P. Beck Municipal Building

**Meeting dates/times are subject to change. Please view the Town Calendar at www.MansfieldCT.org or contact the Town Clerk's Office at 429-3302 for a complete and up-to-date listing of committee meetings.*

Mansfield Public Schools
Upcoming Events – Preliminary Timeline
Four Schools Building Project

- Presentations at Board of Education Meetings with PTA/PTO/MMSA
 - Thursday, January 21, 2010 – 7:30 p.m. – Goodwin
 - Thursday, January 28, 2010 – 7:30 p.m. – Mansfield Middle
 - Thursday, February 4, 2010 – 7:30 p.m. – Vinton
 - Thursday, February 11, 2010 – 7:30 p.m. – Southeast

- School Building Committee Meeting to Rank Options
 - Wednesday, February 24, 2010 – 5:00pm – Council Chambers

- School Building Committee Informational Public Meeting
 - Monday, March 15, 2010 – 7:00pm – Mansfield Middle School

- Board of Education Recommends Preferred Option to Town Council
 - Monday, May 24, 2010 – 6:00pm – Council Chambers

- Town Council Public Hearing: November 2010 Referendum Question
 - Monday, June 14, 2010 – 7:00pm - Council Chambers

- Town Council Vote on November 2010 Referendum Question
 - Monday, June 28, 2010 – 7:30pm – Council Chambers

- Referendum
 - Tuesday, November 2, 2010

Matthew W. Hart

From: Celeste N. Griffin on behalf of Fred A. Baruzzi
Sent: Friday, January 22, 2010 4:33 PM
To: MBOE_BOE; Town Council; School Building Committee
Cc: MBOE Admin Council ; Sara-Ann Chainé
Subject: Visit to Nayaug School in Glastonbury

Attachments: Glastonbury Nayaug Schedule 2-1-10.doc; Nayaug School Maps.pdf

I write to invite you to attend a site visit to the Nayaug School on Monday, February 1, 2010 from 8:00am - noon. This school contains grades K-5 and enrolls approximately 675 students. Joining us will be Rick Lawrence from Lawrence Associate, Dave Yoder from Industrial Construction, and Tom DiMauro from Newfield Construction to answer any questions you may have.

Attached is a schedule with directions and a set of drawings that include the site, main floor and the second floor of the school.

Please RSVP to this email if you plan to attend. This visit will provide you with an up close look at a larger school of the size we are considering in Option D.

Thanks,
Fred



*Town of Mansfield
Proclamation in Honor of Wear Red Day for Women*

Whereas, diseases of the heart are the nation's leading cause of death and stroke is the third leading cause of death; and

Whereas, cardiovascular disease claims the lives of nearly 460,000 American females each year, approximately one death per minute; and

Whereas, each year, 53% of all deaths due to cardiovascular disease and 61% of stroke deaths occur in females ; and

Whereas, too many women die each year because they are unaware that heart disease is their No. 1 killer; and

Whereas, in 2010, the direct and indirect cost of cardiovascular diseases in the U.S., including stroke, is estimated to be \$503.2 billion; and

Whereas, nearly as many women die of heart disease, stroke, and all other cardiovascular diseases than the next five leading causes of death combined, including all cancers; and

Whereas, only 21% of women consider cardiovascular disease their greatest health risk; and

Whereas, February is designated as American Heart Month; and

Whereas, Go Red For Women® is the American Heart Association's national call to increase awareness about heart disease – the leading cause of death for women – and to inspire women to take charge of their hearth health; and

Whereas, all women should learn their own personal risk for heart disease, using tools such as the American Heart Association's Go Red For Women® Heart CheckUp, Go Red For Women® Better U and by talking to their healthcare provider; and

Whereas, making the right choices relating to proper nutrition, physical activity, other healthy lifestyle choices are essential to living a heart healthy life; and

Whereas, by choosing to speak up about heart disease, we can save lives using the power of our very own voices:

NOW, THEREFORE, I, Gregory Haddad, Deputy Mayor of the Town of Mansfield, Connecticut, in recognition of the importance of the ongoing fight against heart disease and stroke, do hereby proclaim February 6, 2009 to be Wear Red Day for Women in Mansfield and urge all citizens to wear red in recognition of family, friends and neighbors who have suffered from heart disease, and as a show of support to fight it. By increasing awareness of the risk factors for this devastating disease and taking actions to reduce them, we can save thousand of lives each year.

IN WITNESS WHEREOF, I have set my hand and caused the seal of the Town of Mansfield to be affixed on this 25th day of January in the year 2010.

Deputy Mayor, Town of Mansfield



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MH*
CC: Maria Capriola, Assistant to Town Manager; Mary Stanton, Town Clerk
Date: February 8, 2010
Re: Committee Appointments

Subject Matter/Background

As you may know, there remain some outstanding Council appointments to various advisory committees, particularly the Four Corners Water and Sewer Advisory Committee, the Public Safety Committee, the Sustainability Advisory Committee, the Transportation Advisory Committee and the Town-University Relations Committee.

For your reference, I have attached an updated spreadsheet prepared by the Town Clerk.

Attachments

1) Council Appointments to Advisory Committees

TOWN COUNCIL APPOINTMENTS TO ADVISORY COMMITTEES				
Committee Name	Town Council Appointments	Mandated	Meeting Dates	Appointments
Committee on Committees - Standing Committee	3 Council members	Y	3rd Monday at 6:00 p.m.	Lindsey, Moran, Ryan
Finance Committee - Standing Committee	3 Council members	Y	2nd Monday at 6:00 p.m.	Keane, Ryan, Schaefer
Personnel Committee - Standing Committee	3 Council members	Y	4th Thursday at 6:00 p.m.	Haddad, Paulhus, Kochenburger
Community Quality of Life Committee	2 or 3 Council members (revised 1/11/10)	Y	1st Thursday at 7:30 p.m.	Keane, Paterson, Moran
Discovery Depot	1 Council member	Y	3rd Monday of every other month starting in September at 6:30 p.m.	Haddad
Downtown Partnership	3 Council members (Mayor, ex-officio & 3 Representatives) Currently Mayor, Town Manager and 2 Council members serve	Y	1st Tuesday at 4:00 p.m.	Paulhus, Paterson, Haddad
Eastern Highland Health District	3 members, currently Mayor and Town Manager serve	N	3rd Thursday at 4:30 p.m.	Paterson
Emergency Management	14 members, currently Mayor serves	N	special meetings	Paterson
Four Corners Sewer and Water Advisory Committee	2 Council members	Y	special meetings	Schaefer, Vacancy
Parking Steering Committee	1 Council member	Y	2nd Tuesday at 6:00 p.m.	Lindsey
Public Safety Committee	2 Council members	Y	quarterly	Paulhus, Vacancy
Regionalization Committee	3 Council members (revised 1/11/10)	Y	ad hoc	Paterson, Lindsey, Haddad
School Building Committee	Mayor	Y	2nd Wednesday at 5:00 p.m.	Paterson
Sustainability Advisory Committee	2 Council members or 1 member & 1 ex- member	Y		Duffy(ex Council), Vacancy (1 or 2)
Town-University Relations	Mayor and 1 Council member	Y	2nd Tuesday at 4:00 p.m.	Paterson, Vacancy
Transportation Advisory Committee	2 Council members	Y	special meetings	Vacancy (2)
Windham Region Council of Government	Mayor	N		Paterson
Community Campus Partnership	Mayor	N		Paterson



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *Matt*
CC: Maria Capriola, Assistant to Town Manager; Lon Hultgren, Director of Public Works; Cynthia van Zelm, Executive Director, Mansfield Downtown Partnership, Inc.
Date: February 8, 2010
Re: Federal Appropriations Request, Systems Control Equipment – Storrs Center

Subject Matter/Background

On January 15, 2010, Congressman Joe Courtney announced that he was accepting Fiscal Year 2011 appropriations requests for projects in the Second Congressional District. The requests are due by February 19th.

We have put together two proposals that would continue to advance the Storrs Center downtown project. The Town of Mansfield has been successful in receiving earlier federal appropriations funding for Storrs Center including funding for Phase 1A infrastructure and design of the intermodal center.

The first of these proposals is the subject of this agenda memo. The funding requested would be to design, specify and construct a communications and control system for access to all parking areas in and around Storrs Center (parking garages, intermodal hub, on-street parking and adjacent surface parking lots at the University of Connecticut, EO Smith High School and the Town). The grant request totals \$961,600 with an estimated aggregate project cost of \$1,202,000.

The draft application with more detail is attached.

Financial Impact

Our understanding is that a 20 percent match is required for participation in this grant program. If this \$240,400 cannot be matched through existing or future state grants, a local appropriation may be required. Town staff will incur administrative indirect costs to manage the project and grant. Municipal offices that will be involved in the project include Finance, Engineering and the Town Manager's office. Mansfield Downtown Partnership staff will coordinate grant management.

Legal Review

There is no legal review required for this action.

Recommendation

It is our intent to inform the Town Council of this opportunity and to allow you to support the appropriations request as you deem appropriate. Should this grant be awarded to Mansfield, staff will prepare a financing plan (including the local match) for Council's approval prior to its acceptance.

If the Council supports this recommendation, the following motion is in order:

Move, effective February 8, 2010, to authorize the Town Manager to submit an appropriations request for systems control equipment for parking associated with Storrs Center in the name and on behalf of the Town of Mansfield to Congressman Joe Courtney.

Attachments

- 1) DRAFT FY2011 Appropriations Request Form and Project Narrative for Systems Control Equipment for Storrs Center



FY 2011 Appropriations Request

Please indicate the Members of the Connecticut delegation you are submitting this request:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Senator Chris Dodd | <input checked="" type="checkbox"/> Congressman Joe Courtney |
| <input checked="" type="checkbox"/> Senator Joe Lieberman | <input type="checkbox"/> Congressman Chris Murphy |
| <input type="checkbox"/> Congresswoman Rosa DeLauro | <input type="checkbox"/> Congressman Jim Himes |
| <input type="checkbox"/> Congressman John Larson | |

***Note: New rules established by Congress may require information provided on this form be publically published on an authorized Congressional webpage.

Fields in **BOLD** are required

Applicant: Town of Mansfield	Requested Amount: \$961,600.00
Project Title: Systems Control Equipment--Storrs Center	Total Project Cost: \$1,202,000.00

Address: 4 S. Eagleville Road	City: Storrs-Mansfield	State: CT	Zip: 06268
Website: www.MansfieldCT.org			
Is the requesting organization not for profit? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
***If so, does your organization undergo independent financial auditing? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			

Chief Executive/Administrator: Matthew Hart		Title: Town Manager	
Email: HartMW@MansfieldCT.org		Phone: 860-429-3336	
Lead Contact (in CT): Lon Hultgren		Title: Director of Public Works	
Email: HultgrenLR@MansfieldCT.org		Phone: 860-429-3332	
Cell: 860-450-6597			
Government Affairs Rep/Consultant (if applicable):		Title:	
Email:	Phone:	Cell:	
Address:	City:	State:	Zip:

Briefly describe the sponsoring organization's main activities and local, regional, or national significance:
 Town of Mansfield, CT -- 45 Sq Mi, 25,000 pop, surrounds the main campus of the Univ of CT

If your organization is submitting more than one funding request, please prioritize: # _____ of _____

I. PROJECT INFORMATION

1. Please provide a brief summary of your project (150 words max):
 Design, specify, and construct a communications and control system for access to all parking areas in and around the Storrs Center development (2 or 3 parking garages, intermodal hub, on-street parking, adjacent surface parking lots at UConn, the Regional High School and the Town).

2. Where will funding be utilized?—City/Town(s): Mansfield -or- Statewide; Nationwide

3. Why is this project a worthwhile use of taxpayer funds?
 This is a public/private partnership encompassing new development in the existing center of Town. These funds will ensure its efficient operation and overall success.

4. How will this project specifically benefit your community and Connecticut as a whole? [Please provide specific outcomes such as jobs saved, jobs created, individuals served, environmental impact, economic activity, etc]

The overall development (\$220M Storrs Center) includes new buildings (approx. 700 housing units, 150,000 sq feet of retail and 40,000 sq ft of office), streets, parking areas and an intermodal hub which must interface with the existing buildings, parking lots and street parking in the town center. The new development's interaction with the existing developed area is critical to the success of the project -- this vibrant town center must work well and attract residents and others from the region. The communication and control system for controlling parking and access in Storrs Center is critical to that success. It will integrate all the transportation elements together so that persons and vehicles will be able to find and pay for parking and vehicles in an intelligent manner.

6. Why is federal support for this project needed?

Funding for various elements of the transportation intermodal center do not include funds for such an integrated control system.

7. Most successful appropriations requests are one-time infusions of funding, how do you plan on continuing your project if funded this year? The Storrs Center project has a multi-phased, 8 year build out, but the parking and control systems will be designed and implemented with the first phases of the project.

8. Can the project be completed within one year of receiving funds? Yes No

**If No, how much of the requested funding can be spent in the upcoming fiscal year?

II. REQUESTED SOURCE OF FEDERAL FUNDING

Project Title: *Storrs Center*

Eligible Appropriations Bill (Select one)

- Agriculture
- Commerce, Justice, State
- Energy and Water
- Financial Services
- Homeland Security
- Interior, Environment
- Labor/Education/Health & Human Services
- Transportation, Housing & Urban Development

Department: Transportation

Account: Transportation & Community & System Preservation

Agency: Federal Highway Administration

Is this project request authorized by federal legislation?

YES NO; If Yes, bill number: _____ Year: _____

Is this project request included in the President's FY 2011 budget request?

YES NO; If Yes, amount: _____

III. PRIOR FUNDING

1. Has this project previously received Congressionally-directed funding? Yes No

If yes, when were the funds received and how were the funds used? Please provide specific funding levels of any support received over the past five fiscal years:

FY10: \$0.00 For:

FY09: \$490,000 For: Design of intermodal transportation center (transit related elements).

The Request for Qualifications is being reviewed by funding agencies and will be released in February

2010.

FY08: \$0.00 For:

FY07: \$0.00 For:

FY06: \$0.00 For:

2. List all other prior funding (this project only) including federal, state, local and private sources, such as grants or donations. Please list the amounts, dates received, and uses of funding (limit to previous 5 yrs):

Construction of the Intermodal Transportation Center was awarded \$10 million by the Connecticut Bond Commission on May 30, 2008.

IV. NON-FEDERAL COST SHARE (Include source and amount)

Does your project require a cost share? [Refer to Appropriations Manual to determine] Yes No
***A cost share is any funding that must be spent by a local organization to supplement federal funds. For example, many highway projects require organizations to pay 20 percent of the total project cost in order to receive federal funds.

If yes, where would your organization obtain the non-federal cost share?

Existing State Grants; Local appropriations; private (master developer)

V. ADDITIONAL INFORMATION

1. Does your project involve institutions or organizations outside Connecticut? YES NO
Institution/Organization:

2. Have you requested support from other Members/Senators?
 Yes No **It is strongly recommended that you submit the project to your Representative and Senators Dodd and Lieberman.

3. If yes, please list Members/Senators and staff with whom you have contacted:

Senators Dodd and Lieberman

VI. COMMUNITY SUPPORT

1. Does your request have local or community support? YES NO

If applicable, include individuals, groups, organizations, or local officials that support your request below:

Entity: Mansfield Downtown Partnership
Contact Name: Cynthia van Zelm, Executive Director
Phone: 860-429-2740

Entity: Town of Mansfield
Contact Name: Matthew W. Hart, Town Manager
Phone: 860-429-3336

Entity: Windham Regional Transit District
Contact Name: Mindy Perkins, Executive Director
Phone: 860-456-2223

Entity: University of Connecticut
Contact Name: Barry Feldman, VP and Chief Operating Officer
Phone: 860-486-3826

VII. REQUIRED DOCUMENTS

1. Please attach a **one-page overview of the requested project**, including how you intend to spend funds, if this project is successful.
2. Please include **at least one letter of support** from a State official, local official or supporting organization/institution indicating why this project is important to the community. If you have an issue obtaining this letter, please contact the appropriate staff. **(At least one letter of support must be from a state or local official)**
3. If a feasibility study or other background research or other supporting materials has been completed for this project, please provide a copy.
4. **Transportation and Certain Water** requests must include additional information. See Section VIII.

****Defense or Military Construction** requests have a separate form. Please contact your Congressional contact.

VIII. TRANSPORTATION AND CERTAIN WATER REQUESTS (All info is required for project consideration)

1) Is the project included in the State Transportation Improvement Plan? YES NO

2) Is the project included in the local Metropolitan Planning Organization plan (MPO) or Transportation Planning Organization plan (TPO)? YES NO

3) Matching funds of at least 20% of the total project cost are required for transportation projects. Matching funds cannot be federal funds. Please provide source and amount of matching funds:

Existing State Grants; Local Appropriations; private (master developer)

Note: Project descriptions for all Transportation requests **must** include the specific terminus points of the project (i.e. mile posts) or activity. This information should be included in Section 1 of this form. Activities include: construct, plan, design, engineer, conduct environmental review, acquire right-of-way, conduct alternative analysis, research, develop, demonstrate, deploy, reconstruct, rehabilitate, replace, retrofit, install, mitigate, implement, realign.

For Army Corps of Engineer Projects:

1) Is funding being requested for a study or construction:

2) Please provide the Congressional Authorization for this project (Public Law # and Section):

example: WRDA 1986, P.L. 99-662, Section 501(a)

**Fiscal Year 2011 Federal Appropriations Request
Town of Mansfield – Storrs Center Communications and Control System**

Statement of Purpose

Storrs Center (a planned \$220M private-public development adjacent to the University of Connecticut) will incorporate two or three new parking structures, an intermodal hub, on-street parking and a number of new buildings and public squares designed to bring a vibrant new center to the Town-University area. The new development will be set in what is already the center of Storrs-Mansfield and be adjacent to the Town Hall, the Regional High School, the University’s Bishop Conference Center, the University’s South Campus dormitory complex and Storrs Road – all of which have now or will have parking spaces near them.

This project is to procure and integrate the communication and control systems that will control access and parking to all of the areas in and around the Storrs Center development. Seamless, intelligent controls will ensure this development remains “user friendly” to all vehicles, pedestrians and transportation modes.

Budget and Funding Considerations

<u>Project Element</u>	<u>Estimated Cost</u>
Parking structure equipment (@\$236,000 per garage) (Card readers, ticket dispensers, exit validators, pay stations, loop detectors, intercoms, ticket validators, card controllers)	\$472,000
Signs, paint, graphics, cameras, security support (@\$40,000 per garage)	\$ 80,000
Master software, fiber-optic connections from intermodal hub to all garages	\$150,000
Surface lot equipment (9 adjacent lots, 24 entrance/exits, on-street spaces) (Validators, gates, pay on foot stations, control light systems, LPI software)	\$300,000
Installation costs @ 20% of above	\$200,000

	\$1,202,000

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *M.H.*
CC: Maria Capriola, Assistant to Town Manager; Lon Hultgren, Director of Public Works; Cynthia van Zelm, Executive Director, Mansfield Downtown Partnership, Inc.
Date: February 8, 2010
Re: Federal Appropriations Request, Storrs Road Water and Sewer Line

Subject Matter/Background

On January 15, 2010, Congressman Joe Courtney announced that he was accepting Fiscal Year 2011 appropriations requests for projects in the Second Congressional District. The requests are due by February 19th.

We have put together two proposals that would continue to advance the Storrs Center downtown project. The Town of Mansfield has been successful in receiving earlier federal appropriations funding for Storrs Center including funding for Phase 1A infrastructure and design of the intermodal center.

The second of these proposals is the subject of this agenda memo. The purpose of this funding request would be to assist UConn with replacing its older 8 inch and 14 inch sewer lines under Route 195 in the Storrs Center area (approximately 3,000 linear feet), with a new 18 inch sewer line. This will upgrade the condition and capacity of this pipe to enable service to Storrs Center. The grant request totals \$610,850 with an estimated aggregate project cost of \$1,221,700.

The draft application with more detail is attached.

Financial Impact

Our understanding is that a match of approximately 45 percent is required for participation in this grant program. This match would be funded by the University of Connecticut, as the owner of the sewer line. Town staff would incur minor administrative indirect costs to assist in managing the project and grant (University of Connecticut Facilities staff would actually manage the project).

Legal Review

At this time, there is no legal review required for this action.

Recommendation

It is our intent to inform the Council of this opportunity and to allow you to support the appropriations request as you deem appropriate.

If the Council supports this recommendation, the following motion is in order:

Move, effective February 8, 2010, to authorize the Town Manager to submit an appropriations request for upgrade of the Storrs Road (Route 195) sewer line in the name and on behalf of the Town of Mansfield to Congressman Joe Courtney.

Attachments

- 1) DRAFT FY2011 Appropriations Request Form and Project Narrative for Route 195 Sewer Line Upgrade



FY 2011 Appropriations Request

Please indicate the Members of the Connecticut delegation you are submitting this request:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Senator Chris Dodd
<input checked="" type="checkbox"/> Senator Joe Lieberman
<input type="checkbox"/> Congresswoman Rosa DeLauro
<input type="checkbox"/> Congressman John Larson | <input checked="" type="checkbox"/> Congressman Joe Courtney
<input type="checkbox"/> Congressman Chris Murphy
<input type="checkbox"/> Congressman Jim Himes |
|--|---|

***Note: New rules established by Congress may require information provided on this form be publically published on an authorized Congressional webpage.

Fields in **BOLD** are required

Applicant: Town of Mansfield	Requested Amount: \$610,850.00
Project Title: Route 195 Sewer Line upgrade	Total Project Cost: \$1,221,700.00

Address: 4 South Eagleville Road	City: Mansfield	State: CT	Zip: 06268
Website: www.MansfieldCT.org			
Is the requesting organization not for profit? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
***If so, does your organization undergo independent financial auditing? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			

Chief Executive/Administrator: Matthew Hart		Title: Town Manager	
Email: HartMW@MansfieldCT.org		Phone: 860-429-3336	Cell:
Lead Contact (in CT): Lon Hultgren		Title: Director of Public Works	
Email: HultgrenLR@MansfieldCT.org		Phone: 860-429-3332	Cell: 860-450-6597
Government Affairs Rep/Consultant (if applicable):		Title:	
Email:	Phone:	Cell:	
Address:	City:	State:	Zip:

Briefly describe the sponsoring organization's main activities and local, regional, or national significance:
 Town of Mansfield, CT -45 Sq Mi, 25,000 pop, surrounds the main campus of the University of CT

If your organization is submitting more than one funding request, please prioritize: # of

I. PROJECT INFORMATION

1. Please provide a brief summary of your project (150 words max):
 Replace the old sewer line owned and maintained by the University of CT in Route 195 from Whitney Road to Dog Lane, approximately 3,000 LF with a new 18 inch sewer. This will upgrade the line so that the Storrs Center development can be served by this sewer line.
2. Where will funding be utilized?—City/Town(s): Mansfield/UConn -or- Statewide; Nationwide
3. Why is this project a worthwhile use of taxpayer funds?
The University of Connecticut is largely a tax-supported institution. It will be responsible for upgrading this line one way or another.
4. How will this project specifically benefit your community and Connecticut as a whole? [Please provide specific outcomes such as jobs saved, jobs created, individuals served, environmental impact, economic activity, etc]
This sewer line will serve the proposed \$220M private-public Storrs Center development which will create construction activity in a region of Connecticut that is in need of

economic stimulus. Storrs Center is projected to create close to 300 construction jobs annually during construction, approximately 730 jobs at total project buildout. The net tax projection for the Town is estimated at \$2.6 million at total project buildout. This is very important as the Town's tax base is limited and like all communities in Connecticut, has seen less state aid over the last few years. Storrs Center is projected to create over \$200 million in total value at full build-out, over 80 new businesses, and \$325 million in projected market value. See the attached Fact Sheet for more information.

6. Why is federal support for this project needed?

To provide the sewer infrastructure needed to serve this proposed project of regional economic significance.

7. Most successful appropriations requests are one-time infusions of funding, how do you plan on continuing your project if funded this year? Once installed, the sewer line will be in service for many years.

8. Can the project be completed within one year of receiving funds? Yes No

**If No, how much of the requested funding can be spent in the upcoming fiscal year?

II. REQUESTED SOURCE OF FEDERAL FUNDING

Project Title: Rte 195 Sewer

Eligible Appropriations Bill (Select one)

- Agriculture
- Commerce, Justice, State
- Energy and Water
- Financial Services
- Homeland Security
- Interior, Environment
- Labor/Education/Health & Human Services
- Transportation, Housing & Urban Development

Department: Environmental Protection Agency
 Account: STAG Water and Wastewater
 Infrastructure Project
 Agency:

Is this project request authorized by federal legislation?

YES NO; If Yes, bill number: _____ Year: _____

Is this project request included in the President's FY 2011 budget request?

YES NO; If Yes, amount: _____

III. PRIOR FUNDING

1. Has this project previously received Congressionally-directed funding? Yes No

If yes, when were the funds received and how were the funds used? Please provide specific funding levels of any support received over the past five fiscal years:

FY10: \$0.00	For:
FY09: \$0.00	For:
FY08: \$0.00	For:
FY07: \$0.00	For:
FY06: \$0.00	For:

2. List all other prior funding (this project only) including federal, state, local and private sources, such as grants or donations. Please list the amounts, dates received, and uses of funding (limit to previous 5 yrs):

IV. NON-FEDERAL COST SHARE (Include source and amount)

Does your project require a cost share? [Refer to Appropriations Manual to determine] Yes No

***A cost share is any funding that must be spent by a local organization to supplement federal funds. For example, many highway projects require organizations to pay 20 percent of the total project cost in order to receive federal funds.

If yes, where would your organization obtain the non-federal cost share?

Univ of CT utility and building funds

V. ADDITIONAL INFORMATION

1. Does your project involve institutions or organizations outside Connecticut? YES NO

Institution/Organization:

2. Have you requested support from other Members/Senators?

Yes No **It is strongly recommended that you submit the project to your Representative and Senators Dodd and Lieberman.

3. If yes, please list Members/Senators and staff with whom you have contacted:

Senators Dodd and Lieberman

VI. COMMUNITY SUPPORT

1. Does your request have local or community support? YES NO

If applicable, include individuals, groups, organizations, or local officials that support your request below:

Entity: Mansfield Downtown Partnership
Contact Name: Cynthia van Zelm, Exec Director
Phone: 860-429-2740

Entity: University of Connecticut
Contact Name: Barry Feldman, VP and Chief Operating Officer
Phone: 860-486-3826

Entity: Town of Mansfield
Contact Name: Matthew Hart, Town Manager
Phone: 860-429-3336

Entity:
Contact Name:
Phone:

VII. REQUIRED DOCUMENTS

1. Please attach a **one-page overview of the requested project**, including how you intend to spend funds, if this project is successful.
2. Please include **at least one letter of support** from a State official, local official or supporting organization/institution indicating why this project is important to the community. If you have an issue obtaining this letter, please contact the appropriate staff. **(At least one letter of support must be from a state or local official)**
3. If a feasibility study or other background research or other supporting materials has been completed for this project, please provide a copy.
4. **Transportation and Certain Water** requests must include additional information. See Section VIII.

****Defense or Military Construction** requests have a separate form. Please contact your Congressional contact.

VIII. TRANSPORTATION AND CERTAIN WATER REQUESTS (All info is required for project consideration)

- 1) Is the project included in the State Transportation Improvement Plan? YES NO
- 2) Is the project included in the local Metropolitan Planning Organization plan (MPO) or Transportation Planning Organization plan (TPO)? YES NO
- 3) Matching funds of at least 20% of the total project cost are required for transportation projects. Matching funds cannot be federal funds. Please provide source and amount of matching funds:
University building and utility funds

Note: Project descriptions for all Transportation requests **must** include the specific terminus points of the project (i.e. mile posts) or activity. This information should be included in Section 1 of this form. Activities include: construct, plan, design, engineer, conduct environmental review, acquire right-of-way, conduct alternative analysis, research, develop, demonstrate, deploy, reconstruct, rehabilitate, replace, retrofit, install, mitigate, implement, realign.

For Army Corps of Engineer Projects:

1) Is funding being requested for a study or construction:

2) Please provide the Congressional Authorization for this project (Public Law # and Section):

example: WRDA 1986, P.L. 99-662, Section 501(a)

**Fiscal Year 2011 Federal Appropriations Request
Town of Mansfield/University of Connecticut – Route 195 Sewer Line Upgrade**

Statement of Purpose

Storrs Center (a planned \$220M private-public development adjacent to the University of Connecticut) will be served by the University's sewer and water systems. (The Town of Mansfield does not operate sewer and water systems in this area of the Town – only the University of Connecticut operates these systems).

This development, which is planned for 700 to 800 housing units, 150,000 to 200,000 sq ft of retail and restaurant space, and 40,000 to 75,000 sq ft of office space at full build-out, is located immediately adjacent to the University of Connecticut's sewer line that runs southerly down Route 195 to a University pump station. This line is old and in need of upgrading in order to collect the new wastewater flows from the development. Approximately 3,000 feet of 18 inch sewer is required.

UConn's campus modernization program includes some utility work to serve new buildings on the campus; however, this sewer line is off the campus (in the Town) and has not been programmed for this upgrade within current existing budgets. Federal assistance to defray some of the costs of this line is being requested.

Budget and Funding Considerations

Project Element	Estimated Cost
3,000 lf of 18 inch sewer line @ \$300/lf	\$900,000
Engineering and Design @ 12%	\$108,000
Contingencies @ 20%	\$201,600
Architectural/Administrative fees @ 1%	\$ 12,100

	\$1,221,700

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager
CC: Maria Capriola, Assistant to Town Manager; Lon Hultgren, Director of Public Works; Grant Meitzler, Assistant Town Engineer
Date: February 8, 2010
Re: Federal Appropriations Request, Four Corners Sewer and Water Project

Subject Matter/Background

Staff and the Four Corners Sewer and Water Advisory Committee continue their work on developing water and sewer systems for the Four Corners area. The deadline for submitting appropriation requests for the FY 2011 federal budget is February 19th. The grant requests have been prepared by staff, and reviewed and endorsed by the advisory committee.

The first ("sewer-only") request was prepared so that a grant in the \$1M range could be submitted in advance to the Connecticut Department of Economic and Community Development (DECD), to be considered for DECD's own group of requests. The second ("sewer and water") \$3.3M appropriation request encompasses the entire project.

Financial Impact

In addition to the environmental and health benefits of sewers and clean water systems to the Four Corners area, our fiscal impact analyses show net tax income to the town in the range of \$4-\$5M over 15 years. In our opinion, the blighted and vacant properties in this area require both sewer and water to develop/redevelop. We estimate that town bond funds required to match any grants awarded would approximately equal the amount of the grant funds (up to \$3.3M). It is possible that some of the water supply costs may be shared with UConn.

Legal Review

At this time, there is no legal review required for this action.

Recommendation

It is our intent to inform the Council of this opportunity and to allow you to support the appropriations request as you deem appropriate. Should this grant be awarded to Mansfield, staff will prepare a financing plan (including the local match) for Council's approval prior to its acceptance.

If the Council supports this recommendation, the following motion is in order:

Move, effective February 8, 2010, to authorize the Town Manager to submit to Congressman Joe Courtney in the name and on behalf of the Town of Mansfield the appropriation requests for the Four Corners water and sewer project.

Attachments

- 1) FY2011 appropriation request forms (2)
- 2) Project narratives (2)
- 3) EHHD letter



FY 2011 Appropriations Request

Please indicate the Members of the Connecticut delegation you are submitting this request:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Senator Chris Dodd
<input checked="" type="checkbox"/> Senator Joe Lieberman
<input type="checkbox"/> Congresswoman Rosa DeLauro
<input type="checkbox"/> Congressman John Larson | <input checked="" type="checkbox"/> Congressman Joe Courtney
<input type="checkbox"/> Congressman Chris Murphy
<input type="checkbox"/> Congressman Jim Himes |
|--|---|

***Note: New rules established by Congress may require information provided on this form be publically published on an authorized Congressional webpage.

Fields in **BOLD** are required

Applicant: Town of Mansfield	Requested Amount: \$1,100,000.00
Project Title: Four Corners Sewer System	Total Project Cost: \$5,100,000.00

Address: 4 S. Eagleville Road	City: Storrs-Mansfield	State: CT	Zip: 06268
Website:			
Is the requesting organization not for profit? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
***If so, does your organization undergo independent financial auditing? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			

Chief Executive/Administrator: Matthew Hart		Title: Town Manager
Email: HartMW@MansfieldCT.org	Phone: 860-429-3336	Cell:
Lead Contact (in CT): Lon Hultgren		Title: Director of Public Works
Email: HultgrenLR@MansfieldCT.org	Phone: 860-429-3332	Cell: 860-450-6597
Government Affairs Rep/Consultant (if applicable):		Title:
Email:	Phone:	Cell:
Address:	City:	State: Zip:

Briefly describe the sponsoring organization's main activities and local, regional, or national significance: Town of Mansfield, CT -- 45 Sq mi, 25,000 pop, surrounds the main campus of the Univ of CT
If your organization is submitting more than one funding request, please prioritize: # of

I. PROJECT INFORMATION

1. Please provide a brief summary of your project (150 words max):
Provide sewers to properties in the Mansfield Four Corners area, and a pump station to convey it to the University of CT sewage treatment plant (per Four Corners Area Wastewater Facilities Plan completed in 2008).
2. Where will funding be utilized?—City/Town(s): Mansfield, CT -or- Statewide; Nationwide
3. Why is this project a worthwhile use of taxpayer funds?
 - a. Will solve a long-standing water pollution problems in the Four Corners area
 - b. Will provide needed sewer infrastructure for redevelopment to reduce blight in the area
4. How will this project specifically benefit your community and Connecticut as a whole? [Please provide specific outcomes such as jobs saved, jobs created, individuals served, environmental impact, economic activity, etc]
 - a. 6 to 12 construction jobs created during construction; 1 to 2 permanent jobs created when completed

b. Positive environmental impact -- many properties with limited on-site wastewater systems; several with use restrictions (in the commercial area)

c. Positive community impact -- vacant and blighted properties will have the infrastructure to redevelop

d. Positive economic development impact -- area soils limit development; sewers will enable this to occur.

6. Why is federal support for this project needed?

Sewer assessments (\$3.1M) and Town bond funds (\$.9M) are not sufficient to fully fund the project.

7. Most successful appropriations requests are one-time infusions of funding, how do you plan on continuing your project if funded this year? Complete the design, bid and build the project.

8. Can the project be completed within one year of receiving funds? Yes No

**If No, how much of the requested funding can be spent in the upcoming fiscal year? 50 to 70%

II. REQUESTED SOURCE OF FEDERAL FUNDING

Project Title: 4 Corners Sewer

Eligible Appropriations Bill (Select one)

- Agriculture
- Commerce, Justice, State
- Energy and Water
- Financial Services
- Homeland Security
- Interior, Environment
- Labor/Education/Health & Human Services
- Transportation, Housing & Urban Development

Department: Environmental Protection Agency

Account: STAG Water and Wastewater
Infrastructure Project

Agency:

Is this project request authorized by federal legislation?

YES NO; If Yes, bill number: _____ Year: _____

Is this project request included in the President's FY 2011 budget request?

YES NO; If Yes, amount: _____

III. PRIOR FUNDING

1. Has this project previously received Congressionally-directed funding? Yes No

If yes, when were the funds received and how were the funds used? Please provide specific funding levels of any support received over the past five fiscal years:

FY10:	\$0.00	For:
FY09:	\$0.00	For:
FY08:	\$0.00	For:
FY07:	\$0.00	For:
FY06:	\$0.00	For:

2. List all other prior funding (this project only) including federal, state, local and private sources, such as grants or donations. Please list the amounts, dates received, and uses of funding (limit to previous 5 yrs):
\$25 to \$50,000 local funding for design costs (in-house) in FY 10

IV. NON-FEDERAL COST SHARE (Include source and amount)

Does your project require a cost share? [Refer to Appropriations Manual to determine] Yes No

***A cost share is any funding that must be spent by a local organization to supplement federal funds. For example, many highway projects require organizations to pay 20 percent of the total project cost in order to receive federal funds.

If yes, where would your organization obtain the non-federal cost share?

Local G.O. bonding (\$.9M)

V. ADDITIONAL INFORMATION

1. Does your project involve institutions or organizations outside Connecticut? YES NO

Institution/Organization:

2. Have you requested support from other Members/Senators?

Yes No **It is strongly recommended that you submit the project to your Representative and Senators Dodd and Lieberman.

3. If yes, please list Members/Senators and staff with whom you have contacted:

Senators Dodd and Lieberman

VI. COMMUNITY SUPPORT

1. Does your request have local or community support? YES NO

If applicable, include individuals, groups, organizations, or local officials that support your request below:

Entity: Town of Mansfield 4 Corners Sewer & Water Advisory Committee

Contact Name: Gene Nesbitt, Committee Chairperson

Phone: 207-310-8032

Entity: Eastern Highlands Health District

Contact Name: Robert L. Miller, Director of Health

Phone: 860-429-3325

Entity: University of Connecticut

Contact Name: Barry Feldman, VP and Chief Operating Officer

Phone: 860-486-3826

Entity: Town of Mansfield

Contact Name: Matt Hart, Town Manager

Phone: 860-429-3336

VII. REQUIRED DOCUMENTS

1. Please attach a one-page overview of the requested project, including how you intend to spend funds, if this project is successful.
2. Please include at least one letter of support from a State official, local official or supporting organization/institution indicating why this project is important to the community. If you have an issue obtaining this letter, please contact the appropriate staff. (At least one letter of support must be from a state or local official)
3. If a feasibility study or other background research or other supporting materials has been completed for this project, please provide a copy.
4. **Transportation and Certain Water** requests must include additional information. See Section VIII.

****Defense or Military Construction** requests have a separate form. Please contact your Congressional contact.

VIII. TRANSPORTATION AND CERTAIN WATER REQUESTS (All info is required for project consideration)

1) Is the project included in the State Transportation Improvement Plan? YES NO

2) Is the project included in the local Metropolitan Planning Organization plan (MPO) or Transportation Planning Organization plan (TPO)? YES NO

3) Matching funds of at least 20% of the total project cost are required for transportation projects. Matching funds cannot be federal funds. Please provide source and amount of matching funds:

Note: Project descriptions for all Transportation requests must include the specific terminus points of the project (i.e. mile posts) or activity. This information should be included in Section 1 of this form. Activities include: construct, plan, design, engineer, conduct environmental review, acquire right-of-way, conduct alternative analysis,

research, develop, demonstrate, deploy, reconstruct, rehabilitate, replace, retrofit, install, mitigate, implement, realign.

For Army Corps of Engineer Projects:

1) Is funding being requested for a study or construction:

2) Please provide the Congressional Authorization for this project (Public Law # and Section):

example: WRDA 1986, P.L. 99-662, Section 501(a)

**Fiscal Year 2011 Federal Appropriations Request
Town of Mansfield – Four Corners Sewer System**

Statement of Purpose:

The approximately 500 acre area near the intersection of Routes 44 and 195 in northern Mansfield continues to have documented wastewater disposal problems. At the urging of the CT Department of Environmental Protection (CT DEP) the Town of Mansfield has conducted a Wastewater Facilities Plan (completed in 2008) to determine how best to address the wastewater disposal problems and is working with the University of Connecticut to sewer the area. Federal appropriations are sought to assist the Town in collecting and pumping sewage out of the area to the nearby University of Connecticut wastewater treatment plant. The CT Legislature authorized this connection in 2009.

Executive Summary:

The Four-Corners area is known as the “gateway to UConn” as Route 195, the main road to the campus, bisects this area. Poor soils have prevented this area from developing over the years, despite the high level of traffic passing through it to the University. In concert with its Plan of Conservation and Development, the Town is now moving to sewer this area to eliminate blighted and vacant structures and to support some commercial and mixed-use development. The Wastewater Facilities Plan to sewer the area recommends an alternative which would involve gravity sewers in the area and a pump station to pump the collected sewage to the University for treatment. The estimate for this cost including a pumping station, is \$5.1M.

The Town has begun design of the sewage collection system (in-house) and a 10-person citizen advisory committee has been meeting regularly to review all the issues related to this project. Several public presentations have been made to the property owners in the area.

The Town plans to both contribute directly to the project costs as well as raise money for the project through sewer assessments on the affected properties. Commercial property owners in the area are very much in favor of the project despite the relatively high assessments (commercial septic system repairs in the area are very expensive). Preliminary fiscal impact analyses show a net gain in increased property taxes to the Town over the next 20 years if sewers are provided. Development of the Four-Corners area is expected to compliment (not compete with) the Storrs Center development adjacent to the campus.

Project Budget and Funding Considerations:

<u>Project element</u>	<u>Estimated Cost</u>	<u>Funding Source</u>	
Sewer Collect System/Pump Station (includes design of the pump station)	\$5,100,000	Property sewer assessments	\$3,100,000
		Town G.O. bonding	\$900,000
		Grant funds	\$1,100,000

			\$5,100,000



FY 2011 Appropriations Request

Please indicate the Members of the Connecticut delegation you are submitting this request:

- Senator Chris Dodd
- Senator Joe Lieberman
- Congresswoman Rosa DeLauro
- Congressman John Larson
- Congressman Joe Courtney
- Congressman Chris Murphy
- Congressman Jim Himes

***Note: New rules established by Congress may require information provided on this form be publicly published on an authorized Congressional webpage.

Fields in **BOLD** are required

Applicant: Town of Mansfield	Requested Amount: \$3,300,000
Project Title: Four Corners Sewer & Water Systems	Total Project Cost: \$10,100,000.00

Address: 4 S. Eagleville Road	City: Storrs-Mansfield	State: CT	Zip: 06268
Website:			
Is the requesting organization not for profit? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
***If so, does your organization undergo independent financial auditing? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			

Chief Executive/Administrator: Matthew Hart	Title: Town Manager		
Email: HartMW@MansfieldCT.org	Phone: 860-429-3336	Cell:	
Lead Contact (in CT): Lon Hultgren	Title: Director of Public Works		
Email: HultgrenLR@MansfieldCT.org	Phone: 860-429-3332	Cell: 860-450-6597	
Government Affairs Rep/Consultant (if applicable):	Title:		
Email:	Phone:	Cell:	
Address:	City:	State:	Zip:

Briefly describe the sponsoring organization's main activities and local, regional, or national significance:
Town of Mansfield, CT -- 45 Sq mi, 25,000 pop, surrounds the main campus of the Univ of CT

If your organization is submitting more than one funding request, please prioritize: # of

I. PROJECT INFORMATION

1. Please provide a brief summary of your project (150 words max):

Provide public sewer and water systems to properties in the Mansfield Four Corners area. The sewer system will include a pump station to convey wastewater to the University of CT sewage treatment plant (per Four Corners Area Wastewater Facilities Plan completed in 2008). The water system will include the study, testing, permitting and development of an additional water supply well in the Willimantic River aquifer area, with water routed to the area of use through the University of CT water system.

2. Where will funding be utilized?—City/Town(s): Mansfield, CT -or- Statewide; Nationwide

3. Why is this project a worthwhile use of taxpayer funds?

- a. Will solve a long-standing water pollution problems in the Four Corners area
- b. Will provide needed sewer and water infrastructure for redevelopment to reduce blight in the area

4. How will this project specifically benefit your community and Connecticut as a whole? [Please provide specific outcomes such as jobs saved, jobs created, individuals served, environmental impact, economic activity, etc]

- a. 6 to 12 construction jobs created during construction; 1 to 2 permanent jobs created when completed
- b. Positive environmental impact -- many properties with limited on-site wastewater systems; several with use restrictions (in the commercial area). Additionally, polluted wells will be replaced by the public water.
- c. Positive community impact -- vacant and blighted properties will have the infrastructure to redevelop
- d. Positive economic development impact -- area soils limit development; sewer and water systems will enable this to occur.

6. Why is federal support for this project needed?

Sewer & Water assessments (\$4.1M) and Town bond funds (\$2.7M) are not sufficient to fully fund the project.

7. Most successful appropriations requests are one-time infusions of funding, how do you plan on continuing your project if funded this year? Complete the design, bid and build the project.

8. Can the project be completed within one year of receiving funds? Yes No

**If No, how much of the requested funding can be spent in the upcoming fiscal year? 30 to 50%

II. REQUESTED SOURCE OF FEDERAL FUNDING

Project Title: 4 Corners W&S

Eligible Appropriations Bill (Select one)

- Agriculture
- Commerce, Justice, State
- Energy and Water
- Financial Services
- Homeland Security
- Interior, Environment
- Labor/Education/Health & Human Services
- Transportation, Housing & Urban Development

Department: Environmental Protection Agency
Account: STAG Water and Wastewater
Infrastructure Project
Agency:

Is this project request authorized by federal legislation?

YES NO; If Yes, bill number: Year:

Is this project request included in the President's FY 2011 budget request?

YES NO; If Yes, amount:

III. PRIOR FUNDING

1. Has this project previously received Congressionally-directed funding? Yes No

If yes, when were the funds received and how were the funds used? Please provide specific funding levels of any support received over the past five fiscal years:

FY10: \$0.00	For:
FY09: \$0.00	For:
FY08: \$0.00	For:
FY07: \$0.00	For:
FY06: \$0.00	For:

2. List all other prior funding (this project only) including federal, state, local and private sources, such as grants or donations. Please list the amounts, dates received, and uses of funding (limit to previous 5 yrs):
\$25 to \$50,000 local funding for design costs (in-house) in FY 10

IV. NON-FEDERAL COST SHARE (Include source and amount)

Does your project require a cost share? [Refer to Appropriations Manual to determine] Yes No

***A cost share is any funding that must be spent by a local organization to supplement federal funds. For example, many highway projects require organizations to pay 20 percent of the total project cost in order to receive federal funds.

If yes, where would your organization obtain the non-federal cost share?

Local G.O. bonding (2.7M)

V. ADDITIONAL INFORMATION

1. Does your project involve institutions or organizations outside Connecticut? YES NO

Institution/Organization:

2. Have you requested support from other Members/Senators?

Yes No **It is strongly recommended that you submit the project to your Representative and Senators Dodd and Lieberman.

3. If yes, please list Members/Senators and staff with whom you have contacted:

Senators Dodd and Lieberman

VI. COMMUNITY SUPPORT

1. Does your request have local or community support? YES NO

If applicable, include individuals, groups, organizations, or local officials that support your request below:

Entity: Town of Mansfield 4 Corners Sewer & Water Advisory Committee

Contact Name: Gene Nesbitt, Committee Chairperson

Phone: 207-310-8032

Entity: Eastern Highlands Health District

Contact Name: Robert L. Miller, Director of Health

Phone: 860-429-3325

Entity: University of Connecticut

Contact Name: Barry Feldman, VP and Chief Operating Officer

Phone: 860-486-3826&

Entity: Town of Mansfield

Contact Name: Matt Hart

Phone: 860-429-3336

VII. REQUIRED DOCUMENTS

1. Please attach a **one-page overview of the requested project**, including how you intend to spend funds, if this project is successful.

2. Please include **at least one letter of support** from a State official, local official or supporting organization/institution indicating why this project is important to the community. If you have an issue obtaining this letter, please contact the appropriate staff. **(At least one letter of support must be from a state or local official)**

3. If a feasibility study or other background research or other supporting materials has been completed for this project, please provide a copy.

4. **Transportation and Certain Water** requests must include additional information. See Section VIII.

****Defense or Military Construction** requests have a separate form. Please contact your Congressional contact.

VIII. TRANSPORTATION AND CERTAIN WATER REQUESTS (All info is required for project consideration)

1) Is the project included in the State Transportation Improvement Plan? YES NO

2) Is the project included in the local Metropolitan Planning Organization plan (MPO) or Transportation Planning Organization plan (TPO)? YES NO

3) Matching funds of at least 20% of the total project cost are required for transportation projects. Matching funds cannot be federal funds. Please provide source and amount of matching funds:

Note: Project descriptions for all Transportation requests **must** include the specific terminus points of the project (i.e. mile posts) or activity. This information should be included in Section 1 of this form. Activities include: construct, plan, design, engineer, conduct environmental review, acquire right-of-way, conduct alternative analysis, research, develop, demonstrate, deploy, reconstruct, rehabilitate, replace, retrofit, install, mitigate, implement, realign.

For Army Corps of Engineer Projects:

1) Is funding being requested for a study or construction:

2) Please provide the Congressional Authorization for this project (Public Law # and Section):
example: WRDA 1986, P.L. 99-662, Section 501(a)

**Fiscal Year 2011 Federal Appropriations Request
Town of Mansfield – Four Corners Sewer and Water Systems**

Statement of Purpose:

The approximately 500 acre area near the intersection of Routes 44 and 195 in northern Mansfield continues to have documented water contamination and wastewater disposal problems. At the urging of the CT Department of Environmental Protection (CT DEP) the Town of Mansfield has conducted a Four Corners Wastewater Facilities Plan (completed in 2008) to determine how best to address the wastewater disposal problems and is working with the University of Connecticut to sewer the area and to supply it with public water. Federal appropriations are sought to assist the Town in providing water to the area (funding the study, permitting and installation of a water supply well and the construction of water distribution mains) and in collecting and pumping sewage out of the area to the nearby University of Connecticut wastewater treatment plant.

Executive Summary:

The Four-Corners area is known as the “gateway to UConn” as Route 195, the main road to the campus, bisects this area. Water contamination and poor soils have prevented this area from developing over the years, despite the high level of traffic passing through it to the University. In concert with its Plan of Conservation and Development, the Town is now moving to supply public water and sewer to this area to eliminate blighted and vacant structures and to support some commercial and mixed-use development. The facilities plan to sewer the area recommends an alternative which would involve gravity sewers in the area and a pump station to pump the collected sewage to the University for treatment. The estimate for this cost including a pumping station, is \$5.1M. Because of the contaminated ground water in this area and the proposed more intensive use, a public water system is also required for the area. The Town has begun researching the various alternatives to supply water to this area including having water brought into the area by a private water company (Connecticut Water Co.) or developing additional wells in the Willimantic River aquifer. Water from the new well(s) would be transmitted to the area through the nearby UConn system. Federal funds are being sought by the Town to study, permit and install the well(s) and to construct the actual distribution mains in the Four-Corners area.

The Town has begun design of both the water distribution and sewage collection systems (in-house) and a 10-person citizen advisory committee has been meeting regularly to review all the issues related to this project. Several public presentations have been made to the property owners in the area.

The Town plans to both contribute directly to the project costs as well as raise money for the project through sewer and water assessments on the affected properties. Commercial property owners in the area are very much in favor of the project despite the relatively high assessments (commercial septic system repairs in the area are very expensive). A preliminary fiscal impact analysis shows that if public sewer and water systems are installed in this area, the net gain in increased property taxes to the Town over the next 20 years will be about \$5M. Development of the Four-Corners area is expected to compliment (not compete with) the Storrs Center development adjacent to the campus.

Project Budget and Funding Considerations:

<u>Project element</u>	<u>Estimated Cost</u>	<u>Funding Source</u>	
Sewer Collect System/Pump Station (includes design of the pump station)	\$5,100,000	Property sewer assessments	\$3,100,000
		Town G.O. bonding	\$ 900,000
		Grant funds	\$1,100,000
Water Distribution System	\$3,000,000	Property water assessments	\$1,000,000
		Town G.O. bonding	\$ 900,000
		Grant funds	\$1,100,000
Water Supply/Source Wells	\$2,000,000	Town G.O. bonding & UConn contribution	\$ 900,000
		Grant funds	\$1,100,000

	\$10,100,000		\$10,100,000



Eastern Highlands Health District

4 South Eagleville Road • Mansfield CT 06268 • Tel: (860) 429-3325 • Fax: (860) 429-3321 • Web: www.EHHD.org

January 28, 2010

Neil McKiernan, Legislative Director
Office of Congressman Joe Courtney
215 Cannon House Office Building
Washington, D.C. 20510
Neil.McKiernan@mail.house.gov

Dear Mr. McKiernan:

Re: FY Appropriations Request, Town of Mansfield "4 Corners" Sewer and Water Project

I am pleased to be able to write a letter of support for the Town of Mansfield's efforts to bring public sewer and water systems to its 4 Corners area (the approximately 500 acre area bounded by Routes 44 and 195 in Northern Mansfield).

This area has had long-standing on-site wastewater disposal system problems due to its poor soils and high water table. Several of the properties are now under use restrictions and the Connecticut DEP has asked the Town to address the area's long-term wastewater disposal needs. I am aware that a facilities plan was recently completed and the Town is working to implement that plan by installing sewers in the area and a pump station to convey the wastewater to the University of Connecticut's sewage treatment plant.

I am also aware that the Town is working towards bringing potable water to this area so that some of the vacant or blighted properties could be redeveloped. The Eastern Highlands Health District has been involved in monitoring contaminated wells in this area for more than 10 years. While some of the wells we have monitored now meet drinking water standards, several do not and potable water remains a serious need for this area.

I urge you to consider funding this project for the Town and the area. Please contact me if you require any additional information or data.

Sincerely,

Robert L. Miller, MPH, RS
Director of Health
Eastern Highlands Health District

cc: LRH, MWH, CVZ

Preventing Illness & Promoting Wellness for Communities In Eastern Connecticut
Andover • Ashford • Bolton • Chaplin • Columbia • Coventry • Mansfield • Scotland • Tolland • Willington

PAGE
BREAK



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MH*
CC: Maria Capriola, Assistant to Town Manager; Cherie Trahan, Director of Finance
Date: February 8, 2010
Re: FY 2010/11 Budget Review Calendar

Subject Matter/Background

For your reference, I have attached a copy of the Fiscal Year 2010/11 Budget Review Calendar. Please review the calendar and let me know if any of the dates appear particularly problematic.

Attachments

- 1) FY 2010/11 Budget Review Calendar

**BUDGET REVIEW CALENDAR
FOR BUDGET YEAR 2009-10**

<u>DATE</u>	<u>TIME</u>	<u>ITEM</u>
Mar. 22	Mon 7:30 PM	Budget Presented to Town Council - Regular Meeting - Council Chambers - Beck Building - Introduction to the Budget & Review of Process
Mar. 25	Thu 7:00 PM	Council Budget Workshop - Council Chambers - Beck Building - Major Cost Drivers - Policy changes & initiatives (Issue Papers) - Discussion questions
Mar. 29	Mon 6:30 PM	Council Budget Workshop - Council Chambers - Beck Building - Board of Education budget - General Fund Revenue Review - Programmatic Review (review narratives) = General Government/Town Wide (Including Contrib. To Area Agencies) = Public Safety = Community Services = Community Development = Education
Mar. 31	Wen 7:00 PM	Public Information Session on Mgr's budget - Council Chambers - Beck Building
Apr. 5	Mon 6:30 PM	Council Budget Workshop - Question & Answer Session - Buchanan Auditorium - Mansfield Public Library - Operating Transfers to Other Funds = Parks & Recreation Fund = Debt Service Fund = Downtown Partnership - Internal Service Funds - Health Insurance, Worker's Compensation & Management Services = Health Insurance Fund = Worker's Compensation Fund = Management Services Fund - Other Agencies/Funds = Day Care Fund = Eastern Highlands Health District = Cemetery Fund/Long Term Investment Pool
Apr. 8	Thu 7:00 PM	Council Budget Workshop - Council Chambers - Beck Building - Capital Improvement Program - Capital Nonrecurring Fund - Solid Waste Fund and Town Aid Road Fund - Sewer Funds
Apr. 12	Mon 7:30 PM	Public Hearing on Budget Council Chambers - Audrey P. Beck Municipal Building
Apr. 15	Thu 6:30 PM	Council Budget Workshop - Additional Q & A Session - Board of Education discussion with Board (before Board's regular meeting) Council Chambers - Beck Building
Apr. 19-23		School Break
Apr. 19	Mon 7:30 PM	Adoption of Budget and Recommended Appropriations Mansfield Senior Center - Arts & Crafts Room
Apr. 20	Tue 7:30 PM	Adoption of Budget and Recommended Appropriations (if necessary) Council Chambers - Beck Building
Apr. 22	Thu 7:00 PM	Public Information Session #2 Council Chambers - Beck Building
May 11	Tue 7:00 PM	Annual Town Meeting Mansfield Middle School Auditorium



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Gregory Haddad, Deputy Mayor, and Matt Hart, Town Manager
CC: Maria Capriola, Assistant to Town Manager; Mary Stanton, Town Clerk
Date: February 8, 2010
Re: Establishment of Ad hoc Ordinance Development and Review Committee

Subject Matter/Background

We would like to propose that the Town Council establish an ad hoc committee responsible for the development and review of town ordinances. Specific responsibilities of the ad hoc committee would include working with town staff and advisory committees to develop for the Council's consideration proposed ordinances as well as significant amendments to existing ordinances. In addition, at the request of the Council the ad hoc committee would be responsible for periodically assessing the implementation and enforcement of both newer and older ordinances.

We can see many advantages to establishing this proposed ad hoc committee. For one, the committee would provide the Council with an opportunity to more fully develop and vet proposed legislation before submission to a public hearing. This practice would enable the Council to be more fully informed and prepared for a public hearing. Second, section 307 of Town Charter speaks to ordinances introduced by a member of the Council. This section implies that at least one Council member should have some working familiarity with the proposed ordinance prior to submission to the body as whole. This practice would also make it clear to the public that a proposed ordinance is a policy initiative endorsed by at least some members of the Council as opposed to a staff initiative.

The recent experience with the proposed Ordinance Regarding Off Street Parking on Residential Rental Property is indicative of some of the weaknesses inherent to our existing ordinance development and adoption procedure. In this case, Council was asked to submit the proposed ordinance to public hearing before the Council truly had an opportunity to review the proposal in any significant detail. Furthermore, with staff taking the lead on the presentation at public hearing it may have appeared to the public that the ordinance was a staff initiative when in reality the proposed ordinance was prepared by staff at the policy direction of one of the Council's advisory committees. If the Council is amenable to establishing the ad hoc committee, it would be appropriate to refer the proposed off-street parking ordinance to the committee as its first order of business.

Through its Regulatory Review Subcommittee, the Planning and Zoning Commission uses a process similar to that proposed for the Council. The PZC subcommittee works to prepare draft amendments to the zoning regulations for consideration by the Commission as a whole. This process has served the Commission very well for many years.

With respect to the committee structure, Deputy Mayor Haddad and I would recommend that the ad hoc committee consist of a minimum of three members. The exact composition of the committee could be fixed or rotate on an as-needed basis, depending on the availability of council members at a particular point in time.

Recommendation

Please review the proposal presented here for discussion at Monday's meeting. As a municipal organization, we do not adopt that many ordinances overall. For a small community such as Mansfield, ordinances are generally considered a major piece of legislation, which should be driven by the town's chief elected and policy-making body.

The Council may wish to endorse this proposal and act at Monday's meeting. In that event, we have prepared the draft resolution below for your consideration:

Resolved, effective February 8, 2010, to establish as an ad hoc committee of the Town Council an Ordinance Development and Review Committee responsible for the development and review of town ordinances. Said ad hoc committee shall be appointed by the Council as a whole and comprised of a minimum of three council members. Any interested council member may participate in the committee's deliberations in an ex officio capacity.

Move, to refer the draft Off-Street Parking on Residential Rental property Ordinance to the new Ordinance Development and Review Committee for its review and recommendation.

DRAFT

MINUTES
MANSFIELD ADVOCATES FOR CHILDREN
Wednesday, January 6, 2010
6:00-8:00 PM
Council Chambers- Town Hall

PRESENT: K. Grunwald (staff), K. Paulhus, C. Guerreri, P. Braithwaite, J. Higham, L. Holle, T. Berthelot, J. Stoughton (Chair), S. Baxter (staff), V. Fry, R. Leclerc (staff), J. Goldman, F. Baruzzi (staff), S. Daley, MJ Newman, L. Young, A. Bloom, L. Dahn

REGRETS: M. Baker, B. Lehmann, J. Greene, D. McLaughlin, A. Bladen, S. Conrad, G. Bent

ITEM	DISCUSSION	OUTCOME
Actions Needed	-Welcome -Adopt Minutes of 12/02/09	J.Stoughton called the meeting to order at 6:12 PM; the minutes of the December meeting were adopted unanimously.
Updates- For Your Information	<p>BOE Update- K. Paulhus announced that the discussion of a new school was deferred until Jan. 11. There has been a request made to explore multiple sites. Information on this is posted on the town's website. F. Baruzzi explained that a new school is one of four options being considered. A. Bloom added that the Health District has been approached to be a part of a grant application to conduct a health impact study on each of these four options.</p> <p>New MAC Structure Chart and Narrative: S. Baxter distributed copies of the new organizational chart and the response to the feedback on the Governance and Accountability area of our plan.</p> <p>Create new ad hoc committee to work on seeking more & new funding: S. Baxter reports that she has not had any response in terms of interest in this committee. There was some discussion about individual teams developing their own financing plans. There was also some discussion about what will qualify as a cash match; this will become</p>	

	<p>clearer when we receive the RFP for the grant. MJ Newman suggested that members be informed when the application is received to brainstorm around options for a cash match.</p> <p>Downtown Partnership –Winter Fun Day- MAC Table- 2/13/10, 11-2: looking for volunteers to work on a craft table.</p> <p>Downtown Partnership –1/19/10; 5:00PM Planning & Design Meeting: this group has asked that this item be deferred to the Feb. 16 meeting.</p> <p>United Way Collaborative Agent Services-MAC Exec. Council Recommendations: the Executive Council is recommending that MAC continue with the United Way as the Collaborative Agent. C. Guerreri stated that the preference is that the Collaborative Agent be present at the collaborative table. She added that this will need to be clear in our application to Graustein. Liz Buczynski from United Way has offered to review our grant application.</p>	<p>S. Baxter will schedule a meeting to discuss this following 1/15.</p> <p>J. Goldman, T. Berthelot, V. Fry, and L. Holle agreed to help</p> <p>J. Higham asked members to attend; specifically members of the Community Connectedness team, T. Berthelot thought she could attend.</p> <p>Members voted unanimously that we will continue with the United Way as our Collaborative Agent.</p>
<p>New Business</p>	<p><u>Team Work-</u> Decide on a regular meeting time outside of MAC meeting.</p> <ul style="list-style-type: none"> -Participate in team discussion to prioritize strategies, list partners and consider recruitment of partners who are not already participating -Decide if present data is sufficient- what further data may be needed -Complete new "Report Out " form so reports can be shared electronically and not use meeting time 	<p>Team Leaders will send an electronic copy to Sandy.</p>
<p>Evaluation</p>	<p>- Positives and Suggestions to improve flow of meeting: K. Grunwald suggested that future meetings be adjourned at 7:00 PM to allow a full hour for Team</p>	<p>Future meetings will be scheduled to adjourn at 7:00</p>

	meetings -Rate New Report Out Form: no discussion.	PM.
Next Meeting	-Meeting adjourned at 8:00 PM. Next meeting: Wednesday, February 3, 2009- Town Hall, Council Chambers- -Memoranda of Agreements with key Partners, and Funding sources	Any suggestions for that agenda, send to Sandy

Respectfully submitted,

Kevin Grunwald

ARTS ADVISORY COMMITTEE
Meeting of Tuesday, November 10, 2009
Mansfield Community Center (MCC) Conference Room

MINUTES

1. The meeting was called to order at 7:07p by Chair Kim Bova. *Members present:* Tom Bruhn, Kim Bova. *Members absent:* Jay Ames, Scott Lehmann, Blanche Serban. *Others present:* Jay O'Keefe (staff).
2. The draft minutes of the October 06, 2009 meeting were approved as written.
3. **Public Comments:** None
4. **Correspondence:** Jay O'Keefe distributed and summarized a Freedom of Information Guidelines pamphlet for Boards, Commissions and Committees. He will distribute to absent members at a future meeting.
5. **Old Business:**
 - a. **Coffee Houses:** The local memoir group held a memoir reading night with coffee and snacks in October. They expressed thanks to MCC and the AAC for their continued support. The hope to hold additional readings in the future.
6. **New Business**
 - a) **MCC Art Exhibits.**
 - **Fall Quarter.** William Stallman, Sylvia Smith and Jay Ames work is now on display at MCC.
 - **Patty Vinsonhaler** forward photos of her work for consideration of display in the cases
 - **Ashleigh Kay** has applied to exhibit 10 abstract collage paintings & drawings; she included a CD of photos, which the Committee viewed before approving her show for the winter quarter. Kim is coordinating a details with her for a future display in January.
 - **John Bell**, Director of the Ballard Institute called Jay O'Keefe last week to express his continued interest in exhibiting Javanese rod and shadow puppets in the display cases; a list and CD of photos was included in the application (a selection would need to be made, as space in the display cases is limited). The Committee was enthusiastic about the proposal and wondered if a demo or performance could be arranged in conjunction with the show. Jay Ames is following up.
 - b) **School Art**
 - Kim Bova continues to make connections with students to encourage them to complete applications to display art at MCC.
 - c) **Visits to Open Art Studios**
 - Kim and Thom encouraged members to attend upcoming local open art studios as a means to view art and make artists aware of display opportunities.
 - d) **Arts web page** was briefly discussed. As it is, this material is under Parks and Recreation, perhaps not the most obvious link to arts information. Committee members were asked to think about this for the November meeting (check out the Tolland arts page). Jay O'Keefe reported that the town is currently undergoing a web site enhancement effort. He would communicate to the town I.T. Dept. regarding the committees' interests.
7. **Membership.** The committee currently has to vacancies.
8. **Adjourned** at 7:55p. Next meeting: Tuesday, December 1, 2009

Jay O'Keefe, November 24, 2009

ARTS ADVISORY COMMITTEE
Meeting of Tuesday, 05 January 2010
Mansfield Community Center (MCC) Conference Room

MINUTES

1. The meeting was called to order at 7:11p by Acting Chair Tom Bruhn. *Members present:* Jay Ames, Tom Bruhn, Scott Lehmann, Blanche Serban. *Members absent:* Kim Bova. *Others present:* Jay O'Keefe (staff).
2. The minutes of the 01 December 2009 meeting were approved as written.
3. **Correspondence.** Jay A. reported that the Committee on Committees had inquired about whether we had vacancies on the Committee that needed to be filled. We have two, Leon Baily & Joan Prugh having resigned. Members were asked to think about potential nominees; it would be good to recruit someone from dramatic arts.

3. MCC Art Exhibits.

- a. Based on photos submitted by **Patty Vinsonhaler**, the Committee approved her ceramic work for display. Blanche will ask her if she can exhibit it during the winter quarter. If not, Tom Bruhn suggested that **Suzy Staubach** might be approached; he saw her ceramic work on one of the open studio weekends. He will call her to see if she is interested in exhibiting at the MCC. He will also contact **John Bell** about his proposed exhibit of Javanese puppets from the Ballard Institute; this might work for the spring quarter, if the cases are not claimed by school art (see b).
- b. After some discussion the Committee agreed to attempt to organize a **Mansfield elementary school art show**, running 15 April to 31 May. Blanche & Jay A. will contact the Mansfield elementary school art teachers and ask for 20 matted flat pieces, 12 by 18 inches or smaller from each school. Jay A. thinks these can be displayed by clipping them to string or rods hanging from the wall-mounted rails. The display cases can also be offered for 3 dimensional work. If this show can be put together, the summer quarter could begin early (01 June).
- c. The Committee might consult the extensive list of 'Quiet Corner' artists in the **open studio brochure** for ideas about potential exhibitors at the MCC. A copy should be available for perusal at the February meeting.

Exhibit Period	Entry cases		Sitting room		Hallway	
	Double-sided	Shelves	Upper (5)	Lower (3)	Long (5)	Short (2)
Fall 15 Oct – 15 Jan	<i>William Stallman</i> (found object sculpture)		<i>Jay Ames</i> (paintings)		<i>Sylvia Smith</i> (water media)	
Winter 15 Jan – 15 Apr	<i>Patty Vinsonhaler?</i> (ceramics)		<i>Ashleigh Kay</i> (collage painting & drawing)			

4. **Arts Brochure.** No more copies of our bi-fold "Opportunities for Mansfield Artists" brochure can be located. The Committee agreed that a less-fancy update should be produced, perhaps a tri-fold photocopied on plain paper or card stock. Tom thought that one of the graphic designers at the Benton could help produce an attractive brochure of this type; Scott will send an electronic copy of the old brochure to him. Jay A. asked whether this information could be printed in the Parks and Recreation Department's quarterly publication. Jay O'K replied that we'd probably have to pay for space if we want more than the quarter-page invitation to exhibit at the MCC that now runs in it.
5. The **town website** is to be redesigned to allow easier access to arts topics, and Jay O'K will communicate our wishes to the tech people. The Committee would like to be able to upload arts news (including information on current exhibits) plus exhibit application forms and policies, to archive information on past exhibits, and to include links to the websites of exhibitors (and perhaps, more broadly, of Mansfield artists).
6. The published **2010 meeting schedule** should be revised to reflect last month's decision to move the November meeting to 09 Nov 2010, the Tuesday *after* Election Day. Jay O'K will do so.
7. **Adjourned** at 7:22p. Next meeting: Tuesday, 02 February 10, 7:00p.

Scott Lehmann, Acting Secretary, 07 January 10
Approved 02 February 2010.

Mansfield Board of Education Meeting
January 21, 2010
Minutes

Attendees: Mark LaPlaca, Chair, Shamim Patwa, Vice-Chair, Chris Kueffner, Secretary, Martha Kelly, Katherine Paulhus, Carrie Silver-Bernstein, Randy Walikonis, Superintendent
Absent: Fred Baruzzi, Director of Finance, Cherie Trahan, Board Clerk, Celeste Griffin
Holly Matthews, , Min Lin,

The meeting was called to order at 7:36pm by Mr. LaPlaca.

PRESENTATION FOUR SCHOOL BUILDING PROJECT: Mr. Rick Lawrence, Lawrence Associates, discussed the Four Options the school building committee is researching for school renovations or building a new school. Following the presentation was a time for comments, questions, and answers.

HEARING FOR VISITORS: None

COMMUNICATIONS: None

COMMITTEE REPORTS: School Building Committee: Mr. LaPlaca reported on the creation of a timeline of upcoming events for community members to attend informational meetings. Goodwin Committee: Mrs. Kelly reported that a follow-up phone call was made to awardees to answer questions or provide additional information.

Goodwin School PTO: Diane Briody, President, discussed the fund raising efforts the PTO participates in to raise money to support Goodwin.

Goals and Objectives Revisions: **MOTION** by Mr. Kueffner, seconded by Ms. Patwa, to adopt the revised 2009-2010 Board of Education Goals as amended. **VOTE:** Unanimous in favor.

REPORT OF THE SUPERINTENDENT:

- 2009-2010 Proposed Budget – Introduction and Overview: Mr. Baruzzi provided an overview of the 2010-2011 proposed budget of \$20,588,160 which represents a decrease of .04% from the adopted 2009-2010 budget.
- Race to the Top: Mr. Baruzzi notified the Board that the District has submitted a Memorandum of Understanding (MOU) with the State Department of Education to establish a framework of collaboration in implementation of the Race to the Top (RTTT) grant project. Mr. LaPlaca acknowledged his support by co-signing the MOU.
- Representative Merrill – Visit to Goodwin Preschool - Dr. Leclerc and Mrs. Adamczyk reported Representative Merrill, sponsored by the Connecticut Early Childhood Alliance, visited a Goodwin preschool class.
- Progress Reports – Mr. Baruzzi discussed the progress reports.
- English Language Learner Data Results – Mr. Baruzzi discussed the district's data results for Annual Measurable Achievement Objectives.
- Enrollment/Class Size: The principals noted no significant changes this month.

NEW BUSINESS: None

CONSENT AGENDA: **MOTION** by Ms. Patwa, seconded Mrs. Paulhus that the following item for the Board of Education meeting of January 21, 2010 be approved or received for the record: Ms. Patwa expressed gratitude and appreciation to the retirees for their contributions to the district. **VOTE:** Unanimous in favor

That the Mansfield Public Schools Board of Education approves the minutes of the December 12, 2009 and January 7, 2010 Board meetings.

That the Mansfield Public Schools Board of Education accepts the retirement of Nancy Armstrong, ELL Teacher, Ellen Boehle, School Psychologist, Mansfield Middle School, Fred Dieter, Art Teacher, Southeast and

Vinton Schools, and Kathy White, Special Education Teacher, Mansfield Middle School effective the end of the 2009-2010 school year.

HEARING FOR VISITORS: None

SUGGESTIONS FOR FUTURE AGENDA: None.

MOTION by Mrs. Paulhus, to adjourn at 10:20pm. **VOTE:** Unanimous in favor.

Respectfully submitted,

Celeste N. Griffin, Board Clerk

**MANSFIELD DOWNTOWN PARTNERSHIP
ADVERTISING AND PROMOTION COMMITTEE**
Mansfield Downtown Partnership Offices
Wednesday, December 2, 2009
5:00 pm

MINUTES

Present: David Woods, Andrew Ewalt, Marcia Firsick, Dee Goodrich, Pat Hempel, Janet Jones,
Joe Muro, Kristin Schwab, and Betsy Paterson

Staff: Cynthia van Zelm and Kathleen Paterson

1. Call to Order

David Woods called the meeting to order at 5:04 pm.

2. Public Comment

There was no public comment.

3. Approval of Minutes

Betsy Paterson moved to approve the minutes from the September 20 meeting and the July 28 meeting.

Dee Goodrich seconded the motion.

The Committee approved both sets of minutes.

4. Update on Storrs Center Project including communications

Cynthia van Zelm reported that eight businesses have signed letters of intent for the first phase of Storrs Center and that several more are in negotiations with the master developer, LeylandAlliance. She said the Town of Mansfield and BL Companies are in the design phase for Storrs Road.

5. Review of Communications Plan

Ms. Goodrich suggested several promotional ideas, including participating in ESPN's College Game Day, which will be held for the first time for women's basketball on January 16 at UConn.

Marcia Firsick offered to work with Kathleen Paterson on setting up a Constant Contact account for the Partnership; she has used the service for the UConn Co-op and has had a positive experience.

6. Review of the Committee Charge

Ms. van Zelm explained that each of the Partnership's committees will be reviewing their charges and revising them if necessary. She asked the Committee for their feedback.

After some discussion, the Committee agreed by consensus on a few changes to the charge:

- Change “Establish working relationships. . .” to “Maintain working relationships. . .”
- Change “Build a strong network. . .” to “Strengthen and expand a network. . .”
- Change “. . .reverse negative attitudes and build on positive perceptions.” to “. . .improve public awareness and perception.”
- Add a new bullet point: “Coordinate publicity and marketing efforts with the Membership Development Committee.”

Ms. Paterson moved to accept the revised charge.

Ms. Jones seconded the motion.

The Committee approved the charge unanimously.

7. Update on Winter Fun Day

Ms. K. Paterson said that the Fourth Annual Winter Fun Day will be Saturday, February 13 from 11:00 am – 2:00 pm in front of the Mansfield Community Center. She noted that the event has been moved from Sunday to Saturday so that it may be held earlier in the day. She reported that the following activities have been confirmed: horse drawn wagon rides, ice sculptures, the “Wacky Hat Contest,” and ice skating (weather permitting). She added that there will be some new activities, including a couple indoors, that will be confirmed in the coming weeks.

8. Discuss Arts and Crafts Fair

Ms. K. Paterson explained that the idea for an arts and crafts fair was born out of the requests she received while planning the *Festival on the Green* and discussions from community members who were interested in such an event. She said that she had begun researching similar events and thought an arts and crafts fair would be successful in Mansfield.

After some discussion, the Committee expressed their support for such an event and their desire to allow for sufficient planning and preparation. The Committee recommended that an arts and crafts fair should be planned for the spring of 2011.

9. Discuss Spring Newsletter

Ms. K. Paterson said that the spring newsletter will be published in early April and asked the Committee for content suggestions.

Ms. Jones suggested mentioning the arts and crafts fair, to get people interested.

Pat Hempel suggested reviewing Winter Fun Day and including photos of past events.

Ms. Paterson suggested including a “Save the Date” message for the *Festival on the Green*.

10. Discuss Tote Bags

Ms. van Zelm said that the idea of a Partnership tote bag first surfaced while discussing possible membership incentives with the Membership Committee, who thought the topic would be better addressed by the Advertising and Promotion Committee.

The Committee decided to table the idea for the time being but to consider it as a possible promotional effort for the opening of the first phase of Storrs Center.

11. Set meeting dates for 2010

Ms. van Zelm will work with Dean Woods' office to confirm the future dates and will email the Committee with the dates.

12. Other

Ms. van Zelm noted that the Committee has two open positions that may be filled (but are not required to be filled).

Ms. Paterson suggested adding a piece about serving on committees to the spring newsletter.

13. Adjourn

Ms. Hempel moved to adjourn.

Mr. Muro seconded the motion.

The motion was approved.

The meeting adjourned at 6:25 pm.

Minutes prepared by Kathleen M. Paterson

MINUTES

Mansfield Advisory Committee on Persons with Disabilities

Regular Meeting - Tuesday November 24, 2009

2:30 PM - Conference Room B - Audrey P. Beck Building

I. Recording Attendance:

PRESENT: K. Grunwald (staff), W. Gibbs (Chair), J. Blanshard, K.A. Easley (staff), J. Tanner

REGRETS: C. Colon-Semenza, J. Sidney

II. Approval of the Minutes: the minutes of the October 27, 2009 meeting were accepted as written.

III. New Business

“Other”: There was some discussion about the role of the UConn student (Rebecca Arther), but no one has heard from her. K.A. Easley will follow-up via email.

IV. Old Business

- a. Follow-Up on Wright's Way Resident Concerns: K. Grunwald and J. Blanshard reported on their attendance at the Housing Authority board meeting. K. Grunwald identified that there is a need for services for some residents, and he has talked with United Services about providing some outreach services to residents. There was some discussion regarding the services that are available and how to respond to people with psychiatric disabilities. Questions were also raised as to what the role of this committee is regarding this issue? J. Blanshard raised a question as to whether or not residents could receive services through the Senior Center; possibly social work services. A recommendation was made to offer support to the staff of the Housing Authority to assist them in dealing with difficult residents. K. Grunwald will follow-up with Rebecca re: suggestions that have been made.
- b. Accessible Parking Fines/Signs: K. Grunwald will follow-up with Bill Hammon and J. Tanner will follow-up with Mike Taylor regarding adding signs indicating the amount of the fine (\$150).
- c. Publicity efforts: J. Blanshard contacted Caitlin Dineen from the Chronicle, but she is not interested in pursuing this committee as a story. K.A. Easley will contact Maddie Ward at UConn about writing a story. She also suggested linking the web page to national disability organizations and resources. Send website locations to Kathy Ann for organizations who may be interested in presenting this committee as a resource. There

was much discussion about how this could be used to link individuals to resources in a variety of ways, and ensuring that everyone is aware of the resources that are available.

- d. Status of other accessibility issues previously identified: K. Grunwald reported that the light switch in the Community Center bathroom has been moved.

V. Adjournment: meeting adjourned at 3:35 PM. Agenda items for the next meeting: follow-up on Wright's Way.

Respectfully submitted,

Kevin Grunwald

HOUSING AUTHORITY OF THE TOWN OF MANSFIELD
REGULAR MEETING MINUTES
Housing Authority Office
December 17, 2009
8:00 a.m.

Attendance: Mr. Long, Chairperson; Mr. Simonsen, Vice President; Mr. Eddy; Secretary and Treasurer; Ms Hall, Assistant Treasurer; Ms Christison-Lagay Commissioner; and Ms Fields, Executive Director.

The meeting was called to order at 8:10 a.m. by the Chairperson.

MINUTES

The Chairperson declared the acceptance of the minutes of the November 12, 2009 Regular Meeting without objection.

COMMENTS FROM THE PUBLIC

A Section 8 Landlord sent Ms Vangsness, the Section 8 Coordinator, a thank you note for the "terrific job" she did and for going "above and beyond" to help get the Section 8 participant leased in her unit. Ms Fields acknowledged that Ms Vangsness does an exceptional job and is well supported by the other staff in the office.

COMMUNICATIONS

Ms Rychling has requested that the Housing Authority provide her with a reserved parking space that is no more than 60 feet from her door. Because this request would require, among other things, a change in policy, a means of enforcement and signage costs it was suggested that it be placed on the agenda as a New Business item. Ms Fields will inform Ms Rychling, in writing, that due to the nature of her request, it will be placed on the agenda of the next Regular Board Meeting.

A motion was made by Mr. Eddy and seconded by Mr. Simonsen to place this on the agenda as a New Business item for the next Regular Board Meeting. Motion approved unanimously.

REPORTS OF THE DIRECTOR

Bills

A motion was made by Ms Christison-Lagay and seconded by Mr. Eddy to accept the November 2009 Bills. Motion approved unanimously.

Financial Reports –A (General)

A motion was made by Mr. Simonsen and seconded by Ms Hall to accept the October 2009 Financial Reports. Motion approved unanimously.

Financial Report-B (Section 8 Statistical Report)

A motion was made by Mr. Eddy and seconded by Mr. Simonsen to accept the October 2009 Section 8 Statistical Report. Motion approved unanimously.

REPORT FROM TENANT REPRESENTATIVE

Resident Advisory Committee

Mr. Eddy sent out a memo to the residents of Wright's Village suggesting that a Resident Advisory Committee be formed. It would be a forum to bring ideas, complaints, or suggestions to the Housing Authority. Mr. Eddy reported that he received three responses. Mr. Eddy will proceed with the three interested parties to create the forum and will hold the first meeting in January 2010.

Bulky Waste Issues

Mr. Eddy reported that residents continue to leave bulky waste items at the trash sheds or in the breezeways. Since they are not identified as belonging to anyone specific, the Housing Authority is absorbing the cost of disposal. The current policy states that residents are to call the office if they have bulky waste and the Housing Authority will take the bulky waste to the transfer station free of charge and will only charge the resident that sum which is charged to the Housing Authority for disposal. Mr. Eddy agreed to set up a meeting of the Resident Advisory Committee in January and attempt to come up with a suggestion from the committee as to how they would like to see this matter handled.

COMMITTEE REPORTS

Finance Committee

Ms Fields reported that the CD's are up for renewal and after lengthy discussion, Ms Fields agreed to investigate some additional options and rates and make the final recommendation via email to the Board Members.

UNFINISHED BUSINESS

Storage at Holinko Estates

Ms Fields completed the annual fire inspection with the Fire Marshal's office at Holinko Estates. A request was made by Mr. Raiola that Ms. Fields discuss with the Board a plan to manage the storage area that would reduce or eliminate combustible material in the area. After some discussion regarding a plan to manage it, it was suggested that the storage might also be eliminated entirely. The Board agreed that a new policy was needed and that it would require a more lengthy discussion than time permitted. It will be further addressed at the next Regular Meeting.

Security Deposit Guarantee Program

A motion was made by Mr. Simonsen and seconded by Mr. Eddy to approve the HUD Section 8 Security Deposit Guarantee Program Policy with changes. Motion approved unanimously.

NEW BUSINESS

Solar Panel Application

Ms Fields received an email from Connecticut Clean Energy stating that they were now ready to review the Housing Authorities application which was submitted to them via Sunlight Solar. They asked for a response by January 31, 2010 if the Housing Authority is still interested. Ms Fields will respond to Connecticut Clean Energy that the Housing Authority is still interested and will

reiterate that the application be ascribed to the Mansfield Housing Authority and not to the Town of Mansfield.

OTHER BUSINESS

Mr. Simonsen suggested that a survey be distributed to the residents of *Wrights Village* to get their perceptions of service quality and any suggestions they may have for improvements. Mr. Simonsen suggested that Mr. Eddy discuss the survey at the Resident Advisory Committee meeting in January, and ask for suggestions on specific items or questions they would like to see on the survey.

Ms Christison-Lagay asked that the January Regular Meeting be changed from January 21, 2010 to January 26, 2010. Ms Fields will send the change to the "Public Notices" email at the town to be posted.

ADJOURNMENT

The Chairperson declared the meeting adjourned at 10:10 a.m.

Dexter Eddy, Secretary

Approved:

Richard Long, Chairperson

Mansfield Board of Education Meeting
December 10, 2009
Minutes

Attendees: Shamim Patwa, Vice-Chair, Chris Kueffner, Secretary, Holly Matthews, Martha Kelly, Mark LaPlaca, Min Lin, Katherine Paulhus, Carrie Silver-Bernstein, Randy Walikonis, Superintendent Fred Baruzzi, Board Clerk, Celeste Griffin.

Absent:

The meeting was called to order at 7:30pm by Ms. Patwa, Vice-Chair

Election of Officers: Chair: Ms. Patwa nominated Mr. LaPlaca, seconded by Mr. Walikonis. Mrs. Paulhus nominated Ms. Lin, seconded by Mrs. Kelly, Ms. Lin declined. Mrs. Kelly nominated Ms. Patwa, seconded by Mrs. Paulhus, Ms. Patwa declined. Mrs. Paulhus nominated Mr. Kueffner, seconded by Ms. Patwa, Mr. Kueffner declined. VOTE for Mr. LaPlaca as Board Chair: Ms. Patwa, Mr. Kueffner, Ms. Matthews, Ms. Lin, Ms. Silver-Bernstein, and Mr. Walikonis in favor. Mrs. Kelly opposed. Mrs. Paulhus abstained. Mr. LaPlaca, Board Chair, appointed Ms. Patwa Vice-Chair. Secretary: Ms. Lin nominated Mr. Kueffner, seconded by Mrs. Kelly. VOTE for Mr. Kueffner as Secretary: Unanimous in favor.

HEARING FOR VISITORS: Jessica Higham congratulated Mr. LaPlaca.

COMMUNICATIONS: None

COMMITTEE REPORTS: Goodwin Committee: Letters were mailed to all applicants. Follow-up to applicants to confirm their receipt and answer any questions. Mrs. Paulhus attended the EASTCONN Executive Committee meeting. Mr. Baruzzi reminded the Board that there will be a joint meeting of Building Committee, Town Council, and Board of Education on Monday, December 14th at 6:00pm in the Council Chambers.

There will be a Board Workshop on Board Rights and Responsibilities with Board Attorney on Thursday, January 7, 2010 at 6:00pm, followed by an Executive Session with Board Attorney, Town Manager and Director of Facilities to discuss contract negotiations.

November Workshop, 2009-2010 Goals and Objectives Revisions: Following discussion of suggested revisions, further discussion deferred to future meeting.

REPORT OF THE SUPERINTENDENT:

- ARRA First Quarter: The Board reviewed a letter from the Commissioner of Education with a brief overview of the first reporting period of ARRA.
- Healthy Food Certification: Mr. Baruzzi reported the District's documentation for 2009-2010 has been successfully completed.
- Community Conversations: The eight community conversation meetings were successful, but lightly attended. Mr. Baruzzi will hold them again in the Spring.
- Legislative Breakfast: Mr. Baruzzi attended the annual breakfast hosted by EASTCONN.
- Municipal Budget Meeting: Mr. Baruzzi attended this meeting with Superintendents, Legislators, and Town Officials of the three sending districts to Region 19.
- Use of Certified Staff Time: Mr. Baruzzi reported that the Administrators are reviewing all aspects of certified staff time and professional development time.
- Related Arts Fund Raiser: Mr. Cryan reported on a breakfast fund raiser at Applebee's Restaurant hosted by the Related Arts Department. The Board expressed support of the fund raiser.
- AlertNow: Mr. Baruzzi reported on this new program that will be used by the bus company to inform parents of late buses beginning Monday, December 14, 2009..
- Test Results: Mr. Baruzzi shared test results of Region 19 9th graders, as well as first marking period honor roll results.

- Class Size/Enrollment: The administrators noted no major changes in enrollment in November. An Instructional Assistant position for this year only will be posted to help with larger class sizes in the 6th grade.
- Enhancing Student Achievement: Six new projects were reviewed and will be implemented at the schools in support of this activity.

NEW BUSINESS: None

CONSENT AGENDA: **MOTION** by Ms. Patwa, seconded Mr. Kueffner that the following item for the Board of Education meeting of December 10, 2009 be approved or received for the record: **VOTE:** Unanimous in favor That the Mansfield Public Schools Board of Education approves the minutes of the November 12th Board Meeting.

HEARING FOR VISITORS: None

SUGGESTIONS FOR FUTURE AGENDA: Ms. Silver-Bernstein requested future discussion on the *Bridges* Math Program. Ms. Patwa requested a presentation on the MMS Writing Program.

MOTION by Ms. Lin, seconded by Mr. Kueffner to move into Executive Session at 9:15pm. **VOTE:** Unanimous in favor.

MOTION by Mr. Kueffner, seconded by Ms. Patwa to move out of Executive Session at 10:20. **VOTE:** Unanimous in favor.

MOTION by Mrs. Kelly, to adjourn at 10:20pm. **VOTE:** Unanimous in favor.

Respectfully submitted,

Celeste N. Griffin, Board Clerk

**Mansfield Board of Education Special Meeting
January 7, 2010
Minutes**

Attendees: Mark LaPlaca, Chair, Shamim Patwa, Vice-Chair, , Holly Matthews, Martha Kelly, Katherine Paulhus, Carrie Silver-Bernstein, Randy Walikonis, Superintendent Fred Baruzzi, Board Clerk, Celeste Griffin.

Absent: Chris Kueffner, Min Lin

The meeting was called to order at 6:05pm by Mr. LaPlaca.

Board Member Rights and Responsibilities: Mr. Kevin Roy, Board Counsel, discussed roles, rights, and responsibilities of board members.

Mr. Kueffner arrived at 6:58pm.

MOTION by Ms. Patwa, seconded by Ms. Matthews to move into Executive Session at 7:26pm. **VOTE:** Unanimous in favor.

MOTION by Ms. Patwa, seconded by Mrs. Paulhus to move out of Executive Session at 8:10pm. **VOTE:** Unanimous in favor.

MOTION by Ms. Patwa, seconded by Mr. Walikonis that the Board of Education recognizes two (2) part-time positions working at the Town of Mansfield Community Center, and currently employed by the Town of Mansfield, as employees of the Board and members of the Custodian, Maintenance, and Cafeteria Workers collective bargaining unit. The terms and conditions of employment for the two (2) part-time positions shall be in accordance with the collective bargaining agreement between the Board and the Union, as amended. The Board further moves to create two (2) new full-time Custodian positions at the Mansfield Community Center, which shall be bargaining unit positions. **VOTE:** Ms. Patwa, Ms. Matthews, Ms. Silver-Bernstein, and Mr. Walikonis in favor. Mrs. Kelly, Mr. Kueffner, and Mrs. Paulhus abstained.

MOTION by Ms. Patwa, to adjourn at 8:18pm. **VOTE:** Unanimous in favor.

Respectfully submitted,

Celeste N. Griffin, Board Clerk

TOWN OF MANSFIELD
FINANCE COMMITTEE MEETING
MINUTES OF September 21, 2009

Members Present: B. Clouette, G. Nesbitt, Carl Schaefer

Other Council Members Present: none

Staff Present: M. Hart, C. Trahan, C. Vincente

Guests: None

Meeting to order at 6:00pm.

1. Minutes from 8/10/09 meeting approved as presented
2. Cherie Trahan presented the Financial Statements dated June 30, 2009.
 - Cherie reviewed the tax collection rate for the fiscal year – 98.4% as compared to 98.5% last year. Interest & lien fees, motor vehicle supplement and suspense collections exceeded budget by \$91,772. Bruce Clouette extended the Committee's appreciation to the Revenue Collector's office for their hard work in maintaining and exceeding budgeted collections in this difficult economy.
 - Cherie also reviewed the yearend results for revenues, Town expenditures and Board expenditures and noted that \$31,444 is being added to fund balance at June 30, 2009.
 - The Recreation Program Fund ended the fiscal year with revenues exceeding expenditures by \$48,191 bringing fund balance from (\$13,848) to \$34,344.
 - A proposed additional transfer from the General Fund of \$60,000 to the CNR Fund was discussed. This will end FY 2008/09 with a fund balance of \$86,276 and estimate a positive fund balance at the end of FY 2009/10. Bruce Clouette note that funds remaining the CNR Fund balance are also taken into consideration when Moody's is determining our rating. It does no harm in having a fund balance in the CNR Fund vs. the General Fund.
 - Health Insurance Fund was discussed. Due to a planned increase in premiums and claims coming in 2% below last year, fund balance was rebuilt from \$354,548 to \$1,358,686 at June 30, 2009.
3. Cherie Trahan presented the Yearend Budget Transfers for FY 2008/09 and noted that we are ending the fiscal year with \$164,107 in Contingency
4. Matt Hart reviewed the 2009/10 State Budget and what it means to Mansfield. While we have a one time increase in PILOT funding of \$400,000, current estimates reflect a reduction of \$202,170 in Pequot/Mohegan funding from budget. Considering the volatility of the gaming revenues, and the fact that this is a one-time increase in our PILOT grant, staff would recommend a transfer to the CNR Fund of the net excess revenues. Bruce Clouette concurred. Gene Nesbitt recommended that consideration be given to leaving it in the General Fund to roll into Fund Balance at yearend 2010.
5. Matt Hart reviewed the explanatory text prepared by Mary Stanton, Town Clerk and approved by Doug Gillette, Bond Counsel regarding the bonding questions on the November 3, 2009 Referendum. This information will be addressed on the website, cable channel, Qnotify and a press release. A Public Information Session will be held on

October 22 at 7pm in the Library. All Council members are welcome to attend. A Special Town meeting will be held on October 26 at 6pm in the Council Chambers and adjourned to the Nov. 3 referendum vote.

6. Curt Vincente reviewed the Community Center Fee Schedule with the Finance Committee. Management preference is to increase the enrollment fee, but not the membership fees. Also discussed was an administrative fee for the use of debit or credit cards. Curt reviewed the cost to the Recreation Program fund for processing debit and credit card transactions. The Finance Committee supports this recommendation, however would like as much notice given to members as possible.

7. Adjournment. The meeting adjourned at 7:15pm.

Motions:

Motion was made to accept the August 10, 2009 minutes by Bruce Clouette. No objections. Motion so passed.

Motion was made to recommend acceptance of the June 30, 2009 Financial Statements to the Town Council at the September 28, 2009 meeting by Bruce Clouette. All in favor. Motion so passed.

Motion was made by Bruce Clouette to recommend that the Town Council make a resolution approving the Yearend Transfers as presented.

Motion to adjourn.

Respectfully Submitted,
Cherie Trahan
Director of Finance

Town of Mansfield
CONSERVATION COMMISSION
Meeting of 16 December 2009
Conference B, Audrey P. Beck Building
MINUTES

Members present: Robert Dahn, Quentin Kessel, Scott Lehmann, John Silander. *Members absent:* Peter Drzewiecki, Joan Stevenson, Frank Trainor. *Others present:* Bryan Kielbania.

1. The meeting was **called to order** at 7:35p by Chair Quentin Kessel.
2. The draft **minutes of the 18 November 09 meeting** (as revised, 24 November 09) were approved as written.
3. **IWA referrals.** Unfortunately, no Commission member was able to participate in the IWA Field Trip earlier in the day and the only site maps available at the meeting were those in the packet.

a. **W1446 (Kielbania, Mansfield City Rd).** A single-family house is proposed near the site of the old Swanson house on Mansfield City Rd. just NW of its junction with Spring Hill Rd. At its closest point, the proposed house would be about 80' from an intermittent stream that drains ponds lying to the west. The septic leaching field, not shown on the map, would be where the Swanson house stood, according to Mr. Kielbania. After some discussion, the Commission agreed unanimously on the following comment (motion: Dahn, Silander):

In the absence of adequate maps, the Commission's ability to comment usefully on the wetland impact of the proposed house is hindered. However, it notes that (a) the house would replace one that previously existed and was closer to wetlands, (b) a stone wall between the proposed house and the stream probably provides some wetland protection, and (c) the plan appears to propose what is possible, given the conformation of this lot.

b. **W1444 (Hillel, N. Eagleville Rd).** The applicant proposes to amend W1437 so that parallel parking behind Hillel House is located on its property. Constructing a sidewalk from this parking area to Hillel would require cutting trees in – and filling a portion of – the small wetland remnant to the west. The Commission agreed unanimously on the following comment (motion: Silander, Kessel):

In the Commission's view, the wetland remnant is probably too small and degraded to retain much wetland functionality and replacing it with a rain garden (as suggested in Grant Meitzler's 12/02 memorandum to the IWA) might even improve the situation. The Commission notes that the pipe recently placed under N. Eagleville Rd is not mentioned in the application; it would appreciate information regarding its purpose.

c. **W1445 (Chernushek, Middle Tpk).** The applicant proposes to amend W1419 to permit removal of 750 cubic yards of gravel. Mining the gravel would lower the level of the horse area about 2', exposing a layer of sand that would afford better footing for horses. After reviewing the proposal, the Commission agreed (motion: Kessel, Dahn – Kessel, Lehmann, Silander voting in favor, Dahn abstaining) that:

Removal of 750 cubic yards of gravel from this site is likely to have an impact on wetlands.

4. 2010 meeting schedule. In 2010, the Commission will meet as usual in Conference B of the Beck Building on the third Wednesday of each month.

5. Administrative procedures. In response to Kessel's question to Matt Hart at the November meeting about the status of the Commission's updated administrative procedures, Mr. Hart writes that "certain sections, particularly section 2, ... might be construed to conflict with the Town Council policy on Communicating Town Positions." (letter of 15 Dec 09) This section (under "Officers & their duties") carries over old language permitting the Commission's Chair to "speak publicly or carry on correspondence in the name of the commission" on matters about which the Commission has taken a position. The policy to which Mr. Hart refers requests that "all advisory boards and staff members submit comments or concerns on issues of town-wide importance to the Town Council or Town Manager and not to State or private parties," (Paterson memo, 3 Feb 00). He suggested that the Commission either rewrite section 2 accordingly or ask the Council to reconsider its policy. Meanwhile, he requested that "official comments to any outside party" be routed through the Council.

There was general agreement that (a) the Commission should pursue a policy change and (b) direct communication with the DEP Commissioner is permitted by section 7-131(c) of the Connecticut General Statutes, regardless of any Town policy or ordinance.

6. UConn stormwater management. Kessel's draft comment to DEP Commissioner Marrella on UConn's stormwater management plan, e-mailed to Commission members on 15 Dec 09, was discussed at some length. In the end, Kessel agreed to reorganize the material somewhat and e-mail a revised version to Commission members for approval at the January meeting.

7. Adjourned at 9:45p. Next meeting: Wednesday, 20 Jan 10, 7:30p.

Scott Lehmann, Secretary, 19 December 09.

Approved 20 January 10.



TOWN OF MANSFIELD
OFFICE OF THE YOUTH SERVICES BUREAU

Patricia Michalak, MA
Youth Service Bureau Coordinator

Mansfield YSB Advisory Board
Minutes

Tuesday October 13, 2009
12:00pm at Mansfield Town Hall
Conference Room B

Board Members

Present:

Ethel Mantzaris, Chair
Frank Perrotti, Co-Chair
Patricia Michalak, YSB Coordinator
Kathleen McNamara, YSB Senior Social Worker
Kevin Grunwald, Director of Human Services
Eileen Griffin, Social Worker
Jerry Marchon, Police Officer
Amber Hoyt, EO Smith Student
Lauren DiGrazia, Graduate MSW Intern

Absent: Jay O'Keefe, Candace Morrell

Proceedings

- *Meeting called to order at 12:02pm by Chair, Ethel Mantzaris*
- *September 8, 2009 meeting minutes were accepted and approved*

- *Report from the Director of Human Services, Kevin Grunwald*
 - We are getting an enhancement grant which will be retroactive to July 1, 2009. The money received from this grant will be put in part towards the grandparents group.
 - Jean Ann Kenny, the senior center's social work, has retired. Her last day was last Friday October 9, 2009. We will be hiring a half time position to replace her position.
 - We just got approved for the NESCA grant. This past year some of the money went to the Big Friends program and some of the money went to mini grants.
 - Spoke with Chuck Leavens about the funding reduction for the Wilderness Challenge. This program has been cut by \$5500.00. The hope is to obtain private funding to meet the needs of the Summer Challenge Program.

- *Report from YSB Coordinator, Patricia Michalak*
 - COPE groups have started in all of the schools. Kathy McNamara, YSB Senior Social Worker, has been working with all three graduate interns, Uconn Baseball Team players as well as undergraduate volunteers to get this program off to a great start.

- Our administrative intern, Lauren DiGrazia, has been working with YSB program coordinator on developing a Policy and Procedures Manual for the office.
- Our casework intern, Jen Morrisson, facilitated an orientation for the volunteers that are participating in the Big Friends program this year. She is working on planning a fall service day and on developing policies and procedures for this program.
- The University of Connecticut's Community Outreach department will be working with the YSB on providing transportation for our students partaking in the fall service day. The students and their big friends will be going to Edmonds pumpkin patch to choose pumpkins and enjoy a hayride.
- We have successfully instituted a transition group from Mansfield Middle School to E.O. Smith High School. Chuck Leavens and Dr. Haney are participating in this group.
- Twenty one students and parents attended a performance through UConn's Jorgenson Center for the Performing Arts. The JOY Program allowed families to attend the "Tale of a First Grade Nothing" free of charge.
- We have recently been experiencing an increased number of drop-ins and referrals in the office.

- *Old Business*

- Amber Hoyt, EO Smith Student, has rejoined the board. She is preparing to apply to college and YSB has made arrangements for a mentor from the University to help her navigate the college application process.
- There was a productive discussion on restructuring the meetings. Members agree that the meetings are well run and substantive. The board will continue to discuss how to best utilize the community and its members to provide input into the YSB initiatives.

- *New Business*

- The topic of successful lifespan transitions was discussed after Amber Hoyt, EO Smith student, was reintroduced to the committee. The idea that the committee may want to have another student who is transitioning into the 9th grade was discussed. The hope is that Amber Hoyt, EO Smith student, will be able to help make a connection and ease the transition of a new student entering the group.
- Kevin Grunwald, Director of Human Services, reminded everyone that the League of Women Voters is hosting a candidate's night and that members of the committee should consider attending.

- Meeting adjourned at 1:03pm
- Minutes submitted by Graduate MSW Intern, Lauren DiGrazia

TOWN OF MANSFIELD
Sustainability Committee
Minutes of the Meeting
December 9, 2009

Present: Stafford, Stoddard, Duffy (chair), Britton, Lennon, Miller, Bill Hammon (guest), Hultgren, Walton

The meeting was called to order at 7:05 p.m.

The November 4, 2009 minutes were reviewed and accepted.

Bill Hammon, Mansfield's Director of Maintenance, briefed the committee on the maintenance department's green initiatives for the past five years. These have included phasing out conventional cleaning products with Green Seal certified cleaners, replacing maintenance equipment with energy efficient and water conserving equipment, replacing paper towel holders to accommodate recycled paper, converting to waterless urinals, adding aerators to faucets, relamping Town buildings with 10,000 super T8 bulbs, installing a photovoltaic system on the Community Center roof, putting in a co-generation system which saves the Community Center about \$600 per month and converting the Middle School from electric heat to a natural gas condensing boiler system that is 95% efficient. The savings at the Middle School will be about \$80,000 per year. The \$97,000 stimulus money earmarked for Mansfield will be used to add computer controls for heating in the major Mansfield buildings. Britton stated that there is money now available for commercial solar thermal installations that will probably be exhausted quickly. The Community Center could benefit from it. Hammon stated that the Town is evaluating the elementary schools buildings for either renovations or rebuild. Stoddard stated the Energy Efficiency Fund now has money available for school upgrades - Bill Leahy from the Institute for Sustainable Energy at Eastern Connecticut State University is the contact for this program. With the school PTOs' sponsorship, the Safe Walk to School program would be one way to create a more walk able community by funding sidewalk construction. Duffy suggested that this could be an Energy Education Team project.

Britton reported that the Energy Education Team (formerly Clean Energy Team) has started making energy house visits for the 15 households that are participating in the Mansfield Energy Challenge. Other upcoming projects may include another lighting sale and a presentation on geothermal heating.

The Freedom of Information brochures were handed out to the committee.

Walton was debriefed on Mansfield's Climate Showcase Communities Grant application. Of the 444 applications, 25 were funded. The average score was 73 points out of 100, with Mansfield's grant application receiving 80.5 points. Applications with scores higher than 90 points were funded. It was a solid proposal with great partnerships, good co-benefits scoring and qualified staffing. More detail could have been given to the timeline, budget narrative and benchmarks. *Energy efficiency community outreach projects were the most funded projects.* There will be another round of grants in 2010. Hultgren reported that he recently learned that the Federal Transit Administration (FTA) will only fund the design and construction of the transit portion of the Storrs Center Intermodal Center.

Walton reported on the Clean School Bus USA grant. This fall Walton has focused on promoting no-idle school zones by visiting PTO & staff meetings, submitting articles to the school newsletters and websites. Some of the schools are willing to do assemblies on this subject. Duffy suggested that EO

Smith could use guidance in this area. Could the Cool-It Team promote this? Stoddard proposed purchasing bumper stickers or dashboard prompts to foster changed behavior. The first round of diesel particulate filter cleanings will begin shortly.

Hultgren reported that Joe Antelmi, the work study intern, has finished his term. He gathered and input the Town's electrical and vehicle usage data. The next student intern will be finishing the work that he started by inputting streetlight usage. The preliminary information was shared with the committee.

Walton reported that at the end of November, the Connecticut Clean Energy Fund approached the Town about taking part in a Department of Energy grant (stimulus money). The Town has agreed to participate in "The Clean Energy Communities Program- Community Energy Savings Project" which, if funded, would assist fourteen Connecticut municipalities with a team of public, private, academic and non-profit organizations. The project would help households set specific, measurable goals for energy efficiency, conservation and clean energy usage, and provide support in meeting these goals. The grant deadline is December 14, 2009 with awards made in the spring.

The next meeting, held in the council chambers, on January 27, 2010 will feature a briefing on the school building project. Miller will be leading a tour of the UConn Football complex January 8, 2009 at 9:30 am. Staff was asked to invite members of the school building committee, conservation commission, town council, energy education team and board of education to join the tour.

The meeting was adjourned at 8:51 pm.

Respectfully Submitted,

Virginia Walton
Recycling/Refuse Coordinator

Cc: Lon R. Hultgren, Director of Public Works, Members, file, Town Manager, Town Clerk

**TOWN OF MANSFIELD
PERSONNEL COMMITTEE**

**Monday, December 28, 2009
Beck Municipal Building, Conference Room C
Minutes**

Members Present: Deputy Mayor Gregg Haddad (Chair), Councilor Chris Paulhus, Councilor Peter Kochenburger, Mayor Elizabeth Paterson

Staff Present: Maria Capriola, Assistant to Town Manager

1. CALL TO ORDER

The meeting was called to order at 6:05 p.m.

2. APPROVAL OF MINUTES OF 10/21/09

The meeting minutes of 10/21/09 were adopted as presented with no objections.

3. ETHICS CODE

Members of the Committee reviewed the Ethics Board's recommended revisions to the Code. The Committee is available to meet with the Ethics Board on January 7th at 4:30pm for a joint meeting of the Boards. The purpose of the meeting will be to discuss the work of the Board on the Ethics Code.

4. RULES OF PROCEDURE

The Committee will discuss the rules at a future meeting. Members agreed to review the document and be prepared to discuss potential changes included but not limited to: modifications per changes to FOI statutes, Council office hours, and public participation (inc. C.G.S. 1-232).

5. ADJOURNMENT

The meeting adjourned at 6:35 p.m.

Respectfully Submitted,
Maria E. Capriola, M.P.A.
Assistant to Town Manager

**Town of Mansfield
Town Council
February 4, 2010**

REC'D FEB 04

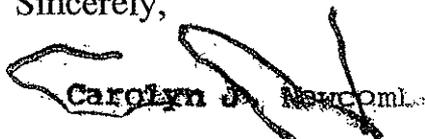
To Members of the Town Council,

I would like to express my opposition to changes in the proposed town housing code. I own two properties in the Town of Mansfield. My 116 Courtyard Lane is a rental property which is usually rented to UConn students on a yearly basis. This condo has three bedrooms and could easily house four persons. In fact I recently had a potential renter for the upcoming year who was interested in having four students occupy the condo. It is my understanding this would violate the proposed changes to the housing code. I have to wonder if this propose change is intended to limit the off campus housing to UConn students I thought there is not enough housing on campus.

In May 2008 I bought the house at 648 Storrs Road with Jason and Becky Sabo. This is a single family house which has an efficiency apartment attached to it which is my residence. Do to unforeseen circumstances, the Sabo family has moved and in order to make mortgage payment I'm renting out rooms. Currently the renters consist of two marred couple and a UConn graduate student.. This makes four unrelated people in the house.. So I would be in violation of the potential housing code. Right now I can't sell the house due to court proceeding. If I was to sell the house, I would probably table a loss.

In summary, the proposed housing code changes would restrict the housing stock and generally negatively affect the housing market in Mansfield.

Sincerely,



Carolyn J. Newcombe

Carolyn Newcombe
648 Storrs Road
Storrs - Mansfield, CT 06268

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TOWN OF MANSFIELD
OFFICE OF PLANNING AND DEVELOPMENT

GREGORY J. PADICK, DIRECTOR OF PLANNING

Memo to: Matthew H. Hart, Mansfield Town Manager
From: Gregory Padick, Director of Planning
Date: February 3, 2010
Re: Political signage and Town property



As previously communicated, the Planning and Zoning Commission (PZC) has been reviewing the Zoning Regulation provisions for political signs and plans to conduct a public hearing on proposed revisions to Mansfield's existing political sign regulations in April or May. At Monday's PZC meeting, the Commission reviewed the issue of political signs on Town property and decided to retain, as part of the draft regulation revision, an existing prohibition of political signs on Town property. This decision was reached after consultation with the Town Attorney. In conjunction with the PZC public hearing process, the draft regulation revisions will be forwarded to the Town Council for review and potential comment.

For your information, I have attached a 2/1/10 memo I prepared for the PZC after consultation with the Town Attorney regarding the regulation of political signs on Town property. I also have attached the current draft revision to the Zoning regulations that will be presented to the PZC at their 2/16/10 meeting.

TOWN OF MANSFIELD
OFFICE OF PLANNING AND DEVELOPMENT

GREGORY J. PADICK, DIRECTOR OF PLANNING

Memo to: Mansfield Planning and Zoning Commission
From: Gregory Padick, Director of Planning
Date: February 1, 2010
Re: Political signage and Town property



Based on an email and discussion with Town Attorney Dennis O'Brien, the following information is presented regarding the prohibition of political signs on Town property issue raised at the last meeting:

1. There is U.S. Supreme Court authority for the proposition that a town may in fact legally prohibit the posting of signs on town property. **City Council v. Taxpayers for Vincent, 466 U.S. 789 (1984)**. The legal basis is that as long as there are ample other effective means for advertisers, politicians, and other purveyors of ideas to get their messages out via public or private means, it is okay for a town to ban **all** signs from public land. Per Connecticut General Statutes section 8-2, municipal property is subject to the regulatory authority of the PZC. Therefore, it would be legally acceptable and preferable in the opinion of the town attorney for the PZC to re-insert into the proposed Zoning Regulation regarding political signs the existing provision: "Political signs shall not be located on public property, including street rights-of-way."
2. The alternative approach the PZC may consider is to go to public hearing with the current draft provision that requires property owner approval for all political signs. This approach would effectively if less expressly prohibit political signs on Town property unless the Town Council, Mansfield's legislative body, establishes policy that authorizes such signage. The PZC could consult the Town Council prior to scheduling a public hearing on the subject regulation revision or alternatively, as is the PZC's standard policy, the PZC could refer the proposed sign regulation revisions to the Town Council in association with other public hearing referrals.

February 3, 2010 DRAFT

Proposed Revisions to Article X, Section C.h.4 of Mansfield's Zoning Regulations Regarding Political Signs

Proposed Zoning Regulation Revisions

Revise Article X, Section C.h.4 as follows:

1. Delete existing provisions.
2. Add the following new provisions:

4. **Political Signs**

Subject to obtaining property owner approval and compliance with the traffic safety criteria of Section C.7. of this Article, political signs on private property are authorized. Political signs shall not be located on public property, including street rights-of-way. To help reduce neighborhood impact and to help preserve Mansfield's scenic character, it is recommended that political signs be limited in size and number, be non-illuminated and be displayed for a limited period of time.

Explanatory Note:

The proposed Zoning Regulation amendment would eliminate current standards for political signs on private property which include restrictions on the number, size and period of time for display and limit the nature of a political sign. The proposed amendment retains an existing provision that prohibits political signs on public property. The proposed provision includes generic recommendations for political signs which are advisory and not mandatory. These recommendations are included to help reduce neighborhood impact and potential litter problems and to help preserve Mansfield's scenic character.

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**TOWN OF MANSFIELD
OFFICE OF PLANNING AND DEVELOPMENT**

Item #9

GREGORY J. PADICK, DIRECTOR OF PLANNING

Memo to: Mansfield Town Council
Mansfield Conservation Commission
From: Gregory Padick, Director of Planning
Date: January 22, 2010
Re: Proposed Inland Wetlands Regulation revisions



The attached 1/21/10 draft revisions to Mansfield's Inland Wetlands Regulations and associated legal notice are referred to you for review. The proposed revisions also have been referred to the Commissioner of the CT. Department of Environmental Protection and Town Attorney. The draft revisions also have been filed with the Town Clerk and posted on the Town's web site.

A Public Hearing has been scheduled for March 1, 2010. Any comments on the draft revisions must be submitted prior to the close of the public hearing. Please contact me at 429-3329 if you have any questions regarding this referral.

1/21/10 DRAFT

INLAND WETLANDS & WATERCOURSES REGULATIONS

TOWN OF MANSFIELD, CONNECTICUT

Adopted by the Mansfield
Inland Wetlands Agency

Effective _____, 2010

(First Effective Date July 1, 1974)

Section 1.0 Title and Authority

- 1.1 The inland wetlands and watercourses of the State of Connecticut are an indispensable and irreplaceable but fragile natural resource with which the citizens of the state have been endowed. The wetlands and watercourses are an interrelated web of nature essential to an adequate supply of surface and underground water; to hydrological stability and control of flooding and erosion; to the recharging and purification of groundwater; and to the existence of many forms of animal, aquatic and plant life. Many inland wetlands and watercourses have been destroyed or are in danger of destruction because of unregulated use by reason of the deposition, filling or removal of material, the diversion or obstruction of water flow, the erection of structures and other uses, all of which have despoiled, polluted and eliminated wetlands and watercourses. Such unregulated activity has had, and will continue to have, a significant, adverse impact on the environment and ecology of the state of Connecticut and has and will continue to imperil the quality of the environment thus adversely affecting the ecological, scenic, historic and recreational values and benefits of the state for its citizens now and forever more. The preservation and protection of the wetlands and watercourses from random, unnecessary, undesirable and unregulated uses, disturbance or destruction is in the public interest and is essential to the health, welfare and safety of the citizens of the state. It is, therefore, the purpose of these regulations to protect the citizens of the state by making provisions for the protection, preservation, maintenance and use of the inland wetlands and watercourses by minimizing their disturbance and pollution; maintaining and improving water quality in accordance with the highest standards set by federal, state or local authority; preventing damage from erosion, turbidity or siltation; preventing loss of fish and other beneficial aquatic organisms, wildlife and vegetation and the destruction of the natural habitats thereof; deterring and inhibiting the danger of flood and pollution; protecting the quality of wetlands and watercourses for their conservation, economic, aesthetic, recreational and other public and private uses and values; and protecting the state's potable fresh water supplies from the dangers of drought, overdraft, pollution, misuse and mismanagement by providing an orderly process to balance the need for the economic growth of the state and the use of its land with the need to protect its environment and ecology in order to forever guarantee to the people of the state, the safety of such natural resources for their benefit and enjoyment and for the benefit and enjoyment of generations yet unborn.
- 1.2 These regulations shall be known as the "Inland Wetlands and Watercourses Regulations of the Town of Mansfield.
- 1.3 The Mansfield Inland Wetlands Agency was established in accordance with an ordinance adopted January 14, 1974 by Mansfield's Town Council, and shall implement the purposes and provisions of these regulations and the Inland Wetlands and Watercourses Act in the Town of Mansfield.
- 1.4 These regulations have been adopted and may be amended, from time to time, in accordance with the provisions of the Inland Wetlands and Watercourses Act and these regulations.
- 1.5 The Agency shall enforce the Inland Wetlands and Watercourses Act and shall issue, issue with terms, conditions, limitations or modifications, or deny permits for all regulated activities in the Town of Mansfield and shall take all other appropriate actions pursuant to Sections 22a-36 to 22a-45, inclusive, of the Connecticut General Statutes.

Section 2.0 Definitions

2.1 For the purposes of these regulations, certain words and terms used herein shall be used, interpreted and defined as set forth in this section:

Act means the Inland Wetlands and Watercourses Act, Sections 22a-36 through 22a-45, inclusive, of the Connecticut General Statutes.

Agent or Inland Wetlands Agent means the duly authorized Town employed representative of the Agency.

Agency means the Mansfield Inland Wetlands Agency.

Bogs are watercourses distinguished by evergreen trees and shrubs underlain by peat deposits, poor or very poor drainage, and highly acidic conditions.

Building Area Envelope (BAE) means the portion of a "Development Area Envelope", as defined by Mansfield's Subdivision Regulations, within which structures, including but not limited to a house, garage, shed, swimming pool, outside storage areas and other improvements that are subject to the Schedule of Dimensional Requirements contained in Article VIII of the Mansfield Zoning Regulations, are located. The Agency's review of the location of a proposed Building Area Envelope is limited to the consideration of the impact of the proposed location on wetlands and watercourses.

Clear-cutting means the harvest of timber which removes all trees down to a two inch diameter at breast height.

Commissioner of Environmental Protection means the commissioner of the State of Connecticut Department of Environmental Protection.

Continual flow means a flow of water which persists for an extended period of time; this flow may be interrupted during periods of drought or during the low flow period of the annual hydrological cycle, June through September, but it recurs in prolonged succession.

Deposit includes, but shall not be limited to fill, grade, dump, place, discharge or emit.

Development Area Envelope (DAE) means that portion of a lot within which site improvements such as, but not limited to, a house, garage, shed, swimming pool, driveway, parking area, outside storage area, septic system, septic reserve area, water supply well, utility lines and lawns are to be located. The Agency's review of a proposed development area envelope is limited to the consideration of the impact on wetlands and watercourses.

Discharge means the emission of any water, substance, or material into waters of the state whether or not such substance causes pollution.

Essential to the farming operation means that the proposed activity is necessary and indispensable to sustain farming activities.

Farming shall be consistent with the definition contained in Section 1-1(q) of the Connecticut General Statutes. (see Appendix)

Feasible means able to be constructed or implemented consistent with sound engineering principles.

License means the whole or any part of any permit, certificate of approval or similar form of permission which may be required of any person by the provisions of sections 22a-36 to 22a-45, inclusive, of the Connecticut General Statutes.

Management practice means a practice, procedure, activity, structure or facility designed to prevent or minimize pollution or other environmental damage or to maintain or enhance existing environmental quality. Such management practices include, but are not limited to: erosion and sedimentation controls; restrictions on land use or development; construction setbacks from wetlands or watercourses; proper disposal of waste materials; procedures for equipment maintenance to prevent fuel spillage; construction methods to prevent flooding or disturbance of wetlands and watercourses; procedures for maintaining continuous stream flows; confining construction that must take place in watercourses to times when water flows are low and fish and wildlife will not be adversely affected.

Marshes are watercourses that are distinguished by the absence of trees and shrubs and the dominance of soft-stemmed herbaceous plants. The water table in marshes is at or above the ground surface throughout the year and areas of open water six inches or more in depth are common, but seasonal water table fluctuations are encountered.

Material means any substance, solid or liquid, organic or inorganic, including but not limited to soil, sediment, aggregate, land, gravel, clay, bog, mud, debris, sand, refuse or waste.

Municipality means the Town of Mansfield.

Nurseries means places where plants are grown for sale, transplanting, or experimentation.

Permit see License.

Permittee means the person to whom a license has been issued.

Person means any person, firm, partnership, association, corporation, limited liability company, company, organization or legal entity of any kind, including municipal corporations, governmental agencies or subdivisions thereof.

Pollution means harmful thermal effect or the contamination or rendering unclean or impure of any waters of the state by reason of any waste or other materials discharged or deposited therein by any public or private sewer or otherwise so as directly or indirectly to come in contact with any waters. This includes, but is not limited to, erosion and sedimentation resulting from any filling, land clearing or excavation activity.

Prudent means economically and otherwise reasonable in light of the social benefits to be derived from the proposed regulated activity provided cost may be considered in deciding what is prudent and further provided a mere showing of expense will not necessarily mean an alternative is imprudent.

Regulated activity (also see upland review area) means any operation within or use of a wetland or watercourse involving removal or deposition of material, or any obstruction, construction, alteration or pollution, of such wetlands or watercourses, but shall not include the specified

activities in Section 22a-40 of the Connecticut General Statutes. Furthermore, any clearing, grubbing, filling, grading, paving, excavating, constructing, depositing or removing of material and discharging of storm water or other activity on the land within one hundred and fifty (150) feet measured horizontally from the boundary of any wetland or watercourse is a regulated activity. The Agency may also rule that any other activity located within an upland review area or in any other non-wetland or non-watercourse area is likely to impact or affect wetlands or watercourses and is a regulated activity.

Remove includes, but shall not be limited to drain, excavate, mine, dig, dredge, suck, bulldoze, dragline or blast.

Rendering unclean or impure means any alteration of the physical, chemical or biological properties of any waters of the state, including, but not limited to, change in odor, color, turbidity or taste.

Significant impact means any activity, including, but not limited to, the following activities:

1. Any activity involving deposition or removal of material which will or may have a substantial effect on the wetland or watercourse in which the activity takes place or on wetlands or watercourses outside the area for which the activity is proposed.
2. Any activity which substantially changes the natural channel or may inhibit the natural dynamics of a watercourse system.
3. Any activity which substantially diminishes the natural capacity of an inland wetland or watercourse to: support aquatic, plant or animal life and habitats; prevent flooding; supply water; assimilate waste; facilitate drainage; provide recreation or open space; or perform other functions.
4. Any activity which is likely to cause or has the potential to cause substantial turbidity, siltation or sedimentation in a wetland or watercourse.
5. Any activity which causes substantial diminution of flow of a natural watercourse or groundwater levels of a wetland or watercourse.
6. Any activity which is likely to cause or has the potential to cause pollution of a wetland or watercourse.
7. Any activity which damages or destroys unique wetland or watercourse areas or such areas having demonstrable scientific or educational value.

Soil scientist means an individual duly qualified in accordance with standards set by the federal Office of Personnel Management.

Swamps are watercourses that are distinguished by the dominance of wetland trees and shrubs.

Submerged lands means those lands which are inundated by water on a seasonal or more frequent basis.

Town means the Town of Mansfield.

Upland Review Area means all land within one hundred and fifty (150) feet from the edge of a wetland or a watercourse, as measured horizontally from the boundary of any wetland or watercourse and in addition, areas at a greater distance than 150 feet from the edge of a wetland or watercourse where in the determination of the agency proposed activities are likely to impact or affect wetlands or watercourses.

Waste means sewage or any substance, liquid, gaseous, solid or radioactive, which may pollute or tend to pollute any of the wetlands and watercourses of the Town.

Watercourses means rivers, streams, brooks, waterways, lakes, ponds, marshes, swamps, bogs, and all other bodies of water, natural or artificial, vernal or intermittent, public or private, which are contained within, flow through or border upon the Town or any portion thereof not regulated pursuant to Sections 22a-28 through 22a-35, inclusive, of the Connecticut General Statutes. Intermittent watercourses shall be delineated by a defined permanent channel and bank and the occurrence of two or more of the following characteristics: (a) evidence of scour or deposits of recent alluvium or detritus, (b) the presence of standing or flowing water for a duration longer than a particular storm incident, and (c) the presence of hydrophytic vegetation.

Wetlands means land, including submerged land as defined in this section, not regulated pursuant to Sections 22a-28 through 22a-35, inclusive, of the Connecticut General Statutes, which consists of any of the soil types designated as poorly drained, very poorly drained, alluvial and floodplain by the National Cooperative Soils Survey, as it may be amended from time to time, of the Natural Resources Conservation Service of the U.S. Department of Agriculture (USDA). Such areas may include filled, graded, or excavated sites which possess an aquic (saturated) soil moisture regime as defined by the USDA Cooperative Soil Survey.

Yield Plan means a map(s) containing a lot and site improvement layout and additional information as required by Mansfield's Subdivision and Zoning Regulations, to demonstrate compliance with the Zoning Schedule of Dimensional Requirements for standard lot size, lot frontage and building setbacks; as well as all other Zoning and Subdivision requirements, including, minimum lot area requirements for new lots; the Design Criteria of Section 7 and the Open Space requirements of Section 13. A yield plan is required by the subdivision regulations whenever a subdivider requests a reduction or waiver of minimum lot frontage (see Section 7.6) or in the R-90 and RAR-90 zones, a lot size of less than 90,000 square feet. The Agency shall review a yield plan and provide advisory comments to the Planning and Zoning Commission regarding the potential yield plan impact on wetlands and watercourses, including, as applicable, whether the proposed subdivision or yield plan is preferable with respect to potential impacts on wetlands and watercourses.

Section 3.0 Inventory of Inland Wetlands and Watercourses

- 3.1 The map of wetlands and watercourses entitled "Inland Wetlands and Watercourses Map, Mansfield Connecticut" (hereafter referred to as the "map") delineates the general location and boundaries of inland wetlands and the general location of watercourses. Copies of this map are available for inspection at the office of the Town Clerk, Planning Department or Town Engineer's Office. The precise location of wetlands and watercourses shall be determined by the actual character of the land, the distribution of wetland soil types and location of watercourses. The Agency may use aerial photography, remote sensing imagery, resource mapping, soils maps, site inspection observations or any other pertinent information in determining the location of the wetland boundaries and watercourses. Wetlands and watercourses (see definition in Section 2), even in they do not appear on Mansfield's Inland Wetlands and Watercourses map, are still subject to these regulations.
- 3.2 Any person may petition the Agency for an amendment to the map. All petitions for a map amendment shall be submitted in writing and shall include all relevant facts and circumstances which support the proposed amendment. The petitioner shall bear the burden of proof regarding the proposed map amendment. The Agency may require the petitioner to provide an accurate delineation of regulated areas in accordance with Section 15 of these regulations.
- 3.3 The Agency shall maintain a current inventory of regulated areas within the town. The Agency may amend its map as more accurate information becomes available.
- 3.4 All petitions for a map amendment shall be heard at a public hearing, in accordance with the procedure described in Section 15 of these regulations.

Section 4.0 Permitted Uses as of Right & Non-regulated Uses

- 4.1 The following operations and uses shall be permitted in inland wetlands and watercourses and upland review areas, as of right:
 - A. Grazing, farming, nurseries, gardening and harvesting of crops and farm ponds of three acres or less essential to the farming operation, and activities conducted by, or under the authority of, the Department of Environmental Protection for the purposes of wetland or watercourse restoration or enhancement or mosquito control.

The provisions of this subdivision shall not be construed to include road construction or the erection of buildings not directly related to the farming operation, relocation of watercourses with continual flow, filling or reclamation of wetlands or watercourses with continual flow, clear cutting of timber except for the expansion of agricultural crop land, the mining of top soil, peat, sand, gravel or similar material from wetlands or watercourses for the purposes of sale;

- B. A residential home (i) for which a building permit has been issued or (ii) on a subdivision lot, provided the permit has been issued or the subdivision has been approved by a municipal planning, zoning or planning and zoning commission as of the effective date of promulgation of the municipal regulations pursuant to subsection (b) of Section 22a-42a of the Connecticut General Statutes, or as of July 1, 1974, which ever is earlier, and further provided no

residential home shall be permitted as of right pursuant to this subdivision unless the permit was obtained on or before July 1, 1987;

- C. Boat anchorage or mooring, not to include dredging or dock construction
- D. Uses incidental to the enjoyment and maintenance of residential property, such property defined as equal to or smaller than the largest minimum residential lot site permitted anywhere in the municipality provided that in any town where there are no zoning regulations establishing minimum residential lot sites, the largest minimum lot site shall be two acres. Such incidental uses shall include maintenance of existing structures and landscaping, but shall not include removal or deposition of significant amounts of material from or onto a wetland or watercourse, or diversion or alteration of a watercourse;
- E. Construction and operation, by water companies as defined by Section 16-1 of the Connecticut General Statutes or by municipal water supply systems as provided for in Chapter 102 of the Connecticut General Statutes, of dams, reservoirs and other facilities necessary to the impounding, storage and withdrawal of water in connection with public water supplies except as provided in Sections 22a-401 and 22a-403 of the Connecticut General Statutes and;
- F. Maintenance relating to any drainage pipe which existed before the effective date of any municipal regulations adopted pursuant to Section 22a-42a of the Connecticut General Statutes or July 1, 1974, whichever is earlier, provided such pipe is on property which is zoned as residential but which does not contain hydrophytic vegetation. For purposes of this subdivision, "maintenance" means the removal of accumulated leaves, soil, and other debris whether by hand or machine, while the pipe remains in place.

4.2 The following operations and uses shall be permitted, as non-regulated uses in wetlands and watercourses, provided they do not disturb the natural and indigenous character of the wetland or watercourse by removal or deposition of material, alteration or obstruction of water flow or pollution of the wetland or watercourse:

- A. Conservation of soil, vegetation, water, fish, shellfish and wildlife. Such operation or use may include, but is not limited to, minor work to control erosion or to encourage proper fish, wildlife and forestry management practices.
- B. Outdoor recreation including play and sporting areas, golf courses, field trials, nature study, hiking, horseback riding, swimming, skin diving, camping, boating, water skiing, trapping, hunting, fishing and shell fishing where otherwise legally permitted and regulated.
- C. Testing and monitoring associated with and related to water quality and subsurface drainage and/or sewage disposal systems.

4.3 All activities in wetlands or watercourses and upland review areas involving filling, excavating, dredging, clear cutting, clearing, or grading or any other alteration or use of a wetland or watercourse not specifically permitted by this section and otherwise defined as a regulated activity by these regulations shall require a permit from the Agency in accordance with Section 6 of these regulations, or for certain regulated activities located outside of wetlands and watercourses from the duly authorized agent in accordance with Section 12 of these regulations.

4.4 To carry out the purposes of this section, any person proposing a permitted by right operation and use (see Section 4.1) or a non-regulated operation and use (see Section 4.2) shall, prior to commencement of such operation and use, notify the Agency's Agent, and provide to the Agent sufficient information to enable a determination that the proposed operation and use is a permitted or non-regulated use of a wetland or watercourse. The Agency's Agent, with the concurrence of the Agency Chairman, is authorized to rule that the proposed operation and use or a portion of it is a permitted or non-regulated operation and use or that the proposed operation and use is a regulated activity and a permit is required. Any dispute regarding this determination shall be resolved by the Agency and all determinations made by the Agent and Agency Chairman shall be reported to the Agency.

Section 5.0 Activities Regulated Exclusively by the Commissioner of Environmental Protection

- 5.1 The Commissioner of Environmental Protection shall have exclusive jurisdiction over regulated activities in or affecting wetlands or watercourses, undertaken by any department, agency or instrumentality of the State of Connecticut, except any local or regional board of education, pursuant to Sections 22a-39 or 22a-45a of the Connecticut General Statutes.
- 5.2 The Commissioner of Environmental Protection shall have exclusive jurisdiction over tidal wetlands designated and regulated pursuant to Sections 22a-28 through 22a-35, inclusive, of the Connecticut General Statutes.
- 5.3 The Commissioner of Environmental Protection shall have exclusive jurisdiction over activities authorized under a dam repair or removal order issued by the Commissioner of Environmental Protection under Section 22a-402 of the Connecticut General Statutes or a permit issued by the Commissioner of Environmental Protection under Section 22a-403 of the Connecticut General Statutes. Any person receiving such dam repair or removal order or permit shall not be required to obtain a permit from a municipal wetlands agency for any action necessary to comply with said dam order or to carry out the activities authorized by said permit.
- 5.4 The Commissioner of Environmental Protection shall have exclusive jurisdiction over the discharge of fill or dredged materials into the wetlands and watercourses of the state pursuant to section 401 of the Federal Clean Water Act, as amended, for activities regulated by the U.S. Army Corps of Engineers under Section 404 of the Federal Clean Water Act.

Section 6.0 Regulated Activities to be Licensed

- 6.1 No person shall conduct or maintain a regulated activity without first obtaining a permit for such activity from the Inland Wetlands Agency, or for certain specific activities, its duly authorized Agent, in accordance with Section 12 of these regulations.
- 6.2 Any person found to be conducting or maintaining a regulated activity without the prior authorization or violating any other provision of these regulations, shall be subject to the enforcement proceedings and penalties prescribed in Section 14 of these regulations and any other remedies as provided by law.

Section 7.0 Application Requirements

- 7.1 Any person intending to conduct a regulated activity or to renew or amend a permit to conduct such activity, shall apply for a permit on a form provided by the Agency. The application shall contain the information described in this section and any other information the Agency may reasonably require. Application forms may be obtained in the office of the Agency or on line at <http://www.mansfieldct.org>. Consultation with the Agent is advised.
- 7.2 If an application to the Town of Mansfield Planning and Zoning Commission for site plan or special permit approval or for the subdivision or resubdivision of land involves land containing a wetland or watercourse, the applicant shall, in accordance with Section 8-3(g), 8-3c, or 8-26, as applicable, of the Connecticut General Statutes, submit an application for a permit to the Agency in accordance with this section, no later than the day the application is filed with the Planning and Zoning Commission. Wetlands permit applications involving subdivisions or re-subdivisions shall include building area envelopes, development area envelopes and, as required, yield plans and other information as required by Mansfield's Subdivision Regulations.
- 7.3 The application shall contain such information as is necessary for a fair and informed determination by the Agency. All applicants are advised to consult with the Agent before submitting an application to the agency. All comments of the Agent are advisory and are not binding on the Agency.
- 7.4 All applications shall include, at a minimum, the following information (for applications that the Agency determines may involve significant impact, additional information as described in Section 7.5 may be required):
- A. The applicant's name, home and business mailing addresses and telephone numbers; if the applicant is a Limited Liability Company, Corporation or Partnership, the managing member's, partner's or responsible corporate officer's name, address, and telephone number;
 - B. The land owner's name, mailing address and telephone number and written consent, if the applicant is not the owner of the land upon which the subject activity is proposed;
 - C. A statement of the applicant's interest in the land;
 - D. A copy of that portion of Mansfield's Assessor's map depicting the subject property and all land within 1,000 feet of the property;
 - E. The address or location of the land which is the subject of the proposed activity and a description of the land in sufficient detail to allow identification of the inland wetlands and watercourses, the area(s) (in acres or square feet) of wetlands or watercourses to be disturbed, soil type(s), and wetland vegetation;
 - F. A description of the proposed activity, including the purpose of the activity, proposed erosion and sedimentation controls, proposed storm water management controls and other management practices and mitigation measures, including, but not limited to, measures to (1) prevent or minimize pollution or other environmental damage, (2) maintain or enhance existing environmental quality, or (3) in the following order of priority: restore, enhance and create productive wetland or watercourse resource, all of which may be considered as conditions of issuing the requested permit;
 - G. Alternatives which would cause less or no environmental impact to wetlands or watercourses and why the alternative requested in the application was chosen; all alternatives shall be diagramed on a site plan or drawing or otherwise described to the Agency's satisfaction.
 - H. A site plan (or where applicable, a subdivision plan), drawn to scale with north arrow and map date, including revisions, showing the proposed activity and existing and proposed conditions in relation to wetlands and watercourses and identifying all activities associated with, or

reasonably related to, the proposed regulated activity which are made inevitable by the proposed regulated activity and which may have an impact on wetlands or watercourses. The submitted maps also shall include all proposed erosion and sedimentation controls and other measures planned to protect wetlands and watercourses, buildings and structures, driveways and parking areas, wells and septic systems, stone walls, stockpile locations, staging areas, and other prominent physical features that help describe the site and proposed activity. For all subdivision applications, the plan shall include proposed building and development area envelopes and, where applicable, yield plans shall be submitted;

- I. Names and mailing addresses of abutting land owners, including those across any street from the subject property (See notification provisions in Section 8.4)
- J. A statement by the applicant that the applicant is familiar with all the information provided in the application and is aware of the penalties for obtaining a permit through deception or through inaccurate or misleading information;
- K. Authorization for the members and agents of the Agency to inspect the subject land, at reasonable times, during the pendency of an application and for the life of the permit;
- L. A completed DEP reporting form; the Agency may revise or correct the information provided by the applicant, if necessary, and submit the form to the Commissioner of Environmental Protection in accordance with Section 22a-39-14 of the Regulations of Connecticut State Agencies;
- M. Submission of documentation verifying that the State of Connecticut Department of Environmental Protection's Natural Diversity Database has been checked for the presence of any state-listed species or significant natural communities on the property;
- N. Any other information the Agency requests which it deems necessary to the understanding of what the applicant is proposing; and
- O. Submission of the appropriate filing fee based on the fee schedule established or referenced in Section 19 of these regulations.

7.5 At the discretion of the Agency or its Agent, when the proposed activity involves or may involve a significant impact, some or all of the following additional information, based on the nature and anticipated effects of the activity, including but not limited to the following, may be required:

- A. Site plans, or where applicable subdivision plans, at a scale of one inch equals forty feet or larger (1"= 20', etc) unless an alternative scale is approved by the Agency, with north arrow and map dates, including revisions for the proposed activity and a depiction of the land which will be affected. The plans shall show existing and proposed conditions, wetland and watercourse boundaries, existing and proposed land contours, boundaries of land ownership, proposed alterations and uses of wetlands and watercourses, and other pertinent features of the land and the proposed activity. Unless specifically waived by the Agency, the plans shall be prepared by a professional engineer, land surveyor or landscape architect licensed by the state.
- B. Technical reports and analyses and additional drawings prepared by qualified professionals, that fully describe the proposed activity including any filling, excavation, drainage or hydraulic modifications to watercourses and proposed erosion and sedimentation control and stormwater management plans. Drainage calculations for various storm events, including 100 year storms may be required.
- C. Mapping of soil types consistent with the categories established by the National Cooperative Soil Survey of the U.S. Natural Resources Conservation Service; the wetlands shall be delineated in the field by a soil scientist and the soil scientist's field delineation shall be depicted on the plans. In situations where a wetland or watercourse boundary is obvious to a non-expert, this certification may be waived by the Agency.
- D. A description of the ecological communities and functions of the wetlands or watercourses involved with the application and the effects of the proposed activity on these communities and wetland functions;

- E. A description of how the applicant will change, diminish, or enhance the ecological communities and functions of the wetlands or watercourses involved in the application and each alternative which would cause less or no environmental impact to wetlands or watercourses, and a description of why each alternative considered was deemed neither feasible nor prudent;
- F. A description of the amount and kind of material to be deposited and/or removed including, as appropriate, an analysis of chemical or physical characteristics of any fill material; and
- G. Management practices and other measures designed to mitigate the impact of the proposed activity, including but not limited to specific grading and seeding/re-vegetation plans and specifications and management plans for the use of fertilizers, pesticides and other chemicals.

7.6 For all applications, the applicant shall certify whether:

- A. Any portion of the property on which the regulated activity is proposed is located within 500 feet of the boundary of an adjoining municipality;
- B. Traffic attributable to the completed project on the site will use streets within the adjoining municipality to enter or exit the site;
- C. Sewer or water drainage from the project site will flow through and impact the sewage or drainage system within the adjoining municipality; or,
- D. Water run-off from the improved site will impact streets or other municipal or private property within the adjoining municipality.

7.7 Unless an applicant is otherwise directed by the Agency or its Agent, a complete application shall consist of two (2) copies of full sized maps and other application materials and as applicable, fifteen (15) copies of reduced size (11"x17") maps and special reports.

7.8 Any application to renew or amend an existing permit shall be filed with the Agency in accordance with Section 8 of these regulations. Any application to renew or amend such an existing permit shall contain the information required under Section 7 of these regulations and:

- A. The documentation and record of the prior application;
- B. A description of the extent of work completed and the schedule for completing all activities authorized in the permit;
- C. The reason why the authorized activity was not initiated or completed within the time specified in the permit; and
- D. A description of any changes in facts or circumstances involved with or affecting wetlands or watercourses or use of the land since the permit was issued;

7.9 Any application to renew a permit shall be granted upon request of the permit holder unless the Agency finds that there has been a substantial change in circumstances which requires a new permit application or an enforcement action has been undertaken with regard to the regulated activity for which the permit was issued. No permit may be valid, including renewal periods, for more than ten years.

7.10 For any permit application involving property subject to a conservation restriction or preservation restriction, the following shall apply:

- A. For purposes of this section, "conservation restriction" means a limitation, whether or not stated in the form of a restriction, easement, covenant or condition, in any deed, will or other instrument executed by or on behalf of the owner of the land described therein, including, but not limited to, the state or any political subdivision of the state, or in any order of taking such land whose purpose is to retain land or water areas predominantly in their natural, scenic or open condition or in agricultural farming, forest or open space use.

- B. For purposes of this section, "preservation restriction" means a limitation, whether or not stated in the form of a restriction, easement, covenant or condition, in any deed, will or other instrument executed by or on behalf of the owner of land, including, but not limited to, the state or any political subdivision of the state, or in any order of taking of such land whose purpose is to preserve historically significant structures or sites.
- C. No person shall file a permit application, other than for interior work in an existing building or for exterior work that does not expand or alter the footprint of an existing building, relating to property that is subject to a conservation restriction or a preservation restriction unless the applicant provides proof that the applicant has provided written notice of such application, by certified mail, return receipt requested, to the party holding such restriction not later than sixty days prior to the filling of the permit application.
- D. In lieu of such notice pursuant to Section 7.10.C, the applicant may submit a letter from the holder of such restriction or from the holder's authorized agent, verifying that the application is in compliance with the terms of the restriction.

Section 8.0 Application Procedures

- 8.1 All petitions, applications, requests or appeals shall be submitted to the Mansfield Inland Wetlands Agency or its Agent.
- 8.2 The Agency shall, in accordance with Connecticut General Statutes Section 8-7d(f), notify the clerk of any adjoining municipality of the pendency of any application, petition, appeal, request or plan concerning any project on any site in which:
 - A. Any portion of the property affected by a decision of the agency is within five hundred feet of the boundary of an adjoining municipality;
 - B. A significant portion of the traffic to the completed project on the site will use streets within the adjoining municipality to enter or exit the site;
 - C. A significant portion of the sewer or water drainage from the project on the site will flow through and significantly impact the drainage or sewerage system within the adjoining municipality; or
 - D. Water run-off from the improved site will impact streets or other municipal or private property within the adjoining municipality. Such notice shall be made by certified mail, return receipt requested, and shall be mailed within seven days of the date of receipt of the application, petition, appeal, request or plan.
- 8.3 When an application is filed to conduct a regulated activity upon an inland wetland or watercourse, any portion of which is within the watershed of a water company as defined in Section 25-32a of the Connecticut General Statutes, the applicant shall provide written notice of the application to the water company and the Commissioner of Public Health in a format prescribed by said Commissioner, provided such water company or said Commissioner has filed a map showing the boundaries of the watershed on the land records of the municipality in which the application is made and with the inland wetlands agency of such municipality. Such notice shall be made by certified mail, return receipt requested, and shall be mailed within seven days of the date of the application. The water company and the Commissioner of Public Health, through a representative, may appear and be heard at any hearing on the application. Documentation of such notice shall be provided to the Agency.

8.4 Notification to abutting property owners: Concurrent with the filing of an application, the applicant shall notify all property owners abutting the site of a proposed use or activity requiring approval, including property owners across the street from the subject site (as measured at right angles to straight street lines and radial to curved street lines). This notice shall be sent by certified mail to these owners as listed on current property records maintained by the Mansfield Assessor's Office. A statement listing the property owners notified shall be submitted to the Agency prior to submission of the official mail receipts.

Notification shall include:

- A. A description of the application being made together with sufficient mapping to clearly indicate proposed activities.
- B. The telephone number of the Inland Wetlands Agent to whom contact may be made to review complete application materials.

Abutters as well as the general public may contact the Inland Wetlands Agent to review application materials in the Planning Office.

- 8.5 The date of receipt of a petition, application, request or appeal (see Section 12) is the date of the next regularly scheduled meeting of the Agency, next following the date of submission to the Agency or its Agent of the petition, application, request or appeal, or thirty-five days after such submission, whichever is sooner.
- 8.6 The Wetlands Agency shall forward application materials and supporting documentation to the Conservation Commission, the Inland Wetlands Agent and, where appropriate, other staff members, agencies and consultants for review and comment. Mansfield's fee schedule authorizes the Agency to hire independent consultants at the expense of an applicant when the Agency deems it necessary to do so.
- 8.7 At any time during the review period, the applicant shall provide such additional information as the Agency may reasonably require. Requests for such additional information shall not stay the time limitations as set forth in Section 11.2 of these regulations.
- 8.8 All applications shall be open for public inspection.
- 8.9 Applications which do not contain the information required by these regulations may be denied.

Section 9.0 Public Hearings

- 9.1 The Inland Wetlands Agency shall not hold a public hearing on an application unless the Agency determines that the proposed activity may have a significant impact on wetlands or watercourses, or, a petition signed by at least twenty-five Mansfield residents eighteen years of age or older requesting a hearing is filed with the Agency not later than fourteen days after the date of receipt of an application, or the Agency finds that a public hearing regarding an application would be in the public interest. Any applicant also may request that the Agency hold a public hearing on a submitted application. All public hearings shall be commenced no later than sixty-five days after the receipt of the application. All applications, maps and documents relating to the public hearing shall be open for public inspection. At the hearing any person may appear and be heard.
- 9.2 Notice of the public hearing shall be published at least twice at intervals of not less than two days, the first not more than fifteen days and not fewer than ten days, and the last not less than two days before the date set for the hearing, in a newspaper having a general circulation in each town where the affected wetland and watercourse is located.

Section 10.0 Considerations for Decision

- 10.1 The Agency may consider the following in making its decision on an application:
- A. The application and its supporting documentation
 - B. Reports from other agencies, commissions and staff members including but not limited to:
 - 1. Conservation Commission
 - 2. Planning and Zoning Commission
 - 3. Eastern Highlands Health District
 - 4. Open Space Preservation Committee
 - 5. The Inland Wetlands Agent
 - 6. Director of Public Works/Town Engineer
 - 7. The Director of Planning
 - 8. The Building Official
 - 9. The Zoning Agent
 - C. Comments from the Eastern Connecticut Conservation District, the WINCOG Regional Planning Commission or other regional organizations; agencies in adjacent municipalities which may be affected by the proposed activity, or other technical agencies or organizations which may undertake additional studies or investigations.
 - D. Public comments, evidence and testimony.
 - E. Non-receipt of comments shall neither delay nor prejudice the decision of the Agency.
 - F. Each Agency member's own personal, ordinary knowledge and experience concerning the area involved, including that knowledge acquired by a site visit and review. Any information used by Agency members which is not commonly known and all information acquired by members at site visits shall be disclosed on the record by the Agency members.

- G. Professional/technical assistance furnished to the Agency by technical advisors retained or utilized by the Agency which assistance enables the Agency to carry out its responsibilities as set forth in these regulations.
- H. If a member of the Agency has special expertise relevant to a pending application and if the member intends to rely on his expertise in deciding the merits of the application, he shall disclose his expertise and raise his questions during a public session so any party may have an opportunity to question and rebut the information and any opinion offered. Whenever the application involves a public hearing, this provision should be addressed prior to the close of the public hearing.

10.2 Criteria for Decision. In carrying out the purposes and policies of Sections 22a-36 to 22a-45, inclusive, of the Connecticut General Statutes, including matters relating to regulating, licensing and enforcing the provisions thereof, the Agency shall take into consideration all relevant facts and circumstances, including but not limited to:

- A. The environmental impact of the proposed regulated activity on wetlands or watercourses, including the effects on the capacity of the wetlands and watercourses to support desirable biological life, to prevent flooding, to supply and protect surface and ground waters, to control sediment, to facilitate drainage, to control pollution, to support recreational activities, and to promote public health and safety.
- B. The applicant's purpose for, and any feasible and prudent alternatives to, the proposed regulated activity, which alternatives would cause less or no environmental impact to wetlands or watercourses. The consideration of alternatives shall include alternatives which might enhance environmental quality or have a less detrimental effect, and which could feasibly attain the basic objectives of the activity proposed in the application. This consideration should also include, but is not limited to, the alternative of requiring actions of a different nature which would provide similar benefits with different environmental impacts, such as using a different location for the activity.
- C. The relationship between the short term and long term impacts of the proposed regulated activity on wetlands or watercourses and the maintenance and enhancement of long-term productivity of such wetlands or watercourses, including consideration of the extent to which the proposed activity involves trade-offs between short-term environmental gains at the expense of long-term losses, or vice versa, and consideration of the extent to which the proposed action forecloses or predetermines future options.
- D. Irreversible and irretrievable loss of wetland or watercourse resources which would be caused by the proposed regulated activity, including the extent to which such activity would foreclose a future ability to protect, enhance or restore such resources. This requires recognition that the Inland Wetlands and Watercourses of the State of Connecticut are an indispensable, irreplaceable, and fragile natural resource and that these areas may be irreversibly destroyed by deposition, filling and removal of material; by the diversion, diminution, or obstruction of water flow, including low flows; and by the erection of structures and other uses.
- E. Any management practices or mitigation measures which may be considered as a condition of issuing a permit for such activity including, but not limited to, measures to (1) prevent or minimize pollution or other environmental damage, (2) maintain or enhance existing environmental quality, or (3) in the following order of priority: restore, enhance and create productive wetland or watercourse resources;
- F. The character and degree of injury to, or interference with, safety, health or the reasonable use of property, including abutting or downstream property, which is caused or threatened by the proposed regulated activity; or the creation of conditions which may do so.
- G. Impacts of the proposed regulated activity on wetlands or watercourses outside the area for which the activity is proposed and future activities associated with, or reasonably related to,

the proposed regulated activity which are made inevitable by the proposed regulated activity and which may have an impact on wetlands and watercourses.

- 10.3** In the case of an application which received a public hearing pursuant to a finding by the Agency that the proposed activity may have a significant impact on wetlands or watercourses, a permit shall not be issued unless the Agency finds on the basis of the record that a feasible and prudent alternative does not exist. In making this finding the Agency shall consider the facts and circumstances set forth in Section 10.2 of this section. The finding and the reasons therefore shall be stated on the record in writing.
- 10.4** In the case of an application which is denied on the basis of a finding that there may be feasible and prudent alternatives to the proposed regulated activity which have less adverse impact on wetlands or watercourses, the Agency shall propose on the record in writing the types of alternatives which the applicant may investigate, provided this subsection shall not be construed to shift the burden from the applicant to prove that he is entitled to the permit or to present alternatives to the proposed regulated activity.
- 10.5** For purposes of this section, (1) "wetlands and watercourses" includes aquatic, plant or animal life and habitats in wetlands or watercourses, and (2) "habitats" means areas or environments in which an organism or biological population normally lives or occurs.
- 10.6** The Agency shall not deny or condition an application for a regulated activity in an area outside wetlands or watercourses on the basis of an impact or effect on aquatic, plant, or animal life unless such activity will likely impact or affect the physical characteristics of such wetlands or watercourses.
- 10.7** In reaching its decision on any application after a public hearing, the Agency shall base its decision on the record of that hearing. Documentary evidence or other material not in the hearing record shall not be considered by the Agency in its decision. A conclusion that a feasible and prudent alternative does not exist does not create a presumption that a permit should be issued. The applicant has the burden of demonstrating that this application is consistent with the purposes and policies of these regulations and Sections 22a-36 to 22a-45, inclusive of the Connecticut General Statutes.
- 10.8** In the case of an application where the applicant has provided written notice pursuant to Section 7.10.C of these regulations, the holder of the restriction may provide proof to the Inland Wetlands Agency that granting of the permit application will violate the terms of the restriction. Upon a finding that the requested land use violates the terms of such restrictions, the Agency shall not grant the permit approval.
- 10.9** In the case of an application where the applicant fails to comply with the provisions of Sections 7.10.C or 7.10.D of these regulations, the party holding the conservation or preservation restriction may, not later than fifteen days after receipt of actual notice of permit approval, file an appeal with the Inland Wetlands Agency, subject to any rules and regulations of such agency relating to appeals. The Inland Wetlands Agency shall reverse the permit approval upon a finding that the requested land use violates the terms of such restriction.

Section 11.0 Decision Process and Permit

- 11.1** The Agency, or its duly authorized agent acting pursuant to Section 12 of these regulations, may, in accordance with Section 10 of these regulations, grant the application as filed or grant it upon other terms, conditions, limitations or modifications of the regulated activity designed to carry out the purposes and policies of the Act, or deny the application. Such terms may include any reasonable measures which would mitigate the impacts of the regulated activity and which would (a) prevent or minimize pollution or other environmental damage, (b) maintain or enhance existing environmental quality, or (c) in the following order of priority: restore, enhance and create productive wetland or watercourse resources. Such measures also include, but are not limited to, actions which would avoid adverse impacts or lessen impacts to wetlands and watercourses and which would protect the natural capacity of the wetlands and watercourses to support desirable biological life, preventing flooding, supply water, control sedimentation, prevent erosion, assimilate wastes, facilitate drainage, and to provide recreation and open space.
- 11.2** No later than sixty-five (65) days after receipt of an application, the Agency may commence a public hearing on such application. At such hearing any person may appear and be heard and may be represented by an agent or attorney. The hearing shall be completed within thirty-five (35) days of its commencement. Action shall be taken on applications within thirty-five (35) days after completion of a public hearing. In the absence of a public hearing, action shall be taken on applications within sixty-five (65) days from the date of receipt of the application. If additional time to consider the application is necessary, the applicant may consent to one or more extensions of the periods specified in this subsection, provided the total extension for all periods shall not be longer than sixty-five (65) days, or the applicant may withdraw the application. The failure of the Agency to act within any time period specified in this subsection, or any extension thereof, shall not be deemed to constitute approval of the application. An application deemed incomplete by the Agency shall be withdrawn by the applicant or denied by the Agency.
- 11.3** The Agency shall state upon its record the reasons and bases for its decision and, where applicable pursuant to Section 10.3, shall include a statement relative to the consideration and existence of any feasible and prudent alternative.
- 11.4** The Agency shall notify the applicant and any other person entitled to such notice, of its decision within fifteen (15) days of the date of the decision, by certified mail and the Agency shall cause notice of its action, to be published in a newspaper having general circulation in the town of Mansfield.
- In any case in which notice is not published within the fifteen day period, the applicant may provide for the publication of such notice within ten days thereafter.
- 11.5** If an activity authorized by an inland wetland permit also involves an activity which requires a zoning or subdivision approval, special zoning permit, variance or special exception, under Sections 8-3(g), 8-3c, or 8-26 of the Connecticut General Statutes, the Agency shall file a copy of its decision on the application with the Town of Mansfield Planning and Zoning Commission or, where appropriate, Zoning Board of Appeals within fifteen days of the date of the decision thereon.
- 11.6** In situations where a yield plan (see Section 2 for definition) has been submitted for Agency review, the Agency shall submit advisory comments to the Planning and Zoning Commission. These comments shall provide an assessment of potential yield plan impacts on wetlands and

watercourses including, as applicable, whether the proposed plan is preferable to the yield plan with respect to potential impacts on wetlands and watercourses.

- 11.7** Any permit issued by the Agency for the development of land for which an approval is required under Section 8-3, 8-25 or 8-26 of the Connecticut General Statutes shall be valid for five years, provided the Agency may establish a specific time period within which any regulated activity shall be conducted. Any permit issued by the Agency for any other activity shall be valid for not less than two years and not more than five years.
- 11.8** Modifications. If the Agency grants a permit, the applicant may submit to the Agency a proposed modification of the application or of any permit terms, conditions, limitations or modifications. After evaluating the potential for impact on wetlands or watercourses and the approval standards of Section 10.2, the Agency shall determine whether the proposed modification is a significant or substantial alteration of the application as approved. Any significant or substantial revision of the application, as approved, shall require the filing of a new application and shall be subject to the requirements as set forth in these regulations and may under the requirements of Section 9.0 herein, be subject to a public hearing.
- 11.9** If a bond or insurance is required in accordance with Section 13 of these regulations, the Agency may withhold issuing a permit until such bond or insurance is provided.
- 11.10** General provisions in the issuance of all permits:
- A. The Agency has relied in whole or in part on information provided by the applicant and if such information subsequently proves to be false, deceptive, incomplete or inaccurate, the permit may be modified, suspended or revoked at the Agency's discretion.
 - B. All permits issued by the Agency are subject to, and do not derogate, any present or future rights or powers of the Agency or the Town of Mansfield, and convey no rights in real estate or material, nor any exclusive privileges, upon the land owner or applicant and are further subject to any and all public and private rights and to any federal, state, and municipal laws or regulations pertinent to the subject land or activity.
 - C. If the activity authorized by the Agency's permit also involves an activity which requires zoning or subdivision approval, or a special permit, variance or special exception under Sections 8.3(g), 8-3c, or 8-26 of the Connecticut General Statutes, no work pursuant to the wetland permit may begin until such approval is obtained.
 - D. Before starting other authorized activities, the permittee shall implement such management practices consistent with the terms and conditions of the permit as needed to control storm water discharges and to prevent erosion and sedimentation and to otherwise prevent pollution of wetlands and watercourses.
 - E. All permittees shall notify the Inland Wetlands Agent before any authorized work is commenced and again upon completion of the work. The initial notice shall include a planned work schedule.
 - F. As a condition of any permit, the Agency may require that the applicant engage at its own expense an independent consultant to report to the Agency the results of project monitoring and/or inspections. The consultant must be pre-approved by the Agency, and said consultant shall monitor, inspect and report on a schedule determined by the Agency.

Section 12.0 Action by Duly Authorized Agent

- 12.1** The Agency may delegate to its duly authorized Agent the authority to approve or extend a license for decks or sheds constructed on posts, blocks or stone pads, or additions to existing structures, provided the structure is located more than seventy-five (75) feet from wetlands or watercourses and/or located more than one-hundred (100) feet away from a vernal watercourse (vernal pool), and the Agent finds that the proposed structure would result in no greater than a minimal impact on any wetland or watercourse and provided the Agent has completed the comprehensive training program developed by the Commissioner of Environmental Protection pursuant to Section 22a-39 of the Connecticut General Statutes. Requests for such approval shall be made on a form provided by the Agency and shall contain the information listed under Section 7.4 of these regulations and any other information the Agent may reasonably require. Sections 8, 9 and 11 of these regulations, shall not apply to requests made pursuant to this section. All agent approvals shall be reported to the Agency.
- 12.2** Any person receiving such approval from the Agent shall, within ten days of the date of such approval, publish, at the applicant's expense, notice of the approval in a newspaper having a general circulation in the town wherein the activity is located. Any person may appeal the decision of the Agent to the Agency within fifteen days after the publication date of the notice. The Agency shall consider such appeal at its next regularly scheduled meeting provided such meeting is no earlier than three business days after receipt by the Agency or its Agent of the appeal. Any person may appear and be heard at the appeal. The Agency shall, at its discretion, sustain, alter, or reject the decision of its Agent. If the Agent's decision is rejected, the Agency shall advise the applicant that he may file an application for a permit in accordance with Section 7 of these regulations.

Section 13.0 Bond and Insurance

- 13.1** The Agency may require as a permit condition, the filing of a bond with a surety in an amount and in a form approved by the Agency. All bonds shall be subject to a bond agreement signed by the Agency Chairman.
- 13.2** The bond or surety shall be conditioned on compliance with the provisions of these regulations and the terms, conditions and limitations stated in the permit and/or contained in application materials.

Section 14.0 Enforcement

- 14.1** The Agency may appoint an agent or agents to act in its behalf with the authority to issue notices of violation or cease and desist orders and carry out other actions or investigations necessary for the enforcement of these regulations. In carrying out the purposes of this section, the Agency or its Agent shall take into consideration the criteria for decision under Section 10.2 of these regulations.

14.2 The Agency or its Agent may make regular inspections of all regulated activities for which permits have been issued. Such activities shall be open to inspections at all reasonable times. The owner and/or applicant, by filing an application for permit, consents to such inspections.

14.3 If the Agency or its duly authorized agent finds that any person is conducting or maintaining any activity, facility or condition which is in violation of the Act or these regulations, the Agency or its Agent may:

A. Issue a written order by certified mail, return receipt requested, to such person conducting such activity or maintaining such facility or condition to immediately cease such activity or to correct such facility or condition. Within ten (10) calendar days of the issuance of such order the Agency shall hold a hearing to provide the person an opportunity to be heard and show cause why the order should not remain in effect. The Agency shall consider the facts presented at the hearing and within ten (10) days of the completion of the hearing notify the person by certified mail that:

- i. the original order remains in effect,
- ii. or that a revised order is in effect;
- iii. or that the order has been withdrawn.

Agency shall publish notice of its decision in a newspaper having general circulation in the municipality. The original order shall be effective upon issuance and shall remain in effect until the Agency affirms, revises or withdraws the order. The issuance of an order pursuant to this subsection shall not delay or bar an action pursuant to Section 22a-44(b) of the Connecticut General Statutes, as amended.

B. Issue a notice of violation to such person conducting such activity or maintaining such facility or condition, stating the nature of the violation, the jurisdiction of the Agency, and prescribing the necessary action and steps to correct the violation including, without limitation, halting work in wetlands or watercourses. The Agency may request that the individual appear at the next regularly scheduled meeting of the Agency to discuss the unauthorized activity, and/or provide a written reply to the notice or file an application for the necessary permit. Failure to carry out the action(s) directed in a notice of violation may result in issuance of the order provided in Section 14.3.A or other enforcement proceedings as provided by law.

14.4 The Agency may suspend or revoke a permit if it finds that the permittee has not complied with the terms, conditions or limitations set forth in the permit or has exceeded the scope of the work as set forth in the application. Prior to revoking or suspending any permit, the Agency shall issue notice to the permittee by certified mail, return receipt requested, setting forth the facts or conduct which warrants the intended action. The Agency shall hold a hearing to provide the permittee an opportunity to show that he is in compliance with his permit and all requirements for retention of the permit. The permittee shall be notified of the Agency's decision to suspend, revoke, or maintain a permit by certified mail, return receipt requested, within fifteen (15) days of the date of its decision. The Agency shall publish notice of the suspension or revocation in a newspaper having general circulation in Mansfield.

14.5 Nothing in these Regulations shall be interpreted as limiting or excluding other remedies available to the Agency or its staff for the protection of inland wetlands and watercourses. These remedies shall include, but are not limited to seeking civil or criminal penalties as provided for in the state statutes or assessing fines as may be authorized by Mansfield ordinance.

Section 15.0 Amendments

- 15.1 These regulations and the Inland Wetlands and Watercourses Map for the Town of Mansfield may be amended from time to time by the Agency in accordance with changes in the Connecticut General Statutes or regulations of the Connecticut Department of Environmental Protection, or as new information regarding soils and inland wetlands and watercourses becomes available.
- 15.2 An application filed with the Agency which is in conformance with the applicable inland wetlands regulations as of the date of the receipt of such application shall not be required thereafter to comply with any change in inland wetland regulations, including changes to setbacks and buffers, taking effect on or after the date of such receipt and any appeal from the decision of such Agency with respect to such application shall not be dismissed by the Superior Court on the grounds that such a change has taken effect on or after the date of such receipt. The provisions of this section shall not be construed to apply (1) to the establishment, amendment or change of boundaries of inland wetlands or watercourses or (2) to any change in regulations necessary to make such regulations consistent with the provisions of the Act as of the date of such receipt.
- 15.3 These regulations and the Town of Mansfield Inland Wetlands and Watercourses Map shall be amended in the manner specified in Section 22a-42a of the Connecticut General Statutes, as amended. The Agency shall provide the Commissioner of Environmental Protection with a copy of any proposed regulations and notice of the public hearing to consider any proposed regulations or amendments thereto, except map amendments, at least thirty-five days before the public hearing on their adoption.
- 15.4 All petitions requesting a change in the Regulations or Inland Wetlands and Watercourses map shall be submitted in writing on a form provided by the Agency. All applicable fees shall be paid (see Section 19).
- 15.5 Petitions requesting changes or amendments to the "Inland Wetlands and Watercourses Map, Mansfield Connecticut", shall contain at least the following information:
- A. The petitioner's name, mailing address and telephone number;
 - B. The address, or location, of the land affected by the petition;
 - C. The petitioner's interest in the land affected by the petition;
 - D. Map(s) showing the geographic location of the land affected by the petition and the existing and the proposed wetland(s) and watercourse(s) boundaries on such land in accurate detail together with the documentation supporting such proposed boundary locations; and
 - E. The reasons for the requested action.
- 15.6 Any person who submits a petition to amend the Inland Wetlands and Watercourses Map, Mansfield Connecticut, shall bear the burden of proof for all requested map amendments. Such proof may include, but is not limited to, professional interpretation of aerial photography and remote sensing imagery, resource mapping or soils mapping. If such person is the owner, developer or contract purchaser of the land which is the subject of the petition, or if such person is representing the interests of such an owner, developer or purchaser, in addition to the information required in Section 15.5, the petition shall include:
- A. The name, mailing address and telephone number of the owner(s) of such land and owner(s) agent or other representative;
 - B. The names and mailing addresses of the owners of abutting land, including those across any street from the subject property;

- C. Documentation by a soil scientist of the distribution of wetland soils on said land. Such documentation shall at a minimum include the report of the soil scientist documenting the location of wetland soils on the land and a map of the land indicating the flag locations set by the soil scientist and defining the boundaries of wetland soil types; and
 - D. Map(s) showing any proposed development of the land in relation to existing and proposed wetland and watercourse boundaries.
- 15.7 Watercourses shall be delineated by a soil scientist, geologist, ecologist or other qualified individual.
- 15.8 A public hearing shall be held on petitions to amend either the Inland Wetlands Regulations or the Inland Wetlands and Watercourses Map. Notice of the hearing shall be published in a newspaper having a general circulation in Mansfield at least twice at intervals of not less than two days, the first not more than fifteen days, nor less than ten days, and the last not less than two days before the date set for the hearing. All materials, including the proposed regulation amendment or map boundary revision, and all documents relating to the petition shall be open for public inspection.
- 15.9 The agency shall open a public hearing on a petition to amend either the Inland Wetlands Regulations or the Inland Wetlands and Watercourses Map within sixty-five days after receipt of a petition. The hearing shall be completed within thirty-five days after commencement. The Agency shall act upon the changes requested within thirty-five days after completion of the hearing. At such hearing, any person may appear and be heard and may be represented by agent or attorney. If additional time to consider the petition is necessary, the petitioner may consent to one or more extensions of any period specified in this subsection, provided the total extension of all such periods shall not be for longer than sixty-five days, or the petitioner may withdraw the petition. Failure of the agency to act within any time period specified in this subsection or any extension thereof, shall not be deemed to constitute approval of the petition.
- 15.10 The Agency shall state in writing the reasons for its decision and provide a copy of its decision and, as the case may be, the regulation or boundary change to the State Commissioner of Environmental Protection. Failure to submit the regulation or boundary change to the Commissioner shall not impair the validity of such regulations or boundary change.
- 15.11 Any regulation or boundary change shall become effective at such time as is set by the Agency, provided a copy of the regulation or boundary change is filed in the Office of the Mansfield Town Clerk and a notice of decision is published in a newspaper having general circulation in Mansfield.

Section 16.0 Appeals to the Connecticut Superior Court

- 16.1 Appeal of actions of the Agency shall be made in accordance with the provisions of section 22a-43 of the Connecticut General Statutes, as amended.
- 16.2 Notice of an appeal shall be served upon the Mansfield Town Clerk, as agent of service for the Agency and the Commissioner of Environmental Protection by the person instituting the appeal.

Section 17.0 Conflict and Severance

- 17.1 If there is any conflict among the provisions of these regulations, the provision which imposes the most stringent standards for the use of wetlands and watercourses shall govern. The invalidity of any word, clause, sentence, section, part, subsection, subdivision or provision of these regulations shall not affect the validity of any other part which can be given effect without such invalid part or parts.
- 17.2 If there is a conflict between the provisions of these regulations and the provisions of the Act, the provisions of the Act shall govern.

Section 18.0 Other Permits

- 18.1 Nothing in these regulations shall obviate the requirement for the applicant to obtain any other assents, permits or licenses required by law or regulation by the Town of Mansfield, the State of Connecticut or the Government of the United States including any approval required by the Connecticut Department of Environmental Protection and the U.S. Army Corps of Engineers. Obtaining such assents, permits or licenses is the sole responsibility of the applicant.

Section 19.0 Fees

- 19.1 **Method of Payment.** All fees required by these regulations shall be submitted to the Agency by cash, certified check, money order or personal check acceptable to Agency staff, payable to the Town of Mansfield at the time the application is filed.
- 19.2 No application shall be granted or approved by the Agency unless the correct application fee is paid in full or unless a waiver has been granted by the Agency pursuant to Section 19.6 of these regulations.
- 19.3 The application fee is not refundable.
- 19.4 **Fee Schedule.** Application fees shall be in accordance with the current Mansfield Code of Ordinances Fee Schedule pursuant to Section 8-1c of the Connecticut General Statutes. The fee schedule includes provisions for applicant-funded consultant studies and reports. The current fee schedule is available in the Planning Office.
- 19.5 **Exemption.** Boards, commissions, councils and departments of the Town of Mansfield are exempt from all fee requirements.
- 19.6 **Waiver.** The applicant may petition the Agency to waive, reduce or allow delayed payment of the fee. Such petitions shall be in writing and shall state fully the facts and circumstances the Agency should consider in its determination under this subsection. The Agency may waive all or part of the application fee if the Agency determines that:
- A. The activity applied for would clearly result in a substantial public benefit to the environment or to the public health and safety and the applicant would reasonably be deterred from initiating the activity solely or primarily as a result of the amount of the application fee.
 - B. The amount of the application fee is clearly excessive in relation to the cost to the Town for reviewing and processing the application.
 - C. The applicant has shown good cause.
- The Agency shall state upon its record the basis for all actions under this subsection.

Section 20.0 Effective Date of Regulations

- 20.1** These regulations are effective upon filing in the Office of the Mansfield Town Clerk and publication of a notice of such filing in a newspaper having general circulation in the Town of Mansfield

Section 21.0 Appendix

Consider:

1. Guide to Activities Regulated by the Army Corp of Engineers and the Connecticut Department of Environmental Protection
2. Section 1-1 (q) of the Connecticut General Statutes
3. Section 8-7d of the Connecticut General Statutes

TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER

Item # 10



AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

February 2, 2010

Re: Bergin C.I. Community Notification System

Dear Mansfield Resident:

As you may know, the Donald T. Bergin Correctional Institution located on Route 44 in Mansfield operates a community notification system to notify members of the community when an inmate has escaped from the facility.

The system is automated and telephone based, and is designed to handle answering machines. Once activated, the system will automatically move down the calling list and operate similar to a telemarketing system. When you receive a call from the system, you will experience a short delay before receiving the recorded message.

If you are not on the calling list and would like to add your residence to the notification system, wish to be removed from the calling list, or need to update your contact information please contact the Mansfield Resident Trooper's Office at 429-3360. You may contact the Office between the hours of 8:15am – 4:30pm, Monday- Wednesday, 8:15am – 6:30pm, Thursday or 8am – noon, Friday) or via email at Wendy.Parker@mansfieldct.org. Please be prepared to provide your name, address and telephone number.

The community notification system is an important public safety tool for the Town of Mansfield and all of its residents.

Sincerely,

Maria E. Capriola

Maria Capriola
Assistant to Town Manager

C: ✓ Matthew Hart, Town Manager
Mansfield Town Council
Sgt. James Kodzis, Mansfield Resident Trooper Coordinator
Warden Monica Rinaldi, Bergin Correctional Institution
Mansfield Public Safety Committee

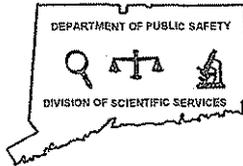
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cc: Town Council
Cherie T
Jim K

REC'D JAN 20

STATE OF CONNECTICUT



Item # 11

DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE COMMISSIONER

John A. Danaher III
Commissioner

Lieutenant Edwin S. Henlon
Chief of Staff

January 14, 2010

Ms. Elizabeth Patterson
Mansfield Town Manager
4 South Eagleville Road
Mansfield, CT 06268

Dear Ms. Patterson:

I am writing to inform you that the Department of Public Safety has been awarded federal grant funding as a sub-recipient to the Justice Assistance Grant/Local Law Enforcement program known as JAGLE.

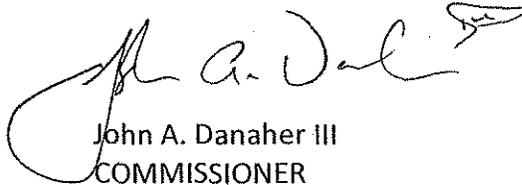
To that end, I have directed our fiscal office to utilize this JAGLE funding towards mitigating costs to towns participating in the resident trooper program. In the spring of 2010, each town participating in the resident trooper program will note that the invoiced bill for services will provide a \$2,935.05 rebate for trooper services provided during fiscal year 09/10. The funds provided in the JAGLE grant award will be utilized to pay for the rebate providing each town real savings during the economic recession.

It should be noted that the Department of Public Safety will not be eligible for additional JAGLE funding in fiscal year 2011. I recognize that many towns are suffering from reduced revenues and increased costs for public services. The JAGLE Grant is our small effort to alleviate this burden, and I thank you for your commitment and partnership to the resident trooper program.

Page 2
JAGLLE Funding
January 14, 2010

As always, I look forward to working together to meet your law enforcement and public safety needs.

Sincerely,



John A. Danaher III
COMMISSIONER

cc: Ann M. Williams, Chief Fiscal Administrative Officer
District Major
Troop Commander

STATE OF CONNECTICUT
JUDICIAL BRANCHCHAMBERS OF
BARBARA M. QUINN
CHIEF COURT ADMINISTRATOR231 CAPITOL AVENUE
HARTFORD, CT 06108

January 22, 2010

REC'D JAN 25

Mayor Elizabeth C. Patterson
Town of Mansfield
4 South Eagleville Road
Mansfield, CT 06268

Dear Mayor Patterson:

As you may know, the Judicial Branch's "Other Expenses" line item has been reduced by approximately 17% in FY 2010. We simply cannot absorb this cut. However, in order to achieve some savings, we will be closing three courthouses and six law libraries. We understand that these closings will be disruptive to the public and the bar. However, we have determined that these closures must occur because of the significant budget shortfall that we face.

I recently asked Commissioner Raeanne Curtis of the Department of Public Works to terminate the leases for the Norwalk Juvenile Court, the Bristol Superior Court, and the Willimantic Juvenile Court. We intend to close the Norwalk Juvenile Court on July 1, 2010, and to move all of its business to the Stamford Juvenile Court. We also intend to close the Willimantic Juvenile Court on November 1, 2010, and to move its business to the courthouse located on 108 Valley Street in Willimantic. Pending legislative action to repeal the provision requiring us to hold court in Bristol for not less than 40 weeks, the Bristol G.A. courthouse will close on January 1, 2011. Its business would then be moved to the New Britain Judicial District courthouse.

Regarding the law libraries, Norwich, Willimantic and Milford will close on or around April 1, 2010. The other three law libraries -- Bridgeport, Hartford and Litchfield -- will close on or around July 1, 2010.

I will continue to keep you apprised of the various cost-cutting measures required.

Sincerely yours,

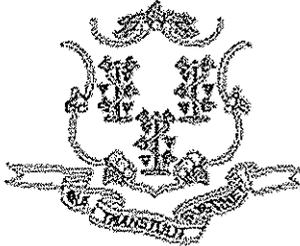
A handwritten signature in black ink, appearing to read "Barbara M. Quinn".

Barbara M. Quinn
Chief Court Administrator

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The Office of Governor M. Jodi Rell

Item #13



M. JODI RELL
GOVERNOR

STATE OF CONNECTICUT
EXECUTIVE CHAMBERS
HARTFORD, CONNECTICUT 06106

FOR IMMEDIATE RELEASE
February 3, 2010

Contact:
860-
524-
7313

Governor M. Jodi Rell's State of the State Speech

Mr. President, Mr. Speaker, Mr. Williams, members and guests.

We gather today to mark the opening of the 2010 legislative session and we do so at a time of continued challenge, continued anxiety.

None of us need to be reminded of the unparalleled struggles that we have endured over the last 22 months. Our nation has been in the grip of an economic crisis unlike any witnessed in generations.

The stark reality of our struggles is all too real. Housing prices are down; unemployment is up. The value of savings and retirement accounts are down; mortgage foreclosures are up. The amount of debt at all levels of government is up.

Yes, the statistics are real – and our emotions are raw. People are uncertain about the future. They are frustrated and angry about the present. *And they have every right to be.*

The people of Connecticut are looking to us to help them. They are looking to us to lead. They are looking to us to right our ship of state.

They don't want to hear shallow lamentations of sympathy or understanding from their elected officials. They want action and assistance. And they want an end to the theatrical histrionics of political press conferences and partisan pinball. They want us to act like adults.

President Obama spoke eloquently about this last week in his State of the Union address. He spoke of the nature and nastiness of politics in our nation's capital. Frankly, he could have been speaking of our own State Capitol here in Hartford.

I will echo his sentiment and be a bit more blunt: we need to stop the game-playing and name-calling and constant bickering that has come to consume too many at the Capitol.

There is no room for such pettiness on the playground; there certainly shouldn't be in the Legislature, the Governor's Office or the courts either.

None of us are blameless in this regard. All of us must accept our responsibilities to treat one another with respect and to listen, truly listen, to those whose views or proposals or policies may differ from our own.

In the end we may not agree with one another, but we should respect one another. We need not speak glowingly of each other or of each other's ideas, but we must speak civilly. Let us replace acrimony with accommodation, let us set aside the difficulties and divisions of the last year and commit ourselves, truly commit ourselves, to working with one another.

For we have much to do -- and our work begins in earnest today.

Thousands of trees will be felled for the hundreds of bills that will be filed on dozens of topics. But our efforts, our energies, this session should be focused on just two core issues: creating jobs and balancing our state budget.

Too many people have lost their jobs and a lost job means a lost paycheck, lost security, lost dignity and lost hope for the future. Families across our state are hurting and suffering and struggling.

We need to get to work to put the people of Connecticut back to work.

Today I am announcing new proposals that will allow us to spur job creation now and chart a course of economic vitality and growth for years to come.

The most critical problem facing businesses today, particularly the small and medium businesses that are our main engines of growth, is credit availability. Employers need loans and financing to buy equipment and inventory, expand space or just to meet daily cash flow demands.

As we all know the credit crunch has crippled a great many employers. Financing that was readily available in years past is difficult, if not impossible, to find.

This is a national problem but we need to find a Connecticut solution to it.

I am calling for the creation of the new Connecticut Credit Consortium - a \$500 million dollar partnership between the state --and Connecticut banks to substantially boost credit availability.

I propose canceling \$100 million in old bond authorizations and instead use the funds for the Consortium. Our \$100 million dollars will leverage at least \$400 million dollars from banks all across our state.

That's \$500 million that will immediately be put to work to help businesses save and create jobs. And here's one key provision: \$25 million of the state's \$100 million will be targeted strictly for small businesses for micro or small loans.

As I have said before, small businesses are the chief job creators. That is not in dispute. And neither is their need for credit. Their lifeline is credit -- and that lifeline has been cut off.

Work with me to open up that lifeline to create jobs and pass into law the Connecticut Credit

Consortium.

I also ask you to help in passing other proposals I am offering to reinvigorate our economy and create jobs.

The first one modifies the relatively new, but little used job creation tax credit. It was aimed at large corporations but they are not availing themselves of it. So I am proposing that we change it to benefit small businesses with twenty-five or fewer employees.

Because most small business are limited liability corporations - LLCs - and S corps, we will, under my proposal, allow, for the first time, a credit against an employer's personal income tax liability. The credit will be for \$2,500 per year for three years for each new job created. \$10 million dollars is already in the budget for this proposal – and up to 4,000 new jobs could be created this year alone.

One area where we see a large number of new start-ups of small businesses is in green technology and clean, renewable energy. Kermit the Frog had it wrong all these years, I'm afraid. It is easy to be green. Solar, fuel cells, wind turbines and geothermal – all hold the keys to economic and energy prosperity.

That is why I am proposing that we expand our sales tax exemption to include machines, equipment, tools, materials, supplies and fuels used in the renewable energy and green technology.

This is in addition to the work of my Electric Vehicle Council that is preparing the way for green business opportunities for the arrival of zero-emission, electric vehicles.

And there's one more component we still need to address – and it's a critically important component: our workforce.

We are recognized around the nation for the high quality and talent of our workforce. The best and brightest are found right here in Connecticut. But we need to do more to keep them here.

We want our children to be educated here and start their work life here and then raise their own families here.

And our companies will only succeed if they have the qualified, trained employees they need. That is why I am proposing a new loan forgiveness program for students who stay and work in Connecticut after they graduate from college with a degree or certificate in green technology, renewable energy, life sciences or health information technology.

They will receive a \$2,500 annual forgiveness for each of four years if they have a baccalaureate or higher degree or \$2,500 a year for two years with an associate degree.

Join me into making this loan forgiveness program a reality.

And there's something we can do – must do - for all businesses and for all of our citizens: bring certainty and sanity to our state's fiscal situation.

The protracted discussions and negotiations, along with the fevered partisan debate that characterized last year's budget, cannot be repeated. It was hardly state government's finest moment.

Today marks a new session, a new start and a new effort to work together to honestly confront the undeniable realities of shrinking revenues and ever-rising costs.

A little more than seven months into a two year budget and we are already facing a \$500 million dollar plus deficit. A deficit due in large part to drastic reductions in the collection of the income tax and sales tax. Why? Because if you do not have a job you do not have any income on which to pay tax and you have no money to spend on items that carry a sales tax. We have 94,000 people in this state who have lost their jobs since the recession began in March, 2008. 94,000.

The recovery will be long and painfully slow and there will be a "new normal" when it does take full effect.

We in state government need a "new normal" as well. Because we have a state government that has outgrown the ability of our citizens to pay for it.

We need to recognize that not every service, not every program, not every function is absolutely essential. We need to acknowledge that higher taxes are not the solution to our problems.

It's common sense: the taxes we already have on our books are not bringing in the revenue we thought they would, so why would new and higher taxes be the answer?? They're not.

So I say no. No on behalf of the 94,000 people who have lost their jobs. No, on behalf of the businesses that are struggling to keep their doors open. No, on behalf of all the families who struggle to make ends meet day in and day out.

We do need to say yes to some basic structural reforms, however.

People look at Washington and the spending spree they have been on of late. They see weekly stories about borrowing a few hundred billion for this, a few hundred billion for that... and they react with horror. They worry about the bill that will be handed to their children and grandchildren for all that borrowing.

We have our own concerns here in Connecticut since we have one of the highest debt rates in the country. That's why it is so critical that we tackle this year's deficit head-on and honestly deal with it, not borrow to cover it.

I am proposing that we put into place a new protection: any bond authorization that has been on the books for five years or more without being allocated by the State Bond Commission will automatically be canceled.

We have billions and billions of dollars of bonds that have been authorized by the legislature over the years. Some, are for worthwhile statewide needs; many are not. But all could bankrupt us and all are counted by credit rating agencies as liabilities.

If a project is not worthy enough to be approved after five or more years then we probably shouldn't bond for it and pay twenty years of interest on it.

And there is another financial Sword of Damocles hanging over the state's head that we literally can no longer afford to ignore: our unfunded state employee pension liabilities and unfunded retiree health care costs.

The tab for our unfunded pension liabilities is a staggering \$9.3 billion. The price tag for health care benefits for retired state employees is an almost incomprehensible \$24.6 billion.

This mounting debt has been virtually ignored for decades. Ignorance may be bliss, according to the old adage, but that bliss carries a price - too high a price.

For that reason I am establishing a working group, with representatives from the Treasurer's and Comptroller's Offices, OPM, SEBAC, accountants, actuaries and others to propose short and long term plans for addressing our unfunded liabilities. Their first report will be due by July 1st.

I am also offering a proposal today that contains an automatic requirement that half of any budget surplus declared by the Comptroller in her January or May report be automatically deposited into the state's Rainy Day Fund.

When I was sworn in as Governor on July 1, 2004 our Rainy Day Fund had a zero balance. Zero. I made it a priority to restore the fund, the state's nest egg, and working with you, it was filled to its largest balance ever by 2008 - nearly \$1.4 billion. I am proud of that effort.

And it's a good thing that we took that action because we are now in the midst of our "Rainy Day" - we're using all of the Fund's assets this year and next to balance our state budget.

But the Rainy Day Fund is a tempting, too tempting, target. There is never a shortage of people who enjoy spending money and never a dearth of people who are asking for it.

Each dollar of surplus spent is one dollar less that can go into the Rainy Day Fund.

So, let's reduce temptation and ensure that half of any surplus declared in January or May be automatically deposited into the Fund. No diversions. No short-sighted thinking. No excuses.

We need to pass these proposals and to act now -- because the outlook for the future is fiscally challenging, to say the least. Early revenue shortfall projections for the outyears are in the billions of dollars.

The Rainy Day Fund will be empty. Federal stimulus grants will be gone. All our outside funds will have been swept. And yet employee, insurance, heating, fuel and other costs will continue to increase appreciably. Quite frankly, the dire circumstances we are facing today will pale in comparison to the challenges that will face the next Governor, the next Legislature.

Every action that we take this year, to finally get state spending under control will ease the budget pain that all will be feeling for the next few years.

So let me be clear about this: I intend to do everything in my power in my remaining months in office to make the changes that are needed to break insatiable spending habits and to make state government affordable once again.

It would not be fair to my successor - or yours - to simply ignore the fiscal problems that we have today and that we all know lie just ahead.

We must deal with our current problems this session and develop a plan of action for new leadership next session.

So today I am proposing something rather unique – and rather necessary. Something that will build upon the important work begun by my administration and the legislature in streamlining state government.

I am calling for the establishment of a 24-member commission to examine our government, top to bottom, to achieve efficiencies, eliminate redundancies and waste and reduce the size and cost of state government.

Every institution, every structure, service, program and delivery mechanism will be evaluated. And it will be done in a non-partisan manner by all 3 branches of government. Six members will be appointed by me to represent the executive branch. Six will be appointed by the Chief Justice to represent the judicial branch, and six each will be appointed by the Democratic and Republican leadership of the Legislature. There will be three chairs, one from each branch of government.

The commission will have until August 30th to conduct their work, the nature of which is clearly spelled out in my legislation. It includes: agency mergers or eliminations; administrative overhead; outdated functions or services and better utilization of information technology. That's step one.

Step two is a separate four-person board which is established on September 1st. So as to take the politics out of the equation, all branches and both sides of the political aisle are again equally represented.

They will review the work and recommendations of the commission. They will also hold hearings and automatically accept those recommendations unless 3 out of 4 members vote to amend or reject any specific recommendation. Their work must be concluded by December 1st.

Those recommendations that are administrative in nature will be implemented by the Governor or Chief Justice, as appropriate. The Legislature will have 45 days once the regular session starts next January to vote on the final recommendations – without amendment.

And every step taken will be done in open session, with all documents, phone calls, meeting notes and correspondence open for public inspection. The timeline is tight because we want the recommendations ready for the next Governor, the next Legislature.

They will need the recommendations to grapple with the great fiscal challenges we will face. We owe it to them – and to those who pay for our government – our taxpayers – and those who are served by our government. Let the creation of this commission be one of the first bills you act upon so that its work can begin immediately.

And act quickly to fix and preserve the public financing law that so many of us championed and that takes special interest money out of campaigns. Dozens and dozens of candidates are running right now under one set of rules. It is very likely they may find themselves running under another set if we lose our court appeal.

Don't let us return to the ways of the past. We have cleaned up government and we have cleaned up campaigns. Help me keep them clean. Act. Lead.

I'm not scolding. I'm not lecturing. I'm beseeching you: Act. Lead --

On campaign finance reform, job creation and balancing the state budget.

Those are the areas I have focused on and most of my proposals are paid for with existing funds. This is not the year for a panoply of expensive new proposals on a wide range of issues. We cannot afford them and the public is not crying out for them.

They want us to fix our economy, fix our state budget, jumpstart job creation and then stay out of their pockets as they start earning paychecks again. And they want us to do this while engaging, not fighting, one another.

It's not too much for them to ask. They put their trust in us – their public trust by electing us to office.

I am honored by that trust and I am proud to be the 87th Governor of this great state. I am proud of all that has been accomplished since I became Governor. Ethics and campaign finance reform. Civil unions. The Charter Oak program for the uninsured. A new hospital at our veterans' home. New charter and magnet schools. Hundreds of new and refurbished rail cars, updated rail stations and new buses. Thousands of acres of farmland and open space preserved. Dozens of dairy farmers kept in business. College campuses that have been transformed. The list goes on – and it will be added to before I leave office next January.

There is no time for reflection, however, for much work remains ahead, and much history is yet to be written.

You know, 2010 marks the 375th year of our great state. We are planning a number of festivities to celebrate all the people and events that have made Connecticut such a special place.

375 years of incredible history, with remarkable people and achievements.

We begin the next chapter, the next 375 years of our history, today.

I foresee a bright future for our state, but we must first meet the many challenges of today.

We will continue to lead the nation in commerce, science, education, culture and so much more.

We will rebuild our economy. We will create jobs. And we will put our state back on firm financial footing if we work hard and confront our problems with courage and common sense.

Our foundations are strong, our commitment resolute. The State of our State is challenged but hopeful.

Extraordinary times call upon us to do our best. To accept challenges and triumph over them. And triumph we shall, if we work together, with respect and civility.

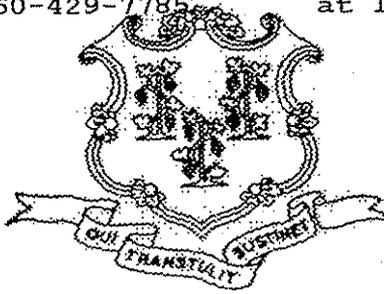
Before I conclude I would ask that we keep in mind some of our state's newest heroes – the more than 600 members of the CT National Guard, who are heading to Afghanistan this week, for their deployment to that dangerous country.

They are part of the largest deployment of Connecticut soldiers to ever serve overseas. I ask that you keep them and their families in your hearts and in your prayers.

I thank you for the honor of serving as your Governor and I ask you to join me as I say: God Bless the Great State of Connecticut.

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State of



Connecticut

Item #14

By Her Excellency M. Jodi Rell, Governor: an

Official Statement

*W*HEREAS, dating violence is both a reality for many young people and an issue that many are unaware of; and

*W*HEREAS, one in three young people are affected by physical, sexual, or verbal dating violence, one in five in a serious relationship have reported being slapped, pushed, hit, threatened or coerced by their partner, and breakups are a time of greater risk, even when a relationship was never physically abusive; and

*W*HEREAS, young people can choose better relationships when they understand that healthy relationships are based on respect and learn to identify early warning signs of an abusive relationship; and

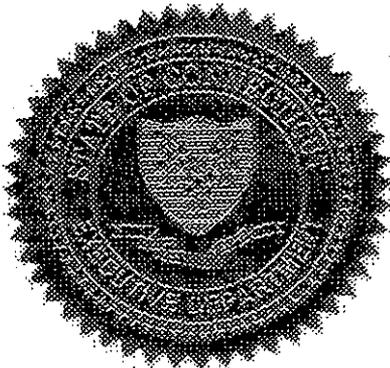
*W*HEREAS, elimination of dating violence must be achieved through cooperation of individuals, organizations, and communities; and

*W*HEREAS, Dating Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing dating violence and to show support for the numerous organizations and individuals who provide critical advocacy, services and assistance to victims; now

*T*HEREFORE, I, M. Jodi Rell, Governor of the State of Connecticut, do hereby officially proclaim the month of February 2010, as

DATING VIOLENCE AWARENESS MONTH

in the State of Connecticut.



M. Jodi Rell
Governor

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Number 10-02

February 3, 2010



Legislative Update

Item #15



THE VOICE OF LOCAL GOVERNMENT

Governor's Proposed Mid-Term Budget Proposals For FY 10-11 Preliminary CCM Analysis

Governor Rell today made her budget proposals for the 2010-2011 fiscal year. *CCM will be analyzing the proposal in more detail as the day progresses and will send member municipalities town-specific numbers as soon as possible today.*

CCM's preliminary analysis of the budget proposal indicates:

Education Grants

ECS	No change from this year for most towns (\$400,000 cut for Stamford)*
Special Educ – Excess Cost	No change from this year *
School Transportation	10% reduction (both public and private schools) (\$5.1 M)
Pequot-Mohegan Fund	No change from this year *
School Readiness	No change from this year*
Adult Education	No change from this year*
Bilingual Education	Reduction of \$212,000
Magnet Schools	Reduction of \$1.5 M
School-based health clinics	Reduction of \$1.5 M
Priority School Districts	No change from this year*
‘Non-Sheff’ Interdistrict Cooperation	Reduction of \$3 Million

General Government Grants

PILOT – State	No change for most towns (\$500,000 reduced for two towns)*
PILOT- College & Hospitals	No change from this year*
DECD Housing PILOT and Tax Abatement grants	No change from this year*
Manufacturer’s PILOT	\$4.4 Million cut (to \$53 M) – municipalities “eat” any tax loss
TAR, LoCIP	No change from this year*
Other programs cut	Neighborhood Youth Centers (\$743,500); RPOs (\$199,000); Environmental Review Teams Land Use Assistance (\$400,000); Main Street Initiatives (\$180,000); “suspension” of Boating PILOT
New Program	\$10 Million fund for “municipal shared equipment purchases”

* NOTE: EVEN THOUGH STATEWIDE FIGURES ARE LEVEL-FUNDED, SOME MUNICIPALITIES MAY RECEIVE MORE OR LESS THAN THIS FISCAL YEAR BECAUSE OF CHANGES IN DATA ELEMENTS UNDER THAT PARTICULAR PROGRAM.

-MORE-

Mandates relief proposals

The Governor also made a number of mandates-relief proposals, all of which CCM has supported:

- Prohibition of new unfunded mandates without 2/3 vote of both chambers of the General Assembly (a long-time CCM priority)
- Would allow posting of legal notices on the internet in lieu of newspapers
- Relieve municipalities of the responsibility for possessions of evicted tenants
- Postpone "in-school suspension" law
- Limit record-keeping for certain municipal records to 15 years
- End of treble damages penalty for ZEO enforcement
- Provide for municipal pension reform through development of an alternative benefits plan

The Governor proposed no change from current law in the "raise the age" requirements.

** ** *

The Governor made no proposal concerning the present rates of the municipal real estate conveyance tax.

** ** *

CCM will continue to analyze the budget proposal and will provide a more detailed analysis as soon as possible. Note: Each municipality will receive a fax from CCM detailing expected funding for that municipality under major statutory grant programs.

** ** *

For more information please contact Jim Finley (jfinley@ccm-ct.org), Gian-Carl Casa (gcasa@ccm-ct.org) or Kachina Walsh-Weaver (kweaver@ccm-ct.org) or call (203) 498-3000.



WINDHAM INVITATIONAL
SPECIAL OLYMPICS
SWIM MEET

P.O. Box 5
South Windham, CT 06266
January 25, 2010

ORGANIZING
COMMITTEE

- Eileen Brown
- Rocco Cancellaro
- Jim Ciaglo
- Marg Ciaglo
- Mary DeMarco
- Jeannette Duff
- Georgina Hendrick
- Greg Kane
- Elli LeClaire
- Adrienne Levine
- Linda Lewis
- Janet McKusick
- Jim Mulcaby
- Tammy Ortiz
- Joan Watson Palmer
- Tom Piotrowski
- Ann Marie Poudrier
- Phillip Poudrier
- Lisa Rasicot
- Gary Rauchle
- Rich Ruef
- Karen Schenck
- Kristin Schroeder
- Kevin Slyman
- Dean Vertefeuille
- Geri White
- Charles Wynn

Matthew Hart
Town Manager
4 South Eagleville Road
Mansfield, CT 06250

REC'D FEB 01

Dear Mr. Hart:

You are cordially invited to attend the 30th Annual Windham Special Olympics Invitational Swim Meet Opening Ceremonies on Saturday March 13, 2010. The Swim Meet will take place at the Windham High School Gymnasium in Willimantic Connecticut.

If you are planning to attend, please register at the VIP table by 8:45am in the Windham High School Gymnasium hallway. The Opening Ceremonies will begin at 9:15am.

Please call me at **860 456-2003** by February 20, 2010 so that your name can be placed in our printed program. You may also email me at mademarco715@yahoo.com.

Thank you!

Sincerely,

Mary A. De Marco
Organizing Committee

Created by The Joseph P. Kennedy, Jr. Foundation

Authorized and Accredited by Special Olympics International for the Benefit of Individuals with Intellectual Disabilities

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Ice Sculptures



Horse Drawn
Wagon Rides



Ice Skating
(weather permitting)



NEW - Refreshments



NEW - Crafts



NEW - Storytelling



WACKY HAT CONTEST!



Musical performances by:
The Chordials
&
Rubyfruit



4TH Annual

Winter Fun Day!



SATURDAY, FEB. 13

11:00 AM - 2:00 PM

MANSFIELD COMMUNITY CENTER

Show off your creativity in the **WACKY HAT CONTEST** AT 2:00 PM! Prizes will be awarded!

Sponsored by:

MANSFIELD DOWNTOWN PARTNERSHIP, MANSFIELD PARKS & REC DEPT., AND TOWN MANAGER'S OFFICE



Mansfield Downtown Partnership
Helping to Build Mansfield's Future



Mansfield
Community Center

For more information, please contact the Downtown Partnership:
860.429.2740 or mdp@mansfieldct.org or visit www.mansfieldct.org/dtp.html

Please bring a non-perishable food item (or 2 or 3!) for the Mansfield Food Pantry.

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11/13/70

VIII. TOWN ATTORNEY

MOTION MADE BY MR. JOHNSON, SECONDED BY MISS GOODWIN, THAT THE FOLLOWING RESOLUTION BE ADOPTED:

RESOLVED: PURSUANT TO SECTION 502 OF THE TOWN CHARTER, OLIVER S. CHAPPELL, ESQ. IS HEREBY APPOINTED TOWN ATTORNEY FOR THE TOWN OF MANSFIELD. COMPENSATION FOR SAID ATTORNEY SHALL BE THE MINIMUM HOURLY RATE OF THE MINIMUM FEE SCHEDULE FOR WINDHAM COUNTY.

RESOLUTION ADOPTED UNANIMOUSLY.

IX. STANDING COMMITTEES

MOTION MADE BY MR. QUINN, SECONDED BY MISS GOODWIN, THAT THE FOLLOWING SHALL CONTINUE TO BE THE STANDING COMMITTEES OF THE COUNCIL:

- FINANCE COMMITTEE
- PERSONNEL COMMITTEE
- COMMITTEE ON COMMITTEES.

MOTION CARRIED UNANIMOUSLY.

MOTION MADE BY MR. RICHARDS, SECONDED BY MISS GOODWIN, THAT THE MAYOR AND DEPUTY MAYOR BE AUTHORIZED TO APPOINT THE MEMBERS OF THE STANDING COMMITTEES.

MOTION CARRIED UNANIMOUSLY.

THE FOLLOWING COMMITTEE MEMBERS WERE APPOINTED:

FINANCE COMMITTEE - MR. JOHNSON, CHAIRMAN
MISS GOODWIN, VICE CHAIRMAN
MR. HILL

PERSONNEL COMMITTEE - MR. QUINN, CHAIRMAN
MRS. BARBERET
MR. WHITHAM

COMMITTEE ON COMMITTEES - MRS. BARBERET, CHAIRMAN
MRS. AMDUR
MR. RICHARDS

X. ADJOURNMENT

ON A MOTION BY MR. QUINN THE MEETING ADJOURNED AT 8:23 P.M.

RESPECTFULLY SUBMITTED,

Madelyn A. Eremita

MADELYN A. EREMITA
CLERK OF THE COUNCIL

Joseph N. Gill

JOSEPH N. GILL
MAYOR

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Public hearings begin on combining schools

By **CAITLIN M. DINEEN**
Chronicle Staff Writer 1/21

MANSFIELD — School board members will host the first of four public information sessions where residents can learn about a proposed consolidated elementary school in town.

The first session is this evening at Dorothy C. Goodwin Elementary School at 7. It starts with a tour of the school and the actual information session begins at 7:30. The event is open to the public.

During the meeting, residents (Hearings, Page 4)

Schedule of information sessions

The Mansfield board of education will host four public information sessions about a proposed consolidated elementary school in town. They are:

- Tonight, Dorothy C. Goodwin Elementary School, 321 Hunting Lodge Road, 7 p.m.
- Jan. 28, Mansfield Middle School, 205 Spring Hill Road, 7 p.m.
- Feb. 4, Annie E. Vinton School, 306 Stafford Road, 7 p.m.
- Feb. 11, Southeast Elementary School, 134 Warrenville Road, 7 p.m.

Each meeting will begin with a tour of the facility and there will be a brief presentation beginning at 7:30 p.m.

During the meeting there will be a chance for public comment.

Hearings begin on school options

(Continued from Page 1)

will learn about four options available to the town.

Education officials have been talking about a one-school option since 2008, but no action has been taken on the proposed change.

Options range from updating and remodeling the three existing elementary schools to closing two elementary schools and operating one, all-inclusive elementary school in town.

A new consolidated elementary school would cost approximately \$16 million. Currently, Mansfield has three, kindergarten through grade 4 elementary schools in town: Goodwin, Southeast Elementary School and Annie E. Vinton School.

Town council members and education officials met last week to discuss options, but decided it was necessary to gauge public opinion before presenting a final plan to residents.

A total of four options are being discussed. They include:

- Option A, \$30.38 million, repairing and maintaining the three elementary schools with roof and window replacements, new heating and ventilation systems and new gym floors.

- Option B, \$76.65 million, renovating the media center and computer rooms at all three elementary schools, replacing windows and roofs, and building an addition at Southeast School.

- Option C, \$68.15 million, closing one elementary school and completely renovating the other two with additions and roof replacements.

- Option D, \$45.98 million, to build or operate one all-inclusive, new elementary school in town. Such a school could be at a new site or at existing school location.

All options also include making renovations to Mansfield Middle School, which serves grades 5-8.

The project costs, however, differ from what taxpayers will fund, as school building projects are reimbursed by the state.

For example, educational officials estimate "Option A" would cost taxpayers \$22 million, "Option B" \$41 million, "Option C" \$37 million and "Option D" \$16 million.

Taxpayer costs vary due to strict limitations and guidelines in the state board of education's reimbursement policy. Certain items of construction and materials are subject to reimbursement while others are not.

Mansfield Superintendent Frederick Baruzzi said the session will be helpful to inform residents who may be concerned about such a change in town.

"The perception is it's going to be chaos with large scenarios of people together," said Baruzzi last week. "But once students are in a classroom, it's (going to be) typical to be in our hallways"

Baruzzi and members of the town's school building committee visited other large pre-kindergarten to grade 4 schools, including schools in Colchester, Glastonbury and Massachusetts.

Although education officials have not decided what they will recommend to councilors — who have the final say on sending the proj-

ect to referendum — Baruzzi said financing is important to consider.

"In a perfect world, smaller will always be better," he said. "But it's about affordability."

In the past, residents have complained they are concerned about leaving the "neighborhood"-style elementary school and moving toward bigger schools.

If things go as planned, a referendum about the project could go to voters in November, said Mansfield Board of Education Chairman Mark LaPlaca. In addition to potential concerns from parents, town officials said they are limited in the potential development of a new or larger school option due to extensive wetlands in Mansfield.

According to Mansfield Planning Director Gregory Padick, Mansfield is 30 percent wetlands, a figure that leaves the school district with few options for a new facility. "There's just not that much developable land," he said.

Because of these limitations, Padick and other zoning officials have only identified four potential sites for an elementary school.

However, he said the current location of Southeast Elementary School may be the best option if plans move forward.

"It might be the most viable for the town if we go into a one-school option," he said. "We went site-by-site and just didn't find other sites available for the consolidated school option."

Although site visits have been conducted, education and town officials will not make any final selections until resident opinion is weighed, said councilors.

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Hearing tonight on parking rules

By CAITLIN M. DINEEN
Chronicle Staff Writer

1/25

MANSFIELD — Residents have a chance to weigh in on a proposed parking ordinance tonight at the regular town council meeting.

A public hearing on the proposed "Ordinance Regarding Off Street Parking on Residential Rental Property" will begin at 7:30 p.m. in the Audrey P. Beck Municipal Building.

The ordinance aims to reduce the number of vehicles parked on town roads and limit the number of vehicles allowed at single-, double- and triple-unit rentals in town.

According to Town Manager Matthew Hart, the ordinance would "promote the general welfare, health and safety" of residents.

The ordinance would limit units to a maximum of six parking spaces per unit and a parking plan must be submitted and approved by town planning officials.

The ordinance comes after previous complaints from area residents complaining about overcrowded roads and parking issues stemming from large numbers of off-campus University of Connecticut students.

However, the ordinance is not limited to student housing. It would apply to all rental units that qualify, namely smaller apartment buildings.

"Parking conditions at many of these properties

have contributed to unsafe, blighted and congested conditions and other negative impacts for neighborhoods around town," said Hart in a memo.

Town officials said — given the current parking conditions in town — some landlords would not need to change their current parking spots while others may be required to add additional off street parking.

The ordinance does not require paved parking spots, but does specify spots need to be on a dust free surface with necessary drainage installed.

Parking would need to be defined via barriers as to be separated from the rest of the site.

Landlords would be charged \$35 to submit their parking plan to planning officials.

According to Hart, approximately \$12,600 could be generated in the first two years of the ordinance's enforcement.

After the initial implementation, he said any other revenue would be "negligible."

However, enforcing the policy — to ensure residents and landlords are adhering to their approved parking plan — requires added staff, he said.

Hart said the proposed \$90 fine for infractions should offset costs incurred through the proposed ordinance. "Staff time would be necessary to conduct site plan reviews, inspect improvements and add the information to the housing code database," said Hart.

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Parking rules draw ire, but no vote

By CAITLIN M. DINÉEN 1/26
Chronicle Staff Writer

MANSFIELD — After listening to more than an hour of citizen comments — both for and against the proposed ordinance — town councilors took no action on rules that would limit parking in town.

Councilors agreed by consensus during their regular meeting Monday to table taking action on the proposed "Ordinance Regarding Off Street Parking on Residential Rental Property."

The ordinance aimed to reduce the number of vehicles parked on town roads and limit the number of vehicles allowed at single-, double- and triple-unit rentals in town.

The ordinance would limit units to a maximum of six parking spaces per unit and a parking plan must be submitted and approved by town planning officials.

Town officials said the purpose of the ordinance was to promote the general welfare, safety and health of all town residents.

However, residents and some non-residents attending Monday's public hearing said they thought the ordinance wasn't needed.

Chris Kueffner, a resident and landlord, said he understood the need to reduce parking on streets and sidewalks, but thought the council relies too heavily on ordinances and enforcement.

"We should be about education and not penalties," he said.

If the ordinance is approved, it would require increasing staff hours in town to ensure implementation is completed and the ordinance is enforced.

However, Kueffner said additional time is unnecessary and a burden to the town.

"Unnecessary is unnecessary no matter who is paying for it," he said.

Others agreed with Kueffner and said the policy

seems to discriminate against University of Connecticut student renters.

The ordinance would apply to any rental unit that qualifies under the ordinance and is not limited to students.

"If the town was to require that landlords revised the situation, that cost is then passed along to the students," said UConn undergraduate student body President Thomas Haggerty.

Haggerty said the town already has ordinances in place — such as parking and blight ordinances — that could be better enforced and, simultaneously, address the problem caused by cars parking on sidewalks and streets.

He said, although the ordinance is not specifically directed toward students, it appeared as though they were the largest group to be affected.

"This is a transparent attempt to reduce student housing," he said.

While most speakers were against the proposed ordinance, some were in favor of it, citing difficulties that come with too many cars on winding, narrow roads and the nuisance they bring.

Resident John Silander said he has watched over the years as Hunting Lodge Road — home to students living in the infamous Carriage House and Celeron Square apartments — becomes more rental than residential.

He said houses along the road have become distressed, blighted properties.

According to Silander, the number of visitors descending on various properties result in vehicular traffic and parking issues.

He said people often park on an adjoining bike path and block sight lines in the area.

With the meeting running late and public comment to consider, councilors agreed to postpone the ordinance vote until their Feb. 8 meeting.

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Gym hearing resumes Monday

By CAITLIN M. DINEEN 1/29
Chronicle Staff Writer

MANSFIELD — Residents will have a second opportunity to comment and give their opinion about the proposed construction of a Cardio Express LLC in the East Brook Mall.

The hearing will begin at 7:20 p.m. in the council chambers of the Audrey P. Beck Municipal Building Monday.

Members of the public are allowed to verbally comment or submit written comments about the proposed center during the public hearing Tuesday.

Communication or comments will not be accepted after Monday's public hearing.

The hearing was initially opened Jan. 19, but, since the applicant could not attend that meeting, it was continued to Feb. 1.

Commission members accepted the application Dec. 22 during their regular meeting.

According to the application, the fitness center would fill the space left vacant by The

Hoot — which has relocated across Route 195 next to Staples.

"The existing 9,880-square-foot tenant space, formerly The Hoot, will be converted to a Cardio Express fitness club," reads the application.

If approved for construction, the fitness club will have strength and cardio equipment, locker rooms, restrooms with showers, tanning rooms and stretching areas.

The application — which includes information from Hartford-based architectural firm Archimage Group — indicated any construction or changes to the space would be entirely within the square footage available.

The facility would be open continuously from 5 a.m. Monday to 9 p.m. Friday.

It would also be open from 7 a.m. to 5 p.m. on Saturdays and Sundays.

According to the application, at peak hours of the club, 40 parking spaces would be needed to maintain operation, but that is "neg-

ligible when compared to the amount of parking provided."

Additionally, it is estimated sewer usage would be approximately 2,862 gallons a day, which is also minimal compared to the sewer capacity at the mall, states the application.

A plan attached to the application shows there would be a front desk and sitting area to the immediate left of the club's front entrance.

Three separate workout areas — including the strength area, free-weight area and cardio deck — will take up nearly half of the available unit.

In addition to plans, the application included weekly tallies illustrating how many people visited the Tolland club during three different one-week periods.

If the East Brook Mall location receives comparable numbers, there could be between 4,000 and 6,000 gym visitors every week.

PAGE
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Mansfield ed board eyes slight decrease in budget

By CAITLIN M. DINEEN ^{1/29}
Chronicle Staff Writer

MANSFIELD — A preliminary overview of the proposed 2010-11 Mansfield board of education budget reflects a 0.04 percent decrease from the fiscal year 2010 budget.

Although the decrease isn't much — it amounts to a savings of \$7,410 from the current education budget — education officials said any savings are better than no savings.

The proposed budget is \$20,588,160 and the current fiscal year budget is \$20,595,570.

"I think given the economic condition people, the town and even the state is facing we wanted to retain the quality and breadth of all our programs," said Mansfield Superintendent Frederick Baruzzi.

Although programs and educational offerings will remain intact next year, Baruzzi said the cut does come with a price.

By reducing the budget, one regular teaching position will be cut from Southeast Elementary School and the English Language Learning program responsibilities will be delegated to Spanish language teachers in all four schools.

According to Baruzzi, the teacher cut was not made because of financial constraints. The staffing reduction was made due to current and projected enrollment figures in town.

As of Jan. 13, there are 722 pre-K to fourth-grade pupils in town. There are currently 570 fifth- to eighth-graders in town.

Education officials project there will be 709 pre-K to fourth-grade pupils next year and 562 fifth- to eighth-graders.

An initial budget presented by administrators and department heads reflects a 3.84
(Mansfield, Page 4)

Mansfield ed board eyes slight decrease in budget

(Continued from Page 1)

percent increase — which would have brought the budget to \$21.38 million.

However, Baruzzi said \$798,200 was cut from that budget to bring it in at a decrease.

Education officials — including Baruzzi and board of education Chairman Mark LaPlaca — met with town officials to discuss the upcoming budget.

In his town manager's report, Matthew Hart said he and Mayor Elizabeth "Betsy" Paterson told education officials it was impor-

tant to keep a lean budget.

"Mayor Paterson and I had met with Superintendent Baruzzi and Board Chair LaPlaca to discuss the importance of controlling expenditures in this time of declining revenues," he said.

According to Hart, board of education members will be reviewing the proposed budget and plan to adopt it mid-February.

He said council members will have an opportunity to review the education budget during an upcoming budget workshop in late March or early April.

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Cardio Express hearing continued once again

By **CAITLIN M. DINEEN**
Chronicle Staff Writer *2/2*

MANSFIELD — The public hearing for a proposed Cardio Express fitness center in the East Brook Mall was continued for a second time Monday after planning and zoning members met with applicants and mall officials.

According to Commission Chairman Rudy Favretti, the hearing was continued to allow extra time for abutting property owners to voice concern or support about the proposed fitness center.

Favretti said notices to abutting landowners were sent late and, therefore, may mean they were not aware of their opportunity to address the commission Monday night.

"The applicant has to send out notices to abutting landowners and we have to hold a hearing in case someone has to come and speak as a result of these notices," he said this morning.

No members of the public attended the last two public hearings.

The hearing will re-open Feb. 16 during the commission's next meeting. It will be the last chance for residents to speak about the proposal.

Commission members accepted the special permit application Dec. 22 during their regular meeting.

According to the application, the fitness center would fill the space left vacant by The Hoot — which has relocated across Route 195 next to Staples.

"The existing 9,880-square-foot tenant space, formerly The Hoot, will be converted to a Cardio Express fitness club," reads the application.

If approved for construction, the fitness club will have strength and cardio equipment, locker rooms, restrooms with showers, tanning rooms and stretching areas.

The application — which includes information from Hartford-based architectural firm Archimage Group — indicated any construction or changes to the space would be entirely within the square footage available.

The facility would be open con-

tinuously from 5 a.m. Monday to 9 p.m. Friday.

It would also be open from 7 a.m. to 5 p.m. on Saturdays and Sundays.

According to the application, at peak hours of the club, 40 parking spaces would be needed to maintain operations, but that is "negligible when compared to the amount of parking provided."

Additionally, it is estimated sewer usage would be approximately 2,862 gallons a day, which is also minimal compared to the sewer capacity at the mall, states the application.

A plan attached to the application shows there would be a front desk and sitting area to the immediate left of the club's front entrance.

Three separate workout areas — including the strength area, free-weight area and cardio deck — will take up nearly half of the available unit.

In addition to plans, the application included weekly tallies illustrating how many people visited the Tolland club during three dif-

ferent one-week periods.

If the East Brook Mall location receives comparable numbers, there could be between 4,000 and 6,000 gym visitors every week.

East Brook Mall Manager John Fortier said there is no timeline regarding when the fitness center will open, but he is confident the application will eventually be approved.

According to Fortier, the application is simply to change the use of the space from a retail space to a non-retail center.

In addition to filling an empty storefront in the mall, Fortier said he is looking forward to 24-hour security in the mall where the center will be constructed.

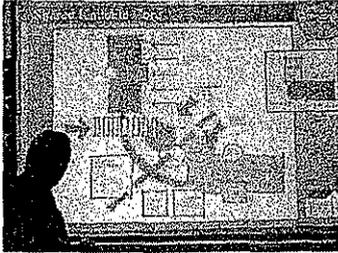
Right now, the mall has cameras and a security system in-place for non-business hours, but if the center is open, there would physically be security guards in the mall all the time.

"It's almost a benefit to us to have security there 24 hours a day," he said, adding he "looks forward" to having the center in the mall.

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Learn more about the proposed consolidated elementary school

by: Caitlin M. Dineen | Staff Writer Monday, January 25th, 2010



The subject of creating one consolidated elementary school was first presented in November 2008.

The Mansfield Board of Education will host the following public information sessions about a proposed consolidated elementary school.

- Thursday, Jan. 28, Mansfield Middle School, 205 Spring Hill Road, 7 p.m.
- Thursday, Feb. 4, Annie E. Vinton School, 306 Stafford Road, 7 p.m.
- Thursday, Feb. 11, Southeast Elementary School, 134 Warrenville Road, 7 p.m.

Each meeting will begin with a tour of the school, followed by a brief presentation beginning at 7:30 p.m. and an opportunity for public comment. (A public session also was held on Thursday, Jan. 21, at Goodwin Elementary School.)

Education officials have been talking about a one- school option since 2008, but no action has been taken on the proposed change.

Currently, Mansfield has three K-4 elementary schools: Goodwin, Southeast Elementary and Annie E. Vinton

Options that have been discussed range from updating and remodeling the three elementary schools to closing two schools and operating one, all-inclusive elementary school.

The estimated costs involved for each option are as follows:

- Option A, \$30.38 million, repairing and maintaining the three elementary schools with roof and window replacements, new heating and ventilation systems and new gym floors.
- Option B, \$76.65 million, renovating the media center and computer rooms at all three elementary schools, replacing windows and roofs, and building an addition at Southeast School.
- Option C, \$68.15 million, closing one elementary school and completely renovating the other two with additions and roof replacements.
- Option D, \$45.98 million, to build or operate one all-inclusive, new elementary school in town. Such a school could be at a new site or at existing school location.

All options also include making renovations to Mansfield Middle School, which serves grades 5-8.

How much of the bill for each option taxpayers would pay varies. Certain items of construction and materials are subject to reimbursement while others are not.

For example, "Option A" is estimated to cost taxpayers \$22 million, "Option B" \$41 million, "Option C" \$37 million and "Option D" \$16 million.

Superintendent Fred Baruzzi said the information sessions will help get the facts out about what a consolidated elementary school would be like.

Baruzzi and members of the town's School Building Committee visited other large preK-grade 4 schools in Colchester, Glastonbury and Massachusetts to observe how those schools operate.

Baruzzi said financing is important an important consideration. "In a perfect world, smaller will always be better," he said. "But it's about affordability."

When the possibility of a consolidated school was first discussed, many parents said they did not want the town to abandon the "neighborhood" school.

In order for a consolidated elementary school project to move forward, it would need to be approved at a referendum, possibly in November 2010, according to Mansfield Board of Education Chair Mark LaPlaca.

One obstacle to the project may be finding a suitable site.

Mansfield Planning Director Gregory Padick notes that Mansfield is 30 percent wetlands. "There's just not that much developable land," he said.

Padick and other zoning officials have identified four potential sites for an elementary school. However, he said the current location of Southeast

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Elementary School may be the best option.

"It might be the most viable for the town if we go into a one-school option," he said. "We went site-by-site and just didn't find other sites available for the consolidated school option."

Posted Jan. 26, 2010- Brenda Sullivan contributed to this story

Student leader accuses town of conspiring to reduce off-campus housing

by: Caitlin M. Dineen | Staff Writer Tuesday, January 26th, 2010



After listening to more than an hour of citizen comments on Monday night - both for and against - the town council decided to table proposed rules that would limit parking in town.

The council also was accused of trying to come up with rules that would either reduce off-campus housing or pass the costs of enforcement onto student renters.

Councilors agreed by consensus to table a proposed Ordinance Regarding Off Street Parking on Residential Rental Property and revisit it at the Feb. 8 meeting.

Education not penalties

The ordinance would limit the number of vehicles allowed at single-, double- and triple-unit rentals in town to a maximum of six parking spaces per unit. The new rules also would require the rental property owner submit a parking plan.

At the Monday's public hearing, Chris Kueffner, a resident and landlord, said he understands the need to reduce parking on streets, but thinks the council relies too heavily on ordinances and enforcement.

"We should be about education and not penalties," he said.

If the ordinance is approved, it would require increasing staff hours to ensure implementation and enforcement. Kueffner said this is unnecessary and a burden to the town. "Unnecessary is unnecessary no matter who is paying for it," he said.

Targeting students?

The ordinance would apply to any rental property, but some speakers saw it as discriminating against University of Connecticut student renters.

"If the town was to require that landlords revised the situation, that cost is then passed along to the students," said UConn undergraduate student body President Thomas Haggerty.

Haggerty said the town already has ordinances in place - such as parking and blight ordinances - that could be better enforced and, simultaneously, address the problem caused by cars parking on sidewalks and streets.

He said, although the ordinance is not specifically directed toward students, it appears they would be the largest group to be affected. "This is a transparent attempt to reduce student housing," he said.

Safer roads

Some speakers spoke in support of the ordinance and cited the nuisance of too many cars parked along winding, narrow roads.

Resident John Silander said he has watched over the years as Hunting Lodge Road - which includes Carriage House and Celeron Square apartments, mostly rented by UConn students - become more of a rental area than residential.

He said houses along the road have become distressed, blighted properties and that the volume of visitors to rental properties creates heavy traffic and parking issues. People often park on an adjoining bike path (at Celeron Square) and block sight lines, he said.

Posted Jan. 26, 2010 - as edited by HTNP.com Editor Brenda Sullivan

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