

School Building Project Summary of Steps and Estimated Timeline

May 24, 2011	Referendum
June 1, 2011	Resolution to be prepared: Establish Building Committee Authorize preparation of schematic drawings and outline specification Authorize the filing of grant application Authorize funding for project
June 1, 2011	MBOE written approval of Education Specifications
June 30, 2011	Grant Application due to the State Dept. of Education School Facilities Unit for review (will need to include two independent appraisals of sites to be acquired)
July 1, 2011	Design of new schools and MMS alterations begins, estimated 14 months to complete ~ September 1, 2012
December 15, 2011	Listing of eligible projects are submitted to the General Assembly Committee (by SDE/School Facilities Unit)
February 1, 2012	General Assembly Committee submits their approved listing of projects to the Governor and the General Assembly (will know if we are on the list)
July 1, 2012	Project funded with State budget
September 1, 2012	State Approval Process, estimated 3 months to complete ~ December 1, 2012 * Pre-Review Evaluation Process meeting with State (PREP) * Plan Completion Test Meeting (PCT) * School Facilities Unit Review of contract documents * State Department of Education written approval of final plans and specifications
December 1, 2012	Bidding process begins for new schools, estimated 2 months to complete and award contract ~ February 1, 2013
February 15, 2013	Construction begins on new school, estimated 19 months to complete ~ September 15, 2014
December 1, 2013	Bidding process begins for Mansfield Middle School renovations, estimated 2 months to complete and award contract ~ February 15, 2014
March 15, 2014	Construction begins at Mansfield Middle School, estimated 15 months to complete ~ August 15, 2015

**Newfield Construction, Inc.
Lawrence Associates/ DRA**

March 1, 2011

Mansfield Schools Projects

Two New Elementary Schools/ MMS Renovations Option E (Revised)

<u>Activity</u>	Spring 2011 Referendum	
	<u>Start</u>	<u>Finish</u>
Referendum		By 5/24/11
State Grant Application Due (Deadline)		06/30/11
State Grant Approval (Estimated)		06/01/12
Design, (New Schools, MMS, 14 Months)	07/01/11	09/01/12
State Approvals (New Schools, MMS, 3 months)	09/01/12	12/01/12
Bidding and Award (New Schools, 2 months)	12/01/12	02/01/13
Construction (New Schools, 19 months)	02/15/13	09/15/14
Bidding and Award (MMS, 2 months)	12/01/13	02/15/14
Construction (MMS, 15 months)	03/15/14	08/15/15

Town of Mansfield 2011 Elementary School Projects Proposed Schedule – May 24, 2011 Referendum Target Date		
<u>Action</u>	<u>Time Requirements</u>	<u>Proposed Date</u>
Provide Bond Counsel with final project description and budget (including capitalized financing costs as reviewed with Town's Financial Advisor)	--	Not later than Friday, March 18 th
Bond Counsel provides draft authorization document package to Town for review and comment	--	Not later than Wednesday, March 23 rd
Town Manager or Town Council refers project to Planning and Zoning Commission	Prior to agenda being finalized for April 4 th PZC meeting	<i>TBD</i> – ??Monday, March 28 th Town Council regular meeting??
Planning and Zoning Commission acts on Conn. Gen. Stat. § 8-24 referral for review as to conformance with municipal plan of development	If adopted post-referendum, appropriation and borrowing authorization not effective until approval received	Monday, April 4 th (regular meeting)
Town Council adopts Bond Resolution and schedules referendum; may approve preparation of explanatory materials; <i>Conn. Gen. Stat. § 9-369b advocacy limitations commence</i>	--	Monday, April 11 th (regular meeting)
Notice of Referendum posted and published	At least 30 clear days before referendum (exclude both terminal days)	Posted not later than Friday, April 22 nd ; Published not later than Saturday, April 23 rd
Referendum held from 6:00 a.m. to 8:00 p.m.	--	Tuesday, May 24 th

Matthew W. Hart

From: Rick Lawrence [Rick@TheLawrenceAssociates.com]
Sent: Monday, February 28, 2011 10:44 PM
To: Fred A. Baruzzi
Cc: Matthew W. Hart; Cherie A. Trahan
Subject: FW: Mansfield Schools Construction Project

Fred:

As we discussed, I have written to Paige Farnham at the BSF to determine if a project authorized by a school district with required forms submitted PRIOR to June 30, 2011 will be eligible for the Town's current rate of reimbursement. Please see her response below. I trust this information may be of interest to the Town Council on Tuesday evening.

Rick

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From: Farnham, Paige [mailto:Paige.Farnham@ct.gov]
Sent: Monday, February 28, 2011 3:36 PM
To: 'Rick Lawrence'
Subject: RE: Mansfield Schools Construction Project

Rick – Under existing legislation, the reimbursement rate applicable to a project is that rate in effect when local funding (in an amount sufficient to meet the local share requirement) is authorized by a town/city/region. Current legislative proposals affecting the state school construction grant, such as the reduced reimbursement rate structure, will result in significant changes to the process **for applications submitted on or after July 1, 2011**. Paige

From: Rick Lawrence [mailto:Rick@TheLawrenceAssociates.com]
Sent: Monday, February 28, 2011 3:02 PM
To: Farnham, Paige
Subject: Mansfield Schools Construction Project

Paige:

Would you verify the following: If a school district were to pass a referendum this spring and file the necessary ED-049's and other required forms/submissions prior to June 30, 2011 it would be locked into the current district's reimbursement rate?

Concerns have been expressed that there are proposals that would reduce such reimbursement rates. Wouldn't those be effective AFTER June 30th, if enacted?

Your prompt response will be appreciated.

Rick

Richard S. Lawrence, AIA

3/1/2011