



**7:15 PM: Ceremonial
Presentation for
Presidents' Day**

**TOWN OF MANSFIELD
TOWN COUNCIL MEETING
Monday, February 11, 2013
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:30 p.m.**

AGENDA

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CALL TO ORDER	
ROLL CALL	
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REPORT OF THE TOWN MANAGER	
REPORTS AND COMMENTS OF COUNCIL MEMBERS	
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2. Community/Campus Relations, Spring Weekend (Item #3, 11-26-12 Agenda) (Oral Report)	
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**FUTURE AGENDAS
EXECUTIVE SESSION
ADJOURNMENT**

SPECIAL MEETING – MANSFIELD TOWN COUNCIL
January 23, 2013

Mayor Elizabeth Paterson called the special meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Freudmann, Keane, Kochenburger, Moran, Paterson, Paulhus, Ryan, Shapiro, Schaefer

II. OPPORTUNITY FOR PUBLIC COMMENT

Greg Samuels, Wormwood Hill Road, stated the taxpayers should have been provided with a decision matrix indicating the pros and cons of the school building project. Mr. Samuels expressed his concerns with the proposed project's budget; the effect closing Southeast School would have on property values; the belief the project is being driven by UConn; and the inability of residents to get their questions answered by Council members. He believes all Council members should be replaced at the next election.

Greg Zlotnick, Wormwood Hill Road, applauded the previous comments and expressed concern with the potential increase in taxes for the next fiscal year. Mr. Zlotnick would support the project if he believed it would benefit the children, but he feels the current schools are fine.

Arthur Smith, Mulberry Road, presented information he obtained from the Department of Administrative Services Communication Office concerning instances where schools have been approved for renovate-like-new status both with and without special legislation. Mr. Smith also reviewed his concerns regarding a number of Freedom of Information requests he has submitted to the Town. He questioned the Town's transparency. (Submitted information included as a communication in the January 28, 2013 Town Council packet)
Mr. Smith clarified that the instances of special legislation which he submitted have been granted within the last 5 years:

III. SCHOOL BUILDING PROJECT

Mr. Ryan stated that although he believes the Board of Education deserves an opportunity for a vote on the project at a referendum, it is ultimately the Council's decision. Mr. Ryan intends to vote no on any proposal to send the school building project to referendum as it is too expensive for the taxpayer and might require additional cuts in other budgets which would be detrimental to many in Town.

Deputy Mayor Moran has supported the school building project and believes it is educationally the smartest and financially the most economical approach to take. However, given concerns with revenue losses and potential tax increases, Ms. Moran, too, will not support sending the project to referendum. Ms. Moran stated the school building project has nothing to do with UConn.

Ms. Keane noted that she, Mr. Paulhus and Mr. Freudmann have consistently opposed the building of new schools and support proactively maintaining our three existing schools. She stated the proposed project is not affordable.

January 23, 2013

Mr. Kochenburger moved that the Council adopt the following motion regarding the school building project:

1. That the Council not send the proposal for two new schools to a referendum at the present time.
2. That the issue of repairs to the three elementary schools, as well as the Mansfield Middle School, be referred to the Board of Education, which is within the expertise and jurisdiction, for their prioritization of repairs and improvements needed to maintain the schools.

The motion was seconded by Mr. Shapiro.

Mr. Kochenburger spoke to his motion, noting a lot of work has gone into the project to date; especially the work of the School Building Committee and the Board of Education. If new schools are not built, even given our good teachers, the Council must confront the issues of declining enrollment and the maintenance of aging schools. Mr. Kochenburger briefly reviewed the history of the options the Council has explored and the issues which might yet impact this decision. He is not in favor of just repairing the schools for the next 20 years because at some time all towns must rebuild their schools. This, however, is not the time. Mr. Kochenburger stated it is important to refer the issues of repairs to the Board of Education.

Mr. Freudmann agreed with the comments of the other Council members and reminded them that he, Mr. Paulhus and Ms. Keane have long opposed the project. Mr. Freudmann stated our schools are old but structurally sound and can be upgraded and repaired as necessary. He stated the existing schools will continue to serve the Town well and provide a good education for many years to come.

Mr. Shapiro pointed out that last fall the Council directed staff and the project team to examine what effect building the schools sequentially and/or stretching out the life of the bonds would have. The result of this endeavor showed it would be even more expensive. Mr. Shapiro reemphasized this motion is not implementation of Option A but rather a plan to, with the Board of Education's input, keep our schools safe and educate our children. School safety will need to be addressed. Mr. Shapiro expressed his agreement with Mr. Ryan's comments and believes the cost of the project is beyond the means of some of the residents of the Town.

Mr. Schaefer also agreed with Mr. Ryan's comments and expressed his hope that at some future time the Town will be able to build two new schools, as they are desperately needed. Mr. Schaefer noted that although it would be less expensive to build the project now the increase in taxes would be too high.

Council members discussed whether any additional clarifications regarding previous actions would be required and, by consensus, agreed the motion under consideration would supplant all previous actions.

The Town Clerk read the motion.

The motion passed unanimously.

January 23, 2013

Mayor Paterson suggested the Council engage in a joint meeting with the Board of Education to discuss what needs to be done in the future to keep our three schools up and running. The Mayor stated the proposal is not being rejected but rather pulled off the table for economic reasons. This meeting should take place before the Council gets involved in budget discussions and should include a variety of issues, such as moving the 5th graders back to the elementary schools.

By consensus the Council agreed to a joint meeting with the Board of Education. The Town Manager will arrange the meeting.

Ms. Moran thanked the consultants for all the time and effort they put into the school building project and the support they provided for the Council.

IV. ADJOURNMENT

Mr. Paulhus moved and Mr. Ryan seconded to adjourn the meeting at 8:05 p.m. Motion passed unanimously.

Elizabeth Paterson, Mayor

Mary Stanton, Town Clerk

January 23, 2013

PAGE
BREAK



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *Matt*
CC: Maria Capriola, Assistant Town Manager;
Date: February 11, 2013
Re: UConn Landfill

Subject Matter/Background

Attached please find the most recent Long-term Monitoring Plan report for the former UConn landfill, as well as a cover memo from our Director of Health Robert Miller. Mr. Miller has noted that the results of the report do not indicate any concerns that would require action by the health district or the Town Council.

Attachments

- 1) R. Miller re UConn Landfill Long-term Monitoring Plan Report
- 2) UConn Landfill Long-term Monitoring Plan Report, December 2012



Eastern Highlands Health District

4 South Eagleville Road • Mansfield CT 06268 • Tel: (860) 429-3325 • Fax: (860) 429-3321 • Web: www.EHHD.org

Memo

To: Matt Hart, Mansfield Town Manager

From: Robert Miller, Director of Health

Date: 1/30/2013

Re: UConn Landfill Long Term Monitoring Plan, Report dated December 2012

Per your request, I have reviewed the above referenced report. The results reported do not suggest an imminent or immediate risk to public health. No material changes in the monitoring program were identified. The results are generally consistent with the historic body of data available for this project. This office will continue to monitor this situation. No action is recommended at this time.

Haley & Aldrich, Inc.
100 Corporate Place
Suite 105
Rocky Hill, CT 06067-1803

Tel: 860.282.9400
Fax: 860.721.0612
HaleyAldrich.com

**HALEY &
ALDRICH**

Letter of Transmittal

Date 9 January 2012
File Number 91221-678
From Rick Standish

To State of Connecticut
Department Energy and Environmental Protection
Bureau of Water Protection and Land Reuse
79 Elm Street
Hartford, Connecticut 06106-5127

Attention Mark Lewis

Copy to B. Toal, CTDPH
R. Miller, EHHD
M. Hart, Town of Mansfield
R. Gray, UConn (Certification letter only)
J. Pietrzak, UConn

Subject UConn Landfill
Long Term Monitoring Plan Report

Copies	Date	Description
1 each	January 2013	Long Term Monitoring Plan Report Fall 2012 Semi-Annual Sampling Round #17

Transmitted via First class mail Overnight express Hand delivery Other

Remarks

**LONG-TERM MONITORING PLAN
FALL 2012 SEMI-ANNUAL SAMPLING ROUND #17
UCONN LANDFILL
STORRS, CONNECTICUT**



by

**Haley & Aldrich, Inc.
Rocky Hill, Connecticut**

for

**University of Connecticut
Storrs, Connecticut**

**File No. 91221-678
December 2012**

Haley & Aldrich, Inc.
100 Corporate Place
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**HALEY &
ALDRICH**

4 January 2013

Connecticut Department of Energy and Environmental Protection
Bureau of Water Protection and Land Reuse
79 Elm Street
Hartford, Connecticut 06106-5127

Attention: Mark R. Lewis

Subject: Long Term Monitoring Plan
Fall 2012 Semi-Annual Sampling Round #17
UConn Landfill
Storrs, Connecticut

Ladies and Gentlemen:

The following certification is being submitted to the Department of Energy and Environmental Protection in accordance with the terms as delineated in the Consent Order No. SRD-101 issued 26 June 1998 for the document specified below:

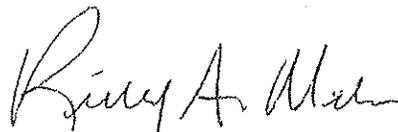
- Long Term Monitoring Plan
Fall 2012 Semi-Annual Sampling Round #17
UConn Landfill
Storrs, Connecticut

I have personally examined and am familiar with the information submitted in this document and all attachments and certify that based on reasonable investigation, including my inquiry of those individuals responsible for obtaining the information, the submitted information is true, accurate and complete to the best of my knowledge and belief, and I understand that any false statement made in this document or its attachments may be punishable as a criminal offense.

Agreed and accepted as stated above:



Richard P. Standish, P. G., LEP
Senior Vice President
Haley & Aldrich, Inc.



Richard A. Miller
Director,
Office of Environmental Policy
University of Connecticut

C: Richard Gray, UConn

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I	Summary of Groundwater Analytical Results

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1	Sampling Locations - Long-Term Monitoring Plan

1. INTRODUCTION

This Long Term Monitoring Plan (LTMP) was prepared pursuant to the Consent Order # SRD-101 between the State of Connecticut and the University of Connecticut (UConn) regarding the solid waste disposal area on North Eagleville Road (Landfill and Former Chemical Pits) and the former disposal site in the vicinity of Parking Lot F (F Lot). An Interim Monitoring Program (IMP) was performed in order to monitor shallow ground water, surface water and bedrock groundwater quality in nearby domestic water supply wells until the LTMP required pursuant to paragraph B.4.e of the Consent Order was implemented. In September 2005, the University transitioned from the IMP to the LTMP. As part of this process, samples were collected from both the IMP and LTMP locations for three sampling quarters. These quarters, referred to as "transition rounds" were conducted in September and December 2005 and May 2006. Beginning with the October and November 2006 monitoring quarter, samples were only collected from the LTMP locations.

The objectives of the LTMP are:

- To assess the effectiveness of the remediation
- To monitor groundwater and surface water quality and trends, and
- To act as sentinel wells to protect human health and the environment.

Groundwater, surface water and soil gas samples are being obtained to verify that the remediation systems are working as planned. The Plan is also designed to protect human health and the environment by evaluating the concentrations of contaminants in groundwater and surface water over time. If increasing concentrations are observed, UConn and the Connecticut Department of Energy and Environmental Protection (CTDEEP) will reassess the remediation system design, expand the monitoring program, and/or take additional measures to protect human health and the environment, if necessary.

The LTMP includes sampling of media at multiple locations as shown on Figure 1:

- (1) six surface water locations;
- (2) five shallow groundwater monitoring wells;
- (3) five deep bedrock monitoring wells;
- (4) six active domestic wells on Meadowood Road and Separatist Road; and
- (5) four soil gas monitoring locations.

Installation of the landfill cap and leachate interceptor trenches (LITs) was completed in the spring of 2007. To date, significant changes to the groundwater quality have not been observed. Analytical results continue to be evaluated and reported to the key parties and to the public.

This report documents the sampling round conducted in November 2012, also referred to as Round #17. In a letter to the University dated 16 April 2010, CTDEEP approved a reduction in the LTMP sampling frequency from quarterly to semi-annually to be conducted in the spring and fall seasons. The next sampling event is planned for April 2013.

2. SCOPE OF PROGRAM

The following paragraphs describe the rationale for each sampling location for the Long Term Monitoring Program based upon the approved Comprehensive Hydrogeologic Investigation and Remedial Action Plan, Addendum No. 2, dated July 2004.

2.1 Shallow Groundwater Monitoring Wells

Three shallow wells [B401(MW), B403(MW) & B404(MW)] were constructed in the overburden south, southeast and north of the landfill respectively, and downgradient of the LITs in February and March 2007. These wells function to monitor shallow groundwater quality migrating out of the landfill area and to assess the effectiveness of the landfill cover and LITs.

Two previously existing shallow monitoring wells, MW-3 and MW-4, were reinstalled in August 2007 in the same general area in F Lot however; they were offset several feet from their original locations. They function to monitor shallow groundwater quality downgradient of F Lot.

2.2 Deep Groundwater Monitoring Wells

Five bedrock (125 to 300 ft) groundwater monitoring wells are included in the LTMP. Three existing wells, MW-105R, B201R(MW), and B302R(MW) are located south and west of the landfill and former chemical pits. These wells were selected because they are situated in the direction of either suspected historical or known bedrock groundwater flow. Since permanent packer systems for discrete fracture interval sampling are installed in B201R(MW) and MW-105R, two samples are collected from each well. Two former residential water supply wells, located at 156 Hunting Lodge Road and 202 North Eagleville Road, are included in the LTMP because of their locations and construction depths. The University has not received permission to access the well at 156 Hunting Lodge Road therefore; it continues to be excluded from sampling events.

2.3 Surface Water Monitoring Locations

Six surface water-monitoring locations (SW-A through SW-F) are selected to assess surface water quality migrating from the landfill, former chemical pits, and F Lot areas SW-A through SW-E are strategically placed at the primary surface waters north (wetland and Cedar Swamp Brook drainage) and south (western tributary of Eagleville Brook drainage) of the landfill and former chemical pits area. SW-F is located downgradient of F Lot on an eastern tributary to Eagleville Brook.

2.4 Active Residential Water Supply Wells

Six active residential water supply wells are included in the LTMP:

38 Meadowood Road
41 Meadowood Road
65 Meadowood Road
202 Separatist Road
206 Separatist Road
211 Separatist Road

These residential wells are the closest active bedrock wells to the landfill and former chemical pits in the direction of suspected historical and known groundwater migration pathways in the fractured bedrock aquifer.

2.5 Soil Gas Monitoring Locations

Four soil gas-monitoring points B501(GW), B502(GW), B503(GW) and B504(GW) were installed in the east, southeast, southwest and northwest quadrants of the landfill immediately outside the cap perimeter to monitor for potential gas migration away from the landfill. The monitoring points are 4-in. diameter PVC wells extending to depths ranging between 7.5 and 9.5 ft bgs with a slotted screen interval from the surface seal (approximately 2.5 ft bgs) to the depth of completion. The locations are lateral to the leachate interceptor trenches (LITs) where the likelihood of soil gas migration is presumed to be greatest.

2.6 Sampling Parameters

During the course of the Hydrogeologic Investigation, a comprehensive suite of analytical methods was selected to determine the nature of the contamination in the Study Area. A wide range of methods were used to ensure that any potential contaminant identified during review of historical records or interviews with knowledgeable personnel would be detected if present. Multiple rounds of groundwater and surface water sampling have shown that the contamination is confined to a few classes of compounds. Monitoring a select number of analytical methods accomplishes the objectives of the LTMP, that is, to assess effectiveness of remediation, monitor groundwater quality and trends and be protective of human health and the environment.

Groundwater and surface water samples were analyzed for the following parameters:

- VOCs by EPA Method 524.2

- Total metals by EPA Method 200 Series

- Total mercury by EPA Method 7470/E245.1

- Other Inorganic Parameters

 - ammonia, nitrate and nitrite, total phosphorus, total dissolved solids, total suspended solids, alkalinity, hardness, chloride, sulfate, chemical oxygen demand, total organic carbon, biological oxygen demand and cyanide

- Field Screening Data

 - turbidity, conductivity, dissolved oxygen, ORP, pH, and temperature

Soil gas monitoring points were analyzed for methane and carbon dioxide using a multiple gas detection meter.

2.7 Sampling Frequency

As previously mentioned, to date, significant changes to the groundwater quality have not been observed. This round represents the Fall 2012 sampling and we anticipate Spring sampling to occur in or about April 2013.

3. SAMPLING PROCEDURES

Sampling procedures and analytical methods for the groundwater monitoring wells and surface water samples were conducted in accordance with the Comprehensive Hydrogeologic Investigation and Remedial Action Plan, Addendum No. 2, dated July 2004.

Sampling procedures for the residential water supply wells were conducted in accordance with procedures previously established by CTDEEP and the DPH for the health consultation study completed in 1999. Samples were collected from the water supply system prior to treatment after running the tap for approximately eight minutes.

Samples from the residential water supply wells were analyzed using EPA drinking water methods as noted on the enclosed Table I.

4.3 Surface Water Samples

During this sampling event, surface water was collected from five of the six monitoring locations. SW-B was dry therefore, a sample was not collected. The samples were submitted to Phoenix Environmental Laboratories, Manchester, Connecticut for analysis of VOCs, metals and nutrients. VOCs were not detected. Metal and nutrient parameters were within typical surface water ranges and consistent with previous sampling rounds for these locations.

4.4 Active Residential Domestic Wells

All six active domestic wells were sampled as part of this quarterly event. Consistent with most previous rounds, trace concentrations of chloroform was detected in the samples collected from 65 Meadowood Road and 206 and 211 Separatist Road. VOCs were not detected above method reporting limits at any of the other locations sampled. In the samples collected from 65 Meadowood Road and 202 and 211 Separatist Road, copper was detected above surface water protection criteria; however the concentration is below drinking water criteria. Copper concentrations detected at 65 Meadowood Road are generally consistent with previous sampling rounds and slightly higher in 202 and 211 Separatist Roads than in previous rounds. An elevated concentration of manganese (0.164 mg/l) was detected in the sample collected from 38 Meadowood Road, below the State action level of 0.5 mg/L. This is consistent with previous sampling events. Metal and nutrient concentrations at all locations were within acceptable drinking water ranges.

4.5 Soil Gas Monitoring

Landfill gas is the natural by-product of the decomposition of solid waste in landfills and is comprised primarily of carbon dioxide and methane. A GEM2000 Landfill Gas Meter was used to sample and analyze methane, carbon dioxide and oxygen content at soil gas monitoring locations B501(GW), B502(GW), B503(GW) and B504(GW). Oxygen concentrations ranged from 10.2% at B502(GW) to 19.6% at B501(GW). Carbon dioxide readings ranged from 0.3% at B501(GW) to 8.6% at B502(GW). Methane gas concentrations ranged from 0.1% at B501(GW), B503(GW) and B504(GW) to 2% at B502(GW). These readings are generally consistent with previous monitoring events.

4.6 Consent Order SRD-101 Progress Report

From March 2012 through November 2012, the Leachate Interceptor Trench systems collected the following volumes of leachate which were pumped to the UConn Water Pollution Control Facility:

- South Trench: 606,054 gallons or approximately 2,204 gallons per day
- North Trench: 1,427,112 gallons or approximately 5,189 gallons per day

No notable changes to the remediation system have taken place during this reporting period.

TABLE I
SUMMARY OF GROUNDWATER ANALYTICAL RESULTS
LONG-TERM MONITORING PLAN
UCONN LANDFILL
STORRS, CONNECTICUT

SAMPLE DESIGNATION	METHOD	RSR GAGPC	RSR SWPC	RSR RVC ¹	MW105R-74	MW105R-111	MW105RP-111	EB-110212	TB-110212	B201R(MW)-36
SAMPLING DATE					11/2/2012	11/2/2012	11/2/2012	11/2/2012	11/2/2012	11/2/2012
COMMENTS					Discrete	Discrete	Duplicate	Field Blank	Trip Blank	Discrete
WELL DEPTH (ft.)										
LOCATION					MW105R	MW105R	MW105R			B201R-MW
Volatile Organic Compounds (ug/l)	524.2	(ug/l)	(ug/l)	(ug/l)						
1,1-Dichloroethane		70	NE	34,600	ND<0.50	3.2	3.2	ND<0.50	ND<0.50	0.66
1,2,4-Trichlorobenzene		70	NE	NE	ND<0.50	10	10	ND<0.50	ND<0.50	ND<0.50
1,2-Dichlorobenzene		600	170,000	30,500	ND<0.50	4	4	ND<0.50	ND<0.50	ND<0.50
1,2-Dichloroethane		1	2,970	21	ND<0.50	21	21	ND<0.50	ND<0.50	3.8
1,4-Dichlorobenzene		75	26,000	24,200	ND<0.50	14	13	ND<0.50	ND<0.50	0.99
Benzene		1	710	215	ND<0.50	65	65	ND<0.50	ND<0.50	1.3
Bromobenzene		NE	NE	NE	ND<0.50	19	19	ND<0.50	ND<0.50	2.8
Chlorobenzene		100	420,000	1,800	ND<0.50	30	29	ND<0.50	ND<0.50	5.3
Chloroform		6	14,100	287	ND<0.50	0.53	ND<0.50	ND<0.50	ND<0.50	ND<0.50
cis-1,2-Dichloroethene		70	NE	NE	ND<0.50	15	14	ND<0.50	ND<0.50	3.1
Methylene chloride		5	48,000	50,000	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Tetrachloroethene		5	88	1500	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Toluene		1,000	4,000,000	23,500	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Trichloroethene		5	2,340	219	ND<0.50	16	15	ND<0.50	ND<0.50	2
Vinyl chloride		2	15,750	2	ND<0.50	1.8	1.7	ND<0.50	ND<0.50	ND<0.50
Total Metals (mg/l)										
Aluminum	200.7/6010	NE	NE	NE	ND<0.010	ND<0.010	ND<0.010	ND<0.010	--	0.013
Barium	6010/E200.7	1	NE	NE	0.101	0.075	0.08	ND<0.002	--	0.071
Calcium	200.7/6010	NE	NE	NE	119	49.8	53.3	0.042	--	70
Copper	6010/E200.7	1.3	0.048	NE	ND<0.005	ND<0.005	ND<0.005	ND<0.005	--	ND<0.005
Iron	6010/E200.7	NE	NE	NE	1.52	0.234	0.25	ND<0.010	--	1.69
Lead	7421/S3113B	0.015	0.013	NE	ND<0.002	ND<0.002	ND<0.002	ND<0.002	--	ND<0.002
Magnesium	200.7/6010	NE	NE	NE	12.9	5.29	5.66	0.05	--	7.65
Manganese	200.7/6010	NE	NE	NE	0.768	0.101	0.107	ND<0.001	--	0.215
Nickel	200.7/6010	0.1	0.88	NE	0.005	ND<0.001	ND<0.001	ND<0.001	--	ND<0.001
Potassium	6010/E200.7	NE	NE	NE	6.7	2.8	2.9	ND<0.1	--	4.3
Sodium	200.7/6010	NE	NE	NE	26	11.5	11.6	1.9	--	14.3
Vanadium	200.7/6010	0.05	NE	NE	ND<0.002	ND<0.002	ND<0.002	ND<0.002	--	ND<0.002
Zinc	200.7/6010	5	0.123	NE	0.011	0.002	0.002	ND<0.002	--	0.004

-17-

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SUMMARY OF GROUNDWATER ANALYTICAL RESULTS
LONG-TERM MONITORING PLAN
UCONN LANDFILL
STORRS, CONNECTICUT

SAMPLE DESIGNATION	METHOD	RSR GAGPC	RSR SWPC	RSR RVC	MW105R-74	MW105R-111	MW105RP-111	EB-110212	TB-110212	B201R (MW)-38
SAMPLING DATE					11/2/2012	11/2/2012	11/2/2012	11/2/2012	11/2/2012	11/2/2012
COMMENTS					Discrete	Discrete	Duplicate	Field Blank	Trip Blank	Discrete
WELL DEPTH (ft.):										
LOCATION:					MW105R	MW105R	MW105R			B201R-MW
Other Analyses (mg/l)										
Alkalinity (CaCO ₃)	SM2320B	--	--	--	367	143	146	ND<20	--	207
Ammonia as Nitrogen	S4500NH3	--	--	--	0.03	ND<0.02	ND<0.02	ND<0.02	--	ND<0.02
B.O.D./5 day	SM5210B	--	--	--	ND<4.0	ND<4.0	ND<4.0	ND<4.0	--	ND<4.0
C.O.D.	SM5220D	--	--	--	21	U	ND<10	16	--	16
Chloride	300.0/9056	--	--	--	18.8	15.5	15.5	ND<3.0	--	15.7
Hardness (CaCO ₃)	300.0/9056	--	--	--	350	146	156	0.3	--	206
Nitrate as Nitrogen	300.0/9056	--	--	--	ND<0.05	ND<0.05	ND<0.05	ND<0.05	--	ND<0.05
Nitrite as Nitrogen	E365.2	--	--	--	ND<0.01	ND<0.01	ND<0.01	ND<0.01	--	ND<0.01
Phosphorus, as P	9010/335.3	--	--	--	ND<0.01	ND<0.01	ND<0.01	ND<0.01	--	0.01
Sulfate	300.0/9056	--	--	--	27.5	14.9	14.9	ND<3.0	--	28.9
Tot. Diss. Solids	SM2540C	--	--	--	480	220	220	ND<10	--	300
Tot. Org. Carbon	415.1/SW9060	--	--	--	6.5	1.4	1.2	ND<1.0	--	6.8
Total Suspended Solids	SM2540D	--	--	--	5	ND<5.0	ND<5.0	ND<5.0	--	8.5
Field Screening Data										
Turbidity (NTU)		--	--	--	0	0	--	--	--	0
Conductivity (uS/cm)		--	--	--	954	461	--	--	--	591
Dissolved Oxygen (ppm)		--	--	--	6.62	6.49	--	--	--	6.44
ORP (mV)		--	--	--	-96	-119	--	--	--	-174
pH		--	--	--	8.23	8.57	--	--	--	9.33
Temperature (°C)		--	--	--	11.95	11.77	--	--	--	12.76

Notes and Abbreviations:

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2. RSR GA GPC: Connecticut Department of Environmental Protection (CTDEP) Remediation Standard Regulations (RSR) Groundwater Protection Criteria.
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4. RSR RVC: CTDEP RSR Residential Volatilization Criteria (1996). Proposed volatilization criteria has been removed from this table per CTDEP's directive issued 9 April 2010.
5. NE: RSR criteria not established
6. ND: compound not detected
7. Blank spaces, "--" or "NA" indicate compound not analyzed
8. uS/cm: microsiemens per centimeter.
9. ug/l: micrograms per liter, mg/l: milligrams per liter
10. NTU: Nephelometric Turbidity Units.
11. Methods are EPA unless otherwise specified.
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TABLE I
SUMMARY OF GROUNDWATER ANALYTICAL RESULTS
LONG-TERM MONITORING PLAN
UCONN LANDFILL
STORRS, CONNECTICUT

SAMPLE DESIGNATION	METHOD	RSR GAGPC	RSR SWPC	RSR RVC*	B201R (MW)-60 11/2/2012	202-NERD 11/5/2012	EB-110512 11/5/2012	TB-110512 11/5/2012	B302R (MW) 11/7/2012	EB-110712 11/7/2012
SAMPLING DATE					Discrete	Inactive	Field Blank	Trip Blank	Open hole	Field Blank
COMMENTS						320			275	
WELL DEPTH (ft.)					B201R-MW	North Eagleville Rd.			B302R-MW	
LOCATION										
Volatile Organic Compounds (ug/l)	524.2	(ug/l)	(ug/l)	(ug/l)						
1,1-Dichloroethane	70	NE	34,600	1.1	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
1,2,4-Trichlorobenzene	70	NE	NE	0.72	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
1,2-Dichlorobenzene	600	170,000	30,500	0.73	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
1,2-Dichloroethane	1	2,970	21	6.4	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
1,4-Dichloroethane	75	26,000	24,200	1.7	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
1,4-Dichlorobenzene	1	710	215	2.8	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Benzene	NE	NE	NE	5	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Bromobenzene	100	420,000	1,800	10	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Chlorobenzene	6	14,100	287	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Chloroform	70	NE	NE	4.9	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
cis-1,2-Dichloroethane	5	48,000	50,000	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Methylene chloride	5	88	1500	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Tetrachloroethene	1,000	4,000,000	23,500	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Toluene	5	2,340	219	3.5	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Trichloroethene	2	15,750	2	0.68	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Vinyl chloride										
Total Metals (mg/l)					0.034	0.178	ND<0.010	--	0.265	ND<0.010
Aluminum	200.7/6010	NE	NE	NE	0.049	ND<0.002	ND<0.002	--	0.009	ND<0.002
Barium	6010/E200.7	1	NE	NE	39.3	14.8	0.023	--	12.8	0.018
Calcium	200.7/6010	NE	NE	NE	ND<0.005	ND<0.005	ND<0.005	--	ND<0.005	ND<0.005
Copper	6010/E200.7	1.3	0.048	NE	0.044	0.237	0.015	--	0.011	ND<0.010
Iron	6010/E200.7	NE	NE	NE	ND<0.002	ND<0.002	ND<0.002	--	ND<0.002	ND<0.002
Lead	7421/S3113B	0.015	0.013	NE	3.95	2.28	ND<0.01	--	0.16	ND<0.01
Magnesium	200.7/6010	NE	NE	NE	0.025	0.01	ND<0.001	--	ND<0.001	ND<0.001
Manganese	200.7/6010	NE	NE	NE	ND<0.001	ND<0.001	ND<0.001	--	ND<0.001	ND<0.001
Nickel	200.7/6010	0.1	0.88	NE	7.1	1.2	ND<0.1	--	2.8	ND<0.1
Potassium	6010/E200.7	NE	NE	NE	34.9	7.2	ND<0.1	--	18.1	ND<0.1
Sodium	200.7/6010	NE	NE	NE	ND<0.002	ND<0.002	ND<0.002	--	0.011	ND<0.002
Vanadium	200.7/6010	0.05	NE	NE	0.003	0.012	ND<0.002	--	0.013	ND<0.002
Zinc	200.7/6010	5	0.123	NE						

TABLE I
SUMMARY OF GROUNDWATER ANALYTICAL RESULTS
LONG-TERM MONITORING PLAN
UCONN LANDFILL
STORRS, CONNECTICUT

SAMPLE DESIGNATION	METHOD	RSR GAGPC	RSR SWPC	RSR RVC ⁴	B201R (MW)-60	202-NERD	EB-110512	TB-110512	B302R (MW)	EB-110712
SAMPLE DATE					11/2/2012	11/5/2012	11/5/2012	11/5/2012	11/7/2012	11/7/2012
COMMENTS					Discrete	Inactive	Field Blank	Trip Blank	Open hole	Field Blank
WELL DEPTH (ft):						320			275	
LOCATION:					B201R-MW	North Eagleville Rd			B302R-MW	
Other Analyses (mg/l)										
Alkalinity (CaCO ₃)	SM2320B				85	47	ND<20	--	42	ND<20
Ammonia as Nitrogen	S4500NH3				ND<0.02	ND<0.02	0.06	--	ND<0.02	0.08
B.O.D./5 day	SM5210B				5.3	ND<4.0	ND<4.0	--	ND<4.0	ND<4.0
C.O.D.	SM5220 D				44	ND<10	ND<10	--	ND<10	ND<10
Chloride	300.0/9056				13.5	3.8	ND<3.0	--	3.3	ND<3.0
Hardness (CaCO ₃)	300.0/9056				114	46.3	ND<0.1	--	32.6	ND<0.1
Nitrate as Nitrogen	300.0/9056				ND<0.05	ND<0.05	ND<0.05	--	0.1	ND<0.05
Nitrite as Nitrogen	E365.2				ND<0.01	ND<0.01	ND<0.01	--	ND<0.01	ND<0.01
Phosphorus, as P	9010/335.3				ND<0.01	ND<0.01	ND<0.01	--	ND<0.01	ND<0.01
Sulfate	300.0/9056				70.2	13	ND<3.0	--	36.3	ND<3.0
Tot. Diss. Solids	SM2540C				250	97	ND<10	--	110	ND<10
Tot. Org. Carbon	415.1/SW9060				11	ND<1.0	ND<1.0	--	ND<1.0	ND<1.0
Total Suspended Solids	SM2540D				6	ND<5.0	ND<5.0	--	ND<5.0	ND<5.0
Field Screening Data										
Turbidity (NTU)					5.1	0	--	--	0	--
Conductivity (uS/cm)					454	160	--	--	215	--
Dissolved Oxygen (ppm)					6.2	5.54	--	--	4.45	--
ORP (mV)					-237	5	--	--	-10	--
pH					10.37	6.82	--	--	7.01	--
Temperature (°C)					12.5	12.33	--	--	10.27	--

Notes and Abbreviations:

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3. RSR SWPC: CTDEP RSR Surface Water Protection Criteria
4. RSR RVC: CTDEP RSR Residential Volatilization Criteria (1996). Proposed volatilization criteria has been removed from this table per CTDEP's directive issued 9 April 2010.
5. NE: RSR criteria not established
6. ND: compound not detected
7. Blank spaces, "--" or "NA" indicate compound not analyzed
8. uS/cm: microsiemens per centimeter.
9. ug/l: micrograms per liter, mg/l: milligrams per liter
10. NTU: Nephelometric Turbidity Units.
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13. Inorganic qualifier codes: (U): not detected above associated value
14. Bold values exceed one or more of the RSRs

TABLE I
SUMMARY OF GROUNDWATER ANALYTICAL RESULTS
LONG-TERM MONITORING PLAN
UCONN LANDFILL
STORRS, CONNECTICUT

SAMPLE DESIGNATION	METHOD	RSR GAGPC	RSR SWPC	RSR RVC*	TB-110712	B401 (MW)	B403 (MW)	B403P (MW)	B404 (MW)	MW-3
SAMPLING DATE					11/7/2012	11/7/2012	11/7/2012	11/7/2012	11/5/2012	11/5/2012
COMMENTS					Trip Blank			Duplicate		
WELL DEPTH (ft.)						11.01	15.2	15.2	11.35	18.65
LOCATION						B401(MW)	B403(MW)	B403(MW)	B404(MW)	F Lot
Volatile Organic Compounds (ug/l)	524.2	(ug/l)	(ug/l)	(ug/l)						
1,1-Dichloroethane		70	NE	34,600	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
1,2,4-Trichlorobenzene		70	NE	NE	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
1,2-Dichlorobenzene		600	170,000	30,500	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
1,2-Dichloroethane		1	2,970	21	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
1,4-Dichlorobenzene		75	26,000	24,200	ND<0.50	0.63	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Benzene		1	710	215	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Bromobenzene		NE	NE	NE	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Chlorobenzene		100	420,000	1,800	ND<0.50	1.1	0.6	0.63	ND<0.50	ND<0.50
Chloroform		6	14,100	287	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
cis-1,2-Dichloroethene		70	NE	NE	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Methylene chloride		5	48,000	50,000	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Tetrachloroethene		5	88	1,500	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Toluene		1,000	4,000,000	23,500	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Trichloroethene		5	2,340	219	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Vinyl chloride		2	15,750	2	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Total Metals (mg/l)										
Aluminum	200.7/6010	NE	NE	NE	--	0.155	0.055	ND<0.10	0.018	0.239
Barium	6010/E200.7	1	NE	NE	--	0.109	0.138	0.137	0.134	0.11
Calcium	200.7/6010	NE	NE	NE	--	52.3	40	39.8	69.1	79.8
Copper	6010/E200.7	1.3	0.048	NE	--	ND<0.005	ND<0.005	ND<0.005	ND<0.005	ND<0.005
Iron	6010/E200.7	NE	NE	NE	--	46.3	64.6	65.1	5.68	18
Lead	7421/S3113B	0.015	0.013	NE	--	0.003	0.003	ND<0.002	0.019	U 0.017 U
Magnesium	200.7/6010	NE	NE	NE	--	7.69	8.32	8.34	8.6	28.6
Manganese	200.7/6010	NE	NE	NE	--	1.4	3.54	3.38	2.4	3.63
Nickel	200.7/6010	0.1	0.88	NE	--	0.001	ND<0.001	ND<0.001	0.002	0.003
Potassium	6010/E200.7	NE	NE	NE	--	9.7	8.5	8.3	8.9	12.8
Sodium	200.7/6010	NE	NE	NE	--	11.8	32	31.9	13.5	105
Vanadium	200.7/6010	0.05	NE	NE	--	ND<0.002	ND<0.002	ND<0.002	ND<0.002	ND<0.002
Zinc	200.7/6010	5	0.123	NE	--	0.012	0.076	0.026	0.01	0.01

TABLE I
SUMMARY OF GROUNDWATER ANALYTICAL RESULTS
LONG-TERM MONITORING PLAN
UCONN LANDFILL
STORRS, CONNECTICUT

SAMPLE DESIGNATION	METHOD	RSR GAGPC	RSR SWPC	RSR RVC ⁴	TB-110712	B401 (MW)	B403 (MW)	B403P (MW)	B404 MW	MW-3
SAMPLING DATE:					11/7/2012	11/7/2012	11/7/2012	11/7/2012	11/5/2012	11/5/2012
COMMENTS:					Trip Blank			Duplicate		
WELL DEPTH (ft.):						11.01	15.2	15.2	11.35	18.65
LOCATION:						B401 (MW)	B403 (MW)	B403 (MW)	B404 (MW)	F Lot
Other Analyses (mg/l)										
Alkalinity (CaCO ₃)	SM2320B	--	--	--	--	226	162	163	75	104
Ammonia as Nitrogen	S4500NH3	--	--	--	--	5.28	0.86	0.97	0.51	0.47
B.O.D./5 day	SM5210B	--	--	--	--	19	10	9.2	ND<4.0	ND<4.0
C.O.D.	SM5220-D	--	--	--	--	42	27	14	ND<10	59
Chloride	300.0/9056	--	--	--	--	11.6	48.6	48.1	86.3	326
Hardness (CaCO ₃)	300.0/9056	--	--	--	--	162	134	134	208	317
Nitrate as Nitrogen	300.0/9056	--	--	--	--	ND<0.05	ND<0.05	ND<0.05	ND<0.05	0.2
Nitrite as Nitrogen	E365.2	--	--	--	--	ND<0.01	ND<0.01	ND<0.01	ND<0.01	ND<0.01
Phosphorus, as P	9010/335.3	--	--	--	--	0.16	0.03	ND<0.01	ND<0.01	0.01
Sulfate	300.0/9056	--	--	--	--	13.3	87.4	86.1	42.5	39.8
Tot. Diss. Solids	SM2540C	--	--	--	--	290	390	390	350	750
Tot. Org. Carbon	415.1/SW9060	--	--	--	--	9.3	2.4	2.1	1.8	1.8
Total Suspended Solids	SM2540D	--	--	--	--	29	23	7.5	ND<5.0	11
Field Screening Data										
Turbidity (NTU)		--	--	--	--	6.2	0	--	0	121
Conductivity (uS/cm)		--	--	--	--	701	848	--	689	1530
Dissolved Oxygen (ppm)		--	--	--	--	3.39	3.01	--	8.37	4.35
ORP (mV)		--	--	--	--	-87	-87	--	-23	-17
pH		--	--	--	--	8.04	8.01	--	7.22	7.08
Temperature (°C)		--	--	--	--	12.44	14	--	13.43	18.58

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5. NE: RSR criteria not established
6. ND: compound not detected
7. Blank spaces, "--" or "NA" indicate compound not analyzed
8. uS/cm: microsiemens per centimeter.
9. ug/l: micrograms per liter, mg/l: milligrams per liter
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TABLE 1
SUMMARY OF GROUNDWATER ANALYTICAL RESULTS
LONG-TERM MONITORING PLAN
UCONN LANDFILL
STORRS, CONNECTICUT

SAMPLE DESIGNATION	METHOD	RSR GAGPC	RSR SWPC	RSR RVC ¹	MW-4	SW-A	SW-C	SW-D	SW-E	SW-F
SAMPLING DATE					11/5/2012	11/1/2012	11/1/2012	11/1/2012	11/1/2012	11/1/2012
COMMENTS					22.95	Surface Water				
WELL DEPTH (ft):					F Lot	SW-A	SW-C	SW-D	SW-E	SW-F
LOCATION:										
Volatile Organic Compounds (ug/l)	524.2	(ug/l)	(ug/l)	(ug/l)						
1,1-Dichloroethane		70	NE	34,600	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
1,2,4-Trichlorobenzene		70	NE	NE	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
1,2-Dichlorobenzene		600	170,000	30,500	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
1,2-Dichloroethane		1	2,970	21	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
1,4-Dichlorobenzene		75	26,000	24,200	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Benzene		1	710	215	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Bromobenzene		NE	NE	NE	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Chlorobenzene		100	420,000	1,800	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Chloroform		6	14,100	287	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
cis-1,2-Dichloroethane		70	NE	NE	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Methylene chloride		5	48,000	50,000	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Tetrachloroethene		5	88	1500	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Toluene		1,000	4,000,000	23,500	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Trichloroethene		5	2,340	219	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Vinyl chloride		2	15,750	2	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Total Metals (mg/l)					0.051	0.076	0.401	0.09	0.101	ND<0.010
Aluminum	200.7/6010	NE	NE	NE	0.143	0.025	0.032	0.025	0.043	0.099
Barium	6010/E200.7	1	NE	NE	51.8	19.3	37.5	28.1	35	95.2
Calcium	200.7/6010	NE	NE	NE	51.8	19.3	37.5	28.1	35	95.2
Copper	6010/E200.7	1.3	0.048	NE	ND<0.005	ND<0.005	ND<0.005	ND<0.005	ND<0.005	ND<0.005
Iron	6010/E200.7	NE	NE	NE	0.247	0.892	0.747	0.032	1.32	1.29
Lead	7421/S3113B	0.015	0.013	NE	0.019	U ND<0.002	0.005	ND<0.002	ND<0.002	0.015
Magnesium	200.7/6010	NE	NE	NE	8.82	5.81	7.72	6.9	8.91	22.4
Manganese	200.7/6010	NE	NE	NE	0.273	0.289	0.576	0.01	0.195	0.355
Nickel	200.7/6010	0.1	0.88	NE	0.006	ND<0.001	0.045	0.002	0.001	0.002
Potassium	6010/E200.7	NE	NE	NE	12.1	5.3	8.6	3.7	4.2	8.9
Sodium	200.7/6010	NE	NE	NE	231	17.3	16.7	13.3	27.2	120
Vanadium	200.7/6010	0.05	NE	NE	ND<0.002	ND<0.002	ND<0.002	ND<0.002	ND<0.002	ND<0.002
Zinc	200.7/6010	5	0.123	NE	0.008	ND<0.002	0.032	0.002	0.005	0.004

TABLE I
SUMMARY OF GROUNDWATER ANALYTICAL RESULTS
LONG-TERM MONITORING PLAN
UConn LANDFILL
STORRS, CONNECTICUT

SAMPLE DESIGNATION	METHOD	RSR GAGPC	RSR SWPC	RSR RVC ⁴	MW-4	SW-A	SW-C	SW-D	SW-E	SW-F
SAMPLING DATE					11/5/2012	11/1/2012	11/1/2012	11/1/2012	11/1/2012	11/1/2012
COMMENTS						Surface Water				
WELL DEPTH (ft.)					22.95					
LOCATION					F Lot	SW-A	SW-C	SW-D	SW-E	SW-F
Other Analyses (mg/l)										
Alkalinity (CaCO ₃)	SM2320B	---	---	---	58	47	ND<20	23	28	117
Ammonia as Nitrogen	S4500NH3	---	---	---	0.11	0.07	0.08	ND<0.02	0.09	0.07
B.O.D./5 day	SM5210B	---	---	---	ND<4.0	ND<4.0	ND<4.0	ND<4.0	ND<4.0	ND<4.0
C.O.D.	SM5220D	---	---	---	12	18	16	ND<10	16	16
Chloride	300.0/9056	---	---	---	478	38.5	17.5	28.5	87.3	288
Hardness (CaCO ₃)	300.0/9056	---	---	---	166	72.1	125	98.6	124	330
Nitrate as Nitrogen	300.0/9056	---	---	---	4.7	ND<0.05	0.4	ND<0.05	ND<0.05	0.22
Nitrite as Nitrogen	E365.2	---	---	---	ND<0.01	ND<0.01	ND<0.01	ND<0.01	ND<0.01	ND<0.01
Phosphorus, as P	9010/335.3	---	---	---	ND<0.01	ND<0.01	0.03	ND<0.01	ND<0.01	ND<0.01
Sulfate	300.0/9056	---	---	---	23	11.9	117	65	35.7	33.3
Tot. Diss. Solids	SM2540C	---	---	---	950	140	240	180	260	720
Tot. Org. Carbon	415.1/SW9060	---	---	---	2.1	5.3	2	2.6	4.1	2.5
Total Suspended Solids	SM2540D	---	---	---	ND<5.0	ND<5.0	12	ND<5.0	ND<5.0	ND<5.0
Field Screening Data										
Turbidity (NTU)					0	179	169	116	139	112
Conductivity (uS/cm)					264	318	465	359	531	1540
Dissolved Oxygen (ppm)					3.64	11.79	11.3	11.02	10.88	10.84
ORP (mV)					43	6	12	25	-66	-71
pH					6.26	7	6.9	6.69	8.13	8.06
Temperature (°C)					16.51	9.78	11.74	12.7	12.08	13.92

Notes and Abbreviations:

1. Samples were submitted to Phoenix Environmental Laboratories, Inc., Manchester, CT
2. RSR GA GPC: Connecticut Department of Environmental Protection (CTDEP) Remediation Standard Regulations (RSR) Groundwater Protection Criteria.
3. RSR SWPC: CTDEP RSR Surface Water Protection Criteria
4. RSR RVC: CTDEP RSR Residential Volatilization Criteria (1996). Proposed volatilization criteria has been removed from this table per CTDEP's directive issued 9 April 2010.
5. NE: RSR criteria not established
6. ND: compound not detected
7. Blank spaces, "--" or "NA" indicate compound not analyzed
8. uS/cm: microsiemens per centimeter.
9. ug/l: micrograms per liter, mg/l: milligrams per liter
10. NTU: Nephelometric Turbidity Units.
11. Methods are EPA unless otherwise specified.
12. Organic qualifier codes: (J): estimated result; (U): not detected above associated value
13. Inorganic qualifier codes: (U): not detected above associated value
14. Bold values exceed one or more of the RSRs

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LONG-TERM MONITORING PLAN
UCONN LANDFILL
STORRS, CONNECTICUT

SAMPLE DESIGNATION	METHOD	RSR GAGPC	RSR SWPC	RSR RVC ⁴	TB-110112	38-MWRD	41-MWRD	65-MWRD	202-SRD	206-SRD
SAMPLING DATE					11/1/2012	11/6/2012	11/6/2012	11/6/2012	11/6/2012	11/6/2012
COMMENTS					Trip Blank	Active	Active	Active	Active	Active
WELL DEPTH (ft):						Unknown	Unknown	Unknown	Unknown	Unknown
LOCATION:						Meadowood Road	Meadowood Road	Meadowood Road	Separatist Road	Separatist Road
Volatile Organic Compounds (ug/l)	524.2	(ug/l)	(ug/l)	(ug/l)						
1,1-Dichloroethane		70	NE	34,600	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
1,2,4-Trichlorobenzene		70	NE	NE	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
1,2-Dichlorobenzene		600	170,000	30,500	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
1,2-Dichloroethane		1	2,970	21	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
1,4-Dichlorobenzene		75	26,000	24,200	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Benzene		1	710	215	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Bromobenzene		NE	NE	NE	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Chlorobenzene		100	420,000	1,800	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Chloroform		6	14,100	287	ND<0.50	ND<0.50	ND<0.50	0.54	ND<0.50	0.53
cis-1,2-Dichloroethane		70	NE	NE	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Methylene chloride		5	48,000	50,000	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Tetrachloroethene		5	88	1500	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Toluene		1,000	4,000,000	23,500	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Trichloroethene		5	2,340	219	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Vinylchloride		2	15,750	2	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50	ND<0.50
Total Metals (mg/l)										
Aluminum	200.7/6010	NE	NE	NE	--	0.019	ND<0.010	0.011	ND<0.010	ND<0.010
Barium	6010/E200.7	1	NE	NE	--	0.021	ND<0.002	0.015	0.013	0.003
Calcium	200.7/6010	NE	NE	NE	--	53.5	15.7	16.4	38	33
Copper	6010/E200.7	1.3	0.048	NE	--	0.019	ND<0.005	0.317	0.091	0.035
Iron	6010/E200.7	NE	NE	NE	--	0.379	0.077	0.06	0.036	0.006
Lead	7421/S3113B	0.015	0.013	NE	--	0.003	ND<0.001	0.005	0.004	ND<0.001
Magnesium	200.7/6010	NE	NE	NE	--	7.31	2.74	5.88	9.19	5.72
Manganese	200.7/6010	NE	NE	NE	--	0.164	0.073	0.006	ND<0.002	ND<0.002
Nickel	200.7/6010	0.1	0.88	NE	--	ND<0.002	ND<0.002	0.006	ND<0.002	ND<0.002
Potassium	6010/E200.7	NE	NE	NE	--	2.4	1.3	3.3	3.9	5.7
Sodium	200.7/6010	NE	NE	NE	--	11.4	6.36	22.9	9.36	10.8
Vanadium	200.7/6010	0.05	NE	NE	--	ND<0.002	ND<0.002	ND<0.002	0.003	0.002
Zinc	200.7/6010	5	0.123	NE	--	0.003	ND<0.002	0.084	0.06	0.013

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UCONN LANDFILL
STORRS, CONNECTICUT

SAMPLE DESIGNATION	METHOD	RSR GAGPC	RSR SWPC	RSR RVC ⁴	TB-110112	38-MWRD	41-MWRD	65-MWRD	202-SRD	206-SRD
SAMPLING DATE					11/1/2012	11/6/2012	11/6/2012	11/6/2012	11/6/2012	11/6/2012
COMMENTS					Trip Blank	Active	Active	Active	Active	Active
WELL DEPTH (ft.)						Unknown	Unknown	Unknown	Unknown	Unknown
LOCATION						Meadowood Road	Meadowood Road	Meadowood Road	Separatist Road	Separatist Road
Other Analyses (mg/l)										
Alkalinity (CaCO ₃)	SM2320B	--	--	--	--	121	48	54	82	78
Ammonia as Nitrogen	S4500NH3	--	--	--	--	ND<0.02	ND<0.02	ND<0.02	ND<0.02	ND<0.02
B.O.D./5 day	SM5210B	--	--	--	--	ND<4.0	ND<4.0	ND<4.0	ND<4.0	ND<4.0
C.O.D.	SM5220D	--	--	--	--	ND<10	ND<10	ND<10	ND<10	ND<10
Chloride	300.0/9056	--	--	--	--	66.2	6.7	28.2	50.9	27.6
Hardness (CaCO ₃)	300.0/9056	--	--	--	--	164	50.5	65.2	133	106
Nitrate as Nitrogen	300.0/9056	--	--	--	--	ND<0.05	ND<0.05	1.03	2.54	1.94
Nitrite as Nitrogen	E365.2	--	--	--	--	ND<0.01	ND<0.01	ND<0.01	ND<0.01	ND<0.01
Phosphorus as P	9010/335.3	--	--	--	--	0.02	0.01	ND<0.01	0.01	0.01
Sulfate	300.0/9056	--	--	--	--	16.7	13.7	24.1	16.8	20.1
Tot. Diss. Solids	SM2540C	--	--	--	--	270	98	160	200	180
Tot. Org. Carbon	415.1/SW9060	--	--	--	--	ND<1.0	ND<1.0	ND<1.0	ND<1.0	ND<1.0
Total Suspended Solids	SM2540D	--	--	--	--	ND<5.0	ND<5.0	ND<5.0	ND<5.0	ND<5.0
Field Screening Data										
Turbidity (NTU)		--	--	--	--	0	0	0.1	0.3	0.4
Conductivity (uS/cm)		--	--	--	--	542	192	316	435	390
Dissolved Oxygen (ppm)		--	--	--	--	7.91	7.54	7.61	8.99	4.85
ORP (mV)		--	--	--	--	4	3	109	64	9
pH		--	--	--	--	6.56	6.89	5.87	5.98	6.61
Temperature (°C)		--	--	--	--	15.54	17.55	16.83	10.79	17.9

Notes and Abbreviations:

1. Samples were submitted to Phoenix Environmental Laboratories, Inc., Manchester, CT
2. RSR GA GPC: Connecticut Department of Environmental Protection (CTDEP) Remediation Standard Regulations (RSR) Groundwater Protection Criteria.
3. RSR SWPC: CTDEP RSR Surface Water Protection Criteria
4. RSR RVC: CTDEP RSR Residential Volatilization Criteria (1996). Proposed volatilization criteria has been removed from this table per CTDEP's directive issued 9 April 2010.
5. NE: RSR criteria not established
6. ND: compound not detected
7. Blank spaces, "--" or "NA" indicate compound not analyzed
8. uS/cm: microsiemens per centimeter.
9. ug/l: micrograms per liter, mg/l: milligrams per liter
10. NTU: Nephelometric Turbidity Units.
11. Methods are EPA unless otherwise specified.
12. Organic qualifier codes: (J): estimated result; (U): not detected above associated value
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STORRS, CONNECTICUT

SAMPLE DESIGNATION	METHOD	RSR GAGPC	RSR SWPC	RSR RVC ¹	211-SRD	TB-110612
SAMPLING DATE					11/6/2012	11/6/2012
COMMENTS					Active	Trip Blank
WELL DEPTH (ft.)					Unknown	
LOCATION					Separatist Road	
Volatile Organic Compounds (ug/l)	524.2	(ug/l)	(ug/l)	(ug/l)		
1,1-Dichloroethane		70	NE	34,600	ND<0.50	ND<0.50
1,2,4-Trichlorobenzene		70	NE	NE	ND<0.50	ND<0.50
1,2-Dichlorobenzene		600	170,000	30,600	ND<0.50	ND<0.50
1,2-Dichloroethane		1	2,970	21	ND<0.50	ND<0.50
1,4-Dichlorobenzene		75	26,000	24,200	ND<0.50	ND<0.50
Benzene		1	710	215	ND<0.50	ND<0.50
Bromobenzene		NE	NE	NE	ND<0.50	ND<0.50
Chlorobenzene		100	420,000	1,800	ND<0.50	ND<0.50
Chloroform		6	14,100	287	0.69	ND<0.50
cis-1,2-Dichloroethene		70	NE	NE	ND<0.50	ND<0.50
Methylene chloride		5	48,000	50,000	ND<0.50	ND<0.50
Tetrachloroethene		5	88	1500	ND<0.50	ND<0.50
Toluene		1,000	4,000,000	23,500	ND<0.50	ND<0.50
Trichloroethene		5	2,340	219	ND<0.50	ND<0.50
Vinyl chloride		2	15,750	2	ND<0.50	ND<0.50
Total Metals (mg/l)						
Aluminum	200.7/6010	NE	NE	NE	ND<0.010	--
Barium	6010/E200.7	1	NE	NE	0.012	--
Calcium	200.7/6010	NE	NE	NE	31.9	--
Copper	6010/E200.7	1.3	0.048	NE	0.053	--
Iron	6010/E200.7	NE	NE	NE	0.01	--
Lead	7421/S3113B	0.015	0.013	NE	0.001	--
Magnesium	200.7/6010	NE	NE	NE	7.46	--
Manganese	200.7/6010	NE	NE	NE	0.003	--
Nickel	200.7/6010	0.1	0.88	NE	ND<0.002	--
Potassium	6010/E200.7	NE	NE	NE	4.7	--
Sodium	200.7/6010	NE	NE	NE	13	--
Vanadium	200.7/6010	0.05	NE	NE	ND<0.002	--
Zinc	200.7/6010	5	0.123	NE	0.033	--

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TABLE I
SUMMARY OF GROUNDWATER ANALYTICAL RESULTS
LONG-TERM MONITORING PLAN
UCONN LANDFILL
STORRS, CONNECTICUT

SAMPLE DESIGNATION	METHOD	RSR GAGPC	RSR SWPC	RSR RVC*	211-SRD	TB-110812
SAMPLING DATE					11/6/2012	11/6/2012
COMMENTS					Active	Trip Blank
WELL DEPTH (ft.):					Unknown	
LOCATION:					Separatist Road	
Other Analyses (mg/l)						
Alkalinity (CaCO ₃)	SM2320B	--	--	--	72	--
Ammonia as Nitrogen	S4500NH3	--	--	--	ND<0.02	--
B.O.D./5 day	SM5210B	--	--	--	ND<4.0	--
C.O.D.	SM5220D	--	--	--	ND<10	--
Chloride	300.0/9056	--	--	--	37.2	--
Hardness (CaCO ₃)	300.0/9056	--	--	--	110	--
Nitrate as Nitrogen	300.0/9056	--	--	--	2.6	--
Nitrite as Nitrogen	E365.2	--	--	--	ND<0.01	--
Phosphorus, as P	9010/335.3	--	--	--	0.02	--
Sulfate	300.0/9056	--	--	--	18	--
Tot. Diss. Solids	SM2540C	--	--	--	180	--
Tot. Org. Carbon	415.1/SW9060	--	--	--	ND<1.0	--
Total Suspended Solids	SM2540D	--	--	--	ND<5.0	--
Field Screening Data						
Turbidity (NTU)					0	--
Conductivity (uS/cm)					401	--
Dissolved Oxygen (ppm)					6.33	--
ORP (mV)					60	--
pH					5.96	--
Temperature (°C)					20.48	--

Notes and Abbreviations:

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5. NE: RSR criteria not established
6. ND: compound not detected
7. Blank spaces, "--" or "NA" indicate compound not analyzed
8. uS/cm: microsiemens per centimeter.
9. ug/l: micrograms per liter, mg/l: milligrams per liter
10. NTU: Nephelometric Turbidity Units.
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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; Fred Baruzzi,
Superintendent of Schools; Cherie Trahan, Director of Finance;
William Hammon, Director of Facilities Management
Date: February 11, 2013
Re: Proposed School Building Project

Subject Matter/Background

I have attached for your review and consideration a draft letter from the Mayor to the Mansfield Board of Education, to prepare the Board for the upcoming joint meeting.

The draft letter makes some assumptions that you should discuss, such as the proposed seven to ten year timeframe for the elementary school repairs and the thought that you might still give some consideration to the select heavy alterations at the middle school.

Staff will be available at Monday's meeting to assist you with your review of this item.

Attachment

- 1) Draft letter from Mayor Paterson to MBOE

TOWN OF MANSFIELD
OFFICE OF THE TOWN COUNCIL

DRAFT



ELIZABETH C. PATERSON, Mayor

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

February xx, 2013

Mansfield Board of Education
4 South Eagleville Road
Mansfield, Connecticut 06268

Re: Joint Meeting on Proposed School Building Project

Dear Board members:

I am writing today on behalf of the Town Council. As you know, at a special meeting held on January 23, 2013, the Council unanimously approved the following motion regarding the proposed school building project:

- 1) That the Council not send the proposal for two new schools to a referendum at the present time; and
- 2) That the issue of repairs to the three elementary schools, as well as the Mansfield Middle School, be referred to the Board of Education, which is within their expertise and jurisdiction, for their prioritization of repairs and improvements needed to maintain the schools.

Also at the January 23rd meeting, the Town Council agreed by consensus to hold a joint meeting with the Board of Education to discuss the action taken by the Council and expectations for the Board.

As a threshold matter, the Board may wish to know why the Town Council decided not to send the proposed project to referendum at this time. In recent months, the Council has noted several key reasons that led to this decision, including concerns about the cost of the project, particularly during difficult economic times, and whether the proposed project had strong support from the community at-large. Other Council members have expressed concern that two new schools may not have sufficient capacity to accommodate increased enrollment that might result from development at the University and within the community. Also, some Councilors have indicated a preference to maintain three smaller elementary schools that are geographically dispersed and to preserve existing infrastructure as opposed to constructing new facilities. In addition, some Councilors have expressed a desire to fund repairs, alterations and improvements to the existing schools on more of a cash basis as opposed to issuing bonds. Furthermore, I would add that some Council members still believe that the proposal to build two new elementary schools has merit, and should be revisited at a later point when financial conditions improve.

Turning now to the parameters of the Council's referral to the Board, I will first address the repairs at the three elementary schools. The Council would ask the Board to work with our professional staff to develop a list of critical repairs necessary to maintain the existing buildings for the next seven to 10 years. This timeframe is important as it would allow all three elementary schools to qualify for renovation status under the state's school construction program. Consequently, future Boards and Councils would be in a better position to consider renovation options in addition to new construction.

More specifically, the Town Council would encourage the Board to identify repairs and equipment that promote energy and operational efficiencies, as well as school security. We would caution against repairing elements of the building that could be replaced in a future renovation. We would welcome upgrades or replacements for the older playscapes, especially since those facilities are used by the larger community. Telephone systems, instructional technology and related equipment would also likely need to be replaced during this timeframe.

For the Mansfield Middle School, the Council would like to see a similar list of critical repairs for the next seven to ten years, as well as options to phase in the planned heavy alterations. In addition to items such as what has been noted above for the elementary schools, critical middle school repairs could include new kitchen equipment, new entrance doors and some Americans with Disabilities Act (ADA) improvements to make the building more accessible.

With respect to project financing, the professional staff should explore the merits of a performance contract for some of this work, particularly the energy improvements. Consistent with our long-time practice, less expensive repairs and equipment could be funded through the Town's capital improvement program (CIP). It would also be important to consider establishing a reserve or sinking fund in the CIP to cover unanticipated repairs at the schools. For the middle school, we would ask that the Board consult with the Town's professional staff to look at funding the heavier, more costly repairs and alterations in a phased manner, utilizing the CIP and potentially one or more bond issuances:

I hope that this information is helpful to you and I look forward to our joint meeting on March xx, 2013. If you have any questions in the interim, please contact our Town Manager, Matt Hart.

Sincerely,

Elizabeth Paterson
Mayor

CC: Fred Baruzzi, Superintendent of Schools
Matt Hart, Town Manager
Cherie Trahan, Director of Finance
William Hammon, Director of Facilities Management

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; Andrea Epling, Democratic Registrar of Voters; Beverly Mann Miela, Republican Registrar of Voters; Mary Stanton, Town Clerk
Date: February 11, 2013
Re: Emergency Contingency Plan for Elections, Primaries and Referenda

Subject Matter/Background

During the 2012 session, the General Assembly passed *Connecticut General Statutes* §9-174a, an Emergency Contingency Plan for Elections, Model Plan, which requires each municipality to formulate a plan to cover emergencies during elections, primaries and referenda. Under this legislation, the Office of the Secretary of the State was charged with promulgating a model plan. This model was approved by the Regulations Committee on September 28, 2012.

The law also requires the Registrars of Voters, in consultation with the Town Clerk, to formulate a plan for their individual town that addresses each of the items in the regulations. This plan must be approved by the legislative body of the town prior to March 28, 2013. If a municipality fails to create and approve an emergency contingency plan before this date, the town shall be deemed to have adopted the Secretary of the State's model plan.

The Registrars of Voters and the Town Clerk have reviewed the enabling legislation and the model plan, and have formulated a plan for the Town of Mansfield. The proposed plan closely follows the model offered by the Secretary of the State but has been adapted to meet the needs of Mansfield. After approval, the plan will remain on file with the Town Clerk.

Recommendation

Staff recommends that the Town Council approve the Town of Mansfield Emergency Contingency Plan for Elections, Primaries and Referenda as presented.

If the Town Council concurs with this recommendation, the following motion is in order:

Move, effective February 25, 2013, to adopt the Town of Mansfield Emergency Contingency Plan for Elections, Primaries and Referenda, as presented by the Registrars of Voters, in consultation with the Town Clerk.

Attachments

- 1) Proposed Town of Mansfield Emergency Contingency Plan for Elections, Primaries and Referenda
- 2) CGS§ 9-174a
- 3) Secretary of State's Office, Emergency Contingency Model Plan for Elections

TOWN OF MANSFIELD

EMERGENCY CONTINGENCY PLAN FOR ELECTIONS, PRIMARIES AND REFERENDA

The Town of Mansfield Emergency Contingency Plan for Elections, Primaries and Referenda is written in accordance with the provisions of CGS§ 9-174a and is based on the model plan prepared by the Office of the Secretary of the State adopted effective September 28, 2012. The plan has been adapted to meet the needs of the Town of Mansfield.

Sec. 9-174a-2. Preparation of voting tabulator machines

The Registrars of Voters shall ensure that the voting tabulator machines are prepared for each election, primary, or referenda day pursuant to sections 9-242a-1 to 9-242a-28, inclusive, of the Regulations of Connecticut State Agencies.

Sec. 9-174a-3. Replacement pool of poll workers

The Registrars of Voters shall appoint a person(s) in each polling location who is fully trained and able to fulfill the duties of any poll worker who is unable to work at an election, primary or referenda. If needed, poll workers may be transferred among polling locations.

9-174a-4. Communication with Registrars of Voters

Moderators or other poll workers shall contact the Registrars of Voters in the event any such moderator or poll worker is unable to work on the day of an election, primary or referenda. Moderators shall contact the Registrars of Voters in the event that additional poll workers are needed at a location.

Sec. 9-174a-5. Alternate polling locations

The Registrars of Voters shall identify alternate polling locations that can be utilized in the event a polling location becomes unavailable during an election, primary, or referenda.

Sec. 9-174a-6. Fire safety compliance

The Registrars of Voters shall ensure that each polling location is in compliance with local fire safety ordinances, and all fire safety equipment, including, but not limited to, fire extinguishers, sprinklers and fire alarms, within each polling location has been inspected and is in working order as per local fire safety ordinances.

Sec. 9-174a-7. Contact information

The Registrars of Voters shall create a list of contact information for each moderator. Such list shall be part of the emergency plan and shall include each of the following:

- (1) Contact information for the moderator and all other poll workers, including replacement poll workers

(2) A list of emergency contact numbers for the local police and fire departments or other officials responsible for public safety in the municipality, emergency management, the phone company, the power supplier and other applicable utilities that service the polling location

(3) A list of facility managers or their designees and their phone numbers shall be provided in the event there is an emergency at any polling location

Sec. 9-174a-8. Information provided to public officials

The Registrars of Voters shall provide a complete list of polling locations, including potential alternate polling locations, to the local police and fire departments or other officials responsible for public safety in the municipality. The Registrars of Voters shall include in the list each of the following: the name, address and phone number of each location, the name of the facility manager or designee for each polling location, and the contact number for each facility manager or designee.

Sec. 9-174a-9. Final review of plan with moderator

The Registrars of Voters shall provide a final copy of the plan created by sections 9-174a-2 to 9-174a-34 of the Regulations of Connecticut State Agencies to the moderator for each polling location and review the final plan with the moderator. The moderator shall bring this copy to the polling location on the day of the election, primary, or referenda. The Registrars of Voters also shall maintain a copy of the plan.

Sec. 9-174a-10. Spare ballots

The Registrars of Voters shall withhold and keep in the Registrars of Voters' office a number of spare paper ballots for each unique voting district. The Registrars of Voters shall use these reserved ballots to make additional copies or shall provide these reserved ballots to any polling location that requires additional paper ballots. The Registrars of Voters or such registrar's designee shall, not later than one day prior to each election, primary, or referenda, determine if there is a copy machine available at any polling location. If so, the Registrars of Voters or such registrar's designee shall ensure that such machine can be accessed, that it is working, and that there is an adequate supply of the appropriate size paper available. The Registrars of Voters or such registrar's designee shall ensure that a few test copies are made to check that the ballots are printing properly.

Sec. 9-174a-11. Emergency provisions

The Registrars of Voters shall supply emergency provisions for each polling location. Prior to the opening of polls, each moderator shall retrieve these provisions and any other materials or supplies needed pursuant to the plan established in accordance with sections 9-174a-2 to 9-174a-34 of the Regulations of Connecticut State Agencies.

Sec. 9-174a-12. Review of polling locations

Prior to each election, primary, or referenda held in the municipality, the Registrars of Voters shall contact the facility management staff responsible for each polling location, visit each polling location to

ensure the location can be accessed, review the status of the polling location to ensure that all materials are in proper working order, and ensure that the appropriate person is available to open the polling location or the moderator has obtained the key.

Sec. 9-174a-13. Severe weather alert

Not later than one day prior to each election, primary, or referenda held in the municipality, the Registrars of Voters and moderators shall review the national weather service reports. If severe weather is likely to be present in the municipality on election, primary, or referenda day, the Registrars of Voters shall determine a plan of action to ensure poll workers are able to arrive at and access their assigned polling locations. The Registrars of Voters shall be responsible for overseeing the implementation of the plan.

Sec. 9-174a-14. Moderator duties prior to opening

Not later than one hour before the polls open for an election, primary, or referenda, the moderator shall perform each of the following:

- (1) Review the plan established pursuant to sections 9-174a-2 to 9-174a-34 of the Regulations of Connecticut State Agencies with the poll workers
- (2) Designate another poll worker to oversee the execution of any emergency procedure, in the event the moderator is unavailable or otherwise incapacitated
- (3) Assign accountability for securing voting materials during an emergency. The moderator shall instruct the poll worker assigned accountability for securing the voting materials that such poll worker shall secure such materials in the event of an emergency, only if time and conditions permit
- (4) Assign accountability to a poll worker who shall, upon notification of an emergency situation, note which voters have been checked through but have not yet voted. The moderator shall instruct the poll worker that this task shall be completed in the event of an emergency, only if time and conditions permit
- (5) Point out the location of fire extinguishers, fire alarms, emergency exits, the place of shelter and the predetermined assembly point outside of the polling location
- (6) Ensure all emergency exits are free of obstructions
- (7) Reserve ten ballots to be used in the event additional copies must be made for a hand count
- (8) If available, identify two fully charged cell phones that shall be used in case of an emergency
- (9) Check the facility for any potential hazards and if necessary, alert the facility management staff responsible for addressing any such hazards
- (10) Ensure that any backup equipment such as a generator or temporary lighting is accessible

Sec. 9-174a-15. Report of any execution of the Emergency Contingency Plan

Following the execution of any portion of the Emergency Contingency Plan at a polling location, the moderator shall forthwith submit a written report to the Registrars of Voters which includes, but is not limited to, the nature of the emergency, the actual process invoked to address the emergency, and an assessment of the efficacy of the process.

Sec. 9-174a-16. Unavailable polling location

In the event a polling location becomes unavailable, the Registrars of Voters shall perform each of the following:

- (1) Establish an alternative polling location pursuant to section 9-174a-5 of the Regulations of Connecticut State Agencies and notify the moderator and other poll workers
- (2) Contact the facility management staff for the alternate polling location in order to open the building
- (3) In consultation with the moderator, ensure that the alternate polling location is properly set up to conduct an election, primary or referenda. Ensure that voting equipment is tested and functions properly and that sufficient paper ballots are available
- (4) Notify voters of the new polling location.

Sec. 9-174a-17. Accounting of remaining ballots

Throughout an election, primary, or referenda the moderator shall assess the number of remaining ballots. If a shortage seems likely, the moderator shall immediately follow the ballot shortage procedure pursuant to section 9-174a-18 of the Regulations of Connecticut State Agencies.

Sec. 9-174a-18. Ballot shortage

In the event of a ballot shortage, the moderator shall perform each of the following:

- (1) Alert the poll workers to the situation
- (2) Notify the Registrars of Voters and request additional ballots
- (3) If available, use the onsite copier to print additional ballots to be used for a hand count, or have additional ballots printed at an offsite facility

Sec. 9-174a-19. Voting tabulator machine malfunction

The Registrars of Voters shall incorporate the provisions of section 9-242a-12 and section 9-242a-16 of the Regulations of Connecticut State Agencies into a written procedure, to be followed in the event a voting tabulator machine malfunctions. The moderator shall follow the written procedure established under this section in the event a voting tabulator machine malfunctions.

Sec. 9-174a-20. Help America Vote Act compliant voting machine malfunction

In the event of a malfunction of the Help America Vote Act compliant voting machine, the moderator shall perform each of the following:

- (1) Consult any literature provided by the manufacturer of the Help America Vote Act compliant voting machine or the Office of the Secretary of the State on which malfunctions can be repaired by poll workers and which require service. If appropriate, attempt to resolve the problem based on the instructions provided
- (2) If unable to resume vote by the Help America Vote Act complaint voting machine, consult with the Registrars of Voters to determine the availability of any spare machines or the steps for voting using paper ballots
- (3) Alert the poll workers to the situation

Sec. 9-174a-21. Shortage or absence of poll workers

In the event of a shortage of poll workers, the moderator shall perform each of the following:

- (1) Immediately notify the Registrars of Voters using the procedure pursuant to section 9-174a-4 of the Regulations of Connecticut State Agencies.
- (2) Upon the arrival of any replacement poll worker, familiarize the replacement poll worker to the polling location
- (3) Notify the Registrars of Voters when the replacement poll worker has arrived or in the event the replacement poll worker has not arrived in a reasonable amount of time

Sec. 9-174a-22. Absence of moderator

In the event a moderator fails to report to a polling location, the present poll workers shall perform each of the following:

- (1) Notify the Registrars of Voters using the procedure pursuant to section 9-174a-4 of the Regulations of Connecticut State Agencies.
- (2) Upon the arrival of the replacement moderator, familiarize the replacement moderator to the polling location and the Emergency Contingency Plan.

Sec. 9-174a-23. Replacement of moderator

In the event that a moderator may need to be relieved of duty, the Registrars of Voters shall perform each of the following:

- (1) Evaluate the moderator's ability to perform the designated responsibilities

(2) In the event the moderator is unable to perform the designated duties, relieve the moderator of all duties

(3) Once the moderator has left the premises, immediately designate a replacement moderator

Sec. 9-174a-24. Poll worker replacement

In the event that a poll worker may need to be removed on the day of an election, primary or referenda, the moderator shall perform each of the following:

(1) Evaluate the poll worker's ability to perform the poll worker's designated responsibilities

(2) In the event a poll worker is unable to perform the designated duties, relieve the poll worker of all duties

(3) Once the poll worker has left the premises, immediately designate a replacement

Sec. 9-174a-25. Long lines at polling location

In the event of long lines at a polling location, the moderator shall perform each of the following:

(1) Determine if additional lines should be created to alleviate the waiting time

(2) If it has been determined that additional lines are appropriate, consult with the Registrars of Voters to determine if additional poll workers from the replacement pool should be deployed to the polling location.

Sec. 9-174a-26. Evacuation procedure

In the event that a polling location needs to be evacuated, the moderator shall perform each of the following:

(1) Alert all individuals present of the emergency situation and direct them to the predetermined assembly point

(2) Make certain everyone present is evacuated from the polling location

(3) Identify any individuals with disabilities and ensure that they receive assistance, if needed, to evacuate the polling location

(4) Secure voting equipment and materials pursuant to section 9-174a-14 of the Regulations of Connecticut State Agencies

(5) If the emergency situation has been resolved, consult with the emergency personnel and the Registrars of Voters to determine if the polling location can be re-entered

(6) If the polling location can be re-entered, first notify the poll workers to return. Then, notify the voters that they can enter the polling location

(7) If it is determined that an alternate location should be utilized, provide poll workers and any voters who have not yet voted with the address of the alternate location. Follow the alternate polling location procedures found in section 9-174a-16 of the Regulations of Connecticut State Agencies

Sec. 9-174a-27. Loss of power at the polling location

In the event that the polling location loses power, the moderator shall perform each of the following:

- (1) Alert everyone present to the situation
- (2) Contact facility management staff to determine whether they can assist with addressing the outage
- (4) Find an alternate source of light
- (5) If it is feasible, consider using an area of the building where natural light is available or temporary lighting can be directed
- (6) If the backup power supply for the voting machine has been depleted, connect a generator
- (7) If the generator is unavailable or runs out of power, continue voting using paper ballots

Sec. 9-174a-28. Medical emergency procedure

In the event of a medical emergency at the polling location, the moderator shall perform each of the following:

- (1) Contact emergency services and follow the instructions given by emergency personnel
- (2) Stop voting operations until an assessment of the situation can be made
- (3) Determine if there is a doctor, nurse, emergency medical technician or other certified first aid provider in the polling location that may be able to assist the ill or injured person
- (4) Keep the ill or injured person as comfortable as possible while waiting for emergency personnel to respond. Do not attempt to move the ill or injured person unless instructed to do so by a certified first aid provider or emergency personnel
- (5) Provide the responding officer or medical personnel with the details of what happened to the ill or injured person

Sec. 9-174a-29. Smoke, fire or active alarm procedure

In the event of a smoke, fire, fire alarm or other activated alarm, the moderator shall perform each of the following:

- (1) Activate the fire alarm if it is not already activated
- (2) Alert everyone present to the nature of the situation

(3) Evacuate the polling location pursuant to section 9-174a-26 of the Regulations of Connecticut State Agencies

(4) Contact emergency personnel

(5) Consult with the emergency personnel and Registrars of Voters to determine if original polling location can be utilized

(6) If the polling location can be re-entered, first notify the poll workers to return. Then, notify the voters that they can enter the polling location

(7) If it is determined that an alternate polling location should be utilized, provide poll workers and any voters who have not yet voted with the address of the alternate location. Follow the alternate polling location procedures found in section 9-174a-16 of the Regulations of Connecticut State Agencies

Sec. 9-174a-30. Gas leak procedure

In the event of a gas leak, the moderator shall perform each of the following:

(1) Immediately evacuate the polling location in accordance with section 9-174a-26 of the Regulations of Connecticut State Agencies. To limit the possibility of an explosion, warn poll workers and voters not to use telephones, fire alarms, light switches and appliances when gas is detected

(2) Once safely outside of the building, alert emergency services and the gas company

(3) Wait for the gas company representative and emergency personnel to arrive in order to assess the situation and determine the viability of continuing voting operations

(4) Consult with the responding gas company representative, emergency personnel and Registrars of Voters to determine if original polling location can be utilized

(5) If the polling location can be re-entered, first notify the poll workers to return. Then, notify the voters that they can enter the polling location

(6) If it is determined that an alternate location should be utilized, provide poll workers and any voters who have not yet voted with the address of the alternate location. Follow the alternate polling location procedures found in section 9-174a-16 of the Regulations of Connecticut State Agencies

Sec. 9-174a-31. Disorder at the polling location procedure

In the event of disorder in or around the polling location, including, but not limited to, unlawful protesting, threats of violence or rioting the moderator shall contact emergency services immediately and then follow any instructions provided by emergency personnel. The moderator shall follow the evacuation procedure pursuant to section 9-174a-26 of the Regulations of Connecticut State Agencies if evacuation is required.

Sec. 9-174a-32. Disaster procedure

In the event of any disaster, natural or otherwise, including, but not limited to, chemical emergencies, dam failures, earthquakes, exposure to hazardous materials, floods, extreme heat, hurricanes, tornadoes, or severe winter weather the Registrars of Voters shall follow the procedures as outlined in the Town of Mansfield Emergency Operations Plan.

Sec. 9-174a-33. Security threat procedure

In the event of any security threats near the polling location, including, but not limited to, the discovery of a suspicious object, a bomb threat, an explosion, a biological threat, a chemical threat, or a nuclear blast, the Registrars of Voters shall follow the procedures as outlined in the Town of Mansfield Emergency Operations Plan

Sec. 9-174a-34. Nuclear disaster procedure

In the event of any threat of the release of radioactive material or any nuclear power plant emergency, the Registrars of Voters for any city or town designated as an emergency planning zone community or host community by the Department of Emergency Maintenance and Homeland Security, or subsequent state agency, shall follow the procedure on the most recent plans and guidelines set by the Radiological Emergency Preparedness Unit, or any subsequent division that handles radiological preparedness.

9-174a Section text
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Sec. 9-174a. Emergency contingency plan for elections. Model plan. (a) For each municipality, the registrars of voters, in consultation with the municipal clerk, shall create an emergency contingency plan for elections, primaries and referenda to be held within such municipality. Such plan shall include, but not be limited to, (1) solutions for ballot shortages, and (2) strategies to implement in the event of (A) a shortage or absence of poll workers, (B) a loss of power, (C) a fire or the sounding of an alarm within a polling place, (D) voting machine malfunctions, (E) a weather or other natural disaster, (F) the need to remove a poll worker or moderator and to replace such worker or moderator, and (G) disorder in and around the polling place.

(b) Not later than six months after the adoption of a model plan by the Secretary of the State provided for in regulations adopted pursuant to subsection (d) of this section, the registrars of voters shall submit the plan created under subsection (a) of this section to the legislative body of such municipality or, in a municipality where the legislative body is a town meeting or representative town meeting, the board of selectmen, for approval. Upon approval, such plan shall remain on file with the municipal clerk until such plan is amended by the registrars of voters, in consultation with the municipal clerk, and approved by the legislative body of the municipality or, in a municipality where the legislative body is a town meeting or representative town meeting, the board of selectmen. If, not later than six months after the adoption of a model plan by the Secretary, a municipality fails to create and approve an emergency contingency plan, the municipality shall be deemed to have adopted the model plan adopted by the Secretary.

(c) Any municipality that activates the emergency contingency plan established pursuant to this section shall provide a written report concerning the activation of such plan to the Secretary of the State not later than thirty days after such activation. Such report shall include the reason for such activation as well as the procedures in the emergency contingency plan that were activated and the outcome of the activation of such plan.

(d) The Secretary of the State shall adopt regulations, in accordance with the provisions of chapter 54, as the Secretary deems necessary to implement the provisions of this section. Such regulations shall include a model plan that municipalities may adopt.

This document contains the text of Secretary of the State regulations concerning

Emergency Contingency Model Plan for Elections
(Sections 9-174a-1 to 9-174a-34)

This document was created by the Office of the Secretary of the State and is provided for the convenience of the reader. This document is not the official version of these regulations.

The official printed edition of the *Regulations of Connecticut State Agencies* is available for purchase from the State of Connecticut Judicial Branch, Commission on Official Legal Publications, and for public reference use at the Connecticut State Library and the State of Connecticut Judicial Branch Law Libraries.

In the event of inconsistency between this document and the text of the official printed edition of the *Regulations of Connecticut State Agencies*, the text appearing in the printed edition shall serve as the official version.

Sec. 9-174a-1. Emergency Contingency Model Plan for Elections

Sections 9-174a-2 to 9-174a-34, inclusive, of the Regulations of Connecticut State Agencies constitute the Emergency Contingency Model Plan for Elections. This model plan contains the suggested contingency plan of the Office of the Secretary of the State that the registrars of voters for each municipality may adopt.

(Adopted effective September 28, 2012)

Sec. 9-174a-2. Preparation of voting tabulator machines

The registrars of voters shall ensure that the voting tabulator machines are prepared for each election, primary, or referenda day pursuant to sections 9-242a-1 to 9-242a-28, inclusive, of the Regulations of Connecticut State Agencies.

(Adopted effective September 28, 2012)

Sec. 9-174a-3. Replacement pool of poll workers

The registrars of voters shall identify a replacement pool of poll workers who can be deployed to any polling location in the municipality in order to replace poll workers who are unable to work on election, primary, or referenda day or to alleviate overburdened polling locations. The registrars of voters shall identify replacement poll workers for each different position at the polling locations within a municipality. On the day of the election, primary or referenda, the registrars of voters shall contact each replacement worker not later than one hour prior to the opening of polls to confirm availability.

(Adopted effective September 28, 2012)

9-174a-4. Communication with registrars of voters

Moderators and other poll workers shall contact the registrars of voters in the event any such moderator or poll worker is unable to work on the day of an election, primary or referenda. Moderators shall contact the registrars of voters in the event that additional poll workers are needed at a location.

(Adopted effective September 28, 2012)

Sec. 9-174a-5. Alternate polling locations

The registrars of voters shall identify alternate polling locations that can be utilized in the event that a polling location becomes unavailable on election, primary, or referenda day. The registrars of voters shall contact the facility management staff for each of these alternate polling locations and ensure that the location is reserved for the registrars of voters' use on election, primary, or referenda day.

(Adopted effective September 28, 2012)

Sec. 9-174a-6. Fire safety compliance

The registrars of voters shall ensure that each polling location is in compliance with local fire safety ordinances, and all fire safety equipment, including, but not limited to, fire extinguishers, sprinklers and fire alarms, within each polling location has been inspected and is in working order as per local fire safety ordinances.

(Adopted effective September 28, 2012)

Sec. 9-174a-7. Contact Information

The registrars of voters shall create a list of contact information for each moderator. Such list shall be part of the emergency plan and shall include each of the following:

- (1) Contact information for the moderator and all other poll workers, including replacement poll workers.
- (2) A list of emergency resources such as generators and temporary lighting available in the facility or municipality in the event of a power outage and contact names and numbers for providing those resources.
- (3) A list of emergency contact numbers for the local police and fire departments or other officials responsible for public safety in the municipality, emergency management, the phone company, the power supplier and other applicable utilities that service the polling location.
- (4) A list of emergency contacts and phone numbers for facility managers or their designees in the event the polling location is locked or otherwise inaccessible or there are facility hazards that need to be addressed on election, primary, or referenda day.

(Adopted effective September 28, 2012)

Sec. 9-174a-8. Information provided to public officials

The registrars of voters shall provide a complete list of polling locations, including potential alternate polling locations, to the local police and fire departments or other officials responsible for public safety in the municipality. The registrars of voters shall include in the list each of the following: the name and address of each location, the name of the moderator responsible for each polling location, a contact number for each moderator, the name of the facility manager or designee for each polling location, and the contact number for each facility manager or designee.

(Adopted effective September 28, 2012)

Sec. 9-174a-9. Final review of plan with moderator

The registrars of voters shall provide a final copy of the plan created by sections 9-174a-2 to 9-174a-34 of the Regulations of Connecticut State Agencies to the moderator for each polling location and review the final plan with the moderator. The moderator shall bring this copy to the polling location on the day of the election, primary, or referenda. The registrars of voters also shall maintain one copy of each of the plans for the municipality.

(Adopted effective September 28, 2012)

Sec. 9-174a-10. Spare ballots

The registrars of voters shall withhold and keep in the registrars of voters' office a number of spare paper ballots for each unique voting district. The registrars of voters shall use these reserved ballots to make additional copies or shall provide these reserved ballots to any polling location that requires additional paper ballots. The registrars of voters or such registrar's designee shall, not later than one day prior to each election, primary, or referenda, determine if there is a copy machine available at any polling location. If so, the registrars of voters or such registrar's designee shall ensure that such machine can be accessed, that it is working, and that there is an adequate supply of the

appropriate size paper available. The registrars of voters or such registrar's designee shall ensure that a few test copies are made to check that the ballots are printing properly.

(Adopted effective September 28, 2012)

Sec. 9-174a-11. Emergency provisions

The registrars of voters shall supply emergency provisions for each polling location and provide these to each moderator. These emergency provisions shall include, but are not limited to, at least two flashlights, a first aid kit and manual, a battery operated radio, extra batteries and hand sanitizer. Prior to the opening of polls, each moderator shall retrieve these provisions and any other materials or supplies needed pursuant to the plan established in accordance with sections 9-174a-2 to 9-174a-34 of the Regulations of Connecticut State Agencies.

(Adopted effective September 28, 2012)

Sec. 9-174a-12. Review of polling locations

Not later than one day prior to each election, primary, or referenda held in the municipality, the registrars of voters shall contact the facility management staff responsible for each polling location, visit each polling location to ensure the location can be accessed, review the status of the polling location to ensure that all materials are in proper working order, and ensure that the appropriate person is available to open the polling location or the moderator has obtained the key to the polling location from the registrars of voters.

(Adopted effective September 28, 2012)

Sec. 9-174a-13. Severe weather alert

Not later than one day prior to each election, primary, or referenda held in the municipality, the registrars of voters and moderators shall review the national weather service reports. If severe weather is likely to be present in the municipality on election, primary, or referenda day, the registrars of voters shall determine a plan of action to ensure poll workers are able to arrive at and access their assigned polling locations. The registrars of voters shall be responsible for overseeing the implementation of the plan.

(Adopted effective September 28, 2012)

Sec. 9-174a-14. Moderator duties prior to opening

Not later than one hour before the polls open on election, primary, or referenda day, the moderator shall perform each of the following:

- (1) Review the plan established pursuant to sections 9-174a-2 to 9-174a-34 of the Regulations of Connecticut State Agencies with the poll workers.
- (2) Designate another poll worker to oversee the execution of any emergency procedure, in the event the moderator is unavailable or otherwise incapacitated.
- (3) Assign accountability for securing voting materials during an emergency. The moderator shall instruct the poll worker assigned accountability for securing the voting materials that such poll worker shall secure such materials in the event of an emergency, only if time and conditions permit.
- (4) Assign accountability to a poll worker who shall, upon notification of an emergency situation, note which voters have been checked through but have not yet voted. The

moderator shall instruct the poll worker that this task shall be completed in the event of an emergency, only if time and conditions permit.

- (5) Point out the location of fire extinguishers, fire alarms, emergency exits, the place of shelter and the predetermined assembly point outside of the polling location.
- (6) Ensure that all emergency exits are free of obstructions.
- (7) Reserve ten ballots to be used in the event that there are ballot shortages and additional copies must be made for a hand count. The ballots shall be appropriate for the voting district.
- (8) If available, identify two fully charged cell phones that shall be used in case of an emergency.
- (9) Check the facility for any potential hazards and if necessary, alert the facility management staff responsible for addressing any such hazards.
- (10) Ensure that any facility-specific backup equipment such as a generator or temporary lighting is accessible.

(Adopted effective September 28, 2012)

Sec. 9-174a-15. Report of any execution of the Emergency Contingency Plan

Following the execution of any portion of the Emergency Contingency Plan at a polling location, the moderator for that polling location shall forthwith submit a written report to the registrars of voters which includes, but is not limited to, the nature of the emergency, the actual process invoked to address the emergency, and an assessment of the efficacy of the process.

(Adopted effective September 28, 2012)

Sec. 9-174a-16. Unavailable polling location

In the event a polling location becomes unavailable, the registrars of voters shall perform each of the following:

- (1) Establish an alternative polling location pursuant to section 9-174a-5 of the Regulations of Connecticut State Agencies and notify the moderator and other poll workers.
- (2) Contact the facility management staff for the alternate polling location in order to open the building.
- (3) In consultation with the moderator, ensure that the polling location is properly set up to conduct election, primary or referenda. Ensure that voting equipment is tested and functions properly or that sufficient paper ballots are available.
- (4) Notify voters of the new polling location.

(Adopted effective September 28, 2012)

Sec. 9-174a-17. Accounting of remaining ballots

Throughout election, primary, or referenda day, on an hourly basis, the moderator shall keep an accounting of the number of ballots used and the number remaining that are available to be used. If more ballots have been used than were originally anticipated or a shortage seems likely, the moderator shall immediately follow the ballot shortage procedure pursuant to section 9-174a-18 of the Regulations of Connecticut State Agencies.

(Adopted effective September 28, 2012)

Sec. 9-174a-18. Ballot shortage

In the event of a ballot shortage, the moderator shall perform each of the following:

- (1) Immediately alert the poll workers to the situation.
- (2) Immediately notify the registrars of voters.
- (3) (A) If available, use the onsite copier to print additional ballots to be used for a hand count, or (B) have additional ballots printed at an offsite document printing facility.
- (4) Request additional paper ballots from the registrars of voters.

(Adopted effective September 28, 2012)

Sec. 9-174a-19. Voting tabulator machine malfunction

The registrars of voters shall incorporate the provisions of section 9-242a-12 and section 9-242a-16 of the Regulations of Connecticut State Agencies into a written procedure, to be followed in the event a voting tabulator machine malfunctions. The moderator shall follow the written procedure established under this section in the event a voting tabulator machine malfunctions.

(Adopted effective September 28, 2012)

Sec. 9-174a-20. Help America Vote Act compliant voting machine malfunction

In the event of a malfunction of the Help America Vote Act compliant voting machine, the moderator shall perform each of the following:

- (1) Consult any literature provided by the manufacturer of the Help America Vote Act compliant voting machine or the Office of the Secretary of the State on which malfunctions can be repaired by poll workers and which require service. If appropriate, attempt to resolve the problem based on the instructions provided.
- (2) If unable to resume vote by the Help America Vote Act complaint voting machine, consult with the registrars of voters to determine the availability of any spare machines or the steps for voting using paper ballots.
- (3) Alert the poll workers to the situation.

(Adopted effective September 28, 2012)

Sec. 9-174a-21. Shortage or absence of poll workers

In the event of a shortage of pollworkers, the moderator shall perform each of the following:

- (1) Immediately notify the registrars of voters using the procedure pursuant to section 9-174a-4 of the Regulations of Connecticut State Agencies.
- (2) Upon the arrival of any replacement poll worker, familiarize the replacement poll worker to the polling location.
- (3) Notify the registrars of voters when the replacement poll worker has arrived or in the event the replacement poll worker has not arrived in a reasonable amount of time.

(Adopted effective September 28, 2012)

Sec. 9-174a-22. Absence of moderator

In the event a moderator fails to report to a polling location, the present poll workers shall perform each of the following:

- (1) Notify the registrars of voters using the procedure pursuant to section 9-174a-4 of the Regulations of Connecticut State Agencies.
- (2) Upon the arrival of the replacement moderator, familiarize the replacement moderator to the polling location and the Emergency Contingency Plan.

(Adopted effective September 28, 2012)

Sec. 9-174a-23. Replacement of moderator

In the event that a moderator may need to be relieved of duty, the registrars of voters shall perform each of the following:

- (1) Evaluate the moderator's ability to perform the designated responsibilities.
- (2) In the event the existing moderator is unable to perform the designated duties, tell the moderator that the moderator is being relieved of the moderator's duties and tell the moderator to leave the premises.
- (3) Once the existing moderator has left the premises, immediately designate a replacement moderator from the pool of replacement poll workers and notify the replacement moderator where to report.
- (4) Upon the arrival of the replacement moderator, familiarize the replacement moderator to the polling location.

(Adopted effective September 28, 2012)

Sec. 9-174a-24. Poll worker replacement

In the event that a poll worker may need to be removed on the day of an election, primary or referenda, the moderator shall perform each of the following:

- (1) Evaluate the poll worker's ability to perform the poll worker's designated responsibilities.
- (2) In the event an existing poll worker is unable to perform the designated duties, tell the poll worker that the poll worker is being relieved of the poll worker's duties and tell the poll worker to leave the premises.
- (3) Once the existing poll worker has left the premises, immediately designate a replacement from the pool of replacement poll workers and notify the replacement poll worker where to report.
- (4) Upon the arrival of the replacement poll worker, familiarize the replacement poll worker to the polling location.

(Adopted effective September 28, 2012)

Sec. 9-174a-25. Long lines at polling location

In the event of long lines at a polling location, the moderator shall perform each of the following:

- (1) Contact the registrars of voters to determine if additional lines should be created to alleviate the waiting time.
- (2) If it has been determined that additional lines are appropriate, consult with the registrars of voters to determine if additional poll workers from the replacement pool of poll workers should be deployed to the polling location.

(Adopted effective September 28, 2012)

Sec. 9-174a-26. Evacuation procedure

In the event that a polling location needs to be evacuated, the moderator shall perform each of the following:

- (1) Alert all individuals present of the emergency situation and direct them to the predetermined assembly point.
- (2) Get a headcount and use this headcount to make certain everyone present is evacuated from the polling location.
- (3) Identify any individuals with disabilities and ensure that they receive assistance, if needed, to evacuate the polling location.
- (4) Secure voting equipment and materials pursuant to section 9-174a-14 of the Regulations of Connecticut State Agencies.
- (5) If the emergency situation has been resolved, consult with the emergency personnel and the registrars of voters to determine if the polling location can be re-entered.
- (6) If the polling location can be re-entered, first notify the poll workers to return. Then, notify the voters that they can enter the polling location.
- (7) If it is determined that an alternate location should be utilized, provide poll workers and any voters who have not yet voted with the address of the alternate location. Follow the alternate polling location procedures found in section 9-174a-16 of the Regulations of Connecticut State Agencies.

(Adopted effective September 28, 2012)

Sec. 9-174a-27. Loss of power at the polling location

In the event that the polling location loses power, the moderator shall perform each of the following:

- (1) Alert everyone present to the situation.
- (2) Contact the power supply company to determine the source of the outage and what action needs to be taken to resume power.
- (3) Contact the facility management staff for the polling location to determine whether they can assist with addressing the outage.
- (4) Find an alternate source of light, such as the flashlights provided with the emergency provisions that can be used to continue voting until power is restored.
- (5) If it is feasible, consider using an area of the building where natural light is available or temporary lighting can be directed.
- (6) If the backup power supply for the voting machine has been depleted, connect a generator.
- (7) If the generator is unavailable or runs out of power, continue voting using paper ballots.

(Adopted effective September 28, 2012)

Sec. 9-174a-28. Medical emergency procedure

In the event of a medical emergency at the polling location, the moderator shall perform each of the following:

- (1) Contact emergency services and follow the instructions given by emergency personnel.
- (2) Stop voting operations until an assessment of the situation can be made.
- (3) Determine if there is a doctor, nurse, emergency medical technician or other certified

first aid provider in the polling location that may be able to assist the ill or injured person.

- (4) Keep the ill or injured person as comfortable as possible while waiting for emergency personnel to respond. Do not attempt to move the ill or injured person unless instructed to do so by a certified first aid provider or emergency personnel.
- (5) Provide the responding officer or medical personnel with the details of what happened to the ill or injured person.

(Adopted effective September 28, 2012)

Sec. 9-174a-29. Smoke, fire or active alarm procedure

In the event of a smoke, fire, fire alarm or other activated alarm, the moderator shall perform each of the following:

- (1) Activate the fire alarm if it is not already activated.
- (2) Alert everyone present to the nature of the situation.
- (3) Evacuate the polling location pursuant to section 9-174a-26 of the Regulations of Connecticut State Agencies.
- (4) Contact emergency personnel.
- (5) Consult with the emergency personnel and registrars of voters to determine if original polling location can be utilized.
- (6) If the polling location can be re-entered, first notify the poll workers to return. Then, notify the voters that they can enter the polling location.
- (7) If it is determined that an alternate polling location should be utilized, provide poll workers and any voters who have not yet voted with the address of the alternate location. Follow the alternate polling location procedures found in section 9-174a-16 of the Regulations of Connecticut State Agencies.

(Adopted effective September 28, 2012)

Sec. 9-174a-30. Gas leak procedure

In the event of a gas leak, the moderator shall perform each of the following:

- (1) Immediately evacuate the polling location in accordance with section 9-174a-26 of the Regulations of Connecticut State Agencies. To limit the possibility of an explosion, warn poll workers and voters not to use telephones, fire alarms, light switches and appliances when gas is detected.
- (2) Once safely outside of the building, alert emergency services and the gas company.
- (3) Wait for the gas company representative and emergency personnel to arrive in order to assess the situation and determine the viability of continuing voting operations.
- (4) Consult with the responding gas company representative, emergency personnel and registrars of voters to determine if original polling location can be utilized.
- (5) If the polling location can be re-entered, first notify the poll workers to return. Then, notify the voters that they can enter the polling location.
- (6) If it is determined that an alternate location should be utilized, provide poll workers and any voters who have not yet voted with the address of the alternate location. Follow the alternate polling location procedures found in section 9-174a-16 of the Regulations of Connecticut State Agencies.

(Adopted effective September 28, 2012)

Sec. 9-174a-31. Disorder at the polling location procedure

In the event of disorder in or around the polling location, including, but not limited to, unlawful protesting, threats of violence or rioting the moderator shall contact emergency services immediately and then follow any instructions provided by emergency personnel. The moderator shall follow the evacuation procedure pursuant to section 9-174a-26 of the Regulations of Connecticut State Agencies if evacuation is required.

(Adopted effective September 28, 2012)

Sec. 9-174a-32. Disaster procedure

In the event of any disaster, natural or otherwise, including, but not limited to, chemical emergencies, dam failures, earthquakes, exposure to hazardous materials, floods, extreme heat, hurricanes, tornados, or severe winter weather the registrars of voters shall follow the procedures in the most recent local Emergency Plan of Operations that each town or city has developed pursuant to section 28-7(a) of the Connecticut General Statutes, or subsequent state law.

(Adopted effective September 28, 2012)

Sec. 9-174a-33. Security threat procedure

In the event of any security threats near the polling location, including, but not limited to, the discovery of a suspicious object, a bomb threat, an explosion, a biological threat, a chemical threat, or a nuclear blast, the registrars of voters shall follow the procedures in the most recent local Emergency Plan of Operations that each town or city has developed pursuant to section 28-7(a) of the Connecticut General Statutes, or subsequent state law.

(Adopted effective September 28, 2012)

Sec. 9-174a-34. Nuclear disaster procedure

In the event of any threat of the release of radioactive material or any nuclear power plant emergency, the registrars of voters for any city or town designated as an emergency planning zone community or host community by the Department of Emergency Maintenance and Homeland Security, or subsequent state agency, shall follow the procedure on the most recent plans and guidelines set by the Radiological Emergency Preparedness Unit, or any subsequent division that handles radiological preparedness.

(Adopted effective September 28, 2012)



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *Matt*
CC: Maria Capriola, Assistant Town Manager; Dave Dagon, Fire Chief
Date: February 11, 2013
Re: Fire Department Operations

Subject Matter/Background

Attached please find a communication from Chief Dave Dagon concerning Council's discussion of this item.

Attachments

- 1) D. Dagon re Fire Department Operations



Town of Mansfield Fire and Emergency Services

To: Matthew W. Hart, Town Manager
From: David J. Dagon, Fire Chief
Date: February 6, 2013
Subject: Fire Department Operations

In light of concerns expressed regarding fire department activities, I thought it might be informative to offer the following overview of department operations. Department apparatus can often be observed throughout town and I appreciate that questions may arise as to the purpose.

Workforce

The MFD (Mansfield Fire Department) consists of a combination workforce made up of the following:

- 12 Full Time Firefighters
- 14 Part Time Firefighters
- 30 Volunteer Firefighters qualified for structural firefighting
- 12 Volunteer EMTs qualified to staff the ambulance (EMS Duty Crew)
- 20 Volunteer members qualified to provide support at emergency incidents

Full and Part Time Firefighters have been employed by the organizations providing fire and emergency services for over 40 years.

Dispatch Services / Population Served / Emergency Calls for Service

The MFD is one of 21 fire departments among the 14 towns served by TN (Tolland County Mutual Aid Fire Service, Inc.) which provides regional dispatching services. The 14 towns served by TN comprise a total population of 145,842.

- Mansfield is the 2nd largest town by population if on-campus student population is included or the 4th largest if on-campus student population is excluded.

The MFD was dispatched to 2,013 emergency calls for service in calendar year 2012.

- The MFD has the second highest emergency call volume of the 21 fire departments dispatched by TN; only one of the other 21 fire departments is dispatched to more calls.
 - See report "Calls Dispatched by Tolland County Mutual Aid Fire Service".

- Of the 2,013 calls for service the MFD was dispatched to in 2012:
 - 60.92% occurred during the DAY Shift (6:30 a.m. – 6:30 p.m.)
 - 39.08% occurred during the NIGHT Shift (6:30 p.m. – 6:30 a.m.)

MFD Apparatus Responses to Emergency Calls for Service

With very few exceptions, a minimum of 2 fire apparatus respond to each emergency call. In many cases 3 or more fire apparatus respond to an emergency call.

- See department policy “Response By Call Type / Units Responding”

There are calls for service that the department does not respond to with lights and sirens to the call or to the hospital, examples include:

- Carbon Monoxide detector activation with no symptoms
- Lift Assists
- Calls that require responding units to stage until the scene is secured
- Investigations that do not indicate an emergency condition exists
- Medical conditions that would be aggravated by siren use or ambulance speed.

Mileage / Distances

Mansfield covers an area of 45.1 square miles

Apparatus Mileage

- 58,533 total miles driven by all department emergency apparatus in 2012
 - 28,745 miles driven by the 2 ambulances
 - 29,788 miles driven by all the other 9 emergency apparatus

One-way travel distances to hospitals from Station 307 (999 Storrs Road)

- Windham Community Memorial Hospital 7.0 miles
- Manchester Memorial Hospital 17.6 miles
- Hartford Hospital 26.7 miles
- Saint Francis Hospital 27.5 miles

Training

The department conducted 250.5 hours of training in a variety of subjects in 2012.

- See report “2012 Training Summary” from Captain Franklin, the department’s Training Officer.

Apparatus Movements Related to Non-emergency Department-Related Activity

Department apparatus travel throughout town for a variety of reasons; when personnel are involved in non-emergency activities the apparatus will not display emergency lights or activate the siren. Examples of non-emergency activities include, but are not limited to:

- Deputy Fire Marshal duties by the on-duty Fire Captain (M-F as scheduled)
- Traveling to Station 107 (879 Stafford Road) or Station 307 (999 Storrs Road) for training classes or company drills (at least weekly)
- Traveling to a particular Fire Station for meetings (other than training)
 - Mansfield Firefighters Association (monthly)
 - Fire Prevention committee (quarterly)
 - Safety Officer committee (as needed)
 - Truck committees (as needed)
 - Instructor group (quarterly or more often for class preparation)
- Driver training (whenever driver trainees and trainers are available)
- Public Fire and Life Safety education
 - This activity is year round but peaks during the month of October.
- Installing and removing "locator flags" on hydrants (Fall/Spring)
- Maintenance of dry hydrants at fire department water holes
- Equipment Testing conducted annually at the following locations:
 - Ladder testing at Station 307
 - Mask fit testing at Station 107
 - Hurst tool testing at Station 107
 - Hose testing at either UConn Depot Campus or ECSU Athletic Complex.
- Fleet Maintenance
 - The department's heavy apparatus is either repaired on-site in the fire station or at the Fleetmasters, Inc. repair facility in Windsor Locks.
 - The department's light vehicles are either repaired on-site in the fire station or at T&B Garage on the corner of Storrs Road and Bassetts Bridge Road.
- Certain fire stations have been selected as a central location for specific activities
 - Station 107 – Personal Protective Equipment maintenance.
 - Station 307 - EMS supplies are received, inventoried, stored and distributed.
 - Station 307 - SCBA (Self Contained Breathing Apparatus) refill station.
 - Station 307 - Personal Protective Equipment is stored and distributed.

As you know the fire department has experienced two recent motor vehicle accidents involving its apparatus. Both accidents occurred while the firefighters were engaged in department business; one traveling to the town garage to refuel and the other enroute to a site walkthrough at the Storrs Center development. These accidents are being investigated to determine what factors may have contributed to the accident and to incorporate what we learn into the department's emergency vehicle operations training program. All members take these accidents seriously, understand how it reflects on the department, and appreciate the impact the accidents have on department operations.

In closing I would add that the members of the Mansfield Fire Department, both volunteer and career, understand the responsibility they have to the community. They conduct themselves professionally and endeavor to act in the best interest of the public.

I hope this information is helpful and provides some clarity to the day to day activities of the fire department.

Calls Dispatched by Tolland County Mutual Aid Fire Service

Calls dispatched by Tolland County Mutual Aid Fire Service

Department	2012				2011				2010			
	Medical	Accident	Fire/All Others	Total	Medical	Accident	Fire/All Others	Total	Medical	Accident	Fire/All Others	Total
Andover F.D.	178	27	65	270	205	37	103	345	177	49	101	327
Ashford F.D.	376	47	106	529	311	40	127	478	328	50	120	498
Bolton F.D.	262	51	147	460	227	64	250	541	291	65	137	493
Broad Brook F.D.	247	38	280	565	242	51	337	630	228	52	280	560
Columbia F.D.	370	53	132	555	370	58	231	659	346	69	161	576
Coventry F.D.	818	85	252	1,155	813	106	495	1,414	761	114	256	1,131
Crystal Lake F.D.	87	15	54	156	84	12	103	199	72	11	68	151
East Windsor Ambulance Assoc.	2,292	150	25	2,467	2,383	203	34	2,620	2,223	188	45	2,456
Ellington F.D.	382	57	248	687	401	65	289	755	368	59	291	718
Ellington Ambulance Assoc.	843	63	43	949	870	78	47	995	743	65	41	849
Mansfield F.D.	1,437	141	435	2,013	1,452	155	499	2,106	1,517	205	435	2,157
North Coventry F.D.	338	75	147	560	317	97	173	587	265	107	146	518
Somers F.D.	627	62	265	954	637	74	363	1,074	585	46	339	970
Stafford Ambulance Assoc.	1,285	65	59	1,409	1,169	84	67	1,320	985	95	51	1,131
Staffordville F.D.	518	30	218	766	525	34	267	826	403	45	197	645
Tolland F.D.	978	142	407	1,527	1,019	120	565	1,704	984	153	417	1,554
Union F.D.	37	26	36	99	36	41	59	136	42	31	50	123
Vernon F.D.	3,425	213	640	4,278	3,338	225	868	4,431	3,331	221	678	4,230
Warehouse Point F.D.	42	82	274	398	26	107	327	460	40	85	326	451
West Stafford F.D.	620	48	233	901	534	60	279	873	488	70	197	755
Willington F.D.	570	80	184	834	520	123	253	896	521	124	199	844

MFD Response Policies



Town of Mansfield Mansfield Fire Department



RESPONSE BY CALL TYPE / UNITS RESPONDING

Emergency Medical:

S107 (within district) / R207 (within district) ET207 (Out of District) / AMB507 or AMB607
(Exception: S-107 does not respond to Warren Circle, Juniper Hill Village Or Wrights Way unless unresponsive)
(2nd call – Response determined by street listing)

Medical Related Service Call:

S107 (Within district) / R207 (within district) and AMB507 or AMB607
(2nd call – Response determined by street listing)

Motor Vehicle Accident:

AMB507 or AMB607 / R107 / ET207
(Additional ET to sign on to OIC for instructions)

HAZ-MAT Incident:

R107 / ET207 / AMB507 or AMB607 / HAZ-MAT Trailer (if indicated)

CO Detector Activation:

AMB507 or AMB607 (all districts) / 1st Due ET as determined by street listing
(CO detector activation with no symptoms: Respond with traffic)

Dive Call / Water Rescue:

S107 / Boat / Ice Sled / ET207 / AMB507 or AMB607

Mutual Aid / Standby Response:

UCONN – ET207 / Coventry ET107 / Willington ET207 / Tolland ET207 /
North Windham ET307 / Chaplin ET307 / Ashford ET307
Apparatus shall wait a minimum of 5 Minutes to allow for a crew to report to the station
(This reflects a “single resource” response; additional units are based on direction from MFD Officer)

Mutual Aid Request for R.I.T.:

R107 to Station 307 to assemble crew as directed by MFD Officer

RESPONSE BY UNITS RESPONDING / CALL TYPE

All Engines Respond

Structure Fire
Chimney Fire
Smoke in the Building
Detector Activation w/ smoke
Electrical Fire
Brush Fire: 1st Due Units:
ET407/ ET207/ Forestry307

2 Engine Response

(Determined By Street Listing)

Fire Alarm
Smoke Detector Activation: no smoke present
Vehicle Fire
Propane Leak / Odor
Dumpster / Other Outside Fire
Wires Down / Tree in Wires
Pole / Transformer Fire/ Fire Related Service Calls



Town of Mansfield Mansfield Fire Department



RESPONSE BY CALL TYPE / UNITS RESPONDING STATION 107

Emergency Medical Call:

Service 107

Medical Related Service Call:

Service 107

Motor Vehicle Accident:

Rescue 107

ET407

ET-107 For Blocking

HAZ-MAT Incident:

Rescue 107

ET107

ET407

CO Detector Activation:

ET107

Rescue 107

Dive Call / Water Rescue:

Service 107 w/ Boat or Ice Sled

Rescue 107

Search / Special Rescue:

Rescue 107

Mutual Aid Request for R.I.T:

Rescue 107 to Rally Point

Propane Leak /Odor:

ET107

Rescue 107

ET407

Structure/Chimney/Electrical Fire:

ET107

ET407

Rescue 107

Service 107

Fire Alarm No smoke Present:

ET107

ET407

Rescue 107

Vehicle Fire:

ET107

Rescue 107

ET407

Brush Fire:

ET407

ET107

Rescue 107

Fire Related Service Call:

ET107

Rescue 107

Dumpster/ Other Outside fire:

ET407

ET107

Tree in Wires / Pole Fire :

ET107

ET407



Town of Mansfield Mansfield Fire Department



RESPONSE BY CALL TYPE / UNITS RESPONDING STATION 207

Emergency Medical Call:

Rescue 207

Medical Related Service Call:

Rescue 207

Motor Vehicle Accident:

ET207

Rescue 207

HAZ-MAT Incident:

ET207

Rescue 207

CO Detector Activation:

ET207

Dive Call / Water Rescue:

ET207

Rescue 207

Search / Special Rescue:

ET207

Mutual Aid Request for R.I.T.:

ET-207 Meet at Rally Point

Propane Leak /Odor:

ET207

Rescue 207

Structure/Chimney/Electrical Fire:

ET207

Rescue 207

Fire Alarm No smoke Present:

ET207

Vehicle Fire:

ET207

Rescue 207

Brush Fire:

ET207

Rescue 207

Fire Related Service Call:

ET207

Rescue 207

Dumpster/ Other Outside fire:

ET207

Tree in Wires / Pole Fire :

ET207



Town of Mansfield Mansfield Fire Department



RESPONSE BY CALL TYPE / UNITS RESPONDING STATION 307

Emergency Medical Call:

AMBULANCE

Medical Related Service Call:

AMBULANCE

Motor Vehicle Accident:

AMBULANCE

ET307

ET507 For Blocking

2nd ambulance standby in quarters

HAZ-MAT Incident:

AMBULANCE

HAZ-MAT Trailer

ET307

CO Detector Activation:

AMBULANCE

Dive Call / Water Rescue:

AMBULANCE (1 FF)

Boat307 (1 FF)

Search / Special Rescue:

AMBULANCE

ET307

Mutual Aid Request for R.I.T:

Propane Leak /Odor:

ET307

ET507

AMBULANCE

Structure/Chimney/Electrical Fire:

ET307

ET507

AMBULANCE

(Ambulance *may* respond first if reported with burn victims)

Fire Alarm No smoke Present:

ET307

ET507

Vehicle Fire:

ET307

ET507

AMBULANCE

Brush Fire:

Forestry307

ET307

ET507

AMBULANCE

Fire Related Service Call:

ET307

Service307

Dumpster/ Other Outside fire:

ET307

Tree in Wires / Pole Fire :

ET307

Service307

MFD
2012 Training Summary

TOWN OF MANSFIELD

Mansfield Fire Department

ANDREW FRANKLIN, CAPTAIN
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January 30, 2013

2012 Training Summary

Fire and rescue training was delivered to the Department through scheduled programs by department instructors and guest instructor programs. Safety is the primary objective; safety components are reviewed prior to all training activity. Programs are reviewed to insure clear learning objectives are present so students understand the expected performance outcome.

Fire and rescue drills were regularly scheduled for the second and fourth Tuesday of the month. Additional dates were scheduled to meet the needs of a combination department when the subject matter is mandatory in nature (annual SCBA, Blood borne pathogens) or to facilitate large groups. Subjects were taken from OSHA training requirements and NFPA standards to maintain proficiency in multiple areas. Twenty two programs were delivered, some covering multiple discipline areas, for a total of more than 50 hours of training.

Additional programs were offered to Department members through a cooperative effort with the Connecticut Fire Academy. The Mansfield Fire Department actively seeks to host Academy Calendar classes conveniently held at the Department training hall (Station 107). During 2012, three courses were offered; Cold Water Rescue, Traffic Management for Fire/EMS, and the Fire Service Instructor I certification course. Twelve members of the department took part in host classes, five of these students attended tuition free through the host program. Seventy two hours of training was offered through this program.

During 2012, a new training initiative was developed as a result of a needs assessment regarding the downtown construction project specific to multistory buildings equipped with standpipe fire suppression systems. An 8 hour Standpipe Operations course was contracted through the Connecticut Fire Academy to meet the training needs of the department. In cooperation with the University of Connecticut, the Department conducted this training on two dates to facilitate the combination department's career and volunteer members. A total of 16 hours of training was offered.

Building construction and preplanning fire suppression operations is an ongoing concern to firefighters. During 2012, the "downtown construction project walkthrough" program initiated through the Fire Marshall's Office was held on a regular basis. Weekly crew meetings were held on site to review building construction, emergency utility access, fire suppression concerns, and building layout. This program is actively offered to the University of Connecticut to promote their familiarization with the project related to their mutual aid role. Crews met 39 times in 2012 for approximately 59 hours.

The Mansfield Fire Department Ambulance and Apparatus Driver Training Programs include the requirement (NFPA 1002, 1451) for potential operators to log driver education time. Logged time may include road familiarization, drafting, hydrant pumping, towing, backing, and vehicle handling. During 2012, potential drivers logged 45.5 hours of driving in various department apparatus.

The Mansfield Fire Department offers training to its EMS providers in conjunction with Windham Community Memorial Hospital Prehospital Paramedic Program. This "CEU" training was offered on an "as available" basis every third Tuesday. Topics included prehospital care protocol review, OSHA required programs, new and emerging healthcare topics, EMS patient care record quality control review, and other programs. Five programs were offered in 2012 for a total of 8 hours of training. Looking forward to 2013, this program is scheduled to expand to meet every third Tuesday with additional topics and more "in house" review programs.

Hours offered by the Department for training in 2012 totaled more than 250 hours. Additionally, members were encouraged and often required to seek outside training. This training can cover a wide variety of topics based on the fire fighter's interests or to meet certification requirements for continued education or employment. These classes were held at locations like Eastern Connecticut Fire Training School, The Connecticut Fire Academy, and other remote locations. During 2012, members attended many classes including Fire Marshall CEUs, Firefighter I/II Certification, Fire Service Instructor certification, Fire Officer Development and certification, EMT certification and recertification classes, Advance Rescue certification, and Hazardous Material Training.

Summary of 2012 Training Hours

Fire/Rescue	50
CFA Calendar Host	72
Contract Program	16
Building Familiarization/Preplanning	59
Driver Training	45.5
EMS	8
<hr/> Total	<hr/> 250.5

Mansfield Fire Department

2012 Fire/Rescue Training Summary

Subject	Compliance	Hours
Propane CNG	OSHA 1910.120, NFPA 472	2
Electrical Emergencies	NFPA 1001 5.3.3	2
EVOC for POV	NFPA 1451, 1500	1.5
Health and Safety	NFPA 1500	2
Cold Water Rescue*	NFPA 1670	16
Traffic Patterns for FFs*	NFPA 1500	8
Fire Service Inst. I*	NFPA 1041	48
Extrication	NFPA 1001 6.4	6
Brush Fire	NFPA 1001 5.3.19	1.5
Air Management	NFPA 1001 5.3.1	2
Standpipe Operations**	NFPA 1001 5.3.10, 6.3.2	16 (8 hrsx2)
Host Community	OSHA 1910.120, NFPA 472	2
Marine Safety	NFPA 1002	2
High-rise/Heat Stress	NFPA 1500	2
2012 ERG/Foam	OSHA 1910.120, NFPA 472, 1001 6.3.1, 1002	2
Elevator Emergencies/Control	NFPA 1001	5
Drafting	NFPA 1002	2
T122 Operations	NFPA 1001, 1002	6
Ropes/Bailout	NFPA 1001	2
Hydrogen Response (Online)	OSHA 1910.120, NFPA 472	2
Intersection Safety (Online)	NFPA 1500, 1002, 1451	.5
Chimney Fires	NFPA 1001 5.3	1
After Action Sandy	NFPA 1021 5.6.2	1.5
Blood borne Pathogens	OSHA 1910.130	3
SKED/Ropes	NFPA 1006 6.1.1	2
Yearly training summary	NFPA 1500, 1041	1.5

*CFA Calendar Host

** CFA Contract

Mansfield Fire Department

2012 EMS Training Summary

Subject	Compliance	Hours
OB*	OEMS BLS	2
Mandatory DCF Reporting*	St of CT	2
STEMI**	OEMS BLS	1.5
Bood borne Pathogens	OSHA 1910.130	1.5
CADVIEW PCR Review		1.0

*Guest lecturer WCMH

** Dr. Van Gelder, WCMH

Date of Issue: September 8, 2006
Date of Revision:

POLICY #: 10.6

**STOPPING WITH THE
AMBULANCE**

Authority of: David J. Dagon, Fire Chief

It shall be the policy of the Mansfield Fire Department to return apparatus to service as quickly as possible following calls for service. Extended delay in returning apparatus to service will not be tolerated.

Following ambulance calls supplies should be replenished and run forms should be completed in a timely manner. The ability of the Mansfield Fire Department to respond to subsequent emergencies may be severely hampered when paid personnel delay in returning to the station.

The ambulance may stop in town when returning from a call for food as long as it is not for an extended period. Stops should be on or near the normal route of return. The use of Drive-Through windows is prohibited. This practice places emergency vehicles into situations where they may not be able to leave quickly to respond to emergency calls.

Stops for pick-up of fire company laundry or cleaning supplies is also permitted.

Persons leaving the ambulance should have communications with them at all times (portable radio). One person will be required to remain with the ambulance at all times.

Common sense must be exercised at all times.



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MH*
CC: Maria Capriola, Assistant Town Manager; Cherie Trahan, Director of Finance
Date: February 11, 2013
Re: Financial Statements Dated December 31, 2012

Subject Matter/Background

Enclosed please find the second quarter financial statements for the period ending December 31, 2012. The Finance Committee will review this item at its meeting on Monday evening.

Recommendation

If the Finance Committee wishes to recommend acceptance of the financial statements, the following motion would be in order:

Move, effective February 11, 2013, to accept the Financial Statements dated December 31, 2012.

Attachments

- 1) Financial Statements Dated December 31, 2012

TOWN OF MANSFIELD
MANSFIELD BOARD OF EDUCATION

Quarterly Financial Statements

(For the Quarter Ending December 31, 2012)

Finance Department
Cherie Trahan
Director of Finance
February 11, 2013

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Town of Mansfield**Memorandum**

*To: Mansfield Town Council
Mansfield Board of Education*

From: Cherie Trahan, Director of Finance

Date: February 11, 2013

Subject: December 31, 2012 Quarterly Financial Statements

Attached please find the first quarter financial statements for the quarter ending December 31, 2012.

Attachment

OVERVIEW

GENERAL FUND BUDGET

REVENUES:

Tax Collections

The total collection rate through December 31, 2012 is 97.6%, consistent with December 31, 2011. Real estate collections, which account for approximately 85% of the levy, are 98.8% also consistent with last year. Collections in motor vehicles are 90.2% as compared to 90.0% at December 31, 2011.

Licenses and Permits

Conveyance taxes received are \$83,806 or 55.9% of the annual budget. Building permits received are \$84,889 or 48.5% of the annual budget.

Federal Support for General Government

No change from the budget at this time.

State Support for Education

Current estimates from the State indicate \$10,156,014 for the ECS grant and \$105,726 for the transportation grant, a combined \$4,820 over budget. The ECS grant is scheduled to be paid as follows: 25% October 31st, 25% January 31st; balance April 30th. The Transportation grant is scheduled to be paid April 30th.

State Support for General Government

The Pilot grant is by far the largest single grant within this category. It is budgeted at \$7,047,420 and we have received our full payment of \$7,021,354 or \$26,066 short of budget.

Charges for Services

Charges for services are primarily fixed by contract and are normally received during the year. The primary exceptions are: Recording, where we have received \$35,483 or 59.1% of budget and Police Services which are based on expenditures.

Fines and Forfeitures

No major change expected from budget.

Miscellaneous

This area is primarily interest income and the telecommunications service payment. Total interest income through December 31, 2012 is \$12,364 compared to \$16,594 for the same period last year. STIF interest rate for December, 2012 is 0.23% a slight increase over last year of 0.18%. The amount of the telecommunications payment is not known at this time.

GENERAL FUND BUDGET - EXPENDITURES

Town Expenditures

We have submitted for a FEMA assistance grant for Storm Sandy cleanup and recovery.

Board Expenditures

There are no significant issues at this time.

DAY CARE FUND

The Day Care Fund ended the second quarter with revenues exceeding expenditures by \$31,988. Fund balance at July 1, 2012 of \$252,152 increased to \$284,140 at December 31, 2012.

CAFETERIA FUND

Expenditures exceeded revenues by \$10,070 for the period. Fund balance at July 1, 2012 decreased from \$371,312 to \$361,242 at December 31, 2012.

RECREATION PROGRAM FUND

The Recreation Program Fund ended the period with revenues exceeding expenditures by \$107,867. Fund Balance increased from \$116,442 to \$224,309. This will be drawn down as expenses are met.

CAPITAL NONRECURRING FUND

The Pequot/Mohegan Grant was budgeted at \$212,000. The current estimate from the State is \$239,442 or \$27,442 more than budget.

DEBT SERVICE FUND

Fund Balance increased from \$79,431 on July 1, 2012 to \$730,832 at December 31, 2012. This will be drawn down as principal and interest payments are made throughout the year.

ENTERPRISE/INTERNAL SERVICE FUNDS

Solid Waste Fund

Revenues exceeded expenditures by \$41,263. Retained Earnings increased from \$210,405 at July 1, 2012 to \$251,668 at December 31, 2012.

Health Insurance Fund (Town of Mansfield, Mansfield BOE, and Region 19 BOE)

Revenues and Other Financing sources were more than expenditures through the second quarter by \$195,591. Fund Equity increased from \$3,905,066 (including contributed capital) at July 1, 2012 to \$4,100,657 at December 31, 2012. Claims through December have averaged \$482,586 as compared to \$472,898 for the prior year. The five year average increase for 2008 to 2012 is 0.03%. To be considered fully funded, the Health Insurance Fund needs to maintain a fund balance of \$2.3 million.

Worker's Compensation Fund

Operating revenues exceeded expenditures by \$108,043 through the second quarter. Retained Earnings increased from \$51,293 to \$159,336 at December 31, 2012. This will be drawn down as premiums are paid throughout the year.

Management Services Fund

Management Services Fund revenues through December 31, 2012 exceeded expenditures by \$346,261. Fund Balance increased from \$1,970,384 at July 1, 2012 to \$2,316,645 at December 31, 2012. I expect some of this increase will be drawn down through the remainder of the year.

CEMETERY FUND

Retained earnings in the Cemetery Fund decreased from \$307,261 at July 1, 2012 to \$288,447 at December 31, 2012. The major costs for this fund are mowing and cemetery maintenance.

LONG TERM INVESTMENT POOL

The pool experienced a \$6,844 increase in the market value of its portfolio for the period July 1, 2012 to December 31, 2012.

EASTERN HIGHLANDS HEALTH DISTRICT

Operating expenditures exceeded revenues by \$2,305 and Fund Balance decreased from \$384,599 to \$382,294.

MANSFIELD DOWNTOWN PARTNERSHIP

Operating revenues exceeded expenditures by \$127,659 through December 31, 2012, and Fund Balance increased from \$303,274 to \$430,933. I also expect this balance to be drawn down as expenses are met.

**TOWN OF MANSFIELD
TRIAL BALANCE
December 31, 2012**

<u>GENERAL FUND</u>	<u>DEBIT</u>	<u>CREDIT</u>
Cash Equivalent Investments	\$ 7,933,204	\$ -
Working Cash Fund	4,800	
Accounts Receivable	7,839	
Taxes Receivable - Current	9,861,909	
Taxes Receivable - Delinquent	487,191	
Accounts and Other Payables		401,696
Refundable Deposits		97,998
Deferred Revenue - Taxes		10,240,541
Encumbrances Payable - Prior Year		253,527
Liquidation - Prior Year Encumbrances	182,297	
Fund Balance - Undesignated		2,371,657
Actual Expenditures	22,628,929	
Actual Revenues		27,740,750
	<u>\$ 41,106,169</u>	<u>\$ 41,106,169</u>

DAYCARE COMBINED PROGRAM
 COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES
 AND CHANGES IN FUND BALANCE
 FOR THE PERIOD ENDED DECEMBER 31, 2012
 (with comparative totals for December 31, 2011)

	BUDGET	December 31	
	2012/13	2012	2011
REVENUES:			
Intergovernmental - Nat'l. School Lunch	\$ 34,000	\$ 14,914	\$ 18,808
Intergovernmental - Day Care Grant	319,119	167,856	167,856
School Readiness Program	32,890	15,020	15,020
UConn	78,750	78,750	78,750
Fees	877,200	381,422	364,331
Subsidies	32,500	24,759	36,020
Total Revenues	1,374,459	682,721	680,785
EXPENDITURES:			
Administrative	187,911	88,491	95,061
Direct Program	1,043,057	501,439	491,916
Purchased Property Services	18,250	7,555	8,720
Repairs & Maintenance	6,500	4,647	1,934
Insurance	18,000	2,084	6,678
Other Purchased Services	11,150	5,101	9,835
Food Service Supplies	37,250	19,671	19,221
Energy	28,500	14,250	14,250
Supplies & Miscellaneous	18,850	7,495	9,021
Equipment	1,250		22,860
Total Expenditures	1,370,718	650,733	679,496
EXCESS/(DEFICIENCY)	3,741	31,988	1,289
FUND BALANCE, JULY 1	252,152	252,152	228,292
FUND BALANCE, END OF PERIOD	\$ 255,893	\$ 284,140	\$ 229,581

MANSFIELD BOARD OF EDUCATION
CAFETERIA FUND
BALANCE SHEET
AS OF DECEMBER 31, 2012
(with comparative totals for DECEMBER 31, 2011)

	December 30	
	2012	2011
<u>Assets</u>		
Cash	\$ 345,674	\$ 260,213
Inventory	15,568	67,178
Total Assets	\$ 361,242	\$ 327,391
<u>Liabilities and Fund Balances</u>		
<u>Liabilities</u>		
Due to Other Funds	\$ -	\$ -
Total Liabilities	-	-
<u>Fund Balance</u>		
Fund Balance:		
Unreserved, undesignated	361,242	327,391
Total Fund Balance	361,242	327,391
Total Liabilities and Fund Balance	\$ 361,242	\$ 327,391

MANSFIELD BOARD OF EDUCATION
CAFETERIA FUND
COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
FOR THE PERIOD ENDED DECEMBER 31, 2012
(with comparative totals for December 31, 2011)

	BUDGET	December 31	
	2012/13	2012	2011
Operating Revenues:			
Intergovernmental	\$ 244,130	\$ 75,384	\$ 79,775
Sales of Food	600,700	277,234	262,326
Other	51,580	25,458	26,913
Total Operating Revenues	896,410	378,076	369,014
Other Financing:			
Transfers In - General Fund Board	-	-	20,000
Total Revenues & Other Financing	896,410	378,076	389,014
Operating Expenditures:			
Salaries & Benefits	581,520	254,095	252,841
Food & Supplies	297,358	132,870	118,752
Professional and Technical	2,550		-
Equipment - Other	10,000	762	8,696
Equipment Repairs & Contracts	2,000	419	-
Total Operating Expenditures	893,428	388,146	380,289
Excess/(Deficiency)	2,982	(10,070)	8,725
Fund Balance, July 1	371,312	371,312	318,666
Fund Balance, End of Period	\$ 374,294	\$ 361,242	\$ 327,391

Mansfield Parks and Recreation
 Balance Sheet
 As of Dec. 31st, 2012
 (with comparative totals for Dec. 31st, 2012)

	December 31	
	2012	2011
<u>Assets</u>		
Cash	\$ 232,881	\$ 173,833
Due From State Government	-	-
Accounts Receivable	-	-
Total Assets	\$ 232,881	\$ 173,833
<u>Liabilities and Fund Balances</u>		
<u>Liabilities</u>		
Accounts Payable	\$ -	\$ -
Due to Other Funds	-	-
Total Liabilities	-	-
<u>Fund Balance</u>		
Fund Balance:		
Deferred Revenue	-	-
Reserve for Encumbrances	8,572	11,652
Unreserved, undesignated	224,309	162,181
Total Fund Balance	232,881	173,833
Total Liabilities and Fund Balance	\$ 232,881	\$ 173,833

MANSFIELD PARKS & RECREATION FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
AS OF Dec. 31st, 2012
(With comparative totals as of Dec 31st, 2011)

	Budget	Dec 31	
	2012/13	2012	2011
REVENUES:			
Membership Fees	\$ 875,000	\$ 421,189	\$ 360,440
Program Fees	645,360	405,596	362,189
Fee Waivers	122,020	-	-
Daily Admission Fees	63,250	25,191	29,274
Rent - Facilities/Parties	32,000	10,853	9,750
Employee Wellness	20,160	-	-
Rent - E.O. Smith	11,250	-	-
Contributions	4,050	435	4,409
Sale of Merchandise	3,600	1,646	2,318
Sale of Food	3,200	2,583	165
Charge for Services	10,000		
Other	3,900	1,676	1,914
Total Revenues	1,793,790	869,171	770,458
OPERATING TRANSFERS:			
General Fund - Recreation Administrative	321,700	321,700	314,160
General Fund - Community Programs	75,000	75,000	75,000
CNR Fund - Bicent. Pond	25,000	25,000	25,000
CNR Fund - Teen Center	25,000	25,000	25,000
Total Rev. & Op Trans	2,240,490	1,315,871	1,209,618
EXPENDITURES:			
Salaries & Wages	1,294,680	661,299	639,292
Benefits	255,830	125,331	124,989
Professional & Technical	146,100	78,926	64,280
Purchased Property Services	28,600	13,007	16,280
Repairs & Maintenance	20,200	18,116	6,848
Other Purchased Services/Rentals	151,550	88,183	92,170
Other Supplies	7,320	4,831	2,950
Energy	144,000	72,000	65,708
Building Supplies	42,900	34,055	27,810
Recreation Supplies	77,460	60,998	46,233
Equipment	54,370	51,258	46,965
Improvements	-	-	2,300
Total Expenditures	2,223,010	1,208,004	1,135,825
EXCESS/DEFICIENCY	17,480	107,867	73,793
FUND BALANCE, JULY1	116,442	116,442	88,388
FUND BALANCE, End of Period	\$-86- 133,922	\$ 224,309	\$ 162,181

TOWN OF MANSFIELD
CAPITAL AND NONRECURRING RESERVE FUND BUDGET
ESTIMATED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FISCAL YEAR 2011/12

	Actual 07/08	Actual 08/09	Actual 09/10	Actual 10/11	Actual 11/12	Adopted 12/13	Estimated 12/13	Projected 13/14	Projected 14/15	Projected 15/16	Projected 16/17
SOURCES:											
Revenues:											
General Fund Contribution	644,000	85,000	685,000	387,500	561,000	1,014,210	1,014,210	1,258,000	1,350,000	1,450,000	1,525,000
Board Contribution			85,000								
Ambulance User Fees	289,884	304,089	279,790	362,821	251,085	330,000	290,000	330,000	330,000	330,000	330,000
Other		30,813	10,464				16,110				
Sewer Assessments	14,400					3,600	913	3,600	3,000	3,000	3,000
Pequot Funds	389,462	349,407	191,333	193,910	211,700	212,000	239,442	212,000	212,000	212,000	212,000
Total Sources	1,337,746	769,309	1,251,587	944,231	1,023,785	1,559,210	1,560,675	1,803,000	1,895,000	1,995,000	2,070,000
USES:											
Operating Transfers Out:											
Community Events											
Management Services Fund	200,000	150,000	150,000	150,000	175,000	175,000	175,000	200,000	200,000	200,000	200,000
Debt Service Sinking Fund	200,000	75,000	150,000	150,000							
Retire Debt for Fire Truck	70,000		80,000	80,000							
Property Tax Revaluation Fund	25,000	25,000	25,000	35,000	25,000	25,000	25,000	1,481,000	1,548,500	1,693,335	1,828,260
Capital Fund	458,300	307,124	395,000	457,891	718,566	1,208,000	1,215,350	96,210	96,210	96,210	96,210
Capital Fund - Storrs Center Reserve			376,000			96,210	96,210				
Capital Fund - MMS Heating Conversion											
Parks & Recreation Operating Subsidy	251,538	50,000	50,000	50,000	50,000						
Retiree Medical Insurance Fund	50,000										
Compensated Absences Fund	50,000	40,000	50,000	70,000	55,000	58,000	58,000	57,000			
Downtown Partnership	63,000										
Total Uses	1,367,838	647,124	1,276,000	992,891	1,023,566	1,562,210	1,569,560	1,834,210	1,844,710	1,989,545	2,124,470
Excess/(Deficiency)	(30,092)	122,185	(24,413)	(48,660)	219	(3,000)	(8,885)	(31,210)	50,290	5,455	(54,470)
Fund Balance/(Deficit) July 1	(5,817)	(35,909)	86,276	61,863	13,203	13,422	13,422	4,537	(26,673)	23,617	29,072
Fund Balance, June 30	(\$35,909)	\$86,276	\$61,863	\$13,203	\$13,422	\$10,422	\$4,537	(\$26,673)	\$23,617	\$29,072	(\$25,398)

General Government

Revenues

Expenses

Account and Description	Revenues			Expenses			
	Adjusted Budget	Received	Balance	Adjusted Budget	Encumbrance	Expenses	Balance
81103 Landscape Public Buildings	10,000.00	10,000.00	-	10,000.00	0.00	6,609.89	3,390.11
81611 Pool Cars	35,000.00	35,000.00	-	35,000.00	0.00	60,784.20	(25,784.20)
81820 Financial Software	245,799.58	245,799.58	-	245,799.58	0.00	243,657.17	2,142.41
81821 Fiber Connection to Fire Stations	25,000.00	25,000.00	-	25,000.00	0.00	0.00	25,000.00
81822 Town Clerk Imaging/Mgmt System	20,000.00	20,000.00	-	20,000.00	0.00	0.00	20,000.00
81919 Strategic Planning Study	185,000.00	185,000.00	-	185,000.00	0.00	173,549.97	11,450.03
Total General Government:	\$ 520,799.58	\$ 520,799.58	\$ 0.00	\$ 520,799.58	\$ 0.00	\$ 484,601.23	\$ 36,198.35

Community Development

Revenues

Expenses

Account and Description	Revenues			Expenses			
	Adjusted Budget	Received	Balance	Adjusted Budget	Encumbrance	Expenses	Balance
83530 Four Corners Sewer/Water Impro	680,000.00	330,000.00	350,000.00	680,000.00	1,443.00	140,330.37	538,226.63
84103 Storrs Center Reserve	1,648,700.00	1,620,896.19	27,803.81	1,648,700.00	145,170.92	1,248,662.88	254,866.20
84122 Improvements Storrs Rd Urban	2,500,000.00	107,274.00	2,392,726.00	2,500,000.00	797,007.94	1,455,879.70	247,112.36
84123 Streetscape/Ped.Improv. DOT	1,474,800.00	302,000.00	1,172,800.00	1,474,800.00	500,000.00	2,176.00	972,624.00
84124 Imprvmnts StorrsRd DOT/Lieber	2,250,000.00	72,817.65	2,177,182.35	2,250,000.00	-	2,262,155.09	(12,155.09)
84125 StorrsCtr Inter Transp CtrDesign	612,500.00	270,811.53	341,688.47	612,500.00	56,516.39	279,587.15	276,396.46
84126 Parking Garage Transit Hub	10,000,000.00	9,024,812.00	975,188.00	10,000,000.00	104,555.25	#####	(1,658,549.82)
84127 DECD STEAP#2 Pha1A+Dog Lane Cr	500,000.00	-	500,000.00	500,000.00	-	500,000.00	-
84128 DECD STEAP #3 Dog Lane Design	200,000.00	200,000.00	-	200,000.00	-	199,999.49	0.51
84129 Omnibus Budget Bill Feb2009	712,500.00	219,053.49	493,446.51	712,500.00	250,740.43	498,485.92	(36,726.35)
84130 Bus Facilities Program (FTA)	6,175,000.00	345,009.69	5,829,990.31	6,175,000.00	2,827,984.63	1,181,991.12	2,165,024.25
84131 DECD STEAP 4 Village Street Utilitie	500,000.00	-	500,000.00	500,000.00	500,000.00	-	-
84132 Leyland/EDR Infrastructure (\$3M)	-	-	-	-	887,482.18	423,682.93	(1,311,165.11)
84133 DECD Brownfield Remediation	450,000.00	-	450,000.00	450,000.00	-	-	450,000.00
84170 HUD Community Challenge Grant	206,530.00	17,712.21	188,817.79	206,530.00	479,500.00	12,931.08	(285,901.08)
Total Community Development:	\$ 27,910,030.00	\$ 12,510,386.76	\$ 15,399,643.24	\$ 27,910,030.00	\$ 6,550,400.74	\$ 19,759,876.30	\$ 1,599,752.96

Capitol Projects as of January 31, 2013

Public Safety

Revenues

Expenses

Account and Description	Adjusted Budget	Received	Balance	Adjusted Budget	Encumbrance	Expenses	Balance
82701 Animal Control Van	20,000.00	20,000.00	-	20,000.00	-	21,070.63	(1,070.63)
82801 Fire & Emerg Serv Comm Equipmen	30,000.00	30,000.00	-	30,000.00	-	-	30,000.00
82819 Vehicle Key Boxes	7,500.00	7,500.00	-	7,500.00	-	559.00	6,941.00
82822 Forestry 307 Chassis Changeover	30,000.00	30,000.00	-	30,000.00	884.56	29,115.44	-
82823 Rescue Equipment	18,000.00	18,000.00	-	18,000.00	-	15,202.33	2,797.67
82824 Fire Hose	20,000.00	20,000.00	-	20,000.00	-	10,867.26	9,132.74
82825 Ambulance 607 11/12	210,000.00	-	210,000.00	210,000.00	212,450.46	-	(2,450.46)
82826 SCBA Air Tanks	25,000.00	25,000.00	-	25,000.00	-	9,998.00	15,002.00
82827 Fire Personal Protective Equipment	31,000.00	31,000.00	-	31,000.00	-	13,020.00	17,980.00
82828 Replacement 78MF	33,000.00	33,000.00	-	33,000.00	5,415.22	25,964.80	1,619.98
82829 Replacement ET507	200,000.00	200,000.00	-	200,000.00	-	-	200,000.00
82902 Fire Ponds	41,500.00	41,500.00	-	41,500.00	-	25,098.07	16,401.93
Total Public Safety:	\$ 666,000.00	\$ 456,000.00	\$ 210,000.00	\$ 666,000.00	\$ 218,750.24	\$ 150,895.53	\$ 296,354.23

Community Services

Revenues

Expenses

Account and Description	Adjusted Budget	Received	Balance	Adjusted Budget	Encumbrance	Expenses	Balance
84808 Senior Center Van 11/12	50,000.00	10,000.00	40,000.00	50,000.00	-	45,482.00	4,518.00
85102 BCP Restroom Improvements	13,000.00	13,000.00	-	13,000.00	-	4,500.00	8,500.00
85104 Lions Club Park	566,000.00	566,000.00	-	566,000.00	-	566,000.00	-
85105 Open Space Purchase	4,409,389.00	3,369,355.00	1,040,034.00	4,409,389.00	-	3,191,073.57	1,218,315.43
85804 Community Center Equipment	283,200.00	235,100.00	48,100.00	283,200.00	-	230,332.89	52,867.11
85806 Skate Park	40,000.00	40,000.00	-	40,000.00	-	38,565.68	1,434.32
85808 Comm Center Locker Room Ventilati	20,000.00	20,000.00	-	20,000.00	-	18,466.71	1,533.29
85811 Playscapes New/Replacements	60,000.00	60,000.00	-	60,000.00	-	50,203.00	9,797.00
85812 Comm Center Facility Upgrades	15,000.00	15,000.00	-	15,000.00	-	15,000.00	-
85816 Park Improvements	243,000.00	243,000.00	-	243,000.00	-	235,019.42	7,980.58
85824 Playground Resurfacing	52,000.00	52,000.00	-	52,000.00	-	50,480.18	1,519.82
85830 WMTC River Greenway/Blueway	133,880.00	159,640.00	(25,760.00)	133,880.00	-	156,874.34	(22,994.34)
85831 Commonfields Trail Improvement	19,340.00	27,052.40	(7,712.40)	19,340.00	-	21,023.36	(1,683.36)
85835 WHIP Grants-MHP EGVP OSHF	9,200.00	9,200.00	-	9,200.00	-	-	9,200.00
Total Community Services:	\$ 5,914,009.00	\$ 4,819,347.40	\$ 1,094,661.60	\$ 5,914,009.00	\$ 0.00	\$ 4,623,021.15	\$ 1,290,987.85

Capitol Projects as of January 31, 2013

Facilities Management

Revenues

Expenses

Account and Description	Revenues			Expenses			
	Adjusted Budget	Received	Balance	Adjusted Budget	Encumbrance	Expenses	Balance
82205 Boiler/Heat/Plumbing - Fire	50,000.00	50,000.00	-	50,000.00	-	39,848.94	10,151.06
86106 New Wells - Schools	1,100,000.00	960,687.00	139,313.00	1,100,000.00	-	1,172,656.26	(72,656.26)
86260 Maintenance Projects	784,391.00	784,391.00	-	784,391.00	3,335.08	727,378.16	53,677.76
86278 Four School Renovation Project	160,000.00	10,000.00	150,000.00	160,000.00	-	287,068.93	(127,068.93)
86284 MMS Heating Alterations	4,650,000.00	4,103,706.86	546,293.14	4,650,000.00	-	4,507,868.34	142,131.66
86285 MMS Asbestos Removal 2007	65,000.00	46,152.13	18,847.87	65,000.00	-	44,559.13	20,440.87
86286 MMS Carpet Replacement	25,000.00	26,808.87	(1,808.87)	25,000.00	-	23,397.00	1,603.00
86290 Roof Repairs	199,900.00	199,900.00	-	199,900.00	4,971.63	194,759.10	169.27
Total Facilities Management:	\$ 7,034,291.00	\$ 6,181,645.86	\$ 852,645.14	\$ 7,034,291.00	\$ 8,306.71	\$ 6,997,535.86	\$ 28,448.43

Public Works

Revenues

Expenses

Account and Description	Revenues			Expenses			
	Adjusted Budget	Received	Balance	Adjusted Budget	Encumbrance	Expenses	Balance
83101 Tree Replacement	32,500.00	32,500.00	-	32,500.00	-	15,612.41	16,887.59
83219 Salt Storage Building	250,000.00	250,000.00	-	250,000.00	-	231,144.96	18,855.04
83302 Sm Bridges & Culverts	319,084.00	319,084.00	-	319,084.00	40,000.00	221,591.73	57,492.27
83303 Large Bridge Maintenance	536,286.00	536,286.00	-	536,286.00	70,000.00	388,910.01	77,375.99
83306 Stone Mill Bridge	1,716,350.00	772,066.17	944,283.83	1,716,350.00	34,416.08	1,041,152.64	640,781.28
83308 Town Walkways/Transp Enhancemnt	668,000.00	698,084.89	(30,084.89)	668,000.00	6,719.59	732,891.09	(71,610.68)
83309 Laurel Lane Bridge	1,340,600.00	438,076.77	902,523.23	1,340,600.00	729,961.70	497,432.30	113,206.00
83310 South Eagleville Walkway 11/12	400,000.00	-	400,000.00	400,000.00	-	-	400,000.00
83401 Road Drainage	508,811.00	509,840.09	(1,029.09)	508,811.00	23,041.88	396,364.81	89,404.31
83510 Guard Rails	44,197.00	44,197.00	-	44,197.00	-	31,866.53	12,330.47
83524 Road Resurfacing	2,933,810.00	2,767,951.00	165,859.00	2,933,810.00	-	2,770,027.01	163,782.99
83527 Hunting Lodge Rd Walkway 0809	100,000.00	100,000.00	-	100,000.00	-	90,718.54	9,281.46
83601 Pickup Mounted Sign	10,000.00	10,000.00	-	10,000.00	-	-	10,000.00
83636 LARGE DUMP TRUCK 11/12	166,225.11	21,229.11	144,996.00	166,225.11	-	167,192.46	(967.35)
83637 Small Dump Truck & Sander 11/12	45,000.00	1,710.00	43,290.00	45,000.00	-	46,901.08	(1,901.08)
83638 Small Dump Truck & Sander	30,000.00	30,000.00	-	30,000.00	26,055.00	-	3,945.00
83639 Large Dump Trucks	100,000.00	100,000.00	-	100,000.00	-	-	100,000.00
83729 Snowplows	20,500.00	20,500.00	-	20,500.00	-	19,227.50	1,272.50
83733 Storrs Center Equipment	100,000.00	100,000.00	-	100,000.00	-	-	100,000.00
83911 Engineering Cad Upgrades	168,500.00	168,500.00	-	168,500.00	-	155,934.98	12,565.02
83917 GPS Units - Additional Units	15,000.00	-	15,000.00	15,000.00	-	4,167.00	10,833.00
Total Public Works:	\$ 9,504,863.11	\$ 6,920,025.03	\$ 2,584,838.08	\$ 9,504,863.11	\$ 930,194.25	\$ 6,811,135.05	\$ 1,763,533.81

Captial Projects as of January 31, 2013

Revenue/Expenditure Summary

Revenues

Expenses

Account and Description	Revenues			Expenses			
	Adjusted Budget	Received	Balance	Adjusted Budget	Encumbrance	Expenses	Balance
General Government	520,800	520,800	-	520,800	-	484,601	36,198
Community Development	27,910,030	12,510,387	15,399,643	27,910,030	6,550,401	19,759,876	1,599,753
Public Safety	666,000	456,000	210,000	666,000	218,750	150,896	296,354
Community Services	5,914,009	4,819,347	1,094,662	5,914,009	-	4,623,021	1,290,988
Facilities Management	7,034,291	6,181,646	852,645	7,034,291	8,307	6,997,536	28,448
Public Works	9,504,863	6,920,025	2,584,838	9,504,863	930,194	6,811,135	1,763,534
Grand Total:	\$ 51,549,992.69	\$ 31,408,204.63	\$ 20,141,788.06	\$ 51,549,992.69	\$ 7,707,651.94	\$38,827,065.12	\$ 5,015,275.63

DEBT SERVICE FUND
BALANCE SHEET
AS OF DECEMBER 31, 2012
(with comparative totals for December 31, 2011)

	December 31	
	2012	2011
Assets:		
Cash and cash equivalents	\$ 730,832	\$ 774,772
Total Assets	\$ 730,832	\$ 774,772
Fund Balance		
Fund Balance:		
Unreserved:		
Undesignated	\$ 730,832	\$ 774,772
Total Liabilities and Fund Balance	\$ 730,832	\$ 774,772

DEBT SERVICE FUND
 COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCE
 FOR THE PERIOD ENDED DECEMBER 31, 2012
 (with comparative totals for December 31, 2011)

	BUDGET	December 31	
	2012/13	2012	2011
Revenues:			
Bond Proceeds	\$ -	\$ -	\$ -
Interest Income		-	1,285
Total Revenues	-	-	1,285
Other Financing:			
Operating Transfers In:			
General Fund	\$ 825,000	\$ 825,000	\$ 825,000
CNR Fund			
Total Revenues and Other Financing Sources	825,000	825,000	826,285
Expenditures:			
Principal Payments	705,870	105,436	101,449
Interest Payments	153,190	68,163	49,572
Total expenditures	859,060	173,599	151,021
Excess of revenues and other financing sources over expenditures	(34,060)	651,401	675,264
Fund balance, July 1	79,431	79,431	99,508
Fund balance, End of Period	\$ 45,371	\$ 730,832	\$ 774,772

TOWN OF MANSFIELD
DEBT SERVICE FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	06/07 ACTUAL	07/08 ACTUAL	08/09 ACTUAL	09/10 ACTUAL	10/11 ACTUAL	11/12 ACTUAL	12/13 ADOPTED	13/14 PROJECTED	14/15 PROJECTED	15/16 PROJECTED
REVENUES:										
Intergovernmental	\$295,462	\$180,794	\$105,218							
Bonds					133,000					
Premium Income					55,542					
State Revenue Sharing										
Interest on Unspent Balance							1,285			
Other (Refund on Lease Purchase in 09/10)				6,500						
Other (Co-Gen Grant in 09/10 elimin)										
TOTAL REVENUES	295,462	180,794	105,218	6,500	188,542	1,285				
Operating Transfers In - General Fund	400,000	400,000	415,000	500,000	760,000	825,000	825,000	675,000	350,000	300,000
Operating Transfers In - CNR Fund	215,000	200,000	75,000	150,000	150,000					
Operating Transfers In - MS Fund			75,000							
TOTAL REVENUES AND OPERATING TRANSFERS IN	910,462	780,794	670,218	656,500	1,098,542	826,285	825,000	675,000	350,000	300,000
EXPENDITURES:										
Principal Retirement	805,000	660,000	530,000	455,000	455,000	460,000	460,000	145,000		
Interest	176,482	136,082	104,202	81,927	64,765	45,656	25,900	5,220		
Principal Retirement - GOB 2011								220,000	220,000	220,000
Interest - GOB 2011						91,706	93,525	93,525	86,925	80,325
Lease Purchase - Co-Gen/Pool Covers 07/08			78,134	78,142	64,129	78,134	78,134			
Lease Purchase - CIP Equip 08/09				48,878	113,886	113,886	113,886	113,886		
Lease Purchase - CIP Equip 09/10					87,617	87,617	87,617	87,617	87,617	
Professional/Technical										
TOTAL EXPENDITURES	981,482	801,082	715,336	663,947	895,603	876,999	859,062	665,248	394,542	300,325
REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES	(71,020)	(20,288)	(45,118)	(7,447)	202,939	(50,714)	(34,062)	9,752	(44,542)	(325)
FUND BALANCE, JULY 1	71,079	59	(20,229)	(65,347)	(72,794)	130,145	79,431	45,369	55,121	10,579
FUND BALANCE, JUNE 30	\$59	(\$20,229)	(\$65,347)	(\$72,794)	\$130,145	\$79,431	\$45,369	\$55,121	\$10,579	\$10,254

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TOWN OF MANSFIELD
DEBT SERVICE FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	16/17 PROJECTED	17/18 PROJECTED	18/19 PROJECTED	19/20 PROJECTED	20/21 PROJECTED	21/22 PROJECTED	22/23 PROJECTED	23/24 PROJECTED	24/25 PROJECTED	25/26 PROJECTED
REVENUES:										
Intergovernmental										
Bonds										
Premium Income										
State Revenue Sharing										
Interest on Unspent Balance										
Other (Refund on Lease Purchase in 09/10)										
Other (Co-Gen Grant in 09/10 elimin)										
TOTAL REVENUES										
Operating Transfers In - General Fund	300,000	300,000	275,000	275,000	275,000	250,000	250,000	250,000	250,000	200,000
Operating Transfers In - CNR Fund										
Operating Transfers In - MS Fund										
TOTAL REVENUES AND OPERATING TRANSFERS IN	300,000	300,000	275,000	275,000	275,000	250,000	250,000	250,000	250,000	200,000
EXPENDITURES:										
Principal Retirement										
Interest										
Principal Retirement - GOB 2011	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	200,000
Interest - GOB 2011	73,725	67,125	60,525	53,925	47,325	40,725	33,850	25,600	16,800	8,000
Lease Purchase - Co-Gen/Pool Covers 07/08										
Lease Purchase - CIP Equip 08/09										
Lease Purchase - CIP Equip 09/10										
Professional/Technical										
TOTAL EXPENDITURES	293,725	287,125	280,525	273,925	267,325	260,725	253,850	245,600	236,800	208,000
REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES	6,275	12,875	(5,525)	1,075	7,675	(10,725)	(3,850)	4,400	13,200	(8,000)
FUND BALANCE, JULY 1	10,254	16,529	29,404	23,879	24,954	32,629	21,904	18,054	22,454	35,654
FUND BALANCE, JUNE 30	\$16,529	\$29,404	\$23,879	\$24,954	\$32,629	\$21,904	\$18,054	\$22,454	\$35,654	\$27,654

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SOLID WASTE DISPOSAL FUND
BALANCE SHEET
AS OF DECEMBER 31, 2012
(with comparative totals for December 31, 2011)

	December 31	
	2012	2011
<u>CURRENT ASSETS</u>		
Cash	\$ 343,002	\$ 330,261
Accounts Receivable (net of allow. for uncollectable accts)	26,400	31,990
Total Current Assets	369,402	362,251
<u>FIXED ASSETS</u>		
Land	8,500	8,500
Buildings & Equipment	565,138	565,138
Less: Accumulated Depreciation	(497,257)	(502,722)
Total Fixed Assets	76,381	70,916
TOTAL ASSETS	\$ 445,783	\$ 433,167
<u>LIABILITIES AND FUND EQUITY</u>		
<u>CURRENT LIABILITIES</u>		
Accounts Payable	\$ 63,663	\$ 46,390
Accrued Compensated Absences	14,852	14,707
Refundable Deposits	23,600	21,525
Total Current Liabilities	102,115	82,622
<u>LONG-TERM LIABILITIES</u>		
Landfill Postclosure Costs	92,000	96,000
Total Long-Term Liabilities	92,000	96,000
TOTAL LIABILITIES	194,115	178,622
<u>FUND EQUITY</u>		
Retained Earnings	251,668	254,545
Total Fund Equity	251,668	254,545
TOTAL LIABILITIES AND FUND EQUITY	\$ 445,783	\$ 433,167

SOLID WASTE DISPOSAL FUND
 COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 DECEMBER 31, 2012
 (with comparative totals for December 31, 2011)

	BUDGET	December 31	
	2012/13	2012	2011
Operating Revenues:			
Transfer Station Fees	\$ 84,000	\$ 60,935	\$ 37,815
Garbage Collection Fees	901,700	483,282	468,596
Sale of Recyclables	15,000	3,086	16,302
Other Revenues	-	7,777	832
Total Operating Revenues	1,000,700	555,080	523,545
Operating Expenses:			
Hauler's Tipping Fees	177,290	85,839	81,627
Mansfield Tipping Fees	53,180	24,281	31,541
Wage & Fringe Benefits	326,645	138,175	149,891
Computer Software	4,320	4,020	4,320
Trucking Fee	33,275	8,434	11,548
Recycling Cost	15,500	7,585	9,353
Contract Pickup	377,965	204,850	193,494
Professional & Technical Services	-	18,618	
Supplies and Services	24,690	7,247	7,951
Depreciation Expense	9,535	4,768	15,000
Hazardous Waste	15,000	-	
Equipment Parts/Other	2,100	-	
LAN/WAN Expenditures	10,000	10,000	10,000
Total Operating Expenses	1,049,500	513,817	514,725
NET INCOME (LOSS)	(48,800)	41,263	8,820
Retained Earnings, July 1	210,405	210,405	245,725
Retained Earnings, End of Period	\$ 161,605	\$ 251,668	\$ 254,545

HEALTH INSURANCE FUND
BALANCE SHEET
December 31st, 2012
(with comparative totals for December 31st, 2011)

	December 31st	
	2012	2011
<u>Assets</u>		
Cash and cash equivalents	\$ 4,448,657	\$ 4,571,706
Accounts Receivable	-	-
Due from Other Funds	-	-
Total Assets	\$ 4,448,657	\$ 4,571,706
 <u>Liability and Fund Equity</u>		
Liabilities:		
Accrued Medical Claims	\$ 348,000	\$ 376,000
Total Liabilities	348,000	376,000
 Fund Equity		
Net Contributed Capital	400,000	400,000
Retained Earnings	3,700,657	3,795,706
Total Fund Equity	4,100,657	4,195,706
Total Liabilities and Fund Equity	\$ 4,448,657	\$ 4,571,706

HEALTH INSURANCE FUND
 COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 December 31st, 2012
 (with comparative totals for December 31st, 2011)

	December 31st	
	2012	2011
Revenues:		
Premium income	\$ 3,539,950	\$ 3,624,081
Interest income	2,671	165
Total Revenues	3,542,621	3,624,246
Expenditures:		
Payroll	58,393	51,168
Administrative expenses	292,725	250,438
Medical claims	2,929,489	2,771,197
Consultants	5,313	
Employee Wellness Program	11,600	
Medical Supplies	39,510	52,532
LAN/WAN Expenditures	10,000	10,000
Total Expenditures	3,347,030	3,135,335
Revenues and Other Financing Sources Over/ (Under) Expenditures	195,591	488,911
Contributed Capital	400,000	400,000
Fund Equity, July 1	3,505,066	3,306,795
Fund Equity plus Cont. Capital, End of Period	\$ 4,100,657	\$ 4,195,706

ANTHEM BLUE CROSS MONTHLY CLAIMS
FISCAL YEAR BASIS

MONTH	99/00	00/01	FY 01/02	FY 02/03	FY 03/04	FY 04/05	FY 05/06	FY 06/07	FY 07/08	FY08/09	FY09/10	FY10/11	FY11/12	FY12/13	Average '92-'12	5 Yr. Average FY'08-'12
JULY	170,906	216,792	216,195	231,239	353,025	332,653	368,941	409,635	430,780	493,991	534,203	667,615	410,100	471,363	279,336	507,338
AUGUST	146,139	215,571	247,118	247,238	296,808	327,584	323,401	499,754	554,171	567,129	520,970	583,042	443,808	576,008	291,797	533,824
SEPTEMBER	140,741	264,603	230,526	257,491	323,667	302,399	298,440	415,053	430,908	436,495	436,428	320,452	475,683	386,452	257,798	420,793
OCTOBER	108,729	180,875	240,996	262,401	312,245	275,610	351,888	370,945	384,033	440,640	518,768	524,875	429,967	526,558	257,518	459,657
NOVEMBER	125,629	203,813	208,715	217,831	342,691	448,834	299,882	370,405	489,535	383,653	461,484	371,112	419,740	468,559	253,260	425,105
DECEMBER	181,592	185,278	256,252	190,532	415,554	358,577	343,209	427,447	436,589	358,543	368,522	502,648	451,734	429,097	262,205	423,607
JANUARY	204,232	200,762	251,986	333,923	342,476	358,256	356,891	364,331	508,001	454,813	389,841	497,371	461,600		281,118	462,325
FEBRUARY	194,411	180,679	267,614	331,286	340,298	305,259	492,485	527,867	629,924	521,301	497,159	550,094	480,989		316,612	535,894
MARCH	211,199	200,818	237,003	358,881	386,649	409,245	392,138	482,188	399,055	482,221	519,594	600,223	503,600		304,516	500,939
APRIL	181,703	206,143	342,562	259,835	402,093	443,382	321,969	484,465	476,056	473,587	517,452	513,677	461,016		289,803	488,357
MAY	215,754	244,270	276,117	387,515	391,287	387,104	383,505	562,876	516,518	511,932	346,650	398,403	557,547		304,018	466,210
JUNE	193,549	251,842	251,747	347,060	357,517	399,827	386,641	606,023	425,253	419,214	465,244	483,975	468,241		297,590	452,385
ANNUAL TOTAL	2,074,584	2,551,446	3,026,831	3,425,231	4,264,309	4,348,731	4,319,389	5,520,987	5,680,824	5,545,518	5,578,314	6,013,488	5,564,023	2,858,038	3,395,570	5,676,434
MONTHLY AVG	172,882	212,620	252,236	285,436	355,359	362,394	359,949	460,082	473,402	462,127	464,860	501,124	463,669	476,340	282,964	473,036
% OF INCREASE	-5.1%	23.0%	18.6%	13.2%	24.5%	2.0%	-0.7%	27.8%	2.9%	-2.4%	0.6%	7.8%	-7.5%	2.7%	9.81%	0.29%

WORKERS' COMPENSATION FUND
BALANCE SHEET
DECEMBER 31, 2012
(with comparative totals for December 31, 2011)

	December 31	
	2012	2011
<u>ASSETS</u>		
Current Assets:		
Cash and Cash Equivalents	\$ 159,336	\$ 169,877
Total Assets	\$ 159,336	\$ 169,877
<u>FUND BALANCE</u>		
Equity:		
Retained Earnings	\$ 159,336	\$ 169,877
Total Liabilities and Equity	\$ 159,336	\$ 169,877

WORKERS' COMPENSATION FUND
 COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 DECEMBER 31, 2012
 (with comparative totals for December 31, 2011)

	BUDGET	December 31	
	2012/13	2012	2011
<u>REVENUES:</u>			
Premium Income	\$ 441,500	\$ 448,130	\$ 443,632
CIRMA Equity Distribution	-	26,684	-
Total Revenues	<u>441,500</u>	<u>474,814</u>	<u>443,632</u>
<u>OPERATING EXPENSES:</u>			
Workers' Compensation Insurance	<u>453,810</u>	<u>366,771</u>	<u>330,446</u>
Total Operating Expenses	<u>453,810</u>	<u>366,771</u>	<u>330,446</u>
NET INCOME (LOSS)	(12,310)	108,043	113,186
Fund Balance, July 1	<u>56,691</u>	<u>51,293</u>	<u>56,691</u>
Fund Balance, End of Period	<u>\$ 44,381</u>	<u>\$ 159,336</u>	<u>\$ 169,877</u>

MANAGEMENT SERVICES FUND
BALANCE SHEET
DECEMBER 31, 2012
(With comparative totals for December 31, 2011)

	December 31	
	2012	2011
<u>ASSETS</u>		
Current Assets:		
Cash and Cash Equivalents	\$ 1,380,685	\$ 1,015,431
Due from Region 19/Town GF	435,000	
Accounts Receivable		-
Inventory	10,908	3,624
Total Current Assets	1,826,593	1,019,055
Fixed Assets:		
Construction in Progress		
Land	145,649	145,649
Buildings	226,679	226,679
Office Equipment	1,966,087	1,898,019
Construction in Progress	-	14,898
Accum. Depreciation	(1,037,073)	(917,939)
Net Fixed Assets	1,301,342	1,367,306
Total Assets	\$ 3,127,935	\$ 2,386,361
 <u>LIABILITIES AND EQUITY</u>		
Liabilities:		
Accounts Payable	\$ 736,002	\$ 900,484
Lease Purchase Payable	75,288	147,834
Due to the General Fund		
Due to Internal Service Fund		
Total Liabilities	811,290	1,048,318
Equity:		
Contributed Capital	146,000	146,000
Retained Earnings	2,170,645	1,192,043
Total Equity	2,316,645	1,338,043
Total Liabilities and Equity	\$ 3,127,935	\$ 2,386,361

MANAGEMENT SERVICES FUND
ESTIMATED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
FOR THE PERIOD ENDING DECEMBER 31, 2012

	TOTAL MANAGEMENT SERVICES FUND		
	Budget 2012/13	Actual 2012/13	Variance Favorable (Unfavorable)
REVENUES:			
Mansfield Board of Education	\$ 109,440	\$ 109,440	\$ -
Region 19	103,950	100,950	(3,000)
Town of Mansfield	10,820	10,820	
Communication Service Fees	221,490	222,769	1,279
Copier Service Fees	226,240	222,906	(3,334)
Energy Service Fees	2,019,710	1,391,905	(627,805)
Rent	74,260	36,225	(38,035)
Rent - Telecom Tower	120,000	77,193	(42,807)
Sale of Supplies	35,000	23,227	(11,773)
CNR Fund	175,000	175,000	
Health Insurance Fund	10,000	10,000	
Solid Waste Fund	10,000	10,000	
Sewer Operating Fund	3,000	3,000	
Local Support			
Postal Charges	88,290	87,140	(1,150)
Universal Services Fund	33,340		(33,340)
Total Revenues	3,240,540	2,480,575	(759,965)
EXPENDITURES:			
Salaries & Benefits	419,550	199,940	219,610
Training	8,550	3,490	5,060
Repairs & Maintenance	28,350	21,697	6,653
Professional & Technical	40,870	21,260	19,610
System Support	126,820	80,667	46,153
Copier Maintenance Fees	91,000	85,599	5,401
Communications	165,780	120,809	44,971
Supplies and Software Licensing	26,800	34,224	(7,424)
Equipment	158,000	127,326	30,674
Postage	73,000	43,629	29,371
Energy	1,909,000	1,319,891	589,109
Equipment Rental/Cost of Sales	48,660	75,782	(27,122)
Total Expenditures	3,096,380	2,134,314	962,066
Add:			
Depreciation	198,080		198,080
Less:			
Equipment Capitalized	(133,500)		(133,500)
Operating Expenditures	3,160,960	2,134,314	1,026,646
Net Income (Loss)	79,580	346,261	266,681
Total Equity & Contributed Capital, July 1	1,970,384	1,970,384	
Total Equity & Contributed Capital, End of Period	\$ 2,049,964	\$ 2,316,645	\$ 266,681

CEMETERY FUND
BALANCE SHEET
DECEMBER 31, 2012

(with comparative totals for December 31, 2011)

	September 30	
	2012	2011
<u>ASSETS</u>		
Cash and cash equivalents	\$ (149,784)	\$ (109,653)
Investments	438,231	408,476
Total Assets	\$ 288,447	\$ 298,823

FUND BALANCE

Fund Balance		
Reserved for perpetual care	564,249	541,989
Reserved for nonexpendable trust	1,200	1,200
Unreserved, undesignated	(277,002)	(244,366)
Total Fund Balance	288,447	298,823
Total Liabilities and Fund Balance	\$ 288,447	\$ 298,823

CEMETERY FUND
 COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 DECEMBER 31, 2012
 (with comparative totals for December 31, 2011)

	BUDGET	December 31	
	2012/13	2012	2011
Operating Revenues:			
Interest & Dividend Income	\$ 10,000	\$ 2,307	\$ 2,795
Unrealized Gain (Loss) in Market Value	19,500		
Sale of Plots	2,700	900	900
Total Operating Revenues	<u>32,200</u>	<u>3,207</u>	<u>3,695</u>
Operating Expenses:			
Salaries	3,000	2,536	2,773
Cemetery Maintenance	14,000	15,395	13,710
Mowing Service	21,500	4,090	10,640
Total Operating Expenses	<u>38,500</u>	<u>22,021</u>	<u>27,123</u>
Operating Income/(Loss)	(6,300)	(18,814)	(23,428)
Retained Earnings, July 1	<u>307,261</u>	<u>307,261</u>	<u>322,251</u>
Retained Earnings, End of Period	<u>\$ 300,961</u>	<u>\$ 288,447</u>	<u>\$ 298,823</u>

TOWN OF MANSFIELD
INVESTMENT POOL
AS OF DECEMBER 31, 2012

	MARKET VALUE JUN 30, 2012	MARKET VALUE SEP 30, 2012	MARKET VALUE DEC 31, 2012	FISCAL 11/12 CHANGE IN VALUE
<u>STOCK FUNDS:</u>				
<u>FIDELITY INVESTMENTS:</u>				
SELECT UTILITIES GROWTH	54,594.10	54,833.93	54,699.18	105.08
<u>BANK OF AMERICA</u>				
US LRG CAP - GROWTH & VALUE/RESTRUCT	8,204.47	8,918.03	8,860.14	655.67
INT'L DEVELOP-MARSICO/ACORN/VALUE	1,985.07	2,104.49	2,191.35	206.28
EMERGING MARKETS FUND	2,576.78	2,759.52	2,768.02	191.24
US MID CAP VALUE & ACORN	2,993.73	3,146.66	3,157.10	163.37
US SMALL CAP - GROWTH & VALUE FUND	1,872.51	1,991.18	1,989.62	117.11
SUB-TOTAL BANK OF AMERICA	17,632.56	18,919.88	18,966.23	1,333.67
TOTAL STOCK FUNDS	72,226.66	73,753.81	73,665.41	1,438.75
<u>BOND FUNDS:</u>				
<u>WELLS FARGO ADVANTAGE</u>				
WELLS FARGO INCOME PLUS-INV	69,259.84	70,666.50	70,913.09	1,653.25
<u>T. ROWE PRICE</u>				
U.S. TREASURY LONG	87,034.18	87,061.73	86,104.23	(929.95)
<u>PEOPLE'S SECURITIES</u>				
U.S. TREASURY NOTES	66,935.97	66,944.52	66,954.00	18.03
<u>BANK OF AMERICA</u>				
GLOBAL HIGH YIELD - INCOME OPPORTUNIT	4,181.55	4,297.12	4,354.90	173.35
INTERNATIONAL DEVELOPED BONDS	467.48	498.81	467.48	
INVESTMENT GRADE TAXABLE - BOND FUND	15,791.97	16,268.54	15,912.17	120.20
SUB-TOTAL BANK OF AMERICA	20,441.00	21,064.47	20,734.55	293.55
<u>VANGUARD INVESTMENTS</u>				
GNMA FUND	351,906.81	356,202.53	354,918.12	3,011.31
TOTAL BOND FUNDS	595,577.80	601,939.75	599,623.99	4,046.19
<u>PUBLIC REAL ESTATE INVESTMENT TRUST:</u>				
<u>BANK OF AMERICA</u>				
REAL ESTATE EQUITY FUND	476.62	475.62	444.40	(32.22)
TOTAL CASH	476.62	475.62	444.40	(32.22)
<u>COMMODITIES</u>				
<u>BANK OF AMERICA</u>				
PIMCO Comm. Real Return Strategy Fund	2,099.15	2,334.57	2,171.08	71.93
TOTAL COMMODITIES	2,099.15	2,334.57	2,171.08	71.93
<u>CASH:</u>				
<u>BANK OF AMERICA</u>				
MONEY MARKET RESERVES	15,896.29	16,130.36	17,215.38	1,319.09
TOTAL CASH	15,896.29	16,130.36	17,215.38	1,319.09
TOTAL INVESTMENTS	686,276.52	694,634.11	693,120.26	6,843.74

**Town of Mansfield
Investment Pool
As of December 31, 2012**

	Equity Percentage	Equity In Investments	Equity In Cash Equiv.	Total Equity
Cemetery Fund	65.050%	439,676.12	11,198.60	450,874.73
School Non-Expendable Trust Fund	0.092%	621.83	15.84	637.67
Compensated Absences Fund	34.858%	235,606.92	6,000.94	241,607.86
Total Equity by Fund	100.000%	675,904.88	17,215.38	693,120.26

<u>Investments</u>	<u>Market Value</u>
<u>Stock Funds:</u>	
Fidelity - Select Utilities Growth	54,699.18
BofA US LRG CAP - GROWTH & VALUE/RESTRUCT	8,860.14
BofA INT'L DEVELOP-MARSICO/ACORN/VALUE	2,191.35
BofA EMERGING MARKETS FUND	2,768.02
BofA US MID CAP VALUE & ACORN	3,157.10
BofA US SMALL CAP - GROWTH & VALUE FUND	1,989.62
Sub-Total Stock Funds	<u>73,665.41</u>
<u>Bond Funds:</u>	
Wells Fargo Advantage -Income Plus	70,913.09
T. Rowe Price - U. S. Treasury Long-Term	86,104.23
People's Securities, Inc. - U.S. Treasury Notes	66,954.00
BofA GLOBAL HIGH YIELD - INCOME OPPORTUNITIES	4,354.90
BofA INTERNATIONAL DEV. BONDS	467.48
BofA INVESTMENT GRADE TAXABLE - BOND FUND	15,912.17
Vanguard - GNMA Fund	354,918.12
Sub-Total Bond Funds	<u>599,623.99</u>
<u>Public Real Estate Investment Trust</u>	
BofA REAL ESTATE EQUITY FUND	<u>444.40</u>
<u>Commodities</u>	
BofA PIMCO Real Return Strategy Fund	<u>2,171.08</u>
<u>Cash Equivalents:</u>	
BofA MONEY MARKET RESERVES	<u>17,215.38</u>
Total Investments	<u><u>693,120.26</u></u>

<u>Allocation</u>	<u>Amount</u>	<u>Percentage</u>
Stocks	73,665.41	10.63%
Bonds	599,623.99	86.51%
Public Real Estate Investment Trust	444.40	0.06%
Commodities	2,171.08	0.31%
Cash Equivalents	17,215.38	2.48%
Total Investments	<u>693,120.26</u>	<u>100.00%</u>

EASTERN HIGHLANDS HEALTH DISTRICT
BALANCE SHEET
As of December 31st, 2012
(with comparative totals for Dec. 31st, 2011)

<u>Assets</u>	Dec. 31,	
	2012	2011
Cash and cash equivalents	\$ 382,294	\$ 413,838
Total Assets	\$ 382,294	\$ 413,838
<u>Liabilities and Fund Balance</u>		
<u>Liabilities</u>		
Accounts Payable	\$ -	\$ -
Total Liabilities	-	-
<u>Fund Balance</u>		
Fund Balance:		
Reserved for Prior Year Encumbrances	-	-
Unreserved, undesignated	382,294	413,838
Total Fund Balance	382,294	413,838
Total Liabilities & Fund Balance	\$ 382,294	\$ 413,838

EASTERN HIGHLANDS HEALTH DISTRICT
COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

As of December 31st, 2012

(with comparative totals for Dec. 31st, 2011)

	Adopted	Amended	Estimated	Dec. 31st,		
	Budget	Budget	Actuals	2012	2011	
	2012/13	2012/13	2012/13			
Operating Revenues:						
Member Town Contributions	\$ 371,620	\$ 371,620	\$ 371,620	\$ 185,808	50.0%	\$ 182,768
State Grants	152,440	152,440	152,440	152,436	100.0%	149,943
Septic Permits	29,500	29,500	31,000	16,335	55.4%	17,150
Well Permits	14,000	14,000	12,200	6,405	45.8%	7,575
Soil Testing Service	23,000	23,000	27,800	14,635	63.6%	14,155
Food Protection Service	54,500	54,500	52,000	8,117	14.9%	6,374
B100a Reviews	22,000	22,000	22,500	11,875	54.0%	12,995
Septic Plan Review	24,200	24,200	27,700	14,580	60.2%	12,435
Other Health Services	5,700	5,700	3,750	1,961	34.4%	9,652
Appropriation of Fund Balance	17,415	17,415		-	0.0%	
Total Operating Revenues	714,375	714,375	701,010	412,152	57.7%	413,046
Operating Expenditures:						
Salaries & Wages	499,545	547,300	547,300	271,929	49.7%	216,382
Grant Deductions	(31,995)	(86,505)	(99,750)	(54,628)	63.2%	(14,993)
Benefits	158,685	165,440	160,000	72,980	44.1%	70,814
Miscellaneous Benefits	6,110	6,110	6,110	2,550	41.7%	2,664
Insurance	15,800	15,800	15,800	7,553	47.8%	10,866
Professional & Technical Services	15,700	15,700	15,700	7,768	49.5%	-
Other Purchased Services	39,080	39,080	39,080	19,726	50.5%	19,898
Other Supplies	8,000	8,000	8,500	4,383	54.8%	3,873
Equipment - Minor	1,450	1,450	1,450	196	13.5%	312
Contingency	-	-	-	-	0.0%	-
Total Operating Expenditures	712,375	712,375	694,190	332,457	46.7%	309,815
Transfers Out:						
Transfers to CNR	2,000	2,000	82,000	82,000	4100.0%	-
Total Operating Exp. & Transfers O	714,375	714,375	776,190	414,457	58.0%	309,815
Operating Income/(Loss)	-	-	(75,180)	(2,305)		103,231
Fund Balance, July 1	384,599	384,599	384,599	384,599		310,607
Fund Balance, End of Period	\$ 384,599	\$ 384,599	\$ 309,419	\$ 382,294		\$ 413,838

EASTERN HIGHLANDS HEALTH DISTRICT
 CAPITAL NONRECURRING FUND BALANCE SHEET
 As of December 31st, 2012
 (with comparative totals for Dec. 31st, 2011)

	Dec. 31,	
	2012	2011
<u>Assets</u>		
Cash and cash equivalents	\$ 144,957	\$ 59,467
Total Assets	\$ 144,957	\$ 59,467
<u>Fund Balance</u>		
Fund Balance:		
Unreserved, undesignated	\$ 144,957	\$ 59,467
Total Fund Balance	\$ 144,957	\$ 59,467

EASTERN HIGHLANDS HEALTH DISTRICT
 CAPITAL NONRECURRING FUND
 COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 As of December 31st, 2012
 (with comparative totals for Dec. 31st, 2011)

	Dec. 31,	
	2012	2011
Operating Revenues:		
State Grants	\$ -	\$ -
Transfers In-G/F	82,000	-
	82,000	-
Total Operating Revenues	82,000	-
Operating Expenditures:		
Vehicles	(2,925)	15,000
	(2,925)	15,000
Total Operating Expenditures	(2,925)	15,000
Operating Income/(Loss)	84,925	(15,000)
Fund Balance, July 1	60,032	74,467
Fund Balance, End of Period	\$ 144,957	\$ 59,467

**MANSFIELD DOWNTOWN PARTNERSHIP
BALANCE SHEET
AS OF DECEMBER 31, 2012
(with comparative totals for December 31, 2011)**

	December 31	
	2012	2011
<u>ASSETS</u>		
Cash & Cash Equivalents	\$ 430,033	\$ 424,407
Accounts Receivable	900	900
 Total Assets	<u>\$ 430,933</u>	<u>\$ 425,307</u>
<u>LIABILITIES</u>		
Accounts Payable	\$ -	\$ -
 Total Liabilities	<u>-</u>	<u>-</u>
<u>FUND BALANCE</u>		
Fund Balance, Unreserved	430,933	425,307
 Total Fund Balance	<u>430,933</u>	<u>425,307</u>
 Total Liabilities and Fund Balance	<u>\$ 430,933</u>	<u>\$ 425,307</u>

**MANSFIELD DOWNTOWN PARTNERSHIP
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE**

	Actual 2000/01	Actual 2001/02	Actual 2002/03	Actual 2003/04	Actual 2004/05	Actual 2005/06	Actual 2006/07	Actual 2007/08	Actual 2008/09	Actual 2009/10	Actual 2010/11	Actual 2011/12	Adopted Budget 2012/13	Actual 12/31/12
Revenues:														
Intergovernmental:														
Mansfield General Fund/CNR	\$32,500	\$20,000	\$30,000	\$41,500	\$ 50,000	\$ 62,000	\$ 62,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
Uconn		32,500	45,000	46,500	60,000	62,000	62,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000
Mansfield Capital Projects *						60,000								
Leyland Share - Relocation								30,210			10,000			
Membership Fees			10,040	13,085	17,355	20,282	19,215	21,820	22,440	20,199	16,983	16,778	15,000	7,515
Local Support				1,500	1,500									
State Support						4,993								
Contributions/Other					200	2,165	(165)			240				
Total Revenues	32,500	52,500	85,040	102,585	129,055	211,440	143,050	302,030	272,440	270,439	276,983	266,778	265,000	257,515
Operating Expenditures:														
Salaries and Benefits		15,531	71,378	73,007	83,974	92,800	107,140	121,544	133,679	135,713	147,126	170,810	178,264	89,338
Professional & Technical	930	9,519	7,386	5,406	8,397	63,068	44,967	31,817	27,202	28,893	71,561	61,608	61,700	30,467
Relocation Costs							20,000	40,420						
Office Rental		3,600	11,000	11,800	13,181	13,775	16,451	17,565	17,584	15,918	15,040	8,000	7,810	3,905
Insurance			1,650	1,760	1,764	1,772	1,702	1,704	1,713	1,724	1,715	1,747	2,205	553
Purchased Services			8,029	5,005	6,092	9,065	7,092	7,003	8,157	6,666	6,612	9,641	7,000	5,030
Supplies & Services		3,980	4,704	2,837	2,463	4,075	2,055	2,733	2,783	3,257	3,000	1,276	900	563
Contingency													25,000	
Total Operating Expenditures	930	32,630	104,147	99,815	115,871	184,555	199,407	222,786	191,118	192,171	245,054	253,082	282,879	129,856
Operating Income/(Loss)	31,570	19,870	(19,107)	2,770	13,184	26,885	(56,357)	79,244	81,322	78,268	31,929	13,696	(17,879)	127,659
Fund Balance, July 1		31,570	51,440	32,333	35,103	48,287	75,172	18,815	98,059	179,381	257,649	289,578	303,274	303,274
Fund Balance, End of Period	\$31,570	\$51,440	\$32,333	\$35,103	\$ 48,287	\$ 75,172	\$ 18,815	\$ 98,059	\$179,381	\$257,649	\$289,578	\$303,274	\$285,395	\$430,933
Contribution Recap:														
Mansfield	\$32,500	\$20,000	\$30,000	\$41,500	\$ 50,000	\$ 62,000	\$ 62,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
Mansfield Capital Projects						60,000								
UCONN		32,500	45,000	46,500	60,000	62,000	62,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000
Total Contributions	\$32,500	\$52,500	\$75,000	\$88,000	\$110,000	\$184,000	\$124,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000

**TOWN OF MANSFIELD
DOWNTOWN REVITALIZATION & ENHANCEMENT
PROJECT #84120 through #84130
ESTIMATED STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
AS OF SEPTEMBER 30, 2012**

	Project Length	
	Budget	Actual
Operating Revenues:		
Intergovernmental Revenues -		
USDA Rural Development Grant	\$ 175,509	\$ 175,509
DECD STEAP Grants - I, II, III, IV	1,700,000	700,000
Urban Action Grant	2,500,000	107,274
DOT Grant # 77-217	1,172,800	
Urban Action Grant/Rell	10,000,000	9,009,813
DOT Grant # 77-223	2,250,000	185,972
Federal Transit Authority (GHTD)	490,000	215,276
Omnibus Bill (DOT)	712,500	219,053
Federal Transit Authority (Bus Facility)	4,940,000	345,010
DECD Brownfield Remediation	450,000	
Local Support (DECD grant)	115,640	53,819
Local Share - Bonds	302,000	302,000
Leyland Share	1,250,860	9,000
Other		15,000
Total Operating Revenues	26,059,309	11,337,726
Operating Expenditures:		
Downtown Revitalization & Enhancement:		
Salaries - Temporary		33,984
Legal Services	226,847	234,931
Legal Services - DECD Contract	7,442	2,442
Contracted Services	285,884	54,819
Architects & Engineers	2,136,207	1,789,181
Demolition	130,460	149,631
Environmental Remediation	70,022	79,559
Site Improvements	1,474,800	2,176
Construction Costs	19,112,818	15,355,179
Construction - Storrs Road	2,392,558	687,585
Construction - Walkway	222,271	222,271
Total Operating Expenditures	26,059,309	18,611,758
Revenues Over/(Under) Expenditures *		(7,274,033)
Fund Balance, July 1		
Fund Balance, End of Period	\$ -	\$ (7,274,033)

* Due from other agencies (grants)

SERIAL BONDS SUMMARY
SCHOOLS AND TOWN
December 31, 2012

	Schools	Town	Total
Balance at July 1, 2012	\$1,185,000	\$2,260,000	\$3,445,000
Issued During Period			
Retired During Period			
Balance at 12/31/12	<u>\$1,185,000</u>	<u>\$2,260,000</u>	<u>\$3,445,000</u>

CHANGES IN BOND AND NOTES OUTSTANDING

	Serial Bonds	BAN's	Promissory Note	Total
Balance at July 1, 2012	\$3,445,000			\$3,445,000
Debt Issued				
Debt Retired				
Balance at 12/31/12	<u>\$3,445,000</u>			<u>\$3,445,000</u>

Description	Original Amount	Payment Date P & I		Bonds	BAN's	Promissory Note	Total
2004 Town Taxable Gen. Obligation Bond	2,590,000	6/01	12/01	315,000			315,000
2004 Town General Obligation Bond	940,000	6/01	12/01	160,000			160,000
2004 Town General Obligation Bond	725,000	6/01	12/01	130,000			130,000
2011 Town General Obligation Bond	2,840,000	3/01	09/01	2,840,000			2,840,000
	<u>\$7,095,000</u>			<u>\$3,445,000</u>			<u>\$3,445,000</u>

DETAIL OF DEBT OUTSTANDING
SCHOOLS AND TOWNS
AS OF DECEMBER 31, 2012

	<u>Original Amount</u>	<u>Balance 12/31/12</u>
Schools		
Consists of -		
2004 General Obligation Bonds:		
MMS IRC	\$ 940,000	\$ 160,000
2011 General Obligation Bonds:		
MMS Heating Conversion	1,025,000	1,025,000
	<hr/>	
Schools Outstanding Debt	1,965,000	1,185,000
	<hr/>	
Town		
Consists of -		
2004 Taxable General Obligation Bonds:		
Community Center	\$ 2,590,000	\$ 315,000
2004 General Obligation Bonds:		
Library Renovations	725,000	130,000
2011 General Obligation Bonds:		
Community Center Air Conditioning	173,620	173,620
Hunting Lodge Road Bikeway	105,250	105,250
Salt Storage Shed	263,130	263,130
Storrs Rd/Flaherty Rd Streetscape Improvements	302,000	302,000
Various Equipment Purchases	93,000	93,000
Facility Improvements	40,000	40,000
Transportation Facility Improvements	130,000	130,000
Stone Mill Rd/Laurel Lane Bridge Replacements	378,000	378,000
2011 Sewer Purpose Obligation Bonds:		
Four Corners Sewer & Water Design	330,000	330,000
	<hr/>	
Town Outstanding Debt	5,130,000	2,260,000
	<hr/>	
Total Debt Outstanding	\$ 7,095,000	\$ 3,445,000

TOWN OF MANSFIELD
SUMMARY OF INVESTMENTS

December 31, 2012

ALL OTHER FUNDS:

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 12/31/12
State Treasurer	6,711,059	0.230	Various	Various	
Total Accrued Interest @ 12/31/12					2,100
Interest Received 7/1/12 - 12/31/12					<u>10,364</u>
Total Interest, General Fund, 12/31/12					<u><u>12,464</u></u>

CAPITAL FUND:

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 12/31/12
State Treasurer			Various	Various	
Total Accrued Interest @ 12/31/12					
Interest Received 7/1/12 - 12/31/12					<u> </u>
Total Interest, Capital Fund @ 12/31/12					<u><u> </u></u>

HEALTH INSURANCE FUND:

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 12/31/12
MBIA - Class	1,365,193	0.020	Various	Various	
State Treasurer	3,136,651	0.230	Various	Various	
Total Accrued Interest @ 12/31/12					500
Interest Received 7/1/12 - 12/31/12					<u>2,671</u>
Total Interest, Health Insurance Fund @ 12/31/12					<u><u>3,171</u></u>

Town of Mansfield
Memo

DATE: January 9, 2013
 TO: Matt Hart, Town Manager
 Cherie Trahan, Director of Finance
 FROM: Christine Gamache, Collector of Revenue
 SUBJECT: Amounts and % of Collections for 7/1/12 to 12/31/12 comparable to 7/1/11 to 12/31/11

	GRAND LIST 2011	ADJUSTMENTS	ADJUSTED LIST	PAID	% PAID	DELINQUENT BALANCE	% DEL
PER 1st	11,831,889	47,462	11,879,351	(11,740,424)	98.8%	138,927	1.2%
PER 1st	455,895	(1,657)	454,239	(446,712)	98.3%	7,527	1.7%
AV	1,995,020	(29,959)	1,965,061	(1,773,185)	90.2%	191,876	9.8%
DUE 7/1/12	14,282,805	(31,503)	14,298,650	(13,960,321)	97.6%	338,330	2.4%
PER 2nd	11,829,518	45,916	11,875,434	(2,900,999)	24.4%	8,974,436	75.6%
PER 2nd	451,397	(1,620)	449,777	(111,144)	24.7%	338,633	75.3%
Due 1/1/13	12,280,915	(4,137)	12,325,211	(3,012,142)	24.4%	9,313,069	75.6%
WVS	253,072.18	(2,551)	250,521	(40,012)	16.0%	210,510	84.0%
TOTAL	26,563,720	(35,640)	26,874,383	(17,012,474)	63.3%	9,861,908	36.7%

PRIOR YEARS COLLECTION
July 1, 2012 to June 30, 2013

Suspense Collections	4,954.60	Suspense Interest Less Fees	4,033.66
Prior Years Taxes	148,864.33	Interest and Lien Fees	72,974.85
	<u>153,818.93</u>		<u>77,008.51</u>

	GRAND LIST 2010	ADJUSTMENTS	ADJUSTED LIST	PAID	% PAID	DELINQUENT BALANCE	% DEL
PER 1st	11,616,625	(58,309)	11,558,316	(11,417,097)	98.8%	141,218	1.2%
PER 1st	446,387	(607)	445,780	(432,644)	97.1%	13,136	2.9%
AV	1,866,225	(45,990)	1,820,235	(1,638,146)	90.0%	182,089	10.0%
DUE 7/1/10	13,929,237	(104,906)	13,824,331	(13,487,888)	97.6%	336,444	2.4%
PER 2nd	11,614,304	(37,981)	11,576,323	(2,183,820)	18.9%	9,392,503	81.1%
PER 2nd	441,591	(340)	441,251	(147,316)	33.4%	293,935	66.6%
Due 1/1/11	12,055,895	(38,321)	12,017,574	(2,331,135)	19.4%	9,686,439	80.6%
WVS	211,217.80	(2,054)	209,164	(31,430)	15.0%	177,734	85.0%
TOTAL	26,196,350	(145,281)	26,051,069	(15,850,454)	60.8%	10,200,616	39.2%

PRIOR YEARS COLLECTION
July 1, 2011 to June 30, 2012

Suspense Collections	6,636.97	Suspense Interest	4,382.13
Prior Years Taxes	58,694.90	Interest and Lien Fees	58,832.97
	<u>65,331.87</u>		<u>63,215.10</u>

CAPITAL PROJECTS - OPEN SPACE
STATUS REPORT THROUGH DECEMBER 31, 2012

	Total Budget	Expended Thru 6/30/2012	Current Year Expenditures	Estimated Unexpended Balance	Anticipated Grants
Expenditures Prior to 92/93	\$4,409,389	130,790			
UNALLOCATED COSTS:					
Appraisal Fees - Various		17,766			
Financial Fees		8,975			
Legal Fees		15,159			
Survey & Inspections		6,475			
Outdoor Maintenance		13,952			
Major Additions - Improvements		3,000			
Miscellaneous Costs		2,927			
Forest Stewardship-50' Cliff Preserve		3,852			
Parks Coordinator		103,604			
PROPERTY PURCHASES:					
Bassetts Bridge Rd Lots 1,2,3	8.23	128,439			
Baxter Property	25.80	163,330			
Bodwell Property	6.50	42,703			
Boettiger, Orr, Parish Property	106.00	101,579			
Dorwart Property	61.00	342,482			
Dunnack Property	32.00	35,161			
Eaton Property	8.60	162,236			
Ferguson Property	1.19	31,492			
Fesik Property	7.40	7,636			
Hatch/Skinner Property	35.33	291,780			
Holinko Property	18.60	62,576			
Larkin Property	11.70	24,202			
Laugardia Property - Dodd Rd.		500	5,250		
Lion's Club Park		81,871			
Marshall Property	17.00		18,000		
McGregor Property	2.10	8,804			
McShea Property		1,500			
* Merrow Meadow Park Develop.	15.00				
Morneau Property		4,310			
Moss Property	134.50	100,000			
Mulberry Road (Joshua's Trust)	5.90	12,500			
Mullane Property (Joshua's Trust)	17.00	10,000			
Olsen Property	59.75	104,133			
Ossen - Birchwood Heights Property		500			
Porter Property	6.70	135,466			
Reed Property	23.70	69,527			
Rich Property	102.00	283,322			
Sibley Property	50.57	90,734			
Swanson Property (Browns Rd)	29.00	64,423			
Thompson/Swaney Prop. (Bone Mill)		1,500			
Torrey Property	29.50	91,792			
Vernon Property	3.00	31,732			
Estate of Vernon - Property	68.41	257,996			
Warren Property	6.80	24,638			
Watts Property	23.50	92,456			
	916.78	\$4,409,389	\$3,167,820	\$23,250	\$1,218,319
				\$0	

Project Name		Breakdown of Expenditures of Prior to 92/93	
85105 - Local Funds 94/95	\$250,000	White Cedar Swamp - Purchase	\$50,000
85105 - Local Funds 90/91	227,855	Appraisal Fees	250
85105 - Local Funds 97/98	250,000	Financial Fees	5,457
85105 - Local Funds 98/99	250,000	Miscellaneous Costs	605
85105 - Local Funds 99/00	250,000	Unidentifiable (Prior 89/90)	74,478
85105 - Local Funds 00/01	250,000		
85105 - Local Support June 15, 2001	5,000		<u>\$130,790</u>
85105 - Local Funds 01/02	250,000		
85105 - Local Funds 02/03	75,000		
85105 - Local Funds 03/04	100,000		
85105 - State Support - Rich Property	60,000		
85105 - State Support - Hatch/Skinner Property	126,000		
85105 - State Support - Olsen Property	50,000		
85105 - State Support - Vernon Property	113,000		
85105 - State Support - Dorwart Property	112,534		
85114 - Bonded Funds	1,000,000		
85105 - Authorized Bonds 2010/11	1,040,000		
	<u>\$4,409,389</u>		

TOWN OF MANSFIELD
 BOARD OF EDUCATION
 RECAP OF SPECIAL EDUCATION REVENUES AND EXPENDITURES

As of December 31, 2012

REVENUE:

TUITION REVENUE:

RECEIVED TO DATE	70,127.00	
OUTSTANDING RECEIVABLE	26,209.00	
TOTAL TUITION REVENUE	96,336.00	

EXCESS COST & STATE AGENCY GRANT	236,582.02	
SERVICES FOR THE BLIND	-	
MEDICAID REIMBURSEMENT PROGRAM	-	

TOTAL REVENUES		332,918.02
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EXPENDITURES:

TUITION PAYMENTS 112-61600-xxxxx-52		
BUDGET	-	
ANTICIPATED EXPENDITURES	(390,162.63)	
	(390,162.63)	

OCCUPATIONAL & PHYSICAL THERAPY 112-62104-xxxxx-52		
BUDGET	230,500.00	
ANTICIPATED EXPENDITURES	(211,241.56)	
	19,258.44	

TRANSPORTATION 112-62802-53910-52		
BUDGET	112,000.00	
ANTICIPATED EXPENDITURES	(175,083.98)	
	(63,083.98)	

TOTAL EXPENDITURES BALANCE - UNDER (OVER)		(433,988.17)
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TOTAL BALANCE UNDER (OVER) BUDGET		(101,070.15)
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MAINTENANCE PROJECTS- CAPITAL 86260

Date	Project Description	Status	Paid	Encumbered	Total Estimated Project Cost	Account Balance
7/1/2011	Beginning Balance					120,192
1	Arrow Fence Goodwin	Completed 9/11	3,828		3,828	116,364
2	Fuss & O'Neill Modifications to Generator at MCC	Completed 12/11	3,500	-	3,500	112,864
3	Willimantic Winnelson Boiler at Historical Society	Completed 1/12	4,666	-	4,666	108,198
4	Piela Electric Generator	Open	27,400	600	28,000	80,198
5	Rovic Rug Extractor	Completed 4/12	1,499	-	1,499	78,699
6	Overhead Door Repairs/Installation PW & Maint. Shop Doors	Open	3,265	235	3,500	75,199
7	Automated Building System Software License/25425	Open	4,820		4,820	70,379
8	A&A Asphalt LLC Vinton, Southeast, Goodwin Play area repairs	Completed 11/11	1,712		1,712	68,667
9	Grainger Air Compressor	Completed 11/11	3,307		3,307	65,360
10	Automated Building System Software License/25440	Open	4,920	-	4,920	60,440
11	Nutmget Companies Repairs to waste pipe at Town Hall	Completed 4/12	4,642		4,642	55,798
12	Depot Pump Repairs to Well Pump at MMS	Completed 4/12	3,668		3,668	52,131
13	Willimantic Winnelson Plumbing/Electrical supplies MCC Generator	Open		2,500	2,500	49,631
14	Andert's Carpet Service Replaced Vinyl Flooring at Historical Society	Completed	1,894		1,894	47,737
15	Art Signs Senior Center Sign	Completed	1,750		1,750	45,987
7/1/2012	12/13 Appropriation \$55,000					100,987
16	Anderts Carpet Service Replace MMS & SE portable classroom carpets	Completed	23,223		23,223	77,764
17	Anderts Carpet Service Rebinding carpets MMS, SE, Goodwin, and replace bathroom flooring in SE portable.	Completed	5,968		5,968	71,796
18	Major Electric Repairs to generator at MMS	Completed	921		921	70,876
19	Willimantic Winnelson Repairs to MCC generator	Completed	157		157	70,719
20	Tennett Tree Service Removal of trees at MMS	Completed	2,000		2,000	68,719
21	Woodland Building & Revoations MCC shower stall replacements	Completed	7,851		7,851	60,868
22	Kittredge Equipment Freezer	Completed	5,368		5,368	55,500
23	New England Door Closer Library	Completed	1,859		1,859	53,641
						53,641

Town of Mansfield
Monthly Revenue Summary by Source

Fiscal Year: 2013 to 2013 for Dates from 01-Jul-2012 to 31-Dec-2012

Account and Description	Appropriation	Appropriation Adj	Debit Amounts	Credit Amounts	Ending Balance	% Rec'd	Activity
111 General Fund - Town							
Taxes and Related Items							
40101 Current Year Levy	(26,034,470.00)	49,300.00	20,554.65	16,993,471.08	(9,012,253.57)	65.32	16,972,916.43
40102 Prior Year Levy	(175,000.00)	.00	17,114.38	165,978.71	(26,135.67)	85.07	148,864.33
40103 Interest & Lien Fees	(135,000.00)	.00	406.13	73,087.05	(62,319.08)	53.84	72,680.92
40104 Motor Vehicle Supplement	(165,000.00)	.00	.00	39,558.02	(125,441.98)	23.97	39,558.02
40105 Susp. Coll. Taxes - Trnsc.	(6,000.00)	.00	.16	4,954.76	(1,045.40)	82.58	4,954.60
40106 Susp. Coll. Int. - Trnsc.	(4,000.00)	.00	.00	4,033.66	33.66	100.84	4,033.66
40109 Collection Fees	.00	.00	.00	22.00	22.00	.00	22.00
40110 CURRENT YR LEVY - STORRS CTR	(488,000.00)	.00	.00	.00	(488,000.00)	.00	.00
40111 CURRENT YR LEVY-STORRS CTR-ABATEMENT	321,000.00	.00	.00	.00	321,000.00	.00	.00
Total Taxes and Related Items	(26,686,470.00)	49,300.00	38,075.32	17,281,105.28	(9,394,140.04)	64.73	17,243,029.96
Licenses and Permits							
40201 Misc Licenses & Permits	(2,640.00)	.00	.00	1,220.00	(1,420.00)	46.21	1,220.00
40202 Sport Licenses	(400.00)	.00	.00	76.00	(324.00)	19.00	76.00
40203 Dog Licenses	(8,000.00)	.00	(69.20)	3,483.80	(4,447.00)	44.41	3,553.00
40204 Conveyance Tax	(150,000.00)	.00	.00	83,806.41	(66,193.59)	55.87	83,806.41
40210 Subdivision Permits	(2,000.00)	.00	.00	.00	(2,000.00)	.00	.00
40211 Zoning/Special Permits	(18,000.00)	.00	.00	13,965.00	(4,035.00)	77.58	13,965.00
40212 Zba Applications	(2,000.00)	.00	.00	1,600.00	(400.00)	80.00	1,600.00
40214 Iwa Permits	(5,000.00)	.00	.00	1,995.00	(3,005.00)	39.90	1,995.00
40224 Road Permits	(750.00)	.00	.00	250.00	(500.00)	33.33	250.00
40230 Building Permits	(175,000.00)	.00	353.27	85,242.00	(90,111.27)	48.51	84,888.73
40231 Adm Cost Reimb-permits	(100.00)	.00	.00	128.00	28.00	128.00	128.00
40232 Housing Code Permits	(86,000.00)	.00	150.00	54,105.00	(32,045.00)	62.74	53,955.00
40233 Housing Code Penalties	(1,100.00)	.00	.00	.00	(1,100.00)	.00	.00
40234 Landlord Registrations	(600.00)	.00	.00	1,310.00	710.00	218.33	1,310.00
Total Licenses and Permits	(451,590.00)	.00	434.07	247,181.21	(204,842.86)	54.64	246,747.14
Federal Support - Education							
40369 FEMA Grant	.00	.00	70,000.00	141,088.45	71,088.45	.00	71,088.45
Total Federal Support - Education	.00	.00	70,000.00	141,088.45	71,088.45	.00	71,088.45
Fed. Support Gov							
40352 Payment In Lieu Of Taxes	(1,850.00)	.00	.00	.00	(1,850.00)	.00	.00
40357 Social Serv Block Grant	(3,470.00)	.00	.00	867.00	(2,603.00)	24.99	867.00
Total Fed. Support Gov	(5,320.00)	.00	.00	867.00	(4,453.00)	16.30	867.00
State Support Education							
40401 Education Assistance	(10,152,380.00)	.00	.00	2,539,004.00	(7,613,376.00)	25.01	2,539,004.00
40402 School Transportation	(104,540.00)	.00	.00	.00	(104,540.00)	.00	.00
Total State Support Education	(10,256,920.00)	.00	.00	2,539,004.00	(7,717,916.00)	24.75	2,539,004.00

Town of Mansfield
Monthly Revenue Summary by Source

Fiscal Year: 2013 to 2013 for Dates from 01-Jul-2012 to 31-Dec-2012

Account and Description	Appropriation	Appropriation Adj	Debit Amounts	Credit Amounts	Ending Balance	% Rec'd	Activity
State Support Gov							
40451 Pilot - State Property	(7,047,420.00)	.00	.00	7,021,354.08	(26,065.92)	99.63	7,021,354.08
40454 Circuit Crt-parking Fines	(818.00)	.00	.00	4,893.95	4,083.95	604.19	4,893.95
40455 Circuit Breaker	(50,140.00)	.00	.00	47,117.37	(3,022.63)	93.97	47,117.37
40456 Tax Relief For Elderly	(2,000.00)	.00	.00	2,000.00	.00	100.00	2,000.00
40457 Library - Connecticut/ill	(15,000.00)	.00	.00	.00	(15,000.00)	.00	.00
40458 Library - Basic Grant	(2,300.00)	.00	.00	.00	(2,300.00)	.00	.00
40460 Boat Reimbursement	(2,500.00)	.00	.00	.00	(2,500.00)	.00	.00
40462 Disability Exempt Reimb	(1,200.00)	.00	.00	1,176.61	(23.39)	98.05	1,176.61
40465 Emery Mgmt Performance Grant	(14,500.00)	.00	35,600.00	12,311.00	(37,789.00)	(160.61)	(23,289.00)
40469 Veterans Reimb	(7,750.00)	.00	.00	7,357.86	(392.14)	94.94	7,357.86
40470 State Revenue Sharing	(214,000.00)	.00	50,000.00	400,941.51	136,941.51	163.99	350,941.51
40494 Judicial Revenue Distribution	(9,000.00)	.00	.00	6,994.50	(2,005.50)	77.72	6,994.50
40496 Pilot-holinko Estates	(13,500.00)	.00	9,854.00	.00	(23,354.00)	(72.99)	(9,854.00)
40551 Pilot - Senior Housing	.00	.00	17,447.00	17,447.00	.00	.00	.00
Total State Support Gov	(7,390,120.00)	.00	112,901.00	7,521,593.88	28,572.88	100.39	7,408,692.88
Charge for Services							
40605 Region 19 Financial Serv	(91,680.00)	.00	.00	45,840.00	(45,840.00)	50.00	45,840.00
40606 Health District Services	(24,580.00)	.00	.00	12,290.00	(12,290.00)	50.00	12,290.00
40610 Recording	(60,000.00)	.00	.00	35,483.00	(24,517.00)	59.14	35,483.00
40611 Copies Of Records	(12,400.00)	.00	.00	6,587.25	(5,712.75)	53.93	6,587.25
40612 Vital Statistics	(11,000.00)	.00	.00	5,622.00	(5,378.00)	51.11	5,622.00
40613 Sale Of Maps/regs	(100.00)	.00	.00	47.00	(53.00)	47.00	47.00
40620 Police Service	(67,800.00)	.00	37,260.00	43,720.08	(61,339.92)	9.53	6,460.08
40622 Redemption/Release Fees	(1,000.00)	.00	.00	619.00	(381.00)	61.90	619.00
40625 Animal Adoption Fees	(900.00)	.00	.00	435.00	(465.00)	48.33	435.00
40641 Postage On Overdue Books	(15,500.00)	.00	.00	5,893.21	(9,606.79)	38.02	5,893.21
40644 PARKING PLAN REVIEW FEE	(3,200.00)	.00	.00	2,450.00	(750.00)	76.56	2,450.00
40650 Blue Prints	(200.00)	.00	.00	.00	(200.00)	.00	.00
40656 Reg Dist 19 Grnds Mntnce	(71,880.00)	.00	.00	36,440.00	(35,440.00)	50.70	36,440.00
40663 Zoning Regulations	(200.00)	.00	.00	145.00	(55.00)	72.50	145.00
40671 Day Care Grounds Maintenance	(12,160.00)	.00	.00	6,080.00	(6,080.00)	50.00	6,080.00
40674 Charge for Services	(2,500.00)	.00	.00	969.92	(1,530.08)	38.80	969.92
40678 Celeron Sq Assoc Bikepath Main	(2,700.00)	.00	.00	2,700.00	.00	100.00	2,700.00
40684 Cash Overage/Shortage	.00	.00	360.00	161.00	(199.00)	.00	(199.00)
40699 Fire Safety Code Fees	(16,000.00)	.00	.00	29,067.47	13,067.47	181.67	29,067.47
Total Charge for Services	(393,800.00)	.00	37,620.00	234,649.93	(196,770.07)	50.03	197,029.93
Fines and Forfeitures							
40702 Parking Tickets - Town	(4,500.00)	.00	.00	.00	(4,500.00)	.00	.00
40710 Building Fines	(1,500.00)	.00	.00	1,500.00	.00	100.00	1,500.00
40711 Landlord Registration Penalty	(90.00)	.00	.00	.00	(90.00)	.00	.00
40713 NUISANCE ORDINANCE	(11,000.00)	.00	.00	5,798.00	(5,202.00)	52.71	5,798.00
40715 Ordinance Violation Penalty	(680.00)	.00	.00	860.00	180.00	126.47	860.00
40716 Noise Ordinance Violation	(300.00)	.00	.00	.00	(300.00)	.00	.00
40717 Possession Alcohol Ordinance	(4,440.00)	.00	.00	1,530.00	(2,910.00)	34.46	1,530.00
40718 Open Liquor Container Ordin	(6,120.00)	.00	.00	1,670.00	(4,450.00)	27.29	1,670.00

Town of Mansfield
Monthly Revenue Summary by Source

Fiscal Year: 2013 to 2013 for Dates from 01-Jul-2012 to 31-Dec-2012

Account and Description	Appropriation	Appropriation Adj	Debit Amounts	Credit Amounts	Ending Balance	% Rec'd	Activity
Total Fines and Forfeitures	(28,630.00)	.00	.00	11,358.00	(17,272.00)	39.67	11,358.00
Miscellaneous							
40804 Rent - Historical Soc	(2,000.00)	.00	.00	2,100.00	100.00	105.00	2,100.00
40807 Rent - Town Hall	(7,580.00)	.00	.00	4,055.00	(3,525.00)	53.50	4,055.00
40808 Rent - Senior Center	(100.00)	.00	.00	.00	(100.00)	.00	.00
40817 Telecom Services Payment	(55,000.00)	.00	.00	.00	(55,000.00)	.00	.00
40820 Interest Income	(25,000.00)	.00	10.00	10,364.24	(14,645.76)	41.42	10,354.24
40824 Sale Of Supplies	(20.00)	.00	.00	17.00	(3.00)	85.00	17.00
40825 Rent - R19 Maintenance	(2,790.00)	.00	.00	2,790.00	.00	100.00	2,790.00
40890 Other	(2,500.00)	.00	10.00	3,626.60	1,116.60	144.66	3,616.60
Total Miscellaneous	(94,990.00)	.00	20.00	22,952.84	(72,057.16)	24.14	22,932.84
Operating Transfers In							
40928 School Cafeteria	(2,500.00)	.00	.00	.00	(2,500.00)	.00	.00
Total Operating Transfers In	(2,500.00)	.00	.00	.00	(2,500.00)	.00	.00
Total 111 General Fund - Town	(45,300,340.00)	49,300.00	259,050.39	27,999,800.59	(17,510,289.80)	61.30	27,740,750.20

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Town of Mansfield
 Monthly Expenditure Summary by Activity

Fiscal Year: 2013 to 2013 for Dates from 01-Jul-2012 to 31-Dec-2012

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
111 General Fund - Town						
General Government						
11100 Legislative	88,680.00	.00	4,000.00	59,427.56	25,252.44	71.52
12100 Municipal Management	198,300.00	12,480.00	995.00	111,893.32	97,891.68	53.56
12200 Human Resources	134,180.00	3,170.00	.00	67,422.05	69,927.95	49.09
13100 Town Attorney	42,500.00	.00	21,218.01	20,702.99	579.00	98.64
13200 Probate	3,920.00	.00	.00	3,918.42	1.58	99.96
14200 Registrars	65,920.00	(5,150.00)	.00	26,100.34	34,669.66	42.95
15100 Town Clerk	217,170.00	3,620.00	2,730.75	107,371.21	110,688.04	49.87
15200 General Elections	36,700.00	.00	.00	18,395.43	18,304.57	50.12
16100 Finance Administration	116,560.00	1,490.00	.00	59,026.38	59,023.62	50.00
16200 Accounting & Disbursements	168,390.00	3,800.00	150.00	94,172.66	77,867.34	54.78
16300 Revenue Collections	155,740.00	2,900.00	1,020.00	85,650.73	71,969.27	54.63
16401 Board Of Assessment Appeals	.00	.00	.00	400.00	(400.00)	.00
16402 Property Assessment	213,440.00	3,810.00	2,266.00	103,901.11	111,082.89	48.87
16510 Central Copying	39,000.00	.00	.00	37,022.00	1,978.00	94.93
16511 Central Services	34,000.00	.00	.00	28,635.22	5,364.78	84.22
16600 Information Technology	10,820.00	.00	.00	10,820.00	.00	100.00
30900 Facilities Management	939,750.00	2,370.00	18,650.21	487,234.21	436,235.58	53.70
Total General Government	2,465,070.00	28,490.00	51,029.97	1,322,093.63	1,120,436.40	55.07
Public Safety						
21200 Police Services	1,083,310.00	(9,250.00)	1,220.41	126,286.71	946,552.88	11.87
21300 Animal Control	92,220.00	(3,930.00)	.00	44,567.22	43,722.78	50.48
22101 Fire Marshal	140,860.00	.00	12,245.44	87,825.15	40,789.41	71.04
22155 Fire & Emerg Services Admin	216,590.00	2,990.00	.00	92,304.07	127,275.93	42.04
22160 Fire & Emergency Services	1,470,810.00	82,560.00	55,974.52	882,414.99	614,980.49	60.41
23100 Emergency Management	51,670.00	990.00	.00	30,481.33	22,178.67	57.88
Total Public Safety	3,055,460.00	73,360.00	69,440.37	1,263,879.47	1,795,500.16	42.61
Public Works						
30100 Public Works Administration	82,240.00	2,700.00	390.50	82,510.54	2,038.96	97.60
30200 Supervision & Operations	119,180.00	2,200.00	716.00	47,123.15	73,540.85	39.41
30300 Road Services	696,080.00	(38,760.00)	185.22	317,669.39	339,465.39	48.36
30400 Grounds Maintenance	392,310.00	11,520.00	2,774.56	236,847.08	164,208.36	59.34
30600 Equipment Maintenance	601,380.00	.00	11,121.69	289,582.98	300,675.33	50.00
30700 Engineering	192,720.00	3,720.00	64.93	105,181.83	91,193.24	53.56
Total Public Works	2,083,910.00	(18,620.00)	15,252.90	1,078,914.97	971,122.13	52.98

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Town of Mansfield
Monthly Expenditure Summary by Activity

Fiscal Year: 2013 to 2013 for Dates from 01-Jul-2012 to 31-Dec-2012

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
Community Services						
42100 Human Services Administration	336,670.00	4,150.00	.00	111,787.06	229,032.94	32.80
42202 Mansfield Challenge - Winter	.00	.00	.00	25.20	(25.20)	.00
42204 Youth Employment - Middle Sch	2,000.00	.00	.00	1,214.13	785.87	60.71
42210 Youth Services	172,050.00	2,900.00	.00	84,578.64	90,371.36	48.34
42300 Senior Services	206,470.00	2,910.00	.00	95,626.36	113,753.64	45.67
43100 Library Services Admin	654,840.00	8,290.00	7,358.50	322,271.77	333,499.73	49.71
45000 Contributions To Area Agency	303,340.00	.00	132,459.68	138,521.90	32,358.42	89.33
Total Community Services	1,675,370.00	18,250.00	139,818.18	754,025.06	799,776.76	52.78
Community Development						
30800 Building Inspection	170,470.00	2,310.00	.00	98,625.15	74,154.85	57.08
30810 Housing Inspection	107,350.00	1,870.00	.00	54,076.67	55,143.33	49.51
51100 PLANNING & DEVELOPMENT	228,680.00	5,030.00	.00	121,245.96	112,464.04	51.88
52100 Planning/Zoning Inland/Wetlnd	8,100.00	.00	3,719.61	2,128.12	2,252.27	72.19
58000 Boards and Commissions	6,400.00	.00	.00	1,950.86	4,449.14	30.48
Total Community Development	521,000.00	9,210.00	3,719.61	278,026.76	248,463.63	53.14
Town-Wide Expenditures						
71000 Employee Benefits	2,353,240.00	.00	63,324.15	1,369,704.34	920,211.51	60.90
72000 Insurance	126,970.00	.00	30,622.85	97,270.05	(923.90)	100.73
73000 Contingency	175,000.00	(110,690.00)	.00	.00	64,310.00	.00
Total Town-Wide Expenditures	2,655,210.00	(110,690.00)	93,947.00	1,466,974.39	983,598.61	61.34
Other Financing						
92000 Other Financing Uses	2,489,310.00	.00	.00	2,393,100.00	96,210.00	96.14
Total Other Financing	2,489,310.00	.00	.00	2,393,100.00	96,210.00	96.14
Total 111 General Fund - Town	14,945,330.00	.00	373,208.03	8,557,014.28	6,015,107.69	59.75

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Town of Mansfield
Monthly Expenditure Summary by Activity

Fiscal Year: 2013 to 2013 for Dates from 01-Jul-2012 to 31-Dec-2012

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
112 General Fund - Board	8,057,480.00	(42,740.00)	.00	2,945,806.65	5,068,933.35	36.75
61101 Regular Instruction	49,520.00	.00	2,121.17	25,819.60	21,579.23	56.42
61102 English	10,090.00	.00	.00	3,001.43	7,088.57	29.75
61104 World Languages	7,730.00	.00	968.77	2,359.00	4,402.23	43.05
61105 Health & Safety	12,690.00	.00	729.34	5,042.41	6,918.25	45.48
61106 Physical Education	14,060.00	.00	1,640.22	6,032.75	6,387.03	54.57
61107 Art	75,470.00	.00	1,549.94	18,469.95	55,450.11	26.53
61108 Mathematics	17,300.00	.00	1,084.73	5,243.29	10,971.98	36.58
61109 Music	30,750.00	.00	1,553.98	14,027.10	15,168.92	50.67
61110 Science	20,680.00	.00	315.12	7,482.07	12,882.81	37.70
61111 Social Studies	201,250.00	.00	6,872.49	139,728.98	54,648.53	72.85
61115 Information Technology	9,080.00	.00	.00	3,015.70	6,064.30	33.21
61122 Family & Consumer Science	10,830.00	.00	288.49	7,774.68	2,766.83	74.45
61123 Technology Education	1,348,040.00	(41,860.00)	65.00	584,392.74	721,722.26	44.75
61201 Special Ed Instruction	412,820.00	.00	150.00	142,518.86	270,151.14	34.56
61202 Enrichment	319,460.00	(760.00)	.00	131,019.41	187,680.59	41.11
61204 Preschool	341,040.00	(450.00)	205.00	170,457.01	169,927.99	50.11
61310 Remedial Reading/Math	54,500.00	.00	.00	38,297.33	16,202.67	70.27
61400 Summer School	.00	.00	231,035.50	189,127.13	(420,162.63)	.00
61600 Tuition Payments	159,760.00	.00	532.15	132,740.80	26,487.05	83.42
61900 Central Service-Instr Suppl.	146,000.00	.00	246.00	58,619.84	87,134.16	40.32
62102 Guidance Services	210,650.00	.00	2,760.10	69,045.90	138,844.00	34.09
62103 Health Services	230,500.00	.00	125,283.50	85,958.06	19,258.44	91.64
62104 Outside Eval/Contracted Serv	158,840.00	(11,600.00)	109.20	121,667.29	25,463.51	82.71
62105 Speech And Hearing Services	6,570.00	.00	.00	.00	6,570.00	.00
62106 Pupil Services - Testing	299,630.00	(60,990.00)	1,193.13	83,152.70	154,294.17	35.34
62108 Psychological Services	141,100.00	(17,320.00)	2,710.00	75,093.97	45,976.03	62.86
62201 Curriculum Development	36,990.00	.00	4,058.00	7,480.26	25,451.74	31.19
62202 Professional Development	71,200.00	.00	387.65	15,348.01	55,464.34	22.10
62302 Media Services	299,740.00	(270.00)	4,457.19	121,006.00	174,006.81	41.90
62310 Library	385,860.00	204,200.00	29,501.50	270,399.53	290,158.97	50.83
62401 Board Of Education	363,720.00	(11,940.00)	3,041.16	175,348.23	173,390.61	50.71
62402 Superintendent's Office	292,970.00	.00	10,519.55	140,893.18	141,557.27	51.68
62404 Special Education Admin	1,033,930.00	.00	2,827.19	529,527.65	501,575.16	51.49
62520 Principals' Office Services	16,490.00	.00	1,060.66	4,573.80	10,855.54	34.17
62521 Support Services - Central	13,500.00	.00	.00	2,364.00	11,136.00	17.51
62523 Field Studies	255,270.00	6,740.00	16,488.15	213,339.98	32,181.87	87.72
62601 Business Management	1,488,790.00	(23,010.00)	18,171.06	759,151.24	688,457.70	53.03
62710 Plant Operations - Building	710,300.00	.00	633,242.34	201,345.41	(124,287.75)	117.50
62801 Regular Transportation	112,000.00	.00	145,860.02	59,223.96	(93,083.98)	183.11
62802 Spec Ed Transportation	40,330.00	.00	.00	9,813.59	30,516.41	24.33
63430 After School Program	36,190.00	.00	3,077.00	8,522.73	24,590.27	32.05
63440 Athletic Program	3,038,190.00	.00	19,316.50	1,544,542.52	1,474,330.98	51.47
68000 Employee Benefits	46,850.00	.00	.00	46,850.00	.00	100.00
69000 Transfers Out To Other Funds						
Total 112 General Fund - Board	20,588,160.00	.00	1,273,421.80	9,175,624.74	10,139,113.46	50.75

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager
Date: February 11, 2013
Re: CCM Prescription Discount Card Program

Subject Matter/Background

The Connecticut Conference of Municipalities (CCM) now offers a free prescription discount card program to member municipalities, to assist residents with prescription drug costs. Highlights of the program include:

- Residents without health insurance or a traditional pharmacy benefit plan have access to a discount pharmacy program.
- On average, participant savings are 45% off the retail price of prescription medications.
- There is no cost to the municipality or resident to join or participate in the program.
- Over 55,000 pharmacies nation-wide participate in the program including CVS, Rite Aid, Target, Walgreens, and Wal-mart. Many other local pharmacies participate as well.

CCM provides assistance with program implementation and administration. ProAct, Inc., the program administrator, provides the majority of plan administration services, including day-to-day operations and customer service needs.

There are four ways for residents to obtain a prescription discount card:

- All residences will be mailed a card.
- Participating area pharmacies will have cards available at their locations.
- The Human Services Office in Town Hall and the Senior Center will have cards available.
- Cards may be downloaded from the website CTRxDiscountCard.com.

CCM assists with marketing efforts under this program. In addition to the direct mail piece, CCM would use flyers, a press release, and make information available on the Town's website.

Financial Impact

There is no cost to participate in the program. Some indirect costs would be incurred as staff time is needed to work with CCM to implement and market the program.

Legal Review

The Town Attorney has reviewed the agreement. He would prefer to have more specificity provided under the "covered persons" definition and the scope of the program. We are not sure if CCM/ProAct will be amenable to such a change but staff will inquire.

Recommendation

If the Town Council supports joining the CCM Prescription Discount Card Program the following motion is in order:

Move, effective February 11, 2013 to participate in the CCM Prescription Discount Card Program and to authorize Town Manager Matthew W. Hart to execute the agreement with ProAct, Inc. on behalf of the Town of Mansfield.

Attachments

- 1) Service Agreement with ProAct
- 2) General Information on the CCM Prescription Discount Card Program

PROACT, INC. SERVICE AGREEMENT

THIS SERVICE AGREEMENT, hereinafter referred to as the "Agreement," is entered into this ____ day of _____, 2013, and shall be effective on _____ (the "Effective Date"), between ProAct Inc., (ProAct, Inc dba ProAct Pharmacy Services, Inc. in the State of CT) with offices located at 6333 Route 298 – Suite 210, East Syracuse, NY 13057, hereinafter referred to as "ProAct," and _____, hereinafter referred to as "Client," with offices located at _____.

WHEREAS, Client is a municipality organized under the laws of the State of Connecticut and desires to offer a pharmacy prescription drug discount card program providing for the dispensing of prescription drugs to Covered Persons at discount prices, and Client desires to engage ProAct to perform services relating to such a prescription Discount Card Program; and

WHEREAS, CLIENT is a current member in good standing, of the Connecticut Conference of Municipalities (CCM), the Marketing Agent for this program; and

WHEREAS, Covered Persons may obtain discount services through the ProAct Pharmacy Network at negotiated prescription drug prices; and

WHEREAS, ProAct will also provide additional discount price programs, including, but not limited to, Vision, LASIK, and Hearing.

NOW THEREFORE, in consideration of the mutual promises and agreement herein contained, Client and ProAct hereby agree as follows:

ARTICLE I DEFINITIONS

1.1 Covered Person.

"Covered Person" shall refer to those individuals and their dependents who are entitled to prescription discount card services through the Discount Card Program.

1.2 Discount Card Program.

The term "Discount Card Program" shall mean a discount program administered by ProAct where a Covered Person is entitled to pay for cash prescriptions at a discounted rate at pharmacies participating in the ProAct Pharmacy Network.

1.3 Implementation Date.

The Implementation Date shall be the date on which the Discount Card Program becomes effective.

1.4 ProAct Pharmacy Network.

The "ProAct Pharmacy Network" consists of a pharmacy network established by ProAct to provide covered prescription drugs and other products under the Discount Card Program.

ARTICLE II
DUTIES TO BE PERFORMED BY CLIENT

- 2.1 Covered Persons. ProAct will provide Discount Cards to all persons within the municipality of _____ that ProAct deems to be eligible to participate in the Discount Card Program. Client understands that the Discount Card Program will be exclusively offered through the ProAct Pharmacy Network.
- 2.2 Transaction Charges. The ProAct Pharmacy Network is responsible for any applicable transaction charges associated with the submission of claims. Such charges are to be deducted from the claim reimbursements to the ProAct Pharmacy Network.
- 2.3 Pharmacy Network Administration. The ProAct Pharmacy Network and contracting pharmacies are responsible for all Pharmacy Network Administration fees. Such charges are to be deducted by ProAct from the claim reimbursements due to the ProAct Pharmacy Network as determined by ProAct.

ARTICLE III
DUTIES TO BE PERFORMED BY PROACT

- 3.1 Hours of Service. ProAct shall provide an 800 Help Line which shall be available to Client and the ProAct Pharmacy Network during ProAct's regular hours of business. These hours shall be Monday through Friday, 7:00 am to 7:00 pm and Saturday, 8am to 4:30pm Eastern Standard Time (EST) and Eastern Daylight Time (EDT). These hours do not include national holidays, and may be altered at any time. It is agreed, however, that Client and the ProAct Pharmacy Network shall be notified of any changes to schedule of business hours.
- 3.2 Confidential Covered Persons Information. All Covered Persons information relating to covered drugs prescribed by a physician, and other records identifying Covered Persons, shall be treated as confidential except to the extent that disclosure may be required pursuant to state or federal laws or regulations.
- 3.3 HIPAA Compliance. For the purposes of this Agreement, ProAct agrees that ProAct is deemed to be Client's "Business Associate/Clearinghouse" as the terms are defined in the Privacy Standard of the Federal Register, published on December 28, 2000. ProAct agrees to comply with all applicable regulations published pursuant to the Health Insurance Portability and Accountability Act of 1996, Subtitle F – Administrative Simplification, (referred to in this Agreement as "HIPAA"), prior to the effective enforcement date of each standard. In addition, without limiting any other provision of this Agreement:
- a. all services provided by ProAct under this Agreement will be provided in such a manner as to enable Client to remain at all times in compliance with all HIPAA regulations applicable to Client, to the extent that Client's compliance depends upon the manner in which such services are performed by ProAct; and

b. In the event any amendment to this Agreement is necessary for Client to comply with the HIPAA regulations as they relate to this Agreement or its subject matter, including, but not limited to, requirements pertaining to Business Associate agreements, Client and ProAct will negotiate in good faith to amend, and will amend, this Agreement accordingly, such amendment to be effective prior to the date compliance is required under each standard of the HIPAA regulations.

3.4 Vision, Hearing, and LASIK. Above and beyond the Discount Card Program, ProAct, Inc. will provide access to discounted vision, hearing and LASIK services. These services and any future discount services will be provided at no cost to the Client.

ARTICLE IV. RECORDS

4.1 Maintenance of Records. ProAct shall maintain, in the original form or other media, information received from the ProAct Pharmacy Network.

4.2 Ownership of Records. All information obtained by ProAct shall be the property of ProAct.

ARTICLE V ASSIGNMENT

5.1 Assignment by Client. Client may not assign this Agreement or any portion thereof to any service or organization without first having obtained prior written consent of ProAct, which consent shall not be unreasonably withheld.

5.2 Assignment by ProAct. ProAct may not assign this Agreement or any portion thereof to any service or organization without first having obtained prior written consent of Client, which consent shall not be unreasonably withheld.

ARTICLE VI HOLD HARMLESS

6.1 Indemnity by ProAct. ProAct shall indemnify and hold harmless Client, and its employees and other agents, from and against any claims, liabilities, damages, judgments or other losses (including attorneys' fees) imposed upon or incurred by them arising out of or as a result of any acts or omissions of ProAct, or its officers, directors, employees or other agents, in connection with the performance of any of their respective obligations under this Agreement.

ARTICLE VII REBATE ADMINISTRATION

existing or hereafter established by Client, except in the manner and to the extent permitted by prior written consent of the other party.

- 8.8 Independent Contractors. Client and ProAct are independent entities and nothing in this Agreement shall be construed or be deemed to create a relationship of employer and employee or principal and agent or any relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the provisions of this Agreement. Nothing in this Agreement is intended to be construed, or be deemed to create, any rights or remedies in any third party, including but not limited to an Eligible Member.
- 8.9 Consent to Amend. This Agreement or any part or section of it may be amended at any time during the term of the Agreement by mutual written consent of duly authorized representatives of ProAct and Client.
- 8.10 Headings. The headings of articles and sections contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.
- 8.11 Compliance with Laws and Regulations. This Agreement will be in compliance with all pertinent federal and state statutes and regulations. If this Agreement, or any part hereof, is found not to be in compliance with any pertinent federal or state statute or regulation, then the parties shall renegotiate the Agreement for the sole purpose of correcting the non-compliance.

ARTICLE IX EXCLUSIVITY

- 9.1 Client agrees that, during the term hereof, ProAct shall be the sole and exclusive agent for the purpose of administration of Client's discount pharmacy services program to its Covered Persons, as described herein.

ARTICLE X TERM AND TERMINATION

- 10.1 Term. This Agreement shall become effective on the Implementation Date for a term of one (1) year and thereafter shall continue in effect for additional one (1) year terms unless terminated on its anniversary date by either party by certified or registered mail at least sixty (60) days prior to such date. Termination shall have no effect upon the rights and obligations of the parties arising out of any transactions occurring prior to the effective date of such termination.
- 10.2 Termination. This Agreement may be terminated at any time by either party for failure to comply with any terms or conditions herein stated or for any other just and sufficient cause provided, however, that sixty (60) days' written notice of such failure shall be given to the offending party and such party shall have the opportunity to cure such noncompliance during such sixty (60) day notice period.

10.3 Immediate Termination. This Agreement may be terminated by either party upon written notice to the other party in the event: the other party makes an assignment for the benefit of creditors, files a petition of bankruptcy, is adjudicated insolvent or bankrupt, has a receiver or trustee appointed for a substantial part of its property, change of ownership, membership in CCM is terminated, or has a proceeding commenced against it which will substantially impair its ability to perform hereunder.

The provisions of this Agreement shall bind and inure to the benefit of the parties hereto and their heirs, legal representatives, successors and assignees. This Agreement constitutes the entire understanding between the parties hereto.

PROACT, INC.

MUNICIPALTY:

TITLE

TITLE

DATE

DATE

CCM PRESCRIPTION DISCOUNT CARD PROGRAM

FREE

to your municipality and your constituents

As a municipal official, you know that many of your residents face the challenge of high cost prescriptions. Now it is possible for your municipality to offer prescription savings to your residents who are without health insurance or a traditional pharmacy benefit plan, or have prescriptions not covered by insurance with the CCM Prescription Discount Card Program.

As a member of CCM you can offer your residents a FREE prescription discount card that provides average savings of 45% off the retail price of prescription medications, at no cost to your municipality.

The CCM Discount Card program offers real value, easy access, a large national pharmacy network and excellent customer support.

To enroll, please contact Gina Calabro at
(203) 498-3041 or gcalabro@ccm-ct.org.



THE VOICE OF LOCAL GOVERNMENT™

Key Highlights

It's FREE

- No cost to the town/city, no cost to taxpayers. The discounts are negotiated directly with participating pharmacies.

Valuable discounts for all family members and no limits on use

- Average savings of 45% and even some pet prescriptions are covered for medications that also treat a human condition.

Generates goodwill

- Municipal officials are able to provide a direct benefit for residents.

Easy access

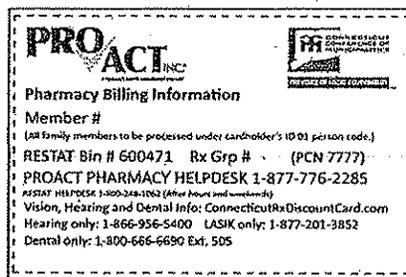
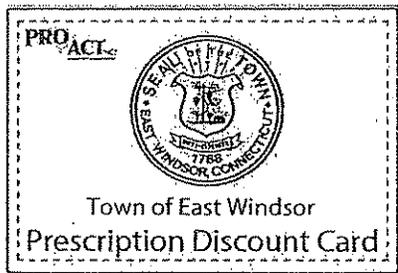
- Residents obtain their card, either electronically or printed, and can use it immediately at any participating pharmacy. The discount cards are widely accepted at all national chain pharmacies and most local independent pharmacies.

It's simple

- Program start-up is easy and municipal promotion and administration is simple.
- Program marketing materials are provided at no cost to the town/city offices.

The program is administered by ProAct, Inc, an experienced discount card provider, who negotiates discount rates directly with participating pharmacies. The program is endorsed by the Connecticut Conference of Municipalities, the statewide association of towns and cities.

Sample Card



Sample Poster

Town of Roxbury Prescription Discount Card

The Prescription Discount Card is easy to use and can be used any time your prescription is not covered by insurance.

- FREE enrollment for residents of Roxbury
- Average Savings of 45%
- No age requirements -- all family members are covered under one card
- No income requirements
- No limits on how many times you use the card
- Even pet medications are covered (prescriptions must be filled at regular retail pharmacy)
- Additional discounts on vision, LASIK, and hearing services
- Local pharmacies can participate

This program is offered in a joint effort by the town of Roxbury and the Connecticut Conference of Municipalities.

For more information call 1-877-776-2285 or visit www.ConnecticutRxDiscountCard.com

Endorsed by

Town of Coventry Discount Card

Month:	Total Claims	Total Cards Used	Member Rx Cost	Avg Member Rx Cost	Price Savings	Avg. Price Savings	% Price Savings
September 12	6	3	\$ 120.49	\$ 20.08	\$ 58.47	\$ 9.75	33%
October 12	34	18	\$ 1,118.09	\$ 32.89	\$ 974.64	\$ 28.67	47%
November 12	36	21	\$ 1,744.57	\$ 48.46	\$ 929.60	\$ 25.82	35%
Total 2012	76	42	\$ 2,983.15	\$ 39.25	\$ 1,962.71	\$ 25.83	40%
Total Program	76	42	\$ 2,983.15	\$ 39.25	\$ 1,962.71	\$ 25.83	40%

FREQUENTLY ASKED QUESTIONS

How much will residents save by using the discount card?

- While savings on each prescription may vary, the CCM Prescription Discount Card Program is administered by ProAct, Inc., a pharmacy benefit management company, and saves an average of 45% off of the pharmacy's regular retail prices. Savings are also available on Vision, Lasik, and Hearing services.

What if a pharmacy's price on particular prescription drugs is lower than discount card price?

- The program uses a "lower-of" pricing schedule so that residents are never disadvantaged by using the discount card. On occasion, a participating pharmacy may have a lower price on particular prescription drugs. If that occurs, residents will always pay the lowest price.

Who pays the cost of the discount?

- Pharmacies in the national discount network agree to absorb the cost of the discount. The benefit to the pharmacy of participating in the program is that it creates customer loyalty and increases store traffic.

Does CCM or ProAct, Inc. share the personal information of residents using the discount card?

- ProAct, Inc. does not give or share personally identifiable health information to manufacturers or direct marketers. ProAct, Inc. is fully compliant with all federal and state privacy and security regulations pertaining to the protection of protected health information and has a robust compliance program which monitors and enforces policy compliance. CCM neither receives nor shares personal information of residents.

Can the discount card be used with other prescription insurance benefits?

- No. This card is intended to be used if a resident doesn't have insurance or if something is not covered by their current program. It can't be used to discount prescription co-payments or deductible charges.

Other details?

- One card works for the entire family.
- The Discount Prescription Cards are ready for use and will be pre-activated.
- No pre-registration or membership fee is required.
- The Discount Prescription Cards also allow for a 90-day supply at Health Direct Pharmacy Services through the mail. A toll-free number is provided for residents to order.



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *Matt*
CC: Maria Capriola, Assistant Town Manager
Date: February 11, 2013
Re: Recommendations for Reducing Gun Violence

Subject Matter/Background

Attached please find a draft letter prepared by Deputy Mayor Toni Moran to be sent from the Town Council to our state and federal legislators encouraging them to take action to reduce gun violence.

Recommendation

If the Town Council supports Deputy Mayor Moran's recommendation, the following motion is in order:

Move, February 11, 2013, to authorize the Mayor to send a communication to Mansfield's state and federal legislators encouraging them to take action to reduce gun violence.

Attachments

- 1) Draft letter from Mayor to State and Federal Representatives
- 2) CCM Gun Violence Task Force, Recommendations for Reducing Gun Violence
- 3) *Now is the Time: The President's Plan to Protect our Communities by Reducing Gun Violence*

DRAFT Letter to Legislators

DRAFT

Dear Representative/Senator:

The Mansfield Town Council urges you to take legislative action to protect our citizens and our children from gun violence. Recent events have propelled this issue into the forefront, but the problems of gun violence predate Newtown and have continued to this day. We support, in general, the efforts of The President's Commission on Gun Violence, and the proposals of the Connecticut Conference of Municipalities. We look forward to the results of Governor Malloy's Sandy Hook Advisory Commission.

In particular, we support:

1. Limiting the availability of military-style weapons with automatic, large capacity magazines, and limiting multiple gun purchases.
2. Making guns and ammunition more difficult to acquire for people whose backgrounds indicate a propensity for committing violent acts.
3. Increased enforcement of existing gun laws.
4. Funding and training for school safety officers and other resources for children in schools.
5. Better identification of mental illness, and increased access to mental health care for adults and children.

Thank you, in advance, for your support for this issue of grave importance to local governments throughout our state. We believe this is a public health and safety issue that deserves legislative action.

DRAFT



January 4, 2013

TO: CCM Legislative Committee
 FROM: CCM Gun Violence Task Force
 RE: Recommendations for Reducing Gun Violence

Below are the recommendations of the CCM Gun Violence Task Force. The following recommendations were deliberated by members of the Task Force with the twin objectives of offering state legislative proposals to reduce gun violence while respecting and upholding the rights provided by the Second Amendment of the United States Constitution.

Current Connecticut State Law	Task Force Recommendations
<p>Current state law lists approximately 57 specific firearms as an assault weapon. Additionally, any semi-automatic firearm not listed but meets particular criteria (<i>attachment 1</i>) is also considered an assault weapon.</p> <p>Current state law does not restrict magazine capacity.</p>	<p>1. Expand the state definition of an assault weapon to conform to current California law, which includes limiting the magazine capacity of rifles and handguns to no more than 10 bullets. (<i>Definition, attachment 2</i>)</p>
<p>Current state law only requires a permit for handguns. To purchase a long gun, only a 14-day waiting period is required for a background check. If an individual has a pistol permit or hunting license, the background check and waiting period is waived.</p>	<p>2. Require a rifle permit for the purchase of any long gun, unless the owner is already in possession of an up-to-date handgun permit. A hunting license will no longer allow the background check and waiting period to be waived.</p>
<p>Current state law allows a First Selectman to designate a Chief of Police or Resident State Trooper as the issuing authority for firearm permits.</p>	<p>3. Allow municipal CEOs to designate a Chief of Police, Resident State Trooper, or the Connecticut Board of Firearms Permit Examiners as the issuing authority for firearm permits.</p>

<p>Current state law does not allow local officials to appeal a Connecticut Board of Firearms Permit Examiners decision.</p>	<p>4. Allow municipal CEOs that deny permit applications, but such applications are subsequently approved by the Connecticut Board of Firearms Permit Examiners, the ability to appeal said decisions before the Superior Court. Permit applicants are already afforded such appeal rights.</p>
<p>Attachment 2 is the current list of requirements and offenses that prohibit an individual from obtaining a firearm permit in Connecticut.</p>	<p>5. Consider expanding the list of offenses that would prohibit an individual from obtaining a firearm permit.</p>
<p>Current state law requires all firearm sales to be recorded and a copy be sent to DESPP and local law enforcement.</p> <p>Connecticut does not maintain a Gun Offender Registry.</p>	<p>6. Improve the enforcement of existing state law:</p> <ul style="list-style-type: none"> a) Require registration of all firearms (exempt antique firearms as defined in statute) and allow individuals a one-year, no fee, grace period to complete such registration. b) Require the State to utilize existing firearm registration data by providing electronic access to a registered firearms database. Such database would be available to law enforcement only. c) Increase the capacity of the Connecticut State Forensics Laboratory to provide timely processing of firearm and ballistic data to local officials. (It can now take 6-8 months to get this information.) d) Create a statewide Gun Offender Registry that would require any individuals convicted of a gun crime to register with the State every six months (or when they change address) for a duration of five years. Registering will be required at the time of conviction, or after their jail sentence has been served. Would be available to law enforcement only.
<p>Current state law requires DMHAS to report data on an individual that has been confined to a psychiatric hospital by the Probate Court within the 12 months preceding the request for a permit, or an individual discharged from custody in the proceeding 20 years after a finding of not guilty of a crime by reason of a mental illness.</p>	<p>7. No firearm permit shall be issued if:</p> <ul style="list-style-type: none"> 1. An individual has a mental disorder or illness that has been diagnosed, or determined in a court proceeding. 2. A mental health facility or licensed psychotherapist has reported, as they would now be required, to local law enforcement, DESPP and DMHAS any individual that has been determined to be a danger to themselves or others, or communicates a serious threat of

	<p>physical violence against others.</p> <p>3. They have ever been confined in a psychiatric hospital by the probate court or found not guilty of a crime by reason of a mental illness, unless a licensed mental health official affirms that they are now mentally fit.</p>
Current state law does not require an updated background check to be completed.	8. Require an updated background check to be completed on all firearm permit renewals.
Current state law does not regulate who may purchase ammunition.	9. Require a firearm permit for the purchase of ammunition.
Current state law does not regulate online sale or home delivery of ammunition.	10. Regulate online purchase and delivery of ammunition by banning the use of rights-of-way for the transportation of ammunition.
Current state law does not limit the amount of firearms an individual may purchase.	11. Prohibit individuals from purchasing more than one weapon within a 30-day period. Thus eliminating bulk purchases of firearms (as recommended by the Brady Campaign to Prevent Gun Violence).
Current state law does not require gun/trigger locks to be provided with each firearm purchase.	12. Require gun/trigger locks to be provided with each firearm purchased.
Current state law restricts the sale and possession of body armor for anyone convicted of specific felonies or serious juvenile offenses.	13. Outlaw the possession and purchase of body armor (exempt law enforcement and active military), defined in Connecticut law as being any material designed to be worn on the body and to provide bullet penetration resistance.

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If you have any questions, please contact
 Jim Finley, Executive Director & CEO, Ron Thomas, Director of Public Policy and Advocacy,
 Bob Labanara, Manager of State Relations, or Mike Muszynski, Legislative Associate
 at (203) 498-3000.

ATTACHEMENT 1 – Connecticut Definition of Assault Weapon

(A) A semi-automatic rifle that has an ability to accept a detachable magazine and has at least two of the following:

- i. a folding or telescopic stock;
- ii. a pistol grip;
- iii. a bayonet mount;
- iv. a flash suppressor or threaded barrel designed to accommodate a flash suppressor;
and
- v. a grenade launcher.

(B) A semi-automatic pistol that has an ability to accept a detachable magazine and has at least two of the following:

- i. an ammunition magazine that attaches to the pistol outside of the pistol grip;
- ii. a threaded barrel capable of accepting a barrel extender, flash suppressor, forward handgrip or silencer;
- iii. a shroud that is attached to, or partially or completely encircles, the barrel and permits the shooter to hold the firearm with the non trigger hand without being burned;
- iv. a manufactured weight of fifty ounces or more when the pistol is unloaded; and
- v. a semiautomatic version of an automatic firearm.

(C) A semi-automatic shotgun that has at least two of the following:

- i. a folding or telescopic stock;
- ii. a pistol grip that protrudes conspicuously beneath the action of the weapon;
- iii. a fixed magazine capacity in excess of five rounds; and
- iv. an ability to accept a detachable magazine.

A part or combination of parts designed or intended to convert a firearm into an assault similar to the ones designated in statutes is illegal.

ATTACHMENT 2 – California Assault Weapon Definitions

1. *A semiautomatic, centerfire rifle that has the capacity to accept a detachable magazine and any one of the following:*
 - a) A pistol grip that protrudes conspicuously beneath the action of the weapon.
 - b) A thumbhole stock.
 - c) A folding or telescoping stock.
 - d) A grenade launcher or flare launcher.
 - e) A flash suppressor.
 - f) A forward pistol grip.
2. *A semiautomatic, centerfire rifle that has a fixed magazine with the capacity to accept more than 10 rounds.*
3. *A semiautomatic, centerfire rifle that has an overall length of less than 30 inches [762 mm].*
4. *A semiautomatic pistol that has the capacity to accept a detachable magazine and any one of the following:*
 - a) A threaded barrel, capable of accepting a flash suppressor, forward handgrip.
 - b) A second handgrip.
 - c) A shroud that is attached to, or partially or completely encircles, the barrel that allows the bearer to fire the weapon without burning his or her hand, except a slide that encloses the barrel.
 - d) The capacity to accept a detachable magazine at some location outside of the pistol grip.
5. *A semiautomatic pistol with a fixed magazine that has the capacity to accept more than 10 rounds.*
6. *A semiautomatic shotgun that has both of the following:*
 - a) A folding or telescoping stock.
 - b) A pistol grip that protrudes conspicuously beneath the action of the weapon, thumbhole stock, or vertical handgrip.
7. *A semiautomatic shotgun that has the ability to accept a detachable magazine.*
8. *Any shotgun with a revolving cylinder.*

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ATTACHMENT 3 – Connecticut Pistol Permit Requirements - CGS §29-28

A permit may be issued, so long as the individual:

- Has a bona fide residence or place of business within the jurisdiction in which he or she is applying;
- Intends to make only lawful use of the handgun for which the permit will be issued;
- Is a "suitable person" to receive a permit;
- Has successfully completed a course approved by the Commissioner of Emergency Services and Public Protection in the safety and use of handguns;
- Has not been convicted of a felony or of a violation of:
 - Criminal possession of a narcotic substance;
 - Criminally negligent homicide;
 - Assault in the third degree or assault in the third degree of an elderly, blind, pregnant, or disabled person, or a person with an intellectual disability;
 - Threatening in the second degree;
 - Reckless endangerment in the first degree;
 - Unlawful restraint in the second degree;
 - Riot in the first or second degree or inciting to riot; or
 - Stalking in the second degree;
 -
- Has not been convicted as a delinquent for the commission of a serious juvenile offense;
- Has not been discharged from custody within the preceding 20 years after having been found not guilty of a crime by reason of mental disease or defect;
- Has not been confined in a hospital for persons with psychiatric disabilities within the preceding 12 months by order of a probate court;
- Is not subject to a restraining or protective order issued by a court in a case involving the use, attempted use or threatened use of physical force against another person;
- Is not subject to a firearms seizure order issued for posing risk of imminent personal injury to self or others after notice and a hearing;
- Is not prohibited from shipping, transporting, possessing or receiving a firearm pursuant to the mental health prohibitions under federal law;
- Is not an alien illegally or unlawfully in the United States; and
- Is at least 21 years of age.



NOW IS THE TIME

The President's plan to protect our children
and our communities by reducing gun violence

WH.GOV/NOW-IS-THE-TIME

JANUARY
SIXTEENTH
TWO THOUSAND AND THIRTEEN

Our nation has suffered too much at the hands of dangerous people who use guns to commit horrific acts of violence. As President Obama said following the Sandy Hook Elementary School tragedy, ***"We won't be able to stop every violent act, but if there is even one thing that we can do to prevent any of these events, we have a deep obligation, all of us, to try."***

Most gun owners are responsible and law-abiding, and they use their guns safely. The President strongly believes that the Second Amendment guarantees an individual right to bear arms. But to better protect our children and our communities from tragic mass shootings like those in Newtown, Aurora, Oak Creek, and Tucson, there are four common-sense steps we can take right now:

THE PRESIDENT'S PLAN INCLUDES:

1. Closing background check loopholes to keep guns out of dangerous hands;
2. Banning military-style assault weapons and high-capacity magazines, and taking other common-sense steps to reduce gun violence;
3. Making schools safer; and
4. Increasing access to mental health services.

While no law or set of laws will end gun violence, it is clear that the American people want action. If even one child's life can be saved, then we need to act. Now is the time to do the right thing for our children, our communities, and the country we love.

1. CLOSING BACKGROUND CHECK LOOPHOLES TO KEEP GUNS OUT OF DANGEROUS HANDS

Most gun owners buy their guns legally and use them safely, whether for self-defense, hunting, or sport shooting. Yet too often, irresponsible and dangerous individuals have been able to easily get their hands on firearms. We must strengthen our efforts to keep guns from falling into the wrong hands.

REQUIRE BACKGROUND CHECKS FOR ALL GUN SALES

The single most important thing we can do to prevent gun violence and mass shootings, like the one in Newtown, is to make sure those who would commit acts of violence cannot get access to guns. A critical tool in achieving that goal is the National Instant Criminal Background Check System, which was created by the Brady Act to ensure that guns are not sold to those prohibited from buying them, including felons and those convicted of domestic violence. Over the last 14 years it has helped keep more than 1.5 million guns out of the wrong hands. It is able to make 92 percent of background check determinations on the spot. However, too many guns are still sold without a background check and too many individuals prohibited from having a gun slip through the cracks. We need to strengthen the system by requiring every gun buyer to go through a background check and ensuring that the background check system has complete information on people prohibited from having guns. We should:

- **Require criminal background checks for all gun sales:** Right now, federally licensed firearms dealers are required to run background checks on those buying guns, but studies estimate that nearly 40 percent of all gun sales are made by private sellers who are exempt from this requirement. A national survey of inmates found that only 12 percent of those who used a gun in a crime acquired it from a retail store or pawn shop, where a background check should have been run. Congress should pass legislation that goes beyond just closing the “gun show loophole” to require background checks for all firearm sales, with limited, common-sense exceptions for cases like certain transfers between family members and temporary transfers for hunting and sporting purposes.
- **Call on licensed dealers and private sellers to do their part through executive action:** Private sellers can already choose to sell their guns through licensed dealers so the dealer can run a background check on the buyer, and the Administration is calling on them to do so. The Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) will send an open letter to licensed dealers giving them guidance on how best to facilitate these checks.

STRENGTHEN THE BACKGROUND CHECK SYSTEM

The background check system is the most efficient and effective way to keep guns out of the hands of dangerous individuals, but we need to make sure it has access to complete information about these individuals. For example, although the number of mental health records available to the system has increased by 800 percent since 2004, a recent report by the Government Accountability Office found that there are still 17 states that have made fewer than 10 mental health records available. We need to make sure reliable data on prohibited purchasers is available to the background check system. The Administration is announcing four new executive actions to enhance the system's ability to identify dangerous people and stop them from getting guns:

- **Address unnecessary legal barriers that prevent states from reporting information about those prohibited from having guns:** Some states have cited concerns about restrictions under the Health Insurance Portability and Accountability Act as a reason not to share relevant information on people prohibited from gun ownership for mental health reasons. The Administration will begin the regulatory process to remove any needless barriers, starting by gathering information about the scope and extent of the problem.
- **Improve incentives for states to share information with the background check system:** States are a critical source for several key categories of relevant records and data, including criminal history records and records of persons prohibited from having guns for mental health reasons. The Department of Justice will invest \$20 million in FY2013 to give states stronger incentives to make this data available. The Administration is also proposing \$50 million for this purpose in FY2014, and will look for additional ways to ensure that states are doing their part to provide relevant information.
- **Hold federal agencies accountable for sharing reliable information with the background check system:** Some federal agencies also have relevant records. The President is issuing a Presidential Memorandum holding agencies to requirements that they identify these records, make them available to the background check system, and regularly report that those records are complete and up-to-date.
- **Make sure dangerous people are prohibited from having guns:** The background check system is designed to keep guns out of the hands of those forbidden by law to have them. But we need to make sure our laws are effective at identifying the dangerous or untrustworthy individuals that should not have access to guns. The President will direct the Attorney General, in consultation with other relevant agencies, to review the laws governing who is prohibited from

having guns and ~~make legislative and~~ executive recommendations to ensure dangerous people aren't slipping through the cracks.

2: BANNING MILITARY-STYLE ASSAULT WEAPONS AND HIGH-CAPACITY MAGAZINES, AND TAKING OTHER COMMON-SENSE STEPS TO REDUCE GUN VIOLENCE

We need to do more to prevent easy access to instruments of mass violence. We also need to provide law enforcement with additional tools to prevent gun violence, end the freeze on gun violence research, make sure health care providers know they can report credible threats of violence and talk to their patients about gun safety, and promote responsible gun ownership.

GET MILITARY-STYLE ASSAULT WEAPONS AND HIGH-CAPACITY MAGAZINES OFF THE STREETS

A 2010 survey by the Police Executive Research Forum found that more than one-third of police departments reported an increase in criminals' use of assault weapons and high-capacity magazines since the prohibition on high-capacity magazines and assault weapons expired in 2004. To protect law enforcement and enhance public safety, we must redouble our efforts to:

- **Reinstate and strengthen the ban on assault weapons:** The shooters in Aurora and Newtown used the type of semiautomatic rifles that were the target of the assault weapons ban that was in place from 1994 to 2004. That ban was an important step, but manufacturers were able to circumvent the prohibition with cosmetic modifications to their weapons. Congress must reinstate and strengthen the prohibition on assault weapons.
- **Limit ammunition magazines to 10 rounds:** The case for prohibiting high-capacity magazines has been proven over and over; the shooters at Virginia Tech, Tucson, Aurora, Oak Creek, and Newtown all used magazines holding more than 10 rounds, which would have been prohibited under the 1994 law. These magazines enable any semiautomatic weapon to be used as an instrument of mass violence, yet they are once again legal and now come standard with many handguns and rifles. Congress needs to reinstate the prohibition on magazines holding more than 10 rounds.
- **Finish the job of getting armor-piercing bullets off the streets:** It is already illegal to manufacture and import armor-piercing ammunition except for military or law enforcement use.

But it is generally still not illegal to possess or transfer this dangerous ammunition. Congress should finish the job of protecting law enforcement and the public by banning the possession of armor-piercing ammunition by, and its transfer to, anyone other than the military and law enforcement.

GIVE LAW ENFORCEMENT ADDITIONAL TOOLS TO PREVENT AND PROSECUTE GUN CRIME

In order to prevent and respond to gun violence, we must give law enforcement every tool they need to keep us safe. That includes passing stronger laws to stop those who would put guns into the hands of criminals, keeping 15,000 cops on the street, and eliminating restrictions that keep federal law enforcement from doing its job.

- **Create serious punishments for gun trafficking:** Today, criminals can easily buy guns from unlicensed dealers, or acquire them with the help of so-called “straw purchasers” who pass the required background check to buy guns from licensed dealers. But there is no explicit law against straw purchasing, so straw purchasers and others who traffic guns can often only be prosecuted for paperwork violations. We cannot allow those who help put guns into the hands of criminals to get away with just a slap on the wrist. Congress should close these loopholes with new gun trafficking laws that impose serious penalties for these crimes.
- **Help communities across the country keep 15,000 cops on the street:** One of the most important steps we can take to reduce gun violence is to keep police officers at their posts in our neighborhoods and communities. The President is calling on Congress to act on the Administration’s \$4 billion proposal to help keep 15,000 cops on the street in cities and towns across the country.
- **Take executive action to enhance tracing data:** When law enforcement recovers a gun during a criminal investigation, they can trace that gun’s path from its manufacturer, to the dealer who sold it, to its first purchaser. This gun tracing process helps law enforcement solve violent crimes by generating leads in specific cases and can reveal gun trafficking patterns when large amounts of tracing data are combined. However, not all federal law enforcement agencies are uniformly required to trace all guns they recover and keep in custody. The President will issue a Presidential Memorandum requiring them to trace all such firearms.
- **Take executive action to help law enforcement avoid returning guns to the wrong hands:** Law enforcement should never be put in the position of unknowingly returning a gun to an individual who is prohibited from having it. Currently, when law enforcement must

return firearms seized as part of an investigation, they do not have the ability to conduct a full background check on the owner. The Administration will propose regulations to ensure that law enforcement has access to the database needed for complete background checks.

- **Finally give the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) a confirmed director:** The ATF has not had a confirmed director for six years. There is no excuse for leaving the key agency enforcing gun laws in America without a leader. It is time for Congress to confirm an ATF director.
- **Eliminate restrictions that force the ATF to authorize importation of dangerous weapons simply because of their age:** ATF is required to authorize the importation of certain "curio or relic" firearms, and outdated regulations include all firearms manufactured more than 50 years ago in the definition of "curio or relic." But today, firearms manufactured more than 50 years ago include large numbers of semiautomatic military-surplus rifles, some of which are easily convertible into machine guns or otherwise appealing for use in crime. Congress should get rid of restrictions that prevent ATF from changing this definition, enabling ATF to ensure that firearms imported as curios or relics are actually of interest as collectibles, rather than letting these rules be used as a way to acquire fully functional and powerful military weapons.
- **Maximize enforcement efforts to prevent gun violence and prosecute gun crime:** The Attorney General will work with all United States Attorneys to continue to ensure that every appropriate resource is focused on preventing gun violence. To this end, the Attorney General will ask all U.S. Attorneys to consider whether supplemental efforts would be appropriate in their districts, in areas such as prosecutions of people who have been convicted of a felony and illegally seek to obtain a firearm, or people who attempt to evade the background check system by providing false information.
- **Analyze information on lost and stolen guns and make it widely available to law enforcement:** The Department of Justice will publish an annual report on lost and stolen guns to ensure that data collected by ATF is available. This report will include state-by-state statistics about guns reported as missing. Making this data available will provide valuable information to law enforcement about how to target its resources, and give states and cities the information they need to pass laws and take other effective steps to make sure that lost and stolen guns are reported. The Department will also identify best practices that are working today and encourage states and cities to follow those models.

- **Provide effective training for active shooter situations for 14,000 law enforcement officers, first responders, and school officials:** One of the best ways to minimize the loss of life in a mass shooting is to make sure law enforcement, first responders, school officials, and others are prepared to respond to an active shooter. The Administration will immediately expand access to federal training, and federal agencies will ensure that protocols for responding to active shooter situations are consistent. And Congress should provide an additional \$14 million to help train 14,000 more police officers and other public and private personnel to respond to active shooter situations.

END THE FREEZE ON GUN VIOLENCE RESEARCH

There are approximately 30,000 firearm-related homicides and suicides a year, a number large enough to make clear this is a public health crisis. But for years, the Centers for Disease Control (CDC) and other scientific agencies have been barred by Congress from using funds to “advocate or promote gun control,” and some members of Congress have claimed this prohibition also bans the CDC from conducting any research on the causes of gun violence. However, research on gun violence is not advocacy; it is critical public health research that gives all Americans information they need.

- **Conduct research on the causes and prevention of gun violence, including links between video games, media images, and violence:** The President is issuing a Presidential Memorandum directing the Centers for Disease Control and scientific agencies to conduct research into the causes and prevention of gun violence. It is based on legal analysis that concludes such research is not prohibited by any appropriations language. The CDC will start immediately by assessing existing strategies for preventing gun violence and identifying the most pressing research questions, with the greatest potential public health impact. And the Administration is calling on Congress to provide \$10 million for the CDC to conduct further research, including investigating the relationship between video games, media images, and violence.
- **Better understand how and when firearms are used in violent death:** To research gun violence prevention, we also need better data. When firearms are used in homicides or suicides, the National Violent Death Reporting System collects anonymous data, including the type of firearm used, whether the firearm was stored loaded or locked, and details on youth gun access. Congress should invest an additional \$20 million to expand this system from the 18 states

currently participating to all 50 states, helping Americans better understand how and when firearms are used in a violent death and informing future research and prevention strategies.

PRESERVE THE RIGHTS OF HEALTH CARE PROVIDERS TO PROTECT THEIR PATIENTS AND COMMUNITIES FROM GUN VIOLENCE

We should never ask doctors and other health care providers to turn a blind eye to the risks posed by guns in the wrong hands.

- **Clarify that no federal law prevents health care providers from warning law enforcement authorities about threats of violence:** Doctors and other mental health professionals play an important role in protecting the safety of their patients and the broader community by reporting direct and credible threats of violence to the authorities. But there is public confusion about whether federal law prohibits such reports about threats of violence. The Department of Health and Human Services is issuing a letter to health care providers clarifying that no federal law prohibits these reports in any way.
- **Protect the rights of health care providers to talk to their patients about gun safety:** Doctors and other health care providers also need to be able to ask about firearms in their patients' homes and safe storage of those firearms, especially if their patients show signs of certain mental illnesses or if they have a young child or mentally ill family member at home. Some have incorrectly claimed that language in the Affordable Care Act prohibits doctors from asking their patients about guns and gun safety. Medical groups also continue to fight against state laws attempting to ban doctors from asking these questions. The Administration will issue guidance clarifying that the Affordable Care Act does not prohibit or otherwise regulate communication between doctors and patients, including about firearms.

ENCOURAGE GUN OWNERS TO LIVE UP TO THEIR RESPONSIBILITY TO STORE GUNS SAFELY

The President believes that the Second Amendment guarantees an individual right to bear arms, and he respects our nation's rich hunting and sport shooting traditions and the millions of responsible Americans who participate in them every year. But this right comes with a responsibility to safely store guns to prevent them from accidentally or intentionally being used to harm others. The Administration is encouraging gun owners to take responsibility for keeping their guns safe and encouraging the development of technology that will make it easier for gun owners to meet this

responsibility, and the Consumer Product Safety Commission is assessing the need for new standards for gun locks.

- **Launch a national responsible gun ownership campaign:** The Administration will encourage gun owners to take responsibility for keeping their guns safe with a national campaign. The campaign will promote common-sense gun safety measures like the use of gun safes and trigger locks, separate storage of guns and ammunition, and the reporting of lost and stolen weapons to law enforcement.
- **Review and enhance as warranted safety standards for gun locks and gun safes:** We also need to make sure that gun locks and gun safes work as intended. Several gun locks have been subject to recall due to their failure to function properly; that is not acceptable. The Chair of the Consumer Product Safety Commission (CPSC) intends to review the effectiveness of gun locks and gun safes, including existing voluntary industry standards, and take any steps that may be warranted to improve the standards as well as to protect the public from unreasonable risks of injury or death that arise when those products within the CPSC's jurisdiction fail.
- **Encourage the development of innovative gun safety technology:** Despite rapid advances in technologies in recent years, there are few readily available firearms that utilize these new technologies to help guard against unauthorized access and use. The President is directing the Attorney General to work with technology experts to review existing and emerging gun safety technologies, and to issue a report on the availability and use of those technologies. In addition, the Administration will issue a challenge to the private sector to develop innovative and cost-effective gun safety technology and provide prizes for those technologies that are proven to be reliable and effective.

3: MAKING SCHOOLS SAFER

We need to make our schools safer, not only by enhancing their physical security and making sure they are prepared to respond to emergencies like a mass shooting, but also by creating safer and more nurturing school climates that help prevent school violence. Each school is different and should have the flexibility to address its most pressing needs. Some schools will want trained and armed police; others may prefer increased counseling services. Either way, each district should be able to choose what is best to protect its own students.

PUT UP TO 1,000 MORE SCHOOL RESOURCE OFFICERS AND COUNSELORS IN SCHOOLS AND HELP SCHOOLS INVEST IN SAFETY

Putting school resource officers and mental health professionals in schools can help prevent school crime and student-on-student violence. School resource officers are specially trained police officers that work in schools. When equipped with proper training and supported by evidence-based school discipline policies, they can deter crime with their presence and advance community policing objectives. Their roles as teachers and counselors enable them to develop trusting relationships with students that can result in threats being detected and crises averted before they occur. School psychologists, social workers, and counselors can help create a safe and nurturing school climate by providing mental health services to students who need help. Not every school will want police officers or additional school counselors, but we should do what we can to help schools get the staff they determine they need to stay safe.

- **Take executive action to provide incentives for schools to hire school resource officers:** COPS Hiring Grants, which help police departments hire officers, can already be used by departments to fund school resource officers. This year, the Department of Justice will provide an incentive for police departments to hire these officers by providing a preference for grant applications that support school resource officers.
- **Put up to 1,000 new school resource officers and school counselors on the job:** The Administration is proposing a new Comprehensive School Safety program, which will help school districts hire staff and make other critical investments in school safety. The program will give \$150 million to school districts and law enforcement agencies to hire school resource officers, school psychologists, social workers, and counselors. The Department of Justice will also develop a model for using school resource officers, including best practices on age-appropriate methods for working with students.
- **Invest in other strategies to make our schools safer:** School districts could also use these Comprehensive School Safety Grants to purchase school safety equipment; develop and update public safety plans; conduct threat assessments; and train “crisis intervention teams” of law enforcement officers to work with the mental health community to respond to and assist students in crisis. And the General Services Administration will use its purchasing power to help schools buy safety equipment affordably.

ENSURE EVERY SCHOOL HAS A COMPREHENSIVE EMERGENCY MANAGEMENT PLAN

In the unthinkable event of another school shooting, it is essential that schools have in place effective and reliable plans to respond. A 2010 survey found that while 84 percent of public schools had a written response plan in the event of a shooting, only 52 percent had drilled their students on the plan in the past year. We must ensure that every school has a high-quality plan in place and that students and staff are prepared to follow it.

- **Give schools and other institutions a model for how to develop and implement reliable plans:** The Departments of Education, Justice, Health and Human Services, and Homeland Security will release—by May 2013—a set of model, high-quality emergency management plans for schools, houses of worship, and institutions of higher education, along with best practices for developing these plans and training students and staff to follow them. In addition, the Department of Homeland Security, in coordination with the Department of Justice, will assist interested schools, houses of worship, and institutions of higher education in completing their own security assessments.
- **Help schools develop and implement emergency plans:** Congress should provide \$30 million of one-time grants to states to help their school districts develop and implement emergency management plans. But schools also need to take responsibility for getting effective plans in place. Going forward, Congress should require states and school districts that receive school safety funding from the Department of Education to have comprehensive, up-to-date emergency plans in place for all of their schools.

CREATE A SAFER CLIMATE AT SCHOOLS ACROSS THE COUNTRY

A report issued by the U.S. Secret Service and the Department of Education after the Columbine shooting found that one of the best things schools can do to reduce violence and bullying is to improve a school's climate and increase trust and communication between students and staff. Fortunately, we already have evidence-based strategies which have been found to reduce bullying and other problem behaviors like drug abuse or poor attendance, while making students feel safer at school and improving academic performance.

- **Help 8,000 schools create safer and more nurturing school climates:** With technical assistance from the Department of Education, 18,000 schools have already put in place

evidence-based strategies to improve school climate. These strategies involve certain steps for the whole school (like consistent rules and rewards for good behavior), with more intensive steps for groups of students exhibiting at-risk behavior, and individual services for students who continue to exhibit troubling behavior. The Administration is proposing a new, \$50 million initiative to help 8,000 more schools train their teachers and other school staff to implement these strategies. The Administration will also develop a school climate survey, providing reliable data to help schools implement policies to improve climate.

- **Share best practices on school discipline:** Students who are suspended or expelled are far more likely to repeat a grade, not graduate, or become involved in the juvenile justice system. As a result, effective school discipline policies are critical to addressing school and community crime and violence issues. The Department of Education will collect and disseminate best practices on school discipline policies and help school districts develop and equitably implement their policies.

4: IMPROVING MENTAL HEALTH SERVICES

As President Obama said, “We are going to need to work on making access to mental health care as easy as access to a gun.” Today, less than half of children and adults with diagnosable mental health problems receive the treatment they need. While the vast majority of Americans with a mental illness are not violent, several recent mass shootings have highlighted how some cases of mental illness can develop into crisis situations if individuals do not receive proper treatment. We need to do more than just keep guns out of the hands of people with serious mental illness; we need to identify mental health issues early and help individuals get the treatment they need before these dangerous situations develop.

MAKE SURE STUDENTS AND YOUNG ADULTS GET TREATMENT FOR MENTAL HEALTH ISSUES

Three-quarters of mental illnesses appear by the age of 24, yet less than half of children with diagnosable mental health problems receive treatment. And several recent mass shootings, including those at Newtown, Tucson, Aurora, and Virginia Tech, were perpetrated by students or other young people.

- **Reach 750,000 young people through programs to identify mental illness early and refer them to treatment:** We need to train teachers and other adults who regularly interact with students to recognize young people who need help and ensure they are referred to mental

health services. The Administration is calling for a new initiative, Project AWARE (Advancing Wellness and Resilience in Education), to provide this training and set up systems to provide these referrals. This initiative, which would reach 750,000 young people, has two parts:

- **Provide “Mental Health First Aid” training for teachers:** Project AWARE includes \$15 million for training for teachers and other adults who interact with youth to detect and respond to mental illness in children and young adults, including how to encourage adolescents and families experiencing these problems to seek treatment.
- **Make sure students with signs of mental illness get referred to treatment:** Project AWARE also includes \$40 million to help school districts work with law enforcement, mental health agencies, and other local organizations to assure students with mental health issues or other behavioral issues are referred to the services they need. This initiative builds on strategies that, for over a decade, have proven to decrease violence in schools and increase the number of students receiving mental health services.
- **Support individuals ages 16 to 25 at high risk for mental illness:** Efforts to prevent school shootings and other gun violence can’t end when a student leaves high school. Individuals ages 16 to 25 are at high risk for mental illness, substance abuse, and suicide, but they are among the least likely to seek help. Even those who received services as a child may fall through the cracks when they turn 18. The Administration is proposing \$25 million for innovative state-based strategies supporting young people ages 16 to 25 with mental health or substance abuse issues.
- **Help schools address pervasive violence:** Twenty-two percent of 14 to 17 year olds have witnessed a shooting in their lifetime. Research shows that exposure to community violence can impact children’s mental health and development and can substantially increase the likelihood that these children will later commit violent acts themselves. To help schools break the cycle of violence, Congress should provide \$25 million to offer students mental health services for trauma or anxiety, conflict resolution programs, and other school-based violence prevention strategies.
- **Train more than 5,000 additional mental health professionals to serve students and young adults:** Experts often cite the shortage of mental health service providers as one reason it can be hard to access treatment. To help fill this gap, the Administration is proposing \$50 million to train social workers, counselors, psychologists, and other mental health professionals. This would provide stipends and tuition reimbursement to train more than 5,000 mental health professionals serving young people in our schools and communities.

- **Launch a national conversation to increase understanding about mental health:** The sense of shame and secrecy associated with mental illness prevents too many people from seeking help. The President is directing Secretaries Sebelius and Duncan to launch a national dialogue about mental illness with young people who have experienced mental illness, members of the faith community, foundations, and school and business leaders.

ENSURE COVERAGE OF MENTAL HEALTH TREATMENT

While most mental illnesses are treatable, those with mental illness often can't get needed treatment if they don't have health insurance that covers mental health services. The Affordable Care Act will provide one of the largest expansions of mental health coverage in a generation by extending health coverage to 30 million Americans, including an estimated 6 to 10 million people with mental illness. The Affordable Care Act will also make sure that Americans can get the mental health treatment they need by ensuring that insurance plans cover mental health benefits at parity with other benefits.

- **Finalize requirements for private health insurance plans to cover mental health services:** The Administration will issue final regulations governing how existing group health plans that offer mental health services must cover them at parity under the Mental Health Parity and Addiction Equity Act of 2008. In addition, the Affordable Care Act requires all new small group and individual plans to cover ten essential health benefit categories, including mental health and substance abuse services. The Administration intends to issue next month the final rule defining these essential health benefits and implementing requirements for these plans to cover mental health benefits at parity with medical and surgical benefits.
- **Make sure millions of Americans covered by Medicaid get quality mental health coverage:** Medicaid is already the biggest funder of mental health services, and the Affordable Care Act will extend Medicaid coverage to as many as 17 million hardworking Americans. There is some evidence that Medicaid plans are not always meeting mental health parity requirements today, an issue that will only become more important as Medicaid is expanded. The Administration is issuing a letter to state health officials making clear that these plans must comply with mental health parity requirements.

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PAGE
BREAK

**Town of Mansfield
Parks Advisory Committee
Minutes
October 3, 2012
Secretary – Al Montoya**

Present: Sue Harrington, Tom Harrington, Al Montoya and Jennifer Kaufman.

- I. The meeting was called to order at 7:35 P.M.
- II. The minutes for the September 5, 2012 meeting were approved.
- III. Old Business
 - a. Park Updates
 - i. The Moss Sanctuary walk went very well.
 1. There was noticeable activity in the fire circle
 2. There was a bench thrown into the water
 - ii. Merrow meadow needs to be mowed
 - iii. A complaint was called in regarding the tree that was down at Shelter Falls
 1. The tree is not causing any issues at this time
 - b. Park Projects/Grants/Initiatives
 - i. The grant for the Universal Access project is ongoing
 1. There are approximately seven proposals in from landscape architects.
 - c. Recent/Upcoming Programming
 - i. There is a nature walk scheduled for October 6, 2012 in Dunhamtown.
 - ii. There is a nature walk scheduled for October 13, 2012 at Dorwart.
- IV. New Business
 - a. Upcoming Events
 - i. Winter event scheduling was discussed with the potential of doing a Star Party for Winter 2012.
 - b. Eagle Scout Projects
 - i. Jennifer emailed the Principal of E.O. Smith to discuss the potential of Senior Projects.
 - c. Other Committees
 - i. Open Space Committee
 1. The Open Space Committee is currently working on a list of conservation easements.
 - ii. Agriculture Committee
 1. The Agriculture Committee is currently working on a list of conservation easements for agricultural land.
 2. More calls have been received from farmers who would like to lease agricultural land.

V. The meeting was adjourned at 8:20 P.M.

Respectfully submitted, Al Montoya, Secretary

Mansfield Board of Education Meeting
January 24, 2013
Minutes

Attendees: Mark LaPlaca, Chair, Martha Kelly, April Holinko, Holly Matthews, Katherine Paulhus, Carrie Silver-Bernstein, Randy Walikonis, Superintendent Fred Baruzzi, Board Clerk, Celeste Griffin
Absent: Shamim Patwa, Jay Rueckl

The meeting was called to order at 7:30pm by Mr. LaPlaca.

SPECIAL PRESENTATION: Goodwin School's third and fourth graders demonstrated technology used in the classrooms.

HEARING FOR VISITORS: None.

COMMUNICATIONS: Letter from JoAnn Goodwin, Chair, Mansfield Planning and Zoning Commission, regarding Mansfield Tomorrow Advisory Group. Flier from Tolland Parent Groups regarding screening of "Race to Nowhere."

ADDITIONS TO THE PRESENT AGENDA: None

Goodwin School PTO: Mrs. Adamczyk reported of the success of the PTO in the absence of the President and Vice President due to illness.

COMMITTEE REPORTS: Personnel Committee: Mr. LaPlaca reported the need for an Executive Session following the meeting.

Ms. Patwa arrived at 8:03pm.

THE PRESIDENT'S PLAN TO REDUCE GUN VIOLENCE: The Board discussed the report and agreed to draft a letter for future discussion to be sent to Federal Legislators.

REPORT OF THE SUPERINTENDENT:

- Windham STEM Academy: Ana Ortiz, Superintendent, Windham Public Schools, and Jeff Wihbey, Principal, Charles H. Barrows STEM Academy, reported on the school to open for the 2013-2014 school year.
- SmartBus Live: Dana Meinke, Sales Specialist, reviewed the Student Guardian bus monitoring program. MOTION by Ms. Patwa, seconded by Ms. Matthews, to authorize the Superintendent to enter into an agreement with Student Guardian System with town and school district legal review of contract language. VOTE: Ms. Silver-Bernstein, Mr. Walikonis, Ms. Matthews, Ms. Patwa, Mr. LaPlaca and Ms. Holinko in favor. Mrs. Kelly in opposition and Mrs. Paulhus in abstention.
- NAEYC Accreditation: Dr. Leclerc reported the Mansfield Public Schools' preschool program received accreditation on January 4, 2013.
- MMS School Trip Request: Mr. Nguyen reviewed the Robotics Club trip to Vex World Championships in Anaheim, California in April. MOTION by Mr. Walikonis, seconded by Ms. Silver-Bernstein to approve the school trip request. VOTE: Unanimous in favor.
- Emergency Procedures: Mr. Baruzzi reported that meetings with staff and parent organizations have occurred and the administrators and appropriate safety personnel will be reviewing District Safety Procedures and revising as necessary.
- School Climate: Mr. Baruzzi reported that the Principals are reviewing the school climate surveys with the Building School Climate Committees and developing plans as appropriate.
- School Building Project: Mr. Baruzzi reported that at its meeting on January 23, 2013 the Mansfield Town Council voted not to send a building project to the voters at this time and have requested that the Council and the school Board meet in the near future to develop a plan for needed repairs. The Board discussed preparation for this meeting to be discussed at the January 31st meeting.
- Enhancing Student Achievement: Three new projects were reviewed and will be implemented at the schools in support of this activity.
- Class Size Enrollment: The building principals reported no significant change in enrollment in the district.
- 2013-2014 Proposed Budget – Introduction and Overview: Mr. Baruzzi presented his proposed budget of \$20,941,020 representing an increase of 1.7% from the adjusted 2012-2013 budget of \$20,588,160.

NEW BUSINESS: None

CONSENT AGENDA: MOTION by Mrs. Paulhus, seconded by Mr. Walikonis, to approve the following items for the Board of Education January 24, 2013 meeting. VOTE: Unanimous in favor.

That the Mansfield Public Schools Board of Education approves the minutes of the December 13, 2012 Board meeting.
That the Mansfield Public Schools Board of Education accepts the retirement of Jamie Lang-Rodean, grade two teacher at Goodwin School effective the end of the 2012-2013 school year.
That the Mansfield Public Schools Board of Education accepts the retirement of Norma Fisher-Doiron, Principal Southeast Elementary School effective the end of the 2012-2013 school year.

HEARING FOR VISITORS: None

SUGGESTIONS FOR FUTURE AGENDA: Electronic documents for Board meetings.

MOTION by Mrs. Paulhus, seconded by Mrs. Holinko, to move into Executive Session at 11:10pm regarding union grievance and strategy in respect to collective bargaining. The Board was joined in executive session by the Superintendent.

The Board returned to open session at 11:41pm.

MOTION by Ms. Patwa, seconded by Mr. Walikonis, that the Board of Education adopt the recommendation of the Personnel Subcommittee and authorize the Board Chair to issue the Board's decision in the pending union grievance.
VOTE: Unanimous in favor.

MOTION by Ms. Silver-Bernstein, seconded by Mrs. Paulhus, to adjourn at 11:42pm. Vote was unanimous in favor.

Respectfully submitted,
Celeste Griffin, Board Clerk

**MANSFIELD DOWNTOWN PARTNERSHIP
BUSINESS DEVELOPMENT AND RETENTION COMMITTEE
Special Meeting
November 8, 2012
5:00 PM
Mansfield Town Hall
Conference Room C**

MINUTES

Present: Steve Rogers, Roger Adams, Curt Hirsch, Marty Hirschorn, Brian Wells
Guest: Cara Workman, Director of University Events at UConn
Staff: Cynthia van Zelm

1. Call to Order

Steve Rogers called the meeting to order at 5:05 pm.

2. Public Comment

There was no public comment.

3. Discussion of Cross Promotion with UConn

Cara Workman, Director of University Events, introduced herself and explained that her office is now under the auspices of the President's office and University Events now also manages conference services. One of her goals is to provide information to the conference attendees about Mansfield shops and restaurants. What are conference attendees' options without getting into a car? Ms. Workman said she is also working closely with Brian Wells at the Nathan Hale Inn & Conference Center on marketing.

Roger Adams said the Chamber of Commerce would also like to work with Ms. Workman on cross promotion.

Mr. Rogers asked about businesses being able to access a calendar of events at UConn so they can prepare if more people are patronizing their businesses.

Ms. Workman said there are a variety of event lists – some are public and some are internal. She suggested a presentation could be done for businesses with a list of the typical events for the year. Ms. van Zelm will follow-up with the Leyland team. Mr. Rogers said including websites on the list would be helpful.

Mr. Rogers also suggested linking with the Windham Arts webpage.

Ms. Workman said they will be re-doing the conference services website and can put on information about events occurring downtown.

Mr. Rogers also suggested including other attractions in town such as hikes. Mr. Wells said the Nathan Hale promotes these types of attractions on its website. Ms. Workman said area attractions are listed now on the

Lodewick Visitors Center website but can also be included on the conference services website. Marty Hirschorn said some UConn departments have attractions listed on their webpages. He suggested tying in sports events as well.

Ms. van Zelm will set up a conference call with Ms. Workman, the Leyland team, and herself to follow-up on these ideas.

Ms. Workman left the meeting.

4. Approval of Minutes from October 11, 2012

Mr. Rogers referred to the October 11, 2012 draft minutes and said he was referring to directional signage in his comments about signage. With that change, Mr. Hirschorn made a motion to approve the October 11, 2012 minutes. Mr. Wells seconded the motion. The motion was approved.

5. Approval of New Committee Members

Ms. van Zelm said that Board member Paul McCarthy is interested in joining the Committee. Mr. Adams made a motion to recommend to the Board of Directors that Mr. McCarthy serve on the Business Development and Retention Committee. Mr. Hirschorn seconded the motion. The motion was approved.

6. Current Storrs Center Business Questions

Ms. van Zelm said an additional stop sign will be placed near Storrs Automotive by UConn. She said UConn will also put in 10 mph signs.

Ms. van Zelm said parking lines on Dog Lane may be done at a later date but that 30 minute parking signs will be going up soon.

She said the new Dog Lane will be open by Thanksgiving and the Partnership will prepare a press release to that effect.

7. Discussion/Brainstorming on Marketing of Storrs Center businesses

Ms. van Zelm said that music has been planned throughout December in the space between 1 Dog Lane and 9 Dog Lane.

A social networking program is also being planned for business tenants.

8. Update on Tenanting and Ideas for future Tenants

Mr. Hirschorn said he had read in the Mansfield Independent News about a potential hotel coming to Storrs Center. He expressed concern about what impact a new hotel would have on the Nathan Hale, and traffic, etc. Mr. Wells said a market study would need to be done by a hotel to determine financial viability. Mr. Hirschorn said he wants a public hearing on any proposed hotel.

9. Future Meetings

The Committee agreed to meet on the 2nd Thursday of the month at 5 pm starting on January 10.

10. Adjourn

Mr. Hirschorn made a motion to adjourn. Mr. Hirsch seconded the motion. The motion was approved and the meeting adjourned at 6:20 pm.

**MANSFIELD DOWNTOWN PARTNERSHIP
MEMBERSHIP DEVELOPMENT COMMITTEE MEETING
Mansfield Town Hall, Conference Room B
December 17, 2012
8:00 AM**

MINUTES

Present: Frank McNabb (Chair), John Armstrong, George Jones, June Krisch, Betty Wexler

Staff: Cynthia van Zelm

1. Call to Order

Frank McNabb called the meeting to order at 8:05 am. He welcomed George Jones to the Committee.

2. Approval of Minutes from September 25, 2012 and November 27, 2012

John Armstrong made a motion to approve the Minutes of September 25, 2012 and November 27, 2012. June Krisch seconded the motion. The motion was approved.

3. Update on Storrs Center

Cynthia van Zelm updated the Committee on the status of Storrs Center including new businesses and the status of road construction. She said Mooyah Burgers & Fries and the Dog Lane Café may open this week. She said the lights are lit on one side of Storrs Road and the other side should be turned on in the next day or so.

Ms. van Zelm said the Town Public Works staff is working on the interim town triangle and that the town square should be ready by the end of summer 2013. Some Committee members asked about the size of the town square. Ms. van Zelm said it was the same size that was approved as part of the Storrs Center Special Design District in 2007.

In response to a question from Ms. Krisch about the make-up of Price Chopper, Ms. van Zelm will e-mail the initial Price Chopper release (*done*).

4. Distribution of Membership Brochures

Committee members took membership brochures for distribution at Town and UConn buildings.

5. Update on Volunteer Calendar

Committee members signed up for volunteering at the UConn Co-op table, performances at Jorgensen, and Winter Fun Day.

Ms. van Zelm said she is waiting to hear from UConn Athletics about whether the Partnership can have a table at two of the UConn basketball games at Gampel. Mr. McNabb has recommended the women's games against Notre Dame on Jan. 5 or Duke on Jan. 21. He also recommended the men's game against Georgetown on February 27.

Mr. McNabb suggested that the Partnership have a table at the production of "Hairspray" in April/May. Ms. van Zelm will follow-up with the Connecticut Repertory Theater team.

6. Approval of 2013 Meeting Dates

The Committee agreed to the original meeting dates of the fourth Tuesday of the month at 8 am.

7. Other

Mr. McNabb asked if the Partnership's new student representative Carl D'Oleo-Lundgren would want to serve on the Membership Development Committee. Ms. van Zelm will follow-up (*done*).

8. Adjourn

The meeting adjourned at 8:55 am.

Minutes taken by Cynthia van Zelm.

**MANSFIELD DOWNTOWN PARTNERSHIP
BOARD OF DIRECTORS MEETING
Thursday, November 1, 2012
Mansfield Town Hall
Town Council Chambers
4 S. Eagleville Road**

4:00 PM

MINUTES

Present: Steve Bacon, Harry Birkenruth, Matt Hart, George Jones, Philip Lodewick, Paul McCarthy, Toni Moran, Betsy Paterson, Chris Paulhus, Alex Roe, Steve Rogers, Kristin Schwab

Staff: Cynthia van Zelm, Kathleen Paterson, John Zaccaro

Guests: Howard Kaufman and Macon Toledano from Storrs Center Alliance

1. Call to Order

Board President Philip Lodewick called the meeting to order at 4:05 pm.

2. Opportunity for Public Comment

There was no public comment.

3. Approval of Minutes of September 6, 2012 and October 4, 2012

Betsy Paterson made a motion to approve the minutes of September 6, 2012. Chris Paulhus seconded the motion. The motion was approved.

Chris Paulhus made a motion to approve the minutes of October 4, 2012. Steve Rogers seconded the motion. The motion was approved.

Matt Hart made a motion to go into executive session pursuant to the applicable provisions of the Freedom of Information Act, particularly Connecticut General Statutes sections 1-200 (6) (E) and 1-210 (b) (5), to receive commercial or financial information not required by statute and given in confidence by the Storrs Center Master Developer's

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representatives. Mr. Paulhus seconded the motion. The motion was approved.

Mr. Lodewick, Paul McCarthy and Alex Roe recused themselves from the Executive Session.

4. Storrs Center Action Items - Executive Session pursuant to Connecticut General Statutes sections 1-200 (6) (E) and 1-210 (b) (5)

Present: Mr. Bacon, Mr. Birkenruth, Mr. Hart, Mr. Jones, Ms. Moran, Ms. B. Paterson, Mr. Paulhus, Mr. Rogers, Ms. Schwab

Also Present: Mr. Kaufman, Ms. K. Paterson, Mr. Toledano, Ms. van Zelm

5. Storrs Center Action Items – Fiscal Analysis

Mr. Kaufman and Mr. Toledano left the meeting.

Mr. Hart said the Town had recently commissioned an updated fiscal analysis for Storrs Center which was performed by HR&A. He said that additional revenue is needed for some of the public infrastructure costs for Storrs Center. After reviewing the fiscal analysis, which showed positive net revenue in the coming years, Mr. Hart made a recommendation to the Town Council that the Town to cover the additional expenses up front and then be paid back with Storrs Center revenues over time. Mr. Hart had updated the Town Council in October.

Mr. Hart reported that the first four sub-phases (Phases 1A, 1B, 1C and the market area) are projected to add \$65 million to the Grand List. As noted in earlier analyses, Phases 1A and 1B are projected to add 4 percent to the Grand List, making Storrs Center Alliance, and EdR the largest taxpayers in Mansfield. The addition of Phases 1C and the market area is projected to generate tax revenue greater than the other seven top taxpayers.

Mr. Hart also reviewed the costs noting the average and marginal costs, as well as school costs and the parking garage sinking fund (to assist with parking garage maintenance).

It is estimated that by 2021-2022, the total cost will be \$938,450. Taking into account the costs, the cumulative net fiscal impact in that same fiscal year would be approximately \$5.8 million.

Mr. Hart said the additional costs for work in Dog Lane, the Dog Lane connector to the parking garage, Storrs Road, and the parking garage is approximately \$1.35 million. The Town has two outstanding grant requests that if received, would help with that bottom line.

The projected net revenue would cover the costs. The break- even point would be in FY2015-16 or FY2016-17 depending on whether grants are forthcoming.

Mr. Hart said the Town's capital project budget will need to be amended by the Town Council once these public infrastructure projects are completed.

Mr. Hart answered questions from the Board.

6. Appointment of Committee Members

Steve Bacon made a motion to appoint John Armstrong to the Membership Development Committee, and Michael Kirk and Dave Pepin to the Finance and Administration Committee. Alex Roe seconded the motion. The motion was approved.

7. Executive Director Report

Cynthia van Zelm reported on the remaining scheduled business openings in 1 Dog Lane and 9 Dog Lane.

Ms. van Zelm asked Board members to spread that word that parking in the parking garage and Dog Lane lot is free for 2 hours.

Ms. van Zelm said that leasing of the apartments in 1 Royce Circle began last week and thus far 75 applications have been received.

She said the Planning and Zoning Commission will continue to meet on November 5 on Storrs Center Alliance's application to amend the Storrs Center Special Design District to allow for an alternative site plan in the market area in the south end of Storrs Center.

Ms. van Zelm said the Halloween trick or treating at Storrs Center had been very successful. She thanked Mr. Rogers for Subway's participation.

8. Strategic Plan Update

Ms. van Zelm referred to the draft revised Vision and Mission for the Partnership and a set of draft goals which had been developed by the Board at its strategic planning session in October. She suggested that the Executive Committee review the goals and in preparation, asked for the Board to approve the Vision and Mission. By consensus, the Board approved the revised Vision and Mission for the Partnership.

9. Update on Process for Conflict of Interest Disclosure

Ms. van Zelm said that John Zaccaro could not be at the meeting due to storm Sandy but he would update the Board at its next meeting on whether the Town's Code of Ethics applies to employees of the University of Connecticut who have been appointed to the Board for the express purpose of representing the University.

10. Four Corners Sewer and Water Study Advisory Committee Update

Ms. van Zelm said the Committee had not met but will schedule a special meeting once the draft Environmental Impact Evaluation (EIE) is released. Ms. Roe that the draft EIE will be released on November 5. A public meeting is planned for December 11.

11. Report from Committees

Advertising and Promotion

Chair Kristin Schwab reported that the Committee met in September and reviewed plans for the public spaces brochure.

She said the Committee is interested in a more active role in the future grand opening and planning events.

Business Development and Retention

Chair Steve Rogers said the Committee had met and reviewed any issues affecting the new tenants in Storrs Center. Mr. Rogers said there were a few design issues that were discussed and passed along to Ms. van Zelm for follow-up.

He said that he sees the Committee acting as an ombudsman for the Storrs Center businesses.

Festival on the Green

Ms. Paterson reported that a Festival debrief will be held next Monday.

Finance and Administration

Chair Harry Birkenruth said the Committee is continuing to work on the benchmarks for success of Storrs Center in coordination with LeylandAlliance.

The Committee reviewed the September 30, 2012 financials. He said the fund balance will be reviewed as part of the strategic planning process.

Mr. Birkenruth said the Committee approved a \$39,215.85 relocation claim for Storrs Automotive.

Mr. Birkenruth said an Executive Director meeting was held with Committee members and Mr. Kaufman to discuss for sale housing. He said this group will continue to meet on moving forward with this phase in Storrs Center.

Membership Development

In Chair Frank McNabb's absence, Ms. van Zelm reported that the Committee is working on the new membership brochure.

Nominating Committee

Chair Lodewick said the Committee had met and discussed the UConn student representative position on the Board. The Committee reviewed an application received and recommended that members of the Board meet with the student.

Mr. Lodewick noted that five Board terms are up in June including three that are appointed and two that are elected. Ms. Schwab and Frank McNabb will have served the maximum terms of two three-year terms. They are committee chairs for the Advertising and Promotion, and Membership Development Committees, respectively. Mr. Lodewick encouraged Board members to provide perspective candidates to the Nominating Committee.

Mr. Lodewick asked that Board members not currently serving on a committee let him know which committee they would like to serve on as a member.

Planning and Design

Chair Steve Bacon said the Committee will meet on November 20 to finalize the compliance of Phases 1A and 1B, and the intermodal transportation center with the Storrs Center Sustainability Guidelines.

12. Other

Ms. Betsy Paterson reported that Governor Malloy has identified four Innovation Ecosystem Centers in the state and one is in Mansfield. The hubs will provide technical assistance to businesses and entrepreneurs.

Ms. Roe said a public presentation on the UConn Technology Park is planned for December 6 at 7 pm.

13. Adjourn

Mr. Paulhus made a motion to adjourn. Ms. Paterson seconded the motion. The motion was approved and the meeting adjourned at 6:05 pm.

Minutes taken by Cynthia van Zelm.

**MANSFIELD DOWNTOWN PARTNERSHIP
BOARD OF DIRECTORS MEETING
Thursday, December 6, 2012
University of Connecticut Lodewick Visitors Center**

4:00 PM

MINUTES

Present: Steve Bacon, Harry Birkenruth, Carl D'Oleo-Lundgren, Matt Hart, Dennis Heffley, George Jones, Mike Kirk, Paul McCarthy, Frank McNabb, Betsy Paterson, Chris Paulhus, Alex Roe, Steve Rogers, Kristin Schwab, Bill Simpson, Ted Yungclas

Staff: Cynthia van Zelm, Kathleen Paterson, John Zaccaro

1. Call to Order

Board Vice President Steve Bacon called the meeting to order at 4:05 pm in President Lodewick's absence.

2. Opportunity for Public Comment

There was no public comment.

3. Approval of Minutes of November 1, 2012

Ted Yungclas made a motion to approve the minutes of November 1, 2012. Chris Paulhus seconded the motion. Frank McNabb abstained. The motion was approved.

4. Executive Director Report

Cynthia van Zelm said an informational meeting on the UConn Tech Park will be held today at 7 pm in the Town Council chambers.

She said there will be a special Board meeting on December 12 at 4 pm in Council chambers.

Ms. van Zelm said the Local First Mansfield program was going well and she commended Partnership Communications and Special Projects

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Manager Kathleen Paterson for all her work along with that of Linda Painter and Jessie Shea in the Town Planning office. She said the One Stop Shop will be held on December 9 from noon to 4 pm in the Community Center. Local businesses will be available in one place for people to shop and buy gifts for the holiday season.

5. Storrs Center Action Items

Ms. van Zelm said that Moe's and the 7-11 have opened since the last Board meeting. She said the Flower Pot will also move in to Storrs Center from its location on Storrs Road. The Leyland office will move to another office to make room for the Flower Pot. Dog Lane Café and Mooyah Burgers & Fries are scheduled to open in mid-December, with Geno's Grille scheduled to open in late January.

She said work has begun on the temporary town "triangle" which will stay in place until the Bolton Road extension is completed and the square can be built in late summer 2013.

Ms. van Zelm said the music series on Saturday has gone well and will continue through December.

She said that the Phase 1B residential is approximately 25 percent leased and 25 percent of the apartments in 1 and 9 Dog Lane have been renewed.

Ms. van Zelm referenced information she had e-mailed the Board about Price Chopper in response to some questions raised at a prior Town Council meeting. She noted that there are two other Price Choppers in the United States and Canada. Matt Hart will update the Council about Price Chopper at its next meeting under the Town Manager's report. Ms. van Zelm also referenced a letter from UConn General Counsel Richard Orr to the Board explaining recusal by the UConn appointees to the Board with respect to discussion about a potential new tenant in Storrs Center.

Ms. van Zelm said there will be a UConn public meeting to take comments on the draft Environmental Impact Evaluation of water supply to the University and Mansfield. The meeting will be on December 11 at 7 pm in the Bishop Center at UConn.

6. Appointment of Committee members

Bill Simpson made a motion to appoint Paul McCarthy to the Business Development and Retention Committee, Toni Moran to the Finance and

Administration Committee, and George Jones to the Membership Development Committee. Betsy Paterson seconded the motion. The motion was approved.

7. Review and Update on Process for Conflict of Interest Disclosure

Mr. Bacon said that Partnership attorney John Zaccaro and Town attorney Dennis O'Brien were continuing to review whether the Town's Code of Ethics applies to employees of the University of Connecticut who have been appointed to the Board for the express purpose of representing the University. He said a decision hopes to be finalized by the January Board meeting.

Mr. Zaccaro reviewed with the Board the Town's Ethics Ordinance, and, in particular, Section 25-7 which includes the rules that public officials must follow. Mr. Zaccaro said he will work with Board members on any disclosures that they need to make. He noted that the Town has a training in place that Board members could also attend. Ms. B. Paterson reminded Board members that they must disclose that they are on the Board and any other committees they serve on, if they are providing comment at a public meeting, regardless of whether it is Partnership or Storrs Center business.

Steve Rogers asked when disclosure letters should be given to the Partnership. Ms. van Zelm suggested that it be done every year after the Annual Meeting to cover any new Board members.

8. Review and Approval of 2013 Meeting Dates

Chris Paulhus made a motion to approve the Mansfield Downtown Partnership Board meeting dates for 2013. Alex Roe seconded the motion. The motion was approved.

9. Four Corners Sewer and Water Study Advisory Committee Update

Matt Hart reiterated that the draft Environmental Impact Evaluation (EIE) had been released for comment with a meeting being held on December 11. He said the amount of water being sought has increased to 2 million gallons per day in anticipation of the UConn Tech Park. There have been some questions raised about a good governance model for the use of water. The draft EIE did identify a few interconnections as the most viable options; wells were reviewed but would not provide the capacity needed.

Mr. Hart said that UConn is also interested in divesting itself in its role with respect to water supply. There will be a lot of attention on a successor model. The EIE will be completed first.

Ms. Roe said that there will be a fiscal model performed to look at the capital and operations costs of water supply. Ms. Roe said it will be at least three years before additional water capacity would be available once a decision is made on water supply sources.

11. Report from Committees

Advertising and Promotion

Chair Kristin Schwab said the Committee discussed holiday promotional activities. There is nothing formal planned for this year given the state of construction except for the music program.

The Committee brainstormed about wayfinding signage in Storrs Center. The current priority is to help the businesses who are on Dog Lane and not visible from Storrs Road.

Ms. Schwab said Winter Fun Day will be held in February. She said she met with Ms. K. Paterson and Ms. van Zelm and discussed a model that would shift the focus to Storrs Center, and giving the businesses ownership on what type of activities they would want to do. The Partnership will look at what other groups are doing on that February weekend and promote them similar to the "Celebrate Mansfield Weekend."

Business Development and Retention

Chair Steve Rogers said Cara Workman from UConn University Events met with the Committee. University Events now includes conferencing services and is housed in the President's office. The group discussed how to receive more information about UConn events so the Mansfield businesses can be prepared for big events and also potentially advertise to the event participants. There will be continued dialogue with the Committee and with the LeylandAlliance marketing team.

Executive

The Committee met earlier in the day to discuss the goals developed as part of the Strategic Planning process. At the last Board meeting, the Board had approved the new Partnership Mission and Vision. The Committee reviewed the Storrs Center goals and had a good discussion.

The Committee agreed with the goals for Storrs Center and added a new goal about coordinating with the master developer LeylandAlliance on vision and planning for the future phases of Storrs Center. The Committee will meet again to review the non-Storrs Center draft goals, i.e., Four Corners, King Hill Road, and the Partnership structure. The Committee will bring its recommendations back to the Board.

Festival on the Green

Ms. B. Paterson reported that the 2013 Festival planning will begin in about a month. Ms. K. Paterson said it will be the 10th annual Festival and will take place on September 22. With construction, it will be held for one more year in front of EO Smith High School.

Finance and Administration

Chair Harry Birkenruth said the Committee welcomed Toni Moran to serve on the Committee.

The Committee approved a relocation claim for Select Physical Therapy. The relocation budget is still under budget.

Mr. Birkenruth said the Committee approved using some of the Partnership's fund balance (\$8,450) for kiosks along Dog Lane that will highlight the businesses, provide maps, and have information about events. The Partnership would pay for half the costs and Leyland would pay the other half.

Membership Development

Chair Frank McNabb said that membership renewals letters and the new brochure will go out Friday or Monday.

He said the Partnership is working on having a presence at Jorgensen events and UConn basketball games. The Committee also plans to have a table at the UConn Co-op on January 20 and 21 when the students come back from the winter break.

He said that Ms. van Zelm provided a Storrs Center update article that appeared recently in the Reminder News.

Nominating Committee

In Chair Philip Lodewick's absence, Mr. Bacon said members of the Committee met with Carl D'Oleo-Lundgren to fill the student representative position on the Board. He said the Committee all thought Carl was a very impressive candidate. Mr. Simpson made a motion to appoint Carl D'Oleo-Lundgren as the University of Connecticut student representative to the Partnership Board of Directors. Mr. McNabb seconded the motion. Mr. Yungclas, Mr. Hart, and Ms. B. Paterson spoke highly of Mr. D'Oleo-Lundgren's credentials. The motion was approved unanimously.

Planning and Design

Chair Steve Bacon said the Committee met with Andy Graves, architect with BL Companies, and Sam Gardner, architect with GWG, to finalize the compliance of Phases 1A and 1B, and the intermodal transportation center with the Storrs Center Sustainability Guidelines.

13. Adjourn

Mr. Paulhus made a motion to adjourn. Ms. Paterson seconded the motion. The motion was approved and the meeting adjourned at 5:00 pm.

Minutes taken by Cynthia van Zelm.

**MANSFIELD DOWNTOWN PARTNERSHIP
BOARD OF DIRECTORS SPECIAL MEETING
Thursday, December 12, 2012
Mansfield Town Hall**

4:00 PM

MINUTES

Present: Steve Bacon, Harry Birkenruth, Carl D'Oleo-Lundgren (by phone), Matt Hart, George Jones, Frank McNabb, Toni Moran, Betsy Paterson, Chris Paulhus, Steve Rogers, Bill Simpson

Staff: Cynthia van Zelm, John Zaccaro

1. Call to Order

Board Vice President Steve Bacon called the meeting to order at 4:05 pm.

Betsy Paterson made a motion to go into executive session pursuant to the applicable provisions of the Freedom of Information Act, particularly Connecticut General Statutes sections 1-200 (6) (E) and 1-210 (b) (5), to receive commercial or financial information not required by statute and given in confidence by the Storrs Center Master Developer's representatives. Chris Paulhus seconded the motion. The motion was approved.

2. Storrs Center Action Items - Executive Session pursuant to Connecticut General Statutes sections 1-200 (6) (E) and 1-210 (b) (5)O

Present: Mr. Bacon, Mr. Birkenruth, Mr. D'Oleo-Lundgren (by phone), Mr. Hart, Mr. Jones, Mr. McNabb, Ms. Moran, Ms. Paterson, Mr. Paulhus, Mr. Rogers, Mr. Simpson

Also Present: Ms. van Zelm, Mr. Zaccaro

The Board reconvened in regular Session.

By consensus, the Board suggested that the Executive Committee of the Board continue discussion at a future Executive Session.

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3. **Adjourn**

Mr. Paulhus made a motion to adjourn. Mr. Simpson seconded the motion. The motion was approved.

Minutes taken by Cynthia van Zelm.

**MANSFIELD DOWNTOWN PARTNERSHIP
FINANCE AND ADMINISTRATION COMMITTEE
MEETING
TOWN HALL
CONFERENCE ROOM B**

THURSDAY, NOVEMBER 16, 2012

MINUTES

Present: Chair Harry Birkenruth, Phil Barry, Tom Callahan, Mark Hammond, Matt Hart, Mike Kirk, Dave Pepin, Bill Simpson and Frank Vasington

Guest: Toni Moran

Staff: Cynthia van Zelm

1. Call to Order

Chair Harry Birkenruth called the meeting to order at 3:08 pm.

2. Approval of Minutes from October 25, 2012

Phil Barry made a motion to approve the minutes of October 25, 2012. Frank Vasington seconded the motion with a correction. The minutes should be changed to reflect that the approval of relocation expenses for Select Physical Therapy is \$39,215.85, not \$39.215.85. The motion was approved with the correction.

3. Recommendation of Toni Moran to Serve on Committee

Bill Simpson made a motion to recommend to the Board of Directors that Toni Moran be appointed to the Finance and Administration Committee. Mr. Barry seconded the motion. The motion was approved.

4. Relocation Claim Reviews

Phil Michalowski, the Partnership's relocation consultant from Milone & MacBroom, joined the Committee by phone to discuss the relocation claim from Select Physical Therapy. He reviewed the eligible moving expenses and eligible fit-out expenses (that which are re-establishment expenses).

Mr. Simpson made a motion to approve \$28,343.05 in relocation expenses for Select Physical Therapy. Mark Hammond seconded the motion. The motion was approved.

Mr. Michalowski said relocation expenses are below budget. He said the remaining relocation claims will come from Body Language, Husky Pizza (final claim), Skora's, Subway, and Travel Planners. He expects that relocation could be completed by the end of the calendar year.

Mr. Michalowski signed off from the meeting.

5. Review of Storrs Center Signage Proposal

Cynthia van Zelm reviewed her memo on kiosks for Dog Lane that would advertise the Storrs Center businesses and provide information on events. She is proposing two to three signs that would go up as soon as possible. The proposal would be for the Partnership to pay for half the cost of the kiosks, with LeylandAlliance paying the other costs. She noted that the Town has an outstanding grant application at the state that, if granted, would reimburse for the cost of the signs. Ms. van Zelm said she is working with the Advertising and Promotion Committee on a more comprehensive signage proposal for all of Storrs Center.

The Committee had several questions including whether the kiosks will be lit, how will they be maintained and by who, can signs be posted on the kiosks for other events outside of the downtown, and can a map of the Town Hall/Community Center be included on the kiosk. Ms. van Zelm said she will follow-up with Leyland on the design of the kiosk, with the input received from the Finance and Administration Committee.

Ms. van Zelm said she is working on a Storrs Center operations and maintenance plan with the Town Manager and the Director of Public Works. It is likely that the commercial type signs would be maintained by the Partnership and/or Leyland.

Tom Callahan asked about the tenant contribution to signs, events, etc. Ms. van Zelm will follow-up to see how that fee is allocated.

Mr. Barry made a motion to allocate \$8,450 from the Partnership's budget for the pilot kiosks in Phase 1 of Storrs Center, and to ask the Advertising and Promotion Committee to develop a comprehensive signage program and budget for Storrs Center. Mr. Callahan seconded the motion. The motion was approved.

6. Storrs Center Update and Business Plan Update

Ms. van Zelm said she spoke with Howard Kaufman from LeylandAlliance about providing an update to the Committee in January on the next phase's business plan and the other timely issues in the Storrs Center benchmarks.

Ms. van Zelm provided an update on the current business openings and Storrs Road.

She said that Leyland has prepared a draft survey to provide input into the current interest in for-sale housing. The goal would be to circulate the survey to the Partnership and Leyland databases as well as to UConn alumni. Ms. van Zelm and Mike Kirk will follow-up on how far the geographic distribution would be on the survey to alumni, and whether it can be sent to other UConn constituencies.

Ms. van Zelm will work with Mr. Birkenruth and Mr. Kaufman to set up a follow-up meeting on housing in January.

7. Approval of Meeting Dates for 2013

The Committee agreed by consensus to the proposed meeting dates for 2013.

8. Adjourn

Matt Hart made a motion to adjourn. Mr. Hammond seconded the motion. The meeting adjourned at 4:30 pm.

Minutes taken by Cynthia van Zelm

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**MANSFIELD DOWNTOWN PARTNERSHIP
FINANCE AND ADMINISTRATION COMMITTEE
MEETING
TOWN HALL
CONFERENCE ROOM C**

FRIDAY, DECEMBER 21, 2012

MINUTES

Present: Chair Harry Birkenruth, Phil Barry, Tom Callahan, Bill Simpson and Frank Vasington

Staff: Cynthia van Zelm

1. Call to Order

Chair Harry Birkenruth called the meeting to order at 3:05 pm.

2. Approval of Minutes from November 16, 2012

There was no quorum to approve the minutes.

3. Relocation Claim Review

Phil Michalowski, the Partnership's relocation consultant from Milone & MacBroom, joined the Committee by phone to discuss the relocation claim from Subway. He reviewed the eligible moving expenses and eligible fit-out expenses (that which are re-establishment expenses). The Committee will continue to discuss the claim at its next meeting.

Mr. Michalowski updated the Committee on the other forthcoming relocation claims. He will provide another summary at the January 24 Finance and Administration Committee meeting. The relocation costs are still under budget.

4. Review of Partnership DRAFT FY2013/2014 Budget

The Committee reviewed the draft budget. They asked Ms. van Zelm to review the cost for additional coverage of the directors and officers insurance.

The Committee advised leaving a placeholder for potential cost of fitting out space in the intermodal transportation center.

The Committee will continue to review the budget at its January meeting.

5. Agenda for Next Meeting: Storrs Center Update and Business Plan/Benchmarks Discussion

Ms. van Zelm will send the section of the Partnership/Storrs Center Alliance Development Agreement that addresses the business plan and the benchmarks again to the Leyland team in preparation for the January 24 Finance Committee meeting.

6. Adjourn

The meeting adjourned at 11:00 am.

Minutes taken by Cynthia van Zelm

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TOWN OF MANSFIELD
OFFICE OF THE YOUTH SERVICES BUREAU

Patricia Michalak, MA
Youth Service Bureau Coordinator

YSB Advisory Minutes
December 11th, 2012
12:00 noon @ Mansfield Town Hall
Conf. Rm. B

Board Members

Present:

Ethel Mantzaris, Chair
Frank Perrotti, Assistant Chair, Resident
Kathy McNamara, YSB Social Worker
Chuck Leavens, E O Smith Counselor
Eileen Griffin, LCSW Resident
Trooper Stephen King
Gui Estes, Graduate Social Work Intern
Genevieve Rigler, E.O. Smith High School Student

I. Call to Order

- Meeting called to order at 12:00 PM by Eileen Griffin.

II. Approval of minutes

- November 13, 2012 minutes were approved.

III. Reports

- Director's Report – Kevin Grunwald
 - o Director's Report was distributed
- Coordinator's Report – Patricia Michalak

Big Friends Mentoring Program: The MMS principal has been very supportive of the program and provided pizza and drinks for all the participants, volunteers and parents at our last meeting. We will add a few more students from our waiting list and volunteers for next semester.

COPE: We have an average of eight college student volunteers in each school who take responsibility for developing lesson plans for the group. The children enjoy and learn from the creative activities and the individual attention that they receive from the volunteers and YSB staff.

Girls Group: The Girls' Group will begin on December 10, 2012. There will be returning members as well as new members attending the group.

Grief Matters: We have had the opportunity to work with Jeff Smithson for Grief Matters. Jeff has experience working at the Hole in the Wall Camp in Ashford, CT as well as working in a hospital setting working with children experiencing grief and loss. In addition, we have six returning professional volunteers from the community.

Villari's MMS Group: Ken Caputo and his staff are working together with YSB two facilitate two groups during the school day at Mansfield Middle School. The two groups meet every week. These groups focus is to promote leadership skills.

Boy's Group: The Boy's Group will be beginning in January. Steven Martin, graduate social work intern, has met with all of the boys who will be participating in the group as well as the volunteers. It will take place after school at Mansfield Middle School.

Legislative Breakfast: Mansfield has participated with other Youth Service Bureaus to let our legislators know about the work that we do in hopes of continued support from them. Representative Gregory Haddad attended the breakfast.

Multi-Family Group: UConn Pharmacy Students continue to work with families to provide outreach and continuity of care.

IV. Old Business

- Reviewed the Service Improvement Request. All members were in favor of presenting it as written.
- Discuss possible changes to format of Advisory Board Meeting to include community participation as well as possible participation from school principals and community members as suggested by Frank Perrotti

V. New Business

- Possible lesson plan for cell-phone/internet awareness course for children/adults to be included in the babysitting course at the community center.
- Every other month a principal/community member will be invited to the board meeting.

VI. Adjournment

Meeting adjourned at 12:50 p.m. January 7th, 2012 next meeting



TOWN OF MANSFIELD
OFFICE OF THE YOUTH SERVICES BUREAU

Patricia Michalak, MA
Youth Service Bureau Coordinator

YSB Advisory Minutes
Tuesday, January 10, 2012
12:00 noon @ Mansfield Town Hall
Conf. Rm. B

Board Members

Present:

Ethel Mantzaris, Chair
Patricia Michalak, YSB Coordinator
Kathleen McNamara, YSB Social Worker
Frank Perrotti, Resident
Kelsey Campbell, Social Work student
Eileen Griffin, Resident
Jerry Marchon, Retired Police Officer
Teri Hebert, Educational Consultant

I. Call to Order

- Meeting called to order at 12:00 PM by Chair, Ethel Mantzaris

II. Approval of minutes

- Meeting minutes from December 13, 2011 were accepted.

III. Reports

- Director's Report - Kevin Grunwald
 - o Delivered in writing.

Adult Services:

- o 133 Mansfield families received holiday assistance from Thanksgiving through Christmas of 2011. Staff assisted the Mansfield Holiday Fund in distributing more than \$12,000 to residents that was received from local donors.
- o We are currently working on the first draft of a "current services" budget for Fiscal Year 2012/13. Budget narratives for this year will include measurable departmental goals.

- At this time proposed departmental goals include completion of a department-wide management study and development of an emergency protocol to respond to natural disasters.

Senior Services:

- Contracts have been received from the DOT to purchase a passenger van to be used for seniors and residents with disabilities. Staff and volunteers have been securing public service licenses required to drive the van.

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Early Childhood Services:

- An "Interim Report" has been submitted to the Graustein Fund for the current program year. We will be submitting an application for a \$12,500 bridge grant by the end of January to cover the period April-June, 2012. The next program year will begin on July 1, 2012.
- Mansfield Advocates for Children will be conducting a member retreat to update Mansfield's Plan for Young Children and to revise indicators and strategies.

- Coordinator's Report - Patricia Michalak

Children's Grief Group:

We are working on formulating the new participant group for the 5 week Grief Matters program starting March 5th. We have 9 volunteers to assist with this group.

Girl's Group: The girl's group has developed into a multi layered mentoring program including middle school, high school and college girls. The girls solicited donations from their family members who work both at the Mansfield Board of Education and Uconn's registrar's office. The BOE office contributed money to support our summer campership program for the girls and Uconn donated beautiful baskets including movie tickets the Mansfield Theater for two along with snacks to enjoy at the movies. The girl's gave a lot of thought to a gift which would give the girls a social experience to enjoy with another family member.

Holiday Cards: This year we sent holiday cards from YSB to people who supported us throughout the year. We are appreciative for the number of volunteers who donate their time to make YSB a success.

Boy's Counsel: Is an open group that is continuing to develop focusing on socialization and leaderships skills for middle school boys.

Psychological Services: Monthly Case Management meeting with Dr. Barton has helped facilitate clinical treatment of our shared families. They are starting a men's group and we will be helping them connect with many of our single dads.

Stuff a Cruiser: Participated with Tolland YSB to help organize the toys collected by state troopers and we distributed toys to our Grandparents Raising Grandchildren's group.

Legislative Breakfast: Met at Vernon YSB this year and we had very good attendance which allowed us to talk about the work of the YSBs and ask for their continued support and spare us when looking at budget cuts.

PAWS: We are planning for the March leadership Conference. We will be bringing middle school students from both our boys and girl's groups to Manchester Community College in March.

New Year's Resolutions: The Cope kids discussed New Year's Resolutions and we talked about what a resolution meant. Themes included, being a better friend, being more helpful at home, listening to my mom and being nicer to others.

IV. Old Business

- Police Representation on YSB Advisory Board- Trooper Andrea Cloutier has been transferred. We welcomed Trooper Mainiero to the committee.
- Grief Matters Referrals- The Grief Matters potluck met Sunday, December 4th. The potluck was organized to reunite past members and welcome future members to the group. Thirty people were in attendance. The five week program will begin in February and are open to accepting new families who have sustained a loss of an immediate family member.
- Northeast CT Juvenile Review Board Update: A Juvenile Review Board serving Northeastern Connecticut will be operating through the United Services. They will begin the process of recruiting board members, training and outreach immediately so that when funding for a case manager position becomes available, they can then begin to take referrals and JRB cases.

V. New Business

- Youth Service Bureau Goals and Objectives for 2012-2013
 - o The budget narrative was discussed, and the committee asked when the narrative was due. The committee wanted to ensure that Youth Services was presented in the best light as the services are essential and children are unable to voice for themselves. The committee does not feel that we can depend on volunteer services and that an additional staff member is essential to meet the demand.

VI. Other

- None

VII. Adjournment

- Next meeting will take place on Tuesday, February 14, 2012
- Meeting adjourned at 1:00 PM
- Minutes submitted by Kelsey Campbell



TOWN OF MANSFIELD
OFFICE OF THE YOUTH SERVICES BUREAU

Patricia Michalak, MA
Youth Service Bureau Coordinator

YSB Advisory Minutes
Tuesday, March 13, 2012
12:00 noon @ Mansfield Town Hall
Conf. Rm. B

Board Members

Present:

Ethel Mantzaris, Chair
Kevin Grunwald, Human Services Director
Patricia Michalak, YSB Coordinator
Kathleen McNamara, YSB Social Worker
Frank Perrotti, Resident
Kelsey Campbell, Social Work student
Jerry Marchon, Retired Police Officer
Teri Hebert, Educational Consultant
Chuck Leavens, E O Smith Counselor
Candace Morell, Mansfield Middle School Assistant Principle

I. Call to Order

- Meeting called to order at 12:00 PM by Chair, Ethel Mantzaris

II. Approval of minutes

- Meeting minutes from December 13, 2011, were accepted with the correction of adding Board discussion of the recommendation of a new staff position for Youth Services.

III. Reports

- Director's Report - Kevin Grunwald
 - o Made opening remarks on the success of the Volunteer Recognition and the attention it has brought to Youth Services and its student volunteers.

Adult Services:

- o Received an additional \$945 from the NECASA grant to facilitate the development of prevention initiatives at the local level.

- Working with the YSB Coordinator to review budget status and revise budget line items as we approach the end of the fiscal year. Possible budget expenditures may include:
 - Furniture for YSB offices to maximize utilization of space.
 - Mileage reimbursement for COPE volunteers.
 - Temporary employment of individuals to support administration of year-end programming.

- Consulting with the YSB Coordinator to begin a review of the Grief Matters program.

Early Childhood Services:

- A "Design Day" has been scheduled for the community-built playground for Friday, May 4.
- Mansfield Advocates for Children continues to work on revisions to Mansfield's Plan for Young Children, integrating data that was collected through the Community Connectedness survey.

- Coordinator's Report - Patricia Michalak

Joy Program: Through the Joy Program provided our family with twenty-five tickets to see Clifford the Big Red Dog.

People's Bank: Through People's Bank we were able to offer fifty UConn Hockey tickets to our families.

Grief Matters: Grief Matters started on February 26th. We were happy to have 30 people attend, 12 new individual members as well as 7 returning members.

Community Out Reach: Met with Uconn Community Out Reach to restructure our mentoring program. We are looking for new mentors and a coordinator for our Cope, Girl's and Boy's Groups.

Grandparent's Raising Grandchildren: Kelsey, our Social Work Intern attended the GP group. Group is planning to invite Greg Haddad to their next meeting as they want to support legislation for Grandparents.

Youth Work Employment: Very active year. Most of the students are continuing work until the end of the school year. We transferred more of our funds to MMS and are encouraging our clients to sign up.

Cope: The Middle School guidance counselors visited each of the Cope lunch groups for 3rd and 4th graders to answer the students' questions on transitioning to the Middle School. Questions varied from rotating classes and X-block to changing clothes for gym class and forgetting locker combinations. The students were very happy to have the opportunity to speak to the Middle School counselors, and many voiced some relief after

the meeting.

IV. Old Business

- None.

V. New Business

- Review Volunteer Recognition Program
 - o The Board is in agreement that the Volunteer Recognition on March 6th was a success. The night brought great publicity for Mansfield Youth Services with articles in both The Patch and The Chronicle. YSB has had a number of referrals since the event. The Board was pleased to learn that a large number of the UConn students return all four years because of their dedication to the program and Mansfield's children. Ethel Mantzaris made a point that Matt Hart gave a rough estimate of the volunteers work hours to value \$77,000, however, in reality the amount is probably triple because of the value of clinical services that are provided.
- Review the role of the Advisory Board
 - o Kevin Grunwald defined the role of the Advisory Board to be the voice of Youth Service Bureau in advisory to the Town Council. The Youth Services Advisory Board enjoys hearing updates on the program and acknowledging the value of YSB services.
 - o The Advisory Board is going to work towards gaining an additional staffing position from Youth Services. They are requesting information and data from Pat Michalak and Kathy McNamara on the increase in demand of services, the amount of clients turned away due to the full capacity of groups, and what resources a new position would be able to provide.
 - o The Advisory Board plans to have a proposal in place to present to the Town Council for June 2012. This proposal will include the role of Youth Services in Mansfield, how these services benefit the local schools and community, and the gain in resources and opportunities children and families will have with the addition of a third staff member at Youth Service Bureau.

VI. Other

- None

VII. Adjournment

- Next meeting will take place on Tuesday, April 10, 2012
- Meeting adjourned at 12:52 PM
- Minutes submitted by Kelsey Campbell



TOWN OF MANSFIELD
OFFICE OF THE YOUTH SERVICES BUREAU

Patricia Michalak, MA
Youth Service Bureau Coordinator

YSB Advisory Minutes
Tuesday, May 8, 2012
12:00 noon @ Mansfield Town Hall
Conf. Rm. B

Board Members

Present:

Ethel Mantzaris, Chair
Patricia Michalak, YSB Coordinator
Frank Perrotti, Resident
Chuck Leavens, E O Smith Counselor
Eileen Griffin, Resident
Christine Lee, E.O. Smith, Director STARR Program
Candace Morell

I. Call to Order

- Meeting called to order at 12:03 PM by Chair, Ethel Mantzaris

II. Approval of minutes

- Meeting minutes from April 4, 2012 were accepted

III. Introduction – Nomination for Advisory Board

- Christine Lee, director of the Students Transitioning to Age Appropriate Routes (S.T.A.R.R.) Program.

IV. Reports

- Director's Report - Kevin Grunwald
No report – Kevin Grunwald was out sick.
- Coordinator's Report - Patricia Michalak
Fundraiser in Memory of Mansfield Mother – Over \$20,000 was raised. We will continue to be in touch with their father and work with the children. They will be invited to the next session of Grief Matters.

Small Cities - Mansfield Youth Services may be featured in this year's published by The National League of Cities Institute for Youth, Education, and Families Report. The NLC will highlight strategies that small and mid-sized cities are employing in the areas of early childhood development, education, afterschool, family economic success, youth civic engagement, health and wellness, youth employment, violence prevention and improving outcomes for disconnected youth. The report will also feature a small number of comprehensive local initiatives to strengthen families and enhance child well-being. Mansfield Youth Services submitted information about our Cope program and work with the Mansfield Community.

Cope - Students received Cope t-shirts, ice cream, and good-bye letters from their Cope mentors. Group photos were taken. The fourth graders presented speeches to their group stating what they learned in Cope and what they look forward to at the Middle School. We have been working closely with the middle school to assist these students with transition.

Community Outreach - Volunteer recognition brunch including community partners.

Leap - We are in the process of compiling student names for the Leap program. In the last two weeks of April, all fourth graders went on a tour on the Middle School and spoke with members of the Middle School's sunshine clubs about any questions or concerns the students may have with transitioning to the Middle School.

Enhancement Grant - Provided by the State Department of Education, this grant has enabled us to support our volunteers and reinforce parents' and children's efforts in participation of our programs. Through this grant, we have funded end of the year gifts for our student and professional volunteers, t-shirts for Cope participants, and gas cards for the participants of our Parent Group.

Joy Program - 35 tickets were given the opportunity to see Darwin the Dinosaur.

Grandparent Raising Grandchildren - There are two more meetings before summer and is planning a cook out with members' families for the final group meeting. Grandparents Raising Grandchildren has been staying in contact with Representative Haddad since his visit in March. The group is writing a letter to Representative Haddad concerning a current bill in regards to grandparent visitation rights.

Challenge Program - YSB staff is in the process of collaborating with MMS counselors in selecting potential participants for this summer's program.

Summer Camp - We are in the process of reaching out to families regarding camperships as well as referring families to Kathy Ann for summer camperships at the Salvation Army.

Multi Family - We continue to meet twice a month and we continue to assess new clients.

V. Old Business

- Advisory Board Members Presentation to Town Counsel: June 11th
- Presenters' outline: Board Members will prior to the Town Counsel meeting to identify important topics to be discussed such as town dollars saved with a new position and the possibility of bringing parents to speak as well.
- Alateen Program: Rev. Plumley will be working with YSB on starting an alateen program at her church.
- 25th Anniversary of Grandparents Raising Grandchildren will be celebrated at September's Town Counsel meeting

VI. New Business

- Funding for Challenge Program- \$2,500 needed for challenge. To be discussed by Kevin Grunwald at next meeting.

VII. Other

- The Advisory Board is interested in hearing more on Positive Choices Program by Christine Lee at the next meeting.
- Discussed upcoming Board of Education presentation covering the services offered by YSB.

VIII. Adjournment

- Next meeting will take place on Tuesday, June 12, 2012
- Meeting adjourned at 12:48 PM
- Minutes submitted by Pat Michalak



TOWN OF MANSFIELD
OFFICE OF THE YOUTH SERVICES BUREAU

Patricia Michalak, MA
Youth Service Bureau Coordinator

YSB Advisory Minutes
October 9, 2012
12:00 noon @ Mansfield Town Hall
Conf. Rm. B

Board Members

Present:

Ethel Mantzaris, Chair
Frank Perrotti, Assistant Chair, Resident
Patricia Michalak, YSB Coordinator
Kathy McNamara, YSB Social Worker
Kevin Grunwald, Human Services Director
Chuck Leavens, E O Smith Counselor
Candace Morell, MMS Vice Principal
Christine Lee, Director of STARR Program
Steven King, Resident State Trooper
Steven Martin, Graduate Social Work Intern
Eileen Griffin, LCSW Resident
Genevieve Rigler, E. O. Smith High School Student

I. Call to Order

- Meeting called to order at 12:03 PM by Chair, Ethel Mantzaris

II. Approval of minutes

- Meeting minutes from September 11, 2012 were accepted

III. Reports

- Director's Report – Kevin Grunwald

Job Position: Licensed social worker position has been advertised.

Food Share program: Program had two successful deliveries, reaching over one hundred people to an array of age groups, Uconn volunteers and program department staff assisted. It was suggested to increase advertisement of program, and remind families of food drop-off dates. Department will be collaborating with the Town employee volunteers, considering working with

Eastern Highland Health District to promote healthy recipes that would be included with food delivery for families.

NECASA Grant: Funding has increased based on new population eligibility; money will go to COPE and a program targeting middle school students. Possible partnership with Villari's Martial Arts Studio.

- Coordinator's Report – Patricia Michalak

Overview: September is the beginning of school and many of YSB's programs; it is also the time that our volunteers and interns begin their academic year with us. They have been a help to YSB and continue to learn about the planning and implementation of services. YSB attended the elementary school open houses, members of the Uconn Baseball team participated which both the children and families loved. September is a month of planning, enrolling, and organizing students and volunteers who will participate. This year we have thirty-eight student volunteers, the most YSB has ever started with.

Cope: Cope has started, at two of the schools we are at maximum capacity and have started a waiting list. The decided theme is "teamwork/family work".

Big Friends: All the Big and Little friend matches have been made; we now have a waiting list for this program.

Multi-Family Group: Two Uconn Pharmacy students have started to volunteer for the MFG.

Leap: LEAP went on a team-building leadership experience at MMS.

Grandparent Raising Grandchildren Group: The City of Hartford's Grandparents Program has organized its 10th Annual Grandparents Day Family Fair. This event is dedicated to the thousands of kinship families in our great city and across Connecticut at Bushnell Park by the carousel.

Girl's Group: Annie Zinn, an Uconn Graduate Journalism major, who has previously volunteered with YSB is working with Gui Estes and the eight girls who are working on improving their writing skills. All are enthusiastic participants. We are fortunate to have such amazing volunteers.

IV. Old Business

Possible social work position to work in elementary schools is continuing to be explored. Staff met with Principal and Superintendent and will follow up with job description and cost for a potential position.

V. New Business

Christine Lee gave a presentation for a new sexual education curriculum, "Positive Choices"

VI. Other

Chuck Levins reported on successful prom fundraising to continue a Junior and Senior prom. Steven King reported one child abuse case, in which DCF got involved.

VII. Adjournment

Meeting adjourned at 1:06 p.m. November 13th, 2012 next meeting



TOWN OF MANSFIELD
OFFICE OF THE YOUTH SERVICES BUREAU

Patricia Michalak, MA
Youth Service Bureau Coordinator

YSB Advisory Minutes
November 13th, 2012
12:00 noon @ Mansfield Town Hall
Conf. Rm. B

Board Members

Present:

Frank Perrotti, Assistant Chair, Resident
Kathy McNamara, YSB Social Worker
Kevin Grunwald, Human Services Director
Chuck Leavens, E O Smith Counselor
Eileen Griffin, LCSW Resident
Steven Martin, Graduate Social Work Intern

I. Call to Order

- Meeting called to order at 12:00 PM by Eileen Griffin.

II. Approval of minutes

- October 9, 2012 minutes were not approved because this was an unofficial meeting.

III. Reports

- Director's Report – Kevin Grunwald
 - o Distributed Quarterly Report
 - o Discussed town's response to the storm
 - o Uconn dining services provided meals for the town during the storm
 - o American Red Cross stepped in to assist families and individuals in need during the storm
- Coordinator's Report – Patricia Michalak

Overview: October is the month where our programs are thriving. The programs being implemented are structured and planned with the collaborative effort of many volunteers from the University of Connecticut.

Cope: Cope is reaching the midpoint of sessions. We are at maximum capacity in regard to number of participating children in COPE due to our limited amount of staff and volunteers. Cope is running smoothly and the children enjoy attending and sharing their information as well as helping each other.

Big Friends: Big Friends has had three sessions and there are two remaining before the holiday break. One session did not occur due to the inclement weather. The Uconn volunteers are forming great working relationships with the children, which is enhancing the social aspect of their lives. The volunteers also work with the students to complete their homework.

Multi-Family Group: Two Uconn Pharmacy students continue to volunteer for the MFG. They are involved in assisting the families.

Girl's Group: Annie Zinn, an Uconn Graduate Journalism major, who has previously volunteered with YSB is working with Gui Estes and the eight girls who are working on journaling and learning the benefits of writing. All are enthusiastic participants. We are fortunate to have such amazing volunteers. The first Girl's Group session has been completed and there will be a second Girl's Group that will begin after Thanksgiving. Annie Zinn and Gui Estes will be continuing to facilitate this group.

IV. Old Business

- YSB part time position- Service improvement request has been started. Staff is working on quantifying the position. It was agreed upon that there is a need to wait to further discuss this topic due to the lack of board members in attendance.
- YSB Programs- Positive youth development programs are taking place at the Mansfield middle school. The new location has worked out very well. The programs that take place at the school are: Big Friends mentoring program, Parent Education/Support Group, Girl's Journaling Group, and Boy's Leadership Group.
- Volunteer Orientation- This topic was not discussed.

V. New Business

Kathy McNamara discussed, in depth, what the two Pharmacy Students will be doing in regard to case managing cases from the MFG. Also, mentioned that MFG is functioning at maximum capacity. We are available to do psychiatric assessments and bring new families into the group as others move out.

In regard to Grief Matters, Kathy McNamara introduced some information and also explained that Pat Michalak will present further information at the next meeting.

Kathy McNamara presented information discussing the use of a PHD student from the Psychology Department from Uconn to assist during COPE. We are working on developing a relationship with the NEAG program to ensure that we receive another PHD student next year.

VI. Other

Frank Perrotti introduced an issue regarding the perception of the town. It was mentioned that the problems that occur are not receiving proper attention and being properly covered by the media. Suggested that we invite the Mansfield Middle School principal to the next Advisory Board Meeting.

VII. Adjournment

Meeting adjourned at 12:50 p.m. December 11th, 2012 next meeting

**Personnel Committee
Monday, November 19, 2012
Conference Room B, Audrey Beck Municipal Building**

Minutes

Members Present: Deputy Mayor Toni Moran (Chair), Denise Keane, Paul Shapiro

Staff Present: Maria Capriola, Assistant Town Manager

The meeting was called to order at 6pm.

1. PUBLIC COMMENT

Betty Wassmundt, Old Turnpike Road. Ms. Wassmundt inquired as to the Ethics Code appeal process and the state statute that permits citizens to appeal decisions made by the Ethics Board.

2. APPROVAL OF MINUTES

The minutes of October 15, 2012 were moved by Keane and seconded by Shapiro. The minutes were unanimously approved as presented.

3. REGISTRAR COMPENSATION FOR 2013-2014 TERM

The Committee reviewed and discussed compensation data for registrars. Shapiro made the motion, seconded by Keane, to recommend to the Council as a whole to increase the hourly rate of pay for the Registrars and Deputy Registrars by 2% for the 2013-2014 term, or to \$21.56 per hour for the Registrars and \$16.17 per hour for the Deputy Registrars. Motion passed unanimously.

4. REGULAR MEETING SCHEDULE FOR 2013

Shapiro made the motion, seconded by Moran for the Committee to meet the third Monday of every month at 6pm except when the third Monday is a holiday, of which the Committee will meet on the third Tuesday at 6pm. The motion passed unanimously.

The meeting adjourned at 6:24pm.

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Foster Care (FC)

Children need a safe place to call home. CHR helps families provide foster children real hope for a loving environment.

At any given time there are thousands of children living in foster care throughout Connecticut, many having been removed from their homes because of neglect, abuse or abandonment. CHR's Foster Care programs provides support to families fostering children with emotional or behavioral problems, helping to build safe and loving homes. CHR helps families develop specialized plans detailing short- and long-term goals for the foster child's emotional, physical, developmental and educational needs.

THE REWARDS ARE GREATER THAN YOU CAN IMAGINE

Our foster families have heartwarming experiences changing children's lives for the better. From stories about a boy with no basic social interaction skills becoming a cherished son, to a girl with no desire to attend class later graduating from college. As a foster parent, you will enjoy special moments like teaching a child how to ride a bike or gaining a child's trust.

A SAFE HAVEN, LOVING HOME AND HOPE—WHAT EVERY CHILD DESERVES

Children in the Foster Care programs have led difficult lives and have challenging needs. They range in age from 5 to 18 and represent a multitude of backgrounds and ethnicities. Foster parents help these children feel secure, understand their unique strengths, and build positive relationships.

CREATING A CARING ENVIRONMENT MEANS:

- Having the patience and capacity to love and care for a child
- Working as part of a team, recognizing and meeting the child's emotional, physical, development and educational needs
- Allocating a room and space for a child in your home
- Retaining adequate income to support your family
- Maintaining good physical and emotional health

CHANGE A CHILD'S LIFE --AND YOUR OWN--FOR THE BETTER

If you are interested in learning more, we invite you to speak with one of CHR's Foster Care Recruiters. Call toll free 1.866.746.7793 ext. 356.

VISIT WWW.CHRHEALTH.ORG

LICENSED BY DCF AND DPH, ACCREDITED BY THE JOINT COMMISSION

FC SPOTLIGHT



"When we first opened our home to a foster child we believed we would be the ones giving our love, support and care to the child, without expecting much in return. In reality, we have received so much more than we ever could have dreamed!"

Danny and Lucianna Hatt, CHR Foster Parents

chr ™
REAL LIFE. REAL HOPE.™

WHERE OUR CARE AND COMPASSION BEGIN

It starts with a phone call. CHR's Assessment Center is available 24 hours a day, 365 days a year to provide help, hope and information. These caring professionals will assist with eligibility requirements for specific services. Referrals are accepted from hospitals, private providers, emergency service personnel, etc. as well as parents and guardians. Call toll free 1.877.884.3571.

CHR accepts Medicaid, HUSKY Part A & Part B, Medicare and most major health insurances as partial or full payment for services. A sliding scale fee, based on an individual's or family's ability to pay for services, is available.

A NETWORK OF SUPPORT

Effective January 2011, CHR and Community Prevention and Addiction Services, Inc. (CPAS) have merged. Our combined resources offer a stronger array of services and are better able to meet the mental health and addiction recovery needs of children, adults and families in central and northeastern Connecticut. CPAS will operate as a division of CHR; the merged organizations will continue to be housed in their respective locations.

Our expanded network of programs is available to support you, your family or someone you have referred to us and include:

24-Hour On-Call Emergency Professional Coverage

Crisis Intervention and Support

Outpatient Services (Adult, Child and Family)

- Clinical and psychiatric assessments
- Evaluation, treatment recommendations and medication management
- Individual, family and group therapy
- Treatment of depression, anxiety and other psychological problems
- Substance abuse assessment and treatment

Child and Family Specialty Programs

- Trauma-Focused Cognitive Behavioral Therapy
- Adolescent Substance Abuse Treatment

Child and Family In-Home Services

- Functional Family Therapy
- Intensive In-Home Child & Adolescent Psychiatric Service
- Multi-Dimensional Family Therapy

Adult Services

- Intensive Outpatient/Partial Hospital Program
- Residential Substance Abuse Treatment Program
- Medically Monitored Detoxification Program
- Opiate Treatment Program

Adult In-Home Services

- Mobile Crisis Response Team
 - Assertive Community Treatment
-

CONVENIENT LOCATIONS

CHR OUTPATIENT LOCATIONS

BLOOMFIELD
693 BLOOMFIELD AVENUE
SUITE 101
BLOOMFIELD - CT 06002

ENFIELD
153 HAZARD AVENUE
ENFIELD - CT 06082

MANCHESTER
587 EAST MIDDLE TURNPIKE
MANCHESTER - CT 06040

MANSFIELD
7B LEDGEBROOK DRIVE
MANSFIELD - CT 06250

NORWICH
55 MAIN STREET
SUITE 408
NORWICH - CT 06360

CPAS OUTPATIENT LOCATIONS

DANIELSON
37 COMMERCE AVENUE
DANIELSON - CT 06239

PUTNAM
391 POMFRET STREET
PUTNAM - CT 06260

WILLIMANTIC
1491 WEST MAIN STREET
WILLIMANTIC - CT 06226

FOR AVAILABILITY OF SERVICES IN YOUR AREA, CALL CHR'S
ASSESSMENT CENTER AT 1.877.884.3571 OR VISIT WWW.CHRHEALTH.ORG

FOR A CHILD IN CRISIS DIAL 211

Sandra Gifford, BSW
Home Finding Specialist/Recruiter
860-456-3215 x 119
860-576-0353 (cell)
sgifford@chrhealth.org

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Town of Rocky Hill



761 OLD MAIN STREET • ROCKY HILL, CONNECTICUT 06067 • (860) 258-2700 • FAX (860) 258-7638

Item # 11

January 30, 2013

Dear Chief Elected Official:

As the Mayor of the Town of Rocky Hill, I am writing to ask you to support the passage of House Bill 767. This Bill will provide your community with the protection Rocky Hill was not fortunate enough to have when the State of Connecticut, by contracting with a closed private nursing facility, announced it was creating a nursing home for prisoners that are currently incarcerated in State prisons. These so called patients can include prisoners serving life terms, sex offenders with dementia, individuals who have committed heinous crimes and those currently housed at Connecticut Valley Hospital in Middletown. These prisoners can be paroled for the sole purpose of being transferred to these types of nursing homes with no regard to the crimes they have committed. The nursing home in Rocky Hill is less than 125 feet, building to building, from a private residence in an area that is zoned residential R20.

In Rocky Hill, Town officials were not notified of the State's plans until one day before State officials held a press conference to announce the opening of the facility. This Bill preserves the right of your community to be heard and have input into this type of decision and it requires that the proposed facility go before the local legislative body for approval prior to locating the facility in your city or town. Protect the rights of your citizens and the quality of life in your community by contacting your State Representatives and Senators and urge them to support this bill.

I have enclosed a copy of House Bill 767 for you to review.

Very truly yours,

Anthony P. LaRosa
Mayor, Town of Rocky Hill

Enclosure -House Bill 767





General Assembly

January Session, 2013

Proposed Bill No.

LCO No. 767

Referred to Committee on

Introduced by:

SEN. DOYLE, 9th Dist.

REP. GUERRERA, 29th Dist.

**AN ACT CONCERNING THE APPROVAL PROCESS FOR
RESIDENTIAL NURSING FACILITIES SERVING INMATES AND
MENTAL HEALTH PATIENTS.**

Be it enacted by the Senate and House of Representatives in General Assembly convened:

1 That section 18-100i of the general statutes be repealed and chapters
2 319 and 325 be amended to prohibit the commissioners of Correction
3 and Mental Health and Addiction Services from releasing persons in
4 their care to any private residential nursing facility that has not been
5 the subject of a site approval process. The site approval process shall
6 include (1) input from residents of the community where the facility is
7 proposed to be located, (2) an independent analysis of the impact of
8 such facility on the public safety and quality of life of neighboring
9 residents, (3) regulations prohibiting the release of inmates or patients
10 to such facilities convicted of serious felonies, including, but not
11 limited to, murder and sexual assault, (4) consideration of alternate
12 sites, and (5) approval by the local governing body before such facility
13 opens.

Statement of Purpose:

To prevent the establishment of residential nursing facilities serving inmates and mental health patients without a site approval process requiring local input.

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**TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER**

Item #12



Matthew W. Hart, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

January 22, 2013

Mr. Ken Johnson
Choir Director
Mansfield Middle School
205 Spring Hill Road
Storrs, CT 06268

Dear Mr. Johnson:

The days following the tragedy in Newtown, CT were a grave time for our town and its citizens. The out pouring of grief was immense and you provided essential relief to residents during a time of considerable stress. Though incidents like these are challenging, you worked successfully to meet the needs of our residents in a considerate and generous manner.

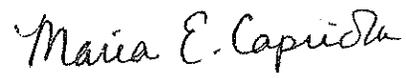
We commend you for your assistance during the Candlelight Vigil. In particular we would like to thank you and the Middle School Choir for bringing a sense of peace and harmony to the Vigil through the beautiful singing during the service.

Thank you for putting forth an extraordinary effort and being a part of what makes the Town of Mansfield a compassionate organization.

Sincerely,


Elizabeth C. Paterson
Mayor


Matthew W. Hart
Town Manager


Maria E. Capriola
Assistant Town Manager

Cc: Mansfield Town Council

**TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER**



Matthew W. Hart, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

January 22, 2013

Chief Dave Dagon
Town of Mansfield
4 South Eagleville Road
Storrs, CT 06268

Dear Chief Dagon and members of the Mansfield Fire Department:

The days following the tragedy in Newtown, CT were a grave time for our town and its citizens. The out pouring of grief was immense and you provided essential services to residents during a time of considerable stress. Though incidents like these are challenging, you worked successfully to meet the needs of our residents in a considerate and generous manner.

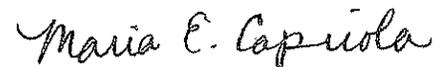
We commend you for your assistance during the Candlelight Vigil. In particular we would like to thank you for your efforts in coordinating traffic and parking at the Mansfield Community Center.

Thank you for putting forth an extraordinary effort and being a part of what makes the Town of Mansfield a compassionate organization.

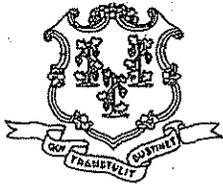
Sincerely,


Elizabeth C. Paterson
Mayor


Matthew W. Hart
Town Manager


Maria E. Capriola
Assistant Town Manager

Cc: Mansfield Town Council



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION



2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546

Phone:

Item #13

January 29, 2013

Mr. Matthew W. Hart
Town Manager, Mansfield
4 South Eagleville Road
Mansfield, CT 06268

Dear Mr. Hart:

Subject: Federal Highway Safety Program
Federal Program Area Number: 13-154-AL
State Project Number: 0193-0722-CN

The Department of Transportation (Department) would like to notify you of the approval of the Town of Mansfield's Highway Safety project application entitled "Underage Drinking Grant" effective March 1, 2013 through September 14, 2013.

Federal funds in the amount of \$ 31,600.00 are obligated to this project in accordance with the approved 2013 Fiscal Year Connecticut Highway Safety Plan.

All costs incurred under this project must be in full compliance with both federal and State regulations, policies, and procedures that govern the use of highway safety funds. Costs are subject to review by both Department Accounts Examiners and Federal Auditors. Please note that deviations from the specifics of the approved budget must be reviewed and approved by the Highway Safety Office prior to their implementation in order for related costs to be eligible for reimbursement.

The DUI reimbursement package is now available, in digital form, on the Department's web site: <http://www.ct.gov/dot/site> under Programs and Services, Highway Safety Programs. All final claims against this project, together with all supporting financial documentation, must be submitted to the Highway Safety Office no later than forty-five (45) days after the project period ending date.

Mr. Matthew W. Hart

January 29, 2013

All charges against this project are to be coded to State Project Number 0193-0722-CN in accordance with established coding procedures.

If you have any additional questions or concerns regarding this program, please contact Mr. Joseph T. Cristalli, Transportation Principal Safety Program Coordinator, at 860-594-2412.

Very truly yours,



Thomas J. Maziarz
Governor's Highway Safety Representative

cc: Trooper Richard Cournoyer
Ms. Cheryl A. Trahan



Item #14

900 Chapel St, 9th Floor, New Haven, CT 06510 • P. 203-498-3000 • F. 203-562-6314 • www.ccm-ct.org

February 6, 2013

**PLEASE DELIVER IMMEDIATELY TO MAYOR, FIRST SELECTMAN,
CITY/TOWN MANAGER & FINANCE DIRECTOR**

**FY2014 Governor's Proposed Budget Impact on:
Mansfield**

On February 6, 2013, the Governor unveiled his proposed budget for FY2014. Below is CCM's preliminary analysis of the impacts of this plan on Mansfield for certain key grant programs.*

	FY 13 Actual	FY 14 Gov Rec	Change from FY 13
PILOT: State-Owned Real Property	\$7,021,354	\$0	(\$7,021,354)
PILOT: Private Colleges & Hospitals	\$0	\$0	\$0
Mashantucket Pequot & Mohegan Grant	\$239,442	\$0	(\$239,442)
Town Aid Road	\$212,152	\$424,303	\$212,152
Local Capital Improvement Program (LoCIP)	\$189,462	\$428,904	\$239,442
Public School Pupil Transportation	\$105,726	\$0	(\$105,726)
Non-Public School	\$0	\$0	\$0
Adult Education	\$0	\$0	\$0
Education Cost Sharing Grant	\$10,156,014	\$17,199,408	\$7,043,394
Priority School Districts	\$0	\$0	\$0
DECD/DOH: Tax Abatement	\$0	\$0	\$0
DECD/DOH: PILOT	\$8,342	\$0	(\$8,342)
Manufacturing Transition Grant	\$5,429	\$0	(\$5,429)
Municipal Revenue Sharing Bonus Pool	\$398,209	\$0	(\$398,209)
Hold Harmless Grant		\$283,514	\$283,514
TOTAL	\$18,336,130	\$18,336,130	\$0

*Some grants are not listed because town-by-town amounts are not available. Many of these grants will be featured in CCM's upcoming budget analysis.

Below please find a summary of the estimated statewide changes to major municipal grants.

Grant:	Current Year FY2013	Proposed FY2014	Proposed FY2014 v. FY2013
Adult Education	\$21.0 million	\$21.0 million	No change
Education Cost Sharing	\$2.01 billion	\$2.14 billion	\$132.6 million
DECD Tax Abatement	\$1.7 million	\$0.0	-\$1.7 million
DECD PILOT	\$2.2 million	\$0.0	-\$2.2 million
LoCIP	\$30.0 million	\$86.4 million	\$56.4 million
Municipal Aid Adjustment	\$0.0	\$47.2 million	\$47.2 million
Municipal Revenue Sharing Acct.	\$94.1 million	\$0.0	-\$94.1 million
Non-Public School Transportation	\$3.6 million	\$3.6 million	No change
Priority School Districts	\$121.9 million	\$46.1 million	-\$75.8 million
Pequot-Mohegan Fund	\$61.8 million	\$0.0	-\$61.8 million
PILOT: Colleges & Hospitals	\$115.4 million	\$115.4 million	No change
PILOT: State-Owned Property	\$73.5 million	\$0.0	-\$73.5 million
Public School Transportation	\$24.9 million	\$5.0 million	-\$19.9 million
Town Aid Road	\$30.0 million	\$60.0 million	\$30.0 million

Notes

- There is a \$50 million increase in the ECS grant versus FY13. This increase will be based on a new ECS formula.
- The **PILOT: State-Owned Property** grant is eliminated. The FY13 grant amount will be paid as an additional ECS grant in FY14. This portion of the ECS grant (equal to the dollar amount lost in the **PILOT: State-Owned Property**) can be used for property tax relief or other purposes and will not be subject to the Minimum Budget Requirement.
- The **Pequot-Mohegan Fund** is eliminated. The FY13 statewide grant amount will be added to the **LoCIP** grant, and the allowable uses for **LoCIP** will be expanded.
- The following grants are also eliminated.
 - **DECD Tax Abatement and PILOT**
 - **Manufacturing Transition Grant** and the balance of the **Municipal Revenue Sharing Account**
- A new grant (**Municipal Aid Adjustment/Hold Harmless**) will be provided to municipalities to offset any lost revenue from the elimination of these grants.
- The reduction in **Priority School Districts** reflects a transfer of funding to the new Office of Early Childhood.
- The **Excess Cost-Student Based** grant will be level funded at \$139.8 million.
- The **Regional Performance Incentive Program** will be funded at \$9.2 million.
- There is an additional \$45 million for a new **Local Transportation Capital Program**. Details on the program were not available at this time.

###

If you have any questions, please call George Rafael or Jim Finley of CCM at (203) 498-3000.

Municipal Aid: FY 2013-FY 2015

	<u>FY 13 Actual</u>	<u>FY 14 Gov Rec</u>	<u>Change from FY 13</u>	<u>FY 15 Gov Rec</u>	<u>Change from FY 13</u>
Mansfield					
PILOT: State-Owned Real Property	\$ 7,021,354	\$ -	\$ (7,021,354)	\$ -	\$ (7,021,354)
PILOT: Private Colleges & Hospitals	\$ -	\$ -	\$ -	\$ -	\$ -
Mashantucket Pequot & Mohegan Grant	\$ 239,442	\$ -	\$ (239,442)	\$ -	\$ (239,442)
Town Aid Road	\$ 212,152	\$ 424,303	\$ 212,152	\$ 424,303	\$ 212,152
Local Capital Improvement Program (LoCIP)	\$ 189,462	\$ 428,904	\$ 239,442	\$ 428,904	\$ 239,442
Public School Pupil Transportation	\$ 105,726	\$ -	\$ (105,726)	\$ -	\$ (105,726)
Non-Public School	\$ -	\$ -	\$ -	\$ -	\$ -
Adult Education	\$ -	\$ -	\$ -	\$ -	\$ -
Education Cost Sharing Grant	\$ 10,156,014	\$ 17,199,408	\$ 7,043,394	\$ 17,210,872	\$ 7,054,858
Priority School Districts	\$ -	\$ -	\$ -	\$ -	\$ -
DECD/DOH: Tax Abatement	\$ -	\$ -	\$ -	\$ -	\$ -
DECD/DOH: PILOT	\$ 8,342	\$ -	\$ (8,342)	\$ -	\$ (8,342)
Manufacturing Transition Grant	\$ 5,429	\$ -	\$ (5,429)	\$ -	\$ (5,429)
Municipal Revenue Sharing Bonus Pool	\$ 398,209	\$ -	\$ (398,209)	\$ -	\$ (398,209)
Hold Harmless Grant	\$ -	\$ 283,514	\$ 283,514	\$ 272,050	\$ 272,050
TOTAL	\$ 18,336,130	\$ 18,336,130	\$ -	\$ 18,336,130	\$ -

PAYMENTS TO OR ON BEHALF OF LOCAL GOVERNMENTS

	FY 2012 Actual	FY 2013 Estimated	FY 2014 Recommended	FY 2015 Recommended
<u>GENERAL GOVERNMENT</u>				
STATE SOURCES				
OFFICE OF POLICY AND MANAGEMENT				
Loss of Taxes on State Property	\$ 73,519,215	\$ 73,641,646	\$ 0	\$ 0
Grants to Towns	61,678,907	61,779,907	5,350,000	5,350,000
Loss Taxes Private Tax-Exempt Property	115,431,737	115,431,737	115,431,737	115,431,737
Reimb Property Tax-Disability Exempt	388,584	400,000	400,000	400,000
Distressed Municipalities	5,800,000	5,800,000	5,800,000	5,800,000
Prop Tax Relief Elder-Circuit Breaker	20,505,900	20,505,900	20,505,900	20,505,900
Prop Tax Relief Elderly Freeze Program	298,506	390,000	235,000	235,000
Property Tax Relief for Veterans	2,970,098	2,970,098	2,970,098	2,970,098
Capital City Economic Development	6,100,000	0	0	0
Focus Deterrence	0	500,000	0	0
Municipal Aid Adjustment	0	0	47,221,132	31,559,234
TOTAL - STATE SOURCES	\$ 286,692,947	\$ 281,419,288	\$ 197,913,867	\$ 182,251,969
TOTAL - GENERAL GOVERNMENT	\$ 286,692,947	\$ 281,419,288	\$ 197,913,867	\$ 182,251,969
<u>CONSERVATION AND DEVELOPMENT</u>				
STATE SOURCES				
DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION				
Lobster Restoration	\$ 0	\$ 200,000	\$ 0	\$ 0
DEPT OF ECONOMIC AND COMMUNITY DEVELOPMENT				
Tax Abatement	1,704,880	1,704,890	0	0
Payment in Lieu of Taxes	2,196,325	2,204,000	0	0
Greater Hartford Arts Council	89,944	94,677	89,943	89,943
Stamford Center for the Arts	359,777	378,712	359,776	359,776
Stepping Stones Museum for Children	42,080	44,294	42,079	42,079
Maritime Center Authority	504,949	531,525	504,949	504,949
Basic Cultural Resources Grant	1,510,328	0	0	0
Tourism Districts	1,420,817	1,495,596	0	0
Connecticut Humanities Council	2,049,752	0	0	0
Amistad Committee for the Freedom Trail	42,080	44,294	42,079	42,079
Amistad Vessel	359,777	378,712	359,776	359,776
New Haven Festival of Arts and Ideas	757,423	797,287	757,423	757,423
New Haven Arts Council	89,944	94,677	89,943	89,943
Palace Theater	359,777	378,712	359,776	359,776
Beardsley Zoo	336,633	354,350	336,632	336,632
Mystic Aquarium	589,107	620,112	589,106	589,106
Quinebaug Tourism	39,046	41,101	0	0
Northwestern Tourism	39,046	41,101	0	0
Eastern Tourism	39,046	41,101	0	0
Central Tourism	39,046	41,101	0	0
Twain/Stowe Homes	90,891	95,674	90,890	90,890
TOTAL - STATE SOURCES	\$ 12,660,668	\$ 9,581,916	\$ 3,622,372	\$ 3,622,372
TOTAL - CONSERVATION AND DEVELOPMENT	\$ 12,660,668	\$ 9,581,916	\$ 3,622,372	\$ 3,622,372
<u>HEALTH AND HOSPITALS</u>				
STATE SOURCES				
DEPARTMENT OF PUBLIC HEALTH				
Local & District Departments of Health	\$ 4,466,965	\$ 4,662,487	\$ 4,676,836	\$ 4,676,836
Venereal Disease Control	185,450	196,191	0	0
School Based Health Clinics	9,846,807	11,543,438	9,973,797	9,815,050
TOTAL - STATE SOURCES	\$ 14,499,222	\$ 16,402,116	\$ 14,650,633	\$ 14,491,886
TOTAL - HEALTH AND HOSPITALS	\$ 14,499,222	\$ 16,402,116	\$ 14,650,633	\$ 14,491,886

PAYMENTS TO OR ON BEHALF OF LOCAL GOVERNMENTS

	FY 2012 Actual	FY 2013 Estimated	FY 2014 Recommended	FY 2015 Recommended
<u>TRANSPORTATION</u>				
STATE SOURCES				
DEPARTMENT OF TRANSPORTATION				
Town Aid Road Grants *	\$ 30,000,000	\$ 0	\$ 0	\$ 0
TOTAL - STATE SOURCES	\$ 30,000,000	\$ 0	\$ 0	\$ 0
TOTAL - TRANSPORTATION	\$ 30,000,000	\$ 0	\$ 0	\$ 0
<u>HUMAN SERVICES</u>				
STATE SOURCES				
DEPARTMENT OF SOCIAL SERVICES				
Human Resource Dev-Hispanic Pgms	\$ 5,045	\$ 5,337	\$ 0	\$ 0
Teen Pregnancy Prevention	136,420	144,321	0	0
Services to the Elderly	42,185	44,629	0	0
Housing/Homeless Services	596,293	637,212	0	0
Community Services	82,905	87,707	0	0
TOTAL - STATE SOURCES	\$ 862,848	\$ 919,206	\$ 0	\$ 0
TOTAL - HUMAN SERVICES	\$ 862,848	\$ 919,206	\$ 0	\$ 0
<u>EDUCATION</u>				
STATE SOURCES				
DEPARTMENT OF EDUCATION				
Vocational Agriculture	\$ 5,060,565	\$ 6,485,565	\$ 6,485,565	\$ 6,485,565
Transportation of School Children	25,784,748	24,884,748	5,000,000	5,000,000
Adult Education	20,002,008	21,025,690	21,033,915	21,045,036
Health Serv for Pupils Private Schools	4,297,500	4,297,500	4,297,500	4,297,500
Education Equalization Grants	1,889,228,795	2,007,594,057	2,140,230,922	2,206,532,648
Bilingual Education	1,890,476	1,916,130	1,916,130	1,916,130
Priority School Districts	115,787,015	121,875,581	46,057,206	45,577,022
Young Parents Program	192,348	229,330	229,330	229,330
Interdistrict Cooperation	10,800,765	10,131,935	4,346,369	4,350,379
School Breakfast Program	2,106,778	2,220,303	2,300,041	2,379,962
Excess Cost - Student Based	139,828,738	139,805,731	139,805,731	139,805,731
Non-Public School Transportation	3,595,500	3,595,500	3,595,500	3,595,500
School to Work Opportunities	200,000	213,750	213,750	213,750
Youth Service Bureaus	2,888,323	2,989,268	2,989,268	2,989,268
OPEN Choice Program	21,204,566	22,090,956	35,018,594	40,616,736
Magnet Schools	206,742,076	242,361,711	270,449,020	286,250,025
After School Program	4,095,000	4,500,000	0	0
School Readiness Quality Enhancement	1,043,172	4,100,678	0	0
OFFICE OF EARLY CHILDHOOD				
School Readiness & Quality Enhancement	0	0	75,867,825	75,399,075
STATE LIBRARY				
Grants to Public Libraries	207,692	214,283	203,569	203,569
Connecticard Payments	1,000,000	1,000,000	800,000	800,000
Connecticut Humanities Council	0	2,157,633	1,941,870	1,941,870
TEACHERS' RETIREMENT BOARD				
Retirement Contributions	757,246,000	787,536,000	948,540,000	984,110,000
Retirees Health Service Cost	27,886,285	16,374,940	0	0
Municipal Retiree Health Insurance Costs	7,372,718	5,915,610	0	0
TOTAL - STATE SOURCES	\$ 3,248,461,068	\$ 3,433,516,899	\$ 3,711,322,105	\$ 3,833,739,096

PAYMENTS TO OR ON BEHALF OF LOCAL GOVERNMENTS

	FY 2012 Actual	FY 2013 Estimated	FY 2014 Recommended	FY 2015 Recommended
FEDERAL SOURCES				
DEPARTMENT OF EDUCATION				
Child Nutrition - Administration Fund	\$ 1,318,749	\$ 1,318,749	\$ 1,318,749	\$ 1,300,651
Transition Services for Youth W/ Disab	15,413	28,992	28,992	28,992
Chap I Asst Ed -Disadv Children-Neg/De	1,193,968	1,609,936	1,609,936	1,609,936
Chapter 1 -- Even Start	4,990	0	0	0
Vocational Education Basic Grant	9,144,516	9,403,428	9,403,428	9,403,428
Education of Homeless Children & Youth	526,235	461,043	461,043	461,043
Adult Basic Education	5,652,220	5,562,943	5,562,943	5,562,943
Technology Literacy Challenge Fund	788,873	0	0	0
Tech-Prep Program	26	0	0	0
Learn and Serve America K-12	21,947	0	0	0
State Improvement Grant Special Education	772,685	994,873	994,873	994,873
Handicapped Pre-School Incentive Grant	4,505,812	4,810,504	4,810,504	0
State/Local Comprehensive School Hlth	555,071	465,842	0	0
TOTAL - FEDERAL SOURCES	\$ 24,500,505	\$ 24,656,310	\$ 24,190,468	\$ 19,361,866
TOTAL - EDUCATION	\$ 3,272,961,573	\$ 3,458,173,209	\$ 3,735,512,573	\$ 3,853,100,962
SUMMARY				
TOTAL - STATE SOURCES	\$ 3,593,176,753	\$ 3,741,839,425	\$ 3,927,508,977	\$ 4,034,105,323
TOTAL - FEDERAL SOURCES	\$ 24,500,505	\$ 24,656,310	\$ 24,190,468	\$ 19,361,866
TOTAL - PAYMENTS TO LOCAL GOVERNMENTS	\$ 3,617,677,258	\$ 3,766,495,735	\$ 3,951,699,445	\$ 4,053,467,189

BONDS AUTHORIZED FOR PAYMENT TO OR ON BEHALF OF LOCAL GOVERNMENTS

	2013-2014 Recommended	2014-2015 Recommended
GENERAL GOVERNMENT		
Grants-in-aid for urban development projects	\$ 50,000,000	\$ 50,000,000
Local Capital Improvement Program	86,429,907	86,429,907
Grants-in-aid for the Small Town Economic Assistance Program	20,000,000	20,000,000
Grants-in-aid to municipalities, regional school districts, and regional Education Services Centers for Local School Construction, rehabilitation and improvement projects - Principal and current payments only	510,300,000	469,900,000
Grants-in-aid to municipalities, regional school districts, and regional Education Services Centers for Local School Construction, rehabilitation and improvement projects - Interest payments	<u>1,000,000</u>	<u>4,300,000</u>
TOTAL - General Government	\$ 667,729,907	\$ 630,629,907
CONSERVATION AND DEVELOPMENT		
Grants-in-aid and low interest revolving loans under the Clean Water Fund, including Long Island Sound clean-up and Safe Drinking Water Program	\$ 447,430,000	\$ 549,970,000
Grants-in-aid for identification, investigation, containment, removal or mitigation of contaminated industrial sites in urban areas	5,000,000	5,000,000
Flood control improvements, erosion repairs and municipal dam repairs	4,500,000	6,900,000
Grants-in-aid for establishment of energy microgrids	15,000,000	15,000,000
Grants-in-aid to municipalities for improvements to incinerators and landfills	1,400,000	1,000,000
Grants-in-aid to municipalities for acquisition of open space for conservation or recreation purposes	10,000,000	10,000,000
Grants-in-aid to municipalities for the purpose of providing potable water		1,000,000
Dam repairs, including state-owned dams	6,000,000	5,000,000
Recreation and Natural Heritage Trust Program	10,000,000	10,000,000
Preservation of Connecticut agricultural lands	10,000,000	10,000,000
Regional brownfield redevelopment loan fund	20,000,000	20,000,000
Grants-in-aid to municipalities for the incentive housing zone program established pursuant to chapter 124b of the general statutes	1,000,000	
Supportive Housing Initiative	20,000,000	
Grants-in-aid and loans for various housing projects and programs	<u>100,000,000</u>	<u>100,000,000</u>
TOTAL - Conservation and Development	\$ 650,330,000	\$ 733,870,000
TRANSPORTATION		
Grants-in-aid for improvements to deep water ports, including dredging	\$ 5,000,000	\$ 5,000,000
Local Transportation Capital Program	45,000,000	45,000,000
Grants-in-aid for the town aid road program	60,000,000	60,000,000
Grants-in-aid for the local bridge program		
Development and Improvement of General Aviation Airport Facilities including grants-in-aid to municipal airports (excluding Bradley International Airport)	<u>2,000,000</u>	<u>2,000,000</u>
TOTAL - Transportation	\$ 112,000,000	\$ 112,000,000
EDUCATION		
Grants-in-aid to assist targeted local and regional school districts for alterations, repairs, improvements, technology and equipment in low performing schools		10,000,000
Grants-in-aid to municipalities and organizations exempt from taxation under Section 501(c)(3) of the Internal Revenue Code of 1986, or any subsequent corresponding internal revenue code of the United States, as amended from time to time, for facility improvements and minor capital repairs to that portion of facilities that house school readiness programs and state-funded day care centers operated by such municipalities and organizations	<u>11,500,000</u>	15,000,000

BONDS AUTHORIZED FOR PAYMENT TO OR ON BEHALF OF LOCAL GOVERNMENTS

	2013-2014 Recommended	2014-2015 Recommended
Grants-in-aid for the purpose of capital start-up costs related to the development of new interdistrict magnet school programs to assist the state in meeting the goals of the 2008 stipulation and order for Milo Sheff, et. al. v. William A. O'Neill, et. al.	17,000,000	7,500,000
Grants-in-aid for public library construction	<u>5,000,000</u>	<u>5,000,000</u>
TOTAL - Education	\$ 33,500,000 \$	\$ 37,500,000
GRAND TOTAL	\$ <u>1,463,559,907</u> \$	\$ <u>1,513,999,907</u>

Note: Expenditures from bond authorizations may occur in years other than the year of authorization.

STATUTORY FORMULA GRANTS

INTRODUCTION

This publication provides grant estimates for FY 2014 and 2015, as well as estimated expenditures for FY 2013, for certain ongoing grant programs under which the State of Connecticut's payments to municipalities are determined by statutory formulas.

Grantees include cities, towns, boroughs and regional school districts that receive education program funding directly from the state. Due to rounding and the exclusion of data for certain lesser taxing districts, the sum of the amounts in some columns does not reflect the total of the approved funding. Grantee-specific estimates are not available for programs listed under *Additional Grants*. For each of these programs, the total actual expenditure for FY 2013, the estimated expenditure for FY 2014 and the recommended budget for 2015 is reported in the following section.

In the Grant Program Summaries section, **lower-case boldfaced text indicates proposed legislation that could, if enacted, make significant change(s) to the program referenced.** *Throughout this publication, lower-case italicized type reflects text with added emphasis.*

Please direct questions concerning grant programs to the appropriate agency. Staff from the Department of Education's Finance and Internal Operations unit (860-713-6455) answers questions concerning all education program grants and provides periodic updates of data for education grants under the Grants Management directory on the agency's web site (www.sde.ct.gov). Department of Transportation staff (860-594-2675) answers questions concerning the Town Aid Road Grant. The Department of Public Health (860-509-7703) is the contact for questions concerning the School-based Health Clinic grant. For questions regarding any other program in this publication, contact the Office of Policy and Management's Intergovernmental Affairs Unit (860-418-6484).

Note – CGS §12-62 governs real property revaluation requirements for Connecticut towns. A town's failure to implement a revaluation in accordance with statutory requirements could result in the imposition of a penalty equal to the forfeiture of 50% of its Mashantucket Pequot and Mohegan Grant and the loss of the amount otherwise allocable under the Local Capital Improvement Program (LoCIP). The Secretary of the Office of Policy and Management may waive the penalty for a reason set forth in CGS §12-62(d).

GRANT PROGRAM SUMMARIES

The grant estimates that follow are for the programs described below.

Audit adjustments or the receipt of more current data can significantly impact actual payments.

1. STATE-OWNED REAL PROPERTY PAYMENT-IN-LIEU OF TAXES (PILOT)

The Office of Policy and Management administers this PILOT program pursuant to CGS §12-19a, §12-19b, §12-19c, §4b-39 and §32-666. This program provides payments for real property tax losses due to exemptions applicable to state-owned real property, certain real property that is the subject of a state lease or long-term financing contract, municipally-owned airports and certain land held in trust by the federal government. **The Governor's recommended budget repeals this program beginning in FY 2014. In lieu of this grant, an amount equal to the State PILOT has been incorporated into the Education Cost Sharing grant.**

Payments in FY 2013 relate to exemptions on the 2010 Grand List; FY 2014 and FY 2015 payments are for exemptions on the 2011 and 2012 Grand Lists.

Beginning in FY 2014, the following bolded provisions are repealed. A property's use and the amount of state-owned real property in a town determine PILOT percentages, which are:

- (1) **100% for state prison facilities used for purposes of incarceration in the prior fiscal year, that portion of the John Dempsey Hospital used as a permanent medical ward for prisoners, the Connecticut Juvenile Training School, land**

designated under the 1983 settlement boundary and taken into trust by the federal government for the Mashantucket Pequot Tribal Nation on or after June 8, 1999, and all state-owned property in a town in which the State of Connecticut owns more than 50% of the property within the town's boundaries;

- (2) 65% for the Connecticut Valley Hospital; and
- (3) 45% for all other state-owned real property, certain real property leased by the state as described in §4b-39, municipally-owned airports and certain other real property owned or controlled by the federal government.

A grantee's payment in any year may reflect a modification due to an audit of an amount previously paid. During each fiscal year, there is a transfer of moneys from the Bradley Airport Enterprise Fund in the amount necessary to pay a portion of the PILOT for certain Bradley International Airport property. In FY 2013, this amount was \$4.6 million. In both FY 2014 and FY 2015 the amount is estimated at \$4.6 million. There is also a proportionate reduction of PILOT totals to the amount of the appropriation in any year in which funding is insufficient.

Grantees receive PILOT payments on or before September 30th.

2. PRIVATE COLLEGES AND GENERAL AND FREE STANDING CHRONIC DISEASE HOSPITALS PILOT

The Office of Policy and Management administers this PILOT program pursuant to CGS §12-19b(b), §12-20a and §12-20b. This program provides payments for real property tax losses due to exemptions applicable to eligible private colleges and general and free standing chronic disease hospitals. Payments in FY 2013 relate to exemptions on the 2010 Grand List; FY 2014 and FY 2015 payments are for exemptions on the 2011 and 2012 Grand Lists.

The calculation of the PILOT for towns and certain fire districts reflects 77% of their tax losses for the appropriate grand list. Exceptions to this calculation include the campuses of the Connecticut Healthcare Systems located in Newington and West Haven and owned by the United States Department of Veterans' Affairs. Additionally, CGS §12-20b and §12-19b specify the following payments: \$100,000 for the Connecticut Hospice in Branford; \$1,000,000 for the United States Coast Guard Academy in New London; and \$60,000 for the state-owned forest in Voluntown.

A grantee's payment in any year may reflect a modification due an audit of an amount previously paid. There is also a proportionate reduction of PILOT totals to the amount of the appropriation in any year in which funding is insufficient.

A total of \$115.4 million was available for this PILOT program in FY 2013. The same amount is recommended for FY 2014 and FY 2015.

Grantees receive PILOT payments on or before September 30th.

3. MASHANTUCKET PEQUOT AND MOHEGAN FUND GRANT

The Office of Policy and Management administers this program under which payments from the proceeds of the Mashantucket Pequot and Mohegan Fund are determined pursuant to CGS §3-55i, §3-55j, and §3-55k, and Section 96 of Public Act 06-187, which is not codified but remains in effect.

For FY 2013 nearly \$61.78 million in funding was available. For FY 2014 and FY 2015, \$5.35 million is provided for grants of \$750,000 to the five municipalities near the casinos (Ledyard, Montville, North Stonington, Norwich and Preston) and 21 communities that are members of the Southeastern Connecticut Council of Governments, or Distressed Municipalities that are members of either the Northeastern Connecticut Council of Governments or the Windham Region Council of Governments. All other actual FY 2013 grant amounts are added to the Local Capital Improvement Program (LoCIP), please refer to the LOCIP section.

Beginning in FY 2014, the following provisions (in bold) are repealed:

- (1) \$20 million on the basis of the PILOT for State-owned Real Property – the amount for each town is calculated at one-third of the difference between what the town receives as a PILOT (excluding prior year adjustments), and what it would have received if the PILOT program had been funded at \$85,205,085. After required minimum payments are reflected, town-specific amounts are prorated to \$20 million;
- (2) \$20.1 million on the basis of the PILOT for Private Colleges and General and Free Standing Chronic Disease Hospitals – the percent of each town’s PILOT (excluding prior year adjustments) to the total PILOT for all towns is calculated and the result is multiplied by the \$20,123,916 allocated for this portion of the formula;
- (3) \$35 million on the basis of CGS §3-55j(e) – a modification of the Property Tax Relief Fund formula in CGS §7-528;
- (4) \$5.475 million allocated to certain designated municipalities on the basis of said Property Tax Relief Fund formula; and
- (5) An additional \$47.5 million for all towns, distributed pro rata on the basis of each town’s grant determined under (1) through (4) above, to the total of all such grants, pursuant to CGS §3-55j(j).

Regardless of the formulas described in (1) through (4) above, the amounts allocated to 28 towns are specifically set forth in CGS §3-55j(g). In addition, Ledyard, Montville, North Stonington, Norwich and Preston will each receive an additional \$750,000, annually. For FY 2014 and FY 2015 funding will continue for these towns.

In FY 2013, 21 towns received a proportionate share of an additional \$1.6 million. These towns are members of the Southeastern Connecticut Council of Governments, or Distressed Municipalities that are members of either the Northeastern Connecticut Council of Governments or the Windham Region Council of Governments. Beginning in FY 2014, these funds will be distributed based on the FY 2013 allocation.

A town’s grant is its total formula-derived amount reduced proportionately to the program’s annual appropriation, although the additional amounts payable to the towns described in the preceding paragraph are not subject to this provision. Pursuant to CGS §22a-27j, a town’s first grant payment in any year may reflect a deduction of up to \$4,000 if the town has failed to make required payments to the Environmental Quality Fund. The estimates shown in this publication *do not* reflect these deductions, nor do they separately reflect that portion of the grant based on the PILOT formulas described above in (1) and (2) that certain towns must share with an eligible special services district located within their boundaries.

Grantees receive payments in three installments on or before January 1, April 1 and June 30th.

4. TOWN AID ROAD FUND GRANT

The Department of Transportation administers the Town Aid Road Fund grant pursuant to CGS §13a-175a through §13a-175e, inclusive, and §13a-175i. Towns and boroughs use these grants for various purposes, including the construction and maintenance of public highways, roads and bridges. Grant calculations depend upon factors that include population data and the number of a municipality’s improved and unimproved road miles. There is an allocation to the amounts the statutes specify for each formula calculation. Additionally, there is a proportionate reduction of grant totals, as calculated, to the appropriation.

A total of \$30.0 million was available for this grant program in FY 2013. For FY 2014 and FY 2015, \$60 million is recommended.

Municipalities receive 50% of this grant in July and the balance in January.

5. LOCAL CAPITAL IMPROVEMENT PROGRAM (LoCIP)

LoCIP grants are administered pursuant to CGS §7-535 through §7-538. The Office of Policy and Management must approve LoCIP projects; eligibility parameters are described in CGS §7-536.

Beginning in FY 2014, \$30 million is distributed to Towns and boroughs must request reimbursement for an approved project within 7 years of its approval date, although there may be a waiver of this provision under appropriate terms and conditions. Reimbursement cannot exceed the total of a grantee's unused entitlement. This includes the formula-generated amount for the current fiscal year (which is available on March 1) and the unused portion of all previous entitlements.

Beginning in FY 2014, additional funding of \$56,429,907 is distributed to the towns based on the actual FY 2013 Mashantucket Pequot and Mohegan Grant pursuant to the provisions of CGS 3-55j and may be used for expanded uses.

A total of \$30.0 million was available for this grant program in FY 2013, and \$86,429,907 is recommended in FY 2014 and FY 2015.

Grantees receive payments after they certify the completion of an approved project (or a portion of an approved project) and following the allotment of funds from state bond proceeds.

6. PUBLIC SCHOOL TRANSPORTATION

The Department of Education administers the Public School Transportation grant pursuant to CGS §10-54, §10-66ee, §10-97, §10-158a, §10-266m, §10-273a and §10-277. Percentages used to reimburse local districts for public school transportation expenditures depend on local wealth, based on the ranking of each district's Adjusted Equalized Net Grand List Per Capita (AENGLC). The Governor's recommended budget repeals this program beginning in FY 2014 and replaces it with an incentive program that would distribute \$5 million to those districts that have regional transportation plans and apply to the department for funding.

Beginning in FY 2014, the following provisions would be repealed. The wealthiest 17 towns are assigned a reimbursement percentage of zero; the remaining districts are each assigned a reimbursement percentage that is more than zero and equal to or less than 60. Secondary and K-12 regional districts receive a 10 percentage point bonus. No local or regional board of education may receive an entitlement of less than \$1,000. There is a proportionate reduction of grant totals, as calculated, to the amount of the appropriation.

Grantees receive payments in April.

7. NON-PUBLIC SCHOOL TRANSPORTATION

The Department of Education administers the Non-public School Transportation grant pursuant to CGS §10-266m, §10-277 and §10-281. Percentages used to reimburse local districts for non-public school transportation expenditures are determined in the same manner as are the reimbursement percentages for the Public School Transportation Grant. Allowable transportation costs for non-public school children are capped at twice the per pupil public school transportation expenditure for the year prior to the expenditure year. There is a proportionate reduction of grant totals, as calculated, to the amount of the appropriation.

A total of \$3.95 million was available for this grant in FY 2013. The Governor is recommending the same level of funding for FY 2014 and FY 2015.

8. ADULT EDUCATION

The Adult Education grant is administered by the Department of Education pursuant to CGS §10-71 and §10-71a. Grants to reimburse adult education expenditures are determined on a sliding scale similar to that used in determining public and non-public school transportation grants, except that the percentage range is 0% to 65%. Districts identified under CGS §10-266p(a) as Priority School Districts (i.e., those with the largest numbers or highest percentages of poor and remedial students) cannot receive a reimbursement percentage of less than 20. There is a proportionate reduction of grant totals, as calculated, to the amount of the appropriation.

For FY 2013, the annual appropriation for the Adult Education grant program was \$21 million. \$21 million is available for FY 2014 and FY 2015. Ninety-five percent of the annual appropriation is available for grants; 5% is set aside for administrative purposes. *Grant amounts for FY 2013, FY 2014 and FY 2015 reflect deductions for the Department of Education's administrative costs. The total grant amounts for FY 201 through FY 2015 do not match the total appropriation as noted in PA 11-6 because \$420,000 of the total appropriation was set aside for a pilot program for three communities. The grant totals reflect the funding that is being distributed by the statutory formula only.*

Since projected local expenditure estimates form the basis of the grant calculations for FY 2014 and FY 2015, actual revenue may vary significantly from the estimates shown based on the results of final expenditures as audited.

Grantees receive 66% of this grant in August and the balance in May.

9. EDUCATION COST SHARING (ECS)

The Department of Education administers the ECS grant pursuant to CGS §10-262f, §10-262h and §10-262i. For FY 2013, there was an increase of \$50 million in formula aid. The total appropriation for ECS for FY 2013 was \$2.0076 billion, of which \$68 million is for Charter Schools funding that is included in the ECS appropriation and \$1.9896 billion is for ECS grant funding. **There is an increase of \$50.8 million in formula aid for FY 2014 and an additional \$50.8 million in FY 2015. In addition, the State Owned Pilot grant is reallocated to ECS and will be added to ECS funding based on the State Owned Pilot distribution in FY 2013.**

The Minimum Budget Requirement (MBR) for FY 2013 for Non-Alliance Districts is the FY 2012 budgeted appropriation, except for (A) up to a one-half percent reduction for a decrease in resident students when comparing October 2011 and October 2009, (B) a reduction in the amount of the tuition multiplied by the reduction in the number of students attending a high school in another district for districts that do not maintain a high school (C) up to a one percent reduction for demonstrating new savings through increased interdistrict efficiencies or through regional collaboration, or (D) a reduction determined by the Commissioner for documentable savings for the closing of one or more schools. Any increases in ECS aid may be added to the board of education at the discretion of the municipality.

The 2012-13 MBR for Alliance Districts (the 30 lowest performing districts) equaled the 2011-12 budgeted appropriation plus any additional local funds necessary to ensure that the local share of public school expenditures is at least 20%. Any increases in ECS aid will be conditional, subject to the Department of Education approval for the purpose of improving district-wide academic improvement and reduction of any achievement gaps.

The MBR for FY 2014 and FY 2015 requires towns to spend what they spent on education in previous year plus the additional \$50.8 million each year that is based on the phase in of the fully funded grant. Towns will have the discretion to provide tax relief with the additional \$73.6 million in funds that have been reallocated from the State Owned Pilot grant.

Any town that fails to meet its MBR is subject to a penalty equal to twice the amount of the funding shortfall. Pursuant to statute the penalty is applied two years after the year of noncompliance.

Grantees receive 25% of their non-conditional payments in October, 25% in January and the balance in April.

ADDITIONAL GRANTS

GRANT PROGRAM SUMMARIES

Grantee-specific estimates are not available for these programs.

MUNICIPAL REVENUE SHARING: Manufacturing Transition & Population/Property Tax Relief Grants

Beginning in FY 2014 this grant is repealed. For FY 2014 Effective July 1, 2011, Public Act 11-61 established the Municipal Revenue Sharing Account funded by portion of the sales, luxury and state real estate conveyance tax, within the General Fund. The account will support payments estimated and \$99.0 million in FY 2013, as follows:

- (A) \$47.6 million in each year to towns, boroughs, and lesser taxing districts for Manufacturing Transition Grants; and
- (B) A one-time grant, paid through the FY 2012 fourth quarterly payment to Montville in the amount of \$62,954 and Ledyard of \$39,411;
- (C) The remaining balance estimated at \$42.7 million in FY 2013, is to be distributed as follows:
 - 50 percent a per capita basis;
 - with the remaining 50 percent distributed according to a property tax relief formula that apportions funds based on a municipality's population, adjusted equalized net grand list per capita, and per capita income of town residents.

Grant payments will be made quarterly, payable on November fifteenth, February fifteenth, May fifteenth and August fifteenth.

MUNICIPAL AID ADJUSTMENT

The Governor's budget recommends \$47.22 million in FY 2014 and \$31.56 million in FY 2015. These funds will be distributed pursuant to the schedule included in the Governor's budget bill to ensure that municipalities, boroughs and taxing districts do not receive less funding for major statutory formula grants during the biennium, than they did in FY 2013.

Grant payments will be made annually by December 31st.

CHILD DAY CARE

Prior to FY 2012, the Department of Social Services issued Child Day Care grants pursuant to CGS §8-210 in order to fund a portion of the costs needed to develop and operate licensed day care centers for children disadvantaged by reasons of economic, social or environmental conditions. Effective July 1, 2011, the administration of the Child Day Care grants was reallocated to the Department of Education.

\$18.4 million is available for each year of the biennium within the Department of Education's budget.

Grantees receive payments at various times, in accordance with contracts entered into with the Department of Education.

SCHOOL-BASED HEALTH CLINICS

The Department of Public Health distributes grants for school based health centers pursuant to its powers under CGS §19a-2a. Funding supported the operation of 71 school based health centers, 10 enhanced sites, and 1 school-linked site in FY 2012. School-

based health centers provide comprehensive primary health care (including medical, mental and oral health care) to enrolled students in communities that have large numbers of low income, high risk children and adolescents.

For FY 2013, the original appropriation is \$11.54 million. The Governor's budget recommends \$9.97 million for FY 2014 and \$9.81 million for FY 2015.

The Commissioner of Public Health certifies payments at various times.

LOCAL AND DISTRICT DEPARTMENTS OF HEALTH

A statutory per capita grant is paid by the Department of Public Health to eligible local health authorities, pursuant to CGS §19a-202 and §19a-245. Upon application:

- Each health district that has a population of at least 50,000 or serves at least three municipalities receives \$1.85 per capita for each town, city and borough of such district, provided (1) the commissioner approves the district's public health program and budget, and (2) the towns, cities and boroughs of such district appropriate for the maintenance of the health district not less than one dollar per capita; and
- Each municipal health department receives \$1.18 per capita, provided the municipality (1) employs a full-time director of health, (2) submits a public health program and budget which is approved by the commissioner, (3) appropriates not less than one dollar per capita from annual tax receipts for health services, and (4) has a population of at least 50,000. By law, every city or town having a population over 40,000 for a period of five consecutive years must hire a full-time local director of health.

For FY 2013, the estimated expenditure is \$4.66 million. The Governor's budget recommends \$4.67 million in both FY 2014 and FY 2015.

SPECIAL EDUCATION: EXCESS COSTS-STUDENT BASED

The Department of Education administers the Excess Costs-Student Based grant pursuant to CGS §10-76d, §10-76g and §10-253. Costs in excess of four and one-half times a town's average cost per pupil for the prior year are paid for students placed in a special education program by a school district, pursuant to CGS §10-76g(b).

For placements initiated by a state agency, a Superior Court or a federally recognized Native American tribe (rather than by a local school district), this program provides 100% reimbursement of costs in excess of the district's prior year Net Current Expenditure Per Pupil (NCEP), pursuant to CGS §10-76d(e)(3) and §10-76g(a)(1). For certain no-nexus students and special education students who reside on state property, 100% of the current year cost is covered, pursuant to CGS §10-76g(a)(1) and §10-76d(e)(3).

There is a proportionate reduction of grant totals, as calculated, to the amount of the appropriation. For certain no-nexus students and special education students who reside on state property, 100% of the current year cost is covered, pursuant to CGS §10-76g(a)(1) and §10-76d(e)(3).

A total of \$139.8 million is available for this grant program in FY 2013. The same amount is available for FY 2014 and FY 2015.

Grantees receive 75% of their payments in February and the balance in May.

OPEN CHOICE GRANT

The Department of Education administers the OPEN Choice grant, pursuant to CGS §10-266aa to encourage inter-district attendance between the cities and suburbs. Both the sending and receiving districts equally share the credit for these students for those state

grants that use resident students or average daily membership data. The department shall provide, within available appropriations, an annual grant to the local or regional board of education for each receiving district in an amount equal to (A) three thousand dollars for each out-of-district student who attends school in the receiving district under the program if the number of such out-of-district students is less than two per cent of the total student population of such receiving district, (B) four thousand dollars for each out-of-district student who attends school in the receiving district under the program if the number of such out-of-district students is greater than or equal to two per cent but less than three per cent of the total student population of such receiving district, and (C) six thousand dollars for each out-of-district student who attends school in the receiving district under the program if the number of such out-of-district students is greater than or equal to three per cent of the total student population of such receiving district.

OPEN Choice inter-district school attendance between Hartford and other districts may include preschool programs in addition to all-day kindergarten. Grants are available for before- and after-school care and remedial services for preschool students, as well as, for subsidies to receiving districts.

A total of \$22.1 million is available for OPEN Choice in FY 2013. The Governor's budget recommends \$35 million in FY 2014 and \$40.6 million in FY 2015.

Grantees receive a portion of their grant in November and the balance in April.

MAGNET SCHOOLS

The Department of Education provides grants for the operation of inter-district magnet schools pursuant to CGS §10-264j. In FY 2013, \$242.4 million is available for the Magnet School program. The Governor's budget recommends \$270.4 million in FY 2014 and \$286.3 million in FY 2015.

Percentages of student enrollment determine per-student grants under a sliding scale formula. The determination of grant amounts depend upon factors such as a magnet school's resident and non-resident student counts and whether it is run by a Regional Educational Service Center (RESC), the town in which the school is located or another entity.

Greater per pupil grant amounts are available for inter-district magnet schools that assist Connecticut in meeting the goals of the 2008 stipulation and order for *Milo Sheff, et al. v. William A. O'Neill, et al*; supplemental operating grants may be available to entities that operate such a school.

The Department of Education's certification of payments varies, depending on the grant's purpose.

Operation portion – grantees receive 70% by September 1st and the balance by January 1st.

Transportation portion – grantees receive 50% in October and the balance in May.

YOUTH SERVICE BUREAUS

The Youth Service Bureau program that the Department of Education administers pursuant to CGS §10-19m through §10-19p, assists in the provision of comprehensive services to delinquent and troubled youth, including prevention and intervention programs, treatment and follow-up services.

This program's appropriation is \$3.0 million for FY 2013. The same amount is available for FY 2014 and for FY 2015. Ninety-eight percent of the annual appropriation is available for grants; 2% is set aside for administrative purposes. The amount shown for FY 2013 reflects deductions for the Department of Education's administrative costs. *Youth Service Bureau Grant estimates for FY 2014 and FY 2015 do not reflect such deductions.*

SCHOOL-BASED CHILD HEALTH

Pursuant to CGS §10-76d (a), the Department of Social Services remits grants to those local and regional boards of education that voluntarily determine the Medicaid eligibility of their special education students and furnish the information the agency needs to obtain federal reimbursement for certain services that eligible students receive (e.g., physical, occupational and speech therapies, mental health services, nursing and the provision of medical supplies and specialized transportation).

Eligible boards of education receive 50% of the amount of the federal reimbursement that the state obtains, based on the federal financial participation plan in effect on January 1, 2003.

Estimated expenditures for FY 2013 are \$4.5 million. The Governor's budget recommends \$4.9 million in FY 2014 and \$5.4 million in FY 2015.

Estimates are preliminary projections that may change, depending on the actual number of claims processed. Grantees must reimburse the state if they receive an amount in excess of that to which they are entitled.

Grantees receive payments at least quarterly.

PRIORITY SCHOOL DISTRICT PROGRAM

The Department of Education administers the four grants that comprise the Priority School District Program: those for Priority School Districts, Early Childhood (or School Readiness), Extended School Hours and School Year Accountability (or Summer School). **Beginning in FY 2014, the School Readiness grant will be moved to the proposed new Office of Early Childhood.**

In FY 2013, \$121.9 million is available for the Priority School District program. The Governor's budget recommends \$46.1 million in FY 2014 and \$45.6 million in FY 2015.

The table shown below reflects appropriations for the components of the Priority School District Program. Descriptions of each grant follow.

Priority School District Program Grants	FY 2013 In Millions	FY 2014 In Millions	FY 2015 In Millions
Priority School Districts	\$ 39.79	\$ 39.56	\$ 39.08
Early Childhood (School Readiness)	75.59	0	0
Extended School Hours	2.99	2.99	2.99
School Year Accountability (Summer School)	3.50	3.50	3.50
Total	\$ 121.76	\$46.06	\$ 45.58

PRIORITY SCHOOL DISTRICTS

Payments for Priority School Districts are determined pursuant to CGS §10-266p. Among the factors used to determine grant amounts are population, mastery test scores and the number of students receiving Temporary Family Assistance. Each Priority School District must receive a grant of at least \$150 per student. The town with the 6th highest population in the state also receives an additional \$650,000 per year.

There is also a distribution of supplemental funds in each fiscal year in proportion to each town's regular Priority School District grant. The supplemental grant total is \$4,160,122, commencing in FY 2008-09.

Grantees receive payments monthly.

EARLY CHILDHOOD (SCHOOL READINESS)

The purpose of the Early Childhood (School Readiness) grant is to initiate and expand pre-kindergarten programs. This grant is administered in accordance with CGS §10-16o through §10-16r, inclusive, and §10-266p. **This grant will be moving to the new proposed Office of Early Childhood in FY 2014.**

The grant distribution formula is based on each district's School Readiness program capacity multiplied by its per child cost (which cannot exceed \$8,346 per child). Additionally, the use of available appropriations may fund grants for programs providing academic student support to assist in meeting the goals of the 2008 stipulation and order for *Milo Sheff, et al. v. William A. O'Neill, et al.*

Certain school districts that serve at least 40% of lunches free or at a reduced price are eligible for a separate grant. Non-priority school districts that are ranked between one and fifty, in descending order according to wealth are eligible to compete for this grant. *Because of its competitive nature, funding for this grant is not reflected in this publication.*

Grantees receive payments monthly for the non-competitive grants described above.

EXTENDED SCHOOL HOURS

The Extended School Hours grant, administered pursuant to CGS §10-266p, §10-266t and §10-266u, allows an expansion of the number of schools in Priority School Districts that can be kept open for academic enrichment and recreational programs after school hours, on Saturdays and during school vacations. Multiplying the appropriation by the ratio of each Priority School District's average daily membership to the total average daily membership of all such districts determines payment amounts.

Grantees receive payments monthly.

SCHOOL YEAR ACCOUNTABILITY (SUMMER SCHOOL)

The School Year Accountability (Summer School) grant, administered in accordance with CGS §10-265m and §10-266m, assists school children in Priority School Districts by allowing the provision of additional instruction to those students whose mastery test scores indicate it is needed.

Grantees receive payments monthly.

Estimates of Statutory Formula Grants for FY 2013, 2014, and 2015

Grantee	PILOT: State-Owned Real Property			PILOT: Private Colleges & Hospitals			Mashantucket Pequot & Mohegan		
	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015
Andover	21,124	-	-	-	-	-	14,892	-	-
Ansonia	96,030	-	-	-	-	-	174,860	-	-
Ashford	5,791	-	-	-	-	-	23,043	-	-
Avon	90,796	-	-	-	-	-	15,459	-	-
Barkhamsted	17,540	-	-	-	-	-	15,078	-	-
Beacon Falls	44,460	-	-	-	-	-	28,786	-	-
Berlin	25,342	-	-	-	-	-	50,527	-	-
Bethany	36,054	-	-	16,484	15,072	15,072	17,952	-	-
Bethel	26,055	-	-	16,969	15,799	15,799	49,370	-	-
Bethlehem	1,203	-	-	-	-	-	13,377	-	-
Bloomfield	129,311	-	-	212,320	195,680	195,680	157,183	-	-
Bolton	37,097	-	-	-	-	-	18,434	-	-
Bozrah	4,834	-	-	-	-	-	15,537	1,949	1,949
Branford	55,279	-	-	114,175	113,100	113,100	61,119	-	-
Bridgeport	2,834,257	-	-	8,045,926	7,501,142	7,501,142	6,173,890	-	-
Bridgewater	1,449	-	-	-	-	-	6,731	-	-
Bristol	87,241	-	-	552,637	522,481	522,481	590,005	-	-
Brookfield	26,977	-	-	-	-	-	22,818	-	-
Brooklyn	147,385	-	-	-	-	-	239,599	25,268	25,268
Burlington	53,727	-	-	-	-	-	20,769	-	-
Canaan	101,414	-	-	2,257	2,029	2,029	7,423	-	-
Canterbury	10,436	-	-	-	-	-	33,588	-	-
Canton	29,457	-	-	-	-	-	23,352	-	-
Chaplin	66,731	-	-	-	-	-	83,281	-	-
Cheshire	2,072,235	-	-	135,982	123,971	123,971	2,012,548	-	-
Chester	14,226	-	-	-	-	-	12,634	-	-
Clinton	35,629	-	-	-	-	-	38,998	-	-
Colchester	49,876	-	-	-	-	-	72,723	9,470	9,470
Colebrook	25,954	-	-	-	-	-	8,729	-	-
Columbia	8,041	-	-	-	-	-	19,618	-	-
Cornwall	21,872	-	-	-	-	-	6,465	-	-
Coventry	49,533	-	-	-	-	-	49,616	-	-
Cromwell	15,020	-	-	58,350	51,409	51,409	45,578	-	-
Danbury	2,243,867	-	-	1,278,519	1,307,233	1,307,233	947,584	-	-
Darien	100,116	-	-	-	-	-	7,652	-	-
Deep River	10,757	-	-	-	-	-	14,057	-	-
Derby	114,244	-	-	977,103	871,379	871,379	253,949	-	-
Durham	18,377	-	-	-	-	-	22,537	-	-
Eastford	7,045	-	-	-	-	-	12,021	-	-
East Granby	807,310	657,991	657,991	-	-	-	15,422	-	-
East Haddam	29,966	-	-	-	-	-	27,953	-	-
East Hampton	113,312	-	-	-	-	-	62,018	-	-
East Hartford	633,783	-	-	285,504	482,687	482,687	306,988	-	-
East Haven	241,025	-	-	-	-	-	171,881	-	-
East Lyme	754,725	-	-	41,133	40,591	40,591	329,809	42,953	42,953
Easton	57,581	-	-	-	-	-	8,758	-	-
East Windsor	90,344	-	-	-	-	-	43,969	-	-
Ellington	5,695	-	-	-	-	-	53,938	-	-

Estimates of Statutory Formula Grants for FY 2013, 2014, and 2015

Grantee	PILOT: State-Owned Real Property			PILOT: Private Colleges & Hospitals			Mashantucket Pequot & Mohegan		
	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015
Andover	1,049,735	-	-	32,153	21,700	21,700	1,219,983	-	-
Andoversex	10,081	-	-	15,401	14,222	14,222	11,765	-	-
Andoverfield	26,797	-	-	2,501,085	2,411,556	2,411,556	301,130	-	-
Andovermington	2,855,163	-	-	29,932	27,704	27,704	31,827	-	-
Andoverranklin	16,538	-	-	-	-	-	13,204	1,659	1,659
Andoverlastonbury	63,327	-	-	1,510	1,378	1,378	40,941	-	-
Andovermoshen	26,750	-	-	-	-	-	8,652	-	-
Andoverranby	16,342	-	-	-	-	-	27,606	-	-
Andovergreenwich	24,294	-	-	920,457	850,688	850,688	105,820	-	-
Andoverriswold	43,081	-	-	-	-	-	100,815	12,704	12,704
Andoverroton (Town of)	1,011,914	-	-	46,086	38,029	38,029	1,376,290	179,246	179,246
Andoverwilford	19,304	-	-	19,545	18,256	18,256	31,202	-	-
Andoverladdam	66,537	-	-	-	-	-	22,129	-	-
Andoverlamden	898,697	-	-	2,846,495	2,727,446	2,727,446	935,658	-	-
Andoverlampton	30,539	-	-	-	-	-	13,883	-	-
Andoverlartford	13,570,279	-	-	25,708,152	24,259,800	24,259,800	6,689,439	-	-
Andoverlartland	113,594	-	-	-	-	-	12,940	-	-
Andoverlarwinton	9,606	-	-	-	-	-	16,638	-	-
Andoverlebron	13,390	-	-	-	-	-	31,105	-	-
Andoverlent	61,135	-	-	-	-	-	7,907	-	-
Andoverlillingly	245,026	-	-	-	-	-	156,702	21,567	21,567
Andoverlillingworth	114,286	-	-	-	-	-	17,436	-	-
Andoverlebanon	31,673	-	-	-	-	-	31,239	-	-
Andoverledyard	172,473	-	-	-	-	-	946,593	877,852	877,852
Andoverleisbon	6,644	-	-	-	-	-	28,555	3,694	3,694
Andoverleitchfield	77,415	-	-	-	-	-	20,541	-	-
Andoverleyme	16,553	-	-	203	182	182	6,934	-	-
Andoverleladison	518,013	-	-	-	-	-	18,823	-	-
Andoverlelanchester	789,109	-	-	746,954	803,560	803,560	595,996	-	-
Andoverlelansfield	7,021,354	-	-	-	-	-	239,442	-	-
Andoverlelarborough	20,914	-	-	-	-	-	17,080	-	-
Andoverleleriden	400,169	-	-	964,037	1,208,002	1,208,002	903,709	-	-
Andoverlemiddlebury	11,357	-	-	-	-	-	16,449	-	-
Andoverlemiddlefield	9,277	-	-	-	-	-	19,400	-	-
Andoverlemiddletown	2,399,904	-	-	4,000,408	3,751,102	3,751,102	1,248,681	-	-
Andoverlemilford	446,678	-	-	354,177	423,565	423,565	397,549	-	-
Andoverlemonroe	11,261	-	-	-	-	-	34,133	-	-
Andoverlemontville	951,415	-	-	-	-	-	1,790,598	986,158	986,158
Andoverlemorris	17,749	-	-	-	-	-	9,635	-	-
Andoverlemaugatuck	65,939	-	-	-	-	-	215,796	-	-
Andoverlenew Britain	3,067,040	-	-	2,321,622	2,097,222	2,097,222	2,290,231	-	-
Andoverlenew Canaan	44,568	-	-	-	-	-	7,434	-	-
Andoverlenew Fairfield	19,157	-	-	-	-	-	24,674	-	-
Andoverlenew Hartford	18,334	-	-	-	-	-	21,391	-	-
Andoverlenew Haven	4,737,591	-	-	35,287,804	38,569,077	38,569,077	6,879,144	-	-
Andoverlenewington	639,581	-	-	1,390,113	1,754,064	1,754,064	240,475	-	-
Andoverlenew London	383,311	-	-	4,888,495	4,702,111	4,702,111	1,789,954	233,121	233,121
Andoverlenew Milford	36,478	-	-	228,368	211,154	211,154	88,386	-	-
Andoverlenewtown	862,308	-	-	-	-	-	814,035	-	-

Estimates of Statutory Formula Grants for FY 2013, 2014, and 2015

Grantee	PILOT: State-Owned Real Property			PILOT: Private Colleges & Hospitals			Mashantucket Pequot & Mohegan		
	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015
Norfolk	98,650	-	-	47,772	44,210	44,210	12,747	-	-
North Branford	4,426	-	-	2,504	2,251	2,251	43,964	-	-
North Canaan	22,769	-	-	-	-	-	24,445	-	-
North Haven	111,844	-	-	303,544	332,099	332,099	157,826	-	-
North Stonington	22,622	-	-	-	-	-	884,595	864,294	864,294
Norwalk	347,706	-	-	1,555,260	1,467,467	1,467,467	852,860	-	-
Norwich	666,628	-	-	778,727	749,645	749,645	1,984,243	1,007,523	1,007,523
Old Lyme	29,425	-	-	36,981	34,058	34,058	13,890	-	-
Old Saybrook	57,095	-	-	-	-	-	15,875	-	-
Orange	15,363	-	-	189,928	191,926	191,926	43,061	-	-
Oxford	235,665	-	-	-	-	-	33,344	-	-
Plainfield	42,788	-	-	37,094	31,279	31,279	170,828	20,108	20,108
Plainville	20,446	-	-	-	-	-	89,707	-	-
Plymouth	12,492	-	-	-	-	-	75,023	-	-
Pomfret	48,962	-	-	-	-	-	20,814	-	-
Portland	28,700	-	-	-	-	-	34,310	-	-
Preston	10,863	-	-	-	-	-	1,173,363	901,916	901,916
Prospect	2,016	-	-	-	-	-	35,065	-	-
Putnam	33,266	-	-	237,960	223,969	223,969	114,875	14,117	14,117
Redding	182,825	-	-	-	-	-	9,725	-	-
Ridgefield	176,561	-	-	-	-	-	14,837	-	-
Rocky Hill	598,842	-	-	-	-	-	280,856	-	-
Roxbury	4,067	-	-	-	-	-	6,374	-	-
Salem	53,552	-	-	-	-	-	20,263	2,312	2,312
Salisbury	7,896	-	-	-	-	-	7,652	-	-
Scotland	24,842	-	-	-	-	-	15,380	-	-
Seymour	22,911	-	-	-	-	-	77,504	-	-
Sharon	17,342	-	-	-	-	-	7,010	-	-
Shelton	14,940	-	-	-	-	-	78,988	-	-
Sherman	13	-	-	-	-	-	8,234	-	-
Simsbury	111,718	-	-	-	-	-	32,740	-	-
Somers	1,412,595	-	-	-	-	-	1,540,710	-	-
Southbury	291,113	-	-	-	-	-	38,931	-	-
Southington	32,147	-	-	135,495	137,252	137,252	151,596	-	-
South Windsor	10,284	-	-	-	-	-	57,335	-	-
Sprague	11,779	-	-	-	-	-	30,189	4,060	4,060
Stafford	30,044	-	-	220,168	216,209	216,209	100,134	-	-
Stamford	1,273,723	-	-	1,908,074	1,748,855	1,748,855	923,023	-	-
Sterling	7,245	-	-	-	-	-	32,485	-	-
Stonington	21,519	-	-	-	-	-	38,065	5,071	5,071
Stratford	385,100	-	-	-	-	-	164,390	-	-
Suffield	3,352,605	693,909	693,909	-	-	-	2,670,323	-	-
Thomaston	29,810	-	-	-	-	-	41,352	-	-
Thompson	10,763	-	-	2,508	2,382	2,382	72,310	-	-
Tolland	51,829	-	-	-	-	-	45,557	-	-
Torrington	234,272	-	-	256,910	239,875	239,875	275,546	-	-
Trumbull	84,956	-	-	-	-	-	52,509	-	-
Union	30,132	-	-	-	-	-	22,389	-	-
Vernon	197,040	-	-	304,100	310,576	310,576	192,979	-	-

Estimates of Statutory Formula Grants for FY 2013, 2014, and 2015

Grantee	PILOT: State-Owned Real Property			PILOT: Private Colleges & Hospitals			Mashantucket Pequot & Mohegan		
	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015
Coluntown	143,095	-	-	60,000	60,000	60,000	106,006	13,806	13,806
Dallingford	52,499	-	-	367,344	340,176	340,176	173,593	-	-
Darren	13,003	-	-	-	-	-	6,854	-	-
Dashington	32,299	-	-	-	-	-	7,486	-	-
Daterbury	3,999,715	-	-	6,034,247	5,439,695	5,439,695	3,043,697	-	-
Daterford	373,493	-	-	48,707	49,682	49,682	47,803	6,064	6,064
Datertown	32,943	-	-	-	-	-	84,307	-	-
Destbrook	35,194	-	-	-	-	-	14,797	-	-
Dest Hartford	268,886	-	-	910,666	1,032,821	1,032,821	242,880	-	-
Dest Haven	20,427	-	-	5,536,694	5,315,532	5,315,532	1,049,289	-	-
Deston	6,586	-	-	-	-	-	7,404	-	-
Destport	794,881	-	-	191,536	176,924	176,924	28,267	-	-
Dethersfield	228,964	-	-	-	-	-	218,379	-	-
Dillington	44,407	-	-	-	-	-	27,049	-	-
Dilton	98,922	-	-	-	-	-	9,320	-	-
Dinchester	80,595	-	-	40,099	36,047	36,047	71,417	-	-
Dindham	2,889,523	-	-	684,677	638,506	638,506	883,689	115,090	115,090
Dindsor	59,771	6,925	6,925	-	-	-	117,449	-	-
Dindsor Locks	4,024,300	3,319,686	3,319,686	-	-	-	443,559	-	-
Dolcott	2,008	-	-	-	-	-	70,924	-	-
Doodbridge	16,929	-	-	102	94	94	11,562	-	-
Doodbury	545	-	-	-	-	-	18,045	-	-
Doodstock	14,052	-	-	-	-	-	33,446	-	-
Dantam (Bor.)	-	-	-	-	-	-	-	-	-
Danielson (Bor.)	11,500	-	-	-	-	-	-	-	-
Denwick (Bor.)	-	-	-	-	-	-	-	-	-
Droton (City of)	46,886	-	-	-	-	-	-	-	-
Droton Long Point	-	-	-	-	-	-	-	-	-
Dewett City (Bor.)	400	-	-	-	-	-	-	-	-
Ditchfield (Bor.)	809	-	-	-	-	-	-	-	-
Dewtown (Bor.)	127	-	-	-	-	-	-	-	-
Dstonington (Bor.)	-	-	-	-	-	-	-	-	-
Dwoodmont (Bor.)	-	-	-	-	-	-	-	-	-
District No. 1	-	-	-	-	-	-	-	-	-
District No. 4	-	-	-	-	-	-	-	-	-
District No. 5	-	-	-	-	-	-	-	-	-
District No. 6	-	-	-	-	-	-	-	-	-
District No. 7	-	-	-	-	-	-	-	-	-
District No. 8	-	-	-	-	-	-	-	-	-
District No. 9	-	-	-	-	-	-	-	-	-
District No. 10	-	-	-	-	-	-	-	-	-
District No. 11	-	-	-	-	-	-	-	-	-
District No. 12	-	-	-	-	-	-	-	-	-
District No. 13	-	-	-	-	-	-	-	-	-
District No. 14	-	-	-	-	-	-	-	-	-
District No. 15	-	-	-	-	-	-	-	-	-
District No. 16	-	-	-	-	-	-	-	-	-

Estimates of Statutory Formula Grants for FY 2013, 2014, and 2015

Grantee	PILOT: State-Owned Real Property			PILOT: Private Colleges & Hospitals			Mashantucket Pequot & Mohegan		
	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
District No. 17	-	-	-	-	-	-	-	-	-
District No. 18	-	-	-	-	-	-	-	-	-
District No. 19	-	-	-	-	-	-	-	-	-
CREC	-	-	-	-	-	-	-	-	-
Education Connection	-	-	-	-	-	-	-	-	-
EASTCONN	-	-	-	-	-	-	-	-	-
SDE Administrative Costs	-	-	-	-	-	-	-	-	-
Incentive Payments	-	-	-	-	-	-	-	-	-
Grantee Subtotal	78,320,157	4,678,511	4,678,511	115,431,737	115,431,737	115,431,737	61,779,907	5,350,000	5,350,000

Estimates of Statutory Formula Grants for FY 2013, 2014, and 2015

Grantee	Town Aid Road			Local Capital Improvement Program (LoCIP)			Public School Pupil Transportation		
	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015
Andover	95,236	190,473	190,473	28,196	43,088	43,088	14,600	-	-
Andover	160,177	320,355	320,355	178,630	353,490	353,490	148,175	-	-
Andover	145,251	290,501	290,501	52,201	75,244	75,244	70,783	-	-
Andover	155,559	311,118	311,118	108,969	124,428	124,428	8,411	-	-
Andover	98,303	196,606	196,606	36,984	52,062	52,062	18,992	-	-
Andover	93,547	187,095	187,095	38,500	67,286	67,286	-	-	-
Andover	164,103	328,205	328,205	124,390	174,917	174,917	104,828	-	-
Andover	105,762	211,525	211,525	47,474	65,426	65,426	13,163	-	-
Andover	157,313	314,625	314,625	115,858	165,228	165,228	72,272	-	-
Andover	107,330	214,660	214,660	34,295	47,672	47,672	-	-	-
Andover	168,487	336,974	336,974	125,039	282,222	282,222	98,393	-	-
Andover	100,358	200,717	200,717	38,439	56,873	56,873	34,814	-	-
Andover	90,983	181,967	181,967	26,324	39,912	39,912	22,151	-	-
Andover	199,933	399,867	399,867	157,017	218,136	218,136	84,795	-	-
Andover	685,121	1,370,242	1,370,242	2,258,098	8,431,988	8,431,988	1,175,257	-	-
Andover	89,508	179,017	179,017	23,812	30,543	30,543	-	-	-
Andover	333,100	666,200	666,200	478,962	1,068,967	1,068,967	399,451	-	-
Andover	150,828	301,656	301,656	104,694	127,512	127,512	32,967	-	-
Andover	120,970	241,940	241,940	74,309	288,640	288,640	150,954	-	-
Andover	129,339	258,679	258,679	73,757	94,526	94,526	-	-	-
Andover	84,655	169,311	169,311	18,925	26,348	26,348	1,028	-	-
Andover	112,902	225,804	225,804	56,196	89,784	89,784	118,474	-	-
Andover	130,591	261,182	261,182	68,272	91,624	91,624	47,137	-	-
Andover	95,439	190,877	190,877	29,258	112,539	112,539	32,094	-	-
Andover	202,304	404,608	404,608	185,343	2,197,891	2,197,891	147,807	-	-
Andover	93,108	186,217	186,217	26,888	39,522	39,522	4,108	-	-
Andover	135,013	270,027	270,027	85,959	124,957	124,957	59,929	-	-
Andover	173,921	347,842	347,842	118,307	181,560	181,560	216,398	-	-
Andover	100,380	200,760	200,760	25,866	34,595	34,595	5,788	-	-
Andover	102,996	205,992	205,992	41,093	60,711	60,711	43,139	-	-
Andover	111,508	223,017	223,017	32,753	39,218	39,218	314	-	-
Andover	146,783	293,567	293,567	104,182	153,798	153,798	141,567	-	-
Andover	138,364	276,728	276,728	83,658	129,236	129,236	56,189	-	-
Andover	421,666	843,331	843,331	545,090	1,492,674	1,492,674	528,245	-	-
Andover	166,331	332,661	332,661	111,022	118,674	118,674	314	-	-
Andover	99,502	199,004	199,004	31,729	45,786	45,786	5,054	-	-
Andover	133,473	266,947	266,947	103,640	357,589	357,589	78,245	-	-
Andover	111,632	223,263	223,263	54,676	77,213	77,213	-	-	-
Andover	87,571	175,142	175,142	23,213	35,234	35,234	24,163	-	-
Andover	100,919	201,838	201,838	34,377	49,799	49,799	22,674	-	-
Andover	166,902	333,804	333,804	89,741	117,694	117,694	69,138	-	-
Andover	161,599	323,198	323,198	90,977	152,995	152,995	119,268	-	-
Andover	294,545	589,090	589,090	445,640	752,628	752,628	488,228	-	-
Andover	202,209	404,419	404,419	222,964	394,845	394,845	246,433	-	-
Andover	160,692	321,385	321,385	122,342	409,197	409,197	56,833	-	-
Andover	113,478	226,956	226,956	66,924	75,682	75,682	314	-	-
Andover	133,006	266,012	266,012	76,311	120,280	120,280	87,169	-	-
Andover	169,491	338,983	338,983	106,768	160,706	160,706	151,096	-	-

Estimates of Statutory Formula Grants for FY 2013, 2014, and 2015

Grantee	Local Capital Improvement Program								
	Town Aid Road			(LoCIP)			Public School Pupil Transportation		
	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015
Enfield	270,451	540,903	540,903	333,435	1,553,418	1,553,418	303,218	-	-
Essex	107,828	215,656	215,656	40,711	52,476	52,476	1,282	-	-
Fairfield	353,759	707,519	707,519	370,856	671,986	671,986	18,189	-	-
Farmington	186,196	372,393	372,393	137,996	169,823	169,823	27,489	-	-
Franklin	62,107	124,215	124,215	17,410	28,955	28,955	15,353	-	-
Glastonbury	232,019	464,038	464,038	205,378	246,319	246,319	77,664	-	-
Goshen	137,689	275,379	275,379	43,020	51,672	51,672	-	-	-
Granby	129,853	259,707	259,707	83,286	110,892	110,892	63,652	-	-
Greenwich	371,815	743,630	743,630	318,876	424,696	424,696	314	-	-
Griswold	96,087	192,173	192,173	91,685	179,796	179,796	185,123	-	-
Groton (Town of)	183,913	367,825	367,825	220,728	1,417,773	1,417,773	286,337	-	-
Guilford	180,707	361,415	361,415	139,313	170,515	170,515	39,630	-	-
Haddam	122,242	244,484	244,484	75,033	97,162	97,162	-	-	-
Hamden	335,878	671,756	671,756	419,218	1,354,876	1,354,876	551,157	-	-
Hampton	93,967	187,934	187,934	29,701	43,584	43,584	20,792	-	-
Hartford	602,523	1,205,047	1,205,047	1,947,341	8,636,780	8,636,780	1,577,723	-	-
Hartland	71,427	142,855	142,855	19,356	32,296	32,296	23,222	-	-
Harwinton	114,005	228,011	228,011	52,039	68,677	68,677	-	-	-
Hebron	121,239	242,479	242,479	72,164	103,269	103,269	38,966	-	-
Kent	140,498	280,996	280,996	41,588	49,495	49,495	314	-	-
Killingly	181,655	363,309	363,309	148,046	283,181	283,181	244,972	-	-
Killingworth	126,409	252,817	252,817	54,812	72,248	72,248	-	-	-
Lebanon	158,813	317,627	317,627	72,384	103,623	103,623	97,900	-	-
Ledyard	148,117	296,234	296,234	113,034	181,775	181,775	191,444	-	-
Lisbon	88,229	176,458	176,458	30,370	55,231	55,231	61,841	-	-
Litchfield	190,762	381,524	381,524	83,074	103,615	103,615	33,040	-	-
Lyme	90,145	180,290	180,290	25,906	32,840	32,840	-	-	-
Madison	156,997	313,994	313,994	112,377	131,200	131,200	16,741	-	-
Manchester	324,336	648,672	648,672	427,660	1,023,656	1,023,656	294,887	-	-
Mansfield	212,152	424,303	424,303	189,462	428,904	428,904	105,726	-	-
Marlborough	106,166	212,332	212,332	51,133	68,213	68,213	15,300	-	-
Meriden	336,747	673,494	673,494	508,578	1,412,287	1,412,287	456,311	-	-
Middlebury	111,695	223,391	223,391	55,321	71,770	71,770	-	-	-
Middlefield	98,777	197,554	197,554	32,373	51,773	51,773	-	-	-
Middletown	300,874	601,747	601,747	322,827	1,571,508	1,571,508	477,260	-	-
Millford	292,726	585,451	585,451	378,282	775,831	775,831	264,776	-	-
Monroe	174,648	349,297	349,297	135,812	169,945	169,945	57,904	-	-
Montville	163,621	327,242	327,242	148,401	952,841	952,841	220,925	-	-
Morris	88,656	177,313	177,313	21,347	30,982	30,982	-	-	-
Naugatuck	213,014	426,029	426,029	257,161	472,957	472,957	268,166	-	-
New Britain	386,549	773,099	773,099	959,272	3,249,503	3,249,503	1,363,472	-	-
New Canaan	164,756	329,512	329,512	114,922	122,356	122,356	314	-	-
New Fairfield	137,756	275,513	275,513	80,462	105,136	105,136	37,533	-	-
New Hartford	135,109	270,219	270,219	63,496	84,887	84,887	34,265	-	-
New Haven	624,343	1,248,685	1,248,685	1,724,309	8,603,453	8,603,453	1,894,745	-	-
Newington	208,137	416,275	416,275	213,927	454,402	454,402	210,170	-	-
New London	195,243	390,485	390,485	295,699	1,852,532	1,852,532	254,271	-	-
New Milford	280,158	560,316	560,316	197,428	285,814	285,814	208,941	-	-
Newtown	234,746	469,493	469,493	205,697	1,019,732	1,019,732	88,378	-	-

Estimates of Statutory Formula Grants for FY 2013, 2014, and 2015

Local Capital Improvement Program

Grantee	Town Aid Road			Local Capital Improvement Program (LoCIP)			Public School Pupil Transportation		
	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015
orfolk	125,228	250,455	250,455	32,138	44,885	44,885	2,083	-	-
orth Branford	140,994	281,988	281,988	91,859	135,823	135,823	145,358	-	-
orth Canaan	94,462	188,925	188,925	29,508	53,953	53,953	32,791	-	-
orth Haven	180,748	361,496	361,496	155,899	313,725	313,725	46,691	-	-
orth Stonington	119,935	239,869	239,869	48,664	68,965	68,965	61,947	-	-
orwalk	438,715	877,430	877,430	628,837	1,481,697	1,481,697	69,624	-	-
orwich	251,564	503,127	503,127	314,011	1,290,731	1,290,731	603,897	-	-
old Lyme	115,071	230,141	230,141	49,388	63,278	63,278	-	-	-
old Saybrook	123,611	247,223	247,223	67,295	83,170	83,170	3,971	-	-
orange	137,915	275,830	275,830	101,797	144,858	144,858	22,392	-	-
oxford	136,771	273,541	273,541	97,149	130,493	130,493	58,209	-	-
rainfield	145,930	291,860	291,860	128,045	278,765	278,765	312,518	-	-
rainville	153,638	307,277	307,277	124,197	213,904	213,904	163,679	-	-
lymouth	131,933	263,865	263,865	98,459	173,482	173,482	219,809	-	-
omfret	121,306	242,613	242,613	48,372	69,186	69,186	49,464	-	-
ortland	120,383	240,766	240,766	66,121	100,431	100,431	64,333	-	-
reston	99,890	199,781	199,781	45,029	316,476	316,476	78,601	-	-
rospect	119,283	238,566	238,566	65,709	100,774	100,774	-	-	-
utnam	119,850	239,701	239,701	79,453	180,211	180,211	129,060	-	-
redding	133,867	267,734	267,734	69,161	78,886	78,886	314	-	-
ridgefield	188,755	377,511	377,511	153,782	168,619	168,619	1,866	-	-
rocky Hill	170,958	341,916	341,916	113,116	393,972	393,972	48,042	-	-
roxbury	168,476	336,951	336,951	36,098	42,472	42,472	-	-	-
saalem	96,716	193,432	193,432	34,079	52,030	52,030	52,591	-	-
salisbury	145,684	291,369	291,369	44,156	51,808	51,808	1,115	-	-
scotland	77,071	154,141	154,141	21,036	36,416	36,416	20,628	-	-
seymour	148,739	297,479	297,479	114,987	192,491	192,491	117,070	-	-
sharon	176,842	353,685	353,685	49,738	56,748	56,748	314	-	-
shelton	245,528	491,056	491,056	265,682	344,670	344,670	123,625	-	-
sherman	102,100	204,201	204,201	26,783	35,017	35,017	4,689	-	-
simsbury	180,468	360,936	360,936	156,004	188,744	188,744	56,130	-	-
somers	135,184	270,368	270,368	91,097	1,631,807	1,631,807	85,039	-	-
southbury	189,919	379,837	379,837	131,475	170,406	170,406	-	-	-
southington	260,945	521,891	521,891	279,853	431,449	431,449	167,026	-	-
south Windsor	190,345	380,690	380,690	166,517	223,852	223,852	116,780	-	-
sprague	75,685	151,369	151,369	24,899	51,028	51,028	57,248	-	-
stafford	197,500	395,000	395,000	112,240	212,374	212,374	237,139	-	-
stamford	594,651	1,189,301	1,189,301	797,072	1,720,095	1,720,095	74,483	-	-
sterling	98,165	196,330	196,330	42,485	74,970	74,970	83,812	-	-
stonington	149,557	299,114	299,114	110,944	143,938	143,938	39,159	-	-
stratford	296,873	593,747	593,747	393,472	557,862	557,862	253,183	-	-
suffield	145,553	291,106	291,106	90,643	2,760,966	2,760,966	102,288	-	-
thomaston	112,399	224,798	224,798	55,878	97,230	97,230	60,924	-	-
thompson	126,763	253,525	253,525	91,543	163,853	163,853	100,496	-	-
tolland	169,856	339,713	339,713	118,273	163,830	163,830	134,120	-	-
torrington	236,876	473,752	473,752	277,770	553,316	553,316	440,698	-	-
trumbull	230,710	461,421	461,421	247,671	300,180	300,180	80,239	-	-
union	62,371	124,742	124,742	14,458	36,847	36,847	15,154	-	-
vernon	201,949	403,899	403,899	224,785	417,764	417,764	162,680	-	-

Estimates of Statutory Formula Grants for FY 2013, 2014, and 2015

Grantee	Town Aid Road			Local Capital Improvement Program (LoCIP)			Public School Pupil Transportation		
	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015
Voluntown	86,457	172,914	172,914	24,765	116,965	116,965	47,218	-	-
Wallingford	271,785	543,569	543,569	291,753	465,346	465,346	255,331	-	-
Warren	90,853	181,706	181,706	21,909	28,763	28,763	-	-	-
Washington	164,002	328,005	328,005	52,974	60,460	60,460	-	-	-
Waterbury	543,163	1,086,325	1,086,325	1,243,340	4,287,037	4,287,037	1,090,214	-	-
Waterford	161,255	322,511	322,511	119,083	160,822	160,822	39,067	-	-
Watertown	177,903	355,807	355,807	159,370	243,677	243,677	131,785	-	-
Westbrook	108,723	217,445	217,445	42,280	57,077	57,077	5,251	-	-
West Hartford	345,063	690,125	690,125	458,106	700,986	700,986	238,798	-	-
West Haven	312,766	625,531	625,531	592,499	1,641,788	1,641,788	495,584	-	-
Weston	125,154	250,308	250,308	65,382	72,786	72,786	314	-	-
Westport	190,000	379,999	379,999	143,761	172,028	172,028	696	-	-
Wethersfield	201,745	403,491	403,491	188,737	407,116	407,116	109,486	-	-
Willington	128,886	257,771	257,771	61,562	88,611	88,611	47,356	-	-
Wilton	155,824	311,649	311,649	111,666	120,986	120,986	314	-	-
Winchester	151,334	302,668	302,668	89,217	160,634	160,634	70,848	-	-
Windham	185,534	371,068	371,068	259,909	1,028,508	1,028,508	311,807	-	-
Windsor	202,209	404,418	404,418	183,400	300,849	300,849	201,772	-	-
Windsor Locks	131,735	263,470	263,470	80,590	524,149	524,149	72,484	-	-
Wolcott	151,201	302,402	302,402	114,468	185,392	185,392	127,960	-	-
Woodbridge	120,690	241,379	241,379	65,207	76,769	76,769	3,876	-	-
Woodbury	148,379	296,757	296,757	78,324	96,369	96,369	-	-	-
Woodstock	189,578	379,157	379,157	85,394	118,840	118,840	70,628	-	-
Bantam (Bor.)	-	-	-	280	280	280	-	-	-
Danielson (Bor.)	-	-	-	2,939	2,939	2,939	-	-	-
Fenwick (Bor.)	522	1,044	1,044	757	757	757	-	-	-
Groton (City of)	64,088	128,175	128,175	15,650	15,650	15,650	-	-	-
Groton Long Point	-	-	-	3,095	3,095	3,095	-	-	-
Jewett City (Bor.)	39,337	78,674	78,674	2,202	2,202	2,202	-	-	-
Litchfield (Bor.)	-	-	-	720	720	720	-	-	-
Newtown (Bor.)	-	-	-	366	366	366	-	-	-
Stonington (Bor.)	7,863	15,726	15,726	1,567	1,567	1,567	-	-	-
Woodmont (Bor.)	8,484	16,968	16,968	333	333	333	-	-	-
District No. 1	-	-	-	-	-	-	1,368	-	-
District No. 4	-	-	-	-	-	-	16,581	-	-
District No. 5	-	-	-	-	-	-	70,673	-	-
District No. 6	-	-	-	-	-	-	29,802	-	-
District No. 7	-	-	-	-	-	-	89,748	-	-
District No. 8	-	-	-	-	-	-	96,094	-	-
District No. 9	-	-	-	-	-	-	11,636	-	-
District No. 10	-	-	-	-	-	-	158,513	-	-
District No. 11	-	-	-	-	-	-	36,660	-	-
District No. 12	-	-	-	-	-	-	34,113	-	-
District No. 13	-	-	-	-	-	-	143,707	-	-
District No. 14	-	-	-	-	-	-	82,836	-	-
District No. 15	-	-	-	-	-	-	164,843	-	-
District No. 16	-	-	-	-	-	-	212,875	-	-

Estimates of Statutory Formula Grants for FY 2013, 2014, and 2015

Grantee	Town Aid Road			Local Capital Improvement Program (LoCIP)			Public School Pupil Transportation		
	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015
District No. 17	-	-	-	-	-	-	206,604	-	-
District No. 18	-	-	-	-	-	-	25,366	-	-
District No. 19	-	-	-	-	-	-	150,404	-	-
REC	-	-	-	-	-	-	-	-	-
Education Connection	-	-	-	-	-	-	-	-	-
ASTCONN	-	-	-	-	-	-	-	-	-
IDE Administrative Costs	-	-	-	-	-	-	-	-	-
Incentive Payments	-	-	-	-	-	-	-	5,000,000	5,000,000
Grantee Subtotal	30,000,000	60,000,000	60,000,000	30,000,000	86,429,907	86,429,907	24,884,750	5,000,000	5,000,000

Estimates of Statutory Formula Grants for FY 2013, 2014, and 2015

Grantee	Non-Public School			Adult Education			Education Cost Sharing Grant		
	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015
Andover	-	-	-	-	-	-	2,367,466	2,391,293	2,393,963
Ansonia	24,081	23,898	23,898	103,951	105,629	105,686	15,571,383	16,227,403	16,787,247
Ashford	-	-	-	-	-	-	3,931,796	3,937,596	3,937,596
Avon	-	-	-	2,000	2,037	2,038	1,232,688	1,338,595	1,353,570
Barkhamsted	-	-	-	1,644	1,727	1,728	1,654,360	1,678,179	1,684,430
Beacon Falls	-	-	-	-	-	-	4,109,097	4,158,800	4,163,976
Berlin	7,222	6,544	6,544	12,399	11,770	11,776	6,280,132	6,332,475	6,359,438
Bethany	-	-	-	-	-	-	2,042,361	2,078,469	2,078,469
Bethel	13,899	18,082	18,082	10,412	12,966	12,973	8,228,760	8,271,383	8,287,912
Bethlehem	-	-	-	-	-	-	1,318,800	1,321,198	1,322,390
Bloomfield	781	854	854	19,035	20,771	20,782	5,614,895	6,282,517	6,820,634
Bolton	-	-	-	3,602	3,651	3,653	3,038,788	3,075,941	3,075,941
Bozrah	-	-	-	5,138	4,709	4,711	1,242,936	1,251,442	1,255,106
Branford	2,712	2,990	2,990	21,133	22,943	22,956	1,824,612	1,971,501	2,063,027
Bridgeport	406,608	403,523	403,523	1,865,199	1,826,604	1,827,589	168,599,571	175,722,646	180,007,194
Bridgewater	-	-	-	-	-	-	137,292	138,743	138,743
Bristol	141,471	140,398	140,398	268,426	269,148	269,293	43,047,496	44,543,801	45,952,733
Brookfield	5,676	4,640	4,640	3,805	3,526	3,528	1,545,179	1,577,456	1,582,715
Brooklyn	-	-	-	34,425	34,330	34,348	7,058,407	7,213,941	7,221,869
Burlington	-	-	-	-	-	-	4,354,540	4,408,348	4,408,348
Canaan	-	-	-	-	-	-	209,258	312,048	313,271
Canterbury	-	-	-	12,959	12,883	12,890	4,754,383	4,764,835	4,764,835
Canton	-	-	-	2,482	2,475	2,476	3,421,074	3,471,599	3,492,622
Chaplin	-	-	-	3,144	2,934	2,936	1,893,247	1,960,078	1,960,078
Cheshire	38,409	38,117	38,117	23,958	24,277	24,290	9,376,495	11,473,293	11,494,735
Chester	-	-	-	-	-	-	665,733	688,638	697,294
Clinton	-	-	-	21,349	21,704	21,715	6,502,667	6,544,423	6,550,498
Colchester	-	-	-	26,263	27,395	27,410	13,723,859	13,773,810	13,773,810
Colebrook	-	-	-	407	311	311	506,256	535,319	538,388
Columbia	-	-	-	2,473	2,342	2,343	2,563,631	2,574,325	2,576,966
Cornwall	-	-	-	-	-	-	85,322	107,227	107,227
Coventry	-	-	-	11,655	11,948	11,955	8,918,028	8,967,636	8,967,636
Cromwell	-	-	-	13,604	13,631	13,639	4,423,837	4,475,515	4,512,151
Danbury	233,477	225,032	225,032	234,117	232,003	232,128	24,554,515	30,567,833	34,333,903
Darien	-	-	-	109	74	74	1,616,006	1,716,273	1,716,273
Deep River	-	-	-	-	-	-	1,711,882	1,733,969	1,745,283
Derby	6,424	6,780	6,780	104,156	111,815	111,876	7,146,221	7,771,681	8,282,725
Durham	-	-	-	-	-	-	3,986,743	4,005,147	4,005,147
Eastford	-	-	-	2,105	1,927	1,928	1,116,844	1,123,900	1,123,900
East Granby	-	-	-	1,161	1,268	1,269	1,349,822	1,518,839	1,537,321
East Haddam	-	-	-	5,183	5,069	5,072	3,765,035	3,804,101	3,813,157
East Hampton	-	-	-	16,901	20,131	20,142	7,665,929	7,780,556	7,781,701
East Hartford	43,870	43,537	43,537	204,549	186,982	187,083	43,425,561	46,327,156	48,594,014
East Haven	42,344	43,063	43,063	474,167	492,370	492,636	19,253,992	20,003,918	20,512,456
East Lyme	-	-	-	16,974	15,325	15,334	7,132,157	7,904,966	7,921,914
Easton	-	-	-	205	182	182	593,868	651,536	651,536
East Windsor	-	-	-	14,684	15,474	15,482	5,650,470	5,887,748	6,034,545
Ellington	-	-	-	14,145	14,509	14,517	9,649,604	9,682,048	9,708,788

Estimates of Statutory Formula Grants for FY 2013, 2014, and 2015

Grantee	Non-Public School			Adult Education			Education Cost Sharing Grant		
	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015
Andover	137,022	125,425	125,425	97,919	79,888	79,931	28,810,492	29,931,293	30,000,777
Andover Essex	-	-	-	-	-	-	389,697	402,107	404,420
Andoverfield	3,070	12,109	12,109	9,609	11,403	11,409	3,590,008	3,616,846	3,616,846
Armsington	-	-	-	3,659	3,586	3,588	1,611,013	4,523,350	4,576,224
Franklin	-	-	-	3,156	3,349	3,351	948,235	966,197	967,596
Wilmington	-	-	-	6,162	6,098	6,101	6,415,031	6,541,517	6,604,581
Woburn	-	-	-	-	-	-	218,188	244,978	244,978
Woburn	-	-	-	3,181	2,801	2,802	5,477,633	5,507,971	5,521,942
Greenwich	-	-	-	-	-	-	3,418,642	3,442,973	3,442,973
Windsor	-	-	-	48,339	51,203	51,230	10,878,817	10,939,250	10,956,137
Woburn (Town of)	25,707	24,923	24,923	110,234	115,473	115,535	25,625,179	26,712,891	26,740,209
Woburn	-	-	-	9,317	8,593	8,598	3,058,981	3,091,426	3,104,539
Woburn	-	-	-	-	-	-	1,776,625	1,870,051	1,896,841
Woburn	152,493	154,157	154,157	238,131	249,282	249,417	23,913,747	26,691,680	28,569,564
Woburn	-	-	-	1,640	1,613	1,614	1,339,928	1,370,513	1,370,513
Woburn	95,871	95,144	95,144	2,001,406	1,758,406	1,759,354	192,783,001	210,813,246	215,252,772
Woburn	-	-	-	1,799	1,999	2,000	1,358,660	1,472,425	1,472,425
Woburn	-	-	-	-	-	-	2,760,313	2,776,179	2,782,426
Woburn	-	-	-	-	-	-	6,969,354	6,982,765	6,982,765
Woburn	-	-	-	-	-	-	167,342	228,570	228,570
Woburn	22,773	22,099	22,099	108,450	107,996	108,055	15,625,767	16,111,167	16,339,655
Woburn	-	-	-	-	-	-	2,237,730	2,353,594	2,355,000
Woburn	-	-	-	7,603	7,796	7,800	5,523,871	5,555,592	5,555,592
Woburn	-	-	-	21,435	20,849	20,860	12,141,501	12,314,067	12,314,067
Woburn	-	-	-	11,448	10,923	10,929	3,927,193	3,933,847	3,933,847
Woburn	214	185	185	1,496	1,394	1,394	1,508,386	1,601,914	1,617,101
Woburn	-	-	-	-	-	-	145,556	162,133	162,133
Woburn	4,909	3,411	3,411	7,588	6,872	6,876	1,576,061	2,094,854	2,094,854
Woburn	111,159	111,325	111,325	419,327	429,254	429,485	31,962,679	34,315,777	35,878,576
Woburn	-	-	-	-	-	-	10,156,014	17,199,408	17,210,872
Woburn	-	-	-	-	-	-	3,171,682	3,193,756	3,194,884
Woburn	183,735	183,691	183,691	906,075	914,633	915,127	55,561,122	57,760,454	59,559,015
Woburn	-	-	-	-	-	-	714,234	740,030	754,453
Woburn	-	-	-	-	-	-	2,132,776	2,147,902	2,153,738
Woburn	149,075	151,936	151,936	1,441,923	1,485,950	1,486,752	17,449,023	21,497,465	23,142,387
Woburn	56,238	47,330	47,330	46,951	41,624	41,646	11,048,292	11,683,544	11,871,446
Woburn	5,668	6,061	6,061	12,889	13,696	13,703	6,592,969	6,604,247	6,604,247
Woburn	11,729	11,265	11,265	32,589	32,181	32,199	12,715,670	13,576,794	13,602,892
Woburn	-	-	-	-	-	-	657,975	675,751	675,751
Woburn	46,509	45,161	45,161	228,362	227,628	227,750	29,846,550	30,376,815	30,841,041
Woburn	174,777	174,590	174,590	611,941	580,775	581,088	76,583,631	83,119,715	86,584,139
Woburn	-	-	-	25	26	26	1,495,604	1,540,239	1,540,239
Woburn	-	-	-	4,069	4,141	4,143	4,451,451	4,473,791	4,476,945
Woburn	-	-	-	2,284	2,321	2,322	3,167,099	3,197,421	3,209,381
Woburn	199,404	200,621	200,621	2,809,694	2,937,473	2,939,058	146,351,428	154,400,785	157,705,416
Woburn	5,176	5,137	5,137	34,693	35,278	35,297	12,895,927	13,623,576	13,710,679
Woburn	53,433	53,028	53,028	1,123,137	1,141,858	1,142,474	23,749,566	25,106,995	26,080,537
Woburn	6,657	6,606	6,606	27,207	27,913	27,928	12,080,862	12,150,131	12,182,867
Woburn	22,237	23,034	23,034	4,027	4,197	4,199	4,338,374	5,233,858	5,265,609

Estimates of Statutory Formula Grants for FY 2013, 2014, and 2015

Grantee	Non-Public School			Adult Education			Education Cost Sharing Grant		
	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015
Norfolk	-	-	-	243	282	282	381,414	480,213	480,213
North Branford	-	-	-	40,011	37,895	37,916	8,225,632	8,240,689	8,251,312
North Canaan	-	-	-	-	-	-	2,091,544	2,119,487	2,124,625
North Haven	-	-	-	14,861	14,934	14,942	3,295,851	3,475,771	3,543,678
North Stonington	-	-	-	6,769	6,169	6,172	2,906,538	2,929,194	2,929,194
Norwalk	15,909	14,199	14,199	59,247	65,067	65,102	10,672,607	12,725,117	14,429,397
Norwich	59,712	62,376	62,376	325,806	330,651	330,829	33,341,525	35,036,298	36,063,438
Old Lyme	-	-	-	-	-	-	605,586	635,055	635,055
Old Saybrook	142	425	425	4,408	5,405	5,407	652,677	709,858	709,858
Orange	110	98	98	-	-	-	1,107,407	1,158,764	1,194,735
Oxford	-	-	-	1,115	946	947	4,667,270	4,903,289	4,903,289
Plainfield	-	-	-	108,503	109,543	109,602	15,560,284	15,614,909	15,626,681
Plainville	-	-	-	104,909	112,581	112,642	10,346,140	10,400,314	10,434,012
Plymouth	-	-	-	11,669	11,854	11,861	9,876,832	9,897,566	9,905,790
Pomfret	-	-	-	6,272	6,063	6,066	3,130,001	3,183,237	3,187,437
Portland	-	-	-	12,112	12,177	12,184	4,347,783	4,393,067	4,409,607
Preston	-	-	-	19,651	20,136	20,147	3,077,693	3,088,572	3,088,572
Prospect	-	-	-	-	-	-	5,377,654	5,387,376	5,395,080
Putnam	1,980	1,980	1,980	62,703	64,158	64,192	8,251,714	8,407,571	8,530,111
Redding	-	-	-	437	444	444	687,733	870,834	870,834
Ridgefield	-	-	-	673	614	614	2,063,814	2,240,641	2,240,641
Rocky Hill	-	-	-	9,496	11,868	11,874	3,481,162	4,149,711	4,218,516
Roxbury	-	-	-	-	-	-	158,114	162,187	162,187
Salem	-	-	-	3,710	3,586	3,588	3,114,216	3,167,849	3,167,849
Salisbury	-	-	-	-	-	-	187,266	195,174	195,174
Scotland	-	-	-	1,636	1,763	1,764	1,450,305	1,475,184	1,475,184
Seymour	-	-	-	67,996	72,651	72,690	10,004,094	10,055,620	10,084,200
Sharon	-	-	-	-	-	-	145,798	163,166	163,166
Shelton	11,535	11,751	11,751	36,827	38,097	38,117	5,146,279	5,271,080	5,380,918
Sherman	-	-	-	311	265	265	244,327	244,340	244,340
Simsbury	8,168	6,163	6,163	10,136	8,816	8,821	5,513,204	5,648,941	5,672,793
Somers	-	-	-	10,300	9,982	9,987	5,975,301	7,393,078	7,396,132
Southbury	-	-	-	-	-	-	2,518,902	2,893,562	2,976,670
Southington	37,634	39,897	39,897	18,007	12,391	12,398	20,191,195	20,310,763	20,398,135
South Windsor	-	-	-	12,312	11,076	11,082	13,017,444	13,045,470	13,063,196
Sprague	5,065	5,336	5,336	13,624	14,567	14,575	2,632,445	2,646,719	2,649,195
Stafford	20,154	20,159	20,159	25,254	25,847	25,861	9,930,162	9,970,963	9,981,676
Stamford	30,880	46,098	46,098	316,954	291,225	291,382	8,899,110	11,384,290	12,593,829
Sterling	-	-	-	10,983	10,872	10,878	3,211,166	3,228,130	3,237,839
Stonington	3,171	2,813	2,813	16,919	16,213	16,222	2,079,926	2,129,110	2,156,743
Stratford	88,795	92,084	92,084	102,386	108,113	108,172	21,072,199	21,644,851	21,831,822
Suffield	-	-	-	6,104	6,726	6,730	6,183,966	8,877,293	8,906,875
Thomaston	-	-	-	15,527	15,783	15,791	5,712,479	5,754,212	5,766,090
Thompson	3,658	3,715	3,715	49,149	50,975	51,002	7,674,408	7,687,082	7,688,976
Tolland	-	-	-	9,284	9,766	9,772	10,866,063	10,917,970	10,917,970
Torrington	40,818	39,914	39,914	136,512	136,935	137,009	24,402,168	24,741,159	24,845,525
Trumbull	24,906	23,680	23,680	15,482	16,605	16,614	3,195,332	3,346,812	3,413,207
Union	-	-	-	1,158	1,483	1,484	241,460	272,343	273,049
Wernon	8,120	7,752	7,752	252,585	247,948	248,082	18,316,776	19,277,648	20,041,182

Estimates of Statutory Formula Grants for FY 2013, 2014, and 2015

Grantee	Non-Public School			Adult Education			Education Cost Sharing Grant		
	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015	FY 2013	FY 2014	FY 2015
Coluntown	-	-	-	7,524	7,646	7,650	2,550,166	2,693,477	2,693,477
Vallingford	18,152	18,270	18,270	252,952	259,864	260,005	21,712,580	21,826,357	21,887,555
Varren	-	-	-	-	-	-	99,777	112,800	112,800
Vashington	-	-	-	-	-	-	240,147	272,494	272,494
Vaterbury	416,009	407,237	407,237	2,312,692	2,368,252	2,369,530	118,012,691	128,111,944	134,205,458
Vaterford	-	-	-	11,113	12,002	12,008	1,485,842	1,882,904	1,905,911
Vatertown	25,694	26,033	26,033	4,933	5,103	5,105	11,886,760	11,945,681	11,971,611
Vestbrook	-	-	-	1,425	1,670	1,671	427,677	470,774	478,623
Vest Hartford	95,411	103,027	103,027	132,975	145,098	145,177	16,996,060	17,600,739	17,936,109
Vest Haven	104,527	103,734	103,734	216,137	219,608	219,726	42,781,151	44,406,627	46,011,645
Veston	-	-	-	445	452	453	948,564	955,160	955,160
Vestport	-	-	-	1,406	2,143	2,145	1,988,255	2,784,333	2,784,333
Vethersfield	16,689	17,594	17,594	28,301	30,261	30,277	8,313,255	8,654,701	8,766,839
Villington	-	-	-	-	-	-	3,710,213	3,760,189	3,765,691
Vilton	-	-	-	554	677	677	1,557,195	1,656,266	1,656,266
Vinchester	28,268	29,940	29,940	10,780	11,593	11,600	8,031,362	8,145,716	8,179,353
Vindham	31,819	31,371	31,371	272,854	275,659	275,808	24,933,574	28,577,340	29,327,231
Vindsor	53,491	55,375	55,375	48,562	51,051	51,079	11,854,648	12,403,937	12,900,290
Vindsor Locks	-	-	-	21,664	21,557	21,569	4,904,674	6,041,825	6,468,301
Volcott	-	-	-	4,215	4,432	4,434	13,685,912	13,687,923	13,687,923
Woodbridge	276	342	342	-	-	-	721,370	738,325	738,325
Woodbury	-	-	-	-	-	-	895,683	927,915	959,601
Woodstock	-	-	-	8,968	8,428	8,433	5,453,688	5,473,508	5,479,255
3antam (Bor.)	-	-	-	-	-	-	-	-	-
Danielson (Bor.)	-	-	-	-	-	-	-	-	-
Denwick (Bor.)	-	-	-	-	-	-	-	-	-
Groton (City of)	-	-	-	-	-	-	-	-	-
Groton Long Point	-	-	-	-	-	-	-	-	-
Jewett City (Bor.)	-	-	-	-	-	-	-	-	-
Litchfield (Bor.)	-	-	-	-	-	-	-	-	-
Newtown (Bor.)	-	-	-	-	-	-	-	-	-
Stonington (Bor.)	-	-	-	-	-	-	-	-	-
Woodmont (Bor.)	-	-	-	-	-	-	-	-	-
District No. 1	-	-	-	8,637	9,238	9,243	-	-	-
District No. 4	-	-	-	8,932	9,925	9,931	-	-	-
District No. 5	1,125	1,053	1,053	2,964	2,856	2,857	-	-	-
District No. 6	-	-	-	395	431	432	-	-	-
District No. 7	-	-	-	4,902	4,911	4,914	-	-	-
District No. 8	-	-	-	22,691	24,867	24,881	-	-	-
District No. 9	-	-	-	-	-	-	-	-	-
District No. 10	-	-	-	2,201	2,274	2,275	-	-	-
District No. 11	-	-	-	-	-	-	-	-	-
District No. 12	8,447	8,383	8,383	78	71	71	-	-	-
District No. 13	-	-	-	11,831	11,128	11,134	-	-	-
District No. 14	-	-	-	5,555	5,989	5,993	-	-	-
District No. 15	-	-	-	736	792	792	-	-	-
District No. 16	-	-	-	2,150	1,933	1,934	-	-	-

Estimates of Statutory Formula Grants for FY 2013, 2014, and 2015

Grantee	Non-Public School			Adult Education			Education Cost Sharing Grant		
	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
District No. 17	-	-	-	7,539	7,660	7,664	-	-	-
District No. 18	-	-	-	2,169	2,205	2,206	-	-	-
District No. 19	-	-	-	56,617	57,951	57,983	-	-	-
CREC	-	-	-	62,047	62,634	62,668	-	-	-
Education Connection	-	-	-	130,290	134,134	134,203	-	-	-
EASTCONN	-	-	-	30,446	30,940	30,957	-	-	-
SDE Administrative Costs	-	-	-	1,030,285	1,030,696	1,031,252	-	-	-
Incentive Payments	-	-	-	-	-	-	-	-	-
Grantee Subtotal	3,595,499	3,595,500	3,595,500	20,605,690	20,613,915	20,625,036	1,939,607,087	2,064,005,452	2,114,762,178

Estimates of Statutory Formula Grants for FY 2013, 2014, and 2015

Grantee	TOTALS		
	FY 2013	FY 2014	FY 2015
Andover	2,541,514	2,624,854	2,627,524
Andover	16,457,288	17,030,775	17,590,676
Andover	4,228,865	4,303,341	4,303,341
Andover	1,613,882	1,776,178	1,791,154
Andover	1,842,902	1,928,574	1,934,826
Andover	4,314,391	4,413,181	4,418,357
Andover	6,768,942	6,853,911	6,880,880
Andover	2,279,250	2,370,492	2,370,492
Andover	8,690,908	8,798,084	8,814,620
Andover	1,475,006	1,583,530	1,584,722
Andover	6,525,445	7,119,019	7,657,147
Andover	3,271,532	3,337,181	3,337,183
Andover	1,407,904	1,479,979	1,483,645
Andover	2,520,776	2,728,537	2,820,076
Andover	192,043,926	195,256,145	199,541,678
Andover	258,792	348,303	348,303
Andover	45,898,790	47,210,995	48,620,072
Andover	1,892,945	2,014,790	2,020,051
Andover	7,826,048	7,804,118	7,812,064
Andover	4,632,133	4,761,553	4,761,553
Andover	424,961	509,736	510,959
Andover	5,098,939	5,093,307	5,093,314
Andover	3,722,365	3,826,879	3,847,903
Andover	2,203,193	2,266,429	2,266,431
Andover	14,195,081	14,262,158	14,283,613
Andover	816,698	914,377	923,033
Andover	6,879,544	6,961,111	6,967,197
Andover	14,381,347	14,340,077	14,340,092
Andover	673,380	770,985	774,054
Andover	2,780,991	2,843,370	2,846,012
Andover	258,234	369,462	369,462
Andover	9,421,364	9,426,948	9,426,955
Andover	4,834,599	4,946,519	4,983,163
Andover	30,987,079	34,668,105	38,434,300
Andover	2,001,550	2,167,683	2,167,683
Andover	1,872,981	1,978,759	1,990,073
Andover	8,917,456	9,386,191	9,897,296
Andover	4,193,964	4,305,624	4,305,624
Andover	1,272,962	1,336,203	1,336,204
Andover	2,331,685	2,429,735	2,448,218
Andover	4,153,918	4,260,669	4,269,728
Andover	8,230,004	8,276,880	8,278,036
Andover	46,128,668	48,382,080	50,649,039
Andover	20,855,015	21,338,615	21,847,419
Andover	8,614,665	8,734,417	8,751,374
Andover	841,128	954,355	954,355
Andover	6,095,953	6,289,514	6,436,319
Andover	10,150,738	10,196,246	10,222,994

Estimates of Statutory Formula Grants for FY 2013, 2014, and 2015

Grantee	TOTALS		
	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
Enfield	32,254,409	32,252,627	32,322,154
Essex	576,765	684,461	686,774
Fairfield	7,174,503	7,431,417	7,431,423
Farmington	4,883,276	5,096,856	5,149,732
Franklin	1,076,003	1,124,374	1,125,775
Glastonbury	7,042,032	7,259,350	7,322,417
Goshen	434,299	572,029	572,029
Granby	5,801,554	5,881,371	5,895,343
Greenwich	5,160,218	5,461,987	5,461,987
Griswold	11,443,946	11,375,126	11,392,040
Groton (Town of)	28,886,388	28,856,160	28,883,540
Guilford	3,498,000	3,650,205	3,663,323
Haddam	2,062,565	2,211,697	2,238,487
Hamden	30,291,474	31,849,197	33,727,216
Hampton	1,530,450	1,603,644	1,603,645
Hartford	244,975,735	246,768,422	251,208,896
Hartland	1,600,999	1,649,575	1,649,576
Harwinton	2,952,601	3,072,867	3,079,114
Hebron	7,246,218	7,328,512	7,328,512
Kent	418,784	559,060	559,060
Killingly	16,733,390	16,909,319	17,137,866
Killingworth	2,550,672	2,678,659	2,680,065
Lebanon	5,923,483	5,984,637	5,984,641
Ledyard	13,734,597	13,690,777	13,690,788
Lisbon	4,154,280	4,180,153	4,180,159
Litchfield	1,914,928	2,088,632	2,103,819
Lyme	285,296	375,445	375,445
Madison	2,411,509	2,550,331	2,550,335
Manchester	35,672,107	37,332,243	38,895,273
Mansfield	17,924,150	18,052,616	18,064,080
Marlborough	3,382,276	3,474,301	3,475,429
Meriden	60,220,483	62,152,561	63,951,616
Middlebury	909,056	1,035,191	1,049,614
Middlefield	2,292,603	2,397,229	2,403,065
Middletown	27,789,974	29,059,708	30,705,432
Milford	13,285,669	13,557,344	13,745,268
Monroe	7,025,284	7,143,245	7,143,252
Montville	16,034,949	15,886,481	15,912,597
Morris	795,362	884,045	884,045
Naugatuck	31,141,497	31,548,589	32,012,937
New Britain	87,758,536	89,994,904	93,459,641
New Canaan	1,827,623	1,992,133	1,992,133
New Fairfield	4,755,103	4,858,581	4,861,737
New Hartford	3,441,979	3,554,847	3,566,808
New Haven	200,508,462	205,960,095	209,266,311
Newington	15,838,200	16,288,732	16,375,854
New London	32,733,108	33,480,130	34,454,288
New Milford	13,154,485	13,241,935	13,274,686
Newtown	6,569,803	6,750,314	6,782,067

Estimates of Statutory Formula Grants for FY 2013, 2014, and 2015

Grantee	TOTALS		
	FY 2013	FY 2014	FY 2015
Iorfolk	700,275	820,045	820,045
Iorth Branford	8,694,748	8,698,646	8,709,290
Iorth Canaan	2,295,520	2,362,364	2,367,502
Iorth Haven	4,267,264	4,498,024	4,565,939
Iorth Stonington	4,051,070	4,108,492	4,108,495
Iorwalk	14,640,765	16,630,977	18,335,292
Iorwich	38,326,113	38,980,352	40,007,670
Ild Lyme	850,341	962,532	962,532
Ild Saybrook	925,074	1,046,081	1,046,083
Irange	1,617,972	1,771,476	1,807,447
Ixford	5,229,522	5,308,270	5,308,271
Iainfield	16,505,991	16,346,464	16,358,295
Iainville	11,002,717	11,034,076	11,067,835
Iymouth	10,426,217	10,346,767	10,354,998
Iomfret	3,425,191	3,501,098	3,505,301
Iortland	4,673,742	4,746,440	4,762,987
Ireston	4,505,090	4,526,881	4,526,892
Irospect	5,599,727	5,726,716	5,734,420
Iutnam	9,030,862	9,131,707	9,254,281
Iedding	1,084,063	1,217,898	1,217,898
Iidgefield	2,600,289	2,787,385	2,787,385
Iocky Hill	4,702,472	4,897,467	4,966,278
Ioxbury	373,128	541,610	541,610
Ialem	3,375,128	3,419,209	3,419,211
Ialisbury	393,769	538,351	538,351
Iotland	1,610,897	1,667,504	1,667,505
Ieymour	10,553,302	10,618,241	10,646,860
I Sharon	397,044	573,598	573,598
Ihelton	5,923,404	6,156,654	6,266,512
Iherman	386,458	483,823	483,823
Iimsbury	6,068,568	6,213,600	6,237,457
Iomers	9,250,226	9,305,235	9,308,294
Iouthbury	3,170,340	3,443,805	3,526,913
Iouthington	21,273,899	21,453,643	21,541,022
Iouth Windsor	13,571,017	13,661,088	13,678,820
Iprague	2,850,934	2,873,080	2,875,564
Itafford	10,872,796	10,840,552	10,851,279
Itamford	14,817,969	16,379,864	17,589,560
Isterling	3,486,342	3,510,303	3,520,018
Itonington	2,459,259	2,596,258	2,623,900
Itratford	22,756,399	22,996,657	23,183,687
Iuffield	12,551,481	12,630,000	12,659,586
Ihomaston	6,028,369	6,092,023	6,103,909
Ihompson	8,131,597	8,161,532	8,163,453
Iolland	11,394,982	11,431,279	11,431,285
Iorrington	26,301,569	26,184,950	26,289,390
Irumbull	3,931,805	4,148,697	4,215,101
Iunion	387,122	435,416	436,123
Ivernon	19,861,015	20,665,587	21,429,255

Estimates of Statutory Formula Grants for FY 2013, 2014, and 2015

Grantee	TOTALS		
	FY 2013	FY 2014	FY 2015
Voluntown	3,025,231	3,064,807	3,064,811
Wallingford	23,395,988	23,453,582	23,514,921
Warren	232,396	323,269	323,269
Washington	496,908	660,959	660,959
Waterbury	136,695,767	141,700,490	147,795,282
Waterford	2,286,363	2,433,985	2,456,998
Watertown	12,503,696	12,576,302	12,602,234
Westbrook	635,346	746,966	754,816
West Hartford	19,688,844	20,272,797	20,608,246
West Haven	51,109,073	52,312,819	53,917,955
Weston	1,153,849	1,278,706	1,278,707
Westport	3,338,802	3,515,428	3,515,430
Wethersfield	9,305,556	9,513,162	9,625,316
Willington	4,019,472	4,106,571	4,112,073
Wilton	1,933,796	2,089,578	2,089,578
Winchester	8,573,920	8,686,598	8,720,242
Windham	30,453,386	31,037,542	31,787,582
Windsor	12,721,301	13,222,555	13,718,936
Windsor Locks	9,679,006	10,170,688	10,597,176
Wolcott	14,156,688	14,180,149	14,180,151
Woodbridge	940,012	1,056,908	1,056,908
Woodbury	1,140,976	1,321,041	1,352,727
Woodstock	5,855,754	5,979,933	5,985,685
Bantam (Bor.)	280	280	280
Danielson (Bor.)	14,439	2,939	2,939
Fenwick (Bor.)	1,279	1,801	1,801
Groton (City of)	126,623	143,825	143,825
Groton Long Point	3,095	3,095	3,095
Jewett City (Bor.)	41,939	80,876	80,876
Litchfield (Bor.)	1,529	720	720
Newtown (Bor.)	493	366	366
Stonington (Bor.)	9,430	17,293	17,293
Woodmont (Bor.)	8,817	17,301	17,301
District No. 1	10,005	9,238	9,243
District No. 4	25,513	9,925	9,931
District No. 5	74,762	3,909	3,910
District No. 6	30,197	431	432
District No. 7	94,650	4,911	4,914
District No. 8	118,785	24,867	24,881
District No. 9	11,636	-	-
District No. 10	160,714	2,274	2,275
District No. 11	36,660	-	-
District No. 12	42,638	8,454	8,454
District No. 13	155,538	11,128	11,134
District No. 14	88,391	5,989	5,993
District No. 15	165,579	792	792
District No. 16	215,025	1,933	1,934

Estimates of Statutory Formula Grants for FY 2013, 2014, and 2015

Grantee	TOTALS		
	FY 2013	FY 2014	FY 2015
District No. 17	214,143	7,660	7,664
District No. 18	27,535	2,205	2,206
District No. 19	207,021	57,951	57,983
REC	62,047	62,634	62,668
Education Connection	130,290	134,134	134,203
ASTCONN	30,446	30,940	30,957
DE Administrative Costs	1,030,285	1,030,696	1,031,252
Incentive Payments	-	5,000,000	5,000,000
Grantee Subtotal	<u>2,304,224,827</u>	<u>2,365,105,022</u>	<u>2,415,872,869</u>
Non-grantee specific programs:			
	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
Municipal Revenue Sharing: Manuf. Trans. Grants & Prop Tax Relief	94,100,000	0	0
Municipal Aid Adjustment	0	47,221,132	31,559,234
Regional Performance Incentive Grants	8,900,000	9,200,000	9,600,000
Child Day Care	18,419,752	18,419,752	18,419,752
School Based Health Clinics	11,543,438	9,973,797	9,815,050
Special Education: Excess Costs-Students Based	139,805,731	139,805,731	139,805,731
OPEN Choice	22,090,956	35,018,594	40,616,736
Magnet Schools	242,361,711	270,449,020	286,250,025
Youth Service Bureaus	2,989,268	2,989,268	2,989,268
School-Based Child Health (LEA)	4,500,000	4,900,000	5,400,000
Local and District Departments of Health	4,662,487	4,676,836	4,676,836
Priority School Districts	121,875,581	46,057,206	45,577,022
Early Childhood	6,000,000	6,700,000	6,800,000
School Readiness	0	74,800,000	74,300,000
Subtotal non-grantee specific programs:	<u>677,248,924</u>	<u>670,211,336</u>	<u>675,809,654</u>
GRAND TOTAL	<u>2,981,473,751</u>	<u>3,035,316,358</u>	<u>3,091,682,523</u>