

SPECIAL MEETING – MANSFIELD TOWN COUNCIL  
April 10, 2013

Mayor Elizabeth Paterson called the special meeting of the Mansfield Town Council to order at 6:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Freudmann, Moran, Paterson, Paulhus, Ryan, Schaefer, Shapiro,  
Excused: Keane, Kochenburger

Staff Present: Town Manager Matt Hart, Director of Finance Cherie Trahan,  
Assistant Town Manager Maria Capriola, Director of Parks and Recreation Curt  
Vincente, Director of IT Jamie Russell

II. STAFF REPORTS/COMMUNICATION

The Town Manager and Director of Finance reviewed the following handouts:

- Citizen's Budget Guide which this year includes information on the Storrs Center impact on property taxes
- Background information on the Town Manager's Office service improvement requests
- Clarifications in response to citizen questions and recent publications

Flag – Provide breakdown for the amounts the Boards of Education and the Town have in their individual reserve funds.

III. TOWN-WIDE

Ms. Capriola and Ms. Trahan reviewed the Employee Benefits, Insurance and Contingency Funds.

IV. OPERATING TRANSFERS TO OTHER FUNDS

Ms. Trahan reviewed the operating transfers to other funds.

V. OTHER GOVERNMENTAL FUNDS

Mr. Vincente discussed the accomplishments and goals of the Parks and Recreation Department and reviewed the details of the Parks and Recreation Fund.

Ms. Trahan spoke to the Debt Service Fund.

Flag – Add a reference to the 1 million dollar Open Space Fund. (Pg. 237)

VI. INTERNAL SERVICES FUNDS

Ms. Capriola discussed the Health Insurance Fund, and the Workers' Compensation Fund.

Flag – A copy of the report identifying the positive claims experience for health cost to the Town referred to by Ms. Capriola at the meeting will be provided.

Ms. Trahan and Mr. Russell reviewed the Management Service Fund.

Flag – A copy of the number of residents who have signed up to receive email communications from the Town will be provided, as will the number of people accessing the Town's facebook page.

VII. OTHER AGENCIES/FUNDS

Ms. Trahan summarized the Day Care Fund, the Eastern Highland Health District Fund and the Cemetery Fund.

Flag – Information regarding the system used to charge EHHD for maintenance by the Public Works Department will be provided.

VIII. DISCUSSION OF PROPOSED BUDGET/COUNCIL QUESTIONS

Flag – Staff will provide a summary table showing proposed new and enhanced services including the source of funding, the cost, whether the initiative is new or being restored and the location of the item in the budget.

IX. ADJOURNMENT

Mr. Shapiro moved and Ms. Moran seconded to adjourn the meeting at 8:55 p.m. Motion passed unanimously.

Elizabeth Paterson, Mayor

Mary Stanton, Town Clerk