

TOWN OF MANSFIELD  
SPECIAL TOWN COUNCIL MEETING

Monday, June 10, 2013

Audrey P. Beck Municipal Building  
Council Chambers  
6:00pm

A G E N D A

Call to Order/Roll Call

1. Fiscal Year 2013/14 Budget and Mill Rate

Adjournment



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *Matt*  
**CC:** Maria Capriola, Assistant Town Manager; Fred Baruzzi,  
Superintendent of Schools; Cherie Trahan, Director of Finance  
**Date:** June 10, 2013  
**Re:** Fiscal Year 2013/14 Budget and Mill Rate

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**Subject Matter/Background**

On June 4, 2013 the Connecticut General Assembly adopted the FY 2014 and FY 2015 State Budget. Unlike the Appropriations Committee adopted budget which significantly reduced municipal aid, the state budget as adopted restores municipal aid on an aggregate basis to current year levels. Consequently, the overall estimated revenue for Mansfield for FY 2013/14 totals \$18,327,788 or \$1,119,907 more than what was anticipated in the Town's adopted FY 2013/14 Operating Budget. This additional funding is distributed between unrestricted grants allocated for the General Fund (approximately \$1,153,000 increase) and the Pequot/LoCIP Grant allocated for the Capital Fund (approximately \$33,000 reduction).

The Town Council has great discretion as to how it uses additional non-tax revenue. For example, the Council could use this revenue to:

- lower the tax warrant;
- increase expenditures for the Mansfield Board of Education and/or General Government;
- increase the appropriation to a non-General Fund account such as the capital fund or management services fund;
- increase the contribution to fund balance; or
- any combination of the above.

A table of possible revisions, along with a recommend scenario, is attached for your consideration. Staff has also included an estimated tax levy for each scenario.

In addition, the FY 13/14 Operating Budget adopted at Town Meeting has been petitioned to referendum. The budget referendum is scheduled for Tuesday, June 18, 2013 and the ballot consists of the following questions:

- Are you in favor of the budget as adopted on May 14, 2013?

- If the budget is defeated, is the town budget portion too high or too low?
- If the budget is defeated, is the school budget portion too high or too low?

### **Financial Impact**

The financial impact of the additional state revenue will vary depending on the Council's policy decisions on the budget. Staff will prepare estimated tax levy calculations based on Council's proposals.

### **Recommendation**

Staff recommends that the Council review the various options and the results of the referendum prior to setting a mill rate. With this in mind, we are planning a Special Town Council Meeting for 7:30 PM on June 19, 2013.

### **Attachments**

- 1) Office of Fiscal Analysis Estimated Grant Payments
- 2) Suggested items for consideration
- 3) Sample tax levy calculations

Town of Mansfield  
Town Meeting Adopted FY 2013/14 Budget  
June 14, 2013

	General Government	Mansfield Board of Education	Capital Improvements	Capital Non- recurring Fund
Manager's Proposed Budget	\$ 15,106,760	\$ 20,941,020	\$ 2,400,290	\$ 1,309,860
<b>Motions:</b>				
Increase transfer to Capital for school needs	100,000			
Reductions:				
9 Month State Trooper	(60,000)			
Part-time Firefighter	(30,000)			
Town-wide Newsletter	(15,000)			
Part-time Systems Librarian	(18,550)			
.11 FTE Office Assistant	(3,820)			
Increase Sen. Transportation Coord.	(5,670)			
Restore Summer Challenge	(6,000)			
Increase Volunteer FF Incentive	(7,550)			
Reduce transfer to Capital	(115,000)			
Reduce Contingency	(50,000)			
Sub-Total Reductions	(311,590)			
Motion to reduce the Board of Education Budget		(352,860)		
Motion to reduce Capital Improvement Budget *			(115,000)	
Motion to reduce the CNR Fund Budget				(115,000)
<b>Council Adopted Budgets</b>	<b>\$ 14,895,170</b>	<b>\$ 20,588,160</b>	<b>\$ 2,285,290</b>	<b>\$ 1,194,860</b>
<b>Town Meeting Motion</b>		<b>200,000</b>		
<b>Adopted Annual Budget</b>	<b>\$ 14,895,170</b>	<b>\$ 20,788,160</b>	<b>\$ 2,285,290</b>	<b>\$ 1,194,860</b>

\* Capital Fund Reductions:

Facilities Management - Education Projects	\$ 40,000
Replacement of ET507 Funding	75,000
Total CIP Adjustment	\$ 115,000

**Town of Mansfield  
Estimated Tax Warrant and Levy  
FY 2013/14**

<u>Amount to Raise by Taxation</u>	<u>Dollars</u>	<u>Equiv. Mill Rate</u>
1. Proposed Budget		
Mansfield School Board	\$ 20,788,160	
Town General Government	14,895,170	
Total Town	35,683,330	
Region 19 General Fund Contribution	10,005,514	
Total Expenditure Budgets	\$ 45,688,844	45.68
2. Plus: Fund Balance Reserve	100,000	0.10
3. Less:		
Tax Related Items	485,000	
Non-Tax Revenues	17,416,700	
App. Of Fund Balance	-	
Total Other Revenues	17,901,700	17.90
Amount to Raise by Taxes (current levy)	\$ 27,887,144	27.88
<b>Tax Warrant Computation</b>		
1. Amount to Raise by Taxes (current levy)	\$ 27,887,144	27.88
2. Reserve for Uncollected Taxes	477,660	0.48
3. Elderly Programs	34,300	0.03
Tax Warrant	\$ 28,399,104	28.39

<u>Mill Rate Computation</u>		
1. Tax Warrant	28,399,104	
		=
2. Taxable Grand List	1,000,150,922	28.39
Proposed Mill Rate	28.39	
Current Mill Rate	27.16	
Increase (Decrease)	1.23	
Percent Increase (Decrease)	4.55%	

**Mill Rate Impact on Median Single Family Home:**

100% Value of \$242,000; Assessed at \$169,400

Taxes at estimated mill rate	\$ 4,810
Taxes at current mill rate	4,601
Estimated Increase	\$ 209

**APPENDIX D**

**Municipal Formula Grants and Other Major Aid**

Grant	FY 13 \$ Appropriation	FY 14 - FY 15 Appropriation			
		FY 14 \$	FY 15 \$	FY 14 \$ - FY 13 \$	FY 15 \$ - FY 13 \$
<b>Appropriated Funds</b>					
Colleges & Hospitals PILOT	115,431,737	115,431,737	115,431,737	-	-
Reimbursement Property Tax - Disability Exemption	400,000	400,000	400,000	-	-
Distressed Municipalities	5,800,000	5,800,000	5,800,000	-	-
Property Tax Relief Elderly Circuit Breaker	20,505,900	20,505,900	20,505,900	-	-
Property Tax Relief for Veterans	2,970,098	2,970,098	2,970,098	-	-
Local and District Departments of Health	4,662,487	4,669,173	4,669,173	6,686	6,686
Vocational Agriculture	6,485,565	9,485,565	9,485,565	3,000,000	3,000,000
Health and Welfare Services Pupils Private Schools	4,297,500	4,297,500	4,297,500	-	-
Bilingual Education	1,916,130	1,916,130	1,916,130	-	-
Excess Cost - Student Based	139,805,731	139,805,731	139,805,731	-	-
Non-Public School Transportation	3,595,500	3,595,500	3,595,500	-	-
Youth Service Bureaus	2,989,268	2,989,268	2,989,268	-	-
Child Day Care <sup>1</sup>	18,419,752	18,419,752	18,419,752	-	-
PILOT - State Property	73,641,646	73,641,646	73,641,646	-	-
Mashantucket Pequot and Mohegan Fund	61,779,907	61,779,907	61,779,907	-	-
Property Tax Relief Elderly Freeze Program	390,000	235,000	235,000	(155,000)	(155,000)
Tax Abatement	1,704,890	1,444,646	1,444,646	(260,244)	(260,244)
PILOT - Housing	2,204,000	1,873,400	1,873,400	(330,600)	(330,600)
Public School Transportation	24,884,748	24,884,748	24,884,748	-	-
Education Equalization Grants (ECS) <sup>2</sup>	1,939,607,087	1,991,000,000	2,040,901,002	51,392,913	101,293,915
Priority School Districts <sup>1</sup>	121,875,581	47,427,206	46,947,022	(74,448,375)	(74,928,559)
School Breakfast Program	2,220,303	2,300,041	2,379,962	79,738	159,659
OPEN Choice Program	22,090,956	37,018,594	42,616,736	14,927,638	20,525,780
Magnet Schools	242,361,711	265,449,020	281,250,025	23,087,309	38,888,314
School-Based Health Clinics	11,543,438	12,747,463	12,638,716	1,204,025	1,095,278
Interdistrict Cooperation	10,131,935	9,146,369	9,150,379	(985,566)	(981,556)
Early Childhood <sup>1</sup>	6,022,489	6,748,003	6,761,345	725,514	738,856
School Readiness <sup>1</sup>	-	74,767,825	74,299,075	74,767,825	74,299,075
Adult Education	21,025,690	21,033,915	21,045,036	8,225	19,346
Municipal Aid Adjustment Grant	-	2,217,456	1,358,728	2,217,456	1,358,728
<b>subtotal</b>	<b>2,868,764,049</b>	<b>2,964,001,593</b>	<b>3,033,493,727</b>	<b>95,237,544</b>	<b>164,729,678</b>



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June 5, 2013

**PLEASE DELIVER IMMEDIATELY TO MAYOR, FIRST SELECTMAN,  
CITY/TOWN MANAGER & FINANCE DIRECTOR**

**Adopted FY2014 State Budget  
Impact on: Mansfield**

On June 5, 2013, the General Assembly adopted a state budget for FY14. Below is CCM's preliminary analysis of the impacts of this plan on Mansfield for certain key grant programs.\* Please note that these are estimates based on available information and actual grant amounts may differ.

Grant:	FY13	Adopted FY14	Adopted FY14 v. FY13	
	(\$)	(\$)	(\$)	(%)
Adult Education	\$ 0	\$ 0	\$ 0	
ECS Grant	\$10,156,014	\$10,168,358	\$12,344	0.1%
Non-Public School Transportation	\$ 0	\$ 0	\$ 0	
Public School Transportation	\$105,726	\$105,726	\$ 0	0.0%
Pequot-Mohegan Grant	\$239,442	\$206,282	\$-33,160	-13.9%
PILOT: Colleges & Hospitals	\$ 0	\$ 0	\$ 0	
PILOT: State-Owned Property	\$7,021,354	\$6,601,677	\$-419,677	- 6.0%
Manufacturing Transition Grant	\$5,430	\$ 0	\$-5,430	-100.0%
Municipal Revenue Sharing Bonus Pool	\$398,209	\$ 0	\$-398,209	-100.0%
MRSA Bonded Distribution (see note)	\$ 0	\$6,434	\$6,434	
Municipal Aid Adjustment	\$ 0	\$625,545	\$625,545	
<b>Subtotal</b>	<b>\$17,926,174</b>	<b>\$17,714,022</b>	<b>\$-212,152</b>	<b>- 1.2%</b>
LoCIP (see note)	\$189,462	\$189,462	\$ 0	0.0%
Town Aid Road	\$212,152	\$424,303	\$212,152	100.0%
<b>Total</b>	<b>\$18,327,788</b>	<b>\$18,327,788</b>	<b>\$ 0</b>	<b>0.0%</b>

\*Some grants are not listed because town-by-town amounts are not available. Many of these grants will be featured in CCM's upcoming budget analysis.

Below please find a summary of the estimated statewide changes to major municipal grants.

Grant:	FY13	Adopted FY14	Adopted FY14 v. FY13
Adult Education	\$21.0 million	\$21.0 million	\$8,225
Education Cost Sharing	\$2.01 billion	\$2.07 billion	\$59 million
DECD/DOH PILOT	\$1.9 million	\$1.9 million	No change
DECD/DOH Tax Abatement	\$1.4 million	\$1.4 million	No change
Excess Cost – Student Based	\$139.8 million	\$139.8 million	No change
LoCIP (see note)	\$30 million	\$30.0 million	No change
Magnet Schools	\$242.4 million	\$265.4 million	\$23.1 million
Manufacturing Transition Grant	\$47.6 million	\$0.0	-\$47.6 million
Municipal Aid Adjustment	\$0.0	\$4.5 million	\$4.5 million
Municipal Revenue Sharing Bonus Pool	\$42.8 million	\$0.0	-\$42.8 million
MRSA Bonded Distribution (see note)	\$0.0	\$56.4 million	\$56.4 million
Non-Public School Transportation	\$3.6 million	\$3.6 million	No change
Priority School Districts	\$121.9 million	\$47.4 million	-\$74.4 million
Pequot-Mohegan Grant	\$61.8 million	\$61.8 million	No change
PILOT: Colleges & Hospitals	\$115.4 million	\$115.4 million	No change
PILOT: State-Owned Property	\$73.6 million	\$73.6 million	No change
Public School Transportation	\$25.8 million	\$25.8 million	No change
Town Aid Road	\$30 million	\$60 million	\$30.0 million

#### Notes

- The adopted budget eliminates funding for the Municipal Revenue Sharing Account (MRSA).
- LoCIP is bond-funded at \$30 million. Previously, the LoCIP amount for FY14 was shown as \$86.4 million. The \$56.4 million difference is due to a change in a budget implementer bill. The additional \$56.4 million will now be distributed as a new grant described below.

Under the budget, the allowable uses for LoCIP funding would be expanded to include:

- bikeway and greenway establishment;
- land acquisition, including open space, and costs associated with making land available for public use;
- technology acquisition related to implementing SDE's Common Core State Standards;
- technology upgrades, including improvements to expand public access to government information through e-portals and kiosks; and
- for FY13 and FY14 only, (a) snow removal equipment and (b) capital expenditures made to improve public safety or facilitate regional cooperation.

The budget allows a municipality to apply for LoCIP funds to reimburse any FY13 expenditures it incurred for any of these additional projects regardless of the application deadlines set under existing law. It also allows the OPM secretary, for any fiscal year, to (1) authorize reimbursement for any of the additional projects before the

municipality has added the project to its local capital improvement plan and (2) require the municipality to certify that it is taking steps to amend its plan to include the project.

- The budget distributes \$56.4 million under a new MRSA Bonded Distribution grant. The distribution assumes that each municipality receives approximately 118 percent of the amount it received under the Manufacturing Transition Grant in FY13. CCM believes that this grant is unrestricted revenue.
- Please note updated estimates for PILOT: State-Owned Property and Pequot-Mohegan grants, which were a result of new information provided by the State's Office of Fiscal Analysis.
- The adopted budget includes a Municipal Aid Adjustment grant of \$4.5 million that will be distributed to towns that see a reduction in aid versus the current year.

###

If you have any questions, please contact CCM's George Rafael ([grafael@ccm-ct.org](mailto:grafael@ccm-ct.org)) at 203-498-3063 or Jim Finley ([jfinley@ccm-ct.org](mailto:jfinley@ccm-ct.org)) at 203-804-6895.

**Adopted FY 2014 State Budget Comparison**  
**PER CCM ANALYSIS - 06/05/13**

<b>Grant</b>	<b>FY 12/13 Actual</b>	<b>Manager's Proposed</b>	<b>Town Meeting Estimates</b>	<b>State Adopted Estimates from CCM 06/05/13</b>	<b>Change from Council Adopted</b>
Education Cost Sharing (ECS)	\$ 10,156,014	\$ 17,199,410	\$ 10,168,360	\$ 10,168,358	\$ (2)
Transportation	105,726	-	-	105,726	105,726
LoCIP	189,462	428,900	443,230	189,462	(253,768)
Pequot	239,442	-	196,820	206,282	9,462
PILOT	7,021,354	-	5,975,170	6,601,677	626,507
PILOT (Senior Housing)	-	-	-	-	-
Town Aid	212,152	424,300	424,300	424,303	3
Manufacturing Transition Grant	5,430	-	-	-	-
Municipal Revenue/Hold Harmless	398,209	283,510	-	631,979	631,979
<b>Net Change</b>	<b>\$ 18,327,789</b>	<b>\$ 18,336,120</b>	<b>\$ 17,207,880</b>	<b>\$ 18,327,787</b>	<b>\$ 1,119,907</b>

	<b>FY 12/13 Actual</b>	<b>Manager's Proposed</b>	<b>Town Meeting Estimates</b>	<b>State Adopted Estimates from CCM 06/02/13</b>	<b>Change from Council Adopted</b>
<b>General Fund Budget:</b>					
Education Cost Sharing (ECS)	\$ 10,156,014	17,199,410	10,168,360	10,168,358	(2)
Transportation	105,726	-	-	105,726	105,726
LoCIP	-	-	14,330	-	(14,330)
Pequot	-	-	196,820	-	(196,820)
PILOT	7,021,354	-	5,975,170	6,601,677	626,507
PILOT (Senior Housing)	-	-	-	-	-
Manufacturing Transition Grant	5,430	-	-	-	-
Hold Harmless	398,209	283,510	-	631,979	631,979
	<b>17,686,733</b>	<b>17,482,920</b>	<b>16,354,680</b>	<b>17,507,740</b>	<b>1,153,060</b>
<b>Town Aid Fund Budget:</b>					
Town Aid	212,152	424,300	424,300	424,303	3
<b>Capital Nonrecurring Fund Budget:</b>					
Pequot	239,442	-	-	206,282	206,282
<b>Capital Improvements Budget:</b>					
LoCIP	189,462	428,900	428,900	189,462	(239,438)
<b>Total All Funds</b>	<b>\$ 18,327,789</b>	<b>\$ 18,336,120</b>	<b>\$ 17,207,880</b>	<b>\$ 18,327,787</b>	<b>\$ 1,119,907</b>

Town of Mansfield  
Estimated Levy Scenarios - FY 2013/14 Budget

Additional Unrestricted Funding                   \$ 1,153,000  
Loss of Capital Funding                           \$ (33,000)

	Scenario #1	Recommended Scenario #2	Scenario #3	Scenario #4
Increase Fund Balance Reserve	\$ 100,000	\$ 75,000	\$ 200,000	\$ 100,000
Establish Reserve for Education	50,000	153,000	100,000	-
Increase General Government Budget	50,000	85,000	100,000	-
Increase Cash to Capital	33,000	33,000	33,000	33,000
Increase Cash to Capital for School Project	300,000	300,000	300,000	300,000
Reduce Mill Rate	(620,000)	(507,000)	(420,000)	(720,000)
Estimated Mill Rate	27.86	27.98	28.07	27.76
Current Mill Rate	27.16	27.16	27.16	27.16
Increase/(Decrease)	0.70	0.82	0.91	0.60
%	2.6%	3.0%	3.4%	2.2%