



**7:15 PM: Ceremonial  
Presentation by Neighbor to  
Neighbor Energy Challenge**

**TOWN OF MANSFIELD  
TOWN COUNCIL MEETING  
Monday, June 24, 2013  
COUNCIL CHAMBERS  
AUDREY P. BECK MUNICIPAL BUILDING  
7:30 p.m.**

**AGENDA**

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- 20. Sale or purchase of real property, in accordance with CGS §1-200(6)(D)
- 21. Strategy and Negotiations with Respect to Pending Claims or Litigation, in accordance with CGS §1-200(6)(B)

**ADJOURNMENT**

REGULAR MEETING – MANSFIELD TOWN COUNCIL  
June 10, 2013  
DRAFT

Deputy Mayor Antonia Moran called the regular meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Freudmann, Keane, Kochenburger, Moran, Paulhus, Ryan, Shapiro  
Excused: Paterson, Schaefer

II. APPROVAL OF MINUTES

Mr. Paulhus moved and Mr. Shapiro seconded to approve the minutes of the May 28, 2013 meeting. Mr. Freudmann requested the minutes be corrected to show he voted in the affirmative on Item 3, Building Permit Fee Fixing Agreement between the Town of Mansfield, Leyland Storrs LLC and EDR Storrs, and voted against the motion to move into executive session. The minutes, as corrected, passed.

III. PUBLIC HEARING

1. Neighborhood Assistance Act Programs

Director of Planning Linda Painter presented an overview of the Neighborhood Assistance Act and the program applications being proposed. In addition to the 4 Town projects a solicitation sent to area non-profits yielded an application from the Community Children's Center.

Ben Wiles, Browns Road, spoke in favor of the Community Children's Center application, noting that in addition to the energy savings the organization will realize, the installation of solar panels will support the core values of the Center.

Ric Hossack, Middle Turnpike, verified that the program is an opportunity for businesses to contribute and in return receive a tax rebate.

IV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Ric Hossack, Middle Turnpike, suggested that all the funds received in additional state revenues be returned to the taxpayers. Mr. Hossack commented the reason the Republican Party decided to petition for a referendum is to give all residents a chance to vote on the budget.

V. REPORT OF THE TOWN MANAGER

In addition to his written report the Town Manager noted the new expanded version of the Mansfield Minute (Agenda Item 13) and thanked Leslie McDonough and Sara Delia for their work. Using current resources, the publication is available online and in hard copy at a limited number of locations throughout Mansfield.

Mr. Freudmann asked for clarification regarding the June 30<sup>th</sup> ending date for the Region 19 Agreement for Parking Lot Services and Ground Maintenance. Mr. Hart replied the contract for ground maintenance will cease on June 30<sup>th</sup> and the parking lot services will be covered under a new contract once approved by the Council. In the meantime, he does not expect any work will need to be done on the parking areas.

VI. REPORTS AND COMMENTS OF COUNCIL MEMBERS

No comments offered.

VII. OLD BUSINESS

2. Neighborhood Assistance Act Programs

Mr. Shapiro moved to approve the following resolution:

June 10, 2013

Resolved, to approve the following projects for submission to the Connecticut Department of Revenue Services for inclusion in the 2013 Neighborhood Assistance Act Program: water harvesting project at the Mansfield Community Center, community playground at the Mansfield Community Center, agricultural land preservation/acquisition, energy efficiency/water conservation program for low and moderate income homeowners and solar installation at the Community Children's Center.

In furtherance of this resolution, the Town Manager is hereby authorized to submit applications for the above-referenced Town-sponsored projects.

Mr. Paulhus offered a point of order regarding Council rules prohibiting action by the Council on an item on which a public hearing was conducted at the same meeting without a vote to do so.

Deputy Mayor Moran ruled the prohibition applies only to discussions of ordinances.

Ms. Keane seconded the motion.

Ms. Painter will verify that for Town projects the annual audit will serve as the post-project review. Non-profit organizations will need to provide their own review conducted by a certified accounting firm on any amounts over \$25,000.

The motion passed with all in favor except Mr. Freudmann who voted in opposition.

### 3. Storrs Center Update

Town Manager Matt Hart discussed the temporary traffic patterns in the Storrs Center area during construction of Bolton Road Extension and Royce Circle. A conceptual plan of the Town Square will be presented at 7:30 pm on June 11, 2013 in the Council Chamber. Public input is welcomed.

Ms. Keane moved and Mr. Paulhus seconded to add Item 11, Planning and Zoning Commission Application Referral, to the agenda as Item 6a.

The motion passed with all in favor except Ms. Moran who abstained.

## VIII. NEW BUSINESS

### 4. Rental Fee for Mansfield Downtown Partnership Office Space

Ms. Keane moved and Mr. Paulhus seconded, to approve the 13-month fee of \$8,630 to be charged to the Mansfield Downtown Partnership for the use of 356 square feet of office space within the Audrey P. Beck Municipal Building, for the period from June 1, 2013 through June 30, 2014. The Town reserves the right to adjust the fee for any subsequent lease periods or relocation to another municipal facility.

The motion passed unanimously.

### 5. Contract between the State of Connecticut and the Town of Mansfield for Resident State Trooper Services

Mr. Ryan moved and Mr. Paulhus seconded to approve the following resolution:  
Resolved, effective June 10, 2013, that Town Manager Matthew W. Hart is hereby authorized to execute a contract on behalf of the Town of Mansfield with the Connecticut Department of Public Safety, Division of State Police, for the services of resident state troopers for the period July 1, 2013 to June 30, 2015.

The motion passed unanimously.

### 6. Amendments to Motor Vehicle Traffic and Parking Ordinance

Mr. Paulhus moved and Mr. Shapiro seconded, effective June 10, 2013, to schedule a public hearing for 7:30 PM at the Town Council's regular meeting on June 24, 2013, to

June 10, 2013

solicit public comment regarding the proposed amendments to the Motor Vehicle Traffic and Parking Ordinance.

The motion passed unanimously.

6a. Planning and Zoning Commission Application Referral

Council members discussed the PZC referral which would allow the building of a hotel in the Storrs Center Project.

Mr. Shapiro moved and Mr. Ryan seconded to inform the Planning and Zoning Commission that the Mansfield Town Council takes no position on the application to amend the zoning regulations.

The motion passed unanimously.

IX. DEPARTMENTAL AND COMMITTEE REPORTS

No comments offered.

X. REPORTS OF COUNCIL COMMITTEES

Mr. Kochenburger reported the Ad Hoc Ordinance Development and Review Subcommittee which is reviewing the fee waivers at the Community Center will be meeting on June 12<sup>th</sup> to continue their discussions. The Committee on Committees will be meeting on June 14<sup>th</sup>.

Ms. Moran noted the Personnel Committee meeting scheduled for the June 20<sup>th</sup> has been canceled. Ms. Moran will review the calendar with regards to beginning the process of the Town Manager's evaluation.

XI. PETITIONS, REQUESTS AND COMMUNICATONS

7. S. Herbst re: Spring Weekend

8. S. Bourque re: Reappointment to Mansfield Downtown Partnership Board of Directors- A new letter indicating the correct appointments dates will be sent from the Manager's office.

9. M. Stanton re: budget petition certification

10. Town of Mansfield Notice of Budget Referendum

11. Planning and Zoning Commission Application Referral

12. Mansfield Historical Society Museum Opening

13. Mansfield Minute – June 2013

14. Mansfield Tomorrow: Mansfield Today

15. Municipal Opportunities & Regional Efficiencies

16. Sections Affecting WINCOG within HB 6706 – The Act Implementing the State Budget

XII. FUTURE AGENDA

Mr. Freudmann requested an accounting of materials, labor (including benefits), and the cost of equipment used by the Town for the Storrs Center project for FY 2012/13. The item will be added to a future agenda following the close of the fiscal year.

Mr. Kochenburger requested the Town explore whether there is a digital divide developing in the community between those residents who have access and wish to receive their information electronically and those who do not. The item will be added to a future agenda.

XIII. ADJOURNMENT

Mr. Paulhus moved and Mr. Shapiro seconded to adjourn the meeting at 9:03 p.m.

The motion passed unanimously.

Antonia Moran, Deputy Mayor

Mary Stanton, Town Clerk

June 10, 2013

SPECIAL MEETING – MANSFIELD TOWN COUNCIL  
June 10, 2013

Deputy Mayor Antonia Moran called the special meeting of the Mansfield Town Council to order at 6:00 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Freudmann, Keane, Kochenburger, Moran, Paulhus, Ryan, Shapiro  
Excused: Paterson, Schaefer  
Staff: Town Manager Matt Hart, Director of Finance Cherie Trahan

II. FISCAL YEAR 2013/14 BUDGET AND MILL RATE

Mr. Hart updated the Council on the most recent budget numbers including projected state revenues. A General Fund increase of approximately \$1,153,000 is expected as is a decrease of approximately \$33,000 in the Pequot/LoCIP Grant. Under the Charter the Council has complete discretion regarding the distribution of non-tax revenue.

Ms. Trahan reviewed the budget as adopted at the May 14, 2013 Town Meeting, the estimated tax warrant and levy as a result of that budget, and offered a number of possible scenarios for Council consideration.

Council members discussed the PILOT formula, the various effects of the suggested budget scenarios, the advisability of establishing a reserve account for Education, and the uses envisioned for the technology portion of the School Project. Council members offered additional budget scenarios for consideration.

By consensus the Council agreed that no decisions would be made until after the budget referendum. A Special Town Council meeting will be held on July 19, 2013 at 7:30 p.m.

III. ADJOURNMENT

Mr. Paulhus moved and Mr. Shapiro seconded to adjourn the meeting at 7:02 p.m.  
Motion passed unanimously.

Antonia Moran, Deputy Mayor

Mary Stanton, Town Clerk

June 10, 2013

LEGAL NOTICE  
TOWN OF MANSFIELD  
PUBLIC HEARING

Amendments to Motor Vehicle Traffic and Parking Ordinance

The Mansfield Town Council will hold a public hearing at 7:30 PM at their regular meeting on June 24, 2013 to solicit public comments regarding proposed amendments to the Motor Vehicle Traffic and Parking Ordinance.

At this hearing persons may address the Town Council and written communications may be received. Copies of said proposals are on file and available at the Town Clerk's office: 4 South Eagleville Road, Mansfield, Connecticut. The proposed ordinance is also available on the Town's website ([mansfieldct.org](http://mansfieldct.org))

Dated at Mansfield Connecticut this 11th day of June, 2013

Mary Stanton, Town Clerk

PAGE  
BREAK



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *Matt*  
**CC:** Maria Capriola, Assistant Town Manager; SGT Richard Cournoyer, Resident Trooper Coordinator; Lon Hultgren, Director of Public Works; Dennis O'Brien, Town Attorney  
**Date:** June 24, 2013  
**Re:** Amendments to Motor Vehicle Traffic and Parking Ordinance

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**Subject Matter/Background**

At Monday's meeting, the Town Council will conduct a public hearing regarding the proposed amendments to the Motor Vehicle Traffic and Parking Ordinance. This item has been placed on the Council's agenda as old business to allow the Council to debrief the public hearing.

As you will recall, the objectives of the proposed amendments are to accomplish the following:

- *Section 182-3A* - revised to clarify that on-street parking is prohibited during all hours of the day at any time of the year when there is any accumulation of snow or ice on the roads
- *Section 182-4A* – revised at the advice of iParq, the Town's ticketing vendor and Central Parking, the parking management company for Storrs Center, to double the fees on unpaid parking tickets as an additional enforcement tool. This is a common practice in many municipalities.
- *Section 182-4B* – revised to reinforce existing ordinance language regarding towing and to assist in the enforcement process
- *Section 182-5* – revised as a result of new section 182-4B

**Recommendation**

Rule 6(d) of the Council Rules of Procedure provides that the Town Council may not amend, adopt or reject a proposed ordinance on the day the first public hearing is convened. The Council may suspend the rule by a majority vote.

Unless the public hearing raises any additional issues that we have not considered, or if the Town Council wishes to make further revisions, staff recommends that the Council adopt the proposed amendments to the Motor Vehicle Traffic and Parking Ordinance.

If the Town Council supports this recommendation, the following motion is in order:

*Move, to accept the proposed amendments to the Motor Vehicle Traffic and Parking Ordinance, which amendments shall be effective 21 days after publication in a newspaper having circulation within the Town of Mansfield.*

**Attachments**

- 1) Proposed amendments to the Motor Vehicle Traffic and Parking Ordinance (proposed deletions are ~~crossed out~~; amendments are underlined)

## Chapter 182. MOTOR VEHICLE TRAFFIC AND PARKING

### Article I. Parking

#### § 182-1. Title.

This article shall be known and may be cited as the "Motor Vehicle Traffic and Parking Ordinance."

#### § 182-2. Legislative authority.

This Article is enacted pursuant to the provisions and authority of §§ 7-148, 14-150, 14-307 and 14-312 of the Connecticut General Statutes.

#### § 182-3. Parking restrictions; abandoned vehicles.

- A. No motor vehicle shall be parked on any public highway under the jurisdiction of the Town of Mansfield, or in any area designated as a municipal parking area, ~~between the hours of midnight and 6:00 a.m., from November 1 through April 15 when snowplowing is required;~~
- 1) Between the hours of midnight and 6:00 a.m., from November 1 through April 15; or
  - 2) At all times when there is any accumulation of snow or ice on said highways or parking areas.
- B. Any motor vehicle parked in violation of the provisions of Subsection A, above, or in violation of any rule, regulation, order or other ordinance of the Town of Mansfield relative to or in connection with parking on public highways shall be deemed to be "apparently abandoned" as such term is used in § 14-150 of the Connecticut General Statutes, as amended, and such vehicle may then be taken into custody, towed or otherwise removed, stored, and thereafter sold in accordance with the provisions of said § 14-150.
- C. The last owner of record of a motor vehicle found apparently abandoned, as shown by the files of the Department of Motor Vehicles, shall be deemed prima facie to have been the owner of such motor vehicle at the time such vehicle was apparently abandoned, and the person who apparently abandoned the same or caused or procured its apparent abandonment.

#### § 182-4. Fines for offenses.

A. Any person who violates any provision of § 182-3 of this article shall be fined in accordance with the schedule of fines set forth in the Motor Vehicle Traffic and Parking Regulations *Editor's Note: See Ch. A198, Motor Vehicle Traffic and Parking Regulations.* authorized by § 182-6 of this article. Said fines are payable to the Collector of Revenue of the Town of Mansfield within 10 days of the date of issuance of a parking violation citation ticket. The amount of any fine not paid within ten days shall be doubled. Fines may be contested in compliance with the provisions of Article II of this chapter, the Hearing Procedure for Parking Violations Ordinance, below.

B. In addition to any motor vehicle which may be towed under the provisions of Connecticut General Statutes sections 14-145 or 14-150, any motor vehicle parked in violation of section 182-3 of this Article on which three or more prior parking fines under subsection A are due and unpaid, or on which

four or more such parking fines have been assessed within the past 12 months, may be towed and released to its owner only upon payment of all fines and charges.

§ 182-5. Right of towed vehicle owner to hearing.

As required by Connecticut General Statutes, § 14-150, any owner of a motor vehicle towed or otherwise removed under the authority of § 182-3 or section 182-4B of this article may request a hearing before a Motor Vehicle Towing Hearing Officer by filing a "Request for Hearing to Contest Vehicle Towing" form or a reasonable facsimile with the office of the Resident State Troopers at the Mansfield Town Hall no later than 10 days after the mailing date of the written notice to the owner that the motor vehicle has been towed.

§ 182-6. Traffic regulations.

As authorized by Connecticut General Statutes, §§ 14-307 and 14-312, the Traffic Authority of the Town of Mansfield is empowered by this article to make Motor Vehicle Traffic and Parking Regulations to supplement and enforce the parking restrictions and remedies permitted by this article and Chapter 249 of the General Statutes pertaining to traffic control and highway safety, including parking policies and restrictions. Any such regulations shall be subject to the approval of the Town Council of the Town of Mansfield. Such authority shall include, but not be limited to, the power of the Traffic Authority to establish and amend a schedule of fines for violations of this article and said Traffic Regulations promulgated hereunder, including the fines authorized by § 182-4 of this article.

Article II. Hearing Procedure for Parking Violations

§ 182-7. Title.

This Article shall be known and may be cited as the "Hearing Procedure for Parking Violations Ordinance."

§ 182-8. Legislative authority.

This Article is enacted pursuant to §§ 7-148, 7-152b, and 14-305 to 308, inclusive, of the Connecticut General Statutes.

§ 182-9. Intent.

This article is designed to establish a hearing procedure for the appeal and enforcement of fines, penalties, costs and fees for violations of local parking ordinances, regulations duly promulgated hereunder and State of Connecticut parking laws enforceable by municipal authorities.

§ 182-10. Appointment of Hearing Officers.

The Town Manager shall appoint one or more persons who are electors of the Town to serve as Parking Violation Hearing Officers to conduct hearings regarding the violation of parking ordinances and laws. No police officer or person who issues parking tickets or works in the Police Department may serve as a Parking Violation Hearing Officer.

§ 182-11. Notice of violation.

At any time within two years from the expiration of the final period for the uncontested payment of fines, penalties, costs or fees for any alleged violation under any motor vehicle parking ordinance or regulation adopted pursuant to Connecticut General Statutes, § 7-148 or §§ 14-305 to 14-308, inclusive, except for Article II of Chapter 152 of this Code of the Town of Mansfield, the Ordinance Regulating Residential Rental Parking, the Town may send notice to the motor vehicle operator, if known, or the registered owner of the motor vehicle by first class mail at their address according to the registration records of the Connecticut Department of Motor Vehicles. Such notice shall inform the operator or owner:

- A. Of the allegations against the cited person and the amount of the fines, penalties, costs or fees due;
- B. That the cited person may contest liability before a Parking Violations Hearing Officer by delivering in person or by mail written notice of demand for a hearing to the Office of the Mansfield Resident State Troopers at the address specified in the notice within 10 days of the date thereof;
- C. That if a hearing is not so demanded, an assessment and judgment shall be entered against the cited person; and
- D. That such judgment may issue without further notice.

§ 182-12. Proof of liability.

Whenever a violation of such an ordinance or regulation occurs, proof of the registration number of the motor vehicle involved shall be prima facie evidence in all proceedings provided for in this article that the owner of such vehicle was the operator thereof; provided that the liability of a lessee per General Statutes § 14-107 shall apply.

§ 182-13. Admission of liability.

If a person who is sent notice pursuant to § 182-11 wishes to admit liability for an alleged violation, the cited person may, without requesting a hearing, pay the full amount of the fines, penalties, costs or fees in person or by mail to the Collector of Revenue at the address specified in the notice. Any cited person who does not deliver or mail written notice of demand for a hearing within 10 days of the first notice provided for in § 182-11, above, shall be deemed to have admitted liability, and the Office of the Mansfield Resident State Troopers shall certify such person's failure to respond to the Hearing Officer. The Hearing Officer shall thereupon enter and assess the fines, penalties, costs or fees provided for by any applicable law or ordinance and shall follow the procedures set forth in § 182-14, below.

§ 182-14. Hearing procedure.

- A. Any cited person who requests a hearing shall be given written notice of the date, time and place of the hearing. Such hearing shall be held not less than 15 days nor more than 30 days from the date of the mailing of such notice, provided the Hearing Officer shall grant upon good cause shown, any reasonable request by any interested party for postponement or continuance. An original or certified copy of the initial notice of violation issued by a police officer or other issuing officer shall be filed and retained by the Town, be deemed to be a business record within the scope of General Statutes, § 52-180, and be evidence of the facts set forth therein. The presence of the police officer or issuing officer

shall be required at the hearing if the cited person so requests. A person wishing to contest their liability shall appear at the hearing and present evidence in their own behalf. A designated town official, other than the Hearing Officer, may present evidence on behalf of the Town.

- B. If the cited person fails to appear, the Hearing Officer may enter an assessment by default against the cited person by default upon a finding of proper notice and liability under the applicable statutes or ordinances. The Hearing Officer may accept from the cited person copies of police reports, Department of Motor Vehicles documents and other official documents by mail and may determine thereby that the appearance of such person is unnecessary. The Hearing Officer shall conduct the hearing in the order and form and with such methods of proof as the Hearing Officer deems fair and appropriate. The rules regarding the admissibility of evidence shall not be strictly applied, but all testimony shall be given under oath or affirmation. The Hearing Officer shall announce a decision at the end of the hearing. If the Hearing Officer determines that the cited person is not liable, the matter shall be dismissed and the decision of the Hearing Officer entered in writing accordingly. If the Hearing Officer determines that the cited person is liable for the violation, said officer shall forthwith enter and assess the fines, penalties, costs or fees against such person as provided by the applicable law or ordinances of the Town.

#### § 182-15. Notice of assessment and judgment.

If such assessment is not paid on the date of its entry, the Hearing Officer shall send by first class mail a notice of the assessment to the person found liable and shall file, not less than 30 days or more than 12 months after such mailing, a certified copy of the notice of assessment with the clerk of the appropriate court, which is now the Superior Court for the Tolland Judicial District, together with the appropriate entry fee. The certified copy of the notice of assessment shall constitute a record of assessment. Within such twelve-month period, assessments against the same person may be accrued and filed as one record of assessment. The clerk shall enter judgment in the amount of said record of assessment and court costs against the cited person, in favor of the Town. Notwithstanding any other provision of the Connecticut General Statutes, the Hearing Officer's assessment, when so entered as a judgment, shall have the effect of a civil money judgment and a levy of execution on such judgment may issue without further notice to such person.

#### § 182-16. Appeal.

A cited person against whom an assessment has been entered pursuant to this article is entitled to judicial review by way of appeal. An appeal shall be instituted within 30 days of the mailing of notice of such assessment by filing a petition to open assessment, together with an entry fee in an equal amount to the entry fee for a small claims case pursuant to General Statutes, § 52-259, at the appropriate court, which is now the Superior Court for the Tolland Judicial District, which shall entitle such cited person to a hearing in accordance with the rules of the judges of the Superior Court.



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *Matt*  
**CC:** Maria Capriola, Assistant Town Manager; SGT Richard Cournoyer,  
Resident Trooper Coordinator; Lon Hultgren, Director of Public Works;  
Dennis O'Brien, Town Attorney  
**Date:** June 24, 2013  
**Re:** Amendment to Motor Vehicle Traffic and Parking Regulations

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**Subject Matter/Background**

Section A198-7 of the Motor Vehicle Traffic and Parking Regulations concerns Parking and Snow Removal. If the Council takes action on Monday to approve the changes to the Motor Vehicle Traffic and Parking Ordinance (section 182-3A), it would be appropriate to also amend section A198-7 so that the parking regulations are consistent with the ordinance.

Unlike section 182-3A (the ordinance), section A198-7 is a regulation. The Town Council is not required to hold a public hearing on an amendment to a regulation.

**Legal Review**

The Town Attorney has reviewed and approved the legality and the form of the proposed amendment to the Motor Vehicle Traffic and Parking Regulations.

**Recommendation**

Staff recommends that the Council approve the proposed amendments to section A198-7 of the Mansfield Code of Ordinances in order to ensure that the Motor Vehicle Traffic and Parking Regulations are consistent with the Motor Vehicle Traffic and Parking Ordinance.

If the Town Council supports this recommendation, the following motion is in order:

*Move, effective June 24, 2013, to approve the proposed amendments to Section A198-7 of the Motor Vehicle Traffic and Parking Regulations, as recommended by staff in the draft dated June 24, 2013.*

**Attachments**

- 1) Chapter A198, Motor Vehicle Traffic and Parking Regulations
- 2) Proposed amendments to the Motor Vehicle Traffic and Parking Regulations section A198-7 (proposed deletions are ~~crossed-out~~; amendments are underlined)

## Chapter A198. MOTOR VEHICLE TRAFFIC AND PARKING REGULATIONS

**[HISTORY:** *Editor's Note: The title of this chapter was amended from "Traffic Regulations" to "Motor Vehicle Traffic and Parking Regulations" 7-9-2012, effective 7-9-2012. **Adopted by the Mansfield Traffic Authority of the Town of Mansfield 11-5-1992. Amendments noted where applicable.]***

### GENERAL REFERENCES

Fire lanes — See Ch. 125.

Streets and sidewalks — See Ch. 166.

Motor vehicle traffic and parking — See Ch. 182.

### § A198-1. Legislative authority.

Legislative authority is as follows:

#### A. Connecticut General Statutes:

- (1) Title 7, Chapter 98, § 7-148
- (2) Title 14, §§ 14-145, 14-150 and 14-297 through 14-314, inclusive. **[Amended 7-9-2012, effective 7-9-2012]**

#### B. Mansfield Town Charter:

- (1) Article I, § C103, General grant of powers.
- (2) Article V, § C509, Public safety.

#### C. Code of the Town of Mansfield:

- (1) Chapter 125, Fire Lanes.
- (2) Chapter 166, Streets and Sidewalks.
- (3) Chapter 182, Motor Vehicle Traffic and Parking. **[Amended 7-9-2012, effective 7-9-2012]**

## § A198-2. Word usage.

- A. For the purposes of this section and subsequent sections, the terms "vehicle" and "motor vehicle" are synonymous and interchangeable and shall apply to all motor vehicles, as defined in Section 14-1, C.G.S., used on the public highways, unless another meaning is clearly apparent from the language or context. (Reference C.G.S. § 14-212.)

## § A198-3. Definitions.

- A. For the purposes of this regulation and subsequent regulations relative to vehicles and motor vehicles, the following terms shall have the same definitions as those given in § 14-1 of the Connecticut General Statutes: "Motor Vehicle," "Operator" "Owner," "Highway," "Parked Vehicle" and "Emergency Vehicle." (Reference § C.G.S. 14-1.)

## § A198-4. Liability of owner.

- A. Whenever there occurs a violation of any traffic authority regulation, proof of the registration number of any motor vehicle therein concerned shall be prima facie evidence in any criminal action or in any action based on an infraction or parking ticket that the owner was the operator thereof, except that, in the case of a leased or rented motor vehicle, such proof shall be prima facie evidence that the lessee was the operator thereof. (Reference: C.G.S. § 14-107.)

## § A198-5. General parking regulations.

- A. No vehicle shall be permitted to remain parked on any highway in the Town of Mansfield in the following manner:
- (1) Within 10 feet of any fire hydrant.
  - (2) Upon the traveled portion of any highway except in the direction that traffic is headed.
  - (3) With the right-hand wheels further than 12 inches from the curb or edge of the highway.
  - (4) Within 25 feet of any intersection or marked crosswalk.
  - (5) Within 25 feet of any stop sign.
  - (6) Parallel and adjacent to a vehicle already parked in a particular area.
  - (7) Upon a lawn, island or unpaved area within the limits of a town road adjacent to a no-parking area.
  - (8) Upon any public sidewalk except when in the process of crossing said sidewalk or when necessary to perform sidewalk construction, maintenance or snow removal.

- (9) In such a manner as to obstruct or interfere with the ingress or egress from a private driveway or alleyway, except with the permission of the owner of such private driveway or alleyway.
- (10) At a bus stop, loading or unloading zone.
- (11) In such a manner as to obstruct the flow of traffic.
- (12) In violation of any sign posted by the Traffic Authority of the Town of Mansfield or the Traffic Commission of the State of Connecticut which prohibits, limits or regulates the parking of vehicles within the Town of Mansfield.
- (13) In an area designated as reserved for handicapped persons in accordance with Section 14-253a of the Connecticut General Statutes, unless such vehicle is granted an exception in accordance with said section.

B. References C.G.S. § 14-250a, 14-251, 14-252 and 14-253a.

### **§ A198-5.1. Storrs Center parking regulations.**

**[Added 7-9-2012, effective 7-9-2012]**

A. In addition to the restrictions listed in § **A198-5** above, no vehicle shall be permitted to remain parked on any public roadway in the Storrs Center Development Area, which consists of the area in northern Mansfield bounded by and including Charles Smith Way and South Eagleville Road to the south, the Town Office building, Region 19 (E.O. Smith High School), and the University of Connecticut's Fine Arts Complex to the west, Dog Lane and the University's Bishop Center to the north, the Center for Hellenic Studies Paideia, Royce Circle/Wilbur Cross Way (paralleling Storrs Road) and the Storrs Post Office to the east, in the following manner:

- (1) In violation of any sign posted by the Traffic Authority of the Town of Mansfield, or the Traffic Commission of the State of Connecticut or the Mansfield Downtown Partnership which limits or regulates the parking of vehicles within the Storrs Center Development Area.
- (2) In violation of any sign regulating parking posted by a member of the Storrs Center Parking Cooperative within the above-described Storrs Center Development Area. Any such sign must be approved by the Town Manager or his designee.

B. Vehicles in violation of any parking regulation herein may be subject to fines and towing. Owner/operators of violating vehicles will be responsible for paying both the fine for towing and the actual costs of towing. Except in instances where a vehicle is a hazard to pedestrians or vehicular traffic or impedes the delivery of emergency services, tow warning notices shall be placed on vehicles prior to towing. Vehicles may be towed for parking in violation of the parking infractions listed in Subsection **H**, trespass on private property, parking while not being present on the premises or for exceeding the parking

limits in designated parking spaces by 50% of the allowable time limit for said space in accordance with §§ 14-307 and 14-145 of the Connecticut General Statutes.

C. The Town of Mansfield, the Mansfield Downtown Partnership, the Storrs Center Alliance and their designated agents are hereby authorized to tow vehicles for parking violations in the above-described Storrs Center Development area. Vehicles towed from private property shall be in accordance with §§ 14-307 and 14-145 of the C.G.S. and at the request of the property owner who shall have both a standing letter of trespass and an indemnification on file with the Town and the Mansfield Downtown Partnership.

D. In accordance with § 7-92 of the Connecticut General Statutes, the Mansfield Town Manager may upon request appoint special constables for terms of not more than two years to enforce parking laws and regulations in the Storrs Center Development Area. Any party to the "Cooperative Agreement for Parking Enforcement in and Adjacent to the Storrs Center Development" may file a standing letter of trespass with the office of the Town Manager. Said letter may include a request that the Town Manager appoint any employee or other nominee of the party to be a special constable. The Town Manager shall have reasonable discretion to determine whether an individual is suitable for appointment and will be appointed as a special constable. The Town Manager may limit the geographical jurisdiction of any such appointee, and subject their appointment to such limitations, restrictions and conditions as the Town Manager deems appropriate. An appointee shall have no property interest in their appointment, and shall serve at the pleasure of the Town Manager. Said constables shall be trained in parking enforcement by the Town and/or Mansfield Downtown Partnership prior to engaging in any enforcement activities. The services of any such special constable will be paid for by the requesting party, not by the Town of Mansfield. No such person may begin service as a special constable unless the requesting party has completed and submitted a "hold harmless" indemnification to the Town of Mansfield, Storrs Center Alliance, LLC, and to any third party operator designated by said Town and LLC, to the satisfaction of said entities including consideration of being added as an "Additional Insured" under the requesting party's liability policy for any actions or liability of such employee or nominee of such party resulting from parking law or regulation enforcement in their role as special constable.

E. Penalties for violations shall be in accordance with the Town's current Parking Violation Fine Schedule as listed in Subsection H. Any person who violates any provision of these regulations shall be subject to the fines set forth herein. Any such fine must be paid to the Collector of Revenue within 10 days of the date on which the parking citation ticket is issued.

F. Any fine may be appealed as provided in Chapter 182, Article II, of the Code of the Town of Mansfield, the Hearing Procedure for Parking Violations Ordinance, and in § A198-10 of these regulations, below.

G. Towing of vehicles from public parking areas shall be in accordance with § 14-307 of the C.G.S. Towing appeals shall be made on DMV Form A-25 "Request for Hearing Contested Tow" filed with the office of the Mansfield Resident State Troopers. Towing of vehicles from private parking areas shall be in accordance with § 14-145 of the C.G.S.

H. The cost of towing incurred by the towing party shall be paid prior to the release of the vehicle.

**Town of Mansfield**

**Parking Violation Fine Schedule** *Editor's Note: The former Parking Violation and Fee Schedule, as amended effective 7-1-1994, and 9-28-2009, effective 12-1-2009, was located at the end of this chapter as A198 Attachment 1 and was repealed with the inclusion of the regulation of 7-9-2012, effective 7-9-2012.*

<b>Infraction</b>	<b>Fine</b>
Parking on a sidewalk	\$25
Parking on a lawn, island or unpaved area	\$25
Parking in violation of a posted sign	\$30
Parking beyond specified time limits (except in the parking garage)	\$30
Any violation resulting in towing	\$25 plus the cost of the original violation
Parking with a lost, forged or spurious permit/decal	\$30
Parking on the wrong side of the street	\$30
Parking more than 12 inches from the curb	\$30
Parking within 25 feet of an intersection	\$30
Parking within 25 feet of a stop sign	\$30
Parking obstructing a driveway/bikeway	\$30
Parking with no Town permit/decal	\$30
Double parking	\$30
Parking in a crosswalk/bikeway	\$30
Parking in a designated "no parking" area	\$30
Parking in a loading zone	\$50
Parking in a restricted or reserved space	\$30
Parking in a bus stop	\$50
Parking causing a traffic hazard	\$50

Parking in violation of snow ordinance	\$50
Parking in a fire lane	\$50
Parking within 10 feet of a hydrant	\$50
Parking in a handicapped space or zone	\$150

### § A198-6. Fire lanes.

No person shall park or permit any motor vehicle to stand in a fire lane established in accordance with the provisions of Chapter 125, Fire Lanes, except when said vehicle is in the process of receiving or discharging passengers and the operator of the vehicle remains in the driver's seat.

### § A198-7. Parking and snow removal.

**[Amended 7-9-2012, effective 7-9-2012]** No vehicle shall be parked on any public highway under the jurisdiction of the Town of Mansfield or in any area designated as a municipal parking area, with the exception of the Storrs Center Parking Garage, between the hours of 12:00 midnight and 6:00 a.m. from November 1 through April 15 whenever snowplowing is required.

### § A198-8. Temporary parking regulations.

- A. The Traffic Authority shall, from time to time, establish temporary parking restrictions on highways and thoroughfares under the jurisdiction of the Town of Mansfield.
- B. The Traffic Authority may penalize and/or remove any vehicle parked in violation of the established temporary restriction.
- C. Reference: C.G.S. § 14-307.

### § A198-9. Penalties for offenses.

- A. A written schedule of fees for violations of the regulations contained herein shall be maintained at the State Trooper's Office.
- B. Any person who violates any provision of these regulations shall be subject to a parking citation ticket fine as established by the Traffic Authority in the Parking Violation Fine Schedule set forth in these Regulations. *Editor's Note: See the schedule in Subsection H of § A198-5.1.* Any such fine must be paid to the Collector of Revenue within 10 days of the date on which the parking citation ticket is issued. Any fine may be appealed as provided for in Chapter 182, Article II, of the Code of the Town of Mansfield, the Hearing Procedure for Parking Violations Ordinance. **[Amended 7-9-2012, effective 7-9-2012]**
- C. Reference: Section 14-314, C.G.S.

## § A198-10. Appeals.

**[Amended 7-9-2012, effective 7-9-2012]** Any fine may be appealed as provided for in Chapter 182, Article II, of the Code of the Town of Mansfield, the Hearing Procedure for Parking Violations Ordinance, and in these regulations. Appeals for parking violations shall be made to the office of the Mansfield Resident State Troopers by making a request for hearing as permitted by § 182-13 of said ordinance. If said appeal is upheld by the Hearing Officer, no payment shall be necessary; if said appeal is denied, payment of the required fine shall be made to the Collector of Revenue. The decision of the Hearing Officer may be appealed to the Superior Court per § 182-16 of the Hearing Procedure for Parking Violations Ordinance.

06/24/2013

§ A198-7 Parking and snow removal.  
[Amended 7-9-2012, effective 7-9-2012]

No vehicle shall be parked on any public highway under the jurisdiction of the Town of Mansfield or in any area designated as a municipal parking area, with the exception of the Storrs Center Parking Garage, ~~between the hours of 12:00 midnight and 6:00 a.m. from November 1 through April 15 whenever snowplowing is required.:~~

- 1) Between the hours of midnight and 6:00 a.m., from November 1 through April 15;  
or
- 2) At all times when there is any accumulation of snow or ice on said highways or parking areas.



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MHart*  
**CC:** Maria Capriola, Assistant Town Manager; Lon Hultgren, Director of Public Works; Cherie Trahan, Director of Finance; Cynthia van Zelm, Executive Director, Mansfield Downtown Partnership  
**Date:** June 24, 2013  
**Re:** Transportation Center Operations Plan

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**Subject Matter/Background**

The construction of the Nash-Zimmer Transportation Center will be completed this fall. This intermodal transit center will serve many functions for commuters, travelers and visitors to Storrs Center. Staff has prepared a conceptual operations plan to be presented to the Council and the Mansfield Downtown Partnership. The conceptual operations plan includes components such as services, equipment, management and staffing, but needs to be refined further based on input from various stakeholder groups.

Staff will present the conceptual operations plan to the Town Council at Monday's meeting. Following this discussion, we would like to seek input from the Downtown Partnership, the Transportation Advisory Committee and the Parking Steering Committee.

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**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager  
**CC:** Maria Capriola, Assistant Town Manager; Lon Hultgren, Director of Public Works; Virginia Walton, Recycling Coordinator  
**Date:** June 24, 2013  
**Re:** Clean Energy Communities Municipal Pledge

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**Subject Matter/Background**

The Clean Energy Communities program is an initiative funded by both the Clean Energy Finance and Investment Authority (CEFIA) and the Connecticut Energy Efficiency Fund. CEFIA and the Energy Efficiency Fund have developed the Clean Energy Communities program, designed to reduce energy use and to increase support for clean, renewable energy for municipal facilities. By signing the Clean Energy Communities Municipal Pledge, the Town would pledge to reduce municipal building energy consumption by 20 percent from a baseline level and converting 20-percent of municipal building electricity use to renewable energy sources, both by 2018. In return, the Town would earn points for community support of energy efficiency and renewable energy programs. Upon making the pledge, the Town would be eligible to receive a Bright Idea Grant that can be applied toward an energy-saving project.

The Town participated in a similar program from 2005 until 2011 when the program was sponsored by the Clean Energy Fund. The Town made clean energy purchases equivalent to 20-percent of the municipality's energy consumption, and the Town's Energy Education Team promoted the residential program, CleanEnergyOptions<sup>sm</sup>; where residents opted to purchase clean energy through their electric bill. Residential participation in CleanEnergyOptions<sup>sm</sup> earned the Town seven kilowatts of photovoltaic panels, which were all placed on E. O. Smith High School's roof.

The pledge is non-binding and mirrors the energy conservation measures that the Town has taken since 2004. For example, Siemens Corporation has performed energy audits on our municipal buildings, and we have completed several of the audit recommendations. In 2007, the Town began tracking its municipal energy consumption and reporting these findings annually to the Mansfield Sustainability Committee.

**Financial Impact**

Signing the pledge would not have a negative financial impact on the Town. Energy efficiency and renewable energy projects could be financed in a variety of ways, such as power purchase agreements and performance contracting, but will need to be evaluated on a project by project basis.

**Legal Review**

Legal review is not required as this action is non-binding.

**Recommendation**

Staff is recommends that the Council authorize Mayor Paterson to issue the attached pledge.

If the Town Council concurs with this recommendation, the following motion is in order:

*Move, effective June 24, 2013, to authorize the Mayor to issue the attached Clean Energy Communities Municipal Pledge, demonstrating the Town of Mansfield's participation in the Clean Energy Communities Program.*

**Attachments**

- 1) Clean Energy Communities Municipal Pledge

## CLEAN ENERGY COMMUNITIES MUNICIPAL PLEDGE

The Clean Energy Communities program is an initiative funded by both the Clean Energy Finance and Investment Authority (CEFIA – formerly known as the Connecticut Clean Energy Fund) and the Connecticut Energy Efficiency Fund. CEFIA and the Energy Efficiency Fund develop programs which collectively seek to have Connecticut cities and towns both reduce energy use and increase support for clean, renewable energy for municipal facilities. The Energy Efficiency Fund programs are administered by The Connecticut Light and Power Company, The United Illuminating Company, Yankee Gas Service Company, The Southern Connecticut Gas Company, and/or Connecticut Natural Gas Corporation (collectively, “the Companies”).

By applying currently available energy efficiency and clean, renewable energy technologies the Town of Mansfield can save money, create a healthier environment and strengthen local economies; and **accordingly, the Town of Mansfield makes the following Clean Energy Communities Municipal Pledge:**

1. The Town of Mansfield pledges to reduce its municipal building energy consumption by 20% by 2018. Building energy consumption shall be determined by benchmarking municipal building energy consumption to a baseline fiscal year. The Town of Mansfield can elect from the following fiscal years to determine its energy baseline year: 2008-2009, 2009-2010, 2010-2011, or 2011-2012.
  - a. The Town of Mansfield will seek to reduce its municipal building energy consumption for municipal facilities by at least 20% by 2018. The schedule follows:
    - i. July 1, 2012 to June 30, 2013: 5% Reduction
    - ii. July 1, 2013 to June 30, 2014: 8% Reduction
    - iii. July 1, 2014 to June 30, 2015: 11% Reduction
    - iv. July 1, 2015 to June 30, 2016: 14% Reduction
    - v. July 1, 2016 to June 30, 2017: 17% Reduction
    - vi. July 1, 2017 to June 30, 2018: 20% Reduction
  - b. The Town of Mansfield will work with the Companies, contractors or other entities to benchmark all of its municipal buildings (including board of education buildings) to determine all municipal building energy usage.
  - c. Beginning July 1, 2015, the Town of Mansfield agrees to provide documentation of its municipal building energy consumption on an annual basis by the end of the first quarter of the following fiscal year.

eligible to receive incentive rewards from CEFIA under the Clean Energy Communities program.

3. The Town of Mansfield agrees to promote energy efficiency and clean, renewable technologies in its community. The Town of Mansfield is encouraged to establish a Clean Energy Task Force, or comparable body. This entity will assist the municipality in meeting the Clean Energy Communities Municipal Pledge and to perform education and outreach among residents, businesses and institutions within the community concerning energy efficiency and clean, renewable energy programs.

By taking the pledge and meeting the Clean Energy Community Program requirements outline by CEFIA and the Connecticut Energy Efficiency Fund, the Town of Mansfield may qualify, subject to the terms of separate formal contracts, for the following grants:

- a. CEFIA. For every 100 points, the Town of Mansfield may earn a 1 kilowatt (or equivalent) clean energy system.
- b. Energy Efficiency Fund. For every 100 points, the Town of Mansfield may earn a Bright Idea Grant that can be used for energy-saving projects. The Town of Mansfield is eligible for two Bright Idea Grants per fiscal year.

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Elizabeth C. Paterson  
Mayor  
Town of Mansfield

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Date

\*The Town of Mansfield understands that the Clean Energy Communities Municipal Pledge is not a contract, and that CEFIA, the Energy Efficiency Fund, and the Companies have not contracted, committed, agreed or promised, to perform or incur any obligations, in any manner, hereunder.



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *Matt*  
**CC:** Maria Capriola, Assistant Town Manager; Curt Vincente, Director of Parks and Recreation; Jay O'Keefe, Assistant Director of Parks & Recreation  
**Date:** June 24, 2013  
**Re:** Proclamation Designating the Month of July as National Parks and Recreation Month in the Town of Mansfield

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**Subject Matter/Background**

Attached please find a proposed proclamation from the Department of Parks and Recreation to designate the month of July as Parks and Recreation Month in the Town of Mansfield. Staff is requesting that the Town Council consider issuing the proposed proclamation in order to help promote parks and recreation in the community.

**Recommendation**

Staff requests that the Town Council authorize the Mayor to issue the proclamation as proposed.

If the Town Council supports this request, the following motion is on order:

*Move, effective June 24, 2013, to authorize the Mayor to issue the attached proclamation designating the Month of July as National Parks and Recreation Month.*

**Attachments**

- 1) Communication from Assistant Director of Parks and Recreation
- 2) Proposed Proclamation designating the Month of July as National Parks and Recreation Month.
- 3) 111<sup>th</sup> Congress House Resolution 288
- 4) Mansfield Parks and Recreation Department July 2013 Activity Calendar
- 5) National Recreation and Parks Association Fact Sheet



Mansfield  
Community  
Center

Town of Mansfield  
Parks and Recreation  
Department



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Jay M. O'Keefe, CPRP  
Assistant Director of Parks and Recreation

10 South Eagleville Road  
Storrs/Mansfield, Connecticut 06268  
Tel: (860) 429-3015 Fax: (860) 429-9773  
Email: OKeefeJM@MansfieldCT.org  
Website: [www.MansfieldCT.org](http://www.MansfieldCT.org)

June 3, 2013

Dear Members of the Town Council:

On behalf of the Mansfield Parks and Recreation Department I would like to make you aware that the U.S. House of Representatives with support from the National Recreation and Parks Association has designated July as *National Parks and Recreation Month*.

Our department plans to promote awareness of these events during the month of July through distribution of web based and in-house promotions, press releases and small special events. Along with our professional organization, the Parks and Recreation Department will be encouraging folks to spend time with family and friends, visit outdoor recreation areas, participate in a favorite hobby, and take advantage of the quality recreation resources right here in Mansfield.

We are requesting the consideration of the Mansfield Town Council to support the attached proclamation in recognition of *National Parks and Recreation Month*. If in agreement, we ask that you please sign and return the proclamation to the Town Manager Office so that it may be displayed for the public at the Mansfield Community Center.

Thank you for your consideration.

Sincerely,

Jay M. O'Keefe  
Assistant Director of Parks and Recreation



Mansfield Parks & Recreation  
*Family, Fitness & Fun*

Designation of July as Parks and Recreation Month  
Town of Mansfield, Connecticut

WHEREAS parks and recreation programs are an integral part of communities throughout this country, including the Town of Mansfield, Connecticut; and

WHEREAS our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

WHEREAS parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS parks and recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS the Town of Mansfield, Connecticut recognizes the benefits derived from parks and recreation resources

NOW THEREFORE, BE IT RESOLVED BY the Mansfield Town Council that July is recognized as Parks and Recreation Month in the Town of Mansfield, Connecticut

*Elizabeth C. Paterson, Mayor*

*Date*

HRES 288 IH

111th CONGRESS  
1st Session

H. RES. 288

Recognizing the importance of park and recreation facilities and expressing support for the designation of the month of July as 'National Park and Recreation Month.'

IN THE HOUSE OF REPRESENTATIVES

March 26, 2009

Mr. BARROW (for himself and Mr. THOMPSON of Pennsylvania) submitted the following resolution, which was referred to the Committee on Natural Resources.

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RESOLUTION

Recognizing the importance of park and recreation facilities and expressing support for the designation of the month of July as 'National Park and Recreation Month'.

Whereas public parks and recreation systems are dedicated to enhancing the quality of life for residents in communities around the country through recreation programming, leisure activities, and conservation efforts;

Whereas parks, recreation activities, and leisure experiences provide opportunities for young people to live, grow, and develop into contributing members of society; create lifelines and continuous life experience for older members of the community; generate opportunities for people to come together and experience a sense of community; and pay dividends to communities by attracting businesses, jobs, and increasing housing value;

Whereas parks and recreation services play a vital role in creating active and healthy communities, and the majority of older adults who visit parks report moderate or high levels of physical activity during their visit and 50 percent of older adults who participated in light to moderate aerobic park activity report being in a better mood after visiting parks;

Whereas parks and recreation facilities foster a variety of activities that contribute to a healthier United States, such as introducing injured military veterans and those with physical disabilities to physical activity, mobilizing urban communities to use chronic disease prevention practices, working with local school systems to develop science-based curricula to educate children on nutrition and activity, connecting children with nature, and combating obesity in youth;

Whereas the creation of places for physical activity, combined with information outreach, produced a 48.4 percent increase in the frequency of physical activity;

Whereas more than 75 percent of United States citizens use park and recreation facilities to maintain fitness and to remain socially interactive, which are critical to maintaining community cohesion and pride;

Whereas community recreation programs at park and recreation facilities provide children with a safe refuge and a place to play, which helps to reduce at-risk behavior such as drug use and gang involvement;

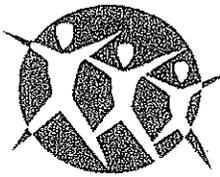
Whereas 69 percent of the United States population believes in local park and recreation services, which supports the idea that such parks and services should be funded by taxes and user fees;

Whereas public parks and recreation facilities create enormous economic value through increased partnership, which improves the job base and the economic viability of the local economy, including business relocation and expansion in the community and increased tourism; and

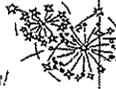
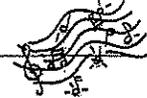
Whereas parks and recreation facilities reduce fuel costs and commute times by providing a place close to home to relax, exercise, and reduce stress: Now, therefore, be it

*Resolved*, That the House of Representatives—

- (1) recognizes the great societal value of parks and recreation facilities and their importance in local communities across the United States;
- (2) recognizes and honors the vital contributions of employees and volunteers in park and recreation facilities; and
- (3) supports the designation of a 'National Park and Recreation Month'.



-34-

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p>What is TRX suspension training? Thought you would never ask! <b>FREE</b> demos offered this month! 7/1—6pm-7pm 7/23—1pm—2pm</p>	<p>1 <b>Mansfield Mustangs!</b> A 4 week youth community-care group helping nature, animals, and the environment. Grades 6—9 M &amp; W—7/1—7/24</p> 	<p>2 <b>MPRD is offering Beginner and Intermediate Tennis Lessons Wednesday's in July!</b> Register now! Game, Set, Match!</p> 	<p>3 <b>Live Music in Storrs Center!</b> 5pm—7pm <i>Seat of Our Pants!</i> <b>FREE ADMISSION!</b></p> 	<p>4 <b>The MPRD staff wants to wish everyone a Happy 4th of July and a fun &amp; safe summer season!</b> <b>MCC Hours 9—5pm</b></p>	<p>5 <b>Be picky!</b> Find a local farm or orchard at <a href="http://www.pickyourown.org">www.pickyourown.org</a> and get some fresh fruits and veggies!</p> 	<p>6 <b>Family Fun Night at the MCC! 4:30pm—7:30pm</b> Visit the Storrs Farmers Market 3pm—6pm at the Town Hall Parking lot!</p>
<p>7 <b>Head to any one of our beautiful state beaches and cool off in Long Island Sound!</b></p>	<p>8 <b>Register now for anyone of our Youth Specialty or Sport Camps!</b> Visit <a href="http://www.mansfieldcc.com">www.mansfieldcc.com</a> for camp information!</p> 	<p>9 <b>Give your CAR a vacation day and ride your bike to work!</b> A great start to your work day! Don't forget your helmet!</p> 	<p>10 <b>Eat Healthy! Stay Active! Live Well!</b></p> 	<p>11 <b>FREE Concert on the MCC Green!</b> <i>Kidsville Kuckoo Revue</i> 6:30—8pm</p> 	<p>12 <b>Take the family for a trip through the UCONN horse and animal barns!</b> A great place for kids!</p> 	<p>13 <b>Cool off at Bicentennial Pond.</b> Swim, fish and let the kids play on the playground. Open Sat./Sun. noon-6pm, Mon-Fri noon-7pm.</p>
<p>14 <b>Register your kids for Camp Mansfield, where we "Make Happy Campers!"</b> Registration ongoing!</p>	<p>15 <b>Plenty of summer days left!</b> Session 2 Swim Lessons and Fitness classes begins today!</p> 	<p>16 <b>Tuesday Teen Trips! Lake Compounce</b> Grades 7—9 <b>Register Now!</b></p>	<p>17 <b>Live Music in Storrs Center!</b> 5pm—7pm <i>Stamps the Goat</i> <b>FREE ADMISSION!</b></p> 	<p>18 <b>FREE Concert on the MCC Green!</b> <i>T-Bone and Camp Muckalucka</i> 6:30—8pm</p>	<p>19 <b>Family Inner Tube Water Polo night in the pool!</b> Drop in program from 6pm—8pm! Look for our information flyer soon!</p>	<p>20 <b>Family Fun Night at the MCC! 4:30pm—7:30pm</b> Visit the Storrs Farmers Market 3pm—6pm at the Town Hall Parking lot!</p>
<p>21 <b>It's Sundaes Sunday!</b> Come enjoy a complimentary Ice Cream Sundae at the MCC 4pm—6pm Ice cream and toppings, while supplies last!</p>	<p>22 <b>Escape the heat!</b> Walk on the indoor walking/jogging track at MCC! Family track hours are 12-10pm!</p> 	<p>23 <b>Tuesday Teen Trips! Brownstone Exploration &amp; Discovery Park</b> Grades 7—9 <b>Register Now!</b></p>	<p>24 <b>Launch a kayak at River Park!</b> Travel down the river to the Eagleville Dam. Be sure to wear life jackets and check the weather! Daily</p> 	<p>25 <b>FREE Concert on the MCC Green!</b> <i>Squeaky Clean</i> 6:30—8pm</p> 	<p>26 <b>Beat the heat and come for a visit to the MCC!</b> Swim in the pool, work out in the fitness area, shoot hoops in the gym!</p> 	<p>27 <b>Find a recipe and try making your own homemade popsicles with the favorite natural juices that you kids love!</b> Bon Appetite!</p>
<p>28 <b>Walk through beautiful downtown Storrs!</b> Enjoy the outdoor seating at the new local restaurants and shops!</p> 	<p>29 <b>Drop in Adult Basketball on Monday nights at the MCC!</b> Tip Off at 7:30pm!</p> 	<p>30 <b>Tuesday Teen Trips! Farmington River Tubing &amp; Laser Tag</b> Grades 7—9 <b>Register Now!</b></p>	<p>31 <b>Live Music in Storrs Center!</b> 5pm—7pm <i>Mike Casey Jazz Quartet</i> <b>FREE ADMISSION!</b></p>	<p>Take a hike! Come to the MCC to pick up a <b>FREE</b> packet of trail guides or download <a href="http://www.mansfieldct.org/trailguides">www.mansfieldct.org/trailguides</a> and hit the trails!</p>	<p>Follow us on Facebook to find upcoming event information, specials, and promotions.</p> 	<p>Go for an early morning walk or jog, enjoy the cooler temps, and quiet roads/trails. Your coffee and newspaper will be waiting for you when you return!</p>



**National Recreation  
and Park Association**

22377 Belmont Ridge Road  
Astiburn, VA 20148-4501  
703.858.0784  
Fax 703.858.0794  
[www.nrpa.org](http://www.nrpa.org)

## Why Parks and Recreation are Essential Public Services

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Parks and recreation have three values that make them essential services to communities:

1. Economic value
2. Health and Environmental benefits
3. Social importance

Just as water, sewer, and public safety are considered essential public services, parks are vitally important to establishing and maintaining the quality of life in a community, ensuring the health of families and youth, and contributing to the economic and environmental well-being of a community and a region.

There are no communities that pride themselves on their quality of life, promote themselves as a desirable location for businesses to relocate, or maintain that they are environmental stewards of their natural resources, without such communities having a robust, active system of parks and recreation programs for public use and enjoyment.

### Economic Value

- Parks improve the local tax base and increase property values. It is proven that private property values increase the value of privately owned land the closer such land is to parks. This increase in private property value due to the proximity to parks increases property tax revenues and improves local economies.
- A Texas A&M review of 25 studies investigating whether parks and open space contributed positively to the property values of surrounding properties found that 20 of the 25 studies found that property values were higher. "The real estate market consistently demonstrates that many people are willing to pay a larger amount for property located close to parks and open space areas than for a home that does not offer this amenity,"
- American Forests, a national conservation organization that promotes forestry, estimates that trees in cities save \$400 billion in storm water retention facility costs.
- Quality parks and recreation are cited as one of the top three reasons that business cite in relocation decisions in a number of studies.

- Parks and recreation programs produce a significant portion of operating costs from revenue generated from fees and charges
- Parks and recreation programs generate revenue directly from fees and charges, but more importantly, provide significant indirect revenues to local and regional economies from sports tournaments and special events such as arts, music, and holiday festivals. Economic activity from hospitality expenditures, tourism, fuel, recreational equipment sales, and many other private sector businesses is of true and sustained value to local and regional economies.

#### **Health and Environmental Benefits**

- Parks are the places that people go to get healthy and stay fit.
- Parks and recreation programs and services contribute to the health of children, youth, adults, and seniors.
- According to studies by the Centers for Disease Control and Prevention, creating, improving and promoting places to be physically active can improve individual and community health and result in a 25 percent increase of residents who exercise at least three times per week.
- A study by Penn State University showed significant correlations to reductions in stress, lowered blood pressure, and perceived physical health to the length of stay in visits to parks.
- Parks and protected public lands are proven to improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, produce habitat for wildlife, and provide a place for children and families to connect with nature and recreate outdoors together.

#### **Social Importance**

- Parks are a tangible reflection of the quality of life in a community. They provide identity for citizens and are a major factor in the perception of quality of life in a given community. Parks and recreation services are often cited as one of the most important factors in surveys of how livable communities are.
- Parks provide gathering places for families and social groups, as well as for individuals of all ages and economic status, regardless of their ability to pay for access.
- An ongoing study by the Trust for Public Land shows that over the past decade, voter approval rates for bond measures to acquire parks and conserve open space exceeds 75%. Clearly, the majority of the public views parks as an essential priority for government spending.

- Parks and recreation programs provide places for health and well-being that are accessible by persons of all ages and abilities, especially to those with disabilities.
- In a 2007 survey of Fairfax County, VA, residents of 8 of 10 households rated a quality park system either very important or extremely important to their quality of life.
- Research by the Project on Human Development in Chicago Neighborhoods indicates that community involvement in neighborhood parks is associated with lower levels of crime and vandalism
- Access to parks and recreation opportunities has been strongly linked to reductions in crime and to reduced juvenile delinquency.
- Parks have a value to communities that transcend the amount of dollars invested or the revenues gained from fees. Parks provide a sense of public pride and cohesion to every community.

*National Recreation and Park Association  
For more information on the value and benefits of parks go to [www.nrpa.org](http://www.nrpa.org)*

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**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *Matt*  
**CC:** Maria Capriola, Assistant Town Manager; Linda Painter, Director of Planning and Development; Dennis O'Brien, Town Attorney; Jennifer Kaufman, Natural Resources and Sustainability Coordinator  
**Date:** June 24, 2013  
**Re:** Connecticut Light and Power Interstate Reliability Project – Draft Development and Management Plan

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**Subject Matter/Background**

In December 2012, the Connecticut Siting Council approved the Interstate Reliability Project. As part of that approval, Northeast Utilities was required to prepare a detailed Development and Management (D&M) Plan for construction of the project. This plan includes items such as work pad locations, construction access roads, vegetation clearing, and protection of wetlands as well as strategies for agricultural land restoration and coordination for areas where the transmission line intersects open space and trails.

On June 3<sup>rd</sup>, Northeast Utilities provided draft copies of the D&M plan for review. Any comments on the draft plan are due to Northeast Utilities by July 1<sup>st</sup> if they are to be considered for revision in the final plan that will be submitted to the Siting Council for approval. Any additional comments provided to Northeast Utilities during the month of July would be included in the submittal to the Siting Council.

Staff has reviewed the draft D&M plan and prepared the following comments for consideration by the Town Council with the goal of providing comments to Northeast Utilities by the July 1<sup>st</sup> deadline. These comments were endorsed by the Planning and Zoning Commission at their June 17<sup>th</sup> meeting.

Due to the timing of the submission, many of the advisory committees have not yet had time to review and comment on the draft plan. To allow these committees time to complete their review while still meeting the July 1<sup>st</sup> deadline, staff would recommend that a statement acknowledging the potential for additional comments be included in the letter to Northeast Utilities. Any comments received from the committees after the preparation of this memo but before the Council meeting on June 24<sup>th</sup> will be included in the staff presentation that evening.

## Comments

The following comments include issues that were raised during the Town's review of the proposed project and that remain relevant based on the Siting Council's Decision and Order as well as new comments based on information provided in the draft D&M plan.

- **Highland Ridge Golf Range**

As noted in the Town's April 2012 comments, construction of the transmission line in the area of the Highland Ridge Golf Range should be timed for off-season to minimize operational impacts on the driving range. Alternatively, financial compensation for construction conducted during the golf season could be provided to offset operational impacts and loss of revenue due to construction.

- **Mount Hope Montessori School**

The Siting Council encouraged planting of a vegetative screen at the Mount Hope Montessori School to mitigate the visual impacts of the project on the school. According to the draft D&M plan, consultations are on-going with the school. The Town looks forward to seeing the result of these consultations prior to issuance of the final D&M plan.

- **Green Dragon Daycare**

While the Siting Council decision was silent with regard to the issues raised by Green Dragon Daycare, we encourage Northeast Utilities to continue to work with Diane Dorfer/Green Dragon Daycare on either a land swap or other measures to reduce the prevalence of ground shocks on their property. The existing transmission line corridor runs across the rear half of the property and due to prevalence of ground shocks, the garden in that area of the property cannot be used by the children. Northeast Utilities has granted a license for Ms. Dorfer to use approximately 1 acre of property located along the east edge of her property; however, this license can be terminated at any time and requires Ms. Dorfer to maintain \$2 million in liability insurance. A longer term solution would involve a land swap between Ms. Dorfer and Northeast Utilities, which would transfer the rear portion of her property to Northeast Utilities in exchange for property abutting her lot along Bassetts Bridge Road, away from the transmission line corridor (Exhibit D). While we understand that this process may be complex due to a right of first refusal guaranteed to the Department of Energy and Environmental Protection (DEEP), such a land transfer would minimize the impacts of the project on the daycare facility and the residents of the property.

- **Hawthorne Lane**

Northeast Utilities has included the Hawthorne Lane reconfiguration in the draft D&M plan for construction. We encourage them to continue to work with the property owners in this area on construction details.

- **Protection of Active Farmland**

To minimize impacts on working farms, Northeast Utilities should be required to strictly adhere to various mitigation measures to minimize impacts on working farms. Such measures include but are not limited to: limiting construction where possible to non-crop/harvest seasons, restoring the right-of-way immediately following construction of each segment instead of waiting until the end of the project, ensuring that any soils disturbed or compacted through the process are restored to pre-construction conditions, ensuring that erosion and sedimentation controls are installed and monitored during construction, and minimizing use of herbicides and pesticides, particularly where use of such herbicides/pesticides would impact organic product certifications.

The Town encourages Northeast Utilities to continue to work with local farmers to finalize siting of access roads and construction pads to minimize impacts on agricultural activities.

- **Location of Construction Access Roads**

While the construction time frame will be limited, it is important to protect adjacent single-family homes from impacts. Therefore, construction access roads should be located as far from homes as possible. As home locations are not shown on the map sheets, staff will need to review aerials to determine any conflicts prior to finalizing comments.

Location of proposed access roads should be coordinated with the property owners wherever possible, particularly in cases where alternative routes are possible or where the access road impacts farmland.

Where alternative routes are shown, the preferred route would result in less clearing of vegetation/wetland impacts unless otherwise desired by the property owner to protect farmland.

Where access roads cross state roads, Northeast Utilities should coordinate with Connecticut DOT on the best location.

- **Right-of-Way Restoration**

Section 4.1 of the draft D&M plan indicates that right-of-way restoration activities will not occur until the end of the project. Based on the two year construction schedule that is outlined (October 2013-December 2015), this delay in restoring the right-of-way will have significant impacts on affected properties, particularly properties engaged in agricultural production. For example, at minimum, farmers would lose both the 2014 and 2015 planting and harvest seasons for portions of their property affected by the construction.

The construction schedule should be adjusted to include right-of-way

restoration on a segmental basis; as segments are completed, restoration should immediately follow. Such an approach would hopefully reduce the amount of time land is left out of production to one planting/harvest season. It would also reduce other potential environmental impacts by restoring the land to its natural state, allowing greater time during the project for new plantings to take root and minimizing impacts from erosion and stormwater runoff.

Lastly, it should be stipulated that no mobilization activities should occur on agricultural properties until the completion of the 2013 harvest season.

- **Crossing of Public Trails/Open Space**

As noted in the draft D&M plan, the proposed project crosses several trails as well as town open space on Highland Road and in the area of Sawmill Brook. Northeast Utilities is advised that the Town is in the process of acquiring the Malek parcel and will likely close prior to commencement of construction. The proposed plan has been forwarded to the Open Space Preservation Committee for comment. If their comments are not received prior to the Town Council review of the plan, Northeast Utilities will be directed to coordinate the location of access roads/ pads and construction activities with the Town's Natural Resources and Sustainability Coordinator and the Open Space Preservation Committee. Northeast Utilities is also encouraged to work with the Friends of Mansfield Hollow in addition to CT DEEP and the USACE with regard to impacts on Mansfield Hollow recreation areas and trail crossings.

- **Aviation Warning Lights**

Section 5.15 indicates that if the FAA requires aviation warning lights, such lights are typically powered by distribution lines, although solar power is being considered. Given the town's commitment to sustainability, location of these lights (Stearns Farm, Mountain Road and Storrs Road areas), and the potential impact of new distribution lines on nearby vegetation, the Town strongly urges Northeast Utilities to use solar power for these warning lights.

- **Changes to the D&M Plan**

The Town respectfully requests notice of all proposed changes to the D&M plan as part of the Bi-Weekly Independent Environmental Inspector Report.

- **Vegetation Clearing**

Appendix A includes a partial listing of species allowed to remain as part of the Northeast Utilities, Overhead Transmission Line Standards. These lists should be amended to exclude invasive plant species as identified by the Connecticut Invasive Plants Council. While clearing other vegetation within the right-of-way, existing invasive species should also be removed.

The Appendix also includes a brochure on how property owners can retain wood that is cleared from the right-of-way traversing their property. This

brochure should be provided to all property owners prior to requesting sign-off on a Wood Information Form.

▪ **Stone Walls**

The map sheets identify several locations where stone walls may be impacted by construction of access roads or construction pads. These plans should be modified wherever possible to eliminate impacts on stone walls. Where walls must be altered, stones should be used to repair the wall in other places or stockpiled for reconstruction of the wall during the restoration phase. Under no circumstances should stones be removed or taken off-site. Notes to this effect should be added to the map sheets and should use terminology such as 'shall' instead of 'should.'

▪ **Map Sheet Comments**

The following comments are specific to various parcels/map sheets:

- Northeast Utilities should coordinate with the Vermont Central Railroad regarding the proposed location for a ground structure pad. If possible, the pad should be located out of the floodway, and preferably the 100 year floodplain to reduce potential for flood debris. (Sheet 7)
- A potential wire pulling pad appears to be located in a wetland; if possible, this pad should be moved to reduce wetland impacts. (Sheet 8)
- The construction pad adjacent to Conantville Brook should be moved as far as possible from the brook and vernal pool. Additionally, the alternative access road going through the wetland/crossing the brook should be avoided. (Sheet 9)
- Alternative access roads that have greater wetland impacts should be avoided unless necessary to mitigate impacts on adjacent farmland as identified by the land owner (Sheet 10)

**Recommendation**

If the Council concurs with the comments noted above, the following motion would be in order:

*Move, effective June 24, 2013, to authorize the Mayor and Chair of the Planning and Zoning Commission to submit formal comments to Northeast Utilities on the draft Development and Management Plan for the Interstate Reliability Project as described in the memo from Matthew Hart dated June 24, 2013 and revised based on Council discussion.*

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**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *Matt*  
**CC:** Maria Capriola, Assistant Town Manager  
**Date:** June 24, 2013  
**Re:** Independence Day Ceremonial Presentation Planning Subcommittee

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**Subject Matter/Background**

Staff has placed this item on the agenda to allow the Town Council to appoint members to the planning subcommittee for the Council's Independence Day ceremonial presentation.

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**Town of Mansfield  
Quarterly Report  
Town Manager's Office  
January 2013 – March 2013**

**Summary of Operations**

- Municipal Management
  - Provided staff support to Town Council, Council committees and various advisory committees (e.g. Town/University Relations Committee); prepared agendas and related back-up material.
  - Assisted Personnel Committee with review of Human Services open positions and Registrar health insurance request.
  - Assisted Responsible Contracting Committee with research and presentations related to responsible contracting.
  - Conducted staff meetings and departmental update sessions with various department heads.
  - Completed annual performance evaluations for various direct reports
  - Coordinated various special projects and initiatives (see below for more detail).
  - Represented Town at state legislature and various CCM, WINCOG and related activities.
  - Maintained oversight of municipal operations.
- Human Resources
  - Completed recruitment for Administrative Assistant, Deputy Chief/Fire Marshal/Emergency Management Director, Mechanic, and Manager on Duty positions. Appointed one revenue clerk from certified list (see attached for more detail).
  - Counseled retiring employees on available benefits and transitioned four employees into retirement.
  - Implemented ratified FY 12/13 wage re-opener agreement for the Public Works union.
  - Developed and conducted benefits training for Library staff.
  - Successfully managed several complex labor relations issues.
  - Completed classification review of Deputy Chief-Fire Marshal-Emergency Management Director position. Review of Member Services Coordinator classification underway.
  - Completed GASB 45 analysis for OPEB liabilities.
  - *Risk Management* – reviewed and updated insurance coverages for cell phone towers and outbuildings.

**Status of Major Projects and Initiatives**

- *Arts Advisory Committee* – assisted Parks and Recreation staff and Arts Advisory Committee with review of Town Hall space for artwork and guidelines for accepting artwork as gifts.

- *CCM Discount Prescription Program* – implemented discount prescription program for Mansfield residents.
- *CCM Legislative Program* – participated in CCM’s annual legislative program for municipalities. Testified to various committees of the General Assembly and communicated regularly with Mansfield’s state delegation to preserve state funding for Mansfield and other municipalities, and to advocate in support or opposition to other bills of importance to the Town.
- *Economic Development* – provided staff support to Economic Development Commission (EDC); began work with Economic Development Focus Group as part of Mansfield Tomorrow project.
- *Employee Wellness Program* – Be Well was recognized by the Business Council of Fairfield County for the third consecutive year for its Healthy Workplace Employer Recognition Program. The third year of the Be Well Rewards program is underway. The 10,000 steps a day walking challenge was initiated after the New Year.
- *Four Corners water and wastewater project* – assisted Council, commissions and advisory committees with review of UConn/Town environmental impact evaluation (EIE) re water supply options. Represented Town at project meetings with UConn staff. Initiated process to select special legal counsel for the Town.
- *Mansfield Hollow Hydro Project* – did not engage in any significant work on this item this past quarter; staff waiting on proposed power purchase agreement from project developer.
- *Responsible contracting* – provided staff support to the Ad Hoc Committee for Responsible Contracting. Guest speakers included: Bruce Benway, Town Manager, Killingly; Vincent Valente, Office of Apprenticeship Training, Connecticut Department of Labor; Resa Spaziani, Workers’ Classification, Connecticut Department of Labor; and Lelah Campo, Associated Builders & Contractors of Connecticut.
- *Storrs Center* – maintained oversight of project construction; participated in various Mansfield Downtown Partnership activities.
- *UCONN Capstone Project* – in conjunction with Parks and Recreation and UCONN MPA students, continued to analyze and determine an optimal pricing structure for Mansfield Community Center memberships. The study was completed in April 2013.

### **Budget Overview**

- *Budget Development* – reviewed and analyzed departmental budget requests. Prepared Manager’s proposed FY 13/14 budget and presented budget and capital improvement program to the Town Council and the community. Revised departmental performance measurements organization-wide. Participated in ICMA’s Center for Performance Measurement 101 Program. Issued *Citizens Guide to the Budget – 2013 Edition*.
- *Revenues* – N/A
- *Expenditures* – program expenditures in line with Adopted FY 2012/13 Operating Budget

## **Issues and Challenges**

- Negotiating successor collective bargaining agreements for both units represented by CSEA (Public Works and Professional/Technical) could prove challenging based on the uncertainties of future state revenue. Both contracts expire June 30, 2013.

## **Goals for Next Quarter (April – June 2013)**

- *Budget* – Present Proposed FY 2013/14 Budget to Town Council and the community.
- *Economic Development* – continue to staff the EDC and assist commission with its role in the *Mansfield Tomorrow* project; continue to work with UConn to identify locations in Mansfield for graduates of the University's incubator program.
- *Human Resources* - continue to work on draft revisions to personnel policies, specifically the Informational Technology Use and Cell Phone Use Policies. Develop diversity training for all regular staff. Begin preparing for negotiations with both CSEA unions. Coordinate health insurance plan design changes for several Region 19 employee groups. Complete a number of open recruitments. Assist employees transitioning to retirement.
- *Legislative* – monitor legislation of interest to the Town of Mansfield; represent Mansfield at CCM, WINCOG and state capitol; keep Council informed of critical issues and concerns.
- *Ordinances* – provide assistance to Town Council in its review of the Fee Waiver Ordinance.
- *Personnel Committee* – continue review of Human Services open positions. Obtain feedback from staff, Human Services Advisory, Youth Services Advisory, Commission on Aging, Senior Center Executive Committee, Mansfield Advocates for Children and the Advisory Committee on the Needs of Persons with Disabilities.
- *Responsible Contracting* – continue to provide staff support to the Ad Hoc Committee for Responsible Contracting. Schedule meetings with groups representing labor, local technical schools and local contractors.
- *Storrs Center* – continue oversight of project; continue work with parties to develop plan to fund additional costs for parking garage, for Council consideration and approval
- *Water and wastewater* – complete review of draft water supply EIE; hire special legal counsel and continue efforts to identify a preferred water supply option for the Town and the University.

**FISCAL YEAR 2012/13**

**Employees Hired (Regular Positions)**

<u>Appointment Date</u>	<u>Position</u>	<u>Tested</u>	<u>Name</u>
8-6-12	Asst. Animal Control Officer – PT	Previous FY	Elizabeth Clark
9-6-12	Payroll Administrator - FT	1	Sherry Benoit*
11-5-12 & 1-14-13	Laborer – FT	Previous FY	Rodrick Fontaine** & Peter Connell**
<i>On hold</i>	Social Worker - PT		
11-19-12	Transfer Station Supervisor - FT	2	Scott Sheldon*
11-20-12	Administrative Svcs. Specialist – FT	1	Lynda Lambert*
1-14-13	Administrative Assistant - PT	6	Jillene Woodmansee*
1-14-13	Revenue Clerk – PT	7	Noelle Sawtelle**
2-11-13	Deputy Chief-Fire Marshal- Emergency Management Director - FT	2	Fran Raiola*
4-15-13	Mechanic - FT	4	Jeffrey Kraenzle
4-16-13	Weekend-Evening Supervisor – PT	4	Kelsey Pajer* & Kevin Lundgren*
5-20-13	Deputy Fire Marshal – Assistant Emergency Management Director - FT	8	Charles Cosgrove*
5-28-13 & 6-3-13	Laborer - FT	9	Jake Baxter & Alain Bourassa
6-2-13	Firefighter-EMT – FT	11	Rick Landry* & Joe Burnham*
<i>In Process</i>	Accounting Manager-Treasurer - FT		
<i>In Process</i>	Youth Services Counselor - FT		

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Total Recruitments Conducted:	11
Total Tested:	55
Total New Hires:	7
Total Promotions or Lateral Transfers:	10

Notes:     \*Internal hire or promotion  
               \*\*Utilized existing certified list  
               FT= full-time, PT = part-time

**2013 Grant Applications and Awards**

<b>Date on Council Agenda</b>	<b>Lead Department</b>	<b>Grant</b>	<b>Funding Agency</b>	<b>Status</b>	<b>Grant Award</b>
3-11-13	Parks & Recreation	Recreation Trails Grant	CT Dept of Energy & Environmental Protection	<i>In Process</i>	
4-8-13	Town Clerk	Historic Documents Preservation Grant	CT State Library	<i>In Process</i>	
<b>Total Grant Funds Awarded YTD 2013:</b>					<b>\$</b>

Town of Mansfield  
Quarterly Report Jan./Febr./March 2013  
Animal Control Department

**Summary of Operations**

- Please see attached activity reports for this quarter

**Status of Major Projects and Initiatives**

- Cruelty case: Dawn Plavnicky, 631 Warrentville Rd, ongoing in Rockville Court. Next court date 4/11/13.
- Cruelty case update: Trisha Abell, 92 East Rd. Guilty charge, but cruelty charges disposed for disorderly conduct, 3 months jail, execution suspended, 1 year probation. She is not allowed to have pets for 1 year.
- ACO presentation at MMS on 1/15/13.
- Betsy Clark passed NACA I certification in March 2013.

**Budget Overview**

- Revenues – For this quarter were \$1250, an 31% increase compared to the same quarter last year.
- Expenditures – on target with 74% of the budget used for the first 9 months of fiscal year 2012/2013.
- 

**Issues and Challenges**

- Hired intern for January 2013 but she will not start until May 2013, and Amanda Dainton will volunteer as a kennel cleaner during the summer. This means there is no need to hire a kennel cleaner for the summer months.

**Goals for Next Quarter**

- Develop an internship program for Animal Science UCONN students.
- Betsy Clark to attend NACA Level II in April 2013.

Animal Control Activity Report

REPORT PERIOD

2012/

2013

PERFORMANCE DATA	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	This FY to date	Last FY to date
Complaints investigated:														
phone calls	146	115	205	147	181	143	140	121	119				1317	1455
road calls	17	18	20	10	32	7	8	11	11				134	164
dog calls	51	34	105	68	92	69	49	40	45				553	664
cat calls	54	56	64	48	58	43	54	48	49				474	501
wildlife calls	9	7	5	4	3	3	2	1	3				37	72
Notices to license issued	2	1	3	8	36	8	4	7	1				70	31
Warnings to license issued	0	0	195	0	0	104	31	3	8				341	318
General warnings issued	3	5	7	6	7	0	2	4	6				40	25
Infractions issued	3	1	3	2	2	4	2	4	0				21	4
Notices to neuter issued	0	0	0	0	0	0	2	1	0				3	3
Dog bite quarantines	0	0	0	1	1	0	1	0	1				4	3
Dog strict confinement	0	0	0	0	0	0	0	0	0				0	0
Cat bite quarantines	0	0	0	0	1	0	0	1	1				3	2
Cat strict confinement	0	0	0	0	0	0	0	0	0				0	0
Dogs on hand at start of month	4	2	2	3	1	2	2	2	1				19	43
Cats on hand at start of month	7	29	33	11	3	5	6	3	6				103	86
Impoundments	33	18	17	9	23	10	15	17	12				154	166
Dispositions:														
Owner redeemed	2	1	5	3	11	1	3	4	3				33	32
Sold as pets-dogs	3	0	2	2	2	3	1	1	0				14	32
Sold as pets-cats	6	12	31	13	6	5	11	9	8				101	82
Sold as pets-other	1	0	0	0	0	0	1	0	0				2	1
Total destroyed	1	1	0	1	1	0	2	1	1				8	28
Road kills taken for incineration	0	0	0	0	0	0	1	1	0				2	5
Euthanized as sick/unplaceable	1	1	0	1	1	0	1	0	1				6	23
Total dispositions	13	14	38	19	20	9	18	15	12				158	179
Dogs on hand at end of month	2	2	3	1	2	2	2	1	3				18	39
Cats on hand at end of month	29	33	11	3	5	6	3	6	4				100	77
Total fees collected	\$268	\$ 435	\$1,588	\$ 468	\$ 443	\$ 919	\$ 375	\$ 600	\$ 230				\$5,326	\$ 4,829

Town of Mansfield  
Quarterly Report  
Building Department  
April 2013

**Summary of Operations**

- The Department continued enforcement of the State Building and Demolition codes.
- The Department conducted 564 inspections during 314 site visits.
- This total does not include the 56 visits to the Downtown project.
- There were 149 Certificates of approval and 5 certificate of occupancies issued.
- We issued 121 letters requesting status of projects with 6 or more month of inactivity and as a result revoked 1 permit.
- There are currently 363 open permits.

**Status of Major Projects and Initiatives**

- We issued the RFQ regarding online permitting and code enforcement tracking software. Replies are due by April 22, 2013.

**Budget Overview**

**Revenue**

- Permit fees collected for the first quarter were \$21,848 which in addition to the first two quarters equals 60.99% of the budgeted amount for the fiscal year.
- Permit fees collected for the Downtown project were \$6,587 for the quarter.

**Expenditures**

- The Department remains within the budgeted amount for the fiscal year and will be honoring the spending freeze installed by the Town Manager.

**Issues and Challenges**

- The Downtown project continues to require a great deal of departmental resources to adequately enforce the Building and Demolition codes. Current staffing levels are at a critical level and a significant amount of overtime hours have been required to maintain services. I anticipate a need to maintain the approved overtime hours through the next fiscal year and at some point additional staff may be required for both inspection and administrative functions.

**Goals for Next Quarter**

- Maintain required departmental functions regarding the Downtown and other projects either under construction or proposed to start soon.
- Enforce the Building code on the many photovoltaic projects as part of Solarize Mansfield.
- Work with the Town Planner regarding the Mansfield Tomorrow initiative for sustainable building.
- Continue with other day to day departmental functions.
- Begin implementation of new State Building Cod if enacted.
- Select and begin implementation of Code enforcement software

Town of Mansfield  
Quarterly Report  
Housing Department  
April 2013

**Summary of Operations**

- The Department continued enforcement of the Town's Housing Code, Landlord Registry, Residential off Street Parking, Nuisance and Blight ordinances.
- The Department conducted 210 Housing certificate inspections resulting in 117 certificates being issued.
- The Department processed 1 new Landlord Registrations and 1 change of address applications.
- The Department processed 2 parking site plan applications, conducted 5 parking inspections and issued 5 parking certificates.
- The Department processed 1 violation of the Nuisance ordinance and as a result issued no citations. (Please recall this is against the landlord. The police handle the initial ticket)
- The Department conducted 21 complaint investigations.
- The Department conducted 10 blight inspections.

**Status of Major Projects and Initiatives**

- The Department will work with other Town departments to explore implementing a process to offer online permitting and the tracking of multiple Town departments' activity via one software system.
- The department continues to work with Iparq and other Town departments to implement a system to issue citations electronically and provide a third party collection service.

**Budget Overview**

**Revenues as % of Budget Fiscal Year**

- Certificates 87.51%
- Housing Penalties 9.09%
- Landlord Registration 230%
- Parking Plan Review 77.6%
- Ordinance Penalties 136%

**Expenditures**

- The Departments' expenditures remain within budget for the fiscal year and revenues are anticipated to be close to budget total when taken in aggregate.

**Issues and Challenges**

- Staffing concerns due to the workload in the Building department.

**Goals for Next Quarter**

- Continue daily operations
- Work with Iparq to expand their program to encompass all Town ordinances with an associated fine/penalty which will reduce paperwork and enhance collection.
- Explore software program as stated in the Building report.



Town of Mansfield  
Quarterly Report  
Facilities Management Department  
January 1, 2013 – March 31, 2013

**Summary of Operations**

- Completed maintenance shutdown work at Buchanan Library.
- Replaced outside lights at Goodwin School with new LED lights, saving \$4,000.00/year in electricity costs.
- Replaced outside lights at Southeast School with new LED lights, saving \$3,700.00/year in electricity costs.
- Installed new energy efficient boilers at Town Hall for a cost of \$25,000.00 (instead of \$100,000.00), saving \$75,000 in capital money and \$7,000.00 in energy cost per year.
- Completed approximately 400 maintenance work orders this quarter.
- Worked on solar panel installations for various town buildings; there are roof problems with most buildings.
- Repaired water problems at Lions Park by replacing pressure tank.
- Worked on water supply problems at Vinton School by hiring S.B. Church Company for pump services.
- Developed improved security measures at all schools.
- Developed new budgets, both capital and operating, for Facilities Management Department.
- Completed significant cleaning at all schools during winter break.
- Supported committee on union negotiations.
- Worked with three different companies on performance contracting for energy efficiencies.

**Status of Major Projects and Initiatives**

- Need to plan summer cleaning of schools with this year's short summer schedule.
- Evaluate performance contracting proposals from different contractors.
- Hire new substitute and permanent custodians.
- Plan for oil tank removal, if funding allows.
- Plan for repair of water well at Vinton School.

### **Budget Overview**

- This department has almost no revenue producing operations.
- The Facilities Management Department is on budget for this year.

### **Issues and Challenges**

- Determine the best contractor for the performance contracting energy savings.
- Find funding for oil tank removal.
- Keep the Facilities Management Department under budget.
- Install LED outside lights at all town buildings.
- Find a method to get solar panels installed at town buildings.

### **Goals for Next Quarter**

- Continue to look for energy saving measures.
- Find and implement the solution for the water problems at Vinton School.
- Complete 400 work orders.
- Continue training of entire staff.
- Completion of Physical Conditions form for the Fire Stations.
- Determine the solution for the heating problems at Goodwin School.
- Upgrade heating controls at the schools, if there is available money.
- Get quotes for emergency generators at several town buildings.
- Complete repairs at Buchanan Library.

**Town of Mansfield  
Quarterly Report  
Finance Departments  
March 31, 2013**

**FINANCE ADMINISTRATION**

**Summary of Operations**

- Prepared quarterly financial reports for the Town/Board and Region 19 including a status report for all capital improvement projects.
- Continued to provide funding analysis and guidance on infrastructure improvements and financial reporting and drawdown requests on the Storrs Center grants.
- Monitored all revenues and expenditures as we move through the fiscal year to ensure positive results to fund balance at yearend.
- Continued the annual budget process for all entities, particularly the Town's budget. Implemented changes in the presentation of the Town budget report to more fully meet the GFOA requirements for their budget award program. Prepared documents and communications for the proposed FY 13/14 budget including public information sessions and responses to citizen and Council questions.
- Continued to staff the Finance Committee and provide timely fiscal analysis.
- Provided capital improvement program budgeting assistance for repairs and improvements needed at the schools.

**Status of Major Projects and Initiatives**

- Continue to monitor the financial status of all Storrs Center infrastructure improvements and ensure that appropriate funding is in place.

**Budget Overview**

- Revenues – There are no revenues reported under Finance Administration
- Expenditures – On track with budget

**Issues and Challenges**

- The main issue at this time is monitoring the State budget and assessing and implementing the changes to municipal aid for the FY 2013/14 budget.

### **Goals for Next Quarter**

- Monitor all revenues and expenditures as we move into the end of the fiscal year to ensure positive results to fund balance at yearend.
- Finalize the FY 2013/14 annual budget through budget adoption. Submit the adopted budget for consideration in the GFOA's Distinguished Budget Presentation award program.
- Continue to staff the Finance Committee and provide timely fiscal analysis. In addition, assist the Committee with their review of the Town's financial management policies to strengthen Mansfield's financial condition.
- Continue providing funding analysis and guidance on infrastructure improvements and financial reporting and drawdown requests on the Storrs Center grants.
- Assist with the review of the fee waiver program.

### **ACCOUNTING AND DISBURSMENTS**

#### **Summary of Operations**

- Completed all quarterly payroll tax reports for the fourth quarter of calendar year 2012
- Prepared internal and external quarterly reports, including the comprehensive Quarterly Financial reports for the Town and Region 19
- Completed quarterly financial reporting for numerous grants, including EHHD's Bioterrorism grant, Obesity Reduction Grant, & multiple other health grants.
- Prepared the 2012 W-2's and 1099's and completed electronic filings
- Prepared the annual water/sewer budgets
- Continued training the Payroll Administrator
- Prepared the Bank Reconciliations for the Town and Region 19
- Balanced the General Ledger to the 2012 CAFR

#### **Status of Major Projects and Initiatives**

- Energy Watch Dog Software- Continuing to enter all utility bills into the software on a monthly basis.
- Implemented new procedure to balance gross wages to taxable wages

#### **Budget Overview**

- Revenues- 100.6% of revenues collected compared to last year only 98.1% was collected. Revenues have already hit the target budget amount prior to year end.

- Expenditures – 91.25% of budget expended compared to last year’s 86.70% of budget spent. Expenditures are expected to be on budget at year end.

**Issues and Challenges**

- There are no issues at this time

**Goals for Next Quarter**

- Issue all internal and external quarterly reports
- Prepare all quarterly payroll tax reports
- Prepare quarterly financial reports for EHHD’s many health grants
- Issue the 2012/13 closing schedule and begin numerous yearend adjusting journal entries
- Plan and begin processing June/July special payrolls for the Board of Education employees
- Prepare cash requirements and member town contributions for 2013/14 for Region 19
- Capitalize 2012/13 fixed assets and calculate depreciation
- Monitor current year activity through the close of the fiscal year

**REVENUE COLLECTION**

**Summary of Operations**

- Collected the 2<sup>nd</sup> installments of real estate, personal property and supplemental motor vehicle on the 2011 Grand List due by January 1, 2013.
- Processed January refuse billing and monthly insurance bills for January 2013, February 2013, and March 2013 under Quality Data Services software.

**Status of Major Projects and Initiatives**

- A Program bug still exists within the insurance billing interest calculation. It is not designed well and requires careful checking. Most are paid on time so this is a small issue. The hope is for this issue to be resolved by June 2013.
- Invoice Cloud went live in December 2012. Many users are becoming used to the system. We have received 231 payments for a total of \$115K through this vendor through March 31, 2013. Full migration to this program will be by July 2013.
- New central ticketing project. The process is mostly complete with flow of information and payments between IPARQ and the Town. Still working out issues with IPARQ on follow up letters for unpaid tickets. Letters will go out in April from Collector’s office staff while IPARQ gets this process set up.

## **Budget Overview**

- Revenues – Beginning July 2012 - December 31, 2012 were as follows:
  - All Taxes – current levy, delinquent taxes, interest, and suspense collections \$26,538,888 – 99.6% of budgeted revenues of \$26,637,170.
  - Parking tickets – \$10,534.70.
  - Refuse – \$711,059 – 79% of budgeted revenues of \$901,700
  - Sewer – April 2012 to March Budget 2013 – collected \$155,166 or 92% of budget of \$169,600 as of March 31, 2013.

## **Issues and Challenges**

- No major issues or challenges other than normal course of business.

## **Goals for Next Quarter**

- Process April quarterly refuse and semi-annual sewer billing under Quality Data Services software.
- Continue collection for 2<sup>nd</sup> installment of taxes for Grand List 2011.
- Begin debugging of insurance billing issues.
- Review and propose a list of accounts to transfer to the suspense book, tax sale, collection agency, and marshal collection.
- Finalize process for IPARQ parking tickets follow up.

## **ASSESSOR**

### **Summary of Operations**

- Completed the review and processing of all property transfers for the period covering January 1 – March 31, 2013. There were 90 documents reviewed.
- Completed all sales analysis for the same period. There were 29 sales, which were catalogued for use by the public.
- Completed the 2012 Grand List of Real, Personal Property and Motor Vehicle.
- Board of Assessment Appeals held their hearings March 2 & 5, 2013. The Assessor's Office processed changes resulting from said hearings.

### **Status of Major Projects and Initiatives**

- Conversion to Quality Data Service, Inc. (QDS) for the Assessor's Office Administrative software package is now complete.
- Bidding process for 2014 Town-wide Revaluation Consulting project to begin by May 1st. Bids will include a software

conversion, since our current software is supported by an antiquated Alpha Server, which the Town is moving away from.

### **Budget Overview**

- Revenues for copies of property records cards and maps are on target.
- Funding for the QDS Conversion is through the Capital Budget rather than the Assessor's Office.
- Other expenditures are on target with no major outlays or purchases anticipated for the rest of the fiscal year 2012/13.

### **Issues and Challenges**

- None to report.

### **Goals for Next Quarter**

- Continue to process all property transfers and legal changes to the records.
- Submission of the M13 & M13a Reports to the Office of Policy and Management for the 2012 Grand Lists of taxable and tax exempt properties.
- Continue field inspections for permit work, including the Downtown Storrs buildings.
- Process the Elderly Homeowner Program local and State applications for the 2012 Grand List.
- Begin preparations for 2014 Town-wide Revaluation project.



# Town of Mansfield

## Fire and Emergency Services

**To:** Matthew W. Hart, Town Manger  
**From:** David J. Dagon, Fire Chief  
**Date:** May 1, 2013  
**Subject:** Quarterly Report – 3<sup>rd</sup> Quarter '12 – '13

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### FY 2012 / 2013 Major Initiatives

- After several months of analysis, the ISO (Insurance Services Office, Inc.) has completed its assessment of the structure fire suppression capabilities of the Mansfield Fire Department. The ISO is an independent company that serves insurance companies, communities, fire departments, insurance regulators, and others by providing information about risk. The ISO has upgraded the fire department's Public Protection Classification (PPC) to a Class 4 / 8B. The department's previous classification was 5 / 9.
- Six probationary volunteers were voted into the Mansfield Firefighters Association as regular members in March. The new members successfully completed an orientation and training program and are now qualified to respond to calls for service.
- The department received notice from its insurer that the damage to ET207, which was involved in an accident, was too extensive to repair. The insurance policy provides for replacement of the apparatus. The department has formed a committee to develop an RFP to replace the vehicle.
- The department experienced a motor vehicle accident involving Ambulance 507. The damage was determined to be repairable and the vehicle is currently being restored at Turnpike Motors in Newington.
- Work on the department's GIS (Geographic Information System) mapping project continues.
- Work on the department's fiscal year '13 – '14 budget and Spring Weekend operational planning dominated this quarter.
- The EMS Duty program is now implemented at any time volunteer members are available to staff the ambulance. This program provides the department with significant flexibility in staffing fire apparatus when members are available.
- Annual Mask Fit Testing was conducted by the department during the month of March. This is an annual OSHA requirement that insures that safety equipment is properly sized and affords adequate protection for each firefighter.

## Training

- Walkthroughs of the Storrs Center construction site continue. Knowledge of building systems and features will inform the strategy and tactics used during an emergency incident.
- The department conducted training exercises on two wood framed buildings that were slated for demolition. Training evolutions included ventilation exercises, rescue techniques, and hose placement and advancement.
- Department members conducted "bailout" training this quarter. This training is designed to teach firefighters how to exit the upper floors of a building through a window in the event interior conditions deteriorate rapidly during a structure fire.
- The EMS in-service training programs conducted by Windham Community Memorial Hospital (WCMH) are being restructured and will likely take place at WCMH in the future. The sessions will continue to include information on a relevant topic in emergency medicine and a Quality Assurance review of calls for service and the patient care provided.

## Personnel

- The department has appointed Francis Raiola to the position of Deputy Chief/Fire Marshal/Emergency Manager following the retirement of John Jackman.
- A hiring process for the position of Deputy Fire Marshal was initiated to fill the vacancy created by the appointment of Deputy Chief Raiola.
- A hiring process for the position of full time Firefighter/EMT was initiated to fill a vacancy created when one of the department's full time firefighters resigned to take a position with another fire department.

## Fire Prevention

- For the fifth year the Town has had a County winner in the Connecticut Fire Prevention Poster Contest. This year Jerome ShangoId a 5<sup>th</sup> Grade student at Mansfield Middle School became a County winner. Each year Francis Raiola, Fire Marshal and the Board of Education participate in the program that is open to all fourth and fifth grade children in the State of Connecticut. The goal of the program is to increase awareness among school children, and through them their families, that preventing fires requires everyone to be alert to conditions and behaviors that cause fire.

## Capital Projects

- A new fire marshal vehicle was placed in service. It replaces the vehicle that had been in use.
- The replacement ambulance for Ambulance 507 is in production. Delivery is expected in May.
- Gemtor safety harnesses were received and distributed to all qualified personnel.

## FEMA Grant

- The department has received notice that its 2013 AFG application has not been awarded a grant.

## Fire and Emergency Services Operations

- Calls for Service – January 1<sup>st</sup> – March 31<sup>st</sup>:
  - Fire 11
  - Fire Alarms 30
  - Hazardous Condition 19
  - Medical Incidents 314
  - Service Calls 26
  - Good Intent 32

## Meetings/Training/Workshops attended:

- State Commission on Fire Prevention and Control
- Connecticut Fair Plan Anti-Arson Committee
- UConn Main Accumulation Area (MAA) Siting Advisory Committee
- Mansfield Firefighters Association
- Mansfield Fire Department Officer meetings
- Connecticut Fire Chiefs' Focus on Retention for Fire Service Leadership
- Tolland County Mutual Aid Fire Service
  - Board of Directors
  - County meetings
- Connecticut Fire Chiefs Association
- Fire Marshal in-service training programs
- Retirement reception for John Jackman



# TOWN OF MANSFIELD

## Mansfield Fire Department

### Office of Fire Marshal



FRAN RAIOLA, DEPUTY CHIEF / FIRE MARSHAL

AUDREY P. BECK BUILDING  
4 SOUTH EAGLEVILLE ROAD  
MANSFIELD, CT 06268-2599

TELEPHONE (860) 429-3328 -- FACSIMILE (860) 429-3388 -- WWW.MANSFIELDCT.GOV

### 3<sup>rd</sup> QUARTER REPORT

January – February – March 2013

#### Summary of Operations

- Enforcement of the Connecticut State Fire Code and Fire Prevention Code through required routine inspections, plan reviews, construction inspections, and complaint investigations.
- The following activity was conducted by the Fire Prevention Division during this quarter.
  - 100 Inspections
  - 19 Plan reviews
  - 7 Fire Investigations/complaints
  - 19 Public Education programs
  - 33 Meetings
  - 10 Training programs
  - 20 Open Burning Permits
  - 1 Blasting Permits
  - 1 Underground Storage Tank Removals
- Management of the Fire Department Records/Reporting system (NFIRS).
- Provide support and review work for Fire Lane and emergency access to the Planning and Zoning Commission.
- Provide support to Human Services for issues related to fire and safety hazards in the community.
- Administration and planning of Fire Prevention and Safety Programs.

#### Major Initiatives and Projects

- Continued support and management of the Deputy Fire Marshal Inspection Program.
- Storrs Center Project enforcement and technical support.
- Coordination of the Fire Prevention Committee. This committee plans and administers Fire Prevention and Life Safety Education programs in all public and private schools, and in the community.
- Continued improvements to electronic reporting and records for the inspection program, complaint investigations, and fire investigations.
- Development of a draft SOG for Fire Investigation.

- Developed and delivered a pilot program for a neighborhood fire prevention & safety program.
- Continued to serve as the President of the Windham County Fire Marshal's Association and build professional relationships with State and Local Fire Marshals.
- Worked with Town HR to recruit for AC/DFM and AEMD position.
- Worked on outfitting fire department support vehicle to assist with Fire Marshal investigations.

### Training

- Monitor and coordinate that all Deputy Fire Marshals are meeting the state mandated requirement for training hours.
- Support, training, and coordination of the Storrs Center Project as well as other major projects in town with Fire Department personnel through regular site visits and information.
- Training for Deputy Fire Marshals to better standardize and improve quality of inspections and fire investigations.
- Continued participation in training programs for Fire Investigation and Code Enforcement offered by the State Fire Marshal's Office, CT Fire Academy, and professional organizations including CT Fire Marshal Association and International Association of Arson Investigators.

### Issues and Challenges

- The Storrs Center project continues to place a large demand on department resources. In addition to the Storrs Center project, the department is required to oversee other development and projects within the town as well as provide and maintain the responsibilities for mandated inspections, fire investigations, hazard complaints etc.
- Office space for staff and coordination/organization of work areas needs attention.
- Administrative staff continues to struggle with large workloads from Storrs Center Project and other assigned duties.

### Goals

Continue to maintain all departmental responsibilities and creatively manage resources to meet demands.



# TOWN OF MANSFIELD

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## OFFICE OF EMERGENCY MANAGEMENT

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FRAN RAIOLA, DIRECTOR

AUDREY P. BECK BUILDING  
4 SOUTH EAGLEVILLE ROAD  
MANSFIELD, CT 06268-2599  
TELEPHONE (860) 429-3328  
FACSIMILE (860) 429-3388

### 3<sup>rd</sup> QUARTER REPORT

January – February – March 2013

#### Summary of Operations

- Continue to coordinate and plan for disasters and emergencies.
- Maintain and update The Mansfield Emergency Operations Plan as needed.
- Support other departments and organizations with reviewing and implementation of emergency plans.
- Continue to coordinate with the DEMHS and the Region 4 coordinator.
- Continue to meet and coordinate with WINCOG and area Emergency Management Directors to plan and share resources.
- Coordinated the Emergency Operations Center command, response to, sheltering and commodities, State DEMHS reporting and recovery from Hurricane Storm Sandy.
- Coordinate disaster recovery with FEMA and began preparation of FEMA grant request.
- Coordinate communications equipment and plan for town resources.
- Continue to be a supporting partner with the University of Connecticut for their Millstone Host Community Program.
- Continue to assist and administer emergency management grants.
- Administer and coordinate the town's AED program (defibrillators), including but not limited to the maintenance update of batteries and adult and child electrodes.
- Conducted CPR, First Aid and AED training for Town Hall staff and established a Medical Emergency Response Team (MERT).
- Continue to coordinate Town/UConn/Landlord/Business meetings to discuss emergency management issues such as communications, on-site management, policing, parking, security, crowd control/reduction and matters of public safety.
- Monitoring for possible Severe Repetitive Loss projects with local owners and FEMA to prevent future damage to home due to flooding.

#### Major Initiatives and Projects

- Begin coordination of the FEMA recovery for Storm Sandy toward award processing.
- Submitted applications financial assistance to DEMHS Region 4 for additional funding allocations under Nuclear Safety Fund and explore other grant options regarding improvements to Town's Emergency Operations Center and radio communications between EOC and UConn as part of Millstone Host Community.
- Coordinate multi-agency including Red Cross review of town's shelter facilities.

- Coordination oversight of Evacuation Crisis Response Drills at elementary, middle schools, E.O. Smith High School and Discovery Depot.
- Coordination and review of Emergency Plans with Board of Ed, school administrators and public safety officials in the aftermath focus from the Sandy Hook, Newtown incident.
- Updated the Town's Hazard Mitigation Plan.

#### Training

- School staff training for crisis response.
- Town Hall MERT

#### Issues and Challenges

- Multiple weather related events continue to place a large demand on department resources. The department is required to oversee development and projects within the town and Storrs Center as well as provide and maintain the responsibilities of emergency management, hazard complaints, etc.
- Office space for staff and coordination/organization of work areas needs attention.
- Administrative staff struggles with large workloads from weather related events, school safety projects and other assigned duties.

#### Goals

- Review and update the Town's Shelter plan.
- Oversee upgrades to the town's Emergency Operations Center.
- Apply for grant funding to upgrade radio communications equipment at the Firehouses.
- Apply for grant funding to renovate the basement of Station 307 to create a training room, staging area for emergency management supplies and responders.
- Coordinate updates to school emergency plans with school administration and Board of Education.

Town of Mansfield  
Quarterly Report  
Department of Human Services  
January 1- March 31, 2013

**Summary of Operations**

Administrative and Adult Services:

- 99 unduplicated clients were seen for services through a total of 225 contacts.
- Through the Elderly/Totally Disabled Homeowners Tax Relief Program 34 unduplicated clients have been seen via 49 contacts.
- 9 clients received Medicare/Insurance assistance.
- 11 applications were processed for Fee Waivers.
- 15 requests were received for Food Bank assistance.
- Financial assistance was provided in response to 9 Special Needs requests.
- 575 persons have received food distribution from mobile Food Share.
- 22 residents received Easter baskets from Storrs Congregational Church.
- 40 clients were seen for case management services.

Senior Services:

- There were 4265 visits to the Senior Center by 425 unduplicated members and 480 guests.
- A total of 1361 meals were served at the Center to 118 individuals. A total of 435 Meals on Wheels were delivered from the senior center.
- A total of 49 rides were provided through the Volunteer Transportation program by 14 drivers. No riders were denied transportation due to driver unavailability during this quarter. Some rides were cancelled due to the weather conditions. No referrals to Dial-A-Ride this quarter.
- The Town Van had a total of 6 trips during this quarter; one group outing. The van also operated 3 food share trips from Juniper Hill (average riders 6) and two trips to the Library (average riders 1.5).
- 159 individuals participated in various Enrichment Programs and Community Education events including computer classes, art classes, writing group, quilting, bridge, and chorus for a total of 773 contacts.
- 182 seniors participated in different social and recreational events including special lunches, bingo, jewelry class, drawing, and other games for a total of 915 contacts.

- 87 seniors participated in ongoing fitness and exercise programs including yoga, Tai Chi and therapeutic exercise, for a total of 1,059 contacts.
- 154 seniors received health and wellness services including health screening, podiatry, blood pressure screening, reflexology and massage services for a total of 215 contacts.
- 53 unduplicated seniors received Social Work services through 104 contacts.

#### Youth Service Bureau:

- There were 689 client contacts with 296 unduplicated clients through counseling, case management and psychiatric assessment services.
- There were 1597 client contacts in group therapy, support groups and positive youth development programs.

#### Early Childhood Services:

- Continued CAN (collaborative area network) meetings.
- Plan revision work continues with Dave Bechtel of Cross Sector Consulting
- The playground committee is working on fundraising/budgeting and children's committee activities.
- Participation with 4 other communities in a CHDI data collection institute designed to inform the SDE and DPH on health issues as found on the "yellow forms".
- Leadership training with Access Agency

### **Status of Major Projects and Initiatives/Grants**

#### Administrative and Adult Services:

- Submitted a renewal application for the State Department of Transportation's Grant for Elderly and Disabled Transportation.
- Worked with staff to identify needs and priorities to respond to questions about the departmental structure and future staffing.

#### Senior Services:

- Research & Development of Senior Center Evaluation.
- Summer programming schedule set to begin May 2<sup>nd</sup>.
- Worked with instructors & class participants for classes being discontinued at the end of May 2013 due to low attendance.

#### Youth Service Bureau:

- Grief Matters: Grief Matters started February 24<sup>th</sup>. We had many new families attend; all but one of our volunteers have returned including new volunteers and returning families attended as mentors.

- Grandparent's Raising Grandchildren: Representative Greg Haddad attended their meeting in January. Grandparents appreciated the opportunity to meet with him and ask him for his support legislation for Grandparents. The grandparents are planning to have Ruth Freeman, LCSW a parent educator from Positive Parenting, speak to the group during a future meeting.
- Boys Group: Nine middle school boys participate in the Boy's Group. Six volunteers from EO Smith High School and Eastern CT State University are assisting our two social work interns in this venture. The group has focused on what it means and how to be honest and trustworthy while helping to build strong social skills. They succeeded in doing so through group activities, role playing, and group discussion.
- Big Friends: Program continues to flourish now that we are at the middle school, receiving support from the MMS principal and staff.
- Crisis Intervention: A child participant in Cope has suffered the loss of a parent in a tragic car accident. YSB has reached out to the family and is continuing to assist them.
- JOY: We continue to provide families tickets to shows that take place at the Jorgenson at UConn. In March, tickets were provided to "The Little Prince," Kodo Drummers, and the Russian National Ballet "Sleeping Beauty."

#### Early Childhood Services:

- Continued fundraising for the Community Playground with approximately \$8,000 collected YTD.
- Planning for NAEYC's Week of the Young Child (April 15-20, 2013) "One Book..." project.
- Planning for a gathering of faith-based leaders on 5/22.
- Planning for a day-long training in collaboration with Coventry, Scotland, Hampton and Chaplin that will include CPR/First Aid, Learn to Play training and a speaker from the Office of Early Childhood.
- Planning with EHHD on CTG grant initiatives that intersect with the work of MAC.
- Planning with "Mansfield Tomorrow" to create partnership where grants overlap.

#### **Budget Overview**

##### Administrative and Adult Services:

- On target.

##### Senior Services:

- Revenues – no discrepancy.
- Expenses – underspent due to unfilled opening for Senior Services Social Worker.

Youth Service Bureau:

- On target; adjustments need to be made to account for changes in grant expenditures.

Early Childhood Services:

- On target. A revised budget will be sent to the Graustein Fund to reflect carry-over funds for July 1, 2013.

**Issues and Challenges**

Administrative and Adult Services:

- Lack of decision-making regarding the future structure of the department and staffing of open positions, and the extended process to solicit feedback from the public regarding these issues, has resulted in distraction and uncertainty on the part of remaining staff.

Senior Services:

- Lack of space interferes with program expansion.
- Food service provider has increased the suggested donation amount which has resulted in a decrease in attendance.
- Open position for Senior Services Social Worker (28 hours per week) is temporarily being filled by LCSW and adult services social worker for a total of 15 hours per week.

Youth Service Bureau:

- Scheduling and maintaining volunteers to assist with programs.
- Managing the varied and complex clinical needs of children and families.

Early Childhood Services:

- The amount of funding needed for Playground is very large and efforts to date have been slow to yield expected results.
- Site work, contract issues with the Playground
- No match from the Board of Education's for the Early Childhood Services Coordinator's (ECSC) position despite the efforts of CAN and School Readiness council.
- Loss of several key partners from MAC who connect us to UConn.

## **Goals for Next Quarter**

### Administrative and Adult Services:

- Continue consolidation of community fund raising initiatives related to Special Needs, camperships and holiday donations. Send out a solicitation for the campership fund if a decision is not made to consolidate these efforts by May 1.
- Work with the Town Manager's Office and the Personnel Committee of the Town Council regarding recommendations for staffing and organizational structure of the department.

### Senior Services:

- The Mansfield Senior Center will continue to provide programs that promote and stimulate health living options for the senior residents of Mansfield by maintaining total participation, continuing to develop the internal review process utilizing the My Senior Center program and reviewing other senior center's programming.
  - Continue to prepare instructors and class participants for discontinuing classes due to low attendance.
  - Complete Senior Center Evaluation and work on results of the survey.

### Youth Service Bureau:

- Develop a Volunteer Leadership Structure for COPE and Big Friends.
- Identify program goals and responsibilities.
- Transitioning graduate students and the professional social work position.

### Early Childhood Services:

- Work with a consultant to continue the update of Mansfield's Plan for Young Children.
- Present the results of the Community Connectedness survey and other data work to the Town Council and Board of Education.
- Completion of the Graustein grant, School Readiness grant and Quality Enhancement grant applications.
- Successful outcomes from initiatives listed above.
- Meet with Director of Public Works to discuss site work plans for the playground and resolve contract issues.
- Implement a transportation survey with the Windham Region Transit District.

Town of Mansfield  
Quarterly Report  
Information Technology Department  
January 1, 2013 to March 31, 2013

**Summary of Operations**

- Handled 274 formal support tickets for computer and telephone assistance. This number does not include frequent informal and ongoing support.
- Supported the mansfieldct.gov website that currently includes 1,838 informational webpages and 40 QNotify email subscription lists.

**Status of Major Projects and Initiatives**

Phase out the Alpha VMS system to ensure efficient, compatible, and reliable databases.

- Collaborated with the Town Clerk's Office to research Town Clerk systems software, develop a RFP for the Town Clerk capital project initiative, and select a vendor. Cott Systems was selected as the winning vendor for the RFP from among multiple vendors. We are nearing completion of our implementation. All equipment is installed and software configuration is in the final stages. The go-live date is April 29th (on that date it will be our primary system).
- A project team consisting of IT staff, Tax Office staff, and the Town's Recycling/Trash Coordinator refined the Windows based trash collection and billing database to complete the conversion from the Alpha. The team held regular meetings until the project was finished (it is now completed).
- We completed research on options for converting the CAMA system to the Windows platform. We are partnering with the Town of Coventry and possibly the Town of Tolland on a joint RFP to attract the best pricing and greater interest from vendors (each Town would buy its own system, but working jointly can attract more favorable pricing and interest).

Leverage emerging technologies to contain budget costs and reduce impact on the environment.

- Completed deployment of a new and highly reliable and accurate search engine for our town and school websites. This was completed in a cost-effective manner by using in-house labor and open-standards software. The new search box on the website

works very effectively at presenting users with their requested search information and has been very well received.

- Participating in the State Electronics Challenge sponsored by the Northeast Recycling Council in collaboration with the Town's Recycling Coordinator. Specifically, factoring the EPEAT environmental rating into selection of new equipment acquisitions and committing to responsible use and disposal of equipment.
- Maintaining primary server systems on virtual and cloud based platforms that limit the use of electricity and reduce the need for replacement hardware.
- Continued increase in the use of thin client computing in pursuit of our goal of at least 10% of our systems on thin client computing to reduce costs and bulk waste. During this quarter, deployed one additional thin client computer.
- Carefully managing expenses to stay within budget, limit expenditures, and maximize equipment life.

Adapt the public wireless infrastructure to meet the increased use we are seeing among our citizens for Wi-Fi access in our public spaces.

- Completed programming access points at the Mansfield Town Hall, Mansfield Community Center, Mansfield Public Library, Mansfield Middle School, Mansfield Senior and Wellness Center, Discovery Depot, Annie Vinton School, Dorothy Goodwin School, and Southeast School to more reliably accept connections from newer mobile tablet and handheld operating systems.
- Adjusted Wi-Fi radio coverage at the Mansfield Town Hall, Mansfield Community Center, Mansfield Public Library, Mansfield Middle School, Mansfield Senior and Wellness Center, Discovery Depot, Annie Vinton School, Dorothy Goodwin School, and Southeast School to consistently handle the bandwidth requirements of public wireless users.

### **Budget Overview**

- The Department is adhering to its allocated budget by carefully managing expenses.
- Continuing the second full budget year of the elimination of the IT Manager position. This continues to yield \$65,526 in annual wage savings.

### **Issues and Challenges**

- Our public wireless system has to manage increasing demands as citizens expand their use of laptops, tablets, and handhelds. We are continuing to make adjustments to best meet the demand.

- It is important to meet additional use of technology in a manner that is sensitive to budget limitations and maximizes existing resources.
- The Alpha VMS server is increasingly incompatible with current technologies and needs to be discontinued. We are continuing to transfer databases away from this system.

### **Goals for Next Quarter**

Phase out the Alpha VMS system to ensure efficient, compatible, and reliable databases.

- Complete the implementation of the new windows-based Town Clerk System to replace the outdated alpha based clerk system.
- Continue to support the new windows-based Trash and Recycling database and interface.
- Complete an RFP process for a new CAMA system in line with the timeline for next year's anticipated capital improvement budget. Partner with the Town of Coventry and possibly the Town of Tolland on the RFP process to attract the best pricing and interest.

Leverage emerging technologies to contain costs and reduce impact on the environment.

- Evaluate the upcoming release of EPEAT standards for best practices in printing technologies and apply the recommendations to our practices.
- Deploy an additional one thin client computer in pursuit of our goal of at least 10% of our systems on thin client computing to reduce costs and bulk waste.
- Continue to manage budget expenditures and maximize use of virtual/cloud technologies to limit operating expenses.

Adapt the public wireless infrastructure to meet the increased use we are seeing among our citizens for Wi-Fi access in our public spaces.

- Complete final programming on our access points to most reliably accept connections from newer mobile tablet and handheld operating systems.
- Complete adjustments to our Wi-Fi radio coverage to consistently handle the bandwidth requirements of public wireless users.

Provide information technology and phone support to all departments.

- Deploy Microsoft Office 2010 to five additional users.
- Respond to computer and telephone support needs.
- Support the mansfieldct.gov website and QNotify lists.

**Town of Mansfield**  
**Quarterly Report: January - March 2013**  
**Mansfield Public Library**

**Summary of Operations**

- The library continues to work to correct humidity and mold issues which threaten the collection and computer hardware.
- The library has been assigned a new permanent custodian, which will provide stability as we move forward in planning for the building's maintenance needs.
- See attached work measurements.

**Status of Major Projects and Initiatives**

- **Improving Materials Availability**
  - Library staff has found a new vendor for Chinese language books and magazines, which will provide new materials to patrons on a quarterly basis.
  - Special rolling displays in the children's area are changed monthly, spotlighting different areas of the collection.
- **Improving Electronic Access**
  - The library's smart phone app, Biblio, went live this quarter.
  - Thanks to the Friends we have replaced our old, yet very popular AWE computers for children with two new AWE computers.
  - Library staff received new computers, which will lead to the replacement of some of our very old computers which exist on the public floor. Software is in the process of being upgraded to streamline access to the public computers. We are slowly being integrated into the town's computer system.
- **Community Outreach/Programs**
  - We have made initial steps toward establishing some collaborative programming between the teen services at the Community Center and the library.
  - Special programs this quarter concentrated on a series of afternoon programs for school aged children, highlighting holidays and special days, and giving them something to do on vacation and professional development days. We are developing a good crowd for this type of activity. Regular programs and outreach for all ages continue on schedule.

- We have begun the application process to become a passport acceptance facility.
- **Policy/Plan Review**
  - A library maintenance plan has been drafted, and will be reviewed regularly with our new custodian.
  - Library staff continues to review service needs in light of building configuration.

### **Budget Overview**

- A review of non-salary expenditures indicate library spending remains within projections through the 3rd quarter, with no unexpected purchases. Some funds may be re-allocated to purchase equipment necessary to upgrade the library's circulation functions.
- Unless stated otherwise, all activities mentioned in this report are performed by staff during normal work hours, and does not impact the budget beyond already allocated payroll funds.

### **Issues and Challenges**

- We continue to work in conjunction with Maintenance to ameliorate the water and mold issues in the building. After a winter hiatus, there are plans to replace the front entryway carpet with ceramic tile, the entrance to the "old" basement will be repaired, and we anticipate that work on the gutters will be completed.
- The collection is filling most available shelves, and we must begin to evaluate our collection policies in order to meet the ongoing need for space. Staff is still planning building re-organization to make the library more efficient in providing services to the public, including consideration of shelving space for collections.

### **Goals for Next Quarter**

- Staff will continue to study building functionality, and begin to implement changes to improve library services.
- Complete upgrades to the library's circulation stations.
- The library will provide streaming devices for the public to borrow, allowing access to online movies, classic television, and educational programs.
- Complete repairs on the basement entryway and gutters.
- A plan will be in place to provide services to teens in conjunction with the Community Center.

	3rd Qtr 12-13	3rd Qtr 11-12	% Change	FY 13 to Date	FY12 to Date	% Change
Hours of Service	577	619	-6.8%	1,804	1,845	-2.2%
# of Programs Provided	106	81	30.9%	273	172	58.7%
Total Program Attendance	2,454	2,452	0.1%	7,736	5,694	35.9%
Questions Answered	3,390	3,677	-7.8%	9,344	11,378	-17.9%
Collection Size: Total	81,043	83,373	-2.8%	81,043	83,373	-2.8%
Print	71,622	74,211	-3.5%	71,622	74,211	-3.5%
Audio	3,974	3,949	0.6%	3,974	3,949	0.6%
Visual	5,019	5,008	0.2%	5,019	5,008	0.2%
Misc	428	205	108.8%	428	205	108.8%
Number of Library Cardholders	10,423	9,658	7.9%	10,423	9,658	7.9%
Library Visitors	18,735	19,982	-6.2%	62,035	61,436	1.0%
Volunteer Hours*	209	172	21.5%	609	427	42.6%
Total Circulation	56,372	58,848	-4.2%	172,959	173,633	-0.4%
Local Circulation	53,358	55,555	-4.0%	163,710	163,890	-0.1%
Items Circulated In-House	1,199	2,239	-46.4%	4,440	6,672	-33.5%
Downloadable audio/ebooks	917	1,136	-0.19	2,016	1,364	47.8%
Interlibrary Loan to Other Libraries	1,815	1,054	72.2%	4,809	3,071	56.6%
Loans to Nonresidents	11,352	12,653	-10.3%	35,111	38,183	-8.0%
Total Inter-Library Loans	3,788	3,153	20.1%	11,052	8,853	24.8%
ILL from other libraries	1,973	2,099	-6.0%	6,243	5,782	8.0%
ILL to other libraries	1,815	1,054	72.2%	4,809	3,071	56.6%
Wireless Internet Users	841	454	85.2%	2,077	1123	85.0%
Public Computer Use	3,581	6,746	-46.9%	10,581	18075	-41.5%
Website Visitors	6,542	5,886	11.1%	17,864	17344	3.0%
<b>*does not include Friends of the Library hours, which average 234/quarter.</b>						
Although total circulation is down this quarter, the average hourly circulation is 98 items/hour open, as opposed to Q3F12, when the hourly average was 95 items/hour open. Bad weather and a maintenance closure contributed to fewer hours open this quarter.						
<b>Total circulation includes local circ, in house circ, ILL to other libraries</b>						

Town of Mansfield  
Quarterly Report  
Parks & Recreation Department  
Winter Quarter – Jan., Feb., Mar. 2013

**Summary of Operations**

- Administration
  - Marketing & Membership
    - Signed business partnership with Geno's Grille and Home Selling Team.
    - Hosted Open House at the Community Center December 30-January 5 resulting in 851 non-member visits, 127 new memberships (38 annual, 46 - 3 month, 7 - 1 month), and 36 renewals.
    - Department Facebook followers now exceeds 820.
    - Sold/renewed 704 memberships (1,457 members) and maintained 1,942 memberships (3,981 members)
    - Coordinated 43 birthday parties.
  - Personnel & Training
    - Conducted orientation and customer service training for new employees
  - Financial Management
    - Managed and maintained over 197 fee waiver household accounts.
  - Miscellaneous
    - Participated in planning meeting for Veteran's Day Celebration
    - Hosted Mansfield Tomorrow Advisory Group meeting
- Aquatics
  - Conducted 55 learn-to-swim and aquatic classes with 366 participants for the winter session.
  - Provided 63 private swim lessons.
  - Held community safety programs including Lifeguard Training and Adult and Pediatric CPR courses.
  - Scheduled classes and programs for the summer brochure and began preparations for summer staff training.
- Fitness
  - Implemented fitness seminars which were free to members and low cost to non-members. Winter seminars included: Preventing Back Pain, Healthy Family Tips and Heart Healthy Shopping Tips.
  - Conducted 55 fitness classes with 269 participants.
  - Provided 404 personal training sessions.

- Fitness program registrations have trended slightly down, but Fitness Flex membership purchases have trended slightly up.
- Fitness Equipment repairs remain under budget.
- Programs & Special Events
  - Hosted Winter Fun Week events at the Community Center in early February.
  - Hosted state-wide camp training planning meeting.
  - Completed successful youth basketball program for grades K-8, including 26 teams and 271 participants.
  - Hosted 6 Family Fun Nights at the Community Center.
  - Provided 3 free Mansfield days at the Community Center.
- Parks
  - Continued to working with Landscape Architect to design and permit a Universal Access Trail around Bicentennial Pond.
  - Continued to assist the Open Space Preservation Committee, Agriculture Committee and Parks Advisory Committee in preparing an Open Space Action Plan
  - In conjunction with the Mansfield Tomorrow Project, hosted a meeting with the agricultural community to receive input from farmers and other agricultural stakeholders.
  - Prepared and distributed requests for proposals for leasing of the town's 8 agricultural properties.
  - Coordinated park outreach events such as Star Party and Natural Area Volunteer workdays.
  - Coordinated an Eagle Scout Project to build a foot bridge at Dorwart Preserve
  - Held field use coordination meetings with youth sport groups.

### **Status of Major Projects and Initiatives**

- Hired a Landscape Architect to design the Bicentennial Pond Universal Access Trail.
- Hired a Landscape Architect to design parking improvements at Sunny Acres Park.
- Participated on the Mansfield Community Playground Committee.

### **Budget Overview**

- Revenues
  - Collected \$582,117 in revenue for memberships, programs, daily admissions, and contributions.
- Expenditures

- Chemical costs for the pool operation have increased by over \$5,000

### **Issues and Challenges**

- Fee Waiver actuals through the third quarter of the fiscal year have exceeded the appropriation for the entire year over by \$10,000. Fourth quarter fee waivers are estimated to be approximately \$29,000.

### **Goals for Next Quarter**

- Oversee Community Center facility operations.
- Supervise and evaluate Spring programs.
- Present fiscal year 2013-14 budget.
- Develop Summer programs and produce Summer brochure.
- Begin planning for annual maintenance week projects at the Community Center.
- Conduct seasonal staff recruitment, hiring, and training.
- Coordinate and oversee capital projects/park improvement projects.

### **Attachments**

- Summary Program Statistical Report
- Spring 2013 Part-time Staff List
- Community Center Membership Trends Graphs (2) - Memberships
- Community Center Yearly Membership Average
- Community Center Facility Usage Reports – Jan., Feb., Mar. 2013

# MANSFIELD PARKS and RECREATION DEPT.

## Statistical Report Winter Programs 2013 **SUMMARY SHEET**

PROGRAM	REVENUE	WAIVED	EXPENSE	RECOVERY	ENROLLED	CLASSES
Adult Programs	8,951.90	227.73	1,420.77	646%	149	16
Youth Programs - General	7,430.40	1,504.50	1,297.00	689%	152	19
Vacation Camps	3,344.50	756.00	1,493.03	275%	74	2
Before/After School Friends	38,490.00	7,370.00	17,035.18	269%	493	100
Basketball	18,774.00	1,694.50	14,748.00	139%	271	26
Swim Lessons Public	24,228.00	1,518.58	5,944.00	433%	366	55
Swim Lessons Private	2,360.00	0.00	945.00	250%	63	63
Fitness - General	16,387.02	1,334.98	13,257.05	134%	269	55
Drop-in (see note 4)	1,500.00	0.00	0.00	#DIV/0!	52	n/a
Fitness Flex (see note 5)	10,369.57	810.00	0.00	#DIV/0!	62	n/a
Pers.Training/Massage Ther.	22,440.76	0.00	9,166.97	245%	404	404
Child Care	3,623.98	0.00	7,319.78	50%	1,140	n/a
Trips	3,142.62	0.00	1,047.80	300%	16	2
Special Events	2,295.00	197.50	2,417.55	103%	107	3
<b>TOTAL</b>	<b>163,337.75</b>	<b>15,413.79</b>	<b>76,092.13</b>	<b>235%</b>	<b>3,618</b>	<b>745</b>
Notes:						
1) Program report only, includes direct program finances,						
does not include facility and indirect supervision overhead						
2) Community Center Child Care enrolled numbers are equivalent to slots purchased						
3) Community Center Membership Fee Waivers for this quarter - \$16,380						
4) Fitness drop-in expenses are included in general fitness						
5) Fitness Flex revenue from passes purchased during this period, but that may be used in other quarters						
6) Money collected and spent for winter trips includes tickets for a summer trip.						

**Mansfield Parks & Recreation  
Part Time Staff List  
Spring, 2013**

**AQUATICS:**

Kelsey Adamson  
Doug Adil  
Jamie Askew  
Patrick Cox  
Nora Claus  
Joe Damico  
Nicole Davies  
Sarah Doppstadt  
Kaela Drzewiecki  
Shane Enright  
Amanda Gendron  
Louis Goffinet  
Craig Hodgins  
Melissa Hodgins  
Alicia Kelley  
Patrick Krecidlo  
Todd Lambert  
Mehnaz Madraswalla  
Jeff Mailhot  
Amy Mckenzie  
Katie Ouimette  
Hailey Rosa  
Olivia Rudd  
Kevin Shin  
Kristen Smith  
Linde Thatcher  
Mitch Vildavs  
Connor Yanicky

**YOUTH PROGRAMS:**

Sue Harrington  
Gideon Ampeire  
Mia Poerenke  
James Mathews  
Martin Porebski

**ADULT PROGRAMS:**

Becca Levine  
Martin Fox  
James Gabianelli  
Justice Riccardi  
Heather Webb  
James Mathews

Sam Gailey  
Kelly Madenjian  
Sandy Collins  
Arlene Albert  
Gideon Ampeire  
Bony Chemerka  
Margherita Balsamo  
Sarah Hill

**CHILD CARE, TEEN CENTER,  
AFTERSCHOOL & SPECIAL  
EVENTS:**

***Before & After School Friends:***

Christiana Betts  
Darlene Boyd  
Kai Estes  
Linda Geer  
Taylor Hennessey  
Melissa Hodgins  
Katie Javaruski  
Justin Kaeser  
Jed Lane  
Chloe Levin  
Caitlyn Metsack  
Hailey Rosa  
Sam Telequen  
Megan Vigue  
Alyssa Williston

***Teen Center:***

Louis Goffinet  
Taylor Hennessey  
Morgan Siniscalco  
Alyssa Williston

***Special Events:***

Lynda Chamberlain  
Charline DaSilva  
Louis Goffinet  
Taylor Hennessey  
David Keplesky  
Aleesha Quintana  
Marysa Semprebon  
Hannah Sikand  
Alyssa Williston

**RECEPTIONISTS/OFFICE HELP:**

Janet Avery  
Ethan Avery  
Ariel Blair  
Kim Blair  
Tonya Ohlund  
Kelsey Pajer  
Lazarus Pittman  
Janet Stephens  
Kathy Yaffee  
Nikole Farrell

**FITNESS:**

***Assistants:***

Randy Amorim  
Jason Cane  
Alec Choleva  
Kristy Clements  
Conor Hackett  
Jessica Hergott  
Kevin Lundgren  
Lazarus Pittman  
Paul Secola  
Megan Vigue  
Mike Smolewski

***Instructors:***

Nancy Alder  
Paul Bushey  
Sharon Coriaty  
Anne Crone  
Jodi Farno  
Patty Flubacher  
Todd Friedland  
Amy Goodwin  
Lizzie Hochdorfer  
Melissa Hodgins  
George Hoffman  
Kelly Madenjian  
Ron Manizza  
Eileen Melody

***Child Care:***

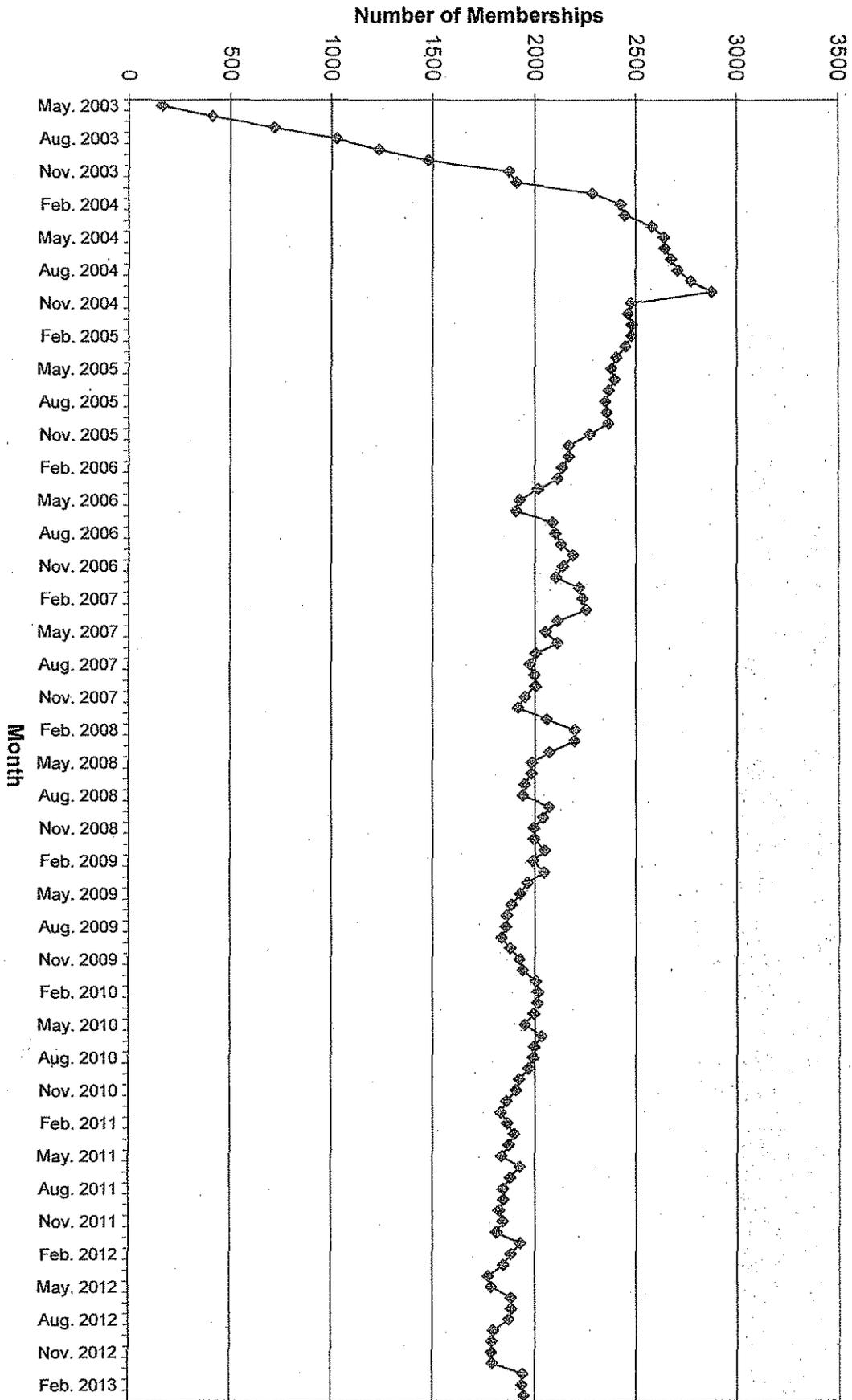
Jackie Rivard  
Alicia Lemire  
Alison Adams  
Ariel Blair  
Johanna Eichner  
Lauren Davies  
Sam Telequen

***Instructors Cont:***

Dorinda Miller  
Elle Noel  
Karen O'Connor  
Kathy O'Connor  
Deborah Pepin  
Margherita Shaw  
Fran Storch  
Nanette Tummers  
Patty Vinsonhaler

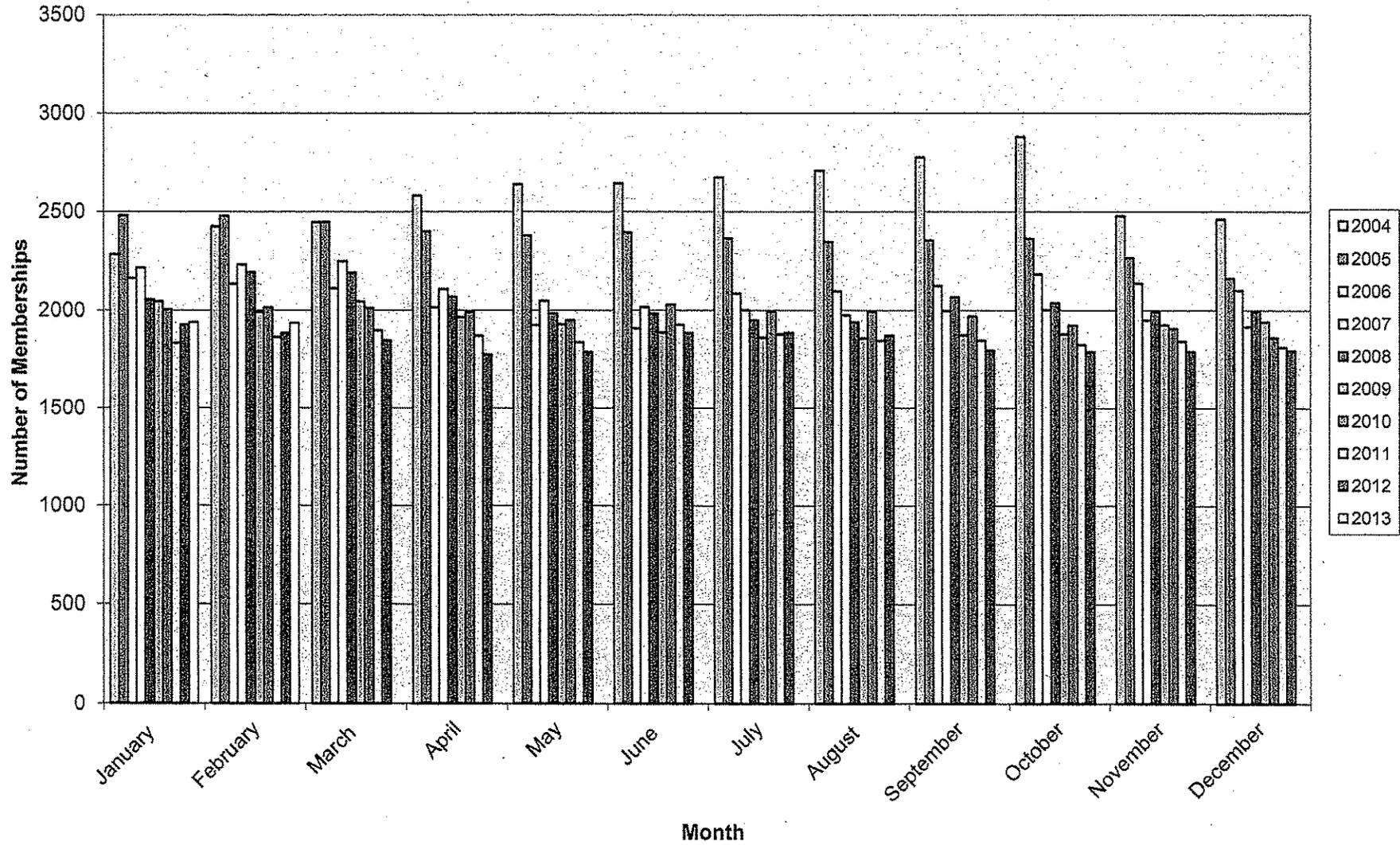
***Personal Trainers:***

Jodi Farno  
Jerry Kleinman  
Lynn Mardon  
Jessica Tracy  
Paul Secola

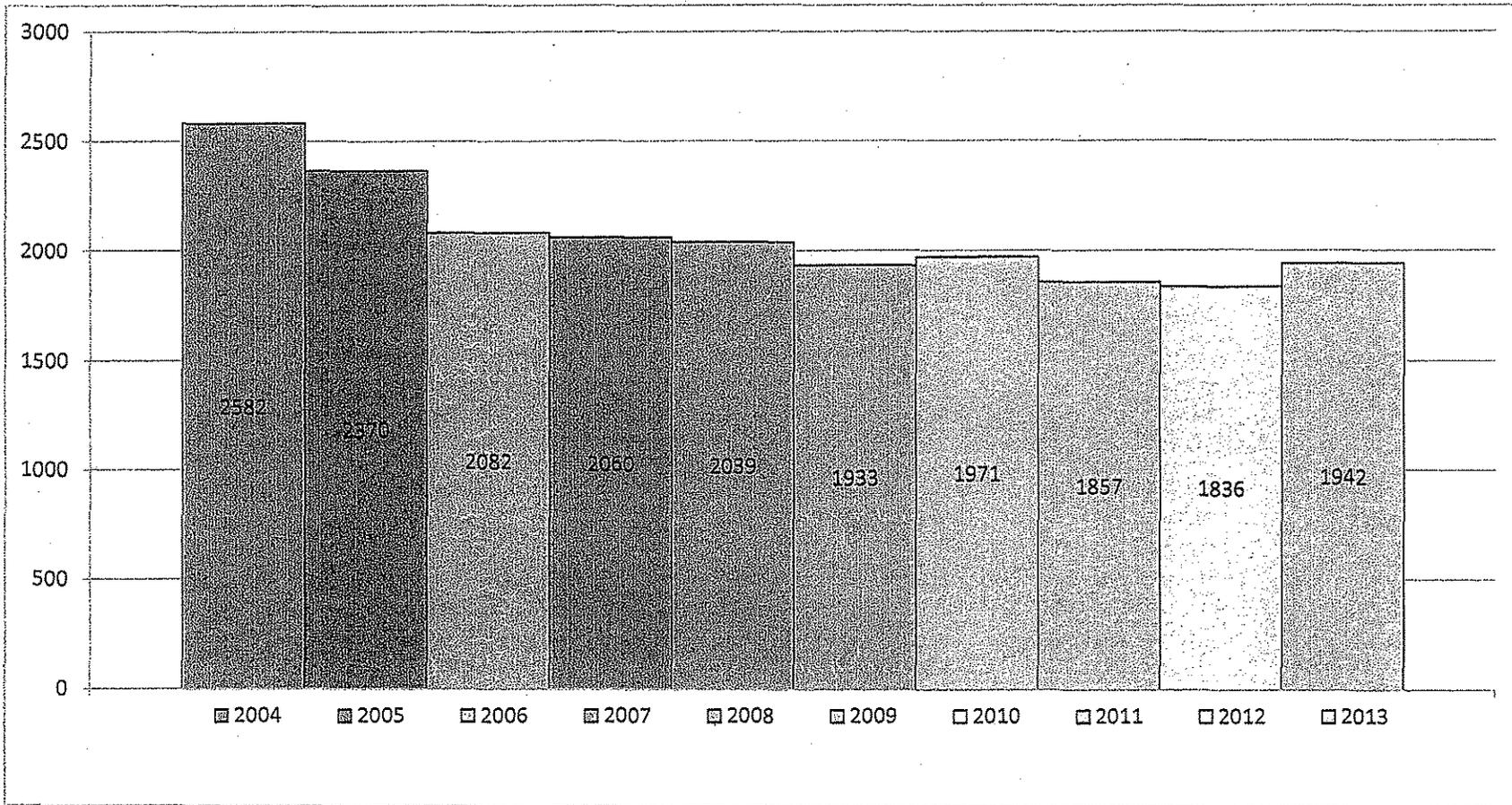


Mansfield Community Center Membership Trends May 2003-Current Total Memberships

### Mansfield Community Center Membership Trends May 2003-Current Total Memberships



# Mansfield Community Center Yearly Membership Average



# Mansfield Community Center

## January 2013 Facility Usage

DATE	Member Visits	Non-Member / Program Visits	Misc. / Meetings	Rental / Party	Daily Admissions	Other	DAILY TOTAL	COMMENTS
Tuesday, January 01, 2013	308	6				103	417	Open 9-5
Wednesday, January 02, 2013	526	60	10			131	727	Open House thru. 1/5
Thursday, January 03, 2013	483	75				117	675	
Friday, January 04, 2013	506	48				111	665	
Saturday, January 05, 2013	435	13				344	792	
Sunday, January 06, 2013	378			43	18	9	448	
Monday, January 07, 2013	618	33			9	29	689	Winter Fitness Classes Start
Monday, January 08, 2013	591	82	39		11	34	757	
Wednesday, January 09, 2013	616	18			18	40	692	
Thursday, January 10, 2013	519	98	5		13	68	703	
Friday, January 11, 2013	534	4	6		2	22	568	
Saturday, January 12, 2013	447	1		73	18	143	682	
Sunday, January 13, 2013	399	42	19	20	12	36	528	
Monday, January 14, 2013	579	34			2	82	697	
Tuesday, January 15, 2013	613	85	37	57	13	62	867	
Wednesday, January 16, 2013	367	19	10		10	63	469	AM Classes canceled
Thursday, January 17, 2013	601	97			18	44	760	
Friday, January 18, 2013	546	14	8		17	60	645	Family Fun Night
Saturday, January 19, 2013	435	2		15	35	180	667	18th - Free Mansfield Day
Sunday, January 20, 2013	429	39		15	39	44	566	19th - SN Social Group
Monday, January 21, 2013	582	33			52	119	786	no school
Tuesday, January 22, 2013	579	85			12	25	701	
Wednesday, January 23, 2013	559	44	12		11	122	748	
Thursday, January 24, 2013	553	101	10		6	38	708	
Friday, January 25, 2013	549	14		55	25	50	693	
Saturday, January 26, 2013	485	17		25	35	293	855	
Sunday, January 27, 2013	490	39		38	33	63	663	
Monday, January 28, 2013	487	10	7		7	80	591	PM classes canceled
Tuesday, January 29, 2013	619	85	21		8	49	782	
Wednesday, January 30, 2013	609	36	39	12	18	127	841	shelter shower use
Thursday, January 31, 2013	575	101	5			90	771	shelter shower use
<b>MONTHLY TOTAL</b>	<b>16,017</b>	<b>1,335</b>	<b>228</b>	<b>353</b>	<b>442</b>	<b>2,778</b>	<b>21,153</b>	

# Mansfield Community Center

## February 2013 Facility Usage

*Revised*  
3/12/13  
JMA

DATE	Member Visits	Non-Member / Program Visits	Misc. / Meetings	Rental / Party	Daily Admissions	Other	DAILY TOTAL	COMMENTS
Friday, February 01, 2013	583	44		15	29	55	726	Family Fun Night
Saturday, February 02, 2013	475	342	30		37	43	927	Winter Fun Day
Sunday, February 03, 2013	449	44		20	9	37	559	Free Mansfield Day
Monday, February 04, 2013	656	152	27		8	83	926	
Tuesday, February 05, 2013	610	147	23		15	54	849	
Wednesday, February 06, 2013	538	125	32		8	38	741	
Thursday, February 07, 2013	517	120	36	20	4	27	724	
Friday, February 08, 2013	214	46			5	9	274	Open 530am - noon
Saturday, February 09, 2013	0	0	0	0	0	0	0	CLOSED
Sunday, February 10, 2013	275	44		165	22	16	522	
Monday, February 11, 2013	503	122	17		35	57	734	no AM classes
Tuesday, February 12, 2013	594	115	9	18	23	61	820	
Wednesday, February 13, 2013	557	108	18		9	35	727	
Thursday, February 14, 2013	510	120	28		9	147	814	EOS Swim Meet
Friday, February 15, 2013	534	46			16	44	640	
Saturday, February 16, 2013	455	321	10	25	33	45	889	
Sunday, February 17, 2013	424	44		140	56	52	716	
Monday, February 18, 2013	643	105	17		70	54	889	no school
Tuesday, February 19, 2013	623	113	39		44	82	901	no school
Wednesday, February 20, 2013	610	108	22		15	95	850	
Thursday, February 21, 2013	569	114	23		7	141	854	EOS Swim Meet
Friday, February 22, 2013	529	40			29	43	641	21 - Marlins Swim Meet
Saturday, February 23, 2013	519	351		60	87	106	1,123	Family Fun Night
Sunday, February 24, 2013	509	163		195	32	17	916	23 - SN Social Group
Monday, February 25, 2013	667	122	31		9	43	872	
Tuesday, February 26, 2013	618	110	22	55	14	65	884	
Wednesday, February 27, 2013	550	108	59		12	32	761	
Thursday, February 28, 2013	596	114	44		9	38	801	
<b>MONTHLY TOTAL</b>	<b>14,327</b>	<b>3,388</b>	<b>487</b>	<b>713</b>	<b>646</b>	<b>1,519</b>	<b>21,080</b>	

# Mansfield Community Center

## March 2013 Facility Usage

DATE	Member Visits	Non-Member / Program Visits	Misc. / Meetings	Rental / Party	Daily Admissions	Other	DAILY TOTAL	COMMENTS
Friday, March 01, 2013	560	25	5		20	30	640	
Saturday, March 02, 2013	442	28	12	55	40	34	611	
Sunday, March 03, 2013	503	39	7	70	51	97	767	Little League tryouts
Monday, March 04, 2013	684	46	10		26	61	827	
Tuesday, March 05, 2013	591	128	50		10	16	795	
Wednesday, March 06, 2013	606	42	15		17	48	728	
Thursday, March 07, 2013	471	90			10	32	603	No AM classes
Friday, March 08, 2013	141				14	43	198	No classes
Saturday, March 09, 2013	450	27	8	57	63	47	652	Family Fun Night
Sunday, March 10, 2013	395	39	7	28	27	30	526	9 - Parents Night Out
Monday, March 11, 2013	632	46			17	49	744	
Tuesday, March 12, 2013	602	76			15	230	923	Marlins Swim Meet
Wednesday, March 13, 2013	566	42			12	68	688	
Thursday, March 14, 2013	536	94	16		29	139	814	Marlins Banquet
Friday, March 15, 2013	509	21			42	46	618	
Saturday, March 16, 2013	451	27		40	54	49	621	
Sunday, March 17, 2013	393	39		105	26	30	593	
Monday, March 18, 2013	623	42			28	76	769	
Tuesday, March 19, 2013	387	37	9		20	19	472	
Wednesday, March 20, 2013	573	22	39		29	65	728	
Thursday, March 21, 2013	529	52	4		6	37	628	
Friday, March 22, 2013	607	18			29	56	710	Family Fun Night
Saturday, March 23, 2013	389	27		33	53	50	552	22- Free Mansfield Day
Sunday, March 24, 2013	406	5		70	26	20	527	
Monday, March 25, 2013	613	44			13	43	713	
Tuesday, March 26, 2013	585	74	25		13	48	745	
Wednesday, March 27, 2013	546	13	17		13	26	615	
Thursday, March 28, 2013	557	77		30	18	41	723	
Friday, March 29, 2013	458	13			26	47	544	30 - SN Social Group
Saturday, March 30, 2013	376	8	20		30	286	720	Egg Hunt
Sunday, March 31, 2013	167				5	5	177	Open 9-5
<b>MONTHLY TOTAL</b>	<b>15,348</b>	<b>1,241</b>	<b>244</b>	<b>488</b>	<b>782</b>	<b>1,868</b>	<b>19,971</b>	

Town of Mansfield  
Quarterly Report  
Department of Planning and Development  
January 1, 2013-March 31, 2013

**Summary of Operations**

- *Planning and Zoning Commission/Inland Wetlands Agency.* Key projects reviewed included: a new 17-lot subdivision (section 2 of Beacon Hill Estates), a new 3-lot subdivision on North Windham Road, a new 50-unit apartment complex on Meadowbrook Lane and an efficiency unit on Russet Lane, which was denied.
- *Planning Administration.* Key activities/accomplishments included kicking off the *Mansfield Tomorrow* initiative, representing the Town on the Main Accumulation Area advisory committee for UConn and continued participation in Storrs Center development efforts.
- *Economic Development.* The Economic Development Commission has been meeting monthly, with efforts this quarter focused on getting the Commission up to speed on current projects and activities and meeting with the *Mansfield Tomorrow* consultant team to discuss an economic development vision for the Town.
- *Zoning Enforcement.* Overall Zoning Permit activity was lower than previous quarters and continues to be significantly lower than pre-2009 levels. Enforcement activity has leveled off with respect to student occupancy issues.

**Status of Major Projects and Initiatives**

- *Water Supply Environmental Impact Evaluation (EIE).* The EIE comment period closed in January; UConn is working on responses to comments and anticipates releasing the Record of Decision (ROD) in late May/early June. To assist the Town in water governance issues, an RFQ for legal services was issued and a firm selected.
- *Mansfield Tomorrow.* Activity on the *Mansfield Tomorrow* initiative ramped up in January with the launch of the project website ([www.mansfieldtomorrow.com](http://www.mansfieldtomorrow.com)) and a community kick-off event. This kick-off was followed by a day-long session in early February on growing farms in Mansfield, a community visioning workshop in March, and three meetings of the Advisory Group. The PZC also made appointments to focus groups for agriculture, economic development and housing.
- *Housing Rehabilitation Program.* Four rehabilitation projects using program income were completed. Four new rehabilitation projects

are in the process of specification write ups to prepare to go out to bid.

- *Interstate Reliability Project.* Staff worked with the Town Attorney and the Hawthorne Lane property owners to finalize the new conservation easement.
- *Main Accumulation Area Advisory Committee.* The MAA Committee met for the final time in March to discuss the rankings of alternative sites. Based on the rankings completed by each member of the committee, the final report identifies a site at the new Technology Park as the preferred location for relocation of the MAA. UConn will be initiating the EIE process for the relocation next quarter.

### **Budget Overview**

- *Revenues.* Overall permit revenues are on-target for the third quarter. Subdivision revenues are higher than expected due to the submission and approval of two new subdivisions (17 lots and 3 lots). IWA permit revenues continue to be low.
- *Expenditures.* Expenditures for the PZC/IWA account (52100) exceeded the budget due to unanticipated legal expenses related to the Fern Road property and a boundary line issue with the Town of Chaplin. Expenditures for the Planning Administration account (51100) are on-target for the third quarter.

### **Issues and Challenges**

- No significant issues or challenges were experienced this quarter.

### **Goals for Next Quarter**

- *Sustainability and Planning.* The *Mansfield Tomorrow* Initiative will continue to be the primary focus for the Department over the next 18-24 months.
- *Housing.* Staff will continue to work on housing rehabilitation projects based on the existing waiting list. Additional outreach efforts will also be undertaken to promote the program and add to the current waiting list.
- *Economic Development.* Staff will continue to provide support to the Economic Development Commission. It is anticipated that the focus of activity will be on the development of an economic development strategy as part of the *Mansfield Tomorrow* Initiative.

**Quarterly Report**  
**Mansfield Resident Trooper's Office**

**Summary of Operations:**

Mansfield Resident Trooper's Office is the primary policing agent in the Town of Mansfield. Currently the office is made up of one sergeant, nine troopers, one part-time Mansfield Officers and one administrative assistant.

The members of the office had a relatively busy winter season dealing with numerous motor vehicle accidents during several small and larger snow storms. The members of the Office began their first Citizens Academy at the Senior Center. This is an eight week program meeting once a week to give an overview of the Connecticut State Police and the Mansfield Resident Trooper program. Members of the Office also conducted a very successful "Toy Drive" in conjunction with Human Services Department. The drive was able to bring smiles to the faces of over 70 families that otherwise would have gone without. Trooper Hickey represented the Connecticut State Police and the Mansfield Resident Trooper's Office as he served as a Liaison for the Pozner Family. The Pozner's lost their son Noah in the Sandy Hook tragedy. Trooper Hickey remains in contact with the family to this day.

**Status of Major Projects and Initiatives:**

- The office is in the process of creating a Police Explorers Program. The program is in its beginning stages and no costs associated with this program have been established.
- The office has established a liaison to work with Youth Services. They are working together to better serve the youth of Mansfield.
- An overall view of the Mansfield School Emergency plans was conducted. Several necessary changes have been made and several more are scheduled over the next several months.

**Budget Overview:**

- Revenues have been generated through aggressive enforcement of Town Ordinances.
- Revenues are further being generated through directed enforcement stemming from citizen concerns.
- Expenditures have come through "Underage Drinking Grant". This expenditure has proven to be most affective in controlling quality of life issues within the Hunting Lodge/Birch Rd areas of town. The Town is pickling up 20% of the expenditures from this activity.

**Issues and Challenges:**

- We are currently not experiencing any notable challenges and/or issues at this time.

**Goals for Next Quarter:**

- To work with Land Lords of Off Campus Housing to better police the Town during next Falls move in of UCONN students.
- To conduct walk through of the next phase of our downtown project. To work with management to have all the same safety systems in place that we currently have with phase 1A
- To conduct training session with UCONN Police Department and with our Mansfield Fire Department. We will be conducting a drill at EO Smith High School.

Respectfully Submitted,

Sergeant Richard Cournoyer # 168

# MANSFIELD RESIDENT TROOPER'S OFFICE

## CALLS FOR SERVICE

January 2013- March 2013

Driving under the influence of Alcohol- 28 Arrests

Burglary Investigations- 9 cases

Larceny Investigations- 44 cases

Assaults- 10 cases

Harassment/Threatening- 0 cases

Sexual Assaults- 2 Cases

Criminal Mischief- 5 cases

Disturbances- 29 cases \*\*\*\* Disturbances are not clearly defined. They can be from loud music to a domestic disturbance case\*\*\*\*

Missing Persons- 0 cases \*\*\* All have been found healthy\*\*\*

Narcotics Violations- 16 cases

Suspicious Incidents- 54 cases \*\*\*These cases can be from an unknown person walking in a neighborhood to a report of a serious crime\*\*\*\* We have had no serious crimes in this time frame.

Traffic Accidents no injuries- 115 investigations

Traffic Accidents with injuries- 10 investigations

Fatal Motor Vehicle Accidents- 0 investigations

Trespassing Complaints- 0 case

Medical Assists- 35 cases \*\*\* Support local fire and ambulance personnel\*\*\*

Assist to other Agencies- 34 cases \*\*\* State Police will often assist other State Police Troops/Local Police Departments/etc. \*\*\*

Assist Citizens-202 cases \*\*\* Troopers will be called to assist a citizen for any number of reasons\*\*\*

Town of Mansfield  
Quarterly Report  
Town Clerk  
January, February, March 2013

**Summary of Operation**

- Vital Records – 7 Marriage Licenses, 15 Birth Certificates, and 32 Death Certificates registered.
- Land Records – 591 Instruments recorded.
- Dog Licenses –94 Dog Licenses issued.
- Sports Licenses –39 Sports Licenses sold.
- Freedom of Information –7 Freedom of Information Requests addressed.
- Legal Notices for the comprehensive audit reports for the Town of Mansfield and Region 19 and the agreement between the Region 19 Board of Education and the district administrators were published, as was the public hearing notice for the Historic District Commission.
- Met with multiple classes of UConn journalism students to discuss the types of information found in municipal buildings and to discuss the Freedom of Information statutes.

**Status of Major Products and Initiatives**

- Records Management – The 2013/14 Historic Preservation Grant application was prepared for approval. Restored town meeting and land record books were received and reviewed. Work continued on the capital project files. Conducted the annual of review of Town Clerk documents in accordance with Town's Record Management Plan and Retention Schedule.
- Technology – Worked with the vendor to prepare our indexes for transition to the new operating system. Ordered and received delivery on new hardware and furniture for the system.

**Budget Overview**

- Revenues – Conveyance received this period totaled \$13,979.13. Year to date \$100,861 (67% of budget)
- Expenditures – The Professional and Technical line continues to be over budget as a result of the codification of ordinances enacted or changed this fiscal year.
- 270 Fund –Some of these funds will be used to backfill information during the transition to the new operating system.

**Issues and Challenges**

- Preparation for the implementation of the Cott Resolution 3 System was a major focus for the office as we prepared indexes, reviewed our current methods and made choices how to operate going forward. We are looking forward to the installation on April 29, 2013.

### **Goals for Next Quarter**

- Technology – Devise a schedule to systematically begin the transition to the new operating system including training and implementation at the end of April.
- Record Management – Schedule the backfilling of records as indicated in the Historic Document Preservation grant. Review the steps necessary to continue with the backfilling process in house, if possible.
- Issue dog licensing letters in preparation for June 1, 2013 date.
- Elections – Execute the Town Clerk responsibilities for the Region 19 Budget Referendum and the Annual Town Meeting for Budget Consideration.
- Complete the genealogical study of the families for whom the Storrs Center roads were named.
- Finish collecting and organizing the public acts concerning Mansfield, beginning with An Act for Appointing the Brand of Horses in the Town of Mansfield enacted in 1717.

**ARTS ADVISORY COMMITTEE**  
 Meeting of Tuesday, 07 May 2013  
 Mansfield Community Center (MCC) Conference Room

MINUTES

1. The meeting commenced (in the absence of a quorum) at approximately 7:30p, when Michael Healy arrived. *Members present:* Kim Bova (from 7:50p), Tom Bruhn, Scott Lehmann. *Members absent:* Anke Finger, David Vaughan. *Others present:* Jay O’Keefe (staff), Michael Healy & son.

2. **Healy Banquet Facility.** Michael Healey reviewed his plans to preserve the old barn on property he owns in Mansfield Center by rehabilitating it for a wedding facility. In the off-season (November through March), it could be used for banquets, art shows (e.g., on Open Studio weekends) and art classes. Mr. Healy indicated that the proposal has generated some local opposition based on concerns (which he hopes can be allayed) about parking and noise, and that there is a zoning issue (which he hopes can be resolved) with the side setback on the north. He intends to reapply to the PZC for approval soon. The Committee was generally supportive and wished him well with this project. Mr. Healy & son left the meeting at approximately 8:10p.

3. A quorum having been assembled, the draft **minutes** of the 02 April meeting were approved as written.

4. **Art Donation Policy.** Tom’s “Guidelines for the acceptance of works of art by the Town of Mansfield” (03/05 minutes, item 3) has been incorporated into a policy memorandum to the Town Council, with a not-entirely-clear change in the insurance provision (9).

5. **Art exhibit calendar.** We appear to be set for summer exhibits at the MCC. Tom will confirm that Mr. Angotta knows he is exhibiting.

Exhibit Period	Entry cases		Sitting room		Hallway	
	Double-sided	Shelves	Upper (5)	Lower (3)	Long (5)	Short (2)
04/15 – 05/31	<i>Mansfield School Art</i>					
06/01 – 08/15	06/03—06/14: <i>E.O. Smith art</i>				<i>Lisa Yang</i> (photos)	
	<i>Neal Alderman</i> (wire sculpture)	<i>Ronald Angotta</i> (wooden bowls, etc.)				
09/01 – 10/14	<i>Festival on the Green advertising &amp; art show</i>					

6. **Adjourned** at 8:15p. Next meeting: 7:00p, Tuesday, 4 June 2013. This will be the last meeting until September.

Scott Lehmann, Secretary, 11 May 2013; approved, 06 June 2013.

Town of Mansfield  
**CONSERVATION COMMISSION**  
Meeting of 15 May 2013  
Conference B, Audrey P. Beck Building  
**MINUTES**

*Members present:* Robert Dahn, Peter Drzewiecki, Neil Facchinetti, Quentin Kessel, John Silander. *Members absent:* Aline Booth (Alt.), Joan Buck (Alt.), Scott Lehmann, Michael Soares. *Others present:* Grant Meitzler (Wetlands Agent).

1. The meeting was **called to order** at 7:31p by Chair Quentin Kessel.
2. The **draft minutes** of the 17 April 2013 meeting were amended and approved.
3. **IWA referrals**
  - a. **W1517 (111 Costigliola, Dunham Pond Road.)** The application is for construction of a garage in a regulated area. The Commission unanimously agreed (**motion:** Silander, Dahn) that no significant wetlands impact is to be expected from this project, assuming that standard erosion and sedimentation controls are in place during construction and removed after the site has stabilized.
  - b. **W1518 (Lapis, 107 Candide La.)** The application is for construction of a garage in a regulated area. The Commission unanimously agreed (**motion:** Silander, Facchinetti) that no significant wetlands impact is to be expected from this project, assuming that standard erosion and sedimentation controls are in place during construction and removed after the site has stabilized.
  - c. **W1519 (Town of Mansfield, Route 195 Streetscape)** The application is for new trail/bikepath construction that will run along Route 195 to the Liberty Bank and one that will go along Flaherty Road to Storrs Heights Road. This project will include the filling of portions of wetlands and direct road runoff directly into wetland areas. It was asked why the 195 path is to be located on the west side of 195. On the east side there would be a lesser effect on the wetland, and a pedestrian crossing in front of the Liberty Bank could be eliminated. Silander moved, and Drzewiecki seconded, that this project may have a significant impact on the wetlands in the area. The motion passed with four votes in favor and an abstention from a member living in Storrs heights.
  - d. **W1520 (OMS Development, LLC, Public Petroleum modifications at Four Corners)** Dahn recused himself and left the room, stating that his company had worked on this project. Silander moved, and Kessel seconded, that the construction would have minimal impact on an already disrupted wetland and recommended that standard erosion and sedimentation controls should be in place during construction and removed after the site has stabilized. The motion passed unanimously. Dahn returned to the meeting room following the vote.
4. **Mansfield Tomorrow.** Facchinetti reported on his meeting with the housing focus group and Kessel reported on the economic development focus meeting he and Lehmann attended. Kessel also distributed a sheet, "Fiscal Benefits: Farm and Forest Lands Help Maintain Lower Property Taxes," with a table of the cost of community services per dollar of revenue raised from taxes on Commercial and Industrial property, working and open space lands, and residential property for various towns in Connecticut. The first two categories are very profitable to the towns, costing them only 27 and 31 cents, respectively, for each dollar of tax being charged. Residential real estate, on the other hand, cost the towns 5 to 33 cents more than each dollar of tax paid. He also pointed out the strong support for maintaining the

village structure and what is left of Mansfield's rural nature, shown by the Mansfield Tomorrow's polls. It was agreed that the cost of education was the driving force behind the higher cost to the Town for residential property. Kessel suggested, and Facchinetti objected to his suggestion, that it would be of economic benefit to the Town to discourage additional residential units. Silander noted that many university towns are advertising themselves as retirement communities, and that more retirees, without children, might be helpful.

**5. CL&P "Interstate Reliability Project."** Kessel attempted to discuss a useless copy of a DEEP approval letter of CL&P's regulated activities that was left on the table for the meeting. It covers eleven towns in NE Connecticut and had ten references to maps that were not available to the CC. It was not possible to properly review or comment on this document.

**6. Main Accumulation Area/Hazardous Waste Transfer Station.** The Town Council responded positively to the Commission's suggestion that the Town write a letter supporting the EIE's recommendation that the MMA be removed from its current location in a public water supply watershed. Kessel circulated the letter from Mayor Paterson to UConn's Jason Coite dated May 13, 2013.

7. There will be a joint meeting of the Mansfield Conservation Commission and the Open Space Preservation Committee Wednesday May 22, 2013 to review and update those portions of Mansfield's POCD that are important to both groups.

**8. Adjourned** at 8:42p. Next regular meeting: 7:30p, Wednesday, 19 June 2013.

Quentin Kessel, acting secretary. Approved 19 June 2013.

**Mansfield Board of Education Meeting**

**May 9, 2013**

**Minutes**

**Attendees:** Mark LaPlaca, Chair, Martha Kelly, Secretary, Susannah Everett, April Holinko, Carrie Silver-Bernstein, Randy Walikonis, Superintendent Fred Baruzzi, Board Clerk, Celeste Griffin

**Absent:** Katherine Paulhus, Jay Rueckl

The meeting was called to order at 7:30pm by Mr. LaPlaca

**SPECIAL PRESENTATION:** Linda Robinson (with Dante and Virgil), Evelyn Flaherty (with Trek), and Middle School students presented the different ways certified therapy dogs are used at the middle school to motivate students.

**HEARING FOR VISITORS:** None

**COMMUNICATIONS:** Letter from Shamim Patwa resigning from the Board.

**ADDITIONS TO THE PRESENT AGENDA:** MOTION by Mr. Walikonis, seconded by Mrs. Kelly to add a resignation to the consent agenda. VOTE: Unanimous in favor.

MOTION by Mrs. Kelly, seconded by Ms. Silver-Bernstein to add a discussion of taping Board meetings to the agenda. VOTE: Ms. Everett, Mrs. Holinko, Mrs. Kelly, and Ms. Silver-Bernstein in favor. Mr. Walikonis and Mr. LaPlaca opposed. MOTION passed.

**COMMITTEE REPORTS:** Policy Committee: Ms. Silver-Bernstein reported the committee met to discuss the religious pluralism policy and will continue to meet.

**REPORT OF THE SUPERINTENDENT:**

- Mansfield Youth Services Bureau: Patricia Michalak, Program Coordinator and Kathleen McNamara, Social Worker, along with student worker Genevieve Rigler, discussed the many programs they provide for the Town and Mansfield Public Schools.
- Mansfield Public Schools Professional Learning and Evaluation Plan: Mr. Baruzzi reported the district has not received notice of approval of the plan from the State Department of Education. The plan submitted to the state is posted at:  
<http://www.mansfieldct.gov/content/11150/13915/11152/13583/default.aspx>
- Student Success Plans: Candace Morell, Mansfield Middle School Assistant Principal, with Thanh Nguyen, Mansfield Middle School Principal, reviewed the Student Success Plan, a collection of programs and services that address academic, personal/social, and career topics for students in grades 6-8.
- MMS Parent Portal: Mrs. Morell updated the Board on the success of the Parent Portal with students and parents.
- CAS Grant Application: Linda Robinson, Coordinator of Library/Media Services, reviewed the grant proposal to expand the Books on Buses program. MOTION by Mr. Walikonis, seconded by Ms. Everett, to approve the grant application. VOTE: Unanimous in favor.
- National History Day Field Trip: Mr. Nguyen reviewed the field trip request to send 5 students to National History Day competition at the University of Maryland.
- Staff Appreciation: To honor all staff, the Board will make a donation to the Covenant Soup Kitchen and will host a Staff Appreciation Breakfast at each school on Tuesday, June, 25, 2013.
- 2013-2014 Budget Reductions: Mr. Baruzzi recommended reductions to address the Mansfield Town Council reduction of the Board adopted 2013-2014 budget in the amount of \$352,860. MOTION by Mr. Walikonis, seconded by Mrs. Kelly to accept the Superintendent's budget reductions. VOTE: Unanimous in favor.
- Upcoming Retreat: Mr. Baruzzi discussed format of the retreat will be to discuss 2012-2013 Goals and Objectives and 2013-2014 Goals and Objectives. Due to scheduling conflicts, the retreat needs to be rescheduled. MOTION by Mrs. Holinko, seconded by Mr. Walikonis to reschedule the May 23<sup>rd</sup> retreat to June 6<sup>th</sup>. VOTE: Unanimous in favor.

- Enhancing Student Achievement Funds: One new program were highlighted in the 2012-2013 summary chart; Family Literacy Book Club.
- Class Size/Enrollment: The principals noted no major changes in class size or enrollment in the past month.

NEW BUSINESS: Town Council's request to consider taping meetings. Discussion will continue at the June 13<sup>th</sup> meeting with additional information on recording methods and cost.

CONSENT AGENDA: MOTION by Mr. Walikonis, seconded by Mrs. Holinko, to approve the following items for the Board of Education May 9, 2013 meeting. VOTE: Unanimous in favor with Ms. Silver-Bernstein abstaining.

That the Mansfield Public Schools Board of Education approves the minutes of the April 11, 2013 Board meeting.

That the Mansfield Public Schools accept the resignations of Mary Mindek, Mansfield Middle School teacher, Julie Brennan, Southeast School teacher, and Madelyn Williams, Goodwin School teacher effective the end of the 2012-2013 school year.

That the Mansfield Public Schools accept the resignation of Yalibi D'Addario, Mansfield Middle School French teacher effective the end of the 2012-2013 school year.

HEARING FOR VISITORS: Pat Suprenant, Gurleyville Road, encouraged taping of meetings.

SUGGESTIONS FOR FUTURE AGENDA: None

MOTION by Ms. Everett, seconded by Mr. Walikonis to move into Executive Session to discuss Superintendent's evaluation and non-union wages and salaries at 10:05. VOTE: Unanimous in favor

The Board returned to open session at 10:33pm

MOTION by Mr. Walikonis, seconded by Ms. Everett to adjourn at 10:34pm. VOTE: Unanimous in favor.

Respectfully submitted,  
Celeste Griffin, Board Clerk

**Open Space Preservation Committee**  
**Field Trip**  
**Saturday June 8, 2013**  
**2:30 p.m.**

Present: Jim Morrow, Chairman, Ken Feathers, Vicky Wetherell

1. The meeting was called to order at 2:30.
2. **Executive Session**  
Members voted to go into executive session at 2:35 and voted to come out of executive session at 6:15. Recommendations will be forwarded to the Town Manager.
3. Meeting adjourned at 6:20.

# CAN

Collaborative Area Network

Monday, May 13, 2013, 3:00pm

Town Hall, Conference Room C

## Minutes

**Present:** Kelly Allen, Anne Bladen, Lisa Dahn, Susan Daley, Kathleen Krider (staff), Rachel Leclerc (staff), Mary Jane Newman, Kate Vallo and Sarah Delia (staff)

**Guests:** Jill Coghlan

<i>WHAT (Topic)</i>	<i>DISCUSSION</i>	<i>OUTCOME</i>
Call to Order	K. Krider called the meeting to order at 3:03 pm.	
Minutes	Review and approval of April 8, 2013 Minutes.	<i>The Minutes of the April 8, 2013 Meeting were approved unanimously.</i>
Old Business	<p><b>1. Results Statement</b></p> <ul style="list-style-type: none"> <li>Members did not previously submit a results statement, but one was agreed upon:</li> </ul> <p><i>“Children and their families entering kindergarten feel confident, ready and welcome.”</i></p>	
New Business	<p><b>1. Consensus of Kindergarten Transition Plan</b></p> <ul style="list-style-type: none"> <li>Members delineated a time frame that they were comfortable applying to all kindergarten age children and their families wherever they might be in Mansfield. (Please see separate attachment.)</li> </ul> <p><b>2. School Readiness Work</b></p> <ul style="list-style-type: none"> <li>Members went over the school readiness slots and confirmed which slots would be allocated to which Center.</li> <li>There was also discussion about individual students at each Center.</li> </ul>	
Announcement	Jill Coghlan advocated for a yearly census in Mansfield. This data would be helpful in determining where school age and School Readiness families may be living and	<i>Kathleen will communicate with Jill regarding the specifics of this proposal.</i>

	would also help with the Unmet Needs Survey required every two years.	
Adjournment	<p>The meeting adjourned at 4:05pm.</p> <p>Next CAN meeting: Monday, June10, 2013 at 3:00PM</p> <p>Agenda topics: Please send to <a href="mailto:kriderk@mansfieldct.org">kriderk@mansfieldct.org</a></p> <p>Respectfully submitted,</p> <p>Sarah Delia Assistant to the Early Childhood Services Coordinator</p>	

## **Town of Mansfield Kindergarten Transition Plan**

### **November**

Social Event with Center staff, home care providers , and public school teachers. The date will be decided later.

### **November/May**

“What your child needs for kindergarten” document distributed at November conferences and again in May during the alumni transition meeting.

### **December**

Centers and Care Providers provide names of kindergarten eligible children to the public schools with parent permission.

Centers and Home Care Providers receive the letter sent to the parent/guardians for their files

### **January/February**

Centers and Care Providers check in with parents/families regarding plans for kindergarten.

Announcement for the Chronicle and Reminder regarding kindergarten registration sent to Centers and Care Providers which is then shared with families and then followed up.

### **April/May**

Big Books available at Centers and Care Providers

Centers and Care Providers schedule Conferences with families to discuss Kindergarten transition.

### **May/June**

Center and Care Providers may offer informational meetings between potential transitioning kindergarten families and current kindergarten families.

Mansfield Community Playground Project  
Meeting Minutes—DRAFT

Date: 5/9/13

Present: Kathleen Krider, Chad Rittenhouse, Cristina Colon-Semenza, Curt Vincente, Sara Anderson, Heather Bunnell, Megan Huff, Ellen Tulman, & Julia DeLapp

Next Meeting: Thursday, June 13, 2013 at 7:00 pm in Conference Room B

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- I. Minutes from April 2013 meeting approved
- II. Fundraising Update
  - a. Jeffrey P Ossen Grant has been given for the building of the playground (!) for the amount of \$200,000. Julia and Sara working on press release. Possible celebration/thank you to Ossen Foundation following Fun Run on June 8.
  - b. Tshirts & bags can be given IN EXCHANGE for donations
  - c. Bill Waite (UCONN) has been consulting with playground committee re: fundraising.
- III. Upcoming Events
  - a. Mother's Day online give away will wrap up by Saturday 5/11/13
  - b. Take Note! Concert Sunday May 19, 2013. Julia is confirming volunteers. Requesting simple food items for reception.
  - c. Applebee's Flapjack fundraiser – suggestion was made to postpone to a later date
  - d. Peachwave has agreed to do a Last Day of School fundraiser
  - e. Summer Lemonade Stand – Kelly is working on this
  - f. Summer Wine & Cheese Fundraiser is being discussed – Heather has a “venue”
  - g. Fun Run – Saturday June 8, 2013
    - i. Curt made suggestion of having a rain date – to be discussed/decided
    - ii. Some committee members will be meeting at MCC to go through event set up
    - iii. Tiles will be available for painting in MCC Arts & Crafts Rm
    - iv. Possible celebration following Fun Run
  - h. Fall event for Donors is being discussed.

Minutes prepared & respectfully submitted by Ellen Tulman on 5/14/13



COMMITTEE ON COMMITTEES  
April 12, 2013  
Room B

1. CALL TO ORDER

The meeting was called to order by Peter Kochenburger, Chair of the Committee

Present: Peter Kochenburger, Chris Paulhus, Paul Shapiro

2. OPPORTUNITY FOR PUBLIC COMMENTS

No members of the public were in attendance.

3. APPROVAL OF THE MINUTES

Mr. Shapiro moved and Mr. Paulhus seconded to approve the minutes of the March 15, 2013 meeting as presented. Motion passed unanimously.

4. COMMITTEE VACANCIES/APPLICATION

Mr. Shapiro moved and Mr. Paulhus seconded to recommend the appointment of Emile Poirier to the Housing Code Board of Appeals as an alternate for a term ending 4/08/2016.

Motion passed unanimously.

By consensus members agreed the Chair would offer the following appointments to the Solid Waste Advisory Committee, as a personal recommendation, at the next Town Council meeting if the current members are willing to continue to serve: Andrea Ames, Robert Coughlin, Dennis Roberts and Jane Knox. The Town Clerk will contact Ms. Walton.

Mr. Shapiro moved and Mr. Kochenburger seconded to recommend the reappointments of Philip Barry and William Simpson to the University-Town Relations Committee for terms ending 3/03/2014 and the reappointment of Chris Paulhus to the Town Council position for a term ending 11/13/2013.

The motion passed with all in favor except Mr. Paulhus who abstained.

Mr. Paulhus moved and Mr. Shapiro seconded re

The motion passed unanimously.

5. ADJOURNMENT

Mr. Paulhus moved and Mr. Shapiro seconded to adjourn the meeting at 8:26 a.m. Motion passed unanimously.

Mary Stanton, Mansfield Town Clerk

Sustainability Committee  
Minutes of Meeting  
April 10, 2013

Present: Lynn Stoddard, Bill Lennon, Paul Shapiro, Kristin Schwab, Rich Miller, Don Hoyle, Linda Painter (staff), Jennifer Kaufman (staff), Virginia Walton (staff),

The meeting was called to order at 5:37 by vice chair Lennon.

The March 7, 2013 meeting minutes were accepted as amended on a motion by Shapiro/Lennon.

The committee discussed the panel for the April 29, 2013 "Planning for a Changed Climate" program. It was decided to change the composition of the panel to focus on the changes that are occurring in agriculture, storm water management, emergency management and energy. Jerry Berkowitz or Ed Waser was recommended to speak about agriculture, Mike Dietz about stormwater, Fran Riola about emergency management and Lynn Stoddard about energy. Walton will work on putting together the panel.

Walton reported that 180 residents have expressed interest in purchasing solar installations and 6 have signed contracts. The first installation was mounted and open to the public on Saturday, April 6, 2013 and the second installation is happening on Saturday, April 13 from 10 to 2 at 638 Browns Road. A solarize workshop is planned for Wednesday, April 17 at 7 pm in the Mansfield Library. Miller stated that he is working on arranging a solarize presentation for university staff.

The McMahon Dining Hall Renovation project won first honors for the Most Energy-Efficient Building as part of a State-sponsored Power of Change Award, which recognizes state agencies that are leading by example.

Miller stated that an 11-person UConn advisory committee, including town staff and residents (committee members Bill Lennon and Linda Painter served) as well as representatives of local watershed organizations and UConn staff, has recommended a new location for its hazardous waste storage building, at a UConn North Campus/Tech Park site. There will be a public availability session on May 1, 2013 at 6 pm in room 146 of the Bishop Center for the public to ask questions of committee members and UConn staff and reviews maps of the alternative sites considered. This "open house" will precede the first public meeting in the Environmental Impact Evaluation (EIE) process to be held in the same room, beginning at 7 p.m.

Miller reported that UConn will establish a permanent 102-acre conservation easement in an area of the North Campus that is contiguous to 64 acres of existing conservation area referred to as the HEEP (Hillside Environmental Education Park). Committee member Kristin Schwab worked on designing the HEEP trails and interpretive signage, and it is anticipated that she will help do the same with the new conservation area. The Tech Park is in final stages of the wetland permitting.

UConn received over 300 comments - most in opposition of the MDC option -on the EIE water supply alternatives. A response will be made to these comments and incorporated in the final EIE, which will then go to the Board of Trustees and the Office of Policy and Management for approval.

Kaufman and Painter reported on Mansfield Tomorrow. They have been conducting focus groups and advisory group meetings as well as open workshops. Although they are missing input from residents 45

years and younger and from the southwest corner of the town, they are actively working on reaching out to this segment of the population. They will be using a new technology to solicit input on specific questions via texting; volunteers may be needed to help distribute posters around town. The focus for the summer will be on drafting a new Plan of Conservation and Development that incorporates elements from the strategic plan, effectively merging the two into one plan. A draft of the assessment tool should be ready for the committee to review in May.

Walton reported that the Town has sent out a request for proposals for solar installations on the parking garage, public works garage and the middle school. Walton asked the committee to comment on a draft proclamation calling for May to be Mansfield Bike Month. Walton will e-mail the draft to committee members.

The next meeting is scheduled for May 8, 2013.

The meeting is adjourned at 7:01 pm.

Respectfully Submitted,

Virginia Walton

Sustainability Committee  
Minutes of Meeting  
May 8, 2013

In attendance: Matt Hart, Susannah Everett, Paul Shapiro, Kristin Schwab, Julia Sherman, Don Hoyle, Linda Painter (staff), Virginia Walton (staff),

The meeting was called to order at 5:34 by Kristin Schwab.

Susannah Everett introduced herself as the Board of Education appointed representative. Walton will notify the Town Clerk of her appointment.

The approval of the April 10, 2013 meeting minutes were deferred to the next meeting due to a lack of a quorum.

Painter reported on the Mansfield Tomorrow project. Of the 3,000 surveys sent out requesting comments on the goals of the strategic plan, 175 responses have been received. The economic development, housing and agriculture focus groups have been conducted. Painter has received the preliminary assessment tool from the consultants. Once she reviews it, the sustainability committee will be asked to comment on it. Painter reminded members that the assessment tool cannot dictate changes that alter the state building code, but the tool may serve as a way to introduce change at a state level.

Hart reported that the Town has not yet received a comprehensive proposal for the 2 million kilowatt Mansfield Hollow Hydro project. Further action cannot be taken until a complete proposal is received. Sam and Michelle Shifrin, the owners of the project, are interested in reduced permit fees, tax relief and a power purchase agreement. Although there is support for the project, there have been some reservations about giving the project tax abatement.

The committee evaluated the Planning for a Changed Climate program as being helpful in raising awareness of the extremes the region will experience in greater frequency. The program was taped and will be posted on the Mansfield Tomorrow website. The intent is to incorporate adaptation strategies into the final products of Mansfield Tomorrow.

Walton reported that 269 Mansfield and Windham residents have expressed initial interest in the Solarize project, leading the four Solarize communities. Of that, 14 contracts have been signed for a total of 91 kilowatts of new photovoltaic systems. Sherman is one of the 14 households that will have a ground mount system put up at her house. UConn will be hosting a Solarize lunchtime workshop on May 21 in room 304B of the Student Union. Walton circulated flyers.

The public meeting of the UConn Main Accumulation Area/Research Waste Storage Area had about 10 people in attendance. Hart reported that the town council will endorse the proposed site.

The Town Council proclaimed May as Mansfield Bike Month which coincides with E.O. Smith's bike to school week where students get a free breakfast. Walton will post the Bike Month information on the website and Channel 13.

The Town went out to bid for photovoltaic installations on the top of the parking garage and public works garage and at Mansfield Middle School. One bid was received and will be evaluated by the public works director, maintenance director, building inspector and finance director.

The next meeting is June 12, 2013.

The meeting was adjourned 6:51.

Respectfully Submitted,

Virginia Walton

Historic District Commission  
Minutes

Meeting May 14, 2013

The meeting convened at 7:00 p.m.

Members Attending: G. Bruhn, J. McGarry, L. Minearo, D. Spencer, A. Bacon

Others Attending:

Nina Shafer (owner) and Gary Galett (lessee) of the former Mansfield General Store,  
Mansfield Center Historic District

Michelle and Sam Shifrin, owners of the Kirby Mill, Mansfield Hollow Historic District,  
with Steve Fisk of O'Connell Energy Development Group (developer, contractor and  
operator of the proposed hydro electric facility)

New Business:

Former Mansfield General Store

The group discussed replacement for the temporary balustrade, which was erected, on the front porch of the store for insurance purposes. Mr. Gallet has secured 30 balustrades from the late 19<sup>th</sup> C. and is proposing to use these on the front of the porch, with spacing approx. 8" apart. He will attempt to find additional reproduction or original balustrades to use on the sides of the porch. Because the floor of the porch is less than 30 inches from the ground, a building permit is not required. The existing flat 2 x 6 inch rail will remain. Mr. Galett agreed to produce a design for the Commission, showing the placement of the vertical and horizontal components. At that point, the Commission will be able to issue a Certificate of Appropriateness.

Kirby Mill Hydro Electric Project

The Commission in 2006 and again in 2010, when minor changes were made, approved this project. Another minor relocation is necessary at this time, and will result in the structure moving further away from the mill, on a lower level. In addition, the structure will be approx. 5' lower than originally approved. Both changes will result in the structure being less visible from a public right of way. The project has received approvals from Historic Properties Management Plan, filed with the Federal government as well as from the State Historic Preservation Office. A massive historical and archeological study was undertaken to satisfy these requirements (see description below)\*.

The Commission voted unanimously to reapprove the project and will issue an unconditional Certificate of Appropriateness.

Old Business:

The minutes of the April meeting were approved, with the addition of the words "by letter" after D. Spencer's name. Dave did not attend the meeting, but submitted comments, which were read at the meeting.

The meeting adjourned at 8:28 p.m.

Respectfully submitted,

Gail Bruhn  
Chairman

\*The historic preservation efforts that have been and will continue to be conducted throughout the construction of the project are defined and managed via the Historic Properties Management Plan, Mansfield Hollow Hydro Power Project, Mansfield Center, Connecticut, FERC Exemption Project No. P-12551-001 (HPMP). I have attached a copy of this document for your records.

The HPMP was requested by the Federal Energy Regulatory Commission (FERC). It was developed by us (via Raber Associates, Consultants in the Historical and Social Sciences) and approved by the FERC and the State Historic Preservation Office, Connecticut Commission on Culture & Tourism, Historic Preservation & Museum Division. The project was also reviewed and approved by The Advisory Council on Historic Preservation, Federal Permitting, licensing and Assistance Section, Office of Federal Agency Programs.

Pre-construction implementation of the HPMP was conducted during the fall of 2012 and included extensive archeological excavation and documentation efforts. This work was done by; Archaeological and Historical Services, Inc. of Storrs, Ct. Monitoring and continued implementation of the HPMP will be accomplished throughout the construction phase of the project.

At the conclusion of construction, and per the HPMP, a final report will be completed and submitted to the State Historic Preservation Office for archiving within the States records.

TOWN/UNIVERSITY RELATIONS COMMITTEE  
Tuesday, May 14, 2013  
Audrey Beck Municipal Building, Council Chambers

Minutes

**Present:** E. Paterson, M. Kirk, M. Hart, J. Armstrong, P. Barry, N. Silander, J. Saddlemire, C. Paulhus, W. Simpson (4:10 p.m.)

**Staff:** C. van Zelm (*MDP*), L. Painter (*Town of Mansfield*), L. Hultgren (*Town of Mansfield*)

**1. Call To Order**

Meeting was called to order at 4:04 pm.

**2. April 9, 2013 Meeting Minutes**

Paulhus MOVED, Barry seconded to approve the minutes as presented. The motion was approved unanimously.

**3. Updates:**

a. *Mansfield Downtown Partnership:* van Zelm updated the Committee on upcoming project milestones, including the milling and paving of Storrs Road, scheduled for Friday May 17<sup>th</sup> and Monday, May 20<sup>th</sup>. Phase 1B is on-target to open in August 2013 for the residential portion with some businesses also expected to open in the August-September time frame. The residences are almost fully leased at this point. She also noted that housing focus groups are being scheduled for June to discuss the residential section of the project.

b. *MCCP:* Armstrong noted that Carriage House is now under new management; ownership remains the same. He provided an overview of Spring Weekend activities, noting that there was more attendance at on-campus activities on Friday than off-campus activities. He indicated a desire to extend the checkpoints until midnight on Saturday next year; this year they were shut down at 10 p.m. and a lot of the activity occurred after 10 p.m. Most of the activity occurred at Carriage House and not at single-family homes. Armstrong also noted that the MCCP will have a formal role at orientation to discuss the impacts of off-campus student behavior and how students can be good neighbors.

Paterson noted that based on reports from the Fire Chief, Resident Trooper and Fire Marshal, the Town was able to significantly reduce staffing for spring weekend. Additionally, troopers were able to focus their attention on a zero-tolerance policy for ordinance violations such as open containers. She noted that efforts to contain spring weekend must continue in future years.

c. *Town/UCONN Water Supply Project:* Hart provided an update on the status of the Water Supply EIE, noting that the University expects to have the Record of Decision completed and sent to the Board of Trustees within the next 8-12 weeks. The University will be requesting additional information from the three suppliers identified in the EIE with regard to financial, social and planning issues. The Town and University have also been engaged in preliminary discussions with Windham Water Works, who has expressed an interest in selling bulk water to the University and Town. Hart explicitly noted that this does not mean that WWW is a preferred alternative and that staff cannot make any operational or financial commitments.

Members questioned the timing of selecting a final alternative and whether it was possible that the Town and University would not agree on a supplier. In response to questions from members, Hart indicated that it would probably take 6-12 months for final selection of a supplier and that it was theoretically possible that the Town and University would not agree on the final selection.

d. *Community Campus Policing.* Paterson, Hart and Saddlemire commended the efforts of Town and University staff and students that led to a quiet and successful spring weekend. Special acknowledgements were given to Chief O'Connor hosting a shared command post and Stephen Petkis and Mike Daniels from the Undergraduate Student Government for their efforts in organizing student activities and redefining spring weekend.

#### **4. Next Generation Connecticut**

Kirk noted that the Next Generation Connecticut initiative has been approved by the legislature's finance committee and is moving on to a vote of the house and senate. The initiative would increase enrollment at the Storrs Campus by 5,000 students over the next 10 years; most of whom would be undergraduate students. While the initiative currently includes funding for two new residence halls that would house 800 students, Kirk acknowledged the need for additional student housing on-campus and indicated that the University would continue to plan to add residence halls above and beyond what is included in the Next Generation funding. They understand the potential impacts off-campus, including housing, infrastructure and transportation and will continue to work to address those impacts.

Paterson noted that residents are concerned with the growth of the University and the associated impacts on the Town combined with decreasing PILOT contributions. She indicated the need for further dialogue on how the University advocate for the Town and the need for financial assistance to deal with the impacts of UConn's expansion. Barry expressed concern that the State would not fund residence halls for 100% of the expanded enrollment due to enrollment fluctuations over time. If only 80-90% of the expanded enrollment is housed on-campus, that would leave 500 to 1,000 students to be housed off-campus, which would have a tremendous impact on the Town and surrounding neighborhoods.

#### **5. Municipal Capital Project Update**

Hultgren provided an overview of the proposed 2013/2014 Capital Budget and project highlights. Saddlemire inquired as to the timing of the North Eagleville sidewalk; Hultgren noted that the Town hopes to have easements finalized in time to start construction this year. Silander and Armstrong noted that there appears to be a pedestrian crossing hazard on Hunting Lodge Road near Celeron Square; Hultgren indicated that the Traffic Authority would review the situation and determine if changes are needed.

#### **6. Other Business/Announcements**

Painter advised the Committee that there will be a Mansfield Tomorrow Open House on June 18<sup>th</sup> from 4 pm to 9 pm at the Buchanan Center. This will be the first opportunity for the community to comment on the proposed vision for the plan, preliminary strategies related to housing, agriculture and economic development and concepts for the planned development areas.

Paterson reminded Mansfield residents of the Town meeting scheduled for 7 pm that evening and advised that town staff have continued to meet with legislators and CCM on the state budget; however, there potentially may not be a decision on the state budget until August-September.

#### **6. Opportunity for the Public to Address the Committee**

No public comments were received.

#### **7. Adjournment**

Paulhus MOVED, Simpson seconded to adjourn the meeting at 4:50 p.m. The motion was approved unanimously.

Respectfully Submitted,  
Linda M. Painter, AICP  
Director of Planning and Development, Town of Mansfield

**Mansfield Public Library Advisory Board  
Meeting Minutes of 3/12/13**

**Present:** Eva Bar Shalom, Barbara Katz, Thomas Long, Dale Truman, Lucy Maziar, Sheila Quinn Clark, presiding and Leslie McDonough, ex officio

**Absent:** Edmund Chibeault, Jim Green, Noah Lerman

The meeting was called to order at 7:00 PM.

Opportunity for Public Comment: (none)

Communications: None had been received.

Approval of the minutes of September 11, 2012: Following a motion by T. Long (seconded by B. Katz), the minutes were approved unanimously.

Librarian's Report: L. McDonough presented the quarterly report and gave updates on matters such as and including:

- public works having fixed the significant drainage problems (and, will embark on work which will solve the humidity problem by summer),
- analysis of the materials in Chinese is being undertaken (with an eye towards future purchases as well),
- summer outreach for "tweens" is being planned,
- the food pantry outreach project is being moved to June, to assist with shortages at this time of the year,
- budget preparation update was given,
- "e-matters" details and updates were given.

Parliamentary Procedure: different semi-structured possibilities were noted and discussed - our process for inclusions was agreed upon.

2013 Meeting Schedule: Board members are asked to consider moving the dates from Tuesdays to Wednesdays - this will be an item for consideration and determination at the next Board meeting (which will remain on a Tuesday).

Old Business: Lucy Maziar has graciously stepped forward to serve as Recording Secretary of the Board.

New Business: The Board voted unanimously that cards of regret at their resignations and appreciation for their services while on our Board be sent (by the chair) to Compton Rees and Heidi Hand (moved: T. Long, seconded: B. Katz).

Agenda Items for Future Meetings: (none presented).

Adjournment: The meeting was adjourned at 7:31 PM.

Respectfully submitted,  
Sheila Quinn Clark

*Approved June 11, 2013*

# APPROVED

## Commission on Aging

Minutes of May 13, 2013

MEMBERS PRESENT: Sam Gordon (2014), April Holinko (2014), Bettejane Karnes (2015), Steve Kegler (2015), Bev Korba (2014), Laurie McMorrow (2014), Don Nolan (2014), Joan Terry, (2013)

COMMUNITY REPRESENTATIVES: Estelle Elliot (Wright's Way), Marilyn Gerling (Glen Ridge), Emile Poirier (Jensen's), Martina Warton (Juniper Hill)

STAFF: Kevin Grunwald, Dir. of Human Services

ABSENT: Will Bigl (2015)

GUESTS: Matt Hart, Town Manager; Toni Moran, Town Council Personnel Committee; Maria Capriola, Asst. Town Manager

**Minutes** - The minutes of the April 8 meeting were approved as written.

**Correspondence** – April distributed copies of a publicity release from the Town Manager's office about a prescription drug discount program that is available to all residents through the Connecticut Conference of Municipalities. She also handed out copies of the letter that was sent from our Commission to the Town Manager and Council Personnel Committee that explained our position on the vacant human services positions.

**Old Business** – Matt Hart told us that the Council had removed the proposals to increase the hours of the volunteer driver coordinator as well as the youth challenge program from the proposed town budget. He said that these changes could be adjusted if the state aid is more than currently expected. Matt explained the interim staffing plan and said Cindy Dainton will be the staff liaison with our Commission.

**Senior Center** – Kevin distributed copies of the Senior Center report. He said the questionnaire regarding services at the senior center was filled out by about half of the Center's participants. Both the program series on

audiology and the police academy have received high praise. The first Thursday evening program was well attended.

**Wellness Center** – Beth Hankins is facilitating several support groups, holding noontime seminars and seeing increasingly more clients.

**Senior Housing News** – Martina said that the wellness program with the VNA continues at Juniper Hill and many residents take advantage of FoodShare. Emile reported that Jensen's had a blood pressure clinic/spa and a number of social events. Marilyn mentioned that Glen Ridge will have an open house on June 9. Estelle asked for advice on how to meet some of the needs at Wright's Way.

**New/Old Business** – April suggested that we nominate officers at our next meeting in June. We reviewed our current goals and suggested several changes and/or modifications. Members were asked to think about these goals and to be ready to discuss them at our June meeting.

Respectfully submitted, Joan Terry, secretary

**Next Meeting: June 10th**

**Goals for the  
Commission on Aging  
2012-2013**

1. Monitor Mansfield's Long-Range Plan for seniors with a continued focus on priority issues of senior safety, information dissemination, senior center space needs and health care needs including changing federal benefit programs.
2. Continue to advocate for the installation of a bus shelter at the Route 275/Community Center bus stop.
3. Advocate for increased hours for the volunteer driver coordinator. Will Bigl (2015).
4. Encourage the Downtown Partnership to make the new Storrs downtown senior friendly.
5. Monitor the development of an independent living/assisted living facility in Mansfield.
6. Support the hiring of a Senior Services Social Worker.

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## Committee on Committees

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June 25, 2013

At the June 14th meeting of the Committee on Committees the following recommendations were approved:

The following reappointments to the Solid Waste Advisory Committee: Andrea Ames (term expiring 9/01/2014), Robert Coughlin (term expiring 9/01/2015), Dennis Roberts (term expiring 9/01/2015), Sarah Milius (term expiring 9/01/2016), and Jane Knox (term expiring 9/01/2015).

The following reappointments to the Cemetery Committee for terms ending 1/01/2016: Jeanne Mogayzel, Rudy Favretti, Mark Mogayzel, and Jane Reinhardt.

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*A 58 year taxpayer agrees*

**Opinion**

*100%*

*We needed our own*

<b>Chronicle</b>	
Patrice Crosbie <i>Publisher</i>	Charles C. Ryan <i>Editor</i>

**Editorial**

*for a true vote*

# We offer these threads, needles

Threads to Mansfield resident Ric Hossack for taking the time to submit a petition with enough signatures to force a Mansfield budget referendum Tuesday. While town officials — who have long grown accustomed to comfortable budget votes at stacked town meetings — probably don't like the idea of a referendum, democracy has been served. Any process that ensures a budget will be decided by the most constituents is the best process. Having polls open from 6 a.m. to 8 p.m. ensures that.

Needles, however, to Mansfield's town charter that has, essentially, rendered Tuesday's vote moot. Why, you ask? According to the town's recently tweaked governing document, a petition is required to decide the town's fiscal future at a referendum instead of the usual town meeting. But, should referendum voters say "no" at the polls, the budget goes back to the town council, which has the final say in setting a budget for the next fiscal year. In essence, this represents a challenge of the community's civic-mindedness. Councilmen, no doubt, might be tempted to ignore the referendum and approve the budget they want. Then, they'll be daring taxpayers to vote them out of office the next time they're up for re-election. If history is any guide, it is likely voters will have forgotten about the budget situation when municipal elections are next held. Of course, Mansfield could also change its charter to a more traditional referendum method, one whereby voters have the final say.

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**TOWN OF MANSFIELD**  
**Mansfield Senior Center**

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Cynthia Dainton, Senior Center Coordinator  
Beth Hankins, Senior Services Social Worker  
Gianna Stebbins, Volunteer Transportation Manager  
Linda Wohlbe, Administrative Assistant  
Kathy Yaffee, Receptionist

MANSFIELD SENIOR CENTER  
303 MAPLE ROAD  
MANSFIELD, CT 06268-2599  
Tel: (860) 429-0262  
Fax: (860) 429-3208  
E-Mail: SeniorCenter@mansfieldct.org

June 6, 2013

Lt. Clifford Labbe  
1320 Tolland Stage Road  
Tolland CT 06084

Dear Lt. Labbe:

I would like to take this opportunity to let you know how much Sgt. Cournoyer and the Senior Police Academy was appreciated by the seniors at the Mansfield Senior Center. The program was held for eight consecutive weeks on Wednesday afternoons. All sessions were well attended. Forty-two individuals received certificates of attendance.

Seniors were introduced to how the state police are trained and what the state police due for them in the community. The programs also introduced our local police officers to our residents. I feel that this connection is critical to our senior population who are less likely to call the police when they need to for a variety of reasons.

I would like to see this relationship continue. I have approached Sgt. Cournoyer with a request for once or twice a year sessions. This would not be a full Senior Police Academy but rather a three-hour one time only session on a topic of current interest.

Again, the Mansfield Senior Center Police Academy was truly a wonderful event that I would like to repeat in a couple of years. I look forward to a continued relationship.

Sincerely,

Cindy Dainton  
Mansfield Senior Center Coordinator

cc Elizabeth Paterson, Mayor of Mansfield  
Matthew Hart, Mansfield Town Manager



**TOWN OF MANSFIELD**  
**Mansfield Senior Center**

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Cynthia Dainton, Senior Center Coordinator  
Beth Hankins, Senior Services Social Worker  
Gianna Stebbins, Volunteer Transportation Manager  
Linda Wohllebe, Administrative Assistant  
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MANSFIELD SENIOR CENTER  
303 MAPLE ROAD  
MANSFIELD, CT 06268-2599  
Tel: (860) 429-0262  
Fax: (860) 429-3208  
E-Mail: SeniorCenter@mansfieldct.org

June 6, 2013

Major Michael Darcy  
1111 Country Club Road  
Middletown CT 06457

Dear Major Darcy:

I would like to take this opportunity to let you know how much Sgt. Cournoyer and the Senior Police Academy was appreciated by the seniors at the Mansfield Senior Center. The program was held for eight consecutive weeks on Wednesday afternoons. All sessions were well attended. Forty-two individuals received certificates of attendance.

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Again, the Mansfield Senior Center Police Academy was truly a wonderful event that I would like to repeat in a couple of years. I look forward to a continued relationship.

Sincerely,

Cindy Dainton  
Mansfield Senior Center Coordinator

cc Elizabeth Paterson, Mayor of Mansfield  
Matthew Hart, Mansfield Town Manager

TOWN OF MANSFIELD  
MEMORANDUM  
June 24, 2013

Item #13

TO: Matthew W. Hart, Town Manager

FROM: Lon R. Hultgren, Director of Public Works  
Virginia Walton, Recycling/Refuse Coordinator *V.W.*

RE: State Electronics Challenge 2012 Environmental Sustainability Report

Mansfield town government joined the State Electronics Challenge last year. In joining, the Town pledged to responsibly manage office equipment by purchasing greener office equipment, reducing the impacts of these products during use and managing obsolete electronics in an environmentally safe way. A policy was adopted in June 2012 reflecting the Town's commitment to the challenge. The attached Environmental Sustainability Report 2012 highlights the benefits of Mansfield's practices in its first year of participation. We have highlighted Mansfield's noteworthy practices mentioned in this report.

**Purchasing Practices**

In 2012, all of the Town's electronics purchases qualified for the highest Electronics Product Environmental Assessment Tool (EPEAT) rating. EPEAT-registered electronic products meet environmental criteria that address reduction or elimination of toxic materials, energy conservation, product longevity, design for end of life recycling, packaging reduction/recyclability and more.

**Use**

The lifespan of electronic equipment used by Mansfield town government is 72 months, compared to an industry average of 48 months. Considering that 75% of the energy impact of an electronic piece of equipment is from upstream manufacture, the longer equipment is in use, the smaller the environmental footprint.

**End-Of-Life Management**

When electronic equipment becomes obsolete for one department, it gets passed along to another department. When Mansfield's equipment is finally taken out of circulation, it is recycled by an e-Stewards certified electronics recycler. E-Stewards certification includes a comprehensive suite of electronics recycling best practices and is known for its stringent standards on exporting poisonous electronic waste.

Mansfield town government has established three key environmental practices - purchase of highly efficient electronic equipment, keeping equipment in circulation longer by virtue of reuse and recycling obsolete electronics with a responsible recycler. Looking forward in the challenge, the Town will focus on increasing the number of electronics that are power management enabled from 80% to 95%, reducing municipal paper consumption, and updating the Policy for Meeting the Procurement and End-of-Life Management Requirements of the State Electronics Challenge to include EPEAT registered printers and copiers. Up until recently, printers and copiers were not evaluated for their environmental performance through EPEAT.



# SEC

STATE ELECTRONICS CHALLENGE

## Environmental Sustainability Report Calendar Year 2012

Town of Mansfield, Connecticut  
March 28, 2013

### Data Input<sup>1</sup>

		Desktop Processors	LCD Monitors	CRT Monitors	Notebook Computers
<b>Purchasing</b>					
<b>EPEAT®</b>	<b>Bronze</b>				
	<b>Silver</b>				
	<b>Gold</b>	110	40		14
<b>Use</b>					
<b>Power Management Enabled</b>	<b>80%</b>	969	969	1	48
<b>Average Lifespan</b>	<b>72 Months</b>	969	969	1	48
<b>Paper Reduction</b>	<b>Reams</b>				
<b>End-of-Life Management</b>					
<b>Reuse – computers &amp; monitors</b>					
<b>Recycling –</b>					
<b>Computers &amp; monitors (units)</b>		26	17		2
<b>Mobile phones (units)</b>					
<b>Mixed office electronics (lbs.)</b>		7,930 lbs. (including above units)			

**EPEAT Purchasing:** The Town of Mansfield included Electronic Product Environmental Assessment Tool (EPEAT®) registered computer products as a required or preferred standard in bids, contracts, and/or leases for IT equipment in calendar 2012.

**Certified Recyclers:** The Town of Mansfield used a recycler that was certified to both R2 and e-Stewards in this calendar year.

<sup>1</sup> Reported in units unless otherwise indicated.

## Environmental Benefits<sup>2</sup>

	Purchasing	Use	Reuse & Recycling	TOTAL BENEFITS	
Reduction In	How Much			How Much	Equivalent To
Energy use	77,597 kWh	1.5 million kWh	99,929 kWh	1.68 million kWh	Electricity to power 130 homes/year
Greenhouse gas emissions	12.8 metric tons of carbon equivalents	283 metric tons of carbon equivalents	3.7 metric tons of carbon equivalents	299.5 metric tons of carbon equivalents	Removing 215 cars from the road/year
Toxic materials, including lead & mercury	14 lbs.	67 lbs.	0 lbs.	81 lbs.	
Municipal solid waste	2,540 lbs.	16,815 lbs.	7,929 lbs.	27,284 lbs.	Waste generated by 7 households/year
Hazardous waste	397 lbs.	1,704 lbs.	1,427 lbs.	2,528 lbs.	

<sup>2</sup> Calculations for office equipment were made using the Electronics Environmental Benefits Calculator, Version 3.1, dated July 2012, available at <http://www.epa.gov/fec/publications.html#calculator>. Calculations for paper reduction were made using the WARM model conversion factors, <http://www.epa.gov/climatechange/wycd/waste/downloads/Paper%20Products.pdf>, February 2012.

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STATE OF CONNECTICUT  
DEPARTMENT OF EMERGENCY SERVICES & PUBLIC PROTECTION  
DIVISION OF EMERGENCY MANAGEMENT & HOMELAND SECURITY

Item #14



May 31, 2013

The Honorable Matthew Hart  
Town Manager  
Town of Mansfield  
Town Hall  
4 South Eagleville Road  
Mansfield, CT 06268

Dear Town Manager Hart:

This letter will serve to confirm that your municipality's 2012 Local Emergency Operations Plan (LEOP) has been reviewed by the Division of Emergency Management and Homeland Security (DEMHS), Department of Emergency Services and Public Protection (DESPP) and found to be in satisfactory compliance with state statute, Federal Emergency Management Agency and National Incident Management System (NIMS) guidelines. As required by Title 28, Chapter 517 of the Connecticut General Statutes, this document has been approved.

Your municipality is required to keep the LEOP current by conducting annual reviews and submitting updates, as necessary, to this division via the DEMHS Regional Office. A complete review and revision of the 2013 LEOP and included annexes, will be initiated during the second quarter of 2013, working closely with your DEMHS regional partners. We are also working together to establish an earlier and more streamlined validation cycle.

At this time I wish to express my appreciation to you, your Emergency Management Director, and all others who contributed in the preparation of your Local Emergency Operations Plan. Thank you for your commitment to emergency management and public safety in your community.

Sincerely,

William P. Shea  
Deputy Commissioner  
Department of Emergency Services and Public Protection  
Division of Emergency Management and Homeland Security

cc:

Fran Raiola, Emergency Management Director  
Anthony Scalora, DEMHS Region 4 Coordinator

**25 Sigourney Street, 6<sup>th</sup> floor, Hartford, CT 06106**

Phone: 860.256.0800 / Fax: 860.256.0815

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### NOTICE OF PUBLIC HEARING

Diversion of Water Application No. DIV-201205385  
Inland Wetlands and Watercourses Application No. 201205383  
Town: Mansfield  
Waters: Cedar Swamp Brook

The Department of Energy and Environmental Protection (“DEEP”) has made a tentative determination to approve an application submitted by the University of Connecticut (the “applicant”) under section 22a-368 of the Connecticut General Statutes (CGS) for a permit to divert the waters of the state, and under section 22a-39 CGS for a permit to conduct a regulated activity in an inland wetland or watercourse.

The proposed activities include the following: 1) construction of a 3,400-foot, 2-lane, 32-foot wide road through land adjacent to the University of Connecticut’s core campus known as the “North Campus” including three wetland crossings and stormwater treatment structures, 2) widening of Rte. 44 at terminus of North Hillside Rd. for turning lanes, and 3) creation of six conceptual development envelopes on six parcels of future research and technology space. The proposed activity will affect 0.53 acres of inland wetlands and watercourses.

Pursuant to section 22a-371 and 22a-39 CGS, DEEP will hold a public hearing on this application beginning on Thursday, July 25, 2013, 6:00 pm, in Room SU-104 (across from the Blue Cow Dairy Bar) of the University of Connecticut’s Student Union located at 2110 Hillside Road, Storrs. The applicant will hold a preliminary informal question and answer session for interested members of the public at 5:00 pm on July 25<sup>th</sup> in Room SU 104 of the University of Connecticut’s Student Union. The hearing will be continued in the Russell Room at DEEP Headquarters, 79 Elm Street, 3<sup>rd</sup> Floor, Hartford on Tuesday, July 30 and Wednesday July 31, 2013 (if needed), each day starting at 9:30 am. Written comments will be accepted in person at the evening hearing and if submitted to the Office of Adjudications via e-mail ([deep.adjudications@ct.gov](mailto:deep.adjudications@ct.gov)), fax (860-424-4052), or mail (Office of Adjudications, DEEP Headquarters, 79 Elm Street, 3<sup>rd</sup> Floor, Hartford, 06106) by the close of business on August 5, 2013. Members of the public should check the DEEP Calendar of Events on the DEEP website (<http://www.depdata.ct.gov/calendar/>) for any alterations to this hearing schedule, including additional hearing dates or cancellations.

The Department will hold a site visit on Thursday, July 25, 2013 commencing at 1:00 pm at the north end of Hillside Road Extension on the Storrs campus of the University of Connecticut. This site visit is a public meeting, but is not for the purpose of collecting evidence and therefore will not be conducted on the record.

The application is available for inspection at the DEEP Headquarters, 79 Elm Street, Hartford. Questions may be directed to Doug Hoskins of the Inland Water Resources Division at 860-424-4192.

Date: June 10, 2013



Cheryl A. Chase, Director  
Inland Water Resources Division  
Bureau of Water Protection and Land Reuse

ADA PUBLICATION STATEMENT

The Department of Energy and Environmental Protection is an Affirmative Action and Equal Opportunity Employer that is committed to requirements of the Americans with Disabilities Act. To request an accommodation call 860-424-3194, or email [deep.hrmed@ct.gov](mailto:deep.hrmed@ct.gov)



## HB 6706 Budget Implementer Bill

### Other Selected General Municipal Provisions

Among other things:

- Allows municipalities the option to charge interest of 12%, instead of 18%, on delinquent property taxes.
- Increases the fees, up to \$159, a “nominee of a mortgagee” (i.e., Mortgage Electronic Recording System – MERS) must pay to town clerks when recording certain deeds and mortgage assignments. Among the total fee, between \$29 - \$32 will be remitted to the municipality where the property is located for general revenue purposes.
- Provides clarity and makes changes to the implementation dates of the new virtual net metering (VNM) program that was enacted in HB 6360. That bill gives VNM customers credit on the transmission and distribution charges on their electric bills, and the credit phases down over three years. Clarifying language in the budget implementer begins the phase-down period based on when the system begins operation, rather than detailing specific phase-down dates.
- Allows municipalities to use one position on telecommunication lines for any purpose, rather than just for municipal and state signal wires.
- Transfers funds from the Regional Performance Incentive Grant (now Regional Planning Incentive Grant) to the Municipal Reimbursement and Revenue Account (MRRA): \$2,820,000 in FY 14, \$2,070,000 in FY 15, and \$1,870,000 in FY 16. The MRRA was established to fund the tax incidence study, Nutmeg Network enhancements and uniform chart of accounts system.
- Postpones for one year, from 7/1/13 to 7/1/14, the date by which municipalities must prepare or update plans of conservation and development.
- Postpones, from July 1, 2014 to July 1, 2015, the date by which municipalities may be disqualified from receiving state discretionary funds if they do not update local plans of conservation and development.

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- Requires municipal zoning regulations to treat hospices facilities (serving 6 or fewer people) as single-family homes, provided such facilities are (a) 501(c)(3) entities, (b) located in cities with populations over 100,000 and (c) served by public sewer and water.
- Allows school-based health clinics to, among other things, extend operating hours and serve non-school district students.

CCM 6/13



## HB 6706 Budget Implementer Bill

### MORE Commission-Related Provisions

#### Municipal Tax Authority

- *Car Tax* : The phase-out of the car tax proposal was defeated. The proposal would have implemented a statewide mill rate for property taxes on motor vehicles at 80 mills starting in July 2014, then would have dropped the statewide mill rate 8 mills each year, until the local property tax on motor vehicles was eliminated.
- *Tax Incidence Study*: Requires the DRS commissioner to biennially submit to the Finance, Revenue, and Bonding Committee (by December 31, 2014), and post on the DRS website, a report on the overall incidence of the income tax, sales and excise taxes, the corporation business tax, and the local property tax – and requires that the report include information on the tax burden distribution for individuals and businesses. The study will be funded via newly established Municipal Reimbursement Revenue Account MRRA funds (see below) and allocates \$500,000 for FY14 and \$200,000 for FY 15 to fund such report.
- *Municipal Reimbursement Revenue Account (MRRA)*: Establishes the Municipal Reimbursement and Revenue Account (MRRA) as a separate, non-lapsing General Fund account, to be used by OPM, for the purposes of funding the Nutmeg Network, a tax incidence study, and the uniform chart of accounts system.
- *Land Value Tax*: Creates a land value taxation pilot for 3 communities.
- *Uniform Chart Accounts*: Requires OPM, in consultation with CCM and COST, to develop a uniform chart of accounts for use by municipalities and the State. Requires towns and cities to implement the process by June 30, 2015 and file reports to OPM using it. (This proposal was not discussed in MORE Subcommittees. However, it was included in the MORE final recommendations.)

## Regional Entities

- Among other things, (1) requires regional planning organizations (RPOs) to become councils of government (COGs) by 1/1/15 and (2) changes the criteria by which OPM would evaluate regional planning organizations (RPOs) for its regional boundaries study (which must be completed by January 1, 2014) – and, within the study, establish optimal (versus the current “minimum”) sizes for regional planning organizations that take into consideration one or more areas designated by the US Census as “urbanized areas” and deliver “sophisticated planning activities and regional services. (This proposal was not a recommendation of the MORE Regional Entities subcommittee. It emanated from the Planning and Development Committee.)
- Divvies up the Regional Planning Incentive Grant (formerly Regional Performance Incentive Grant) to COGs on, among other things, a per capita basis.
- *Nutmeg Network Enhancement*: Among other things, (a) ensures municipal representation on the Commission for Educational Technology and (b) requires the Bureau of Enterprise Systems, in consultation with COGs, to devise a 2-year plan to connect municipalities and COGs to the statewide communications network.
- Requires the Transportation Commissioner to provide a report to the General Assembly (by July 1, 2014) on the redesignation of Metropolitan Planning Organizations (MPOs), including recommended structures and resources to meet federal requirements.
- Establishes a Regional Human Services Coordinating Council for each RPO to “foster the development and maintenance of a client-focused structure for the health and human services system” in each region. Membership includes various state agency heads and may include municipal CEOs. RPO executive directors will appoint additional members.

## Mandates

- Eliminates the mandate for municipal entities to include information regarding community-based resources -- for people involved in foreclosure mediation -- within public sewer, water or property tax arrearage statements.

The MORE Commission recommendations included a proposal to modify the requirements for posting legal notices in newspapers to allow municipalities the ability to publish notice of the availability of a particular document on their website, instead of having to publish the entire document. However, the proposal was not included in the final MORE recommendations.

### Board of Education Functions

- School Calendar: (1) establishes a task force to develop guidelines for developing uniform regional calendars; (2) requires each Regional Education Service Center (RESC) to develop a regional school calendar for each board of education within its service area; and (3) allows boards of education to adopt the RESC designed model calendar for 2014 school year, and requires them to do so beginning with the 2015 school year.
- Exempts from the gross earnings tax, propane gas used for school bus fuel.
- Creates a task force to study the creation of a statewide health insurance pool for school bus drivers.

CCM 6/13



June 11, 2013

# Adopted FY2014 State Budget: Impacts on Towns and Cities

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For more information on the state budget and how it impacts your community, visit the CCM website at [www.ccm-ct.org](http://www.ccm-ct.org).

If you have any questions, please contact George Rafael ([grafael@ccm-ct.org](mailto:grafael@ccm-ct.org)) at 203-498-3063 or Jim Finley ([jfinley@ccm-ct.org](mailto:jfinley@ccm-ct.org)) at 203-804-6895.

## Impact on Municipalities: Overview

On June 5, 2013, the General Assembly adopted its FY14 state budget. The budget calls for combined General Fund and Transportation Fund expenditures of \$18.4 billion. This equates to an increase of \$660 million (3.7%) over the current budget.

Total state budget expenditures are reduced in FY14 due to the removal of the federal share of the Medicaid appropriation totaling approximately \$2.8 billion.

Overall, municipal aid is increased by \$100.7 million (3.3%) in FY14 versus FY13. The budget includes a \$99.2 million (3.8%) increase in education funding for FY14, compared to the current year. Non-education funding is increased by \$1.5 million (0.3%).

### Education Aid

The budget includes education grants totaling \$2.72 billion in FY14. Below are changes to statewide totals for major education grant programs.

- **Adult Education:** \$21.0 million (increase of \$8,225 from FY13)
- **Education Cost Sharing:** \$2.07 billion (increase of \$59 million from FY13)
- **Excess Cost-Student Based:** \$139.8 million (no change from FY13)
- **Magnet Schools:** \$265.4 million (increase of \$23.1 million from FY13)
- **Transportation of Public School Children:** \$24.9 million (no change from FY13)
- **Non-Public School Transportation:** \$3.6 million (no change from FY13)
- **Priority School Districts:** \$47.4 million (shift of \$74.4 million from FY13 to the new Office of Early Childhood)
- **Vocational Agriculture:** \$9.5 million (increase of \$3.0 million from FY13)

### Education Cost Sharing (ECS)

ECS grants are increased by a total of \$59 million (2.9%) in FY14. Excluding the funding for state charter schools, the increase is \$50.7 million. This increase in ECS will be based on a new formula. The following is a comparison of the differences between the current and adopted formulas.

	Current	Adopted
Foundation	\$9,687	\$11,525
Wealth Measures	Property wealth is adjusted by income to determine town wealth.	Property wealth weighted at 90% and income wealth weighted at 10%.
Poverty Measure	Uses Title 1 poverty	Uses free and reduced-price lunch eligibility
Minimum Aid Ratio	9%	10% for Alliance Districts, 2% for others

Alliance Districts will have to apply for their ECS increases in the same manner in which they did in FY13. The conditional increase for FY14 would be added to the increase from FY13 to create a new, cumulative conditional amount.

### **Minimum Budget Requirement (MBR)**

For FY14, the MBR remains as it currently is. Municipalities are required to budget at least the same amount for education for FY14 as they did for FY13. For non-Alliance Districts, any ECS increase in FY14 must also be used for education and will be subject to the MBR. Reductions of up to 0.5% of the budgeted appropriation are allowed for any of the following, though a district may select only one option.

- Lower enrollment (reduction of \$3,000 per student) or permanently closing a school.
- Documented cost savings resulting from regional efficiencies.
- A district with no high school paying for fewer students to attend high school outside the district - reduction of its budgeted appropriation by the full amount of its lowered tuition payments.

Alliance Districts will also have to meet an increased minimum local funding percentage. That percentage increases from 20 percent in FY13 to 21 percent in FY14.

*Please see the Appendix A (page 8) for information on additional education grants.*

## **Non-Education Aid**

Non-education grants will total \$453.5 million in FY14, an increase of \$1.5 million (0.3%) from FY13. Below are changes to statewide totals for major non-education grant programs.

- **PILOT Colleges & Hospitals:** \$115.4 million (no change from FY13)
- **PILOT State-Owned Property:** \$73.6 million (no change from FY13)
- **Pequot-Mohegan Fund:** \$61.8 million (no change from FY13)
- **PILOT: MME/Manufacturing Transition Grant:** \$0.0 (decrease of \$47.6 million from FY13)
- **Municipal Revenue Sharing Bonus Pool:** \$0.0 (decrease of \$42.8 million from FY13)

- **MRSA Bonded Distribution:** \$56.4 million (increase of \$56.4 million from FY13 [additional information below])
- **Municipal Aid Adjustment:** \$4.5 million (increase of \$4.5 million from FY13 [additional information on next page])
- **DECD/DOH PILOT:** \$1.87 million (no change from FY13)
- **DECD/DOH Tax Abatement:** \$1.44 million (no change from FY13)
- **LoCIP:** \$30.0 million (no change from FY13, bond-funded [additional information on next page])
- **Town Aid Road:** \$60.0 million (increase of \$30.0 million, bond-funded through the Special Transportation Fund)

### **MRSA Bonded Distribution**

The budget distributes \$56.4 million under a new MRSA Bonded Distribution Grant. The distribution assumes that each municipality receives approximately 118 percent of the amount it received under the Manufacturing Transition Grant in FY13. This new grant is aligned with the Town Aid Road grant.

According to the budget implementer (section 128 of HB 6706), payments from the MRSA Bonded Distribution will be as follows.

**Sec. 128. (NEW) (Effective July 1, 2013)** The proceeds of bonds authorized pursuant to section 55 of substitute senate bill 842 of the current session, as amended by senate amendment schedule A, shall be expended by the Secretary of the Office of Policy and Management for grants to municipalities for the purposes set forth in subsection (b) of section 13a-175a of the general statutes, as amended by this act, for the fiscal years ending June 30, 2014, and June 30, 2015. Such grant payments shall be made annually by December thirty-first as follows:

The implementer then goes on to list the actual dollar amounts.

Subsection (b) referenced above is new (section 96 of HB 6706), and its language is provided in underline on the next page.

**Sec. 96. Section 13a-175a of the general statutes is repealed and the following is substituted in lieu thereof (Effective July 1, 2013):**

**(a)** For each fiscal year there shall be allocated twelve million five hundred thousand dollars out of the funds appropriated to the Department of Transportation, or from any other source, not otherwise prohibited by law, to be used by the towns for construction, reconstruction, improvement or maintenance of highways, sections of highways, bridges or structures incidental to highways and bridges or the improvement thereof,

including the plowing of snow, the sanding of icy pavements, the trimming and removal of trees, the installation, replacement and maintenance of traffic signs, signals and markings, and for traffic control and vehicular safety programs, traffic and parking planning and administration, and other purposes and programs related to highways, traffic and parking, and for the purposes of providing and operating essential public transportation services and related facilities.

**(b) Notwithstanding the provisions of subsection (a) of this section, the Secretary of the Office of Policy and Management, in the secretary's discretion, may approve the use of funds by a town for purposes other than those enumerated in said subsection (a).**

The new MRSA Bonded Distribution Grant is an entitlement. It is fungible and can be used for all broad purposes outlined in CGS 13a-175a (Town Aid Road), other purposes as approved by the OPM Secretary, or to supplant other related municipal funding, thereby freeing up spending for any and all other purposes. For example, the amount municipalities spend on public works, transportation, and other related expenses will generally exceed the amount they receive from the new MRSA Bonded Distribution Grant.

### **Municipal Aid Adjustment**

The adopted budget adds funding of \$4.5 million for a new grant called the Municipal Aid Adjustment Grant. This grant was provided to hold any town that lost revenue due to changes in municipal aid under the budget harmless.

### **Local Capital Improvement (LoCIP) Program**

The adopted budget expands the allowable uses for LoCIP funding to include:

- bikeway and greenway establishment;
- land acquisition, including open space, and costs associated with making land available for public use;
- technology acquisition related to implementing SDE's Common Core State Standards;
- technology upgrades, including improvements to expand public access to government information through e-portals and kiosks; and
- for FY13 and FY14 only, (a) snow removal equipment and (b) capital expenditures made to improve public safety or facilitate regional cooperation.

As a reminder, the special legislative session in December made municipal improvements to building security systems, including schools, eligible for funding under LoCIP.

The budget allows a municipality to apply for LoCIP funds to reimburse any FY13 expenditures it incurred for any of these additional projects regardless of the application deadlines set under existing law. It also allows the OPM secretary, for any fiscal year, to (1) authorize reimbursement for any of the additional projects before the municipality has added the project to its local capital improvement plan and (2) require the municipality to certify that it is taking steps to amend its plan to include the project.

*Please see the Appendix A (page 9) for information on additional non-education grants.*

## Additional Programs, Funding, and Other Items

Below is additional information related to the adopted budget.

- **STEAP** grants are bond-funded at \$20 million in FY14, the same as FY13.
- **Urban Act** grants are bond-funded at \$50 million in FY14, the same as FY13.
- Bond funding for **school construction** will be \$511.3 million in FY14, a decrease of \$81.0 million from FY13.
- General obligation bonds for the **Clean Water Fund** will total \$67 million in FY14 compared to \$94 million in FY13. Revenue bonds for the Fund will be increased to \$380.4 million in FY14 from \$238.4 million in FY13.
- A total of \$50 million in new bond funds is provided for municipal grants in FY14 for **infrastructure projects and programs including planning, property acquisition, site preparation, construction and off-site improvements**.
- The **Local Bridge Fund** would receive funding of \$15 million in bond funds in FY14 and will change from loans to grants. This program did not receive funding in FY13.
- The budget provides \$10 million in bond funding for **Open Space Acquisition** grants and another \$10 million for the **Recreation and Natural Heritage Trust** program in FY14, the same as FY13.
- The **Incentive Housing Zone Program** is bond-funded at \$2 million in FY14, the same as FY13.
- Grant funding of \$1.4 million in new bond funds is available in FY14 for municipal grants for **improvements to incinerators and landfills, including, but not limited to, bulky waste landfills**.
- The budget **eliminates the deposits into the Municipal Video Competition Trust Account for FY14**. This will result in a decrease in municipal revenue of \$5 million.
- The adopted budget **eliminates the requirement that DEEP provide potable water to residences and elementary and secondary schools under certain conditions**. This estimated cost associated with this is \$200,000 in FY14.
- The **Regional Performance Incentive Account** is being renamed the **Regional Planning Incentive Account**. Funding for the account will continue through part of the statewide Hotel Tax and Car Rental Tax. This account will be used as a funding source for councils of government.
- There are several new initiatives that came as a result of the **recommendations of the MORE Commission**. These will be outlined in a separate analysis.

- The adopted FY14 budget is balanced in part through **transfers to the General Fund.**
  - \$76.5 million from the Special Transportation Fund
  - \$1.0 million from the Probate Court Administration Fund
  - Up to \$35.0 million from the Connecticut Resources Recovery Authority (CRRA)
  - \$3.4 million from the Public, Educational, and Governmental Programming and Educational Investment Account (PEGPETIA)
  - \$8.0 million from the State Banking Fund
  - \$5.0 million from the Regional Greenhouse Gas Account
  - \$6.2 million from the Clean Energy Finance and Investment Authority
  - \$3.5 million from the Tobacco and Health Trust Fund

###

If you have any questions, please contact George Rafael ([grafael@ccm-ct.org](mailto:grafael@ccm-ct.org)) at 203-498-3063 or Jim Finley ([jfinley@ccm-ct.org](mailto:jfinley@ccm-ct.org)) at 203-804-6895.

**APPENDIX A:**  
**Breakdown of Municipal Aid Under Adopted FY2014 State Budget**

**Total Education and Non-Education Aid**

	FY13	Adopted FY14	Adopted FY14 v. FY13	
			Change:	
			\$	%
Education and Non-Education Aid	\$3,072,284,445	\$3,172,996,457	\$100,712,012	3.3%

- More -

## Education Aid

Education Aid	FY13	Adopted FY14	Adopted FY14 v. FY13	
			Change:	
			\$	%
Adult Education	\$21,025,690	\$21,033,915	\$8,225	0.0%
After School Program	\$4,500,000	\$4,500,000	\$0	0.0%
Bilingual Education	\$1,916,130	\$1,916,130	\$0	0.0%
Education Cost Sharing	\$2,007,594,057	\$2,066,589,276	\$58,995,219	2.9%
Excess Cost - Student Based	\$139,805,731	\$139,805,731	\$0	0.0%
Health Serv for Pupils Private Schools	\$4,297,500	\$4,297,500	\$0	0.0%
Interdistrict Cooperation	\$10,131,935	\$9,146,369	-\$985,566	-9.7%
Magnet Schools	\$242,361,711	\$265,449,020	\$23,087,309	9.5%
Non-Public School Transportation	\$3,595,500	\$3,595,500	\$0	0.0%
OPEN Choice Program	\$22,090,956	\$37,018,594	\$14,927,638	67.6%
Priority School Districts	\$121,875,581	\$47,427,206	-\$74,448,375	-61.1%
School Breakfast Program	\$2,220,303	\$2,300,041	\$79,738	3.6%
School Readiness Quality Enhancement	\$4,100,678	\$3,895,645	-\$205,033	-5.0%
School Readiness and Quality Enhancement	\$0	\$74,767,825	\$74,767,825	--
School to Work Opportunities	\$213,750	\$213,750	\$0	0.0%
Transportation of School Children	\$24,884,748	\$24,884,748	\$0	0.0%
Vocational Agriculture	\$6,485,565	\$9,485,565	\$3,000,000	46.3%
Young Parents Program	\$229,330	\$229,330	\$0	0.0%
Youth Service Bureaus	\$2,989,268	\$2,989,268	\$0	0.0%
<b>Total Education Aid</b>	<b>\$2,620,318,433</b>	<b>\$2,719,545,413</b>	<b>\$99,226,980</b>	<b>3.8%</b>

- More -

## Non-Education Aid

Non-Education Aid	FY13	Adopted FY14	Adopted FY14 v. FY13	
			Change:	
			\$	%
Community Services	\$87,707	\$83,761	-\$3,946	-4.5%
DECD/DOH Payment in Lieu of Taxes	\$1,873,400	\$1,873,400	\$0	0.0%
DECD/DOH Tax Abatement	\$1,444,646	\$1,444,646	\$0	0.0%
Distressed Municipalities	\$5,800,000	\$5,800,000	\$0	0.0%
Housing/Homeless Services	\$637,212	\$640,398	\$3,186	0.5%
Human Resource Development- Hispanic Pgms	\$5,337	\$5,364	\$27	0.5%
Local Capital Improvement Program	\$30,000,000	\$30,000,000	\$0	0.0%
Local & District Departments of Health	\$4,662,487	\$4,669,173	\$6,686	0.1%
Manufacturing Transition Grant	\$47,616,194	\$0	-\$47,616,194	-100.0%
Municipal Aid Adjustment/Hold Harmless	\$0	\$4,467,456	\$4,467,456	--
Municipal Revenue Sharing Bonus Pool	\$42,791,162	\$0	-\$42,791,162	-100.0%
MRSA Bonded Distribution	\$0	\$56,429,907	\$56,429,907	--
Pequot-Mohegan Fund	\$61,779,907	\$61,779,907	\$0	0.0%
PILOT: Colleges & Hospitals	\$115,431,737	\$115,431,737	\$0	0.0%
PILOT: State-Owned Property	\$73,641,646	\$73,641,646	\$0	0.0%
Prop Tax Relief Elderly Circuit Breaker	\$20,505,900	\$20,505,900	\$0	0.0%
Prop Tax Relief Elderly Freeze Program	\$390,000	\$235,000	-\$155,000	-39.7%
Property Tax Relief for Veterans	\$2,970,098	\$2,970,098	\$0	0.0%
Reimb Property Tax-Disability Exempt	\$400,000	\$400,000	\$0	0.0%
Services to the Elderly	\$44,629	\$0	-\$44,629	-100.0%
School Based Health Clinics	\$11,543,438	\$12,747,463	\$1,204,025	10.4%
Teen Pregnancy Prevention	\$144,321	\$137,826	-\$6,495	-4.5%
Town Aid Road	\$30,000,000	\$60,000,000	\$30,000,000	100.0%
Venereal Disease Control	\$196,191	\$187,362	-\$8,829	-4.5%
<b>Total Non-Education Aid</b>	<b>\$451,966,012</b>	<b>\$453,451,044</b>	<b>\$1,485,032</b>	<b>0.3%</b>



The Connecticut Conference of Municipalities (CCM) is Connecticut's statewide association of towns and cities. CCM is an inclusionary organization that celebrates the commonalities between, and champions the interests of, urban, suburban and rural communities. CCM represents municipalities at the General Assembly, before the state executive branch and regulatory agencies, and in the courts. CCM provides member towns and cities with a wide array of other services, including management assistance, individualized inquiry service, assistance in municipal labor relations, technical assistance and training, policy development, research and analysis, publications, information programs, and service programs such as workers' compensation, liability-automobile-property insurance, risk management, and energy cost-containment. Federal representation is provided by CCM in conjunction with the National League of Cities. CCM was founded in 1966.

CCM is governed by a Board of Directors, elected by the member municipalities, with due consideration given to geographical representation, municipalities of different sizes, and a balance of political parties. Numerous committees of municipal officials participate in the development of CCM policy and programs. CCM has offices in New Haven (the headquarters) and in Hartford.

900 Chapel Street, 9<sup>th</sup> Floor  
New Haven, Connecticut 06510-2807  
Telephone (203) 498-3000 Fax (203) 562-6314

E-mail: [ccm@ccm-ct.org](mailto:ccm@ccm-ct.org)  
Web Site: [www.ccm-ct.org](http://www.ccm-ct.org)

**CCM: THE VOICE OF LOCAL GOVERNMENT**

# **Adopted FY2014 State Budget:**

## **Aid to Municipalities**

**June 11, 2013**



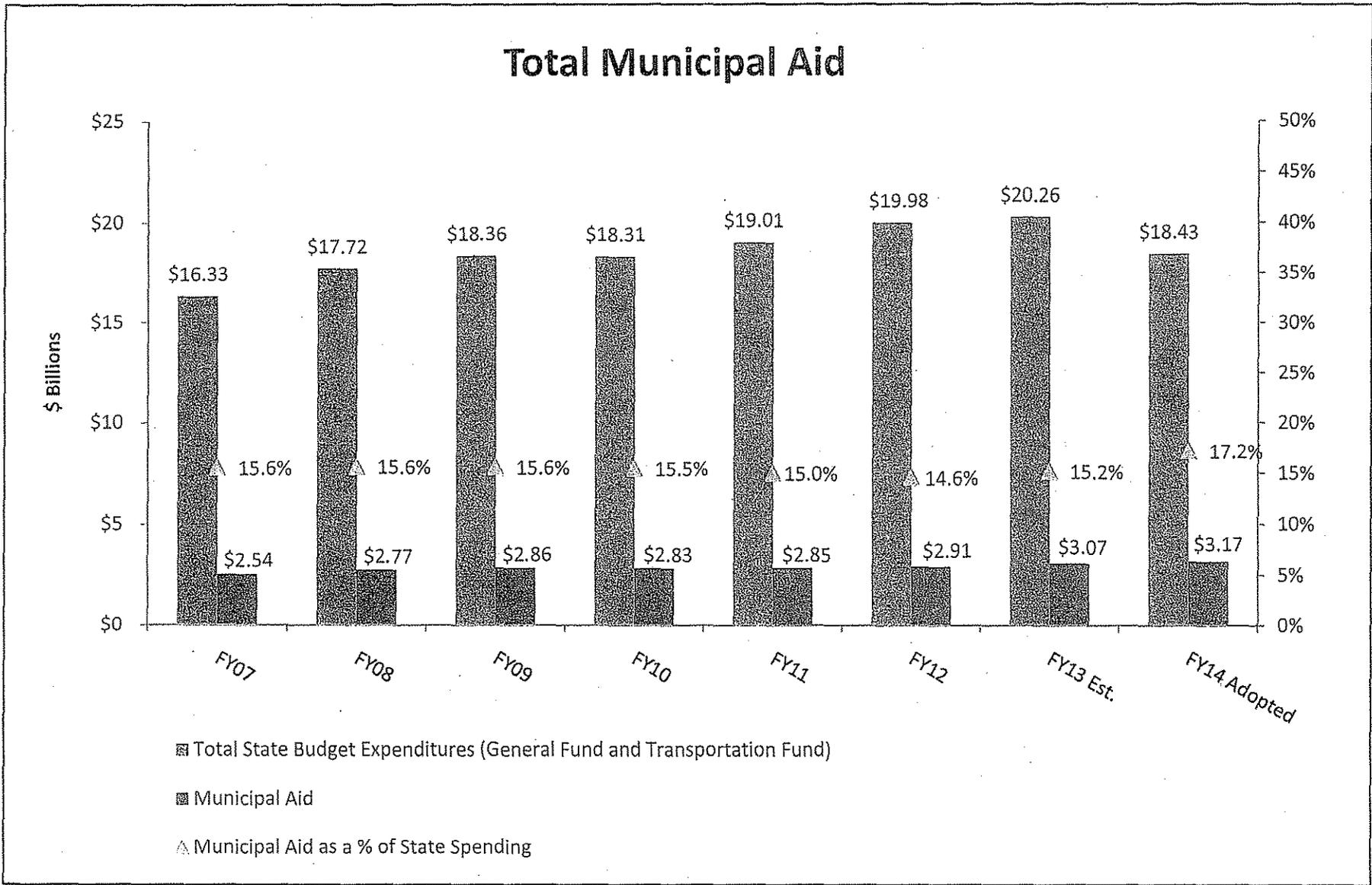
# Adopted FY2014 State Budget:

## Aid to Municipalities

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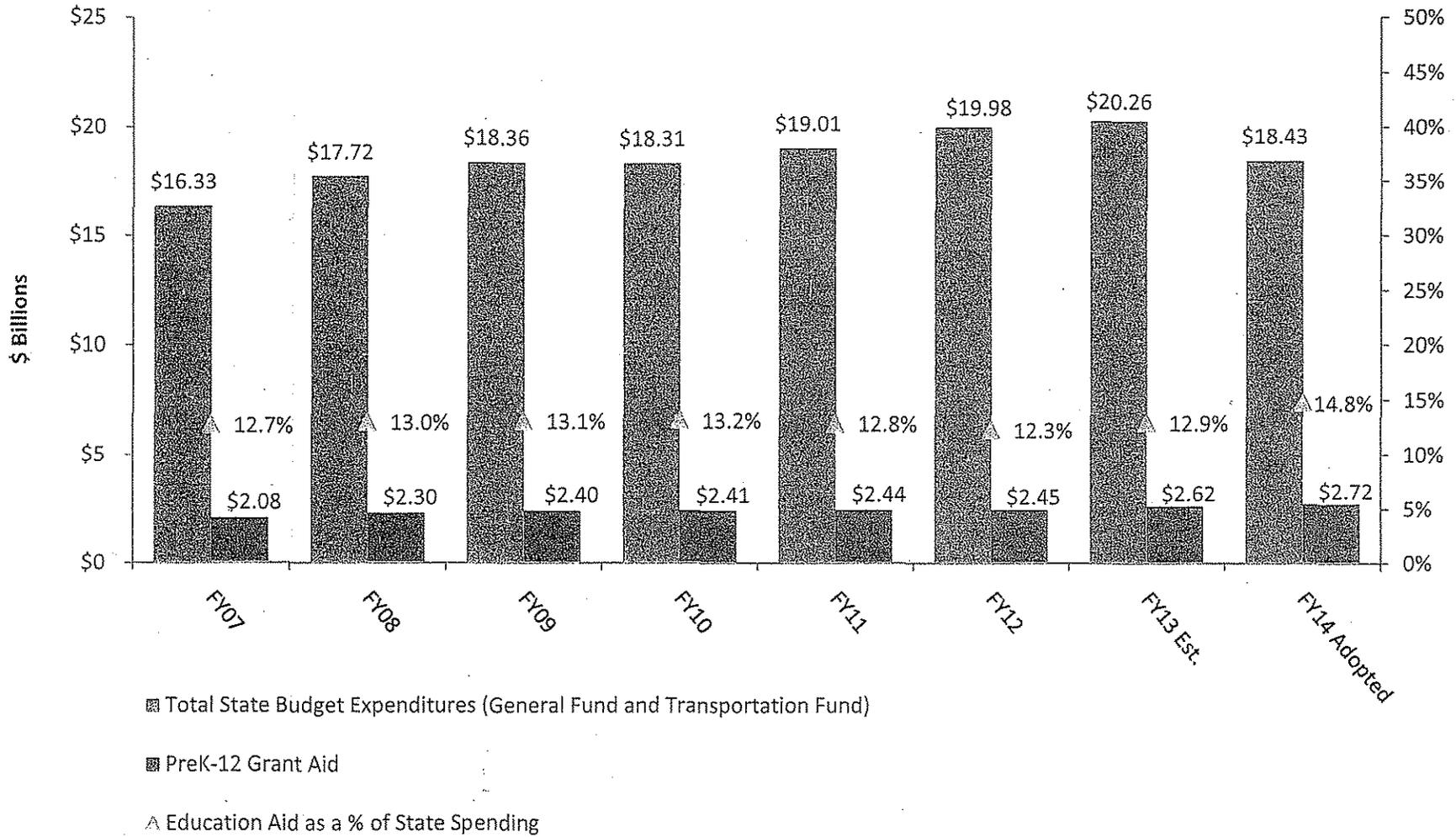
If you have questions, please contact George Rafael ([grafael@ccm-ct.org](mailto:grafael@ccm-ct.org)) or Jim Finley ([jfinley@ccm-ct.org](mailto:jfinley@ccm-ct.org)) of CCM at (203) 498-3000.



Source: Adopted FY14 State Budget; CCM, June 2013

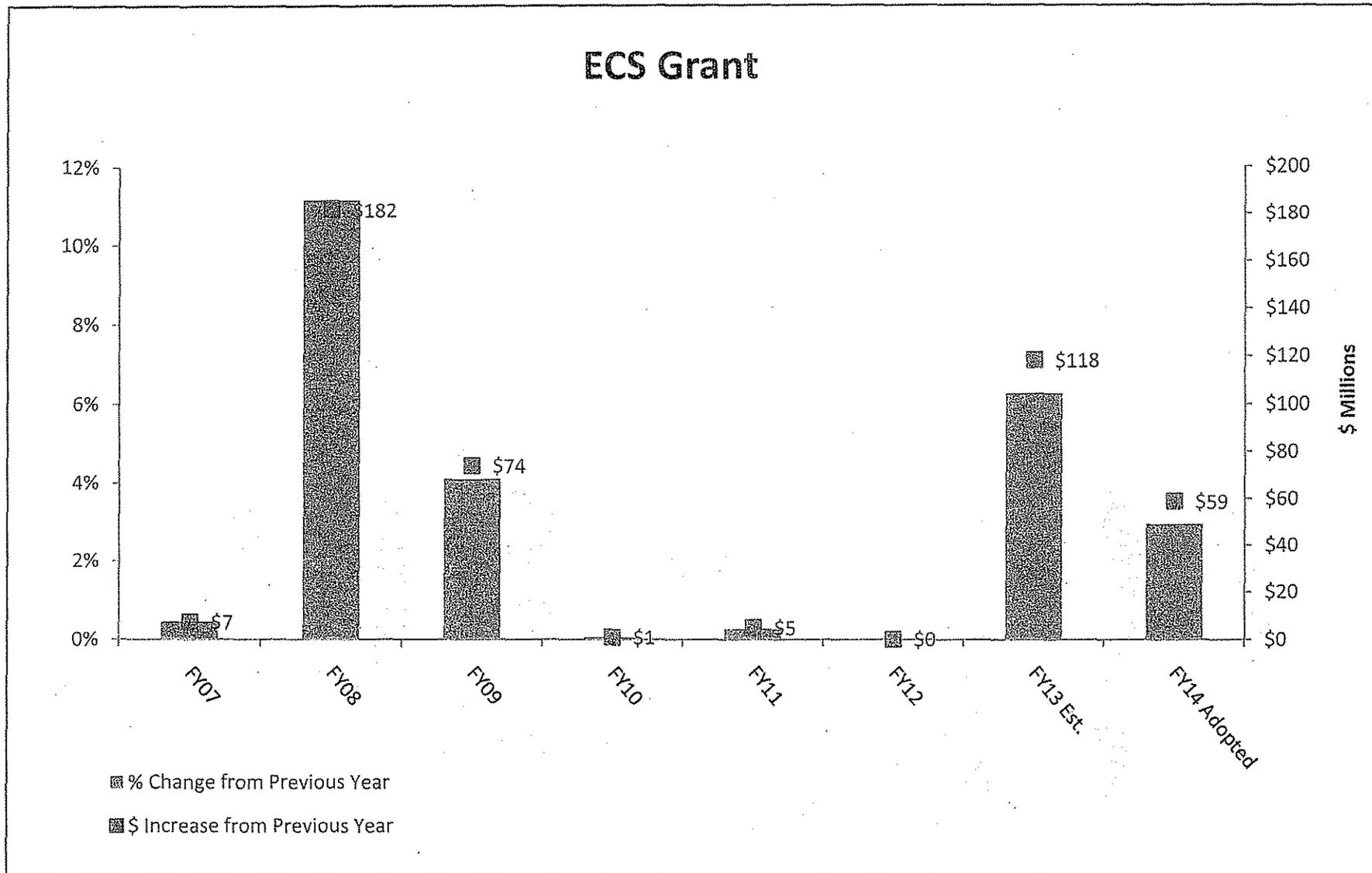
Note: Reflects a \$99.2 million increase in education aid and \$1.5 million increase in non-education aid versus current year. Overall state budget expenditures are reduced in FY14 due to the removal of the federal share of the Medicaid appropriation totaling approximately \$2.8 billion.

### PreK-12 Public Education Grants



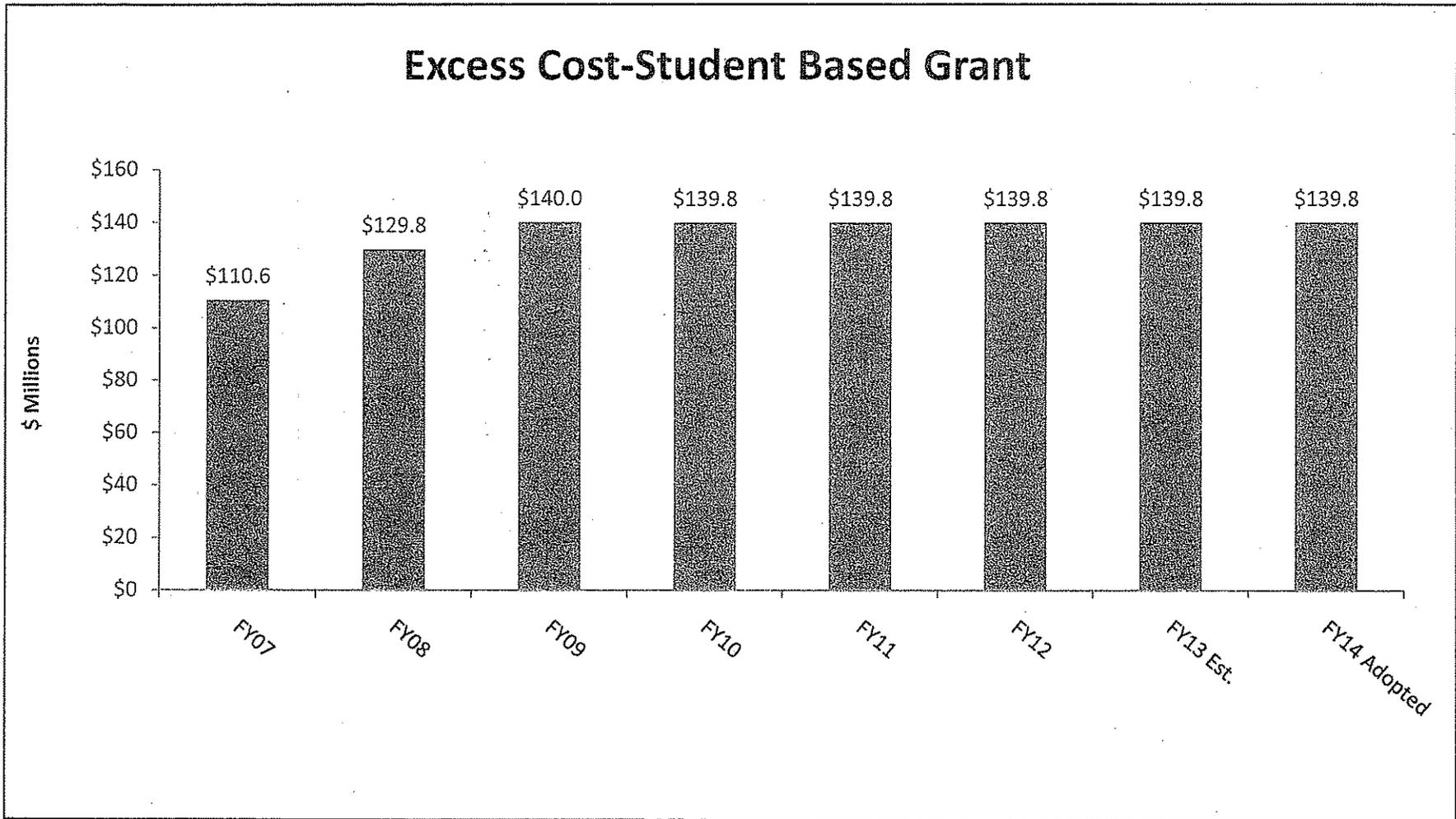
Source: Adopted FY14 State Budget; CCM, June 2013

Note: Education aid includes operating grant aid for towns and cities. School construction, unified school districts, and reform-related expenditures are excluded. Overall state budget expenditures are reduced in FY14 due to the removal of the federal share of the Medicaid appropriation totaling approximately \$2.8 billion.



Source: Adopted FY14 State Budget; CCM, June 2013

Note: Increases reflect the move of state charter school funding into ECS in FY13 and FY14. Without the charter school amounts, the increase is \$50.7 million in FY14.

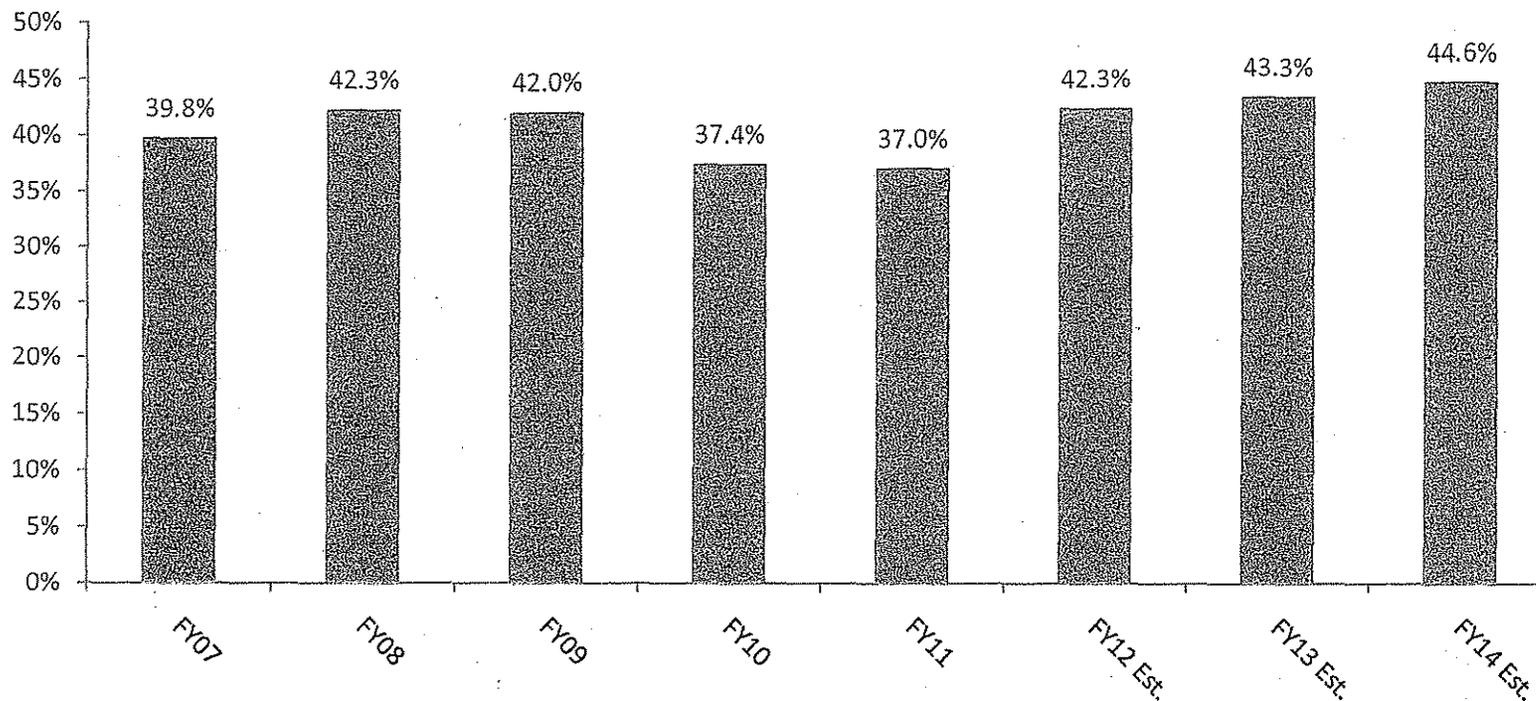


Source: Adopted FY14 State Budget; CCM, June 2013

Note: The Excess Cost - Student Based grant has two components: (1) children whose placement is handled by the Department of Children and Families and (2) children whose placement is handled by a local school district. For children placed by DCF, municipalities are reimbursed for all costs that exceed the local school district's average per-pupil expenditure. For locally-placed students, municipalities are reimbursed for costs that exceed 4.5 times the district's average per pupil expenditure.

The grant is capped at the level of appropriation, so that if reimbursements would cost more than the amount appropriated, municipalities would absorb the difference.

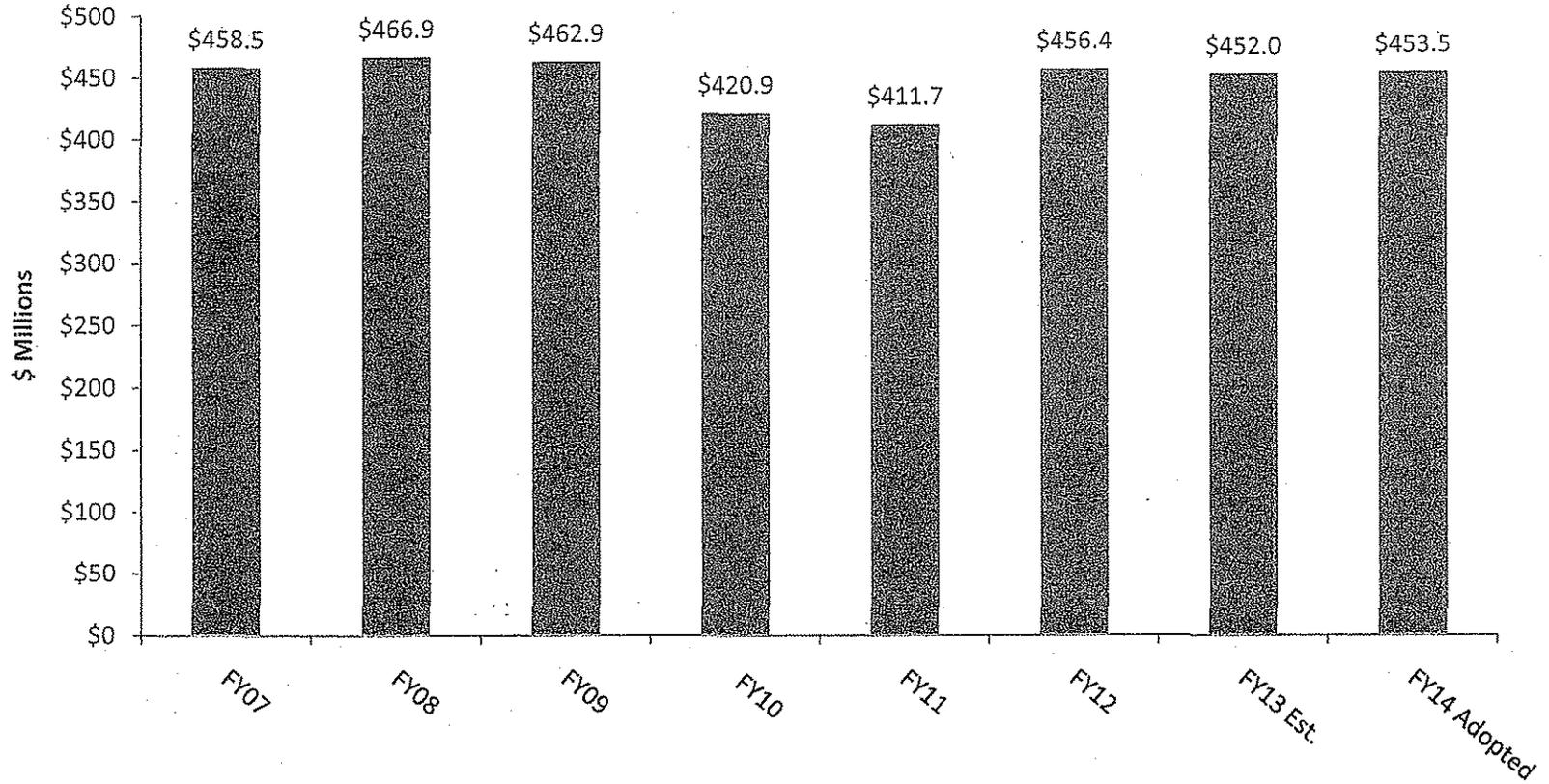
## State's % Share of PreK-12 Education Costs



Source: Adopted FY14 State Budget; CCM, June 2013

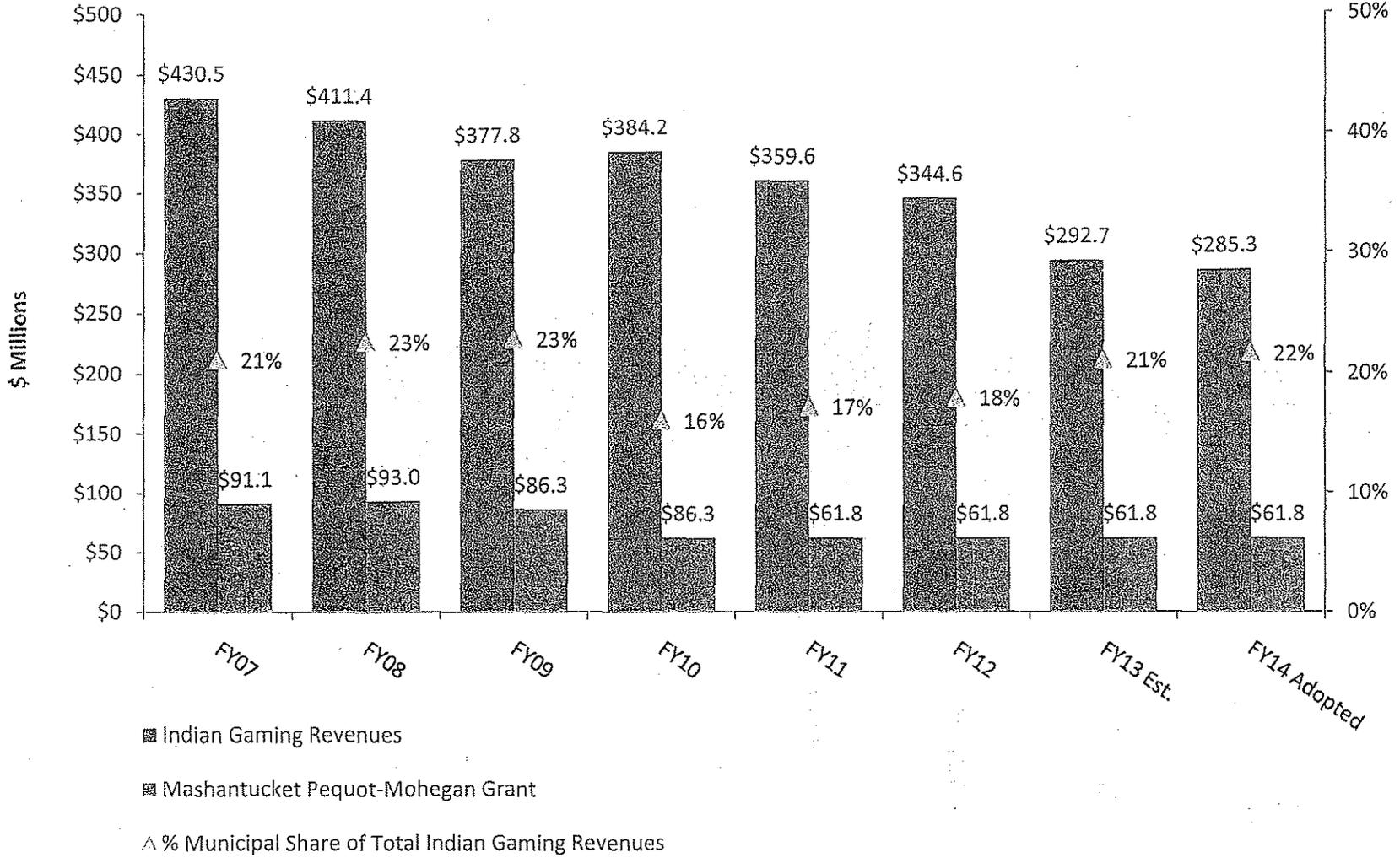
Note: State funds include all state revenues on behalf of public elementary and secondary education, including state grants, bond funds, and department expenditures - including the Connecticut Technical High School System, teacher's retirement costs, and unified school district expenditures.

### Total Non-Education Aid



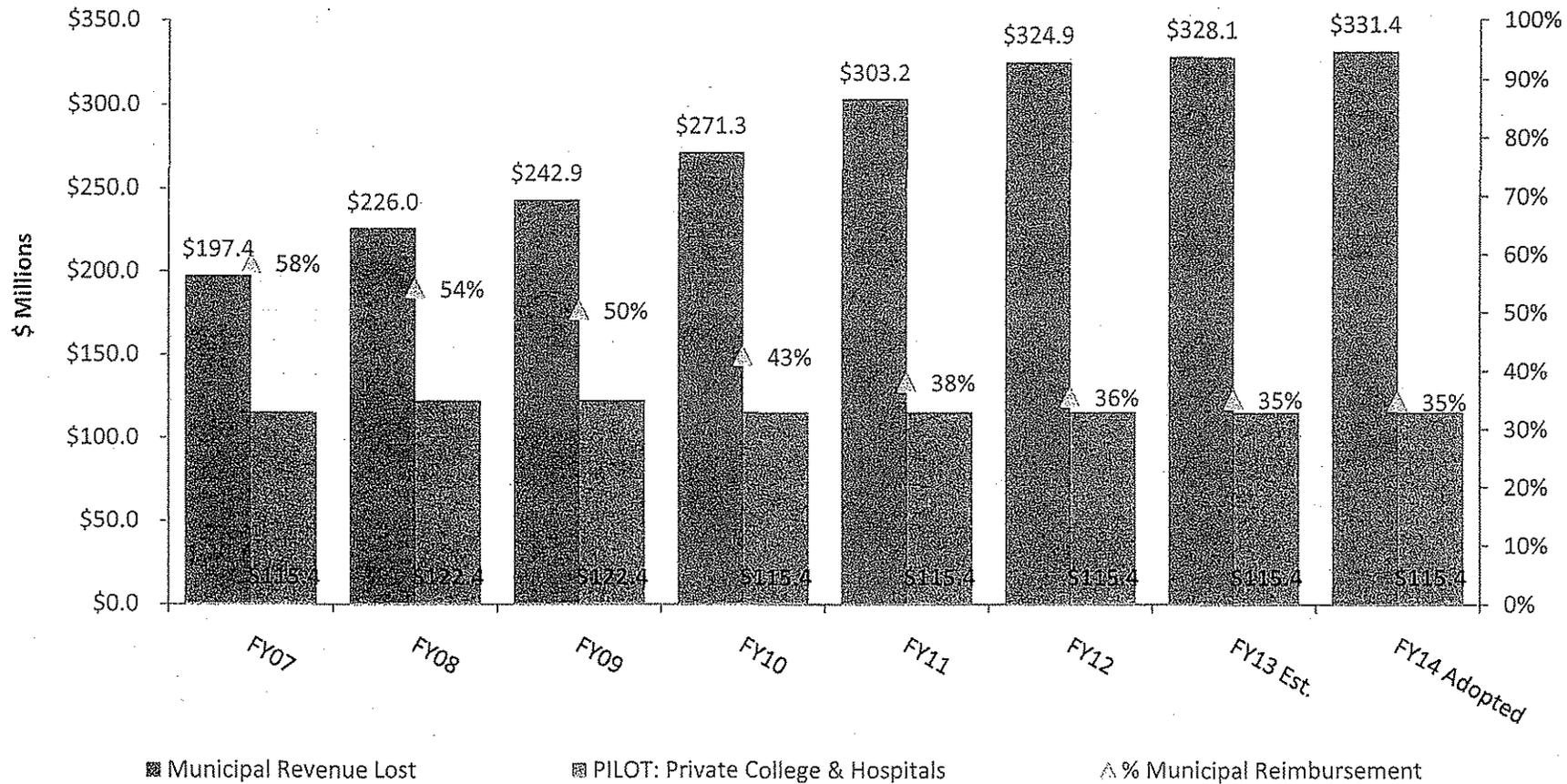
Source: Adopted FY14 State Budget; CCM, June 2013

### Mashantucket Pequot-Mohegan Grant



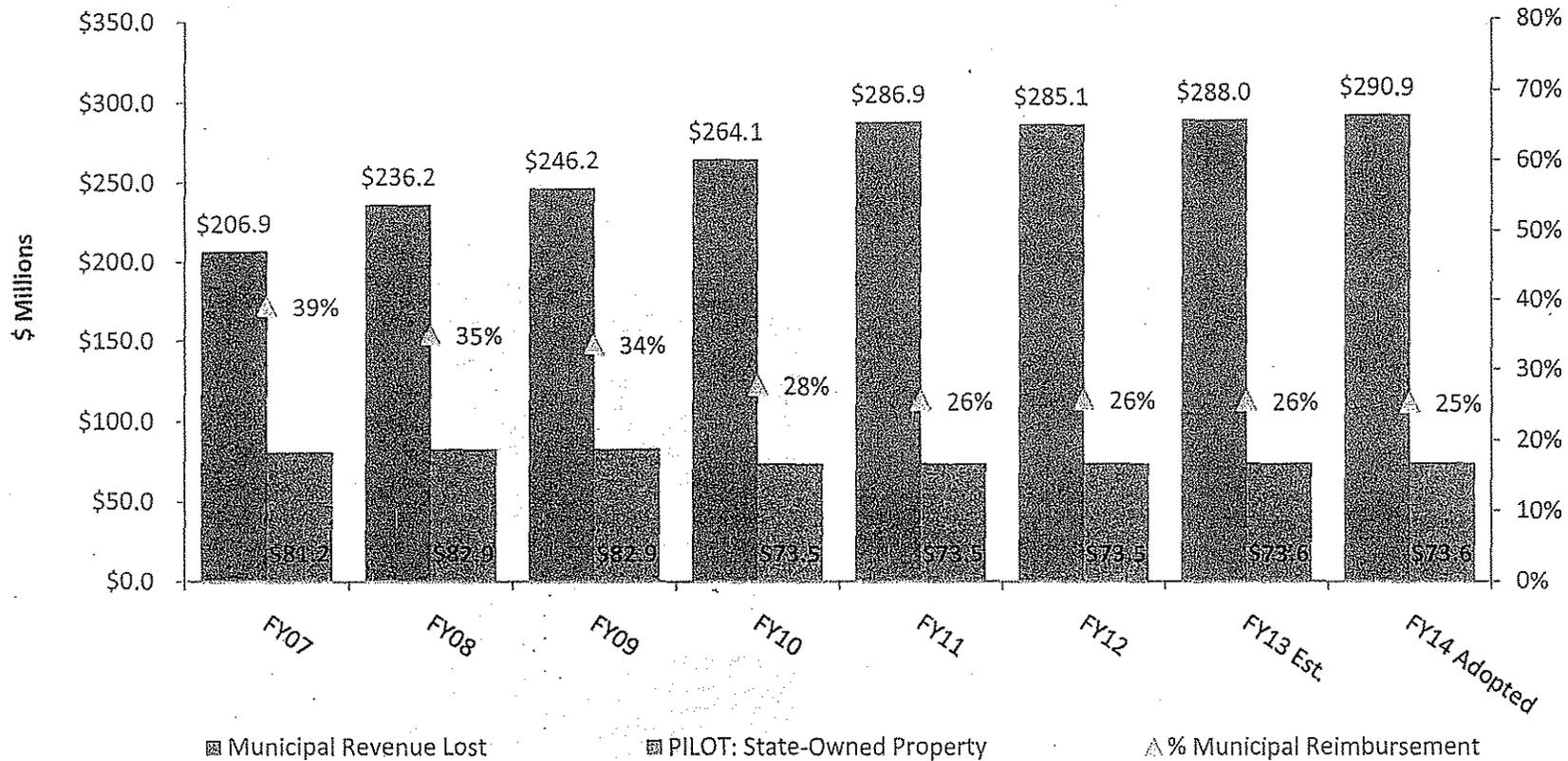
Source: Adopted FY14 State Budget; CCM, June 2013

# PILOT: Private College and Hospital Property



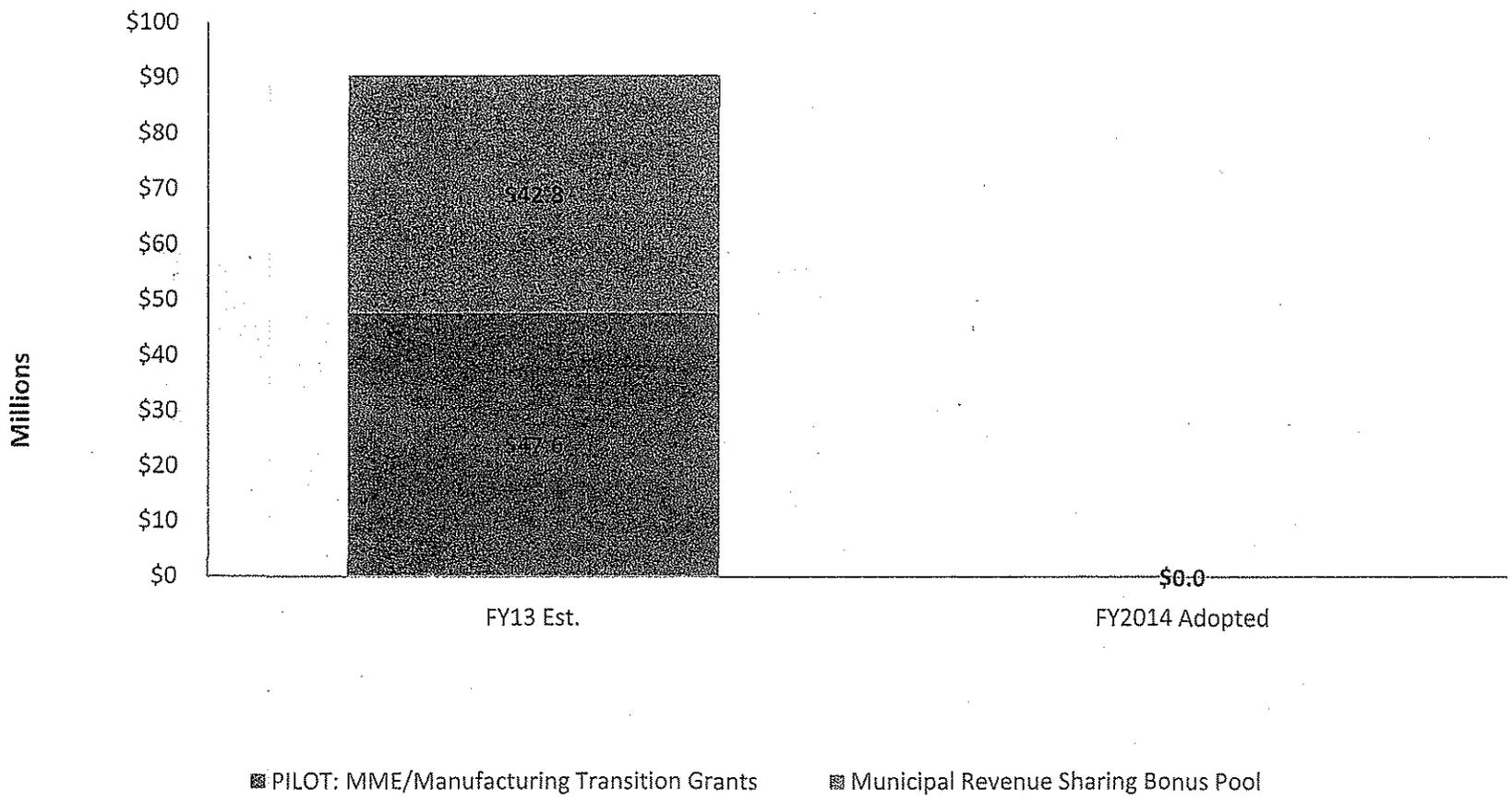
Source: Adopted FY14 State Budget; CCM, June 2013

# PILOT: State-Owned Property



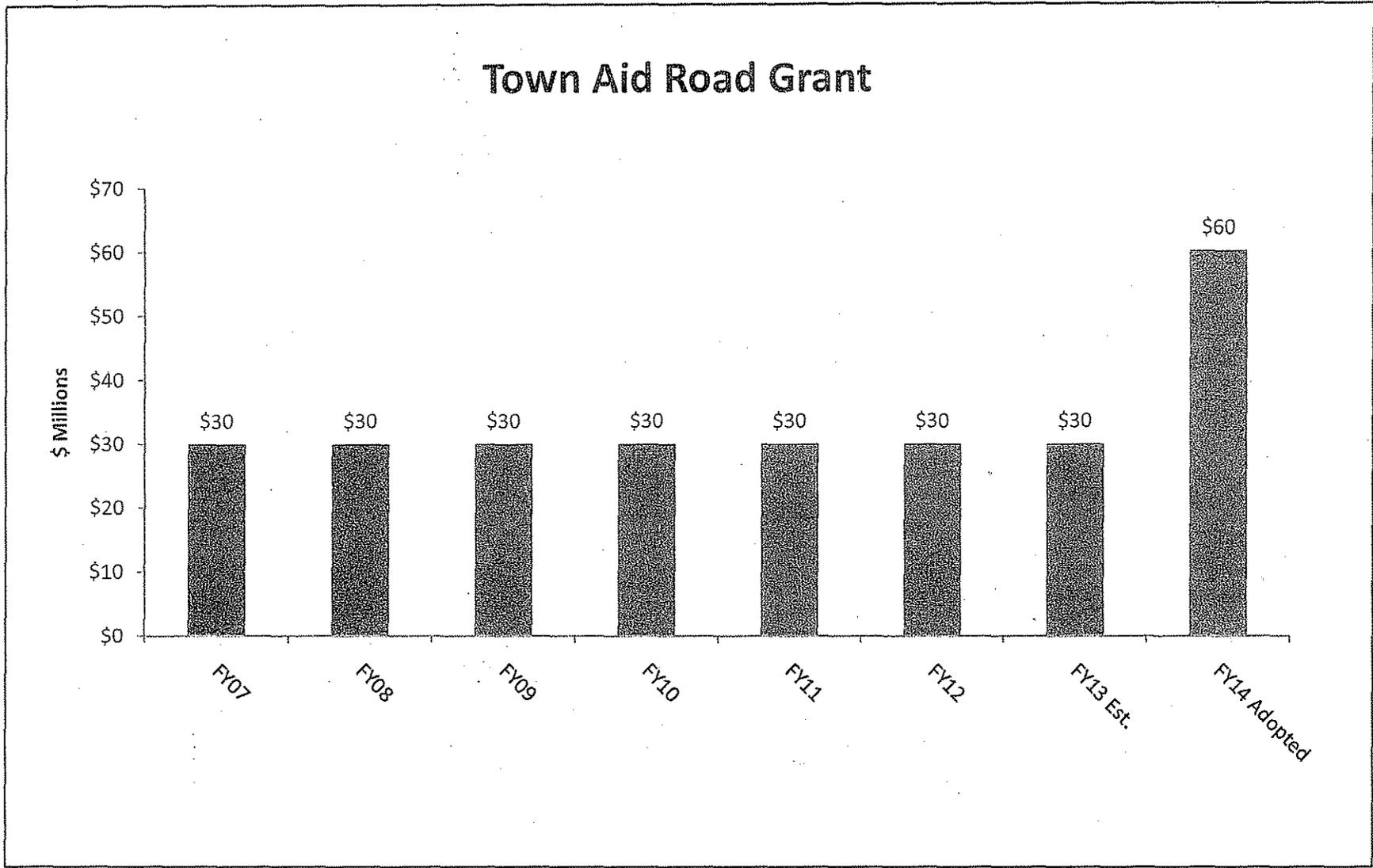
Source: Adopted FY14 State Budget; CCM, June 2013

### Municipal Revenue Sharing Account



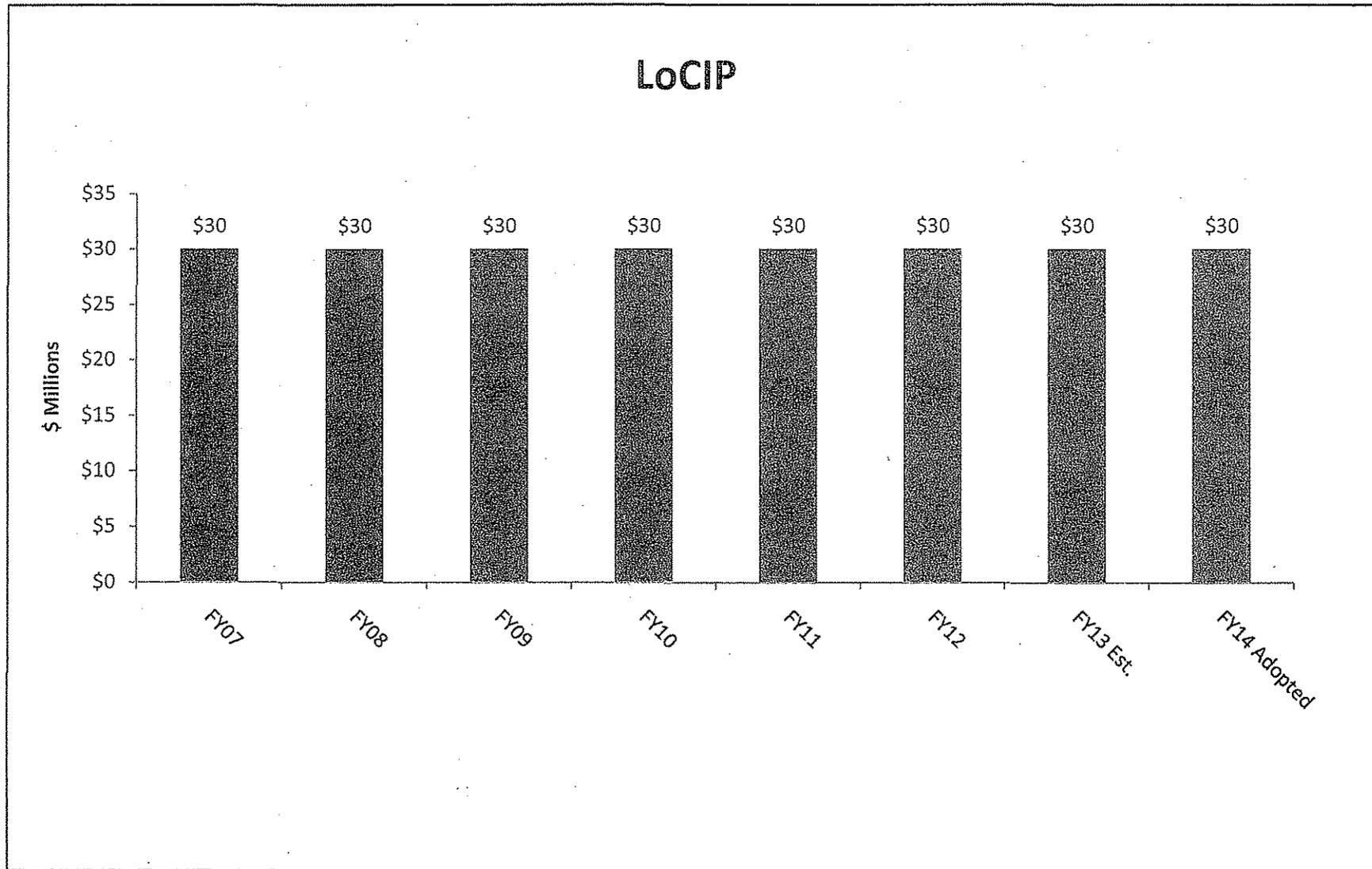
Source: Adopted FY14 State Budget; CCM, June 2013

Note: Funding for the Municipal Revenue Sharing Account is eliminated.



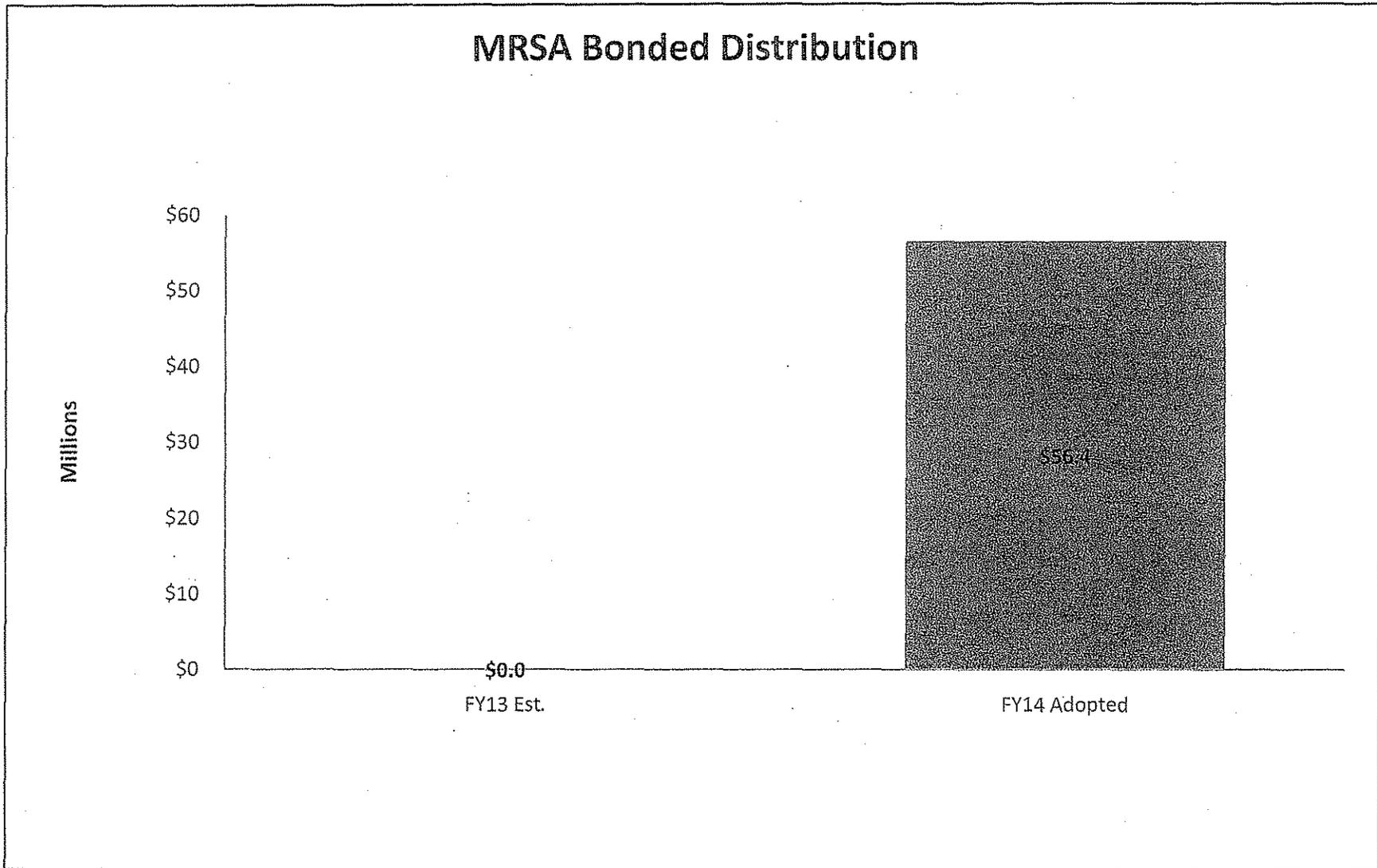
Source: Adopted FY14 State Budget; CCM, June 2013

Note: The grant would continue to be bond-funded in FY14.



Source: Adopted FY14 State Budget; CCM, June 2013

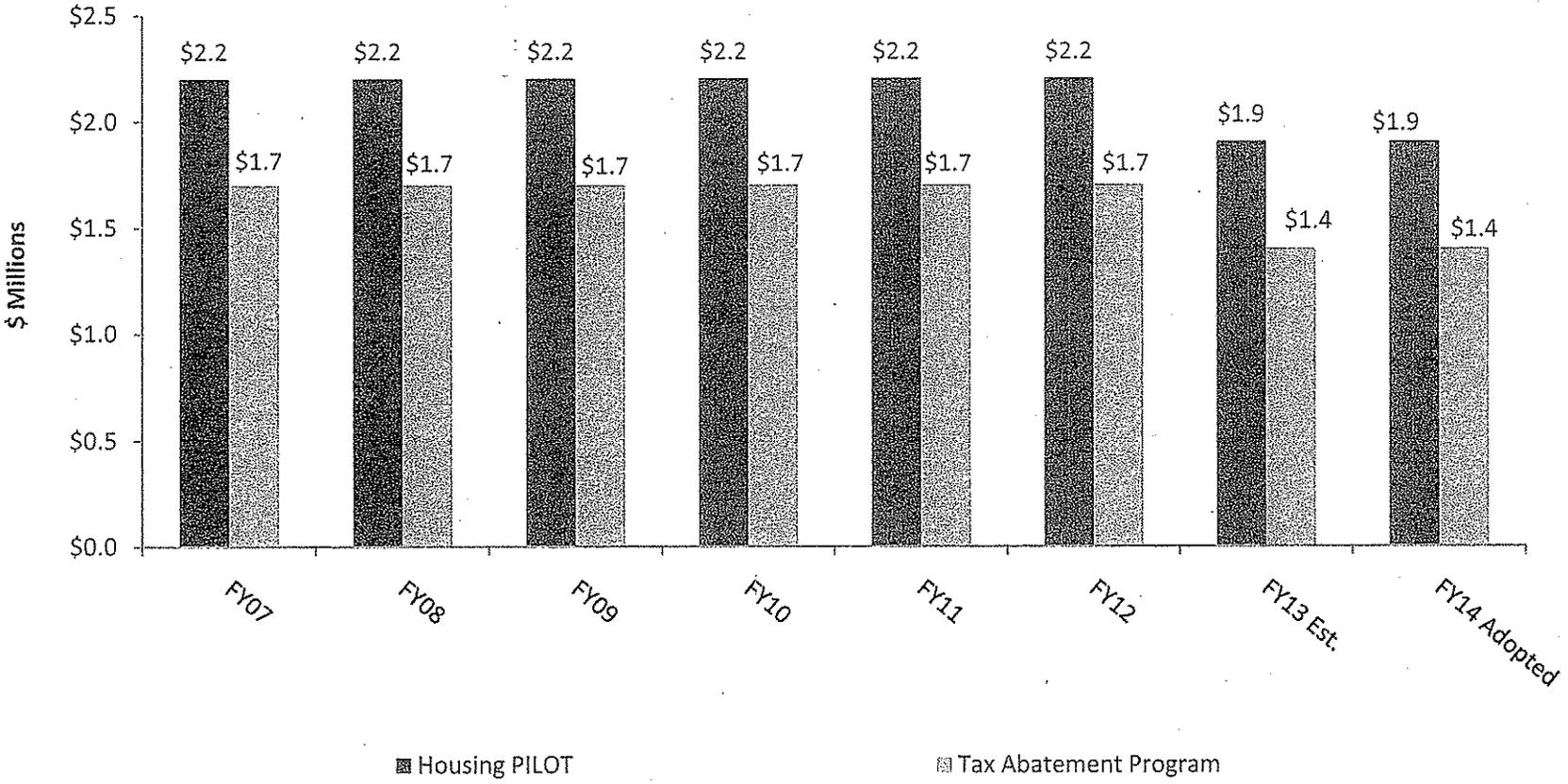
Note: The grant would continue to be bond-funded in FY14. The uses of LoCIP have been expanded, and details are provided in CCM's budget analysis.



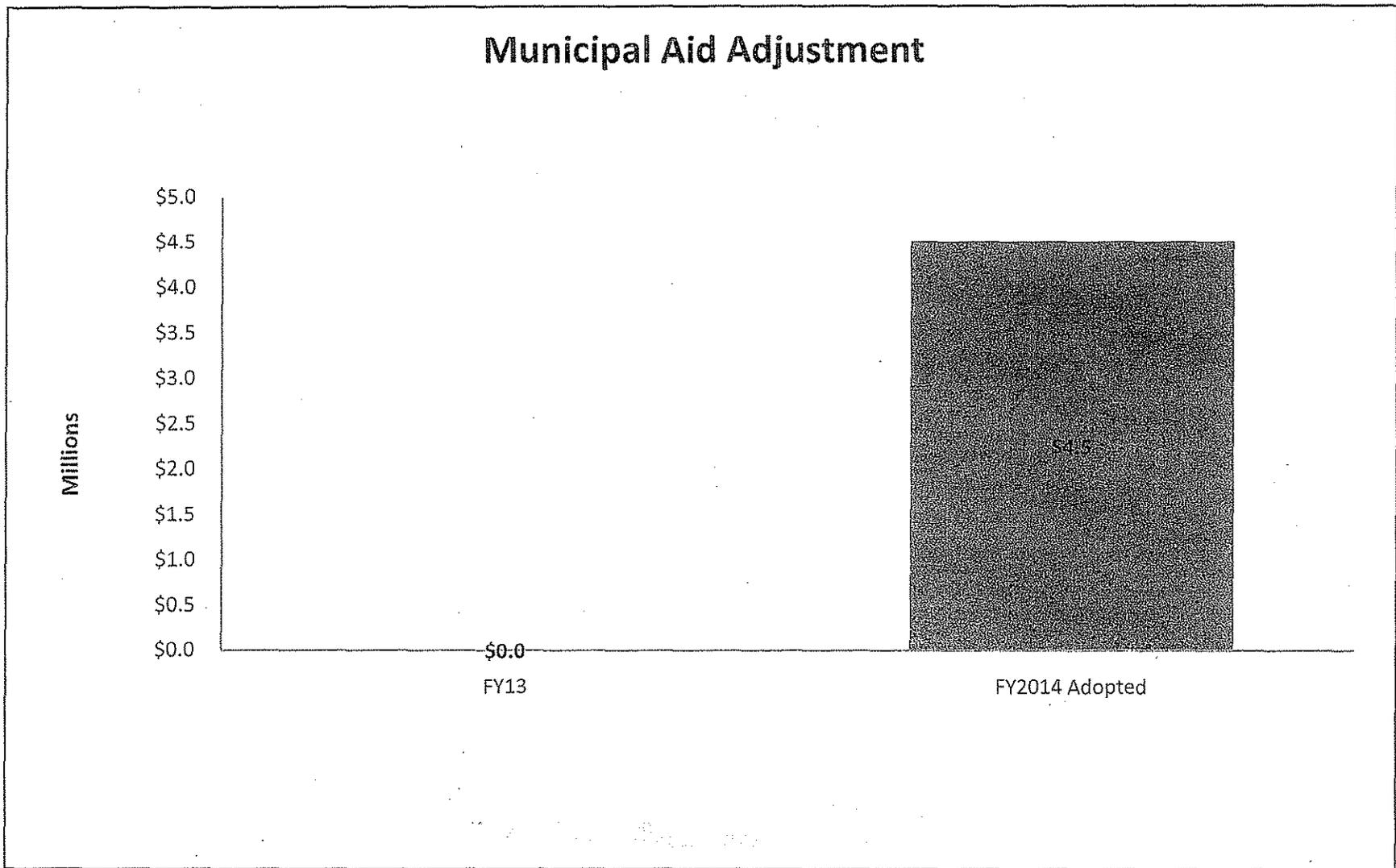
Source: Adopted FY14 State Budget; CCM, June 2013

Note: The budget distributes \$56.4 million under a new MRSA Bonded Distribution grant. The distribution assumes that each municipality receives approximately 118 percent of the amount it received under the Manufacturing Transition Grant in FY13. Please see CCM's state budget analysis for information on the uses of these funds.

# DECD/DOH PILOT and Tax Abatement Grants



Source: Adopted FY14 State Budget; CCM, June 2013



Source: Adopted FY14 State Budget; CCM, June 2013

Note: The Governor had proposed a new Municipal Aid Adjustment grant of \$47.2 million. The adopted budget includes a Municipal Aid Adjustment grant of \$4.5 million that will be distributed to towns that see a reduction in aid versus the current year.



The Connecticut Conference of Municipalities (CCM) is Connecticut's statewide association of towns and cities. CCM is an inclusionary organization that celebrates the commonalities between, and champions the interests of, urban, suburban and rural communities. CCM represents municipalities at the General Assembly, before the state executive branch and regulatory agencies, and in the courts. CCM provides member towns and cities with a wide array of other services, including management assistance, individualized inquiry service, assistance in municipal labor relations, technical assistance and training, policy development, research and analysis, publications, information programs, and service programs such as workers' compensation, liability-automobile-property insurance, risk management, and energy cost-containment. Federal representation is provided by CCM in conjunction with the National League of Cities. CCM was founded in 1966.

CCM is governed by a Board of Directors, elected by the member municipalities, with due consideration given to geographical representation, municipalities of different sizes, and a balance of political parties. Numerous committees of municipal officials participate in the development of CCM policy and programs. CCM has offices in New Haven (the headquarters) and in Hartford.

900 Chapel Street, 9<sup>th</sup> Floor  
New Haven, Connecticut 06510-2807  
Telephone (203) 498-3000 Fax (203) 562-6314

E-mail: [ccm@ccm-ct.org](mailto:ccm@ccm-ct.org)  
Web Site: [www.ccm-ct.org](http://www.ccm-ct.org)

**CCM: THE VOICE OF LOCAL GOVERNMENT**



### CCM LEGISLATIVE UPDATE

Generated Tuesday, June 11, 2013

This is a list of selected bills being tracked by CCM. For additional information on these or other bills,  
 please visit CCM's Legislative Action Center at [www.ccm-ct.org](http://www.ccm-ct.org).

Bill #	Bill Title	Staff	Passed/Failed
HB 5102	<b>AN ACT PROVIDING AN EXEMPTION FROM PROPERTY TAX FOR MOTOR VEHICLES.</b>	Randy Collins Ron Thomas	<b>FAILED</b>
	<u>STATE-WIDE MILL RATE FOR MOTOR VEHICLES</u> Would have created a state-wide mill rate for motor vehicles. As written, the bill sets up winners and losers among municipalities -- some will gain revenue, some will lose revenue. Also, would have required revenue to go to the State to be doled out to municipalities.  A similar proposal was contained in the MORE commission package (HB 6629). However, the cap tax phase out proposal was defeated.		
HB 5113	<b>AN ACT CONCERNING POOL SAFETY AT PUBLIC SCHOOLS.</b>	Michael Muszynski	<b>PASSED</b>
	<u>POOL SAFETY</u> Requires two staff members, one being a qualified educator and the other a certified lifeguard to be located in the pool area during any swim instruction or school-sponsored swimming event. Also, requires a pool safety plan to be updated prior to the start of each school year.		

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Bill #	Bill Title	Staff	Passed/Failed
HB 5183	<b>AN ACT CONCERNING REGISTRATION OF ALL-TERRAIN VEHICLES AND ESTABLISHING AN ALL-TERRAIN VEHICLE DIVISION WITHIN THE DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION.</b>	Ron Thomas	<b>FAILED</b>

REGISTRATION OF ATVs AND ESTABLISHING AN ATV DIVISION WITHIN THE DEEP

Would have established a registration of \$40 for ATVs, 50% registration fee would be deposited in an ATV account established in section 2 of the bill. Additionally, the bill would have required a \$5 land purchase fee of which would be used by the All-Terrain Vehicle Division within the Department of Energy and Environmental Protection, to purchase land specifically for use by all-terrain vehicles.

HB 5250	<b>AN ACT CONCERNING THE SAFETY OF WORKERS IN ROADWAY WORK ZONES.</b>		<b>PASSED</b>
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SAFETY OF WORKERS IN ROADWAY WORK ZONES

Stiffens the penalties for drivers who violate certain laws within highway work zones, and makes other changes concerning highway work zone safety.

In addition:

1. doubles the penalty for drivers who use hand-held cell phones in a highway work zone
2. adds violators of the highway work zone safety law to those people who may be required to attend a driver retraining program, and requires motorists who exceed certain speed limits in a work zone to attend the program
3. creates a work zone safety account; the funds from which are used for highway traffic enforcement
4. requires drivers' license knowledge tests to include questions on, and driver instruction courses to include discussions of, highway work zone safety
5. requires the transportation commissioner to study implementing a pilot program using variously colored lights to improve work zone safety.

Bill #	Bill Title	Staff	Passed/Failed
HB 5412	<b>AN ACT CONCERNING DEER MANAGEMENT PROGRAMS ON PRIVATE PROPERTY AND AUTHORIZING BOW AND ARROW HUNTING ON PRIVATE PROPERTY ON SUNDAYS.</b>		<b>FAILED</b>

SUNDAY HUNTING ON PRIVATE PROPERTIES

Would have allowed for certain hunting to be conducted on Sundays - on private lands, with the authorization of landowners.

HB 5533	<b>AN ACT CONCERNING THE MUNICIPAL EMPLOYEE RETIREMENT SYSTEM CONTRIBUTION RATE.</b>	Bob Labanara	<b>FAILED</b>
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ADJUSTMENTS TO MERS CONTRIBUTIONS

Would have allowed for adjustments in the contribution rates for members of the Municipal Employees' Retirement System (MERS). The retirement cost burden for MERS participating communities has skewed tremendously onto the municipalities in the last decade. MERS is financed through employer contributions, employee contributions, and fund earnings. Over the past 10 years, the State Employees Retirement Commission (SERC), which is authorized by the Legislature to do so, has increased contribution rates for municipalities participating in MERS 10 times. Employee contributions rates are statutorily set and have never been adjusted. According to OFA, this modest relief proposal would save MERS-participating towns and cities approximately \$2.3 million in FY14 and \$5.9 million in FY15.

HB 5569	<b>AN ACT ESTABLISHING A GOVERNANCE STRUCTURE FOR THE STATE'S DEEP WATER PORTS.</b>	Randy Collins	<b>FAILED</b>
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ESTABLISHING A GOVERNANCE STRUCTURE FOR THE STATE'S DEEP WATER PORTS

Would have establish a new quasi public Connecticut State-Wide Port Authority to coordinate port development, including marketing, coordinating planning and funding, improving infrastructure, and developing entrepreneurial activities. The bill would have specified the authority's administrative and fiscal powers, which would have included: issuing bonds and incurring other debt backed only by its own revenue, hiring employees, acquiring property, adopting annual budgets and plans and, collect rents and fees. The authority would have been governed by a 15-member board consisting of state officials; municipal officials would include Bridgeport, New Haven, and New London representatives (the three cities with deep water ports).

Bill #	Bill Title	Staff	Passed/Failed
HB 5599	<b>AN ACT CONCERNING PROVISIONAL BALLOTS FOR STATE AND MUNICIPAL OFFICES.</b>	Kachina Walsh-Weaver	<b>FAILED</b>
	<u>PROVISIONAL BALLOTS - COST SHIFT TO MUNICIPALITIES</u> Would have authorized the use of provisional ballots in state and municipal elections and primaries. However, also would have shifted the burden to print such ballots from the Secretary of the State's office to towns and cities.		
HB 5600	<b>AN ACT CONCERNING REGISTRARS OF VOTERS, THE AUTHORITY OF THE SECRETARY OF THE STATE AND THE STATE ELECTIONS ENFORCEMENT COMMISSION AND THE POSTING OF REQUIREMENTS FOR VOTER IDENTIFICATION.</b>	Kachina Walsh-Weaver	<b>FAILED</b>
	<u>MANDATED INTERNET ACCESS</u> Among other things, Section 1 would have mandated that towns and cities provide all registrars' of voters offices with Internet access.		
-176- HB 5610	<b>AN ACT CONCERNING THE ISSUANCE OF MUNICIPAL SOFT-SERVE ICE CREAM VENDOR PERMITS.</b>	Michael Muszynski	<b>FAILED</b>
	<u>MUNICIPAL ICE CREAM PERMITS</u> Would have required a municipality that issues soft-serve ice cream permits to issue them no later than 7 days after applications have been submitted.		
HB 5619	<b>AN ACT CONCERNING EXTERMINATION OF BED BUGS IN PUBLIC HOUSING.</b>	Randy Collins	<b>FAILED</b>
	<u>EXTERMINATION OF BED BUGS IN PUBLIC HOUSING</u> Would have created guidelines and procedures related to bed bugs in public housing including but not limited to best practices for increased public education and remediation procedures.		

Bill #	Bill Title	Staff	Passed/Failed
HB 5622	<b>AN ACT CONCERNING THE VALUATION OF REAL PROPERTY ACQUIRED FOR SCHOOL CONSTRUCTION.</b>	Randy Collins	<b>FAILED</b>
<p><u>THE VALUATION OF REAL PROPERTY ACQUIRED FOR SCHOOL CONSTRUCTION</u>  Would have required redevelopment agencies that acquire property through eminent domain to pay grand list value for acquired property if that property has been appraised at a lesser value.</p>			
HB 5761	<b>AN ACT CONCERNING NURSING HOME NOTIFICATIONS AND SHELTER PROVISIONS.</b>	Michael Muszynski Randy Collins	<b>FAILED</b>
<p><u>NOTIFICATION TO POTENTIAL AND EXISTING NURSING HOME OWNERS</u>  Would have required DESPP and DPH to encourage local emergency management directors to include in their emergency plans of operation: (1) identification of elderly and disabled residents receiving home and community-based care and the level of care and services they will require during an emergency; (2) providing shelter at a skilled nursing facility or nursing home facility for residents whose medical needs require it; and, (3) providing shelter, in accordance with the federal Americans with Disabilities Act (ADA), at existing emergency shelters for residents who do not require hospitalization or nursing home facility care. In addition, would have required the Office of Protection and Advocacy for Persons with Disabilities, in consultation with the DESPP, to make information and resources available to municipal chief executive officers and local emergency management directors concerning their responsibilities for providing shelter under state law and the ADA.</p>			
HB 5984	<b>AN ACT CONCERNING TRANSFER OF HOME CARE PATIENTS TO EMERGENCY SHELTERS OR NURSING HOME FACILITIES DURING A SEVERE WEATHER EMERGENCY.</b>	Michael Muszynski Randy Collins	<b>FAILED</b>
<p><u>TRANSFER OF HOME CARE PATIENTS TO EMERGENCY SHELTERS OR NURSING HOME FACILITIES DURING A SEVERE WEATHER EMERGENCY</u>  Would have required the transportation of persons receiving home care to either shelters or nursings homes during severe weather events rather than to Hospitals. Also it would have required that temporary shelters make arrangements for the accommodation of these patients.</p>			

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Bill #	Bill Title	Staff	Passed/Failed
HB 6015	<b>AN ACT PROHIBITING THE CHARGING OF FEES FOR 9-1-1 CALLS.</b>	Michael Muszynski	<b>FAILED</b>

9-1-1 FEES

Would have prohibited municipalities from charging a fee for making multiple 9-1-1 telephone calls requesting emergency services to be dispatched.

HB 6235	<b>AN ACT CREATING A STATE-WIDE TASK FORCE TO ADDRESS BLIGHT AND CONCERNING NOTICE OF FINES, PENALTIES, COSTS OR FEES FOR CITATIONS ISSUED UNDER MUNICIPAL ORDINANCES.</b>	Randy Collins Ron Thomas	<b>PASSED</b>
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MUNICIPAL CITATIONS/TASK FORCE TO ADDRESS BLIGHT

Limits the ability to claim a citation was not received in order to contest a municipal default judgment. In addition, creates a task force to study procedural problems in addressing blight at the municipal level.

HB 6311	<b>AN ACT PROHIBITING MUNICIPALITIES FROM ADOPTING BREED-SPECIFIC DOG ORDINANCES.</b>	Randy Collins Ron Thomas	<b>PASSED</b>
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BREED-SPECIFIC ORDINANCES

Prohibits municipalities from enacting breed-specific dog ordinances.

HB 6320	<b>AN ACT CONCERNING HEALTH INSURANCE COVERAGE OF ORALLY AND INTRAVENOUSLY ADMINISTERED MEDICATIONS.</b>	Bob Labanara	<b>FAILED</b>
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MANDATED EXPANSION OF HEALTH INSURANCE COVERAGE

Would have, among other things, mandated the expansion of health insurance coverage for intravenously administered medications for the treatment or palliation or therapeutic intervention for the prevention of disabling or life-threatening chronic diseases. It was identified by OFA as a "STATE MANDATE" that would have imposed new costs on towns and cities.

Bill #	Bill Title	Staff	Passed/Failed
HB 6384	<b>AN ACT CONCERNING THE DISPROPORTIONATE OR INAPPROPRIATE IDENTIFICATION OF ENGLISH LANGUAGE LEARNERS AS REQUIRING SPECIAL EDUCATION.</b>	Kachina Walsh-Weaver	<b>FAILED</b>

ENGLISH LANGUAGE LEARNING STUDENTS

Among other things, requires identification and tracking of student's primary language.

HB 6396	<b>AN ACT CONCERNING LIVABLE COMMUNITIES.</b>	Randy Collins	<b>PASSED</b>
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LIVABLE COMMUNITIES

Establishes a "livable community" initiative to serve as a forum for best practices and a clearinghouse to assist local officials in the design of livable communities. Also requires the Commissioner of Aging to establish working relations with local officials to further facilitate aging in place, rather than mandating changes to local plans on conservation and development.

Bill #	Bill Title	Staff	Passed/Failed
HB 6400	<b>AN ACT CONCERNING MANDATED REPORTERS AND REQUIRING CRIMINAL HISTORY RECORDS CHECKS FOR YOUTH CAMP DIRECTORS AND ASSISTANT DIRECTORS.</b>	Ron Thomas	<b>FAILED</b>
	<u>CRIMINAL BACKGROUND CHECKS</u> Would have required that municipalities, among others, pay for criminal history records checks for directors and assistant directors of youth camps.		
HB 6434	<b>AN ACT CONCERNING VOLUNTEER FIRE DEPARTMENTS AND AMBULANCE COMPANIES AND THE DEFINITION OF EMPLOYER UNDER THE STATE OCCUPATIONAL SAFETY AND HEALTH ACT.</b>	Bob Labanara	<b>FAILED</b>
	<u>MANDATE VOLUNTEER FIRE DEPARTMENTS UNDER STATE OSHA</u> Would have, among other things, mandated that local volunteer fire departments are regulated under the State Occupational Safety and Health Act (OSHA). This proposal was unnecessary as local volunteer departments currently comply with federal OSHA laws and regulations. Furthermore, this proposed mandate would have contradicted a recent decision by the Connecticut Supreme Court which confirmed that such departments do not fall within the State's OSHA jurisdiction (see Mayfield v. Goshen Volunteer Fire Company, Inc., 2011).		
HB 6437	<b>AN ACT CONCERNING A MATTRESS STEWARDSHIP PROGRAM.</b>	Kachina Walsh-Weaver	<b>PASSED</b>
	<u>MATTRESS STEWARDSHIP</u> Creates a state-wide mattress stewardship program for end-of-life management of mattress disposal in which mattress producers are responsible for creating, financing, and managing an environmentally sound program to: (1) minimize public sector involvement in the management of post-consumer mattresses by negotiating and executing agreements to collect, transport, reuse, renovate, recycle, burn for energy recovery and dispose of post-consumer mattresses, regardless of brand; (2) provide for the free, convenient and accessible state-wide collection of post-consumer mattresses; (3) provide for producer-financed end-of-life management for discarded mattresses, including transportation from a number of locations including municipal transfer stations; (4) provide suitable storage containers at permitted municipal transfer stations for segregated, discarded mattresses, at no cost to such municipality; and (5) cover the costs for the program.		

Bill #	Bill Title	Staff	Passed/Failed
HB 6450	<b>AN ACT CONCERNING THE FILING FEE AT THE STATE BOARD OF MEDIATION AND ARBITRATION.</b>	Bob Labanara	<b>FAILED</b>
	<u>INCREASE GRIEVANCE FILING FEES</u>		
	Would have increased the filing fee - from \$25 to \$100 - for the submission of grievances to the State Board of Mediation and Arbitration. CCM has long advocated for a reasonable change in these filing fees which have not been adjusted since 1979. Although this proposal would have raised filing costs -- the increased could have been a deterrent from filing frivolous grievances and thus, provided some administrative relief at the local level.		
HB 6475	<b>AN ACT CONCERNING THE ACQUISITION OF REAL PROPERTY TO BE USED FOR SCHOOL CONSTRUCTION.</b>	Randy Collins Ron Thomas	<b>FAILED</b>
	<u>ACQUISITION OF REAL PROPERTY TO BE USED FOR SCHOOL CONSTRUCTION</u>		
	Would have required that compensation for any real property acquired by eminent domain pursuant be equal to the greater of the average of the amounts determined by the two independent appraisals or the assessed value according to the most recent grand list		
HB 6505	<b>AN ACT CONCERNING PARAMETERS FOR FEES FOR EXTRACURRICULAR ACTIVITIES AT PUBLIC SCHOOLS.</b>	Kachina Walsh-Weaver	<b>FAILED</b>
	<u>RESTRICTING FEES FOR EXTRACURRICULAR ACTIVITIES</u>		
	Would have "allowed" municipalities to establish a policy to waive fees for extracurricular activities for students who demonstrate a financial need. Any municipality that does not establish such a policy must waive such fees if a student demonstrates financial need.		
HB 6518	<b>AN ACT CONCERNING STANDARDS OF PROFESSIONAL CONDUCT FOR EMERGENCY MEDICAL SERVICE PERSONNEL.</b>	Michael Muszynski Randy Collins	<b>PASSED</b>
	<u>STANDARDS OF PROFESSIONAL CONDUCT FOR EMERGENCY MEDICAL SERVICE PERSONNEL</u>		
	Expands the grounds and reasons upon which the Commissioner of the Dept. of Public Health may take disciplinary actions against EMT's and revoke their license to practice. It also creates a task force to study and make recommended changes to the existing Primary Service Area and Primary Service Area Responder system within the Dept. of Public Health's Office of Emergency Management Service.		

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Bill #	Bill Title	Staff	Passed/Failed
HB 6529	<b>AN ACT INTEGRATING MUNICIPALITIES INTO THE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT ELECTRONIC BUSINESS PORTAL.</b>	Randy Collins	<b>PASSED</b>

INTEGRATING MUNICIPALITIES INTO THE DECD ELECTRONIC BUSINESS PORTAL

Allows municipalities to promote local resources and economic development opportunities on the Dept. of Economic and Community Development's web portal, provided that each municipality is responsible for providing and maintaining its content on such portal.

HB 6536	<b>AN ACT CONCERNING GENERAL PERMITS OF THE DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION.</b>	Kachina Walsh-Weaver	<b>FAILED</b>
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NEW FEES FOR GENERAL PERMITS

Would have allowed DEEP to assess annual fees on general permit holders, including municipalities, for the purpose of monitoring compliance with the terms and conditions of the general permit.

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HB 6538	<b>AN ACT CONCERNING ARBORISTS AND TREE WARDENS.</b>	Kachina Walsh-Weaver	<b>PASSED</b>
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NEW REQUIREMENTS FOR TREE WARDENS -TOWNS PAY FOR TRAINING

Requires local tree wardens to complete certain coursework in order to maintain their appointment in this capacity, and requires towns and cities to pay for such coursework for volunteer wardens.

HB 6546	<b>AN ACT CONCERNING COPAYMENTS FOR PHYSICAL THERAPY SERVICES.</b>	Bob Labanara	<b>PASSED</b>
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NEW MANDATE ON HEALTH INSURANCE COVERAGE FOR PHYSICAL THERAPY

Mandates that health insurance providers cannot impose a coinsurance, co-payment, deductible or other out-of-pocket expense for physical therapy services.

Bill #	Bill Title	Staff	Passed/Failed
HB 6624	<b>AN ACT CONCERNING MINOR REVISIONS TO THE EDUCATION STATUTES.</b>	Kachina Walsh-Weaver	<b>PASSED</b>
	<u>SCHOOL SECURITY GRANT - DEADLINE CHANGED</u> Provides more time for local governments to apply for the school security infrastructure grant.		
HB 6644	<b>AN ACT CONCERNING VARIOUS REVISIONS TO THE PUBLIC HEALTH STATUTES.</b>	Randy Collins	<b>PASSED</b>
	<u>REVISIONS TO THE PUBLIC HEALTH STATUTES</u> Makes numerous changes to DPH related statutes and programs. Among the changes it requires a person who applies to DEEP for a permit to construct a dam for a public drinking water supply to notify DPH of the application.		
HB 6651	<b>AN ACT IMPLEMENTING THE RECOMMENDATIONS OF THE STATE OF CONNECTICUT BROWNFIELD WORKING GROUP.</b>	Kachina Walsh-Weaver Randy Collins	<b>PASSED</b>
	<u>IMPLEMENTING THE RECOMMENDATIONS OF THE STATE OF CONNECTICUT BROWNFIELD WORKING GROUP</u> Among other things, makes the process to remediate and redevelop brownfields more user-friendly by establishing a single point of contact within DECD to handle technical and financial questions related to brownfields. In addition, it combines the various existing grant and loan programs into a single grant program and a single loan program and creates a separate section within the General Statutes related to brownfields. Also it establishes a brownfield liability relief program, administered by DEEP, to provide for municipal liability relief.		

Bill #	Bill Title	Staff	Passed/Failed
HB 6705	<b>AN ACT IMPLEMENTING THE GOVERNOR'S BUDGET RECOMMENDATIONS FOR HOUSING, HUMAN SERVICES AND PUBLIC HEALTH.</b>	Kachina Walsh-Weaver Randy Collins Ron Thomas	<b>PASSED</b>

IMPLEMENTING THE GOVERNOR'S BUDGET RECOMMENDATIONS FOR HOUSING, HUMAN SERVICES AND PUBLIC HEALTH

Makes changes to laws governing state housing, human services, and public health programs. PA 12-1, June Special Session, established the Department of Housing (DOH) and made it the lead state agency responsible for all housing matters, including housing and neighborhood policy, development, redevelopment, preservation, maintenance, and improvement. This completes DOH's establishment by transferring to it various housing-related responsibilities from DECD, OPM, and the DSS.

Sections 1 through 69, 151 and 157 implement the transfer of various housing programs from DECD, DSS, and OPM to the DOH. It also adds the Commissioner of Housing to various task forces, boards and councils pertaining to housing.

Section 70 implements the Department of Rehabilitation Services (DORS) savings achieved in HB 6704, by eliminating the partial reimbursement to towns for costs associated with teachers for visually impaired students. Municipalities can employ DORS teachers (if available) for the visually impaired at no cost to towns, but will not receive reimbursement for teachers hired outside of this program. This results in a reduction of \$1.1 million in FY 14 and FY 15 in the DORS Educational Aid for Blind and Visually Handicapped Children account.

SB 4	<b>AN ACT CONCERNING EARLY VOTING.</b>	Kachina Walsh-Weaver	<b>FAILED</b>
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EARLY VOTING

Would have established an early voting program, which would increase the duties and responsibilities of local registrars of voters' offices.

SB 115	<b>AN ACT CONCERNING RESIDENTIAL NURSING HOME FACILITIES SERVING INMATES AND MENTAL HEALTH PATIENTS.</b>	Michael Muszynski Randy Collins	<b>FAILED</b>
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LOCAL INPUT ON SITING OF CERTAIN FACILITIES

Would have granted municipalities additional input and required local approval before the siting of state Department of Corrections (DOC)-sponsored nursing facilities serving inmates and mental health patients. Additionally it would have further restricted the which inmates would have been eligible to enter these type of facilities and mandating security be provided by DOC trained personnel.

Bill #	Bill Title	Staff	Passed/Failed
SB 190	<b>AN ACT CONCERNING MUNICIPAL PENALTIES FOR UNLAWFUL DIRT BIKE OPERATION AND A STUDY OF A TITLE SYSTEM FOR DIRT BIKE OWNERSHIP.</b>	Randy Collins	<b>PASSED</b>
<p><u>MUNICIPAL PENALTIES FOR RETRIEVAL OF A DIRT BIKE AND ESTABLISHING A TITLE SYSTEM FOR DIRT BIKE OWNERSHIP</u>  Requires DEEP to implement the department's proposals concerning ATV's, as outlined in the department's publication dated November, 2002 and entitled: "All-Terrain Vehicle Policy and Procedures" by July 1, 2014.</p>			
SB 383	<b>AN ACT ESTABLISHING A MUNICIPAL OPTION TO PROVIDE AN ADDITIONAL PROPERTY TAX EXEMPTION FOR ONE HUNDRED PER CENT DISABLED VETERANS.</b>	Bob Labanara Randy Collins Ron Thomas	<b>PASSED</b>
<p><u>PROPERTY TAX EXEMPTIONS -- DE FACTO MANDATE</u>  Establishes the "option" of expanding the municipal tax exemption for one hundred per cent of disabled veterans." By doing so, this new law expands a current "mandate in effect".</p>			
SB 599	<b>AN ACT CONCERNING DISPENSATION AND INSURANCE COVERAGE OF A PRESCRIBED DRUG DURING REVIEW OF AN ADVERSE DETERMINATION OR A FINAL ADVERSE DETERMINATION.</b>	Bob Labanara	<b>FAILED</b>
<p><u>MANDATED HEALTH INSURANCE COVERAGE FOR RX DURING AN APPEAL</u>  Would have mandated health insurance coverage (specifically, coverage for the cost of filling a prescription) for circumstances when an insured's prescription must be filled despite having filed a grievance or appeal of a claim denial.</p>			

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Bill #	Bill Title	Staff	Passed/Failed
SB 692	<b>AN ACT CONCERNING REQUIREMENTS FOR COMPETITIVE BIDDING FOR THE AWARD OF CONTRACTS OR PURCHASE OF PROPERTY BY MUNICIPALITIES.</b>	Kachina Walsh-Weaver Randy Collins Ron Thomas	<b>PASSED</b>

MUNICIPAL COMPETITIVE BIDDING

Provides towns responsible flexibility by increasing the threshold amount requiring competitive bidding to \$25,000, from \$7,500.

SB 778	<b>AN ACT CONCERNING POLLING PLACES FOR PRIMARIES.</b>	Kachina Walsh-Weaver	<b>FAILED</b>
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SAVINGS AND EFFICIENCY THROUGH POLLING PLACE CONSOLIDATION

Would have allowed municipalities, under certain circumstances, to designate polling places other than those used during a general election.

SB 823	<b>AN ACT CONCERNING SEVERE MENTAL OR EMOTIONAL IMPAIRMENT AND WORKERS' COMPENSATION COVERAGE.</b>	Bob Labanara	<b>FAILED</b>
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MANDATED MENTAL STRESS WORKERS' COMPENSATION BENEFITS

Would have mandated the expansion of workers' compensation coverage to all individuals diagnosed with mental or emotional impairments as a result of witnessing the death or maiming of another human being - regardless if there was any physical injury or use of deadly force by the claimant.

Bill #	Bill Title	Staff	Passed/Failed
SB 837	<b>AN ACT CONCERNING THE DEPARTMENT ON AGING.</b>	Randy Collins	<b>PASSED</b>

THE DEPARTMENT ON AGING

Completes the Aging Department's establishment (effective 1/1/13) by transferring to it all Aging Services Division programs and responsibilities, including federal Older Americans Act (OAA) programs, the Statewide Respite Program, the Community Choices Program, the Long-Term Care Ombudsman Office, OAA funding for the area agencies on aging, health insurance counseling, administration of state grants for elderly community services and programs, oversight of municipal agents for the elderly, elderly nutrition, and fall prevention.

In addition, makes the Department of Housing, rather than DECD, responsible for the state's congregate housing program. It also removes DSS's designation as the agency responsible for administering the federal Section 8 housing program.

Bill #	Bill Title	Staff	Passed/Failed
SB 842	<b>AN ACT AUTHORIZING AND ADJUSTING BONDS OF THE STATE FOR CAPITAL IMPROVEMENTS, TRANSPORTATION, ELIMINATION OF THE ACCUMULATED GAAP DEFICIT, RESTRUCTURING OF ECONOMIC RECOVERY NOTES AND OTHER PURPOSES.</b>	Bob Labanara George Rafael Jim Finley Ron Thomas	<b>PASSED</b>

THE BOND BILL

Provides language to implement capital improvements and projects within various state Departments, including but not limited to Education, Housing, Energy and Environmental Protection and Transportation.

Among other things, bonds \$20 million for STEAP each fiscal year; \$30 million for LoCIP each fiscal year; \$50 million for Urban Action Program each fiscal year; and \$60 million for TAR each fiscal year (**see CCM Budget Analysis for more details**).

Also allows for (Sections 74-82) the use of state bonding (\$45million in both FY 14 and FY 15) for local road construction and maintenance projects in lieu of federal transportation funds; and removes requirements of towns and cities from dealing with Federal DOT by providing direct funding from CT DOT. It also exempts projects funded under this program from various flood control and flood management requirements and other administrative regulations. CT DOT will then seek the appropriate reimbursement from the Federal DOT.

Additionally this bill establishes language for the distribution of \$15 million in bonding in FY 14 that will be distributed as grants to municipalities for local bridge repair. It modifies the existing Local Bridge Loan Program and increases the percentage of the state's share of a municipal project that can be requested. Current state portion of project is 10%-35%, new range will be 15%-50%.

CCM requested and received additional language that ensures that in the event state bond funding is not made available then the appropriate level of available federal funding be used as intended.

Bill #	Bill Title	Staff	Passed/Failed
SB 845	<b>AN ACT INCREASING ACCESS TO AFFORDABLE HOUSING.</b>	Randy Collins Ron Thomas	<b>PASSED</b>

INCREASING ACCESS TO AFFORDABLE HOUSING

Increases the amount of money that the Connecticut Housing Financing Authority may use at any given time for the development, acquisition, rehabilitation of affordable housing from \$1.5 billion to \$2.25 billion.

SB 848	<b>AN ACT IMPLEMENTING PROVISIONS OF THE BUDGET CONCERNING PUBLIC HEALTH.</b>	Randy Collins	<b>FAILED</b>
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PROVISIONS OF THE BUDGET REGARDING PUBLIC HEALTH

Would have required the Commissioner of the Department of Public Health to establish and administer, within available appropriations, a program to provide financial assistance to community based health clinics and establish a criteria and formula for the allocation and distribution of available funds.

SB 857	<b>AN ACT CONCERNING THE USE OF STEP THERAPY FOR AND OFF-LABEL PRESCRIBING OF PRESCRIPTION DRUGS.</b>	Bob Labanara	<b>FAILED</b>
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RX DRUG MANDATE

Would have prohibited health insurance policies from requiring anyone covered under them to use any alternative brand name prescription or over-the-counter drugs before using a brand name prescription drug prescribed by a licensed physician.

Bill #	Bill Title	Staff	Passed/Failed
SB 858	<b>AN ACT CONCERNING HEALTH INSURANCE COVERAGE FOR TELEMEDICINE SERVICES.</b>	Bob Labanara	<b>FAILED</b>
	<u>MANDATED EXPANSION OF HEALTH INSURANCE COVERAGE FOR TELEMEDICINE</u> Would have mandated health insurance coverage for medical advice, diagnosis, care or treatment provided through telemedicine. State-mandated expansions of health insurance would increase insurance costs and thus premiums, which would eventually be borne by policy holders, including municipalities.		
SB 876	<b>AN ACT CONCERNING AUTHORIZATION OF STATE GRANT COMMITMENTS FOR SCHOOL BUILDING PROJECTS AND ROOF PITCH REQUIREMENTS FOR SCHOOL BUILDINGS.</b>	Kachina Walsh-Weaver	<b>PASSED</b>
	<u>SCHOOL CONSTRUCTION</u> Authorizes certain school construction projects for school construction grant fiunding.		
SB 886	<b>AN ACT CONCERNING AGING IN PLACE.</b>	Randy Collins Ron Thomas	<b>PASSED</b>
	<u>AGING IN PLACE - RECOMMENDED CHANGES TO PLANS OF C&amp;D</u> Encourages that municipalities include in their Plans on Conservation and Development planning to allow seniors and individuals with disabilities to live in their homes and communities, whenever possible. Specifically, that towns and cities consider allowing home sharing in single-family zones for up to four adults (1) ages 60 and older or (2) with disabilities of any age and allow for accessory apartments (e. g. , in-law apartments or modular mobile homes for seniors).		
SB 901	<b>AN ACT CONCERNING POST-ELECTION AUDITS.</b>	Kachina Walsh-Weaver	<b>FAILED</b>
	<u>POST ELECTION AUDIT RELIEF</u> Would have provided relief from costly and time-consuming post-election audits by reducing the threshold, from 10% of all polling places, to 5%.		

Bill #	Bill Title	Staff	Passed/Failed
SB 902	<b>AN ACT CONCERNING THE PUBLICATION OF MUNICIPAL LEGAL NOTICES IN NEWSPAPERS.</b>	Kachina Walsh-Weaver	<b>FAILED</b>
	<u>MODIFICATION OF LEGAL NOTICE MANDATE</u> Would have provided significant relief from a long standing and outdated mandate on local governments by modifying the requirement to post the full text of all legal notices in local newspapers.		
SB 908	<b>AN ACT CONCERNING THE USE OF CRIMINAL CONVICTION INFORMATION.</b>	Bob Labanara	<b>FAILED</b>
	<u>INCREASED LIABILITY &amp; EXPOSURE TO EMPLOYEE LAWSUITS</u> Would have, among other things, allowed prospective and current employees to bring a civil suit against municipalities regarding the use of certain criminal background information. This proposal would have made the employer liable for damages, attorney's fees, and costs. Existing law, unchanged by this proposal, would have still allowed the Department of Labor to levy a \$300 civil penalty for violations.		
SB 916	<b>AN ACT AUTHORIZING CIVIL PENALTIES FOR THE FAULTY, CARELESS OR NEGLIGENT APPLICATION OF PESTICIDES.</b>	Kachina Walsh-Weaver	<b>FAILED</b>
	<u>PESTICIDE USE - FINES</u> Would have established a fine for the negligent or reckless application of pesticides.		
SB 917	<b>AN ACT AUTHORIZING THE USE OF CERTAIN MICROBIAL AND BIOCHEMICAL PESTICIDES AND GRUB CONTROL PRODUCTS ON SCHOOL GROUNDS.</b>	Kachina Walsh-Weaver	<b>FAILED</b>
	<u>USE OF PEST CONTROL PRODUCTS AT SCHOOLS</u> Would have provided some relief to local governments for school grounds maintenance by permitting "organic" grub combating treatments, and pesticides that do not have a product label of "caution", "warning", or "danger" indication.		

Bill #	Bill Title	Staff	Passed/Failed
SB 925	<b>AN ACT CONCERNING WORKERS' COMPENSATION COVERAGE FOR FIREFIGHTERS AND POLICE OFFICERS.</b>	Bob Labanara	<b>FAILED</b>
	<u>OFF-DUTY HEART BENEFITS FOR FIREFIGHTERS &amp; POLICE OFFICERS</u> Would have mandated workers' compensation benefits for all firefighters and police officers experiencing a cardiac emergency for up to 24 hours after they were on duty or in training.		
SB 929	<b>AN ACT TRANSFERRING CERTAIN FUNCTIONS AND OPERATIONS OF THE DEPARTMENT OF CONSTRUCTION SERVICES AND REGULATING SPECIAL EFFECTS DISPLAYS.</b>	Kachina Walsh-Weaver	<b>PASSED</b>
	<u>MODIFICATION OF SCHOOL ROOF PITCH REQUIREMENT</u> Among other things, aligns the roof pitch requirement for school buildings with that of the state building code.		
SB 952	<b>AN ACT CONCERNING THE RIGHTS AND RESPONSIBILITIES OF LANDLORDS AND TENANTS REGARDING BED BUG INFESTATION.</b>	Randy Collins	<b>FAILED</b>
	<u>THE RIGHTS AND RESPONSIBILITIES OF LANDLORDS AND TENANTS REGARDING BED BUG INFESTATION</u> Would have established procedures to be followed by landlords and tenants in response to an infestation of bed bugs. The bill was proposed in response to the increased frequency of infestations and the public health concerns arising from these infestations.		

Bill #	Bill Title	Staff	Passed/Failed
SB 956	<b>AN ACT CONCERNING PEDIATRIC AUTOIMMUNE NEUROPSYCHIATRIC DISORDER ASSOCIATED WITH STREPTOCOCCAL INFECTIONS.</b>	Bob Labanara	<b>FAILED</b>
	<p><u>MANDATED EXPANSION OF HEALTH INSURANCE COVERAGE</u>  Would have, among other things, mandated that health insurance policies cover the diagnosis and treatment of P.A.N.D.A.S.</p> <p>While sympathetic to the intent of this proposal -- any mandated expansion of insurance coverage will result in increased costs (i.e. premiums). OFA agrees: "the coverage requirements may result in increased premium costs..."</p>		
SB 961	<b>AN ACT CONCERNING THE ASSESSMENT OF LIVESTOCK AND FARM MACHINERY AND THE TRANSFER OF LAND CLASSIFIED AS FARM LAND, OPEN SPACE LAND, FOREST LAND AND MARITIME HERITAGE LAND.</b>	Randy Collins Ron Thomas	<b>FAILED</b>
	<p><u>ASSESSMENT FARM MACHINERY</u>  Would have made changes to the "490 program," in which eligible farm, forest, open space, and maritime heritage land is assessed for property tax purposes based on its current use, rather than its full market value. Specifically, it would have:</p> <ol style="list-style-type: none"> <li>1. Eliminated a conflicting provision concerning the application deadline for forest land classification;</li> <li>2. Modified the notice and filing requirements for transfers of 490 property that are exempt from a conveyance tax;</li> <li>3. Specified, with one exception, that these exempt transfers do not affect the 10-year period for purposes of determining a landowner's obligation for the tax;</li> <li>4. Required landowners to file a new, rather than a revised, program application with the town assessor whenever land in the program is sold (\$4);</li> <li>5. Extended the date by which an assessor must file certain information with the town clerk for 490 program property in a revaluation year.</li> </ol> <p>Would also have allowed municipalities to exempt horses and ponies from local property taxes, regardless of their use, expand the mandatory property tax exemption for farm machinery; and extend the application deadline for property tax exemptions for farm machinery, horses, and buildings for farmers granted an extension to submit their personal property tax declarations.</p>		

Bill #	Bill Title	Staff	Passed/Failed
SB 965	<b>AN ACT CONCERNING CHANGES TO MUNICIPAL REVENUE COLLECTION STATUTES.</b>	Bob Labanara Randy Collins Ron Thomas	<b>PASSED</b>
	<u>CHANGES TO MUNICIPAL REVENUE COLLECTION STATUTES</u> Makes numerous clarifying and other changes to municipal tax collection statutes.		
SB 975	<b>AN ACT CONCERNING REVISIONS TO THE TRANSPORTATION STATUTES AND THE DESIGNATION OF ROADS AND BRIDGES IN HONOR OR IN MEMORY OF PERSONS AND ORGANIZATIONS.</b>	Randy Collins	<b>PASSED</b>
	<u>REVISIONS TO THE TRANSPORTATION STATUTES</u> Among other things designates CAA's activities as "essential governmental functions," thus exempting it from paying taxes of any kind, including state, municipal, and property taxes. However it requires CAA to pay specific "amounts representing property tax" to four towns in which CAA property (i.e., Bradley International Airport) is located.		
SB 981	<b>AN ACT CONCERNING PESTICIDES ON SCHOOL GROUNDS.</b>	Kachina Walsh-Weaver Ron Thomas	<b>FAILED</b>
	<u>USE OF PEST CONTROL PRODUCTS AT SCHOOLS</u> Would have further exacerbated the pest and field maintenance problems currently being experienced by local governments with school grounds by expanding the universe of properties that could not be treated with certain products.		
SB 999	<b>AN ACT CONCERNING THE TIMELY TRANSFER OF STUDENT RECORDS.</b>	Kachina Walsh-Weaver	<b>FAILED</b>
	<u>PENALTIES ON SCHOOLS</u> Would have imposed a penalty on school districts of \$100 per day for failing to transfer student records to a new school of enrollment within 10 business days.		

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Bill #	Bill Title	Staff	Passed/Failed
SB 1000	<b>AN ACT CONCERNING THE BOARD EXAMINATION SERIES PROGRAM.</b>	Kachina Walsh-Weaver	<b>FAILED</b>
	<u>NEW EXAMS FOR MEETING HIGH SCHOOL REQUIREMENTS</u> Would have required the State Department of Education to establish a program to allow high school students to fulfill their graduation requirements through passing an exam.		
SB 1043	<b>AN ACT ESTABLISHING THE CONNECTICUT STATE-WIDE PORT AUTHORITY.</b>	Randy Collins	<b>FAILED</b>
	<u>ESTABLISHING THE CONNECTICUT STATE-WIDE PORT AUTHORITY</u> Would have established a Connecticut Port Authority which would have had the duty, power and authority to coordinate port development, with a focus on private and public investments.		
SB 1048	<b>AN ACT AUTHORIZING REGIONAL COUNCILS OF GOVERNMENTS TO ESTABLISH REGIONAL ETHICS COMMISSIONS OR BOARDS.</b>	Randy Collins Ron Thomas	<b>FAILED</b>
	<u>REGIONAL COUNCILS OF GOVERNMENTS TO ESTABLISH REGIONAL ETHICS COMMISSIONS OR BOARDS</u> Would have authorized regional COG's to establish regional ethics commissions or boards that may (1) enact an ethics code, (2) investigate and adjudicate complaints referred by member-municipalities, and (3) provide member-municipalities with advisory opinions and recommendations for sanctioning violators.		
SB 1070	<b>AN ACT CONCERNING A SCHOOL NURSE ADVISORY COUNCIL AND AN ADVISORY COUNCIL ON PEDIATRIC AUTOIMMUNE NEUROPSYCHIATRIC DISORDER ASSOCIATED WITH STREPTOCOCCAL INFECTIONS.</b>	Kachina Walsh-Weaver Randy Collins	<b>PASSED</b>
	<u>SCHOOL NURSE STAFFING AND SCHOOL NURSE ADVISORY COUNCIL</u> Establishes a School Nurse Advisory Council that will advise the Departments of Public Health and Education on matters that affect school nurses - including their professional development, staffing levels, and delivery of health care services.		

Bill #	Bill Title	Staff	Passed/Failed
SB 1081	<b>AN ACT CONCERNING RECYCLING AND JOBS.</b>	Kachina Walsh-Weaver	<b>PASSED</b>
	<u>RECYCLING &amp; CRRA</u> Among other things: (1) allows municipalities the option to exempt from the property tax certain recycling machinery or equipment; (2) establishes a Resources Recovery Task Force to study the operations, financial stability and business models for resource recovery facilities operating in the state; (3) requires an audit to be conducted of the Connecticut Resources Recovery Authority (CRRA), and requires them to cooperate fully and pay for the cost of any such audit; and, (4) requires CRRA to develop a transition plan for: (a) achieving a sustainable business model that improves the long-term financial stability of said authority, or (b) conducting the dissolution of said authority and the disposing of said authority's assets.		
SB 1097	<b>AN ACT CONCERNING REVISIONS TO THE EDUCATION REFORM ACT OF 2012.</b>	Kachina Walsh-Weaver	<b>PASSED</b>
	<u>TEACHER EVALUATIONS</u> Among other things, (1) formalizes the compromise established by Performance Evaluation Advisory Council for implementing teacher evaluations; (2) places the authority for issuing waivers for teacher evaluation programs with the Commissioner of Education, rather than the State Board of Education; (3) allows local professional development units to work with local boards of education to develop the local evaluation program, if no agreement can be reached the final decision will lay with the school board; and, (4) prohibits teacher evaluations to be a subject of collective bargaining.		
SB 1099	<b>AN ACT CONCERNING SCHOOL SAFETY.</b>	Kachina Walsh-Weaver Michael Muszynski	<b>PASSED</b>
	<u>SCHOOL SECURITY OFFICIALS</u> Prohibits any school security official from carrying a firearm while serving as a security officer unless they are a POST certified police officer, or they are a retired police officer that meets particular requirements stipulated in the bill.		
SB 1112	<b>AN ACT CONCERNING THE PUBLICATION OF LEGAL NOTICES BY MUNICIPALITIES.</b>	Kachina Walsh-Weaver Randy Collins Ron Thomas	<b>FAILED</b>
	<u>MODIFICATION OF LEGAL NOTICE MANDATE</u> Would have provided significant relief from a long standing and outdated mandate on local governments by modifying the requirement to post the full text of all legal notices in local newspapers.		

Bill #	Bill Title	Staff	Passed/Failed
SB 1131	<b>AN ACT CONCERNING CHANGES TO THE CONNECTICUT HISTORIC HOME TAX CREDIT.</b>	Randy Collins	<b>PASSED</b>
<u>CONNECTICUT HISTORIC HOME TAX CREDIT</u>			
Expands the business tax credits for rehabilitating historic homes by:			
<ol style="list-style-type: none"> <li>1. Making the credit available statewide, not just in statutorily designated areas</li> <li>2. Reducing the minimum amount of money that one must spend rehabilitating a historic home from \$ 25,000 to \$ 15,000</li> <li>3. Increasing, from \$ 30,000 to \$ 50,000 per unit, the maximum amount of credit businesses can claim when contributing funds to nonprofit corporations rehabilitating historic homes</li> </ol>			
Also makes technical changes, including updating the statutes to conform with the 2011 elimination of the Connecticut Commission on Culture and Tourism and the transfer of its powers, duties, and offices to DECD. The transfer included the state historic preservation office and its role in certifying rehabilitated historic homes for the tax credits.			

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A UIL Holdings Company

June 7, 2013

Ms. Kimberley J. Santopietro  
Executive Secretary  
Public Utilities Regulatory Authority  
10 Franklin Square  
New Britain, CT 06051

Re: Docket No. 13-06-xx – Application of Connecticut Natural Gas Corporation to Increase Its Rates and Charges– Notice of Intent

Dear Ms. Santopietro:

Pursuant to the Regulations of Connecticut State Agencies, Section 16-1-22(b), Connecticut Natural Gas Corporation ("CNG" or the "Company") herein provides notice that it intends to file an application for an increase in its rates and charges (the "CNG Application") with the Public Utilities Regulatory Authority ("Authority"). The CNG Application will propose to make effective amended rate schedules designed to produce additional annual base delivery rate revenues of approximately \$19.9 million, which is 6.3% above the projected revenues produced by the Company's existing rate schedules.

CNG recognizes that our customers have faced difficult economic conditions over the past several years. Although the Company has aggressively managed its expenses, cash flows, collection efforts and investment activities, the Company faces a current and future revenue requirement deficiency. CNG needs to adjust its rates to ensure that the Company has sufficient financial strength and resources to continue to invest in critical energy infrastructure, support the goals of the State of Connecticut's Comprehensive Energy Strategy ("CES") and to continue to meet our public service obligation.

In its Application the Company will provide testimony and exhibits in support of its proposals to:

1. Support investment in its distribution system to continue to provide safe and reliable service to its customers while restoring the Company's financial health;
2. Accelerate investment in replacements of aging infrastructure (e.g. cast iron and bare steel), and propose a rate-making mechanism to recover these investments in a timely manner;
3. Promote the CES's energy efficiency and natural gas expansion goals through a use-per-customer decoupling mechanism and a system expansion rate-making mechanism.

Ms. Kimberley J. Santopietro  
June 7, 2013

The test year for the CNG Application is the twelve months beginning January 1, 2012 and ending December 31, 2012. The Company's *pro forma* rates have been calculated in accordance with the Authority's standard filing requirements and are based upon the Company's currently approved rates.

Pursuant to the Authority's regulations, the Company expects to file its application 30 to 60 days after this preliminary notice letter. A copy of this notice is being sent concurrently to the individuals listed on Schedule A appended hereto.

In the interim, if the Authority has any question regarding the upcoming filing of its application, please let me know.

Very truly yours,



James P. Torgerson  
Chairman  
Connecticut Natural Gas Corporation

Docket No. 13-06-XX  
Connecticut Natural Gas Corporation  
Schedule A

First Selectman  
Town of Andover  
17 School Road  
Andover, CT 06232

Town Manager  
Town of Avon  
60 West Main Street  
Avon, CT 06001

Town Manager  
Town of Berlin  
240 Kensington Road  
Berlin, CT 06037

Town Manager  
Town of Bloomfield  
800 Bloomfield Avenue  
Bloomfield, CT 06002

First Selectman  
Town of Bolton  
222 Bolton Center Road  
Bolton, CT 06043

First Selectman  
Town of Burlington – Town Hall  
200 Spielman Highway  
Burlington, CT 06013

First Selectman  
Town of Canton  
4 Market Street, P.O. Box 168  
Collinsville, CT 06022-0168

First Selectman  
Town of Columbia  
323 Route 87  
Columbia, CT 06237

Town Manager  
Town of Coventry  
1712 Main Street  
Coventry, CT 06238

First Selectman  
Town of East Granby – Town Hall  
9 Center Street  
East Granby, CT 06026-1858

First Selectman  
Town Hall  
7 Main Street  
P.O. Box K  
East Haddam, CT 06423

Town Manager  
Town of East Hampton – Town Hall  
20 East High Street  
East Hampton, CT 06424

Mayor  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108

Chair of Town Council  
Town of Farmington – Town Hall  
1 Monteith Drive  
Farmington, CT 06032

Docket No. 13-06-XX  
Connecticut Natural Gas Corporation  
Schedule A

Town Manager  
Town of Glastonbury – Town Hall  
2155 Main Street  
Glastonbury, CT 06033

First Selectman  
Town of Granby – Town Hall  
15 North Granby Road  
Granby, CT 06035

First Selectman  
Town of Greenwich – Town Hall  
101 Field Point Road  
Greenwich, CT 06830

First Selectman  
Town Hall  
30 Field Park Drive  
P.O. Box 87  
Haddam, CT 06438

Mayor  
City of Hartford – Office of the Mayor  
550 Main Street  
Hartford, CT 06103

Town Manager  
Town of Hebron – Town Office Building  
15 Gilead Street  
Hebron, CT 06248

Mayor  
Town of Manchester  
41 Center Street  
Manchester, CT 06040

Mayor  
Town of Mansfield  
Audrey P. Beck Municipal Building  
4 South Eagleville Road  
Mansfield, CT 06268

First Selectman  
Town of Marlborough  
26 North Main Street  
Marlborough, CT 06447

Mayor  
City of New Britain  
27 West Main Street  
New Britain, CT 06051

First Selectman  
Town of New Canaan  
77 Main Street  
New Canaan, CT 06840

Mayor  
Town of Newington  
131 Cedar Street  
Newington, CT 06111-2644

First Selectman  
Town of Portland  
33 East Main Street, P.O. Box 71  
Portland, CT 06480-0071

Mayor  
Town of Rocky Hill  
761 Old Main Street  
Rocky Hill, CT 06067

Docket No. 13-06-XX  
Connecticut Natural Gas Corporation  
Schedule A

First Selectman  
Town of Simsbury  
933 Hopmeadow Street  
Simsbury, CT 06070

Town Manager  
Town of West Hartford  
50 South Main Street  
West Hartford, CT 06107

Town Manager  
Town of Wethersfield  
505 Silas Deane Highway  
Wethersfield, CT 06109

Town Manager  
Town of Windsor – Town Hall  
275 Broad Street  
Windsor, CT 06095

President Pro Tempore of Senate  
Legislative Office Building  
Capitol Avenue  
Hartford, CT 06106

The Honorable Dannel P. Malloy  
Office of the Governor  
State of Connecticut  
210 Capitol Avenue  
Hartford, CT 06106

Joint Committee on Legislative Management  
Room 5100, Legislative Office Building  
Hartford, CT 06106

Speaker of the House  
Legislative Office Building  
Capitol Avenue  
Hartford, CT 06106

Attorney General George Jepsen  
State of Connecticut  
85 Elm Street  
P.O. Box 120  
Hartford, CT 06141-0120

Elin Swanson Katz  
State of Connecticut  
Office of Consumer Counsel  
10 Franklin Square  
New Britain, CT 06051

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**Connecticut  
Light & Power**

A Northeast Utilities Company

Item #18

June 6, 2013

Dear State / Municipal Official,

The purpose of this letter is to inform you of participation of The Connecticut Light and Power Company (CL&P) in the 2013 Statewide Severe Weather Exercise. The company will participate on both Thursday June 20<sup>th</sup> and Saturday June 22<sup>nd</sup>. Activities will include implementation of the CL&P Incident Command System, activation of the Emergency Operations Center and deployment of Municipal Liaisons, as coordinated in advance.

If you have any concerns or questions regarding your municipality's coordination or communication with CL&P, including storm preparation or response, please do not hesitate to contact your designated Community Relations Specialist. Thank you for your time and attention.

Best Regards,

Dean C. Desautels  
Manager – Emergency Preparedness  
The Connecticut Light and Power Company  
(860) 665-2064  
dean.desautels@nu.com

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# NECCOG

northeastern connecticut council of governments

June 6, 2013

Matthew Hart  
Town Manager  
Town of Mansfield  
Audrey P. Beck Municipal Building  
4 South Eagleville Road  
Storrs-Mansfield Connecticut 06268



Dear Mr. Hart:

I am writing to invite you, the other leaders of WINCOG and our neighboring towns to the south in SECOG to meet with the full membership of NECCOG for a Special Meeting of NECCOG on June 28, 2013. The purpose of the meeting is to discuss the new regionalism legislation contained in the Implementer Bill passed by the General Assembly (continuing our recent discussions with WINCOG) and to discuss the possible formation of an expanded COG for northeastern Connecticut.

Our intent is to move proactively and openly, ahead of the OPM boundary study - solidifying a strong, functional and representative COG serving the needs of northeastern Connecticut - meeting the criteria and intent of the legislation enacted. As we stated at our recent meeting with the members of WINCOG - we are open to any and all members of your organization - the same is true for our immediate neighbors to the south. What we want all to keep in mind is that whatever configuration is ultimately decided on - it will most likely be in place for not less than the next twenty years. Clearly in this decision - each of us must do what is in the best interests of our respective towns individually and what we collectively can benefit from regionally. Our preference, which we discussed at the recent meeting with WINCOG and will further discuss at the meeting, is to expand NECCOG as a base of operations for a new COG - which we believe is the most efficient approach to solidifying a new regional geography for northeastern Connecticut.

Clearly, at this point there are more questions than answers - which is why we believe it is important and meet in an open dialogue. We have scheduled the meeting for Friday, June 28 starting at 9:00 a.m. (breakfast will be provided) and an agenda will be sent shortly. Should you have any questions, please contact our Executive Director: John Filchak at 860-774-1253 or [john.filchak@necog.org](mailto:john.filchak@necog.org).

Thank you for your consideration of this request. I and the other members of NECCOG look forward to meeting with you.

Sincerely,

A handwritten signature in black ink that reads "Allan D. Walker, Jr." The signature is written in a cursive style.

Allan Walker, Jr.  
NECCOG Chair

cc: Members of the General Assembly representing the towns invited and NECCOG  
Chairs and Ranking Members of the Planning and Development Committee  
MORE Commission Leadership  
Office of Policy and Management Intergovernmental Relations Division

125 Putnam Pike, Dayville, CT 06241

p. 860-774-1253 fax 860-779-2056 email [necogoffices@necog.org](mailto:necogoffices@necog.org) web [necog.org](http://necog.org)

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