



**TOWN OF MANSFIELD
TOWN COUNCIL MEETING
Monday, July 22, 2013
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:30 p.m.**

AGENDA

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ROLL CALL	
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EXECUTIVE SESSION

13. Sale or purchase of real property, in accordance with CGS §1-200(6)(D)

ADJOURNMENT

REGULAR MEETING – MANSFIELD TOWN COUNCIL
June 24, 2013
DRAFT

Mayor Elizabeth Paterson called the regular meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Freudmann, Keane, Moran, Paterson, Paulhus, Ryan, Shapiro
Excused: Kochenburger, Schaefer

II. APPROVAL OF MINUTES

Mr. Paulhus moved and Ms. Keane seconded to approve the minutes of the June 10, 2013 meeting as presented. The motion passed with all in favor except Mayor Paterson who abstained. Mr. Paulhus moved and Mr. Ryan seconded to approve the minutes of the June 10, 2013 special meeting. Mr. Ryan noted the special Town Council meeting was scheduled for June 19, 2013. The motion, as amended, passed with all in favor except Mayor Paterson who abstained.

III. PUBLIC HEARING

1. Amendments to Motor Vehicle Traffic and Parking Ordinance

The Town Clerk read the legal notice. Director of Building and Housing Mike Nintean reviewed the proposed changes and noted the amendments were designed to clarify and reinforce some of the issues that have been identified.
No public comments were offered.

IV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Ric Hossack, Middle Turnpike, asked for an accounting of the cost of repairs to ambulance 507. Mr. Hossack commented that the Town Council violated the public trust by not reducing the budget further.

Betty Wassmundt, Old Turnpike Road, questioned whether it requires a vote of the Council to give the Town Manager the authority to negotiate. (Statement attached) Ms. Wassmundt also asked why Public Work employees are working on Saturdays.

Arthur Smith, Mulberry Road, commented that he finds it disturbing that the Zoning Regulations do not have a classification for labs. Mr. Smith also requested clarification regarding whether First Amendment rights are limited to the Town Square.

V. REPORT OF THE TOWN MANAGER

The Town Manager will distribute his report to Council members and the public tomorrow as he was unable to print them due to the storm just prior to the meeting.

Mr. Hart commented on the budget, the changes to the Human Services Department, the John Jackman Tour de Mansfield and the 2013 Women Inspiring Conservation Award presented to Jennifer Kaufman.

In response to citizen questions the Town Manager offered the following comments:

- Repairs to ambulance 507 were mostly covered by the Town's liability insurance. Those costs not covered will be provided.
- The Town Manager does have the ability to negotiate tentative agreements subject to Council approval. The Town Council is updated throughout the process.
- The question of regulations for certain types of labs is under the purview of the Planning and Zoning Commission, but staff has identified this deficiency.
- The Town's citizens have the full enjoyment of First Amendments Rights in all public areas.

June 24, 2013

VI. REPORTS AND COMMENTS OF COUNCIL MEMBERS

No comments offered.

VII. OLD BUSINESS

2. Amendment to Motor Vehicle Traffic and Parking Ordinance

Ms. Moran moved to suspend the rules and vote on the Amendments to Motor Vehicle Traffic and Parking Ordinance. Seconded by Mr. Paulhus the motion passed unanimously.

Mr. Ryan moved and Mr. Paulhus seconded to accept the proposed amendments to the Motor Vehicle Traffic and Parking Ordinance, which amendments shall be effective 21 days after publication in a newspaper having circulation within the Town of Mansfield. The motion passed with all in favor except Mr. Freudmann who voted no.

3. Storrs Center Update

At a future meeting the Town Manager will present a force accounting for the Storrs Center Project.

4. Community Water/Wastewater Issues

The EIE for the water supply project will be presented to the UConn Board of Trustees in August. Town staff and counsel are reviewing the three options and various governance alternatives and should have a report for Council review in August.

VIII. NEW BUSINESS

5. Amendment to Motor Vehicle Traffic and Parking Regulations

Mr. Paulhus moved and Ms. Moran seconded to table this item until the next meeting. Motion passed unanimously.

6. Transportation Center Operations Plan

Director of Public Works Lon Hultgren outlined operation plans for the Nash-Zimmer Transportation Center. Additional input will be solicited from the MDP Board, the Transportation Advisory Committee and the Parking Steering Committee. MDP Director Cynthia van Zelm reviewed the Downtown Partnership's role in the operation of the facility.

The issue of family restrooms and the use of work study students in the Center will be explored. Information regarding the structuring of the budget for the Center will be provided.

7. Clean Energy Communities Municipal Pledge

Ms. Moran moved and Mr. Paulhus seconded, effective June 24, 2013, to authorize the Mayor to issue the attached Clean Energy Communities Municipal Pledge, demonstrating the Town of Mansfield's participation in the Clean Energy Communities Program.

Recycling coordinator Ginny Walton explained the proposed pledge and updated members on the conservation steps already undertaken and those planned for the future. The motion passed with Moran, Paterson, Ryan and Shapiro in favor and Freudmann, Keane and Paulhus in opposition.

8. Proclamation Designating the Month of July as National Parks and Recreation Month in the Town of Mansfield

Ms. Moran moved and Ms. Keane seconded, effective June 24, 2013, to authorize the Mayor to issue the attached proclamation designating the Month of July as National Parks and Recreation Month.

The motion passed unanimously.

June 24, 2013

9. Connecticut Light and Power Interstate Reliability Project – Draft Development and Management Plan
Director of Planning and Development Linda Painter reviewed the proposed staff comments regarding the draft Development and Management Plan provided by Northeast Utilities, for Council consideration. Council members thanked Ms. Painter for her work.

Mr. Ryan moved and Mr. Shapiro seconded, effective June 24, 2013, to authorize the Mayor and Chair of the Planning and Zoning Commission to submit formal comments to Northeast Utilities on the draft Development and Management Plan for the Interstate Reliability Project as described in the memo from Matthew Hart dated June 24, 2013 and revised based on Council discussion.
Motion passed unanimously.

Mr. Paulhus moved and Ms. Keane seconded to add Item 10a, Cancellation of the Town Council July 8, 2013 meeting, to the agenda.
The motion passed unanimously.

By consensus the Council agreed to address Item 10a prior to Item 10.

10a. Cancellation of the Town Council July 8, 2013 meeting
Ms. Moran moved and Mr. Paulhus seconded to cancel the July 8, 2013 Town Council meeting.
The motion passed unanimously.

10. Independence Day Ceremonial Presentation Planning Subcommittee
By consensus the Council agreed to forego the Independence Day Ceremonial Presentation as the first Council meeting in July has been cancelled.

IX. QUARTERLY REPORTS

Following discussion regarding the standard template and inclusion of supplemental materials, it was agreed the Zoning Enforcement Agent's information will be merged into the Quarterly Reports.

X. DEPARTMENTAL AND COMMITTEE REPORTS

No comments offered.

XI. REPORTS OF COUNCIL COMMITTEES

Mr. Ryan, Chair of the Finance Committee, reported due to the cancellation of the July 8, 2013 meeting the next Committee meeting will be held later in the month.

Mr. Shapiro, on behalf of the Committee on Committees offered the following recommendations:

Solid Waste Advisory Committee reappointments: Andrea Ames (term expiring 9/01/2014), Robert Coughlin (term expiring 9/01/2015), Dennis Roberts (term expiring 9/01/2015), Sarah Milius (term expiring 9/01/2016), and Jane Knox (term expiring 9/01/2015)

Cemetery Committee reappointments for terms ending 1/01/2016: Jeanne Mogayzel, Rudy Favretti, Mark Mogayzel, and Jane Reinhardt.

The motion to approve passed unanimously.

PETITIONS, REQUESTS AND COMMUNICATONS

11. Anonymous re: polling places

12.C. Dainton re: Senior Police Academy

13.V. Walton re: State Electronics Challenge 2012 Environmental Sustainability Report

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14. Connecticut Department of Emergency Services and Public Protection re: 2012 Local Emergency Operations Plan
 15. Connecticut Department of Energy and Environmental Protection: Notice of Public Hearing
 16. CCM re: HB 6706 Budget Implementer Bill
 17. Connecticut Natural Gas Corporation re: Increase in Rates and Charges
 18. Connecticut Light and Power re: 2013 Statewide Severe Weather Exercise
 19. Northeastern Connecticut Council of Governments re: Regionalism
- Mr. Hart distributed a copy of a letter to Ms. Kathleen Sutherland Administrator, Mansfield Center for Nursing and Rehabilitation regarding the use of the Town's wheelchair accessible van.

XII. FUTURE AGENDA

A discussion of the possible consolidation of Connecticut Councils of Government will be added to a future agenda as information becomes available (Item 19).

Mr. Ryan requested a presentation describing the changes made to Storrs Road, i.e. the width, accessibility for emergency vehicles, etc. be provided at a future meeting.

Mr. Shapiro moved and Mr. Paulhus seconded to convene in executive session to discuss strategy and negotiations with respect to pending claims or litigation in accordance with CGS§1-200(6)(B) and to include Town Manager Matt Hart and Director of Public Works Lon Hultgren.

The motion passed unanimously.

XIII. EXECUTIVE SESSION

Strategy and negotiations with respect to pending claims or litigation in accordance with CGS§1-200(6)(B)

Present: Freudmann, Keane, Moran, Paterson, Paulhus, Ryan, Shapiro

Also included Town Manager Matt Hart and Director of Public Works Lon Hultgren.

XIV. ADJOURNMENT

The Council reconvened in regular session. Mr. Paulhus moved and Mr. Shapiro seconded to adjourn the meeting.

The motion passed unanimously.

Elizabeth Paterson, Mayor

Mary Stanton, Town Clerk

June 24, 2013

June 24, 2013

To: Town Council

From: ET Wassmundt

A question for the town manager: does it require a vote of the council for council to give the manager authority for some procedure? Example, Did it require a vote of the council to authorize the town manager to negotiate a certain price say for the Alan property for the school expansion or, is a vote of the council required to authorize the manager to negotiate a certain term in a union contract?

Thank you.

PAGE
BREAK



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MH*
CC: Maria Capriola, Assistant Town Manager; Lon Hultgren, Director of Public Works; Cherie Trahan, Director of Finance
Date: July 22, 2013
Re: Agreement between the Town of Mansfield and Regional School District 19 for Parking Lot Services

Subject Matter/Background

Attached please find a proposed Agreement between the Town of Mansfield and Regional School District 19 for Parking Lot Services. This agreement would succeed the agreement between the Town and Region 19 that expired on June 30, 2013.

The services provided under the expired agreement included *grounds* and parking lot maintenance. The scope of the proposed successor agreement is limited to parking lot maintenance, as Region 19 now maintains its grounds utilizing its own forces.

As you will recall, I initially distributed a draft of the proposed agreement to the Council at the May 28, 2013 meeting. At that time, we were waiting on input from Region 19 and noted some corrections for the draft.

Working with the Town Attorney, staff has made the following changes to the proposed agreement:

- Edited some of the language in section D(1) and (2) to make these sections more clear
- Clarified that the payment listed in section E is to be made on an annual basis
- Revised the liability provision in section H to more accurately represent the relationship of the parties, with the Town providing a contractual service to Region 19

Fiscal Impact

In accordance with our discussions with the Finance Committee, the proposed fee for service is designed to cover the Town's costs associated with providing the maintenance services to Region 19. As an example, labor costs include a fringe rate necessary to cover the expense of all employee benefits as well as estimated other post-employment benefit (OPEB) liabilities. Please see the attached spreadsheets for more detail.

Legal Review

The Town Attorney has approved the legality and the form of the proposed agreement.

Recommendation

Staff recommends that the Town Council authorize the Town Manager to execute the proposed agreement, as revised.

If the Town Council concurs with this recommendation, the following motion is in order:

Move, to authorize the Town Manager to execute the proposed Agreement between the Town of Mansfield and Regional School District No. 19 for Parking Lot Services, dated July 22, 2013.

Attachments

- 1) Agreement between the Town of Mansfield and Regional School District No. 19 for Parking Lot Services, dated July 22, 2013 (proposed deletions are ~~crossed out~~; amendments are underlined)
- 2) Region 19 Agreement – Parking Lot Maintenance Estimates
- 3) Region 19 Parking Lot Maintenance Agreement – Labor Cost Estimates

**Agreement Between
The Town of Mansfield and
Regional School District No. 19
For Parking Lot Services
Revised July 22, 2013**

This Agreement made this _____ day of _____, 20__ by and between the Town of Mansfield (hereinafter referred to as the Town) and Region 19 School District (hereinafter referred to as the Region), witnesseth that:

Whereas the Region wishes to continue to engage the Town to maintain the roads, parking lots and drainage facilities hereinafter described in connection with the operation of the Edwin O. Smith High School located in Storrs-Mansfield, Connecticut; and,

Whereas the Town has within its means the necessary manpower, equipment and materials to undertake said maintenance activities;

Now therefore the parties do mutually agree as follows:

- A. The Region agrees to engage the Town and the Town agrees to perform the exterior maintenance services hereinafter set forth for the amount set forth herein below.
- B. The Town, working through its Director of Public Works, shall do, perform and carry out in a workmanlike manner the maintenance activities hereinafter described to the satisfaction of the Superintendent of the Region.
- C. Said maintenance services shall be for the period beginning July 1, 2013 and ending June 30, 2015. The initial annual charge of \$17,100.00 shall be adjusted for the second year of the term beginning July 1, 2014, by any change in the consumer price index (CPI) for services of this type as published by the US Government during the first year of this Agreement beginning on July 1, 2013.

D. The Town shall provide the following services:

1. Access Roads and Parking Lot Maintenance

The main bus lot and parking area off Route 195, the parking lot to the south of the school building, the driveway and two small parking areas to the north of the school building and the sidewalks along Route 195 and Bolton Road will be serviced and maintained by the Town as follows:

- a) Parking lots and areas and the driveway and sidewalks will be plowed and sanded after winter storms;
- b) Parking lots and areas and the driveway and sidewalks will be swept in the spring in conjunction with the Town's spring sweeping program;
- c) Catch basins will be cleaned out once a year;
- d) Parking lines will be re-stripped as required (generally not more than once every 3 years);
- e) Parking lots and areas and the driveway and sidewalks will be patched with hot bituminous concrete as necessary to fill potholes or depressions, and curbs will be repaired; and
- f) Minor road maintenance activities will be performed as required by the Region.

2. Reynolds School Campus

The parking lot at the Reynolds School will be serviced and maintained by the Town as follows:

- a) Parking lots and areas and the driveway and sidewalks will be plowed and sanded after winter storms;
- b) Parking lots and areas and the driveway and sidewalks will be swept in the spring in conjunction with the Town's spring sweeping program;
- c) Catch basins will be cleaned out once a year;
- d) Parking lots and areas and the driveway and sidewalks will be patched with hot bituminous concrete as necessary to fill potholes or depressions, and curbs will be repaired; and
- e) Minor road maintenance activities will be performed as required by the Region.

E. Subject to annual adjustment based on change in the CPI as set forth in Section C, above, the agreed upon initial price for these maintenance services to be paid to the Town by the Region for the two year term of this Agreement shall be \$17,100.00 per year, paid to the Town in quarterly installments by the Region within 30 days of the receipt of the Town's invoice.

F. The Town or the Region may terminate this contract at the end of fiscal year 2013-2014. However, notice of such intent to terminate must be given to the affected party in writing at least 90 days prior to the end of the fiscal year so that other service arrangements may be made within fiscal budgetary time constraints.

G. The Town or the Region may, from time to time, require changes in the scope of services of this Agreement. Such changes, including any increase or decrease in the amount of compensation paid to the Town which is mutually agreed upon by and between the Town and Region shall be incorporated in written amendments to this contract.

H. The Town agrees to hold the Region and any of the Region's officers, agents, servants or employees harmless from and indemnify them against liability for any and all damages to persons and property caused by, arising out of, or resulting from the acts or omissions (whether negligent or intentional) of the Town or any of the Town's officers, agents, servants, or employees unless such damages are caused by, arise from, or are the result of the acts or omissions (whether negligent or intentional) of the Region or any of the Region's officers, agents, servants, or employees. The Region shall obtain and maintain in force for the benefit of itself and the Town general public liability insurance in the amount of not less than \$2,000,000.00 combined single limit coverage against claims for personal injury, death, or property damage arising as a result of this Agreement, and shall indemnify the Town against any such claims against the Town, except for claims arising solely out of the gross negligence, reckless and/or willful or intentional misconduct of any agent or employee of the Town. The Town and the Region also waive consequential damages, punitive damages, multiple damages, and damages for lost opportunity or profit or other benefit arising out of or related to this Agreement.

In witness whereof, we have hereunto set our hand and seal this ____ day of _____, 20__.

Bruce Silva, Superintendent
(for the Region)

Matthew W. Hart, Town Manager
(for the Town)

Witness

Witness

Region 19 Agreement -- Parking Lot Maintenance Estimates				LRH 5/22/13	
PARKING LOTS AND ROAD SIDEWALKS					
Plowing/Sanding -- typical winter of 45 inches of snow, two larger storms (8-12"), 4 medium storms (3-8"), 5 small events (1-3")					
Note: All labor rates include 38.66% for full benefits. Composite rates are derived from an estimated 40% OT and 60% RT.					
Larger storms					
Item	hrs	mat'ls	\$		
small dump truck @ \$25	6		150		
large dump truck @ \$55	4		220		
loader @ \$75	3		225		
2 truck drivers @ \$36.50 (OT)	10		\$365		
1 Equip Operator @ \$43.19	3		\$130		
sand/salt mix @\$35/ton	8	280	280		
event subtotal, times 2 storms:			1370	2740	
Med storms					
small dump truck @ \$25	4		100		
large dump truck @ \$55	3		165		
loader @ 75	2		110		
2 drivers @ \$41.88 (composite rate)	7		293.2		
Equip Op @ \$46.42 (composite rate)	2		92.8		
sand/salt mix @\$35/ton	5	175	175		
event subtotal, times 4 storms:			936	3744	
Small storms					
small dump truck @\$25	3		75		
large dump truck @\$55	2		110		
loader @75	1.5		112.5		
2 truck drivers @\$41.88 (composite rate)	5		209.4		
1 Equip operator @\$46.42 (composite rate)	1.5		69.6		
sand/salt mix @\$35/ton	4	140	140		
event subtotal, times 5 storms:			716.5	3582.5	
Sidewalks (along 195 and Bolton Rd)					
Bobcat/snow blower@ \$25/hr	2		\$50		
Ice melt @\$13/bag	2	\$26	\$26		
2 laborers @ \$36.83 (composite rate)	4		147.3		
event subtotal, times 11 storms:			\$223	\$2,456.30	
Sweeping					
sweeper @75/hr + Operator@\$40.56	4		462.2		
2 large dump trucks @\$55 + TD@\$36.87	8		735		
water truck @\$55 + TD@\$36.87	4		367.5		
sweeping subtotal, annually:			1564.7	1564.7	
Striping					
done about every 3rd year					
parking lot striping -- \$3870/yr	0.33		1290	1290	
Miscellaneous					
Repairing curbs, CB cleaning & other minor work					
			500	500	
Supervision & Coordination @\$60/hr					
			1200	1200	
GRAND TOTAL (est), Parking Lot Work:				17077.5	

Region 19 Parking Lot Maintenance Agreement - Labor Cost Estimates						
	Current Rate	Est 13/14 Rate	Annual	Benefits at 38.66%	Total Annual w/Benes	Hourly Rates
Driver	26.07	26.59	27655	10691	38347	36.87
Equipment Operator	28.68	29.25	30424	11762	42186	40.56
Laborer	22.76	23.22	24144	9334	33478	32.19
Supervision	42.46	43.31	45042	17413	62455	60.05
Benefit rate includes:						
MERS/FIC/Medicare	19.63					
Medical	18.00					
OPEB	1.03					
	38.66					



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; SGT Richard Cournoyer,
Resident Trooper Coordinator; Lon Hultgren, Director of Public Works;
Dennis O'Brien, Town Attorney
Date: July 22, 2013
Re: Amendments to Motor Vehicle Traffic and Parking Regulations

Subject Matter/Background

The Council amended the Motor Vehicle Traffic and Parking Ordinance on June 24, 2013. As you will recall, the objectives of the amendments were to accomplish the following:

- clarify that on-street parking is prohibited during all hours of the day at any time of the year when there is any accumulation of snow or ice on the roads
- double the fees on unpaid parking tickets as an additional enforcement tool
- reinforce existing ordinance language regarding towing to assist in the enforcement process

Section A198-7 of the Motor Vehicle Traffic and Parking Regulations concerns Parking and Snow Removal and section A198-9 concerns Penalties for Offenses. Since the Council took action to approve the amendments to the Motor Vehicle Traffic and Parking Ordinance, it would be appropriate to also amend sections A198-7 and A198-9 so that the parking regulations are consistent with the ordinance.

Section 182-5 of the Motor Vehicle Traffic and Parking ordinance concerns the right of a towed vehicle's owner to a hearing. Staff recommends that this language be added to the Regulations as part of section A198-10 concerning Appeals.

At its regular meeting on June 25, 2013, the Mansfield Traffic Authority voted to approve the proposed amendments to the Regulations. The Town Council is not required to hold a public hearing on an amendment to a regulation.

Legal Review

The Town Attorney has reviewed and approved the legality and the form of the proposed amendments to the Motor Vehicle Traffic and Parking Regulations.

Recommendation

Staff recommends that the Council approve the proposed amendments to the Mansfield Code of Ordinances in order to ensure that the Motor Vehicle Traffic and Parking Regulations are consistent with the Motor Vehicle Traffic and Parking Ordinance.

If the Town Council supports this recommendation, the following motion is in order:

Move, effective July 22, 2013, to approve the proposed amendments to the Motor Vehicle Traffic and Parking Regulations, as recommended by staff in the draft dated July 18, 2013.

Attachments

- 1) Proposed amendments to the Motor Vehicle Traffic and Parking Regulations (proposed deletions are ~~crossed-out~~; amendments are underlined)

§ A198-1 Legislative authority.

Legislative authority is as follows:

A. Connecticut General Statutes:

- (1) Title 7, Chapter 98, § 7-148
- (2) Title 14, §§ 14-145, 14-150 and 14-297 through 14-314, inclusive.
[Amended 7-9-2012, effective 7-9-2012]

B. Mansfield Town Charter:

- (1) Article I, § C103, General grant of powers.
- (2) Article V, § C509, Public safety.

C. Code of the Town of Mansfield:

- (1) Chapter **125**, Fire Lanes.
- (2) Chapter **166**, Streets and Sidewalks.
- (3) Chapter **182**, Motor Vehicle Traffic and Parking.
[Amended 7-9-2012, effective 7-9-2012]

§ A198-2 Word usage.

- A. For the purposes of this section and subsequent sections, the terms "vehicle" and "motor vehicle" are synonymous and interchangeable and shall apply to all motor vehicles, as defined in Section 14-1, C.G.S., used on the public highways, unless another meaning is clearly apparent from the language or context. (Reference C.G.S. § 14-212.)

§ A198-3 Definitions.

- A. For the purposes of this regulation and subsequent regulations relative to vehicles and motor vehicles, the following terms shall have the same definitions as those given in § 14-1 of the Connecticut General Statutes: "Motor Vehicle," "Operator" "Owner," "Highway," "Parked Vehicle" and "Emergency Vehicle." (Reference § C.G.S. 14-1.)

§ A198-4 Liability of owner.

- A. Whenever there occurs a violation of any traffic authority regulation, proof of the registration number of any motor vehicle therein concerned shall be prima facie evidence in any criminal action or in any action based on an infraction or parking ticket that the owner was the operator thereof, except that, in the case of a leased or rented motor vehicle, such proof shall be prima facie evidence that the lessee was the operator thereof. (Reference: C.G.S. § 14-107.)

§ A198-5 General parking regulations.

- A. No vehicle shall be permitted to remain parked on any highway in the Town of Mansfield in the following manner:
- (1) Within 10 feet of any fire hydrant.
 - (2) Upon the traveled portion of any highway except in the direction that traffic is headed.
 - (3) With the right-hand wheels further than 12 inches from the curb or edge of the highway.
 - (4) Within 25 feet of any intersection or marked crosswalk.

- (5) Within 25 feet of any stop sign.
 - (6) Parallel and adjacent to a vehicle already parked in a particular area.
 - (7) Upon a lawn, island or unpaved area within the limits of a town road adjacent to a no-parking area.
 - (8) Upon any public sidewalk except when in the process of crossing said sidewalk or when necessary to perform sidewalk construction, maintenance or snow removal.
 - (9) In such a manner as to obstruct or interfere with the ingress or egress from a private driveway or alleyway, except with the permission of the owner of such private driveway or alleyway.
 - (10) At a bus stop, loading or unloading zone.
 - (11) In such a manner as to obstruct the flow of traffic.
 - (12) In violation of any sign posted by the Traffic Authority of the Town of Mansfield or the Traffic Commission of the State of Connecticut which prohibits, limits or regulates the parking of vehicles within the Town of Mansfield.
 - (13) In an area designated as reserved for handicapped persons in accordance with Section 14-253a of the Connecticut General Statutes, unless such vehicle is granted an exception in accordance with said section.
- B. References C.G.S. § 14-250a, 14-251, 14-252 and 14-253a.

§ A198-5.1 Storrs Center parking regulations.

[Added 7-9-2012, effective 7-9-2012]

- A. In addition to the restrictions listed in § **A198-5** above, no vehicle shall be permitted to remain parked on any public roadway in the Storrs Center Development Area, which consists of the area in northern Mansfield bounded by and including Charles Smith Way and South Eagleville Road to the south, the Town Office building, Region 19 (E.O. Smith High School), and the University of Connecticut's Fine Arts Complex to the west, Dog Lane and the University's Bishop Center to the north, the Center for Hellenic Studies Paideia, Royce Circle/Wilbur Cross Way (paralleling Storrs Road) and the Storrs Post Office to the east, in the following manner:
- (1) In violation of any sign posted by the Traffic Authority of the Town of Mansfield, or the Traffic Commission of the State of Connecticut or the Mansfield Downtown Partnership which limits or regulates the parking of vehicles within the Storrs Center Development Area.
 - (2) In violation of any sign regulating parking posted by a member of the Storrs Center Parking Cooperative within the above-described Storrs Center Development Area. Any such sign must be approved by the Town Manager or his designee.
- B. Vehicles in violation of any parking regulation herein may be subject to fines and towing. Owner/operators of violating vehicles will be responsible for paying both the fine for towing and the actual costs of towing. Except in instances where a vehicle is a hazard to pedestrians or vehicular traffic or impedes the delivery of emergency services, tow warning notices shall be placed on vehicles prior to towing. Vehicles may be towed for parking in violation of the parking infractions listed in Subsection **H**, trespass on private property, parking while not being present on the premises or for exceeding the parking

limits in designated parking spaces by 50% of the allowable time limit for said space in accordance with §§ 14-307 and 14-145 of the Connecticut General Statutes.

- C. The Town of Mansfield, the Mansfield Downtown Partnership, the Storrs Center Alliance and their designated agents are hereby authorized to tow vehicles for parking violations in the above-described Storrs Center Development area. Vehicles towed from private property shall be in accordance with §§ 14-307 and 14-145 of the C.G.S. and at the request of the property owner who shall have both a standing letter of trespass and an indemnification on file with the Town and the Mansfield Downtown Partnership.
- D. In accordance with § 7-92 of the Connecticut General Statutes, the Mansfield Town Manager may upon request appoint special constables for terms of not more than two years to enforce parking laws and regulations in the Storrs Center Development Area. Any party to the "Cooperative Agreement for Parking Enforcement in and Adjacent to the Storrs Center Development" may file a standing letter of trespass with the office of the Town Manager. Said letter may include a request that the Town Manager appoint any employee or other nominee of the party to be a special constable. The Town Manager shall have reasonable discretion to determine whether an individual is suitable for appointment and will be appointed as a special constable. The Town Manager may limit the geographical jurisdiction of any such appointee, and subject their appointment to such limitations, restrictions and conditions as the Town Manager deems appropriate. An appointee shall have no property interest in their appointment, and shall serve at the pleasure of the Town Manager. Said constables shall be trained in parking enforcement by the Town and/or Mansfield Downtown Partnership prior to engaging in any enforcement activities. The services of any such special constable will be paid for by the requesting party, not by the Town of Mansfield. No such person may begin service as a special constable unless the requesting party has completed and submitted a "hold harmless" indemnification to the Town of Mansfield, Storrs Center Alliance, LLC, and to any third party operator designated by said Town and LLC, to the satisfaction of said entities including consideration of being added as an "Additional Insured" under the requesting party's liability policy for any actions or liability of such employee or nominee of such party resulting from parking law or regulation enforcement in their role as special constable.
- E. Penalties for violations shall be in accordance with the Town's current Parking Violation Fine Schedule as listed in Subsection H. Any person who violates any provision of these regulations shall be subject to the fines set forth herein. Any such fine must be paid to the Collector of Revenue within 10 days of the date on which the parking citation ticket is issued.
- F. Any fine may be appealed as provided in Chapter 182, Article II, of the Code of the Town of Mansfield, the Hearing Procedure for Parking Violations Ordinance, and in § A198-10 of these regulations, below.
- G. Towing of vehicles from public parking areas shall be in accordance with § 14-307 of the C.G.S. Towing appeals shall be made on DMV Form A-25 "Request for Hearing Contested Tow" filed with the office of the Mansfield Resident State Troopers. Towing of vehicles from private parking areas shall be in accordance with § 14-145 of the C.G.S. and § A198-10B of these regulations, below.

H. The cost of towing incurred by the towing party shall be paid prior to the release of the vehicle.

Town of Mansfield

Parking Violation Fine Schedule *Editor's Note: The former Parking Violation and Fee Schedule, as amended effective 7-1-1994, and 9-28-2009, effective 12-1-2009, was located at the end of this chapter as A198 Attachment 1 and was repealed with the inclusion of the regulation of 7-9-2012, effective 7-9-2012.*

Infraction	Fine
Parking on a sidewalk	\$25
Parking on a lawn, island or unpaved area	\$25
Parking in violation of a posted sign	\$30
Parking beyond specified time limits (except in the parking garage)	\$30
Any violation resulting in towing	\$25 plus the cost of the original violation
Parking with a lost, forged or spurious permit/decal	\$30
Parking on the wrong side of the street	\$30
Parking more than 12 inches from the curb	\$30
Parking within 25 feet of an intersection	\$30
Parking within 25 feet of a stop sign	\$30
Parking obstructing a driveway/bikeway	\$30
Parking with no Town permit/decal	\$30
Double parking	\$30
Parking in a crosswalk/bikeway	\$30
Parking in a designated "no parking" area	\$30
Parking in a loading zone	\$50
Parking in a restricted or reserved space	\$30
Parking in a bus stop	\$50
Parking causing a traffic hazard	\$50

Parking in violation of snow ordinance	\$50
Parking in a fire lane	\$50
Parking within 10 feet of a hydrant	\$50
Parking in a handicapped space or zone	\$150

§ A198-6 Fire lanes.

No person shall park or permit any motor vehicle to stand in a fire lane established in accordance with the provisions of Chapter 125, Fire Lanes, except when said vehicle is in the process of receiving or discharging passengers and the operator of the vehicle remains in the driver's seat.

§ A198-7 Parking and snow removal.

[Amended 7-9-2012, effective 7-9-2012]

No vehicle shall be parked on any public highway under the jurisdiction of the Town of Mansfield or in any area designated as a municipal parking area, with the exception of the Storrs Center Parking Garage, ~~between the hours of 12:00 midnight and 6:00 a.m. from November 1 through April 15 whenever snowplowing is required.:~~

- 1) Between the hours of midnight and 6:00 a.m., from November 1 through April 15;
or
- 2) At all times when there is any accumulation of snow or ice on said highways or parking areas.

§ A198-8 Temporary parking regulations.

- A. The Traffic Authority shall, from time to time, establish temporary parking restrictions on highways and thoroughfares under the jurisdiction of the Town of Mansfield.
- B. The Traffic Authority may penalize and/or remove any vehicle parked in violation of the established temporary restriction.
- C. Reference: C.G.S. § 14-307.

§ A198-9 Penalties for offenses.

A. A written schedule of fees for violations of the regulations contained herein shall be maintained at the State Trooper's Office.

B. Any person who violates any provision of these regulations shall be subject to a parking citation ticket fine as established by the Traffic Authority in the Parking Violation Fine Schedule set forth in these Regulations. *Editor's Note: See the Schedule in Subsection H of Section A198-5.1.* Any such fine must be paid to the Collector of Revenue within 10 days of the date on which the parking citation ticket is issued. The amount of any fine not paid within ten days shall be doubled. Any fine may be appealed

as provided for in Chapter 182, Article II, of the Code of the Town of Mansfield, the Hearing Procedure for Parking Violations Ordinance.

C. Reference Section 14-314, C.G.S.—In addition to any motor vehicle which may be towed under the provisions of Connecticut General Statutes sections 14-145 or 14-150, any motor vehicle parked in violation of section 182-3 of the Code of the Town of Mansfield or of sections A198-5, A198-5.1, A198-6, A198-7 or A-198-8 of these Regulations on which three or more prior parking fines under sections 182-4 or A-198-9B of the Code of the Town of Mansfield are due and unpaid, or on which four or more such parking fines have been assessed within the past 12 months, may be towed and released to its owner only upon payment of all fines and charges.

D. References: Conn. Gen. Statutes sections 14-145, 14-150, 14-314.

§ A198-10 Appeals.

[Amended 7-9-2012, effective 7-9-2012]

A. Any fine may be appealed as provided for in Chapter 182, Article II of the Code of the Town of Mansfield, the Hearing Procedure for Parking Violations Ordinance, and in these regulations. Appeals for parking violations shall be made to the Office of the Mansfield Resident State Troopers by making a request for a hearing as permitted by section 182-13 of said ordinance. If said appeal is upheld by the Hearing Officer, no payment shall be necessary; if said appeal is denied, payment of the required fine shall be made to the Collector of Revenue. The decision of the Hearing Officer may be appealed to the Superior Court per section 182-16 of the Hearing Procedure for Parking Violations Ordinance.

B. As required by Connecticut General Statutes section 14-150, any owner of a motor vehicle towed or otherwise removed under the authority of sections 182-3, 182-4B or A-198-9C of the Code of the Town of Mansfield may request a hearing before a Motor Vehicle Towing Hearing Officer by filing a "Request for Hearing to Contest Vehicle Towing" form or a reasonable facsimile with the Office of the Mansfield Resident State Troopers no later than 10 days after the mailing date of the written notice to the owner that the motor vehicle has been towed.

C. References: Conn. Gen. Statutes sections 7-148, 7-152b, 7-152c, 14-150, 14-305-308.



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matthew Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager
Date: July 22, 2013
Re: Community Water/Wastewater Issues

Subject Matter/Background

At Monday's meeting, staff will provide a brief report on the status of the water supply environmental impact evaluation (EIE).

In addition, attached please find a letter from Connecticut Water regarding a rate reduction and the 2012 Water Quality Report from the University of Connecticut.

Attachments

- 1) Connecticut Water re: Proposed Rate Reduction for Connecticut Water Customers
- 2) University of Connecticut 2012 Water Quality Report

MATT



93 West Main Street
Clinton, CT 06413
860-286-5700

To: Elected Officials in Connecticut Water Service Towns
From: Eric Thornburg, President and CEO, Connecticut Water Company
Date: July 1, 2013
RE: Proposed Rate Reduction for Connecticut Water Customers

At Connecticut Water, we believe it is our responsibility as a regulated utility to continuously seek ways to reduce our operating costs to mitigate the impacts of rates on our customers and communities, while still delivering quality water and service. With that in mind, Connecticut Water is pleased to announce that we are going to provide families, businesses and communities with a two-year rate reduction effective April 1, 2014.

The rate reduction is possible due to a recent change in the Federal IRS Code that allows utilities to take an immediate deduction of qualified capital spending that otherwise would have been deducted over many years. The Repair Tax Deduction Credit (RTDC) has provided Connecticut Water the opportunity to file for a refund of federal tax payments going back to the year 2010. The Company estimates the tax refund it will share with its customers, including municipal and fire protection accounts, over a 2 year period will be approximately \$10 million.

In conjunction with the planned rate reduction, the company will establish a Revenue Adjustment Mechanism (RAM) as authorized by a recently enacted CT law. The RAM removes the financial disincentive for water utilities to develop and implement effective water conservation programs and allows water utilities to recover the difference between the actual revenues in a calendar year and the revenues that PURA approved at the time of their last rate general rate proceeding.

In addition, Connecticut Water has offered 'a stay out period' and will delay its next general rate case filing to provide greater certainty for customers. As a result, there will be no rate increase from a general rate case before October 2015. The Company's last general rate increase took effect in July 2010 so with the stay out provision, the Company will not have implemented a general rate increase for customers for over five years. Further, the Company will postpone the Water Infrastructure & Conservation Adjustment (WICA) filing planned for January 2014 for six months, while still making important investments in infrastructure replacement.

We are pleased that the Connecticut's Consumer Counsel Elin Swanson Katz and Attorney General George Jepsen supported our proposal and joined with us in adopting an agreement to implement these changes that was filed on July 1, 2013 with the Public Utilities Control Authority for approval. We look forward to delivering the benefits of this innovative agreement to the customers and communities we serve.

Connecticut Water Identifies Opportunity to Provide Rate Reduction

Connecticut Water proposed to the Office of Consumer Counsel (Consumer Counsel) and the Attorney General of the State of Connecticut (Attorney General) an opportunity to voluntarily return the benefit of a recent IRS tax law change to customers through a rate reduction over a 2 year period starting April 1, 2014 and to delay the filing of its next general rate case.

The parties determined there is a "clear benefit to customers" from the Company's proposal and entered into a Settlement Agreement which was submitted on July 1, 2013 to the Public Utilities Regulatory Authority (PURA) for approval.

Delivering a Rate Reduction

Connecticut Water estimates that the federal tax refund as a result of changes in IRS rules that will be returned to customers over 2 years will be approximately \$10 million. That may be partially offset by the implementation of a Revenue Adjustment Mechanism (RAM) but it is expected that the amount credited to customers as a result of RTDC tax refund will exceed any increase associated with the RAM, so customers can expect to see a net reduction on their water bills starting on April 1, 2014.

Postponing Rate Filings

Connecticut Water will also be delaying its next general rate case filing so that there will be no increase from a general rate increase before October 2015. In addition, there will be a six month delay in the filing of the WICA charge that was scheduled for January 2014.

Highlights and Timing:

- Connecticut Water base rates for customers, including those for Public Authority and public fire protection, will be reduced effective April 1, 2014 for a two year period. We expect the benefit from the change in federal taxes to result in an approximate 6% reduction to rates which will be partially offset by the implementation of the RAM, the exact amount of which will be determined in early 2014.
- Connecticut Water will delay its next general rate case filing so there will be no increase in rates from a general rate case before October 2015.
- The WICA surcharge that would have been requested in January 2014 will be delayed for 6 months. Connecticut Water will continue to invest in infrastructure investment through WICA at comparable levels, and will file for an increase in the WICA surcharge in July 2014 to become effective of October 2014.

If you have any questions about how the rate reduction will impact your community, please contact your local Connecticut Water Leadership Team or call 1-800-286-5700.

The University is pleased to provide you, our water system customers, with the 2012 Water Quality Report of the Main Campus Water System in Storrs and the Depot Campus Water System in Mansfield.

We are required by the federal Safe Drinking Water Act to publish annual Consumer Confidence Reports to provide an overview of the drinking water supply and the results of water quality tests from the previous year (see page 3). For more information concerning our drinking water quality, please call weekdays between 8 a.m. and 5 p.m. to the University's Department of Environmental Health and Safety at 860-486-3613, or New England Water Utility Services, Inc.'s (EWUS) project manager at 860-486-1081, or visit our web site at www.facilities.uconn.edu.

This report also provides an opportunity to communicate other important UConn water-related developments. Two matters deserve attention here: the new Reclaimed Water Facility and our efforts to secure additional potable water to meet our systems' anticipated future needs.

This spring, the first gallons of reclaimed water have been produced at the new Reclaimed Water Facility for use at the UConn Central Utility Plant.

Why is this important? It essentially takes the utility plant, which provides electricity, air conditioning, and heat across most of the Storrs campus, and its demand for water off the potable water system. The utility plant's demand for potable water can range up to 400,000 gallons daily. Switching our largest user of potable water to reclaimed water will immediately reduce the demand on our wellfields by about 50 percent, while providing surplus water for the next several years.

In spite of using water more efficiently (see chart on page 5), we expect the longer term demand for water in the Storrs area to increase beyond our current available supply, particularly during warmer months when the use of the Fenton Wellfield, which accounts for about one-third of our total supply, is typically limited in order to protect stream life. For that reason, UConn, in collaboration with the Town of Mansfield, has initiated a thorough public process to evaluate several alternatives for a supplemental supply following our State's Environmental Impact Evaluation (EIE) process. A draft was published in November, and we received numerous public comments; the responses to which are currently being prepared for inclusion in UConn's upcoming Record of Decision (ROD).

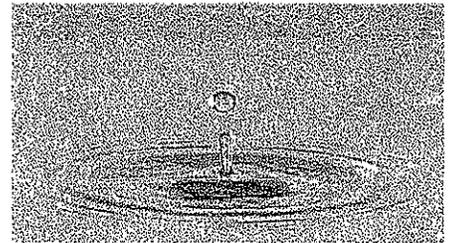
For more details on the Reclaimed Water Facility and our water planning efforts can be found on page 4, and information about other aspects, such as water conservation and system improvements, can be found throughout this report.

Regulatory Oversight

The Main Campus and Depot Campus systems experienced no water quality or monitoring/reporting violations for this reporting period. To ensure that tap water is safe to drink, the Federal Environmental Protection Agency (EPA) and the State of Connecticut Department of Public Health (DPH) establish and enforce regulations that limit the amount of certain substances in the water provided by public water systems. Water quality testing is an ongoing process, and the frequency of testing for each parameter is prescribed by these drinking water regulations. Due to testing schedules, not all of these tests were required during 2012, but the most recent test data is shown in the table located on page 3. Samples from the University's water systems are tested regularly at state-certified laboratories to ensure compliance with state and federal water quality standards. Water samples are collected for water quality analysis from our wells, from entry points into our systems, and from sample locations within our distribution system.

Source Protection

The University actively protects its wells and wellfields, and the Fenton and Willimantic Rivers, which are invaluable water resources. Pursuant to the Connecticut Environmental Policy Act (CEPA), the University undertakes Environmental Impact Evaluations for construction projects based on their size, location, cost or other factors. This process, administered through the State Office of Policy and Management (OPM), provides state agencies, the town of Mansfield, environmental organizations, and interested citizens an opportunity to participate in the review process on a project regarding its potential environmental impact. The University also cooperates with Windham Water Works regarding watershed inspections on the Main Campus. These inspections are designed to protect the Fenton River Wellfield and the Fenton River, as well as the downstream reservoir that serves the Windham Water system.



The University utilizes its aquifer mapping information to delineate the areas of groundwater recharge for its wellfields. This technical evaluation, required by the Department of Energy and Environmental Protection (DEEP), shows the critical areas of direct recharge that must be protected from certain development. DPH, in conjunction with the DEEP, maintains Source Water Assessment Program (SWAP) reports on the Fenton River and Willimantic River wells. These reports evaluate potential threats of contamination to our wells. The University's wellfields have an Overall Susceptibility Rating of "LOW," the best possible rating. To ensure continued source protection however, the University will remain vigilant in protecting all of its water supply sources in the years to come. For more information regarding the SWA report, visit the DPH's Web site at www.ct.gov/dph.

System Description

The University owns and operates the Main Campus Water System at Storrs and the Depot Campus Water System in Mansfield. Although the Main and Depot systems are interconnected, the source of water within each system can vary. The Main Campus receives water from gravel-packed wells located in the Fenton River and Willimantic River Wellfields. The Depot Campus receives water only from the Willimantic River Wellfield. Our wells do not pump directly from the Fenton and Willimantic Rivers; rather, the wells are located near the rivers and pump groundwater from underground aquifers. As groundwater moves very slowly through the fine sands that make up these aquifers, the water is naturally filtered. The result is water of excellent chemical, physical, and bacteriological quality pumped from each wellfield. The only water treatment added is sodium hydroxide for pH adjustment and corrosion control, and chlorine for disinfection. The University continues to have an ample supply of high quality drinking water to meet the needs of its on-campus and off-campus users. In addition, it has over 7.6 million gallons of water storage capacity to meet all domestic, process, and fire protection needs. Large booster pumps help maintain adequate system pressures, and emergency generator power ensures continued operation during electric power outages.

Water Quality

As water travels over the land surface and/or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or human activity, including:

- viruses and bacteria, which may come from septic systems, livestock and wildlife;
- salts and metals, which can be natural or may result from storm water runoff and farming;
- pesticides and herbicides, which may come from a variety of sources such as agriculture, urban storm water runoff or lawn care;
- organic chemicals, which originate from industrial processes, gas stations, storm water runoff and septic systems; and
- radioactive substances that can be naturally occurring.

To ensure safe tap water, EPA prescribes limits on these substances in water provided by public water systems. The presence of these contaminants does not mean that there is a health risk. The University complies with EPA and DPH water quality requirements to ensure the quality of the water delivered to consumers. There were no water quality violations in the University's systems in 2012.

Stage 2 Disinfectants and Disinfectants By-products Rule (DBPR)

The Environmental Protection Agency's Stage 2 Disinfectants and Disinfectants By-products Rule (DBPR) requires all water systems to evaluate the potential for producing elevated levels of certain "disinfectant by-products" that have potential adverse health effects. These chemical compounds can be produced by the reaction of disinfecting chemicals with naturally occurring chemical compounds found in the water. Water quality test results over eight consecutive quarterly sampling periods showed that none of the samples contained levels of disinfection by-products in excess of allowable levels. Because of these favorable sample results, both the Depot and Main Campus water systems have been designated as in compliance with the DBPR.

Health Information

Consumer Confidence Reports are required to contain public health information for certain contaminants and compounds, even if the levels detected in the system were less than the Maximum Contaminant Levels (MCL) established for those parameters. The presence of contaminants does not necessarily indicate that the water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the EPA's Safe Drinking Water Hotline (800-426-4791).

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk for infections. These people should seek advice about drinking water from their health care providers. EPA and the Federal Center for Disease Control guidelines on reducing the risk of infection by *Cryptosporidium* and other microbial contaminants are available from EPA's Safe Drinking Water Hotline (800-426-4791).

CRYPTOSPORIDIUM. *Cryptosporidium* is a microbial parasite found in surface waters throughout the U.S. Since the University uses groundwater (wells) rather than surface water (reservoirs), the University is not required to test for *Cryptosporidium*.

COPPER & LEAD. The University currently meets regulatory requirements for both lead and copper. Lead and copper were tested in 2010 (Depot Campus) and 2011 (Main Campus), and will be tested again in 2013 (Depot Campus) and 2014 (Main Campus). Nonetheless, the University believes it is important to provide its customers with the following information regarding lead and copper.

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. The University's Main Campus and Depot Campus water systems provide high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap water for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water is available from the Safe Drinking Water Hotline or at www.epa.gov/safewater/lead.

Similarly, elevated copper levels can also have health impacts. Copper is an essential nutrient, but like lead, its levels can vary from location to location. Some people who drink water containing copper in excess of the Action Level over a relatively short period of time could experience gastrointestinal distress and may also suffer liver or kidney damage. People with Wilson's disease should consult their personal physician. If you are concerned about elevated copper levels, you may wish to have your water tested. Running your tap for 30 seconds to 2 minutes before using for drinking or cooking will significantly reduce copper levels in the water.



Water Quality Testing

The table below lists the results of water quality monitoring conducted in 2012. Most of the data below is from testing done in 2012. However, the tests for some substances are required only once every two or three years because the concentrations are expected to be relatively constant. Because of this, some of the data, though representative of the water quality, may be more than one year old. If levels were tested prior to 2012, the year is identified in parentheses. Any contaminant/compound detected in the latest round of testing is included in the table. As required by the EPA and the DPH, the University also periodically tests for "unregulated contaminants." Unregulated contaminants are those that do not yet have a drinking water standard set by EPA. The purpose of monitoring for these contaminants is to help EPA decide whether the contaminants should have a standard. The last required samples for those unregulated compounds were collected in July 2009 with all sample results below detection levels.

Water Quality Test	Main Campus					Depot Campus			
	MCL	MCLG	Highest Level Detected	Range of Detections	MCL Exceeded?	Highest Level Detected	Range of Detections	MCL Exceeded?	Possible Contaminant Source
Copper (ppm)	AL 1.3	AL 1.3	0.31 (2011)	no sample above AL	No	0.12 (2010)	no sample above AL	No	Corrosion of household plumbing systems
Lead (ppb)	AL 15	AL 15	14* (2011)	3 samples above AL	No	6* (2010)	no sample above AL	No	Corrosion of household plumbing systems
Barium (ppm)	2	2	0.015 (2011)	0.015	No	0.015 (2011)	0.015	No	Erosion of natural deposits
Chloride (ppm)*	250	NA	26 (2011)	26	No	26 (2011)	26	No	Erosion of natural deposits
Fluoride (ppm)	4	4	ND (2011)	ND	No	ND (2011)	ND	No	Erosion of natural deposits
Nitrate (ppm)	10	10	0.83	0.1-0.83	No	0.8	0.8	No	Runoff from fertilizer use
Nitrite (ppm)	1	1	ND	ND	No	ND	ND	No	Runoff from fertilizer use
Sodium (ppm)	NL=28	NA	26.3 (2011)	26.3	No	27.5 (2011)	27.5	No	Erosion of natural deposits
Sulfate (ppm)	NA	250	13 (2011)	13	No	13 (2011)	13	No	Erosion of natural deposits
Turbidity (ntu)	TT (5 ntu)	NA	2.51	ND-2.51	No	3.98	0.2-3.98	No	Soil runoff, pipe sediment, or precipitation of minerals or metals
Total Coliform Bacteria	presence in >5% of mo. samples	0	0	Present in 0 samples for the year	No	0	Present in 0 samples for the year	No	Naturally present in the environment
Alpha Emitters (pCi/L)	15	0	ND (2010)	ND	No	ND (2010)	ND	No	Erosion of natural deposits
Combined Radium (pCi/L)	5	0	1.2 (2010)	ND	No	ND (2010)	ND	No	Erosion of natural deposits
Uranium pCi/L	30	0	ND (2010)	ND	No	ND (2010)	ND	No	Erosion of natural deposits
Chlorine (ppm)	MRDL 4	MRDLG 4	0.9	0.01-0.9	No	0.4	0.01-0.4	No	Water additive used to control microbes
HAA5 (ppb) [Haloacetic acids]	60	NA	1.3	ND-1.3	No	ND	ND	No	By-product of drinking water disinfection
TTHMs (ppb) [Total Trihalomethanes]	80	0	10.8	ND-10.8	No	9.8	0.6-9.8	No	By-product of drinking water disinfection

*Based on 30 samples collected. Compliance is based on the 90th percentile value, which was 14 ppb, or the value of the 27th highest sample.

Definitions and Key Terms

AL (Action Level): The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

MCL (Maximum Contaminant Level): The highest level of a contaminant allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology. Typically when MCLs are exceeded a violation occurs and public notification is required.

MCLG (Maximum Contaminant Level Goal): The level of a contaminant in drinking water below which there is no known or expected health risk. MCLGs allow for a margin of safety.

MRDL (Maximum Residual Disinfection Level): The highest level of a disinfectant allowed in drinking water.

MRDLG (Maximum Residual Disinfection Level Goal): The level of a drinking water disinfectant below which there is no known or expected risk to health.

Detected Contaminant: A detected contaminant is any contaminant measured at or above a **Method Detection Level**. Just because a contaminant is detected does not mean that its MCL is exceeded or that there is a violation.

N/A: Not applicable.

ND: Not detected.

NL: Notification level.

ppb (parts per billion): One part per billion = ug/L; the equivalent of 1 penny in \$10,000,000.

ppm (parts per million): One part per million = 1 mg/l; the equivalent of 1 penny in \$10,000.

PCi/L (picocuries per liter): A measure of radioactivity.

TT (Treatment Technique): A required process intended to reduce the level of a contaminant in drinking water.

≤ : Less than.

Reclaimed Water Facility

This spring, the UConn reclamation facility commenced operations, and our utility plant is now using “reclaimed” wastewater in place of water from the potable supply. Initial planning for the \$25 million reclamation project started in 2006 and construction began in 2011. The facility is capable of processing up to 1 million gallons. The reclaimed wastewater is cleaned through an advanced process of microfiltration and ultraviolet disinfection. The reclaimed water will be used to cool the turbines in the cogeneration power plant, to create steam for campus heat, and to make chilled water used for air conditioning throughout campus. In the future, the reclaimed water from the facility may be permitted for irrigation purposes – for use on athletic fields and landscaping.

Other improvements made to our water system include:

- Installation of more than 2,200 feet of new distribution pipe to replace older lines in Storrs Road and Dog Lane, improving fire flows and system reliability in those areas.
- Successful leak detection and repairs resulted in only 7-1/2 percent of the water we produced in 2012 being lost or “unaccounted-for.” That can be compared to the typical range of 10–15 percent deemed acceptable by those states that set policies on water loss.
- Design and survey work continued throughout 2012 for a pipeline to replace the Willimantic Wellfield’s transmission line to the main campus.
- Improvements and repairs to the “blue” water tower, which was built in 1950s, were designed in 2012, and the work has started this spring. The newer tank was constructed in 2010 to replace two older tanks, and the older tower was scheduled for maintenance.

Emergency Notification



UConn and its contract operator, NEWUS, have established a notification system to alert its customers of water supply interruptions. These notifications will be sent when water is planned to be temporarily unavailable due to construction or other improvements or during emergencies such as a broken water main. UConn on-campus consumers will be notified through the Building & Emergency Contact (B&EC) system – an email will be sent to the listed contacts of the buildings expected to be affected by the outage. Off-campus customers

will be notified through NEWUS’ emergency notification call system. Notifications will include as much information as possible, including the expected duration of the outage, if known, and any special instructions.

In order for us to promptly notify our customers, it is important that our contact information for you is complete and up to date. Employees can check their B&EC contact information by accessing <http://beclist.uconn.edu> using their NET ID. Off-campus customers who wish to update their phone number, please call 1-800-286-5700 or email to customerservice@ctwater.com. –27–

Future Water Supply Planning

Building off our 2011 Water Supply Plan’s long-term forecast of future demands and identifying alternatives for meeting those demands, UConn, in collaboration with the Town of Mansfield, looked to the CT Environmental Policy Act process as the means of studying the options and vetting them publicly.

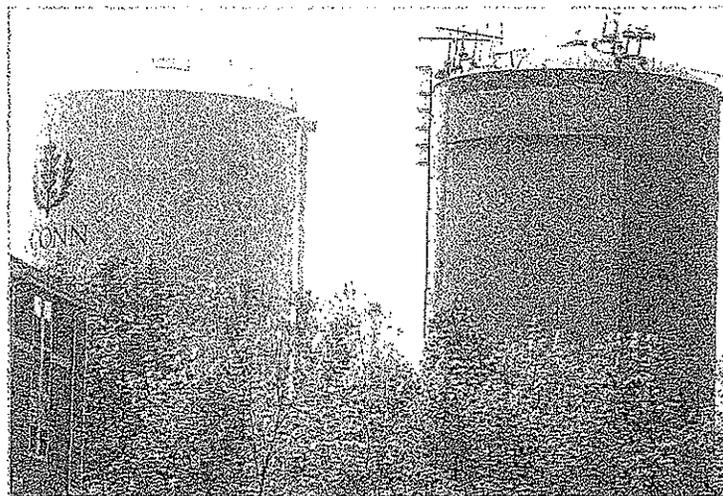
The Reclaimed Water Facility will certainly help UConn meet its water supply demands for the next several years while also reducing the demand on our wellfields and nearby rivers. However, the long-term projections for growth at the University and Storrs area of Mansfield indicate a new supply will ultimately be needed.

A public scoping meeting was held on June 28, 2011, to kickoff the Environmental Impact Evaluation (EIE) within an initial set of options that were to be studied. These included interconnecting the UConn water supply system with Connecticut Water’s existing supply system to the northwest of Storrs or the Windham Waterworks system to the southeast. Also, the Evaluation was to take a close look at developing new wellfields in Mansfield – nine sites were considered either around Mansfield Hollow or along the Willimantic River.

The list of alternatives was expanded in late 2011 to include relocating a well in order to make better use of our Fenton Wellfield. The EIE was again re-opened in mid-2012 to include a third water utility, greater Hartford’s MDC system, with which the UConn supply could interconnect.

In early November 2012, the EIE document was published for public review. The EIE provided detailed analysis of the potential impacts and total estimated cost of each alternative, but concluded that only the three alternatives that involved interconnecting with another supplier could feasibly provide the amount of additional water expected to be needed over the next 50 years – 1.23 million gallons per day on average, and 1.93 million gallons for a peak day’s demand.

The public comment period for the EIE ran through the end of January 2013, and two public hearings were held during that time to collect oral comments. More than 300 comments on the EIE were received, the responses to which will help inform and be included in UConn’s Record of Decision (ROD). The ROD is expected to be complete by the mid- to late-summer 2013.



Major maintenance project underway on water storage Standpipe #2

Water Usage

The total water usage in 2012 dropped by about 2-1/2 percent compared to 2011. Some of this drop relates to a slight decrease (<1 percent) in on-campus population. In addition, the summer months 2012 saw less rain than the previous year, and the resulting lower streamflows led to our open requests for water conservation in response to environmental concerns. Your cooperation, especially during the drier summer months, certainly helped contribute to our overall drop in water usage, and we appreciate your efforts to conserve water now and going forward. From 2005 to 2012, the average daily demand on the UConn water system has decreased from 1.49 million gallons per day (mgd) in 2005 to 1.26 mgd. While the on-campus service population increased by 8-9 percent over that time, the average daily water demand decreased by more than 15 percent. To accomplish that reduction, the University has made water system operation changes that have maximized our water efficiencies with water-saving devices and reduced wasted water through diligent leak detection and repair.

With the reclaimed water facility coming online, we look forward to reporting even greater water savings in the years to come. However, the benefits of the reclaimed facility will not reduce the importance of conservation, and you will continue to see us promote the wise use of water year round.

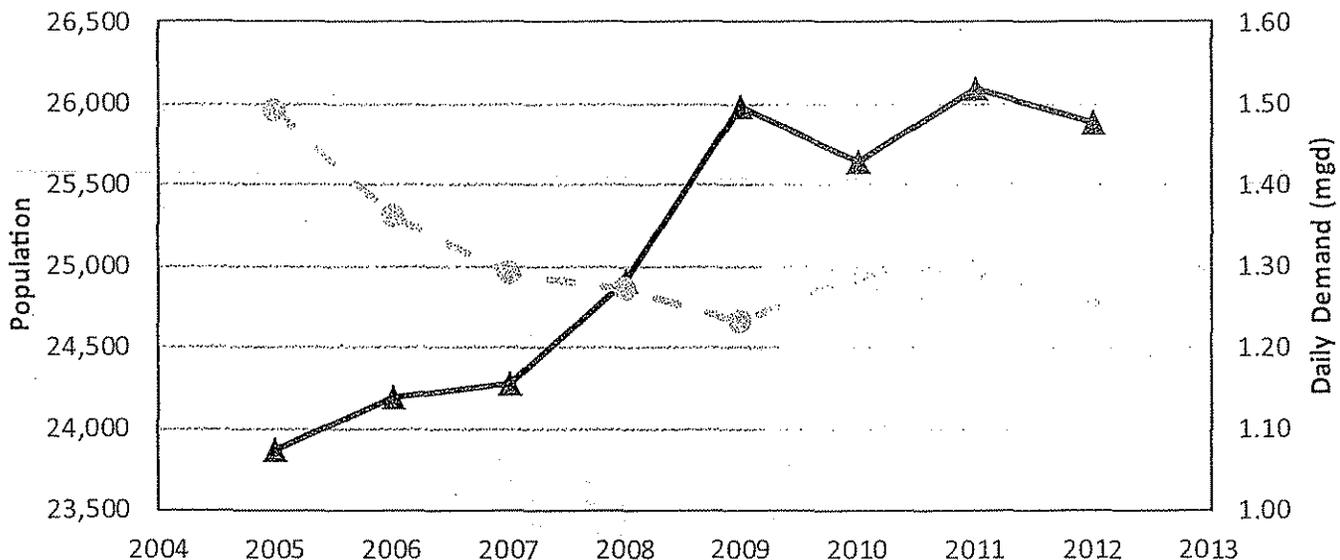


Water Conservation

While our water supplies do not pump water directly from the local rivers, they extract groundwater from aquifers along the rivers. It's now understood that every drop of groundwater we use would have otherwise made its way to the watercourses. So when dry weather like that of last summer naturally reduces streamflow and stresses the fish habitats along the wellfields, we respond with conservation measures of our own and requests to our customers to conserve water. UConn and NEWUS appreciate your cooperation and encourage the wise and efficient use of water at all times by applying the following tips:

- Install water-efficient fixtures and equipment, such as water-saving shower heads and toilets.
- Take shorter showers.
- Turn off faucets and showers when not in use.
- Wash full loads in washing machines/dishwashers.
- Limit running water in food preparation.
- Limit outdoor watering to early mornings or evenings, and do not water on windy days.
- Mulch around plants to reduce evaporation.
- Limit running water time when washing a car, or use a car wash.
- Repair leaks:
 - In UConn dorms, promptly report leaks to your Resident Advisor.
 - In other campus buildings, report leaks to Facilities Operations at 860-486-3113.

**Storrs Campus Water System
Population vs. Daily Demand (in million gallons per day)
2005-2012**





**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *Matt H*
CC: Maria Capriola, Assistant Town Manager; Cynthia Dainton, Senior Center Coordinator
Date: July 22, 2013
Re: Senior Center Evaluation Presentation

Subject Matter/Background

At Monday's meeting, Senior Center Coordinator Cynthia Dainton will present the findings of the recently conducted evaluation of the Mansfield Senior Center.

The purpose of the evaluation was to determine the effectiveness of programming at the Mansfield Senior & Wellness Center in relation to results based accountability principles adopted by the State of Connecticut and performance measures developed specifically for Senior Centers by the Administration on Aging. Surveys were passed out during the first week of April 2013 at all Mansfield Senior Center classes and were available in the reception/front desk area throughout the entire month. By April 30, 2013, Ms. Dainton completed the collection of the surveys.

Staff hopes that the Town Council and other key stakeholders will find the survey results to be informative.

Attachments

- 1) Senior Center Evaluation



Mansfield Senior Center Senior Center Evaluation

April 2013

Developed and Compiled by

Cindy Dainton

Mansfield Senior Center Coordinator

Acknowledgements

Special thanks to all those who completed the survey during the month of April 2013 at the Mansfield Senior Center.

Thanks also to the staff of the Mansfield Senior Center, Linda, Kathy, Sharon, and Gianna, who assisted with the compilation of the information contained in this report.

Kevin Grunwald, Director of Human Services for the Town of Mansfield was instrumental in providing support needed for such an undertaking.

Thanks to the Florida Department of Aging for providing the template used in this Senior Center Evaluation.

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Executive Summary

Program Overview

The Mansfield Senior & Wellness Center began its operation in 1975. The Center currently provides opportunities for individuals aged fifty-five and over to maintain and improve their physical, mental, social and emotional well-being so that life is stimulating, full and enjoyable. Seniors are involved in various creative, educational, recreational and social activities. The Center offers a wide range of activities and opportunities.

Purpose of Evaluation

The purpose of the evaluation was to determine the effectiveness of programming at the Mansfield Senior & Wellness Center in relation to Results Based Accountability adopted by the State of Connecticut and Performance Measures specifically for Senior Centers adopted by the Administration on Aging. The Florida Department of Elder Affairs Evaluation tool kit was reviewed and chosen for this evaluation.

Summary of Evaluation Process

Surveys were collected from April 1, 2013 to April 30, 2013. The surveys were only passed out at the Mansfield Senior Center during the first week of the month at all classes. In addition, they were available in the reception area and from the front desk with the receptionist throughout the entire month.

Conclusions and Recommendations

The outcome measures are the driving force behind the survey. All of the measures were at least 86% or better showing the importance of the program. Lives of seniors in the community have been improved in a number of different ways because the Mansfield Senior & Wellness Center is available to them in their community. Recommendations and changes must fit within the current budget and staff appropriations of the Mansfield Senior & Wellness Center.

Report Narrative

Introduction

The Mansfield Senior Center began its operation in 1975 after a year of planning. Mansfield Senior Center first began running in a room in the former Storrs Grammar School which is now the Town Hall. In 1977 the Senior Center was displaced from Storrs Grammar School due to the conversion of the school to an office building. The Mansfield Senior Center moved to the lower level of the Mansfield Volunteer Fire Department. In 1979, a ground breaking ceremony was held at the current site and the Mansfield Senior Center moved into its current building in 1980. Over the ensuing years, the building had additions added to it including a larger dining room, fitness room and the wellness center.

The Mansfield Senior & Wellness Center provides opportunities for individuals aged fifty-five and over to maintain and improve their physical, mental, social and emotional well-being so that life is stimulating, full and enjoyable. Seniors are involved in various creative, educational, recreational and social activities. The Center offers a wide range of activities including support groups, computer classes, health programs, exercise classes, bingo, art classes, chorus, meals, trips and volunteer opportunities. The Wellness Center also offers health screenings, immunization, social services, and medical services through a variety of programs.

This Senior Center evaluation represents the first recorded evaluation of the operation of the Mansfield Senior Center. Various individual programs and activities have been evaluated at the senior center over the years. In addition, the Mansfield Commission on Aging conducted a survey of the Mansfield senior population in 2007. With the changing economy and political climate it was determined that this senior center evaluation was an important undertaking for the continued success of the senior center.

The areas of study chosen were the overview of the senior center and the demographics of the participants at the senior center. It should be stated at this time that the evaluation is just of the senior center and not of the entire senior population of Mansfield.

Why Does This Matter?

The Mansfield Senior Center began at a time when resources were widely available. The Older Americans Act was established by the Federal government in 1965. Through OAA, federal funding was provided to establish senior centers throughout the nation. Over the years, this funding has decreased dramatically. In addition, the aging population has been increasing over the past decade and continues to grow. Younger residents are bringing their aging family members to the town so that they can be closer to them. This places an added burden on already limited resources. In addition, the current society is changing in both economics and in the workplace. It is given all this disparity that it becomes critically important that evaluations on "Did the program make a difference?" take place on a regular basis. This is the backbone of Results Based Accountability and this is what the evaluation is based upon.

The Evaluation Overview

The Senior Center coordinator researched various aspects of evaluations and strategic planning before deciding upon a model to use. In addition, the state of Connecticut is undergoing a transition to evaluate the effectiveness of programming using the Results Based Accountability. Results Based Accountability began in Connecticut with the Early Childhood programs and is now moving through all of the Human Services in the state of Connecticut. An evaluation tool that would work within the guidelines of RBA was sought for as an evaluation tool of the Mansfield Senior Center. The Florida Department of Elder Affairs Evaluation Tool kit was reviewed and chosen for this evaluation.

The Florida Department of Elder Affairs toolkit was developed to help senior centers in Florida measure service delivery effectiveness in coordination with performance measures outlined nationally by the Administration on Aging. A form of this survey has been used in Florida since 2005. A final toolkit was developed in 2008 and since that time they have updated the excel spreadsheets and formulas to the current program.

The Senior Center Coordinator met with the Mansfield Senior Center Association Executive Board, the Mansfield Commission on Aging and the staff to begin discussions on Results Based Accountability and the Senior Center

Evaluation in February 2013. The Coordinator met for a second time with all groups in March 2013. The Coordinator also met with staff to review the evaluation process and results based accountability in more detail. Mansfield Senior Center staff received extensive training in the surveys.

The survey was scheduled to begin on April 1, 2013. Mansfield Senior Center staff was trained in handing out the survey and answering questions regarding the survey. In addition, each staff member was assigned to a class or program during the first week of April. The Mansfield Senior Center staff member was responsible for going into the class/program and talking about the survey. In addition, they handed out the survey and pencils to fill it out. All seniors were encouraged to provide the information requested in the survey.

The Evaluation Process

It was decided to conduct a survey during the month of April 2013 to begin the evaluation process of the Mansfield Senior Center. Small adaptations were made to the surveys provided in the Florida Department on Aging toolkit to make them appropriate for the Mansfield Senior Center. Below is a summary of the two modules chosen for this survey:

"Questions included on the survey modules have been successfully tested and used by others evaluating senior center services.

Outcomes Module – These questions measure senior center outcomes identified by the Administration on Aging Performance Outcomes Measures Project.

Attendance, Participation and Demographics Module – These questions collect basic information so you can watch for trends or report information required by funders." (Florida Department of Aging Senior Center Evaluation Toolkit, p. 10)

In addition, a Cover letter was attached to the two page survey explaining the entire process and encouraging involvement. The cover letter was signed by all staff members at the Mansfield Senior Center. Copies of the cover letter and survey can be found in Appendix A.

Staff collected completed surveys from anyone who wanted to give them to staff. There was also a decorated collection box in the front reception area of the senior center for participants to deposit their completed surveys. After the

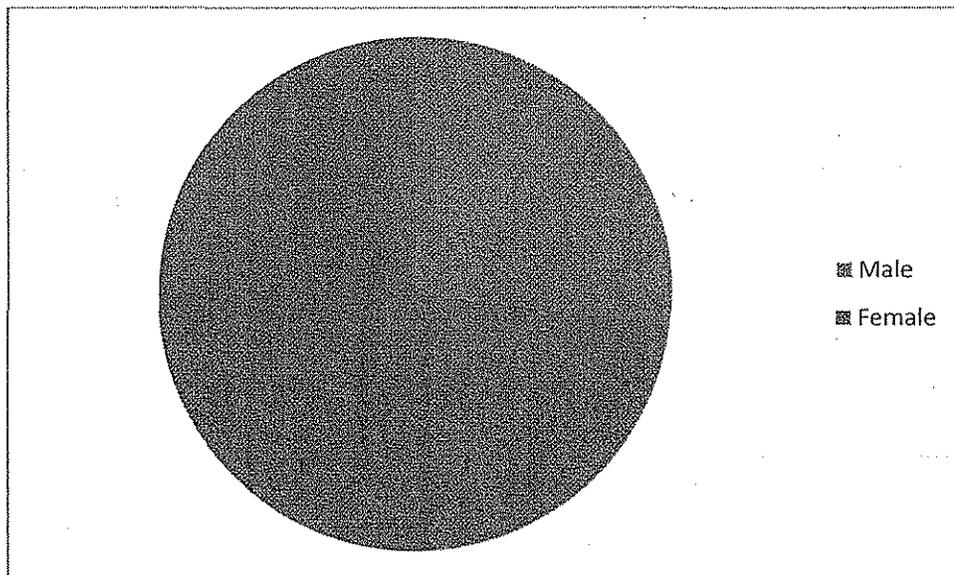
initial week of attending classes/programs, surveys were handed out when requested but staff or the front desk volunteers. In addition, a reminder notice was placed on My Senior Center so that every time someone checked in for the day they were reminded to complete the survey.

Data Summary

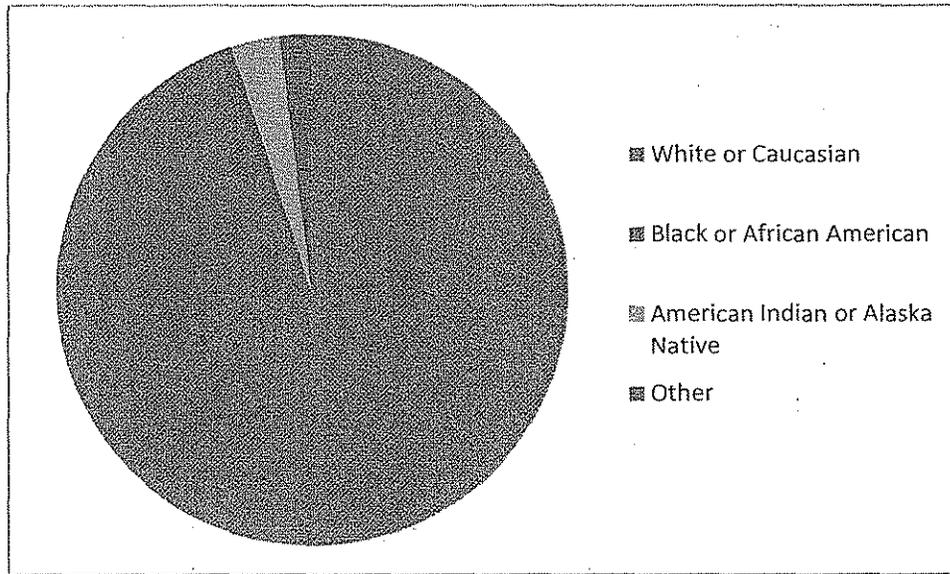
Surveys were collected from April 1, 2013 to April 30, 2013. The surveys were only passed out at the Mansfield Senior Center during the first week of the month at all classes. In addition, they were available in the reception area and from the front desk with the receptionist throughout the entire month. Based on the computer program My Senior Center, the survey achieved a 50% response rate of those who attended the senior center during the month.

Demographic Information

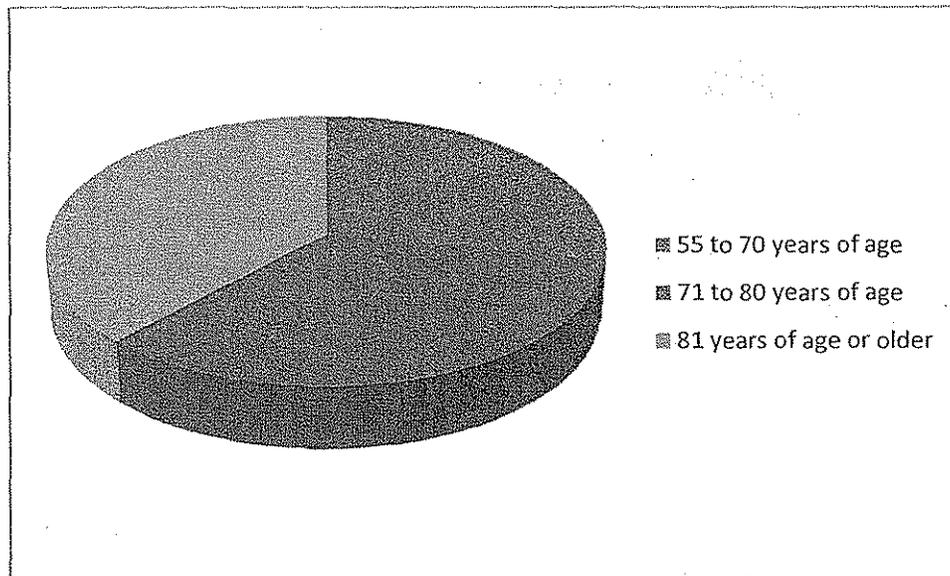
Of those who answered the question regarding gender, 27% were male and 73% were female. The information from the survey is represented in the chart below.



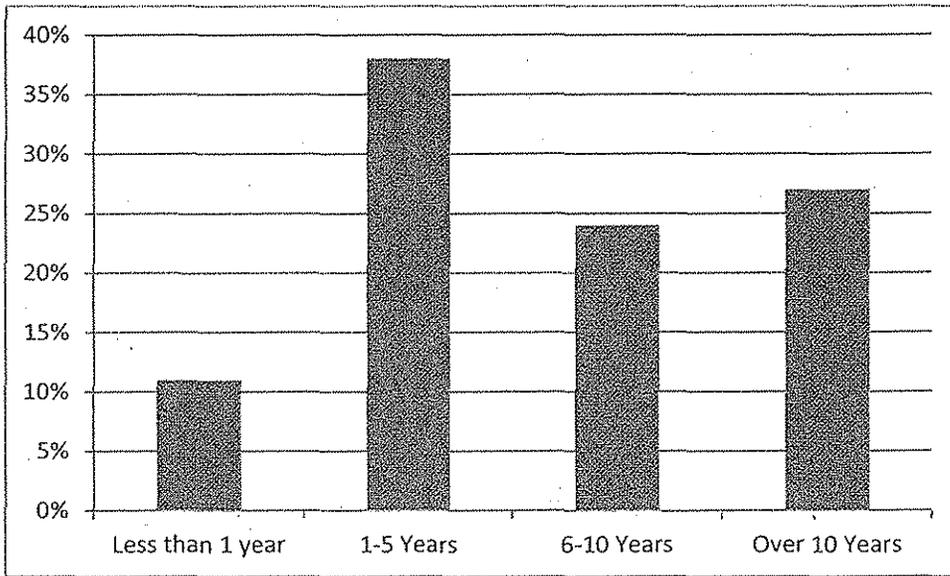
When asked about race, 94% of the respondents answered that they were white or Caucasian. Below is the pie chart representing race.



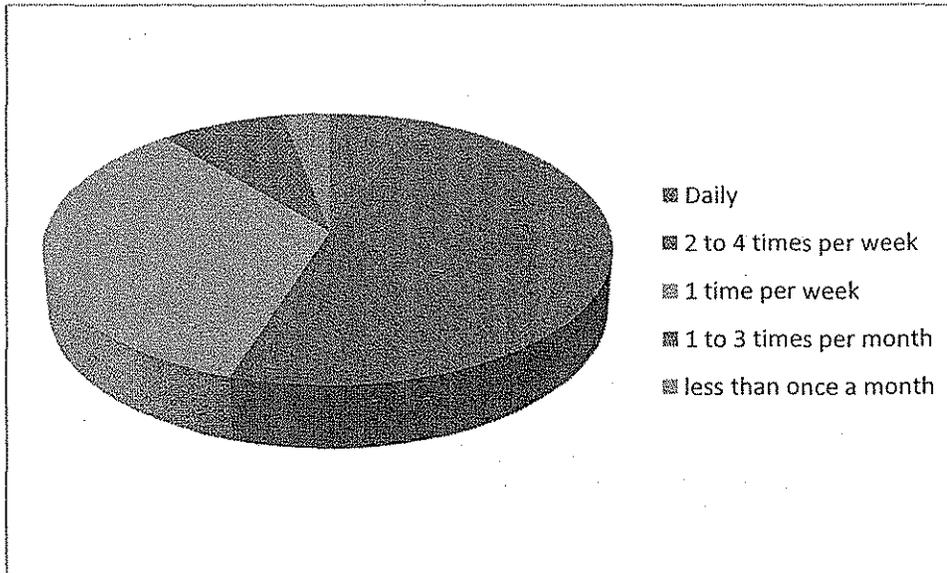
When respondents were asked to put their age into age ranges, the results showed that the respondents were spread among all three age ranges fairly evenly.



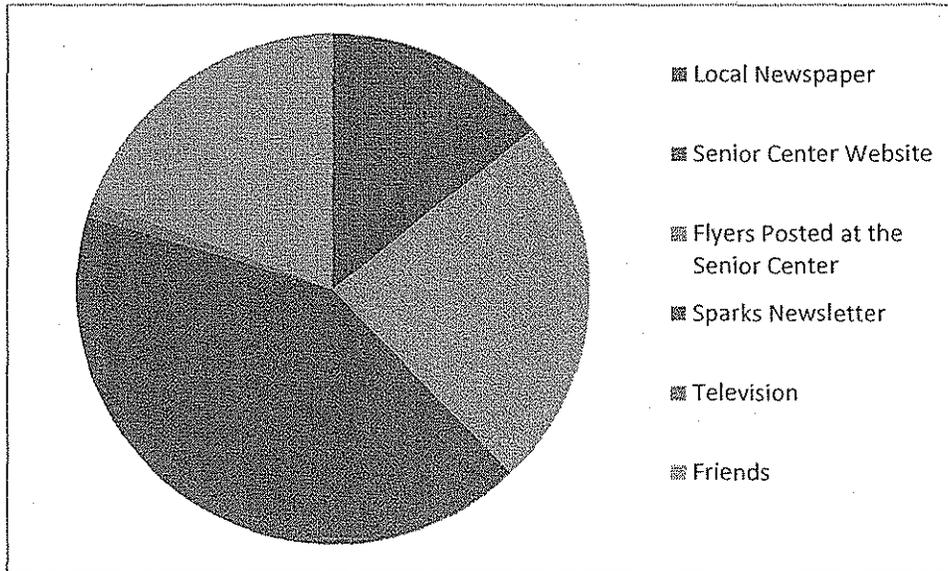
When asked how long the respondent has been coming to the senior center, the majority responded 1 to 5 years. Below is a chart of the various responses.



In responding to the question about often they come to the senior center, the majority responded 2 to 4 times per week. Below is a pie chart showing the various responses to the question.

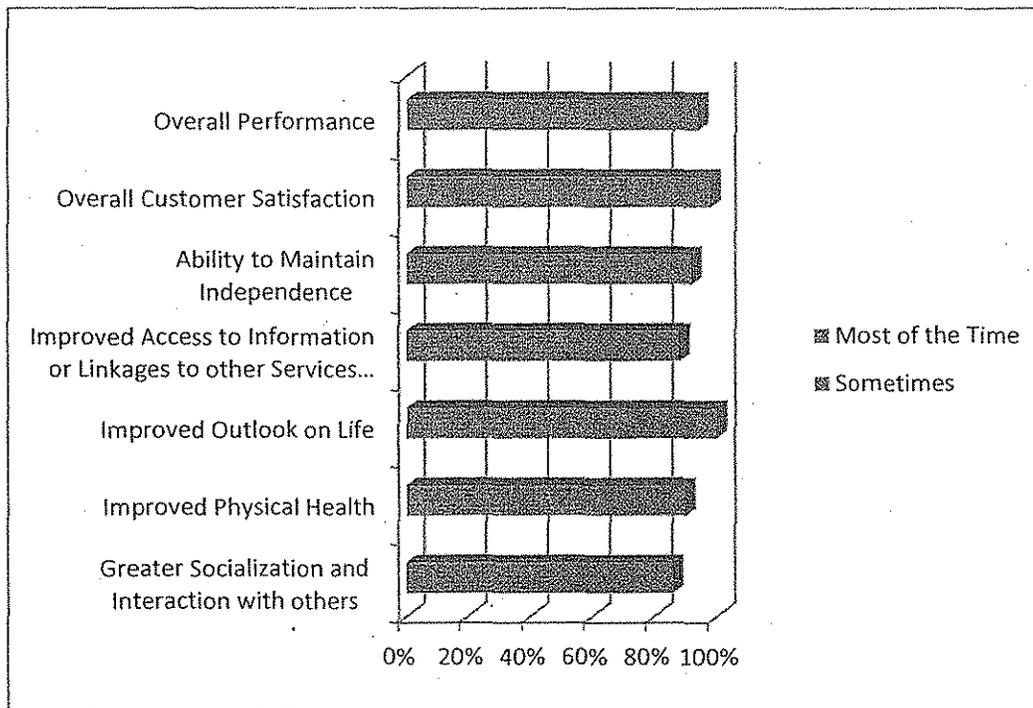


The demographics portion of the survey also asked respondents to identify where they most often get information about senior center activities. Below is a pie chart of the responses showing the various places where seniors are securing information on the senior center programs and activities.



Outcome Measures

The Outcome Measures of the survey correlate directly with performance measures as outlined by the Administration on Aging. They also relate to the information that the State of Connecticut is gathering on all social service programs. The questions used in the section are used to measure the benefits of the Senior Center. A summary of the data collected is shown below.



Outcome Measure	Most of the time or Sometimes
Greater Socialization and Interaction with others	86%
Improved Physical Health	90%
Improved Outlook on Life	100%
Improved Access to Information or Linkages to other Services and Resources	89%
Ability to Maintain Independence	93%
Overall Customer Satisfaction	97%
Overall Performance	93%

The Outcome measures were derived by the Florida Department of Elder Affairs utilizing the Administration on Aging Performance Outcomes Measures Project. The outcomes: greater socialization and interaction with others, improved physical health, improved outlook on life, improved access to information or linkages to other services and resources, ability to maintain independence and overall customer are directly linked to specific questions on the survey. The outcome measure overall performance is a compilation of all of the other outcome measures. The Florida Department of Elder Affairs developed all of the formulas for this evaluation.

Conclusions and Recommendations

The amount of information contained within the data of this Senior Center Evaluation is tremendous and will take a great deal of time to fully analyze. The length of time that someone has participated at the senior center has some interesting results with the majority of the respondents coming for 1 to 5 years. This has some interesting implications for the future of the Mansfield Senior & Wellness Center. It is important that the Center develop some programming that is specifically geared to new individuals. The Mansfield Senior & Wellness Center has been conducting Thursday evening programming during the summer months and also did a week in September 2012 for National Senior Center month. Both of these events are targeted at bringing new individuals into the center as well as some new programming opportunities for those who currently come to the center. Staff also needs to be fully aware of available resources

when the needs of the individual participant change and he/she is no longer able to participate at the senior center.

Individuals seem to be coming to the senior center from 1 to 4 times per week. This represents 83% of the respondents. The pie chart representing where individuals got their information on programs or activities showed that the newsletter only represented 42%. The responses for flyers posted at the Senior Center (23%) and hearing about it from Friends (19%) produced the same result. The Mansfield Senior & Wellness Center needs to continue to focus on no cost or low cost advertising. The results show the importance of getting information out on programs and activities by a variety of means and not just relying on one avenue.

The outcome measures are the driving force behind the survey. All of the measures were at least 86% or better showing the importance of the program. Lives of seniors in the community have been improved in a number of different ways because the Mansfield Senior & Wellness Center is available to them in their community. Comments generated by the Senior Center Evaluation included: "enjoyed many programs", "motivates me to stay more active", "fun", "have met more people", "developed new skills", "encouragement to take better care of self", "grown older and enjoyed it", "become more outgoing", and more comments can be found in the Appendix. The results of the evaluation show that the Mansfield Senior Center does have an impact on the lives of older residents.

Given that any recommendations and future changes must fit within the current budget and staff appropriations of the Mansfield Senior & Wellness Center, the following recommendations were developed from the evaluation:

1. Continue low cost to no cost advertising of programs available at the Mansfield Senior & Wellness Center.
2. Continue to work with outside service agencies to promote a diverse array of programming at the Mansfield Senior & Wellness Center.
3. Repeat the Senior Center Evaluation on a regular basis (at least every three years, preferably more often) to develop historical data as well as to evaluate any changes made to programming. When looking are repeating the evaluation, it can be determined if additional modules should be added to the evaluation.

4. Senior Center Coordinator to continue to be an active member in the Connecticut Association of Senior Center Personnel.
5. Senior Center Coordinator to establish a quarterly meeting with area Senior Center Directors/Coordinators. The purpose would be to share ideas and to collaborate on larger events.

Appendix A – Cover letter and Survey



TOWN OF MANSFIELD Mansfield Senior Center

Cynthia Dainton, Senior Center Coordinator
Beth Hankins, Senior Services Social Worker
Gianna Stebbins, Volunteer Transportation Manager
Linda Wohllebe, Administrative Assistant
Kathy Yaffee, Receptionist

MANSFIELD SENIOR CENTER
303 MAPLE ROAD
MANSFIELD, CT 06268-2599
Tel: (860) 429-0262
Fax: (860) 429-3208
E-Mail: SeniorCenter@mansfieldct.org

Dear Senior:

It's that time! Please assist us by participating in our survey. We at the Mansfield Senior Center value your opinion of the facility and programs that you take part in every day. Your honest evaluation, support and suggestions go a long way to help us improve our services to the community.

This year we will work very hard to make our programs satisfy the needs of our customers – YOU! We are also accountable to the town for reporting statistics on programs. The statistics, as well as information from My Senior Center, are used to justify our town funds. These funds, in addition to class fees and/or donations, make the programs that you enjoy possible.

Your active participation in completing this survey will not only help us to know how we can better serve you but it is a critical component for success in the level of financial support received through the Town budget.

As you fill out this survey, please think to the future and let us know how you would like to see us grow.

Thanks for supporting us!

Best Regards,

Cindy Dainton, Senior Center Coordinator

Linda Wohllebe, Administrative Assistant

Gianna Stebbins, Vol. Transportation Mgr

Kathy Yaffee, Receptionist

Sharon Caron, Site Server

Senior Center Evaluation Survey – Outcomes

(Do not complete if you have taken this survey in another activity.)

Date _____

Think about your life since you started attending the senior center. Below are some ways that senior centers might make a difference. Please put a check in the box that best matches your response for each statement.

Because I go to the Senior Center I ...	Most of the Time	Sometimes	Almost Never	Not Applicable
1. Do more volunteer work				
2. See friends more often/make new friends				
3. Take better care of my health				
4. Eat meals that are better for me				
5. Have more energy				
6. Feel happier or more satisfied with my life				
7. Have something to look forward to each day				
8. Know where to ask if I need a service such as a ride to the doctor or an aid				
9. Feel more able to stay independent				
10. Feel that the senior center has had a positive effect on my life				
11. Learn new things				
12. Have learned about services and benefits				
13. Am more physically active				
14. Would recommend the senior center to a friend or family member				

Please tell us how participating in the senior center has changed your life.

I participate in the following activities at the senior center: _____

Please Turn Over

Please CHECK the best answer for each of the following questions:

1. Approximately how long have you been coming to the senior center?	<u>Less than 1 year</u> (1)	<u>1-5 years</u> (2)	<u>6-10 years</u> (3)	<u>More than 10 years</u> (4)	
2. In general, how often do you come to the senior center?	<u>Daily</u> (1)	<u>2-4 X per Week</u> (2)	<u>1 X per Week</u> (3)	<u>1-3 X per Month</u> (4)	<u>Less than 1 X per month</u> (5)
3. Where do you most often get information about the senior center activities? Check all that apply. <input type="checkbox"/> Local Newspaper(1) <input type="checkbox"/> Senior Center Website (2) <input type="checkbox"/> Flyers posted at Senior Ctr (3) <input type="checkbox"/> Sparks Newsletter (4) <input type="checkbox"/> Television (5) <input type="checkbox"/> Friends (6) <input type="checkbox"/> Other (Specify) (7) _____					
Your answers to the following will help us learn about the people who attend the center. Please check the appropriate box:					
4. What is your gender? <input type="checkbox"/> Male (1) <input type="checkbox"/> Female (2)					
5. What is your age? <input type="checkbox"/> 55 to 70 (1) <input type="checkbox"/> 71 to 80 (2) <input type="checkbox"/> 81 or older (3)					
6. What is your race? <input type="checkbox"/> White or Caucasian (1) <input type="checkbox"/> Black or African American (2) <input type="checkbox"/> Asian (3) <input type="checkbox"/> American Indian or Alaska Native (4) <input type="checkbox"/> Native Hawaiian or other Pacific Islander (5) <input type="checkbox"/> Other (Specify) (6): _____					

Name (optional): _____

Telephone Number (if you would like to be contacted): _____

Thank you so much for taking the time to fill out this survey. Please watch for the results in upcoming issues of the Sparks Newsletters in addition to postings on the bulletin board at the senior center. If you have any further questions, please see a member of the staff. Thank you again for your input.

Appendix B – Outcome Measures Report Summary

Outcome Measures Report Summary

Do Not Enter Data on this Worksheet – Formula Cells Automatically Calculate				
Outcome Measure		Percent of customers whose response was:		
		Most of the Time	Sometimes	Most of the Time or Sometimes
Greater Socialization and Interaction with others				
		46%	40%	86%
1. Do more volunteer work	**	28%	46%	74%
2. See friends more often/make new friends	**	58%	37%	95%
Improved Physical Health				
		63%	27%	90%
3. Take better care of my health	**	62%	28%	91%
4. Eat meals that are better for me	**	59%	27%	86%
5. Have more energy	**	59%	31%	90%
13. Am more physically active	**	71%	23%	94%
Improved Outlook on Life				
		71%	35%	105%
6. Feel happier or more satisfied with my life	**	69%	27%	96%
7. Have something to look forward to each day	**	57%	38%	94%
11. Learn new things	**	54%	40%	94%
Improved Access to Information or Linkages to other Services and Resources				
		55%	33%	89%
8. Know where to ask if I need a service such as a ride to the doctor or an aid	**	58%	24%	82%
12. Have learned about services and benefits	**	53%	40%	94%
Ability to Maintain Independence				
		74%	18%	93%
9. Feel more able to stay independent	**	74%	18%	93%
Overall Customer Satisfaction				
		79%	19%	97%
10. Feel that the senior center has had a positive effect on my life	**	73%	23%	96%
14. Would recommend the senior center to a friend or family member	**	84%	14%	98%
Overall Performance				
	***	65%	29%	93%

* These are average percents based on a weighted number who responded to each outcome measure.

**These percentages are pulled from the statistical analysis page.

***These reflect the overall performance based on a weighted score of each of the six measures.

Appendix C – Comments on “How Participating in the senior center has changed your life” question.

Please tell us how participating in the senior center has changed your life:

- ❖ Gentle yoga has made me more supple, less ashy, flexible. Wonderful class.
- ❖ Enjoyed many programs
- ❖ Met interesting people at lunch. Enjoyed computer classes and travel trips.
- ❖ Become more aware of available services.
- ❖ Participating in the senior center motivates me to stay active. I feel comfortable participating in exercise programs with people my age. I am ill at ease exercising with 20 year olds at the gym.
- ❖ Fun, interesting, educational and controversial!
- ❖ One more place to go which is a good idea
- ❖ I've met lots of great people, its great to come here, it make's my days better!
- ❖ Fun to see new faces and try new classes.
- ❖ Decreased isolation, improved social life
- ❖ Has kept me involved
- ❖ Have many more friends
- ❖ It is just terrible what has happened to this place in the past several years. We need new staff.
- ❖ Have something to look forward to company of people.
- ❖ It has not changed my life – now physically notable to do exercises, etc. Would appreciate having more time to finish eating.
- ❖ Wakes you up and gives you more spirit
- ❖ I come to the center to learn more about dance (tap) and fellowship with good friends, and be part of a group that ministers to seniors, rest homes, and veterans.
- ❖ Pain free movement – more flexibility – sense of community
- ❖ Laddie's tai chi class has greatly improved my balance and proprioception, helping me to face “the aging process” occurring in my body with more confidence
- ❖ It has encouraged me to take better care of myself
- ❖ I have learned new skills – quilting. I have been able to perform again.

- ❖ I have grown older and enjoyed it
- ❖ Me many new friends – dance groups – extremely active, positive influence on health, being independent is not a problem for me
- ❖ I love the sparkettes, and the variety of groups – knitting, writing, painting – this is a great and very positive senior center. Staff is wonderful too!
- ❖ The activities that I always wanted to learn (dancing, quilting) are now available to me here after retirement
- ❖ Good social activities
- ❖ Socialization
- ❖ By being able to volunteer my time and to have the feeling that I am needed
- ❖ Busier
- ❖ Is a pleasant place to eat and meet people
- ❖ From 1998 to 2003 I was the coordinator here. This was a position I loved. Now I live close by and come here regularly. It has made my life more enjoyable.
- ❖ I have become more outgoing
- ❖ Able to exercise with people my age
- ❖ I love my exercise groups that I take at the senior center
- ❖ Mix with people my age
- ❖ Being a part of a singing group is a joy I've treasured for 20 years. I've done things performing for the first time in my life
- ❖ It has made a difference in access to physical exercise
- ❖ I know I would miss it if the center wasn't there
- ❖ My balance is improving
- ❖ Has able to use computer before I was able to buy one. Can get reasonably priced greeting cards.
- ❖ Enjoy coming to French table and using library
- ❖ You are full of wonderful people – very friendly. We look forward to coming here
- ❖ I go to the French table every Wednesday, I intend to register for tai chi and yoga
- ❖ It escalate quickly
- ❖ Have met many new friends in my classes. Have enjoyed getting to know staff members better.
- ❖ Tai chi is excellent
- ❖ Joined senior chorus

- ❖ I have been a member of the senior center for more than 20 years. Taking yoga and Tai chi classes, making friends and improving my health.
- ❖ Routine exercise – keeps everything moving! Especially during the winter.
- ❖ Good to know its there if needed
- ❖ Greatly enjoyed activities, friendship, opportunity to meet people, meals and educational offerings
- ❖ As above
- ❖ Made many new friends. Enjoy different entertainments offered.
- ❖ It's made me more active in the community as a whole.
- ❖ I am attending the weight class with Patti and it keeps me physically fit and the class is very enjoyable. I would like to see more lectures.
- ❖ Keeps me active and fed
- ❖ Strong supporter of the MSC, even if I use it infrequently
- ❖ I like to socialize
- ❖ Gets me out of the house
- ❖ Bingo & lunch on Tuesday
- ❖ I enjoy playing bingo on Tuesday. Also the meals are very good
- ❖ I feel safer knowing that I have someone I can get help from if I need it
- ❖ Only have participated in the income tax program – intend to become more active member in the future
- ❖ It keeps my mind active
- ❖ Makes me get going earlier in the day
- ❖ Met new friends, keep busy
- ❖ Yoga has helped with flexibility and general conditioning
- ❖ Much more active
- ❖ I love singing with a group regularly and performing occasionally. Through the center I have been introduced to some non-center activities, such as Intergenerational Evening at E.O.Smith.
- ❖ Meet new friends. Filled a void in my life.
- ❖ I'm learning a lot about music and it's carrying over to other groups that I sing with. There is a 20-35 year difference in members ages and I LOVE interacting with everyone.
- ❖ Mostly help with dealing with Mother with dementia. Given me satisfaction in helping by volunteering.
- ❖ Extended friendships
- ❖ Since retiring at 80 2 years ago I took pleasure in leading "Conversations with Betty". I have become so active in CLIR I had to cut my

conversations to once a month last summer. I led the group twice a month (no CLIR) and hope to do so this coming summer. I also like you library and always take out some good books.

- ❖ It has gone down hill since Cindy got here ---
- ❖ I would not say that it has changed it, it has added a very pleasant dimension.
- ❖ It has not chance my life it has enhanced it
- ❖ I enjoy meeting new people and to learn more ways of expressing myself, plus keeping my mind active.
- ❖ Nice friendly people.
- ❖ Love the jewelry class & computer, friendly atmosphere
- ❖ I enjoy the people in that class (senior aerobics) as well as the instructor. Good things happen in that class.
- ❖ After my husband's death I was able to get with people – and have meet quite a few new friends.
- ❖ I can spend time with people my own age and enjoy my time.
- ❖ Learned bridge and made new friends after moving here in 1998.
- ❖ Helped me start my retirement on a positive note

Appendix D – Comments on “I participate in the following activities at the senior center”.

I participate in the following activities at the senior center:

- Strength & stability
- Strength & stability
- Gentle yoga
- Exercise class, work the travel desk
- None now
- Meals, computer, bread
- Sparkettes, used to go to Jodi's exercise class but it now competes with my work. I've also come to the xmas programs, some lunches, and other special programs.
- Bridge
- Bridge, tap
- Bridge
- Volunteer in the food program, exercise, computers, library (books and CDs)
- Bowling, aerobics, brain aerobics, zumba.
- Thursday lunch
- Quilting, painting class. I come to be social and visit friends.
- Quilting
- Quilting class, exercise class
- Tai chi
- Camera club
- Knitting, visiting with the personnel
- Financial officer – exercise
- Bazaar's – arts & craft shows, collate sparks (sometimes), knitting & crocheting classes, ways & means committee, etc.
- Bridge
- Receptionist once a week, quilt class
- Art, photography, lunch
- Zumba gold
- Lunch when program follows
- Creative writing & lunch
- Sparkettes

- Tai chi & occasional lecture
- Tai chi, yoga – also inexpensive good bread on sale here is most appreciated
- Tai chi
- Tai chi, fall prevention, occasion discussions with Betty Heiss, tax preparation
- Quilting class, sparkettes tap, evening program ballroom dance
- Help in kitchen (I think)
- Sparkettes, Pat's evening quilt group – TNT Quilters – Christmas bazaar – craft fair
- Sparkettes, writing, chorus, painting
- Tap dancing, quilting, short courses, some medical testing, tai chi, belly dancing
- Lunch
- Travel and any other volunteer chore they wish me to choose
- Reception & library
- Special events (dinner), tax assistance, board meetings
- Jewelry making, occasional lunch, tax aid, 55 alive, red hatters, bazaars
- Aerobics
- Strength & stability class, senior aerobics, scrabble, senior bazaar, formerly was in writing group, photography class, lunch, holiday dinners, volunteer driver
- Tai chi, scrabble meeting, craft fair, spring & holiday bazaar, knitting, and some banquets
- I used to participate more when I was younger. Play scrabble, enjoy entertainment, meals
- Board meetings, tai chi, committee meetings, bridge
- Clean shed, organize craft fair, help with bazaar, working in the kitchen
- Strength & stability, scrabble, art studio on Friday, strength & toning
- Chorus, intergenerational dinner
- Tai chi, strength & stability
- Tai chi, MSCA Activities, special occasional programs, a few computer classes, looking forward to picnic events that are coming up, use the library frequently, buy cards occasionally
- Tai chi
- I take tai chi and love the course!
- No extra money, and most cost money

- French, jewelry, early exercise with Jodi
- French table
- French table
- Strength & toning
- Computer & Photography (asst coach, art lessons, open studio)
- Tai chi
- Tain chi (only)
- Chorus
- Senior chorus, lunch program
- Tai chi, computer council, photo club, special dinners, tax assistance, library
- Tai chi and sometimes yoga and French table
- Strength plus
- Strength & stability
- Meal occasionally, taxes, drivers ed
- Singing, computer teaching
- Meals, courses, activities
- Strength & Toning, gentle yoga
- Singing in chorus
- Wii bowling, lunch
- Computers, meals
- Strength & Stability, computer committee, genealogy group
- The weight class. I had also taken the drawing class but because of an irregular schedule had to stop
- Tax prep, driving course, police academy
- Chorus, lunch
- AARP 55 alive, Betty Heiss, holiday meals, taxes
- Bingo – lunch
- Lunch & bingo on Tuesday
- Bingo!
- Bingo & Lunch
- Bingo
- Lunch & Bingo
- Bingo
- Scrabble
- Driver course, income taxes, the computer stuff is next
- Variety

- Tax program
- Computer classes
- Strength & toning, occ. other one time activities, occ. Meals
- Scrabble, lunch, sometimes computer help
- At the Willington Senior center – call bingo, assistant treasurer
- Bingo
- Yoga – please try to keep Sharon Coriaty. She is a very competent instructor. I have learned so many new yoga positions.
- Low vision group, lunch, red hats, French club, knitting
- Chorus. (I handle financial matters and some other administrative chores for the chorus).
- Program committee – special programs
- Tai chi
- Photography class
- Choir
- Chorus
- Chorus
- Caregiver support group, computer help, library, volunteer driver, volunteer for flu clinic and bazaar fundraising
- Chorus, art, exercise
- Chorus
- "Conversations with Betty", library, this year I've worked closely with Rita Braswell in getting the CLIR schedule into monthly sparks. I wrote a letter to Matt Hart explaining the needs for a full time LCSW and to continue publishing sparks as it is. If fees are increased a sliding scale should be in place for those who can't afford the fee. I thank the staff is great – friendly & open to new ideas.
- Aerobics, strength & stability, yoga (until recently), Tai chi
- In kitchen
- Educational, computer classes, volunteer driver
- Tai chi, used to do yoga
- Senior aerobics
- Jewelry, computer
- Jewelry classes – as clean & repair & place jewelry in case for center. Great center – best around – live in Manchester.
- Volunteer, exercise classes, meetings, speakers
- Bridge and jewelry plus helping with activities such as sales.

- I play Wi and Bingo.
- Bridge and Mahjonn
- Bridge and Mahjonn
- Brain Aerobics
- Bingo & Lunch
- Reception desk – craft & collectables sale – tour committee

Appendix E – Summary of respondents most often get information about the senior center activities.

Local Newspaper	Senior Center Website	Flyers posted at the Senior Center	Sparks Newsletter	Television	Friends
26	15	65	115	4	53
9%	5%	23%	41%	1%	19%



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; Linda Painter, Director of Planning and Development
Date: July 22, 2013
Re: Appointment of Mansfield Planning and Zoning Commission Alternate to the Windham Regional Council of Governments Regional Planning Commission

Subject Matter/Background

In accordance with the By-laws for the Windham Regional Council of Governments Regional Planning Commission (RPC), the Town appoints two members to the RPC, one regular member and one alternate member. Both members are appointed by the Mansfield Planning and Zoning Commission with the concurrence of the Town Council and serve until a successor is appointed. Due to scheduling conflicts, Ken Rawn recently resigned his position as the alternate member.

At their July 15, 2013 meeting, the members of the Planning and Zoning Commission voted to appoint Roswell Hall as the Town's alternate representative to the RPC.

Recommendation

The Planning and Zoning Commission respectfully requests Council approval of this appointment.

If the Town Council concurs with this recommendation, the following motion is in order:

Move, effective July 22, 2013, to appoint Roswell Hall as an alternate to the Windham Regional Council of Governments Regional Planning Commission

Attachments

- 1) Planning and Zoning Commission re: WINCOG Regional Planning Commission, Mansfield PZC Alternate designee



**PLANNING AND ZONING COMMISSION
TOWN OF MANSFIELD**

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CONNECTICUT 06268
(860) 429-3330

Tuesday, July 16, 2013

To: Town Council
From: Planning and Zoning Commission
Re: WINCOG Regional Planning Commission, Mansfield PZC Alternate designee

At a meeting held on 7/15/13, the Mansfield Planning and Zoning Commission unanimously designated Alternate Roswell Hall to the WINCOG Regional Planning Commission as the alternate representative subject to Town Council's approval. PZC member Kay Holt is the current standing representative.

**MANSFIELD DOWNTOWN PARTNERSHIP
FINANCE AND ADMINISTRATION COMMITTEE
MEETING
TOWN HALL
CONFERENCE ROOM B**

THURSDAY, MAY 23, 2013

4 PM

MINUTES

Present: Chair Harry Birkenruth, Phil Barry, Tom Callahan, Mark Hammond, Matt Hart, Mike Kirk, Dave Pepin, Bill Simpson, Frank Vasington

Staff: Cynthia van Zelm

1. Call to Order

Chair Harry Birkenruth called the meeting to order at 4:04 pm.

2. Approval of Minutes from March 28, 2013

Bill Simpson made a motion to approve the minutes from March 28, 2013. Phil Barry seconded the motion. The motion passed.

3. Update on Directors and Officers Insurance

Mike Gergler, owner of Wilcox & Reynolds Insurance, provided information to the Committee on options for increasing directors and officers insurance for the Partnership. He noted that the Partnership's current coverage limit is for both Board directors and committee members, and employees. It is shared coverage.

Mr. Gergler left the meeting.

Dave Pepin made a motion to change the Partnership's coverage to \$5 million each for directors/committee members and employees. Mr. Barry seconded the motion. The motion was approved.

Mr. Pepin made a motion to go into executive session pursuant to the applicable provisions of the Freedom of Information Act, particularly Connecticut General Statutes sections 1-200 (6) (E) and 1-210 (b) (5), to receive commercial or financial information not required by statute and given in confidence by the Storrs Center Master Developer's representatives. Tom Callahan seconded the motion.

The motion was approved. The Committee was joined by Howard Kaufman of LeylandAlliance.

4. Executive Session pursuant to Connecticut General Statutes sections 1-200 (6) (E) and 1-210 (b) (5)

Present: Mr. Barry, Mr. Birkenruth, Mr. Callahan, Mr. Hammond, Mr. Hart, Mr. Kirk, Mr. Pepin, Mr. Simpson, Mr. Vasington

Also Present: Ms. van Zelm, Mr. Kaufman

The Board reconvened in regular Session.

Mr. Hammond and Mr. Kaufman left the meeting.

5. Financials for April 30, 2013

Ms. van Zelm noted again that some expenses will need to come out of fund balance for professional technical expenses, legal, and payroll with the addition of a part-time Office Assistant. She said that the Town is still waiting for reimbursement from the State for the road work in Storrs Center.

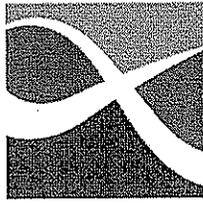
6. Executive Director Report

Ms. van Zelm said she has been working with Mr. Hart and Director of Public Works Lon Hultgren on the Partnership's role in the operations and staffing of the intermodal transportation center. She will come back with a more detailed update at the Committee's June meeting.

7. Adjourn

Mr. Callahan made a motion to adjourn. Mr. Pepin seconded the motion. The meeting adjourned at 6:30 pm.

Minutes taken by Cynthia van Zelm



Mansfield Tomorrow

OUR PLAN ► OUR FUTURE

Advisory Group Meeting
Tuesday, May 21, 2013
6:30 – 8:30 pm
Mansfield Town Hall-Council Chambers
Special Meeting
Minutes

Advisory Group Members Present: Sara Anderson, Human Services Advisory Committee; Jay Rueckl, Mansfield Board of Ed; John McGuire, Economic Development Commission; Quentin Kessel, Conservation Commission; George Rawitscher, Resident; Winky Gordon, Resident; Tom Callahan, UConn; Meg Reich, Willimantic River Alliance; Michael Daniels, UConn Student Representative; Jeff Polhemus, Eastern Highlands Health District; Matthew Emery, Storrs Congregational Church; James Morrow, Open Space Preservation Committee. **Project Staff Present:** Larissa Brown, Goody Clancy; Linda Painter, Mansfield Director of Planning and Development; Jennifer Kaufman, Mansfield Tomorrow Project Manager; **Guests Present:** Betty Wassmundt and Mirium Kurland, Eva Csejtey, Alyssa Stearns, Joyce Rawitscher, Jeffrey Keel

1. **The Meeting was Called to Order at 6:30pm** and Jennifer Kaufman welcomed the attendees
2. **The meeting minutes of April 9th** were accepted by the group
3. **Members reviewed Mansfield Today handout**, including Town-University contact information. Quentin saw some corrections that were needed in the mapping. We will get the updated info for inclusion in the report. Meg suggested adding some stats from previous years to get a historical perspective. The University-Town Relations section needs to be fleshed out as well. Larissa reminded people that this is a DRAFT and that she needed the Advisory Group to really look through the information and make suggestions/edits.
4. **Members reviewed the draft POCD outline.** Several members indicated the need to address climate change. Members suggested that there should be a section on resiliency. While the Mansfield Tomorrow Plan is not a specific climate action plan, climate change and resiliency will be woven throughout the plan. The plan will include recommendations of building standards, limiting development in flood areas; advocating for energy conservation, green infrastructure and more sustainable storm water management, reduction of sprawl, regional cooperation, local food production and agricultural viability, an economic development strategy to promote local businesses, efficient

transportation, etc. George Rawitscher reminded all present at the meeting of the Mansfield Tomorrow Advisory Group meeting of the importance to include in the plans being developed practical measures that will protect the residents of Mansfield from detrimental effects due to climate change 20 to 30 years hence. He gave as an example the town of Keene, NH. Their planning committee analyzed the major vulnerabilities of their town and prioritized various concrete measures that will protect their future inhabitants from floods, loss of electrical power, etc.

Larissa pointed out that the plan will be implemented by revised zoning and subdivision regulations as well as town policies and budget requests that reflect the goals of the plan. Quentin asked that there be a more comprehensive section on water and Kristen Schwab recommended that there be more integration of the built environment with the natural environment. Larissa stated that what she handed out was an outline/list of items that will be in the plan but the layout of the plan will be focused on systems so that items are not in "siloes". Sustainability and design will be themes woven throughout the plan.

5. **Draft Mansfield Tomorrow vision for 2035-** The group broke up into groups to review the vision statement and were asked to define what they thought rural was. The smaller groups reported out. Most groups defined rural New England as being different than other rural parts of the country. There was a theme that rural consisted of small villages connected by natural areas, and working farms and forests. Common themes for the vision statement were inclusion of resiliency, sustainability, preservation of rural character, revitalize/concentrate development in four corners, and other developed areas.
6. **New issues or opportunities for consideration in the planning process** were articulated in the two agenda items above.
7. **Public Outreach-** Jennifer encouraged members of the committee to spread the word about the project and go onto the website. We will be launching a Textizen campaign. Jennifer encouraged people to respond to the questions that will be posted around town.
8. **Public Comment-** Members of the public also broke up into a group and they gave comments on the vision statement. Joyce Rawitcher expressed that climate change is an urgent issue that should be addressed as part of a plan for Mansfield's future.
9. **Next Steps/Adjourn-** The next Advisory Group will be on Monday, June 17th at 6:30 pm at the Buchanan Center Auditorium. The Mansfield Tomorrow Open House will be held on Tuesday, June 18th, from 4 -9 pm also at the Buchanan Center Auditorium. The meeting adjourned at 8:50 pm.

**MANSFIELD DOWNTOWN PARTNERSHIP
PLANNING AND DESIGN COMMITTEE
Town Hall Conference Room B**

Tuesday, March 19, 2013

MINUTES

Members: Steve Bacon, Paul Aho, Laurie Best (by Skype), Karla Fox, Manny Haidous, Frank McNabb, Peter Millman, Betsy Paterson, Karin Randolph

Staff: Cynthia van Zelm, Kathleen Paterson

Guests: Rudy Favretti, Mansfield citizen and landscape architect; Steve Duffy, VP Architectural Design, Purchasing Services; Tom Hayden, Director of RE; Chuck Coler, Job Captain; Tana Horton, Drafter – all with Price Chopper (all by phone); Ed Pepin, Principal with Pepin Associates; Lou Marquet and Howard Kaufman with LeylandAlliance; Andy Graves, Senior Project Architect with BL Companies; Curt Vincente, Mansfield Director of Parks and Recreation

1. Call to Order

Chair Steve Bacon called the meeting to order at 5:05 pm.

2. Public Comment

There was no public comment.

3. Approval of Minutes from February 19, 2013

Betsy Paterson made a motion to approve the February 19, 2013 minutes. Frank McNabb seconded the motion. Ms. Paterson and Karin Randolph abstained. The motion was approved.

4. Review of Town Hall proposed Park Area

Mr. Bacon said with the elimination of the square in the market area of Storrs Center, there was interest in providing options to link the east and west side of Storrs Road for the pedestrian.

Rudy Favretti said he also expressed concern about losing the plaza, explaining that he thought it was an important connecting node to the Town Hall. He was asked by the Partnership and Leyland teams to develop a concept plan for the area adjacent to Town Hall. He developed a simple plaza area with some additional trees and benches that would cut across the current diagonal for the pedestrian walkway.

Howard Kaufman arrived.

Mr. Favretti explained that the plaza area he sketched could be larger. Ms. Paterson asked about the composition of the base of the plaza. Mr. Favretti said his plan shows a paving material that would fit

in with the rest of Storrs Center. Peter Millman asked about the size compared to the original market square. Lou Marquet said the proposal is almost as big as the previous market square.

Cynthia van Zelm said that Director of Public Works Lon Hultgren had suggested that the plaza be built out to line up with the front door of Town Hall. Mr. Favretti did not object.

In response to a question from Mr. Bacon about usage of the current pedestrian walkway, both Mr. Favretti and Curt Vincente said the walkway gets used a lot by a variety of generations.

The general consensus from the Committee is that they like the concept.

Mr. Favretti and Mr. Vincente left the meeting.

5. Review of Zoning Permit Application for Market Area, including colors and materials, and update of TS-3 Zoning Permit Application

Steve Duffy, Tom Hayden, Chuck Coler, and Tana Horton all joined the discussion by phone as they did not travel due to weather conditions.

Ed Pepin reviewed some refinements made to the Price Chopper building based on the last Committee meeting and a meeting with Partnership and Town staff. He will also show the proposed colors and materials.

Mr. Pepin said there was a concern from a security standpoint about windows looking directly into the pharmacy section of the store. The new design replaced windows with a faux warehouse door look. It solves the security problems and distinguishes this section from other parts of the building by breaking the design up.

Mr. Pepin said the primary entrance façade of Price Chopper will have a thin brick material. The base material on the primary entrance façade and Storrs Road will be a pre-cast buff color. There will be a synthetic trim similar to the rest of Storrs Center.

The storefront framing will be dark bronze aluminum material on the lower level while the upper level windows will be colored aluminum to match adjacent trim color.

There will be gray tinted glass on all the windows. Sun control by tinted glass is desired to help protect food product within the store. There will be white translucent glass in the tower.

The window trim color on Storrs Road will be Peale/Green.

Mr. Pepin said they added blade signs along Storrs Road which will say bakery, pharmacy, etc.

He said the fence that screens the transformer was pushed further back off of Storrs Road so as not to be in line with the building face. A black color is proposed.

The awnings will be a synthetic material (cloth-like).

Frank McNabb asked about the rationale on the black color on the fence/would a green color like the rest of the building work? Mr. Pepin said a black color disappears into the landscape. Mr. Pepin said

he did not think that green would play off well with the landscaping, but he can look at the green color further for the fence door.

Mr. Pepin said there was not a lot of change in the rear elevation. He said that BL Companies has designed substantial landscaping around the back and the compacter.

The door and trim design in the front of the building has been carried around to the right side of the building facing Wilbur Cross Way.

Mr. Pepin said a change had been made to the plans submitted to the Town last week so that the cornice runs the length of the building in the back. It makes the area "less busy."

There will be clapboard siding on the east portion of the storefront and building right side, with a white trim color.

Mr. Pepin said the compacter is fully enclosed with a fence and screened with landscaping.

Manny Haidous asked how the Price Chopper sign is lit. Mr. Pepin said it will be gooseneck lights. Mr. Haidous asked about rear service area lighting. Mr. Pepin said it will be lit by a minimal number of downlights mounted on the building.

Cynthia van Zelm followed up on whether a Price Chopper monument sign was being planned at the entry to the store off of Storrs Road. Tom Hayden said such a sign was not in their original plans but they would like to have such a sign. Howard Kaufman said the Storrs Center design guidelines need to be reviewed to see if the sign is allowed. Ms. van Zelm did confirm that signage is approved by the Town's Planning Department as a separate approval.

Peter Millman asked if a photovoltaic roof was considered. Steve Duffy said Price Chopper has looked at using solar but it currently is not feasible.

Mr. Pepin said, in response to safety concerns for pedestrians, there will be no foot traffic allowed between the Price Chopper building and the Haidous owned building. The rear fence will be extended to the corner of the Haidous building. Karla Fox asked whether the rear fence restricted any required building exits. Mr. Pepin replied that clearly marked exits from the building are provided that lead to the public way outside of the fenced rear yard.

Ms. K. Paterson expressed concerns about the retaining wall and fence on top of the wall. If the material is smooth it could be attractive for skateboarders. An effective deterrent would be notches in the material.

Mr. Bacon made a motion that the Committee approve the proposed colors and materials for the Price Chopper building as presented to the Committee on March 19, 2013 and changes to the easterly side of the building with the placement of faux warehouse doors instead of windows; three blade signs facing Storrs Road; and modification to the pedestrian access on the northerly side of the building. Ms. Paterson seconded the motion. The motion was approved unanimously.

Mr. Coler, Mr. Duffy, Mr. Hayden and Ms. Horton left the conference call.

Andy Graves from BL Companies updated the Committee on the MP-2 building. He said the main comment from the last Committee meeting was to strengthen the cornice. So, the width was increased and it was extended. The cornice was minimized on the interior sides of the building (those not facing the streets).

Wood paneling was added on the sides between the storefront and masonry piers.

The brick is complimentary to the Price Chopper brick but not the same so that it appears that the buildings were built more organically.

The awnings will be a colonial red material. The trim on the building will be gray.

Ms. K. Paterson asked if tenants will have separate paint color for their façade. Mr. Marquet thought one color would look better on such a small building.

Mr. Graves said that the building will be serviced from the front of the building. Parking spots will not be cut off.

Manny Haidous expressed concern about a pinch point as a vehicle such as a tractor trailer takes a left out of Wilbur Cross Way on to Charles Smith Way. Mr. Marquet said these roads were reviewed by the Town's Traffic Authority. Mr. Graves believes there is enough room to make the turn.

Mr. McNabb suggested that there be directional signage at the Storrs Road and Charles Smith Way intersection to direct drivers to the stores on Wilbur Cross Way.

Mr. Bacon made a motion that the Committee approve the proposed colors and materials for the MP-2 building and the design modifications for the cornice, storefront, and pilasters. Mr. McNabb seconded the motion. The motion was approved unanimously.

Mr. Graves then reviewed the TS-3 building (92 apartments and commercial on the first floor). He said they added a layer of wood trim to achieve a more vertical "feel" for the building.

He said the corner on Storrs Road and Bolton Road is an important corner to hold the town square, so the cornices were dropped along Storrs Road.

Mr. Graves designed a curved roof.

The clapboard siding will be smooth. The trim will be gray. Brick is also unique to this building.

Cast stone is being used for the building. Mr. Marquet said it will be darker than previous buildings.

Shingles will be used instead of metal roofs on 1 and 9 Dog Lane.

The colors on the town square side will be green tones.

Mr. Graves said the entry to the apartments will be on both Storrs Road and Royce Circle.

Mr. Millman said there had been some criticism of the tower on the 1 Royce Circle building. He asked if an older building would have this type of façade with a chimney. Mr. Graves replied in the affirmative.

Mr. Graves said the façade facing 1 Royce Circle would have blue tones.

The loading area will be facing 1 Royce Circle and will include a ramp.

The utilities will be screened by a roll-up door. There will be fence along the alley way between TS-3 and the future VS-2 building to further screen the utilities.

Ms. Randolph left the meeting.

There will be a courtyard along the alleyway that will serve one of the commercial spaces.

Mr. Bacon made a motion that the Committee approve the proposed colors and materials for the TS-3 building and any design variation from previously submitted plans which are shown on new plans submitted on March 19, 2013 by BL Companies on Plan Sheets A5.01, A5.02 and A5.03. Ms. Paterson seconded the motion. The motion was approved unanimously.

6. Adjourn

Ms. Paterson made a motion to adjourn. Mr. Millman seconded the motion. The meeting adjourned at 7:10 pm.

Minutes prepared by Cynthia van Zelm



CEMETERY COMMITTEE MINUTES

March 20, 2013

3:30 pm

ROOM B

AUDREY P. BECK BUILDING

Present: Rudy Favretti, Barry Burnham, Jeanne Mogayzel, Mark Mogayzel, Jane Reinhardt, Keith Wilson

Staff present: Mary Stanton, Mary Landeck (Sexton),

- Chair Rudy Favretti called the meeting to order and welcomed new members Jeanne and Mark Mogayzel.
- A motion to approve the minutes of the September 21, 2012 meeting was made, seconded and passed unanimously.
- Sexton Mary Landeck reviewed the activities and issues in the cemeteries. Committee members agreed to the following actions:
 - ✓ Support the reconstruction of the Gurley Cemetery's internal road. This road needs to be realigned and balustrades installed.
 - ✓ Mr. Burnham and Ms. Landeck will tour the cemeteries to determine the next course of work for Mr. Appell. They will talk to Mr. Appell to ascertain whether he is willing to do all the work that is needed or if some of the simpler jobs should be given to someone else. They will also look at the shed in the Mansfield Center Cemetery to see if repairs are needed.
 - ✓ The Committee agreed to buy back Renate Beaudry's plots.
 - ✓ Public Works will tend to the trees which need to be addressed either internally or by hiring an outside tree company.
 - ✓ Mr. Hultgren will write a letter to Johnny Clark thanking him for his years of service and letting him know that the person who will be maintaining the cemeteries has also been hired to remove snow.
 - ✓ Mr. Favretti will make arrangements for a new sign for the Old Mansfield Cemetery.
 - ✓ Mr. Cardinal will be asked to bring in soil to the Jacob Cemetery to fill in spots that have sunk.
- Maintenance Schedules and Issues
Bob Cardinal has been hired to perform maintenance in all the cemeteries except the Mansfield Center Cemeteries. Mr. Favretti will revise the letter to send to Mr. Cardinal. The Sexton, Mr. Favretti and Mr. Burnham will meet with Mr. Cardinal to impress upon him the need to be extremely careful while working in the cemeteries.
- Restoration
Mr. Appell has scheduled time for work this summer. Mr. Wilson noted there is a stone which is being stored at the Historic Society which needs to be replaced in the Gurley Cemetery. Mr. Appell will be asked to do so. Mr. Favretti noted the

foot stones which belong in the Riverside Burial Grounds are currently stored in Isabelle Atwood's house. Members offered to assist Mr. Favretti when the stones are moved. Michael Landeck will reset the stones.

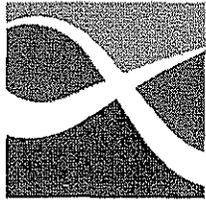
By consensus the Committee agreed that, with the Chair's approval, Mr. Appell will begin his work as soon as possible.

- Sonar Mapping

The Chair will contact the Director of Public Works to see if the mapping of the sonar information has been finished.

The meeting adjourned at 4:25p.m.

Mary Stanton, Town Clerk



Mansfield Tomorrow

OUR PLAN ► OUR FUTURE

Advisory Group Meeting

Monday, June 17, 2013

6:30 pm

Buchanan Center

Draft Minutes

Advisory Group Members Present: John McGuire, Quentin Kessel, George Rawitscher, Tom Callahan, Meg Reich, Nancy Tinker, Kristin Schwab, Jonathan Sgro, Roger Adams, John Armstrong
Project Staff Present: Larissa Brown, Goody Clancy; Jennifer Kaufman, Mansfield Tomorrow Project Manager;
Guests Present: Don Hoyle

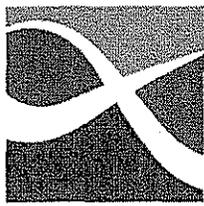
- I. Meeting was called to order at 6:35. Jennifer welcomed members.
- II. Minutes were reviewed. Edits submitted by George Rawitcher and Meg Reich will be added and the minutes will be filed.
- III. Review revised Draft Vision- Larissa circulated a copy of the revised vision statement. Members suggested that instead of stating "high quality student housing" that the statement be changed to high quality, diverse housing. Larissa will rework the bullet on social services.
- IV. Review thematic content for Open House- Larissa explained how the open house would work and encouraged Advisory Group members to attend.
- V. Review PDA conceptual plan content for Open House- The advisory group commented on the following:
Housing Strategy-Members suggested rewording the balance student and non-student housing but instead promoting housing diversity, stable neighborhoods. Other items suggested for the strategy included:
 - Encouraging responsible landlords
 - Encourage owner-occupied housing
 - Well-designed areas that promote a sense of neighborhood.
 - Facilitating ways for housing in Mansfield to sustain its value
 - Senior housing
 - Co-housing
 - Creating walkable communities-make sure to include the public realm (greens, public spaces, etc.)

- Promote cohesive, interesting diverse neighborhoods
- Avoid concentrations of poverty
- Encourage mixed income neighborhoods

Agriculture Strategy-Member suggested adding items like sustainable agriculture-organic and green growing techniques as well as forest management and timber harvesting.

Planned Development Areas were briefly discussed by the members.

- VI. New issues or opportunities for consideration in the planning process-not discussed
- VII. Public Comment- none.
- VIII. Next steps- there will be another Advisory Group meeting scheduled for the end of the summer.
- IX. Meeting adjourned at 8:40 pm.



Mansfield Tomorrow

OUR PLAN ► OUR FUTURE

Advisory Group Meeting

Tuesday, May 21, 2013

6:30 – 8:30 pm

Mansfield Town Hall-Council Chambers

Special Meeting

Minutes

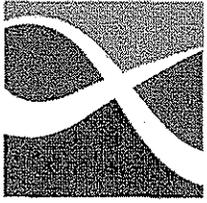
Advisory Group Members Present: Sara Anderson, Human Services Advisory Committee; Jay Rueckl, Mansfield Board of Ed; John McGuire, Economic Development Commission; Quentin Kessel, Conservation Commission; George Rawitscher, Resident; Winky Gordon, Resident; Tom Callahan, UConn; Meg Reich, Willimantic River Alliance; Michael Daniels, UConn Student Representative; Jeff Polhemus, Eastern Highlands Health District; Matthew Emery, Storrs Congregational Church; James Morrow, Open Space Preservation Committee. **Project Staff Present:** Larissa Brown, Goody Clancy; Linda Painter, Mansfield Director of Planning and Development; Jennifer Kaufman, Mansfield Tomorrow Project Manager; **Guests Present:** Betty Wassmundt and Mirium Kurland, Eva Csejtey, Alyssa Stearns, Joyce Rawitscher, Jeffrey Keel

1. **The Meeting was Called to Order at 6:30pm** and Jennifer Kaufman welcomed the attendees
2. **The meeting minutes of April 9th** were accepted by the group
3. **Members reviewed Mansfield Today handout**, including Town-University contact information. Quentin saw some corrections that were needed in the mapping. We will get the updated info for inclusion in the report. Meg suggested adding some stats from previous years to get a historical perspective. The University-Town Relations section needs to be fleshed out as well. Larissa reminded people that this is a DRAFT and that she needed the Advisory Group to really look through the information and make suggestions/edits.
4. **Members reviewed the draft POCD outline.** Several members indicated the need to address climate change. Members suggested that there should be a section on resiliency. While the Mansfield Tomorrow Plan is not a specific climate action plan, climate change and resiliency will be woven throughout the plan. The plan will include recommendations of building standards, limiting development in flood areas, advocating for energy conservation, green infrastructure and more sustainable storm water management, reduction of sprawl, regional cooperation, local food production and agricultural viability, an economic development strategy to promote local businesses, efficient

transportation, etc. George Rawitscher reminded all present at the meeting of the Mansfield Tomorrow Advisory Group meeting of the importance to include in the plans being developed practical measures that will protect the residents of Mansfield from detrimental effects due to climate change 20 to 30 years hence. He gave as an example the town of Keene, NH. Their planning committee analyzed the major vulnerabilities of their town and prioritized various concrete measures that will protect their future inhabitants from floods, loss of electrical power, etc.

Larissa pointed out that the plan will be implemented by revised zoning and subdivision regulations as well as town policies and budget requests that reflect the goals of the plan. Quentin asked that there be a more comprehensive section on water and Kristen Schwab recommended that there be more integration of the built environment with the natural environment. Larissa stated that what she handed out was an outline/list of items that will be in the plan but the layout of the plan will be focused on systems so that items are not in "siloes". Sustainability and design will be themes woven throughout the plan.

5. **Draft Mansfield Tomorrow vision for 2035-** The group broke up into groups to review the vision statement and were asked to define what they thought rural was. The smaller groups reported out. Most groups defined rural New England as being different than other rural parts of the country. There was a theme that rural consisted of small villages connected by natural areas, and working farms and forests. Common themes for the vision statement were inclusion of resiliency, sustainability, preservation of rural character, revitalize/concentrate development in four corners, and other developed areas.
6. **New issues or opportunities for consideration in the planning process** were articulated in the two agenda items above.
7. **Public Outreach-** Jennifer encouraged members of the committee to spread the word about the project and go onto the website. We will be launching a Textizen campaign. Jennifer encouraged people to respond to the questions that will be posted around town.
8. **Public Comment-** Members of the public also broke up into a group and they gave comments on the vision statement. Joyce Rawitcher expressed that climate change is an urgent issue that should be addressed as part of a plan for Mansfield's future.
9. **Next Steps/Adjourn-** The next Advisory Group will be on Monday, June 17th at 6:30 pm at the Buchanan Center Auditorium. The Mansfield Tomorrow Open House will be held on Tuesday, June 18th, from 4 -9 pm also at the Buchanan Center Auditorium. The meeting adjourned at 8:50 pm.



Mansfield Tomorrow

OUR PLAN ► OUR FUTURE

AGRICULTURE FOCUS GROUP MEETING

Tuesday, April 30, 2013 | 6:30 pm – 8:30 pm

Town Hall Council Chambers

Minutes

Present: Rich McAvoy, Jim Raynor, Ed Wazer, Michael O'Neill, Jiff Martin, John Guskowski, Vicky Wetherell, Charlene Cutler, Karen Green, Andrew Zadora, Elisabeth Moore, Al Cyr, Eva Csejtey, Joan Buck, Larissa Brown, Mike Looney, Joan Nichols, Samantha Dunn, Jackie LeBlanc, Aline Booth, Amy Kohn George Thompson, Staff; Linda Painter, Jennifer Kaufman.

- I. Introductions and overview of meeting- Jennifer Kaufman introduced the Mansfield Tomorrow Project and the work that has been done thus far.
- II. Background / How We Got Here/ Introduce Research Focus Areas
Samantha from Yellow Wood discussed that based on the results of the February workshop, the Mansfield Agriculture Committee confirmed the following four areas as the focus for best practices research and strategy development: These include:
 - Engaging municipal employees, elected officials, and Town committees and commissions in appreciating the contributions of agriculture economically, socially, and environmentally.
 - Identifying, streamlining and increasing transparency of regulations that impact agricultural viability.
 - Providing farmers with access to up-to-date, research-based, information on best agricultural practices that provide environmental and public health benefits.
 - Engaging state universities including students, staff, and administration, and institutions of higher learning in general in supporting local/regional agriculture.
- III. Discuss Strategies- Members of the group discussed strategies. Samantha from Yellow Wood led the group through an exercise where the potential strategies for progress based on research conducted to date were introduced and the participants discussed the strategies to determine:
 - Which strategies are most relevant to Mansfield?
 - Which strategies are most likely to be implemented?
 - Which strategies should be priorities for further best practices research?
- IV. Reflections
 - Public Comment- There was no public comment
 - Next steps and Adjourn- The meeting adjourned at 8:35 pm.

TOWN/UNIVERSITY RELATIONS COMMITTEE
Tuesday, May 14, 2013
Audrey Beck Municipal Building, Council Chambers

Minutes

Present: E. Paterson, M. Kirk, M. Hart, J. Armstrong, P. Barry, N. Silander, J. Saddlemire, C. Paulhus, W. Simpson (4:10 p.m.)

Staff: C. van Zelm (*MDP*), L. Painter (*Town of Mansfield*), L. Hultgren (*Town of Mansfield*)

1. Call To Order

Meeting was called to order at 4:04 pm.

2. April 9, 2013 Meeting Minutes

Paulhus MOVED, Barry seconded to approve the minutes as presented. The motion was approved unanimously.

3. Updates:

a. *Mansfield Downtown Partnership:* van Zelm updated the Committee on upcoming project milestones, including the milling and paving of Storrs Road, scheduled for Friday May 17th and Monday, May 20th. Phase 1B is on-target to open in August 2013 for the residential portion with some businesses also expected to open in the August-September time frame. The residences are almost fully leased at this point. She also noted that housing focus groups are being scheduled for June to discuss the residential section of the project.

b. *MCCP:* Armstrong noted that Carriage House is now under new management; ownership remains the same. He provided an overview of Spring Weekend activities, noting that there was more attendance at on-campus activities on Friday than off-campus activities. He indicated a desire to extend the checkpoints until midnight on Saturday next year; this year they were shut down at 10 p.m. and a lot of the activity occurred after 10 p.m. Most of the activity occurred at Carriage House and not at single-family homes. Armstrong also noted that the MCCP will have a formal role at orientation to discuss the impacts of off-campus student behavior and how students can be good neighbors.

Paterson noted that based on reports from the Fire Chief, Resident Trooper and Fire Marshal, the Town was able to significantly reduce staffing for spring weekend. Additionally, troopers were able to focus their attention on a zero-tolerance policy for ordinance violations such as open containers. She noted that efforts to contain spring weekend must continue in future years.

c. *Town/UCONN Water Supply Project:* Hart provided an update on the status of the Water Supply EIE, noting that the University expects to have the Record of Decision completed and sent to the Board of Trustees within the next 8-12 weeks. The University will be requesting additional information from the three suppliers identified in the EIE with regard to financial, social and planning issues. The Town and University have also been engaged in preliminary discussions with Windham Water Works, who has expressed an interest in selling bulk water to the University and Town. Hart explicitly noted that this does not mean that WWW is a preferred alternative and that staff cannot make any operational or financial commitments.

Members questioned the timing of selecting a final alternative and whether it was possible that the Town and University would not agree on a supplier. In response to questions from members, Hart indicated that it would probably take 6-12 months for final selection of a supplier and that it was theoretically possible that the Town and University would not agree on the final selection.

d. *Community Campus Policing.* Paterson, Hart and Saddlemire commended the efforts of Town and University staff and students that led to a quiet and successful spring weekend. Special acknowledgements were given to Chief O'Connor hosting a shared command post and Stephen Petkis and Mike Daniels from the Undergraduate Student Government for their efforts in organizing student activities and redefining spring weekend.

4. Next Generation Connecticut

Kirk noted that the Next Generation Connecticut initiative has been approved by the legislature's finance committee and is moving on to a vote of the house and senate. The initiative would increase enrollment at the Storrs Campus by 5,000 students over the next 10 years; most of whom would be undergraduate students. While the initiative currently includes funding for two new residence halls that would house 800 students, Kirk acknowledged the need for additional student housing on-campus and indicated that the University would continue to plan to add residence halls above and beyond what is included in the Next Generation funding. They understand the potential impacts off-campus, including housing, infrastructure and transportation and will continue to work to address those impacts.

Paterson noted that residents are concerned with the growth of the University and the associated impacts on the Town combined with decreasing PILOT contributions. She indicated the need for further dialogue on how the University advocate for the Town and the need for financial assistance to deal with the impacts of UConn's expansion. Barry expressed concern that the State would not fund residence halls for 100% of the expanded enrollment due to enrollment fluctuations over time. If only 80-90% of the expanded enrollment is housed on-campus, that would leave 500 to 1,000 students to be housed off-campus, which would have a tremendous impact on the Town and surrounding neighborhoods.

5. Municipal Capital Project Update

Hultgren provided an overview of the proposed 2013/2014 Capital Budget and project highlights. Saddlemire inquired as to the timing of the North Eagleville sidewalk; Hultgren noted that the Town hopes to have easements finalized in time to start construction this year. Silander and Armstrong noted that there appears to be a pedestrian crossing hazard on Hunting Lodge Road near Celeron Square; Hultgren indicated that the Traffic Authority would review the situation and determine if changes are needed.

6. Other Business/Announcements

Painter advised the Committee that there will be a Mansfield Tomorrow Open House on June 18th from 4 pm to 9 pm at the Buchanan Center. This will be the first opportunity for the community to comment on the proposed vision for the plan, preliminary strategies related to housing, agriculture and economic development and concepts for the planned development areas.

Paterson reminded Mansfield residents of the Town meeting scheduled for 7 pm that evening and advised that town staff have continued to meet with legislators and CCM on the state budget; however, there potentially may not be a decision on the state budget until August-September.

6. Opportunity for the Public to Address the Committee

No public comments were received.

7. Adjournment

Paulhus MOVED, Simpson seconded to adjourn the meeting at 4:50 p.m. The motion was approved unanimously.

Respectfully Submitted,
Linda M. Painter, AICP
Director of Planning and Development, Town of Mansfield

RECREATION ADVISORY COMMITTEE
MEETING MINUTES – August 15, 2012 (approved 4/24/13)

ATTENDING: Terry Cook, Sheldon Dyer, Michael Gerald, Frank Musiek, Howard Raphaelson, Anne Rash
STAFF: Jay O'Keefe, Curt Vincente
GUESTS: None

- A. Call to Order –Chairman S. Dyer called the meeting to order at 7:34pm.
- B. Approval of Minutes – A. Rash moved and T. Cook seconded that the minutes from the April 25, 2012 meeting be approved and the motion passed unanimously.
- C. Co-Sponsorship Application Update – C. Vincente gave a brief update on the Mansfield Little League activities this past spring and summer, noting that the MLL and the Town hosted the Sectional Little League tournament at Southeast Park in July. J. O'Keefe gave a brief update in the status of the WAM United Soccer group. C. Vincente gave an update on the status of the youth football and cheerleading program, noting that the group is now officially affiliated with the Pop Warner organization.
- D. Old Business – C. Vincente gave a brief update on membership, facility usage and discussed current marketing campaigns. This discussion included a review of spring and summer promotions and a new business partnership with the Oaks residents at the newly opened Storrs Center. A lengthy discussion was held on the fee recommendations from staff. The Town Council will be presented with annual fee recommendations in early October. Staff is suggesting a fee reduction for residents and they have cited the success of a spring promotions, results of a survey completed back in April and routine comments that they receive about cost of memberships. After a discussion, T. Cook moved and A. Rash seconded that RAC recommend to the Town Council a \$100 reduction in resident rates. The motion passed 5-1. C. Vincente briefly discussed improvements planned at Sunny Acres Park. Brief updates were given by staff on Southeast Park, Skate Park and Lions Memorial Park.
- D. Correspondence – Parks and Recreation Month designation and corresponding information was acknowledged.
- F. New Business – C. Vincente briefly reviewed the Winter quarterly report. J. O'Keefe provided a brief report on Summer programs and presented a preview of Fall programs. C. Vincente discussed the budget for fiscal year 2011-12 ending June 30, 2012, noting that the Parks and Recreation Program Fund finished the fiscal year in the black.

Having no other business, the meeting was adjourned at 9:02pm.

**Personnel Committee
Monday, May 28, 2013
Conference Room B, Beck Municipal Building**

Minutes

Members Present: Toni Moran (Deputy Mayor), Paul Shapiro

Other Council Members Present: Mayor Paterson, David Freudmann, Bill Ryan

Staff Present: Matt Hart, Town Manager, Maria Capriola, Assistant Town Manager

The meeting was called to order at 6:03 pm.

1. MINUTES

The minutes of March 18, 2013 were moved by Shapiro and seconded by Moran. The minutes were approved unanimously as presented.

2. HUMAN SERVICES OPEN POSITIONS

Human Services open positions were discussed. Staff and Moran reported on feedback received from Human Services staff and advisory committees and stakeholder groups supported by the Human Services Department.

Timing of recruitments was discussed. By consensus the Committee supported:

- Filling the Youth Services Counselor position when the incumbent retires in summer 2013. Keep position at full-time. Begin recruitment immediately so a new staff person is on board for academic year 2013-2014.
- Recruit for a Human Services Director as soon as practicable. LCSW preferred, not required.
- Reassign the Adult Services Social Worker to the Senior Center on a full-time trial basis as soon as practicable. Remove some duties from the Adult Services Social Worker so the incumbent may focus more on senior clients. Evaluate effectiveness of reassignment. Do not post the part-time vacant position at this time. LCSW not required for Senior Services position.

The meeting adjourned at 7:06 pm.

Respectfully submitted,
Maria E. Capriola, Assistant Town Manager
Town of Mansfield

**MANSFIELD DOWNTOWN PARTNERSHIP
BOARD OF DIRECTORS
Thursday, May 2, 2013
Mansfield Town Hall**

4:00 PM

MINUTES

Present: Steve Bacon, Harry Birkenruth, Carl D'Oleo-Lundgren (by phone), Matt Hart, Dennis Heffley, George Jones, Mike Kirk, Philip Lodewick, Paul McCarthy, Betsy Paterson, Chris Paulhus, Steve Rogers, Kristin Schwab, Bill Simpson, and Ted Yungclas

Staff: Cynthia van Zelm, John Zaccaro

1. Call to Order

Philip Lodewick called the meeting to order at 4:00 pm.

Mr. Lodewick asked that in the essence of time that the Storrs Center Action Items, Four Corners Sewer and Water Advisory Committee Update, and Committee Reports be dispensed with or shortened for the meeting.

2. Opportunity for Public to Comment

There was no public comment.

3. Approval of Minutes of April 4, 2013

Steve Bacon made a motion to approve the minutes of April 4, 2013. Betsy Paterson seconded the motion. The motion was approved with one abstention from Chris Paulhus.

4. Executive Director Report

Cynthia van Zelm passed out a calendar for the summer and asked that Board members indicate when they are gone on vacation for planning purposes.

5. Budget Allocation for FY2013-FY2014

Harry Birkenruth made a motion to increase Communications and Special Projects Manager Kathleen Paterson's salary by 1 percent. Steve Bacon seconded the motion. The motion was approved. The increase will go into effect on July 1, 2013.

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6. Approval of Town Square Design Consultant Contract and Budget

Matt Hart made a motion to authorize Executive Director Cynthia van Zelm to sign the "Agreement for Consulting Services by Kent + Frost for Design for Mansfield Town Square", and to allocate \$1,500 from the Partnership's fund balance to assist with the cost of design. Bill Simpson seconded the motion. The motion was approved.

Mr. Kirk, Mr. Lodewick, and Mr. McCarthy left the meeting.

Vice President Steve Bacon chaired the rest of the meeting.

Steve Rogers made a motion to go into executive session pursuant to the applicable provisions of the Freedom of Information Act, particularly Connecticut General Statutes sections 1-200 (6) (E) and 1-210 (b) (5), to receive commercial or financial information not required by statute and given in confidence by the Storrs Center Master Developer's representatives. Mr. Hart seconded the motion. The motion was approved.

7. Executive Session pursuant to Connecticut General Statutes sections 1-200 (6) (E) and 1-210 (b) (5)

Present: Mr. Bacon, Mr. Birkenruth, Mr. D'Oleo-Lundgren (by phone), Mr. Hart, Mr. Heffley, Mr. Jones, Ms. Paterson, Mr. Paulhus, Mr. Rogers, Ms. Schwab, Mr. Simpson, Mr. Yungclas

Also Present: Ms. van Zelm, Mr. Zaccaro

The Board reconvened in regular Session.

8. Resolution to Modify the Storrs Center Municipal Development Plan

Mr. Rogers made a motion to approve the following resolution:

CERTIFIED RESOLUTION by the Mansfield Downtown Partnership, Inc., dated May 2, 2013, approving a minor and not substantial modification to the Storrs Center Municipal Development Plan, and making certain findings:

WHEREAS, the Mansfield Downtown Partnership, Inc. ("the Partnership"), is the municipal development agency of the Town of Mansfield, Connecticut, for Storrs Center, pursuant to Connecticut General Statutes ("C.G.S.") Section 8-188; and

WHEREAS, on October 6, 2005, the Partnership approved the Storrs Center Municipal Development Plan (the "Storrs Center MDP"), which was later approved by the Town Council of the Town of Mansfield, and the State of Connecticut Department of Economic and Community Development, and is currently in effect pursuant to C.G.S. Chapter 132 generally, and other applicable laws; and

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WHEREAS, on November 1, 2012, Storrs Center Alliance, LLC, the Master Developer for Storrs Center selected by the Partnership, proposed a modification to the Storrs Center MDP to clarify that a hotel use is permitted (the "Modification"), attached hereto as Exhibit A, and provided a statement of background for the Modification, attached hereto as Exhibit B; and

WHEREAS, the Partnership Board of Directors, through its Executive Committee, has conducted an examination of the issues pertaining to the Modification, and has requested and received additional information from Storrs Center Alliance, LLC, to determine the impact of the Modification on Storrs Center; and

WHEREAS, the Partnership has determined that it is necessary and desirable that the Storrs Center MDP be amended,

NOW THEREFORE, the Mansfield Downtown Partnership, acting by and through its duly elected Board of Directors, hereby RESOLVES as follows:

- (1) That the Partnership hereby approves the Modification to the Storrs Center MDP pursuant to C.G.S. Sec. 8-200(a);
- (2) That the Modification will serve the interests of the Town and citizens of Mansfield and of the State of Connecticut;
- (3) That the Modification has been consented to by all the purchasers of the real property in the development area affected by it;
- (4) That the Modification is minor, and will not substantially change the Storrs Center MDP as previously approved, and that the findings made by the Partnership in support of its approval of the Storrs Center MDP, will not be substantially affected by the Modification;
- (5) That the Modification is not inimical to any statewide planning objectives of the state or state agencies as coordinated by the Secretary of the Office of Policy and Management;
- (6) That the Modification fulfills the requirements of C.G.S. Chapter 132, and to carry out and administer the project, public action under Chapters 132 of the Connecticut General Statutes as amended is required; and,
- (7) That the Partnership shall transmit the approved Modification to the Connecticut Commissioner of the Department of Economic and Community Development.

CERTIFICATE

I hereby certify that this Resolution was duly adopted at the May 2, 2013, regular meeting of the Board of Directors of the Mansfield Downtown Partnership and that it has been neither modified nor rescinded.

SEAL

Date: _____ Secretary: _____

Ms. Schwab seconded the motion. The motion was approved 10-2 with abstentions from Mr. Birkenruth and Mr. Simpson.

9. Adjourn

Mr. Rogers made a motion to adjourn. Mr. Paulhus seconded the motion. The motion was approved. The meeting adjourned at 5:45 pm.

Minutes taken by Cynthia van Zelm.

MANSFIELD ZONING BOARD OF APPEALS – REGULAR MEETING
MINUTES
MARCH 13, 2013

Chairman Accorsi called the meeting to order at 7:00 p.m. in the Council Chamber of the Audrey P. Beck Municipal Building.

Present: Members – Accorsi, Gotch, Hammer, Katz, Welch

Alternates – Aho, Brosseau, Clauson

APPOINTMENT OF PAUL W. AHO AS ZBA ALTERNATE

Paul W. Aho was sworn in as ZBA Alternate.

H-K PROPERTIES LLC – 7:00 P.M.

Atty. Michael Bonanno from Jacobs, Walker, Rice & Barry, LLC represented H-K Properties LLC.

They are appealing the Zoning Agent's issuance of a Certificate of Compliance for Michael's Arts & Crafts Store located on property owned by East Brook F, LLC, East Brook T, LLC and East Brook WF, LLC. The certificate was issued on January 11, 2013 as was authorized at the January 7, 2013 Planning & Zoning meeting. The PZC did not accept comments or objections on behalf of his client who was in attendance at this meeting because they said it was not a public hearing.

In February of 2012, the property owners were granted a Special Permit that allowed them to construct an approximately 14,500 square foot building. No notice of application was sent to his client and they are aggrieved not only as abutters but because they have easement rights that are threatened by the construction. They appealed that Special Permit in October of 2012. In November of 2012, at a temporary injunction hearing, the judge denied the temporary injunction but the owners agreed that they would not claim any prejudice if they were forced to take down or deconstruct anything that was constructed from that point forward. Atty. Weinstein is handling this appeal in Superior Court. They feel it would have been more prudent for the town to await the outcome of the court case before issuing a Certificate of Compliance.

Atty. James Connor from Updike, Kelly & Spellacy, PC, representing Eastbrook Mall, submitted letter regarding owners' objection and motion to dismiss appeal of H-K Properties LLC, dated March 13, 2013. He claims the grounds for the appeal were not listed on the document served on clerk of the commission and the zoning agent and that the appeal was not made within the 30 day time limit, although H-K Properties LLC was well aware the construction was taking place. It is his understanding that the agreement at the injunction hearing referred to the retaining wall only.

Atty. Connor submitted letter of July 24, 2012 from Atty. Leonard Jacobs, to the Town of Mansfield objecting to the failure of notice and a copy of the 1984 deed containing the easement.

Mr. Curt Hirsch, Zoning Agent for the Town of Mansfield, claimed that he acted on the authority of the Planning & Zoning Commission and that no zoning regulation was violated.

Katz moved to end the public hearing and go into a business meeting, seconded by Welch.

BUSINESS MEETING

Welch moved to approve the application of H-K Properties LLC claiming Zoning Agent Error in the issuance of a Certificate of Compliance for Michael's, at 95 Storrs Rd, per Art XI, Sec G.1.a, as shown on submitted plan.

In favor of opposing application: Accorsi, Gotch, Hammer, Katz, Welch

Reasons for voting in opposition to application:

- Litigation has nothing to do with application
- No error was committed by zoning agent in issuing certificate of compliance

Application was denied.

APPROVAL OF MINUTES FROM JANUARY 9, 2013

Katz moved to approve the minutes of January 9, 2013 as presented, seconded by Hammer. All in favor.

ADJOURNMENT

Meeting was adjourned at 8:10 P.M.

Respectfully Submitted,

Richard Brosseau, Secretary



COMMITTEE ON COMMITTEES
June 14, 2013
Room B

1. CALL TO ORDER

The meeting was called to order by Peter Kochenburger, Chair of the Committee, at 8:09 a.m.

Present: Peter Kochenburger, Chris Paulhus, Paul Shapiro

2. OPPORTUNITY FOR PUBLIC COMMENTS

No members of the public were in attendance.

3. APPROVAL OF THE MINUTES

Mr. Shapiro moved and Mr. Paulhus seconded to approve the minutes of the April 12, 2013 meeting as presented. Motion passed unanimously.

4. COMMITTEE VACANCIES/APPLICATION

The Committee noted two appointments to the Sustainability Committee: Susannah Everett for the Board of Education and Shawn Santasiere for Region 19.

Mr. Shapiro moved and Mr. Paulhus seconded to recommend the following reappointments to the Solid Waste Advisory Committee: Andrea Ames (term expiring 9/01/2014), Robert Coughlin (term expiring 9/01/2015), Dennis Roberts (term expiring 9/01/2015), Sarah Milius (term expiring 9/01/2016), and Jane Knox (term expiring 9/01/2015). The motion to recommend passed unanimously.

Mr. Shapiro moved and Mr. Paulhus seconded to recommend the following reappointments to the Cemetery Committee for terms ending 1/01/2016: Jeanne Mogayzel, Rudy Favretti, Mark Mogayzel, and Jane Reinhardt. The motion passed unanimously.

The Town Clerk will send a notice to committee staff members asking them to update the membership list for their committees and to forward the names of any potential applicants.

Assistant Town Manager Maria Capriola will check with James Raynor and Winthrop Smith to see if they are interested in continuing to serve on the Ethics Board.

5. ADJOURNMENT

Mr. Paulhus moved and Mr. Shapiro seconded to adjourn the meeting at 8:23 a.m. Motion passed unanimously.

Mary Stanton, Mansfield Town Clerk



TOWN OF MANSFIELD
OFFICE OF THE TOWN COUNCIL

ELIZABETH C. PATERSON, Mayor

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

July 1, 2013

Mr. Anthony Mele
Project Manager, Interstate Reliability Project
Connecticut Light and Power
P.O. Box 270
Hartford, Connecticut 06141-0270

Re: Interstate Reliability Project
Draft Development and Management Plan Municipal Consultation Filing

Dear Mr. Mele:

Thank you for providing the Town with the opportunity to review the Draft Development and Management Plan for the Interstate Reliability Project. The following comments were endorsed by both the Planning and Zoning Commission and the Town Council. Due to the timing of your submission, many of the Town's advisory committees have not yet had time to review and comment on the draft plan. As such, we may have supplemental comments in the coming weeks based on their review.

- **Highland Ridge Golf Range**
As noted in the Town's April 2012 comments, construction of the transmission line in the area of the Highland Ridge Golf Range should be timed for off-season to minimize operational impacts on the driving range. In the alternative, financial compensation for construction conducted during the golf season could be provided to offset operational impacts and loss of revenue due to construction.
- **Mount Hope Montessori School**
The Siting Council encouraged planting of a vegetative screen at the Mount Hope Montessori School to mitigate the visual impacts of the project on the school. According to the draft D&M plan, consultations are on-going with the school. We look forward to seeing the result of these consultations prior to issuance of the final D&M plan.
- **Green Dragon Daycare**
While the Siting Council decision was silent with regard to the issues raised by Green Dragon Home Daycare, we encourage Northeast Utilities to continue to work with Diane

Dorfer/Green Dragon on either a land swap or other measures to reduce the prevalence of ground shocks on their property. The existing transmission line corridor runs across the rear half of the property and due to prevalence of ground shocks, the garden in that area of the property cannot be used by the children. Northeast Utilities has granted a license for Ms. Dorfer to use approximately 1 acre of property located along the east edge of her property; however, this license can be terminated at any time and requires Ms. Dorfer to maintain \$2 million in liability insurance. A permanent solution would involve a land swap between Ms. Dorfer and Northeast Utilities, which would transfer the rear portion of her property to Northeast Utilities in exchange for property abutting her lot along Bassetts Bridge Road, away from the transmission line corridor (Exhibit D). While we understand that this process may be complex due to a right of first refusal guaranteed to the Department of Energy and Environmental Protection (DEEP), such a land transfer would minimize the impacts of the project on the daycare facility and the residents of the property.

▪ **Hawthorne Lane**

Northeast Utilities has included the Hawthorne Lane reconfiguration in the draft D&M plan for construction. We encourage you to continue to work with the property owners in this area on construction details.

▪ **Protection of Active Farmland**

To minimize impacts on working farms, Northeast Utilities should be required to strictly adhere to various mitigation measures to minimize impacts on working farms. Such measures include but are not limited to: limiting construction where possible to non-crop/harvest seasons, restoring the right-of-way immediately following construction of each segment instead of waiting until the end of the project, ensuring that any soils disturbed or compacted through the process are restored to pre-construction conditions, ensuring that erosion and sedimentation controls are installed and monitored during construction, and minimizing use of herbicides and pesticides, particularly where use of such herbicides/pesticides would impact organic product certifications.

The Town encourages you to continue to work with local farmers to finalize siting of access roads and construction pads to minimize impacts on agricultural activities.

▪ **Location of Construction Access Roads**

While the construction time frame will be limited, it is important to protect adjacent single-family homes from impacts. Therefore, construction access roads should be located as far from homes as possible. As home locations are not shown on the map sheets, staff will need to review aerials to determine any conflicts prior to finalizing comments.

Location of proposed access roads should be coordinated with the property owners wherever possible, particularly in cases where alternative routes are possible or where the access road impacts farmland.

Where alternative routes are shown, the preferred route would result in less clearing of vegetation/wetland impacts unless otherwise desired by the property owner to protect farmland.

Where access roads cross state roads, Northeast Utilities should coordinate with Connecticut DOT on the best location.

▪ **Right-of-Way Restoration**

Section 4.1 of the draft D&M plan indicates that right-of-way restoration activities will not occur until the end of the project. Based on the two year construction schedule that is outlined (October 2013-December 2015), this delay in restoring the right-of-way will have significant impacts on affected properties, particularly properties engaged in agricultural production. For example, at minimum, farmers would lose both the 2014 and 2015 planting and harvest seasons for portions of their property affected by the construction.

The construction schedule should be adjusted to include right-of-way restoration on a segmental basis; as segments are completed, restoration should immediately follow. Such an approach would hopefully reduce the amount of time land is left out of production to one planting/harvest season. It would also reduce other potential environmental impacts by restoring the land to its natural state, allowing greater time during the project for new plantings to take root and minimizing impacts from erosion and stormwater runoff.

Lastly, it should be stipulated that no mobilization activities should occur on agricultural properties until the completion of the 2013 harvest season.

▪ **Crossing of Public Trails/Open Space**

As noted in the draft D&M plan, the proposed project crosses several trails as well as town open space on Highland Road and in the area of Sawmill Brook. As of last week, the Town now also owns the Malek parcel. Please coordinate the location of access roads/ pads and construction activities with the Town's Natural Resources and Sustainability Coordinator and the Open Space Preservation Committee. We also encourage you to work with the Friends of Mansfield Hollow in addition to CT DEEP and the USACE with regard to impacts on Mansfield Hollow recreation areas and trail crossings.

▪ **Aviation Warning Lights**

Section 5.15 indicates that if the FAA requires aviation warning lights, such lights are typically powered by distribution lines, although solar power is being considered. Given the town's commitment to sustainability, location of these lights (Stearns Farm, Mountain Road and Storrs Road areas), and the potential impact of new distribution lines on nearby vegetation, we strongly urge you to use solar power for these warning lights.

▪ **Changes to the D&M Plan**

Please provide notice of all proposed changes to the D&M plan that would affect Mansfield as part of the Bi-Weekly Independent Environmental Inspector Report.

▪ **Vegetation Clearing**

Appendix A includes a partial listing of species allowed to remain as part of the Northeast Utilities, Overhead Transmission Line Standards. These lists should be amended to exclude invasive plant species as identified by the Connecticut Invasive Plants Council. While clearing other vegetation within the right-of-way, existing invasive species should also be removed.

The Appendix also includes a brochure on how property owners can retain wood that is cleared from the right-of-way traversing their property. This brochure should be provided to all property owners prior to requesting sign-off on a Wood Information Form.

▪ **Stone Walls**

The map sheets identify several locations where stone walls may be impacted by construction of access roads or construction pads. These plans should be modified wherever possible to eliminate impacts on stone walls. Where walls must be altered, stones should be used to repair the wall in other places or stockpiled for reconstruction of the wall during the restoration phase. Under no circumstances should stones be removed or taken off-site. Notes to this effect should be added to the map sheets and should use terminology such as 'shall' instead of 'should.'

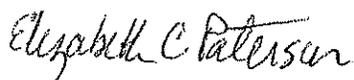
▪ **Map Sheet Comments**

The following comments are specific to various parcels/map sheets:

- Please coordinate with the Vermont Central Railroad regarding the proposed location for a ground structure pad. If possible, the pad should be located out of the floodway, and preferably the 100 year floodplain to reduce potential for flood debris. (Sheet 7)
- A potential wire pulling pad appears to be located in a wetland; if possible, this pad should be moved to reduce wetland impacts. (Sheet 8)
- The construction pad adjacent to Conantville Brook should be moved as far as possible from the brook and vernal pool. Additionally, the alternative access road going through the wetland/crossing the brook should be avoided. (Sheet 9)
- Alternative access roads that have greater wetland impacts should be avoided unless necessary to mitigate impacts on adjacent farmland as identified by the land owner (Sheet 10)

If you have any questions regarding the above comments, please contact Linda Painter, the Town's Director of Planning and Development, at painterlm@mansfieldct.org.

Sincerely,



Elizabeth C. Paterson
Mayor



JoAnn Goodwin
Chair, Planning and Zoning Commission

C: Town Council
Planning and Zoning Commission
Conservation Commission
Open Space Preservation Committee
Agriculture Committee
Sustainability Committee
Robert Stein, Chair, Connecticut Siting Council

APPLICATION REFERRAL

Mansfield Planning and Zoning Commission

- TO:
- Public Works Dept. (c/o Asst. Town Engineer)
 - Health Officer (c/o R. Miller, EHHD)
 - Design Review Panel
 - Committee on Needs of Persons with Disabilities
 - Fire Marshal
 - Traffic Authority
 - Recreation Advisory Committee
 - Open Space Preservation Committee
 - Parks Advisory Committee
 - Town Council
 - Conservation Commission
 - Agricultural Committee
 - Sustainability Committee
 - Economic Development Commission
 - Town University Relations Committee
 - Police (c/o Resident Trooper)

The Planning and Zoning Commission has received an application to Amend the Zoning Regulations and an application to Amend the Zoning Map and will consider the application at a Public Hearing/regular meeting on 9/3/13. Please review the application and reply with any comments to the Planning Office before 8/16/13. For more information, please contact the Planning Office at 429-3330.

APPLICATION INFORMATION

Applicant: Storrs Center Alliance, LLC

Owner: Storrs Center Alliance, LLC

Agent(s): BL Companies, Attorney Thomas P. Cody, Storrs Center Alliance, LLC

Proposed Use: Amendment to Zoning Regulations and Map, PZC File, 1246-14 & 1246-15

Location: Storrs Center

Zone Classification: SC-SDD (Storrs Center Special Design District)

Other Pertinent Information:

- o See attached statement of use and application
- o Full size plans are available in the Planning Office for review
- o
- o

Signed: Joelle L. Shea

Date: 7/18/13

PAGE
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Connecticut Department of Energy & Environmental Protection**NOTICE OF PUBLIC HEARING****Diversion of Water Application No. DIV-201205385
Inland Wetlands and Watercourses Application No. 201205383**

Item #9

Town: Mansfield**Waters: Cedar Swamp Brook**

The Department of Energy and Environmental Protection ("DEEP") has made a tentative determination to approve an application submitted by the University of Connecticut (the "applicant") under section 22a-368 of the Connecticut General Statutes (CGS) for a permit to divert the waters of the state, and under section 22a-39 CGS for a permit to conduct a regulated activity in an inland wetland or watercourse.

The proposed activities include the following: 1) construction of a 3,400-foot, 2-lane, 32-foot wide road through land adjacent to the University of Connecticut's core campus known as the "North Campus" including three wetland crossings and stormwater treatment structures, 2) widening of Rte. 44 at terminus of North Hillside Rd. for turning lanes, and 3) creation of six conceptual development envelopes on six parcels of future research and technology space. The proposed activity will affect 0.53 acres of inland wetlands and watercourses.

Pursuant to section 22a-371 and 22a-39 CGS, DEEP will hold a public hearing on this application beginning on Thursday, July 25, 2013, 6:00 pm, in Room SU-104 (across from the Blue Cow Dairy Bar) of the University of Connecticut's Student Union located at 2110 Hillside Road, Storrs. The applicant will hold a preliminary informal question and answer session for interested members of the public at 5:00 pm on July 25th in Room SU 104 of the University of Connecticut's Student Union. The hearing will be continued in the Russell Room at DEEP Headquarters, 79 Elm Street, 3rd Floor, Hartford on Tuesday, July 30 and Wednesday July 31, 2013 (if needed), each day starting at 9:30 am. Written comments will be accepted in person at the evening hearing and if submitted to the Office of Adjudications via e-mail (deep.adjudications@ct.gov), fax (860-424-4052), or mail (Office of Adjudications, DEEP Headquarters, 79 Elm Street, 3rd Floor, Hartford, 06106) by the close of business on August 5, 2013. Members of the public should check the DEEP Calendar of Events on the DEEP website (<http://www.depdata.ct.gov/calendar/>) for any alterations to this hearing schedule, including additional hearing dates or cancellations.

The Department will hold a site visit on Thursday, July 25, 2013 commencing at 1:00 pm at the north end of Hillside Road Extension on the Storrs campus of the University of Connecticut. This site visit is a public meeting, but is not for the purpose of collecting evidence and therefore will not be conducted on the record.

The application is available for inspection at the DEEP Headquarters, 79 Elm Street, Hartford. Questions may be directed to Doug Hoskins of the Inland Water Resources Division at 860-424-4192.

ADA PUBLICATION STATEMENT

The Department of Energy and Environmental Protection is an Affirmative Action and Equal Opportunity Employer that is committed to requirements of the Americans with Disabilities Act. To request an accommodation call 860-424-3194, or email deep.hrmed@ct.gov

/s/Cheryl A. Chase

Cheryl A. Chase, Director
Inland Water Resources Division
Bureau of Water Protection and Land Reuse

Published in the Willimantic Chronicle on June 10, 2013

**TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER**



Matthew W. Hart, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

January 23, 2012

Transmitted via Email

Ms. Amy Jackson-Grove
Division Administrator-FHWA
628-2 Hebron Avenue, Suite 303
Glastonbury, CT 06033
Email: Amy.Jackson-Grove@dot.gov

Mr. Richard A. Miller
Director of Environmental Policy
University of Connecticut
31 LeDoyt Road U-3055
Storrs, CT 06269-3055
Email: rich.miller@uconn.edu

Re: Final Environmental Impact Study (FEIS) for North Hillside Road

Dear Ms. Jackson-Grove and Mr. Miller:

Thank you for providing the opportunity to comment on the Final Environmental Impact Study for North Hillside Road. As was noted in the Town's comments on the 2008 Draft EIS (DEIS), the Town Council and Planning and Zoning Commission agreed with the conclusion of the DEIS that the North Hillside Road Extension project and associated development of UConn's North Campus could be implemented without significant environmental impact. The only request made as part of our DEIS comments was that Mansfield residents and representatives be given adequate notice and opportunity to review and comment on construction plans prior to their approval and implementation.

The FEIS maintains the preferred roadway alignment identified in the DEIS and incorporates several new mitigation measures to further reduce the environmental impact of the project, including:

- o Significant measures to protect wetlands along the roadway alignment through the construction of two bridges where previously culverts had been proposed.

- Further reduction in wetland impacts through changes to the preferred North Campus Development by replacing development Parcel A with a ±76 acre conservation easement and reallocating development previously proposed for Parcel A to Parcel B.
- Incorporation of additional measures to further mitigate impacts on wetlands and water quality, including:
 - Use of Low Impact Development (LID) techniques as part of the overall stormwater management plan for the roadway construction and the development of the North Campus
 - Measures to reduce impacts of deicing and anti-icing activities
 - Measures to mitigate impacts of lighting on night skies and nocturnal habitats
 - Implementation of a monitoring program to control invasive species
 - Timing of construction to maximum extent possible to minimize impacts on impacts to amphibian habitats.
- Acknowledgement of impacts on Greenhouse Gas Emissions (GHG) and measures to mitigate those impacts.
- Acknowledgement of the potential secondary and cumulative impacts that may occur to various environmental resources in Mansfield and the region through the development of housing and other services to support the anticipated growth in employment resulting from the development of North Campus.

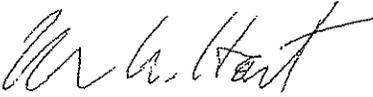
Based on the above summary, staff has found the FEIS to be consistent with the comments provided by the Town Council and Planning and Zoning Commission in 2008. Additionally, we provide the following comments for your consideration:

- While the response to our 2008 comments included in Appendix N indicated that opportunities for review and comment on construction plans would be provided during subsequent stages of the design and permitting process, we would like to take this opportunity to reiterate that request for the record.
- To ensure that the change from culverts to bridges as referenced above meets the desired goals of reducing wetland impacts and protecting wildlife habitat connectivity, specific measures should be put in place during construction such as restricted laydown areas and location of 'no equipment' areas, etc. to minimize impacts on those areas during construction.
- While no significant changes were made to the assessment of traffic impacts and mitigation measures, it is important to note that the intersection of South Eagleville Road and Separatist Road/Sycamore Drive has been of ongoing concern to the Town due to the number of accidents at the intersection and resident complaints. The FEIS recognizes that the Separatist Road approach will operate at a LOS F during PM Peak hours under both the 2010 and 2030 No Build Conditions. As such, we respectfully request that signalization of this intersection be made a priority and installed prior to full build-out of the North Campus area.
- As with any document of this magnitude and duration, there are projects referenced whose status has changed since the drafting of the document, including:
 - Water Reclamation Facility. This project is referred to in various places as being under consideration or design. These references should be updated to reflect current construction status and anticipated completion date. (Pages ES-12, 95)

- Storrs Center. References should be updated to reflect that the project is under construction.
- University Water Supply Plan. References should reflect completion date of May 2011 instead of 'anticipated completion date.' (Page 98)
- It appears that the reference at the bottom of page 30 to 'Alternative 2B' should be revised to 'Alternative 2C' to correctly reflect the new number for the plan being described in the following parcel descriptions.

In closing, we look forward to your continued cooperation regarding the review and implementation of construction plans for the North Hillside Road extension and the associated development of UConn's north campus. If you have any questions regarding the comments included in this letter, please contact Linda Painter, Director of Planning and Development.

Sincerely,



Matthew W. Hart
Town Manager

Enclosure: February 10, 2009 Letter from Town Council and PZC

C: Town Council
Planning and Zoning Commission
Conservation Commission
Linda Painter, Director of Planning and Development
Lon Hultgren, Director of Public Works

TOWN OF MANSFIELD
Planning and Zoning Commission



AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3330
Fax: (860) 429-6863

February 10, 2009

Richard A. Miller, ESQ
Director, Office of Environmental Policy
University of Connecticut
31 LeDoyt Road
Unit 3055
Storrs, CT 06269-3055

Bradley D. Keazer
Division Administrator, Federal Highway Administration
628-2 Hebron Avenue
Suite 303
Glastonbury, CT 06033-5007

Re: Draft Environmental Impact Study, North Hillside Road Extension

Dear Messers Miller and Keazer:

Mansfield's Town Council and Planning and Zoning Commission, with staff assistance, have reviewed the December 2008 draft Environmental Impact Statement for the North Hillside Road Extension project. The following comments are presented for your consideration:

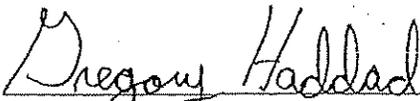
1. The North Hillside Road Extension project and associated development of UConn's North Campus have been studied extensively for over ten years, with numerous opportunities for public review and comment. The December 2008 draft Environmental Impact Statement further refines the analysis of these inter-related projects and Mansfield's Town Council and Planning and Zoning Commission are in agreement with the EIS conclusion that these projects can be implemented without significant environmental impact.
2. Mansfield's Town Council and Planning and Zoning Commission support the subject projects for many reasons including the following:
 - A. The extension of North Hillside Road will facilitate traffic movements on state and local roads and will reduce vehicular traffic on many local roadways that were not designed for current traffic volumes. This roadway project, and associated walkway and bicycle lanes, will promote both vehicular and pedestrian safety for all Mansfield residents and visitors, including UConn students and staff. This project has been a high priority transportation improvement for decades.
 - B. The extension of North Hillside Road will facilitate the development of the UConn North Campus and provide regionally significant economic development opportunities. The North Campus development

will enhance research opportunities for UConn students and staff, job creation and collaborative public/private partnerships.

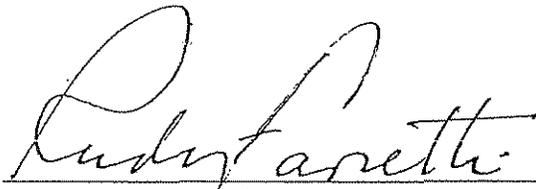
- C. The extension of North Hillside Road and associated public sewer and water utility extensions will facilitate the coordination of needed utility extensions to Mansfield's Four Corners area which has documented ground water contamination and private well and septic system problems.
3. The subject project is fully consistent with the Connecticut Policies Plan for Conservation and Development, the Windham Region Land Use and Transportation Plans and Mansfield's Plan of Conservation and Development. Many specific goals, objectives, policies and recommendations contained in these plans would be promoted by the extension of North Hillside Road and the associated development of North Campus.
4. The draft Environmental Impact Statement appropriately identifies comprehensive mitigation measures that need to be incorporated into construction plans. It is essential that in association with the listed permits that need to be obtained, Mansfield residents and representatives be given adequate notice and opportunity to review and comment on construction plans prior to their approval and implementation.

Mansfield officials are available to discuss any of the comments contained in this letter. We anticipate continued cooperation regarding the review and implementation of construction plans for North Hillside Road extension and the associated development of UConn's North Campus. If you have any questions regarding this letter, please contact Mr. Gregory J. Padick, Mansfield's Director of Planning at 860-429-3329.

Very truly yours,



Gregory Haddad, Deputy Mayor
Mansfield Town Council



Rudy Favretti, Chairman
Mansfield Planning and Zoning Commission

Cc: Thomas A. Harley, CT Department of Transportation
Corey M. Rose, U.S. Army Corp of Engineers, N.E. District



Honorable Paterson
Town of Mansfield
Audrey P. Buck Municipal Building
4 South Eagleville Road
Mansfield, CT 06268

Re: Public Act 2013-205
Repeal of the Stream Channel Encroachment Line Program

Dear Mayor Paterson,

The purpose of this correspondence is to inform you that the Stream Channel Encroachment Line ("SCEL") program has been repealed. The SCEL program was a state regulatory program that was established in your town following the floods of 1955. The purpose of the program was to regulate activities within Connecticut's streams for the purpose of protecting a river's flood carrying and water storage capacity. Since that time the program has become a duplicate layer of governmental regulation of floodplains and lost its relevance. Public Act 2013-205 effectively repeals the Stream Channel Encroachment Line program as of October 1, 2013 therefore activities that occur within Stream Channel Encroachment Lines after October 1, 2013 will no longer require authorization from the Department.

Floodplains will continue to be protected through the Federal Emergency Management Agency's oversight of the National Flood Insurance Program (NFIP). All municipalities in Connecticut participate in the National Flood Insurance Program and are responsible for making sure that proposed development does not cause any adverse flooding impacts and that the development is in compliance with NFIP standards and regulations.

The Department is advising developers and / or property owners proposing to place an encroachment in a floodplain to contact their municipality to determine requirements for building in a floodplain. As a reminder, state activities or projects that are publically funded that occur within a floodplain require a Flood Management Certification from the Department. Please feel free to contact the Inland Water Resources Division at telephone (860) 424-3019 should you have any questions regarding the matter.

Date:

7/9/2013

Sincerely,

Jeffrey P. Caiola
Supervising Civil Engineer
Inland Water Resources Division

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**Connecticut
Light & Power**
The Northeast Utilities System



Item # 11

June 27, 2013

Elizabeth C. Paterson
Mayor of Mansfield
Audrey P. Beck Municipal Building
4 South Eagleville Road
Mansfield, CT 06268

**Re: Connecticut Siting Council Docket 424
Development and Management Plan
Connecticut Portion of the Interstate Reliability Project**

Dear Ms. Paterson:

On June 3, 2013, the Connecticut Light and Power Company ("CL&P") sent you a copy of its draft Development and Management ("D&M") Plans for the Connecticut portion of the Interstate Reliability Project, inviting town comments. To invite public comments, CL&P also delivered copies of these plans, together with comment cards, to your town's library and posted the plans on its project web site. Subsequently on June 12 and 13, in Mansfield and Brooklyn respectively, CL&P held open houses for public review of the draft D&M Plans and invited written comments.

To date, CL&P has received two written comment forms from residents of your town. A copy of these comment forms is enclosed and will be included in CL&P's upcoming filing of revised D&M Plans with the Connecticut Siting Council ("Council"). If additional written comments are soon received from residents of your town, I will subsequently send you copies of those as well. These comments may be useful to you in developing any town comments, which we hope to receive by July 5, 2013.

CL&P is currently evaluating the comments it has received and is working to address suggestions that it finds are technically practical, reasonable in cost and not contrary to the Council's decision documents. CL&P's representatives at the Mansfield and Brooklyn open houses are also following up individually to respond to several requests or questions posed orally or in writing at the open houses. Going forward CL&P may also propose D&M Plan changes to the Council as it further works with landowners and other stakeholders, and would do so using the Project Change Approval Process that is included in the D&M Plan.

Sincerely,

Robert E. Carberry, Project Manager
NEEWS Siting and Permitting



Interstate Reliability Project

YOUR COMMENTS, PLEASE

We appreciate your feedback. Please use this form to provide your comments on the draft construction plans, called the Development and Management (D&M) Plans, for the Interstate Reliability Project.

FIRST NAME: LAST NAME:

STREET ADDRESS:

TOWN: STATE: ZIP:

EMAIL ADDRESS: PHONE #:

Where did you learn about the D&M Plans for the Interstate Reliability Project?

Mansfield Public Review Session (6/12/13) Brooklyn Public Review Session (6/13/13)

D&M Plans at Public Library Other: Following the project on web site.

Your comments on the D&M Plan for the Overhead Transmission Line:

My wife Pam and I, as well as the rest of the Hawthorne Lane neighborhood are very satisfied with the outcome of the overhead trans line modified route. Glad we were able to work cooperatively with you to make this happen.

Your comments on the D&M Plan for the Station upgrades (Killingly Substation and Lake Road Switching Station in Killingly; Card Street Substation in Lebanon):

Please let us know if you have any questions or concerns specific to your property:

I'd like to request a copy of the modified overhead trans line route for the Hawthorne Lane site.

Thank you,

Tom Mindak

Instructions:

Place your completed card in the "Comment Station" (only if attending a Public Review Session) or mail your comment card back to us by **July 1, 2013**. CL&P will share a copy of your comments with the Connecticut Siting Council and your town officials.

Thank you,



Connecticut Light & Power

A Northeast Utilities Company



Interstate Reliability Project

YOUR COMMENTS, PLEASE

We appreciate your feedback. Please use this form to provide your comments on the draft construction plans, called the Development and Management (D&M) Plans, for the Interstate Reliability Project.

FIRST NAME: DONALD LAST NAME: HOYLE

STREET ADDRESS: 125 A BASSETTS BRIDGE RD.

TOWN: MANSFIELD CENTER STATE: CT ZIP: 06256

EMAIL ADDRESS: DONHOYLE@AOL.COM PHONE NO: 860-423-6141

Where did you learn about the D&M Plans for the Interstate Reliability Project?

Mansfield Public Review Session (6/12/13) Brooklyn Public Review Session (6/13/13)

D&M Plans at Public Library Other:

Your comments on the D&M Plan for the Overhead Transmission Line:

SHOULD BE REPLACED WITH INDIVIDUAL MUNICIPAL UTILITY COMPANIES

TREND FOR FUTURE IS IN THIS DIRECTION - TENDENCY TO LARGE AREA

TRANSMISSION LINES WIPES OUT LARGE AREAS OF SERVICE - LINKAGE OVER

LONG LINES CUT EFFICIENCY

Your comments on the D&M Plan for the Station upgrades (Killingly Substation and Lake Road Switching Station in Killingly; Card Street Substation in Lebanon):

Please let us know if you have any questions or concerns specific to your property:

WHAT IS CL&P (NORWENSTER UTILITIES) LONG RANGE PLAN? TO

HOOK UP WITH HYDROELECTRIC QUEBEC?

Instructions:

Place your completed card in the "Comment Station" (only if attending a Public Review Session) or mail your comment card back to us **by July 1, 2013**. CL&P will share a copy of your comments with the Connecticut Siting Council and your town officials.

Thank you,



Connecticut Light & Power

A Northeast Utilities Company

PAGE
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Connecticut Council of Small Towns

1245 Farmington Avenue, 101 • West Hartford, Connecticut 06107
 Phone (860) 676-0770 • Fax: (860) 676-2662 • E-Mail: info@ctcost.org

June 26, 2013

Matthew Hart, Town Manager
 Town of Mansfield
 4 South Eagleville Road
 Mansfield, CT 06268

Dear Matt:

On behalf of COST's Board of Directors, I would like to invite you to become a member of the Connecticut Council of Small Towns (COST). COST is unique in that it is the only statewide organization dedicated exclusively to serving the interests of Connecticut's towns and cities under 30,000 in population. Over the past 30 years we've become increasingly influential as a local government advocacy group that champions high-priority issues facing small town communities.

During this legislative session COST was successful in fighting to maintain state aid to municipalities, reject costly new mandates and enhance investment in local roads and bridges. Enclosed is a copy of COST's End-of-Session Legislative Report for your review.

Although we were successful in preserving municipal aid and defeating several proposals that would have increased costs for towns, the state's ongoing budgetary issues will pose many challenges for small towns in the 2014 legislative session. We look forward to working with you to make sure the priority concerns of top officials from Connecticut's smaller towns are heard – and heeded – by the Governor and members of the General Assembly.

Your membership in COST not only supports essential advocacy efforts at the state Capitol, but also helps make possible several valuable programs, resources and services:

- Access to COST's *Connecticut Municipal Leaders' Manual*, a comprehensive guide that provides an up-to-the-minute summary of state laws governing Connecticut towns, "best practice" information and a *Survival Guide* for town decision-makers;
- *COST's Town Leaders' e-Bulletin*, a newly reformatted "breaking news" information source essential for local government policy-makers;
- Complimentary or discounted registration for COST events, including the annual legislative conference – *Connecticut's Town Meeting*, Municipal Leaders Training Institute, Town Leaders Day at the Capitol and other informative workshops and training programs;
- Use of *Towns-Helping-Towns*, a "members only" service for first selectmen, mayors and managers who have a municipal management question or challenge, and are looking for feedback from other town leaders; and,
- The latest edition of COST's *Town Leaders and Municipal Service Providers Directory*, in which you and your town will be featured.

We look forward to working with you on behalf of Connecticut's smaller towns. Enclosed are COST's membership registration materials for 2013-14.

We are pleased to announce that for the 18th straight year, membership dues will remain the same. Please complete and return the registration form and validate the member information to ensure an accurate listing in COST's 2014 *Town Leaders and Municipal Service Providers Directory*.

Thank you for your thoughtful consideration. If you have any questions, please contact us at (860) 676-0770.

Sincerely,



Betsy Gara
Executive Director



Kathryn Dube
Membership & Legislative Services



Connecticut Council of Small Towns

1245 Farmington Avenue • 101 West Hartford, Connecticut 06107
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2013-14 MEMBERSHIP DUES INVOICE

Name of Town _____

Contact Name/Title _____

Address _____

Town _____ State _____ Zip _____

Phone _____ Fax _____

Email _____ Web address _____

Please pay according to the following dues schedule:

Population	Town Dues
Up to 5,000	Pay..... \$725
5,001 to 10,000	Pay..... \$825
10,001 to 15,000	Pay..... \$925
15,001 to 20,000	Pay..... \$1,025
20,001 to 25,000	Pay..... \$1,125
25,001 to 30,000	Pay..... <u>\$1,225</u>

Of the 169 local governments in the State of Connecticut, 139 are suburban and rural jurisdictions under 30,000 in population. Small towns are home to over a million state citizens and taxpayers.

The Connecticut Council of Small Towns was founded in the belief that local government leaders from these smaller towns – and their residents – needed a strong voice within the legislative and regulatory decision-making arenas, both in Hartford and in Washington, D.C.

Since its establishment in 1975, COST has provided that voice.

Thanks for your strong support of COST, small towns and Connecticut's grassroots governments!

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