



COMMITTEE ON COMMITTEES  
MARCH 17, 2008  
AUDREY P BECK BUILDING  
6:00 PM

The meeting of the Committee on Committees was called to order at 6:10 p.m.

Present were Chairman Leigh Duffy and members Bruce Clouette and Gene Nesbitt.

The minutes of the January 23, 2008 were approved as presented.

The Committee reviewed the applications for the newly established Communication Advisory Committee. By consensus they agreed to recommend to the Town Council the following names for appointment to the Communication Advisory Committee:

One-Year Term – Richard Pellegrine and Bill Powers

Two-Year Terms – Patrick McGlamery and Leila Fecho

Three -Year Terms – Aline Booth, Toni Moran and Joyce Crepeau

Ms. Duffy will include in the resolution to appoint changes to the terms of office and a statement authorizing the Mayor or her designee to call the first meeting of the Communication Advisory Committee to order and to preside until a chair is elected.

The Committee discussed the value of organizing a meeting of all chairs of committees. At this meeting the responsibilities of the chairs, procedures for agenda and minutes, and the recruitment of new members could be discussed. Implementation of the Strategic Plan may identify other areas that will need to be discussed with the chairs.

In an effort to expand the pool of volunteers the Committee decided to delay making additional appointments until they have an opportunity to post some of the committee openings on the town home page. Ms. Duffy will write the text for the web stressing the need for minority representation and new volunteers on all committees. An application deadline date of April 17<sup>th</sup> will be included in order to be considered at the next Committee on Committees meeting. Mr. Nesbitt and Mr. Clouette will review the text prior to posting. In addition to the web the notice will also be forwarded to the cable channel and sent as a press release.

A motion to adjourn was made and approved at 7:35 P.M.

Mary Stanton, Town Clerk