

**TOWN OF MANSFIELD
PERSONNEL COMMITTEE**

**Monday, April 26, 2010
Beck Municipal Building, Conference Room B
Minutes**

Members Present: Deputy Mayor Gregg Haddad (Chair), Chris Paulhus, Peter Kochenburger

Other Council Members Present: Denise Keane

Staff Present: Maria Capriola, Assistant to Town Manager

The meeting was called to order at 6:35 p.m.

1. APPROVAL OF MINUTES

The meeting minutes of 4/12/10 were moved by Kochenburger, seconded by Paulhus and approved unanimously without objections.

2. ETHICS CODE

The Committee continued its review and discussion of draft revisions to the Ethics Ordinance. Haddad agreed to prepare a summary of the Personnel Committee's comments for the Council as a whole.

3. OPEN AND TRANSPARENT GOVERNMENT POLICY & RULES OF PROCEDURE

The Committee reviewed the referral responses from Communications Advisory Committee and the Planning and Zoning Commission. Capriola to follow-up with the Board of Education.

4. RULES OF PROCEDURE

The Committee reviewed and discussed: the pledge of allegiance as a standing item; Committee appointments; and Rule 4B, public hearings. Paulhus made a motion, seconded by Kochenburger to recommend for Rule 4B, "public comment at public hearings is limited to five minutes per speaker unless otherwise modified by the Council at the beginning of the hearing." The motion passed unanimously.

The meeting adjourned at 7:32 p.m.

Respectfully Submitted,
Maria E. Capriola, M.P.A.
Assistant to Town Manager