

CAN

Collaborative Assistance Network
 Wednesday, December 10, 2012, 3:00pm
 Town Hall, Conference Room B

Minutes

Present: Deb Adamczyk, Kelly Allen, Anne Bladen, Susan Daley, Lisa Dahn, Kathleen Krider (staff), Rachel Leclerc, Susan Rozelle, Kate Vallo and Jillene Woodmansee (staff)

Regrets: Susan Angelides

<i>WHAT (Topic)</i>	<i>DISCUSSION</i>	<i>OUTCOME</i>
Call to Order	K. Krider called the meeting to order at 3:02pm.	
Old Business	Review and approval of 11/14/12 Minutes.	<u><i>Motion:</i></u> <i>S. Daley moves to accept the 11/14/12 Minutes as written. A. Bladen seconds and the motion passes unanimously.</i>
New Business	<p>CAN Brochure: K. Krider provided members with a draft Brochure regarding CAN which could potentially be mailed out to parents of incoming kindergarteners. Members discussed why they would advertise together which the goal is to fill each specific center/school. It was noted that parents might appreciate information regarding available choices. Kate Vallo stated that she also had prepared a similar brochure.</p> <p>Involvement of Home Care Providers: K. Krider reminded members that CAN has \$4,386 in funds provided by a Quality Enhancement Grant which must be utilized by June 30th. The money can be used to design a way to include home care providers into the network of providers. Some ideas contained in the grant narrative included hosting a ½ day in – service for CPR or benchmark training. These funds must be utilized by June 30th. K. Krider stated that she is intending to personally visit each of the six (6) home care providers in town and will ask for feedback regarding CAN’s message to them. Members asked how many preschoolers are currently being cared for by home care providers. Members suggested that K. Krider find out what kind of training opportunities</p>	<p>K. Vallo will email a copy of her brochure to members.</p> <p>K. Krider will prepare a draft letter to the home care providers which introduces herself and CAN. She will email the draft to members.</p>

	<p>they could benefit from. R. Leclerc noted that the home care providers should have representation on MAC.</p> <p>K-transition handout (S. Daley): S. Daley reported that she looked at what some of the other towns were doing with regard to a K. transition plan and prepared the document entitled “K-Transition.” With regard to the <i>Big Books</i> members questioned if they are located in the Montessori schools and in the home-care providers. A. Bladen stated that she is missing two of hers. K. Krider recalled that Mt. Hope may have one binder which covers all three schools.</p> <p>Members discussed <i>CAN as a part of a SRBI partnership</i>. Members discussed their individual policies.</p> <p>Members discussed the effectiveness of the <i>pre-k teachers visits to K programs in the fall</i> and the <i>K teachers visits to pre-K’s in the spring</i>. Some felt the visits were effective for assessment feedback while others did not find them effective for a transition plan. Members discussed how difficult it is for teachers to leave their classrooms.</p>	<p>Center and school directors should email K. Krider their individual policies and she will see where they might align.</p>
Child Referrals	There are no child referrals at this time.	
Adjournment	<p>Next CAN meeting: Monday, January 14, 2013 at 3:00PM</p> <p>Agenda topics: Please send to kriderk@mansfieldct.org</p> <p>Respectfully submitted,</p> <p>Jillene B. Woodmansee Assistant to the Early Childhood Services Coordinator</p>	