

# CAN

Collaborative Area Network  
**Monday, May 13, 2013, 3:00pm**  
**Town Hall, Conference Room C**

## Minutes

**Present:** Kelly Allen, Anne Bladen, Lisa Dahn, Susan Daley, Kathleen Krider (staff), Rachel Leclerc (staff), Mary Jane Newman, Kate Vallo and Sarah Delia (staff)

**Guests:** Jill Coghlan

<b>WHAT (Topic)</b>	<b>DISCUSSION</b>	<b>OUTCOME</b>
Call to Order	K. Krider called the meeting to order at 3:03 pm.	
Minutes	Review and approval of April 8, 2013 Minutes.	<i>The Minutes of the April 8, 2013 Meeting were approved unanimously.</i>
Old Business	<p><b>1. Results Statement</b></p> <ul style="list-style-type: none"> <li>Members did not previously submit a results statement, but one was agreed upon:</li> </ul> <p><i>“Children and their families entering kindergarten feel confident, ready and welcome.”</i></p>	
New Business	<p><b>1. Consensus of Kindergarten Transition Plan</b></p> <ul style="list-style-type: none"> <li>Members delineated a time frame that they were comfortable applying to all kindergarten age children and their families wherever they might be in Mansfield. (Please see separate attachment.)</li> </ul> <p><b>2. School Readiness Work</b></p> <ul style="list-style-type: none"> <li>Members went over the school readiness slots and confirmed which slots would be allocated to which Center.</li> <li>There was also discussion about individual students at each Center.</li> </ul>	
Announcement	Jill Coghlan advocated for a yearly census in Mansfield. This data would be helpful in determining where school age and School Readiness families may be living and	<i>Kathleen will communicate with Jill regarding the specifics of this proposal.</i>

	would also help with the Unmet Needs Survey required every two years.	
Adjournment	<p>The meeting adjourned at 4:05pm.</p> <p>Next CAN meeting: Monday, June10, 2013 at 3:00PM</p> <p>Agenda topics: Please send to <a href="mailto:kriderk@mansfieldct.org">kriderk@mansfieldct.org</a></p> <p>Respectfully submitted,</p> <p>Sarah Delia Assistant to the Early Childhood Services Coordinator</p>	

## **Town of Mansfield Kindergarten Transition Plan**

### **November**

Social Event with Center staff, home care providers , and public school teachers. The date will be decided later.

### **November/May**

“What your child needs for kindergarten” document distributed at November conferences and again in May during the alumni transition meeting.

### **December**

Centers and Care Providers provide names of kindergarten eligible children to the public schools with parent permission.

Centers and Home Care Providers receive the letter sent to the parent/guardians for their files

### **January/February**

Centers and Care Providers check in with parents/families regarding plans for kindergarten.

Announcement for the Chronicle and Reminder regarding kindergarten registration sent to Centers and Care Providers which is then shared with families and then followed up.

### **April/May**

Big Books available at Centers and Care Providers

Centers and Care Providers schedule Conferences with families to discuss Kindergarten transition.

### **May/June**

Center and Care Providers may offer informational meetings between potential transitioning kindergarten families and current kindergarten families.