

## **Sexton's Report**

March 23 2011

No Burials  
2 Gravesites Sold

### **Recommend the following changes to the rules and regulations pamphlet**

#### **Under General Rules**

Add no benches other than those used as monuments

#### **Requests being made to buy back plots**

Unusual Circumstances?

#### **Make aware of ashes being buried without informing the Town**

Palmer situation no records of ashes being buried.

Should this be stressed in the pamphlet that any burial private or not must be reported to the Town?

#### **Monuments, Markers**

No gravesite or plot monuments or markers shall be located and set without approval of the Sexton. Corner plot markers shall be flush with ground surface. Cost of monuments and markers are the responsibility of the owner. The erection or installation of monuments or memorial markers shall not take place on Sundays or legal holidays. No monument work, once installed, shall be removed from a grave unless approved by the Sexton. **Only one large monument shall be allowed on each family plot (a family plot must be at least four gravesites in size with dual rows of gravesites) and one monument or marker flush with the ground on each grave site. Large family monuments shall be located near the center line of each dual row of gravesites. As such, a family must own graves on either side of the center line of the row in order to place a large monument on the family plot.**

Monument or marker must stay in character and size of surrounding cemetery markers and monuments.

A **single** gravesite monument shall have a base no larger than 26" inches, a stone no larger than 21" and no taller than 30 ".

Can plot owner put more then one stone on each gravesite? Currently three sets of ashes per gravesite are allowed?

We are now receiving requests for a stone for each set of ashes in one gravesite.

## **Planting**

Shrubs have been allowed to be planted in Section C of the New Mansfield Center Cemetery. Now some are encroaching into avenues and other gravesites.

## **Other issues**

### **Reserved lots**

Is this something that we want to continue with?  
What to do with them? How to get rid of them?  
How to keep track of them?

### **Prepaying for Riverside scattering rights or plots?**

Shall we allow prepaying for scattering rights or plots?  
Do we need to amend Scattering Authorization form?  
Can they prepaying for a plaque and have it mounted?

### **Plaque info**

Source Price Supplier

### **Road in the New Mansfield Center Cemetery**

Are we going to relocate the road in Section D New Mansfield Center Cemetery?  
When? How to sell plots around that area?

### **My activities since becoming Sexton.**

I have created some new forms, will continue to do so as needed. Want to set up simple bookkeeping records.

Would like to update all records, if approved by the committee

May add up to more hours than I was hired for. Does the committee agree to this?

Due to a lack of records I have spent time pulling deeds checking every transaction that I have been able to find in the Gurley Cemetery. I have also been working with Sharon to confirm my findings updating each others record as needed. When out at the Gurley Cemetery selling a plot noticed that monument placements have not been kept updated. A brief check of records for the New Mansfield Center Cemetery has found similar record keeping issues.