



CEMETERY COMMITTEE MINUTES
June 22, 2011
3:30 pm
ROOM B
AUDREY P. BECK BUILDING

Present: Isabelle Atwood (Chair), Rudy Favretti, Barry Burnham, Jane Reinhardt
Staff present: Lon Hultgren, Mary Stanton, Mary Landeck (Sexton)

- Mr. Favretti moved and Mr. Burnham seconded to approve the minutes of the 3/23/2011 and the 4/21/2011 meetings. The motion to approve passed unanimously.
- Sexton Report
The Sexton reviewed the activities in the cemeteries and updated members on the progress she is making on the cemetery records of the Town. The Committee thanked the Sexton and Assistant Town Clerk Sharon Tyler for their work on the cemetery records. The Committee agreed that construction of the road in the New Mansfield Cemetery is the priority project for this year. Ms. Landeck outlined the reasons why additional plots should not be sold in the Gurley Cemetery until the layout of existing sold plots are determined. Members agreed.
- Review of Cemetery Brochure
Mr. Favretti offered editorial suggestions which will be incorporated into the text of the brochure. Members agreed the print in the brochure should be larger. The Committee decided to have the brochure professionally designed and printed.
- Below Ground Radar Program
Work has been completed on the Jacob, Mount Hope and Thompson cemeteries. All investigated areas have been indentified as clear. However, anyone excavating in those areas should proceed with caution. The report will be kept in the vault with copies made for members. The engineering intern will be asked to plot out the researched area for future burials.
- Maintenance
The trees in the Mount Hope Cemetery will be trimmed and the dead tree at the back of the Gurley Cemetery will be removed. Fill will be added to the sunken graves at the Jacob Cemetery. Mr. Hultgren will also include the work identified in the minutes of the 3/23/2011 meeting in the schedule for this year. As previously discussed the new road in the New Mansfield Cemetery will be constructed.
- Restoration
Ms. Landeck and Mr. Burhnam met with Jonathan Appell to review the work required in the Gurley Cemetery. Thirty-one stones were identified as needing restoration work at a cost of \$9375.00. By consensus the Committee agreed to authorize the work. Mr. Hultgren will process the necessary purchase order. Members will review other cemeteries for future restoration work.

- Fund
Committee members reviewed the Cemetery Fund Balance Sheet

The next meeting of the Cemetery Committee will be on September 21, 2011

The meeting adjourned at 4:35 P M

Mary Stanton, Town Clerk