



## CEMETERY COMMITTEE MINUTES

September 21, 2011

3:30 pm

ROOM B

AUDREY P. BECK BUILDING

Present: Isabelle Atwood (Chair), Rudy Favretti, Barry Burnham, Winston Hawkins, Jane Reinhardt, Keith Wilson

Staff present: Mary Stanton, Mary Landeck (Sexton)

- Mr. Favretti moved and Mr. Burnham seconded to approve the minutes of the 6/22/2011 meeting. The motion to approve passed unanimously.
- Sexton Report  
Sexton Mary Landeck reviewed the activities in the cemeteries and updated members on the progress she is making on the cemetery records of the Town. The Committee will review the newly formatted cemetery brochure and will discuss any changes at the next meeting. The restoration work in the Gurley Cemetery has been completed. Mr. Favretti will check the restored stones which are flagged. Ms. Landeck requested permission to continue working the extra hours necessary to bring all the records up to date. A review of the cemeteries after Tropical Storm Irene showed some branches down especially in the Riverside Burying Grounds which will need to be removed prior to October 1, 2011. Ms. Landeck commented on the need to definitively locate the burials in the lower half of the Gurley Cemetery. Mr. Burnham and Mary and Mike Landeck volunteered to do so.  
Mr. Burnham moved and Mr. Favretti seconded to authorize extra hours for the Sexton so that she may continue to update the cemetery records. The motion passed unanimously.
- Maintenance Schedules and Issues  
Director of Public Works Lon Hultgren was not in attendance but provided an update on maintenance issues. Members agreed that removal of branches at the Riverside Burying Ground and the plotting of the information ascertained from the below ground radar scanning project are the two highest priorities. Other issues which need attention are the sunken graves in Jacobs Cemetery, the tree at the back edge of the Gurley Cemetery, and the road way in the New Mansfield Cemetery. Mr. Burnham announced that he has sold the Storrs Road property and will no longer be maintaining the Barrows Cemetery. It will be added to the maintenance schedule for a yearly early August clean up.
- Restoration  
Ms. Landeck, Mr. Favretti, and Mr. Burnham will walk the cemeteries next spring to prioritize restoration efforts. Members felt that it might be a good idea to focus on the smaller cemeteries first.
- Discussion of 2012 Meeting Dates  
Committee members unanimously agreed to add a discussion of 2012 meeting dates to the agenda.

By consensus the 2012 meeting dates will be March 21<sup>st</sup>, June 20<sup>th</sup>, and September 19<sup>th</sup>. The meetings will begin at 3:30 p.m. and will be held in Room B of the Audrey P. Beck Building.

The meeting adjourned at 4:15 P M

Mary Stanton, Town Clerk