



## CEMETERY COMMITTEE MINUTES

September 19, 2012

3:30 pm

ROOM B

AUDREY P. BECK BUILDING

Present: Rudy Favretti, Barry Burnham, Winston Hawkins, Jane Reinhardt, Keith Wilson  
Staff present: Mary Stanton, Mary Landeck (Sexton), Lon Hultgren

- Town Clerk Mary Stanton called the meeting to order and asked for nominations for Chair of the Cemetery Committee. A motion to nominate Mr. Favretti was made and seconded. A motion to close nominations was made, seconded and passed by all. Mr. Favretti assumed the chair and was congratulated by the members of the Committee.
- Mr. Favretti asked for a moment of silence in honor of Isabelle Atwood, former Chair and longtime member of the Committee.
- A motion to approve the minutes of the June 20, 2012 meeting was made and passed unanimously.
- Sexton Mary Landeck reviewed the activities and issues in the cemeteries. Committee members agreed to the following actions:
  - ✓ Mr. Hultgren has sent a letter to Michael Dillman apprising him that his maintenance services are no longer required.
  - ✓ Mary Landeck will call Mr. Robert Cardinal of Bob's Lawn and Yard Service and speak to him about maintaining some of the cemeteries in Town until the end of 2012. Ms. Landeck will get an approximate price at which time Mr. Hultgren will forward a letter to Mr. Cardinal outlining the maintenance plan.
  - ✓ The Sexton will contact local gravediggers and with Mr. Burnham's help, try to identify some alternative providers.
  - ✓ The Committee agreed to buy back Mr. Eaton's plots.
  - ✓ Public Works will tend to the trees and distribute the fill which is required in some of the cemeteries. Mr. Hultgren will also make arrangements to deposit extra materials as a result of grave digging in the landfill. The Sexton will contact Mr. Hultgren prior to each funeral.
  - ✓ By consensus the Committee agreed to approve the proposal, in the amount of \$9375, offered by Jonathan Appell to restore graves in the Mansfield City Road, Wormwood Hill Road, Woodland Road cemeteries and the Riverside Burying Ground.
- Maintenance Schedules and Issues  
The Committee will solicit bids for the maintenance of the Gurley Cemetery, the Riverside Burial Grounds. Mr. Hultgren will provide a request for proposal, including a section on the care required while mowing and weed whacking, for the September meeting.

- Restoration  
Mr. Appell will be starting the renovation work in a week or so and assured the Sexton the work will be finished during this calendar year.
- Meeting Dates  
The Committee agreed to meet on March 20, 2013, June 19, 2013 and September 18, 2013. The Clerk will procure the rooms

The meeting adjourned at 4:15 p.m.

Mary Stanton, Town Clerk