

**TOWN OF MANSFIELD
COMMUNICATIONS ADVISORY COMMITTEE**

Monday, November 23, 2010
Mansfield Town Hall Conference Room C
Approved Minutes

Members Present: Aline Booth, Leila Fecho, Patrick McGlamery (chair), Richard Pellegrine, Ronald Schurin

Elected Officials and Staff Present: Jaime Russell

- I. Meeting Called to order** at 10:40p by chairperson McGlamery
- II. Approval of Minutes** – With changes, minutes approved unanimously.
- III. Public Comment** – None.
- IV. Old Business** –
 - A. Committee Membership Status: Ron will continue talking to the College Democratic and Republicans at UConn about membership
 - B. Information Search and Query: drafted letter to Town Council was presented and changes approved. It will go to council members as decided. Patrick to help Jaime index the CAC minutes and notes to test the system.
 - C. Signs: Reviewed Aline's notes. 13 signposts originally, 5 still standing. Aline will check with the Historical Society on the remaining posts. Aline, Leila and Patrick to draft a letter to the Council reinforcing the message that signs work. It will be electronic to go out early Dec to Council.
 - D. Wording of Communications of Referenda Items: Richard provided information. Information comes in three forms:
On the ballot- very limited
On the published notice mailed to residents- sent out to all residents, still very limited information. NOTE: Could refer specifically to the web site for more information. The same information should be placed at the Library. It may be constrained by State Regulations that say why not able to publish more. Patrick to work with Dick next couple weeks to draft a letter to Council.
- V. New Business**
- VI. Reports** – no additional reports
- VII. Communications** – no additional communications
- VIII. Agenda for Next Meeting** – set for January 24th at 7p in the Town Hall, Conference Room C
- IX. Adjournment** –meeting adjourned at 11:40 a.m.

Respectfully Submitted, 1/7/11
Leila Fecho, Secretary pro tem