

APPROVED MINUTES
Town of Mansfield
Communication Advisory Committee
May 16, 2011
Town Hall Conference Room C

Members Present: Patrick McGlammery, chair, Ronald Shurin (until 7:30 pm),
Aline Booth, Richard Pellegrine
Staff: Jaime Russell

- I. Meeting called to order at 7:10 pm by chair.
- II. Approval of minutes moved by Richard, seconded by Aline.
- III. Public Comment: None
- IV. Old Business:
 - a. Committee membership status: No new members have come forward to serve on the committee. The League of Women Voters will be contacted to see if there is interest there. A major discussion ensued as to whether this committee has reached or full-filled its charges and should be discharged. It was also noted that present members' terms are nearing an end.
- V. New Business:
 - a. Mr. Pellegrine indicated that the Town Council might want to review the process by which a citizen can amend a budget at the Town Meeting. There seemed to be some confusion about the difference between a program and a line item. It was agreed that the chairman would draft a letter to the Council about what thoughts they might have in making the Town Meeting and other matters more understandable to town residents. In the letter to be drafted it would also be seeking advice from the Council about the future of this committee.
 - b. Members agreed that at their next meeting (Aug. 15) that the committee would review the original charge given to the committee by the council. It was also agreed that they would review the draft letter from the chair.
 - c. Meeting adjourned at 8:25 pm.

Respectfully submitted,
Richard Pellegrine

Future Agenda

- I. Review of Charge
- II. Letter to Council