

DRAFT
Town of Mansfield – Four Corners Water and Sewer Advisory Committee
Minutes of the Meeting
March 30, 2010

Present: Nesbitt (chair), Reich, Girard, Paulhus, Pacholski, Rawn, Hultgren (staff), van Zelm (guest – MDP), Beagle (guest)

The meeting was called to order at 7 PM by chair Nesbitt.

The minutes of March 9, 2010 were approved on a motion by Paulhus/Pacholski.

The upcoming Town Council budget sessions on April 8th (Capital Improvements) and April 12th (public hearing) were discussed. At least some committee members will be present at each session.

The draft information sheet for the project was discussed and changes offered by Reich and vanZelm received. A map will be included for reference. The chair and staff will edit a final version for circulation to committee members prior to its general distribution.

The subcommittee's proposed recommendations for design guidelines for the Four-Corners service district were discussed. Some changes on the map were suggested. A meeting with the MDP's planning and design committee will be scheduled to review these suggestions in May (May 18th – 5 PM) prior to giving the suggestions to the Planning and Zoning Commission for their consideration. Rawn said this needed to tie-in with the PZC's ongoing regulatory review efforts.

Chair Nesbitt suggested that the RFQ/RFP process to hire the needed consultants to study/permit the water system and design the pumping station should be started soon so that if/when the design appropriation is approved by the Town, the consultants can start work soon thereafter. There was general agreement on this. Staff will start the RFQ process in the near future.

Nesbitt suggested that the applicability of USDA Rural Development grants to this project be investigated. VanZelm said that she would forward the contact person information to Hultgren after the meeting.

The next meeting was set for April 27th at 7:30 PM (1/2 hour later).

The meeting was adjourned at 8:06 PM.

Respectfully submitted,

Lon Hultgren
Director of Public Works