

Draft

Town of Mansfield – Four Corners Water and Sewer Advisory Committee
Minutes of the Meeting – June 1, 2010

Present: Rawn (acting Chair), Ferrigno, Hart, van Zelm, Hultgren (staff)

The meeting was called to order by acting chair Rawn at 7:06 PM.

The minutes of the April 27, 2010 meeting were corrected – Freudman's name was misspelled, and the meeting with the Planning & Design Committee was corrected to show June 15th as the date, but the approval of the minutes was postponed to the next meeting for lack of a quorum.

The scheduled WPCA public hearing on June 14th was discussed. Hultgren will remind Nesbitt to remind committee members to attend and offer some positive comment at the hearing. It was recommended that the 60 property owners in the area be notified by mail and that the 4 page summary be sent to them along with the notice about the hearing and the potential Town meeting on June 28th. Staff will distribute the hearing notice to the media and have a stack of the 4 page summaries available for the 14th as well.

The meeting with the Mansfield Downtown Partnership's Planning & Design Committee on June 15th at 5 pm was discussed. Hultgren will make the final corrections to the recommended design guidelines memo and map and forward to van Zelm for inclusion in the meeting's agenda packet. Following this meeting, the committee will strategize with the Director of Planning how to submit the recommendations to the PZC. If necessary, they will be presented at a PZC meeting as an agenda item.

Hultgren said that staff was working on the draft scope of services to accompany the RFQ's for the design of the pump station and the study and permitting of the water supply for the area. These will be available for committee review in early July prior to the promulgating of the RFQ's in July if indeed a Town meeting is held on June 28th and the results are favorable.

The next meeting was scheduled for August 3rd at which progress on the selection of consultants will be reviewed, the status of the design guidelines/recommendations to PZC will be discussed and the ongoing pipeline design will be updated.

The meeting was adjourned at approximately 7:45 PM.

Respectfully submitted,

Lon Hultgren
Director of Public Works

Cc: Public_notices
Aug 3rd agenda packet
file