

MEETING NOTICE AND AGENDA

TOWN OF MANSFIELD ■ FOUR CORNERS WATER AND SEWER ADVISORY COMMITTEE

Special Meeting

Thursday, April 17, 2014 ■ 7:00 PM

Audrey P. Beck Municipal Building ■ 4 South Eagleville Road ■ Council Chambers

1. Call to Order
2. Approval of Minutes:
 - a. January 8, 2014 Special Meeting Minutes
 - b. March 4, 2014 Regular Meeting Minutes
3. Public Comment
4. Old Business
 - a. Water and Wastewater Infrastructure Planning
 - b. Mansfield Tomorrow - Discussion of Draft Plan
 - c. Community Update Meeting
 - d. Other
5. New Business
 - a. Committee Membership
 - b. Other
6. Correspondence and Meeting Reports
7. Future Meetings
 - a. Next Meeting Date and Agenda Items
8. Adjourn

TOWN OF MANSFIELD ■ FOUR CORNERS WATER AND SEWER ADVISORY COMMITTEE
DRAFT Special Meeting Minutes ■ January 8, 2014
Town Council Chambers

Members Present: Rawn (chair), Reich, Hart, Ferrigno, Ryan, Raymond

Staff Present: Painter

The meeting was called to order at 6:35 p.m. by chair Rawn.

Approval of Minutes

Minutes were approved toward the end of the meeting as Hart was absent for the initial part of the meeting.

Reich MOVED, Raymond seconded approval of the August 27, 2013 minutes as written. Motion passed by Rawn, Reich, Hart and Ferrigno; Ryan and Raymond abstained.

Reich MOVED, Ryan seconded approval of the November 7, 2013 minutes as written. Motion passed by Rawn, Reich, Hart and Ferrigno; Ryan and Raymond abstained.

Public Comment

Betty Wassmundt, Town Council member, spoke as an individual not on behalf of the Council. Ms. Wassmundt suggested that a thorough cost analysis was needed on the water project before proceeding with an agreement with Connecticut Water to understand the cost to town residents of the proposed project, including the difference between the public authority rate and the town's current water rate from UCONN. She also questioned the need to move forward with the agreement immediately. She suggested that while the overall costs were not necessarily under the purview of the Committee; the cost of the Four Corners portion was something with which the Committee should be concerned.

Old Business

- a. **Sewer Pump Station and Collection System Design.** Painter advised the Committee that a preliminary collection system design is expected to be completed by Town staff in the next month for review by consultant designing the pump station. Preliminary pump station designs are complete and the consultant is ready to proceed to final bid documents when requested. Members questioned how this timing affected the ability to coordinate the construction of the sewer and water components at Four Corners. Painter noted that the consultant expects sewer construction to take at least 2 construction seasons; as such, now is the time to start getting financing in place. She also noted that the sewer pipe must have at least 10 feet horizontal separation and 18 inches of vertical separation from the water pipe. Therefore, it is unlikely that the pipes will go in the same trench as was hoped. Raymond requested that this be clarified for the public as the assumption for many years was that the pipes could be put in the same trench to minimize construction impacts.
- b. **Mansfield Tomorrow.** Painter noted that staff has received initial drafts of some chapters from the consultant. Once an internal review is completed, the draft will be circulated to the Mansfield Tomorrow Advisory Group and various advisory committees for comments before receipt by the PZC. Members noted that the Plan should include policies related to water and sewer service areas and connection restrictions to ensure that the new pipelines do not result in sprawling development.
- c. **Water and Wastewater Infrastructure Planning.** Painter noted that this item was addressed through other items on the agenda.

New Business

- a. **Committee Comments on the Draft CWC Agreement.** Members discussed comments prepared by Reich after review of the draft agreement. Reich noted that future community updates on the project should clarify that UCONN is **not** closing or selling the Willimantic or Fenton River wellfields as part of this project. Raymond expressed concern with executing the agreement prior to adoption of the new Plan of Conservation and Development and revised zoning regulations.

Ryan MOVED, Hart seconded a motion to authorize the Chair to report to the Town Council that the terms contained in the draft Definitive Agreement between Connecticut Water Company and the Town of Mansfield sufficiently address the concerns raised by the Committee in its August 2013 memo provided the following issues are addressed: recommendations contained in the email from Meg Reich to Linda Painter dated January 8, 2014. Rawn, Ferrigon, Reich and Ryan voted to approve the motion; Hart and Raymond abstained.

- b. **Future Meeting Schedule.** Ryan noted that the April date appeared to be an error as it was a Friday; the correct date was identified as April 1st. Reich MOVED, Raymond seconded approval of the 2014 meeting schedule with a change in the April date from April 4th to April 1st.
- c. **Community Update Meeting.** The Committee discussed the need for both general community updates as well as an update meeting for property owners in the proposed service area. As a first step, members suggested an article in the Mansfield Minute and updates to the town website, including updated project maps such as those displayed at the Sustainability Committee meeting by CWC that evening. Hart suggested an update meeting for property owners during the February/March timeframe, provided sufficient information on project cost and design were available. Rawn noted that more information on the tax implications for properties both in the district and along the new water line were needed.

The Community Update process was identified as a key topic for the February Four Corners meeting. Raymond asked staff to prepare information on next steps for discussion at that meeting.

Correspondence and Meeting Reports

No updates.

Future Meetings

The next meeting is scheduled for February 4, 2014.

Adjournment

Rawn adjourned the meeting at 7:50 pm.

Respectfully submitted,

Linda M. Painter, AICP
Director of Planning and Development

TOWN OF MANSFIELD ■ FOUR CORNERS WATER AND SEWER ADVISORY COMMITTEE
DRAFT Regular Meeting Minutes ■ March 4, 2014
Town Council Chambers

Members Present: Rawn (chair), Reich, Hart, Ryan, Raymond, J. Coite (representing T. Tussing)

Staff Present: Painter, Carrington

The meeting was called to order at 7:04 p.m. by chair Rawn.

Approval of Minutes

January 8, 2014 Minutes - No action was taken due to lack of quorum

Public Comment

No public comment was received.

Old Business

- a. **Water and Wastewater Infrastructure Planning.** Derek Dilaj of Weston and Sampson, the Town's sewer pump station design consultant, made a brief presentation on the status of the pump station and collection system design, including a proposed timeline of activities to get to a November referendum on funding for the sewer project. Hart noted that additional funds may be needed for design of the collection system; staff is currently reviewing and will bring to Council for approval if needed. Discussion items included coordination with Connecticut Water Company, potential phasing of the system if needed due to financial constraints and need for a community update meeting this spring, once some preliminary cost estimates are available.
- b. **Mansfield Tomorrow.** Members discussed and provided feedback on the draft Transportation and Infrastructure Chapter for the Mansfield Tomorrow Plan. Painter asked that minor comments/corrections be forwarded via email and suggested that Chapters 10 and 7 be the focus for discussion at the April 1st meeting, which is the deadline for receiving committee input on this draft.
- c. **Community Update Meeting.** As discussed under water and wastewater infrastructure planning, a community update meeting will be scheduled for late spring.

New Business

No new business was discussed

Correspondence and Meeting Reports

No updates.

Future Meetings

The next meeting is scheduled for April 1st. New business items for that meeting include updates on proposed legislation for a statewide water plan and a Memorandum of Agreement with CWC related to the creation of an advisory committee.

Adjournment

Rawn adjourned the meeting at 8:55 p.m.

Respectfully submitted,

Linda M. Painter, AICP

Director of Planning and Development