

**MANSFIELD PUBLIC LIBRARY
ADVISORY BOARD MEETING**

MINUTES

Tuesday, March 13, 2012

Present: L. McDonough, S. Clark, C. Rees, H. Hand, D. Truman, T. Long

Absent: A. Bar-Shalom, J. Greene, B. Katz, E. Chibeau

- I. Call To Order: The meeting was called to order at 7:05. No visitors.
- II. Opportunity for Public Comment: There were no public comments.
- III. Communications: None.
- IV. Approval of Minutes for Dec. 13, 2011:
 - a. T. Long moved to approve, seconded by C. Rees. Approved unanimously with one abstention by T. Long.
- V. Schedule for remainder of 2012 (all to be held on Tuesday in the Program Room):
 - a. June 12, 2012
 - b. Sept. 11, 2012
 - c. Dec. 11, 2012

The possibility of being able to adjust meeting times in order to increase attendance was also discussed. S. Clark will check with the Town Manager regarding the legal and practical feasibility of this matter.
- VI. Librarian's Report:

Ms. McDonough reported that she has enjoyed a very positive orientation to the library and town.

 - a. We have contracted for E-Books via Overdrive. This is expensive and so has limited availability. Due to high demand from patrons, this is available right now to Mansfield residents only.
 - b. The town is applying for a grant that may cover new sinks and an additional entry button for the front door.
 - c. Our strategic plan expired in 2011. A policy review by staff and board during 2012 will enable us to create a new strategic plan.
- VII. Meeting Structure:
 - a. Sheila Clark is happy to continue on as Chair but is open to stepping aside if there are other members interested in chairing.
 - b. Review of Robert's Rules of Order
 - c. The category of New Agenda Items will be added to the meeting structure in the future. (D. Truman would like to discuss Amazon's donation policy for libraries at a future meeting.)
- VIII. Old Business: None.
- IX. Adjournment: The meeting was adjourned at 7:34. D. Truman moved to adjourn, seconded by C. Reese.

Approved June 12, 2012