

**Mansfield Public Library Advisory Board
Meeting Minutes of 3/12/13**

Present: Eva Bar Shalom, Barbara Katz, Thomas Long, Dale Truman, Lucy Maziar, Sheila Quinn Clark, presiding and Leslie McDonough, ex officio

Absent: Edmund Chibeault, Jim Green, Noah Lerman

The meeting was called to order at 7:00 PM.

Opportunity for Public Comment: (none)

Communications: None had been received.

Approval of the minutes of September 11, 2012: Following a motion by T. Long (seconded by B. Katz), the minutes were approved unanimously.

Librarian's Report: L. McDonough presented the quarterly report and gave updates on matters such as and including:

- public works having fixed the significant drainage problems (and, will embark on work which will solve the humidity problem by summer),
- analysis of the materials in Chinese is being undertaken (with an eye towards future purchases as well),
- summer outreach for "tweens" is being planned,
- the food pantry outreach project is being moved to June, to assist with shortages at this time of the year,
- budget preparation update was given,
- "e-matters" details and updates were given.

Parliamentary Procedure: different semi-structured possibilities were noted and discussed - our process for inclusions was agreed upon.

2013 Meeting Schedule: Board members are asked to consider moving the dates from Tuesdays to Wednesdays - this will be an item for consideration and determination at the next Board meeting (which will remain on a Tuesday).

Old Business: Lucy Maziar has graciously stepped forward to serve as Recording Secretary of the Board.

New Business: The Board voted unanimously that cards of regret at their resignations and appreciation for their services while on our Board be sent (by the chair) to Compton Rees and Heidi Hand (moved: T. Long, seconded: B. Katz).

Agenda Items for Future Meetings: (none presented).

Adjournment: The meeting was adjourned at 7:31 PM.

Respectfully submitted,
Sheila Quinn Clark

Approved June 11, 2013