

MANSFIELD PUBLIC LIBRARY ADVISORY BOARD

Meeting Minutes of 12/1/2015 – DRAFT

Present: D. Truman, L. Maziar, B. Katz, T. Long, J. Dauphin, L. McDonough, ex officio, S. Clark, presiding

Absent: N. Lerman, E. Chibeau

1. Call to Order: The meeting was called to order at 7:02 P.M.
2. Opportunity for Public Comment: (None)
3. Communications: None has been received
4. Approval of Minutes: Following a motion by T. Long (seconded by B. Katz), the minutes of the meeting of September 1, 2015 were approved unanimously.
5. Librarian's Report: L. McDonough gave updates on matters such as and including:
 - a. Library Express is getting busier, may expand services.
 - b. Exploring the establishment of a tool library. Start with a small collection and develop some programming to go with it.
 - c. Working with Town Clerk on historical collections. Should have some items online soon.
 - d. Completed an analysis of purchasing processes.
 - e. Library will be providing training on new Mansfield website for open government.
 - f. Improvements in gardens and addition of outdoor furniture were enjoyed by many residents.
 - g. Want to expand parking which is limited now.
 - h. New drains installed on northeast corner.
 - i. Will host a community services breakfast for staffs of library, human services, and parks and recreation to share ideas.
 - j. Quarterly Report and Work Measurements were provided and discussed.
6. Old Business: (None)
7. New Business: (None)
 - a. Meeting Dates for 2016 – March 1, June 7, September 6, December 6
 - b. S. Clark will send a card to E. Bar-Shalom to thank her for her service on the Board.
8. Agenda Items for Future Meetings:
 - Update on digitization of historical collection

Adjournment: Motion to adjourn by T. Long, seconded by J. Dauphin and adjourned at 7:35 P.M.

Next meeting will take place at 7:00 P.M. on Tuesday, March 1, 2016

Respectfully submitted,
Lucy Maziar