

**MANSFIELD PUBLIC LIBRARY ADVISORY BOARD**

**Meeting Minutes of 3/1/2016 – APPROVED**

**Present:** B. Katz, N. Lerman, E. Chibeau, D. Truman, L. Maziar, J. Dauphin, L. McDonough, ex officio, S. Clark, presiding

**Absent:** T. Long

1. Call to Order: The meeting was called to order at 7:02 P.M.
2. Opportunity for Public Comment: (None)
3. Communications: None has been received
4. Approval of Minutes: Following a motion by E. Chibeau (seconded by B. Katz), the minutes of the meeting of December 1, 2015 were approved unanimously with N. Lerman abstaining.
5. Librarian's Report: L. McDonough gave updates on matters such as and including:
  - a. Very busy. Library Express is working out very well. Many people find it more convenient to return books and pick up books.
  - b. In conversation about extending services to allow books to be delivered and returned to Senior Center.
  - c. Will be launching a novelty cake pan collection in April.
  - d. Will open tool lending library in May. Black & Decker donated the initial collection. Will also have garden tools and roof rakes.
  - e. Getting ready to start the gardens again. Will add picnic tables and Adirondack chairs by the children's garden.
  - f. Library's budget is essentially untouched.
  - g. There will be a facilities study of town buildings. Library has a list of needs that would be desired for programmatic needs. A new front desk and carpet are needs. Parking needs to be addressed as well.
6. Old Business: (None)
7. New Business:
  - a. Historical Archiving Project  
Policy Memorandum was discussed and proposed project was presented.  
Sample site will be up and running in a month or so.
8. Agenda Items for Future Meetings  
Letter of support for a bus stop at the Library.

Adjournment: Motion to adjourn by D. Truman, seconded by N. Lerman and adjourned at 7:34 P.M.

Next meeting will take place at 7:00 P.M. on Tuesday June 7, 2016

Respectfully submitted,

Lucy Maziar

Approved 06/07/2016