

Mansfield Board of Education
November 14, 2013
Minutes

Attendees: Randy Walikonis, Vice-Chair; Susannah Everett, John Fratiello, Martha Kelly, Sarah Lacombe, Mark LaPlaca, Katherine Paulhus, Carrie Silver-Bernstein
Excused: Jay Rueckl

The meeting was called to order at 7:30pm by Mr. LaPlaca.

SPECIAL PRESENTATION: Vinton School Enrichment teacher, Michelle Terry, discussed the 2nd grade enrichment students project with paper airplanes. Students in her class demonstrated the airplanes and discussed what they learned with the project.

ELECTION OF OFFICERS: Mr. Walikonis, Vice-Chair, conducted the elections. Motion by Ms. Lacombe, seconded by Ms. Everett, to appoint Mr. LaPlaca as Chair. Vote: Unanimous in favor. Mr. LaPlaca appointed Mr. Walikonis Vice-Chair. Motion by Mrs. Paulhus, seconded by Mr. Walikonis, to appoint Mrs. Kelly as Secretary. Vote: Unanimous in favor. Mr. LaPlaca congratulated Ms. Everett, Mr. Fratiello, and Mrs. Lacombe on the recent elections and welcomed Mr. Fratiello to the Board.

HEARING FOR VISITORS: None

COMMUNICATIONS: The Board received a copy of a letter to Mr. Nguyen, Principal Mansfield Middle School, from Michele Boskovic regarding initiatives at the school. The Board also received a copy of Mr. Nguyen's response to the parent.

ADDITIONS TO THE PRESENT AGENDA: None

VINTON SCHOOL PTA: Kelly Wilburn, President, reported on activities the group participates in to support programs at Vinton School.

Committee Reports:

Personnel Committee: Mr. Walikonis reported the Town Council ratified/approved the four year successor agreement between the Mansfield Board of Education and the Mansfield Education Association beginning July 1, 2014.

Goodwin Bequest Committee: Mrs. Kelly reported the Committee will meet on December 2, 2013 at 4:00pm.

Mr. LaPlaca asked Board members to inform him the committees on which they would be interested in serving.

REPORT OF THE SUPERINTENDENT:

- **Mansfield Food Service Program Update:** Beth Gankofskie and Janice Mills, Co-Directors Mansfield Food Service Program, reviewed the school food program and answered questions from the Board.
- **Quarterly Financials:** Cherie Trahan, Director of Finance, reported the first quarter expenditures and revenues were as expected. Motion by Mr. Walikonis, seconded by Ms. Everett, to accept the Town of Mansfield/Mansfield Board of Education Quarterly Financial Statements for the Quarter ending September 30, 2013. Vote: Unanimous in favor.
- **Salary Transfers:** Mrs. Trahan reported there was a reduction in budget salaries. Motion by Mr. Walikonis, seconded by Ms. Silver-Bernstein to approve the Salary Budget Transfers for the 2013-2014 school year. Vote: Unanimous in favor.
- **Capital Improvement Funds:** Mr. William Hammon, Director of Facilities Management, and Mr. Jaime Russell, Director of Information Technology, reviewed expenditures (completed and projected) for capital improvements in the four school buildings.
- **2014-2015 Budget Overview:** Mrs. Trahan provided an overview of the Board's budget.
- **Neag School Professional Development Partnership:** Ms. Everett recused herself from the discussion. Mr. Baruzzi reviewed the collaborative partnership and discussed expectations with the Board. Motion by Mr. Walikonis, seconded by Mr. Fratiello, to approve the University of Connecticut Neag School of Education and Professional Development School Collaborative Partnership Memorandum of Understanding. Vote: Unanimous in favor with Ms. Everett in abstention.
- **Enrollment Projection:** Mr. Baruzzi presented Mansfield Public Schools Enrollment Projected to 2023 Report by Peter Prowda, PH.D.
- **Mansfield Professional Learning and Evaluation Plan Revisions:** Mr. Baruzzi reviewed the revisions proposed as a result of the district choosing to participate in the Smarter Balanced pilot testing. Motion by Ms. Everett, seconded by Ms. Lacombe, to approve the Mansfield Professional Learning and Evaluation Plan Revisions. Vote: Unanimous in favor.

- School Calendar: Mr. Baruzzi reported on the State Task Force regarding uniform regional school calendars.
- School Climate Surveys: Mr. Baruzzi reviewed the responses by parents, staff, and students and reported each school's climate committee is reviewing the results.
- 2011-2012 Strategic School Profiles: Mr. Baruzzi shared the recently released report by the Connecticut State Department of Education.
- School Performance Index: Mr. Baruzzi reported the school performance index will be released later in November.
- Enhancing Student Achievement: Three new projects will be implemented at the schools in support of this activity.
- Class Size/Enrollment: There were no significant changes to class size or enrollment in October.

APPROVAL OF MINUTES:

- Motion by Mrs. Kelly, seconded by Mrs. Paulhus, to approve the minutes of the October 24, 2013 Meeting.
Vote: Unanimous in favor with Ms. Everett in abstention.

NEW BUSINESS: None

HEARING FOR VISITORS: Alison Hilding, Southwood Road, spoke regarding the Food Service Program and the Co-Directors position.

SUGGESTIONS FOR FUTURE AGENDA: Mrs. Kelly would like an update on the exterior video cameras on school buses. She would also like Food Service Program follow up on purchasing locally, MMS salad bar pricing, and the Board to discuss feasibility of a subcommittee formed to review the Food Service Program. Mrs. Paulhus would like further discussion on small salad built into lunch and discussion on parent communication received at this meeting. Ms. Everett would like discussion on certified staff appreciation.

Motion by Mrs. Paulhus, seconded by Mr. Fratiello, to adjourn at 11:15pm. Vote Unanimous in favor.

Respectfully submitted,
Celeste Griffin, Board Clerk