

# Mansfield Board of Education Meeting

March 19, 2015

Mansfield Middle School Cafeteria 7:30 p.m.

**Board Members:** Randy Walikonis, Chair, Jay Rueckl, Vice-Chair; Martha Kelly, Secretary, Susannah Everett, John Fratiello, Sarah Lacombe, Katherine Paulhus, Carrie Silver-Bernstein, Kathy Ward

## Agenda

- 7:30 Call to Order  
7:35 Special Presentation: Mansfield Middle School Related Arts  
7:50 Hearing for Visitors  
8:00 Communications  
8:05 Additions to the Present Agenda

### Reports:

- 8:10 Committee Reports: Superintendent Search Committee, Personnel Committee  
8:20 Board Development  
8:40 Report of the Interim Superintendent
- Mansfield Tomorrow (M)
  - March 16th Professional Development Day
  - Bus Transportation Update
  - Enhancing Student Achievement

APPROVAL OF MINUTES:  
February 12, 2015 Meeting

CONSENT AGENDA: The following item for the Board of Education March 19, 2015 meeting be approved or received for the record, unless removed by a Board member or the Acting Superintendent of Schools. That the Mansfield Board of Education approves the request for an extension for unpaid childrearing leave through June 1, 2015 by Kimberly Ruiz, Goodwin Elementary Teacher.

## NEW BUSINESS

- 9:20\* Hearing for Visitors  
9:25 Suggestions for Future Agenda  
9:30 Adjournment

\* Estimate

## Robert's Rules of Order General Guidelines

As outlined in the MBOE By-Laws, Robert's Rules of Order shall govern the proceedings of the Board unless otherwise provided by the by-laws. Following are some general guidelines from Robert's Rules and the By-Laws that should be followed to ensure efficient meetings and the rights of all members, aid decision-making and allow all to be heard.

1. During any discussion, a member must be recognized by the Chair before speaking.
2. A member will not be allowed to speak a second time until all other members wishing to speak have been allowed to do so.
3. Members should refrain from speaking a second time unless they have a new point to make or need to respond to new information.
4. As a general rule during discussion, comments should be directed through the Chair to the whole Board, rather than to other or individual members. All discussion is with the Board as a whole. Questions of the Superintendent or other non-BOE members making presentations should be directed to that individual.
5. Private conversations can be distracting to those speaking and should be limited.
6. During discussion, the Chair should try to provide equal time to those in favor or against a given topic or motion.
7. A majority is more than half of the votes cast, not a majority of the Board. For example: if only 7 members choose to vote, and the result is 4-3 in favor, the motion is adopted. Members who abstain are "refraining from voting".
8. If discussion on a **motion** is lasting a long time, any member can "move the previous question" or "call the question". They must be recognized by the Chair in order to do so. This is not debatable, and a two-thirds vote is required to pass. If two-thirds vote in favor of ending debate, the Board ends all discussion on a motion and then moves to an immediate vote on that motion.
9. Committee reports that recommend action should be submitted in writing. This allows for clear understanding of recommendations.

### Mansfield Public Schools: Board of Education Goals: 2014-2015

- I. Engage, motivate and support each student to become confident and successful learners through differentiated instruction and holistic support. Monitor student progress to ensure growth.
  - A. Improve the mathematics, reading, science and writing skills of each student to support college and career readiness.
  - B. Align our current Language Arts/Reading, Science and Mathematics curriculum with the Common Core State Standards (CCSS).
  - C. Promote the cognitive, social, and emotional development of each student while cultivating character and fostering civic engagement.
  - D. Support the full breadth of the district's programs, foster environmental awareness and sustainability, systematically review program offerings, and explore other programs.
  - E. Provide a positive school climate through constructive behavior support systems to ensure student safety, health, physical and emotional well-being.
  - F. Promote the engagement and participation of parents/guardians in the education of their children.
  - G. Integrate relevant technology into the instructional program to enhance student learning of subject matter, technology and its use.
  - H. Help connect students and families with community support services.
  - I. Ensure student transitions are supportive and successful.
  - J. Acknowledge student achievements.
- II. Attract, support and retain qualified, motivated and diverse professional staff by fostering positive, professional learning communities.
  - A. Foster a climate of mutual respect and regularly recognize staff leadership, effort and success.
  - B. Maintain superior educational programs, adjusting staff levels and resources as required.
  - C. Support administrative leadership to maintain and surpass current levels of student achievement.
  - D. Implement, with input and collaboration from certified staff, an effective professional development and evaluation program that supports the growth and confidence of our students and promotes staff success.
  - E. Seek input from staff regarding important issues affecting the district.
- III. Monitor the district's quality of facilities, sufficiency of space, level of security, adequacy of maintenance and efficiency of student transportation.
  - A. Communicate quarterly with Town Council about ongoing needs for infrastructure, security and technology.
  - B. In collaboration with the Town Council, develop and implement a long-term plan, supported by voters, to address prek-8 building needs.
  - C. Implement school security and technology improvements as approved by the Board.
- IV. Increase the effectiveness of the Board of Education.
  - A. Provide Board members with appropriate professional development opportunities to promote effectiveness.
  - B. Encourage communication and collaboration between the Board and our community.
  - C. Collaborate with community members and organizations – including E. O. Smith High School's Region 19 Board -- to support the district's students.
  - D. Review prekindergarten educational opportunities for Mansfield children.
  - E. Evaluate the Board's goal-setting process.
- V. Plan for long-term fiscal sustainability.
  - A. Meet periodically with our state legislators to advocate for continued Education Cost Sharing; develop a plan to address changes to current funding level.
  - B. Continue to explore partnerships with other groups to maximize program effectiveness while containing costs.
  - C. Investigate alternative revenue, including public and private funding sources and grant opportunities.
  - D. Continue to educate ourselves and the public about long-term financial ramifications of balancing Board goals and priorities.
  - E. Improve the readability of our budget.

Dr. Richard Kisiel,  
Interim Superintendent of Education  
and Board of Education  
Town of Mansfield  
4 South Eagleville Road  
Storrs, CT 06268

21 February, 2015.

Dear Superintendent Kisiel and Members of the Mansfield Board of Education,

We are writing to extend our thanks to the town of Mansfield for its continued support of the Suzuki Strings Program. The Suzuki Program lead by two dedicated teachers, Barbara Vaughan and Sondra Boyer, is an ever growing program, open to all of K-4 Mansfield's children, that provides affordable access to high quality musical education to an average of 60-70 children every year.

Our children have gained confidence, a strong work ethic and a new awareness of music through this program. In addition, research has repeatedly demonstrated the impact of music education on many other aspects of early childhood learning. This includes improved spatial reasoning and language development and enhanced IQ. The Suzuki Program is thus an important contributor to the achievement of the Town of Mansfield's educational goals.

Over the past 35 years, Mansfield's Suzuki program has grown into one of the most successful music programs in the state of Connecticut. The program funnels violin and cello players directly into the Mansfield Middle School advanced orchestra and later, into the orchestra of E.O. Smith High School, making the quality of these orchestras superior to that of nearby towns. Without this program, the success and reputation of the public music education in Mansfield would not be possible.

The subsidized Suzuki Program and the larger commitment of the Town of Mansfield to education is a key attractor of new residents to our town. We are grateful that our children have benefited from such a high-quality program thanks to the town's annual support. We sincerely thank the Board of Education for its continued commitment to the Suzuki Program.

Yours sincerely,

Parents and children of the  
Suzuki Strings Program

SIGNATURE

NAME

CHILD'S NAME

GRADE

SCHOOL

*[Signature]*

Erinking Addison Rocha 2

Vinton

*[Signature]*

Tony Berkholt Katielynn 3

Vinton

*[Signature]*

Shu-Fang Chi Chieh-Br Chen

3, Vinton

Mia Chen

1 Vinton

*[Signature]*

BENJAMIN F. PARRY SAMUEL 3

Goodwin

*[Signature]*

Michelle Boskovic Katarina 3

Southeast

*[Signature]*

Kelly Misovich Lara 2

MMS (alumnus)

*[Signature]*

Song Suk Cho Soojin park 2

Goodwin

*[Signature]*

Song Suk Cho Teajin park 1

Goodwin

"

"

Youngjin park 5

Goodwin  
MMS.

*[Signature]*

Sam Baker Eleanor Baker 1

Vinton

*[Signature]*

Matthew Bulera Weathers Tanah Bulera 1

Vinton

*[Signature]*

Sarah Kaufeld Aaron Kaufeld 5

MMS

*[Signature]*

Jiff Martin Elle Soares K

Goodwin

*[Signature]*

Hong Yuan Hope Fu 4

Vinton

*[Signature]*

Sang Gyu Byun Danielle Byun 2

Southeast

*[Signature]*

Stephanie Welsh Alize Mirko 1

Goodwin

*[Signature]*

Mark Mirko Calvin Mirko 3

Goodwin

*[Signature]*

David Solomon Markes Solomon Nancy 2 Goodwin

*[Signature]*

Ellen Tulman Anna Tulman 3 Goodwin

Claire Tulman 1

*[Signature]*

Ken Forrest

-4- Toni Forrest 2

Southeast

SIGNATURE	NAME	CHILD'S NAME	GRADE	SCHOOL
	Natalie Yuvo	Aria Hartmann	3	South East
	BARBARA MELLONE	EMMA	2	Goodwin
	Carissa Rutkauskas	Ko	K	southeast
	Svetlana Kalnava	mapu Natalia	2	Southeast
	Li Shi	Catherine	2	Goodwin
	Jianhua Guo	Raymond	k	VINTON
	Jun Han	Alice H	K	Goodwin
	Hsu-Te cheng	Allison cheng Andrew cheng	3 1	Southeast
	Yang-Hui Yeh	Charlotte Yeh	2	Goodwin
	Wei-Ting Haang	Arianna Yeh	K	Goodwin
	Yang-Liu	Andrea	P	Common Child Lab
	Pei-lan Wang	Hene Liao	1	Goodwin
	Xiaoying Chu Etta Gan	Ella Gan	K	Goodwin
	Xiaoying Chu	Albert Gan	2	Goodwin
	Margherita Balsemo	Amanda Schweitzer	2	South East
	GILBERT HANSEN	AKOSUA HANSEN	3	southeast
	Jeannie Slayton	Grace Slayton	2	Southeast
	Mihyun Han	-5- Yewon Choi Yoseona Choi	2 K	Goodwin

SIGNATURE	NAME	CHILD'S NAME	GRADE	SCHOOL
<i>Helene Marcy</i>	Helene Marcy	Marika Solomon Marcy,	2,	Goodwin
<i>NOGA SHEMER</i>	NOGA SHEMER	ALON	K	GOODWIN
<i>Madison Day</i>	Madison Day	Laura	2nd	Vinton
<i>Simon Wells</i>	SIMON WELLS	Maya	4th	Southeast
<i>Brett Mattingly</i>	Brett Mattingly	Max	K	Vinton
<i>D. Betsy McLeod</i>	D. Betsy McLeod	Del	K	Vinton
<i>Janice Wehner</i>	Janice Wehner	Ana	2nd	Southeast
<i>Michael Soares</i>	Michael Soares	Elliot	K	Goodwin
<i>Nehael Coujoni</i>	Nehael Coujoni	KO and MAPU	K, 2nd	Southeast
<i>ALYSON SALAZAR</i>	ALYSON SALAZAR	AMELIA	3	VINTON
<i>Thevika Balakumar</i>	Thevika Balakumar	Athavan Balakumar	4	Southeast
<i>Albina Bulera</i>	Albina Bulera	Tanah + Zephyr	1st + 3rd	Vinton
<i>Emily Myers</i>	Emily Myers	Esmé	4th	Vinton
<i>Rochelle Marcus</i>	Rochelle Marcus	Samuel	3rd	Goodwin

## 1. Education

Mansfield takes great pride in the quality of its education system. Almost all school-age children in Mansfield attend public schools. Approximately 50 (2.5% of the total) attend private schools. The public school system is well regarded, with the Town's elementary/ middle school system ranked 32 out of 164 systems in Connecticut according to [www.schooldigger.com](http://www.schooldigger.com). The quality of the education system plays a significant role in maintaining property values and attracting new families to Mansfield.

### A) EARLY CHILDHOOD EDUCATION

Mansfield is committed to supporting high quality early care and educational opportunities for young children. The Department of Human Services along with the Mansfield Advocates for Children (MAC) work to prepare young children for the transition from home to the school environment through school readiness programs, family literacy activities, and providing programs and opportunities for teachers to collaborate. Pre-kindergarten programs are offered at each elementary school at no cost to families; priority placement is given to children identified as needing additional support with remaining slots filled by lottery. The Town also provides support and services to the Mansfield Discovery Depot located on Depot Road which provides childcare, pre-school and kindergarten programs. Additional child care and pre-school alternatives are offered by a variety of private organizations, including two Montessori schools, one of which offers classes for children up to 12 years of age.

### B) ELEMENTARY AND MIDDLE SCHOOL

The Mansfield Board of Education (MBOE) operates three elementary schools that serve children in pre-kindergarten through 4th grade (Goodwin, Southeast and Vinton) and the Mansfield Middle School for grades 5 through 8. These schools serve a fairly diverse population: 11% of Mansfield students come from homes where English is not the primary language, 2% of students are English Language Learners (ELL), and 12% of students have some type of physical, intellectual, emotional or learning disability. In 2014-15, 26.69% of students were eligible for free or reduced price lunches, up from 15% in 2004-05.

**Elementary and middle school enrollment.** Since 1990, student enrollment in the Mansfield school system has fluctuated between a low of 1,141 students in 1991 and a high of 1,454 students in 1999. As shown in Figure 5.1, enrollment has decreased from over 1,400 students in 2001-2002 to 1,248 students in the fall of 2014. Enrollment is projected to remain fairly stable over the next 10 years, reaching an estimated enrollment of 1,239 in 2022. These projections are based primarily on birth and enrollment trends. However, enrollment can be affected by many other factors, including changes in the community that attract families with young children. Such changes could reverse the slow decline seen over the last fifteen years.

**FACILITIES.** In 2005, the Mansfield Board of Education (MBOE) initiated a study of existing facilities to identify physical improvements to meet programmatic needs and educational objectives. From 2006 to 2012 the School Building Committee, MBOE and Town Council evaluated options, including renovation of the existing elementary schools, construction of 1 or 2 new elementary schools, and replacement of the three existing schools. Renovations to the Middle School were also identified through this process, including window and roof replacement, installation of solar panels and replacement of modular classrooms.

Due to the projected cost for gut renovations to the three elementary schools and the limited state reimbursement available for projects of this nature, the MBOE in 2012 recommended the construction of two new elementary schools and closure of one of the existing schools. Based on state funding formulas, new construction was eligible for a higher percentage of state funding. During Town Council consideration of the plan in 2012, it became apparent that there was no clear community consensus on the best way to address educational needs identified by the school board. Key concerns included the loss of 'neighborhood schools' and the overall cost of the project and resulting burden on taxpayers.

In 2013, the Town Council declined to send the proposed new building projects to public referendum for funding but approved a five-year repair and maintenance plan for the schools, noting that such improvements did not include educational enhancements and that future plans for the long-term improvement of the schools needed to be addressed in that five-year period.

## Goal 5.2

**Mansfield is a lifelong learning community and continues to provide high quality public education for children and youth.**

### Measures of Effectiveness:

- ~~Increase in CMT and CAPT~~ Student achievement based results on State and district assessments
- ~~All Mansfield Schools classified as 'Excelling' by the Connecticut Department of Education~~ All schools achievement student performance levels established at the State and Mansfield Board of Education.
- ~~Increase in graduation rate~~ A high school graduation rate established by the State and the Regional Board of Education.
- Evidence of student college and career readiness based on targeting standards and outcomes established by the boards of education.

**Strategy A** | Continue to provide programs that prepare children to succeed in school.

ACTIONS	WHO	WHEN	RESOURCES
<p><b>1. Improve school readiness.</b></p> <p>The State of Connecticut's "Ready by 5 and Fine by 9" program identifies communities as a key partner in ensuring that early childhood development needs are met to provide a solid foundation for success as children enter the school system. The Town should continue to support the efforts of the Mansfield Advocates for Children, Board of Education and Mansfield Public Library to improve school readiness through early childhood education and literacy programs.</p>	<p>Town Council</p> <p>Mansfield Advocates for Children</p> <p>Mansfield Board of Education</p> <p>Human Services</p> <p>Library</p> <p>UConn Work/Life Oversight Committee</p>	Ongoing	<p>Staff Time</p> <p>Volunteer Time</p>
<p><b>2. Provide comprehensive, quality education programs for students at all levels while recognizing that some students may require non-traditional learning opportunities and innovative instructional approaches to be successful.</b></p> <p>Possible resources include the NEAG School of Education at UConn and Region 19.</p>	<p>Mansfield Board of Education</p>	Ongoing	<p>Staff Time</p> <p>Operating Budget</p>
<p><b>3. Support high quality schools that are adequately staffed and properly equipped.</b></p> <p>Adequate funding and staffing for Mansfield's schools are essential to maintaining high quality education for the community's children, property values, and the overall quality of life. Mansfield is in competition with other communities for the best teachers and to maintain these teachers and historic excellence, Mansfield's schools need appropriate levels of staffing, supplies, and instructional materials and equipment.</p>	<p>Mansfield Board of Education</p> <p>Town Council</p>	Ongoing	<p>Operating Budget</p>

**Strategy B** | Improve long term sustainability of the education system to ensure continued high quality programs and performance within context of declining **enrollment projections** enrollments and financial constraints.

<p><b>1. Initiate a new school facilities planning process.</b> A new process should include a strong community engagement program, clear identification of existing and projected deficiencies of existing facilities, a statement of project goals, alternatives to address deficiencies and assessment of the financial, educational and community impacts of those alternatives. Opportunities for alternative/non-traditional funding sources should also be identified. The community should be engaged early and often to identify priorities and areas of compromise.</p>	<p>Mansfield Board of Education Town Council</p>	<p>Medium Term</p>	<p>Staff Time Volunteer Time Operating Budget CIP</p>
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<p><b>2.. Coordinate with other Region 19 school systems.</b> As an initial step toward broader regionalization discussions, the MBOE should work with the boards of education in Ashford and Willington to improve coordination of curricula, administration and transportation.</p>	<p>Mansfield Board of Education</p>	<p>Ongoing</p>	<p>Staff Time Volunteer Time</p>
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<p><b>3. Advocate for increases in State education funding.</b> Examples of issues that should be addressed include fully funding the education formula, adjusting the formula, changes to minimum budget requirements, <b>and increases in State funding for special education including the excess costs formulas for programs required outside of the district.</b></p>	<p>Town Council Mansfield Board of Education Region 19 Board of Education State Senator and Representatives</p>	<p>Ongoing</p>	<p>Staff time Volunteer Time</p>
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ACTIONS	WHO	WHEN	RESOURCES
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<p><b>4. Advocate for changes to State school construction reimbursement formulas.</b> Current state funding formulas do not support gut renovations of the existing elementary schools to the same level as new construction. <b>Without changes to state funding formulas, it is unlikely that the Town can financially support 'renovate like new' projects at the existing schools unless Town taxpayers are willing to fund the project.</b></p>	<p>Town Council Mansfield Board of Education</p>	<p>Short Term</p>	<p>Staff Time Volunteer Time</p>
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ACTIONS	WHO	WHEN	RESOURCES
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<p><b>5. Participate in discussions regarding creation of a regional K-8 school district.</b> Like Mansfield, surrounding communities have been experiencing declining enrollment. Unless there is significant change in enrollment trends, it will become more difficult to financially sustain individual school districts. The Town should participate in discussions with Region 19 and surrounding towns about the possible creation of a regional K-8 school district. The status of discussions and potential ramifications on Mansfield schools should be considered during the school facility planning process.</p>	<p>Mansfield Board of Education</p>	<p>Medium-Long</p>	<p>Staff Time Volunteer Time</p>
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<p><b>6. Improve partnerships with the University of Connecticut and Eastern Connecticut State University</b> The Town, schools, and University and colleges should improve and strengthen their established through shared education programs and facilities for their mutual benefit, including mutual aid agreements focused on campus and community safety.</p>	<p>Town Council, Mansfield Board of Education, Region 19 Board of Education UConn, ECSU</p>	<p>Ongoing</p>	
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CHAPTER 6 **DIVERSIFYING THE ECONOMY**

**Strategy C** | Maintain and enhance community services and amenities that make Mansfield a great place to live and work. See Chapter 5 for related goals and strategies.

ACTIONS	WHO	WHEN	RESOURCES
<p><b>5. Collaborate with UConn and ECSU to help elementary, middle and high school students develop their knowledge, skills, and talents.</b></p> <p>Potential areas for partnership/collaboration include:</p> <ul style="list-style-type: none"> <li>• <i>Summer enrichment programs</i></li> <li>• <i>Entrepreneurship programs for high school students</i></li> <li>• <i>Enhancements to STEM education in public schools</i></li> <li>• <b>Theatre Arts</b></li> </ul> <p>For additional education strategies involving the Region 19 Board of Education and the Mansfield Board of Education (MBOE), see Goal 5.2.</p>	<p>(MBOE), see Goal 5.2. Region 19 Board of Education Mansfield Board of Education</p>	<p>Medium Term</p>	<p>Staff Time Operating Budget</p>

**Strategy A** | Increase visibility of agriculture to strengthen the agricultural identity of the town and region. See Goal 5.4 for additional strategies related to increasing access to local food.

ACTIONS	WHO	WHEN	RESOURCES
<p><b>4. Encourage schools to promote agriculture.</b></p> <p>Highlight local foods on school menus; incorporate nutritional and agriculture-based curriculum, and provide students with experiential learning opportunities through farm visits, taste tests and composting.</p>	<p>Agriculture Committee Mansfield Board of Education Region 19 Board of Education UConn</p>	<p>Short-Medium</p>	<p>Staff Time Volunteer Time Operating Budget</p>

**Strategy B** | Promote agricultural experiences for the public.

ACTIONS	WHO	WHEN	RESOURCES
<p><b>2. Support and encourage agricultural education and activities for youth, including 4-H program and Region 19's Agri-Science Program.</b></p> <p>Potential activities include a recognition program for youth achievements in agriculture.</p>	<p>Agriculture Committee Mansfield Board of Education Region 19</p>	<p>Ongoing</p>	<p>Staff Time Volunteer Time</p>

**Strategy G** | Support new market channels for local agricultural products.

ACTIONS	WHO	WHEN	RESOURCES
<p><b>1. Increase the volume of local foods in public and private institutions (i.e. school food service, child care and pre-k programs, hospitals, correctional facilities, etc.)</b></p> <p>See related action under Goal 6.4, Strategy C.</p>	<p>Agriculture Committee Mansfield Board of Education Region 19 Board of Education</p>	<p>Ongoing</p>	<p>Volunteer Time Operating Budget</p>

## 9 INFRASTRUCTURE

### Goal 9.2

**Water and wastewater infrastructure improvements conserve natural resources and support smart growth patterns to help preserve rural character.**

**Measures of Effectiveness:**

- Water and sewer service is available to Four Corners area by 2020
- Installation of water and wastewater improvements remediates existing environmental conditions
- Town facilities have reduced potable water consumption
- New development is focused in areas with water and sewer infrastructure

**Strategy A** | Support water and wastewater infrastructure practices that protect the town's rural character and direct development to appropriate areas. See related Goal 6.1, Strategy A and Goal 8.1, Strategy B.

**Strategy B** | Expand water conservation efforts.

ACTIONS	WHO	WHEN	RESOURCES
<p><b>3. Develop and implement strategies to reduce potable water use in municipal facilities.</b></p> <p>Identification of baseline water use and establishment of conservation goals should be a first step. In addition to water-saving fixtures, other measures such as rain barrels, cisterns, and water harvesting should be considered where appropriate. Involve Region 19 and the Mansfield Board of Education (MBOE).</p>	<p>Sustainability Committee</p> <p>Facilities</p> <p>Mansfield Board of Education</p> <p>Region 19 Board of Education</p>	<p>Short Term</p>	<p>Staff Time</p> <p>Volunteer Time</p> <p>CIP</p> <p>Grants</p>

### Goal 9.3

**Mansfield is working toward carbon neutrality and reducing reliance on the grid by conserving energy and increasing use of renewable energy sources.**

**Measures of Effectiveness:**

- 20% reduction in municipal energy consumption by 2018
- Reduction in greenhouse gas emissions
- Increase in percentage of municipal energy consumption from renewable sources
- Increase in number of Town fleet vehicles using hybrid, electric, LNG, or other alternative fuels
- 10% reduction in fuel used by municipal fleet
- Increase in number of private renewable energy installations

**Strategy A** | Reduce municipal energy consumption and expand use of clean and renewable energy sources.

ACTIONS	WHO	WHEN	RESOURCES
<p><b>1. Update policies and procedures for facilities and employees to reduce energy and fossil fuel usage.</b></p> <p>Examples include a municipal fleet no-idle policy and encouraging employees to reduce vehicle miles travelled by combining errands and by carpooling to meetings/events.</p>	<p>Town Manager</p> <p>Mansfield Board of Education</p> <p>Region 19 Board of Education</p>	<p>Ongoing</p>	<p>Staff Time</p>

<p><b>2. Use green building standards (LEED or similar) for renovation and new construction of municipal and school buildings.</b></p> <p>Design buildings to maximize energy efficiency through attention to ventilation, windows, site orientation, use of trees on the south and west sides of buildings for shading, green roof construction where feasible, reflective roofs and other energy-efficient construction practices.</p>	<p>Facilities DPW</p> <p>Mansfield Board of Education</p> <p>Region 19 Board of Education</p>	<p>Ongoing</p>	<p>Operating Budget</p> <p>CIP</p> <p>Bonds</p> <p>Grants</p>
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ACTIONS	WHO	WHEN	RESOURCES
<p><b>7. Perform periodic energy audits to identify and implement facility improvements that would reduce energy consumption.</b></p> <p>Recommendations from the 2013 Siemen's Audit should be prioritized and implemented based on cost/benefit analysis.</p>	<p>Facilities</p> <p>Mansfield Board of Education</p> <p>Region 19 Town Council</p>	<p>Medium Term</p>	<p>Staff Time</p> <p>CIP</p>

## Goal 9.4

### Mansfield promotes waste reduction and resource conservation.

#### Measures of Effectiveness:

- Multifamily residential recycling rates increase to 30% by 2035
- Decline in volume of waste per household/per capita

#### Strategy A | Reduce municipal waste.

ACTIONS	WHO	WHEN	RESOURCES
<p><b>2. Expand composting at municipal facilities and events.</b></p> <p>The three elementary schools, middle school and Town Hall currently compost food waste on-site.</p>	<p>DPW</p> <p>Mansfield Board of Education</p> <p>Region 19 Board of Education</p>	<p>Ongoing</p>	<p>Staff Time</p>
<p><b>3. Adopt a zero-waste resolution.</b></p> <p>According to CT DEEP, "the zero waste approach seeks to maximize recycling, minimize waste, reduce consumption and ensure that products are made to be reused, repaired or recycled back into nature or the marketplace" (<a href="http://www.ct.gov/deep/cwp/view.asp?a=2714&amp;q=43870">www.ct.gov/deep/cwp/view.asp?a=2714&amp;q=43870</a>). The CT DEEP website includes links to several model policies, including Middletown, CT.</p>	<p>Town Council</p> <p>Town Manager</p> <p>Mansfield Board of Education</p> <p>Region 19 Board of Education</p>	<p>Short Term</p>	<p>Staff Time</p>

## 10 STEWARDSHIP AND IMPLEMENTATION

### Goal 10.4

**Mansfield advances Town sustainability objectives through Plan implementation, public education, and partnerships.**

**Measures of Effectiveness:**

- Participation in sustainability efforts and practices has increased
- Mansfield is recognized as a sustainable community
- Ongoing collaborations between UConn and the Town have produced results

**Strategy A** | Create a “Sustainable Mansfield” or “Eco-Mansfield” identity brand (similar to “Eco-Husky”)

that consolidates and improves Town sustainability awareness of initiatives and programs.

<p><del>3. Work with school teachers to spread word about sustainability actions that students can do with their families at home.</del></p>	<p>Sustainability Committee Mansfield Board of Education Region 19 Board of Education</p>	<p>Ongoing</p>	<p>Staff Time Volunteer Time</p>
<p><b>3. Educate the community, parents, and students on sustainable actions that can be achieved at home, in the schools, and in the community.</b> These sustainable actions could include energy conservation, recycling, community involvement, and volunteerism.</p>			

**Mansfield Tomorrow**

A motion is in order if the Board endorses the proposed edits.

Motion to endorse the Mansfield Tomorrow plan with the Interim Superintendent's proposed edits.

**PK-4 Professional Development Schedule  
March 16, 2015**

<b>Time</b>	<b>Certified Staff</b>	<b>Item</b>	<b>Location</b>	<b>Other Notes</b>
8:00-8:30am	All	Continental Breakfast	MMS Cafeteria	
8:30-9:30am	PK-2 Classroom Teachers	Writing Unit Work with Tara Achane	MMS 203/204	Please Bring Writing Units
9:30am – 12:00pm	PK-2 Classroom Teachers	Continued Work on Writing Units for Writing	MMS 203/204	
8:30 – 9:00am	Grades 3 – 4 Classroom Teachers, Elem. Supp. Services, Enrichment, Phys. Ed., Rel. Arts, School Psych., Speech Clinicians, Spanish, Literacy Coaches, Math Consultant, Tech Coordinator	SBAC Overview	Rooms 308/309	
9:00 – 10:30am	Group 1 (Grade 3 classroom teachers, Art, Speech Clinicians, Phys. Ed., Enrichment, Spanish)	Tide Login, Embedded Tools, Test Administration with Jaime Russell and Steve Sokoloski	MMS Computer Lab A & B	
10:30 – 12:00am	Same group as above	SBAC ELA & Math Preparation & Collaboration with Principals, Literacy Coaches, Math Consultant	Rooms 308/309	
9:00 – 10:30am	Group 2 Grade 4 Classroom Teachers, Music Teachers, School Psych., Special Education	SBAC ELA & Math Preparation & Collaboration with Principals, Literacy Coaches, Math Consultant	Rooms 308/309	
10:30 – 12:00am	Same group as above	Tide Login, Embedded Tools, Test Administration with Jaime Russell & Steve Sokoloski	MMS Computer Lab A & B	
12:00 – 1:00pm	<b>Lunch on Your Own</b>			
1:00 - 3:30pm	PK-2 Classroom Teachers not required to take Reading Survey	Continued Work on Writing Units for Writing	MMS 203/204	
1:00 – 3:30pm	Identified Staff required to take Reading Survey	Reading Survey with Richard Kisiel	MMS Computer Lab A & B	
1:00 – 3:30pm	Grade 3 Classroom Teachers not required to take Reading Survey, Grade 4 Classroom Teachers, Special Education, Enrichment	SBAC template, collaboration with Principals, Jaime Russell, Steve Sokoloski, Literacy Coaches	Rooms 308/309	
1:00 - 3:30pm	Art Music Physical. Education Speech Clinicians Spanish School Psychologists	Articulation, Unit Development, and Common Goals	GW/SE GW SE MMS SE MMS	
8:30am – 3:30pm	School Nurses	CSDE Training, Nurse Manual, Parent Handbook revisions, standing orders	TBD	

**MMS Professional Development Schedule  
March 16, 2015**

<b>Time</b>	<b>Certified Staff</b>	<b>Item</b>	<b>Location</b>	<b>Other Notes</b>
8:00 – 8:30am	All	Continental Breakfast	MMS Cafeteria	
8:30 – 11:30am	Grades 5-8 Classroom Teachers, Support Services, Enrichment, Related Arts, World Languages, Physical Education	Smarter Balanced Assessment ELA Claims ELA Question Stems Standards Alignment / Review	MMS Cafeteria	
11:30am-12:30pm	<b>Lunch on your own</b>			
12:30 – 3:30pm	Grades 5-8 Math, Enrichment Math, Support Services Math	Smarter Balanced Assessment Math Claims Math Question Stems Standards Alignment / Review	Room 311	
12:30-3:30pm	Grades 5-8 Supp. Services, Enrichment, Related Arts, World Languages, Physical Education	Smarter Balanced Assessment Question Stem Review SBAC Practice Test Preparation CCSS Unit Alignment Work	Selected Teacher Classrooms	<ul style="list-style-type: none"> <li>• Content area colleagues will identify within upcoming units areas to include additional SBAC type question stems</li> <li>• Review practice test</li> <li>• SBAC practice test preparation</li> </ul>

**MMS Professional Development Schedule  
March 16, 2015**

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12:30 – 3:30pm	Grades 5-8 Math, Enrichment Math, Support Services Math	Smarter Balanced Assessment Math Claims Math Question Stems Standards Alignment / Review	Room 311	
12:30-3:30pm	Grades 5-8 Supp. Services, Enrichment, Related Arts, World Languages, Physical Education	Smarter Balanced Assessment Question Stem Review SBAC Practice Test Preparation CCSS Unit Alignment Work	Selected Teacher Classrooms	<ul style="list-style-type: none"> <li>• Content area colleagues will identify within upcoming units areas to include additional SBAC type question stems</li> <li>• Review practice test</li> <li>• SBAC practice test preparation</li> </ul>

**DRAFT**

**Mansfield Board of Education  
February 12, 2015  
Minutes**

<b>Attendees:</b>	Randy Walikonis, Chair, Jay Rueckl, Vice-Chair, Martha Kelly, Secretary, Susannah Everett, John Fratiello, Sarah Lacombe, Carrie Silver-Bernstein, Kathy Ward
<b>Excused:</b>	Katherine Paulhus

The meeting was called to order at 7:31pm by Mr. Walikonis.

**HEARING FOR VISITORS:**

Lisa Corriveau, resident and MPS teacher, regarding budget, class size.

Jason Courtmanche, resident, regarding class size.

Mike DiCicco, MPS teacher, reading letter from Tutita Casa, resident, regarding Math Consultant position.

Erika LaBella, and Sally Clark, MPS teachers representing Mansfield Kindergarten teachers, regarding class size, math consultant position

Deb St. Jean, MPS teacher, reading for Elyse Poller, resident and MPS teacher, regarding class size, Paraeducators.

Jenny ElShakhs, resident and MPS teacher, regarding math consultant and class size.

Carole Norrish, resident and MPS teacher, regarding class size and support of budget

Mrs. Paulhus arrived at 8:05.

Laura Scruggs, resident and MPS teacher, on behalf of 6<sup>th</sup> grade team regarding class size and curriculum consultants.

Rich Weyel, resident and MPS teacher on behalf 2<sup>nd</sup> grade teachers regarding class size and curriculum consultants

Janet Pagoni, MPS teacher, on behalf of 1<sup>st</sup> grade teachers regarding class size and curriculum consultants.

Rochelle Marcus resident and MPS teacher, on behalf of Donna Koropatkin, MPS teacher regarding class size.

Carrie Holman, President MEA, regarding class size, professional development.

Veronica Barcelona, resident, regarding supporting the budget.

Robin Blomstrann, resident and MPS teacher, regarding class size.

Jon Hand, resident and MPS teacher, regarding class size.

**COMMUNICATIONS:** None.

**ADDITIONS TO THE PRESENT AGENDA:** None

**COMMITTEE REPORTS:**

Finance Committee: Mr. Walikonis reported the Committee reviewed the 2<sup>nd</sup> quarter financials with Mrs. Trahan, Director of Finance and voted to accept the report.

Policy Committee: Mr. Rueckl reported the Town Personnel Committee sent an email with suggested language changes regarding Board Ethics Policy. The Policy Meeting will meet to review the suggested changes.

Personnel Committee: Mrs. Lacombe reported there will be an Executive Session following the meeting.

**REPORT OF THE ACTING SUPERINTENDENT:**

- Mansfield Tomorrow: Linda Painter, Director of Planning and Development, reported on Mansfield Tomorrow and the Plan of Conservation and Development.
- Capital Improvement Funds: Allen Corson, Director of Facilities Management and Jaime Russell, Director of Information Technology, reviewed expenditures (completed and projected) for capital improvements in the four school buildings.
- District Technology Upgrades to Support Transition to the New Standards Grant Application: Mr. Russell reviewed the grant application which includes increasing bandwidth at Mansfield Middle School and purchasing Chromebooks. Motion by Mr. Rueckl, seconded by Ms. Everett to authorize the Superintendent to apply for the State Department of Education grant for District Technology Upgrades to Support Transition to the New Standards. Vote: Unanimous in favor.
- 2015-2016 School Calendar: Motion by Mrs. Paulhus, seconded by Ms. Ward, to adopt the proposed 2015-2016 School Calendar. Vote: Unanimous in favor.
- 2015-2016 Budget Review and Adoption: Dr. Leclerc and the administrators answered additional questions by Board members. Motion by Mr. Rueckl, seconded by Mr. Fratiello to adopt the budget as presented. Motion by Ms. Ward, seconded by Mrs. Lacombe, to amend the budget to add 2 regular education classroom teachers at \$120,000. Vote: Unanimous in favor. Motion by Ms. Silver-Bernstein, seconded by Ms. Ward, to amend the budget to reduce MERS by \$28,000. Vote: Unanimous in favor. Motion by Mrs. Lacombe, seconded by Ms. Everett, to amend the budget to reduce unemployment compensation by \$30,000. Vote Unanimous in favor

Motion by Mr. Rueckl, seconded by Mrs. Lacombe to amend the budget to reduce the MBOE food line by \$1,000. Vote: Unanimous in favor  
Motion by Mr. Fratiello, seconded by Mr. Rueckl, to amend the budget to reduce K-4 Instructional Supplies by \$9,620. Vote: Mrs. Kelly and Mr. Fratiello in favor. Ms. Silver-Bernstein, Mrs. Paulhus, Ms. Ward, Mr. Walikonis, Mr. Rueckl, Mrs. Lacombe, and Ms. Everett opposed. Motion failed.  
Motion by Mrs. Kelly, seconded by Mr. Fratiello, to amend the budget to reduce the substitute – certified teachers line by \$10,000. Vote: Mr. Fratiello, Mrs. Lacombe, Mrs. Kelly, Mr. Rueckl, Ms. Silver-Bernstein in favor. Mrs. Paulhus, Ms. Ward, and Ms. Everett opposed. Motion passed.  
Vote to adopt the 2015-2016 Budget at \$22,048,750 (4.0%) as proposed by the Superintendent with the adopted amendments. Unanimous in favor.

#### APPROVAL OF MINUTES:

Motion by Mr. Rueckl, seconded by Ms. Everett to adopt the minutes of the January 21, 2015 Special Meeting with one suggested change and the notation that Mr. Walikonis recused himself from the regular meeting: Vote: Unanimous in favor  
Motion by Ms. Everett, seconded by Ms. Ward, to adopt the minutes of the January 22, 2015 Meeting. Vote: Unanimous in favor.  
Motion by Ms. Silver-Bernstein, seconded by Ms. Everett, to adopt the minutes of the January 29, 2015 Budget Workshop. Vote: Unanimous in favor.  
Motion by Ms. Everett, seconded by Mrs. Paulhus, to adopt the minutes of the February 5, 2015 Budget Workshop. Vote: Unanimous in favor.

#### NEW BUSINESS: None

CONSENT AGENDA: Motion by Mrs. Paulhus, seconded by Ms. Ward that the following items for the Board of Education February 12, 2015 meeting be approved or received for the record, Vote: Unanimous in favor.  
That the Mansfield Board of Education accepts the retirement of Steve Sokoloski, K-4 Computer Education teacher effective the end of the 2014-2015 school year.  
That the Mansfield Board of Education accepts the 2014-2015 2nd Quarter Financial Report.

HEARING FOR VISITORS: Carrie Holman, President MEA, regarding professional development and teaching positions.

SUGGESTIONS FOR FUTURE AGENDA: Preschool and reduction of support from UCONN to local private preschools.

EXECUTIVE SESSION: Motion by Mrs. Lacombe, seconded by Mrs. Everett, to move into Executive Session for the purpose of Interim Superintendent Search. Vote: Unanimous in favor.

Ms. Silver-Bernstein joined by phone.

The Board returned to regular session at 12:02am

Motion by Mrs. Lacombe, seconded by Mr. Fratiello, that the Board of Education appoint Dr. Richard Kisiel as Interim Superintendent of Schools, effective February 19, 2015 and until such time as a new Superintendent of Schools begins work in Mansfield, subject to the approval of the Commissioner of Education in accordance with Section 10-57 of the Connecticut General Statutes and further subject to the finalization and execution of a contract of employment between Dr. Richard Kisiel and the Board. Moved further, that the Board Chair be authorized to finalize and execute a contract of employment with Dr. Richard Kisiel on behalf of the Board. Vote: Unanimous in favor

Motion by Ms. Everett, seconded by Mr. Fratiello to adjourn at 12:04am. Vote: Unanimous in favor.

Respectfully submitted,  
Celeste Griffin, Board Clerk

March 5, 2015

Office of the Superintendent  
4 South Eagleville Road  
Storrs, CT 06268

Dear Dr. Richard Kisiel,

Welcome to Mansfield! I feel very fortunate to work in such a wonderful district where we strive to put our students needs first and continually work towards achieving excellence. I look forward to meeting you and working with you soon.

I'd like to thank the Board for approving my initial request for maternity leave and childrearing leave with our twins. The time has gone by quickly and we can't believe how they grow and change so much in such a short period of time. We are so appreciative of the precious time you have afforded us as a family to care for them and watch them become the special little people they are.

My initial request for unpaid leave was through May 4, 2015 with anticipation for the twins to be cared for at the Educational Playcare Center that was supposed to open this spring at Storrs Center. However, the time frame for the center's completion has changed, and now the daycare center will not be opened until July of this year. As a result, we have been unable to find suitable daycare for both children in one location until June 1, 2015.

As a result I am requesting an extension for unpaid childrearing leave as outlined in Article 11, J, beyond my maternity leave, through June 1, 2015. I have already discussed this with Susan Muirhead my building principal. Thank you for your consideration of this request, and I look forward to hearing from you soon.

Sincerely,

Kimberly Ruiz

Cc: Susan Muirhead  
Michele Beers