

Mansfield Board of Education Meeting

April 9, 2015

Council Chamber 7:30 p.m.

Board Members: Randy Walikonis, Chair, Jay Rueckl, Vice-Chair; Martha Kelly, Secretary, Susannah Everett, John Fratiello, Sarah Lacombe, Katherine Paulhus, Carrie Silver-Bernstein, Kathy Ward

Agenda

- 7:30 Call to Order
7:35 Paraprofessional of the Year Celebration
7:55 Hearing for Visitors
8:05 Communications
8:10 Additions to the Present Agenda

Reports:

- 8:15 Committee Reports: Superintendent Search Committee, Policy Committee
8:20 Report of the Interim Superintendent
- Bus Transportation Update (P. 1)
 - Information Technology (P. 3)
 - Enhancing Student Achievement Guidelines (P. 5)
 - Professional Learning in Mansfield Public Schools (P. 7)

APPROVAL OF MINUTES:

March 19, 2015 Meeting (P. 9)

NEW BUSINESS

- 9:20* Hearing for Visitors
9:25 Suggestions for Future Agenda
9:30 Adjournment

* Estimate

Mansfield Public Schools: Board of Education Goals: 2014-2015

- I. Engage, motivate and support each student to become confident and successful learners through differentiated instruction and holistic support. Monitor student progress to ensure growth.
 - A. Improve the mathematics, reading, science and writing skills of each student to support college and career readiness.
 - B. Align our current Language Arts/Reading, Science and Mathematics curriculum with the Common Core State Standards (CCSS).
 - C. Promote the cognitive, social, and emotional development of each student while cultivating character and fostering civic engagement.
 - D. Support the full breadth of the district's programs, foster environmental awareness and sustainability, systematically review program offerings, and explore other programs.
 - E. Provide a positive school climate through constructive behavior support systems to ensure student safety, health, physical and emotional well-being.
 - F. Promote the engagement and participation of parents/guardians in the education of their children.
 - G. Integrate relevant technology into the instructional program to enhance student learning of subject matter, technology and its use.
 - H. Help connect students and families with community support services.
 - I. Ensure student transitions are supportive and successful.
 - J. Acknowledge student achievements.

- II. Attract, support and retain qualified, motivated and diverse professional staff by fostering positive, professional learning communities.
 - A. Foster a climate of mutual respect and regularly recognize staff leadership, effort and success.
 - B. Maintain superior educational programs, adjusting staff levels and resources as required.
 - C. Support administrative leadership to maintain and surpass current levels of student achievement.
 - D. Implement, with input and collaboration from certified staff, an effective professional development and evaluation program that supports the growth and confidence of our students and promotes staff success.
 - E. Seek input from staff regarding important issues affecting the district.

- III. Monitor the district's quality of facilities, sufficiency of space, level of security, adequacy of maintenance and efficiency of student transportation.
 - A. Communicate quarterly with Town Council about ongoing needs for infrastructure, security and technology.
 - B. In collaboration with the Town Council, develop and implement a long-term plan, supported by voters, to address pre-k-8 building needs.
 - C. Implement school security and technology improvements as approved by the Board.

- IV. Increase the effectiveness of the Board of Education.
 - A. Provide Board members with appropriate professional development opportunities to promote effectiveness.
 - B. Encourage communication and collaboration between the Board and our community.
 - C. Collaborate with community members and organizations – including E. O. Smith High School's Region 19 Board -- to support the district's students.
 - D. Review prekindergarten educational opportunities for Mansfield children.
 - E. Evaluate the Board's goal-setting process.

- V. Plan for long-term fiscal sustainability.
 - A. Meet periodically with our state legislators to advocate for continued Education Cost Sharing; develop a plan to address changes to current funding level.
 - B. Continue to explore partnerships with other groups to maximize program effectiveness while containing costs.
 - C. Investigate alternative revenue, including public and private funding sources and grant opportunities.
 - D. Continue to educate ourselves and the public about long-term financial ramifications of balancing Board goals and priorities.
 - E. Improve the readability of our budget.

Bus Transportation Recommended Action Steps

Action Step	Completion Date
Improve bus departure procedures at E.O Smith	Completed, Ongoing monitoring
Review bus departure and arrival times	Ongoing monitoring
Review Board's transportation policy	May-June 2015
Redo bus routes to improve efficiency in run times	July 2015
Reduce the number of cul-de-sac turns for middle and high school runs	July 2015
Seek competitive bids for a new bus contract	October 2015

Mansfield Superintendent of Schools
(collaborates with Town Manager & R19 Superintendent)

Town
Manager

IT Director
1 FTE; 12 month

Mansfield School
Administration

IT Specialist II
1 FTE; 12 month

IT Specialist I
.9 FTE; 12 month

MMS IT Specialist II
1 FTE; 12 month

pK4 IT Coordinator
1 FTE; 10 month

MMS IT Paraeducator
.5 FTE; 10 month

pK4 IT Paraeducator
1 FTE; 10 month

Public Library Director

Systems Librarian
1 FTE; 12 month

MMS Instruc. Professional
.4 FTE; 10 month

IT Specialist II
.7 FTE; 12 month

IT Specialist I
.1 FTE; 12 month

R19
Administration

IT Coordinator
1 FTE; 12 month

IT Specialist II
1.3 FTE; 12 month

IT Technician
1 FTE; 12 month

School Data Specialist
1 FTE; 12 month

Educ. Tech Coach
(10 Stipend Positions)

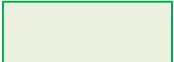
Color Key:



= Town



= Region 19



= Mansfield Schools

Memo

To: PreK-8 Certified and Non-Certified Staff
From: Rachel
CC: Administrative Council
Date: September 2, 2014
Re: *Enhancing Student Achievement*

I write to announce the continuation of a district initiative endorsed by the Mansfield Board of Education at its October 17, 2008 meeting. *Enhancing Student Achievement* is intended to provide students in grades preK-8 with supplemental reading, writing, & mathematics instruction outside the regular school day and/or school year in hopes of increasing the number of students who are competent and confident learners.

Interested certified staff may propose through their building principal a group of students, subject area(s), and supplementary instructional time. All submitted proposals (see attached) will be reviewed at the building and district level prior to approval.

A budget of \$30,000 has been approved to support these activities. Certified staff will be paid \$30 per hour for this supplemental instruction which will be in the form of a separate payment at the conclusion of the activity. Non-certified staff will be paid their hourly rate and will also be paid at the conclusion of the activity. Building principals will review, approve, and submit to me for payment. *Please note: hours should not be submitted with regular timesheets and should only be submitted to your principal upon conclusion of the activity.*

If you are interested, please review and complete the attached application form and submit it to your building principal.

Please feel free to contact me if you have any questions regarding this initiative.

**Mansfield Public Schools
Request for Funds
Enhancing Student Achievement
2014-2015**

The following request is not part of the Mansfield Public Schools 2014-2015 regularly scheduled instructional program and as a result will require additional funding.

School: _____ **Grade(s):** _____ **Subject(s):** _____

Activity Name: _____

Available to Students (circle one): **All** **Selected**

Rationale for Activity: _____

Students Participating: _____

Number of Classes/Sessions: _____

Focus of Instruction: _____

Number and Type of Staff Required: _____

Materials Required and Cost: _____

Student Transportation (Cost if required): _____

Total Projected Cost: _____

Projected Dates, Location, and Times of the Activity: _____

Total Number of Instructional Hours: _____

Criteria for Evaluation: _____

Short Term: _____

Long Term: _____

Comments: _____

Approved by Building Administrator:		
	Signature	Date
Approved by Superintendent:		
	Signature	Date

Enhancing Mansfield's Professional Development Program

Workshop April 21, 2015

8:00 a.m. - 4:00 p.m.

Purpose:

Establish the context for professional learning

- (a) Consistency with state requirements,
- (b) Improved coherence and communication in the district,
- (c) Raising the performance level of both educators and their students,
- (d) Articulate to the educators and the community the purpose and necessity for professional learning;
- (e) Identify professional learning needs, and
- (f) Identify the bridges and barriers to an effective professional learning program.

Enhancing Mansfield's Professional Development Program

Outcomes:

1. Establish guiding beliefs for professional learning
2. Identify professional learning needs of teachers and students
3. Identify the critical structures and supports for an effective professional development program
4. Outline a schedule of professional learning programs for 2015-16

DRAFT

Mansfield Board of Education

March 19, 2015

Minutes

Attendees:	Randy Walikonis, Chair, Jay Rueckl, Vice-Chair, Martha Kelly, Secretary, Susannah Everett, Sarah Lacombe, Carrie Silver-Bernstein, Kathy Ward
Excused:	John Fratiello, Katherine Paulhus

The meeting was called to order at 7:30pm by Mr. Walikonis.

SPECIAL PRESENTATION: Mansfield Middle School teachers, Shaun Rock (Art) and Bob Burrington (Technology Education) and student volunteers discussed their work in art and technology education. Ken Johnson introduced students from the MMS Chamber Choir who performed *Hlohonorofatsa*.

HEARING FOR VISITORS:

Jeff Lazzari spoke regarding Mansfield Middle School.

COMMUNICATIONS: Letter from parents of Suzuki students regarding the program. Email from Mr. and Mrs. Craig Lussier regarding busing.

ADDITIONS TO THE PRESENT AGENDA: None

COMMITTEE REPORTS:

Superintendent Search Committee: Mr. Walikonis reported the Board has appointed itself as the Superintendent Search Committee. Three proposals were received from search firms. A search firm has been determined and will be notified on March 20, 2015.

Personnel Committee: Mrs. Lacombe reported negotiations with the school nurse association will begin in April.

Policy Committee: Mr. Rueckl reported the committee will meet in the next few weeks after receiving feedback from the administrators and MEA regarding proposed changes to the Board of Education Ethics Policy recommended by the Town Council Personnel Committee.

BOARD DEVELOPMENT: Mr. Walikonis reported CABA recommended waiting there is a seated superintendent to hold the Board Development Program. Board members will inform Chair of interest in a developing goals workshop in the spring.

REPORT OF THE ACTING SUPERINTENDENT:

- **Mansfield Tomorrow:** Dr. Kisiel presented suggested changes to the Education Sections of the Draft Mansfield Tomorrow Plan. Motion by Mr. Rueckl, seconded by Mrs. Lacombe to endorse the Mansfield Tomorrow plan with the Interim Superintendent's proposed edits and with edits proposed by Board members. Vote: Unanimous in favor.
- **March 16th Professional Development Day:** Dr. Kisiel reviewed professional development activities held on March 16th for all certified staff. Activities included preparation for Smarter Balanced Assessments, Unit Writing, and completion of Reading Survey for grades K-3 teachers.
- **Bus Transportation Update:** Dr. Kisiel provided an update to the Board of transportation issues and possible solutions to help mitigate the delays.
- **Enhancing Student Achievement:** Dr. Kisiel reported there are six new proposals supported by this fund. The balance of the fund will be used to support Books on Bus and other summer programs.

APPROVAL OF MINUTES:

Motion by Ms. Everett, seconded by Mrs. Lacombe to adopt the minutes of the February 12, 2015 meeting with correction as to final vote of 2015-2016 budget. Vote: Unanimous in favor.

NEW BUSINESS: None

CONSENT AGENDA: Motion by Ms. Ward, seconded by Mrs. Lacombe that the following items for the Board of Education February 12, 2015 meeting be approved or received for the record, Vote: Unanimous in favor.

That the Mansfield Board of Education approves the request for an extension for unpaid childrearing leave through June 1, 2015 by Kimberly Ruiz, Goodwin Elementary Teacher.

HEARING FOR VISITORS: Susan Lussier spoke regarding bus transportation. Craig Lussier spoke regarding bus transportation.

SUGGESTIONS FOR FUTURE AGENDA: Enhancing Student Achievement guidelines. Recording meetings not held in Council Chambers. Information Technology.

Motion by Mr. Rueckl, seconded by Mrs. Lacombe to adjourn at 8:58pm. Vote: Unanimous in favor.

Respectfully submitted,
Celeste Griffin, Board Clerk