

Mansfield Community Playground Project
Meeting Minutes -

Date: 8/22/13

Present: Sara Anderson, Megan Huff (& Gideon), Heather Bunnell, Chad Rittenhouse,
Julia DeLapp, Ellen Tulman

Next Meeting: Thursday September 12, 2013, Conference Rm B

- I. June minutes approved
- II. Subcommittee Updates
 - a. Tools & Materials (Chad)
 - i. Jill is collaborating with Chad to complete tasks such as pricing out items, contacting contractors, & lining up vendors
 - ii. Collaborating also with Jean & Paul
 - iii. 7 Captains will be needed, of whom are “skilled.” All to commit to 6-7 days for build.
 - b. Fundraising (Julia)
 - i. Current focus is on targeting individual donors
 - ii. Janet Jones is assisting by making contacts, hosting events, & giving guidance (hosting first event 9/12/13)
 - iii. Considering providing naming rights for parts of playground such as Tot Lot, Music Cntr, & the Surfacing
 - iv. Potential Wine & Cheese Event in the spring
 - v. Silent Auction
 - 1. Pam Roberts has offered to help, but asked for ample planning time
 - 2. Suggested online auction, with potential simple “sneak peek” event. Heather may contact CSA for support as they run an online auction.
 - c. Design & Special Features (Heather)
 - i. Contacting L & A for renderings of components
- III. Prospective Calendar of Events:
 - a. September
 - i. 12th Event at Janet Jones’ home
 - ii. Festival on the Green – potentially both marching & booth
 - iii. Peachwave or Papa Gino’s event
 - b. October
 - i. Trick a Trunk – passing out coupons for a tile event
 - c. November
 - i. Tile event – Nov 1 or 16 at Family Fun Night at MCC
 - d. December – March to be determined – potential silent auction
 - e. April

- i. 19th Eggstravaganza – maybe hand out flyers for Applebees fundraiser
- f. May – possible event at the schools
- g. June
 - i. 7th Fun Run for the Playground
- h. July
 - i. 14th Construction Captains need to be committed
 - ii. 21st Organization Day – need to be at 75% of fundraising & volunteers
 - iii. Go on the Wayne Norman Show in July or August
- i. August
 - i. 25th Need to be at 100% for fundraising & volunteers
- j. September
 - i. 21st Festival on the Green – “final push” with community
 - ii. 24-28 – Potential Build Week
- k. October
 - i. 4th – Potential Opening Celebration

Minutes prepared & respectfully submitted by Ellen Tulman on 8/23/13