

HOUSING AUTHORITY OF THE TOWN OF MANSFIELD
SPECIAL MEETING MINUTES
Housing Authority Office
May 12, 2011
11:00 a.m.

Attendance: Mr. Long, Chairperson; Mr. Simonsen, Vice Chairperson; Mr. Eddy; Secretary and Treasurer; Ms Hall, Assistant Treasurer; Ms Christison-Lagay Assistant Secretary; and Ms Fields, Executive Director.

The meeting was called to order at 11:05 a.m. by the Chairperson.

NEW BUSINESS

Ad Hoc Committees

Ms Fields requested that the Board create four ad hoc committees to help the Board gather information to expedite complex issues and to bring recommendations to the Regular Board Meetings. Ms Fields suggested the following four ad hoc committees: (i) Holinko Paving and Landscaping Committee, (2) Increasing Affordable Housing Committee, (3) Policy Review Committee, and (4) Budget Committee

A motion was made by Mr. Simonsen and seconded by Ms Christison-Lagay to create the above referenced ad hoc committees and to appoint members to each. Motion approved unanimously.

Eslin v Mansfield Housing Authority

Ms Fields updated the Board on the outcome of the depositions taken on May 2nd and 3rd. The facts regarding the time frame of Ms. Eslin's occupancy of the premises, as presented at the settlement conference on February 17, 2011 and upon which the verbal agreement was based, were in conflict with the facts stated in the depositions. Ms Fields is talking with Attorney McGrath. The Board suggested that Ms Fields ask Attorney McGrath to attend the next Board meeting, if necessary, to further discuss the issue.

OTHER BUSINESS

Ms Fields requested that the Board discuss the following two additional business items: (1) Freedom of Information Request and (2) a General Depository Agreement required by HUD.

A motion was made by Mr. Simonsen and seconded by Mr. Eddy to address two additional business items requested by Ms Fields. Motion approved unanimously.

Freedom of Information Request

Ms Fields stated that further correspondence was received by the Housing Authority by Mr. Findley regarding his Freedom of Information request. Ms Fields stated that she would comply with the request. Ms Fields completed the document search and will send a letter to Mr. Findley stating he can make an appointment to review the documents he requested.

General Depository Agreement (HUD)

Ms Fields stated that HUD is requesting the Auditors to verify that a General Depository Agreement – HUD Form 51999 has been signed by the Housing Authority and the Depository of HUD accounts. This agreement allows HUD to freeze accounts holding HUD money should they choose. Ms Fields requested the Chairman to sign the form so that it can be forwarded to Liberty Bank for signature.

ADJOURNMENT

The Chairperson declared the meeting adjourned at 12:15 p.m.

Dexter Eddy, Secretary

Approved:

Richard P. Long, Chairperson