

HOUSING AUTHORITY OF THE TOWN OF MANSFIELD

REGULAR MEETING MINUTES

Housing Authority Office

April 18, 2013

8:00 a.m.

Attendance: Mr. Long, Chairperson; Mr. Simonsen, Vice Chairperson; Mr. Eddy, Secretary and Treasurer; Ms Hall, Assistant Treasurer; Ms Ward, Commissioner; and Ms Fields, Executive Director.

The meeting was called to order at 8:02 a.m. by the Chairperson.

MINUTES

A motion was made by Ms Hall and seconded by Ms Ward to accept the minutes of the March 21, 2013 Regular Meeting. Motion approved unanimously.

COMMENTS FROM THE PUBLIC

None

COMMUNICATIONS

Ms Fields received an invitation from Mansfield Tomorrow to participate in the Housing Focus Group and was requested to invite a representative from the Board and provide a recommendation for a tenant that might be interested in participating. Ms Ward agreed to be the representative from the Board. Ms Fields will send emails to tenants at Holinko Estates and a memo to tenants at Wrights asking for interested persons to contact the office.

REPORTS OF THE DIRECTOR

Bills

A motion was made by Mr. Eddy and seconded by Mr. Simonsen to approve the March bills. Motion approved unanimously.

Financial Reports –A (General)

A motion was made by Mr. Simonsen and seconded by Mr. Eddy to approve the February the Financial Reports. Motion approved unanimously.

Financial Report-B (Section 8 Statistical Report)

A motion was made by Mr. Eddy and seconded by Mr. Simonsen to approve the March Section 8 Statistical Report. Motion approved unanimously.

Ms Fields reviewed the latest updates from NAHRO and HUD regarding the status of the Section 8 Program funding for both the Housing Assistance Payments and the Administration costs of the program.

REPORT FROM TENANT REPRESENTATIVE

Human Services Advisory Committee

Mr. Eddy reviewed the topics of discussion from the last meeting.

General Reports

None

AD HOC COMMITTEE REPORTS

None

UNFINISHED BUSINESS**Legal Updates**

Ms Fields asked that the Chairman request a vote to go into Executive Session in order to provide legal updates which contain privileged information.

Executive Session

The Chairman stated that legal updates should be considered in executive session.

A motion was made by Mr. Eddy and seconded by Ms Ward to invite Ms Fields to the Executive Session and to go into Executive Session at 9:15 a.m. Motion approved unanimously.

The Board adjourned Executive Session at 9:25 a.m.

Holinko Estates and Wrights Village Landscaping

The Board will attend the presentation of the landscape design plans for both Holinko Estates and Wrights Village at UCONN by the Plant Design class at 10:00 am today.

NEW BUSINESS

None

MEETING DATE CHANGE

No Change

OTHER BUSINESS

None

ADJOURNMENT

The Chairperson declared the meeting adjourned at 9:30 a.m. without objection.

Dexter Eddy, Secretary

Approved:

Richard Long, Chairperson