AGRICULTURE COMMITTEE
OPEN SPACE PRESERVATION COMMITTEE
PARKS ADVISORY COMMITTEE
SPECIAL MEETING
Commonfields
Bassetts Bridge Road
7:00 p.m.

May 22, 2012

1. **Call to Order/Roll Call**--Present- Agriculture Committee (Wes Bell, Al Cyr, Meredith Poehlitz, Charlie Galgowski), Open Space Preservation Committee (Jim Morrow, Vicky Wetherell, Ken Feathers, Michael Soares), Parks Advisory Committee (Tom Harrington), Jennifer Kaufman (Staff), Tom Wells, guest and lessee of the Commonfields farmland.

2. **Healey Request to license Town owned land (Commonfields)**-Members reviewed Mr. Healey's request to license a portion of Town-owned land to provide overflow parking in conjunction with the development of the barn as a banquet facility. Members of the committees understand that the license is contingent upon Town approvals from IWA and PZC.

   Al Cyr motioned ,*"The committees recommend that the Town Council approve the license request, provided the following conditions are met:*
   - *Given that the plan shows parking for approximately 16 cars, the license area should be reduced to a width of 30 feet by 200 feet with minimal additional space added to allow appropriate access to the parking;*
   - *The area east of the access road and the access road be removed from the license area (but the road may be used by the licensee to access the overflow parking);*
   - *The road remain clear and open at all times to allow for foot traffic and the passage of farm equipment;*
   - *Maintenance and repair of the portion of the road that is used to access overflow parking area shall be the responsibility of Mr. Healey;*
   - *All maintenance and repair shall be approved by appropriate Town staff and referred to Town boards and committees, as deemed appropriate by staff;*
   - *The Town defines how the road and licensed area shall be used in inclement weather to avoid unnecessary damage to the road and the license area; and*
   - *The parking area shall remain grass and not be paved at any time."*

The motion was seconded by Charlie Galgowski. The motion passed unanimously.

*Please note: after the meeting adjourned, Tom Wells and Charlie Galgowski viewed the proposed license area and suggested that an alternative that would cause less site disturbance, but would allow for the proposed parking, would be to reduce the license area to a size of 100' by 50'. This would allow for the same amount of parking spaces with less site disturbance. It would also make it easier for the farmer to continue to hay that part of the area.

3. Adjourn- The meeting adjourned at 7:30 pm