

MINUTES
PLANNING & ZONING COMMISSION REGULATORY REVIEW COMMITTEE
Wednesday, December 14, 2011
Conference Room B, Audrey P. Beck Municipal Building

Members present: M. Beal, V. Ward, P. Plante, K. Holt (1:22 pm)
Others present: L. Painter, Director of Planning and Development; Curt Hirsch, Zoning Agent

Call to Order

Chairman Beal called the meeting to order at 1:17 p.m.

Approval of Minutes

11-16-11: Painter noted a change to the 'Members Present' section of the minutes to correct the time Holt arrived to 1:32 p.m. Ward MOVED, Beal SECONDED to accept the minutes as corrected. Motion was approved unanimously; Plante was disqualified.

11-30-11: No action was taken as one of the two members present at the 11-30-11 meeting was not present.

Zoning and Subdivision Regulation Issues Under Consideration

Review of Draft Regulations

Painter distributed a handout with proposed text changes related to the following and reviewed the changes with the members:

- Incorporation of subdivision driveway regulations
- Corner visibility requirements
- Permit requirements for children's playground equipment
- Special event signs
- Portable storage containers
- Donation collection boxes
- Registration signs for youth teams, special programs, etc.
- Additions to non-conforming structures
- Tag sales

After discussion, the members present recommended the changes/clarifications:

- *Playground equipment.* Change language regarding compliance with accessory structure setbacks to prohibit in front yard and require 10 foot setback from side and rear property lines.
- *Portable storage containers.* Clarify that there shall be no more than one portable storage container per property at any one time.
- *Donation drop-off boxes.* Change language to prohibit within front setbacks. Members also discussed whether the boxes should be prohibited in landscape areas; no decision was made.
- *Tag sales.* After extensive discussion, the members present decided that existing regulations appear to be sufficient and to table this item for now.

Discussion with Zoning Agent

The following items were reviewed with the Zoning Agent:

- *Animal rescue shelters and companion animal training.* After extensive discussion, Painter and

Hirsch agreed to discuss concerns with the Animal Control Officer and review other town ordinances and regulations to determine whether existing town regulations are sufficient to deal with noise and health concerns.

- *Live Music/Entertainment.* After extensive discussion, Painter agreed to research whether noise and nuisance ordinances address, or could be amended to address, noise and other impacts related to live music/entertainment uses.

Future Meetings

Painter reminded the members that the next meeting is scheduled for January 11, 2012 in Conference Room C.

Adjournment

The meeting was adjourned at approximately 3:12 p.m.

Respectfully submitted,

Linda M. Painter, AICP