

*DRAFT*  
MINUTES

**PLANNING & ZONING COMMISSION REGULATORY REVIEW COMMITTEE**

Wednesday, November 19, 2014 ▪ Special Meeting  
Conference Room C, Audrey P. Beck Municipal Building

Members present: V. Ward, K. Rawn, P. Aho, K. Holt, P. Plante (1:15 p.m. – 3:22 p.m.)  
Staff: L. Painter, Director of Planning and Development

**Call to Order**

Ward called the meeting to order at 1:12 p.m.

**Election of Chair**

Holt MOVED to nominate Ward as Chair; Ward declined and the motion was withdrawn. Ward MOVED, Rawn seconded to nominate Aho as Chair; the motion was approved unanimously.

**Approval of Minutes**

2-20-14: Aho MOVED, Rawn seconded approval of the minutes as written; the motion was approved unanimously.

**Proposed Regulation Revisions: Discussion and preparation of draft regulations regarding kennels and other uses related to domestic animals such as veterinary hospitals, animal day care, etc.**

Painter reviewed the summary of proposed regulations (distributed with the packet) based on the February 2014 discussion. Members suggested using the Killingly standard for noise attenuation which includes specific construction techniques and requiring annual renewal. Renewals would be automatic unless complaints have been received or violations issued. It was suggested that language be added that would give the Commission authority to review special permits outside of the annual renewal cycle if issues develop.

**Other Draft Zoning and Subdivision Regulation Changes**

Painter reviewed other changes that the committee had been working on, including: playground equipment setbacks; fences/walls on corner lots; portable storage containers; donation drop-off boxes; amplified music; bonding/financial guarantees; Low Impact Development Standards and changes to the design review process for subdivisions.

**Mansfield Tomorrow**

Painter asked members to think about goals for the regulation rewrite and identify items they would like to see addressed for discussion at the next meeting. Painter also noted that on December 8<sup>th</sup>, the committee would start meeting with members of the Zoning Working Group that the Commission appointed in 2013.

**Next Meeting/Future Agenda Items**

The next meeting will be on December 1<sup>st</sup> at 2:00 p.m.; a second meeting will be held on December 8<sup>th</sup> at 2:00 p.m. with the Mansfield Tomorrow Zoning Working Group and project consultant.

**Adjournment**

The meeting was adjourned at approximately 3:22 p.m.

Respectfully submitted,  
Linda M. Painter, AICP