

**Town of Mansfield  
Traffic Authority Meeting  
October 27, 2015 10:30 am  
Approved Minutes**

Present – J. Carrington, B. LaVoie, D. Dilaj, L. Painter, F. Raiola

Absent- R. Cournoyer, M. Hart

Guests – K. Green (resident), J. Boucher (Towne Engineering)

Approval of 9/22/15 Minutes and 10/15/15 Special Meeting Minutes – Motion made by Dilaj, seconded by Raiola to approve the minutes of 9/22/15 and 10/15/15. Passed unanimously.

**Business**

No.	Item	Action/Disposition
1	Agriculture Signs Throughout Town (K. Paterson)	<i>K. Paterson representing the Agriculture Committee is requesting agriculture signs be posted in multiple areas (due to an accident between a farm vehicle and a motor vehicle). It was requested that the Agriculture Committee come back to the Traffic Authority with a list of areas and that they be prioritized in order of need. Patenaude submitted e-mail with prices for signs. Paterson distributed list of streets that the Ag Committee would like to see signs on. Ag Committee needs to prioritize. General consensus of Committee was if there are too many signs, they have a tendency not to get read. Traffic data will be examined in these areas. Leave as old business.</i>
2	Scoping for the University of Connecticut South Campus Development (L. Painter)	<i>L. Painter presented the new scoping notice to the Traffic Authority with an addition to the Fine Arts building and as part of the scoping road closures are involved. Presentation to be done on March 11th with full comments to the project needed by March 19<sup>th</sup>. Traffic Authority expressed concerns with the road closures and its impact on pedestrian and vehicular traffic on Route 195. Traffic Authority will need to be kept apprised of all impacts throughout the project. Keep as old business.</i>

<p>3</p>	<p>CVS Loading Zone as Permanent Loading Zone (C. van Zelm) /</p> <p>Striping Area for Buses Outside of Transportation Center (C. van Zelm)</p>	<p><i>Leyland hired someone for parking enforcement. Continue to monitor until Phase 2 is done and repairs are made from the construction work. No striping now – continue enforcement as planned. More discussion when Wilbur Cross Way is opened. Three new signs have been ordered and will be installed as soon as they arrive. Keep as old business</i></p> <p><i>People are parking in the bus spots. Parking enforcement to be done – striping will not be done now. More discussion when Wilbur Cross Way is opened – step up police patrols and tickets. Now that Wilbur Cross Way is open, tracking of how many park in the bus parking area will be kept. Line striping will be done in the bus area. Keep as old business.</i></p>
<p>4</p>	<p>Ravine Road (K. Green)</p>	<p><i>Road is temporarily closed to thru traffic. CL&amp;P has an easement for the power lines. Research to be done for CL&amp;P easement and to check with Town Attorney for abandoning/liability of a Town road. Mr. Drake Smith attended the 5/26/15 meeting with his concerns on keeping the road closed and suggested making the road a One Way Road. The Traffic Authority will bring this up at the next meeting. K. Green expressed there are more issues with her property with the road closed than there were with it open. She is fine with closing it permanently. Waiting to hear back from attorney regarding discontinuing or abandoning roads. E. Dorgan from Ravine Road attended to see what the status was. Plans are to have a neighborhood meeting in the fall to come up with options for the Traffic Authority to discuss. Neighborhood meeting is trying to get scheduled for September 16<sup>th</sup> to discuss options. K. Green would like to put a gate across with (two 12’ sections) and pay for – Town would have key access for any maintenance, etc. LaVoie suggested that the Town do this as it is a “Town” road. “Neighborhood” meeting officially set for October 1<sup>st</sup> at 6:00 p.m. Anyone that wants to attend is more than welcome. Carrington distributed Power Point presentation which will be amended to include cost estimates. Recommendations will be given to Town Manager which then might require budget adjustments, PZC and/or Council action. Safety will be taken into consideration first, then access vs. cost. A paper poll is considered to be taken upon arrival at meeting with what recommendations or wants would be. K. Green stated that the signs were not consistent on either end of the road and that they should read “No Thru Trucks”. She was worried that if an accident occurred with one of her truck and the sign read “No Trucks” that she would be liable. B. LaVoie will remove all signs today. Signs will be put up that say “No Thru Trucks”. J. Carrington state that estimated costs to “fix” (guardrails, etc.)</i></p>

		<p>the road would be in the \$100,000 range and that it would have to be included in next fiscal year's budget. In the meantime, the road will remain gated and proper signs will be installed. The road is closed, however, abutting land owner (the Green Family) can still use the road to include trucks, oversized trucks, commercial trucks, agricultural equipment, etc. Keep as old business.</p>
5	Road Adjacent to Moe's Make Private/One Way Driveway	<p><i>Private Road in back to make one way. Will need to go to PZC as it's a modification to the plan. Entrance would be on the 195 end. C. van Zelm to contact K. Delany (Manager of The Oaks. Willi Waste will have to make sure they have dumpster access. Because this is a State Road the question came up – do we have to ask DOT for approval. Also, the plans would have to be amended with L. Painter. A request needs to be given to PZC to make one way driveway.</i></p>
6	Traffic Issues – Intersections of Gurleyville Road and Bundy Lane and Bundy Lane and Farrell Road (S. Farrina and B. Thorne)	<p><i>B. Thorne requested to table the Bundy Lane and Farrell Road portion to a future meeting. It will be on the August meeting agenda. S. Farrina spoke about the increase in traffic at the Gurleyville Road and Bundy Lane intersection. Requested that a three way stop be put into curtail speeding on the Gurleyville portion of the road. Traffic counts and data will be collected. B. Thorne requested a stop sign at the south side of Bundy Lane. Dilaj will look into and address at a future meeting. B. Thorne present wondering if there were any question for him. Dilaj will keep collecting data in that area. Data survey completed. Keep as old business.</i></p>
7	Audible Crossing Light at N. Eagleville and Separatist Roads (J. Berger)	<p><i>There is power available at this intersection. This needs to be done with coordination with DOT. Dilaj to follow up with resident. Dilaj to write letter to DOT and resident to ask DOT to make the intersection ADA in compliant and to assist in funding, possible 50/50 split. Letter has been drafted to be sent to DOT.</i></p>
8	Loading for Phase 2 Buildings	<p><i>Not discussed. Painter to get in touch L. Marquet. Keep as old business.</i></p>
9	Speed Limits at Storrs Road (F. Raiola)	<p><i>Raiola stated that the speed limit through Storrs Center was 25mph and was almost hit. The State Traffic Commission has to review speed limits to lower them. Raiola consulted with Cournoyer with his recommendation it was to lower the speed limit to 15 mph. Research will be done to see if 25 mph was approved and do traffic counts. State Traffic Commission needs to approve if speed limit is reduced to 15mph. Keep as old business.</i></p>

NEW BUSINESS

10	Baxter Road Traffic (L. Jones-Bamman)	Letter received from Baxter Road residents with suggestions. A traffic base count will be completed before the new road is installed. Motion made by Raiola, seconded by Painter to add signs (Item 3 from resident's letter) from Renwood Apartments in both directions. Passed unanimously. Keep as old business.
11	Dangerous Intersection Mansfield City/Crane Hill Roads (C. Liu)	Motion made by Dilaj, seconded by Dilaj to study intersection to figure out how to improve before paving. Passed unanimously. Keep as old business.
12	Willimantic Athletic Club, April 30, 2016 (M. Scrivener)	Motion made by Painter, seconded by Dilaj to approve the event contingent upon standard event conditions and operation plan. Passed unanimously.
13	Speeding on Dog Lane (A. Kohan)	If a site line issue, a "Bus Stop Ahead" sign could be installed. Further studies need to be done to determine if this is so. Refer to police for enforcement.

OTHER BUSINESS

14	Willowbrook Road	Willowbrook Road neighborhood needs to have an evaluation done of traffic cutting thru road. Keep as old business.
15	E. O. Smith/Bolton Road Extension	Motion made by Dilaj, seconded by LaVoie to contact DOT to determine if turning area is warranted (signal arrow) on Bolton Road Extension. Passed unanimously. Keep as old business.
16	205 Separatist Road	Traffic counts done on a weekend other than Spring weekend showed the traffic counts went down – no action will be taken.

Motion made by Dilaj, seconded by Lavoie to adjourn.

Adjournment –Carrington adjourned the meeting at 11:28 AM.

Respectfully submitted,

Linda Patenaude  
Public Works Specialist