



**TOWN OF MANSFIELD**  
OFFICE OF THE YOUTH SERVICES BUREAU

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Patricia Michalak, MA  
Youth Service Bureau Coordinator

**Mansfield YSB Advisory Board  
Agenda**

Tuesday, October 12, 2010  
12:00 noon @ Mansfield Town Hall  
Conf. Rm. B

**Board Members**

*Present:*

Ethel Mantzaris, Chair  
Frank Perrotti, Co-Chair  
Patricia Michalak, YSB Coordinator  
Kathleen McNamara, YSB Senior Social Worker  
Kevin Grunwald, Director of Human Services  
Jerry Marchon, Police Officer  
Chuck Leavens, EOS Counselor  
Eileen Griffin, Social Worker, LCSW  
Sevan Angacian, UConn Ph.D. Candidate

*Guests:*

Matthew Lawrence, Youth Service Bureau Graduate Social Work Student

**Proceedings:**

**I. Call to Order**

Meeting called to order at 12:02PM by Chair, Ethel Mantzaris

**II. Approval of minutes: September 14, 2010**

Meeting minutes from September 14, 2010 were accepted and approved

**III. Reports**

- Directors Report – Kevin Grunwald

- David Katz presented at “Farm to Table” and Kevin was in attendance
  - [www.Davidkatzmd.com](http://www.Davidkatzmd.com)
- Community conversations about education – funding was accepted; looking for people to attend
- Coordinator’s Report – Patricia Michalak
  - COPE groups have started in all of the schools
  - Matt has started with Adventure Learning Program at MMS
  - Matt will also be starting a boys group; Matt will be assisted with a high school senior named David Keplesky (Chuck spoke of his great personality)
  - Big Friends orientation and training; UConn student will be working on dissertation about volunteerism with Big Friends
  - Kathy attended a free workshop on Behavior Management; some of this will hopefully be used with COPE groups
  - YSB got all 3 of our grants (State of Education Grant, Enhancement Grant, and NECASA Grant)
  - Discussion about arrests and referrals from last month’s meeting - Jerry expanded further:
    - Do we need a Juvenile Review Board (JRB)?
    - Could we connect with other towns to coordinate a regional JRB since we have so few people?
    - Looking at funding for a person to coordinate the JRB

### **III. New Business**

- Review Advisory Board Accomplishments and Goals:
  - Reviewed and read through the YSB Goals for 2010-2011
  - Discussed the reestablishment of police representation and who might be asked to serve on the board
  - Discussed oversight to ensure that comprehensive services are provided to YSB clients through Human Services:
    - Talked about universal intake form
    - No-wrong door concept
- Ethel moves that we adopt these goals;
- They were accepted at 12:27PM

### **IV. Presentation - Challenge Slide Show**

- Watched film and Chuck answered questions during the viewing
- Frank suggested funding come from the budget for Challenge or from the Board of Education:
  - Should this be a line item again?
- Do we bring in some students from Ashford and Willington?
  - Kevin will approach Region 19 with approval from the Advisory Board

### **V. Adjournment**

- Meeting adjourned at 1:03
- Minutes submitted by Sevan Angacian